
MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 26 APRIL 2017 COMMENCING AT 9.03AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, Coordinator Communications – Jane Frith, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Saleyards – Paul Klar, Manager Planning & Building Development – Danielle Pearn, Manager Procurement & Commercial Services – Ryan Gittins, Coordinator Rates – Dana Harrison, Coordinator Debtors – Debbie Gelhaar, Rates Officer – Catherine (Katie) Ballard, Local Development Officer Roma – Kate Papacek.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.03am.

APOLOGIES

Resolution No. GM/04.2017/45

Moved Cr Chambers

Seconded Cr O'Neil

That apologies be received and leave of absence granted for Cr. Flynn for this meeting.

CARRIED

8/0

CONFIRMATION OF MINUTES

Resolution No. GM/04.2017/46

Moved Cr Stanford

Seconded Cr Scheffe

That the minutes of the General Meeting (6-12.04.17) held on 12 April 2017 be confirmed.

CARRIED

8/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 **File Number:** D17/27183

SUBJECT HEADING: MINOR AMENDMENT TO DEBT RECOVERY POLICY

Officer's Title: Coordinator - Debtors

Executive Summary:

The report recommended to Council a minor amendment to the Debt Recovery Policy. This change follows an amendment to the National Energy Retail Law (Queensland) Regulation 2014, which no longer states that 10 business days are required to allow for a customer to pay their natural gas account or enter into a payment commitment after receiving a disconnection warning notice, before the natural gas service can be disconnected.

It was requested that the revised policy allow five (5) business days for a customer to pay their natural gas account or enter into a payment commitment after receiving a disconnection warning notice, before the natural gas service can be disconnected.

No further changes were recommended to the policy.

Resolution No. GM/04.2017/47

Moved Cr Chambers

Seconded Cr Newman

That Council approve the minor amendment to the Debt Recovery Policy, with Clause 4.2.B.2 amended to state:

“If payment has not been received within five (5) business days from the date of the 1st reminder letter, where possible, telephone contact is made with the debtor requesting payment or to enter into a payment commitment. The debtor will also be issued a Disconnection/Demand Letter if applicable, advising that if payment is not received within five (5) business days, their natural gas service will be disconnected on a specified date.”

CARRIED (The Mayor requested his vote against the motion be recorded)

7/1

Responsible Officer

Coordinator - Debtors

Item Number: 11.2 **File Number:** D17/29569
SUBJECT HEADING: MONTHLY FINANCIAL STATEMENTS MARCH 2017
Officer's Title: Specialist - Finance Systems Support

Executive Summary:

The purpose of this report was for Council to receive a monthly financial report in accordance with section 204 of the Local Government Regulation 2012 for the month of March 2017.

Resolution No. GM/04.2017/48	
Moved Cr Chambers	Seconded Cr Chandler
That the financial reports to the 31 March 2017 be received and noted.	
CARRIED	8/0

Responsible Officer	Specialist - Finance Systems Support
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Item Number: 11.3 **File Number:** D17/30085
SUBJECT HEADING: COUNCIL INITIATED ADVISORY COMMITTEE MEETINGS
Officer's Title: Coordinator - Councillors & Community Engagement

Executive Summary:

As part of Council's Community Engagement Strategy, Council has a number of Advisory Committees to seek community and stakeholder input on key projects and businesses of Council. Feedback, or the outcomes of these forums, assists Council to identify priorities, inform decisions and develop future strategies and policies.

The report provided a copy of the confirmed and unconfirmed meeting minutes of the advisory committee meetings held during the months of December 2016 to March 2017.

Resolution No. GM/04.2017/49	
Moved Cr O'Neil	Seconded Cr Stanford
That Council receive and note the confirmed and unconfirmed minutes of the following committees:	
<ul style="list-style-type: none"> • Confirmed Minutes – Airport Advisory Committee Meeting – 24/01/17; • Unconfirmed Minutes – Airport Advisory Committee Meeting – 07/03/17; • Confirmed Minutes – Roma Saleyards Advisory Committee Meeting – 08/12/16; • Confirmed Minutes – Roma Saleyards Advisory Committee Meeting – 02/02/17; • Confirmed Minutes – Roma Saleyards Advisory Committee Meeting – 02/03/17; • Confirmed Minutes – Bassett Park Advisory Committee Meeting – 07/02/17. 	
CARRIED	8/0

