

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 10 JUNE 2015 COMMENCING AT 9.00AM

ATTENDANCE

Mayor Cr. R S Loughnan chaired the meeting with, Deputy Mayor Cr W S Wason, Cr. J L Chambers, Cr. R J Denton, Cr. W M Newman, Cr. C J O'Neil, Cr. M L Price, Cr. D J Scheffe, Chief Executive Officer – Julie Reitano, Coordinator Corporate Communications – Jane Frith, and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Roads, Drainage & Parks – Evan Woods, Manager Airports (Roma, Injune, Surat & Mitchell) – Ben Jones, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Economic & Community Development – Edward Sims, Specialist Business Development – Ryan Gittins, Local Development Officer Roma – Kate Papacek.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.10am.

APOLOGIES

Resolution No. GM/06.2015/01

Moved Cr O'Neil

Seconded Cr Wason

That apologies be received and leave of absence granted for Cr. Flynn for this meeting.

CARRIED

8/0

CONFIRMATION OF MINUTES

Resolution No. GM/06.2015/02

Moved Cr Newman

Seconded Cr Denton

That the minutes of the General Meeting (7-27.05.15) held on 27 May 2015 be confirmed with inclusion of the following amendments:

Resolution No. GM/05.2015/81 to be referenced to the 2014/15 financial year budget period for the stated amendments to specified capital works projects.

Resolution No. GM/05.2015/57

Remove bullet point-

- ~~The side is part of the Mungallala Stock route and is a primary active Stock Route;~~

Include bullet point –

- Existing infrastructure includes a water tower, power pole, public amenities and a dump point for caravans.

Resolution No. GM/05.2015/53

Note the wording amendment clarifying that interim signage will be placed at the Booringa Heritage Museum confirming the availability of public toilets at the Mitchell Shire Hall.

CARRIED

8/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1

File Number: D15/45663

SUBJECT HEADING: LOCAL LAW (REPEALING) LOCAL LAW (NO.1) 2015

Author and Officer's Title: Christina Tincknell, Coordinator – Corporate, Community & Commercial Services

Executive Summary:

Council undertook a review of its Local Laws in 2011 which resulted in the making of various Local Laws and Subordinate Local Laws as per Resolution No. GM.416.11. However, Resolution No. GM.416.11 specifically resolved not to proceed with the making of Local Law (Repealing) Local Law (No. 1) 2011. In effect Council now has two local laws both of which perform similar, or analogous purposes, that is - Roma Regional Council Local Law No. 1 (Administration) 2009 and Local Law No. 1 (Administration) 2011. The existence of Roma Regional Council Local Law No. 1 (Administration) 2009 may create ambiguity therefore it should be repealed.

In addition, Local Law No. 2 (Meetings) 2008 was not automatically repealed during the 2011 review and advice from Council's solicitors is that it is appropriate for this local law to be repealed as the various issues canvassed in that local law may now be dealt with by the adoption by Council, (by resolution), of a policy dealing with meeting procedures.

To repeal Roma Regional Council Local Law No. 1 (Administration) 2009 and Local Law No. 2 (Meetings) 2008 Council needs to make a repealing Local Law.

The report referred to the next step in the process adopted by Council for making local laws in accordance with section 29(1) of the Local Government Act 2009.

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| Resolution No. GM/06.2015/03 | |
| Moved Cr Chambers | Seconded Cr O'Neil |
| <p>Under section 29 (2) of the Local Government Act 2009, Council resolves to adopt Local Law (Repealing) Local Law No.1 (2015), attached to the officer's report and:</p> <ul style="list-style-type: none"> a) Advise the public that the local law has been made by the local government, by way of gazette notice, published within 1 month after the day when the local government made the resolution. b) As soon as practicable after the notice is published in the gazette, the local government must ensure a copy of the local law may be inspected and purchased by the public at the local government's public office. c) Within 14 days after the notice is published in the gazette, the local government must give the Minister: <ul style="list-style-type: none"> (i) A copy of the notice; and (ii) A copy of the local law in electronic form | |
| CARRIED | 8/0 |

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| Responsible Officer | Coordinator – Corporate, Community & Commercial Services |
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INFRASTRUCTURE SERVICES

Item Number: 12.1 **File Number:** D15/46808

SUBJECT HEADING: LANDSCAPE ARCHITECT MASTER PLAN - ROMA CULTURAL CENTRE

Author and Officer's Title: Evan Woods, Manager - Roads, Drainage & Parks

Executive Summary:

The author sought approval from Council to reassign the funding allocated in the 2014/15 budget for installation of an irrigation system at the Roma Cultural Centre (Work Order – 15198), to initiate detailed investigation and development of a landscape master plan, including concept designs for the site (proposed to be brought forward from the 2015/16 budget deliberations), and in accordance with Council's strategic priority to provide clean, well maintained, safe and attractive facilities.

