

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 8 APRIL 2015 COMMENCING AT 9.00AM

ATTENDANCE

Mayor Cr. R S Loughnan chaired the meeting with, Deputy Mayor Cr W S Wason, Cr. J L Chambers, Cr. R J Denton, Cr P J Flynn, Cr. W M Newman, Cr. C J O'Neil, Cr. M L Price, Cr. D J Scheffe, Chief Executive Officer – Julie Reitano, Coordinator Corporate Communications – Jane Frith, and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Economic & Community Development – Ed Sims, Manager Infrastructure Contracts - Peter Weallans.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.09am, and advised that Cr. Denton would be a late arrival for the meeting.

APOLOGIES

There were no apologies for the meeting.

CONFIRMATION OF MINUTES

Resolution No. GM/04.2015/01

Moved Cr Flynn

Seconded Cr Newman

That the minutes of the General Meeting (5-25.03.15) held on 25 March 2015 be confirmed, including the correction for Resolution No. GM/03.2015/84, to incorporate the figure included in the officer's recommendation approved by Council:

- **The Master Drainage Study for Mitchell is estimated to cost \$66,085 (excluding GST)**

CARRIED

8/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 **File Number:** D15/24785

SUBJECT HEADING: ADMINISTRATION OF GRAVE RESERVATIONS

Author and Officer's Title: Dale Waldron, Manager - Administration & Information Services

Executive Summary:

A change was recommended to the way Council handles reservations for plots in the region's cemeteries - reservations to be paid into Council's general revenue, as a non-refundable fee with only pre-payments for the purchase of the cemetery plot to be held in Trust.

Resolution No. GM/04.2015/02	
Moved Cr Newman	Seconded Cr Scheffe
<p>That Council, as at the 1 July 2015, transfer all cemetery reservations (excluding pre-paid packages) from the trust fund to general revenue.</p> <p>Further that all reservations (both current and historical) will be a fee only and non refundable. Therefore the reservation fee will not be taken off the burial fee at the time of interment.</p>	
CARRIED	8/0

Responsible Officer	Manager - Administration & Information Services
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Item Number: 11.2 **File Number:** D15/29928

SUBJECT HEADING: REPLACEMENT OF THE GRID AT THE ENTRANCE TO THE ROMA SALEYARDS

Author and Officer's Title: Christina Tincknell, Coordinator – Corporate, Community & Commercial Services

Executive Summary:

The report sought Council's approval to send written correspondence to the Department of Transport and Main Roads to confirm the commencement of planning and detailed costing for the replacement of the front entrance grid of the Roma Saleyards, and to endorse the allocation of staff resources to complete these tasks.

Resolution No. GM/04.2015/03

Moved Cr Wason

Seconded Cr Flynn

That Council:

1. Write to the Department of Transport and Main Roads to confirm the commencement of planning and detailed costing for the replacement of the entrance grid of the Roma Saleyards.
2. Endorse the allocation of staff resources to undertake the planning and detailed costing.
3. Fund any design work for the planning stage from Council's 'General Fund Surplus,' with costs to be included in the upcoming quarterly budget review.

CARRIED

8/0

Responsible Officer

Coordinator – Corporate, Community & Commercial Services/Specialist – Strategic Finance

INFRASTRUCTURE SERVICES

Item Number:

12.1

File Number: D15/24609

SUBJECT HEADING:

REQUEST FOR CAPITAL UPGRADE - MARANOA RIVER CROSSING, REVILO ROAD

Author and Officer's Title:

Kym Downey, Manager - Infrastructure Planning & Design

Executive Summary:

Council received a request to undertake works at the Maranoa River crossing on Revilo Road to improve property access.

Resolution No. GM/04.2015/04

Moved Cr Price

Seconded Cr Newman

That Council:

1. Advise the applicant that, as the Revilo Road provides access to one property only and meets the design standard adopted through Council policy, upgrade works on the Maranoa River crossing cannot be funded through Council's budget (Capital cost of \$300,000 to \$800,000 with an annual increase in maintenance and renewal costs of \$6,000 to \$16,000 – for crossing improvements only).
2. Advise the applicant that in accordance with Council's adopted policy "Construction of Roads for Access to Property" and associated policies, an alternate access may be constructed at the owner's expense within other identified road reserves.
3. Will continue to remove sand as and when the adopted road maintenance budget allows.

