
MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 24 MAY 2017 COMMENCING AT 9.01AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Schefe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Saleyards – Paul Klar, Manager Economic & Community Development – Ed Sims, Manager Procurement & Commercial Services – Ryan Gittins, Manager Enterprise Risk, Program & Contract Management – Cameron Hoffmann, Coordinator Grants, Local Development & Council Events – Susan Sands, Coordinator Housing – Margaret Langton, Specialist Lease Management & Facility User Agreements – Madonna Mole, Rates Officer – Catherine (Katie) Ballard.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.01am. It was advised by those present that Cr Schefe had been delayed with a matter but would be arriving shortly.

APOLOGIES

There were no apologies for the meeting.

CONFIRMATION OF MINUTES

Resolution No. GM/05.2017/37

Moved Cr Stanford

Seconded Cr Chandler

That the minutes of the General Meeting (8-10.05.17) held on 10 May 2017 be confirmed.

CARRIED

8/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

The following confidential items had been left on the table at the General Meeting held on 10 May 2017:

- LC.4 – Stage 1 Roma Flood Mitigation – Assessment of Local Property Flood Risk and Mitigation Measures and Claim for Damages – Assessment No. 14019129
- LC.5 – Without Prejudice Offer for Council Consideration – Assessment No. 14008445

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 **File Number:** D17/36187

SUBJECT HEADING: THIRD QUARTER BUDGET REVIEW & UPDATE 2016/17

Officer's Title: Associate to the Director - Corporate, Community & Commercial Services

Executive Summary:

In accordance with S170 (3) of the Local Government Regulation 2012, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

This report was based on the Third Quarter Budget review conducted by managers and staff. The review also incorporated a budget update in line with the "tightening the belt initiative".

The result of the budget review shows an estimated surplus of \$598,421 (Q2 Budget \$264,584), which is an improvement in Council's position by \$333,387.

Total permanent savings achieved during the quarter are valued at \$ 82,000.

Summary at a high level is shown below:

<i>Operational permanent savings</i>	<i>(\$82,000)</i>
<i>Net operating revenue change (increase)</i>	<i>(\$196,365)</i>
<i>Internal recovery (increase)</i>	<i>(\$200,000)</i>
<i>Net operating expenses (decrease)</i>	<i>(\$271,782)</i>
<i>Operating transfer to/from Reserves</i>	<i>\$376,310</i>
<i>Net Capital change (increase)</i>	<i>\$40,000</i>
NET OVERALL CHANGE	\$333,837

Resolution No. GM/05.2017/38

Moved Cr Chambers

Seconded Cr Stanford

That the Council adopt the Third Quarter Budget Review 2016/17 as shown in the following attachments to the Officer's report:

- 1. Q3 One Page Budget Summary (Page 1)**
- 2. Q3 Operational Budget Amendments (Pages 2 - 10)**
- 3. Q3 Capital Budget Amendments (Pages 11 - 16)**

CARRIED

8/0

Responsible Officer

**Associate to the Director - Corporate,
Community & Commercial Services**

Cr. Scheffe entered the Chamber at 9.05am.

Item Number: 11.2 **File Number:** D17/37139

SUBJECT HEADING: MONTHLY FINANCIAL STATEMENTS APRIL 2017

Officer's Title: Specialist - Finance Systems Support

Executive Summary:

The purpose of this report was for Council to receive a monthly financial report in accordance with section 204 of the Local Government Regulation 2012 for the month of April 2017.

Resolution No. GM/05.2017/39

Moved Cr Newman

Seconded Cr Stanford

That the financial reports to 30 April 2017 be received and noted.

CARRIED

9/0

Responsible Officer

Specialist - Finance Systems Support

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D17/32687

SUBJECT HEADING: TOOWOOMBA AND SURAT BASIN ENTERPRISE (TSBE) MEMBERSHIP RENEWAL 2017/18

Officer's Title: Manager - Economic & Community Development

Executive Summary:

Maranoa Regional Council has been a member and sponsor of TSBE since 2012. Within this timeframe TSBE has hosted a number of events where the region has benefited.

A memorable event hosted by TSBE was the Access China Event in 2016 which was attended by Mayor Cr Tyson Golder and Edward Sims, Manager Economic and Community Development. From this experience Council has seen the benefits of the Chinese market investing in the Maranoa region. TSBE has provided support of this investment program with China and will be holding a briefing here in the Maranoa later this year to discuss potential investment opportunities.

Discussion:

Cr. O'Neil spoke in favour of the motion, indicating that if approved, Council would now be in its sixth (6th) year as a platinum sponsor. He further highlighted the strong relationship that has been developed over the years, confirming it has been one that has been both prosperous and advantageous for our region – which he would like to continue into the future beyond the next financial year.

In closing, Cr. O'Neil advised that broader regional representation for the Maranoa was very important, and that membership with TSBE provided this exposure with Council continuing to represent at a local level.

Resolution No. GM/05.2017/40

Moved Cr O'Neil

Seconded Cr Flynn

That Council:

- 1. Approve renewal and payment for a Platinum level sponsorship with Toowoomba and Surat Basin Enterprise Ltd for 2017/18, by way of payment of \$22,000 (GST Inc.), as described in the renewal notice.**

2. Incorporate its sponsorship in the 2017/18 Budget.

CARRIED (The Mayor requested his vote against the motion be recorded)

8/1

Responsible Officer

Manager - Economic & Community Development

Item Number:

13.2

File Number: D17/27200

SUBJECT HEADING:

EXERCISING OF OPTION TO EXTEND - SURAT POTTERY GROUP

Officer's Title:

Specialist - Lease Management & Facility User Agreements

Executive Summary:

The Surat Pottery Group has exercised the option to extend their Commercial Tenancy Agreement for a further twelve months as provided for in Clause 5 of their Agreement.

