
MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 22 APRIL 2015 COMMENCING AT 9.00AM

ATTENDANCE

Mayor Cr. R S Loughnan chaired the meeting with, Deputy Mayor Cr W S Wason, Cr. J L Chambers, Cr. R J Denton, Cr P J Flynn, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Scheffe, Chief Executive Officer – Julie Reitano, Coordinator Corporate Communications – Jane Frith, and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Julie Neil, Manager Infrastructure Planning & Design - Kym Downey, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Customer & Community Services – Julie Neil, Manager Economic & Community Development – Edward Sims, Coordinator Grants, Local Development & Council Events – Susan Sands, Coordinator Rates – Dana Harrison.

GUESTS

The Hon Dr Anthony Lynham, Minister for State Development and Natural Resources and Mines attended part of the General Meeting to meet with the Councillors and discuss priorities for the new State Government, and his Department in particular.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.08am, and advised that Councillors Wason, Scheffe and Chambers would be late arrivals for the meeting.

APOLOGIES

Resolution No. GM/04.2015/34

Moved Cr O'Neil

Seconded Cr Flynn

That apologies be received and leave of absence granted for Cr. Price for this meeting.

CARRIED

5/0

CONFIRMATION OF MINUTES

Resolution No. GM/04.2015/35

Moved Cr Denton

Seconded Cr Flynn

That the minutes of the General Meeting (6-8.04.15) held on 8 April 2015 be confirmed.

CARRIED

5/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 **File Number:** D15/23089

SUBJECT HEADING: ANNUAL CUSTOMER SATISFACTION SURVEY

Author and Officer's Title: Julie Neil, Manager - Community Services

Executive Summary:

The Corporate Plan includes a key action to seek customer feedback through a number of methods (Key Action – 3.1.12). The development and implementation of a Customer Satisfaction Survey was also included in the Manager's work program.

Consultations and subsequent feedback resulted in a final survey draft and details of associated costs for Council consideration.

Discussion:

Council determined that elements of the report required discussion as part of the confidential segment of the agenda – as some of the report attachments included information that was provided to Council on a commercial-in-confidence basis by the company proposed to undertake the survey.

Resolution No. GM/04.2015/36

Moved Cr Denton

Seconded Cr O'Neil

That elements of the report be discussed as part of the confidential items in accordance with Local Government Regulation 2012 Section 275(h).

CARRIED

5/0

Item Number: 11.2 **File Number:** D15/32347

SUBJECT HEADING: THIRD QUARTER BUDGET REVIEW 2014/15

Author and Officer's Title: Claire Alexander, Specialist - Strategic Finance

Executive Summary:

In accordance with section 170 (3) of the Local Government Regulation 2012, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

The Budget 2014/15 was adopted on 23 July 2014. The First Quarter Budget Review was adopted on 12 November 2014 and the Second Quarter Budget Review on 11 February 2015. The report is based on the Third Quarter Budget Review recently conducted by managers and staff.

The result of the budget review shows an estimated surplus of \$135,669. It incorporated new items and changes not previously identified in the original, Quarter 1 & Quarter 2 budgeting processes. This review also included budget changes submitted to Council, which were subsequently approved for inclusion in this review.

Major contributing factors to the proposed budget changes are the downward revision to airport fees and sales from quarry materials. Water revenue, however, has increased. Overall operating expenses have decreased - details are found in the summary below.

The Neighbourhood Centre is not anticipated to be ready to be sold this financial year, therefore this item has been taken out of the budget. Consequently the plan this financial year to repay the loan (used to fund the land acquired adjacent to the Centre) has also been removed from the budget.

Racecourse North Estate development is to be reprogrammed to the next financial year. The grant has been received and is included in this budget review, to be transferred to constrained works reserves.

Carry over projects have decreased by \$911,041, of which \$424,307 is externally funded with the balance of funding to come from reserves and general revenue. These works mainly relate to water and sewerage and roads capital works.

