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**MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 10 FEBRUARY 2016 COMMENCING AT 9.00AM**

**ATTENDANCE**

Mayor Cr. R S Loughnan chaired the meeting with, Deputy Mayor Cr W S Wason, Cr. J L Chambers, Cr. R J Denton, Cr P J Flynn, Cr. W M Newman, Cr. C J O'Neil, Cr. M L Price, Cr. D J Scheffe, Acting Chief Executive Officer – Rob Hayward, Acting Coordinator Corporate Communications – Amy Rickleman and Michelle Filan – Minutes Officer in attendance.

**AS REQUIRED**

Director Infrastructure Services – Cameron Castles, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Customer & Community Services – Julie Neil, Manager Economic & Community Development – Ed Sims, Manager Strategic Project Planning & Asset Management – Kym Downey, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Administration & Information Services – Dale Waldron, Coordinator Waste – Margie Milla, Planning Officer – Jessica Reiser.

**GUESTS**

There were no guests in attendance at the meeting.

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.11am.

**APOLOGIES**

There were no apologies for this meeting.

**CONFIRMATION OF MINUTES**

**Resolution No. GM/02.2016/01**

**Moved Cr Newman**

**Seconded Cr Price**

**That the minutes of the General Meeting (18-20.01.16) held on 20 January 2016 be confirmed.**

**CARRIED**

**9/0**

**Item Number:**

**L.5**

**File Number: D16/9906**

**SUBJECT HEADING:**

**MINUTES OF THE SPECIAL MEETING OF 29 JANUARY 2016**

**Author and Officer's Title:**

**Michelle Filan, Support Officer - Office of the Mayor**

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***Executive Summary:***

*Minutes of Special Meeting held 29 January 2016.*

**Discussion:**

Cr. O'Neil raised the "Conflict of Interest" in item C.4 - Tender 16020 - Register of Pre-Qualified Suppliers for Graphic Design to ensure it was actually recorded in the minutes.

**Resolution No. GM/02.2016/02**

**Moved Cr Newman**

**Seconded Cr Price**

**That the minutes of the Special Meeting (29.01.16) held on 29 January 2016 be confirmed.**

CARRIED

9/0

**BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

**ON THE TABLE**

There were no items for discussion on the table.

**PRESENTATIONS/PETITIONS AND DEPUTATIONS**

There were no presentations/petitions or deputations at the meeting.

**CONSIDERATION OF NOTICES OF BUSINESS**

There were no notices of business for consideration.

**CONSIDERATION OF NOTICES OF MOTION**

There were no notices of motion for consideration.

**RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING**

No notices of motion were received for the next meeting.

**BUSINESS**

**OFFICE OF THE CEO**

**Item Number:**

**10.1**

**File Number: D16/9227**

**SUBJECT HEADING:**

**ENDORSEMENT OF PRIORITY CYCLE NETWORK PLAN**

**Author and Officer's Title:**

**Kym Downey, Manager - Strategic Project Planning & Asset Management**

***Executive Summary:***

*The Department of Transport and Main Roads sought endorsement of the Draft Downs South West Principal Cycle Network Plan incorporating Roma.*

**Resolution No. GM/02.2016/03**

**Moved Cr Schefe**

**Seconded Cr Flynn**

**That Council give in principle endorsement of the draft Downs South West Principal Cycle Network Plan, dated 8 September 2015, subject to the inclusion of amended Map 5 as revised in January 2016.**

CARRIED

9/0

**Responsible Officer**

**Manager - Strategic Project Planning & Asset Management**

**CORPORATE, COMMUNITY & COMMERCIAL SERVICES**

**Item Number:** 11.1

**File Number:** D16/3405

**SUBJECT HEADING:** POLICY REVIEW - ADVERTISING SPENDING

**Author and Officer's Title:** Jane Frith, Coordinator - Corporate Communications

***Executive Summary:***

*As policies are required to be reviewed regularly, this Advertising Spending Policy has been updated in accordance with changes in the relevant legislation.*

**Resolution No. GM/02.2016/04**

**Moved Cr Newman**

**Seconded Cr Denton**

**That Council adopt the reviewed 'Advertising Spending Policy' as follows:**

**Policy Purpose**

The purpose of this policy is to provide a framework for the management of expenditure on advertisements placed by Council in various mediums, to ensure the advertising is in accordance with the public interest and complies with the requirements of section 197 of the Local Government Regulation 2012.

**Policy Scope**

This policy applies to all of Maranoa Regional Council's activities. All Councillors and Council officers are responsible for ensuring this policy is understood and adhered to at all times.

**Definitions**

Advertising: is defined as 'promoting to the public an idea, good or service by using a medium commonly used for promoting ideas, goods or services and for which a fee is paid.

Advertising Expenditure: is any expenditure on advertising.

Medium: commonly used media for advertising – can consist of magazines, newspapers, websites, social media, radio, television and products such as magnets and brochures.

**Policy Details**

The Local Government Regulation 2012 section 197 requires that all Councils adopt policies relating to advertising expenditure. This is to ensure that money spent on advertising is in the interest of the public.

**4.1 Principles of Advertising Expenditure**

Advertising should be used where the purposes of Council or the benefit of the community is advanced. It should not be used to promote the particular achievements or plans of particular Councillors or groups of Councillors. In particular advertising that is paid for by the Council should not be used to influence the voters in an election.

Local Government Regulation 2012 section 197 states that Council may spend money on advertising only if:

1. the advertising is to provide information or education to the public; and
2. the information or education is provided in the public interest.

All advertising expenditure must be:

1. Reasonable and appropriate to Council's business;
2. For official Council purposes only and incurred in providing a service in the public interest;
3. Properly documented and available for internal and external scrutiny, including the provision of detailed tax invoices, invoices and receipts;
4. In accordance with all other related policies, procedures and practices;
5. Provided for in a budget and be authorised in accordance with Council's normal accounting financial management procedures.

