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**MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 9 DECEMBER 2015 COMMENCING AT 9.00AM**

**ATTENDANCE**

Mayor Cr. R S Loughnan chaired the meeting with Cr. J L Chambers, Cr. R J Denton, Cr P J Flynn, Cr. C J O'Neil, Cr. M L Price, Cr. D J Scheffe, Chief Executive Officer – Julie Reitano, Coordinator Corporate Communications – Jane Frith, and Kelly Rogers Minutes Officer in attendance.

**AS REQUIRED**

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Strategic Project Planning & Asset Management – Kym Downey, Manager Strategic Human Resource Management – Donald Wells, Manager Airports (Roma, Injune, Surat & Mitchell) – Ben Jones, Manager Planning & Building Development – Danielle Pearn, Coordinator Planning – David Fermer, Specialist Business Development – Ryan Gittins, Coordinator Corporate, Community & Commercial Services – Christina Tincknell.

**GUESTS**

There were no guests in attendance at the meeting.

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.08am.

**APOLOGIES**

**Resolution No. GM/12.2015/01**

**Moved Cr O'Neil**

**Seconded Cr Denton**

**That apologies be received and leave of absence granted for Councillors Wason and Newman for this meeting.**

CARRIED

7/0

**CONFIRMATION OF MINUTES**

**Resolution No. GM/12.2015/02**

**Moved Cr Chambers**

**Seconded Cr Denton**

**That the minutes of the General Meeting (16-25.11.15) held on 25 November 2015 be confirmed.**

CARRIED

7/0

**BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

**ON THE TABLE**

There were no items for discussion on the table.

## PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

## CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

## CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

## RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

## BUSINESS

### CORPORATE, COMMUNITY & COMMERCIAL SERVICES

<b>Item Number:</b>	<b>11.1</b>	<b>File Number: D15/94341</b>
<b>SUBJECT HEADING:</b>	<b>COUNCIL INITIATED ADVISORY COMMITTEE MEETING MINUTES</b>	
<b>Author and Officer's Title:</b>	<b>Kelly Rogers, Coordinator - Elected Members &amp; Community Engagement</b>	

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#### ***Executive Summary:***

*As part of Council's Community Engagement Strategy, Council initiated a number of Advisory Committees to seek community and stakeholder input on key projects and businesses of Council. Feedback, or the outcomes of these forums, assists Council to identify priorities, inform decisions and develop future strategies and policies.*

*This report provided a copy of the confirmed and unconfirmed meeting minutes of the advisory committee meetings held during the months of June 2015 – November 2015.*

#### **Discussion:**

*Cr. O'Neil commented on the important contributions and recommendations put forward by the Advisory Committee Members during the term of this Council.*

#### **Resolution No. GM/12.2015/03**

**Moved Cr O'Neil**

**Seconded Cr Price**

**That Council receive and note the confirmed and unconfirmed minutes of the following committees:**

- **Confirmed Minutes - Roma Saleyards Advisory Committee Meeting – 01/10/15;**
- **Unconfirmed Minutes – Roma Saleyards Advisory Committee Meeting – 05/11/15;**
- **Confirmed Minutes – Airport Advisory Committee Meeting – 02/09/15;**
- **Unconfirmed Minutes – Airport Advisory Committee Meeting – 05/11/15;**
- **Confirmed Minutes – Regional Roads Advisory Committee Meeting – 22/06/15;**
- **Unconfirmed Minutes – Regional Roads Advisory Committee Meeting – 09/11/15;**
- **Unconfirmed Minutes – Bassett Park Advisory Committee Meeting – 27/10/15;**
- **Unconfirmed Minutes – Wallumbilla Show Grounds Advisory Committee – 19/11/15;**
- **Confirmed Minutes – Wallumbilla Show Grounds Advisory Committee – 20/08/15.**

CARRIED

7/0

**Responsible Officer**
**Coordinator - Elected Members & Community Engagement**
**Item Number:**

11.2

**File Number:** D15/93807

**SUBJECT HEADING:**
**DELEGATION OF COUNCIL POWERS TO THE POSITION OF CHIEF EXECUTIVE OFFICER UNDER THE HEALTH (DRUGS AND POISONS) REGULATION 1996**
**Author and Officer's Title:**
**Christina Tincknell, Coordinator – Corporate, Community & Commercial Services**
**Executive Summary:**

*This report sought Council's approval for delegation of powers under the Health (Drugs and Poisons) Regulation 1996 to the Chief Executive Officer.*

**Resolution No. GM/12.2015/04**
**Moved Cr Price**
**Seconded Cr Flynn**
**That Council, in accordance with section 257 of the Local Government Act 2009:**

1. Delegate the exercise of powers contained in Schedule 1 of the Instrument of Delegation attached to the Officer's Report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instrument of Delegation.
2. Repeal all prior resolutions delegating these same powers.