Resolution No. GM/04.2015/37

Moved Cr Flynn

Seconded Cr Newman

That the Council adopt the Third Quarter Budget Review 2014/15 as shown in the attachments to the officer's report (pages 1-19):

Page/s

- 1. One Page Summary of Third Quarter Budget Review 2014/15
- 2. Revised Operating Revenue and Expense Budget Statements by Directorate
- 3. Revised Capital Revenue and Expenditure Budget Statements by Directorate
- 4. Revised Capital Reserves Budget Statements by Directorate
- 5. Revised New Loan and Loan Repayment Budget Statement by Directorate
- 6. Revised Operating Reserves Budget Statements by Directorate
- 7-17 Third Quarter Budget Review 2014/15 – Capital Expenditure 2014/15
- 18-19 Third Quarter Budget Review – Carry over Capital Expenditure 2014/15

CARRIED

5/0

Responsible Officer

Specialist - Strategic Finance

Item Number: 11.3 **File Number:** D15/32460

SUBJECT HEADING: COUNCIL INITIATED ADVISORY COMMITTEE MEETING MINUTES

Author and Officer's Title: Kelly Rogers, Coordinator - Elected Members & Community Engagement

Executive Summary:

As part of Council's Draft Community Engagement Strategy, Council has initiated a number of Advisory Committees to seek community and stakeholder input on key projects and businesses of Council. Feedback, or the outcomes of these forums, assists Council to identify priorities, inform decisions and develop future strategies and policies.

This report provided a copy of the confirmed meeting minutes of the advisory committees that held meetings during the months of February - March 2015.

Resolution No. GM/04.2015/38

Moved Cr O'Neil

Seconded Cr Denton

That Council receive and note the confirmed minutes of the following Advisory Committee meetings:

- **Airport Advisory Committee Meeting – 04/03/15**
- **Bassett Park Advisory Committee – 10/02/15**

CARRIED

5/0

Responsible Officer

Coordinator - Elected Members & Community Engagement

INFRASTRUCTURE SERVICES

The Mayor declared a potential perceived 'Conflict of Interest' in the following item, due to Cornwall Road being an access road to the west of his property, and elected to remain for discussions on the basis that it would not influence his ability to consider the broader public interest.

Item Number: 12.1 **File Number:** D15/33232

SUBJECT HEADING: REQUEST FOR CAPITAL UPGRADE - GRAVEL RESHEET VARIOUS LOCATIONS CORNWALL ROAD

Author and Officer's Title: Kym Downey, Manager - Infrastructure Planning & Design

Executive Summary:

Council received a request for the installation of a gravel pavement in various locations along Cornwall Road, including the Warrong Road and Cornwall Road Intersection and the Mitchell end of Donnybrook Road.

Resolution No. GM/04.2015/39

Moved Cr Flynn

Seconded Cr O'Neil

That this request be included in future budget deliberations, secondary to Council's 10 year capital works plans.

CARRIED (The Mayor voted in favour of the motion)

5/0

Responsible Officer

Manager - Infrastructure Planning & Design

Item Number:

12.2

File Number: D15/33254

SUBJECT HEADING:

**REQUEST FOR CAPITAL UPGRADE - GRAVEL
FLETCHERS LANE**

Author and Officer's Title:

Kym Downey, Manager - Infrastructure Planning & Design

Executive Summary:

Council received a request to provide gravel pavement to a section of Fletchers Lane.

Resolution No. GM/04.2015/40

Moved Cr Newman

Seconded Cr Flynn

That this request be included in future budget deliberations, secondary to Council's 10 year capital works plans.

CARRIED

5/0

Responsible Officer

Manager - Infrastructure Planning & Design

Item Number:

12.3

File Number: D15/33271

SUBJECT HEADING:

**REQUEST FOR CAPITAL UPGRADE - PAVING OF
HAWTHORNE STREET FOOTPATH**

Author and Officer's Title:

Kym Downey, Manager - Infrastructure Planning & Design

Executive Summary:

Council received a request to upgrade the footpath along Hawthorne Street to a paved standard equivalent to the rest of Hawthorne Street.

Resolution No. GM/04.2015/41

Moved Cr O'Neil

Seconded Cr Denton

That this request be included in future budget deliberations, secondary to Council's 10 year capital works plans.

CARRIED

5/0

Responsible Officer

Manager - Infrastructure Planning & Design

Item Number: 12.4 **File Number:** D15/34128

SUBJECT HEADING: CONTRIBUTION TO INLAND QUEENSLAND ROADS ACTION PLAN

Author and Officer's Title: Kym Downey, Manager - Infrastructure Planning & Design

Executive Summary:

Council received a request from the Western Roads Action Group to contribute \$5,000 (excluding GST) towards the engagement of a consultant to prepare a comprehensive planning report that will form the basis of future advocacy to the state and federal governments.

