

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 20 JANUARY 2016 COMMENCING AT 9 AM.

ATTENDANCE

Mayor Cr. R S Loughnan chaired the meeting with, Deputy Mayor Cr W S Wason, Cr. J L Chambers, Cr. R J Denton, Cr P J Flynn, Cr. W M Newman, Cr. C J O'Neil, Cr. M L Price, Cr. D J Scheffe, Chief Executive Officer – Julie Reitano, Coordinator Corporate Communications – Jane Frith, Michelle Filan – Support Officer, Office of the Mayor, and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Roads, Drainage & Parks – Evan Woods, Manager Environmental Health & Waste – Kay Crosby, Coordinator Waste – Margaret Milla, Specialist Business Development – Ryan Gittins.

GUESTS

David Sheldon, Chairman of the Australian Regional Tourism Network (ARTN)
Matt Bron, Director of Outback and Southern Queensland Country Partnerships - Tourism and Events Queensland.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.06am.

APOLOGIES

There were no apologies for the meeting.

CONFIRMATION OF MINUTES

Resolution No. GM/01.2016/01

Moved Cr Newman

Seconded Cr Chambers

That the minutes of the General Meeting (17-16.12.15) held on 16 December 2015 be confirmed.

CARRIED

9/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

Mr David Sheldon, Chairman of the Australian Regional Tourism Network (ARTN), thanked the Mayor for the opportunity to address Council.

Mr Sheldon congratulated the Maranoa on being selected to host the Australian Regional Tourism Network (ARTN) Convention in October 2016 and advised it would be the first convention to be held in inland Australia for four years.

In his address, Mr Sheldon outlined the role of the ARTN, being a membership based organisation made up of Local Government Organisations, Regional Tourism Organisations, Visitor Information Centres and business operators. Its role is to represent the regional tourism industry, primarily at the federal government level. Mr Sheldon also highlighted some of the achievements of the ARTN.

Mr Sheldon concluded his address by congratulating Council on its ability to evolve and the ability of the community to adapt to the changes in the economy and local industry. Following his initial tour of the Maranoa and discussions with Council representatives, Mr Sheldon expressed that he was sure Roma would set another high benchmark in the delivery of the ARTN Convention in 2016.

Matt Bron, Director – Outback and Southern Queensland Country Partnerships at Tourism and Events Queensland (TEQ), then introduced himself and advised that TEQ were working closely with Outback Queensland Tourism Association (OQTA) to develop and promote the outback as a destination.

TEQ has been promoting outback Queensland within key markets (such as the traditional Drive Tourism Market) and increasingly to families in the southeast corner.

Mr Bron informed Council of some of the key initiatives that TEQ, in partnership with OQTA, are working on being:

- **The Development of a Paleo (Dinosaur) Tourism Strategy for Outback Queensland.**
TEQ have conducted in depth research and auditing to find out what Dinosaur products and experiences are available in outback Queensland. The Maranoa has been included in this auditing. A report has been written and is due for release by the end of March 2016. The report highlights key opportunities for the outback, including the opportunity to develop events based on Dinosaur experiences and for a collaborative marketing and event strategy that will ensure that outback Queensland is seen on the world stage as the destination to visit to experience Paleo Tourism.
- **Outback Education Subsidy**
TEQ, OQTA and the Department of Education offer an incentive for school groups to visit outback Queensland, by way of subsidising school excursions. TEQ worked with Local Government representatives to conduct an audit of experiences suitable for students. These are now promoted to Queensland schools with up to \$130 per student subsidised for travel expenses.

Mr Bron congratulated Council on its tourism development initiatives and on winning the bid to host the Australian Regional Tourism Network Convention in 2016.

There were no petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Cr. Flynn left the Chamber at 9.26am.

Item Number: 11.1 **File Number:** D16/712

SUBJECT HEADING: MONTHLY FINANCIAL STATEMENTS FOR NOVEMBER 2015

Author and Officer's Title: Michael Chow, Specialist - Finance Systems Support

Executive Summary:

The purpose of this report was for Council to receive the monthly financial report in accordance with section 204 of the Local Government Regulation 2015 for the month of November 2015.

Resolution No. GM/01.2016/02

Moved Cr Chambers

Seconded Cr Scheffe

That Council receive and note the financial reports ending 30 November 2015.

CARRIED

8/0

Responsible Officer

Specialist - Finance Systems Support

Item Number: 11.2 **File Number:** D16/2418

SUBJECT HEADING: MONTHLY FINANCIAL STATEMENTS DECEMBER 2015

Author and Officer's Title: Michael Chow, Specialist - Finance Systems Support

Executive Summary:

The purpose of this report was for Council to receive a monthly financial report in accordance with section 204 of the Local Government Regulation 2015 for the month of December 2015.

Resolution No. GM/01.2016/03

Moved Cr Newman

Seconded Cr Wason

That Council receive and note the financial reports ending 31 December 2015.

CARRIED

8/0

Responsible Officer

Specialist - Finance Systems Support

Cr. Flynn entered the Chamber at 9.30am.

Item Number: 11.3 **File Number:** D16/2567

SUBJECT HEADING: CONSIDERATION OF ELECTED MEMBER ATTENDANCE AT CONFERENCES

Author and Officer's Title: Kelly Rogers, Coordinator - Elected Members & Community Engagement

Executive Summary:

The report sought formalisation of Elected Member attendance at upcoming conferences as part of advocacy activities and/or enhancing strategy and policy development for Maranoa Regional Council.