Discussion:

Cr. Newman spoke in favour of the motion, indicating that she was pleased to see the group wishing to continue current arrangements in the local community.

Resolution No. GM/05.2017/41

Moved Cr Newman

Seconded Cr Chandler

That Council acknowledge that the Surat Pottery Group is exercising their right to continue the Commercial Tenancy Agreement for a further twelve months extending the formal agreement until 19 July 2018.

CARRIED

9/0

Responsible Officer

Specialist - Lease Management & Facility User Agreements

Cr. Flynn declared a 'Conflict of Interest' in Item 13.3 and 13.5, and a potential perceived 'Conflict of Interest' in Items 13.4 and 3.6, due to him being an executive member of Roma & District Rugby League and the Roma Turf Club, with the remainder of groups under consideration in turn having an affiliation with one of those groups. Cr. Flynn left the Chamber at 9.09am, taking no further part in discussion or debate on each of the items.

Item Number:

13.3

File Number: D17/33911

SUBJECT HEADING:

BASSETT PARK USER AGREEMENT - ROMA & DISTRICT RUGBY LEAGUE

Officer's Title:

Specialist - Lease Management & Facility User Agreements

Executive Summary:

Council was asked to consider entering into a formal agreement with Roma & District Rugby League in respect to their use of Bassett Park Roma.

Discussion:

Cr. Chandler enquired on waste removal arrangements for each of the groups, as this aspect of the agreement differed between groups in some cases. The reporting officer advised that this aspect was negotiated with each group for each venue.

The Mayor enquired as to the applicable fee for weekend Rugby League games, with the reporting Officer confirming that she would further investigate and confirm the fee amount.

Resolution No. GM/05.2017/42	
Moved Cr McMullen	Seconded Cr Newman
That Council enter into a non-exclusive User Agreement with Roma & District Rugby League for the use of Bassett Park for a period of five (5) years.	
CARRIED	8/0

Responsible Officer	Specialist - Lease Management & Facility User Agreements
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Item Number: 13.4 **File Number:** D17/22365

SUBJECT HEADING: BASSETT PARK USER AGREEMENT - ROMA PICNIC RACES CLUB INC.

Officer's Title: Specialist - Lease Management & Facility User Agreements

Executive Summary:

Council was asked to consider entering into a formal agreement with Roma Picnic Races Club Inc. in respect of their use of Bassett Park Roma.

Resolution No. GM/05.2017/43	
Moved Cr Chandler	Seconded Cr O'Neil
That Council enter into a non-exclusive User Agreement with Roma Picnic Races Club Inc. for the use of Bassett Park for a period of five (5) years.	
CARRIED	8/0

Responsible Officer	Specialist - Lease Management & Facility User Agreements
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Item Number: 13.5 **File Number:** D17/22035

SUBJECT HEADING: BASSETT PARK USER AGREEMENT - ROMA TURF CLUB

Officer's Title: Specialist - Lease Management & Facility User Agreements

Executive Summary:

Council was asked to consider entering into a formal agreement with Roma Turf Club in respect of their use of Bassett Park Roma.

Resolution No. GM/05.2017/44	
Moved Cr Chambers	Seconded Cr O'Neil
That Council enter into a non-exclusive User Agreement with Roma Turf Club for the use of Bassett Park for a period of five (5) years.	
CARRIED	8/0

Responsible Officer	Specialist - Lease Management & Facility User Agreements
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Item Number: 13.6 **File Number:** D17/23323

SUBJECT HEADING: USER AGREEMENTS - WALLUMBILLA/SURAT RED BULLS

Officer's Title: Specialist - Lease Management & Facility User Agreements

Executive Summary:

Council was asked to consider entering into a formal agreement with the Wallumbilla/Surat Red Bulls Incorporated in respect to their use of Bassett Park Roma, Wallumbilla Football Grounds and the Surat Recreation Grounds.

Resolution No. GM/05.2017/45	
Moved Cr McMullen	Seconded Cr Stanford
That Council:	
<ol style="list-style-type: none"> 1. Enter into a non-exclusive User Agreement with the Wallumbilla/Surat Red Bulls Incorporated for the use of Bassett Park for a period of five (5) years. 2. Enter into a non-exclusive User Agreement with the Wallumbilla/Surat Red Bulls Incorporated for the use of Surat Recreation Grounds for a period of five (5) years. 3. Commence preparation of a trustee lease with Wallumbilla/Surat Red Bulls Incorporated in regard to their use of the Wallumbilla Football Grounds being a recreation reserve described as Lot 4 on Crown Plan W40923. 	
CARRIED	8/0

Responsible Officer	Specialist - Lease Management & Facility User Agreements
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At cessation of discussion and debate on Items 13.3 – 13.6, Cr. Flynn entered the Chamber at 9.15am.

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (d) rating concessions;

- (e) contracts proposed to be made by it;
- (f) starting or defending legal proceedings involving the local government;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/05.2017/46

Moved Cr McMullen

Seconded Cr Stanford

That Council close the meeting to the public at 9.15am.

CARRIED

9/0

Cr. Schefe declared a potential 'Material Personal Interest' in relation to Item C.9 – Community Grant Applications – Round 2 2016/17, due to his personal business, Schefe Builders, having submitted a quotation for one of the project submissions under consideration. Cr. Schefe left the Chamber at 9.33am, taking no part in discussion on the matter.

It was also subsequently identified that one of the projects under consideration was submitted by a community group for which Cr. Chandler is an Executive Member. As a result Cr. Chandler left the Chamber taking no further part in the agenda Item.

At cessation of discussion on the abovementioned item, Councillors Chandler and Schefe entered the Chamber at 10.07pm.

Cr. O'Neil left the Chamber at 10.25am, and entered at 10.26am.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.29AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.00AM.