#### **4.2 Appropriate Expenditure**

Appropriate expenditure may include:

1. Advising and informing the public of a new or continuing service or facility provided by Council;
2. Advising the public about changes to an existing service or facility provided by Council;
3. To increase the use of a service or facility provided by Council;
4. To change the behaviour of the public for the benefit of all or some of the community or to achieve the objectives of a Council policy or program;
5. To advise the public of the time, place and content of scheduled Council meetings;
6. To advise and explain to the public decisions made by Council;
7. To request comment on proposed policies or activities of Council;
8. To effectively engage with the community as part of Council's Community Engagement Framework;
9. To promote the Maranoa region; and
10. To comply with applicable legislation.

#### **4.3 Inappropriate Expenditure**

In accordance with section 90D of the Local Government Act 2009, Councillors and Council Officers shall not publish anything that may influence an elector about voting in an election or affect the result of an election.

#### **4.4 Guidelines for Advertising Spending**

All expenditure on advertising must be approved by the Chief Executive Officer or delegate.

All Officers incurring and authorising advertising expenditure shall do so in accordance with relevant financial delegations under Council's Procurement Policy and must ensure that:

1. It is for official purposes and falls generally within the type of advertising listed in this policy;
2. It is properly documented with the purpose identified;
3. The documentation is available for scrutiny by both internal and external audit;
4. It appears appropriate and reasonable and can withstand the 'public defensibility test' and
5. It is in accordance with Council's budget and appropriate communications plan.

#### **4.5 Related Policies and Legislation**

Local Government Regulation 2012  
Local Government Act 2009  
Community Engagement Framework  
Procurement Policy

CARRIED

9/0

**Responsible Officer**

**Coordinator - Corporate Communications**

**DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES**

**Item Number:** 13.1 **File Number:** D16/7272

**SUBJECT HEADING:** REQUEST FOR CLOSURE OF LIBRARY SERVICES TO ATTEND FIRST FIVE FOREVER PROFESSIONAL DEVELOPMENT

**Author and Officer's Title:** Michelle Blair, (Acting) Coordinator - Libraries, Arts & Culture

**Executive Summary:**

*Request for closure of library services to allow for library staff to attend the "First Five Forever" Professional Development training, to be held in Roma on 16 and 17 March 2016.*

<b>Resolution No. GM/02.2016/05</b>	
<b>Moved Cr Price</b>	<b>Seconded Cr Flynn</b>
That Council endorse the closure of the libraries in Roma, Mitchell, Jackson, Wallumbilla and Surat on 16-17 March 2016, so that library staff are able to attend the First Five Forever professional development workshop being held in Roma.	
CARRIED	9/0

<b>Responsible Officer</b>	<b>(Acting) Coordinator - Libraries, Arts &amp; Culture</b>
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**Item Number:** 13.2 **File Number:** D16/8887

**SUBJECT HEADING:** BERKELEY LODGE MITCHELL OUTDOOR DINING APPLICATION

**Author and Officer's Title:** Brendan Wogandt, Environmental Health Officer

**Executive Summary:**

*Carol Yarrow, lease of Berkeley Lodge Motor Inn, located at 20-30 Cambridge Street Mitchell, has applied for an Outdoor Dining Permit for the footpath in front of the Berkeley Lodge restaurant.*

<b>Resolution No. GM/02.2016/06</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Denton</b>
That Council approve use of the footpath for outdoor dining purposes in front of the Berkeley Lodge restaurant on Cambridge Street, in accordance with the following conditions:	
<ul style="list-style-type: none"> <li>• Placement of all tables and chairs is limited to the footpath area in front of the Berkeley Lodge restaurant on Cambridge Street;</li> <li>• Placement of all tables and chairs shall not impede pedestrian traffic using the footpath;</li> <li>• Approval to use the footpath for outdoor dining shall be limited to the following hours:             <ul style="list-style-type: none"> <li>○ Monday – Sunday: 11.30am to 10.00pm;</li> </ul> </li> <li>• Council's approval must be displayed in a prominent position, easily viewed by patrons, and must be produced upon request from an authorised person;</li> </ul>	

- The permit holder must have a \$10,000,000 public liability insurance inclusive of the footpath dining area that indemnifies Council against personal injury and property damage resulting from the outdoor dining approval, of which a copy of the insurance must be supplied to Council;
- The permit holder must ensure the outdoor dining area does not cause a nuisance;
- All facilities and equipment used for outdoor dining must at all times be maintained –
  - In good working order and condition;
  - In a clean and sanitary condition;
- All facilities and equipment used for outdoor dining, including all tables and chairs, must be removed upon close of business each day;
- All facilities and equipment used for outdoor dining, including all tables and chairs, must abut the boundary of the building, and not be placed at the edge of the concrete pedestrian pathway near the kerb;
- Not use an umbrella within the area identified in the approval unless the umbrella has not less than 2 metres clearance above ground level adjacent to the umbrella, and is securely anchored to the satisfaction of an authorised person;
- Keep and maintain in and about the area identified in the approval, adequate waste disposal facilities, for example bins, and be responsible for the removal of all waste from the waste disposal facilities at such intervals as an authorised person may direct;
- Regularly clean the area identified in the approval –
  - (i) during business hours for the principal premises; and
  - (ii) daily, after the close of business of the principal premises;
- The outdoor dining approval shall be for a period of twelve (12) months, whereby the applicant will be required to apply for another permit;
- Not place or display any sign or device advertising the activity, in the area identified in the approval, otherwise than in accordance with an approval of the local government which authorises the use of the footpath for that purpose; and
- Any claims for personal injury resulting from the outdoor dining approval and operation are to be notified to Council as soon as the applicant is notified.