Resolution No. GM/01.2016/04

Moved Cr Chambers

Seconded Cr Denton

That Council endorse the attendance of:

1. **The Mayor at the Australia Pacific LNG Celebratory Event on 3 March 2016 in Gladstone.**
2. **Cr. Newman at the 9th Darling Downs South West Planners Forum on 16 - 17 February 2016 in Warwick.**
3. **Cr. Wason at the Australian Tidy Town Awards 2016 on 18 – 19 March 2016 in Western Australia.**

CARRIED

9/0

Responsible Officer

Coordinator - Elected Members & Community Engagement

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number:

13.1

File Number: D16/1322

SUBJECT HEADING:

PCYC CULTURAL CENTRE PRECINCT MASTER PLAN

Author and Officer's Title:

Rebecca Girle, Acting Specialist Sport & Recreation

Executive Summary:

The PCYC Cultural Centre Precinct Master Plan Options Report has been drafted using data collected through an internal and external consultation process. Several viable Master Plan options have been included in the report at Council's request.

Resolution No. GM/01.2016/05

Moved Cr Flynn

Seconded Cr O'Neil

That Council:

1. **Receive the draft PCYC Cultural Centre Precinct Master Plan Options Report as presented.**
2. **Refer the report to Council's Coordinator Planning for consideration in the overall precinct planning, with further community consultation to follow.**

CARRIED

9/0

Responsible Officer

Acting Specialist Sport & Recreation

Cr. Wason declared a 'Conflict of Interest' in the following item due to him owning the parcel of land on which Mt Saltbush Quarry is sited, the operation of which sees him entitled to payment of royalties (funds) for material extracted from the site. Cr. Wason left the Chamber at 9.34am, taking no further part in discussion or debate.

Item Number: 13.2 **File Number:** D16/2520

SUBJECT HEADING: REPRESENTATIONS UNDER SECTION 361(1) (A) OF THE SUSTAINABLE PLANNING ACT 2009 REGARDING CONDITIONS OF DEVELOPMENT APPROVAL REF 2015/19351

Location: 805 Conroys Lane, Tingun QLD 4455

Applicant: Lionheart Resources Pty Ltd C/- Town Planning Alliance

Author and Officer's Title: Christopher Tickner, Town Planner

Executive Summary:

The applicant requested Condition 1(b) and Condition 2 of Development Approval Ref 2015/19351 (attached) be deleted.

Condition 1(b) restricts the life of the development approval to 5 years. Condition 2 provides for the life of the approval to be extended to 20 years by an infrastructure agreement.

The conditions were imposed to address the potential long term impact of quarry traffic on the local road network. It is the applicant's position that it is unreasonable for Council to restrict the approval to 5 years on this basis.

Resolution No. GM/01.2016/06	
Moved Cr Newman	Seconded Cr Price
That Condition 1(b) and Condition 2 of Development Permit 2015/19351 remain.	
CARRIED	8/0

Responsible Officer	Town Planner
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At cessation of discussion and debate on the abovementioned item, Cr. Wason entered the Chamber at 9.35am.

Item Number: 13.3 **File Number:** D16/1608

SUBJECT HEADING: ALLOCATION OF COUNCIL LAND FOR CONSTRUCTION OF A WATER BORE AT HODGSON

Author and Officer's Title: Kent Morris, Coordinator - Environmental Health

Executive Summary:

Council has been notified of funding approval under the Local Government Grants and Subsidies Program for the construction of a water bore at Hodgson. It was proposed to make use of freehold land being Lot 801 on plan H1491 for the purpose of constructing this water bore.

Resolution No. GM/01.2016/07	
Moved Cr Denton	Seconded Cr Schefe
That Council approve the use of freehold land in Hodgson, being Lot 801 on Registered Plan H1491, for the construction of a water bore.	
CARRIED	9/0

Responsible Officer	Coordinator - Environmental Health
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Cr. Newman declared a potential perceived 'Conflict of Interest' in the following item due to personal and family participation in Surat State School activities. Cr. Newman left the Chamber at 9.37am, taking no further part in discussion or debate on the matter.

Item Number: 13.4 **File Number:** D16/2801

SUBJECT HEADING: SURAT STATE SCHOOL PARENTS AND CITIZENS' ASSOCIATION (P&C) BATTERY MUSTER FUNDRAISER

Author and Officer's Title: Cara Cicero, Administration Officer - Waste

Executive Summary:

Council received a letter from the Surat State School showing their appreciation for supporting their Battery Muster fundraiser throughout 2015 and seeking further support for their 2016 program. The program has enabled the Parents and Citizens' Association (P & C) to raise vital funds to enhance the school's facilities and provide the students with a comfortable learning environment.

Resolution No. GM/01.2016/08

Moved Cr Denton

Seconded Cr Wason

That:

1. Council donate all batteries received at Council waste facilities in the Maranoa region towards the Surat State School P&C Battery Muster fund raiser for 2016.
2. The Surat State School P & C representative be requested to consult with Council's Coordinator - Waste regarding collection of batteries.

CARRIED

8/0

Responsible Officer

Administration Officer - Waste

At cessation of discussion on the abovementioned item, Cr. Newman entered the Chamber at 9.38am.

Item Number: 13.5 **File Number:** D15/103877

SUBJECT HEADING: COUNCIL'S NOVEMBER POOL REPORTS

Author and Officer's Title: Amanda Taylor, Coordinator - Buildings & Structures Maintenance

Executive Summary:

Across the region Council maintains five swimming pool complexes and The Great Artesian Spa Complex.

The pools are operated by contractors under management arrangements. Contractors provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables. Reports for the month of November were presented for Council's information.

Resolution No. GM/01.2016/09

Moved Cr Chambers

Seconded Cr O'Neil

That Council:

1. Receive the Regional Swimming Pool reports for the month of November 2015.

2. Refer the proposal for installation of a roof over the change rooms at the Surat Pool to the 2016/17 budget deliberations.

