

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 11 MARCH 2015 COMMENCING AT 9.00AM

ATTENDANCE

Mayor Cr. R S Loughnan chaired the meeting with, Deputy Mayor Cr W S Wason, Cr. J L Chambers, Cr. R J Denton, Cr P J Flynn, Cr. W M Newman, Cr. C J O'Neil, Cr. M L Price, Cr. D J Scheffe, Chief Executive Officer – Julie Reitano, Coordinator – Corporate Communications – Jane Frith, and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Quarry Operations – David Grace, Manager Facilities (Land, Buildings & Structures) - Tanya Mansfield, Coordinator Corporate, Community & Commercial Services – Christina Tincknell, (Acting) Coordinator Environmental Health – Kent Morris, Specialist Development Engineer - Ruth Golden, (Acting) Coordinator Local Development & Council Events – Susan Sands, Specialist Compliance – Warren Oxnam, Coordinator Planning – David Fermer, Specialist Accounting Services - Dee Sullivan.

GUESTS

Bob Coomber, Chair of Maranoa Regional Council Audit Committee.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.06am.

APOLOGIES

There were no apologies for the meeting.

CONFIRMATION OF MINUTES

Resolution No. GM/03.2015/01

Moved Cr Newman

Seconded Cr Denton

That the minutes of the General Meeting (3-25.02.15) held on 25 February 2015 be confirmed.

CARRIED

9/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

OFFICE OF THE CEO

Item Number: 10.1 **File Number:** D15/20306

SUBJECT HEADING: COMMENCEMENT OF ROAD ADVISORY COMMITTEES

Author and Officer's Title: Julie Reitano, Chief Executive Officer

Executive Summary:

The report proposed the commencement of the Road Advisory Committees.

Resolution No. GM/03.2015/02	
Moved Cr Price	Seconded Cr Denton
That Council commence implementation of the road advisory committees, and call for expressions of interest inviting participation.	
CARRIED	9/0

Responsible Officer	Chief Executive Officer/Coordinator – Elected Members & Community Engagement
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Item Number: 10.2 **File Number:** D15/17487

SUBJECT HEADING: COUNCILLOR SUPERANNUATION CONTRIBUTIONS

Author and Officer's Title: Sharon Frank, Director - Corporate, Community & Commercial Services

Executive Summary:

At the Statutory Meeting of 16 May 2012, Council resolved that As per section 226 of the Local Government Act 2009 an individual Councillor can determine to participate in the Maranoa Regional Council superannuation scheme. The purpose of this report was to recommend to Councillors that they note the information provided in the LG Super Superannuation Information Sheet for Councillors July 2014, when considering their participation in a superannuation scheme.

Resolution No. GM/03.2015/03	
Moved Cr Newman	Seconded Cr O'Neil
That Council note and receive this report.	
CARRIED	9/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 **File Number:** D15/14958

SUBJECT HEADING: DELEGATION OF COUNCIL POWERS TO THE POSITION OF CHIEF EXECUTIVE OFFICER UNDER TRANSPORT OPERATIONS (ROAD USE MANAGEMENT - ROAD RULES) REGULATION 2009

Author and Officer's Title: Christina Tincknell, Coordinator - Corporate, Community & Commercial Services

Executive Summary:

This report sought Council's approval for delegation of powers under the Transport Operations (Road Use Management – Road Rules) Regulation 2009 to the Chief Executive Officer.

Resolution No. GM/03.2015/04	
Moved Cr Denton	Seconded Cr Newman
That Council, under section 257 of the Local Government Act 2009:	
<ol style="list-style-type: none"> 1. Delegate the exercise of powers contained in Schedule 1 of the Instrument of Delegation attached to the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instrument of Delegation. 2. Repeal all prior resolutions delegating these same powers. 	
CARRIED	9/0

Responsible Officer	Coordinator - Corporate, Community & Commercial Services
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Item Number: 11.2 **File Number:** D15/19822

SUBJECT HEADING: MONTHLY FINANCIAL STATEMENTS

Author and Officer's Title: Christina Tincknell, Coordinator - Corporate, Community & Commercial Services

Executive Summary:

The purpose of this report was for Council to receive a Monthly Financial Report, in accordance with section 204 of the Local Government Regulation 2012, on the progress that has been made in relation to the 2014/15 Budget for the period of the financial year up to 31 January 2015.

Resolution No. GM/03.2015/05	
Moved Cr Chambers	Seconded Cr Wason
That the Financial Report to 31 January 2015 be received and noted.	
CARRIED	9/0

Responsible Officer	Coordinator - Corporate, Community & Commercial Services
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COUNCILLOR BUSINESS
Item Number: 22.2 **File Number:** D15/17489

SUBJECT HEADING: QUEENSLAND AUDIT OFFICE FINAL AUDIT REPORT FOR 2013/14

Author and Councillor's Title: Cr. Robert Loughnan

Executive Summary:

The 2013/14 financial audit was completed by the Queensland Audit Office (QAO) on 31 October 2014 with a Final Audit Report presented to the Mayor in November 2014. The Final Audit Report was reviewed by the Audit Committee at its meeting on 23 February 2015 pursuant to section 211(1)(b)(iv) of the Local Government Regulation 2012. The Queensland Audit Office Final Audit Report for 2013/14 was presented to Council by the Mayor – a requirement of the Local Government Regulation 2012.

Discussion:

Upon the Mayor's invitation, Chair of the Maranoa Regional Council Audit Committee, Mr Bob Coomber, addressed Council on behalf of the committee. He commended the improvements Council has made with respect to the financial reporting and software changes, as well financial performance. The Mayor in response thanked the Audit Committee for their efforts and advice provided to date.