CARRIED

9/0

<b>Responsible Officer</b>	<b>Environmental Health Officer</b>
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**Item Number:** 13.3 **File Number:** D16/8527

**SUBJECT HEADING:** **COMPULSORY ACQUISITION OF PART OF LOT 155 ON SP243786**

**Author and Officer's Title:** **Tanya Mansfield, Manager - Facilities (Land, Buildings & Structures)**

***Executive Summary:***

*This report sought Council's consideration to submit an application to continue to resume resource interests over land described as part of Lot 155 on SP243786 on unregistered plan DD2015/011, County of Westgrove, Parish of Injune ("the Land").*

**Resolution No. GM/02.2016/07**
**Moved Cr Chambers**
**Seconded Cr Denton**

That Council, having served on Eureka Petroleum Limited and Metro Mining Limited, as the respective holders of a Petroleum and Gas Exploration Permit ATP854 and Coal Exploration Permit EPC1159 over land and waters described as part of Lot 155 on SP243786, County of Westgrove, Parish of Injune (the "Land") a Notice of Intention to Resume the Non-Native Title Rights and Interests in the Land as particularised in the Notice and having not received any objection to the Notices:

- Authorise MacDonnells Law to make an application to the Minister administering the Acquisition of Land Act 1967 (Qld) that any non-native title rights and interests in and over the Land be resumed for sewerage purposes at the same time as acquiring any native title rights and interests in and over the Land.

CARRIED

9/0

<b>Responsible Officer</b>	<b>Manager - Facilities (Land, Buildings &amp; Structures)</b>
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**Item Number:**

13.4

**File Number:** D16/4749

**SUBJECT HEADING:**
**FEE WAIVER - PA SYSTEM, ERNEST BROCK ROOM**
**Author and Officer's Title:**
**Leah (Nixon) Cooper, Administration Officer – Council Buildings and Structures**
***Executive Summary:***

*Council received a written request from the Australian Red Cross – Roma Branch, for a fee waiver for the use of the PA system located at the Ernest Brock Room at the Roma Cultural Centre. The organisation is holding an event at the venue on 16 & 17 September 2016.*

**Resolution No. GM/02.2016/08**
**Moved Cr Wason**
**Seconded Cr O'Neil**

That Council waive the hire fee for the use of the PA System by the Australian Red Cross for the Chelsea Flower Show, to be held at the Auditorium and Ernest Brock Room at the Roma Cultural Centre on 16 and 17 September 2016.

CARRIED

9/0

<b>Responsible Officer</b>	<b>Administration Officer – Council Buildings and Structures</b>
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**LATE ITEMS**

**Item Number:** L.1 **File Number:** D16/9637

**SUBJECT HEADING:** "SCULPTURES OUT BACK" PROJECT PROPOSAL

**Author and Officer's Title:** Michelle Blair, (Acting) Coordinator - Libraries, Arts & Culture

**Executive Summary:**

Council received a request to support a proposed annual artistic competition and exhibition, titled "Sculptures Out Back". This request was for Council to fund and install a cement base, to be located in the area between the Explorers Inn, Roma and The Big Rig, or further as necessary. The proposed area would potentially house 30 or more sculptures for public display during the annual event.

**Resolution No. GM/02.2016/09**

Moved Cr Newman

Seconded Cr Price

That Council:

1. Provide in principle support to the development of the 'Sculptures Out Back' project as it has potential to lift the cultural profile, attract tourism and engage the community of both Roma and the Maranoa Region as a whole.
2. Scope the project fully, with information to be provided for consideration in the 2016/17 Budget.

CARRIED

9/0

**Responsible Officer**

**(Acting) Coordinator - Libraries, Arts & Culture**

**Item Number:**

L.2

**File Number:** D16/5894

**SUBJECT HEADING:** ROAD NAME DUPLICATION - RICHARDSONS LANE

**Author and Officer's Title:** Kym Downey, Manager - Strategic Project Planning & Asset Management

**Executive Summary:**

Council has received several Customer Requests and written correspondence through which it has been identified that having two roads named Richardsons Lane is causing difficulties for residents, couriers and emergency service providers.

**Resolution No. GM/02.2016/10**

Moved Cr Price

Seconded Cr Wason

That Council:

1. Rename Richardsons Lane (Bungeworgarai) to Richardsons Road (Bungeworgarai).
2. Advise all stakeholders of the change, as per Council's standard practice.

CARRIED

6/3

**Responsible Officer**

**Manager - Strategic Project Planning & Asset Management**

**Item Number:** L.3 **File Number:** D16/8062  
**SUBJECT HEADING:** MATERIAL CHANGE OF USE - "INTENSIVE ANIMAL INDUSTRY" (4,000 STANDARD CATTLE UNITS) AND ENVIRONMENTALLY RELEVANT ACTIVITY 2 (1) (B) - INTENSIVE ANIMAL FEEDING (FILE 2015/19400)  
**Location:** 1115 Binya Lane, Mount Abundance QLD 4455 (Lot 17 on WV841 and Lot 19 on WV841)  
**Applicant:** Northern Growers Pty Ltd C/- FSA Consulting  
**Author and Officer's Title:** Jessica Reiser, Planning Officer

**Executive Summary:**

*The applicant sought approval for a Material Change of Use to establish an "Intensive Animal Industry" (Cattle Feedlot 4,000 Standard Cattle Units SCU) and Environmentally Relevant Activity 2(1)(b) – Intensive Animal Feeding on land at 1115 Binya Lane, Mount Abundance, described as Lot 17 on WV841 and Lot 19 on WV841.*

*The application is subject to Impact Assessment against the relevant provisions of Bungil Shire Planning Scheme 2006. Four properly made submissions were received during the public notification period (15/12/2015 and 15/01/2016).*

*The proposed development is generally consistent with the provisions of the (Bungil Shire Planning Scheme 2006) including the Desired Environmental Outcomes and the Rural Zone Code.*