CARRIED

9/0

Responsible Officer

Coordinator - Buildings & Structures
Maintenance

Item Number:

13.6

File Number: D15/104052

SUBJECT HEADING:

DISMANTLE AND REMOVE RECREATION GROUNDS
TOILET BLOCK - MITCHELL

Author and Officer's Title:

Amanda Taylor, Coordinator - Buildings & Structures
Maintenance

Executive Summary:

The toilet amenities at the old Recreation Grounds in Mary Street, Mitchell are in a poor state of repair due to age, and are surplus to Council and community requirements.

Council was asked to consider demolishing the toilet block.

Resolution No. GM/01.2016/10

Moved Cr Chambers

Seconded Cr Flynn

That Council:

1. Demolish the unused and decommissioned toilet amenities located at the Recreation Grounds on the corner of Rugby Street and Mary Street, Mitchell.
2. Fund the required works out of Council's Facilities Maintenance (Operational) Budget.

CARRIED

9/0

Responsible Officer

Coordinator - Buildings & Structures
Maintenance

Item Number:

13.7

File Number: D15/104095

SUBJECT HEADING:

DISMANTLE OLD BAR-WALLUMBILLA SHOWGROUNDS

Author and Officer's Title:

Amanda Taylor, Coordinator - Buildings & Structures
Maintenance

Executive Summary:

The old bar facilities at the Wallumbilla Showgrounds are in a poor state of repair due to age and are surplus to Council and community requirements.

Council was asked to consider demolishing the old bar structure at the Wallumbilla Showgrounds

Resolution No. GM/01.2016/11

Moved Cr Price

Seconded Cr Schefe

That Council:

1. Demolish the unused old bar structure located at the Wallumbilla Showgrounds.

2. Fund the required works out of Council's Facilities Maintenance (Operational) Budget.

CARRIED

9/0

Responsible Officer

Coordinator - Buildings & Structures Maintenance

Item Number:

13.8

File Number: D16/3234

SUBJECT HEADING:

COUNCIL SWIMMING POOL REPORTS - DECEMBER

Author and Officer's Title:

Amanda Taylor, Coordinator - Buildings & Structures Maintenance

Executive Summary:

Across the region Council maintains five swimming pool complexes and The Great Artesian Spa Complex.

The pools are operated by contractors under management arrangements. Contractors provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables. Reports for the month of December were presented for Council's information.

Resolution No. GM/01.2016/12

Moved Cr Newman

Seconded Cr Wason

That Council receive the regional swimming pool reports for the month of December 2015.

CARRIED

9/0

Responsible Officer

Coordinator - Buildings & Structures Maintenance

Item Number:

13.9

File Number: D16/178

SUBJECT HEADING:

APPLICATION FOR CONVERSION OF TENURE - LOT 8 ON BDR90

Author and Officer's Title:

Shirley Horrobin, Administration Officer - Property & Legal

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/8001 being Lot 8 on BDR90 to freehold tenure.

Resolution No. GM/01.2016/13

Moved Cr Wason

Seconded Cr Denton

That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 36/8001 being Lot 8 on BDR90 to freehold tenure on the condition that the property owner works with Council to rectify the road that is off alignment with the dedicated road reserve.

CARRIED

9/0

Responsible Officer

Administration Officer - Property & Legal

Item Number: 13.10 **File Number:** D16/3454

SUBJECT HEADING: APPLICATION FOR PERMIT TO OCCUPY OVER LAND ADJOINING LOT 17 ON W4097

Author and Officer's Title: Shirley Horrobin, Administration Officer - Property & Legal

Executive Summary:

Council received correspondence requesting permission to lease 11 acres of land adjoining 38 May Street Wallumbilla, being Lot 17 on W4097 for grazing of horses and possibly cows.

Council was asked to consider the request.

Resolution No. GM/01.2016/14	
Moved Cr Chambers	Seconded Cr Price
That Council decline the applicant's request to lease land adjoining Lot 17 on W4097 due to the area being gazetted as a primary stock route.	
CARRIED	9/0

Responsible Officer	Administration Officer - Property & Legal
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CONFIDENTIAL BUSINESS

In accordance with the provisions of section 275 of the Local Government Regulation 2012, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (a) the appointment, dismissal or discipline of employees;
- (c) the local government budget;
- (e) contracts proposed to be made by it;
- (f) starting or defending legal proceedings involving the local government;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/01.2016/15	
Moved Cr O'Neil	Seconded Cr Flynn
That Council close the meeting to the public at 9.49am.	
CARRIED	9/0

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR A BRIEF RECESS AT 9.50AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 9.56AM

Cr. Flynn declared a 'Conflict of Interest' in relation to Item C.3 - Dec 2015 Airport Monthly Business Report, due to his personal business operations out of Roma Airport. Cr. Flynn left the Chamber at 10.25am, taking no further part in discussions on the abovementioned item.

At cessation of discussion on the abovementioned item, Cr. Flynn entered the Chamber at 10.26am.

Councillors Wason and Cr. Price declared a perceived 'Conflict of Interest' in relation to Item C.5 - Santos GLNG Level Agreement 1, due to each of them receiving financial compensation from Santos GLNG activities carried out on parcels of land owned by each of them. Cr. Wason and Cr. Price left the Chamber at 10.26am, taking no further part in discussions on the abovementioned item.

At cessation of discussion on the abovementioned item, Councillors Wason and Price entered the Chamber at 10.27am.

Cr. Wason declared a 'Conflict of Interest' in relation to Item C.7- Business Activity Report – Quarry, due to him owning the parcel of land on which Mt Saltbush Quarry is sited, the operation of which sees him entitled to payment of royalties (funds) for material extracted from the site. Cr. Wason left the Chamber at 10.27am, taking no further part in discussions on the abovementioned item.

At cessation of discussion on the abovementioned item, Cr. Wason entered the Chamber at 10.28am

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.30AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.08AM

The Mayor left the Chamber at 11.22am, and entered at 11.28am.

Cr. O'Neil left the Chamber at 11.44am, and entered at 11.45am.