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| Resolution No. GM/06.2015/04 | |
| Moved Cr Schefe | Seconded Cr Price |
| <p>That Council amend the 2014/15 budget by reassigning the funding allocated for the installation of an irrigation system at the Roma Cultural Centre (Work Order – 15198), to initiate the detailed investigation and development of a landscape master plan for the gardens.</p> | |
| CARRIED | 8/0 |

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| Responsible Officer | Support Officer - Roads, Drainage & Parks |
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Item Number: 12.2 **File Number:** D15/47078

SUBJECT HEADING: DELEGATED AUTHORITY FOR CHIEF EXECUTIVE OFFICER & MAYOR TO SIGN DATA LICENCE AGREEMENT BETWEEN DEPARTMENT OF TRANSPORT AND MAIN ROADS AND MARANOA REGIONAL COUNCIL

Author and Officer's Title: Evan Woods, Manager - Roads, Drainage & Parks

Executive Summary:

The purpose of this report was to seek delegated authority from Council to the Chief Executive Officer & Mayor, to sign the data licence agreement between Department of Transport & Main Roads and Maranoa Regional Council. The agreement is for use of state controlled network data in Council's road maintenance management software, Asset Edge.

Resolution No. GM/06.2015/05

Moved Cr Price

Seconded Cr Denton

That Council delegate authority to the Chief Executive Officer and the Mayor to sign the data licence agreement between Department of Transport and Main Roads and Maranoa Regional Council, thereby releasing state controlled road network data to Maranoa Regional Council for the purpose of fulfilling the existing Road Maintenance Performance Contract.

CARRIED

8/0

Responsible Officer

Support Officer - Roads, Drainage & Parks/Chief Executive Officer/Mayor

Item Number: 12.3 **File Number:** D15/47698

SUBJECT HEADING: SEATING SELECTION FOR ROMA AIRPORT

Author and Officer's Title: Ben Jones, Manager - Airports (Roma, Injune, Surat & Mitchell)

Executive Summary:

To incorporate a consistent design in Council's public areas, a suitable style of seating is required to be chosen for the Roma Airport to match what may be installed in the Roma CBD in the future.

Resolution No. GM/06.2015/06

Moved Cr Denton

Seconded Cr O'Neil

That Council approve:

1. The seating design (attached to the officer's report), as the preferred option for installation at the Roma Airport.
2. The allocation of \$2,722.50 (Inc. GST) to purchase and install a back rest bench seat at the Roma Airport. (Funds to be transferred from 2014/15 Airport Reserves GL 5911.9661 to Airport Operations & Maintenance' Special Projects/Initiatives GL 2512.2500).

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat & Mitchell)

Item Number: 12.4 File Number: D15/47758

SUBJECT HEADING: PAVEMENT CONCESSION REQUEST - ROMA AIRPORT

Author and Officer's Title: Ben Jones, Manager - Airports (Roma, Injune, Surat & Mitchell)

Executive Summary:

An application was received requesting a pavement concession of 10% (which equates to an increase of 4 additional flights per week landing at the Roma Airport for the contract duration). Due to the current load on the Roma Airport runway, and the potential for damage to the Roma airport runway and apron with the increased load, it was recommended that Council not grant the requested concession.

Resolution No. GM/06.2015/07

Moved Cr Denton

Seconded Cr O'Neil

That Council not approve the applicant's requested pavement concession.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat & Mitchell)

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 File Number: D15/34883

SUBJECT HEADING: ADOPTION OF DETAILED CONCEPT DESIGNS - BASSETT PARK

Author and Officer's Title: Fiona Vincent, Specialist - Sport and Recreation

Executive Summary:

In accordance with the 2014/15 budget, MAK Planning and Design were commissioned to undertake detailed concept designs of Bassett Park's major social infrastructure in readiness for applying for funding or for use within tender documentation if budget allocations are secured.

Resolution No. GM/06.2015/08

Moved Cr O'Neil

Seconded Cr Newman

That Council:

1. Adopt the detailed concept designs for Bassett Park infrastructure, as prepared by MAK Planning and Design.
2. Prioritise and stage future upgrades in line with future Council budgetary allocations and securing of funding from external sources.

