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**MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 13 JULY 2016 COMMENCING AT 9.00AM**

**ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor Cr. J L Chambers, Cr. R Bryant, Cr. N H Chandler, Cr P J Flynn, Cr. C J O'Neil, Cr. G B McMullen, Cr. D J Scheffe, Cr. J M Stanford Chief Executive Officer – Julie Reitano, and Kelly Rogers Minutes Officer in attendance.

**AS REQUIRED**

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Planning & Building Development – Danielle Pearn, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Customer & Community Services – Julie Neil, Manager Information & Administration Services – Dale Waldron, Specialist Business Development – Ryan Gittins, Coordinator Tourism – Megan Swords, Coordinator Debtors – Debbie Gehlaar, Coordinator Community Safety – Jason Scott.

**GUESTS**

There were no guests in attendance at the meeting.

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.03am.

**APOLOGIES**

There were no apologies for the meeting.

**CONFIRMATION OF MINUTES**

**Resolution No. GM/07.2016/01**

**Moved Cr Chambers**

**Seconded Cr McMullen**

**That the minutes of the General Meeting (25-22.06.16) held on 22 June 2016 be confirmed.**

**CARRIED**

**9/0**

**BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

**ON THE TABLE**

There were no items for discussion on the table.

**PRESENTATIONS/PETITIONS AND DEPUTATIONS**

Council hosted a community information session for the Roma Flood Mitigation Project - Stage 2 at 11.30am.

**CONSIDERATION OF NOTICES OF BUSINESS**

There were no notices of business for consideration.

## CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

## RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

## BUSINESS

### OFFICE OF THE CEO

**Item Number:** 10.1 **File Number:** D16/46287

**SUBJECT HEADING:** ENDORSEMENT OF PRINCIPAL CYCLE NETWORK PLAN (PCNP)

**Officer's Title:** Manager - Strategic Project Planning & Asset Management

#### ***Executive Summary:***

*The Department of Transport and Main Roads sought endorsement of the Priority Route Map 4 - Roma for inclusion in the Downs South West Principal Cycle Network Plan.*

**Resolution No. GM/07.2016/02**

**Moved Cr Schefe**

**Seconded Cr Chambers**

**That Council endorse Priority Route Map 4 – Roma, dated May 2016, for inclusion in Downs South West Principal Cycle Network Plan.**

CARRIED

9/0

**Responsible Officer**

**Manager - Strategic Project Planning & Asset Management**

### CORPORATE, COMMUNITY & COMMERCIAL SERVICES

**Item Number:** 11.1 **File Number:** D16/56303

**SUBJECT HEADING:** ENDORSEMENT OF DELEGATE FOR DARLING DOWNS & SOUTH WEST QUEENSLAND COUNCIL OF MAYORS (DDSWQ-COM)

**Officer's Title:** Coordinator - Elected Members & Community Engagement

#### ***Executive Summary:***

*This report sought endorsement of Council representation on the Darling Downs & South West Queensland Council of Mayors (DDSWQ-COM).*

**Resolution No. GM/07.2016/03**

**Moved Cr O'Neil**

**Seconded Cr Bryant**

**That Council:**

- 1. Continue to participate as a member of Darling Downs & South West Queensland Council of Mayors (DDSWQ-COM).**

**2. Update the Community Engagement Framework to reflect this inclusion.**

CARRIED

9/0

**Responsible Officer**

**Coordinator - Elected Members & Community Engagement**

**Item Number:**

**11.2**

**File Number: D16/56566**

**SUBJECT HEADING:**

**CONSIDERATION OF ELECTED MEMBER ATTENDANCE AT CONFERENCES**

**Officer's Title:**

**Coordinator - Elected Members & Community Engagement**

***Executive Summary:***

*The report sought formalisation of Elected Member attendance at an upcoming conference as part of advocacy activities and/or enhancing strategy and policy development for Maranoa Regional Council.*

**Resolution No. GM/07.2016/04**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council endorse the attendance of:**

- **Mayor Golder at the Civic Leaders Summit on 14 & 15 July 2016 in Benowa;**
- **Cr. Flynn and Council's Manager - Saleyards, at the National Saleyards Expo on 27 & 28 July 2016 in Bendigo.**

CARRIED

9/0

**Responsible Officer**

**Coordinator - Elected Members & Community Engagement**

**Item Number:**

**11.3**

**File Number: D16/56363**

**SUBJECT HEADING:**

**ANNUAL VALUATION CONSULTATION FOR THE MARANOA REGION**

**Officer's Title:**

**Coordinator - Rates**

***Executive Summary:***

*Correspondence was received from the Department of Natural Resources and Mines seeking Council's opinion on whether a valuation is required for the Maranoa Region to be effective from 30 June 2017. It was recommended that a valuation be undertaken as there had been minimal sales in most areas with the exception of the rural properties which have had some positive movement in the last 12-18 months.*

**Resolution No. GM/07.2016/05**

**Moved Cr Chambers**

**Seconded Cr McMullen**

**That Council advise the Department of Natural Resources and Mines, that in Council's opinion, a valuation of the local government area should be undertaken effective from 30 June 2017.**

CARRIED

9/0

**Responsible Officer**

**Coordinator - Rates**

**DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES**

**Item Number:**

**13.1**

**File Number: D16/56925**

**SUBJECT HEADING:**

**SPONSORSHIP REQUEST: AUSTRALIAN REGIONAL TOURISM NETWORK CONVENTION, ROMA 2016**

**Officer's Title:**

**Coordinator - Tourism**

***Executive Summary:***

*The Australian Regional Tourism Network (ARTN) is the peak body that represents regional tourism practitioners and acts as a hub for collaboration, cooperation, ideas generation, knowledge sharing and networking.*

*The ARTN Convention is the most significant annual event for industry, practitioners and government agencies engaged in regional tourism throughout Australia.*

*This year, the ARTN Convention will be held in the Maranoa (Roma), from 25-27 October, 2016. Convention organisers are expecting approximately 200 delegates to attend, who will have travelled from across Australia.*

*For local businesses, community groups and tourism operators, the opportunity could bring increased visitation both immediately and well into the future through word of mouth referrals and repeat visitation.*

*Should Council choose to sponsor the convention, the region could benefit by increasing the visual presence of the Maranoa among key industry decision makers and tourism professionals.*