Resolution No. GM/04.2015/42

Moved Cr Denton

Seconded Cr Flynn

That Council contribute \$5,000 (excluding GST) towards the engagement of a consultant to prepare a comprehensive report to be used to advocate for funding at the state and national level, in order to progress work on the development of a Western Roads Action Plan.

Further that these funds be provided for from the funds allocated to the costs of the Wallumbilla Bypass Design project (GL 2215.2001.2001); and further that this reallocation be reviewed at the time of the fourth quarter review of the 2014/15 budget.

CARRIED

5/0

Responsible Officer

Manager - Infrastructure Planning & Design/Specialist – Strategic Finance

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D15/30480

SUBJECT HEADING: EXPRESSION OF INTEREST FOR REGIONAL ARTS DEVELOPMENT FUND FOR 2015/16

Author and Officer's Title: Susan (Sue) Sands, Coordinator - Grants, Local Development & Council Events

Executive Summary:

Maranoa Regional Council has been asked to submit an application to Arts Queensland to request funding for the 2015/16 Regional Arts Development Fund Program.

Resolution No. GM/04.2015/43

Moved Cr Newman

Seconded Cr O'Neil

That Council:

- 1. Approve the submission of an application to Arts Queensland for \$30,000 for Regional Arts Development Fund funding in 2015/16 and provide the required contribution of \$12,857 from Council's 2015/16 budget allocations.**
- 2. Consider contributing an allocation of \$15,000 in the 2015/16 budget.**

CARRIED

5/0

Responsible Officer

Coordinator - Grants, Local Development & Council Events

Item Number: 13.2 **File Number:** D15/31442

SUBJECT HEADING: COUNCIL SWIMMING POOLS

Author and Officer's Title: Amanda Schneekloth, Coordinator - Buildings & Structures Maintenance

Executive Summary:

Across the region Council maintains five swimming pool complexes and the Great Artesian Spa Complex, a total of ten individual pools within those complexes.

The pools are operated by contractors under management arrangements.

Contractors provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.

Reports for the month of March are presented for Council's information.

Resolution No. GM/04.2015/44	
Moved Cr O'Neil	Seconded Cr Newman
That Council receive each of the regional swimming pool reports for the month of March 2015.	
CARRIED	5/0

Responsible Officer	Coordinator - Buildings & Structures Maintenance
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Item Number: 13.3 **File Number:** D15/31907

SUBJECT HEADING: REQUEST TO EXTEND THE RELEVANT PERIOD OF DEVELOPMENT APPROVAL REF: 2012/18326 BY TWO (2) YEARS

Location: 20 Queen Street, Roma (properly described as Lot 10 on RP4448)

Applicant: P.A. & D.S. Burns C/- Murray & Associates (Qld) Pty Ltd

Author and Officer's Title: Christopher Tickner, Town Planner

Executive Summary:

The applicant requested an extension of two (2) years to the Relevant Period of Development Approval Ref: 2012/18326, to allow additional time to fulfil the conditions of approval. If approved, the currency of the approval would extend to 20 March 2017.

Resolution No. GM/04.2015/45	
Moved Cr Flynn	Seconded Cr Denton
That Council approve for the relevant period of the development approval to be extended from two (2) years to four (4) years, to allow additional time to fulfil the conditions of approval.	
CARRIED	5/0

Responsible Officer	Town Planner
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Item Number: 13.4 **File Number:** D15/32817

SUBJECT HEADING: VENUE REQUEST FOR DOG OBEDIENCE CLASSES

Author and Officer's Title: Dee Schafer, Support Officer - Facilities

Executive Summary:

Council has received a request to hire part of Bassett Park free of charge to conduct Dog Obedience Classes.

This matter was previously considered at Council's General Meeting held on 8 April 2015 where Council resolved to further investigate potential alternative venues for the dog obedience classes, and present these options for Council's consideration at the General Meeting on 22 April 2015.

Discussion:

Cr. O'Neil 'Moved' a draft motion as recorded below. A seconder to the motion was not recorded, and Cr. O'Neil requested that the motion be withdrawn.

Council then determined that the matter should lay on the table for further consideration at a later point during the meeting to allow officers to further investigate the applicant's requirements around venue lighting.

Moved Cr O'Neil **Seconded**

That if suitable to the applicant, Council permit Dog Obedience Classes at Bungil Street Oval with the applicant to negotiate payment of electricity usage with current user groups.