Responsible Officer	Coordinator - Councillors & Community Engagement
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DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES
Item Number: 13.1 **File Number:** D17/26708

SUBJECT HEADING: **RELEASE OF FIVE ECONOMIC DEVELOPMENT STRATEGY DOCUMENTS FOR COMMUNITY CONSIDERATION**
Officer's Title: **Manager - Economic & Community Development**
Executive Summary:

Council was asked to endorse five documents for community-wide consideration. The five documents are:

- Maranoa economic development strategy
- Maranoa business and industry strategy
- Maranoa tourism strategy
- Maranoa arts & culture strategy
- Maranoa sport & recreation strategy

The strategies are direction-setting documents. The strategies were presented to Council in the context of the following messages:

"We are building futures for the next generations"
"We will do this through local jobs and quality lifestyles"

It was proposed the documents be released as soon as a communications plan for the release of the documents has been approved by the Council. The documents will be embargoed until the communication plan is approved.

Discussion:

Cr. O'Neil spoke in favour of the motion, thanking the Manager Economic & Community Development, his team and the project officer for the outstanding work undertaken in developing the strategies. He further commended the broad scale consultation undertaken, the likes of which he'd not previously seen across the regional communities both small and large. He also noted the strong participation and ownership demonstrated by the community in providing input. In closing, Cr. O'Neil indicated that he looked forward to further feedback from key stakeholders following release of the strategies.

Resolution No. GM/04.2017/50
Moved Cr O'Neil
Seconded Cr Newman
That Council:

1. **Endorse the release, for community-wide consideration, of the five documents that guide its efforts in community development namely:**
 - a. **Maranoa economic development strategy**
 - b. **Maranoa business and industry strategy**
 - c. **Maranoa tourism strategy**
 - d. **Maranoa arts & culture strategy**
 - e. **Maranoa sport & recreation strategy; and**
2. **Authorise the Manager Economic and Community Development to coordinate discussions with the relevant regional and local development associations and stakeholder agencies.**

CARRIED
8/0
Responsible Officer
Manager - Economic & Community Development

Item Number: 13.2 **File Number:** D17/28043

SUBJECT HEADING: AUSTRALIAN RED CROSS - REQUEST FOR FEE WAIVER

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council received correspondence from the Australian Red Cross – Roma Branch, requesting a fee waiver for the use of the PA system located at the Ernest Brock Room Roma. The organisation is holding an event at the venue on 7 October 2017.

Council was asked to consider the request.

Discussion:

Cr. Chandler spoke in favour of the motion, congratulating the Red Cross Branch in Roma for being so organised in the lead up to the event.

Resolution No. GM/04.2017/51

Moved Cr Chandler

Seconded Cr Stanford

That Council waive the hire fee for the use of the PA System by the Australian Red Cross for the Chelsea Flower Show, to be held at the Auditorium and Ernest Brock Room at the Roma Cultural Centre on 7 October 2017.

CARRIED

8/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

LATE ITEMS

Item Number: L.1 **File Number:** D17/30503

SUBJECT HEADING: LETTER TO DEPUTY PREMIER - WORKS FOR QUEENSLAND PROGRAM

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

As tabled at the General Meeting on 22 February 2017, Council has been successful in securing funding of \$1.35 million for the implementation of two water projects in Roma through the State Government's Works for Queensland (W4Q) program.

It was recommended that Council formally write to the Deputy Premier extending its appreciation for the opportunities provided by the Works for Queensland (W4Q) program.

Discussion:

Cr. Schefe spoke in favour of the motion, indicating that he felt it was imperative for Council to continue to encourage the State Government to deliver projects such as this to really drive jobs and investment in the Maranoa. Cr. Schefe also acknowledged the advocacy undertaken by Council through the Local Government Association of Queensland (LGAQ) in supporting this initiative. Cr. Schefe confirmed that he would be willing to be the signatory to the letter on Council's behalf.

Resolution No. GM/04.2017/52

Moved Cr Schefe

Seconded Cr Newman

That Cr. Schefe, on behalf of Council, write to the Deputy Premier to:

- **thank the State Government for implementing the W4Q program;**

- convey the benefits the Maranoa community will see as a result of Council's successful projects; and
- encourage the continuation of this program to help drive jobs and investment in regional Queensland.

