

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 12 JULY 2017 COMMENCING AT 9.08AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Economic & Community Development – Ed Sims, Manager Procurement & Commercial Services – Ryan Gittins, Manager (Land, Buildings & Structures) – Tanya Mansfield, Manager Saleyards – Paul Klar, Lease Management & Facility User Agreements / Team Leader – Madonna Mole, Rates Officer – Catherine (Katie) Ballard.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.08am.

APOLOGIES

There were no apologies for the meeting.

CONFIRMATION OF MINUTES

Resolution No. GM/07.2017/05

Moved Cr Chambers

Seconded Cr Stanford

That the minutes of the General Meeting (13-28.06.17) held on 28 June 2017 be confirmed.

CARRIED

9/0

Resolution No. GM/07.2017/06

Moved Cr McMullen

Seconded Cr Stanford

That the minutes of the Special Meeting (2-11.07.17) held on 11 July 2017 be confirmed.

CARRIED

9/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

Item Number: 5.1 **File Number:** D17/52107

SUBJECT HEADING: **NEW POLICY - SALEYARDS OPERATIONS - MEMORANDUM OF UNDERSTANDING BETWEEN COUNCIL AND THE ROMA LIVESTOCK AGENTS ASSOCIATION**

Officer's Title: **Director - Corporate, Community & Commercial Services**

Executive Summary:

This report introduced a new draft policy for Council's consideration – Saleyards Operations – Memorandum of Understanding between Council and the Roma Livestock Agents Association.

The policy was developed through consultation with the Roma Selling Agents. It aims to supplement Council's local laws which provide for the orderly and proper conduct of business activities at the Roma Saleyards including the granting of approvals for the Sale or Consignment of Stock at a Saleyard.

Resolution No. GM/07.2017/07	
Moved Cr Flynn	Seconded Cr Stanford
That Council adopt the Saleyards Operations – Memorandum of Understanding Between Council and the Roma Livestock Agents Association Policy as presented.	
CARRIED	9/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 File Number: D17/51813

SUBJECT HEADING: CONSIDERATION OF ELECTED MEMBER ATTENDANCE AT UPCOMING CONFERENCES

Officer's Title: Coordinator - Councillors & Community Engagement

Executive Summary:

The report sought formalisation of elected member attendance at upcoming conferences as part of advocacy activities and/or enhancing strategy and policy development for Maranoa Regional Council.

Resolution No. GM/07.2017/08

Moved Cr Chambers

Seconded Cr Stanford

That Council endorse the attendance of:

- Cr. Flynn and Cr. Newman at the National Saleyards Expo and Conference 2017 on 25 – 27 July 2017 in Rockhampton;
- Councillors Chandler, McMullen, Newman, O'Neil and Schefe at the LGAQ Bush Council's Convention on 9 – 11 August 2017 in Charters Towers;
- Cr. O'Neil at the Australian Regional Development Conference on 11 – 12 September 2017 in Coffs Harbour;
- Funds be drawn from attending individual Councillor Conference Registration Work Order numbers.

CARRIED

9/0

Responsible Officer

Coordinator - Councillors & Community Engagement

Item Number: 11.2 File Number: D17/48936

SUBJECT HEADING: ANNUAL VALUATION CONSULTATION FOR THE MARANOA REGION

Officer's Title: Coordinator - Rates

Executive Summary:

Correspondence was received from the Department of Natural Resources and Mines seeking Council's opinion on whether a valuation is required for the Maranoa Region to be effective 30 June 2018.

Resolution No. GM/07.2017/09

Moved Cr Chambers

Seconded Cr O'Neil

That Council advise the Department of Natural Resources and Mines, that in Council's opinion, a valuation of the local government area should be undertaken effective from 30 June 2018.

CARRIED

9/0

Responsible Officer	Coordinator - Rates
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Item Number: 11.3 **File Number:** D17/52612

SUBJECT HEADING: GAS TARIFF CHARGES 2017/18

Officer's Title: Specialist - Strategic Finance

Executive Summary:

At a Council workshop on 23 June 2017, Council discussed an increase for gas tariff charges of 1.74%. The proposed increase was not included in the Fee and Charges Schedule 2017/18 presented to the Council meeting on 28 June 2017.