The Mayor left the Chamber at 11.44am, with the Deputy Mayor taking the role of Acting Chair in his absence.

The Mayor entered the Chamber 11.48am, and assumed the Chair.

Cr. O'Neil left the Chamber at 11.54am, and entered at 11.56am.

Mayor left the Chamber at 11.54am, and entered at 11.55am

Cr. Denton left the Chamber at 12.09pm, and entered at 12.10pm.

Mayor left the Chamber at 12.28pm, and entered at 12.29pm.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR A LUNCH AT 12.29PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 1.29PM

Resolution No. GM/01.2016/16

Moved Cr O'Neil

Seconded Cr Flynn

That Council open the meeting to the public at 2.08pm.

CARRIED

9/0

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR A BRIEF RECESS AT 2.09PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 2.15PM

CONFIDENTIAL ITEMS

Item Number: C.1 File Number: D15/102263

SUBJECT HEADING: ROMA FLOOD MITIGATION PROJECT STAGE 1

Author and Officer's Title: Ross Drabble, Specialist - Flood Mitigation

Executive Summary:

Construction of the Stage 1 Levee has been completed and the process for Council acquiring easements and negotiating compensation due to property owners is well advanced.

An Access Deed was the formal instrument used by Council to:

- *Gain access to properties and allow construction of the levee;*
- *Allow Council to take an easement over the property for the land covered by the footprint of the levee; and*
- *Provide a framework for the assessment of compensation if due to the property owner.*

The purpose of this Officer Report was to provide an update for the Roma Flood Mitigation Project Stage 1 forecast end-of-project financial expenditure and to seek additional funds. The report updated and quantified risks referenced in the Officer Report that dealt with the impact of expected contract variations on the contract cost, and considered at the Council Meeting held on 27 August 2014.

Resolution No. GM/01.2016/17

Moved Cr Chambers

Seconded Cr Price

That Council:

- 1. Note the forecast increase in project expenditure for the Roma Flood Mitigation Project Stage 1 at project completion, and the reasons for the increase based on realisation of project risks reported to Council at the Council Meeting of 27 August 2014.**
- 2. Approve an additional \$702,000 in the 2015/16 budget for the Roma Flood Mitigation Project Stage 1 (Work Order 15723) with funding of \$143,605 available from unspent loan funds and \$558,395 to be funded from general revenue.**

CARRIED

9/0

Responsible Officer

Specialist - Flood Mitigation

Item Number: C.2 File Number: D16/1844

SUBJECT HEADING: ROMA FLOOD MITIGATION PROJECT STAGE 2 - ADDITIONAL BUILDING OUR REGIONS FUNDING

Author and Officer's Title: Cindy Irwin , Specialist - Infrastructure Program Funding

Executive Summary:

Council submitted an application for funding under the Building our Regions Royalties for Resource Producing Communities Fund Round 1 Program (BoR) for Roma Flood Mitigation Project (RFMP) Stage 2 works.

The application was packaged to include the current approved Stage 2 works (Western Levee and Eastern Diversion Channel), as well as new works for Eastern Levee, Railway Dam and local infrastructure works.

This report recommended to increase the RFMP Stage 2 budget by \$3,340,000 to include the additional BoR funding and Council contribution as per the funding application.

Resolution No. GM/01.2016/18

Moved Cr Flynn

Seconded Cr Wason

That Council amend the Roma Flood Mitigation Project Stage 2 (Work Order 15201) to reflect the total project cost budget of \$8,320,000 (noting this budget incorporates both new and existing funding sources) as follows:

Funding Amount (\$)	Existing or New Funds	Funding Source
3,090,000	New	Building our Regions
4,980,000	Existing	National Insurance Affordability Initiative
250,000	Existing	Maranoa Regional Council (GM/08.2015/90)

CARRIED

9/0

Responsible Officer

Specialist - Infrastructure Program Funding

Cr. Flynn declared a Conflict with the following item due to his personal business operations out of the Roma Airport, and left the Chamber at 2.18pm, taking no further part in discussions or debate on the matter.

Item Number:

C.3

File Number: D16/2031

SUBJECT HEADING:

DECEMBER 2015 - AIRPORT MONTHLY BUSINESS UNIT REPORT

Author and Officer's Title:

Ben Jones, Manager - Airports (Roma, Injune, Surat & Mitchell)

Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune Surat & Mitchell) over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/01.2016/19

Moved Cr Denton

Seconded Cr O'Neil

That Council receive and note the Officer's report as presented.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat & Mitchell)

At cessation of discussion and debate on the abovementioned item, Cr. Flynn entered the Chamber at 2.19am.

Item Number: C.4 **File Number:** D16/2008

SUBJECT HEADING: RESUMPTION OF LAND - GLENCOE ROAD

Author and Officer's Title: Evan Woods, Manager - Roads, Drainage & Parks
 Gabrielle Franklin, Support Officer - Roads, Drainage & Parks

Executive Summary:

Council has been seeking to finalise the resumption of "Glencoe Road" from the Mitchell – St George Road to "Drysdale Ponds" in order to provide legal access to Michael & Kayleen Killen on "Drysdale Ponds".

Following the finalisation of the resumption through "Mt Surprise", Council's options regarding the remaining resumption of Glencoe Road need to be considered.

Resolution No. GM/01.2016/20	
Moved Cr Newman	Seconded Cr Chambers
That Council cease the land resumption process through "Glencoe" as the full 4.5 kms of Glencoe Road is a dedicated road under common law.	
CARRIED	9/0

Responsible Officer	Support Officer - Roads, Drainage & Parks
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Councillors Wason and Price declared a perceived Conflict of Interest with the following item due to each of them receiving financial compensation from Santos GLNG activities carried out on parcels of land owned by each of them. Cr. Wason and Cr. Price left the Chamber at 2.19pm, taking no further part in discussions or debate on the matter.