CARRIED

8/0

Responsible Officer

Associate to the Chief Executive Officer

CONFIDENTIAL BUSINESS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (a) the appointment, dismissal or discipline of employees;
- (c) the local government budget;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (f) starting or defending legal proceedings involving the local government;
- (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/04.2017/53

Moved Cr O'Neil

Seconded Cr Stanford

That Council close the meeting to the public at 9.14am.

CARRIED

8/0

Cr. Chandler declared a 'Conflict of Interest' in relation to Item C.4 – In-kind Assistance for Roma Show 2017, due to her being President of the Roma Show Society. Cr. Chandler left the Chamber at 9.23pm, taking no further discussion on the item.

Cr. O'Neil declared a potential perceived 'Conflict of Interest in relation to Item C.4 - In-kind Assistance for Roma Show 2017, due to him being a paid member of the Roma Show Society. Cr. O'Neil elected to remain for discussions on the basis that it would not influence his ability to consider the broader public interest.

Cr. O'Neil left the Chamber at 9.36am, and entered at 9.38am.

At cessation of discussion on Item C.4 – In-kind Assistance for Roma Show 2017, Cr. Chandler entered the Chamber at 9.55am.

Cr. O'Neil left the Chamber at 10.31am, and entered at 10.38am.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.53AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.30AM

Cr. Stanford left the Chamber at 12.26pm, and entered at 12.27pm.

Cr. Stanford left the Chamber at 12.44pm, and entered at 12.47pm.

The Mayor left the Chamber at 12.54pm, and entered at 12.56pm.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 1.17PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 2.04PM.

Cr. Chambers left the Chamber at 2.30pm, and entered at 2.32pm.

The Mayor left the Chamber at 2.46pm, and entered at 2.48pm.

Cr. Stanford left the Chamber at 2.50pm, and entered at 2.53pm.

Cr. O'Neil left the Chamber at 3.06pm, and entered at 3.07pm.

Cr. O'Neil left the Chamber at 3.19pm, and entered at 3.20pm.

Resolution No. GM/04.2017/54

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 3.36pm.

CARRIED

8/0

Item Number:

C.1

File Number: D17/25032

SUBJECT HEADING:

OFFER FOR COUNCIL TO PURCHASE LAND – VICINITY OF THE ROMA AIRPORT

Officer's Title:

Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council was invited to purchase land in Roma in the vicinity of the airport. Council was asked to consider the offer.

Resolution No. GM/04.2017/55

Moved Cr Newman

Seconded Cr Chambers

That Council decline the offer to purchase land within the vicinity of the Roma Airport.

CARRIED

8/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Item Number: C.2 **File Number:** D17/29065
SUBJECT HEADING: APPLICATION TO LEASE COUNCIL OWNED LAND
Officer's Title: Administration Officer - Land Administration

Executive Summary:

Correspondence was received from the applicant expressing their interest in leasing a vacant paddock located on Kimbler Road, Roma to graze horses.

Resolution No. GM/04.2017/56

Moved Cr McMullen

Seconded Cr Chandler

That Council advise the applicant that:

1. The vacant land located in Kimbler Road, Roma is not available for lease at this time due to the unsuitability of fencing on the property.
2. After completing repairs Council, will publicly call for expressions of interest to use the land for grazing.

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.3 **File Number:** D17/21241
SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 11 ON DL161
Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7795 being Lot 11 on DL161 to freehold tenure.

Resolution No. GM/04.2017/57

Moved Cr Chambers

Seconded Cr Newman

That Council advise the Department of Natural Resources and Mines it has no objection to the conversion over GHPL 36/7795 being Lot 11 on DL161 to freehold tenure.

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

Cr. Chandler declared a 'Conflict of Interest' in relation to the following item, due to her being President of the Roma Show Society. Cr. Chandler left the Chamber at 3.40pm, taking no further discussion or debate on the item.

Cr. O'Neil declared a potential perceived 'Conflict of Interest' in relation to the following item, due to him being a paid member of the Roma Show Society. Cr. O'Neil elected to remain for discussion and debate on the matter, on the basis that it would not influence his ability to consider the broader public interest.

Item Number: C.4 File Number: D17/29613

SUBJECT HEADING: IN-KIND ASSISTANCE FOR ROMA SHOW 2017 – ROMA SHOW SOCIETY

Officer's Title: Local Development Officer - Roma

Executive Summary:

Roma Show Society sought in-kind assistance for the 2017 Roma Show.