Resolution No. GM/07.2017/10			
Moved Cr Scheffe		Seconded Cr Newman	
That Council adopt the Gas Tariff charges as scheduled below:			
Type	Steps	2016/17 \$ Inc. GST	2017/18 \$ Inc. GST
COMMERCIAL	First 1000 mj	\$ 0.052	\$ 0.053
	Next 5000 mj	\$ 0.047	\$ 0.048
	Over 6000 mj	\$ 0.038	\$ 0.039
DOMESTIC	First 1000 mj	\$ 0.068	\$ 0.069
	Next 2000 mj	\$ 0.056	\$ 0.057
	Over 3000 mj	\$ 0.052	\$ 0.053
INDUSTRIAL	First 6000 mj	\$ 0.047	\$ 0.048
	Next 9000 mj	\$ 0.038	\$ 0.039
	Over 15000 mj	\$ 0.033	\$ 0.034
CARRIED			9/0

Responsible Officer	Specialist - Strategic Finance
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Item Number: 11.4 **File Number:** D17/53410

SUBJECT HEADING: MINOR UPDATES TO THE 2017/18 FEES & CHARGES

Officer's Title: Specialist - Strategic Finance

Executive Summary:

In the schedule of Fees and Charges for 2017/18 there are inconsistent prices for similar services such as Avdata Keys and Wash Pad usage/minute rates across Council facilities. This report proposed to align these fees and charges.

Discussion:

Cr. Scheffe spoke in favour of the motion, indicating that as it was very difficult to differentiate between ratepayers and other users, the proposed fee for service was appropriate as cost recovery for Council's service.

The Mayor spoke against the motion indicating that he felt there should be a small reduction for users living and working in the Maranoa Region. He further suggested there should be a way to set the key differently to identify Maranoa residents.

Resolution No. GM/07.2017/11	
Moved Cr Schefe	Seconded Cr Chambers
That Council adopt the following Fees and Charges for 2017/18:	
Roma Saleyards	
<ul style="list-style-type: none"> • Seed Wash Pad and Truckwash Facility – Roma Saleyards – Avdata Access Keys \$53.20 per key 	
Wash Pad – Injune	
<ul style="list-style-type: none"> • Avdata High Pressure Water Outlet (Other Users) \$0.85 per minute • Avdata High Pressure Water Outlet (Ratepayers) \$0.85 per minute 	
CARRIED (The Mayor requested his vote against the motion be recorded)	8/1

Responsible Officer	Specialist - Strategic Finance
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DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D17/32597

SUBJECT HEADING: ROMA PONY CLUB - REQUEST FOR ASSISTANCE

Officer's Title: Specialist - Sport and Recreation

Executive Summary:

Roma Pony Club has been selected to host the 2017 Pony Club Queensland (PCQ) State Formal Gymkhana, Stockman's Challenge, Campdraft, Sporting and Mounted Games Championships from 25-29 September in Roma. Roma was offered the Championships with short notice after Cyclone Debbie caused significant flood damage to the Beaudesert facility.

The club successfully hosted the same event in 2015 with approximately 260 competitors plus family and support persons from Queensland and New South Wales, with approximately 350 horses attending the four-day event. In 2017, the Stockman's Challenge is adding another competition day, making the Championships a five-day event for the first time.

Maranoa Regional Council received funding from the Queensland Government (Department of Communities, Child Safety and Disability Services Community Drought Support Package) to provide social events and drought specific information to residents within the Maranoa region. This funding could be used to assist with support for the event in question.

Resolution No. GM/07.2017/12	
Moved Cr Flynn	Seconded Cr McMullen
That Council:	
<ol style="list-style-type: none"> 1. Offer its support to the Roma Pony Club by way of contributing funds of \$2,500 to assist the group in hosting the State Championship on 25 – 29 September 2017. 2. Draw the funds from WO 18052.2800.2001 (Community Drought Support funding from the Department of Communities, Child Safety and Disability Services). 3. Requires receipt of the acquittal within eight (8) weeks of the event being held, as per 	

the terms of the funding program.

CARRIED 9/0

Responsible Officer	Specialist - Sport and Recreation
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Item Number: 13.2 **File Number:** D17/52891

SUBJECT HEADING: 2017/18 MEMBERSHIP OF OUTBACK TOURISM

Officer's Title: Coordinator - Tourism

Executive Summary:

Council's Regional Tourism Organisation (Outback Queensland Tourism Association) (OQTA) membership, at a cost of \$25,901 (ex GST), is now due for renewal.