**Resolution No. GM/02.2016/11**

**Moved Cr Flynn**

**Seconded Cr Newman**

**That Council approve the application for a Material Change of Use to establish an "Intensive Animal Industry" (Cattle Feedlot 4,000 Standard Cattle Units SCU) and Environmentally Relevant Activity 2(1)(b) – Intensive Animal Feeding on land at 1115 Binya Lane, Mount Abundance, described as Lot 17 on WV841 and Lot 19 on WV841, subject to the following conditions:**

**Preamble**

- (i) Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).**
- (ii) The relevant planning scheme for this development is the Bungil Shire Planning Scheme 2006. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to the above Planning Scheme.**
- (iii) The related Environmental Authority(s) as included in the Environmental Protection Act 1994 must have been given and remain current while the use continues. All references to the 'Environmental Authority' within these conditions refer to the Environmental Authority for this approved use.**
- (iv) The related Environmental Authorities are:**  
  
**2(1)(b) Intensive Animal Feeding: 1,000-10,000 Standard Cattle Units (SCU)**
- (v) All Aboriginal Cultural Heritage in Queensland is protected under the (Aboriginal Cultural Heritage Act 2003) and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage.**

This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.

- (vi) The Environmental Protection Act 1994 states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- (vii) A permit from the National Heavy Vehicle Regulator (NHVR) to access the road network may be required if heavy vehicles larger than a B-double configuration are used.

#### Use

1. The approved development is a Material Change of Use – “Intensive Animal Industry” (Cattle Feedlot 1,000-4,000 SCU) and Environmentally Relevant Activity 2(1) (b) – Intensive Animal Feeding as shown on the approved plans.
2. All conditions relating to the establishment of the approved development must be fulfilled prior to any approved use commencing, unless otherwise noted in these conditions.
3. Prior to the commencement of the use, the applicant shall contact Council to arrange a development compliance inspection.

#### Approved Plans and Documents

4. Complete and maintain the approved development - Material Change of Use “Intensive Animal Industry” and Environmentally Relevant Activity 2(1)(b) – Intensive Animal Feeding generally in accordance with the following approved plans and documents, subject to and modified by any conditions of this approval:

Plan/Document number	Plan/Document name	Date
8372 Masterplan – Fig 1 Locality	4000 SCU Dunan Feedlot Licence Application - Locality Plan Prepared by FSA Consulting	23/09/15
8372 Masterplan – Fig 2 DCDB	4000 SCU Dunan Feedlot Licence Application - Cadastral Plan Prepared by FSA Consulting	23/09/15
8372 Masterplan – Fig 3 TOPO	4000 SCU Dunan Feedlot Licence Application - Topographic Plan Prepared by FSA Consulting	23/09/15
8372 Masterplan – Fig 4 Aerial	4000 SCU Dunan Feedlot Licence Application - Aerial Plan Prepared by FSA Consulting	23/09/15
8372 Masterplan – Fig 5 Layout	4000 SCU Dunan Feedlot Licence Application - Proposed Feedlot Layout Plan Prepared by FSA Consulting	23/09/15
8372 Masterplan – Fig 6 Receptors	4000 SCU Dunan Feedlot Licence Application - Sensitive Receptors Plan Prepared by FSA Consulting	23/09/15
8372 Masterplan – Fig 7 SO & Flood	4000 SCU Dunan Feedlot Licence Application - Stream Order and Flood Plan Prepared by FSA Consulting	23/09/15
8372 Masterplan – Fig 8 Bores	4000 SCU Dunan Feedlot Licence Application - Groundwater Bore Plan Prepared by FSA Consulting	23/09/15

8372 Masterplan – Fig 13 Oil & Gas	4000 SCU Dunan Feedlot Licence Application - Oil and Gas Pipeline Plan Prepared by FSA Consulting	23/09/15
8372 Masterplan – Fig 14 Catchment	4000 SCU Dunan Feedlot Licence Application - Stormwater Catchment Plan Prepared by FSA Consulting	23/09/15
CMDG-R-040 Rev D	Rural Road Access and Property Access Over Table Drains	09/14
<b>Capricorn Municipal Development Guidelines</b>		
D5	CMDG – Stormwater Drainage	02/15
D6	CMDG - Site Regrading	03/12
D7	CMDG – Erosion Control and Stormwater Management	03/12

5. All works must comply with:
- the development approval conditions;
  - any relevant provisions in the Planning Scheme;
  - Council's standard designs for such work where such designs exist;
  - the Capricorn Municipal Development Guidelines;
  - any relevant Australian Standard that applies to that type of work; and
  - any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.
6. All civil and related work shall be designed and supervised by a Registered Professional Engineer of Queensland (RPEQ) who is competent in the construction of the works.

#### Environmental Authorities

7. This approval relies on the relevant approved Environmental Authority(s) (and its related documents) applicable to the site to identify and state that all the requirements for this approval related to all Environmentally Relevant Activities for the site (where those Environmentally Relevant Activities are not expressly devolved to the Council).
8. This approval relies on the entity responsible for approving and managing the Environmental Authority to meet its responsibilities. The Council will not take any responsibility for the management of environmental impacts covered by the Environmental Authority unless and until that entity (or its legal successors) is unable to act.
9. The standards and approval of civil works and services and aspects of environmental management not covered by the Environmental Authority are the responsibility of the Council, but subject to the environmental impact management requirements that may be imposed by the Environmental Authority (or any approval that effectively replaces that Environmental Authority).
10. Where there is a conflict between the conditions and standards set by an Environmental Authority for the site and the conditions and standards set by the Development Permit, those set in the Environmental Authority shall prevail.

#### Repair Damaged Infrastructure

11. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted by the development.

#### Avoiding Nuisance

12. The approved development is to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.

13. The feedlot area, access and site roadways and surrounds shall be kept in an orderly fashion and free of rubbish.
14. Any damage to roads and infrastructure (road pavement, existing underground assets, etc) that is attributable to the progress of works performed in order to establish the use onsite, or vehicles associated with the development of the site, must be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).
15. No nuisance is to be caused to adjoining properties and their occupiers by the way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.
16. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.