CARRIED

8/0

Responsible Officer

Manager - Infrastructure Planning & Design

Item Number: 12.2 **File Number:** D15/26441
SUBJECT HEADING: REQUEST FOR CAPITAL UPGRADE - LYNNS CREEK ROAD
Author and Officer's Title: Kym Downey, Manager - Infrastructure Planning & Design

Executive Summary:

Council received a request to provide dust suppression works on Lynns Creek Road.

Resolution No. GM/04.2015/05	
Moved Cr Chambers	Seconded Cr Flynn
That Council:	
<ol style="list-style-type: none"> 1. In accordance with the Dust Seal Policy and subject to funds being available, approve the allocation of funds to this request, subject to the applicant agreeing to the conditions as detailed in the policy, including a matching 50% contribution. 2. Commence a process to enter into formal agreements with adjoining local government areas to coordinate future maintenance and upgrade works on boundary roads. 	
CARRIED	8/0

Responsible Officer	Manager - Infrastructure Planning & Design
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Item Number: 12.3 **File Number:** D15/30155
SUBJECT HEADING: REQUEST TO EXTEND REGISTERED ROAD LENGTH - ROSEDALE ROAD
Author and Officer's Title: Kym Downey, Manager - Infrastructure Planning & Design

Executive Summary:

Council has received a request to include an extension to Rosedale Road in the adopted Road Register.

Resolution No. GM/04.2015/06	
Moved Cr Price	Seconded Cr Scheffe
That Council advise the applicant that, as an alternative maintained access is available, the length of Rosedale Road on which Council will continue to undertake maintenance will not be extended.	
CARRIED	8/0

Responsible Officer	Manager - Infrastructure Planning & Design
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DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 File Number: D15/25790

SUBJECT HEADING: REQUEST TO HOLD DOG OBEDIENCE CLASSES - BASSETT PARK

Author and Officer's Title: Dee Schafer, Support Officer - Facilities

Executive Summary:

Council received a request to hire part of Bassett Park free of charge to conduct Dog Obedience Classes, and was asked to consider the request.

Resolution No. GM/04.2015/07
Moved Cr Newman
Seconded Cr Chambers

That Council hire the area of Bassett Park known as 'Machinery Alley' at no cost, to the applicant to conduct dog obedience classes for a period of 12 months, subject to the following conditions:

- Availability of the venue is subject to other bookings received;
- The area will not be available during race meetings, Roma Show or on other occasions as determined by Council;
- Dogs are to be kept under control and not cause nuisance to other users of the facility;
- The group must ensure that the area is cleared of all droppings and rubbish.

MOTION LOST

2/6

Responsible Officer
Support Officer - Facilities
Resolution No. GM/04.2015/08
Moved Cr Flynn
Seconded Cr O'Neil

That, through the Chief Executive Officer, officers investigate potential alternative venues for the dog obedience classes, and present these options for Council's consideration at the General Meeting on 22 April 2015.

CARRIED

8/0

Responsible Officer
Support Officer - Facilities

Item Number: 13.2 **File Number:** D15/26532

SUBJECT HEADING: BOUNDARY ENCROACHMENT - PROPOSED DECK EXTENSIONS

Author and Officer's Title: Dee Schafer, Support Officer - Facilities

Executive Summary:

Council received correspondence from the Roma Aero Club requesting permission to add an additional deck to the northern side of their operations centre at the Roma Airport.

The proposed addition will extend over the boundary between Lot 3 on RP855185 and Lot 14 on RP855185.

Resolution No. GM/04.2015/09	
Moved Cr O'Neil	Seconded Cr Scheffe
That Council:	
<ol style="list-style-type: none"> 1. Advise the Roma Aero Club that Council has no objection to the planned extension to the Roma Aero Club Operations Centre, subject to the group meeting all building regulations and requirements. 2. Advise the Roma Aero Club that after building works are completed, Council will work with the club to resolve boundary encroachment issues between Lot 3 on RP855185 and Lot 14 on RP855185 resulting from the extension to the Roma Aero Club Operations Centre. 3. Commence negotiations with the Roma Aero Club to enter into a formal lease arrangement over Lot 3 on RP855185. 	
CARRIED	8/0

Responsible Officer	Support Officer - Facilities
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Item Number: 13.3 **File Number:** D15/27286

SUBJECT HEADING: REQUEST FOR REFUND OF DEVELOPMENT APPLICATION FEES (FILE: 2013/18726)

Author and Officer's Title: Stacey Tate, Senior Administration Officer - Building Certification

Executive Summary:

Injune Churches Together requested a refund of the development application fees paid to Council (\$1,690) for the additions to the existing church located at 25 Hutton Street, Injune.