MOTION WITHDRAWN

LATE ITEMS

Item Number: L.1 **File Number:** D15/34781

SUBJECT HEADING: EXPRESSION OF INTEREST - MCPHIE STREET SURPLUS SHEDS

Author and Officer's Title: Dee Schafer, Support Officer - Facilities

Executive Summary:

Council invited expressions of interest from not-for-profit community groups located in the Maranoa Region and interested in acquiring the storage sheds located on Council property at 7 McPhie Street Roma with removal costs and reestablishment of the buildings at the new site to be borne by the successful applicant organisation.

Council was asked to consider the expression of interest received.

Resolution No. GM/04.2015/46

Moved Cr Newman **Seconded Cr Flynn**

That Council gift to the Surat Clay Target Club Inc. the two sheds located at 7 McPhie Street Roma subject to the following conditions:

- 1. The Surat Clay Target Club Inc. cover all relocation and reestablishment costs and comply with all Workplace Health & Safety requirements.**
- 2. The Surat Clay Target Club is required to acquire all necessary building approvals.**

3. The Sheds are to be removed within 90 days of formal advice from Council that the Expression of Interest was successful.

CARRIED

5/0

Responsible Officer

Support Officer - Facilities

Item Number:

L.2

File Number: D15/35131

SUBJECT HEADING:

REQUEST FOR DONATION - ROMA SUB BRANCH OF RETURNED AND SERVICES LEAGUE OF AUSTRALIA (RSL)

Author and Officer's Title:
Community

Kelly Rogers, Coordinator - Elected Members & Engagement

Executive Summary:

Council received a request from the Roma Sub Branch RSL seeking a donation of \$500 for the ANZAC Day Luncheon, in support of the 2015 Anzac Day commemorations in Roma.

Resolution No. GM/04.2015/47

Moved Cr O'Neil

Seconded Cr Flynn

That Council approve a donation of \$500 in support of the 2015 ANZAC Day Luncheon in Roma, with funds drawn from the 2014/15 Anzac Day Budget allocation (GL 2888.2252.2001).

CARRIED

5/0

Responsible Officer

Coordinator - Elected Members & Community Engagement/Coordinator – Grants, Local Development & Council Events

Resolution No. GM/04.2015/48

Moved Cr O'Neil

Seconded Cr Denton

That Council close the meeting to the public at 9.38am, noting the inclusion of Item 11.1 – Annual Customer Satisfaction Survey, where Council determined earlier during the meeting that elements of the report be discussed as part of the confidential agenda segment, in accordance with Local Government Regulation 2012 Section 275 (h); and

The addition of a further two (2) late reports LC.3 – Operation Roma Big Rig and LC.4 – Injune Land Development – Funding Agreement Variation, both reports in accordance with Section 275 (e) of the Local Government Regulation 2012.

CARRIED

5/0

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the Local Government Regulation 2012, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (a) the appointment, dismissal or discipline of employees;
- (b) industrial matters affecting employees;

- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (f) starting or defending legal proceedings involving the local government;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

Cr. O'Neil declared a 'Conflict of Interest' in Item C.2 – Roma Saleyards Truckwash Tender, due to a family member owning LJ Hooker Commercial, who has an interest in the precinct and left the Chamber at 9.46am, taking no further part in discussions on the matter.

At cessation of discussion on the abovementioned item, Cr. O'Neil entered the Chamber at 10.18am.

Cr. Chambers entered the Chamber at 10.25am.

Cr. Wason entered the Chamber at 10.29am.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.32AM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 11.22AM.

The Mayor did not return to the meeting at resumption of standing orders, and the Deputy Mayor, Cr Scott Wason assumed the Chair in his absence, while the Mayor hosted guest and State Minister - The Hon Dr Anthony Lynham, Minister for State Development and Natural Resources and Mines on his visit to Roma.

Cr. O'Neil left the Chamber at 12.10pm, and returned at 12.40pm.

Cr. Chambers left the Chambers at 12.17pm, and entered at 12.18pm.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 12.40PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 1.06PM

The Mayor left the Chamber at 1.28pm, with Deputy Mayor, Cr. Scott Wason taking the Chair in his absence.

Cr. Schefe entered the Chamber at 1.35pm.

Discussion again commenced on Item C.2 Roma Saleyards Truckwash Tender. Cr. O'Neil declared a 'Conflict of Interest' in the item due to a family member owning LJ Hooker Commercial, who has an interest in the precinct and left the Chamber at 1.54pm taking no further part in discussions on the matter.