#### **Earthworks**

17. All earthworks for the development shall be undertaken in accordance with Capricorn Municipal Development Guidelines D6 'Site Regrading' Design Guidelines.

#### **Erosion Control**

18. All construction works on site are to be undertaken generally in accordance with Development Application Report 8372 - Dunan Feedlot DA - Final, Section 7.5.10 Standards for Construction Activity prepared by FSA Consulting dated 29 September 2015 and CMGD Design Guidelines.

#### **Provision of Services**

19. The development is to be provided with an on-site water supply with sufficient capacity to meet all operational needs, including watering to minimise dust nuisance.

#### **Stormwater**

20. Stormwater is to be managed generally in accordance with the Development Application Report 8372 - Dunan Feedlot DA - Final, Section 7.5.9 Standards for Stormwater Drainage prepared by FSA Consulting dated 29 September 2015 and CMDG Design Guidelines D-5 'Stormwater Drainage Design'.
21. Discharge of stormwater runoff from the development shall drain freely in all cases, and no nuisance of ponding is to be created within the vicinity of the development.
22. There shall be no increases in any silt loads or contaminants in any overland flow from the site being developed, or into creeks or roadways, either during the development process or after the development has been completed.

#### **Access, Car parking and Manoeuvring**

23. The landowner shall be responsible for construction and maintenance of vehicle crossovers from the road carriageway to the property boundary and for obtaining any approvals that may be required, and for complying with the applicable designs and standards.
24. A vehicle crossover from the development site to Binya Lane is to be constructed in accordance with CMDG-R-040 Rev D – Rural Road Access and Property Access Over Table Drains, dated 09/2014.
25. All weather vehicle access shall be provided for traffic movement within the

development site.

26. Unsealed internal roads are to be watered to minimise nuisance caused by dust and upon receipt of any complaint regarding dust nuisance caused by vehicle movements within the site.
27. A School Bus Route sign (TC-9945) is to be installed at the Binya Lane – Mount Abundance Road intersection at the gravel road entrance to Binya Lane to inform road users of the school bus route.
28. Haulage routes are limited to all-weather roads only. Vehicular traffic associated with the development is not permitted to travel on Fletchers Lane.
29. Prior the commencement of Stage 2 of the development a dust seal is required to be installed in front of “Binya” (Lot 36 on WV844) on Binya Lane. The dust seal shall be a minimum width of 7 metres and minimum length of 200 metres. A development application for operational works for the dust seal is to be submitted to and approved by Council demonstrating compliance with the CMDG.
30. Binya Lane is to be upgraded prior to the commencement of Stage 2 from the entrance of the site to the intersection of Mount Abundance Road to the following standards:
  - (a) formation width: 8.0 metres;
  - (b) pavement width: 7.0 metres;
  - (c) pavement design:  
CMDG Table D2.08.1 ‘Rural & Rural Residential’ <100 vpd;
  - (d) rural design criteria:  
Table D1.21.03 ‘Rural Road Elements for Maranoa Regional Council, 40 - 99 VPD Rural Access – Primary A’; and otherwise generally in accordance with Capricorn Municipal Development Guidelines D1 ‘Geometric Road Design.’

An operational works application is to be submitted to and approved by Council before construction of this road upgrade.

#### Advertising Signs

31. Any proposed advertising signage is subject to a further development approval unless compliant with the self-assessable development provisions of the applicable planning scheme.
32. Any free-standing advertising signage or structure to be constructed on site shall be designed by an RPEQ (Structural) Engineer and certification provided for both design and construction.

#### No Cost to Council

33. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.
34. All rates and charges of any description and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council, shall be paid to the Council prior to the use commencing.

#### Latest Versions

35. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

#### Environmental Management

36. All activities while the use continues are to be managed in accordance with:
- a) The Development Application Report 8372 - Dunan Feedlot DA – Final prepared by FSA Consulting dated 29 September 2015;
  - b) The relevant Environmental Authority issued by the Department of Department of Agriculture and Fisheries or any subsequent Environmental Authority that is issued for the approved use; and
  - c) All relevant sections of the Capricorn Municipal Development Guidelines.

#### Application Documentation

37. It is the developer's responsibility to ensure all entities associated with this Development Approval have a legible copy of the Decision Notice and the Approved Plans and Approved Documents bearing 'Council Approval'.

#### Fees, Infrastructure Charges and Impact Contributions

38. A local roads additional impacts charge will be paid to Maranoa Regional Council in accordance with the Local Roads Additional Impacts Charges Schedule A, attached to and forming part of these conditions. This condition and the conditions in Local Roads Additional Impacts Charges Schedule A are based on division 2 of chapter 8, more specifically sections 650 and 651 and linked sections, of the Sustainable Planning Act 2009.
39. All matters contained within this development approval may be covered by infrastructure agreements or deeds of agreement between the relevant parties for each matter.
40. All fees, rates, interest and other charges levied on the property, shall be paid in accordance with the rate applicable at the time of payment.

#### Charges Schedule A - Local Roads Additional Impacts

41. These conditions are required because the development will impact on the local roads when cattle and material associated with the operation of the feedlot are carried along those local roads. The local roads additional impacts charge covers all roads in the Maranoa Regional Council Area where heavy vehicles of the type used in this activity/use are permitted to travel. The number of Standard Cattle Units (SCU) leaving the feedlot is deemed to be a proportional measure of the total traffic to and from the site.
42. A local roads additional impacts charge of \$0.50 per SCU will be paid to Maranoa Regional Council for all fattened cattle transported from the site. This is the local roads additional impacts charge for the 2015-2016 financial year. Until such time as (1) the level of approved use is changed or (2) Council has amended charges as a result of a review requested by the feedlot operator, the local roads additional impacts charges

amount will be increased or decreased annually by a percentage equivalent to the 3-year moving average annual percentage increase in the PPI index (as defined in the Sustainable Planning Act 2009) for the period of 3 years ending at the start of the financial year.