Resolution No. GM/03.2015/06
Moved Cr Chambers
Seconded Cr Price

That Council receive and note the Queensland Audit Office Final Audit Report for 2013/14 as presented by the Mayor.

CARRIED

9/0

Responsible Officer
Director Corporate, Community & Commercial Services
Item Number: 11.3 **File Number:** D15/20213

SUBJECT HEADING: PURCHASE OF SELF BUNDED FUEL STORAGE TANK

Author and Officer's Title: David Grace, Manager - Quarry Operations

Executive Summary:

This report sought Council feedback and endorsement on the purchase of a self bunded fuel tank which is currently hired from IOR on a monthly basis.

Discussion:

The Chief Executive Officer requested Council give consideration to the item being discussed as part of the Confidential Agenda segment, due to the report providing a recommendation seeking for Council to consider pricing information and to enter into a contract to purchase.

Resolution No. GM/03.2015/07
Moved Cr Chambers
Seconded Cr Flynn

That the item be deferred for further consideration as part of the Confidential Agenda segment, in accordance with the provisions of Section 275 (e) contracts proposed to be made by it (i.e. the Council).

CARRIED

9/0

Item Number: 11.4 **File Number:** D15/19063

SUBJECT HEADING: REVENUE POLICY 2015/16

Author and Officer's Title: Claire Alexander, Specialist - Strategic Finance

Executive Summary:

The purpose of this Revenue Policy is to set out the principles used by Council for:

- *Levying rates and charges;*
- *Granting concessions for rates and charges;*
- *The recovery of unpaid rates and charges; and*
- *Cost recovery fees and methods.*

Resolution No. GM/03.2015/08	
Moved Cr Chambers	Seconded Cr Scheffe
That Council:	
<ol style="list-style-type: none"> 1. Receive and note the document titled "Revenue Policy 2015/16". 2. In accordance with Section 193 of Local Government Regulation 2012 adopt the 2015/16 Revenue Policy. 	
CARRIED	9/0

Responsible Officer	Specialist - Strategic Finance
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INFRASTRUCTURE SERVICES

Item Number: 12.1 **File Number:** D15/13695

SUBJECT HEADING: REINSTATEMENT OF SECTION OF ADUNGADOO WALKWAY ADJACENT TO SHADY'S LAGOON, ROMA.

Author and Officer's Title: John (Blue) Gwydir, Manager - Roads & Drainage (SW) and Plant & Workshops

Executive Summary:

The section of the Adungadoo pathway adjacent to Shady's Lagoon, Roma is partially undermined and requires repairs. The scope of the repairs is outside what can be achieved under normal maintenance.

Council was asked to consider a localised solution that would not unduly influence future long term planning for the site.

Resolution No. GM/03.2015/09	
Moved Cr Denton	Seconded Cr O'Neil
That Council approve the allocation of \$25,000 in the 2014/15 budget as part of the Third Quarter Review to repair 20 metres of pathway adjacent to Shady's Lagoon, Roma.	
CARRIED	8/1

Responsible Officer	Manager - Roads & Drainage (SW) and Plant & Workshops/Specialist – Strategic Finance
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Cr. Flynn declared a 'Conflict of Interest' in the following item, due to his personal business operations out of Roma Airport, and left the Chamber at 9.36am, taking no further part in discussion or debate of the matter.

Item Number: 12.2 **File Number:** D15/19513

SUBJECT HEADING: GENERAL AVIATION CAR PARKING AT ROMA AIRPORT

Author and Officer's Title: Ben Jones, Manager - Airports (Roma, Injune, Surat & Mitchell)

Executive Summary:

Currently a number of unauthorised vehicles are using the General Aviation Pilot parking at the Roma Airport. Investigations are taking place into whether there is a need to expand the existing parking if the unauthorised vehicles were parking in the correct areas.

Resolution No. GM/03.2015/10	
Moved Cr Denton	Seconded Cr Wason
That Council:	
<ol style="list-style-type: none"> 1. Undertake repairs to the existing General Aviation Vehicle Parking area at a cost of \$2,695, with funds to be transferred from Airport Reserves. 2. Not expand the General Aviation Parking area until further usage information is gathered for Council to consider at a future workshop. 	
CARRIED	8/0

Responsible Officer	Manager - Airports (Roma, Injune, Surat & Mitchell)/Specialist – Strategic Finance
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At cessation of discussion and debate on the abovementioned item, Cr. Flynn entered the Chamber at 9.38am.

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D15/15614

SUBJECT HEADING: REQUEST FOR COUNCIL'S AGREEMENT TO GRANT AN EASEMENT IN FAVOUR OF ERGON ENERGY FOR THE RELOCATION OF ELECTRICAL INFRASTRUCTURE

Location: 51 Dargal Road, Roma QLD 4455 (Lot 338 WV1628)

Applicant: Ergon Energy

Author and Officer's Title: Ruth Golden, Specialist - Development Engineer

Executive Summary:

Ergon Energy has approached Council to request that Council grant a 10 metre wide easement along the eastern boundary of Lot 338 WV1628 (the 'Police Paddock') to facilitate the relocation of an existing 33kV power line running north-south from Dargal Road towards the Upper Bowen Street substation. The current alignment poses a safety risk due to its proximity to existing dwellings located in Wheeler Drive and Robusta Drive.

Discussion:

Cr. Sefe enquired as to Council's potential use of the land on which the easement was proposed to cover. The reporting officer in turn advised that Council could continue to use the land for activities such as pedestrian access, drainage or landscaping for example, however advised that it would preclude Council building structures upon the easement.