Item Number: C.5 **File Number:** D16/3218

SUBJECT HEADING: SANTOS GLNG SERVICE LEVEL AGREEMENT 1 VARIATION 1

Author and Officer's Title: Paul Cummins, Engineer

Executive Summary:

This report served to obtain Council approval for a Funding Package variation to GLNG-SLA1.

Resolution No. GM/01.2016/21	
Moved Cr Schefe	Seconded Cr Flynn
That Council authorise the Chief Executive Officer to formally agree with Santos GLNG, on Council's behalf, to vary the Santos GLNG-SLA 1 such that the varied amount of the Funding Package for Fairview Road (Ch. 5.1 to Ch. 30.5) is \$16,400,000, conditional on the agreement being to the Chief Executive Officer's satisfaction.	
CARRIED	7/0

Responsible Officer	Engineer
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At cessation of discussion and debate on the abovementioned item, Councillors Wason and Price entered the Chamber at 2.21pm.

Item Number: C.6 **File Number:** D16/3388

SUBJECT HEADING: ROMA SEWER MAIN UPGRADE NORTHERN ROAD - ALLOCATION OF CAPITAL FUNDS

Author and Officer's Title: Paraic Butler, Engineer

Executive Summary:

At the Council General Meeting on 16 December, Council resolved to select FB Contracting as preferred tenderer for the construction of the Roma Sewer Main Upgrade Northern Road for the tendered value of \$1,068,492 (Exc. GST). The report detailed where it was proposed that Council source funds required to complete project construction.

Resolution No. GM/01.2016/22

Moved Cr Scheffe

Seconded Cr Chambers

That Council:

1. **Increase the Roma Sewer Main Upgrade Northern Road Project Budget to \$1,179,000 to include an allocation for contingencies.**
2. **Source \$1,179,000 from the following accounts and allocate to Work Order 17417:**
 - **Sewerage Reserves \$654,000.**
 - **Sewerage Infrastructure Charges \$275,000.**
 - **Re-allocation of capital funds from the Roma Sewer Relining Program (WO 17757) to the Roma Sewer Main Upgrade Northern Road (WO 17417) \$250,000.**

CARRIED

9/0

Responsible Officer

Engineer

Cr. Wason declared a 'Conflict of Interest' in relation to Item C.7- Business Activity Report – Quarry, due to him owning the parcel of land on which Mt Saltbush Quarry is sited, the operation of which sees him entitled to payment of royalties (funds) for material extracted from the site. Councillor Wason left the Chamber briefly as Councillors advised of the intention to withdraw the item from the agenda.

Item Number: C.7 **File Number:** D15/102935

SUBJECT HEADING: BUSINESS ACTIVITY REPORT - QUARRY

Author and Officer's Title: Deborah Bond, Support Officer - Corporate & Commercial Services

Executive Summary:

This Monthly Report was presented to Council to provide a summary of the performance of Council's Quarry over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/01.2016/23

Moved Cr Price

Seconded Cr Denton

That the report be withdrawn from the Agenda.

CARRIED

9/0

Responsible Officer

Support Officer - Corporate & Commercial Services

Item Number: C.8 **File Number:** D15/102704

SUBJECT HEADING: REQUEST FOR ALTERNATIVE PAYMENT
ARRANGEMENT ON NATURAL GAS ACCOUNT 1000746

Author and Officer's Title: Debbie Gelhaar, Coordinator - Debtors

Executive Summary:

The applicant requested an amendment to their payment arrangement in relation to Natural Gas Account 1000746.

Resolution No. GM/01.2016/24	
Moved Cr Price	Seconded Cr Denton
That Council approve the requested amended payment arrangement in relation to Natural Gas Account 1000746.	
CARRIED	9/0

Responsible Officer	Coordinator - Debtors
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Item Number: C.9 **File Number:** D16/2002

SUBJECT HEADING: EXTENSION OF INTERNAL AUDIT SERVICES

Author and Officer's Title: Christina Tincknell, Coordinator – Corporate, Community & Commercial Services

Executive Summary:

This report recommended Council extend the appointment of Condon Treasure Certified Practising Accountants to provide specialist advisory services in a modified Internal Audit role to the 31 May 2016 to allow the internal audit function to continue in accordance with the requirements of the Local Government Regulation 2012, until the newly elected Council has an opportunity to consider this function.

Resolution No. GM/01.2016/25	
Moved Cr Flynn	Seconded Cr O'Neil
That Council:	
<ol style="list-style-type: none"> 1. In accordance with Section 235 of the Local Government Regulation 2012, Council is satisfied that there is only one supplier who is reasonably available with the requisite knowledge of Council's internal audit history to provide services. 2. Extend the appointment of Condon Treasure Certified Practising Accountants to provide specialist advisory services in a modified Internal Audit role for a further period until 31 May 2016. 	
CARRIED	9/0

Responsible Officer	Coordinator – Corporate, Community & Commercial Services
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Item Number: C.10 **File Number:** D15/101122

SUBJECT HEADING: MUNGALLALA CAFE PROPOSAL

Author and Officer's Title: Ryan Gittins, Specialist - Business Development

Executive Summary:

Council received a proposal for the establishment of a Café in Mungallala. It has been suggested that the business could be located in the Council-owned Mungallala hall, in a room adjacent to the existing library and kitchen facilities. The estimated cost of the project is \$30,000.

Resolution No. GM/01.2016/26

Moved Cr Newman

Seconded Cr Wason

That Council decline the request, on the basis that:

- **The costs required to improve the facility to the mandatory standard for food preparation/sales (approximately \$30,000); and**
- **The limited likelihood of cost recovery over the foreseeable future, as the property would be offered at a heavily subsidised rental rate.**

CARRIED

9/0

Responsible Officer

Specialist - Business Development

Item Number:

C.11

File Number: D16/2417

SUBJECT HEADING:

SECOND QUARTER BUDGET REVIEW 2015/16

Author and Officer's Title:

Claire Alexander, Specialist - Strategic Finance

Executive Summary:

In accordance with S170 (3) of the Local Government Regulation 2012, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

The Budget 2015/16 was adopted on 24 June 2015 with the First Quarter Review on 11 November 2015. This report is based on the Second Quarter Budget Review recently conducted by managers and staff.