**Resolution No. GM/07.2016/06**

**Moved Cr Chandler**

**Seconded Cr Bryant**

**That Council:**

- 1. Sponsor the Australian Regional Tourism Network Convention's Gala Dinner to the value of \$5,000 with funds drawn from WO 14482.2537.2001.**
- 2. Provide in kind assistance for the 2016 ARTN Convention up to the value of \$10,000. All associated costs to be allocated to GL 2887.2248.2001.**

CARRIED

9/0

**Responsible Officer**

**Coordinator - Tourism**

**Item Number:** 13.2 **File Number:** D16/51366

**SUBJECT HEADING:** SPONSORSHIP REQUEST FROM NOONGA COMMUNITY ASSOCIATION INC.

**Officer's Title:** Grants Officer

**Executive Summary:**

*Maranoa Regional Council received a request from Noonga Community Association Inc. for sponsorship of \$500 for their two day Mixed Doubles Tennis Championship "C" Grade on 20-21 August.*

**Resolution No. GM/07.2016/07**

**Moved Cr McMullen**

**Seconded Cr Stanford**

**That Council:**

1. Decline the request for sponsorship to Noonga Community Association Inc. for their Mixed Doubles Tennis Championship, "C" Grade.
2. Recommend alternative means of support which are available through the Community Grants Program, and recommend that the Club consider making an application through that program for the Club's future events.

CARRIED (The Mayor requested his vote against the motion be recorded)

8/1

**Responsible Officer**

**Grants Officer**

**Item Number:** 13.3 **File Number:** D16/53756

**SUBJECT HEADING:** REQUEST TO EXTEND THE RELEVANT PERIOD FOR DEVELOPMENT APPROVAL 2014/18907

**Location:** 50-66 Bowen Street, Roma QLD 4455 (properly described as Lot 6 on SP222875)

**Applicant:** Pinaroo Roma Inc C/- N.G. Sanders & Associates Pty Ltd

**Officer's Title:** Christopher Tickner

**Executive Summary:**

*N.G. Sanders and Associates on behalf of Pinaroo Roma Inc. requested an extension to the relevant period of Development Approval 2014/18907. The relevant period is the period of time that the developer has to commence the development before the approval lapses. The relevant period commences on the date that the development approval takes effect.*

**Resolution No. GM/07.2016/08**

**Moved Cr Bryant**

**Seconded Cr O'Neil**

**That Council approve the request to extend the relevant period of Development Permit 2014/18907 by an additional two years.**

CARRIED

9/0

**Responsible Officer**

**Town Planner**

**Item Number:** 13.4 **File Number:** D16/53954

**SUBJECT HEADING:** **EXTENDING THE STANDARD RELEVANT PERIOD FOR MATERIAL CHANGE OF USE APPROVALS FROM 2 YEARS TO 4 YEARS**

**Officer's Title:** Christopher Tickner

**Executive Summary:**

*Several requests to extend the relevant period for an approved Material Change of Use (MCU) from two years to four years have recently been received and approved by Council. Given these recent Council decisions, a standard 4 year relevant period for an approved MCU is considered more appropriate than the 2 year period currently being applied.*

<b>Resolution No. GM/07.2016/09</b>	
<b>Moved Cr Bryant</b>	<b>Seconded Cr Flynn</b>
<b>That:</b>	
<ol style="list-style-type: none"> <li>1. A standard 4 year relevant period be applied to all material change of use approvals.</li> <li>2. Council maintain its discretion to increase or decrease the relevant period for any and all development approvals as may be appropriate.</li> </ol>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Town Planner</b>
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**Item Number:** 13.5 **File Number:** D16/56345

**SUBJECT HEADING:** **BASSETT PARK PLAYGROUND & ASSOCIATED EQUIPMENT**

**Officer's Title:** Specialist - Sport and Recreation

**Executive Summary:**

*Bassett Park Advisory Group meets every second month to discuss general operations and current and future planning for the site, with minutes presented to Council for endorsement. At a recent meeting it was unanimously decided to investigate removal of the playground equipment as it is unsafe, underutilised, and the positioning restricts site planning as it does not allow pedestrian traffic to flow within the area during major events such as the annual Roma Show and regular race meetings.*

<b>Resolution No. GM/07.2016/10</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr O'Neil</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Approve removal of the playground equipment at Bassett Park due to safety concerns and restriction on planning for the site.</li> <li>2. Invite regional not for profit organisations to offer expressions of interest to remove some of the equipment, including the fence surrounding the play equipment and garden shed.</li> </ol>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Specialist - Sport and Recreation</b>
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**LATE ITEMS**
**Item Number:** L.1 **File Number:** D16/59627

**SUBJECT HEADING:** LEVEL OF ASSESSMENT FOR TOURIST PARKS IN DRAFT MARANOA PLANNING SCHEME

**Author and Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*While Council is in the process of preparing a new planning scheme for the region, it is an appropriate time to consider the levels of assessment that should apply to development.*

*The level of assessment applicable to the development of a "Tourist park" has been identified as being of particular interest.*

**Discussion:**

Cr. Bryant spoke for the motion, indicating that a sound process was in place for officers to assess both Code and Impact Assessments, further advising that she believed that ten (10) or less vans at a site would have minimal impact to neighbours, and for sites wishing to have more than ten (10) vans a far more rigorous assessment process would be followed requiring public notification for neighbours to voice concerns.

Cr. Scheffe spoke against the motion, indicating that there was a danger that caravan parks could spring up across the region. Cr Scheffe further advised he would rather consider allowing for a maximum of five (5) vans under Code Assessment, rather than the recommended ten (10).

The Mayor spoke in favour of the motion indicating that other planning schemes already allowed for arrangements similar to those recommended, further advising that people can submit their concerns, and said that he believed the recommended change would support the changing face of tourism, to allow for small numbers of caravans to congregate in an authorised location.

Cr. Chambers spoke against the motion, indicating that a small establishment can quickly become a larger establishment, and due to this residents and general public needed to be first consulted as is required under Impact Assessment. Cr. Chambers also raised concerns with Council having enough resources to monitor establishments for compliance.

Cr. Stanford spoke in favour of the motion, indicating that the change is only for suitably zoned locations, such as open spaces, sport and recreation areas.

Cr. Chandler spoke in favour of the motion indicating that she was comfortable with the level of information and discussion that had led up to today's meeting.