Furthermore the OQTA 2017/18 Trade Membership for The Big Rig, at a cost of \$4,500 (Exc. GST), is due for renewal.

Peter Homan (General Manager – Outback Queensland Tourism Association) has also requested a letter of support from Maranoa Regional Council confirming their support and membership of OQTA.

Discussion:

Cr. Chandler spoke in favour of the motion, indicating that she fully supported Council continuing its membership with OQTA as Council receives a lot of support and benefits from the organisation.

Resolution No. GM/07.2017/13	
Moved Cr Chandler	Seconded Cr Newman
That Council:	
<ol style="list-style-type: none"> 1. Continue to support Outback Queensland Tourism Association (OQTA) by way of renewing their Local Government membership in the 2017/18 Financial Year. 2. Pay a total of \$25,901 (Exc. GST) with expenses to be costed to Council's Tourism – Budget – Memberships and Contributions, with Work Order 14484.2537.2001. 3. Pay OQTA \$4,500 (Exc. GST) for the Big Rig Trade Membership (Parker Travel Trade Package) from the Tourism Budget – Marketing General, with Work Order 14481.2537.2001 to enable the Maranoa region to continue to participate in destination sales and marketing through Parker travel. 4. Authorise the Chief Executive Officer to write a letter of support to Peter Homan, General Manager, Outback Queensland Tourism Association, confirming Council's support and ongoing membership of OQTA. 	
CARRIED	8/1

Responsible Officer	Coordinator - Tourism
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Item Number: 13.3 **File Number:** D17/48611

SUBJECT HEADING: ARCADIA VALLEY LOOKOUT UPGRADE

Officer's Title: Manager - Economic & Community Development

Executive Summary:

Council has an agreement with Department of Transport and Main Roads (DTMR) to upgrade the Arcadia Valley Lookout which is a State owned asset with the Arcadia Valley National park. The amount of funding is \$25,000, which includes a 50% contribution from Council. After completion of milestone 2 it has been determined that there is a funding shortfall of \$40,000. DTMR has confirmed that there are no more funds available for this project. Council has two options, either to contribute the additional funds or opt out of the agreement on the basis of the shortfall. Council has not received or asked for its funding entitlement under this grant agreement.

Resolution No. GM/07.2017/14

Moved Cr Chandler

Seconded Cr Newman

That Council request a release from Department of Transport and Main Roads for the funding agreement for the Arcadia Valley Lookout Upgrade, on the basis of insufficient budget allocation.

CARRIED

9/0

Responsible Officer

Manager - Economic & Community Development

Item Number: 13.4 **File Number:** D17/48344

SUBJECT HEADING: WALLUMBILLA SHOWGROUNDS - CAMPING FEES

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

The Wallumbilla Town Improvement Group requested Council review camping fees for visitors staying at the Wallumbilla Showgrounds.

Resolution No. GM/07.2017/15

Moved Cr McMullen

Seconded Cr Chambers

That Council:

1. Offer free camping at the Wallumbilla Showgrounds, with the length of stay to be a maximum of three nights in accordance with State Government Caravan Park Policy PUX/901/102.
2. Approve for the Wallumbilla Town Improvement Group to install a donation box at the Wallumbilla Showgrounds.
3. Advise the Wallumbilla Show Grounds Advisory Committee of this outcome.
4. Be provided any feedback from the Wallumbilla Show Grounds Advisory Committee at the next meeting of Council.

CARRIED

8/1

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Item Number: 13.5 **File Number:** D17/49034

SUBJECT HEADING: **MATERIAL CHANGE OF USE - "CATERING SHOP"
(REF: 2017/19591)**

Location: 115 McDowall Street and Quintin Street, Roma QLD 4455
(Lot 6 on RP4421, Lot 2 on RP44478 and Lot 8 on RP4421)

Applicant: Domino's Pizza Enterprises Limited C/- Milestone (AUST)
Pty. Ltd.

Officer's Title: **Planning Officer**

Executive Summary:

The application is for a Development Permit for a Material Change of Use – “Catering Shop” on three allotments located 115 McDowall Street and Quintin Street, Roma QLD 4455 (properly described as Lot 6 on RP4421, Lot 2 on RP44478 and Lot 8 on RP4421).

