
MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 25 JANUARY 2017 COMMENCING AT 9.06AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. R Bryant, Cr. N H Chandler, Cr P J Flynn, Cr. C J O'Neil, Cr. G B McMullen, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, Advertising & Community Communication Officer, - Amy Clark and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Planning & Building Development – Danielle Pearn, Manager Economic & Community Development – Ed Sims, Specialist Sport & Recreation – Fiona Vincent, Rates Officer – Catherine (Katie) Ballard, Finance Officer – Linda Acutt.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.06am.

APOLOGIES

There were no apologies for the meeting.

CONFIRMATION OF MINUTES

Resolution No. GM/01.2017/01

Moved Cr Stanford

Seconded Cr Scheffe

That the minutes of the General Meeting (21-14.12.16) held on 14 December 2016 be confirmed.

CARRIED

9/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

OFFICE OF THE CEO

Item Number: 10.1 **File Number:** D16/112006

SUBJECT HEADING: ADDITION TO COUNCIL ROAD REGISTER - HUMPHREYS ROAD, EUMAMURRIN

Officer's Title: Technical Officer - GIS/CAD

Executive Summary:

Council received a request to extend Humphreys Road, Eumamurrin and update Council's Road Register accordingly. The request was estimated to be a capital construction cost of \$29,700, and an annual increase of maintenance of \$1,322.54.

Resolution No. GM/01.2017/02

Moved Cr Chambers

Seconded Cr Stanford

That the applicant be advised that:

1. In accordance with Council Policy: Construction of Roads for Access to Property the road extension not be adopted to Council's Road Register.
2. In accordance with Council Policy: Road Register road extensions beyond Council's Mapped Road Register will not be maintained by Council.
3. The applicant may undertake works, at no cost to Council, on the portion of track within the road reserve subject to compliance with Council Policies "Works in Road Reserves" and "Construction of Roads for Access to Property".

CARRIED

9/0

Responsible Officer

Technical Officer - GIS/CAD

Item Number:

10.2

File Number: D17/1278

SUBJECT HEADING:

ADDITION TO ROAD REGISTER - PROPERTY ACCESS OFF ORALLO ROAD, ORALLO

Officer's Title:

Technical Officer - GIS/CAD

Executive Summary:

Council received a request to adopt a section of unformed roadway to Council's Road Register and undertake road maintenance works over the roadway.

Discussion:

The Mayor invited the 'Mover' of the motion to speak, Cr. McMullen declined this invitation, and the Mayor indicated he would speak against the motion.

The Mayor spoke against the motion, indicating that the applicant had advised in their letter that in the past, under the previous owner, a portion of the road had been maintained by Council. The Mayor did acknowledge that the road is not on Council's Road Register, and he believed the rules had changed since the new owners took over the property. In closing, the Mayor advised that he believed this was a service the applicant should receive from Council, and the road should be placed on the register with a low service level requirement.

Cr. Stanford spoke in favour of the motion, indicating that while she had taken on board the comments from the Mayor, Council had received many other requests similar to the one under consideration since 2016, from people that had lived in areas for lengthy periods of time, where the road in question was not on Council's Road Register. She further advised that these requests had been declined in line with policy regulations. In closing, Cr. Stanford said she felt it was important that Council continue to follow policy for consistency and fairness in consideration of all received requests.

Resolution No. GM/01.2017/03

Moved Cr McMullen

Seconded Cr Stanford

That Council advise the applicant that:

- 1. In accordance with Council Policy: Construction of Roads for Access to Property the access will not be added to Council's Road Register.**
- 2. Council will undertake grading works within the 250 metre long section of access roadway to rectify the damage that may have been caused by the Orallo Road drainage infrastructure.**
- 3. Works undertaken on the access roadway by Council will be limited to the above rectification works only. No further maintenance works will be facilitated by Council.**

CARRIED (The Mayor requested his vote against the motion be recorded)

8/1

Cr. Stanford called for a division of the vote.

The outcomes were recorded as follows:

| Those in Favour of the Motion | Those Against the Motion |
|--------------------------------------|---------------------------------|
| Cr. Bryant | Cr. Golder |
| Cr. Chambers | |
| Cr. Chandler | |
| Cr. Flynn | |
| Cr. McMullen | |
| Cr. O'Neil | |
| Cr. Scheffe | |
| Cr. Stanford | |

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| Responsible Officer | Technical Officer - GIS/CAD |
|----------------------------|------------------------------------|

CORPORATE, COMMUNITY & COMMERCIAL SERVICES
Item Number: 11.1 **File Number:** D17/2198

SUBJECT HEADING: **CONSIDERATION OF ELECTED MEMBER ATTENDANCE AT AN UPCOMING CONFERENCE AND ADVISORY GROUP MEETING**
Officer's Title: **Coordinator - Councillors & Community Engagement**
Executive Summary:

The report sought formalisation of elected member attendance at an upcoming conference and advisory group meeting as part of advocacy activities and/or enhancing strategy and policy development for Maranoa Regional Council.

Resolution No. GM/01.2017/04
Moved Cr O'Neil
Seconded Cr McMullen
That Council endorse the attendance of:

- **Cr. Scheffe at the LGAQ Resource Communities Advisory Group meeting on 19 January 2017 in Brisbane;**
- **Cr. Chandler at the Museums Galleries Australia National Conference 2017 on 14 – 17 May 2017 in Brisbane.**

CARRIED

9/0

Responsible Officer
Coordinator - Councillors & Community Engagement
Item Number: 11.2 **File Number:** D17/3539

SUBJECT HEADING: **MONTHLY FINANCIAL STATEMENTS DECEMBER 2016**
Officer's Title: **Specialist - Finance Systems Support**
Executive Summary:

The purpose of this report was for Council to receive a monthly financial report in accordance with section 204 of the Local Government Regulation 2012 for the month of December 2016.

Resolution No. GM/01.2017/05
Moved Cr Chambers
Seconded Cr Stanford
That the financial reports to 31 December 2016 be received and noted.

CARRIED

9/0

Responsible Officer
Specialist - Finance Systems Support

INFRASTRUCTURE SERVICES

Item Number: 12.1

File Number: D16/113529

SUBJECT HEADING: EXTERNAL REQUEST FOR TEMPORARY ROAD CLOSURE POLICY

Officer's Title: Senior Engineer Infrastructure Contracts

Executive Summary:

This report proposed the adoption of a policy for the administration of temporary road closure applications which will assist in ensuring a clear, transparent process is followed in assessing and implementing these closures.

Resolution No. GM/01.2017/06

Moved Cr Stanford

Seconded Cr O'Neil

That Council adopt Council Policy: External Request for Temporary Road Closure as follows:

1. Policy Purpose

Maranoa Regional Council (Council) owns public roads for the community to use under the Local Government Act.

Section 69 of the Act permits the Council to close a road to all traffic or traffic of a particular class in a number of scenarios including “if it is necessary or desirable to close the road for a temporary purpose”.

The purpose of this policy is to define the process for a third party application for the temporary closure of a road listed in Council’s endorsed road register and for the provision by Council of a response to the applicant.

The objectives of this policy are to:

- a. establish the basis and process for staff to deal with requests to temporarily close a road**
- b. develop a process that ensures all requests to temporarily close a road are dealt with in a consistent, transparent and equitable manner;**
- c. ensure road users are not unduly affected by the closure and that adequate temporary measures are in place to reduce the impact on road users; and**
- d. ensure that the applicant knows that they are responsible for notifying emergency services.**

2. Policy Scope

This policy applies to all roads not classified as “Not MRC” or “Private” as listed in the Road Register.

This policy applies to requests received externally from Council.

This policy does not apply to internal requests within Council.

This policy does not apply to vehicular access (driveway) from the road to the property boundary.

This policy does not apply to road reserves which are controlled by the Queensland Department of Transport and Main Roads.

3. Definitions

The Local Government Act 2009 Section 59 defines:

...

- (2) A road is-
- a) an area of land that is dedicated to public use as a road; or
 - b) an area of land that-
 - i. is developed for, or has as 1 of its main uses, the driving or riding of motor vehicles; and
 - ii. is open to, or used by, the public; or
 - c) a footpath or bicycle path; or
 - d) a bridge, culvert, ferry, ford, punt, tunnel or viaduct.
- (3) However, a road does not include-
- a) a State-controlled road; or
 - b) a public thoroughfare easement.

4. Policy Details

4.1 Application

Applications must be made on the prescribed form and must be accompanied by the application fee and all required supporting information listed in the “required attachments” section of the application form. If the application is submitted without all required documentation, the application will not be processed until the missing documentation is received.

The application must detail the dates and times of the closure. The road shall not be closed for more than 12 consecutive hours. However if the applicant requires more than 12 hours, the applicant may request that a report be tabled at a Council meeting for Council to consider the extended hours.

The application must be submitted to Council a minimum of 30 calendar days prior to the dates of the proposed temporary road closure.

4.2 Application Fees

- The applicant will pay a fee on application;
- The fee payable on application will be as determined by Council as part of annual budget deliberations.