**Resolution No. GM/07.2016/11**
**Moved Cr Bryant**
**Seconded Cr McMullen**

**That Council support an amendment to the draft Maranoa Planning Scheme to lower the level of assessment for "Tourist park" in the Open Space and Recreation Zone from Impact assessment to:**

- **Code assessment where the development provides a maximum of 10 accommodation sites; or**
- **Impact assessment where the development provides in excess of 10 accommodation sites.**

CARRIED

6/3

(Councillors Chambers, Flynn and Scheffe requested their vote against the motion be recorded)

**Responsible Officer**
**Mayor**

**Item Number:** L.2 **File Number:** D16/59739

**SUBJECT HEADING:** TOOWOOMBA AND SURAT BASIN ENTERPRISE (TSBE)  
ACCESS CHINA TOUR

**Officer's Title:** Coordinator - Elected Members & Community  
Engagement

**Executive Summary:**

*The tour, hosted by Toowoomba and Surat Basin Enterprise (TSBE), offers member Mayors an opportunity to meet with over 200 business leaders to investigate opportunities in the China market.*

*The five-day program focuses on activating opportunities in China for areas such as resources and manufacturing, education, training, financial services/investment facilitation, tourism and health.*

*Delegates will hear from world class speakers, build relationships with fellow delegates, and visit a range of key business sites, providing the opportunity to expand business opportunities for our region.*

*The tour will be held from 23 – 28 October 2016 in China.*

<b>Resolution No. GM/07.2016/12</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Chambers</b>
<b>That Council endorse the attendance and participation of the Mayor &amp; Manager Economic &amp; Community Development in the Tour from 23 – 28 October 2016 in China.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Coordinator - Elected Members &amp; Community Engagement</b>
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**Item Number:** L.3 **File Number:** D16/59747

**SUBJECT HEADING:** MINOR UPDATES TO THE CORPORATE PLAN

**Officer's Title:** Chief Executive Officer

**Executive Summary:**

*As part of the budget deliberations each year, a review of new initiatives is undertaken, and a comparison made to the Corporate Plan. Where any minor changes are required, these are presented to Council ahead of the budget adoption process.*

<b>Resolution No. GM/07.2016/13</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr Flynn</b>
<b>That the following schedule of amendments be included in the Corporate Plan 2014 – 2019 (changes in blue text):</b>	
<b><u>Corporate Plan Key Action: 7.4.1 Economic development strategy and partnerships</u></b>	
Review and update the Maranoa Regional Economic Development Strategy (initially 2010-2015), and develop strategic partnerships with economic development organisations to progress common interests (e.g. South West Regional Economic Development (SWRED), Downs and Surat Basin Alliance of Councils, Toowoomba & Surat Basin Enterprise (TSBE)).	



**Corporate Plan Key Action (New): 5.6.10 Biosecurity**

*Develop a Biosecurity plan and embed new legislative requirements in Council's operations.*

**Corporate Plan Key Action (New): 5.6.11 Cluster Fencing**

*Advocate for, and administer funding on behalf of identified management groups.*

**Corporate Plan Key Action: 10.1.5 Employee and supplier induction and refresher programs**

Review structure, resourcing, content and delivery of the employee and supplier induction program, ensuring that new employees and suppliers/contractors quickly become familiar with key Council policies and practices ('work ready'), and have a positive first impression of our organisation.

**Corporate Plan Key Action: 2.3.1 Competitive local business and My Maranoa Business initiative**

Through the My Maranoa Business initiative, explore and implement partnerships with competitive local business, develop standard criteria and weightings/points to recognise local content and identify and implement other initiatives to promote and support local business.

CARRIED

9/0

**Responsible Officer**

**Chief Executive Officer/Coordinator – Elected Members & Community Engagement**

**Resolution No. GM/07.2016/14**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council close the meeting to the public at 9.35am.**

CARRIED

9/0

**CONFIDENTIAL ITEMS**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (a) the appointment, dismissal or discipline of employees;
- (c) the local government budget;
- (e) contracts proposed to be made by it;
- (f) starting or defending legal proceedings involving the local government;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Cr. O'Neil left the Chamber at 9.56am, and entered at 10.16am.

Cr. Stanford left the Chamber at 9.59am, and entered at 10.04am.

Cr. Flynn left the Chamber at 10.17am, and entered at 10.22am.

**SUBJECT HEADING: SUSPENSION OF STANDING ORDERS**

COUNCIL ADJOURNED THE MEETING FOR A MORNING TEA AT 11.05AM, FOLLOWED BY HOSTING OF A COMMUNITY INFORMATION SESSION FOR THE ROMA FLOOD MITIGATION PROJECT – STAGE 2 AT 11.30AM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 1.00PM

The Deputy Mayor took the role of Acting Chair as the Mayor did not return to the Chamber at the resumption of Standing Orders at 1pm.

The Mayor entered the Chamber and assumed the Chair at 1.04pm.

Cr. Stanford left the Chamber at 1.31pm, and entered at 1.33pm.

The Mayor declared a potential perceived 'Conflict of Interest' in relation to Item LC.1 – Amendments to Capital Works Budget, due to the report under consideration referring to arrangements for the Roma CBD Upgrade Project on the McDowall and Arthur Street intersection, the same location as that of the Mayor's personal business - Golders. The Mayor left the Chamber at 1.37pm, taking no further part in discussion on the matter.

At cessation of discussion on the abovementioned Item, the Mayor entered the Chamber at 1.51pm.

**SUBJECT HEADING: SUSPENSION OF STANDING ORDERS**  
COUNCIL ADJOURNED THE MEETING FOR A LUNCH AT 1.59PM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 2.30PM

The Mayor did not return to the Chambers at 2.30pm at resumption of Standing Orders, having declared a 'Material Personal Interest' in Item LC.3 – Roma Flood Mitigation Project Stage 1 Levee forecast project expenditure, with this being the next item of business under consideration. The Mayor made this declaration on the basis that one of the properties subject to Council's consideration is owned by a parent of the Councillor.

Cr. Chambers took the role of Acting Chair in the absence of the Mayor.

At cessation of discussion on Item LC.3, the Mayor entered the Chamber at 2.40pm, assuming the Chair.

Cr. Flynn left the Chamber at 2.38pm, and entered at 2.42pm.