Resolution No. GM/03.2015/11	
Moved Cr Price	Seconded Cr Newman
<p>That Council grant approval for Ergon Energy to create a 10 metre wide easement adjacent to the eastern boundary of Lot 338 on Plan WV1628 for Electrical Works Purposes at a consideration of \$1.00, provided that:</p> <p>(a) Ergon Energy pay all costs associated with survey, preparation and lodgment of documents necessary for the registration of the easement; and</p> <p>(b) Future Council infrastructure (e.g. Council utilities and pathways) can be accommodated within the subject easement area.</p>	
CARRIED	9/0

Responsible Officer	Specialist - Development Engineer
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Item Number: 13.2 **File Number:** D15/17345

SUBJECT HEADING: REQUEST FOR REFUND OF DEVELOPMENT APPLICATION FEES (FILE: 2015/19254)

Author and Officer's Title: Stacey Tate, Senior Administration Officer - Building Certification

Executive Summary:

The Mitchell & District Little Athletics has requested a refund of the development application fees paid to Council (\$947.30) for the construction of a new storage shed at the Mitchell State School.

Resolution No. GM/03.2015/12	
Moved Cr Flynn	Seconded Cr O'Neil
<p>That Council refund the building application fees (\$947.30) for the construction of the storage shed for the Mitchell & District Little Athletics at the Mitchell State School.</p>	
CARRIED	9/0

Responsible Officer	Senior Administration Officer - Building Certification
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Item Number: 13.3 **File Number:** D15/17192

SUBJECT HEADING: RENEWAL OF TERM LEASE 0/234811 - LOT A ON SP127242

Author and Officer's Title: Josephine Horsfall, Coordinator - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on the Renewal of Term Lease 0/234811 being Lot A on SP127242 that is due to expire on 24 March 2016.

Resolution No. GM/03.2015/13	
Moved Cr Chambers	Seconded Cr Scheffe
<p>That Council advise the Department of Natural Resources and Mines that the land is still required for its gazetted purpose and Council has no objection to the renewal of Term Lease 0/234811 being Lot A on SP127242.</p>	
CARRIED	9/0

Responsible Officer	Coordinator - Land Administration
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Item Number: 13.4 **File Number:** D15/17378

SUBJECT HEADING: RENEWAL OF TERM LEASE 0/207531 - LOT C ON WV1603

Author and Officer's Title: Josephine Horsfall, Coordinator - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on the Renewal of Term Lease 0/207531 being Lot C on WV1603 that is due to expire on 31 March 2016.

Resolution No. GM/03.2015/14	
Moved Cr Wason	Seconded Cr Newman
<p>That Council advise the Department of Natural Resources and Mines that the land is still required for its gazetted purpose and Council has no objection to the renewal of Term Lease 0/207531 being Lot C on WV1603.</p>	
CARRIED	9/0

Responsible Officer	Coordinator - Land Administration
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Item Number: 13.5 **File Number:** D15/17808

SUBJECT HEADING: RENEWAL OF TERM LEASE 0/230212 BEING LOT 3 ON TM9

Author and Officer's Title: Josephine Horsfall, Coordinator - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on the Renewal of Term Lease 0/230212 being Lot 3 on TM9 that is due to expire on 15 January 2016.

Resolution No. GM/03.2015/15	
Moved Cr O'Neil	Seconded Cr Flynn
<p>That Council advise the Department of Natural Resources and Mines that the land is still required for its gazetted purpose and Council has no objection to the renewal of Term Lease 0/230212 being Lot 3 on TM9.</p>	
CARRIED	9/0

Responsible Officer	Coordinator - Land Administration
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Item Number: 13.6 **File Number:** D15/17828

SUBJECT HEADING: RENEWAL OF TERM LEASE 0/230291 BEING LOT 14 ON WV1056

Author and Officer's Title: Josephine Horsfall, Coordinator - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on the Renewal of Term Lease 0/230291 being Lot 14 on WV1056 that is due to expire on 29 February 2016.

Resolution No. GM/03.2015/16	
Moved Cr Price	Seconded Cr Wason
<p>That Council advise the Department of Natural Resources and Mines that the land is still required for its gazetted purpose and Council has no objection to the renewal of Term Lease 0/230291 being Lot 14 on WV1056.</p>	
CARRIED	9/0

Responsible Officer	Coordinator - Land Administration
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Item Number: 13.7 **File Number:** D15/18971

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 2 ON SP214984

Author and Officer's Title: Shirley Horrobin, Administration Officer - Property & Legal

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 0/206312 being Lot 2 on SP214984 to freehold tenure.

Resolution No. GM/03.2015/17	
Moved Cr Chambers	Seconded Cr Denton
<p>Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 0/206312 being Lot 2 on SP214984 to freehold tenure.</p>	
CARRIED	9/0

Responsible Officer	Administration Officer - Property & Legal
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Item Number: 13.8 **File Number:** D15/18480

SUBJECT HEADING: USER AGREEMENT - SURAT SUPPER ROOM

Author and Officer's Title: Dee Schafer, Support Officer - Facilities

Executive Summary:

Council has received correspondence from a Dance School requesting to use the Surat Supper Room on a regular basis for dance classes.

Council was asked to consider entering into a User Agreement with the interested party.