43. The payment of the local roads additional impacts charge must be made by the feedlot operator within 14 days of the end of each 3 month period, with the periods starting with the commencement of the use/activity. The feedlot operator must calculate the payment and provide details of the calculation. If no payment is made within the set time, the Council may demand payment based on the maximum approved annual production capacity of the activity/use divided by 4. The maximum approved annual production capacity of the feedlot will be deemed to be the maximum capacity of the feedlot listed in the approvals for the site. If the feedlot operator does not pay the local roads additional impacts charge for two consecutive periods, the Council can require the holder of the development approval to pay the local roads additional impacts charge to the Council.
44. The holder of the development approval or the feedlot operator may ask for the local roads additional impacts charge to be reviewed once in every three year period after the approval for the activity/use is given. The review will take account of the rates and methodology applying to similar operators in the Council Area and the facts and circumstances applying to this approved activity/use.
45. Despite the payment of a local roads additional impacts charge, the Council may stop the feedlot operator from using particular roads. The reasons may include Council concerns about the level of damage being caused or may be caused to those particular local roads by the addition to total road use of heavy vehicles associated with the feedlot.
46. Council or its representatives is entitled to inspect, copy and audit any records which may help to prove the actual use of the road network by the feedlot operator or the approval holder(s) for the purposes of assessing the local roads additional impacts charge. The feedlot operator and the approval holder(s) have agreed by the acceptance of this condition that the Council has their agreement and permission to access those records wherever held and that their agreement and permission cannot be revoked.
47. The feedlot operator or the approval holder(s) may undertake roadworks in lieu of paying a local roads additional impacts charge. The roadworks must be of the same value as the local roads additional impacts charge. The value of roadworks will be determined by Council or by an independent RPEQ standard engineer agreed to by the Council. The roadworks must be roadworks included the Council current roadworks program and within a 50 kilometre radius of the feedlot site on roads that may be used by the operator. The carrying out of roadworks must comply with CMDG guidelines and other requirements which normally apply to works carried out on Council roads by contractors, including warranties for the works performed. The onus is on the entity intending to perform the roadworks to gain all necessary approvals for the roadworks. The roadworks must be completed within 3 months after the local roads additional impacts charge was due to be paid or within a period agreed in writing with the Council.
48. The charges or roadworks or other relevant matters can be included within an infrastructure agreement or deed of agreement with the Council, the feedlot operator and any other relevant parties by consent of the parties. The feedlot operator, the approval holder and the Council may vary the charges and other factors by mutual consent where circumstances warrant such variations and the community interest is protected.

CARRIED

9/0

Responsible Officer

Planning Officer

**Item Number:** L.4 **File Number:** D16/10575

**SUBJECT HEADING:** **ENDORSEMENT OF FEEDBACK TO THE DEPARTMENT OF AGRICULTURE AND FISHERIES FOR CATTLE TICK LINE MANAGEMENT**

**Author and Councillor's Title:** **Cr. Scott Wason**

***Executive Summary:***

*At The Roma Saleyards Advisory Committee meeting held on 4 February 2016, the Committee recommended that a number of letters be issued in response to a survey initiated by the Department of Agriculture and Fisheries for Tick Line Management in Queensland.*

*Council was asked to consider the Committee's recommendation.*

<b>Resolution No. GM/02.2016/12</b>	
<b>Moved Cr Wason</b>	<b>Seconded Cr Flynn</b>
<b>That Council support the recommendation of the Roma Saleyards Advisory Committee and endorse forwarding correspondence in relation to the consultation being undertaken by the Department of Agriculture and Fisheries for Tick Line Management in Queensland.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Manager – Roma Saleyards</b>
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**Item Number:** L.6 **File Number:** D16/11064

**SUBJECT HEADING:** **TEMPORARY WAIVER OF COMMERCIAL GREEN WASTE FEES**

**Author and Officer's Title:** **Margaret Milla, Coordinator - Waste**

***Executive Summary:***

*A temporary waiver of commercial green waste fees across the region was recommended for one month (February 2016 to 31 March 2016) to encourage property owners and occupiers to participate in the Keep Maranoa Beautiful campaign.*

<b>Resolution No. GM/02.2016/13</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr Price</b>
<b>That Council approve the waiver of all commercial green waste fees from 10 February 2016 to 31 March 2016 in support of the Keep Maranoa Beautiful program.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Coordinator - Waste</b>
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**CONFIDENTIAL ITEMS**

In accordance with the provisions of section 275 of the Local Government Regulation 2012, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

**Resolution No. GM/02.2016/14**
**Moved Cr O'Neil**
**Seconded Cr Scheffe**
**That Council close the meeting to the public at 9.55am.**

CARRIED

9/0

Cr. O'Neil left the Chamber at 10:23 and entered at 10:27am.

The Mayor left the Chamber at 10:38am, with the Deputy Mayor taking the role of Acting Chair. The Mayor entered the Chamber at 10.49am and assumed the Chair.

Cr. Flynn left the Chambers at 11.08am, and entered at 11:12am.

Cr. Denton left the Chamber at 11.35am, and entered at 11.37am.