Cr. Stanford left the Chamber at 11.22am, and entered at 11.25am.

Cr. Chandler left the Chamber at 11.26am, and entered at 11.29am.

Cr. Stanford left the Chamber at 11.27am, and entered at 11.31am.

Cr. Flynn left the Chamber at 11.48am, and entered at 11.52am.

Resolution No. GM/05.2017/47

Moved Cr O'Neil

Seconded Cr Chandler

That Council open the meeting to the public at 12.20pm.

CARRIED

9/0

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 12.21PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 1.00PM.

LATE ITEM

Item Number: L.1 **File Number:** D17/38837

SUBJECT HEADING: UPDATE ON NETBALL COURTS PROJECT

Officer's Title: Manager - Enterprise Risk, Program & Contract Management

Executive Summary:

As part of the 2016/17 Budget adoption, Council included a \$1.268M budget provision for the construction of a new eight (8) court netball complex in Roma. This report outlined a summary of the project to date, with the view of confirming the location to allow the project to progress to the detailed design stage.

Discussion:

Cr. Flynn spoke in favour of the motion, indicating that in his support of this recommendation he looked back to 2012, where the first meeting was undertaken, beginning a long consultation period with many parties and sporting organisations, not just those affiliated with the sport of Netball. The outcome brought to fruition an agreed plan and location for the new netball complex in Roma. He further stressed that the Bassett Park Complex is the main show and racing complex in the region. He felt that Council needs to position a project such as the netball courts at this location to ensure the facility continues to be a major sporting precinct for sporting communities in the Maranoa Region.

The Mayor spoke against the motion, thanking Cr. Flynn for his efforts in getting the funding for the new netball courts. He went on to say that he was very supportive of the number of courts being constructed and for them to be placed in the same location to draw carnivals. He did however indicate that he had received feedback from some users of the showgrounds that there is not enough room for the courts in the intended location, explaining that could get worse if the number of netball courts was further increased in the future. The Mayor said that he thought there were a number of other unused sites that could be considered.

Cr. Stanford spoke in favour of the motion, indicating that she was not aware of any other locations that were suitable for the courts' location, and the one (1) discussed at the Council workshop the previous day would be impacted by flooding if similar floods to 2012 were experienced. Further Cr. Stanford advised that it would not be responsible for Council to invest in a site that could flood. She further commended the Maranoa Netball Association (MNA) who had done a great job in supporting the 289 people playing netball and with the associated discussions about the change in location. She reiterated that extensive consultation and negotiation had been undertaken in determining Bassett Park as the location for the new courts. In closing Cr. Stanford believed the impact to the groups who may have raised concerns were minimal, the project needs to move forward as planned, and the focus should now be about how to improve usage of the facility for all users, and in doing so engage everyone in working together to provide those solutions.

Cr. Flynn summed up by indicating that in light of opposition to the motion, he believed the facility was not currently being used to its full potential. He further said that there were a number of areas in the complex that never get used, and they could be developed as per the Master Plan or for other recreational activities. The adopted Master Plan for Bassett Park in 2012 will provide for upgrades as funding becomes available to expand the use of Bassett Park, which was not set up as a camping facility, but as a sporting complex.

Resolution No. GM/05.2017/48

Moved Cr Flynn

Seconded Cr Stanford

That Council:

- 1. Endorse the location of the Netball Complex Project, as per the preliminary design drawings, and the project's progression to the detailed design stage.**

2. Authorise the Chief Executive Officer, or delegate, to explore funding opportunities, to the value of \$100,000, for the installation of lighting for the netball complex project.

CARRIED (The Mayor requested his vote against the motion be recorded)

8/1

Responsible Officer

Manager - Enterprise Risk, Program & Contract Management

CONFIDENTIAL ITEMS

Item Number:

C.1

File Number: D17/36157

SUBJECT HEADING:

REQUEST TO TENANT ROMA COMMUNITY HUB

Officer's Title:

Specialist - Lease Management & Facility User Agreements

Executive Summary:

An Expression of Interest was received from Drug ARM Australasia to tenant an area within the open plan area of the Roma Community Hub.

Resolution No. GM/05.2017/49

Moved Cr Newman

Seconded Cr O'Neil

That Council:

1. Enter into a tenancy arrangement with Drug ARM Australasia for an area within the open plan section of the Roma Community Hub for a period of one (1) year commencing 1 July 2017.
2. Offer Drug ARM Australasia the opportunity to enter into this arrangement at the agreed rental amount of \$522.78 per month (Inc. GST).

CARRIED

9/0

Responsible Officer

Specialist - Lease Management & Facility User Agreements

Item Number:

C.2

File Number: D17/32690

SUBJECT HEADING:

APPLICATION FOR CONVERSION OF TENURE - LOT 5 ON WV840

Officer's Title:

Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7912 being Lot 5 on WV840 to freehold tenure.

Resolution No. GM/05.2017/50

Moved Cr O'Neil

Seconded Cr Chandler

That Council advise the Department of Natural Resources and Mines it has no objection to the conversion of GHPL 36/7912 being Lot 5 on WV840 to freehold tenure, and should survey be required to establish boundaries of the land parcel then:

<ul style="list-style-type: none"> • Council to contribute to the costs associated with completing full survey of the land parcel; • The contribution be limited to costs associated with establishing road reserves to encase roads within this parcel, if they are listed in Council's Road Register; • Reimbursement be made following receipt of documents confirming the road reserves have been registered and all associated costs have been paid; and • Authorise the Chief Executive Officer (or delegate) to negotiate arrangements with the landowner.
<p>CARRIED 9/0</p>

Responsible Officer	Administration Officer - Land Administration
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Item Number: C.3 **File Number:** D17/27817

SUBJECT HEADING: APPLICATION FOR PERMIT TO OCCUPY - PART OF RESERVE LOT 7 ON WV816

Officer's Title: Administration Officer - Land Administration

Executive Summary:

Council received a request for permission to occupy over part of Camping and Water Reserve described as Lot 7 on WV816 for the purpose of grazing livestock.