At cessation of discussion on the abovementioned Item, Cr. O'Neil entered the Chamber at 2.03pm.

The Mayor entered the Chamber at 2.12pm and assumed the Chair.

Resolution No. GM/04.2015/49

Moved Cr O'Neil

Seconded Cr Wason

That Council open the meeting to the public at 2.14pm.

CARRIED

8/0

Item Number:

11.1

File Number: D15/23089

SUBJECT HEADING:

ANNUAL CUSTOMER SATISFACTION SURVEY

Author and Officer's Title:

Julie Neil, Manager - Community Services

Executive Summary:

The Corporate Plan includes a key action to seek customer feedback through a number of methods (Key Action – 3.1.12). The development and implementation of a Customer Satisfaction Survey was also included in the Manager's work program.

Consultations and subsequent feedback resulted in a final survey draft and details of associated costs for Council consideration.

Resolution No. GM/04.2015/50

Moved Cr Chambers

Seconded Cr Denton

That Council approve:

- 1. The draft Annual Customer Satisfaction Survey and the expenditure of the development and implementation costs of \$15,000 (2014/15 Budget 02171.2001.2001).**
- 2. Implementation of the survey prior to 30 June 2015.**

CARRIED

7/1

Responsible Officer

Manager - Community Services

Item Number:

13.4

File Number: D15/32817

SUBJECT HEADING:

VENUE REQUEST FOR DOG OBEDIENCE CLASSES

Author and Officer's Title:

Dee Schafer, Support Officer - Facilities

Executive Summary:

Council has received a request to hire part of Bassett Park free of charge to conduct Dog Obedience Classes.

This matter was previously considered at Council's General Meeting held on 8 April 2015 where Council resolved to further investigate potential alternative venues for the dog obedience classes, and present these options for Council's consideration at the General Meeting on 22 April 2015.

The matter had been left on the table earlier during the meeting to allow officers to further investigate the applicant's requirements for lighting.

Resolution No. GM/04.2015/51

Moved Cr Flynn

Seconded Cr O'Neil

That if suitable to the applicant, Council permit Dog Obedience Classes at Bungil Street Oval with the applicant to negotiate payment of electricity usage with current user groups.

CARRIED

7/1

Responsible Officer

Support Officer – Facilities

Item Number:

C.1

File Number: D15/23111

SUBJECT HEADING:

REVIEW OF CUSTOMER LIAISON OFFICER ROLE

Author and Officer's Title:

Julie Neil, Manager - Community Services

Executive Summary:

In July 2013 Local Customer Liaison Officer roles were established to provide a local contact point for the community if they need to escalate a request for service.

In March 2014, a review of these roles has highlighted the limited use of these officers by the community and tabled an alternative option.

Resolution No. GM/04.2015/52

Moved Cr Scheffe

Seconded Cr Flynn

That Council discontinue the Local Customer Liaison Officer roles, given Council's commitment to the new positions of Supervisor - Town & Surrounds, and that the Customer Service Charter be updated accordingly, once the appointments are made to the new positions.

CARRIED

8/0

Responsible Officer

Manager - Community Services

Cr. O'Neil declared a 'Conflict of Interest' in the following item due to a family member owning LJ Hooker Commercial, who has an interest in the precinct and left the Chamber at 2.24pm, taking no further part in discussions on the matter.

Item Number:

C.2

File Number: D15/33291

SUBJECT HEADING:

ROMA SALEYARDS TRUCKWASH TENDER

Author and Officer's Title:

Edward Sims, Manager - Economic & Community Development

Executive Summary:

Tenders were called for the construction of the Roma Saleyards Truckwash. Council's approval of the appointment of a contractor was sought.

Resolution No. GM/04.2015/53

Moved Cr Newman

Seconded Cr Denton

That Council:

1. **Accept the tender submitted by Carmichael Builders Pty Ltd for \$2,216,640 (excluding GST) for Tender 15018 - Construction of the Roma Saleyards Truckwash subject to signing of the Royalties for the Region funding agreement.**
2. **Authorise the Chief Executive Officer to sign the contract with Carmichael Builders Pty Ltd.**

MOTION LOST

3/4

Responsible Officer

Manager - Economic & Community Development

Resolution No. GM/04.2015/54

Moved Cr Scheffe

Seconded Cr Flynn

That Council:

1. **Accept the tender submitted by SM & KA Duff Builders Pty Ltd for \$2,374,955 (excluding GST) for Tender 15018 - Construction of the Roma Saleyards Truckwash subject to signing of the Royalties for the Region funding agreement. This approval has been granted on the basis that the tender submission demonstrated a high reliance on local sub-contractors, and therefore supports the best interest of the local economy/community.**
2. **Authorise the Chief Executive Officer to sign the contract with SM & DA Duff Builders Pty Ltd.**

CARRIED

6/1

Responsible Officer

Manager - Economic Development & Community Development

At cessation of discussion and debate on the abovementioned item, Cr. O'Neil entered the Chamber at 2.34pm.