4.3 Consideration by Council

When assessing whether or not to approve the temporary closure Council will give consideration to:

- the reason the closure is required and the benefit of this to the community;
- the impact on road users;
- resident access;
- available alternatives to closing the road;
- the proposed detour route;
- whether or not the closure is on a cul de sac; and
- duration of closure.

4.4 Emergency Services

The applicant must notify all relevant emergency services of the closure and provide evidence of receipt of this notification to Council.

4.5 Advertising the Closure

Council must advertise the closure in one local paper within 7 calendar days prior to the road being closed. If the applicant requires the proposed dates for the temporary road closure to be changed from their initial submission they must inform Council 14 calendar days prior to new proposed date for the temporary road closure.

On rural roads the applicant must advertise the closure on variable message boards on all approaches to the closure for 2 weeks prior to the closure and during the closure.

4.6 Resident and Business Access

If any resident or business access to the road network cannot be maintained during the temporary road closure the applicant must receive written consent from these residents or business owners for the road to be closed. However if the applicant cannot receive this consent from all affected residents or businesses, the applicant may request that a report be tabled at a Council meeting for Council to consider the closure without consent from all affected residents.

4.7 Response to Applicant

Authority for the approval of applications has been delegated through the Chief Executive Officer to the Director – Infrastructure Services or their representative.

If approval is granted, a permit, along with the conditions of approval will be issued to the applicant. If approval is not granted correspondence will be sent to the applicant informing them of the outcome and the reason(s) for approval not being granted.

5. Special Provisions (e.g. Privacy Provisions etc)

Nil

6. Related Policies and Legislation

- Local Government Act 2009
- Subordinate Local Law No. 1.15 (Carrying out Works on a Road or Interfering with a Road or its Operation)

7. Associated Documents

Temporary Road Closure – MRC Permit Application Form
 Resident/Business Objection/Non-Objection Form – Temporary Road Closure

CARRIED

9/0

Responsible Officer

Senior Engineer Infrastructure Contracts

Item Number: 12.2 **File Number:** D17/3307

SUBJECT HEADING: **ADOPTION OF THE WATER AND SEWERAGE - CUSTOMER SERVICE STANDARDS**

Officer's Title: **Coordinator - Water, Sewerage, Gas Projects & Compliance**

Executive Summary:

Council released the current draft of the Water and Sewerage Customer Service Standards for public comment on 16 December 2016. A media release was also issued on this day, commencing the four week public consultation period, which closed on 13 January 2017. To date no submissions have been received by Council and it was recommended that Council extend the consultation period for a further four weeks.

Discussion:

Cr. Scheffe spoke in favor of the motion, indicating that given the standards were released over the Christmas period it was best to extend the consultation duration to give the community an opportunity to comment.

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| Resolution No. GM/01.2017/07 | |
| Moved Cr Scheffe | Seconded Cr Stanford |
| <p>That Council extend the public consultation period for the current version of the Water and Sewerage – Customer Service Standards for a further four weeks to 25 February 2017, with the next scheduled review to occur within five years.</p> | |
| CARRIED | 9/0 |

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| Responsible Officer | Coordinator - Water, Sewerage, Gas Projects & Compliance |
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Item Number: 12.3 **File Number:** D17/3590

SUBJECT HEADING: **ROMA WATER STRATEGY**

Officer's Title: **Manager - Water, Sewerage & Gas**

Executive Summary:

The Roma Water Strategy had been prepared to address the current pressure issues as well as supply, storage and pressure security for future demands.

Discussion:

Cr. Scheffe spoke in favour of the motion, indicating that the development of the Roma Water Strategy had been extensively discussed and considered over many years, extending into the previous term of Council. He further advised that this was an important strategy, and one that will move the region forward considering its population growth to date, and projections for the future with these continuing to increase demand on the infrastructure.

| | |
|---|-----------------------------|
| Resolution No. GM/01.2017/08 | |
| Moved Cr Scheffe | Seconded Cr McMullen |
| <p>That Council adopt the 10 year water supply strategy as presented to enable planning to commence.</p> | |
| CARRIED | 9/0 |

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| Responsible Officer | Manager - Water, Sewerage & Gas |
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DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES
Item Number: 13.1 **File Number:** D16/116730

SUBJECT HEADING: **DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE - "INTENSIVE ANIMAL INDUSTRY" (FREE RANGE POULTRY EGG FARM - 1,500 TO 6,000 HENS)**
Location: 49293 Warrego Highway, Muckadilla QLD (Lot 27 on WV 1705)

Applicant: Bimbadeen Farming

Officer's Title: **Coordinator Planning**
Executive Summary:

The application is for a Development Permit for a Material Change of Use – “Intensive Animal Industry” on land located at 49293 Warrego Highway, Muckadilla (properly described as Lot 27 on WV 1705).

The application is subject to Impact Assessment against the relevant provisions of the Bungil Shire Planning Scheme 2006. Public Notification was carried out between 11 November, 2016 and 2 December 2016. No submissions were received during this period.

The proposed development is generally consistent with the provisions of the Bungil Shire Planning Scheme 2006 including the Desired Environmental Outcomes and the Urban Area Code.

Resolution No. GM/01.2017/09
Moved Cr Bryant
Seconded Cr O'Neil

That Council approve the application for Material Change of Use “Intensive Animal Industry” on land at 49293 Warrego Highway, Muckadilla “Qld (properly described as Lot 27 on WV 1705), subject to the following conditions:

Preamble

- (i) Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).**
- (ii) The relevant planning scheme for this development is the Bungil Shire Planning Scheme 2006. All references to the ‘Planning Scheme’ and ‘Planning Scheme Schedules’ within these conditions refer to the above Planning Scheme.**
- (iii) The related Environmental Authority(s) as included in the Environmental Protection Act 1994 must have been given and remain current while the use continues. All references to the ‘Environmental Authority’ within these conditions refer to the Environmental Authority for this approved use.**

The related Environmental Authorities are:

4 (1) (a) Poultry Farming – producing eggs or fertile eggs (more than 1,000 but less than 200,000)

- (v) All Aboriginal Cultural Heritage in Queensland is protected under the (Aboriginal Cultural Heritage Act 2003) and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land.**

The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.

- (vi) The (Environmental Protection Act 1994) states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their ‘general environmental duty’ to minimise the risk of causing environmental harm to adjoining premises.
- (vii) It is the responsibility of the operator to ensure that an adequate and constant supply of water is available for the approved use at all times. All licenses, permits and agreements required to access a sufficient supply of water must be in place prior to the commencement of the approved use.
- (viii) The land use category for the site may change upon commencement of any approved use on the site. Council’s current Revenue Statement, which includes the minimum general rate levy for the approved use/s, is available on the Council website: www.maranoa.qld.gov.au.

Use

1. The approved development is a Material Change of Use – “Intensive Animal Industry” (Free Range Poultry Egg Farm – 1,500 to 6,000 hens) as shown on the approved plans.
2. A maximum of 6,000 hens shall be permitted on site at any one time.
3. All development approval conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing unless otherwise stated.
4. Prior to the commencement of the approved development, the applicant shall contact Council to arrange a development compliance inspection.

Approved Plans and Documents

5. Complete and maintain the approved development - Material Change of Use “Intensive Animal Industry” generally in accordance with the following approved plans and documents, subject to and modified by any conditions of this approval:

| Plan/Document number | Plan/document name | Date |
|----------------------|---|------------|
| | Property Map of “Bimbadeen” | 25/09/2016 |
| | Information response statement (marked in Red by Council) | |

6. All works must comply with:

- a) the development approval conditions;
- b) any relevant provisions in the Planning Scheme;
- c) Council’s standard designs for such work where such designs exist;
- d) the Capricorn Municipal Development Guidelines;
- e) any relevant Australian Standard that applies to that type of work; and
- f) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

7. During the course of constructing the works, the developer shall ensure that all works are carried out and supervised by an appropriately qualified person(s). The developer and the person(s) carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.

Detailed Plans

8. Detailed design plans, generally in accordance with the approved plans, must be submitted to and approved by Council prior to the commencement of works. The detailed design plans must include;
 - a. a Site Plan showing the location of the proposed office, cool room and carcass disposal pit;

The approved Site Plan shall form part of the approved documents for the development.

Carcass and Waste Disposal

9. The carcass disposal pit must be set back a minimum distance of 100m from any watercourse and 1000m from any neighbouring sensitive receptor/land use.
10. Stormwater runoff from the carcass disposal area must not be directly released or indirectly released from the premises or to the ground or ground water at the premises.

Contaminated Water

11. Contaminated water must not be directly or indirectly released from the premises or to the ground or ground water at the premises.
12. Water runoff shall be controlled to prevent any pollutants leaving the site.
13. Maintenance and cleaning of equipment (including the caravans) is carried out only where contaminants cannot be released from the premises.

Reticulated water supply

14. The use of a regional domestic water service for the proposed activity is strictly prohibited without the prior written consent of Council.