Cr. McMullen left the Chamber at 2.39pm, and entered at 2.40pm.

Cr. Flynn left the Chamber at 2.48pm, and entered at 2.50pm.

The Mayor left the Chamber at 2.59pm, and entered at 3.00pm.

Cr. Stanford left the Chamber at 3.19pm, and entered at 3.24pm.

Cr. O'Neil left the Chamber at 3.55pm, and entered at 3.57pm.

**SUBJECT HEADING: SUSPENSION OF STANDING ORDERS**  
COUNCIL ADJOURNED THE MEETING FOR A BRIEF RECESS AT 4.19PM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 4.22PM

**Resolution No. GM/07.2016/15**

**Moved Cr O'Neil**

**Seconded Cr Bryant**

**That Council open the meeting to the public at 4.23pm.**

CARRIED

9/0

**Item Number:**

**C.1**

**File Number: D16/42790**

**SUBJECT HEADING:**

**UPDATE - MY MARANOA BUSINESS**

**Officer's Title:**

**Specialist - Business Development**

***Executive Summary:***

*Following the introduction of the My Maranoa Business initiative, Council has formed eight Registers of Pre-Qualified Suppliers (panels), with a total of 135 businesses (159 panel positions). These panels are due to be refreshed (re-tendered) from June 2016 onwards, enabling more businesses to seek pre-qualification with Council.*

*Considering the imminent release of multiple pre-qualification tenders, it is timely to update Council about the initiative, and the feedback that has been received from the business community.*

**Resolution No. GM/07.2016/16**

**Moved Cr Scheffe**

**Seconded Cr Chambers**

**That Council:**

- 1. Not permit RCC & VA Humphreys to bid on water cartage work for the current Register of Pre-Qualified Suppliers on the basis that the partnership no longer owns the water tank in question, and plant ownership was a requirement for successful pre-qualification.**
- 2. Continue to hold face-to-face inductions for Pre-Qualified Suppliers, and as a priority develop an on-line induction process for particular components to streamline the process, and explore ways of reducing the length of time required for the induction.**
- 3. Further to the work undertaken for Tenders and Pre-Qualified Suppliers, establish evaluation criteria for quotation requests as recommended, and that a trial be undertaken to test a 2% percentage weighting per star for the local content star rating.**
- 4. Establish a Haulage – Semi End Tipper sub-panel as recommended.**

CARRIED

9/0

**Responsible Officer**

**Specialist - Business Development**

**Item Number:** C.2 **File Number:** D16/47969

**SUBJECT HEADING:** APPLICATION FOR CONVERSION OF TENURE - LOT 3 ON BDR91

**Officer's Title:** Administration Officer – Council Buildings and Structures

**Executive Summary:**

*The Department of Natural Resources and Mines, sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/8004 being Lot 3 on BDR9, for the proposed use of grazing.*

**Resolution No. GM/07.2016/17**

**Moved Cr Chambers**

**Seconded Cr Scheffe**

**That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over (GHPL) 36/8004 being Lot 3 on BDR9 to freehold tenure, and should survey be required to establish the boundaries of the land parcels then:**

1. Council contribute to the costs associated with completing a full survey of the land parcel.
2. The contribution be limited to costs associated with establishing road reserves to encase roads within this parcel, if they are listed in Council's Road Register.
3. Reimbursement be made following receipt of documents confirming the road reserves have been registered and all associated costs have been paid.
4. Authority be given to the Chief Executive Officer or delegate to negotiate arrangements with the landowner.

CARRIED

9/0

<b>Responsible Officer</b>	<b>Administration Officer – Council Buildings and Structures</b>
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**Item Number:** C.3 **File Number:** D16/48025

**SUBJECT HEADING:** APPLICATION FOR CONVERSION OF TENURE - LOT 2 ON MAR47

**Officer's Title:** Administration Officer – Council Buildings and Structures

**Executive Summary:**

*The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7539 being Lot 2 on MAR47 to freehold tenure.*

**Resolution No. GM/07.2016/18**
**Moved Cr Chandler**
**Seconded Cr Bryant**

That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 36/7539 being Lot 2 on MAR47 to freehold tenure.

CARRIED

9/0

**Responsible Officer**
**Administration Officer – Council Buildings and Structures**
**Item Number:**
**C.4**
**File Number: D16/52185**
**SUBJECT HEADING:**
**APPLICATION FOR CONVERSION OF TENURE - LOT 51 WV1153**
**Officer's Title:**
**Administration Officer – Council Buildings and Structures**
***Executive Summary:***

*The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7725 being Lot 51 on WV1153 to freehold tenure.*

**Resolution No. GM/07.2016/19**
**Moved Cr O'Neil**
**Seconded Cr McMullen**

That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 36/7725 being Lot 51 on WV1153 to freehold tenure

CARRIED

9/0

**Responsible Officer**
**Administration Officer – Council Buildings and Structures**
**Item Number:**
**C.5**
**File Number: D16/53650**
**SUBJECT HEADING:**
**APPLICATION FOR CONVERSION OF TENURE - LOT 3 ON BDR21 - LOT 5 ON BDR22 - LOT 6 ON BDR22**
**Officer's Title:**
**Administration Officer – Council Buildings and Structures**
***Executive Summary:***

*The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7330 being Lot 3 on BDR21, Lot 5 on BDR22 and GHPL 36/7349 Lot 6 BDR22 to freehold tenure.*

**Resolution No. GM/07.2016/20**
**Moved Cr Flynn**
**Seconded Cr Stanford**

That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 36/7330 being Lot 3 on BDR21, Lot 5 on BDR22 and GHPL 36/7349 Lot 6 on BDR22 to freehold tenure.