CARRIED

7/0

**Responsible Officer**
**Coordinator – Corporate, Community & Commercial Services**
**Item Number:**

11.3

**File Number:** D15/94292

**SUBJECT HEADING:**
**WESTERN UNION ANTI-MONEY LAUNDERING AND COUNTER TERRORISM-AUSTRALIA POST LICENSEES-YULEBA SERVICE CENTRE**
**Author & Officer's Title:**
**Julie Neil, Manager Customer & Community Services**
**Executive Summary:**

*The Yuleba Post Office licensees' existing registration, as a remittance affiliate for Western Union is due to expire. In order to complete the process for renewal, the applications provided require completion and sign off by the relevant authorities.*

**Resolution No. GM/12.2015/05**
**Moved Cr Chambers**
**Seconded Cr Schefe**
**That Council approve:**

1. The submission of the Western Union Anti-Money Laundering and Counter Terrorism application in order to apply for registration renewal.

2. For the position holder of Coordinator – Yuleba Service Centre, to sign the application as the Licensee of Yuleba Post Office.
3. For the Chief Executive Officer, Director Corporate, Community & Commercial Services, Director Infrastructure Services and Director Development, Facilities & Environmental Services to sign off on these arrangements on behalf of Maranoa Regional Council, as the legal entity.

CARRIED

7/0

<b>Responsible Officer</b>	<b>Manager – Customer &amp; Community Services</b>
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Cr. O'Neil declared a 'Conflict of interest' in the following item, due to him being an employee of the Queensland Murray Darling Committee, and left the Chamber at 9.14am, taking no further part in discussion or debate on the matter.

**Item Number:** 11.4 **File Number:** D15/98584

**SUBJECT HEADING:** QUEENSLAND MURRAY DARLING COMMITTEE MEMBERSHIP

**Author and Officer's Title:** Kelly Rogers, Coordinator - Elected Members & Community Engagement

***Executive Summary:***

*Update to Councillor representation on the Queensland Murray Darling Committee.*

**Discussion:**

Cr. Chambers advised that while she had not re-nominated for an executive position on the committee at the Annual General Meeting (AGM) held on 5 November 2015, she would continue to provide representation on behalf of Council as required, and therefore moved that the report be removed from the Agenda.

**Resolution No. GM/12.2015/06**

**Moved Cr Chambers**

**Seconded Cr Scheffe**

**That the item be removed from the Agenda.**

CARRIED

6/0

<b>Responsible Officer</b>	<b>Coordinator - Elected Members &amp; Community Engagement</b>
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At cessation of discussion and debate on the abovementioned matter, Cr. O'Neil entered the Chamber at 9.16am.

**DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES**

**Item Number:** 13.1 **File Number:** D15/94355

**SUBJECT HEADING:** APPLICATION FOR CONVERSION OF TENURE - LOT 72 ON WT327

**Author and Officer's Title:** Shirley Horrobin, Administration Officer - Property & Legal

***Executive Summary:***

*The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7986 being Lot 72 on WT327 to freehold tenure.*

<b>Resolution No. GM/12.2015/07</b>	
<b>Moved Cr Price</b>	<b>Seconded Cr Denton</b>
That Council advise the Department of Natural Resources and Mines it has no objection to the conversion over GHPL 36/7986 being Lot 72 on WT327 to freehold tenure.	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Administration Officer - Property &amp; Legal</b>
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**Item Number:** 13.2 **File Number:** D15/95686

**SUBJECT HEADING:** RESERVE FOR CAMPING & GRAVEL PIT PURPOSES - LOT 8 ON CP868236

**Author and Officer's Title:** Shirley Horrobin, Administration Officer - Property & Legal

***Executive Summary:***

*The Department of Transport and Main Roads (TMR) and Maranoa Regional Council (MRC) are joint trustees for a Camping and Gravel Pit Reserve described as Lot 8 on CP868236 and known as Black Gully.*

*The Department of Main Roads (TMR) no longer wish to be a trustee of this reserve and are making application to the Department Natural Resources to discontinue their trusteeship.*

*Council was asked to consider if it would support the application from Department of Main Roads (TMR) to discontinue TMR's trusteeship of this reserve.*

<b>Resolution No. GM/12.2015/08</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Scheffe</b>
That Council advise it has no objection to the State of Queensland's (represented by Department of Transport and Main Roads) proposal to not continue as trustee of Lot 8 on CP868236, and acknowledge that this action will result in Council being the sole trustee of this reserve.	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Administration Officer - Property &amp; Legal</b>
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**Item Number:** 13.3 **File Number:** D15/96613

**SUBJECT HEADING:** FEE WAIVER - BASSETT PARK – ANNUAL CHARITY RUGBY LEAGUE ALL STAR CLASH

**Author and Officer's Title:** Dee Schafer, Support Officer - Facilities

***Executive Summary:***

*Council received correspondence requesting free use of the Bassett Park facilities for the Annual Charity Rugby League All Star Clash including training and school clinics planned for January and February 2016.*

Council was asked to consider the request.

<b>Resolution No. GM/12.2015/09</b>	
<b>Moved Cr Flynn</b>	<b>Seconded Cr Price</b>
<p>That Council waive the hire fees for Bassett Park Roma for:</p> <ul style="list-style-type: none"> <li>• The Annual Charity Rugby League All Star Clash on 6 February 2016;</li> <li>• Training sessions to be held on 23 January 2016 and 30 January 2016; and</li> <li>• School skills development clinics on 5 February 2016.</li> </ul>	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Support Officer – Facilities</b>
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**Item Number:** 13.4 **File Number:** D15/97638

**SUBJECT HEADING:** APPLICATION FOR CONVERSION OF TENURE - LOT 10 ON COG60 AND LOT 3 ON COG135

**Author and Officer's Title:** Shirley Horrobin, Administration Officer - Property & Legal

**Executive Summary:**

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/8006 being Lot 10 on COG60 and Lot 3 on COG135 to freehold tenure.