Resolution No. GM/04.2015/10

Moved Cr Chambers

Seconded Cr Wason

That Council refund the development application fees (\$1,690) for the additions to the existing church at 25 Hutton Street, Injune.

CARRIED

7/1

Responsible Officer

Senior Administration Officer - Building Certification

Item Number:

13.4

File Number: D15/28674

SUBJECT HEADING:

APPLICATION FOR CONVERSION OF TENURE - LOT 41 ON WV1875

Author and Officer's Title:

Shirley Horrobin, Administration Officer - Property & Legal

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7741 being Lot 41 on WV1875 to freehold tenure.

Resolution No. GM/04.2015/11

Moved Cr Price

Seconded Cr Flynn

That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 36/7741 being Lot 41 on WV1875 to freehold tenure, subject to a review of the land, to ensure there is no local government infrastructure on the property, including roads that may be off alignment.

CARRIED

8/0

Responsible Officer

Administration Officer - Property & Legal

Cr. Denton entered the Chamber at 9.41am.

Item Number:

13.5

File Number: D15/29033

SUBJECT HEADING:

WALLUMBILLA HALL FEES AND CHARGES

Author and Officer's Title:

Josephine Horsfall, Coordinator - Land Administration

Executive Summary:

In 2014 Council became the registered trustee of land on which the Wallumbilla School of Arts Hall is located. The Hall has continued to be managed on a day-to-day basis by the Wallumbilla Hall Committee. This committee currently sets its own fees and charges for use of the hall. Council is asked to provide direction in regard to fees and charges for use of the hall.

Discussion:

Council requested that further investigation be undertaken to clarify discussions to date with the group.

Action:

That the matter lay on the table for further consideration at a later point during the meeting, pending the outcome of further enquiries.

COUNCILLOR BUSINESS
Item Number:
22.1
File Number: D15/30051
SUBJECT HEADING:
MINOR AMENDMENTS TO COUNCILLOR PORTFOLIOS
Author and Councillor's Title:
Cr. Robert Loughnan
Councillor's Recommendation:

The Mayor recommended that Council consider minor updates to Councillor Portfolios, as submitted by the Chief Executive Officer to remove/clarify areas that could be perceived to be operational areas of responsibility.

Resolution No. GM/04.2015/12
Moved Cr O'Neil
Seconded Cr Denton

That Council adopt the updated portfolios as submitted for consideration by the Chief Executive Officer to clarify areas of operational responsibility:

Councillor	Portfolio
MAYOR – Cr Robert Loughnan	Government Community engagement Resource sector Flood mitigation and recovery Executive management
DEPUTY MAYOR – Cr Scott Wason	Affordable housing Saleyards Elected member services
Cr Jan Chambers	Environment Waste Finance (including rating) Rural Fire
Cr Joy Denton	Airports Social services Community safety
Cr Peter Flynn	Sport and recreation Community development and events Community training and employment
Cr Wendy Newman	Development Community facilities Cultural heritage
Cr Cameron O'Neil	Town roads and streets Footpaths Parks and gardens Economic development Master planning
Cr Ree Price	Rural roads Tourism
Cr David Schefe	Utilities (water, sewerage, gas) Quarry activities Local business

CARRIED
9/0
Responsible Officer
Mayor/Coordinator – Elected Members & Community Engagement

LATE ITEMS

Item Number: L.1 **File Number:** D15/30842

SUBJECT HEADING: 2015/16 MEMBERSHIP OF REGIONAL TOURISM ORGANISATIONS

Author and Officer's Title: Megan Swords, Coordinator - Tourism

Executive Summary:

Council has been considering for some time whether it would be more beneficial to the region to be a member of the Outback Queensland Tourism Association (OQTA) based in Longreach, or the Southern Queensland Country Tourism Association (SQCT) based in Toowoomba.