Resolution No. GM/05.2017/51	
Moved Cr Flynn	Seconded Cr Stanford
<p>That Council decline the application for a Permit to Occupy over part of Camping and Water Reserve described as Lot 7 on WV816 as the reserve is located on a minor stock route that is used on regular occasions to depasture drought affected stock.</p>	
CARRIED	9/0

Responsible Officer	Administration Officer - Land Administration
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Item Number: C.4 **File Number:** D17/25539

SUBJECT HEADING: REQUEST TO ESTABLISH A LOW-POWER FM RADIO RELAY STATION IN SURAT

Officer's Title: Administration Officer - Land Administration

Executive Summary:

Vision Christian Media sought Council's permission to establish a low-power FM radio relay station on a Council building or water tower in Surat.

Resolution No. GM/05.2017/52	
Moved Cr O'Neil	Seconded Cr McMullen
<p>That Council give its in-principle support to Vision Christian Media for the proposed establishment of a low-power FM radio relay station in Surat subject to development assessment.</p>	
CARRIED	9/0

Responsible Officer	Administration Officer - Land Administration
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Item Number: C.5 **File Number:** D17/36279

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE -
 LOT 3 ON BDR63

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7852 being Lot 3 on BDR63 to freehold tenure.

Resolution No. GM/05.2017/53

Moved Cr Chambers

Seconded Cr Stanford

That Council advise the Department of Natural Resources and Mines it has no objection to the conversion of GHPL 36/7852 being Lot 3 on BDR63 to freehold tenure, and should survey be required to establish boundaries of the land parcel then:

- Council to contribute to the costs associated with completing full survey of the land parcel;
- The contribution be limited to costs associated with establishing road reserves to encase roads within this parcel, if they are listed in Council's Road Register;
- Reimbursement be made following receipt of documents confirming the road reserves have been registered and all associated costs have been paid; and
- Authorise the Chief Executive Officer (or delegate) to negotiate arrangements with the landowner.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.6 **File Number:** D17/36818

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE -
 LOT 4 ON BDR64

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7848 being Lot 4 on BDR64 to freehold tenure.

Resolution No. GM/05.2017/54

Moved Cr Chambers

Seconded Cr O'Neil

That Council advise the Department of Natural Resources and Mines it has no objection to the conversion of GHPL 36/7848 being Lot 4 on BDR64 to freehold tenure.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.7 **File Number:** D17/33655
SUBJECT HEADING: LOT 23 ON SP119657 - WALLUMBILLA CATTLE YARDS
Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Queensland Rail has offered Council the opportunity to purchase Lot 23 on SP119657 being the Wallumbilla Railway Cattle Yards. Council was asked to consider the offer.

Resolution No. GM/05.2017/55	
Moved Cr McMullen	Seconded Cr Stanford
That Council:	
<ol style="list-style-type: none"> 1. Request Queensland Rail review the valuation price assigned to Lot 23 on SP119657. 2. Consider the purchase of Lot 23 on SP119657 being the Wallumbilla Railway Cattle Yards in 2017/18 budget deliberations. 	
CARRIED	9/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.8 **File Number:** D17/34581
SUBJECT HEADING: EXPRESSION OF INTEREST - MITCHELL RSL & COMBINED SPORTS CLUB BOOK KEEPING AND ACCOUNT SERVICES
Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

The negotiated affiliation agreement between Maranoa Regional Council and the Mitchell R.S.L and Combined Sports Club provides that Council will support the club through administration and preparation of financial accounts and statements for all affiliated clubs.

Expressions of Interest were called inviting interested parties to apply for the contract position of Casual Contractor – Book Keeping and Accounting Services. Council was asked to consider the expressions of interest received.

Resolution No. GM/05.2017/56	
Moved Cr Flynn	Seconded Cr McMullen
That Council engage the services of Jeffrey Watson under a contract arrangement to supply book keeping and accounting services to the Mitchell R.S.L and Combined Sports Club for the fee of \$36.30 per hour (Inc. GST), for 10 hours a month, for a period of two years.	
CARRIED	8/1

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Cr. Schefe declared a potential 'Material Personal Interest' in the following item, due to his business 'Schefe Builders' having submitted a quotation for one of the project submissions under consideration. Cr. Schefe left the Chamber at 1.20pm, taking no further part in discussion or debate on the matter.

Cr. Chandler declared a 'Conflict of Interest' in the following item, due to her being an executive member of one of the community groups who had put forward a project submission for Council consideration. Cr. Chandler left the Chamber at 1.20pm, taking no further part in discussion or debate on the matter.

Item Number: C.9 **File Number:** D17/34116

SUBJECT HEADING: COMMUNITY GRANT APPLICATIONS - ROUND 2, 2016/17

Officer's Title: Coordinator - Grants, Local Development & Council Events

Executive Summary:

Through the Community Grants Program, Council is committed to supporting local and regional initiatives that provide opportunities for residents to access and participate in a wide range of recreational, cultural, environmental, community and economic development projects and activities.

Seventeen community grant applications were received and assessed under Round 2, 2016/17.

Discussion:

Cr. O'Neil spoke in favour of the motion, indicating that he was pleased to see the number of projects for the round from many community groups across the region. In closing, he impressed that it was very important for Council to continue to partner with the community groups under the program in support of the projects delivered by the groups in their respective communities.