CARRIED

8/0

Responsible Officer

Specialist - Sport and Recreation

Item Number: 13.2 File Number: D15/48004

SUBJECT HEADING: MARANOA FOOD & FIRE FESTIVAL ORGANISING COMMITTEE

Author and Officer's Title: Kate Papacek, Local Development Officer Roma

Executive Summary:

Council is presenting the Maranoa Food and Fire Festival at Bassett Park, Roma, on Saturday, 12 September. It was proposed that an organising committee be formed to facilitate event planning, and keep Council informed of progress. Councillor representation was sought for the committee.

Resolution No. GM/06.2015/09

Moved Cr O'Neil

Seconded Cr Wason

That Councillors Flynn and Price represent Councillors on the 2015 Maranoa Food & Fire Festival organising committee.

CARRIED

8/0

Responsible Officer

Local Development Officer Roma

Item Number: 13.3 File Number: D15/46208

SUBJECT HEADING: VISITOR INFORMATION CENTRE WIFI

Author and Officer's Title: Megan Swords, Coordinator - Tourism

Executive Summary:

Visit Queensland (the secretariat for Queensland Visitor Information Centres –VICs) has recently called for applications to participate in Project VIC Wi-Fi.

This project will see free Wi-Fi made available to visitors in accredited Visitor Information Centres such as Roma and Injune. The total contribution required from Council (on a dollar for dollar basis) is \$3,976 (Inc. GST).

Resolution No. GM/06.2015/10

Moved Cr Price

Seconded Cr Denton

That Council:

1. Participate in 'Visit Queensland's Project VIC Wi-Fi' and install free Wi-Fi at the Roma and Injune Visitor Information Centres (VICs).
2. Approve a total financial contribution to the value of \$3,976 (Inc. GST) for the Roma and Injune VICs, on the basis of a \$1 for \$1 funding commitment, with funds to be drawn from the Information Technology budget (GL 2141.2079.2001) for the 2014/15 financial year.
3. Through the Chief Executive Officer, nominate Council's Coordinator – Tourism and the respective Tourism Officers (Injune and Roma) to 'Champion' the project on Council's behalf.

4. Agree to the Chief Executive Officer entering into an agreement to install and maintain the Wi-Fi, in partnership with Visit Queensland for a 12 month period.

CARRIED

8/0

Responsible Officer

Coordinator - Tourism

Item Number: 13.4

File Number: D15/47432

SUBJECT HEADING:

COUNCIL SUBMISSION TO THE QUEENSLAND PARLIAMENT'S INQUIRY INTO FLY IN, FLY OUT (FIFO) AND OTHER LONG DISTANCE COMMUTING WORK PRACTICES IN REGIONAL QUEENSLAND.

Author and Officer's Title:

Ryan Gittins, Specialist - Business Development

Executive Summary:

In accordance with Councillors' input, a response to the State Parliament's Inquiry into FIFO workforce practices was submitted on 25 May 2015.

Council's formal endorsement of the submission was sought.

Resolution No. GM/06.2015/11

Moved Cr O'Neil

Seconded Cr Newman

That Council formally endorse the submission to the State Parliament's Inquiry into Fly in, Fly out (FIFO) and other long distance commuting practices in Regional Queensland (as attached to the officer's report).

CARRIED

8/0

Responsible Officer

Specialist - Business Development

Item Number: 13.5

File Number: D15/43345

SUBJECT HEADING:

BONUS PAYMENT CLAIMS - REACHING OF FUNDED LIMIT

Author and Officer's Title:

Kent Morris, (Acting) Coordinator - Environmental Health

Executive Summary:

Council has budgeted for the receipt of 2,000 wild dog scalps for the 2014/15 financial year. As at 18 May 2015, a total of 1,976 scalps have been received. Many people do not present their scalps until the end of the financial year, hence the total available funding for the payment of scalps would be exceeded.

Resolution No. GM/06.2015/12

Moved Cr Chambers

Seconded Cr Price

That Council approve the funding of an additional 500 wild dog scalp bonus payments for the 2014/15 financial year, with the amount of \$25,000 to be transferred from the Pest Animal Control Tendered Works account – WO 14419.2474.2002.

CARRIED

8/0

Responsible Officer
(Acting) Coordinator - Environmental Health/Specialist – Strategic Finance
Item Number:

13.6

File Number: D15/45209
SUBJECT HEADING:
APPLICATION FOR RENEWAL OF LEASE - TERM LEASE 230067, LOT 90 ON DL320
Author and Officer's Title:
Shirley Horrobin, Administration Officer - Property & Legal
Discussion:

Council determined that the matter should lay on the table for further consideration at a later point during the meeting, in light of additional information received from the applicant.

