
LATE ITEMS BUSINESS PAPER

General Meeting

Wednesday 22 April 2015

Roma Administration Centre

NOTICE OF MEETING

Date: 21 April 2015

Mayor:	Councillor R S Loughnan
Deputy Mayor:	Councillor W S Wason
Councillors:	Councillor J L Chambers Councillor R J Denton Councillor P J Flynn Councillor W M Newman Councillor C J O'Neil Councillor M L Price Councillor D J Schefe
Chief Executive Officer:	Ms Julie Reitano
Senior Management:	Mr Cameron Castles (Director Infrastructure Services) Mr Rob Hayward (Director Development, Facilities & Environmental Services) Ms Sharon Frank (Director Corporate, Community & Commercial Services)
Officers:	Ms Jane Frith (Coordinator Corporate Communications)

Please find attached agenda for the **General Meeting** to be held at the Roma Administration Centre on **April 22, 2015 at 9.00AM.**



Julie Reitano
Chief Executive Officer

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OFFICER REPORT

Meeting: General 22 April 2015

Date: 20 April 2015

Item Number: L.1

File Number: D15/34781

SUBJECT HEADING: Expression of Interest - McPhie Street Surplus Sheds

Classification: Open Access

Name of Applicant:

Location:

Author & Officer's Title: Dee Schafer, Support Officer - Facilities

Executive Summary:

Council invited expressions of interest from not-for-profit community groups located in the Maranoa Region and interested in acquiring the storage sheds located on Council property at 7 McPhie Street Roma with removal costs and reestablishment of the buildings at the new site to be borne by the successful applicant organisation.

Council is asked to consider the expression of interest received.

Officer's Recommendation:

That Council gift to the Surat Clay Target Club Inc. the two sheds located at 7 McPhie Street Roma on the following conditions:-

1. The Surat Clay Target Club Inc cover all relocation and reestablishment costs and comply with all WHS requirements;
2. The Surat Clay Target Club are required to acquire all necessary building approvals;
3. The Sheds are to be removed within 90 days of formal advice from Council that the Expression of Interest is successful.

Body of Report:

Council invited expressions of interest from not-for-profit community groups located in the Maranoa Region and interested in acquiring the storage sheds located on Council property at 7 McPhie Street Roma with removal costs and reestablishment of the buildings at the new site to be borne by the successful applicant organisation. Advertisements inviting Expressions of Interest were published in the Western Star Newspaper on Thursday 2 April 2015. EOI submissions closed on Monday 13 April 2015.

Council received one late submission by email on the 14 April 2015 from the Surat Clay Target Club. The Surat Clay Target Club have expressed interest in securing both sheds for their club to be used as a club house and storage shed. The sheds will allow the club to store machinery and equipment out of the weather. The sheds, if approved, will be located at the Racecourse Reserve Surat (a Council managed reserve).

Consultation (internal/external):

At its General Meeting held on 25 March 2015 Council resolved the following:
Resolution No. GM/03.2015/67

That Council invite expressions of interest from not-for-profit community groups located in the Maranoa region and interested in acquiring the storage sheds located on Council property at 7 McPhie Street, Roma with removal costs and reestablishment of the buildings at the new site to be borne by the successful applicant organisation.

Council requires that the advertising for and assessment of received Expressions of Interest be presented to Council for further consideration within five weeks of this meeting date.

Risk Assessment (Legal, Financial, Political etc.):

Nil

Policy Implications:

Nil

Financial Resource Implications:

Nil

Link to Corporate Plan:

Corporate Plan 2014-2019

Strategic Priority 7: Vibrant Communities, Beautiful Towns

7.3 Facilities

7.3.1 Facilities

Supporting Documentation:

1 Expression of interest submission forms - Geoff & Viv Moore D15/34771

Report authorised by:

Tanya Mansfield, Manager - Facilities (Land, Buildings & Structures)

Robert Hayward, Director - Development, Facilities & Environmental Services



RESPONDENT'S SUBMISSION FORM

To: The Chief Executive Officer
 Maranoa Regional Council
 PO Box 42
 MITCHELL QLD 4465

PLEASE COMPLETE THIS FORM IN BLOCK LETTERS

APPLICATION ORGANASATION:	Sweat clay target club inc
STREET ADDRESS OF RESPONDENT: (For service of notices)	25 Charles St Sweat Q 4417
ABN OF RESPONDENT:	25 284 709 348
ACN OF RESPONDENT:	
TELEPHONE NO. OF RESPONDENT:	0427265600 0427265505
FACSCIMILE NO. OF RESPONDENT: (For service of notices)	nil
POSTAL ADDRESS OF RESPONDENT: (For service of notices)	Above
EMAIL ADDRESS OF RESPONDENT:	morrevg@bigpond.com
NATURAL PERSON AUTHORISED TO REPRESENT THE RESPONDENT: (If the Respondent is a corporation)	Viv Moore Sec