The result of the budget review shows an estimated surplus of \$417,287. It incorporates new items and changes not previously identified in the original and first quarter review process. This review also includes budgetary changes submitted to Council, which were subsequently approved for inclusion in this review.

Resolution No. GM/01.2016/27

Moved Cr Chambers

Seconded Cr Flynn

That the Council adopt the Second Quarter Budget Review 2015/16 as shown in the following attachments to the officer's report:

- 1. Q2 One Page Budget Summary (Page 1)**
- 2. Q2 Operational Budget Amendments (Pages 2 - 10)**
- 3. Q2 Capital Budget Amendments (Pages 11-15)**

Further, that the following amendment be incorporated:

- **Re-introduction of funding for the Mungallala town median strip upgrade project of \$6,700, for the purpose of working through remaining items on the project priority listing. (These funds represent the unspent allocation for the project and were initially recommended for allocation back to General Revenue).**

CARRIED

9/0

Responsible Officer

Specialist - Strategic Finance

LATE CONFIDENTIAL ITEMS

Item Number:

LC.1

File Number: D16/874

SUBJECT HEADING:

**EXPRESSIONS OF INTEREST 16011 - RECYCLING
COLLECTION SERVICES**

Author and Officer's Title:

Margaret Milla, Coordinator - Waste

Executive Summary:

Council invited suitably skilled and qualified companies to submit Expressions of Interest (EOI) for a Recycling Collection Service.

The EOI was advertised on 20 November 2015 with a closing date of 11 December 2015.

Three (3) responses were received. Two were conforming, whilst the third did not submit the documentation required. Responses were reviewed by an evaluation panel and the report submitted for Council's consideration.

Resolution No. GM/01.2016/28

Moved Cr Price

Seconded Cr Chambers

That:

1. Council conduct a community survey, both on-line and paper-based (with the survey available at Customer Service Centres & Libraries) to gauge support for implementation of a kerbside recycling service across the Maranoa Region.
2. The survey seek information from residents about how much they would be prepared to pay for the new service which would come at a cost for both collection and transport of the recyclable waste on a fortnightly basis:

\$100 - \$150	per annum
\$150 - \$200	per annum
\$200 +	per annum
3. Council also gather feedback from residents in relation to a weekly collection (versus a fortnightly collection) with the associated price banding.

CARRIED

9/0

Responsible Officer

Coordinator - Waste

Item Number: LC.2 **File Number:** D15/103198

SUBJECT HEADING: UPDATE ON TENDER 16010 - GENERAL WASTE COLLECTION

Author and Officer's Title: Margaret Milla, Coordinator - Waste

Executive Summary:

Council invited suitably skilled and qualified companies to tender for the General Waste Collection Services for the Maranoa region. Tenderers were invited to submit their response for one or more service areas.

The current contracts are due to expire on 30 June 2016, and the new contracts have a proposed term of 7 years, with a further 3 year term at Council's discretion.

The tender was advertised on 10 November with a closing date of 7 December 2015. There were several queries during the tender period using the Tender Forum on LG Tender Box.

Eight (8) tenders were received. Responses are being reviewed by an evaluation panel and the report was submitted by way of update on the panel's progress and next actions.

Resolution No. GM/01.2016/29	
Moved Cr Chambers	Seconded Cr Denton
That Council receive and note the updated report.	
CARRIED	9/0

Responsible Officer	Coordinator - Waste
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Item Number: LC.3 **File Number:** D16/4396

SUBJECT HEADING: AMENDMENTS TO 2015/16 RESEAL PROGRAM

Author and Officer's Title: John (Blue) Gwydir, Senior Engineer (Roads, Drainage & Parks)
 Gabrielle Franklin, Support Officer - Roads, Drainage & Parks

Executive Summary:

The annual reseal program is adopted based on current records of the conditions of the road network. As part of the pre-delivery process, each candidate section is inspected in detail. Based on the outcomes of these inspections, amendments were proposed to the program prior to its implementation.

Resolution No. GM/01.2016/30	
Moved Cr O'Neil	Seconded Cr Price
That Council:	
<ol style="list-style-type: none"> 1. Authorise the Chief Executive Officer to enter into a contract to deliver the annual reseal program from the Local Buy approved panel of providers. 2. Approve the amendments to the 2015/16 Capital Works Program, specifically to remove the following projects: 	