**Resolution No. GM/02.2016/15**
**Moved Cr Scheffe**
**Seconded Cr O'Neil**
**That Council open the meeting to the public at 11.15am.**

CARRIED

9/0

**SUBJECT HEADING:       SUSPENSION OF STANDING ORDERS**  
 COUNCIL ADJOURNED THE MEETING FOR A BRIEF RECESS AT 11.15AM

**SUBJECT HEADING:       RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 11.26AM

**CONFIDENTIAL ITEMS**
**Item Number:**
**C.1**
**File Number: D16/5784**
**SUBJECT HEADING:**
**EXTENSION TO MT BINDANGO ROAD**
**Author and Officer's Title:**
**Kym Downey, Manager - Strategic Project Planning & Asset Management**
***Executive Summary:***
*Council received a request to extend Mt Bindango Road through to Muckadilla.*
**Resolution No. GM/02.2016/16**
**Moved Cr Flynn**
**Seconded Cr Price**
**That Council does not extend Mt Bindango Road beyond its current length as approved in Council's Road Register.**

CARRIED

9/0

**Responsible Officer**
**Manager - Strategic Project Planning & Asset Management**

**Item Number:** C.2 **File Number:** D16/8494

**SUBJECT HEADING:** RELEASE OF ROMA MEATWORKS PRE-FEASIBILITY STUDY

**Author and Officer's Title:** Edward Sims, Manager - Economic & Community Development

**Executive Summary:**

*Following the review and subsequent alterations by BDO of the Roma Meatworks Pre-Feasibility Study, the report recommended its release.*

<b>Resolution No. GM/02.2016/17</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Wason</b>
<b>That Council release for public information the Roma Meatworks Pre-Feasibility Study.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Manager - Economic &amp; Community Development</b>
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**Item Number:** C.3 **File Number:** D16/8913

**SUBJECT HEADING:** BUSINESS ACTIVITY REPORT - SALEYARDS

**Author and Officer's Title:** Deborah Bond, Support Officer - Corporate & Commercial Services

**Executive Summary:**

*This Monthly Report provided Council a summary of the performance of Council's Saleyards over the past month and year to date. The information in this report reviews the month's activities, provides an overview of financial performance and highlights any emerging issues.*

<b>Resolution No. GM/02.2016/18</b>	
<b>Moved Cr Wason</b>	<b>Seconded Cr Denton</b>
<b>That Council receive and note the Officer's report as presented.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Support Officer - Corporate &amp; Commercial Services</b>
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**LATE CONFIDENTIAL ITEMS**

**Item Number:** LC.1 **File Number:** D16/9406

**SUBJECT HEADING:** SOFTWARE PURCHASE AGREEMENT FOR GUARDIAN QIT - DISASTER RESILIENCE

**Author and Officer's Title:** Julian McEwan, Specialist, Emergency Management  
 Sheree Hurle, Coordinator - Infrastructure Services Support

**Executive Summary:**

*This report sought delegated authority for the Chief Executive Officer to sign the Software Purchase Agreement for Guardian QIT Disaster Resilience Program. The software is required for the purposes of Council's disaster management, community preparedness and awareness. Guardian's main feature is the coordination of disaster centres that coordinate emergency services and offer direct assistance to the public.*

**Resolution No. GM/02.2016/19**

**Moved Cr Price**

**Seconded Cr Chambers**

**That Council delegate authority to the Chief Executive Officer to sign the Software Purchase Agreement for Guardian QIT for the purposes of Council's disaster management, community preparedness and awareness.**

CARRIED

9/0

**Responsible Officer**

**Coordinator - Infrastructure Services Support**

The Mayor left the Chambers at 10:38am with Deputy Mayor, Cr. Wason, taking the role of Acting Chair during his absence.

The Mayor entered the Chamber at 10.49am and assumed the Chair.

**Item Number:** LC.2 **File Number:** D15/101576

**SUBJECT HEADING:** WRITE OFF AMOUNTS IN DEBTORS

**Author and Officer's Title:** Debbie Gelhaar, Coordinator - Debtors

**Executive Summary:**

*The report recommended that Council formally write off debts that are deemed to be irrecoverable or unviable for Council to pursue further recovery action.*

**Resolution No. GM/02.2016/20**

**Moved Cr Chambers**

**Seconded Cr Flynn**

**That Council approve the write off of debts as presented in the Officer's report.**

CARRIED

9/0

**Responsible Officer**

**Coordinator - Debtors**

Cr. Flynn left the Chambers at 11.08am, and entered at 11:12am.

**Item Number:** LC.3 **File Number:** D16/9520  
**SUBJECT HEADING:** EXCESS ANIMAL APPLICATION 2016-03 - EXCESS DOG  
**Author and Officer's Title:** Julie Neil, Manager Customer & Community Services

**Executive Summary:**

*An excess animal application for an additional dog has been lodged for Council's consideration.*

*Assessments have been made of the application, mandatory documents provided and site inspection and background checks performed of the dog owner and nominated dog(s). The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011. Based on these assessments, officers recommend that the application be approved.*

**Resolution No. GM/02.2016/21**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council:**

**In accordance with the provisions of Local Law No 1 (Administration) 2011 and Local Law No 2 (Animal Management) 2011, Council grants an excess dog approval for the keeping of three (3) dogs microchip numbers: 981 000 300 692 742, 981 000 300 684 539, 981 000 300 641 949) on the premises 49 Alexander Street, Surat and for the dogs identified in Excess Animal Application Number 2016-03 for a term of 1 year and subject to the following conditions:**

- **this approval for one excess dog allows for a total of three dogs to be kept on the premises and is limited to the three specific dogs identified in application 2016-03;**
- **if any of the dogs die or is relocated to another premises or another owner or keeper, that dog may not be replaced by another dog unless a new excess dog approval is obtained;**
- **the approval holder must ensure each and every dog identified in the approval is:**
  - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the Animal Management Act; and**
  - (ii) registered with the local government;**
- **the approval holder must take all reasonable steps to prevent each and every dog kept on the premises from making noises or disturbances that cause a nuisance or disturbance to the occupiers of other premises;**
- **the approval holder must ensure that any enclosure in which any dog is kept on the premises is properly drained and that run-off is kept off adjoining premises;**
- **the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person;**
- **the approval holder must ensure that any enclosure in which any dog is kept on the premises is maintained in:**
  - (i) a clean and sanitary condition and disinfected regularly; and**
  - (ii) an aesthetically acceptable condition;**
- **the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of Local Law No. 2 (Animal Management) 2011; and**
- **the approval holder must notify the local government in writing of a suspension or cancellation of a relevant approval for the keeping of the excess dog within 3 days of the relevant approval being suspended or cancelled. This includes the approval of the owner of the property to keep the dogs on the property.**

CARRIED

9/0

**Responsible Officer**

**Manager Customer & Community Services**

Cr. Denton left the Chamber at 11.35am, and entered at 11.37am.