<b>Resolution No. GM/12.2015/10</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr Scheffe</b>
<p>That Council advise the Department of Natural Resources and Mines it has no objection to the conversion over GHPL 36/8006 being Lot 10 on COG60 and Lot 3 on COG135 to freehold tenure on the condition that the property owner works with Council to rectify the road that is off alignment with the dedicated road reserve on Lot 10 on COG60.</p>	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Administration Officer - Property &amp; Legal</b>
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**Item Number:** 13.5 **File Number:** D15/97770

**SUBJECT HEADING:** APPLICATION FOR CONVERSION OF TENURE - LOT 5 ON COG36 AND LOT 11 ON COG73

**Author and Officer's Title:** Shirley Horrobin, Administration Officer - Property & Legal

**Executive Summary:**

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7988 being Lot 5 on COG36 and Lot 11 on COG73 to freehold tenure.

**Resolution No. GM/12.2015/11**

**Moved Cr Price**

**Seconded Cr Flynn**

**That Council advise the Department of Natural Resources and Mines it has no objection to the conversion over GHPL 36/7988 being Lot 5 on COG36 and Lot 11 on COG73 to freehold tenure on the condition that the property owner works with Council to rectify the road that is off alignment with the dedicated road reserve on Lot 5 on COG36.**

CARRIED

7/0

**Responsible Officer**

**Administration Officer - Property & Legal**

**Item Number:**

**13.6**

**File Number: D15/97814**

**SUBJECT HEADING:**

**APPLICATION FOR CONVERSION OF TENURE - LOT 8 ON EG207**

**Author and Officer's Title:**

**Shirley Horrobin, Administration Officer - Property & Legal**

***Executive Summary:***

*The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7900 being Lot 8 on EG207 to freehold tenure.*

**Resolution No. GM/12.2015/12**

**Moved Cr Denton**

**Seconded Cr O'Neil**

**That Council advise the Department of Natural Resources and Mines it has no objection to the conversion over GHPL 36/7900 being Lot 8 on EG207 to freehold tenure on the condition that the property owner works with Council to rectify the road that is off alignment with the dedicated road reserve.**

CARRIED

7/0

**Responsible Officer**

**Administration Officer - Property & Legal**

**Item Number:**

**13.7**

**File Number: D15/98185**

**SUBJECT HEADING:**

**REQUEST TO EXTEND TENANCY - SURAT OFFICE - BLUE CARE**

**Author and Officer's Title:**

**Madonna Mole, Specialist - Lease Management & User Facility Agreements**

***Executive Summary:***

*Council received a request from Blue Care asking for a one month extension of their current tenancy arrangement for office space and car parking area at Council's Surat Administration Centre.*

*Council was asked to consider the request.*

**Resolution No. GM/12.2015/13**

**Moved Cr Chambers**

**Seconded Cr Denton**

**That Council approve a one (1) month extension of Blue Care's approval to tenant office space and car park allocation at the Surat Administration Centre, with this approval to end on 31 January 2016.**

CARRIED

7/0

**Responsible Officer**

**Specialist - Lease Management & User Facility Agreements**

**COUNCILLOR BUSINESS**

**Item Number:**

**22.1**

**File Number: D15/98144**

**SUBJECT HEADING:**

**WILD DOG ADVISORY COMMITTEE RECOMMENDATIONS**

**Author and Councillor's Title:**

**Cr. Jan Chambers**

***Executive Summary:***

*The Wild Dog Advisory Committee met on 23 November 2015 to discuss a range of topics. Resulting from discussions a number of recommendations were put forward by the committee for Council's formal consideration.*

**Discussion:**

The Mayor congratulated Cr. Chambers and the committee for their efforts and contributions in the control of wild dogs, and acknowledged the quality of recommendations put forward by the committee during this term of Council.

**Resolution No. GM/12.2015/14**

**Moved Cr Chambers**

**Seconded Cr Flynn**

**That Council:**

1. **Endorse the 2016 calendar year baiting program schedule, as follows:**
  - 11 – 22 April 2016;
  - 2 – 15 November 2016.
2. **Note the Wild Dog Advisory Committee's recommendation to trial the use of the Canid Pest Ejectors (CPEs) as part of Council's Wild Dog Control Program, and authorise officers, through the Chief Executive Officer, to further investigate and report on the matter at a future meeting.**
3. **Submit a formal response to the Queensland Parliament's Agriculture and Environment Committee Inquiry into barrier fences in Queensland, incorporating the committee's recommendations that:**
  - **The Wild Dog Barrier Fence continue to be maintained as a multipurpose barrier, not only for the control wild dogs, but also to mitigate the potential spread of disease;**
  - **A review of the fence alignment through the Maranoa Regional Council area be undertaken if a major upgrade is to occur (with a view to straightening the fence for efficiency and ongoing maintenance requirements);**
  - **Where restoration or replacement of the existing barrier fence is required, new products/materials for exclusion fencing be used in restorative works;**



- The Wild Dog Barrier Fence be re-named “The Wild Dog Barrier & Bio Security Fence.”