Action:

That the matter lay on the table for further consideration at a later point during the meeting.

Item Number:

13.7

File Number: D15/46645
SUBJECT HEADING:
APPLICATION FOR CONVERSION OF TENURE - LOT 5 ON WV840
Author and Officer's Title:
Shirley Horrobin, Administration Officer - Property & Legal
Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7912 being Lot 5 on WV840 to freehold tenure.

Resolution No. GM/06.2015/13
Moved Cr Denton
Seconded Cr Newman

That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 36/7912 being Lot 5 on WV840 to freehold tenure on the condition that the property owner works with Council to rectify the road that is off alignment with the dedicated road reserve.

CARRIED

8/0

Responsible Officer
Administration Officer - Property & Legal

Item Number: 13.8 File Number: D15/46895

SUBJECT HEADING: FEE WAIVER - VENUE HIRE FEES

Author and Officer's Title: Dee Schafer, Support Officer – Facilities

Executive Summary:

Council received correspondence from Body and Soul Music requesting a waiver of the Hibernian Hall fees for a fund raising event being held on the 23 August 2015.

Council was asked to consider the request.

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| Resolution No. GM/06.2015/14 | |
| Moved Cr Wason | Seconded Cr Scheffe |
| That Council waive the Hibernian Hall hire fees for the drought fundraising event to be held on 23 August 2015. | |
| CARRIED | 7/1 |

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| Responsible Officer | Support Officer - Facilities |
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COUNCILLOR BUSINESS

Item Number: 22.1 File Number: D15/47839

SUBJECT HEADING: FINANCIAL ASSISTANCE GRANTS TO LOCAL GOVERNMENT

Author and Councillor's Title: Cr. Robert Loughnan

Executive Summary:

Council received joint correspondence from the Australian Local Government Association (ALGA) and Local Government Association of Queensland (LGAQ) seeking support to restore indexation to the Financial Assistance Grants (FAGs) from the Commonwealth Government.

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| Resolution No. GM/06.2015/15 | |
| Moved Cr O'Neil | Seconded Cr Price |
| That Council: | |
| <ol style="list-style-type: none"> 1. Acknowledge the importance of federal funding through the Financial Assistance Grants program for the continued delivery of Council services and infrastructure. 2. Acknowledge that it will receive \$16,044,238 in 2014/15. 3. Will ensure that this federal funding, and other funding provided by the federal government under relevant grant programs, is appropriately identified as Commonwealth grant funding in Council publications, including annual reports. 4. Support the position of the Australian Local Government Association and Local Government Association of Queensland for the restoration of indexation of the Financial Assistance Grants program. | |

5. Write a letter to the local Member of Parliament, The Hon Bruce Scott MP highlighting the specific implications of the Financial Assistance Grants program indexation freeze.

6. Forward a copy of any such correspondence to the Australian Local Government Association and Local Government Association of Queensland to be used in ongoing advocacy work on the matter.

CARRIED

8/0

Responsible Officer

Coordinator – Elected Members & Community Engagement

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the Local Government Regulation 2012, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (a) the appointment, dismissal or discipline of employees;
- (c) the local government budget;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/06.2015/16

Moved Cr O'Neil

Seconded Cr Wason

That Council close the meeting to the public at 9.41am.

CARRIED

8/0

Cr. O'Neil left the Chamber at 9.53am, and entered at 9.56am.

The Manager – Facilities (Land, Buildings & Structures) left the Chamber for Council's discussion on Item C.3 'Request for Tender – Old Butter Factory Roma,' due to one of the interested parties being a family relative, and left the Chamber at 9.55am.

At cessation of discussion on the item, the Manager – Facilities (Land, Buildings & Structures) entered the Chamber at 10.07am.

Cr. Wason declared a 'Conflict of Interest' in Item C.5 'Management of the Big Rig Tourist Complex – Tender 15021' due to one of the submissions put forward being that of a family relative, and left the Chamber at 10.21am, taking no further part in discussion on the item.

At cessation of discussion on Item C.5 'Management of the Big Rig Tourist Complex – Tender 15021,' Cr. Wason entered the Chamber at 10.21am.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.54AM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 11.44AM

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| Resolution No. GM/06.2015/17 | |
| Moved Cr O'Neil | Seconded Cr Denton |
| That Council open the meeting to the public at 11.49am | |
| CARRIED | 8/0 |

Item Number: C.1 File Number: D15/46872

SUBJECT HEADING: REQUEST FOR DISCOUNT – ASSESSMENT NO. 15012909

Author and Officer's Title: Dana Harrison, Coordinator - Rates

Executive Summary:

The applicant requested Council consider granting the discount as they advised that they did not receive the rates notice.