Resolution No. GM/03.2015/18	
Moved Cr Newman	Seconded Cr Chambers
<p>That Council enter into a User Agreement with the applicants for the use of the Surat Supper Room for one hour per week for dance classes, for the period of one (1) year with hire fees to be set at \$13.20 per hour.</p>	
CARRIED	9/0

Responsible Officer	Support Officer - Facilities
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Item Number: 13.9 **File Number:** D15/19326

SUBJECT HEADING: REQUEST TO HIRE VISITING PROFESSIONAL ROOM AND INJUNE HALL

Author and Officer's Title: Madonna Mole, Specialist - Lease Management & User Facility Agreements

Executive Summary:

Council has been approached by Vital Health who are interested in securing a formal agreement to regularly use the Visiting Professional Room located at Council's Injune Office and also the Injune Memorial Hall.

Resolution No. GM/03.2015/19	
Moved Cr O'Neil	Seconded Cr Price
That Council:	
<ol style="list-style-type: none"> 1. Enter a User Agreement with Vital Health for the use of the Visiting Professional Room at the Injune Council Office for the hire rate of \$13.20 per hour. 2. Enter a User Agreement with Vital Health for the use of the Injune Memorial Hall for the purpose of conducting pilates/vital moves class for the hire rate of \$13.20 per hour. 	
CARRIED	9/0

Responsible Officer	Specialist - Lease Management & User Facility Agreements
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Item Number: 13.10 **File Number:** D15/18227

SUBJECT HEADING: EXTENSION OF TRADING HOURS

Author and Officer's Title: Sandra Crosby, Manager - Environmental Health, Compliance & Waste

Executive Summary:

Council has recently received notification from the Office of Liquor and Gaming Regulation that the Club Hotel-Motel is seeking to extend their trading hours on Friday and Saturday nights by one hour, remaining open until 3am.

Resolution No. GM/03.2015/20	
Moved Cr Newman	Seconded Cr Chambers
That Council, in writing, advise the Office of Liquor and Gaming Regulation that it objects to the extension of trading hours for the Club Hotel-Motel Roma for the following reasons:	
<ol style="list-style-type: none"> 1. The business is located on the immediate fringes of residential premises, and; 2. The noise emanating from the business has the potential to cause an environmental noise nuisance. 	
CARRIED	8/1

Responsible Officer	Manager - Environmental Health, Compliance & Waste
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Item Number: 13.11 **File Number:** D15/18292

SUBJECT HEADING: REGISTRATION OF STOCK ROUTE NETWORK WITH LIVESTOCK PRODUCTION ASSURANCE (LPA) WITH MEAT AND LIVESTOCK AUSTRALIA

Author and Officer's Title: Kent Morris, (Acting) Coordinator - Environmental Health

Executive Summary:

Council has applied for registration of the Stock Route network within the Maranoa Regional Council area under the Livestock Production Assurance programme. A requirement of this program is that the Property Identification Code (PIC) holders formally consider the requirements of this programme.

Resolution No. GM/03.2015/21	
Moved Cr Price	Seconded Cr Wason
<p>That Council confirm that it has considered, and formally acknowledges its requirements under the LPA programme for registration of the Maranoa Regional Council Stock Route network as part of the LPA Programme.</p>	
CARRIED	9/0

Responsible Officer	(Acting) Coordinator - Environmental Health
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Item Number: 22.1 **File Number:** D15/20305

SUBJECT HEADING: RESUBMITTING THE GHD DAM STUDIES FOR COUNCIL CONSIDERATION

Author and Councillor's Title: Cr. Robert Loughnan

Executive Summary:

At Council's meeting of 26 November 2014 it was resolved as follows:

That the matter lay on the table for further consideration at an upcoming General Meeting to allow Councillors an opportunity to undertake a comprehensive review of the report.

The matter was again brought forward at the meeting to confirm Council's direction in relation to the study.

Resolution No. GM/03.2015/22	
Moved Cr O'Neil	Seconded Cr Scheffe
<p>That Council:</p> <ol style="list-style-type: none"> 1. Receive and note the contents of the GHD Dam Study. 2. Write to the Federal Member for Maranoa – Hon Bruce Scott MP, and the Federal Minister for Agriculture - Hon Barnaby Joyce MP, enclosing a copy of the GHD Dam Study, and request that the study be considered when government is planning for future investment into dam infrastructure. 	
CARRIED	9/0

Responsible Officer	Chief Executive Officer
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Item Number: 22.3

File Number: D15/19949

SUBJECT HEADING: MINOR AMENDMENTS TO COUNCILLOR PORTFOLIOS

Author and Councillor's Title: Cr. Robert Loughnan

Councillor's Recommendation:

The Mayor recommended that Council consider minor updates to Councillor Portfolios, as submitted by the Chief Executive Officer to remove/clarify areas that could be perceived to be operational areas of responsibility.

Discussion:

A 'Mover' and 'Seconder' was recorded for the draft motion, however, at that time 'no vote' was taken, and the matter was laid on the table for further consideration at a later point during the meeting, to allow Councillors additional time to consider the draft motion.

Moved Cr Denton	Seconded Cr Wason
That Council adopt the updated portfolios as submitted by the Chief Executive Officer for consideration by the elected members:	
Councillor	Portfolio
MAYOR – Cr Robert Loughnan	Government Community engagement Resource sector Flood mitigation and recovery Executive management
DEPUTY MAYOR – Cr Scott Wason	Affordable housing Saleyards Elected member services
Cr Jan Chambers	Environment Waste Finance (including rating) Rural Fire
Cr Joy Denton	Airports Social services Community safety
Cr Peter Flynn	Sport and recreation Community development and events Community training and employment
Cr Wendy Newman	Development Community facilities Cultural heritage
Cr Cameron O'Neil	Town roads and streets Footpaths Parks and gardens Economic development Master planning
Cr Ree Price	Rural roads Tourism
Cr David Schefe	Utilities (water, sewerage, gas) Quarry activities Local business
NO VOTE TAKEN	

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.06AM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 11.00AM.