CARRIED

7/0

Responsible Officer

Manager – Environmental Health & Waste

**LATE ITEMS**

Item Number:

L.1

File Number: D15/87710

**SUBJECT HEADING:**

**REQUEST TO EXTEND MARRA MARRA ROAD**

**Author and Officer’s Title:**

**Kym Downey, Manager - Strategic Project Planning & Asset Management**

***Executive Summary:***

*Council received a request to extend the length of Marra Marra Road on which maintenance is carried out.*

**Resolution No. GM/12.2015/15**

**Moved Cr Denton**

**Seconded Cr Price**

**That Council advise the applicant that:**

1. Council Policy “Construction of Roads for Access to Property” applies.
2. Any improvements to the possible extension of Marra Marra Road would be undertaken at full cost to the applicant.

CARRIED

7/0

Responsible Officer

Manager - Strategic Project Planning & Asset Management

Item Number:

L.2

File Number: D15/98811

**SUBJECT HEADING:**

**DELEGATION OF COUNCIL POWERS TO THE POSITION OF CHIEF EXECUTIVE OFFICER – VARIOUS STATE LEGISLATION**

**Author and Officer’s Title:**

**Christina Tincknell, Coordinator – Corporate, Community & Commercial Services**

***Executive Summary:***

*This report sought Council’s approval for delegation of powers under the State Legislation to the position of Chief Executive Officer.*

**Resolution No. GM/12.2015/16**

**Moved Cr Scheffe**

**Seconded Cr Flynn**

**That Council, in accordance with section 257 of the Local Government Act 2009:**

1. Delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation attached to the Officer’s Report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation.

**2. Repeal all prior resolutions delegating these same powers.**

CARRIED

7/0

**Responsible Officer**

**Coordinator – Corporate, Community & Commercial Services**

**Item Number:**

**L.3**

**File Number: D15/100031**

**SUBJECT HEADING:**

**FEE WAIVER - MITCHELL HALL HIRE – GUNGGARI  
NATIVE TITLE ABORIGINAL CORPORATION**

**Author and Officer's Title:**

**Dee Schafer, Support Officer – Facilities**

***Executive Summary:***

*Council received correspondence from the Gunggari Native Title Aboriginal Corporation requesting a waiver of the Mitchell Hall hire fees for a wake being held for Mrs Irene Ryder on 12 December 2015.*

*Council was asked to consider the request.*

**Resolution No. GM/12.2015/17**

**Moved Cr Denton**

**Seconded Cr Flynn**

**That Council grant the request from the Gunggari Native Title Aboriginal Corporation to waive the Mitchell Hall hire fees for the wake for Mrs Irene Ryder, to be held at the Hall on 12 December 2015 from 8.00am to 4.00pm, subject to the venue being cleaned after the event (the applicable bond fee applies in line with Council administrative requirements).**

CARRIED

7/0

**Responsible Officer**

**Support Officer – Facilities**

**Item Number:**

**L.4**

**File Number: D15/100369**

**SUBJECT HEADING:**

**MARANOA MEATWORKS PRE-FEASIBILITY STUDY**

**Author and Officer's Title:**

**Ryan Gittins, Specialist - Business Development**

***Executive Summary:***

*Council engaged the accounting and advisory firm BDO (Qld) Pty Ltd to complete the Maranoa Meatworks Pre-Feasibility Study. The report provided a high-level indication of the commercial viability of locating a meat processing facility in the Maranoa region.*

*The report (as attached to the officer's report) indicates that the proposal is feasible, on the basis that an investor/project proponent secures sufficient cattle supply to support a daily cattle throughput of approximately 600 head.*

*It was recommended that Council receive the completed pre-feasibility study, and use it to inform the next steps for the project.*

**Discussion:**
**Resolution No. GM/12.2015/18**
**Moved Cr O'Neil**
**Seconded Cr Scheffe**

**That Council receive the Maranoa Meatworks Pre-Feasibility Study, as authored by BDO (Qld) Pty Ltd, on the basis that it will inform future planning for the establishment of a meat processing facility in the Maranoa region.**

CARRIED

7/0

**Responsible Officer**
**Specialist - Business Development**
**CONFIDENTIAL ITEMS**

In accordance with the provisions of section 275 of the Local Government Regulation 2012, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (b) industrial matters affecting employees;
- (c) the local government budget;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

**Resolution No. GM/12.2015/19**
**Moved Cr O'Neil**
**Seconded Cr Scheffe**

**That Council close the meeting to the public at 9.37am.**

CARRIED

7/0

**SUBJECT HEADING:       SUSPENSION OF STANDING ORDERS**  
 COUNCIL ADJOURNED THE MEETING FOR A BRIEF RECESS AT 9.38AM

**SUBJECT HEADING:       RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 9.45AM

The Mayor left the Chamber at 10.17am, with Council nominating an acting Chair for any absences of the Mayor during the remainder of the meeting as follows:

**Resolution No. GM/12.2015/20**
**Moved Cr O'Neil**
**Seconded Cr Scheffe**

**That Cr. Denton be nominated Acting Chair during any absences of the Mayor for the remainder of the meeting.**

CARRIED

6/0

The Mayor entered the Chamber at 10.19am, and assumed the Chair.