Discussion:

Cr. Newman spoke in favour of the motion, indicating that it was an absolute delight to again be supporting and assisting the Roma Show Society in bringing this event to the community.

Resolution No. GM/04.2017/58

Moved Cr Newman

Seconded Cr O'Neil

That Council:

1. Support the 2017 Roma Show by approving the request for in-kind assistance to a maximum value of \$20,000 for assistance identified by the Roma Show Society including:
 - Preparation of Bassett Park prior to the Show including, repairs to the Fashion Show Pavilion and the removal of items stored in the building in readiness for the show;
 - Provide machinery and an operator to unload and load portable panels before and after the show at the Cattle and Horse Sections;
 - Assist with dismantling of portable panels at the horse section after the show;
 - Provide a fee waiver on the disposal of show rubbish at MRC dump. JJ Richards will be transporting the waste in skips;
 - Emergency/reactive assistance that may arise during the show e.g. Repair of busted pipes;
 - Provision, including delivery and removal, of the Mobile Parenting Van;
 - Availability of 24 tables, 15 long tables and 396 chairs in accordance with Council's standard support for not-for-profit organizations;
 - Supply of water truck and operator to water the grounds;
 - Permission to borrow two Council owned portable PA systems.

2. Allocate costs involved (to a maximum of \$20,000) to the Major In-kind Assistance budget GL2887.2248.2001.

CARRIED

7/0

Responsible Officer

Local Development Officer - Roma

Resolution No. GM/04.2017/59

Moved Cr Newman

Seconded Cr Stanford

That Council, in the interest of safety of both jockeys and show volunteers and patrons, restrict the training times of race horses on the track at Bassett Park to:

- Sunday 7 May, Monday 8 May and Tuesday 9 May – 3 am to 7 am.
- Wednesday 10 May, Thursday 11 May, Friday 12 May, Saturday 13 May, Sunday 14 May - no training.

Further, that Council support the trainers during this time by completing a grade and run of the harrows over the temporary track adjacent to the main track so that training can continue, with funds to undertake works drawn from the Major In-kind Assistance budget - GL2887.2248.2001.

CARRIED

7/0

Responsible Officer

Local Development Officer - Roma

Resolution No. GM/04.2017/60

Moved Cr McMullen

Seconded Cr Golder

That Council:

1. Waive the hire fees for Bassett Park for the 2017 Annual Roma Show.
2. Transfer funds of \$2,249.82 (excluding GST) from GL2887.2248.2001 – Major In-Kind Assistance Budget to GL1491.1085 – Bassett Park Operating Revenue.

MOTION LOST

2/5

Cr. McMullen called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Newman
	Cr. O'Neil
	Cr. Scheffe
	Cr. Stanford

Responsible Officer

Local Development Officer - Roma

At cessation of discussion and debate on the abovementioned item, Cr. Chandler entered the Chamber at 3.46pm.

Item Number:

C.5

File Number: D17/28749

SUBJECT HEADING:

BIG RIG MANAGEMENT REPORT - MARCH 2017

Officer's Title:

Coordinator - Council Buildings & Structures

Executive Summary:

The Big Rig Report for the month of March 2017 was presented for Council's information.

Resolution No. GM/04.2017/61

Moved Cr Stanford

Seconded Cr Scheffe

That Council receive the monthly Big Rig report as presented.

CARRIED

8/0

Responsible Officer

Coordinator - Council Buildings & Structures

Item Number: C.6 **File Number:** D17/25525
SUBJECT HEADING: ROMA AIRPORT OPERATIONS STRUCTURE PLANNING
Officer's Title: Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

This report served to inform Council of a proposed manning restructure at the Roma Airport in line with the current and forecast operational and financial needs of the organisation.

Resolution No. GM/04.2017/62	
Moved Cr O'Neil	Seconded Cr Chandler
That the item be deferred and considered as part of Council's Organisational Structure discussions.	
CARRIED	8/0

Responsible Officer	Manager - Airports (Roma, Injune, Surat, Mitchell)
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Item Number: C.7 **File Number:** D17/27857
SUBJECT HEADING: MARCH 2017 - MONTHLY BUSINESS UNIT REPORT - AIRPORTS
Officer's Title: Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/04.2017/63	
Moved Cr O'Neil	Seconded Cr Newman
That Council receive and note the Officer's report as presented.	
CARRIED	8/0

Responsible Officer	Manager - Airports (Roma, Injune, Surat, Mitchell)
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Item Number: C.8 **File Number:** D17/27803
SUBJECT HEADING: REQUEST FOR RATES DISCOUNT – ASSESSMENTS 14026298 & 14026355
Officer's Title: Coordinator - Rates

Executive Summary:

Correspondence was received from the applicant requesting the rates discount be granted after payment was received following the close of discount.