**Item Number:** LC.4 **File Number:** D16/8559

**SUBJECT HEADING:** EXCESS ANIMAL APPLICATION 2016-06 - EXCESS DOG

**Author and Officer's Title:** Julie Neil, Manager Customer & Community Services

**Executive Summary:**

*An excess animal application for an additional dog has been lodged for Council's consideration.*

*Assessments have been made of the application, mandatory documents provided and site inspection and background checks performed of the dog owner and nominated dog(s). The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011. Based on these assessments, officers recommend that the application be approved.*

**Resolution No. GM/02.2016/22**

**Moved Cr Chambers**

**Seconded Cr Scheffe**

**That Council:**

**In accordance with the provisions of Local Law No 1 (Administration) 2011 and Local Law No 2 (Animal Management) 2011, Council grants an excess dog approval for the keeping of three (3) dogs (microchip numbers; 981 000 300 427 748, 982 009 106 079 658, 956 000 0868 323) on the premises 96 Northern Road, Roma and for the dogs identified in Excess Animal Application Number 2016-06 for a term of 1 year and subject to the following conditions:**

- **this approval for one excess dog allows for a total of three dogs to be kept on the premises and is limited to the three specific dogs identified in application 2016-06;**
- **if any of the dogs die or is relocated to another premises or another owner or keeper, that dog may not be replaced by another dog unless a new excess dog approval is obtained;**
- **the approval holder must ensure each and every dog identified in the approval is:**
  - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the Animal Management Act; and**
  - (ii) registered with the local government;**
- **the approval holder must take all reasonable steps to prevent each and every dog kept on the premises from making noises or disturbances that cause a nuisance or disturbance to the occupiers of other premises;**
- **the approval holder must ensure that any enclosure in which any dog is kept on the premises is properly drained and that run-off is kept off adjoining premises;**
- **the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person;**
- **the approval holder must ensure that any enclosure in which any dog is kept on the premises is maintained in:**
  - (i) a clean and sanitary condition and disinfected regularly; and**
  - (ii) an aesthetically acceptable condition;**
- **the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of Local Law No. 2 (Animal Management) 2011; and**
- **the approval holder must notify the local government in writing of a suspension or cancellation of a relevant approval for the keeping of the excess dog within 3 days of the relevant approval being suspended or cancelled. This includes the approval of the owner of the property to keep the dogs on the property.**

CARRIED

9/0

**Responsible Officer**

**Manager Customer & Community Services**

**Item Number:** LC.5 **File Number:** D15/104614  
**SUBJECT HEADING:** EXCESS ANIMAL APPLICATION 2016-01 - EXCESS DOG  
**Author and Officer's Title:** Julie Neil, Manager Customer & Community Services

**Executive Summary:**

*An excess animal application for an additional dog has been lodged for Council's consideration.*

*Assessments have been made of the application, mandatory documents provided, site inspection results and the background checks performed of the dog owner and nominated dog(s). The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011. Based on these assessments, officers recommend that the application be approved.*

**Resolution No. GM/02.2016/23**

**Moved Cr Flynn**

**Seconded Cr Denton**

**That Council:**

**In accordance with the provisions of Local Law No 1 (Administration) 2011 and Local Law No 2 (Animal Management) 2011, Council grants an excess dog approval for the keeping of three (3) dogs (microchip numbers; 956 000 000 734 856, 956 000 000 706 411, 956 000 000 709 146) on the premises 1 Miscamble Street, Roma and for the dogs identified in Excess Animal Application Number 2016-01 for a term of 1 year and subject to the following conditions:**

- **this approval for one excess dog allows for a total of three dogs to be kept on the premises and is limited to the three specific dogs identified in application 2016-01;**
- **if any of the dogs die or is relocated to another premises or another owner or keeper, that dog may not be replaced by another dog unless a new excess dog approval is obtained;**
- **the approval holder must ensure each and every dog identified in the approval is:**
  - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the Animal Management Act; and**
  - (ii) registered with the local government;**
- **the approval holder must take all reasonable steps to prevent each and every dog kept on the premises from making noises or disturbances that cause a nuisance or disturbance to the occupiers of other premises;**
- **the approval holder must ensure that any enclosure in which any dog is kept on the premises is properly drained and that run-off is kept off adjoining premises;**
- **the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person;**
- **the approval holder must ensure that any enclosure in which any dog is kept on the premises is maintained in:**
  - (i) a clean and sanitary condition and disinfected regularly; and**
  - (ii) an aesthetically acceptable condition;**
- **the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of Local Law No. 2 (Animal Management) 2011; and**
- **the approval holder must notify the local government in writing of a suspension or cancellation of a relevant approval for the keeping of the excess dog within 3 days of the relevant approval being suspended or cancelled. This includes the approval of the owner of the property to keep the dogs on the property.**

CARRIED

9/0

**Responsible Officer**

**Manager Customer & Community Services**

## **MAYORAL MINUTE**

The Mayor and Council, courtesy of Councillor Flynn, congratulated Mr Lane Brookes, Community Ambassador, on his well-deserved invitation to attend the 2016 Keep Australia Beautiful Australian Tidy Town Awards, in Toodyay, Western Australia on 17-19 March 2016.

## **CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 11.42am.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 24 February 2016, at Roma Administration Centre.**

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Mayor.

.....  
Date.