Given that the Maranoa is on the extremity of two tourism regions, Council has contributed to both Regional Tourism Organisations in the 2013/14 and 2014/15 financial years.

Resolution No. GM/04.2015/13	
Moved Cr O'Neil	Seconded Cr Flynn
That for the 2015/16 financial year Council become a sole member of the Outback QLD Tourism Association (OQTA).	
CARRIED	9/0

Responsible Officer	Coordinator – Tourism
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Item Number: L.2 **File Number:** D15/30906

SUBJECT HEADING: SUPPORT FOR OUTBACK QUEENSLAND TOURISM ASSOCIATION'S 2015/16 APPLICATION FOR CONTESTABLE FUNDING

Author and Officer's Title: Megan Swords, Coordinator - Tourism

Executive Summary:

The Queensland Government is currently accepting applications from Regional Tourism Organisations (RTOs) for their 2015/16 Contestable Grant Scheme. This program provides the opportunity for RTOs to apply for additional funding for specific marketing and promotional campaigns.

In the 2014/15 financial year, Outback Queensland Tourism Association (OQTA) was successful in their application for a Contestable Grant and was subsequently able to leverage their marketing allocation to promote the region. This funding was used to promote the highly successful "Eventures" campaign.

OQTA invited all Local Government members and Associations in Outback Queensland to partner with them for additional funding under the RTO Contestable Grant Scheme in 2015/16.

Based on the 2014/15 budget allocation, the report proposed an amount of \$20,000. At worst case this may be matched \$ for \$ or at best \$ for \$1.50.

If the application is successful, OQTA will promote "Outback Mates" as the call to action, providing the opportunity for the Maranoa to encourage a collaborative approach to tourism development in the region.

Resolution No. GM/04.2015/14
Moved Cr Price
Seconded Cr Denton
That Council:

1. **Support Outback Queensland Tourism Association in their application under the RTO Contestable Grant Scheme.**
2. **Contribute an amount of \$20,000 (Excluding GST) for 2015/16 towards the application of OQTA in the RTO Contestable Grant Scheme (if successful), with funding to be included in the 2015/16 budget deliberations.**
3. **Write a letter of support for the application of OQTA in the RTO Contestable Grant Scheme, confirming their nominated financial contribution.**

CARRIED

9/0

Responsible Officer
Coordinator – Tourism/Specialist – Strategic Finance
CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the Local Government Regulation 2012, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (a) the appointment, dismissal or discipline of employees;
- (c) the local government budget;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/04.2015/15
Moved Cr Denton
Seconded Cr Chambers
That Council close the meeting to the public at 9.54am, noting the inclusion of two late items:

- **Minor Change to Organisational Structure – Community Safety (s 275 (a))**
- **Variation to Terms of Sale – Queensland Police Service (QPS) Paddock Dargal Road Roma (s 275 (h))**

CARRIED

9/0

The Mayor left the Chamber at 10.01am, with the Deputy Mayor (Cr. Wason) taking the Chair in his absence.

Cr. O'Neil left the Chamber at 10.02am, and entered at 10.05am.

Cr. Newman left the Chamber at 10.09am, and entered at 10.10am.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.21AM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 10.54AM.

The Mayor entered the Chamber at 10.57am, and assumed the Chair.

Cr. O'Neil and the Mayor left the Chamber at 11.31am. The Deputy Mayor (Cr. Wason) assumed the Chair in the Mayor's absence.

Councillors Wason & Price declared a 'Conflict of Interest' in items C.2 – Land Licences in relation to Fairview Road Reconstruction and C.6 – Food & Fire Festival Santos Sponsorship 2015, due to each of them receiving financial compensation from Santos GLNG for activities carried out on parcels of land owned by each of them, and left the Chamber at 11.36am taking no further part in discussions on the items.

Due to the declared conflict by the Deputy Mayor and acting Chair, Council undertook a procedural vote to elect an alternate Acting Chair in Cr Wason's absence.

Resolution No. GM/04.2015/16

Moved Cr O'Neil

Seconded Cr Newman

That Cr. Schefe be nominated Acting Chair, until the Mayor or Deputy Mayor return to the meeting and assume the chair.

CARRIED

6/0

The Mayor entered the Chamber and assumed the Chair a 11.40am.

The Mayor left the Chamber at 12.03pm, with Cr. Schefe taking the role of Acting Chair.