Resolution No. GM/04.2017/64
Moved Cr Chambers
Seconded Cr Chandler

That Council not grant the discount on this occasion as the circumstances do not meet the criteria in Council's adopted Revenue Statement and the *Local Government Regulation 2012* for granting discount.

CARRIED

6/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer	Coordinator - Rates
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Item Number:
C.9
File Number: D17/29453
SUBJECT HEADING:
**OBJECTION TO DIFFERENTIAL RATING
 CATEGORISATION - PETROLEUM LEASE 119 -
 ASSESSMENT NO. 15006448**
Officer's Title:
Coordinator - Rates
Executive Summary:

Correspondence was received from the applicant objecting to the Rating Category of the Petroleum Lease 119 which they are the authorised holder of.

Resolution No. GM/04.2017/65
Moved Cr Chambers
Seconded Cr Newman
That Council:

- 1. Endorse the Chief Executive Officer's consideration and proposed decision pursuant to section 91(2) of the *Local Government Regulation 2012* that the discrete parcel of land was and is appropriately categorised for the notice issued for 1 January 2017 to 30 June 2017.**
- 2. Respond to the applicant advising their objection has been unsuccessful and to also enclose copies of Council's adopted 2016/17 Revenue Statement and extract of Council's Minutes of the Special Budget Meeting where Council resolved the rating categories of rateable land in its area and the description of those categories.**

CARRIED

8/0

Responsible Officer	Coordinator - Rates
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Item Number: C.10 **File Number:** D17/29754

SUBJECT HEADING: UPDATE ON OUTSTANDING RATES - DEBT RECOVERY PROGRESS

Officer's Title: Rates Officer

Executive Summary:

The report provided Council with an update on the status of outstanding rates, and the progress on the debt recovery for rates in arrears.

Discussion:

Cr. Chambers spoke in favour of the motion, indicating that at the beginning of this process outstanding rates plus legal costs incurred to pursue the outstanding rates totalled \$3,167,705.54. Through recovery action this figure had now been reduced on behalf of the rate payers to \$1,857,899.76 outstanding. Cr. Chambers further indicated that this was a significant improvement, and said that Council needs to and will continue the recovery process for outstanding payment of rates on behalf of the community.

Resolution No. GM/04.2017/66	
Moved Cr Chambers	Seconded Cr Chandler
That Council received and note the progress report on Outstanding Rates - Debt Recovery.	
CARRIED	8/0

Responsible Officer	Rates Officer
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Item Number: C.11 **File Number:** D17/29180

SUBJECT HEADING: SCALES DISPLAY AT THE ROMA SALEYARDS

Officer's Title: Manager - Saleyards

Executive Summary:

The small weighbridge (Scales 2) scales display has stopped working and requires replacement as the current model is obsolete and replacement parts are no longer available. The purpose of this report was for Council to consider the options available for a new scales display system.

Resolution No. GM/04.2017/67	
Moved Cr Stanford	
Procedural Motion - That the matter lay on the table to allow for further information to be gained on the appropriate screen size and scripts for a new scales display system.	
CARRIED	8/0

Responsible Officer	Manager - Saleyards
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Item Number: C.12 **File Number:** D17/30068

SUBJECT HEADING: **ENGAGEMENT OF SOLE SUPPLIER - RELOCATION OF TELECOMMUNICATIONS INFRASTRUCTURE AT ROMA SALEYARDS**

Officer's Title: **Manager - Procurement & Commercial Services**

Executive Summary:

In order to progress the Roma Saleyards Truck Stop project, the existing telecommunications infrastructure must be relocated.

This report was tabled to seek Council's approval to engage a sole supplier for this work package.