Resolution No. GM/05.2017/57			
Moved Cr O'Neil		Seconded Cr Flynn	
That Council:			
1. Approve the Community Grant submissions as follows:			
Applicant	Project Title	Approved Funding	Total Project Cost
Australian Red Cross – Roma	Roma Red Cross Shop	\$1,886	\$3,773
Bendemere Pony Club	Refurbishment of horse and bull stalls	\$5,504	\$10,304
Cultural Heritage Injune Preservation Society (CHIPS)	Update display in Court House Museum, Injune	\$2,952	\$6,252
Mitchell Golf Club	Raise and restump club house	\$16,627	\$71,627
Roma Apex Club	Shelves and Shade	\$2,336	\$5,273
Roma Clay Target Club	Install 5th Skeet Tower	\$9,892	\$19,785
Roma & District Family History Society	Purchase of scans of death records	\$1,200	\$11,200
South West Drag Racing Association	Install disabled toilet and shower block	\$10,000	\$26,352
St John's School P&C Roma	Portable grandstands	\$5,000	\$36,672
Surat Diggers Race Club	Qld Racing audit requirements – photo finish tower and other items	\$4,322	\$8,644

Surat on Balonne Gallery Committee	Cobb's Court Beautification project	\$2,123	\$9,295
Surat & District Development Association	Install antennae at the Hub to improve mobile reception	\$1,193	\$2,386
Wallumbilla SES	Kitchen and communications room in new shed	\$5,000	\$22,100
Wallumbilla-Surat Red Bulls RLFC	Amenities Block Wallumbilla	\$10,000	\$27,196
Roma Community Men's Shed	Men's Shed Building Project	\$20,000	\$276,658
Total		\$98,035	\$578,211
<p>2. Allocate \$4,127.50 from each of the General Operations budgets: Roma (WO14825), Mitchell (WO14287), Surat (WO14828), Injune (WO14829) to the Community Grants GL 2887.2244.2001.</p> <p>3. Allocate \$30,000 from surplus funds identified in the Third Quarter Budget Review to the Community Grants GL 2887.2244.2001.</p>			
CARRIED			7/0

Responsible Officer	Coordinator - Grants, Local Development & Council Events
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At cessation of discussion and debate on the abovementioned item, Councillors Chandler and Scheffe re-entered the Chamber.

Item Number: C.10 **File Number:** D17/36505

SUBJECT HEADING: BATON BEARERS FOR QUEEN'S BATON RELAY MARCH 2018

Officer's Title: Coordinator - Grants, Local Development & Council Events

Executive Summary:

The Queen's Baton Relay will be passing through Roma and Mitchell in March 2018, ahead of the opening of the Commonwealth Games. Council has the opportunity to nominate a number of baton bearers to take part in the Relay.

Discussion:

Cr. O'Neil spoke in favour of the motion, indicating that the three (3) nominees recommended for selection were very worthy nominees to run the relay on behalf of Council, and would do the community and Council proud in their representation on the day.

Resolution No. GM/05.2017/58	
Moved Cr O'Neil	Seconded Cr McMullen
<p>That Council advise the Queen's Baton Relay organisers of Council's nominations for Baton Bearers for the Relay in Roma and Mitchell in March 2018.</p>	
CARRIED	
9/0	

Responsible Officer	Coordinator - Grants, Local Development & Council Events
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Item Number: C.11 **File Number:** D17/36595

SUBJECT HEADING: APPLICATIONS FOR REGIONAL ARTS DEVELOPMENT PROGRAM (RADF) FUNDING

Officer's Title: Coordinator - Grants, Local Development & Council Events

Executive Summary:

The Maranoa Regional Council Regional Arts Development Fund (RADF) Committee has reviewed four funding applications for arts and cultural projects. It was recommended that the Committee's assessments be endorsed.

Resolution No. GM/05.2017/59			
Moved Cr Newman		Seconded Cr Chandler	
That Council endorse the Regional Arts Development Fund (RADF) Committee's grant assessment recommendations as follows:			
Applicant	Project Description	Approved Funding	Total Project Cost
Creative Injune	Skill Development Workshop 'Coast 2 Creek'	\$4,000	\$6,864
Roma Performing Arts	Purchase of digital radio microphones	\$4,898	\$4,898
Injune Arts	Employment of tutors for workshop for Odyssey Weekend in August 2017	\$10,000	\$23,519
Total		\$18,898	\$35,281
CARRIED			9/0

Responsible Officer	Coordinator - Grants, Local Development & Council Events
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Item Number: C.12 **File Number:** D17/37232

SUBJECT HEADING: ST VINCENT DE PAUL REQUEST FOR MAJOR IN KIND ASSISTANCE - ROMA

Officer's Title: Coordinator - Grants, Local Development & Council Events

Executive Summary:

Maranoa Regional Council received a request for Major Non-Financial Assistance from the St Vincent de Paul Society to waive dump fees. The Society is demolishing two units at the Vincintian Village in Roma, and it is estimated there are 15-20 tonnes of waste. It was recommended the request be approved.

Resolution No. GM/05.2017/60	
Moved Cr Chandler	Seconded Cr Newman
That Council:	
<ol style="list-style-type: none"> Provide Major Non-Financial Assistance to the St Vincent de Paul Society to waive dump fees for 15-20 tonnes of waste associated with demolishing two units at the Vincintian Village in Roma. 	

2. Allocate the associated costs (estimated at \$1,040) to the Major In-kind Assistance budget GL 2887.2248.2001.

CARRIED

9/0

Responsible Officer

Coordinator - Grants, Local Development & Council Events

Item Number:

C.13

File Number: D17/37360

SUBJECT HEADING:

MARANOA PROPERTY RESEACH

Officer's Title:

Manager - Economic & Community Development

Executive Summary:

The report presented a proposal for AEC to conduct Maranoa property research and report to Council with outcomes.