The Mayor entered the Chambers at 12.09pm, and assumed the Chair.

At cessation of item C.2 – Land Licences in relation to Fairview Road Reconstruction, and Item C.6 – Food & Fire Festival Santos Proposed Sponsorship 2015, both Councillors Wason & Price entered the Chamber at 12.10pm.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 12.40PM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 1.25PM.

The Mayor and Cr. O'Neil did not return to the meeting at resumption of standing orders, and the Deputy Mayor assumed the Chair.

Resolution No. GM/04.2015/17

Moved Cr Denton

Seconded Cr Newman

That Council open the meeting to the public at 1.26pm.

CARRIED

7/0

Item Number: C.1 **File Number:** D15/26075

SUBJECT HEADING: REQUEST FOR DISCOUNT AND WAIVER OF INTEREST – ASSESSMENT 15010847

Author and Officer’s Title: Dana Harrison, Coordinator - Rates

Executive Summary:

The applicant requested that Council accept a proposed payment plan, grant the discount and waive any interest that will accrue.

Resolution No. GM/04.2015/18	
Moved Cr Chambers	Seconded Cr Flynn
That Council:	
<ol style="list-style-type: none"> 1. Approve the applicant’s proposed payment plan provided that the gross rates are paid (That is the discount will not be granted and the gross amount of \$2,461.70 must be paid). 2. Waive the accrued interest after the final payment is made provided that the proposed payment plan has been adhered to. 	
CARRIED	7/0

Responsible Officer	Coordinator - Rates
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Cr. O’Neil entered the Chamber at 1.29pm.

Councillors Wason & Price declared a perceived ‘Conflict of Interest’ in the following two (2) items, due to each of them receiving financial compensation from Santos GLNG for activities carried out on parcels of land owned by each of them, and left the Chamber at 11.36am taking no further part in discussions on the items.

In the absence of both the Mayor and the Deputy Mayor and Acting Chair (due to his declared perceived ‘Conflict of Interest’, Council elected an alternate Acting Chair.

Resolution No. GM/04.2015/19	
Moved Cr Chambers	Seconded Cr Newman
That Cr. Scheffe be nominated Acting Chair, until the Mayor or Deputy Mayor return to the meeting, and assume the Chair.	
CARRIED	6/0

Item Number: C.2 **File Number:** D15/14969

SUBJECT HEADING: LAND ACCESS LICENCES IN RELATION TO FAIRVIEW ROAD RECONSTRUCTION

Author and Officer's Title: Paul Cummins, Engineer

Executive Summary:

The purpose of this report was twofold -

1. To seek Council's approval to enter into Property Access Licences with landowners along Fairview Road in order to expedite the reconstruction of Fairview Road from chainage 2.337km to 27.784km.
2. Determine an offer of compensation and legal cost payments for affected landowners.

Resolution No. GM/04.2015/20

Moved Cr Chambers

Seconded Cr Newman

That, subject to a Purchase Order for \$26,618.11 including GST (which includes Council's legal fees) having first been received from Santos GLNG, Council:

1. Enter into a Property Access Licence with the four landowners identified in the officer's report.
2. Pay \$1,100 including GST plus the current unimproved value of the land in compensation upon the landowner signing the Access Licence.
3. Cover each of the landowners' legal fees up to a capped value of \$1,100 including GST.

CARRIED

6/0

Responsible Officer

Engineer

The Mayor entered the Chamber at 1.32pm and assumed the Chair.

Item Number: C.6 **File Number:** D15/28792

SUBJECT HEADING: FOOD & FIRE FESTIVAL SANTOS PROPOSED SPONSORSHIP 2015

Author and Officer's Title: Kate Papacek, Local Development Officer Roma

Executive Summary:

Council received a letter from Santos GLNG offering \$20,000 towards the 2015 Food and Fire Festival, subject to specific conditions. Santos GLNG has requested a letter of response from Maranoa Regional Council confirming agreement to these conditions.

Resolution No. GM/04.2015/21

Moved Cr Denton

Seconded Cr O'Neil

That:

1. Council decline the offer of sponsorship from Santos GLNG, with Council to maintain the naming sponsorship rights for the 2015 event, given that Council continues to be the major sponsor of this event.