Resolution No. GM/04.2017/68	
Moved Cr Chandler	Seconded Cr Scheffe
That:	
<ol style="list-style-type: none"> 1. Council engage Telstra Corporation Ltd to complete the relocation of Telstra Assets at 44589 Warrego Hwy, Roma (Quote reference QR190211-1). 2. The engagement be made in accordance with s 235(a) of the <i>Local Government Regulation 2012</i>, that: the local government resolves it is satisfied that there is only 1 supplier who is reasonably available. 3. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Telstra Corporation Ltd and raise a purchase order if the final terms are acceptable, with expenditure assigned to Work Order 16037. 4. Council authorise the Chief Executive Officer (or delegate) to execute the 'customer acceptance' document on Council's behalf. 	
CARRIED	8/0

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number: C.13 **File Number:** D17/30380

SUBJECT HEADING: **CONSIDERATION OF PROACTIVE DISCLOSURE FOR STAGE 2 FLOOD MITIGATION DOCUMENTATION**

Officer's Title: **Director Corporate, Community & Commercial Services**

Executive Summary:

The report was presented for Council to consider the proactive disclosure of Stage 2 Flood Mitigation documentation to the community.

Resolution No. GM/04.2017/69	
Moved Cr Chandler	Seconded Cr Scheffe
That:	
<ol style="list-style-type: none"> 1. Council proactively disclose the following Stage 2 Flood Mitigation documents: 	

<ul style="list-style-type: none"> • Maranoa Regional Council Roma Flood Mitigation Project – Stage 2 Western Levee Flood Risk and Overtopping Assessment by GHD - October 2016 • Maranoa Regional Council Roma Flood Mitigation Study – Stage 2 Ecological Assessment Report – February 2016 • Maranoa Regional Council Roma Stage 2 Flood Mitigation Project Operation and Maintenance Manual – Draft <p>2. These documents be added to the suite of documents currently available on Council’s website for public access pertaining to Roma Flood Mitigation, accompanied by additional material which provides context surrounding the documents.</p>
<p>CARRIED 8/0</p>

Responsible Officer	Director Corporate, Community & Commercial Services
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Item Number: C.14 **File Number:** D17/29698

SUBJECT HEADING: REQUEST FOR REDUCTION IN TRADING TERMS

Officer’s Title: Associate to the Chief Executive Officer

Executive Summary:

Council received correspondence from two suppliers, requesting a reduction in trading terms from 28 days to 14 days.

The requests were tabled for Council’s consideration.

Resolution No. GM/04.2017/70	
Moved Cr McMullen	Seconded Cr Scheffe
<p>That Council approve the requested reduction in trading terms from 28 days to 14 days for any invoiced works by the two entities, as referenced in this Officer’s Report.</p>	
CARRIED	8/0

Responsible Officer	Associate to the Chief Executive Officer
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LATE CONFIDENTIAL ITEMS

Item Number: LC.1 **File Number:** D17/29765

SUBJECT HEADING: ROMA SALEYARDS - MONTHLY BUSINESS REPORT

Officer’s Title: Manager - Saleyards

Executive Summary:

The report was presented to Council to provide a summary of the performance of Council’s Roma Saleyards for the month of February, and year to date. The information in this report aims to review the month’s activities, give an overview of financial performance and bring to Council’s attention any emerging issues.

Resolution No. GM/04.2017/71

Moved Cr Newman

Seconded Cr O'Neil

That Council receive and note the Officer's reports as presented.

CARRIED

8/0

Responsible Officer

Manager - Saleyards

Item Number:

LC.2

File Number: D17/29411

SUBJECT HEADING:

**ROMA FLOOD MITIGATION STAGE 1 - LANDHOLDER
NEGOTIATIONS – ASSESSMENT NO. 14008304**

Officer's Title:

**Director - Infrastructure Services
Associate to the Director - Infrastructure Services**

Executive Summary:

The report tabled a letter in relation to a Stage 1 Access Deed and an Acquisition Agreement, signed by both parties.

Resolution No. GM/04.2017/72

Moved Cr O'Neil

Procedural Motion - That the matter lay on the table for further consideration at the General Meeting on 10 May 2017, following the receipt of additional information requested by Council to inform a decision at that upcoming meeting.

CARRIED

8/0

Responsible Officer

**Associate to the Director - Infrastructure
Services**

Item Number:

LC.3

File Number: D17/30212

SUBJECT HEADING:

**DELEGATED AUTHORITY FOR THE CHIEF EXECUTIVE
OFFICER TO SIGN THE TENDER SUBMISSION AND
RESULTING CONTRACT FOR PAVEMENT
REHABILITATION ON THE CARNARVON HIGHWAY
(24E) NORTH OF INJUNE**

Officer's Title:

Manager - Roads, Drainage & Parks

Executive Summary:

This report sought approval for the Council to delegate authority to the Chief Executive Officer to sign the resulting Minor Works Performance Contract with the Department of Transport and Main Roads on behalf of Council. The tender and resulting contract is for the delivery of Pavement Stabilisation Works to various sections on the Carnarvon Highway (24E), located between 38.2 kms and 46.1 kms north of Injune.