Discussion:

Cr. Scheffe spoke in favour of the motion, indicating that he personally had been consulting fairly heavily with the business community, and received feedback suggesting that this information was sought after by local business and investors. He also said the information was valuable for Council in developing plans that are well considered for the future of the region.

Resolution No. GM/05.2017/61

Moved Cr Scheffe

Seconded Cr O'Neil

That Council:

1. Accept the project proposal for AEC to conduct Maranoa property research.
2. Allocate the required funds estimated at \$28,000 from Economic and Community Development operations budget, GL 2880.2001.301 (\$8,000) and GL 2885.2001.301 (\$20,000) and transferred to WO 14478.2538.2001.

CARRIED (The Mayor requested his vote against the motion be recorded)

8/1

Responsible Officer

Manager - Economic & Community Development

Item Number:

C.14

File Number: D17/35180

SUBJECT HEADING:

PROPOSAL TO EXTEND NLIS SCANNING AND DATA COLLECTION AGREEMENT

Officer's Title:

Manager - Saleyards

Executive Summary:

The current NLIS Compliance Scanning and Data Collection agreement for the Roma Saleyards is due to expire on 30 June 2017. This report proposed to Council that the agreement be extended for the period 1 July 2017 to 30 June 2019 in accordance with clause 3.1(b) of the agreement, and also requested that Council formally give consent to assign the NLIS Scanning and Data Collection agreement to AAM Operations Pty Ltd, who acquired the business from the initial successful tenderer for the NLIS Scanning and Data collection services contract.

Discussion:

It was determined that the matter be deferred until later during the meeting so that advice could be sought on the matter in relation to the relevant contract clause.

Item Number: C.15 **File Number:** D17/37030

SUBJECT HEADING: BUSINESS ACTIVITY REPORT – QUARRY
(JANUARY – MARCH 2017)

Officer's Title: Support Officer - Procurement & Commercial Services

Executive Summary:

The Quarterly Report is presented to Council to provide a summary of the performance of Council's Quarry over the first three months of 2017 and the financial year to date. The information in the report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/05.2017/62	
Moved Cr O'Neil	Seconded Cr McMullen
That Council receive and note the Officer's report as presented.	
CARRIED	9/0

Responsible Officer	Support Officer - Procurement & Commercial Services
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Item Number: C.16 **File Number:** D17/36499

SUBJECT HEADING: ROMA SALEYARDS - SEWER EASEMENT THROUGH
PROPERTY OWNED BY C.M. FRASER PROPERTY PTY
LTD

Officer's Title: Project Manager - Saleyards Precinct Development

Executive Summary:

A Deed of Grant of Easement and Access Licence has been executed between Maranoa Regional Council and C. M. Fraser (Property) Pty Ltd (Frasers). This agreement granted an easement to Council through the neighbouring property owned by Frasers for the purposes of installing a sewer main. The executed easement documents have been lodged with Department of Natural Resources and Mines.

Council was asked to consider a proposed change to the initial sewer alignment and easement.

Resolution No. GM/05.2017/63	
Moved Cr Schefe	Seconded Cr Stanford
That Council authorise the Chief Executive Officer or delegate to execute, on behalf of Council, a variation to the Deed of Grant of Easement and Access Licence between Maranoa Regional Council and C. M. Fraser Property Pty Ltd dated 24 April 2017.	
CARRIED	9/0

Responsible Officer	Project Manager - Saleyards Precinct Development
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Item Number: C.17 **File Number:** D17/36135
SUBJECT HEADING: APPLICATION FOR RATE PAYMENT ARRANGEMENTS - VARIOUS ASSESSMENTS
Officer's Title: Rates Officer

Executive Summary:

Applications for rates payment arrangements were received from various ratepayers. The timeframe the applicants have proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.

Resolution No. GM/05.2017/64

Moved Cr Chandler

Seconded Cr Newman

That Council:

1. **Accept the applicants' payment plans set out in Table A, subject to all rates, charges and arrears accumulated being paid in full by 30 June 2018 as follows:**

Table A:

Assessment Number	Agreed Payment Plan
14002216	\$260/month
14023964	\$167/fortnight
14002588	\$130/fortnight
14017594	\$1,000/month

2. **Decline the applicant's payment plan set out in Table B and propose to the applicants a new payment arrangement so that all rates, charges and arrears accumulated are paid in full by 30 June 2018 as follows:**

Table B:

Assessment Number	Proposed Payment Plan
14007603	\$126.40/fortnight

CARRIED

9/0

Responsible Officer

Rates Officer

Item Number: C.18 **File Number:** D17/36384
SUBJECT HEADING: RE-CONSIDERATION OF RATE PAYMENT ARRANGEMENT - ASSESSMENT 13006176
Officer's Title: Rates Officer

Executive Summary:

Correspondence was received from the ratepayer's authorised person for the assessment requesting reconsideration of a payment arrangement of \$150/fortnight for Assessment 13006176, which will have all rates, charges and arrears accumulated paid in full by 31 December 2018.

Resolution No. GM/05.2017/65

Moved Cr Stanford

Seconded Cr Scheffe

The Council accept the applicant's payment arrangement subject to all rates, charges and arrears accumulated being paid in full by 31 December 2018.

CARRIED

9/0

Responsible Officer

Rates Officer

Item Number:

C.19

File Number: D17/36525

SUBJECT HEADING:

LANGTON AVENUE, YULEBA

Officer's Title:

Manager - Strategic Asset Management & Planning

Executive Summary:

Council has now received advice as to the value of freehold land on which the street known as Langton Avenue has been constructed. The matter was tabled for Council's consideration.