The application is subject to Impact Assessment against the relevant provisions of the Roma Town Council Planning Scheme 2006. Public Notification was carried out between 23 May 2017 and 14 June 2017. 52 properly made submissions were received.

The proposed development is generally consistent with the provisions of the Roma Town Council Planning Scheme 2006 including the Desired Environmental Outcomes and the Urban Area Code. The proposed development is consistent with the provisions of the draft Maranoa Planning Scheme.

Resolution No. GM/07.2017/16

Moved Cr Newman

Seconded Cr Scheffe

That Council approve the development application for a Material Change of Use – “Catering Shop” on land located 115 McDowall Street and Quintin Street, Roma QLD 4455 (properly described as Lot 6 on RP4421, Lot 2 on RP44478 and Lot 8 on RP4421), subject to the following conditions:

Preamble

- i. Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).**
- ii. The relevant planning scheme for this development is the Roma Town Planning Scheme 2006. All references to the ‘Planning Scheme’ and ‘Planning Scheme Schedules’ within these conditions refer to the above Planning Scheme.**
- iii. The land use rating category may change upon commencement of any newly approved use on the site. Council’s current Revenue Statement, which includes the minimum general rate levy for the approved use/s, can be viewed on the Council Website: www.maranoa.qld.gov.au.**

Use

- 1. The approved development is a Material Change of Use – “Catering Shop” as shown on the approved plans.**
- 2. All conditions relating to the establishment of the approved development must be fulfilled prior to any approved use commencing, unless otherwise noted in these conditions.**

3. Prior to the commencement of the use, the applicant shall contact Council to arrange a development compliance inspection.

Approved Plans and Documents

4. Maintain the approved development - Material Change of Use - "Catering Shop" generally in accordance with the following approved plans, subject to and modified by any conditions of this approval:

Plan/Document number	Plan/Document name	Date
A105 Rev C	Site Plan Prepared by Jason Wright Design	13/12/2016
A106 Rev C	Signage Plan Prepared by Jason Wright Design	13/12/2016
A107 Rev C	Floor Plan Prepared by Jason Wright Design	13/12/2016
A101 Rev C	Existing Condition Plan Prepared by Jason Wright Design	13/12/2016
A115 Rev C	Elevations Prepared by Jason Wright Design	13/12/2016
A116 Rev C	Elevations Prepared by Jason Wright Design	13/12/2016
A117 Rev C	Elevations Prepared by Jason Wright Design	13/12/2016
Capricorn Municipal Development Guidelines		
D5	CMDG – Stormwater Drainage	01/17
D7	CMDG – Erosion Control and Stormwater Management	03/12
D11	CMDG – Water Reticulation	01/17
D12	CMDG – Sewer Reticulation	01/17

5. Any civil engineering and related work shall be designed and supervised by Registered Professional Engineers of Queensland (RPEQ) who are competent in the construction of the works.
6. All works must comply with:
- the development approval conditions;
 - any relevant provisions in the Planning Scheme;
 - Council's standard designs for such work where such designs exist;
 - the Capricorn Municipal Development Guidelines;
 - any relevant Australian Standard that applies to that type of work; and
 - any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Repair Damaged Infrastructure

7. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets.
8. Any damage to roads and infrastructure that is attributable to the progress of works on the site or vehicles associated with the development of the site, must be repaired in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

Avoiding Nuisance

9. During the establishment of the approved development, no nuisance is to be caused to adjoining properties and occupiers by the way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.
10. Unless otherwise approved in writing by the Council, approved hours of construction are restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted. Work or business which causes audible noise must not be conducted from or on the subject land outside the above times or on Sundays or Public Holidays.

11. Any air conditioning, generator, refrigeration, pump, exhaust, fans, or other equipment must be acoustically screened to ensure noise levels do not exceed 5dB above the background noise level.
12. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.
13. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.
14. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.

Refuse Storage

15. At all times while the use continues, waste containers shall be provided on the site and maintained in a clean and tidy state and shall be emptied and the waste removed from the site on a regular basis. All waste containers are to be shielded from the view of travelling public and neighbours and accessible by the vehicles used by Council, its agents and/or others.

Erosion Control

16. If there is a possibility of erosion or silt or other materials being washed off the property during the development process, the developer must document and implement a management plan that prevents this from occurring.
17. The developer shall immediately clean up and satisfactorily remove any deposited construction material or silt runoff from the development site.
18. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such works shall be undertaken immediately where there is a potential hazard to pedestrians and/or passing traffic.