NOTE: The development site has access to a regional domestic water service which can be used for potable domestic use only. An exemption to Council's Regional Domestic Water Policy will be required if the approved activity is to rely (in any way) on the use of the domestic water supply. A suitable backflow prevention device (RPZ) would be required to safeguard the service area in the event that an exemption was approved by Council. Regional domestic water services do not guarantee pressure or continual flow.

Environmental Authorities

15. This approval relies on the relevant approved Environmental Authority(s) (and its related documents) applicable to the site to identify and state that all the requirements for this approval related to all Environmentally Relevant Activities for the site (where those Environmentally Relevant Activities are not expressly devolved to the Council).
16. This approval relies on the entity responsible for approving and managing the Environmental Authority to meet its responsibilities. The Council will not take any responsibility for the management of environmental impacts covered by the Environmental Authority unless and until that entity (or its legal successors) is unable to act.

17. The standards and approval of civil works and services and aspects of environmental management not covered by the Environmental Authority are the responsibility of the Council, but subject to the environmental impact management requirements that may be imposed by the Environmental Authority (or any approval that effectively replaces that Environmental Authority).

18. Where there is a conflict between the conditions and standards set by an Environmental Authority for the site and the conditions and standards set by the Development Permit, those set in the Environmental Authority shall prevail.

Repair Damaged Infrastructure

19. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted by the development.

Avoiding Nuisance

20. The approved activity is to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.

21. The area set aside for poultry farm infrastructure (office and cool room), access to the site, and site roadways and surrounds shall be kept in an orderly fashion and free of rubbish.

22. Any damage to roads and infrastructure (road pavement, existing underground assets, etc.) that is attributable to the progress of works performed in order to establish the use onsite, or vehicles associated with the development of the site, must be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

23. All practical measures shall be taken to mitigate against nuisance to adjoining properties and their occupiers by the way of odour, noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.

24. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.

Erosion Control

25. Erosion and Sediment Control is to be managed in accordance with:

- a) Capricorn Municipal Development Guidelines D7 'Erosion Control and Stormwater Management'.

26. Where it is necessary for a road and/or drainage system to be reinstated or cleaned up as a result of erosion and/or sedimentation from the site, such works must be undertaken at the developer's expense. Such works shall be undertaken immediately, where it is a potential hazard to pedestrians and/or passing traffic.

Provision of Services

27. The development is to be provided with a potable water supply sufficient to meet the needs of staff and visitors to the site.

Stormwater

28. Discharge of stormwater runoff from the development shall drain freely in all cases, and no nuisance of ponding is to be created within the vicinity of the development.

29. There shall be no increases in any silt loads or contaminants in any overland flow from the site being developed, or into creeks or roadways, either during the development process or after the development has been completed.

Access, Car parking and Manoeuvring

30. The landowner shall be responsible for the maintenance of vehicle crossovers from the road carriageway to the property boundary and for obtaining any approvals that may be required, and for complying with the applicable designs and standards.

31. All weather vehicle access shall be provided for traffic movement within the development site.

Advertising Signs

32. Any proposed advertising signage is subject to a further development approval unless compliant with the self-assessable development provisions of the applicable planning scheme.

33. Any free-standing advertising signage or structure to be constructed on site shall be designed by an RPEQ (Structural) Engineer and certification provided for both design and construction.

No Cost to Council

34. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.

35. All rates and charges of any description and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council, shall be paid to the Council prior to the use commencing.

Latest Versions

36. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

Application Documentation

37. It is the developer's responsibility to ensure all entities associated with this Development Approval have a legible copy of the Decision Notice and the Approved Plans and Approved Documents bearing 'Council Approval'.

CARRIED

9/0

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| Responsible Officer | Coordinator - Planning |
|---------------------|------------------------|

Item Number: 13.2

File Number: D16/116803

SUBJECT HEADING: PLANNING ASSUMPTIONS (LGIP)

Officer's Title: Coordinator - Planning

Executive Summary:

The Local Government Infrastructure Plan (LGIP) is the section of the planning scheme that outlines Council's plans for trunk infrastructure to service urban development. It is intended to (amongst other things) state assumptions about population, dwelling and employment growth.

Assumptions about population, dwelling and employment growth for each urban area contained in the Maranoa Priority Infrastructure Area (PIA), have been determined using available Census and statistical data provided by the Australian Bureau of Statistics (ABS), the Queensland Government Statisticians Office (QGSO) and Council's Rates Department.

These assumptions will inform the preparation of the Maranoa LGIP and in doing so will form the basis for determining the infrastructure needed to support existing urban development and planned urban growth in the Maranoa PIA.

Resolution No. GM/01.2017/10

Moved Cr O'Neil

Seconded Cr Scheffe

That Council adopt the following population, residential dwelling and employment growth forecasts for the Priority Infrastructure Area (PIA) for the preparation of the Maranoa Local Government Infrastructure Plan (LGIP);

Projected population inside the PIA

| | Projected Population inside PIA | | | | |
|--------------|---------------------------------|---------------|---------------|---------------|---------------|
| | 2011 | 2016 | 2021 | 2026 | 2031 |
| Roma | 6,906 | 7,816 | 8,248 | 8,677 | 9,103 |
| Mitchell | 911 | 937 | 944 | 954 | 963 |
| Injune | 398 | 407 | 410 | 414 | 418 |
| Surat | 426 | 423 | 416 | 415 | 415 |
| Wallumbilla | 262 | 258 | 252 | 250 | 250 |
| Yuleba | 212 | 210 | 207 | 205 | 205 |
| Total | 9,115 | 10,051 | 10,477 | 11,228 | 12,051 |

Projected residential dwellings required to accommodate growth inside the PIA

| PIA | | Projected residential dwellings inside PIA | | | | |
|-------------|----------|--|-------|-------|-------|-------|
| | | 2011 | 2016 | 2021 | 2026 | 2031 |
| Roma | Detached | 2,316 | 2,705 | 2,855 | 3,111 | 3,392 |
| | Multiple | 257 | 301 | 317 | 346 | 377 |
| Mitchell | Detached | 412 | 415 | 415 | 415 | 415 |
| | Multiple | 46 | 50 | 50 | 50 | 50 |
| Injune | Detached | 185 | 205 | 205 | 205 | 205 |
| | Multiple | 20 | 20 | 20 | 20 | 20 |
| Surat | Detached | 227 | 227 | 227 | 227 | 227 |
| | Multiple | 4 | 4 | 5 | 5 | 5 |
| Wallumbilla | Detached | 130 | 130 | 130 | 130 | 130 |
| | Multiple | 7 | 7 | 10 | 10 | 10 |
| Yuleba | Detached | 104 | 105 | 105 | 105 | 105 |
| | Multiple | 4 | 5 | 5 | 5 | 5 |

| | | | | | | |
|--------------------------------------|--|--------------|---------------|---------------|---------------|---------------|
| Total Dwellings (inside PIA) | | 3,712 | 4,174 | 4,344 | 4,629 | 4,941 |
| Total population (inside PIA) | | 9,115 | 10,051 | 10,477 | 11,228 | 12,051 |

Employment forecasts inside the PIA

| PIA | | Employment forecasts inside PIA | | | | |
|--------------|------------|---------------------------------|--------------|--------------|--------------|--------------|
| Year | % employed | 2011 | 2016 | 2021 | 2026 | 2031 |
| Roma | 52% | 3,577 | 4,064 | 4,289 | 4,675 | 5,096 |
| Mitchell | 46% | 425 | 431 | 434 | 439 | 443 |
| Injune | 53% | 211 | 216 | 217 | 219 | 221 |
| Surat | 45% | 193 | 190 | 186 | 186 | 186 |
| Wallumbilla | 45% | 118 | 116 | 113 | 112 | 112 |
| Yuleba | 39% | 84 | 81 | 80 | 80 | 80 |
| Total | | 4,608 | 5,098 | 5,319 | 5,711 | 6,138 |