Resolution No. GM/05.2017/66

Moved Cr Chambers

Seconded Cr McMullen

That Council:

- 1. Authorise the Chief Executive Officer to make a formal offer to the landowners, to the value recommended in the valuer's report, for the portion of land from Lot 1 Y2212 which will be converted to Langton Avenue.**
- 2. Undertake to pay all costs associated with the registering of required plans and associated transfers and contracts.**

CARRIED

9/0

Responsible Officer

Manager - Strategic Asset Management & Planning

Item Number:

C.20

File Number: D17/37075

SUBJECT HEADING:

PROPOSED APPLICATION FOR CONVERSION OF TENURE - LOT 10 ON TM51

Officer's Title:

Associate to the Chief Executive Officer

Executive Summary:

Council received a request from a landholder intending to apply to the Department of Natural Resources and Mines for the conversion of GHPL 36/7960 being Lot 10 on TM51 to freehold tenure.

This report sought Council's consideration of the matter.

Resolution No. GM/05.2017/67

Moved Cr Chambers

Seconded Cr Golder

That Council advise the landholder that it:

1. Has no objection to the conversion over GHPL 36/7960 being Lot 10 on TM51 to freehold tenure, and should a survey be required to establish the boundaries of the land parcels then:
 - Council contribute to the costs associated with completing a full survey of the land parcel.
 - The contribution be limited to costs associated with establishing road reserves to encase roads within this parcel, if they are listed in Council's Road Register.
 - Reimbursement be made following receipt of documents confirming the road reserves have been registered and all associated costs have been paid.
 - Authority be given to the Chief Executive Officer or delegate to negotiate arrangements with the landowner.

2. Would support realigning the allocated stock route that passes through the land parcel to overlay Tomoo Road.

CARRIED

9/0

Responsible Officer

Associate to the Chief Executive Officer

LATE CONFIDENTIAL ITEMS

Item Number:

LC.1

File Number: D17/37023

SUBJECT HEADING:

TENDER 17009 - REGISTER OF PREFERRED SUPPLIERS FOR REAL ESTATE & VALUATION SERVICES

Officer's Title:

Manager - Procurement & Commercial Services

Executive Summary:

Council publicly invited tenders from suitably qualified and experienced contractors for the provision of Real Estate & Valuation Services, to assist with the disposal of surplus assets and other land and building transactions.

The tender period opened on 13 December 2016 with a closing date of 13 January 2017.

Responses were reviewed by an evaluation panel and the report was submitted for Council's consideration.

Resolution No. GM/05.2017/68

Moved Cr Schefe

Seconded Cr Stanford

That:

1. Council approve the registration of the following businesses to Council's Register of Preferred Suppliers for Real Estate and Valuation Services, being established in accordance with s 233 of the *Local Government Regulation 2012*, under the proposed sub-panels (under the headings below).

2. The Contract term (for the mentioned businesses) remain current until the end of November 2018.

<p>3. Council authorise the Chief Executive Officer to enter into a Deed of Agreement with the selected tenderers formalising the terms and conditions detailed in the draft agreement</p>	
<p><u>Real Estate Services – Anywhere in the Region</u> PJH Livestock & Property Pty Ltd T/A Raine & Horne (Rural) Roma</p>	<p>5 Star Local</p>
<p><u>Valuation Services – Anywhere in the Region</u> Fraser Valuers Pty Ltd</p>	<p>0 Star Local</p>
<p>Webster Cavanagh Pty Ltd ATF The Webster Cavanagh Unit Trust T/A Webster Cavanagh</p>	<p>0 Star Local</p>
<p>CARRIED 9/0</p>	

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number: LC.2 File Number: D17/37028

SUBJECT HEADING: TENDER 17017 - SUPPLY AND CONSTRUCT NEW CLARIFIER AT SURAT WATER TREATMENT PLANT

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council publicly invited tenders from suitably qualified and experienced suppliers to supply and construct a new clarifier at the Surat Water Treatment Plant.

The Tender period opened on 3 April 2017 with a closing date of 5 May 2017.

Responses were reviewed by an evaluation panel and the report was submitted for Council's consideration.

<p>Resolution No. GM/05.2017/69</p>	
Moved Cr Flynn	Seconded Cr Scheffe
<p>That Council:</p>	
<p>1. Select AKS Industries Australia Pty Ltd T/A MBR Technologies as the preferred tenderer for Tender 17017 – Supply and Construct New Clarifier at Surat Water Treatment Plant.</p>	
<p>2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with AKS Industries Australia Pty Ltd T/A MBR Technologies, noting the tendered value of \$267,927 (Inc. GST), and accept the contract if the final terms are acceptable.</p>	
<p>3. Assign the expenditure to Work Order 18405.</p>	
<p>CARRIED 9/0</p>	

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number: LC.3 **File Number:** D17/37700

SUBJECT HEADING: TRANSITION OF COMMUNITY HOUSING PORTFOLIO

Officer's Title: Coordinator - Housing

Executive Summary:

Council has been in extended negotiations with the Department of Housing and Public Works in regard to Council's transition from social housing and the distribution of existing housing stock. The Department of Housing and Public Works sought Council's confirmation that the proposal by Council detailed in the letter dated 1 June 2016 is still Council's preferred exit approach.

Discussion:

Cr. Chambers spoke in favour of the motion, indicating that she looks forward to the end of this very lengthy process.