CARRIED

9/0

**Responsible Officer**
**Administration Officer – Council Buildings and Structures**

**Item Number:** C.6 **File Number:** D16/53703

**SUBJECT HEADING:** APPLICATION FOR CONVERSION OF TENURE - LOT 15 ON WV842

**Officer's Title:** Administration Officer – Council Buildings and Structures

**Executive Summary:**

*The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7884 being Lot 15 on WV842 to freehold tenure.*

**Resolution No. GM/07.2016/21**

**Moved Cr O'Neil**

**Seconded Cr Chambers**

**That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 36/7884 being Lot 15 on WV 842 to freehold tenure.**

CARRIED

9/0

**Responsible Officer**

**Administration Officer – Council Buildings and Structures**

**Item Number:** C.7 **File Number:** D16/53723

**SUBJECT HEADING:** APPLICATION FOR CONVERSION OF TENURE - LOT 10 ON WV841

**Officer's Title:** Administration Officer – Council Buildings and Structures

**Executive Summary:**

*The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Perpetual Lease (GHPL) 36/7926 being Lot 10 on WV841 to freehold tenure.*

**Resolution No. GM/07.2016/22**

**Moved Cr Bryant**

**Seconded Cr McMullen**

**That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 36/7926 being Lot 10 on WV841 to freehold tenure.**

CARRIED

9/0

**Responsible Officer**

**Administration Officer – Council Buildings and Structures**

**Item Number:** C.8 **File Number:** D16/53743

**SUBJECT HEADING:** APPLICATION FOR CONVERSION OF TENURE - LOT 9 ON WV840

**Officer's Title:** Administration Officer – Council Buildings and Structures

**Executive Summary:**

*The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7922 being Lot 9 on WV840 to freehold tenure.*

**Resolution No. GM/07.2016/23**
**Moved Cr Flynn**
**Seconded Cr Chambers**

That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 36/7922 being Lot 9 on WV840 to freehold tenure.

CARRIED

9/0

**Responsible Officer**
**Administration Officer – Council Buildings and Structures**
**Item Number:**
**C.9**
**File Number: D16/56018**
**SUBJECT HEADING:**
**APPLICATION FOR CONVERSION OF TENURE - LOT 2 ON MAR76**
**Officer's Title:**
**Administration Officer – Council Buildings and Structures**
***Executive Summary:***

*The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7962 being Lot 2 on MAR76 to freehold tenure.*

**Resolution No. GM/07.2016/24**
**Moved Cr Chambers**
**Seconded Cr McMullen**

That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 36/7962 being Lot 2 on MAR76 to freehold tenure.

CARRIED

9/0

**Responsible Officer**
**Administration Officer – Council Buildings and Structures**
**Item Number:**
**C.10**
**File Number: D16/56095**
**SUBJECT HEADING:**
**APPLICATION FOR CONVERSION OF TENURE - LOT 7 ON WV840**
**Officer's Title:**
**Administration Officer – Council Buildings and Structures**
***Executive Summary:***

*The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease GHPL 36/7882 being Lot 7 on WV840 to freehold tenure.*

**Resolution No. GM/07.2016/25**
**Moved Cr McMullen**
**Seconded Cr Bryant**

That Council advise the Department of Natural Resources and Mines that it has no objection to the Conversion over GHPL 36/7882 being Lot 7 on WV840 to freehold tenure.

CARRIED

9/0

**Responsible Officer**
**Administration Officer – Council Buildings and Structures**

**Item Number:** C.11 **File Number:** D16/56124

**SUBJECT HEADING:** APPLICATION FOR CONVERSION OF TENURE - LOT 3 ON BDR20

**Officer's Title:** Administration Officer – Council Buildings and Structures

**Executive Summary:**

*The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7652 being Lot 3 on BDR20 to freehold tenure.*

**Resolution No. GM/07.2016/26**

**Moved Cr Bryant**

**Seconded Cr Chambers**

**Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 36/7652 being Lot 3 on BDR20 to freehold tenure.**

CARRIED

9/0

**Responsible Officer**

**Administration Officer – Council Buildings and Structures**

**Item Number:** C.12 **File Number:** D16/49786

**SUBJECT HEADING:** CONTRACT OF SALE - 18-20 STATION STREET ROMA

**Officer's Title:** Coordinator - Land Administration

**Executive Summary:**

*Council has been in contract negotiations to sell 18 – 20 Station Street Roma. The prospective purchasers have some specific requests that they would like included in the Special Conditions segment of the Contract. Council was asked to consider these requests.*

**Resolution No. GM/07.2016/27**

**Moved Cr O'Neil**

**Seconded Cr Bryant**

**That:**

- 1. Council remove from the Contract of Sale for 18-20 Station Street Roma all requirements in regard to the type of business able to be operated from the site, subject to all planning, building and other local law and statutory requirements being met.**
- 2. Council confirm the amount payable being \$500 per week if the contract is terminated or not settled by the date specified in the contract (Resolution No. GM/12.2015/61).**
- 3. If the prospective purchaser does not agree with these terms within 30 days, Council re-offer the property for sale or lease via tender.**

CARRIED

8/1

**Responsible Officer**

**Coordinator - Land Administration**



**Item Number:** C.13 **File Number:** D16/53615  
**SUBJECT HEADING:** JACKSON - TELSTRA BLACKSPOT PROGRAM  
**Officer's Title:** Coordinator - Land Administration

**Executive Summary:**

*Council received correspondence from Telstra seeking Council's interest in construction of a Communications Tower in the town of Jackson, and asked for Council's assistance in identifying potential sites for the Facility.*

**Resolution No. GM/07.2016/28**

Moved Cr Chandler

Seconded Cr O'Neil

That Council:

1. Provide in principle support for the construction of a telecommunications facility in the town of Jackson.
2. Nominate Council land potentially suitable for the tower to be constructed on, subject to all necessary planning and building approvals and Telstra entering into a suitable lease with Council over the land.

CARRIED

9/0

**Responsible Officer**

Coordinator - Land Administration

**Item Number:** C.14 **File Number:** D16/54999  
**SUBJECT HEADING:** TRUSTEE PERMIT - LOT 334 ON SP282633 - CULTURAL ACTIVITIES  
**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*At its General Meeting on 9 May 2016, Council resolved to commence negotiations to develop an agreement with Mandandanji Ltd over land described as Lot 334 on SP282633 to allow the group access to the land to conduct Cultural and Heritage programs and activities.*

*This agreement has now been drafted and Council was asked to consider entering into the agreement.*

**Resolution No. GM/07.2016/29**

Moved Cr Chambers

Seconded Cr Scheffe

That Council:

1. Enter into a one year non-exclusive Trustee Permit with Mandandanji Ltd over land described as Lot 334 on SP282633 to allow the group access to the land to conduct Cultural and Heritage programs and activities.
2. Authorise the Chief Executive Officer (or delegate) to accept the final agreed terms of the Trustee Permit, and execute the document.