Resolution No. GM/04.2017/73

Moved Cr McMullen

Seconded Cr Stanford

That Council authorise the Chief Executive Officer to sign the tender submission and resulting contract, to undertake a Minor Works Performance Contract on the Carnarvon Highway approximately 38.2 to 46.1 kms north of Injune.

CARRIED

8/0

Responsible Officer
Manager - Roads, Drainage & Parks
Item Number:

LC.4

File Number: D17/24774
SUBJECT HEADING:
DEVELOPMENT PERMIT FOR A MATERIAL CHANGE OF USE "CARAVAN PARK"
Location:

155 Geoghegan Road, Roma 4455 (Lot 317 on SP219057)

Applicant:

Roma Clay Target Club Inc. C/- Brandon & Associates Pty Ltd

Officer's Title:
Coordinator - Planning
Executive Summary:

The application is for a Development Permit for a Material Change of Use – "Caravan Park" on land located at 155 Geoghegan Road, Roma 4455 (properly described as Lot 317 on SP219057).

The application is subject to Impact Assessment against the Bungil Shire Planning Scheme 2006. The drafting of the Maranoa Planning Scheme is at an advanced stage and its content is considered relevant to the assessment of this application as it accurately represents the development outcomes sought for the future of the region.

Public Notification of the application was carried out between 9 December 2016 and 25 January 2017. One properly made submission opposing the application and 140 letters supporting the application were received during this period.

The application is generally consistent with the relevant provisions of the Bungil Shire Planning Scheme 2006. Any perceived conflicts with the planning scheme are addressed having regard to the lawful existing use on the site or can otherwise be appropriately addressed by way of conditions of development approval.

Resolution No. GM/04.2017/74
Moved Cr Stanford

Procedural Motion – That the matter lay on the table for further consideration at an upcoming General Meeting to allow for further investigation into matters raised by Council at the meeting.

CARRIED

7/1

Responsible Officer
Coordinator - Planning
Item Number:

LC.5

File Number: D17/30472
SUBJECT HEADING:
WITHOUT PREJUDICE OFFER FOR COUNCIL CONSIDERATION - ASSESSMENT NO. 14016927
Officer's Title:
Manager - Enterprise Risk, Program & Contract Management
Executive Summary:

The report tabled an update based on 'without prejudice' correspondence received by Council on 18 April 2017 in relation to Assessment No. 14016927.

Resolution No. GM/04.2017/75
Moved Cr Schefe
Seconded Cr Newman

That Council authorise the Chief Executive Officer with the assistance of Council's solicitors, to finalise an agreement under section 15 of the *Acquisition of Land Act 1967* with the owner of land bearing Assessment No. 14016927 in a manner consistent with Council's discussions at the General Council Meeting on 26 April 2017.

CARRIED

6/2

Cr. Stanford called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Golder	Cr. Stanford
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Manager - Enterprise Risk, Program & Contract Management
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Item Number:

LC.6

File Number: D17/30473
SUBJECT HEADING:
**WITHOUT PREJUDICE OFFER FOR COUNCIL
CONSIDERATION - ASSESSMENT NO. 14008429**
Officer's Title:
**Manager - Enterprise Risk, Program & Contract
Management**
Executive Summary:

The report tabled an update based on 'without prejudice' correspondence received by Council on 18 April 2017 in relation to Assessment No. 14008429.

Resolution No. GM/04.2017/76
Moved Cr Newman
Seconded Cr McMullen

That Council authorise the Chief Executive Officer with the assistance of Council's solicitors, to finalise an agreement under section 15 of the *Acquisition of Land Act 1967* with the owner of land bearing Assessment No. 14008429 in a manner consistent with Council's discussions at the General Council Meeting on 26 April 2017.