2. Officers revise and further investigate event plans for presentation to Council at an upcoming workshop.

CARRIED

7/0

Responsible Officer

Local Development Officer Roma

At cessation of discussion and debate on the abovementioned two (2) items, Councillors Wason and Price entered the Chamber at 1.42pm.

Item Number:

C.3

File Number: D15/24719

SUBJECT HEADING:

ROMA SEWER MAIN UPGRADE - NORTHERN ROAD & LONG DRAIN

Author and Officer's Title:

Paraic Butler, Engineer

Executive Summary:

At the General Council meeting held on the 10 of December 2014, it was formerly recognised by Council the necessity to undertake an upgrade to the Roma trunk sewer mains on Northern Road and the Long Drain to facilitate development in the Northern Catchment Zone.

At that meeting, Council resolved that the matter should lay on the table, requesting further investigations be undertaken. With the outcome of those investigations now to hand, the topic was again presented to Council for further consideration.

Resolution No. GM/04.2015/22

Moved Cr Scheffe

Seconded Cr Flynn

That Council:

1. Allocate \$1,100,000 (excluding GST) to undertake sewerage upgrade works detailed as Stage 1 and Stage 2.
2. Include the sewerage infrastructure upgrade in the Water, Sewerage & Gas 2014/15 Capital Works Program.
3. Transfer funds from Council's Constrained Works Reserve.

CARRIED

9/0

Responsible Officer

Engineer

Item Number:

C.4

File Number: D15/28235

SUBJECT HEADING:

REQUEST FOR SPONSORSHIP

Author and Officer's Title:

Susan (Sue) Sands, Coordinator - Grants, Local Development & Council Events

Executive Summary:

Council received a request to support a local entrant in the 2015 XXXX Gold 'Cairns to Kingfisher Bay Resort' Variety Bash. The event raises funds for Variety – the Children's Charity of Queensland. The entrant was seeking either monetary support, or promotional items to hand out along the route to promote tourism in our region, or both.

Resolution No. GM/04.2015/23

Moved Cr Price

Seconded Cr Denton

That Council:

1. Assist the local entrant in the 2015 XXXX Gold 'Cairns to Kingfisher Bay Resort' Variety Bash by providing regional tourism collateral, to be sourced through the Tourism Work Unit.
2. Decline the request for monetary support.

CARRIED

9/0

Responsible Officer	Coordinator - Grants, Local Development & Council Events
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Item Number:

C.5

File Number: D15/20934

SUBJECT HEADING:

UPGRADE OF MUCKADILLA COMMUNITY PARK

Author and Officer's Title:

Kate Papacek, Local Development Officer Roma

Executive Summary:

Council received correspondence from the Muckadilla Community Committee, requesting improvements for the Muckadilla Community Park.

Resolution No. GM/04.2015/24

Moved Cr O'Neil

Seconded Cr Denton

That Council:

1. Remove the old wood burning BBQ in the community park area.
2. Investigate options to replace the BBQ, and consider this in the 2015/16 budget deliberations.
3. Approve sanding & oiling/varnishing the existing wooden table and seats as part of ongoing maintenance.
4. Purchase and install two new aluminium seats at the park/tourist stop area, reallocating budget from the Muckadilla Signage allocation (WO.14512.2545.2001).
5. Remove old trees and branches in the park as ongoing maintenance.

CARRIED

9/0

Responsible Officer	Local Development Officer Roma
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Item Number: C.7 **File Number:** D15/26130

SUBJECT HEADING: TENDER 15016 - PURCHASE AND REMOVAL OF COTTAGES, ANN STREET MITCHELL

Author and Officer's Title: Dee Schafer, Support Officer – Facilities

Executive Summary:

Council publicly invited tenders to purchase, for removal, three cottages in Ann Street Mitchell. Tenders closed on 20 March 2015. At closing time no responses to this tender were received, either electronically or via the tender box.