**SUBJECT HEADING:       SUSPENSION OF STANDING ORDERS**  
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.31AM

**SUBJECT HEADING:       RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.11AM

Cr. Flynn did not return to the Chamber at the resumption of Standing Orders due to him having declared a 'Conflict of Interest' in relation to the following items:

- LC.3 – Tender 16013 – Aviation Security Services at Roma Airport
- LC.4 - Tender 16012 – Roma Airport Café (Food & Beverage Service)

This declaration was made due to Cr. Flynn's personal business operations out of the Roma Airport. Cr. Flynn left the Chamber at 11.14am, taking no further part in discussions on the abovementioned items.

Cr. O'Neil left the Chamber at 11.14am, and entered at 11.15am.

At cessation of discussions of Items LC.3 and LC.4, Cr. Flynn entered the Chamber at 11.43am.

Cr. O'Neil left the Chamber at 11.41am, and entered at 11.43am.

Cr. O'Neil left the Chamber at 11.59am, and entered at 12.03pm.

The Mayor left the Chamber at 12.09pm, with Cr. Denton assuming the role of Acting Chair in the Mayor's absence.

The Mayor entered the Chamber at 12.14am and assumed the Chair.

Cr. Denton left the Chamber at 12.25pm, and entered at 12.29am.

**Resolution No. GM/12.2015/21**

**Moved Cr O'Neil**

**Seconded Cr Denton**

**That Council open the meeting to the public at 12.56pm.**

CARRIED

7/0

**SUBJECT HEADING:       SUSPENSION OF STANDING ORDERS**  
COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 12.57PM

**SUBJECT HEADING:       RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING AT 1.28PM

The Mayor did not return to the Meeting at resumption of Standing Orders, and Cr. Denton took the role of Acting Chair in his absence.

**Item Number:** C.1 **File Number:** D15/96933

**SUBJECT HEADING:** DESIGN OF WIDENING AND RECONSTRUCTION -  
 INJUNE TAROOM ROAD (CHG 23.5 TO 38.3) &  
 BONNYDOON ROAD (CHG 0.0 TO 5.8): RECOMMENDED  
 TENDERER

**Author and Officer's Title:** Dylan Hesselberg, Manager – Infrastructure Contracts

**Executive Summary:**

*Quotations for the design of widening and reconstruction to Injune-Taroom Road (Chg 23.5 to 38.3) and Bonnydoon Road (Chg 0.0 to 5.8) were obtained from three suppliers on the Engineering Consultancy Services Panel on Local Buy.*

*Following a detailed evaluation of the offers, the tender assessment panel recommended Harrison Infrastructure Group as the preferred tenderer. Council was asked to review the panel's recommendation.*

**Resolution No. GM/12.2015/22**

**Moved Cr Chambers**

**Seconded Cr Flynn**

**That Council:**

1. **Select Harrison Infrastructure Group (HIG) as preferred provider for the design of widening and reconstruction works for the Injune-Taroom Road (Chg 23.5 to 38.3), and Bonnydoon Road (Chg 0.0 to 5.8).**
2. **Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Harrison Infrastructure Group noting the quoted price of \$249,943 (Exc. GST).**
3. **Authorise the Chief Executive Officer to accept the final agreed terms of the contract on behalf of Council.**

CARRIED

6/0

**Responsible Officer**

**Manager – Infrastructure Contracts**

**Item Number:** C.2 **File Number:** D15/97764

**SUBJECT HEADING:** REDIRECTION OF FUNDS FOR REPAIR AND UPGRADE  
 OF FUEL BOWSERS

**Author and Officer's Title:** Michael Kelly, Manager - Resource Coordination (Plant, Workshop, Depots & Materials)

**Executive Summary:**

*An amount of \$38,000 has been budgeted for, as approved by Council, to purchase one internally banded portable 20,000 litre fuel storage tank (Work Order #17580).*

*Since the original application it has been discovered that the underground fuel tanks at Yuleba and Surat do not meet required compliance standards. Therefore, it was recommended that the original plan to purchase one tank per year be adjusted to a much more aggressive program of replacement. Additionally, existing bowser/wiring issues have been discovered at the Mitchell Depot building which are likely to be contributing to irregular faults with the Datafuel system at Mitchell.*

**Resolution No. GM/12.2015/23**
**Moved Cr Price**
**Seconded Cr Scheffe**

That Council redirect \$38,000 from the existing budget for the purchase of one internally banded portable 20,000 litre fuel storage tank (Work Order #17580), to new projects for repairs to diesel fuel bowsers at the Mitchell Depot, and the transfer of the DataFuel console and upgraded diesel fuel bowser at Surat to Injune.