CARRIED

9/0

**Responsible Officer**

Manager - Facilities (Land, Buildings & Structures)

**Item Number:** C.15 **File Number:** D16/55628  
**SUBJECT HEADING:** WRITE OFF AMOUNTS IN DEBTORS (MULTIPLE)  
**Officer's Title:** Coordinator - Debtors

**Executive Summary:**

*The report recommended to Council the formal write off of debts that are deemed to be irrecoverable or unviable for Council to pursue further recovery action.*

**Resolution No. GM/07.2016/30**

Moved Cr Chandler

Seconded Cr McMullen

That Council approve the write off of debts as presented owing to their current status of being irrecoverable or unviable for Council to pursue further recovery action, as follows:

Assessment Number	Total Amount of Write Off (\$)
1000262	594.23
1000230	430.89
1001063	310.32
1000899	12.27
Account Number	Total Amount of Write Off (\$)
75775	780.81
Avdata	552.50

CARRIED

9/0

**Responsible Officer**

Coordinator - Debtors

**Item Number:** C.16 **File Number:** D16/57256  
**SUBJECT HEADING:** REQUEST FURTHER LEGAL PROCEEDINGS BE COMMENCED  
**Officer's Title:** Coordinator - Debtors

**Executive Summary:**

*Since submission of this report, Council was advised by the reporting officer that the debt in question had since been paid under the agreed terms.*

**Resolution No. GM/07.2016/31**

Moved Cr Chambers

Seconded Cr Flynn

That Council note receipt of the updated information and remove this item from the Agenda.

CARRIED

9/0

**Responsible Officer**

Coordinator - Debtors

**Item Number:** C.17 **File Number:** D16/56519  
**SUBJECT HEADING:** RENEWAL - POSTBILLPAY AGREEMENT  
**Officer's Title:** Manager - Administration & Information Services

**Executive Summary:**

*Council's current agreement with Australia Post for Postbillpay is due to expire 31 July 2016. The new agreement sought to continue the service for another three (3) years.*

<b>Resolution No. GM/07.2016/32</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr Bryant</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Enter into a Postbillpay Standard Agreement with Australia Post for a further 3 years to continue to provide the service of payment of rates at Post Office outlets, and by phone/internet.</li> <li>2. Authorise the Chief Executive Officer to sign the Agreement on behalf of Council.</li> </ol>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Manager - Administration &amp; Information Services</b>
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**Item Number:** C.18 **File Number:** D16/53194  
**SUBJECT HEADING:** DEBT WRITE OFF – DEBTOR ACCOUNT 76332  
**Officer's Title:** Manager - Resource Coordination (Plant, Workshop, Depots & Materials)

**Executive Summary:**

*This report recommended to Council the formal write off of a debt that is deemed to be irrecoverable and unviable for Council to pursue with further recovery action.*

<b>Resolution No. GM/07.2016/33</b>	
<b>Moved Cr Flynn</b>	<b>Seconded Cr McMullen</b>
<b>That Council approve the write off of this debt as presented, owing to the current status of being irrecoverable or unviable for Council to pursue further recovery action.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Manager - Resource Coordination (Plant, Workshop, Depots &amp; Materials)</b>
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**Item Number:** C.19 **File Number:** D16/55621  
**SUBJECT HEADING:** BUSINESS ACTIVITY REPORT – QUARRY – MAY 2016  
**Officer's Title:** Support Officer - Corporate & Commercial Services

**Executive Summary:**

*This monthly report was presented to Council to provide a summary of the performance of the Council's Quarry over the past month and year to date. The information in this report reviews the month's activities, provides an overview of financial performance, and brings to Council's attention any emerging issues.*

**Resolution No. GM/07.2016/34**

**Moved Cr McMullen**

**Seconded Cr Chandler**

**That Council receive and note the Officer's report as presented.**

CARRIED

9/0

**Responsible Officer**

**Support Officer - Corporate & Commercial Services**

**LATE CONFIDENTIAL ITEMS**

The Mayor declared:

- A perceived 'Conflict of Interest' in relation to Item LC.1 – Amendments to Capital Works Budget, due to the report under consideration referring to arrangements for the Roma CBD Upgrade Project on the McDowall and Arthur Street intersection, the same location as that of the Mayor's personal business – Golders;
- A 'Material Personal Interest' in relation to Item LC. 3 – Roma Flood Mitigation Project – Stage 1 Levee Forecast Project Expenditure update, on the basis that one of the properties subject to Council's consideration is owned by a parent of the Councillor.

The Mayor left the Chamber at 4.41pm, taking no further part in discussion or debate on both of the items that follow.

**Item Number:**

**LC.1**

**File Number: D16/48538**

**SUBJECT HEADING:**

**AMENDMENTS TO THE CAPITAL WORKS BUDGET**

**Officer's Title:**

**Manager - Roads, Drainage & Parks**

***Executive Summary:***

*Following a review of the approved detailed design for the McDowall/Arthur Street Intersection Upgrade, an estimated final cost for the project has been developed. This report sought to transfer budget from Infrastructure Charges reserves to the CBD upgrade project budget.*

**Resolution No. GM/07.2016/35**

**Moved Cr O'Neil**

**Seconded Cr Flynn**

**That Council:**

- 1. Transfer \$460,744 funding from the Infrastructure charges reserve as additional funding towards the CBD Upgrade project.**
- 2. Authorise the communications and procurement plan for the CBD upgrade.**

CARRIED

8/0

**Responsible Officer**

**Manager - Roads, Drainage & Parks**

**Item Number:** LC.3 **File Number:** D16/58469

**SUBJECT HEADING:** ROMA FLOOD MITIGATION PROJECT – STAGE 1 LEVEE FORECAST PROJECT EXPENDITURE UPDATE

**Officer's Title:** Manager – Infrastructure Contracts

**Executive Summary:**

*The purpose of this Officer Report was to advise Council about ongoing Stage 1 Levee issues and the possible impact on forecast project expenditure. Although the Stage 1 Levee construction has been completed there are residual matters to be finalised that will impact on project expenditure. The main issues arise from easement and property owner compensation negotiations, and contract related disputes.*

*The report was submitted for Council's information.*

<b>Resolution No. GM/07.2016/36</b>	
<b>Moved Cr Bryant</b>	<b>Seconded Cr Flynn</b>
<b>That Council note the issues documented within the report and their potential impact on project expenditure for the Roma Flood Mitigation Project, Stage 1 Levee.</b>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager – Infrastructure Contracts</b>
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At cessation of discussion and debate on the abovementioned item, the Mayor entered the Chamber at 4.44pm.