Item Number:

C.3

File Number: D15/32450

SUBJECT HEADING:

DEED OF RELEASE AND GUARANTEE

Author and Officer's Title:

Debbie Gelhaar, Coordinator - Debtors

Executive Summary:

Council received a request from two companies who would like to enter into a payment arrangement for their outstanding debts to Council. If the companies fail to comply with the payment arrangement, having a Deed of Release and Guarantee will allow Council to continue with legal action.

Resolution No. GM/04.2015/55

Moved Cr Denton

Seconded Cr Wason

That Council authorise the Mayor and the Chief Executive Officer to sign the Deed of Release and Guarantee for each of the companies as requested.

CARRIED

8/0

Responsible Officer

Coordinator – Debtors

Item Number:

C.4

File Number: D15/32870

SUBJECT HEADING:

REQUEST FOR RATES REDUCTION – ASSESSMENT NO. 12004818

Author and Officer’s Title:

Dana Harrison, Coordinator – Rates

Executive Summary:

The applicant requested Council consider granting them a rates concession.

Resolution No. GM/04.2015/56

Moved Cr Flynn

Seconded Cr O’Neil

That Council not grant a reduction in the rates as to maintain a fair and equitable charging on all similar properties in the Maranoa region.

CARRIED

8/0

Responsible Officer

Coordinator – Rates

Item Number:

C.5

File Number: D15/32892

SUBJECT HEADING:

REQUEST FOR CONCESSION – ASSESSMENT NO. 14029425

Author and Officer’s Title:

Dana Harrison, Coordinator - Rates

Executive Summary:

The applicant requested Council to waive the charges on their rates account.

Resolution No. GM/04.2015/57

Moved Cr Flynn

Seconded Cr O’Neil

That Council:

- 1. Waive the Water Access Infrastructure Charge (100mm) of \$5,102.50 for the period 1 January 2015 to 30 June 2015.**
- 2. Waive the Water Usage charge of \$5,076.24 for the period 1 July 2014 to 31 December 2014.**

3. Advise the applicant that the Water Access Infrastructure Charge (100mm) will be reviewed in line with budget discussions, and applicable water usage costs will be charged in accordance with the 2015/16 adopted budget, applying from 1 July 2015, and Water Usage costs will be charged from 1 January 2015.

CARRIED

8/0

Responsible Officer

Coordinator - Rates

Item Number:

C.6

File Number: D15/31077

SUBJECT HEADING:

OBJECTION TO DIFFERENTIAL RATING
 CATEGORISATIONS – ASSESSMENT NO. 13013487

Author and Officer's Title:

Dale Waldron, Manager - Administration & Information
 Services

Executive Summary:

Council received a Notice of Objection from the applicant to the Differential Rating Categorisation of Accommodation Work Camp F for Assessment No 13013487.

Resolution No. GM/04.2015/58

Moved Cr Denton

Seconded Cr Newman

That Council:

1. Receive and note the objection to differential rating categorisation.
2. Maintain the current differential rating categorisation.
3. Further consider the matter should the applicant provide additional information to support the objection.

CARRIED

8/0

Responsible Officer

Manager - Administration & Information
 Services

Item Number:

C.7

File Number: D15/34060

SUBJECT HEADING:

REQUEST TO CHANGE DIFFERENTIAL RATING
 CATEGORISATION – ASSESSMENT NO. 14029623

Author and Officer's Title:

Dale Waldron, Manager - Administration & Information
 Services

Executive Summary:

Council received a request from the applicant to change the Differential Rating Categorisation on property described as Lot 6 on RP 227971 Warrego Highway Roma,-Assessment Number 14029623 from Accommodation Work Camps B to Accommodation Work Camps G.