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| Resolution No. GM/06.2015/18 | |
| Moved Cr Price | Seconded Cr Schefe |
| That Council not grant the discount in this instance as the circumstances do not meet the criteria set out in Council's adopted Revenue Statement or Local Government Regulation 2012 for granting discount. | |
| CARRIED | 8/0 |

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| Responsible Officer | Coordinator - Rates |
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Item Number: C.2 File Number: D15/47074

SUBJECT HEADING: MISCELLANEOUS DEBT WRITE OFFS

Author and Officer's Title: Debbie Gelhaar, Coordinator - Debtors

Executive Summary:

The report recommended to Council the formal write off of debts that are deemed to be irrecoverable, or unviable for Council to pursue further recovery action.

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| Resolution No. GM/06.2015/19 | |
| Moved Cr Chambers | Seconded Cr Denton |
| That the matter lay on the table for further consideration at the General Meeting on 24 June 2015, enabling officers to investigate additional points raised by Councillors at the meeting. | |
| CARRIED | 8/0 |

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| Responsible Officer | Coordinator – Debtors |
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Item Number: C.3 **File Number:** D15/37311
SUBJECT HEADING: REQUEST FOR TENDER - OLD BUTTER FACTORY, ROMA
Author and Officer's Title: Tanya Mansfield, Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council received contact from two parties interested in leasing or purchasing 18 – 20 Station Street Roma, also known as the Old Butter Factory.

Council was asked to consider offering the property for lease or sale.

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| Resolution No. GM/06.2015/20 | |
| Moved Cr O'Neil | Seconded Cr Wason |
| <p>That Council offer for tender the lease or sale of Lot 1 on R8650 and Lot 2 on R8688, being the site known as the old butter factory.</p> | |
| CARRIED | 8/0 |

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| Responsible Officer | Manager - Facilities (Land, Buildings & Structures) |
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Item Number: C.4 **File Number:** D15/46878
SUBJECT HEADING: EXPRESSION OF INTEREST - PENSIONER COTTAGES, ANN STREET MITCHELL
Author and Officer's Title: Tanya Mansfield, Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council received one Expression of Interest in response to an advertisement placed in local media on Friday 1 May 2015. The party has expressed interest in acquiring the three surplus cottages for removal from Council property in Ann Street Mitchell.

Council was asked to consider the Expression of Interest received.

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| Resolution No. GM/06.2015/21 | |
| Moved Cr Wason | Seconded Cr Newman |
| <p>That the matter lay on the table for further consideration at the General Meeting on 24 June 2015.</p> | |
| CARRIED | 8/0 |

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| Responsible Officer | Manager - Facilities (Land, Buildings & Structures) |
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Cr. Wason declared a 'Conflict of Interest' in the following item, due to one of the submissions put forward being that of a family relative, and left the Chamber at 11.53am, taking no further part in discussions or debate on the matter.

Item Number: C.5 **File Number:** D15/47915

SUBJECT HEADING: MANAGEMENT OF THE BIG RIG TOURIST COMPLEX - TENDER 15021

Author and Officer's Title: Tanya Mansfield, Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

The current contract management arrangements for the Roma Big Rig Tourist Complex expired on 7 June 2015.

Tender MRC 15021 was called on 1 May 2015, and closed on 29 May 2015.

Four (4) tender responses were received and were reviewed with the tender summary and evaluation documentation attached to the officer's report for Council's consideration.

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| Resolution No. GM/06.2015/22 | |
| Moved Cr Price | Seconded Cr Denton |
| <p>That Council accept the tender submitted by Mary Patricia and Samuel Robert Cochrane to operate the Big Rig Tourist facility from 1 July 2015 to 30 November 2017, at the tendered rate of \$30,000 per annum, increased annually with CPI.</p> | |
| CARRIED | 7/0 |

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| Responsible Officer | Manager - Facilities (Land, Buildings & Structures) |
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At cessation of discussion and debate on the abovementioned item, Cr. Wason entered the Chamber at 11.54am.