CARRIED

6/0

<b>Responsible Officer</b>	<b>Manager - Resource Coordination (Plant, Workshop, Depots &amp; Materials)</b>
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**Item Number:**
**C.3**
**File Number: D15/98290**
**SUBJECT HEADING:**
**ADMINISTRATION ARRANGEMENT FOR CERTIFIED AGREEMENTS**
**Author and Officer's Title:**
**Donald Wells, Manager - Strategic Human Resource Management**
***Executive Summary:***

*On Friday, 6 November 2015 the Treasurer and Industrial Relations Minister, Honourable Curtis Pitt, lodged an appeal against the decision for a single Local Government Industry award as handed down by the Full Bench of the Queensland Industrial Relations Commission. The action placed a stay against the implementation of the Award while the appeal is being heard.*

*The appeal has a result that Council cannot renegotiate the Maranoa Regional Council Field Employees Certified Agreement 2012 and the Maranoa Regional Council Officers Certified Agreement 2013.*

*An administrative arrangement would be required to enable any annual wage increase.*

**Resolution No. GM/12.2015/24**
**Moved Cr Wason**
**Seconded Cr Price**
**That Council authorise the Chief Executive Officer to:**

1. **Make an administrative arrangement that enables a 2.5% increase in the wage rates cited within the Maranoa Regional Council Officers' Certified Agreement 2013.**
2. **Make an administrative arrangement that enables a 2.5% increase in the wage rates cited within the Maranoa Regional Council Field Employees Certified Agreement 2013.**
3. **Communicate the administrative arrangements to Council employees.**

CARRIED

4/2

<b>Responsible Officer</b>	<b>Manager - Strategic Human Resource Management</b>
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The Mayor entered the Chamber at 1.35pm, and assumed the Chair.

**Item Number:** C.4 **File Number:** D15/98292

**SUBJECT HEADING:** **APPOINTMENT OF PREFERRED SUPPLIER – AUCTIONEERING SERVICES**

**Author and Officer's Title:** **Michael Kelly, Manager - Resource Coordination (Plant, Workshop, Depots & Materials)**

**Executive Summary:**

*This report detailed the actions and process undertaken to identify a preferred supplier of auctioneering services for the disposal of Maranoa Regional Council's (Council) Valuable Non-Current Plant & Equipment Assets in accordance with the current Council Procurement Policy (Resolution GM 09.2015/21).*

**Resolution No. GM/12.2015/25**

**Moved Cr Price**

**Seconded Cr Chambers**

**That Council:**

1. **Select Slattery Auctions Pty Ltd as the preferred tenderer for the provision of Auctioneering Services for a period of two (2) years, with an option for Council to extend the agreement for an additional one (1) year, subject to agreement by the parties on the final contract terms.**
2. **Authorise the Chief Executive (or delegate) to enter into final negotiations with Slattery Auctions Pty Ltd having regard to the submitted tender response.**
3. **Authorise the Chief Executive Officer to accept the final agreed terms of the contract on behalf of Council.**

CARRIED

5/2

**Responsible Officer**

**Manager - Resource Coordination (Plant, Workshop, Depots & Materials)**

**Item Number:** C.5 **File Number:** D15/98420

**SUBJECT HEADING:** **LEASE OF INJUNE CARAVAN PARK**

**Author and Officer's Title:** **Madonna Mole, Specialist - Lease Management & User Facility Agreements**

**Executive Summary:**

*Council has a current lease with Picnic Point Development Venture Pty Ltd in respect to Lot 25 on SP166550 being the Injune Caravan Park.*

*Picnic Point Development Venture Pty Ltd has advised Council that they intend to exercise the second option under the Lease.*

*Council was asked to consider the matter.*

**Resolution No. GM/12.2015/26**

**Moved Cr Flynn**

**Seconded Cr Chambers**

**That Council:**

1. Acknowledge that Picnic Point Development Venture Pty Ltd are exercising the second option in their lease over Lot 25 on SP166550 being the Injune Caravan Park.
2. Authorise the Chief Executive Officer to execute the Deed of Amendment of Lease and Form 13 Amendment – First Option Period, as attached to the officer's report, on behalf of Council.

CARRIED

5/2

<b>Responsible Officer</b>	<b>Specialist - Lease Management &amp; User Facility Agreements</b>
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**Item Number:**

**C.6**

**File Number: D15/98489**

**SUBJECT HEADING:**

**TENDER 16009 - WALLUMBILLA BORE 3 BOREHOLE DRILLING AND CONSTRUCTION TENDER AWARD**

**Author and Officer's Title:**

**Paraic Butler, Engineer**

***Executive Summary:***

*On 24 September 2015 an open public tender was called for the drilling and construction of the Wallumbilla Bore 3. After evaluation, a preferred tenderer was recommended for Council's formal consideration.*

**Resolution No. GM/12.2015/27**

**Moved Cr Price**

**Seconded Cr Scheffe**

**That Council:**

1. Transfer \$20,000 from Wallumbilla Bore 3 – Stage 2 to Wallumbilla Bore – Stage 1 to provide the following amended budgets:  
 Stage 1 - \$269,773 Work Order 16188  
 Stage 2 - \$251,000 Work Order 17436
2. Transfer the contribution from Santos GLNG of \$10,500 from Stage 2 to Stage 1 with the following amended budgets:  
 Stage 1 Energy Sector Contribution – Revenue Task Work Order 16188  
 Stage 2 Energy Sector Contribution – Revenue Task Work Order 17436
3. Select Johnson Drilling as preferred tenderer for Tender 16009 – Wallumbilla Bore 3 Borehole Drilling and Construction, subject to agreement by the parties on the final contract terms.
4. Authorise the Chief Executive (or delegate) to enter into final negotiations with Johnson Drilling noting the tendered value of \$261,950 (Exc. GST).
5. Authorise the Chief Executive Officer to accept the final agreed terms of the contract on behalf of Council.