Projected non-residential GFA inside the PIA

| PIA | LGIP industry category | Percentage | People | | | | |
|----------|---|------------|--------|-------|-------|-------|-------|
| | | | 2011 | 2016 | 2021 | 2026 | 2031 |
| Roma | Industry | 39.2 | 1,395 | 1,584 | 1,672 | 1,823 | 1,987 |
| | Commercial purposes (office, personal services) | 41.4 | 1,466 | 1,666 | 1,758 | 1,916 | 2,089 |
| | Community purpose/Education | 9 | 321 | 365 | 386 | 420 | 458 |
| | Retail | 8.3 | 286 | 325 | 343 | 374 | 407 |
| Mitchell | Industry | 50.5 | 212 | 215 | 217 | 219 | 221 |
| | Commercial purposes (office, personal services) | 24.9 | 106 | 107 | 108 | 109 | 110 |
| | Community purpose/Education | 11.1 | 46 | 47 | 48 | 48 | 49 |
| | Retail | 10 | 42 | 43 | 43 | 44 | 44 |

| | | | | | | | |
|-------------|---|------|-----|-----|-----|-----|-----|
| Injune | Industry | 56.9 | 120 | 123 | 123 | 124 | 125 |
| | Commercial purposes (office, personal services) | 28.4 | 59 | 60 | 61 | 61 | 62 |
| | Community purpose/Education | 9.3 | 18 | 19 | 19 | 20 | 20 |
| | Retail | 3.4 | 6 | 6 | 6 | 6 | 6 |
| Surat | Industry | 53.7 | 102 | 100 | 98 | 98 | 98 |
| | Commercial purposes (office, personal services) | 31.8 | 60 | 58 | 57 | 57 | 57 |
| | Community purpose/Education | 12.4 | 23 | 22 | 22 | 22 | 22 |
| | Retail | 2.2 | 3 | 3 | 3 | 3 | 3 |
| Wallumbilla | Industry | 39.1 | 46 | 45 | 44 | 44 | 44 |
| | Commercial purposes (office, personal services) | 44.4 | 52 | 51 | 50 | 50 | 50 |
| | Community purpose/Education | 11 | 11 | 11 | 11 | 11 | 11 |
| | Retail | 6.1 | 7 | 7 | 7 | 7 | 7 |
| Yuleba | Industry | 46.8 | 38 | 37 | 36 | 36 | 36 |
| | Commercial purposes (office, personal services) | 35.5 | 29 | 28 | 28 | 28 | 28 |
| | Community purpose/Education | 6.3 | 5 | 5 | 5 | 5 | 5 |
| | Retail | 3.8 | 3 | 3 | 3 | 3 | 3 |
| CARRIED | | | | | | | 9/0 |

| | |
|---------------------|------------------------|
| Responsible Officer | Coordinator - Planning |
|---------------------|------------------------|

Item Number: 13.3 File Number: D16/117475

SUBJECT HEADING: REVOCATION OF ROMA PRIORITY DEVELOPMENT AREA

Location: Clearview Rise - Bowen/McDowall Street, Roma

Applicant: Maranoa Regional Council

Officer's Title: Manager - Planning & Building Development

Executive Summary:

It was recommended that it is timely for the Roma Priority Development Area to be revoked and planning control over this area to be returned to Council now that the housing market has stabilised following the peak in resources industry activity in the region.

It was further suggested that Council write to the Minister for Economic Development Queensland to initiate this process.

Discussion:

Cr. O'Neil spoke in favor of the motion, indicating that this direction was a 'no brainer', and that he was very pleased with the proposed approach, in light of discussion with the Premier of Queensland during the previous week. He further said it was time that Council take control of this area and commended staff for their work in bringing the report to Council.

Resolution No. GM/01.2017/11
Moved Cr O'Neil
Seconded Cr Bryant
That Council write to the Minister for Economic Development Queensland requesting:

- approval for Council to propose a Planning instrument change that would take effect upon revocation of the Priority Development Area in Roma;
- that the provisions of the draft Maranoa Planning Scheme be accepted as the Planning instrument change; and
- that public notification recently undertaken for the draft Maranoa Planning Scheme be accepted as adequate consultation for the planning provisions applicable once the Priority Development Area is revoked.

CARRIED

9/0

Responsible Officer
Manager - Planning & Building Development
Item Number:

13.4

File Number: D17/2978
SUBJECT HEADING:
WALLUMBILLA SHOW GROUNDS - REQUEST FOR ASSISTANCE
Officer's Title:
Specialist - Sport and Recreation
Executive Summary:

A request was tabled at the Wallumbilla Show Grounds Advisory Group meeting on 13 October 2016 by members of Wallumbilla Campdraft, Show Society, Pony Club and Cricket groups to work with Council to continue to improve the arena and oval surfaces with the addition of more loam and to upgrade internal roads with additional gravel. For many years, these groups have been working in partnership with Council to progress redevelopment of this facility.

Resolution No. GM/01.2017/12
Moved Cr Flynn
Seconded Cr McMullen

That Council approve the request for assistance with works completed prior to the end of February, with associated costs estimated at \$4,320 funded from Council's in-kind major assistance budget GL2887.2248.2001.

CARRIED

9/0

Responsible Officer
Specialist - Sport and Recreation

Item Number: 13.5 **File Number:** D17/3189

SUBJECT HEADING: **SPORT AND RECREATION PROJECT TO BE SUBMITTED FOR FUNDING - PLANNING PROGRAM**

Officer's Title: **Specialist - Sport and Recreation**

Executive Summary:

Maranoa Regional Council is eligible to submit projects for funding under the Queensland Government's Sport and Recreation Planning Program, closing 30 January 2017. The following project for this funding was discussed at a Council Workshop on 22 November 2016 and shortlisted as the preferred proposal-Master Plan for Yuleba Sports Precinct encompassing current and potential groups.

Discussion:

Cr. Flynn spoke in favour of the motion, indicating that lengthy discussions with the Yuleba fraternity had been undertaken to develop a plan that would support future improvements of the precinct, in turn expanding opportunities for sport and recreation in the town of Yuleba.

Resolution No. GM/01.2017/13

Moved Cr Flynn

Seconded Cr Stanford

That Council:

- 1. Apply for funding to undertake community consultation and compile a Master Plan of the Yuleba Sports Precinct under the Sport and Recreation Planning Program.**
- 2. Commit to providing appropriate co-contributions in the 2016/17 and 2017/18 budgets to allow delivery of the successful project within designated time-frames, from GL 2884.2001.2001 (provision of \$5 000 as 25% contribution).**
- 3. Authorise the Chief Executive Officer to sign the appropriate sub-agreement with the Department of National Parks, Sport & Racing for any successful projects.**

CARRIED

9/0

Responsible Officer

Specialist - Sport and Recreation

Item Number: 13.6 **File Number:** D17/3894

SUBJECT HEADING: **ACCESS CHINA 16 POST EVENT REPORT**

Officer's Title: **Manager - Economic & Community Development**

Executive Summary:

During October 2016 the Mayor and the writer visited Shanghai (China) as a part of a 210 strong delegation of local businesses and officials. The occasion was the second of the "Ag in the Asian Century" conferences which was hosted by Toowoomba and Surat Basin Enterprise (TSBE).

A three day conference was attended, of which two days were devoted to Industry site visits. During the program a number of business meetings were arranged with key people who may be interested in our mutual needs. This is detailed in the agenda report.

The report made recommendations for follow up actions for the consideration of Council.

Discussion:

Cr. O'Neil spoke in favour of the motion, indicating that attendance at this conference was extremely beneficial for our region, particularly in strengthening Council's fruitful relationship with Toowoomba & Surat Basin Enterprise (TSBE), as well as the networking opportunities it delivered in giving the Maranoa exposure to the Chinese market.

Resolution No. GM/01.2017/14

Moved Cr O'Neil

Seconded Cr Flynn

That Council:

1. Engage Toowoomba & Surat Basin Enterprise (TSBE) for direct support in China for an investment attraction project for a meat works.
2. Join AusCham Shanghai to announce to our region that Council is a conduit for market entry into China. Annual Membership is estimated at \$2,000, with funds to be drawn from a new WO/GL, following a budget transfer from the applicable operations budget.
3. With the involvement of TSBE, develop a concept proposal to host a China market briefing to the Maranoa business community as early as possible in 2017 the aims of which would be to:
 - a. Create awareness of the opportunities in the Asian market;
 - b. Profile business structures critical to success for meeting the opportunities in the market;
 - c. Discuss strategies and pathways to success in Asian market entry;
 - d. Create relationships with key players wishing to participate in the market.
4. Develop a concept proposal to host a delegation from China to the Maranoa, to create relationships (Government officials, private sector).
5. Develop a concept proposal to identify and approach a region that might be a good fit for a sister region relationship.

CARRIED

9/0

| | |
|----------------------------|---|
| Responsible Officer | Manager - Economic & Community Development |
|----------------------------|---|

Item Number:

13.7

File Number: D17/1671

SUBJECT HEADING:

NOVEMBER POOL REPORTS

Officer's Title:

Coordinator - Council Buildings & Structures

Executive Summary:

Across the region Council maintains five swimming pool complexes and The Great Artesian Spa complex.

The pools are operated by contractors under management agreements. Contractors provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables. Reports for the month of November were presented for Council's information.

Resolution No. GM/01.2017/15

Moved Cr Flynn

Seconded Cr Chambers

That Council receive the regional swimming pool reports for the month of November 2016.

CARRIED

9/0

Responsible Officer

Coordinator - Council Buildings & Structures

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (a) the appointment, dismissal or discipline of employees;
- (c) the local government budget;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Resolution No. GM/01.2017/16

Moved Cr O'Neil

Seconded Cr Scheffe

That Council close the meeting to the public at 9.48am.

CARRIED

9/0

Cr Flynn declared a potential perceived 'Conflict of Interest' in Items:

- C.3 – Roma Airport Terminal Redevelopment – Monthly Progress Report – November 2016;
- C.4 – November 2016 – Monthly Business Unit Report – Airports;
- C.5 – December 2016 – Monthly Business Unit Report – Airports;

This declaration was made due to his personal business operations out of the Roma Airport. Cr. Flynn left the Chamber at 9.50am, taking no further part in discussion on each of the items.