Provision of Services

19. The development is to be connected to Council's reticulated sewerage disposal system in accordance with the Water Services Association of Australia (WSAA) publication WSA02-2002 Sewerage Code of Australia (version 2.3) and the CMDG Design Guideline - D12 'Sewerage Reticulation', at no cost to Council.
20. The development is to be provided with a water connection, up to and including a path cock, to Council's reticulated water supply system in accordance with the CMDG and specifically the Water Services Association of Australia (WSAA) publication WSA03-2002 Water Reticulation Code of Australia (version 2.3).
21. The development must be connected to a reticulated supply of gas.
22. The development is to be connected to a reticulated electricity supply service in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications (as relevant).
23. If the premises is connected to a telecommunications service, then such works shall be undertaken in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications (as relevant).

24. All services installation, including sewer, water, electricity and telecommunications connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such designs exist (iv) the Capricorn Municipal Development Guidelines (v) any relevant Australian Standard that applies to that type of work and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.
25. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval of any proposed changes.

Stormwater and Drainage

26. Stormwater runoff from roofs and impervious surfaces are to be collected internally and piped generally in accordance with the CMDG Design Guidelines D-5 'Stormwater Drainage Design' to a lawful point of discharge.
27. Stormwater must not be allowed to pond on the property being developed during the development process and after the development has been completed.
28. Post-development stormwater runoff flows from the development site are not to exceed pre-development stormwater runoff flows to adjoining properties or roads.
29. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.
30. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Access, Car Parking & Manoeuvring

31. All deliveries to the site are to be made at the rear of the building via Lot 8 on RP4421 (115 McDowall Street). Deliveries in McDowall Street are not permitted.
32. During trading hours, all two-wheeled delivery vehicles (i.e. scooters, bicycles and the like) are to be parked within a single, shared car parking space in McDowall Street. The parking of these vehicles must not cause any interference with adjoining car parking spaces or pedestrian movements. Outside of trading hours all two-wheeled delivery vehicles must be stored inside the premises.
33. Staff car parking is not permitted on Lot 8 on RP4421.

Advertising Signs

34. Any advertising signage in addition to that incorporated in the approved plans and documents for the development, is subject to a further development approval unless compliant with the self-assessable development provisions of the planning scheme.
35. Any free-standing advertising signage or structure to be constructed on site shall be designed by an RPEQ (Structural) Engineer and certification provided for both design and construction.

Trade Waste

36. Wastewater from the operation of the premises is to be collected onsite and discharged to Council's reticulated sewerage system in accordance with Council's Trade Waste Policy. A trade waste permit must be obtained from Council prior to commencement of the approved use.

No Cost to Council

37. Services and infrastructure required in connection with the establishment of the approved development must be provided at the developers cost.

38. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.

39. All rates and charges of any description and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council, shall be paid to the Council prior to construction commencing.

Fees and Infrastructure Charges

40. A nil infrastructure charges contribution is payable to Council. The Infrastructure Charge has been levied taking into account credits for the existing lawful uses onsite.

Latest versions

41. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

Application Documentation

42. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice and the Approved Plans and Approved Documents bearing 'Council Approval'.

CARRIED

9/0

Responsible Officer	Planning Officer
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LATE ITEMS

Item Number: L.1 **File Number:** D17/53693

SUBJECT HEADING: YULEBA FIRE TOWER - RELOCATION

Officer's Title: Local Development Officer - Yuleba/Wallumbilla

Executive Summary:

The Yuleba Development Group requested Council accept the historic Yuleba Fire Tower 'lookout' cabin as well as suitable lengths of the tower legs, with the aim of reconstructing a scaled down tower (up to 20m) as a tourism icon in Yuleba's Cobb & Co Park.

Resolution No. GM/07.2017/17

Moved Cr Chandler

Seconded Cr McMullen

That Council:

1. Engage Council's Building Certifier to report on the condition and suitability for relocation of the Cabin and structure.
2. Authorise the Chief Executive Officer to sign a Transfer Agreement with the Department of Agriculture & Fisheries (DAF) to accept the Yuleba Fire Tower frame legs and cabin.