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the Local Government Regulation 2012, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (a) the appointment, dismissal or discipline of employees;
- (c) the local government budget;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/03.2015/23

Moved Cr O'Neil

Seconded Cr Price

That Council close the meeting to the public at 11.01am, noting the earlier resolution (GM /03.2015/24), including Item 11.3 – Purchase of self bunded fuel storage tank, as part of the Confidential Items Agenda.

CARRIED

9/0

Cr Wason declared:

A 'Conflict of Interest' in item 11.3 – Purchase of self bunded fuel storage tank at the Roma Quarry, due to him owning the parcel of land on which Mt Saltbush Quarry is sited, the operation of which sees him entitled to payment of royalties (funds) for material extracted from the site.

A potential perceived 'Conflict of Interest' in Item C.1 – Request for assistance for Music Event, due to the event being held at a property owned by him.

Cr. Wason left the Chamber at 11.01am, taking no further part in discussion on the abovementioned items.

At cessation of discussion on items 11.3 and C.1, Cr. Wason entered the Chamber at 11.35am.

Cr. O'Neil left the Chamber at 11.15am, and entered at 11.19am.

The Mayor requested Council nominate an acting Chair while he attended to a community meeting, and left the Chamber at 11.13am.

An acting Chair was nominated as recorded below:

Resolution No. GM/03.2015/25

Moved Cr O'Neil

Seconded Cr Schefe

That Cr. Price be appointed Acting Chair in the Mayor's absence.

CARRIED

7/0

The Mayor entered the Chamber at 11.29am and assumed the Chair.

Cr. Wason declared an interest in item C.4 – Infrastructure Agreement related to Development approval for Material Change of Use – Extractive Industry, due to him owning the parcel of land on which Mt Saltbush Quarry is sited, the operation of which sees him entitled to payment of royalties (funds) for material extracted from the site. Cr Wason left the Chamber at 11.55am, taking no further part in discussion on the item.

At cessation of discussion on the abovementioned item, Cr. Wason entered the Chamber at 12.16pm.

Cr. Flynn left the Chamber at 12.06pm, and entered at 12.14pm.

The Mayor left the Chamber at 12.09pm, and entered at 12.12pm.

Cr. O’Neil left the Chamber at 12.15pm, and entered at 12.16pm.

Cr. Price left the Chamber at 12.19pm, and entered at 12.23pm.

Cr. O’Neil declared a ‘Conflict of Interest’ in item C.9 – Roma Saleyards Truck Stop – Project management – Stage 2, due to a family member owning LJ Hooker Commercial, who has an interest in the precinct, having put forward a submission for Council’s formal consideration. Cr. O’Neil left the Chamber at 12.25pm.

At cessation of discussion on the abovementioned item, Cr. O’Neil entered the Chamber at 12.26pm.

Cr. Flynn declared a ‘Conflict of Interest’ in Item C.10 – Toll Remote Logistics Security Screening Invoice Audit Report, due to his personal business operations out of the Roma Airport, and left the Chamber at 12.26pm taking no further part in discussion on the item.

At cessation of discussion on the abovementioned item, Cr. Flynn entered the Chamber at 12.28pm.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 1.11PM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 2.05PM.

Discussion resumed on Item C.4. - Infrastructure Agreement related to Development Approval for Material Change of Use – Extractive Industry, Cr. Wason again declared a ‘Conflict of Interest’ in the item due to him owning the parcel of land on which Mt Saltbush Quarry is sited, the operation of which sees him entitled to payment of royalties (funds) for material extracted from the site. Cr Wason left the Chamber at 2.09pm.

At cessation of discussion on the abovementioned item, Cr. Wason entered the Chamber at 2.10pm.

The Mayor left the Chamber at 2.14pm.

In the Mayor’s absence Council nominated an acting Chair as recorded below:

Resolution No. GM/03.2015/26

Moved Cr O’Neil

Seconded Cr Chambers

That Cr. Price be appointed Acting Chair in the Mayor’s absence.

CARRIED

8/0

The Mayor entered the Chamber at 2.19pm and assumed the Chair.

Resolution No. GM/03.2015/27	
Moved Cr O'Neil	Seconded Cr Denton
That Council open the meeting to the public at 2.22pm.	
CARRIED	9/0

Cr. Wason declared an interest in the following two items, due to him owning the parcel of land on which Mt Saltbush Quarry is sited, the operation of which sees him entitled to payment of royalties (funds) for material extracted from the site (Item 11.3).

Cr. Wason also declared a potential perceived 'Conflict of Interest in Item C.1, due to the event being held a property owned by him.

Cr Wason left the Chamber at 2.24pm, taking no further part in discussion or debate on the items.

Item Number: 11.3 **File Number:** D15/20213

SUBJECT HEADING: PURCHASE OF SELF BUNDED FUEL STORAGE TANK

Author and Officer's Title: David Grace, Manager - Quarry Operations

Executive Summary:

This report sought Council feedback and endorsement on the purchase of a self-bunded fuel tank which is currently hired from IOR on a monthly basis.