Item Number: C.6 **File Number:** D15/47117

SUBJECT HEADING: USE OF COUNCIL OWNED LAND – MITCHELL – LOT 120 ON DL412

Author and Officer's Title: Dee Schafer, Support Officer - Facilities

Executive Summary:

Council received correspondence from a party interested in securing a formal agreement with Council to graze stock on Lot 120 on DL412. This land is a reserve allocated for the purpose of a sewerage treatment and farm.

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| Resolution No. GM/06.2015/23 | |
| Moved Cr Chambers | Seconded Cr Scheffe |
| <p>That Council call for Expressions of Interest from parties interested in grazing stock on land known as Lot 120 on DL412, located in Mitchell.</p> | |
| CARRIED | 9/0 |

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| Responsible Officer | Support Officer - Facilities |
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Item Number: C.7 **File Number:** D15/47478

SUBJECT HEADING: TENDER 15020 - INJUNE MULTI-PURPOSE PRECINCT UPGRADE

Author and Officer's Title: Edward Sims, Manager - Economic & Community Development

Executive Summary:

Tenders were called for the Injune Multi-Purpose Precinct Upgrade. Council's approval of the appointment of a contractor was sought.

Resolution No. GM/06.2015/24

Moved Cr Denton

Seconded Cr Wason

That Council:

1. Accept the tender submitted by KHB Construction Pty Ltd for \$308,416 (Ex. GST) for Tender 15020 – Injune Multi-Purpose Precinct Upgrade.
2. Authorise the Chief Executive Officer to sign the Contract on behalf of Council with KHB Construction Pty Ltd.

CARRIED

8/0

Responsible Officer

Manager - Economic & Community Development

Item Number: C.8 **File Number:** D15/47778

SUBJECT HEADING: APPROVAL OF SOLE SUPPLIER - BIG RIG NIGHT SHOW AV UPGRADE

Author and Officer's Title: Ryan Gittins, Specialist - Business Development

Executive Summary:

Historically, the Audio-Visual (AV) equipment at the Big Rig Night Show has been installed and maintained by Brisbane-based firm Link Electronic Solutions.

Critical components of the show's AV hardware need to be replaced to ensure that the show will remain operational for the foreseeable future. Council's approval was sought to engage Link Electronic Solutions to replace the AV hardware at the Night Show.

Resolution No. GM/06.2015/25

Moved Cr Price

Seconded Cr Chambers

That Council:

1. Engage Link Electronic Solutions (the Trustee for A M E Weyer Trust) to replace AV equipment at the Big Rig Night Show to the value of \$40,000 (Ex. GST), as they are the only reasonably available supplier for this project considering their knowledge of the Big Rig Night Show infrastructure, show programming, and equipment.
- 2.. Commit to rolling-over surplus funds in Capital Work Order numbers 14499 & 15311 (to 2015/16) to allow the project to progress.

CARRIED

8/0

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| Responsible Officer | Specialist - Business Development/Specialist – Strategic Finance |
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Item Number: C.9 **File Number:** D15/47662

SUBJECT HEADING: DELEGATED AUTHORITY FOR THE CHIEF EXECUTIVE OFFICER AND THE MAYOR TO SIGN REFLECT SOFTWARE MAINTENANCE AGREEMENT AND CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT

Author and Officer's Title: Evan Woods, Manager - Roads, Drainage & Parks

Executive Summary:

This report sought delegated authority for the Chief Executive Officer and the Mayor to sign the Reflect Software Maintenance Agreement (Form 1) and Confidentiality and Non-Disclosure Agreement (Form 2) on behalf of Council. This will enable Maranoa Regional Council to access an unlimited number of Asset Edge licences, including technical support, at the fixed price of \$8,600 for the period of the agreement (1 June 2015 to 1 June 2016), and furthermore allow Asset Edge to store Maranoa Regional Council data in their general-purpose datacentre facility.

Resolution No. GM/06.2015/26

Moved Cr Chambers

Seconded Cr Newman

That Council delegate authority to the Chief Executive Officer and the Mayor to sign the Reflect Software Maintenance Agreement (Form 1), and Confidentiality and Non-Disclosure Agreement (Form 2) on behalf of Council.

CARRIED

8/0

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| Responsible Officer | Manager - Roads, Drainage & Parks |
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Item Number: C.10 **File Number:** D15/44380

SUBJECT HEADING: NOTIFICATION OF SURRENDER OF APPROVED PROVIDER FOR MARANOA REGIONAL COUNCIL IN RELATION TO THE SURAT CHILDCARE CENTRE

Author and Officer's Title: Annette Gallagher, Coordinator - Community Care

Executive Summary:

Following the implementation of a lease arrangement with FGP Moreton and Council no longer operating as the Approved Provider, the Department of Education and Training has notified Council that a 'Notification of Surrender of Provider Approval (PA05)' for the 'in scope program (Kindergarten) should be sent to the Department of Education and Training, if Council no longer intends to operate any childcare services.