CARRIED

7/0

<b>Responsible Officer</b>	<b>Engineer</b>
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**Item Number:** C.7 **File Number:** D15/98669

**SUBJECT HEADING:** REQUEST TO TENANT OFFICE - ROMA COMMUNITY HUB

**Author and Officer's Title:** Madonna Mole, Specialist - Lease Management & User Facility Agreements

**Executive Summary:**

*An Expression of Interest has been received from Western Queensland Primary Health Network to tenant two offices within the Roma Community Hub until 30 June 2016.*

*Council was asked to consider this request.*

**Discussion:**

Cr. O'Neil moved a procedural motion, as follows, to withdraw the matter from the Agenda to allow additional time to fully investigate the availability of space requested, with the matter to be again considered at an upcoming General Meeting.

**Moved Cr O'Neil**

**That the matter be withdrawn from the agenda, and further considered at an upcoming General Meeting.**

<b>Responsible Officer</b>	<b>Specialist - Lease Management &amp; User Facility Agreements</b>
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**Item Number:** C.8 **File Number:** D15/85841

**SUBJECT HEADING:** USE OF SWIMMING CLUB ROOMS - ROMA SWIMMING POOL

**Author and Officer's Title:** Madonna Mole, Specialist - Lease Management & User Facility Agreements

**Executive Summary:**

*The Roma Pool Manager sought permission to use the rooms known as the Roma Swimming Club Room and canteen for use as a training room and also to prepare and sell food and drinks to patrons.*

*Council was asked to consider the request.*

**Resolution No. GM/12.2015/28**

**Moved Cr Flynn**

**Seconded Cr Denton**

**That Council, after considering the outcome of discussions held with the Roma Swimming Club:**

- 1. Approve the request from the Roma Pool Manager to use the Swimming Club Room at the Denise Spencer Pool as a training room.**
- 2. Reflect this decision in the user agreement between the Roma Swimming Club, Roma Pool Management and Council.**

CARRIED

7/0

<b>Responsible Officer</b>	<b>Specialist - Lease Management &amp; User Facility Agreements</b>
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**LATE CONFIDENTIAL ITEMS**

**Item Number:** LC.1 **File Number:** D15/99495

**SUBJECT HEADING:** SALE OF LAND AND BUILDINGS, 29 BOWEN STREET AND 45-47 HAWTHORNE STREET ROMA

**Author and Officer's Title:** Dee Schafer, Support Officer – Facilities

**Executive Summary:**

*Council publicly invited tenders to purchase land and buildings at 29 Bowen Street and 45-47 Hawthorne Street Roma. Tenders closed on 1 December 2015. At closing time no responses to this tender had been received.*

*Council was asked to consider this matter.*

<b>Resolution No. GM/12.2015/29</b>	
<b>Moved Cr Schefe</b>	<b>Seconded Cr Chambers</b>
<b>That Council list:</b>	
<ol style="list-style-type: none"> <li>1. The buildings/structures sited on Lot 1 on SP276517, being 29 Bowen Street and 45-47 Hawthorne Street, Roma for sale or removal with Council's approved real estate agent.</li> <li>2. Lot 1 on SP276517 being 29 Bowen Street and 45-47 Hawthorne Street, Roma for sale with Council's preferred real estate agent.</li> </ol>	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Support Officer – Facilities</b>
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**Item Number:** LC.2 **File Number:** D15/98061

**SUBJECT HEADING:** TENDER 16002 - CONSTRUCTION OF WASH DOWN FACILITY

**Author and Officer's Title:** Michael Kelly, Manager - Resource Coordination (Plant, Workshop, Depots & Materials)

**Executive Summary:**

*Council's 2015/16 capital work budget includes funding for construction of a new wash down facility at the Cartwright Street Depot.*

*Tenders were called for its construction, with the tender period opening on 18 October 2015 and closing on 9 November 2015.*

*Responses were reviewed by an evaluation panel comprising internal and external expertise, and the report submitted for Council's consideration.*

<b>Resolution No. GM/12.2015/30</b>	
<b>Moved Cr Schefe</b>	<b>Seconded Cr Price</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Select KHB Construction Pty Ltd as preferred tenderer for Tender 16002 – Construction of Wash Down Facility, subject to agreement by the parties on the final contract terms.</li> </ol>	

2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with KHB Construction Pty Ltd noting the tendered value of \$281,193 (Inc. GST).
3. Authorise the Chief Executive Officer to accept the final agreed terms of the contract on behalf of Council.