Resolution No. GM/03.2015/28	
Moved Cr Denton	Seconded Cr Scheffe
That Council approve the purchase of a T30 Self Bunded Tank at a total cost of \$27,980 (excluding GST) from IOR - the allocation of funds for the purchase to come from Work Order number 15303.2613.	
CARRIED	8/0

Responsible Officer	Manager - Quarry Operations/Strategic Finance
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Item Number: C.1 **File Number:** D15/16871

SUBJECT HEADING: REQUEST FOR ASSISTANCE FOR MUSIC EVENT

Author and Officer's Title: Susan (Sue) Sands, (Acting) Coordinator - Local Development & Council Events

Executive Summary:

Council has been approached to provide assistance for a planned music event in Roma in October 2015.

Resolution No. GM/03.2015/29
Moved Cr Flynn
Seconded Cr Price
That Council:

1. Provide the following assistance in support of the upcoming music event to be held in Roma:
 - Authorise hanging of the banner, including in-kind assistance to erect the banner in liaison with Ergon Energy who may be able to partner with the event;
 - Provide marketing support through Council's existing networks;
 - Waive the cost of undertaking required inspections associated with the event; and
 - If maintenance is scheduled as part of the 2015/16 budget for Bowen Lane Roma, (the property entrance road to 'Charmwood'), Council will consider the timing of maintenance closer to the event.
2. Fund the approved in-kind assistance under GL 02887.2246.

CARRIED

8/0

Responsible Officer
(Acting) Coordinator - Local Development & Council Events

At cessation of discussion on the abovementioned two items, Cr. Wason entered the Chamber at 2.27pm.

Cr. O'Neil declared a potential perceived 'Conflict of Interest' in the following item, due to him being selected as Chief Steward for the Home Brew competition at the 2015 Roma Show. Cr. O'Neil elected to remain for discussion on the item on the basis that it would not influence his ability to consider the broader public interest.

Item Number: C.2 **File Number:** D15/17858

SUBJECT HEADING: 2015 ROMA SHOW COUNCIL ASSISTANCE REQUEST

Author and Officer's Title: Susan (Sue) Sands, (Acting) Coordinator - Local Development & Council Events

Executive Summary:

The Roma Show Society will be hosting the 129th annual show on 7-9 May 2015. The Society sought in-kind assistance from Council and a reduction of hire fees for facilities at Bassett Park.

Resolution No. GM/03.2015/30
Moved Cr Flynn
Seconded Cr Chambers
That Council:

1. Approve non financial assistance to a maximum value of \$17,200 for assistance identified by the Roma Show Society including:
 - Preparation of Bassett Park prior to the Show
 - Delivery of sawdust for bedding in agricultural sections (The Committee will source sawdust, previously obtained from Injune Cypress Mill)

- Provision of a bobcat and driver to spread sawdust into stalls
 - Provision of a bobcat/forklift and driver to unload and load portable panels before and after the Show
 - Use of rubbish bins at Bassett Park
 - Use of stables for horse section (as negotiated between Roma Show Society and racehorse trainers located at Basset Park)
 - Other assistance which may be determined as the event progresses
 - Promotion of the Roma Show on Council's event website, relevant e-news contacts and Facebook page
 - Provision of Mobile Parenting Van
2. Funds be drawn from GL 02887.2248 for this aspect of the request.
3. Decline the request to reduce the rental fees for the hire of Bassett Park to \$2,000. The rate set in the 2014/15 Fees and Charges Register for the annual show is \$2,288. (The fees and charges have been adjusted to reflect the CPI adjustment).
- CARRIED (Cr. O'Neil voted in favour of the motion) 9/0

Responsible Officer	(Acting) Coordinator - Local Development & Council Events
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Item Number: C.3 **File Number:** D15/19824

SUBJECT HEADING: WALLUMBILLA TOWN SQUARE BUDGET

Author and Officer's Title: Penelope Howland, Local Development Officer
Yuleba/Wallumbilla

Executive Summary:

Additional funds will be needed to construct the Wallumbilla Town Square to deliver the option chosen by the community.

Resolution No. GM/03.2015/31	
Moved Cr Flynn	Seconded Cr O'Neil
<p>That Council approve for the amount of \$110,360 to be drawn from Council's operating surplus from the Quarter 2 budget review for the Wallumbilla Town Square project to enable the highest Stage 1 priorities to be delivered in time for ANZAC Day 2015.</p>	
CARRIED	9/0

Responsible Officer	Local Development Officer Yuleba/Wallumbilla/Specialist – Strategic Finance
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Cr. Wason declared a 'Conflict of Interest' in the following item, due to him owning the parcel of land on which Mt Saltbush Quarry is sited, the operation of which sees him entitled to payment of royalties (funds) for material extracted from the site. Cr Wason left the Chamber at 2.30pm, taking no further part in discussion or debate on the matter.

Item Number: C.4 **File Number:** D15/16795
SUBJECT HEADING: **INFRASTRUCTURE AGREEMENT RELATED TO DEVELOPMENT APPROVAL FOR MATERIAL CHANGE OF USE - "EXTRACTIVE INDUSTRY" (FILE REF:2013/18690)**
Location: Duck Creek Road, Highland Plains QLD (Lot 70 WT800341, Lot 71 WT288 & Lot 72WT327)
Author and Officer's Title: **Tammie Davidson, Support Officer - Planning & Building Development Support**

Executive Summary:

Ostwald Construction Materials Pty Ltd sought Council's endorsement of an infrastructure agreement relating to the operation of an Extractive Industry at Duck Creek Road, Highland Plains (described as Lot 70 WT800341, Lot 71 WT288 and Lot 72 WT327).