Resolution No. GM/06.2015/27

Moved Cr Wason

Seconded Cr Denton

That Council:

- 1. Approve surrender of the Approved Provider status with the Department of Education and Training.**

2. Authorise the Chief Executive Officer to sign the 'Notification of Surrender of Provider Approval' (PA05) on behalf of Council.

CARRIED

8/0

Responsible Officer

Coordinator - Community Care

Item Number:

C.11

File Number: D15/47967

SUBJECT HEADING:

LGIS PROPOSAL FOR ROMA GEOTHERMAL ENERGY PROJECT

Author and Officer's Title:

Erin Tompkins, Associate to the CEO & Mayor

Executive Summary:

Local Government Infrastructure Services (LGIS) invited Council to take part in a pre-feasibility review for the viability of using geothermal plant for energy generation in Roma.

Resolution No. GM/06.2015/28

Moved Cr Scheffe

Seconded Cr O'Neil

That Council:

1. Provide in principle support to participate in the Local Government Infrastructure Services (LGIS) pre-feasibility review for the potential for geothermal energy in the Maranoa Region at a cost of \$9,900 (Ex. GST).
2. Include the abovementioned cost in the draft 2015/16 budget as a one off project for Economic Development.

CARRIED

8/0

Responsible Officer

Associate to the CEO & Mayor/Manager – Economic & Community Development

Item Number:

C.12

File Number: D15/47966

SUBJECT HEADING:

MINOR AMENDMENTS TO ORGANISATIONAL STRUCTURE

Author and Officer's Title:

Erin Tompkins, Associate to the CEO & Mayor

Executive Summary:

The report sought Council approval for minor changes to the organisational structure.

Resolution No. GM/06.2015/29

Moved Cr Chambers

Seconded Cr Denton

That Council endorse the following amendments to the organisational structure:

- Retitle the position of Design Engineer to Specialist – Design Services to reflect the requirements of the position.
- Retitle the position of Engineer to Engineer – Asset and Service Planning to better reflect the focus of the position.

- Retitle the position of Senior Officer – Compliance to Senior Community Safety Officer to better reflect the reshaped structure of the Community Safety Unit.
- Retitle the position of Compliance Officer to Community Safety Officer to better reflect the reshaped structure of the Community Safety Unit.
- Authorise the Chief Executive Officer to commence advertising for a specialist position/s seeking expertise in the technical fields of Civil/Roads, Building Construction or Water (ideally with experience across more than 1 of those areas) for Strategic Project Planning and Pre-Construction project management.

Noting that the initial position is included in the current organisational structure under the following position titles:

➤ **Specialist – Infrastructure Planning**

Further that the applicant pool may be used for a second position dependent on the outcome of the 2015/16 budget deliberations.

- Retitle the abovementioned positions to Specialist – Strategic Project Planning (specific area of focus) to better reflect the focus of the role, adjust the reporting of the position to the Manager – Strategic Project Planning & Asset Management.

CARRIED

8/0

Responsible Officer

Associate to the CEO & Mayor/Manager –
Human Resources

LATE CONFIDENTIAL ITEMS

Item Number:

LC.1

File Number: D15/47381

SUBJECT HEADING:

TENDER 15024 - NLIS COMPLIANCE SCANNING AND
DATA COLLECTION

Author and Officer's Title:

Christina Tincknell, Coordinator – Corporate, Community
& Commercial Services

Executive Summary:

Tenders were called for NLIS Compliance Scanning and Data Collection – Tender 15024 for the Roma Saleyards. Tenders closed 5 June 2015 - there were two (2) tender applications submitted. Tender evaluations have been completed and were outlined in the report.

Resolution No. GM/06.2015/30

Moved Cr Wason

Seconded Cr O'Neil

That Council:

1. Appoint Livestock Link Pty Ltd as the successful tenderer for the NLIS Compliance Scanning and Data Collection services for a period of two years.
2. Accept the schedule of quoted prices for services as submitted in the applicant's tender submission.

CARRIED

8/0

Responsible Officer

Coordinator – Corporate, Community &
Commercial Services

Item Number: LC.2 **File Number:** D15/47539
SUBJECT HEADING: COMMUNITY CARE TRANSITION
Author and Officer's Title: Melissa Wathen, Specialist - Community Care Transition

Executive Summary:

The report provided an update of progress of the Community Care transition arrangements.