CARRIED

7/0

<b>Responsible Officer</b>	<b>Manager - Resource Coordination (Plant, Workshop, Depots &amp; Materials)</b>
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Cr. Flynn declared a 'Conflict of Interest' in the following two (2) items, due to his personal business operations out of the Roma Airport, and left the Chamber at 2.02pm, taking no further part in discussion or debate on the items.

**Item Number:** LC.3 **File Number:** D15/98411

**SUBJECT HEADING:** TENDER 16013 - AVIATION SECURITY SERVICES AT ROMA AIRPORT

**Author and Officer's Title:** Ben Jones, Manager - Airports (Roma, Injune, Surat & Mitchell)

***Executive Summary:***

*Council's 2015/16 Airport's operational budget includes funding for Aviation Security Screening Services at the Roma Airport.*

*Tenders were called for these services with the tender period opening on 7 November 2015 and closing on 30 November 2015.*

*Responses were reviewed by an evaluation panel comprising internal and external expertise, and the report was submitted for Council's consideration.*

**Resolution No. GM/12.2015/31**

**Moved Cr Denton**

**Seconded Cr O'Neil**

**That Council:**

1. Select MSS Security Pty Ltd as the preferred tenderer for Tender 16013 – Aviation Services at Roma Airport, subject to agreement by the parties on the final contract terms.
2. Authorise the Chief Executive (or delegate) to enter into final negotiations with MSS Security Pty Ltd for a contract term of one (1) year, with an option to extend for a further one (1) year having regard to the submitted Tender Response.
3. Authorise the Chief Executive Officer to accept the final agreed terms of the contract on behalf of Council.

CARRIED

6/0

<b>Responsible Officer</b>	<b>Manager - Airports (Roma, Injune, Surat &amp; Mitchell)</b>
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**Item Number:** LC.4 **File Number:** D15/95114

**SUBJECT HEADING:** TENDER 16012 - ROMA AIRPORT CAFE (FOOD & BEVERAGE SERVICE)

**Author and Officer's Title:** Ben Jones, Manager - Airports (Roma, Injune, Surat & Mitchell)

**Executive Summary:**

*This tender assessment and recommendation was provided for Council's consideration for the lease and operation of the Roma Airport Café (Food & Beverage Service). The report provided an overview of the evaluation and provides a recommendation to Council.*

**Resolution No. GM/12.2015/32**

**Moved Cr Price**

**Seconded Cr Scheffe**

**That Council :**

1. **Select Café 54 as preferred tenderer for Tender 16012 – Roma Airport Café (Food & Beverage Service) for lease and operation of same, subject to agreement by the parties on the final contract terms.**
2. **Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Café 54 for a contract term of one (1) year, with an option to extend a further one (1) year.**
3. **Authorise the Chief Executive Officer to accept the final agreed terms of the contract on behalf of Council.**

CARRIED

6/0

**Responsible Officer**

**Manager - Airports (Roma, Injune, Surat & Mitchell)**

At cessation of discussion and debate on the abovementioned two (2) items, Cr. Flynn entered the Chamber at 2.05pm.

**Item Number:** LC.5 **File Number:** D15/100056

**SUBJECT HEADING:** OPERATIONAL WORKS - STORMWATER DRAINAGE – ROMA ONE / BEAUMONT DRIVE

**Author and Officer's Title:** Danielle Pearn, Manager - Planning & Building Development

**Executive Summary:**

*Developers of the Roma One industrial estate have planned to undertake operational works involving the upgrade of the stormwater drainage channel south of Beaumont Drive over the coming weeks. The works are required to accommodate stormwater flows to Bungil Creek resulting from the development of Stage 1 of the estate. Included within the development works, is the requirement to construct vehicle crossovers to maintain access to existing businesses located in Beaumont Drive.*

**Resolution No. GM/12.2015/33**

**Moved Cr Scheffe**

**Seconded Cr Flynn**

**That Council advise affected land owners that:**

- (a) **the developer of Roma One estate is agreeable to extending the scope of their project works to include widening of the Beaumont Drive property accesses beyond the standard approved width of 6.0 metres; and**

(b) options available to the affected land owners include:

**Option 1**

Construction of 6.0 metre wide crossovers by the developer in accordance with the development approval. Works to be undertaken at the full cost of the developer.

This option does not provide for an articulated vehicle to access the affected lots. Affected landowners may opt to widen the crossovers at their cost post-construction of the channel by the developer.

**Option 2**

Construction of 7.2 metre wide crossovers by the developer. Costs of construction to be shared by the developer and affected property owners, with the property owner/s contributing the additional cost to widen the culverts and pavement by 1.2 metres quoted at \$7,808+GST (average cost per crossover) by the developer.

This option will enable articulated vehicles to access the affected lots.

**Option 3**

Construction of 8.4 metre wide crossovers by the developer. Costs of construction to be shared by the developer and affected property owners, with the property owner/s contributing the additional cost to widen the culverts and pavement by 2.4 metres quoted at \$13,000+GST (average cost per crossover) by the developer.

Furthermore, formal acceptance from the developer confirming the preferred option must be received by Council as a matter of urgency – noting Council’s preference for 10 December 2015.

CARRIED

7/0

Responsible Officer	Manager - Planning & Building Development
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**CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 2.09pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 16 December 2015, at Roma Administration Centre.**

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 Mayor.

.....  
 Date.