Resolution No. GM/03.2015/32	
Moved Cr Price	Seconded Cr Chambers
That Council:	
<ol style="list-style-type: none"> 1. Endorse the amended draft infrastructure agreement as presented at the meeting following Council's deliberations, relating to the development approval (Ref 2013/18690) given to Ostwald Construction Materials Pty Ltd (OCM) for a Material Change of Use - "Extractive Industry", Reconfiguring a Lot (creation of an access easement) and ERA 16 - Extractive and Screening Activities for the operation of an extractive industry at Duck Creek Road, Highland Plains (described as Lot 70 WT800341, Lot 71 WT288 and Lot 72 WT327). 2. Authorise the Chief Executive Officer to sign the agreement on behalf of Council, on the proviso that a final review by Council's lawyers does not result in any substantive changes to the draft presented to the Council. 	
CARRIED	8/0

Responsible Officer	Support Officer - Planning & Building Development Support
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At cessation of discussion on the abovementioned item, Cr. Wason entered the Chamber at 2.32pm.

Item Number: C.5 **File Number:** D15/17795
SUBJECT HEADING: **ACCOUNTING ADJUSTMENTS - DEBTORS SUSPENSE**
Author and Officer's Title: **Deelea (Dee) Sullivan, Specialist - Accounting Services**

Executive Summary:

This report recommended the correction of entries of amounts that are currently held in the Debtors Suspense Account that relate to the Debtors balances that were transferred from Practical to Authority.

Resolution No. GM/03.2015/33

Moved Cr Chambers

Seconded Cr Flynn

That Council approve the entries to correct amounts held in the Debtors Suspense Account for transactions that have previously been written-off (as approved by Council) or a credit note issued, which were incorrectly processed through the Authority system - total adjustment of \$597,297.59 which will have no effect on the Statement of Comprehensive Income for 2014/15.

CARRIED

9/0

Responsible Officer

Specialist - Accounting Services

Cr. Wason declared a 'Conflict of Interest' in the following item, due to him owning the parcel of land on which Mt Saltbush Quarry is sited, the operation of which sees him entitled to payment of royalties (funds) for material extracted from the site. Cr Wason left the Chamber at 2.33pm, taking no further part in discussion or debate on the matter.

Item Number:

C.6

File Number: D15/19625

SUBJECT HEADING:

BUSINESS ACTIVITY REPORT - QUARRY

Author and Officer's Title:

Deborah Bond, Support Officer - Corporate & Commercial Services

Executive Summary:

This monthly report is presented to Council to provide a summary of the performance of Council's Quarry over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/03.2015/34

Moved Cr O'Neil

Seconded Cr Price

That Council receive and note the Officer's report as presented.

CARRIED

8/0

Responsible Officer

Support Officer - Corporate & Commercial Services

At cessation of discussion on the abovementioned meeting, Cr. Wason entered the Chamber at 2.35pm.

Item Number: C.7 **File Number:** D15/19630

SUBJECT HEADING: BUSINESS ACTIVITY REPORT - SALEYARDS

Author and Officer's Title: Deborah Bond, Support Officer - Corporate & Commercial Services

Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Council's Saleyards over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/03.2015/35	
Moved Cr Wason	Seconded Cr Flynn
That Council receive and note the Officer's report as presented.	
CARRIED	9/0

Responsible Officer	Support Officer - Corporate & Commercial Services
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Item Number: C.8 **File Number:** D15/20145

SUBJECT HEADING: AMENDMENT TO AGREEMENT FOR OPERATION OF THE ROMA SALEYARDS CANTEEN

Author and Officer's Title: Christina Tincknell, Coordinator - Corporate, Community & Commercial Services

Executive Summary:

This report sought Council's approval to amend the terms and conditions approved at the General Meeting on 11 February 2015, for the extension to the agreement to Operate the Roma Saleyards Canteen.

Resolution No. GM/03.2015/36	
Moved Cr Denton	Seconded Cr Wason
That Council approve the amendment date to 31 March 2015, with no further amendments to the existing terms and conditions that were resolved at the General Meeting 11 February 2015 (GM/02.2015/52), for the extension to the agreement to Operate the Roma Saleyards Canteen.	
CARRIED	9/0

Responsible Officer	Coordinator - Corporate, Community & Commercial Services
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Cr. O'Neil declared a 'Conflict of Interest' in the following item, due to a family member owning LJ Hooker Commercial, who has an interest in the precinct, having put forward a submission for Council's formal consideration. Cr. O'Neil left the Chamber at 2.36pm, taking no further part in discussion or debate on the matter.

Item Number: C.9 **File Number:** D15/19823

SUBJECT HEADING: ROMA SALEYARDS TRUCK STOP - PROJECT MANAGEMENT STAGE 2

Author and Officer's Title: Sharon Frank, Director - Corporate, Community & Commercial Services

Executive Summary:

The Project Manager for the Roma Saleyards Truck Stop Project Development and Facilitation has completed Stage One and has now submitted pricing for Stage 2 as required by Council.

Resolution No. GM/03.2015/37	
Moved Cr Scheffe	Seconded Cr Chambers
<p>That Council accept the quoted amount of \$46,600 (excluding GST) from the Project Manager LJ Hooker Commercial Toowoomba for Stage Two of the Roma Saleyards Truck Stop Project Development and Facilitation (WO 16037.2515), with funding from the Saleyards reserve and reviewed at the third quarterly budget review.</p>	
CARRIED	8/0

Responsible Officer	Director - Corporate, Community & Commercial Services/Specialist – Strategic Finance
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At cessation of discussion on the abovementioned item Cr. O'Neil entered the Chamber at 2.37pm.

Cr. Flynn declared a 'Conflict of Interest' in the following item, due to his business operations out of the Roma Airport, and left the Chamber at 2.37pm.