At cessation of discussion on the abovementioned items, Cr. Flynn entered the Chamber at 9.52am.

Cr. O'Neil left the Chamber at 9.58am, and entered at 10.11am.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA 10.15AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 11.09AM

Cr. Flynn declared a potential perceived 'Conflict of Interest' in item C.10 – *Aviation Security Screening Services Agreement – MSS Security Pty Ltd*, due to his personal business operations out of the Roma Airport. Cr. Flynn left the Chamber at 11.29am, taking no further part in discussion on the item.

At cessation of discussion on the abovementioned item, Cr. Flynn entered the Chamber at 11.51am.

Cr. O'Neil declared a potential perceived 'Conflict of Interest' in item C.2 – *Delegation of Authority to Chief Executive Officer to Execute Funding Agreement*, due to him having previously worked with a landholder who is a member of one of the cluster groups under consideration for the funding agreement with Council under the Queensland Feral Pest initiative Program. Cr. O'Neil remained for discussions on the basis that it would not influence his ability to consider the broader public interest.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR LUNCH 12.37PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 1.22PM

Cr. Stanford left the Chamber at 1.16pm, and entered at 1.17pm.

Cr. Chambers left the Chamber at 1.29pm, and entered at 1.30pm.

Cr. Stanford left the Chamber at 2.05pm, and entered 2.06pm.

Cr. Bryant left the Chamber at 2.20pm, and entered at 2.21pm.

Cr. O'Neil left the Chamber at 2.24pm, and entered at 2.28pm.

Cr. Chandler left the Chamber at 2.29pm, and entered at 2.30pm.

Councillors Stanford and Bryant left the Chamber at 2.35pm.

Cr. Stanford entered the Chamber at 2.36pm.

Resolution No. GM/01.2017/17

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 2.37pm.

CARRIED

8/0

LATE ITEMS

Item Number:

L.1

File Number: D17/4714

SUBJECT HEADING:

AMENDMENT OF DRAFT MARANOA PLANNING SCHEME

Officer's Title:

Manager - Planning & Building Development

Executive Summary:

As of 3 July 2017, the new Planning Act 2016 (the Act) will commence, establishing a new planning system for the State, and replacing the Sustainable Planning Act 2009 (SPA).

Under the provisions of the Act, the Minister has made 'Alignment amendment rules' which enable Council to transition the draft Maranoa Planning Scheme to align with new concepts and terminology in the Act upon its commencement in mid-2017.

Resolution No. GM/01.2017/18

Moved Cr Flynn

Seconded Cr Chambers

That Council undertake to amend the draft Maranoa Planning Scheme in accordance with the Minister's Alignment amendment rules under section 293 of the *Planning Act 2016*, enacted on 25 November 2016.

CARRIED

8/0

Responsible Officer

Manager - Planning & Building Development

Cr. Bryant entered the Chambers at 2.39pm.

Item Number:

L.2

File Number: D17/3653

SUBJECT HEADING:

STANDING ORDERS POLICY

Officer's Title:

Coordinator - Councillors & Community Engagement

Executive Summary:

The Standing Orders Policy sets out the arrangements that govern the conduct of business and proceedings at Council and advisory committee meetings. This report recommended some changes/refinements to the policy.

Discussion:

Cr. O'Neil spoke in favour of the motion, indicating that while the Standing Orders policy was initially adopted at the General Meeting on 13 April 2016 by this term of Council, the proposed amendments would further refine meeting procedures to ensure the meetings flow in a succinct manner.

The Mayor spoke against the motion, with respect to proposed amendment *Section 19 (3) – Speaking to motions and amendments*, indicating that he felt the amendment affected freedom of speech, and was not in the best interest of the community. The amendment clarified that if the 'Mover' of a motion chose not to speak to the motion, that those against the motion did not have a right of reply.

Cr. Chambers spoke in favour of the motion, indicating that she was particularly pleased to see a refining of proceedings and recording of the minutes for when a 'division' was called.

Cr. O'Neil summed up discussions by saying that if indication is that there is a need for debate on a motion that, the 'Mover' will start that process. Further, Cr. O'Neil encouraged the Mayor to support the Standing Orders Policy, even though he was not in favour of the amendment proposed for Section 19 (3), explaining that the policy was vital to ensure meeting proceedings are effective, and that the proposed adjustment was simply formalising an implemented approach during the previous term. In closing he recommended that the Mayor encourage all Councillors to speak to a motion when moved.

Resolution No. GM/01.2017/19

Moved Cr O'Neil

Seconded Cr Chambers

That Council adopt the Standing Orders Policy as presented.

CARRIED (The Mayor requested his vote against the motion be recorded)

8/1

Responsible Officer

Coordinator - Councillors & Community Engagement

Item Number: L.3 **File Number:** D17/3981

SUBJECT HEADING: REVISED EXPENSES REIMBURSEMENT POLICY (COUNCILLORS)

Officer's Title: Coordinator - Councillors & Community Engagement

Executive Summary:

The report sought adoption of the revised Expenses Reimbursement Policy (Councillors).

Discussion:

Cr. O'Neil spoke in favour of the motion, indicating that while the allocation of vehicles was already included in the current policy, the proposed amendment provided an additional option for Councillors to contribute to the overall cost of the vehicle, by including an option to pay for private use, and purchase of fuel for private use when travelling outside the region. He further explained that a similar option was in place for Western Downs and Toowoomba Regional Councils, and Councillors could choose to opt in if they wished to do so.

Resolution No. GM/01.2017/20

Moved Cr O'Neil

Seconded Cr Bryant

That Council adopt the Expenses Reimbursement Policy (Councillors) as presented.

CARRIED

9/0

Responsible Officer

Coordinator - Councillors & Community Engagement

Item Number: L.4 **File Number:** D17/4829

SUBJECT HEADING: QUEENSLAND GOVERNMENT WORKS FOR QUEENSLAND FUNDING PROGRAM

Author and Councillor's Title: Cr. David Scheffe

Executive Summary:

The Queensland Government has announced a \$200 million Works for Queensland program to support local councils, outside of South East Queensland, to quickly deliver job-creating maintenance of community infrastructure projects.

Council has been advised that it will receive \$1.3 million dollars and Cr. Scheffe indicated his proposal to put forward a key priority project for allocation of these funds.

Discussion:

Cr. Scheffe spoke in favour of the motion, indicating that he felt the water issue in Roma is the number one issue in our region, apart from roads, that Council needs to get on top of. He further said that he personally lived outside the centre of Roma and could comfortably manage without kerb and channel, but not without water supply. He expressed his thoughts that something needed to be done in the near future otherwise this Council would be crucified, in light of the increasing projections for population growth over the next 14 years as outlined in item 13.2, placing further pressure on existing services making this a high priority.

Cr. McMullen spoke against the motion, indicating that while he agreed that water infrastructure is a very high priority for the town of Roma, he was in favour of spending approximately 60% on one additional bore at this point in time, and suggested that smaller projects in some of the region's surrounding towns should be considered at an upcoming workshop, by doing this it would create additional jobs as was required under the terms of the funding agreement.

Cr. Flynn spoke in favour of the motion, indicating that he believed that in the last two months, water pressure issues in some parts of Roma highlighted the need for money to be spent on water infrastructure, and that if this did not commence in the near future Council would be letting down the ratepayers in Roma.

The Mayor spoke against the motion, indicating that considering the significant amount of funding Council will receive, he felt it best that all potential projects be considered at an upcoming workshop. He further expressed his thoughts that as this was funding that did not require co-contribution by Council, that the funds should go towards projects that Council would not normally receive grant funding for, or perhaps towards carry over projects, but critically that the proposed approach was not the best way of stretching the value of funds to be received, and that the bigger picture should be at an upcoming workshop.

Cr. Scheffe summed up discussions by indicating that Council had contributed significant funds to delivering projects of an urgent nature in the smaller outlying towns in the region in the order of \$3.1 million, and that in comparison from 2004 – 2007 approximately \$700,000 had been spent on water infrastructure in Roma. He further highlighted that \$17 million needed to be spent on water infrastructure in Roma over the next ten years, and that these funds were a good start to making progress on the strategy, and urged Councillors to support the motion.

Resolution No. GM/01.2017/21

Moved Cr Scheffe

Seconded Cr Flynn

That:

- 1. Council allocate the approved program funding of \$1.3 million dollars to commence upgrades of the Roma water reticulation network.**
- 2. Council officers bring back a detailed work program and costings for endorsement by Council and preparation of a funding application.**

CARRIED (The Mayor requested his vote against the motion be recorded)

7/2

Cr. McMullen called for a division of the vote.