Resolution No. GM/04.2015/59

Moved Cr Chambers

Seconded Cr O'Neil

That Council:

1. Receive and note the request for a change in differential rating categorisation.

2. Authorise an inspection by a categorisation officer on Lot 6 on RP 227971.
3. Maintain the current differential rating categorisation.
4. Further consider the matter when the inspection has been completed and a report is prepared for Council.

CARRIED

8/0

Responsible Officer	Manager - Administration & Information Services
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Item Number:

C.8

File Number: D15/34061

SUBJECT HEADING:

**REQUEST TO CHANGE DIFFERENTIAL RATING
CATEGORISATION – ASSESSMENT NO. 13012398**

Author and Officer's Title:

Dale Waldron, Manager - Administration & Information Services

Executive Summary:

Council received a request from the applicant to change the Differential Rating Categorisation on property described as Lot 1 AB 110 Wybara Road, Durham Downs, Assessment Number 13012398 currently categorised as Accommodation Work Camps A as the camp was vacated on the 31 October 2014 and is no longer in use.

Resolution No. GM/04.2015/60

Moved Cr O'Neil

Seconded Cr Scheffe

That Council:

1. Receive and note the request for re-categorisation.
2. Authorise an inspection by a categorisation officer on Lot 1 AB 110.
3. Maintain the current differential rating categorisation.
4. Further consider the categorisation when the inspection has been completed and a report is prepared for Council.

CARRIED

8/0

Responsible Officer	Manager - Administration & Information Services
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Item Number: C.9 **File Number:** D15/34062

SUBJECT HEADING: **OBJECTIONS TO RATE CATEGORISATIONS - ACCOMMODATION WORK CAMPS – ASSESSMENT NO. 13015821**

Author and Officer's Title: Dale Waldron, Manager - Administration & Information Services

Executive Summary:

Council received a Notice of Objection from the applicant to the Differential Rating Categorisation of Accommodation Work Camp E for Lots 19-22 on SP 132317 Airport Road Injune, Assessment No 13015821.

Resolution No. GM/04.2015/61	
Moved Cr Wason	Seconded Cr O'Neil
That Council:	
<ol style="list-style-type: none"> 1. Receive and note the objection from the applicant. 2. Keep the Differential Rating Categorisation for Lots 19-22 on SP 132317 as Accommodation Work Camp E as the land is used, or available for use, in whole or in part for the purpose of an accommodation work camp with greater than 10 accommodation units but less than or equal to 50 accommodation units. 	
CARRIED	8/0

Responsible Officer	Manager - Administration & Information Services
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Item Number: C.10 **File Number:** D15/34063

SUBJECT HEADING: **NOTICE OF OBJECTION TO DIFFERENTIAL RATING CATEGORISATION – ASSESSMENT NO. 13012067**

Author and Officer's Title: Dale Waldron, Manager - Administration & Information Services

Executive Summary:

Council has received a Notice of Objection from the applicant to the Differential Rating Categorisation of Accommodation Work Camp G for Lot 70 on WT 800341, 3584 Duck Creek Road Highland Plains, Assessment No 13012067.

Resolution No. GM/04.2015/62	
Moved Cr Flynn	Seconded Cr Chambers
That Council:	
<ol style="list-style-type: none"> 1. Receive and note the objection to differential rating categorisation. 2. Maintain the current differential rating categorisation. 3. Authorise an inspection by a categorisation officer on Lot 70 on WT 800341, to be completed within 2 business days of this meeting. 	

4. Further consider the matter on receipt of advice from the applicant of the outcome to their application to Department of Natural Resources and Mines for a separate assessment and valuation.

CARRIED

8/0

Responsible Officer

Manager - Administration & Information Services

Item Number:

C.11

File Number: D15/34059

SUBJECT HEADING:

MINOR AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Author and Officer's Title:

Sharon Frank, Director - Corporate, Community & Commercial Services

Executive Summary:

The report sought Council's approval for minor amendments to the Organisational Structure.

Resolution No. GM/04.2015/63

Moved Cr Newman

Seconded Cr Flynn

That Council approve the removal of position 0302.01 Specialist – Sharepoint Administrator, and replace with position 353.01 IT Helpdesk Officer.

CARRIED

8/0

Responsible Officer

Director - Corporate, Community & Commercial Services/Manager - Human Resources

LATE CONFIDENTIAL ITEMS

Item Number:

LC.1

File Number: D15/34753

SUBJECT HEADING:

ROMA FLOOD LEVEE: CLAIMANT APPLICATION FOR COMPENSATION

Author and Officer's Title:

Ross Drabble, Specialist - Flood Mitigation

Executive Summary:

Council has agreed to consider, on a case-by-case basis, applications for compensation where there has been a claimed detriment to property as a consequence of constructing the levee. This report outlines the circumstances leading to claimed detriment and options for resolution.