**Item Number:** LC.2 **File Number:** D16/59727

**SUBJECT HEADING:** BULK FUEL ARRANGEMENT

**Officer's Title:** Manager - Roads, Drainage & Parks

**Executive Summary:**

*This report sought Council approval to purchase Council's bulk fuel from the State Government Bulk Fuel Arrangement 694-13.*

*The proposed arrangement provides for a number of benefits including:*

- *Savings in cost to purchase fuel*
- *Reduced risk and administration costs for tendering and contract management for small and large scale projects*
- *Streamlined administration processes for ordering and payment of fuel*

*A Local Government may enter into a large-sized contractual arrangement without first inviting written quotes or tenders if the contract is made with, or under an arrangement with, a government agency (s 235 (f) of the Local Government Regulation 2012)*

<b>Resolution No. GM/07.2016/37</b>	
<b>Moved Cr Bryant</b>	<b>Seconded Cr McMullen</b>
<b>That Council approve the use of the State Government Bulk Fuel Arrangement 694-13 for the purchasing of bulk fuels by Council Officers, as permitted under Section 235 (f) of the Local Government Regulation 2012.</b>	
CARRIED	8/1

<b>Responsible Officer</b>	<b>Manager - Roads, Drainage &amp; Parks</b>
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**Item Number:** LC.4 **File Number:** D16/59268

**SUBJECT HEADING:** COMPLAINT REGARDING NON-COMPLIANCE WITH SUBORDINATE LOCAL LAW

**Officer's Title:** Coordinator - Community Safety

**Executive Summary:**

*Officers sought guidance from the new Council in relation to whether, in general terms, roosters should be permitted in designated town areas. This is currently not permitted by the Subordinate Local Law adopted by Council. Guidance was sought prior to pursuing compliance action.*

**Resolution No. GM/07.2016/38**

**Moved Cr Chandler**

**Seconded Cr Bryant**

**That:**

- 1. Council approve and support the current Council procedures and processes for enforcing *Subordinate Local Law 2 (Animal Management) 2011* prohibiting the keeping of roosters in Designated Town Areas.**
- 2. A letter be written to the property owner to remove any doubt as to Council's position.**

CARRIED

8/1

**Responsible Officer**

**Coordinator - Community Safety**

**Item Number:** LC.5 **File Number:** D16/58505

**SUBJECT HEADING:** CHANGES TO ORGANISATIONAL STRUCTURE

**Officer's Title:** Chief Executive Officer

**Executive Summary:**

*The report provided a revised staffing model / structure for delivery of Infrastructure Services and associated services, and some additional changes in other areas. The model had been discussed with key officers and has broad support at Director, Manager and officer levels.*

*Key changes are summarised as follows:*

- *Centralising all project management and contract management functions;*
- *Introduction of Program and Project management;*
- *Clarity as to who takes the lead in relation to investment decisions (Strategic Asset Management & Planning), and who takes the lead in delivery (Roads, Drainage & Parks and Water, Sewerage & Gas);*
- *Clear responsibilities based on who is the Principal Contractor:*
  - *If external – Infrastructure Contracts Department would administer the contract;*
  - *If internal – Roads, Drainage & Parks or Water, Sewerage & Gas would project manage the works;*
- *Encouraging a closer working relationship between Roads, Drainage & Parks and Water, Sewerage & Gas initially between Operations Managers;*
- *Reshaping the Specialist – Resourcing and Supply into Manager – Procurement & Commercial Services with Procurement Officers reporting directly to the Manager.*

- Confirmation that the shared positions of Relief Officer – Office of the CEO (0501.01 / 0506.01) and Administration Officer – Local Development & Events (0659.01 / 0351.01) (0.5 full time position each) are surplus to Council’s operational needs, acknowledging that this may give rise to an instance of Genuine Redundancy as per clause 36 of the Maranoa Regional Council Officers’ Certified Agreement 2013.
- Change in operational requirements from Plant Operator/Labourer – Backhoe to Labourer (Injune), noting that position of 0925.01 is surplus to Council’s operational needs and may give rise to an instance of Genuine Redundancy as per clause 41.2 of the Maranoa Regional Council Field Employees Certified Agreement 2012;
- Updating two positions within IT to ICT consistent with the new Department title.
- A formal change in reporting line for Support Officers, directly to the relevant Manager.

**Resolution No. GM/07.2016/39**
**Moved Cr O’Neil**
**Seconded Cr Chambers**

**That the revised model be adopted, together with the changes described in the table for individual positions as follows:**

	<b>From</b>	<b>To</b>
0103 <i>Title Change to reflect reviewed project process and inclusion of Infrastructure project planning in the Project Management Office (PMO) and Contract Management Office (CMO)</i>	Manager – Strategic <b>Project</b> Planning & Asset Management (SPPAM)	Manager – Strategic Asset Management & Planning (SAMP)
0722 <i>Title Change and transfer from Plant Management to Procurement &amp; Commercial Services</i>	Administration and Resourcing Officer	Procurement Officer – Plant & Workshops
0959	Relief Facilities Administration Officer (Casual)	Procurement Officer – Facilities / Relief Facilities Officer (Full Time)
0741	Procurement Officer	Procurement Officer – Stores & General Procurement
0740 <i>Transfer of Specialist – Business Development into broader Procurement &amp; Commercial Services role (encompassing previous work on the My Maranoa Business initiative)</i>	Specialist – Resourcing & Supply	Manager – Procurement & Commercial Services
0348	Project Officer – My Maranoa Business Program	Procurement Officer – Contract Management Office (CMO) *
0740	Coordinator - Procurement	Procurement Officer – Project Management Office (PMO)
0742 * <i>* Current incumbent currently on leave. Consultation will occur in relation to preferred Procurement position.</i>	Tendering Support Officer	Procurement Officer – Infrastructure Maintenance * (Roads, Drainage, Parks, Water, Sewerage, Gas)
0100 <i>Title Change</i>	Specialist – Business Development	Specialist - Economic Development (Full-time/Casual/Part-Time flexibility)