The outcomes were recorded as follows:

| Those in Favour of the Motion | Those Against the Motion |
|--------------------------------------|---------------------------------|
| Cr. Bryant | Cr. Golder |
| Cr. Chambers | Cr. McMullen |
| Cr. Chandler | |
| Cr. Flynn | |
| Cr. O'Neil | |
| Cr. Scheffe | |
| Cr. Stanford | |

Responsible Officer

Manager – Water, Sewerage & Gas

CONFIDENTIAL ITEMS

Item Number: C.1 **File Number:** D17/1681

SUBJECT HEADING: BIG RIG DECEMBER REPORT

Officer's Title: Coordinator - Council Buildings & Structures

Executive Summary:

The Big Rig report for the month of December 2016 was presented for Council's information.

| | |
|--|-----------------------------|
| Resolution No. GM/01.2017/22 | |
| Moved Cr Chambers | Seconded Cr Stanford |
| That Council receive the Big Rig report as presented. | |
| CARRIED | 9/0 |

| | |
|----------------------------|---|
| Responsible Officer | Coordinator - Council Buildings & Structures |
|----------------------------|---|

Cr. O'Neil declared a potential perceived 'Conflict of Interest' in the following item, due to him having previously worked with a landholder who is a member of one of the cluster groups under consideration for the funding agreement with Council under the Queensland Feral Pest initiative Program. Cr. O'Neil remained for discussions on the basis that it would not influence his ability to consider the broader public interest.

Item Number: C.2 **File Number:** D17/3825

SUBJECT HEADING: DELEGATION OF AUTHORITY TO CHIEF EXECUTIVE OFFICER TO EXECUTE FUNDING AGREEMENT

Officer's Title: Coordinator - Rural Land Services

Executive Summary:

Maranoa Regional Council received funding under the Queensland Feral Pest Initiative Program, for the construction of 202 kms of exclusion fencing in the Maranoa region. Funding agreements have been prepared with the V Gate Collaborative Area Management Group Inc. and South West NRM Ltd (partnership project Neabul/Wallam Creek Cluster Group) for the delivery of this project

| | |
|--|-----------------------------|
| Resolution No. GM/01.2017/23 | |
| Moved Cr Bryant | Seconded Cr Chandler |
| That Council delegate authority to the Chief Executive Officer to execute sub agreements for the Queensland Feral Pest Initiative grant funding, received by Council. | |
| CARRIED (Cr. O'Neil voted in favour of the motion) | 9/0 |

| | |
|----------------------------|--|
| Responsible Officer | Coordinator - Rural Land Services |
|----------------------------|--|

Cr. Flynn declared a potential perceived 'Conflict of Interest' in the following three items (C.3, C.4, C.5), due his personal business operations out of the Roma Airport, and left the Chamber at 3.02pm taking no further part in discussion or debate in the items.

Item Number: C.3 **File Number:** D16/114496

SUBJECT HEADING: ROMA AIRPORT TERMINAL REDEVELOPMENT -
MONTHLY PROGRESS REPORT - NOVEMBER 2016

Officer's Title: Superintendent's Representative

Executive Summary:

The Roma Airport Terminal Redevelopment project reached practical completion on 24 November 2016. The upgraded facilities are being used by passengers now.

Discussion:

Cr. O'Neil spoke in favour of the motion, indicating that the work completed by the builder was outstanding and that based on assessment of the received tenders, it was good that a local contractor was awarded the contract. He further commended the project manager (Superintendent Representative), and Coordinator Building Certification from Council on delivering a successful project that will be a wonderful legacy for the community.

Resolution No. GM/01.2017/24

Moved Cr O'Neil

Seconded Cr Chandler

That Council:

1. Receive and note the Roma Airport Terminal Monthly Progress Report for November 2016.
2. Write to builder SM & KA Duff Builders to formally thank them for the outstanding work they have done in completing works for the Roma Airport Terminal Upgrade.

CARRIED

8/0

Responsible Officer

Superintendent's Representative

Item Number: C.4 **File Number:** D17/3622

SUBJECT HEADING: NOVEMBER 2016 - MONTHLY BUSINESS UNIT REPORT -
AIRPORTS

Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in the report aimed to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/01.2017/25

Moved Cr O'Neil

Seconded Cr Chambers

That Council receive and note the Officer's report as presented.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

Item Number: C.5 **File Number:** D17/2611

SUBJECT HEADING: DECEMBER 2016 - MONTHLY BUSINESS UNIT REPORT - AIRPORTS

Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in the report aimed to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

| | |
|---|-----------------------------|
| Resolution No. GM/01.2017/26 | |
| Moved Cr O'Neil | Seconded Cr Chandler |
| That Council receive and note the Officer's report as presented. | |
| CARRIED | 8/0 |

| | |
|----------------------------|---|
| Responsible Officer | Manager - Airports (Roma, Injune, Surat, Mitchell) |
|----------------------------|---|

At cessation of discussion and debate on the abovementioned three (3) items, Cr. Flynn entered the Chamber at 3.06pm.

Item Number: C.6 **File Number:** D17/1135

SUBJECT HEADING: MINOR AMENDMENT TO CAPITAL WORKS PROGRAM - CORFE ROAD

Officer's Title: Manager - Roads, Drainage & Parks

Executive Summary:

This report proposed to relocate the gravel resheet that is planned for Corfe Road to a different location, on the same road. This change proposed to gravel resheet from Tiffin Street to Charles Street (adjacent the Roma Golf Club), instead of the section from Duke Street to Currey Street.

| | |
|--|-----------------------------|
| Resolution No. GM/01.2017/27 | |
| Moved Cr McMullen | Seconded Cr Stanford |
| That Council approve the amendment of the scope of works for the gravel resheet on Corfe Road (Works Order 18486: \$ 56,760) to change the location from Duke Street - Currey Street to Tiffin Street - Charles Street. | |
| CARRIED | 9/0 |

| | |
|----------------------------|--|
| Responsible Officer | Manager - Roads, Drainage & Parks |
|----------------------------|--|

Item Number: C.7 **File Number:** D17/3282

SUBJECT HEADING: REQUEST FOR COMPENSATION FOR DAMAGED AIRCONDITIONERS

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

In December 2016 Council carried out repairs to a water main in the CBD. The applicant has advised that they were not provided notice of this and that the motors for their evaporative cooler burnt out as a result.

Resolution No. GM/01.2017/28

Moved Cr McMullen

Seconded Cr Scheffe

That Council approve a one off ex-gratia payment of \$1,650.40 to Landmark Roma for the repair of their air conditioning system.

CARRIED

6/3

Responsible Officer

Manager - Water, Sewerage & Gas

Item Number: C.8 **File Number:** D17/3652

SUBJECT HEADING: ROMA FLOOD MITIGATION - STAGE 2A & 2B

Officer's Title: Project Officer - Community Liaison

Executive Summary:

Concept designs for Stage 2b Roma Flood Mitigation have been prepared by GHD. The report provided Council with a copy of these concept designs along with a Community Engagement Framework for consideration and approval regarding the next phase of Stage 2 Roma Flood Mitigation project.

The report also provided an update to Council on negotiations with landholders involved in Stage 2a Roma Flood Mitigation.

Resolution No. GM/01.2017/29

Moved Cr Chambers

Seconded Cr Chandler

That Council:

- 1. Authorise the release of the concept designs for Stage 2b Roma Flood Mitigation project to the community for the purpose of consultation.**
- 2. Adopt the Community Engagement Framework for Roma Flood Mitigation Stage 2b.**
- 3. Note the update on negotiations with landholders for Stage 2a Roma Flood Mitigation project.**

CARRIED

9/0

Responsible Officer

Project Officer - Community Liaison

Item Number:

C.9

File Number: D16/115894

SUBJECT HEADING:

APPLICATION FOR RATE PAYMENT ARRANGEMENTS - VARIOUS

Officer's Title:

Rates Officer

Executive Summary:

Applications for rates payment arrangements had been received from various ratepayers. The timeframe the applicants have proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.

Discussion:

Cr. Chandler spoke in favour of the motion, indicating that the proposed approach needed to be committed to, to ensure that outstanding rates are being paid for the ratepayer base.

Resolution No. GM/01.2017/30

Moved Cr Chandler

Seconded Cr Chambers

That Council:

1. Accept the applicants' payment plans set out in Table A, subject to all rates, charges and arrears accumulated paid in full by 30 June 2018 as follows:

| Assessment Number | Amount Approved |
|-------------------|-----------------|
| 14011738 | \$500/fortnight |
| 15001738 | \$100/week |

2. Decline the applicants' payment plans set out in Table B and propose to the applicants a new payment arrangement so that all rates, charges and arrears accumulated being paid in full by 30 June 2018 as follows:

| Assessment Number | Applicant's Proposal | Council's Proposal |
|-------------------|---|--------------------|
| 14028773 | \$200/fortnight | \$360/fortnight |
| 14008144 | \$200/month changing to \$1,000/month on 30/06/17 | \$1,036/month |
| 14007413 | \$548/month | \$626/month |
| 14003586 | \$300/month | \$1,573/month |
| 12006508 | \$100/fortnight | \$132/fortnight |
| 15008246 | \$96/fortnight | \$114/fortnight |
| 14005250 | \$253/fortnight | \$302/fortnight |
| 14009039 | \$425/month | \$519/month |
| 14018386 | \$425/month | \$493/month |
| 13002043 | \$100/fortnight | \$131/fortnight |
| 14019715 | \$40/week | \$97/week |
| 11002623 | \$100/fortnight | \$213/fortnight |
| 14000897 | \$50/fortnight | \$182/fortnight |
| 14009641 | \$100/fortnight | \$203/fortnight |
| 14031025 | \$100/fortnight | \$279/fortnight |
| 12002168 | \$300/month | \$1,313/month |
| 15009970 | \$250/month | \$459/month |
| 11000197 | \$150/month | \$524/month |

CARRIED

9/0

Responsible Officer

Rates Officer

Cr. Flynn declared a potential perceived 'Conflict of Interest' in the following item, due his personal business operations out of the Roma Airport, and left the Chamber at 3.11pm, taking no further part in discussion or debate on the item.