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| Resolution No. GM/06.2015/31 | |
| Moved Cr Chambers | Seconded Cr Newman |
| <p>That the matter lay on the table pending further advice from the Federal Government on transition of the Community Care service delivery.</p> | |
| CARRIED | 8/0 |

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| Responsible Officer | Specialist - Community Care Transition |
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Item Number: LC.3 **File Number:** D15/48451
SUBJECT HEADING: DELEGATED AUTHORITY FOR THE CHIEF EXECUTIVE OFFICER TO SIGN THE CONDITIONAL AGREEMENT - ROADWORKS PERFORMANCE CONTRACT BETWEEN THE DEPARTMENT OF MAIN ROADS AND MARANOA REGIONAL COUNCIL
Author and Officer's Title: Evan Woods, Manager - Roads, Drainage & Parks

Executive Summary:

This report sought approval for the Chief Executive Officer to enter into an agreement with the Department of Transport and Main Roads on behalf of Council, for the delivery of line marking, signage and minor upgrades along an approximately 400 metre section of the Jackson Wandoan Road. The project will build the capabilities and capacity of the roadworks team without requiring additional or external resourcing.

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| Resolution No. GM/06.2015/32 | |
| Moved Cr Chambers | Seconded Cr Schefe |
| <p>That Council endorse the Chief Executive Officer's signing of the conditional agreement to undertake Contract SWTD – 1030 – Pavement Rehabilitation, Line Marking & Signage to the value of \$1,032,522.34 (Inc. GST).</p> | |
| CARRIED | 8/0 |

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| Responsible Officer | Manager - Roads, Drainage & Parks |
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Cr. Chambers declared a potential perceived 'Conflict of Interest' in the following item, due to the applicant being a neighbour. Cr. Chambers elected to remain for discussion and debate on the matter on the basis that it would not influence her ability to consider the broader public interest.

Item Number: 13.6 **File Number:** D15/45209

SUBJECT HEADING: APPLICATION FOR RENEWAL OF LEASE - TERM LEASE 230067, LOT 90 ON DL320

Author and Officer's Title: Shirley Horrobin, Administration Officer - Property & Legal

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on the renewal of Term Lease 230067 being Lot 90 on DL320, Reserve for Water Supply purposes, R.6678. This Lease is due to expire on 31 October 2015.

Discussion:

This matter had been laid on the table earlier during the meeting to allow Council additional time to consider new information submitted by the applicant. Council determined that further internal investigation be undertaken by officers.

Resolution No. GM/06.2015/33

Moved Cr Chambers

Seconded Cr Newman

That the matter lay on the table for further consideration at the General Meeting on 24 June 2015, pending the outcome of further internal investigations upon receipt of additional information from the applicant.

CARRIED

8/0

Responsible Officer

Administration Officer - Property & Legal

LATE ITEMS CONTINUED

Item Number: L.1 **File Number:** D15/49709

SUBJECT HEADING: UPDATE OF CORPORATE PLAN

Author & Officer's Title: Julie Reitano, Chief Executive Officer

Executive Summary:

The report tabled an update of the Corporate Plan, reflecting discussions with Councillors and staff since the Plan's initial adoption in 2014.

Resolution No. GM/06.2015/34

Moved Cr Chambers

Seconded Cr O'Neil

That Council adopt the updated Corporate Plan as presented by the Chief Executive Officer.

CARRIED

8/0

Responsible Officer

Chief Executive Officer

Item Number: L.2 **File Number:** N/A
SUBJECT HEADING: REGIONAL WATER RESTRICTIONS
Councillor's Title: Cr. Joy Denton

Executive Summary:

This matter was brought forward by Cr. Denton, on behalf of residents requesting that Council review the current water restriction arrangements given the Winter period.

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| Resolution No. GM/06.2015/35 | |
| Moved Cr Denton | Seconded Cr Chambers |
| That Council: | |
| <ol style="list-style-type: none"> 1. Trial un-restricted watering times across the region, for the period commencing 10 June 2015 until 31 August 2015 to accommodate the current winter conditions. 2. Maintain the current regional allocated watering day restrictions. 3. Communicate the updated changes to residents as a matter of priority. | |
| CARRIED | 8/0 |

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| Responsible Officer | Manager – Water, Sewerage & Gas/Coordinator – Corporate Communications |
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 1.05pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 24 June 2015, at Roma Administration Centre.

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 Mayor.

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 Date.