Resolution No. GM/04.2015/25

Moved Cr Flynn

Seconded Cr Price

That Council:

1. Call for expressions of interest from parties interested in obtaining one, two or three cottages in Mitchell known as the Pensioner Cottages at no cost. Parties must complete an Expression of Interest form, pay all associated building fees, removal costs, comply with Workplace Health Safety requirements, manage asbestos and have the building/s relocated from the site within 90 days of being formally notified by the Chief Executive Officer that their Expression of Interest was successful.
2. Hold a mandatory information session in Mitchell for all interested parties. Information to be provided to include managing asbestos and the building application process (removal and re-establishment), including fees.
3. In the instance of more than one expression of interest being received for a particular cottage, determine the successful applicant through a ballot draw to be conducted in a General Council meeting.
4. Advertise the call for expressions of interest in the Western Star, Bottle Tree Bulletin and Council's website.

CARRIED

9/0

Responsible Officer

Support Officer - Facilities

Item Number: C.8 **File Number:** D15/28844

SUBJECT HEADING: TENDER 15017 - SALE OF LAND HANGAR DRIVE

Author and Officer's Title: Josephine Horsfall, Coordinator - Land Administration

Executive Summary:

Council publicly invited tenders to purchase vacant land at 21 Hangar Drive Roma being Lot 8 on RP15585. Tenders closed on 27 March 2015. At the closing time, one (1) tender was received and Council was asked to consider the tender.

Resolution No. GM/04.2015/26

Moved Cr Price

Seconded Cr Denton

That Council:

1. Not accept the tender received to purchase land at 21 Hangar Drive Roma being Lot 8 on RP15585 as the tendered price does not meet the valuation obtained for the land.

2. List the property for sale with its preferred real estate agent for the recommended market value as contained in the valuation report dated 26 February 2015.

CARRIED

9/0

Responsible Officer

Coordinator - Land Administration

Item Number:

C.9

File Number: D15/25105

SUBJECT HEADING:

MCDONALDS ADVERTISING SIGN - BASSETT PARK ROMA

Author and Officer's Title:

Madonna Mole, Specialist - Lease Management & User Facility Agreements

Executive Summary:

McDonalds Roma has a promotional advertising sign installed at the northern corner of Bassett Park where it can be viewed by travellers through Roma and visitors arriving from the airport.

Council was asked to consider charging a fee for having this advertising sign located on Council land.

Resolution No. GM/04.2015/27

Moved Cr O'Neil

Seconded Cr Wason

That Council:

1. Note that McDonalds Roma has an advertising billboard located on Council land being Bassett Park Roma.
2. Waive the annual site fee for 2010, 2011, 2012, 2013 and 2014 as Council did not issue an invoice.
3. Reintroduce an annual site fee of \$600 per annum to be included in Council's Fees and Charges 2015/16 with the charge to be reviewed annually.
4. Re-tender the billboard site at Bassett Park in the 2019/20 financial year.

CARRIED

9/0

Responsible Officer

Specialist - Lease Management & User Facility Agreements

Item Number:

C.10

File Number: D15/29438

SUBJECT HEADING:

EXPRESSION OF INTEREST FOR TIP SHOP AT ROMA LANDFILL

Author and Officer's Title:

Margaret Milla, Coordinator - Waste

Executive Summary:

A local community group in Roma has expressed an interest by way of a proposal to establish and operate a tip shop at the Roma landfill.

An invitation for expressions of interest (for the purposes of shortlisting) or an invitation for tender from organisations and individuals are two options for seeking broad interest in the initiative.

If a local government wishes to invite expressions of interest for the purposes of shortlisting, to comply with the Local Government Regulation 2012, a local government may only do so by resolution.

Resolution No. GM/04.2015/28	
Moved Cr Chambers	Seconded Cr Newman
That Council:	
<ol style="list-style-type: none"> 1. Call tenders for the establishment and operation of a tip shop at the Roma landfill. 2. Offer a term of lease for 2+2+2 years, at both parties' discretion to negotiate this term. 	
CARRIED	9/0

Responsible Officer	Coordinator - Waste
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Item Number: C.11 **File Number:** D15/29504

SUBJECT HEADING: REQUEST FOR COUNCIL SUPPORT TO ESTABLISH A PHARMACY IN WALLUMBILLA.

Author and Officer's Title: Edward Sims, Manager - Economic & Community Development

Executive Summary:

A letter has been received from the applicant suggesting that there is a need for, and expressing interest in establishing, a pharmacy service in Wallumbilla.

The applicant has requested that Council consider collocating the pharmacy with Council's library service in Wallumbilla.