CARRIED

9/0

Responsible Officer	Local Development Officer - Yuleba/Wallumbilla
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Item Number:

L.2

File Number: D17/54017

SUBJECT HEADING:

CONSIDERATION OF ELECTED MEMBER ATTENDANCE AT AN UPCOMING CONFERENCE AND PARTICIPATION IN A RESEARCH PROJECT

Officer's Title:

Coordinator - Councillors & Community Engagement

Executive Summary:

The report sought formalisation of elected member attendance at an upcoming conference as part of advocacy activities and/or enhancing strategy and policy development for Maranoa Regional Council.

Also sought was the endorsement of Councillor participation in a research project approved by Griffith University regarding the governance of Aquifer Injection using Coal Seam Gas/Coal Bed Methane produced Water. Councillor participation has been sought under the participant category of a local government authority.

Resolution No. GM/07.2017/18

Moved Cr O'Neil

Seconded Cr Newman

That Council endorse:

- The attendance of the Mayor Golder and Cr. Scheffe at the National Energy Summit on 12 – 13 July 2017 in Toowoomba;
- Cr. Scheffe's participation in the Griffith University research project titled – The governance of Aquifer Injection using Coal Seam Gas/Coal Bed Methane Produced Water.

CARRIED

9/0

Responsible Officer	Coordinator - Councillors & Community Engagement
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Item Number: L.3 **File Number:** D17/54299

SUBJECT HEADING: MINOR UPDATES TO THE CORPORATE PLAN

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

As part of the budget deliberations each year, the Corporate Plan is reviewed and/or updated. Where any minor changes are identified, these are presented to Council ahead of the budget adoption process.

Resolution No. GM/07.2017/19

Moved Cr Chambers

Seconded Cr O'Neil

That Council endorse the following minor amendments to the Corporate Plan 2014-19:

1. Update Council's vision, to state:

My Maranoa – strong, vibrant and connected communities embracing opportunities to grow.

2. Update Council's mission, to state:

- o Provide efficient and safe service delivery, good governance and leadership
- o Manage community assets in a financially responsible way
- o Partner with community, government, and industry to grow our region

3. Remove Strategic Priority 9 - Affordable Land & Housing and renumber Priority 10 to 9.

4. Update the organisational vision to include the statement: Quality in planning, processes and delivery.

CARRIED

9/0

Responsible Officer

Associate to the Chief Executive Officer

Item Number: L.4 **File Number:** D17/54426

SUBJECT HEADING: REQUEST FOR REVIEW OF SPEED BUMP OPTIONS IN MCDOWALL STREET

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

This report sought Council's support to progress an investigation into further measures that focus on pedestrian safety within the Roma CBD.

Discussion:

The Mayor spoke in favour of the motion, indicating that his report was put forward following a recent tragedy on a pedestrian crossing in the Roma CBD, further advising that as Mayor he was often told about near misses on the pedestrian crossings. He further explained that the consultation aspect of his recommendation was to provide motorists and pedestrians an opportunity to provide feedback on their experiences. He indicated that as Mayor, his proposed approach was aimed at keeping people safe on crossings, both pedestrians and drivers, and that reducing motorist speed increased the reaction time to keep the community safe.

Cr. Flynn spoke against the motion, indicating that over many years, this and the prior terms of Council had discussed extensively with many stakeholders on many occasions, adjusting the safety requirements accordingly for the Roma CBD. He further advised that local police had been heavily involved in those discussions, hence implementation of the significantly reduced speed limit of 40km/hr in the Roma CBD. Cr. Flynn advised that to his knowledge the drivers involved in the incident had been travelling within the required speed limit, and that the structure of the CBD had not in his opinion caused the accident. He advised that Council had spent a significant amount of funds in making the CBD as safe as possible, but that it was impossible for Council to monitor motorists driving habits.

In closing, Cr. Flynn advised that the Easter in the Country Committee was opposed to permanent speed bumps in the CBD which would impede the main event that generates a significant amount of income for the local economy.

At this point the Director of Infrastructure Services provided an overview of the actions taken to date with respect to safety audits completed for the built environment in the CBD, as well as consultation undertaken for the project. He advised that the most recent independent safety audit was undertaken on 17 June, 2017, with requirements met, and that a further interim audit would be brought forward as budgeted for in light of recent events.