CARRIED (The Mayor exercised his 'Casting Vote' in favour of the motion)

5/4

Responsible Officer	Manager - Enterprise Risk, Program & Contract Management
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Item Number: LC.7 **File Number:** D17/30233

SUBJECT HEADING: 2017 REGIONAL REHABILITATION PROGRAM
SCHEDULE C BITUMEN SEALING PROGRAM

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Maranoa Regional Council invited suitably qualified and experienced contractors to submit a schedule of pricing and supporting documentation for the delivery of the 2017 Regional Rehabilitation Program Schedule C Bitumen Sealing Program.

Responses were reviewed by an evaluation panel and the report submitted for Council's consideration.

Resolution No. GM/04.2017/77	
Moved Cr Chandler	Seconded Cr McMullen
That Council:	
<ol style="list-style-type: none"> 1. Select RPQ Spray Seal Pty Ltd as the preferred supplier for VP72724 – 2017 Regional Rehabilitation Program Schedule C Bitumen Sealing Program. 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with RPQ Spray Seal Pty Ltd, noting the value of \$1,241,652.63 (Inc. GST), and raise a Purchase Order if the final terms are acceptable from the Rehabilitation Program WO 18745 in the first instance and then to the relevant cost centre/s. 	
CARRIED	8/0

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number: LC.8 **File Number:** D17/30541

SUBJECT HEADING: TENDER 17013 - RELINING OF SEWER MAINS IN MAJOR
& MCDOWALL STREETS, ROMA

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council publicly invited tenders from suitably qualified and experienced contractors to design and install a sewer relining product at several sites in Roma.

The tender period opened on 28 February 2017 with a closing date of 22 March 2017.

Responses were reviewed by an evaluation panel and the report submitted for Council's consideration.

Resolution No. GM/04.2017/78

Moved Cr Schefe

Seconded Cr Chandler

That Council:

1. **Select Interflow Pty Ltd as the preferred tenderer for Tender 17013 – Relining of Sewer Mains in Major & McDowall Streets, Roma.**
2. **Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Interflow Pty Ltd, noting the tendered value of \$383,670.83 (Inc. GST), and accept the contract if the final terms are acceptable.**
3. **Draw the required funds from WO 18338.**

CARRIED

8/0

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number:

LC.9

File Number: D17/30543

SUBJECT HEADING:

TENDER 17014 - SUPPLY AND ERECT STEEL RESERVOIRS IN ROMA

Officer's Title:

Manager - Procurement & Commercial Services

Executive Summary:

Council publicly invited tenders from suitably qualified and experienced contractors to design, supply, and erect two 1.5ML steel reservoirs in Roma.

The tender period opened on 14 March 2017 with a closing date of 5 April 2017.

Responses were reviewed by an evaluation panel and the report submitted for Council's consideration.

Resolution No. GM/04.2017/79

Moved Cr Schefe

Seconded Cr Chambers

That Council:

1. **Select Altanks Pty Ltd as the preferred tenderer for Tender 17014 – Supply and Erect Steel Reservoirs in Roma.**
2. **Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Altanks Pty Ltd, noting the tendered value of \$253,000 (Inc. GST), and accept the contract if the final terms are acceptable, with funds required drawn from WO 18651 and WO 18705.**

CARRIED

6/2

(The Mayor and Cr. McMullen requested each of their votes against the motion be recorded)

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number: LC.10 File Number: D17/29783

SUBJECT HEADING: MINOR AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

The report sought Council approval for changes to the organisational structure.

Resolution No. GM/04.2017/80

Moved Cr Chambers

Seconded Cr Stanford

That Council endorse the proposed amendments to the organisational structure as follows:

- Retitle the position of Mitchell – Libraries, Arts & Culture Officer (0681) to Project Officer – Tourism (0.31 FTE), and change the reporting line of the position to report to the Coordinator – Tourism (0220). The term of the position is to be a maximum of (3) months;
- Coordinator – Tourism (0.69 FTE);
- Retitle the position of Plant Operator/Labourer (0914) to Multi-skilled Plant Operator/Labourer;
- Retitle the position of Plant Operator/Labourer (0883) to Multi-skilled Plant Operator/Labourer;
- Retitle the position of Plant Operator/Labourer (0873) to Multi-skilled Plant Operator/Labourer;
- The vacant position of Specialist – Corporate Training (0308) be removed from the Organisational Structure.

CARRIED

7/1

Responsible Officer	Associate to the Chief Executive Officer
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 4.09pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 10 May 2017, at Roma Administration Centre.

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 Mayor

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 Date