Resolution No. GM/04.2015/64

Moved Cr Chambers

Seconded Cr Denton

That Council further investigate a compensation package equivalent to the indicate figures provided in the officer's report, inclusive of investigating alternate land options to address the owner's requirements.

CARRIED

8/0

Responsible Officer

Specialist - Flood Mitigation

Item Number: LC.2 **File Number:** D15/30021

SUBJECT HEADING: YULEBA SERVICES CENTRE - WORKFORCE PLANNING

Author and Officer's Title: Julie Neil, Manager - Community Services

Executive Summary:

Council approved in the 2014/15 budget to upgrade the Yuleba Services Centre to co-locate library, postal and Council services into a One Stop Shop for the Yuleba and surrounding communities. A concept plan was completed earlier in the year with further internal consultation with key stakeholders undertaken. In July Council was successful in a grant application, securing an additional \$120,000 towards the project by way of funding under the 2014/15 Local Government Grants and Subsidies Program – Infrastructure Subsidy. Further consideration and consultation was recently undertaken for workforce planning.

Resolution No. GM/04.2015/65

Moved Cr Chambers

Seconded Cr Newman

That Council approve the proposed changes to the organisational chart to reflect:

1. The position to oversee staff and services entitled, Yuleba Services Centre - Facilitator.
2. The staff of Yuleba Services Centre to include a part-time position entitled, Yuleba Services Centre – Officer and two Yuleba Services Centre Casual Relief.
3. Transfer of Yuleba Library Service hours to extend the Wallumbilla Library Service (six hours / week).

CARRIED

8/0

Responsible Officer

Manager - Community Services

Item Number: LC.3 **File Number:** D15/35342

SUBJECT HEADING: OPERATION – ROMA BIG RIG

Author & Officer's Title: Tanya Mansfield – Manager – Facilities (Land, Buildings & Structures)

Executive Summary:

The current contract management arrangements for the Roma Big Rig are due to expire on 7 June 2015. Council was asked to consider options for operating the facility moving forwards.

Resolution No. GM/04.2015/66

Moved Cr O'Neil

Seconded Cr Denton

That Council invite tenders to operate the Roma Big Rig tourism attraction and cafe for a period of two years under a Management Agreement.

CARRIED

8/0

Responsible Officer

Manager – Facilities (Land, buildings & Structures)

Cr. Wason declared a 'Conflict of Interest' in the following item due to him receiving financial compensation from Santos GLNG activities carried out on parcels of land owned by him, and left the Chamber at 2.58pm, taking no further part in discussion or debate on the matter.

Item Number: LC.4 **File Number:** D15/33224

SUBJECT HEADING: INJUNE LAND DEVELOPMENT - FUNDING AGREEMENT VARIATION

Author & Officer's Title: Edward Sims, Manager – Economic & Community Development

Executive Summary:

Council has a budget allocation of \$4,000,000 in grant funding from Santos GLNG which is allocated across 2 funding agreements:

- Dargal Road (Former Queensland Police Service Paddocks) \$1,500,000 & Racecourse North Estate Injune \$1,500,000
- Miscamble Street Development \$1,000,000

Council's approval to seek a variation to the conditions of the two funding agreements was sought.

Resolution No. GM/04.2015/67

Moved Cr Chambers

Seconded Cr O'Neil

That Council:

1. Authorise the Chief Executive Officer to correspond with Santos GLNG to seek amendment of the Racecourse North Estate Injune Agreement according to the table below:

Injune Community Precinct Extension	\$ 100,000
Racecourse North Estate Stage 1 - 15 lots (including sewerage pump)	\$ 1,400,000
Total	\$ 1,500,000

2. Authorise the Chief Executive Officer to correspond with Horizon Housing and Santos GLNG to seek amendment of the Miscamble St Development Agreement to build units on the Racecourse North Estate Injune Development.

CARRIED

6/0

Responsible Officer

Manager – Economic & Community Development

At cessation of discussion and debate on the abovementioned item, Cr. Wason entered the Chamber at 3.04pm.

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3.07pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 13 May 2015, at Roma Administration Centre.

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Mayor.

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Date.