Item Number: C.10 **File Number:** D15/19521

SUBJECT HEADING: TOLL REMOTE LOGISTICS SECURITY SCREENING INVOICE AUDIT REPORT

Author and Officer's Title: Ben Jones, Manager - Airports (Roma, Injune, Surat & Mitchell)

Executive Summary:

The report to Council tabled the Invoice Audit Report and outcomes for Council's information.

Resolution No. GM/03.2015/38	
Moved Cr Chambers	Seconded Cr Newman
<p>That Council receive and note the Toll Remote Logistics Audit Report.</p>	
CARRIED	8/0

Responsible Officer	Manager - Airports (Roma, Injune, Surat & Mitchell)
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At cessation of discussion and debate on the abovementioned item, Cr. Flynn entered the Chamber at 2.37pm.

LATE CONFIDENTIAL ITEMS

Item Number: LC.1 **File Number:** D15/20776

SUBJECT HEADING: REQUEST FROM CREATIVE INJUNE TO ADMINISTER GRANT

Author and Officer's Title: Susan (Sue) Sands, (Acting) Coordinator - Local Development & Council Events

Executive Summary:

Creative Injune has requested that Council administer a grant they have received from Arts Queensland for the Injune Art Space.

Resolution No. GM/03.2015/39

Moved Cr Denton

Seconded Cr Scheffe

That Council formally advise Arts Queensland that Council is willing to administer the grant of \$60,000 for the Injune Art Space on behalf of Creative Injune.

CARRIED

9/0

Responsible Officer

(Acting) Coordinator - Local Development & Council Events/Specialist – Strategic Finance

Item Number: LC.2 **File Number:** D15/21432

SUBJECT HEADING: AMENDMENTS TO ORGANISATIONAL STRUCTURE

Author and Officer's Title: Erin Tompkins, Associate to the CEO & Mayor

Executive Summary:

Council considered the creation of a new position within the organisational structure of Specialist – Emergency Management, reporting to the Director – Infrastructure Services.

The report also sought Council's approval to reshape the Customer & Community Services Department to incorporate the new Community Safety Unit (as resourced in the 2014/15 budget) with an expanding focus on community awareness and education programs, to minimise the likelihood of non-compliance through quality information and support.

Resolution No. GM/03.2015/40

Moved Cr Price

Seconded Cr Scheffe

That:

- 1. The Organisational Structure be amended to incorporate the new position of Specialist – Emergency Management, noting the proposed secondment for 12 months.**
- 2. Council approve proceeding to internal staff engagement for a two week period for the single Customer & Community Services department to include the three areas of:**
 - Customer Service Facilitation**
 - Community Safety**
 - Be Healthy and Safe Maranoa Program**

(Currently in addition to the existing services – either transitioning or remaining (the latter referring to Community Housing).)

Further that the feedback be considered in the finer detail of the structure development. However, it is proposed that recruitment and selection of the new positions approved as part of the 2014/15 budget proceed on the basis of the new combined structure.

3. Opportunities be explored to build community resilience through the Be Healthy & Safe Maranoa program.

CARRIED

9/0

Responsible Officer	Associate to the CEO & Mayor
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Item Number: 22.3 **File Number:** D15/19949

SUBJECT HEADING: MINOR AMENDMENTS TO COUNCILLOR PORTFOLIOS

Author and Councillor's Title: Cr. Robert Loughnan

Councillor's Recommendation:

The Mayor recommended that Council consider minor updates to Councillor Portfolios, as submitted by the Chief Executive Officer, to remove/clarify areas that could be perceived to be operational areas of responsibility.

Earlier during the meeting, a draft motion was recorded, however, no vote was taken at that time, and the matter was laid on the table for further consideration at a later point during the meeting.

Discussion:

Council determined that the proposed changes be further discussed at an upcoming workshop.

Resolution No. GM/03.2015/41

Moved Cr Chambers

Seconded Cr Denton

That the matter be left on the table for further discussion at an upcoming workshop, prior to formal presentation at an upcoming General Meeting.

CARRIED

9/0

Responsible Officer	Mayor/Coordinator - Elected Members & Community Engagement
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Item Number: L.1 **File Number:** D15/21800

SUBJECT HEADING: REQUEST FOR ASSISTANCE - ROMA LAPIDARY AND MINERALS SOCIETY

Author & Officer's Title: Josephine Horsfall, Coordinator – Land Administration

Executive Summary:

Council has been approached by the Roma and District Lapidary and Minerals Society seeking permission to hold general markets and Lapidary displays at their clubhouse and surrounding grounds on 30 and 31 May 2015. The group is also requesting that Council construct a landing and disability access ramp to their premises, which is located on Council land, preferably before the event.

Resolution No. GM/03.2015/42

Moved Cr O'Neil

Seconded Cr Wason

That Council:

1. **Grant permission for the Roma and District Lapidary and Minerals Society to conduct general markets, Lapidary displays and sell refreshments at their clubhouse and surrounding grounds on 30 and 31 May 2015.**
2. **Require the Roma and District Lapidary and Minerals Society to provide Council with a copy of their Insurance Certificate of Currency prior to the event and obtain all necessary permits required to host the event.**
3. **Further investigate the cost to construct a landing and disability access ramp at the front of the Lapidary Clubhouse, with this information presented at the next General Meeting on 25 March 2015 for Council's further consideration.**

CARRIED

9/0

Responsible Officer

Coordinator – Land Administration

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 2.54pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 25 March 2015, at Roma Administration Centre.

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 Mayor.

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 Date.