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**LATE ITEMS**  
**ATTACHMENTS PAPER**

**General Meeting**

**Wednesday 9 September 2015**

Roma Administration Centre

**NOTICE OF MEETING**

Date: 9 September 2015

Mayor: Councillor R S Loughnan

Deputy Mayor: Councillor W S Wason  
Councillors: Councillor J L Chambers  
Councillor R J Denton  
Councillor P J Flynn  
Councillor W M Newman  
Councillor C J O'Neil  
Councillor M L Price  
Councillor D J Schefe

Chief Executive Officer: Ms Julie Reitano

Senior Management: Mr Cameron Castles (Director Infrastructure Services)  
Mr Rob Hayward (Director Development, Facilities & Environmental Services)  
Ms Sharon Frank (Director Corporate, Community & Commercial Services)

Officers: Ms Jane Frith (Coordinator Corporate Communications)

Please find attached agenda for the **General Meeting** to be held at the Roma Administration Centre on **September 9, 2015 at 9.00AM.**



Julie Reitano  
**Chief Executive Officer**

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## POLICY: DRINKING WATER QUALITY MANAGEMENT



### 1. Purpose

The purpose of this policy is to compliment the DWQMP and to ensure Maranoa Regional Council provides safe, reliable, efficient water and wastewater services to residents, visitors and businesses in the Maranoa Region. Maranoa Regional Council is committed to managing its drinking water supply systems effectively to provide customers with dependable, safe, high-quality water that consistently complies with the health based parameters of the AWDG.

### 2. Scope

This policy applies to all of Council's drinking water supply schemes.

### 3. Definitions

ADWG	Australian Drinking Water Guidelines
DWQMP	Drinking Water Quality Management Plan
MRC	Maranoa Regional Council
NHMRC	National Health and Medical Research Council

### 4. Details

In partnership with stakeholders and relevant agencies, Maranoa Regional Council will:

- Manage water quality at all points along the delivery chain from source water to the consumer's water meter by using a risk-based approach in which potential threats to water quality are identified and managed to minimise any threat to drinking water quality in accordance with the AWDG;
- Comply with statutory and regulatory requirements associated with the provision of safe drinking water;
- Implement and maintain a Drinking Water Quality Management Plan;
- Maintain regular monitoring of the quality of drinking water and have effective reporting mechanisms to provide relevant and timely information, which promotes confidence in the water supply and its management;
- Establish and implement appropriate contingency plans for response to incidents and monitor that the controls identified in these plans is effective;
- Participate in appropriate research and development activities to ensure continued understanding of drinking water quality issues and performance;
- Commit to continually improve the capability of our staff by encouraging and supporting participation in training and professional development;
- Actively contribute to the debate on setting industry regulations and guidelines, and other standards relevant to public health and the water cycle;
- Continually improve our practices by assessing performance against corporate commitments and stakeholder expectations.

### 5. Special Provisions

POLICY: **DRINKING WATER QUALITY MANAGEMENT**

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**6. Related Policies and Legislation**

Water Supply (Safety & Reliability) Act

**7. Associated Documents**

Drinking Water Quality Management Plan

**Meeting:** Airports Advisory Committee Meeting  
**Date:** Wednesday 2 September 2015  
**Chair:** Cr. Joy Denton  
**Attendees:** Cr. Joy Denton, Mr Barry McCabe – Roma Aero Club, Ms Lyn Kajewski – Roma Tourism Association Inc, Mrs Vicki Beitz, Mr Greg Shaw, Ms Meryl Brumpton – Flying Surgical & Flying Obstetric Service, Mr Bryce Duke – Care flight; Mr Ben Jones – Manager Airports (Roma, Injune, Mitchell & Surat), Ms Julie Sheehan – MRC

**Apologies:** Mr Jon Hamer – QantasLink, Mr Shane Brumby – MI Helicopters; Cr Scheffe; Cr O'Neill, Mr Peter Flynn – Maranoa Travel, Mr Anthony Partridge – Translink, Mr Keith Chandler, Mr Rob Lethbridge, Mr Ian Rollinson, Mr Richard Benham

**Minutes:** Julie Latcham

**Meeting Opened:** 6.00pm

**Meeting Closed:** 6.55 pm

**Next Meeting Details**

**Date:** 7 October 2015

**Time:** 6pm

**Location:** Councillor's Retreat

**Welcome**

Cr. Denton welcomed all present and declared the meeting open at 6.00 pm.