	<b>From</b>	<b>To</b>
0113 <i>Title Change to reflect Organisational role of Program Management as an addition to Infrastructure Contracts (Departmental role)</i>	Manager – Infrastructure Contracts	Manager – Program Management & Infrastructure Contracts
0341	Senior Engineer – Maintenance & Works	Senior Engineer – Construction & Works
Individual Role Transfer from 0311 Specialist – Strategic Project Planning (Transport Network) to role in Program Management  0891 vacant position transferred from Coordinator Maintenance Planning to Program Management	0891 – Transport Scheduler	(New title and reporting line) <b>Program Scheduler</b> in Program Management
0310 & 0609 <i>Transfer of positions from Strategic Project Planning &amp; Asset Management to the Project Management Office</i>	Specialist – Design Services & Technical Officer – Design Drafter	Specialist – Design Services * & Technical Officer – Design Drafter
0608 <i>* Consultation with individual to occur about transfer vs vacant position</i>	Technical Officer - Design	Civil Designer *
0204 <i>Title Change</i>	Coordinator – Asset Management	Specialist – Asset Management
0313 <i>Title Change</i>	Specialist – Strategic Project Planning (Utilities)	Specialist – Strategic Asset Management & Planning (Utilities)
0504 <i>Title Change</i>	Support Officer – Strategic Project Planning & Asset Management	Support Officer – Strategic Asset Management & Planning (SAMP)
0311 <i>Title Change</i>	Specialist – Strategic Project Planning (Transport Network)	Specialist – Strategic Asset Management & Planning (Transport Network)
0312 <i>Title Change</i>	Specialist – Strategic Project Planning (Facilities)	Specialist – Strategic Asset Management & Planning (Facilities)
0303 <i>Transfer of vacant position from Enterprise Risk, Quality, Safety &amp; Environment to the Project Management Office</i>	Specialist – Integrated Quality, Safety & Environment (Approx. 0.7 FTE)	Specialist - IMMS Support  1 FTE
0505 <i>Title Change and change in reporting line</i>	Support Officer – Corporate & Commercial Services	Support Officer – Procurement & Commercial Services
0104 <i>Title Change</i>	Manager – Administration & Information Services	Manager – Communication, Information & Administration Services
0206 <i>Title Change to reflect broader communication role (corporate, media, advertising, community, digital, project communications)</i>	Coordinator – Corporate Communications	Coordinator – Communications (incorporate Corporate Communications & Media Liaison)
0611 <i>Title Change</i>	Communications Officer	Advertising & Community Communications Officer



	<b>From</b>	<b>To</b>
0612 <i>Title Change</i>	Online Communications Officer	Digital Communications Officer
New Re-using vacant Plant Pool Officer (0731) and discontinued Casual Quarry Weighbridge Officer funding	-	Projects Communications Officer
0338 <i>Title Change and role redefinition</i>	Engineer	Operations Manager – Maintenance Delivery & Works (Water, Sewerage & Gas)
0117 <i>Title Change and clarification</i>	Operations Manager – Maintenance Delivery & Works	Operations Manager – Maintenance Delivery & Works (Roads, Drainage & Parks)
0238 <i>Adding the word Maintenance</i>	Coordinator – Rural Roads – Central / North (Roma, Muckadilla, Injune)	Coordinator – Rural Roads <b>Maintenance</b> – Central / North (Roma, Muckadilla, Injune)
0242 <i>Adding the word Maintenance</i>	Coordinator – Rural Roads – Specialty Teams (Maintenance Regional)	Coordinator – Rural Roads <b>Maintenance</b> – Specialty Teams
0243 <i>Adding the word Maintenance</i>	Coordinator – Rural Roads – South / East (Surat, Yuleba, Wallumbilla)	Coordinator – Rural Roads <b>Maintenance</b> – South / East (Surat, Wallumbilla, Yuleba, Jackson)
0244 <i>Adding the word Maintenance</i>	Coordinator – Rural Roads – West (Mitchell, Amby, Mungallala)	Coordinator – Rural Roads <b>Maintenance</b> – West (Mitchell, Amby, Mungallala)
0229 <i>(Support Officers to report to Managers)</i>	Coordinator – Infrastructure Services	Associate to the Director – Infrastructure Services
0331	Specialist – Infrastructure Program Funding	Specialist – Infrastructure Program Funding & Budget Coordination
0217	Coordinator – Information Technology	Coordinator – ICT Solutions
0648	IT Helpdesk Officer	ICT Helpdesk Officer
0501.01 / 0506.01; 0659.01 / 0351.01	Relief Officer – Office of the CEO; Administration Officer – Local Development & Events	-
0925.01	Plant Operator/Labourer – Backhoe	-
New	-	Parks & Gardens / Town & Surrounds Labourer
CARRIED		9/0

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
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**Item Number:** LC.6 **File Number:** D16/57075  
**SUBJECT HEADING:** ROMA SALEYARDS  
**Author and Councillor's Title:** Cr. Peter Flynn

**Executive Summary:**

*In response to the recently adopted Schedule of Fees and Charges for 2016/17, the Roma Livestock Agents Association Incorporated provided feedback to Council for further consideration.*

**Resolution No. GM/07.2016/40**

**Moved Cr Flynn**

**Seconded Cr Bryant**

**That Council:**

1. **Set (amend) the Roma Saleyards Stock Agents Selling Permit Fee for 2016/17 to \$4,000 including GST (rather than a two tier system).**
2. **Charge the Roma Livestock Agents Association Incorporated a contribution for Saleyards marketing of \$32,000 excluding GST for 2016/17.**
3. **Retitle the Post Sale Buyers Service Fee to the Post Sale Handling and Transfer Fee.**
4. **Requires that agents who do not hold a current permit to sell, to renew their permit by 31 July 2016 and further advise all agents they will be required to collect the new fee in accordance with their permit conditions from 1 October 2016, together with all other fees and charges.**

CARRIED

9/0

<b>Responsible Officer</b>	<b>Director – Corporate, Community &amp; Commercial Services</b>
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## **2016/17 BUDGET**

The Mayor provided each of the Councillors with Budget Papers for the 2016/17 financial year, in preparation for the upcoming Special Budget Meeting, to be held on 27 July 2016.

## **CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 4.50pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 27 July 2016, at Roma Administration Centre.**

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Mayor.

.....  
Date.