Applicant is interested in Shed:

- Shed 1
- Shed 2

Purpose (What will shed be used for?):

Club House
storage shed

Location (Where will shed be moved to?):

Racecourse Reserve Street

Proposed Removal Date: in the time frame allotted

Any Other information in support of application:

shed/sheds will allow the clubs to store machinery & equipment from the weather

I verify that:

(a)	A member of the organisation has attended mandatory viewing.	yes
(b)	Organisation will cover all relocation/reestablishment costs.	yes
(c)	All building approvals will be acquired by the organisation.	no
(d)	Shed will be removed within 90 days of advice from Council that the EOI is successful.	yes

Signed: *G Moore*

Position: *President*

OFFICER REPORT

Meeting: General 22 April 2015

Date: 21 April 2015

Item Number: L.2

File Number: D15/35131

SUBJECT HEADING: Request for Donation - Roma Sub Branch RSL

Classification: Open Access

Name of Applicant:

Location:

Author & Officer's Title: Kelly Rogers, Coordinator - Elected Members & Community Engagement

Executive Summary:

Council has received a request from the Roma Sub Branch RSL seeking a donation of \$500 for the ANZAC Day Luncheon, in support of the 2015 Anzac Day commemorations in Roma.

Officer's Recommendation:

That Council approve a donation of \$500 in support of the 2015 ANZAC Day Luncheon in Roma, with funds drawn from the 2014/15 Anzac Day Budget allocation (GL 2888.2252.2001).

Body of Report:

As part of the Roma ANZAC Day commemorations, the Roma Sub Branch RSL is seeking a donation of \$500 to assist with the cost of catering the ANZAC Day Luncheon in Roma.

A copy of the letter is attached for Council's review.

An internal review of Council's past support has been undertaken to provide additional background of past support provided by Council in considering the received request.

Council contributed \$600 annually towards the luncheon costs in 2011 – 2013. These funds were previously allocated internally as part of the former Community Development Budget for Anzac Day, rather than received through the office of the Mayor for Council's formal consideration.

In 2014 there is no formal record of a request from the group, or payment of same.

The request cannot be considered under the Community Grants & Assistance Program for Round 2, with closure of applications being 31/03/15.

The 'Quick Grant' aspect of the program only allows for a donation of up to \$100 for a community organisation.

Consultation (internal/external):

Coordinator - Grants, Local Development & Council Events – Susan Sands
Finance Officer – Teagan McDevitt

Risk Assessment (Legal, Financial, Political etc.):

ANZAC Day is an important national day of recognition. 2015 marks the 100th year anniversary of ANZAC Day, when on the 25th of April, soldiers landed on the beaches of Gallipoli in 1915. It is the day on which Australians who served and died in all wars, conflicts, and peacekeeping operations are recognized.

Policy Implications:

Council's Community Grants & Assistance Program does not accommodate the full value of the donation requested.

Financial Resource Implications:

The requested donation of \$500 can be accommodated for under the 2014/15 Anzac Day Budget allocation (GL 2888.2252.2001).

Link to Corporate Plan:

Corporate Plan 2014-2019
Strategic Priority 7: Vibrant Communities, Beautiful Towns
7.6 Recreation, Events, Sport & Arts
7.6.18 Sponsorships

Supporting Documentation:

1 Letter of Request - Roma Sub Branch RSL d15/33989

Report authorised by:

Sharon Frank, Director - Corporate, Community & Commercial Services

ROMA SUB BRANCH RSL
PO Box 159
ROMA QLD 4455

15th April 2015



Lest we forget

The Mayor
Maranoa Regional Council
PO Box 42
MITCHELL QLD 4465

Dear Mr Loughnan

RE: Anzac Day Donation

Once again we are writing to request a donation towards our Anzac Day Luncheon. Over the years, it has been customary that Council assist us with the cost of putting on lunch for our ex-service community.

This is traditionally a free lunch, and over the recent years as our volunteers have declined, we have had to engage a caterer to supply lunch, who of course charges accordingly.

If we could ask for \$500 that would help enormously.

We look forward to seeing you, or your representatives at our Anzac Day Services.

Regards

Robert Menz
President