**Item 1 Apologies**

The following apologies were noted at the commencement of the meeting;

Mr Jon Hamer – QantasLink, Mr Shane Brumby – MI Helicopters; Cr Scheffe; Cr O'Neill, Mr Peter Flynn – Maranoa Travel, Mr Anthony Partridge – Translink, Mr Keith Chandler, Mr Rob Lethbridge, Mr Ian Rollinson, Mr Richard Benham

**Item 2 Confirmation of Minutes and Business Arising****Resolution:**

**Moved:** Lyn Kajewski

**Seconded:** Bryce Duke

That the Airport Advisory Committee Meeting minutes of the 5 July 2015 be confirmed.

Carried

Date	Item	Description	Comments	Action by	When
Ongoing	3	Hangar Drive Parking	"That Council review the relevant local laws to reflect the ability for permits to be issued & identification made available for users of Hangar Drive	Cr Denton/Kelly Rogers	Ongoing
		General Aviation Hangar Drive Parking	That Council consider upgrading the GA Car Parking to reflect the change in costings from the previous resolution to \$6836." ie: "That Council endorse the Committee's recommendations to: extend the General Aviation Car Park, opposite the Care flight Hangar to include an additional 10-12 car parks, with funds (estimated at \$6836.00) to be transferred from the Airport Operational Budget to a new "Airports Projects/Special Initiatives' budget.	Cr Denton/Kelly Rogers	Ongoing
	8	Seating at Roma Airport Shade Shelter	"That Council investigate the provision of seating to be supplied for under the shade shelter. Appropriate for the current usage to the discretion of the Airport Manager"	Cr Denton/Kelly Rogers	Ongoing
02/09/15	5	Airport Redevelopment Update Media Release	"That Council consider creating a media release detailing the source of funding for the modifications & improvements to the Roma Airport Terminal"	Cr Denton/Kelly Rogers	7/10/15
	6	Mitchell Aerodrome Fencing	"That Council investigate reinstating the stock fence at the Mitchell Aerodrome in order to keep animals away from the amenities building"	Cr Denton/Kelly Rogers	7/10/15
	7	Meeting Times	"That the Airport Advisory Committee current meeting dates & times remain the same and that members be reminded that teleconference facilities are available for those who are unable to attend in person."	Cr Denton/Kelly Rogers	7/10/15
	7	Membership Delegation	"That in the event of a member being unable to attend the Airport Advisory Committee Meeting, they are able to delegate their position to another person within their organisation to attend"	Cr Denton/Kelly Rogers	7/10/15

	7	<b>Car Park Line marking</b>	"That Council consider additional line marking at the Roma Airport Car Park to assist in distinguishing between different areas in addition to current signage"	Cr Denton/Kelly Rogers	
	7	<b>Flight Cancellations</b>	"That Ben Jones discusses with QantasLink the impact cancelling flights has on residents and in particular emergency service staff such as Care flight and the costs related to this."	Ben Jones	7/10/15

### 3.0 Business Arising from Previous Minutes

#### - Hangar Drive Parking

Cr. Denton introduced this topic for discussion with no further information being available at this time.

#### **General Aviation Hangar Drive Parking**

Ben Jones introduced this topic for discussion with the subject on hold at the moment due to no major parking issues currently being experienced with the decrease in charter flights.

#### **Seating at Roma Airport Shade Shelter**

Cr. Denton introduced this topic for discussion with Ben Jones reporting that in order for the most economical purchasing Choice being taken it was recommended that the order be held until the CBD development is being undertaken and place the order the then. At this point with the decrease in flights per week the current seating at the airport is considered adequate.

### 4.0 Airport Media Releases

There were no media releases relating to the Airports for this month.

### 5.0 Airport Redevelopment Update

Ben Jones introduced this topic for discussion

Ben reported that the landscaping was approximately 3-4 weeks away from starting including the entrance grid repairs.

General discussion took place over the recently approved alternative design of the Roma Airport terminal. Some of the changes mentioned included check in areas, toilet facilities, retail space, storage and a baggage carousel area.