Works Order	Road	Original Budget
17703	Quintin Street, Roma (May St- George St East)	\$ 10,290
17705	Quintin Street, Roma (George St West - Bungil St)	\$ 16,170
17667	Bowen Street, Roma (East End - Tiffin St)	\$ 14,784
17668	Bowen Street, Roma (Quintin St - Feather St)	\$ 16,770
17669	Bowen Street, Roma (Feather St - Spencer St)	\$ 16,770
17670	Bowen Street, Roma (Spencer St - Soutter St)	\$ 14,040
17671	Bowen Street, Roma (Soutter St - Duke St)	\$ 14,040
17672	Bowen Street, Roma (Duke St - Whip St)	\$ 23,850
17673	Bowen Street, Roma (Whip St - Cottell St)	\$ 14,400
17674	Bowen Street, Roma (Cottell St - Jackson St)	\$ 9,360
17675	Bowen Street, Roma (Jackson St - Downs St)	\$ 9,360
17676	Bowen Street, Roma (Downs St - Farndoms Lane)	\$ 5,760
17677	Bowen Street, Roma (Farndoms Lane - Currey St)	\$ 6,480
17678	Bungil Street, Roma (Arthur St - Quintin St)	\$ 2,520
17690	Hanger Drive, Roma (North End - West End)	\$ 6,660
17692	Miscamble St, Roma (Lalor St - Currey St)	\$ 11,340
17693	Northern Road, Roma (May St - William St)	\$ 8,460
17696	Northern Road, Roma (Bridge - Miscamble St)	\$ 12,330
17698	Northern Road, Roma (Miscamble St - Taylor St)	\$ 9,600
17699	Northern Road, Roma (Taylor St - Howard St)	\$ 2,280
17701	Powell Street, Roma (Watson St - Lalor St)	\$ 5,700
17702	Quintin Street, Roma (May St - George St West)	\$ 1,260
17704	Quintin Street, Roma (George St West - Bungil St)	\$ 5,040
17710	Quintin Street, Roma (Bungil St - McDowell St)	\$ 3,150
17712	Quintin Street, Roma (Chrystal St - Twine St)	\$ 12,696
17715	Tiffin Street, Roma (Stations St - Rae St)	\$ 8,910
17716	Tiffin Street, Roma (George St East - Bungil St)	\$ 16,800
17717	Tiffin Street North, Roma (George St East - Bungil St)	\$ 8,280
17726	Alice Street, Mitchell (Rugby St - Oxford St)	\$ 37,440
17732	Cambridge Street, Mitchell (Bridge - Louise St)	\$ 4,080
17733	Cambridge Street, Mitchell (Louise St - Elizabeth St)	\$ 10,710
17734	Cambridge Street, Mitchell (Elizabeth St - Mary St)	\$ 13,770
17735	Cambridge Street, Mitchell (Mary St - Alice St)	\$ 24,480
17736	Cambridge Street, Mitchell (Alice St - Ann St)	\$ 24,480
17738	Louisa Street, Mitchell (Dublin St - Edinburgh St)	\$ 8,640
17740	Oxford Street, Mitchell (Ann St - Caroline St)	\$ 14,040
17742	Sofia Street, Mitchell (Oxford St - South End)	\$ 7,095
17743	Winchester Street, Mitchell (Alexandra St - Warrego Hwy)	\$ 7,800
17634	Bollon Road (39.2 - 39.3)	\$ 10,400

And add the following projects:

Works Order	Road	Recommended Budget
NEW	Fletchers Lane (0 - 0.34)	\$ 8,296
NEW	Chappell Lane (0.54 - 1.8)	\$ 15,372
NEW	Mt Abundance Road (0 - 11.5)	\$ 208,833
NEW	Stakeyard Road (9.84 - 10.26)	\$ 5,124
NEW	Yarrowonga Road (0 - 5.58)	\$ 68,076
NEW	Orallo Road (13.34 - 17.44)	\$ 62,525
NEW	Orallo Road (41.18 - 43.3)	\$ 25,864
NEW	Orallo Road (47.44 - 49.3)	\$ 22,692
NEW	Orallo Road (44.48 - 45.7)	\$ 14,884
NEW	Orallo Road (74.52 - 80.44)	\$ 90,280
NEW	Womblebank Gap Road (12.98 - 16.28)	\$ 40,260
NEW	Middle Road (17.3 - 23)	\$ 59,109
NEW	Bollon Road (27.24 - 29.54)	\$ 35,075
NEW	Bollon Road (34.68 - 37.58)	\$ 33,611
NEW	Bollon Road (71 - 71.72)	\$ 8,784

And amend the following projects to fund the additional elements of the program.

Works Order	Project	Original Budget	Revised Budget
17656	Maranoa Road Gravel Resheet	\$ 412,500	\$ 305,000
17621	Orallo Road Gravel Resheet	\$ 30,000	\$ 25,000
17632	Rockvale Road Gravel Resheet	\$ 358,250	\$ 295,000
17619	Orallo Road Gravel Resheet	\$ 736,000	\$ 590,000

CARRIED

9/0

Responsible Officer	Senior Engineer (Roads, Drainage & Parks)
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Item Number: LC.4 **File Number:** D16/3548

SUBJECT HEADING: DELEGATED AUTHORITY FOR THE MAYOR AND CHIEF EXECUTIVE OFFICER TO SIGN THE SOFTWARE PURCHASE AGREEMENT FOR PRONAMICS EXPERT ESTIMATION AND EXPERT PROJECT

Author and Officer's Title: Gabrielle Franklin, Support Officer - Roads, Drainage & Parks
 Evan Woods, Manager - Roads, Drainage & Parks

Executive Summary:

This report sought delegated authority for the Mayor and Chief Executive Officer to sign the Software Purchase Agreement for Pronamics Expert Estimate and Expert Project. The software is required for the purposes of project management and cost control on the Pickanjinie North Road Upgrade Project, but will also be a useful tool for future projects, such as the Fairview Road Reconstruction, Roma CBD Upgrade and Stage Two (2) of the Roma Levee.

Resolution No. GM/01.2016/31

Moved Cr Chambers

Seconded Cr Schefe

That Council:

1. Delegate authority for the Mayor and Chief Executive Officer to sign the Software Purchase Agreement for 'Pronamics Expert Estimate' and 'Expert Project', which requires the purchase of four (4) licences at an initial combined cost of \$24,838 (with funds to be transferred from the Pickanjinie North Road Upgrade Project WO).
2. Allocate funds annually for ongoing licensing costs at \$874.50 each year per licence. (Noting that these fees are waived for the licences in the first year of purchase).

CARRIED

9/0

Responsible Officer

Manager - Roads, Drainage & Parks

Item Number: LC.5 **File Number:** D16/4979

SUBJECT HEADING: RECEIPT OF CORRESPONDENCE FROM OSTWALD BROS

Author and Officer's Title: Julie Reitano, Chief Executive Officer

Executive Summary:

Council received correspondence on 11 January 2016 from Ostwald Bros in relation to a BCIPA claim.