Item Number: C.10 **File Number:** D17/1138

SUBJECT HEADING: AVIATION SECURITY SCREENING SERVICES AGREEMENT - MSS SECURITY PTY LTD

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

In November 2015, Council released a tender for the provision of aviation security screening services at the Roma Airport. Two tenders were received and the contract was subsequently awarded to MSS Security Pty Ltd at the Council meeting held on 9 December 2015 (GM/12.2015/31).

This report sought Council's approval to extend the contract term for this Tender.

Resolution No. GM/01.2017/31

Moved Cr O'Neil

Seconded Cr McMullen

That Council:

1. Approve an extension to the Aviation Security Screening Services Agreement (between MSS Security Pty Ltd and the Maranoa Regional Council) until 16 April 2018.

Any subsequent extension (if approved) is facilitated via the provisions contained within the agreement, namely clauses 3.4 and 3.5.

2. Authorise the Chief Executive Officer to provide written correspondence to MSS Security Pty Ltd, signalling Council's intent to extend the Agreement and amend the conditions contained within clauses 3.4 and 3.5 of the contract.

3. Authorise the Chief Executive Officer to provide written acceptance of the proposed variation to the rates contained within the Agreement.

CARRIED

8/0

Responsible Officer

Manager - Procurement & Commercial Services

At cessation of discussion and debate on the abovementioned item, Cr. Flynn entered the Chamber at 3.12pm.

Item Number: C.11 **File Number:** D17/2263

SUBJECT HEADING: AMENDMENTS TO THE REGISTER OF PRE-QUALIFIED SUPPLIERS OF WET HIRE EQUIPMENT (TENDER 17005)

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

After the release and subsequent evaluation of Tender 17005, Council resolved to add selected businesses to Council's Register of Pre-Qualified Suppliers for Wet Hire of Equipment (General Meeting held on 14 December 2016).

Two amendments were tabled within this report, for Council's consideration.

Resolution No. GM/01.2017/32
Moved Cr Schefe
Seconded Cr Stanford
That:

1. Council approve the proposed amendment to Resolution GM/12.2016/68 by replacing the original reference to 'Haulage – Flat Tops' with 'Haulage – Floats'.
2. Council approve the addition of the following businesses to Council's Register of Pre-qualified Suppliers for Wet Hire of Equipment, being established in accordance with s 232 of the *Local Government Regulation 2012*, under the proposed sub-panels (under the headings below/following page).
3. Pre-qualification (for the mentioned businesses) remain current until the end of July 2018 (the pre-qualification period for existing panel members (formed in January 2016) will expire at the end of July 2017).
4. Council authorise the Chief Executive Officer to enter into a Deed of Agreement with the selected tenderers formalising the terms and conditions detailed in the draft agreement, subject to a review of the star rating for Texas Earthmoving Contractors Pty Ltd (*), and any subsequent implications in scoring of their submitted application.

Boring Equipment – directional / under road

| | |
|---------------------------|--------------|
| Geiger Group | 0 Star Local |
| A1 Earthworks Qld Pty Ltd | 0 Star Local |

Cranes

| | |
|-------------------------------------|--------------|
| Roma Transport Services Qld Pty Ltd | 4 Star Local |
|-------------------------------------|--------------|

Dozers- Tracked

| | |
|------------------------------------|--------------|
| Shelswell Transport Pty Ltd | 5 Star Local |
| J& M Collinson Earthmoving Pty Ltd | 5 Star Local |
| DMW Industries Qld | 0 Star Local |
| Bardrill Corporation Ltd | 0 Star Local |
| Flower Earthmoving | 3 Star Local |

Excavators – Tracked

| | |
|---|--------------|
| Owen and Maree Thomas Family Trust T/A Carnes Bobcat Hire | 5 Star Local |
| Cavanough Group Pty Ltd | 4 Star Local |
| Wayne and Angie Hockaday T/A WAH Construction | 5 Star Local |
| J& M Collinson Earthmoving Pty Ltd | 5 Star Local |

Graders

| | |
|-----------------------------|--------------|
| Cavanough Group Pty Ltd | 4 Star Local |
| Shelswell Transport Pty Ltd | 5 Star Local |

Haulage - Body Trucks

| | |
|---|--------------|
| Owen and Maree Thomas Family Trust T/A Carnes Bobcat Hire | 5 Star Local |
| Jason Callaghan T/A Jason's Bobcat and Truck Hire | 5 Star Local |
| C A Sokoll | 5 Star Local |
| Wayne and Angie Hockaday T/A WAH Construction | 5 Star Local |
| Maranoa Bobcat And Tipper Hire | 5 Star Local |

Haulage – Flat Tops

| | |
|-------------------------------------|--------------|
| Shelswell Transport Pty Ltd | 5 Star Local |
| Roma Transport Services Qld Pty Ltd | 4 Star Local |

Haulage - Floats

| | |
|---|--------------|
| Owen and Maree Thomas Family Trust T/A Carnes Bobcat Hire | 5 Star Local |
| Shelswell Transport Pty Ltd | 5 Star Local |

| | |
|---|--------------|
| TJ & JE Campbell Pty Ltd | 0 Star Local |
| Roma Transport Services Qld Pty Ltd | 4 Star Local |
| Bardrill Corporation Ltd | 0 Star Local |
| Flower Earthmoving | 3 Star Local |
| <u>Haulage - Road Train Side Tippers</u> | |
| Shelswell Transport Pty Ltd | 5 Star Local |
| Roma Transport Services Qld Pty Ltd | 4 Star Local |
| Bardrill Corporation Ltd | 0 Star Local |
| Flower Earthmoving | 3 Star Local |
| Bellequip Pty Ltd | 0 Star Local |
| VE Group Au Pty Ltd | 0 Star Local |
| Bardrill Corporation Ltd | 0 Star Local |
| <u>Haulage - Truck and Dog</u> | |
| Wayne and Angie Hockaday T/A WAH Construction | 5 Star Local |
| <u>Loaders - Mini (e.g. kanga loader)</u> | |
| Bungil Kanga Hire | 5 Star Local |
| Suffcon Pty Ltd | 2 Star Local |
| DMW Industries Qld | 0 Star Local |
| <u>Loaders - Skid steers</u> | |
| Jason Callaghan T/A Jason's Bobcat and Truck Hire | 5 Star Local |
| Owen and Maree Thomas Family Trust T/A Carnes Bobcat Hire | 5 Star Local |
| C A Sokoll | 5 Star Local |
| Maranoa Bobcat And Tipper Hire | 5 Star Local |
| <u>Loaders – Tyred</u> | |
| Cavanough Group Pty Ltd | 4 Star Local |
| Shelswell Transport Pty Ltd | 5 Star Local |
| Suffcon Pty Ltd | 2 Star Local |
| Texas Earthmoving Contractors Pty Ltd (*) | 5 Star Local |
| <u>Scrapers</u> | |
| DMW Industries Qld | 0 Star Local |
| Bardrill Corporation Ltd | 0 Star Local |
| <u>Spreaders</u> | |
| Stabilised Pavement of Australia Pty Ltd | 0 Star Local |
| TJ & JE Campbell Pty Ltd | 0 Star Local |
| <u>Stabilisers</u> | |
| Stabilised Pavement of Australia Pty Ltd | 0 Star Local |
| TJ & JE Campbell Pty Ltd | 0 Star Local |
| <u>Trucks - Dump (off highway)</u> | |
| J& M Collinson Earthmoving Pty Ltd | 5 Star Local |
| <u>Trucks - Prime movers</u> | |
| Shelswell Transport Pty Ltd | 5 Star Local |
| TJ & JE Campbell Pty Ltd | 0 Star Local |
| Roma Transport Services Qld Pty Ltd | 4 Star Local |
| Bardrill Corporation Ltd | 0 Star Local |
| Flower Earthmoving | 3 Star Local |
| Bellequip Pty Ltd | 0 Star Local |
| VE Group Au Pty Ltd | 0 Star Local |
| <u>Vacuum Excavation Equipment</u> | |
| Owen and Maree Thomas Family Trust T/A Carnes Bobcat Hire | 5 Star Local |
| Suffcon Pty Ltd | 2 Star Local |

| | |
|---|---------------------|
| Vacuum Tankers Nugrow Roma Pty Ltd | 0 Star Local |
| CARRIED | 9/0 |

| | |
|----------------------------|--|
| Responsible Officer | Manager - Procurement & Commercial Services |
|----------------------------|--|