Resolution No. GM/04.2015/29	
Moved Cr Price	Seconded Cr O'Neil
That Council decline the offer to collocate the proposed pharmacy service with Council's library service in Wallumbilla, and authorise the Business Development Team, through the Chief Executive Officer, to work with the applicant to identify a suitable premises to establish the proposed pharmacy in Wallumbilla.	
CARRIED	9/0

Responsible Officer	Manager - Economic & Community Development
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LATE CONFIDENTIAL ITEMS

Item Number: LC.1 **File Number:** D15/30808

SUBJECT HEADING: MINOR CHANGE TO ORGANISATIONAL STRUCTURE - COMMUNITY SAFETY

Author and Officer's Title: Julie Reitano, Chief Executive Officer

Executive Summary:

The report provided Council with feedback on the results of the consultation on the new Community Safety Work Team, and proposed that the structure be transitioned for full implementation from 1 July 2015.

Resolution No. GM/04.2015/30

Moved Cr Denton

Seconded Cr Scheffe

That Council approve the following changes to the organisational structure:

1. The new structure be considered under the Directorate of Corporate, Community & Commercial Services, with the following key positions:

- **Manager Customer & Community Services**
- **Coordinator Customer Service Facilitation**
- **Coordinator Housing**
- **Coordinator Community Safety**
- **Coordinator 'Be Healthy & Safe' Maranoa Program (Community Education & Awareness)**

2. Council endorse the transitioning of Employee Housing out of the Human Resources Department into the Housing Work Unit – under the Coordinator Housing.

3. Funding be included in the upcoming quarterly review, from General Fund surplus, to enable recruitment of the new Coordinator to be undertaken prior to the end of this financial year.

CARRIED

9/0

Responsible Officer

Chief Executive Officer

Item Number: LC.2

File Number: N/A

SUBJECT HEADING: POTENTIAL SURPLUS LAND IN WALLUMBILLA

Councillor: Cr. Ree Price

Executive Summary:

It was requested that Council give consideration to the future need/purpose for retaining ownership of identified land located in George Street Wallumbilla.

Resolution No. GM/04.2015/31

Moved Cr Price

Seconded Cr O'Neil

That Council obtain valuations on identified land situated in George Street Wallumbilla in preparation for the 2015/16 budget deliberations, with a view to potentially funding the Calico Cottage Precinct development.

CARRIED

9/0

Responsible Officer

Manager – Facilities (Land, Building and Structures)

Item Number:

LC.3

File Number: N/A

SUBJECT HEADING:

VARIATION TO TERMS OF SALE – QUEENSLAND POLICE SERVICE (QPS) PADDOCK DARGAL ROAD ROMA

Author & Officer's Title:

Edward Sims, Manager – Economic & Community Development

Executive Summary:

Correspondence has been received from a representative of the Queensland Police Service requesting commitment to the first payment under the proposed varied terms of sale for the QPS Paddocks on Dargal Road Roma.

Resolution No. GM/04.2015/32

Moved Cr Schefe

Seconded Cr Flynn

That Council pursue confirmation from the appropriate Minister/Deputy Premier in response to the correspondence received on 8 April 2015, prior to Council committing to the terms of variation and release of funds.

CARRIED

9/0

Responsible Officer

Manager – Economic & Community Development

Item Number:

13.5

File Number: D15/29033

SUBJECT HEADING:

WALLUMBILLA HALL FEES AND CHARGES

Author and Officer's Title:

Josephine Horsfall, Coordinator - Land Administration

Executive Summary:

In 2014 Council became the registered trustee of land on which the Wallumbilla School of Arts Hall is located. The Hall has continued to be managed on a day-to-day basis by the Wallumbilla Hall Committee. This committee currently sets its own fees and charges for use of the hall. Council is asked to provide direction in regard to fees and charges for use of the hall.

The matter was laid on the table earlier during the meeting pending further investigation. With the results now to hand, Council resumed discussion.

Resolution No. GM/04.2015/33	
Moved Cr Chambers	Seconded Cr O'Neil
That Council permit the Wallumbilla Hall Committee to set their own fees and charges for the use of the Wallumbilla Hall on the proviso that the fees do not exceed the fees and charges set by Council for a Category 1 Hall.	
CARRIED	9/0

Responsible Officer	Coordinator - Land Administration
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 2.15pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 22 April 2015, at Roma Administration Centre.

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 Mayor.

Date.