Discussion over the current and future firefighting system that is in place at the Airport took place as with the ongoing costs of running the septic system. It is hoped that this will soon be upgraded to a sewerage system.

The runway repairs were also discussed with Cr Denton reporting to members that there are still funds available to undertake this necessary work.

Lyn Kajewski discussed that she felt there was a need for Council to provide a media release to the public to give further information on where the funding for the airport redevelopment was coming from as there had been some negative comments in the public arena as to how the project was being funded.

### Resolution

**“That Council consider creating a media release detailing the source of funding for the modifications & improvements to the Roma Airport Terminal”**

**Moved Lyn Kajewski  
Seconded Barry McCabe  
CARRIED**

Greg Shaw asked whether there had been any discussion over a parallel taxi way – it was noted that there was no resolution passed on this enquiry in the past. Greg would like to have considered that a second runway be constructed and then the original runway be used as a taxi way. Cr Denton reported that due to this work not being looked at in the near future it would not be beneficial to gain quotes on this at this point as this would not be accurate if the project was to be reviewed in the future due to the time frame.

Confirmation from Ben Jones detailing that the runway is strong enough to have the Q400 flights entering Roma however it is the drastic increase in numbers of these flights that had reduced the life span of the runway.

Cr Denton reported passenger numbers as provided by Peter Flynn from Maranoa Travel with a significant decrease of approximately 50% compared to the same time last year.

Currently the Regular Passenger Transport flights are scheduled at 35 flights per week. With this amended schedule it is hoped that there will be less cancelled flights. General discussion took place over the inconvenience that cancelled flights cause and the potential impact of costs to organisations such as Care Flight.

#### **6.0 Mitchell Aerodrome Fence**

Ben Jones introduced this topic for discussion – quotes have been received for the work and the committee discussed the need for ongoing maintenance at regional aerodromes.

#### **Resolution**

**“That Council investigate reinstating the stock fence at the Mitchell Aerodrome in order to keep animals away from the amenities building”**

**Moved Greg Shaw  
Seconded Bryce Duke  
CARRIED**

#### **7.0 General Business**

##### **Meeting Times**

An email was received from Shane Brumby who represents MI Helicopter requesting that a change in meeting times be discussed. Mr Brumby asked if it could be considered changing the meetings to be held within normal office hours.

General discussion took place and it was decided that the night time meetings were more beneficial for those currently attending the meetings due to their other work commitments.

#### **Resolution**



**“That the Airport Advisory Committee current meeting dates & times remain the same and that members be reminded that teleconference facilities are available for those who are unable to attend in person.”**

**Moved Lyn Kajewski**

**Seconded Meryl Brumpton**

**CARRIED**

### **Changes to Airport Advisory Committee Membership**

An email was received from Mr Jon Hamer representing QantasLink requesting that another QantasLink staff member be added to the Airport Advisory Committee Membership due to Mr Hamer no longer being in a role that encompassed the Maranoa region.

General discussion took place over the request and that an overall decision be made that will affect anyone requesting a delegation to another organisation member.

### **Resolution**

**“That in the event of a member being unable to attend the Airport Advisory Committee Meeting, they are able to delegate their position to another person within their organisation to attend.**

**Moved Barry McCabe**

**Seconded Greg Shaw**

**CARRIED**

Meryl Brumpton discussed the line marking within the Roma Airport car park and that some people had reported to her their difficulty in navigating their way around the parking facility. It was discussed that line marking on the bitumen in addition to the existing car park signage would alleviate this problem substantially.

### **Resolution**

**“That Council consider additional line marking at the Roma Airport car park to assist in distinguishing between different areas in addition to current signage.”**

**Moved Meryl Brumpton**

**Seconded Vicki Beitz**

Bryce Duke discussed the impact cancelled flights are having on Care Flight and directly on their costs due to rostering systems.

### **ACTION – Operational Only**

**That Ben Jones discusses with QantasLink the impact cancelling flights has on residents and in particular emergency service staff such as Care flight and the costs related to this.”**

## **8.0 Next Meeting Date & Close**

**Next Meeting: Wednesday 7 October, 2015**

**Time: 6pm**

Location: Councillor's Retreat

Meeting Closed: 6.55pm

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Chair

.....  
Date

Apologies for next meeting: Vicki Beitz & Bryce Duke