Resolution No. GM/05.2017/70	
Moved Cr Chambers	Seconded Cr Stanford
That Council:	
<ol style="list-style-type: none"> 1. Apply to the Department of Housing and Public Works for Council to retain Mitchell properties that the Department has proposed to be returned to the State Government part of social housing stock being: <ul style="list-style-type: none"> • 70 Ann Street Mitchell – Valuation \$160,000; • Unit 1 /1 Liverpool Street Mitchell – Valuation \$105,000; • Unit 2/1 Liverpool Street Mitchell – Valuation \$100,000. 2. Advise the Department of Housing and Public Works that 40 Edinburgh Street Mitchell is located on a shared lot with Council staff housing and therefore it will be necessary for the lot to be subdivided prior to any transfer of the property and associated costs will need to be negotiated between Council and the Department of Housing and Public Works. 	
CARRIED	9/0

Responsible Officer	Coordinator - Housing
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Item Number: LC.4 **File Number:** D17/38731

SUBJECT HEADING: STAGE 1 ROMA FLOOD MITIGATION - ASSESSMENT OF LOCAL PROPERTY FLOOD RISK AND MITIGATION MEASURES AND CLAIM FOR DAMAGES - ASSESSMENT NO. 14019129

Officer's Title: Director - Infrastructure Services
Associate to the Director - Infrastructure Services

Executive Summary:

The report tabled a letter in relation to the Stage 1 Roma Flood Mitigation. The matter was raised at the last Council meeting and the officer provided additional information for Council's consideration.

Resolution No. GM/05.2017/71

Moved Cr Chambers

Seconded Cr Newman

That Council approve for a 'Without Prejudice' meeting to occur between Council's nominated representative and the other party's nominated representative.

CARRIED

9/0

Responsible Officer

Associate to the Director - Infrastructure Services

Item Number:

LC.5

File Number: D17/38733

SUBJECT HEADING:

WITHOUT PREJUDICE OFFER FOR COUNCIL CONSIDERATION - ASSESSMENT NO. 14008445

Officer's Title:

Associate to the Chief Executive Officer

Executive Summary:

This report tabled the 'without prejudice' offer received by Council on 5 May 2017 in relation to Assessment No. 14008445.

Resolution No. GM/05.2017/72

Moved Cr Chambers

Procedural Motion – That the matter lay on the table for further consideration at an upcoming General Meeting.

CARRIED

9/0

Responsible Officer

Associate to the Chief Executive Officer

Item Number:

LC.6

File Number: D17/38835

SUBJECT HEADING:

ROMA SALEYARD FEES & CHARGES FOR 2017/18

Officer's Title:

Director - Corporate, Community & Commercial Services

Executive Summary:

The report presented the proposed 2017/18 Roma Saleyards fees and charges for adoption.

Resolution No. GM/05.2017/73

Moved Cr Flynn

Seconded Cr Chambers

That Council:

- 1. Adopt the proposed fees and charges for the Roma Saleyards for the 2017/18 financial year as presented and attached to the officer's report.**
- 2. Update the saleyards signage to incorporate the fees for 2017/18.**

CARRIED

9/0

Responsible Officer

Director - Corporate, Community & Commercial Services

Resolution No. GM/05.2017/74

Moved Cr Stanford

Seconded Cr McMullen

That Council close the meeting to the public at 1.53pm to further discuss Item C.14 - Proposal to extend NLIS Scanning and Data Collection Agreement and a further development in Flood Mitigation land negotiations in accordance with the provisions of section 275 of the *Local Government Regulation 2012*, specifically pertaining to the following sections:

- (e) contracts proposed to be made by it;**
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;**

CARRIED

9/0

Cr. Stanford left the Chamber at 1.55pm, and entered at 1.58pm.

Cr. Newman left the Chamber at 2.07pm, and entered at 2.10pm.

Cr. O'Neil left the Chamber at 2.09pm, and entered at 2.11pm.

Cr. Scheffe left the Chamber at 2.17pm, and entered at 2.18pm.

Resolution No. GM/05.2017/75

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 2.20pm.

CARRIED

9/0

Item Number:

C.14

File Number: D17/35180

SUBJECT HEADING:

PROPOSAL TO EXTEND NLIS SCANNING AND DATA COLLECTION AGREEMENT

Officer's Title:

Manager - Saleyards

Executive Summary:

The current NLIS Compliance Scanning and Data Collection agreement for the Roma Saleyards is due to expire on 30 June 2017. The report proposed to Council that the agreement be extended for the period 1 July 2017 to 30 June 2019 in accordance with clause 3.1(b) of the agreement. Council's consent was also sought to assign the NLIS Scanning and Data Collection agreement to AAM Operations Pty Ltd, who acquired the business from the initial successful tenderer for the NLIS Scanning and Data collection services contract.

This item had been laid on the table earlier during the meeting to allow Council an opportunity to seek advice on the contract. This information now received, Council resumed deliberations.

Discussion:

Cr. Newman spoke in favour of the motion, indicating that this matter was a very straight forward case of tidying up legalities with a change of business ownership for delivery of the service to ensure the process of scanning continues efficiently and without any interruption.

The Mayor spoke against the motion, indicating that he felt that local business should have an opportunity to tender for the service.

Cr. Flynn spoke in favour of the motion, indicating that given the advice received, he was quite happy to give his consent and support the recommendation.

Resolution No. GM/05.2017/76

Moved Cr Newman

Seconded Cr Flynn

That Council:

1. **Give consent for the NLIS Scanning and Data Collection Agreement to be assigned to AAM Operations Pty Ltd ACN 165 867167.**
2. **Extend the term of the NLIS Compliance Scanning and Data Collection agreement for a further two (2) years (1 July 2017 to 30 June 2019) in accordance with clause 3.1(b) of the agreement.**

CARRIED (The Mayor requested his vote against the motion be recorded)

8/1

Responsible Officer

Manager - Saleyards

SUBJECT HEADING: FLOOD MITIGATION LAND NEGOTIATIONS

Executive Summary:

Council received advice that some additional changes were requested for negotiations that it thought had been concluded.

Discussion:

After preliminary review of the information, there was consensus that it was premature to consider the additional matters raised as there was inconsistency within the documents. It was agreed that Council would consider a formal report upon receipt of an updated draft agreement and attachments.

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 2.26pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 14 June 2017, at Roma Administration Centre.

.....
 Mayor.

.....
 Date.