LATE CONFIDENTIAL ITEMS

Item Number: LC.1 **File Number: D17/3866**

SUBJECT HEADING: HEAD LEASE AGREEMENT - 10 RAILWAY PARADE, INJUNE

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

Council received a Head Lease agreement from the Department of Education and Training for tenancy of Council's Community Housing property located at 10 Railway Parade, Injune. As this document was titled differently to a general Residential Tenancy Agreement, the officers sought clarification about the appropriate officer to sign the agreement.

| | |
|---|----------------------------|
| Resolution No. GM/01.2017/33 | |
| Moved Cr Chandler | Seconded Cr Scheffe |
| That Council authorise the Chief Executive Officer to sign Head Lease Agreements with State Agencies for Community Housing that is funded by the State Government. | |
| CARRIED | 8/1 |

| | |
|----------------------------|---|
| Responsible Officer | Associate to the Chief Executive Officer |
|----------------------------|---|

Item Number: LC.2 **File Number: D17/3407**

SUBJECT HEADING: RECONSIDERATION OF PAYMENT PLANS - ASSESSMENTS 14018915 & 14007488

Officer's Title: Rates Officer

Executive Summary:

Correspondence has been received from a ratepayer requesting reconsideration of payment plans for Assessment Numbers 14018915 and 14007488.

Discussion:

Cr. Chandler spoke in favour of the motion, indicating that the applicant was in a difficult situation and had correctly come to Council to request a payment plan, giving Council an opportunity to initiate a workable solution for all parties.

Resolution No. GM/01.2017/34
Moved Cr Chandler
Seconded Cr Stanford
That Council:

1. Accept the applicant's original payment plans of \$100/fortnight per property, subject to payment plan adherence and that all rates, charges and arrears accumulated are paid in full by 31 December 2017.
2. Waive legal fees of \$1,534.14, due to accounts not being suspended prior to Statement of Liquidated Claims being served, as the customer had made contact with Council on 12 January 2017 to enter into a payment plan in line with the specified deadline.

CARRIED

9/0

Responsible Officer
Rates Officer
Item Number:

LC.3

File Number: D16/117192
SUBJECT HEADING:
HIRE OF COUNCIL TABLES AND CHAIRS
Author and Councillor's Title:
Cr. Puddy Chandler
Executive Summary:

There is no longer a hire company operating in the Maranoa region which caters for the hire of tables and chairs for community members and groups in hosting of events across the region.

Council does provide community access to tables and chairs in some of the towns within the region. In Injune a limited number of chairs are available to the community, and in Roma Council does not allow for equipment to be taken away from a Council venue available for hire.

Resolution No. GM/01.2017/35
Moved Cr Chandler
Seconded Cr Schefe
That Council:

1. Make available 300 chairs and 10 tables in both Roma and Injune for use/hire by residents and groups.
2. Set the following fees and arrangements for hire of the equipment across the Maranoa region:

| Category - Private Functions | |
|---|---------------------------------------|
| Chairs | \$2 per chair per day/weekend |
| Trestle style tables or tables | \$10 per table per day/weekend |
| Bond | \$100 per event |
| Category – Non Profit Organisation | |
| Chairs | No charge |
| Trestle style tables | No charge |
| Bond | \$100 per event |
| The hirer (regardless of category) is required to book, and to arrange for loading and transport of equipment to the event and return it to the respective Council storage location. | |

3. Develop administrative procedures and documentation for all locations in the region where Council tables and chairs are available for hire.

CARRIED

9/0

Responsible Officer

Manager Facilities (Council Land, Buildings & Structures)

Item Number:

LC.4

File Number: D17/4203

SUBJECT HEADING:

LGAQ RESOURCE COMMUNITIES ADVISORY GROUP

Author and Councillor's Title:

Cr. David Scheffe

Executive Summary:

This report serves to provide an update on discussions at the inaugural LGAQ Resource Communities Advisory Group Meeting held on 19 January 2017, as well as to seek Council's feedback on the committee's draft recommendations in regard to matters affecting resource impacted councils.

Resolution No. GM/01.2017/36

Moved Cr O'Neil

Seconded Cr McMullen

That Council:

- 1. Receive the update as presented.**
- 2. Give feedback on interim recommendations developed by the LGAQ Resource Communities Advisory Group in consideration of their final report, following further discussion at an upcoming workshop.**
- 3. Formally nominate Cr David Scheffe as Maranoa Regional Council's representative to the LGAQ Resource Communities Advisory Group.**
- 4. Approve the attendance of Cr. Scheffe at the upcoming parliamentary hearings for the *Strong and Sustainable Resource Communities Bill 2016*.**

CARRIED

9/0

Responsible Officer

Councillor

Item Number:

LC.5

File Number: D17/4415

SUBJECT HEADING:

REQUEST FOR CAPITAL UPGRADE - EXPOSED AGGREGATE CONCRETE ON FOOTPATH LOCATED AT 79 ARTHUR STREET, ROMA

Author and Councillor's Title:

Cr. Tyson Golder

Executive Summary:

Councillor Tyson Golder received a request from the applicant to have exposed aggregate concrete to replace the current pavers on the footpath located at the front of their business in Roma.

Moved Cr Golder

That Council approve at Council's cost to have the existing pavers on the footpath located at 79 Arthur Street, Roma replaced with the exposed aggregate concrete.

MOTION LAPSED (as no 'Seconder' for the motion was received)

Discussion:

Cr. Stanford spoke in favour of the motion below, indicating that a consistent and holistic approach was required to consider the priority of all footpath upgrade requests received.

Resolution No. GM/01.2017/37
Moved Cr Stanford
Seconded Cr Schefe

That the request be considered, along with other requests for upgrades to footpaths as part of future budget deliberations.

CARRIED

9/0

Responsible Officer
Director – Infrastructure Services
Item Number:

LC.6

File Number: D17/4499
SUBJECT HEADING:
REQUEST TO RECOMMENCE DEBT RECOVERY
Officer's Title:
Finance Officer - Debtors
Executive Summary:

This report recommends to Council the recommencement of debt recovery under Council's debt recovery policy.

Resolution No. GM/01.2017/38
Moved Cr Golder

Procedural Motion - That the matter lay on the table for further consideration at the next General Meeting on 8 February 2017.

MOTION LOST

3/6

Responsible Officer
Finance Officer - Debtors
Resolution No. GM/01.2017/39
Moved Cr Flynn
Seconded Cr Bryant

That Council approve the recommencement of debt recovery action.

MOTION LOST

3/6

Discussion:

Cr. Flynn spoke in favour of the motion, indicating that recovery action should re-commence.

The Mayor spoke against the motion, indicating that he believed it was fair and reasonable given the extenuating circumstances to reconsider the matter at the next meeting.

Cr. Chandler spoke in favour of the motion, indicating that she did not believe the situation would differ in a fortnight, and that the matter had now continued for an extended period.

Resolution No. GM/01.2017/40

Moved Cr O'Neil

Seconded Cr Stanford

That the matter be deferred to the next General Meeting on 8 February 2017, giving the business an opportunity to catch up with payments outstanding from their agreed payment plan.

If payment is not received by 7 February 2017, Council will further consider its position at the meeting on 8 February 2017.

CARRIED (Cr. Flynn requested his vote against the motion be recorded)

7/2

Responsible Officer

Finance Officer - Debtors

Item Number:

LC.7

File Number: D17/4508

SUBJECT HEADING:

MINOR AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Officer's Title:

Associate to the Chief Executive Officer

Executive Summary:

The report sought Council's approval for changes to the organisational structure.

Resolution No. GM/01.2017/41

Moved Cr Chambers

Seconded Cr McMullen

That Council endorse the proposed amendments to the organisational structure as follows:

- **Retitle the position of Manager - Program Management, Contract Management Office, Enterprise Risk, Quality, Safety & Environment (0100) to Manager - Enterprise Risk, Program & Contract Management.**
- **Retitle the position of Support Officer - Program Management, Contract Management Office, Enterprise Risk, Quality, Safety & Environment (0516) to Support Officer - Enterprise Risk, Program & Contract Management.**
- **Retitle the position of Administration Officer – Roads, Drainage & Parks & Permits (0864) to Project Officer – Infrastructure Services, and change the reporting line to report to the Coordinator – Infrastructure Program Funding & Budget Coordination (0331).**
- **Retitle the position of Water, Sewerage & Gas Team Member – Trades Labourer (0779) to Plumber.**
- **Remove the position of Community Safety/Case Officer (0632) from the organisational structure.**

CARRIED

9/0

Responsible Officer

Associate to the Chief Executive Officer

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3.39pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 8 February 2017, at Roma Administration Centre.

.....
Mayor.

.....
Date.