Resolution No. GM/01.2016/32

Moved Cr Price

Seconded Cr Schefe

That Council defend the claim in accordance with the requirements and processes of the Building and Construction Industry Payments Act 2004 (BCIPA).

CARRIED

9/0

Responsible Officer

Chief Executive Officer

Item Number: LC.6 **File Number:** D16/4665

SUBJECT HEADING: ROADS, DRAINAGE & PARKS DEPARTMENT
STRUCTURE AMENDMENTS

Author and Officer's Title: Evan Woods, Manager - Roads, Drainage & Parks
Gabrielle Franklin, Support Officer - Roads, Drainage & Parks

Executive Summary:

This report provided recommendations for further refinement of the approved Roads, Drainage & Parks department structure implemented in July 2015. The proposed refinement includes the establishment of new maintenance and construction roles to enable the efficient delivery of the adopted Council service levels through the remainder of the 2015/16 financial year.

This review and proposed refinement is subsequent to Council's resolution (GM/06.2015/68) of 24 June 2015, to implement a new Roads, Drainage and Parks operational team structure and subsequently monitor and implement changes as necessary.

Resolution No. GM/01.2016/33

Moved Cr Chambers

Seconded Cr Flynn

That Council adopt the proposed refinements to the Roads, Drainage & Parks Departmental Structure, as recommended in the officer's report.

CARRIED

9/0

Responsible Officer

Support Officer - Roads, Drainage & Parks

Item Number: LC.7 **File Number:** D16/4848

SUBJECT HEADING: TENDER 16027 - ROADS & DRAINAGE RESTORATION WORKS

Author and Officer's Title: Evan Woods, Manager - Roads, Drainage & Parks
Gabrielle Franklin, Support Officer - Roads, Drainage & Parks

Executive Summary:

Funding has been approved by the Queensland Reconstruction Authority (QRA), to undertake 2013/14 Flood Restoration Works (Event 7). This tender sought a suitable contractor to complete the works.

The tender was advertised on 27 November 2015 and closed on 11 January 2016. A mandatory pre-tender meeting was held in Roma on 3 December 2015. Responses were reviewed by an evaluation panel, and the report submitted for Council's consideration.

Resolution No. GM/01.2016/34

Moved Cr Schefe

Seconded Cr Newman

That Roma Earthmoving Pty Ltd (trading as DMAC Roma), a five-star local business, be selected as the preferred tenderer, with a tendered cost of \$994,770.88 including GST and that the Chief Executive Officer be authorised (delegated) to sign the contract on behalf of Council subject to final contract negotiations.

CARRIED

9/0

Responsible Officer

Support Officer - Roads, Drainage & Parks

Item Number: LC.8 **File Number:** D16/5025

SUBJECT HEADING: ROMA & DISTRICT TENNIS CLUB - DEVELOPMENT OF SITE

Author and Officer's Title: Julie Reitano, Chief Executive Officer

Executive Summary:

The report tabled a letter from the Roma & District Tennis Club pertaining to the funding received by the group, and a proposed approach for Council in support of re-development of the Roma & District Tennis Club Site.

Council previously approved the contribution of \$55,000 from the 2015/16 budget and \$25,000 at the December 2015 meeting from General Revenue in support of the development.

Resolution No. GM/01.2016/35	
Moved Cr Flynn	Seconded Cr O'Neil
<p>The Council allocate the balance of required funding of \$63,710 from General Revenue for the upgrade of the six tennis courts provided at the Roma & District Tennis Club - noting that this approval is in addition to Council's two earlier funding commitments.</p>	
CARRIED	9/0

Responsible Officer	Chief Executive Officer
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Item Number: L.1 **File Number:** D15/101063

SUBJECT HEADING: DELEGATION OF COUNCIL POWERS TO THE POSITION OF CHIEF EXECUTIVE OFFICER

Author and Officer's Title: Christina Tincknell, Coordinator – Corporate, Community & Commercial Services

Executive Summary:

This report sought Council's approval for delegation of Council powers under State Legislation and Local Laws to the position of Chief Executive Officer. These updates were presented as part of Council's ongoing (monthly) delegation reviews.

Resolution No. GM/01.2016/36	
Moved Cr O'Neil	Seconded Cr Denton
<p>That Council, under section 257 of the Local Government Act 2009, resolve to:</p>	
<ol style="list-style-type: none"> 1. Delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation attached to the Officer's Report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation. 2. Repeal all prior resolutions delegating these same powers. 	
CARRIED	9/0

Responsible Officer	Coordinator – Corporate, Community & Commercial Services
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Item Number: L.2 **File Number:** D16/4627

SUBJECT HEADING: FEE WAIVER - BASSETT PARK

Author and Officer's Title: Leah (Nixon) Cooper, Administration Officer – Council Buildings and Structures

Executive Summary:

Council has received correspondence from the applicant, requesting a fee waiver for the hire of the arena and camp grounds at Bassett Park.

The applicant is the organiser of a charity Rodeo event in aid of 'Cheryl's Fight for Life'. The Rodeo is scheduled for 20 February 2016. The group has requested that Council waive all associated hire fees. Council was asked to consider the request.

Resolution No. GM/01.2016/37

Moved Cr Flynn

Seconded Cr Denton

That Council waive all fees and charges associated with the hire of the arena and camp grounds at Bassett Park for the 'Cheryl's Fight for Life' Charity Rodeo to be held on 20 February 2016, on the condition that evidence of appropriate public liability insurance be provided to Council prior to 1 February 2016, and that all safety considerations be met prior to the day.

CARRIED

9/0

Responsible Officer	Administration Officer – Council Buildings and Structures
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 2.41pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 10 February 2016, at Roma Administration Centre.

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 Mayor.

.....
 Date.