The Mayor, in summing up debate, said that his basis for the recommendation was driven by his concern about the safety of people in the Maranoa. He further indicated that feedback he had received from the community suggested that motorists and pedestrians do not feel safe on the CBD crossings. He also indicated that he felt that the Easter in the Country Committee concerns could be sorted out, but that safety was the number one issue.

Resolution No. GM/07.2017/20

Moved Cr Golder

Seconded Cr Scheffe

That Council:

- 1. Commence an investigation into options relating to the installation of permanent speed humps within the Roma CBD.**
- 2. Consider undertaking consultation to establish community feedback regarding the possible installation of permanent speed humps within the Roma CBD.**
- 3. Include a figure in the budget deliberations for discussion with an experienced contractor.**

MOTION LOST (The Mayor requested his vote for the motion be recorded)

1/8

Cr. Flynn called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
	Cr. Chandler
	Cr. Flynn
	Cr. McMullen
	Cr. Newman
	Cr. O'Neil
	Cr. Scheffe
	Cr. Stanford

Responsible Officer

Mayor

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (b) industrial matters affecting employees;
- (c) the local government budget;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/07.2017/21

Moved Cr O'Neil

Seconded Cr Newman

That Council close the meeting to the public at 10.07am.

CARRIED

9/0

Cr. O'Neil left the Chamber at 10.07am, and entered at 10.10am.

Cr. Stanford left the Chamber at 10.07am, and entered at 10.11am.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.37AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.04AM.

Cr. Flynn left the Chamber at 11.58am, and entered at 12.04pm.

Cr. O'Neil left the Chamber at 12.05pm, and entered at 12.08pm.

Mayor Golder left the Chamber at 12.10pm, and entered 12.14pm.

Cr. Chandler left the Chamber at 1.02pm, and returned during suspension of Standing Orders for Lunch.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 1.02PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 1.38PM.

Cr. Scheffe did not return to the Chamber at resumption of Standing Orders.

Resolution No. GM/07.2017/22

Moved Cr O'Neil

Seconded Cr Newman

That Council open the meeting to the public at 1.43pm.

CARRIED

8/0

Item Number:

C.1

File Number: D17/46932

SUBJECT HEADING:

**CONSIDERATION OF PAYMENT ARRANGEMENT -
ASSESSMENTS 14024319, 14025373 & 14016273**

Officer's Title:

Rates Officer

Executive Summary:

Correspondence was received from ratepayers requesting a consideration of a payment arrangement of \$420/fortnight to be paid between Assessments 14024319, 14025373 & 14016273. The property owners also requested the interest on the properties to be waived and future interest to be ceased or put on hold.

Resolution No. GM/07.2017/23

Moved Cr Newman

Seconded Cr Chandler

That Council:

- 1. Accept the payment arrangement of \$420/fortnight paid between assessments 14016273, 14024319 & 14025373, subject to all rates, charges and arrears accumulated being paid in full by 30 June 2020.**
- 2. Declines waiving interest or holding future interest as the circumstances do not meet the criteria in Council's adopted Revenue Statement.**

CARRIED

7/1

Responsible Officer

Rates Officer

Item Number:

C.2

File Number: D17/49430

SUBJECT HEADING:

**APPLICATIONS FOR RATE PAYMENT ARRANGEMENTS
- VARIOUS ASSESSMENTS**

Officer's Title:

Rates Officer

Executive Summary:

Applications for rates payment arrangements have been received from various ratepayers. The timeframes the applicants have proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.

Resolution No. GM/07.2017/24

Moved Cr McMullen

Seconded Cr Stanford

That Council:

1. **Accepts the applicant's payment arrangements as set out in Table A, subject to all rates, charges and arrears accumulated paid in full by 30 June 2019, and as follows:**

Assessment Number	Approved Payment Arrangement
14031603	\$150/fortnight until end August 2017, then \$198/fortnight
14018642	\$815/month

2. **Decline the applicant's payment arrangements as set out in Table B and propose to the applicant's a new payment arrangement so that all rates, charges and arrears accumulated will be paid in full by 30 June 2019, as follows:**

Assessment Number	Applicant's Proposal	Council's Proposal
14019327	\$100/fortnight	\$140/fortnight
14008684	\$150/fortnight	\$206/fortnight

CARRIED

8/0

Responsible Officer

Rates Officer

Item Number:

C.3

File Number: D17/50525

SUBJECT HEADING:

CONSIDERATION OF PAYMENT ARRANGEMENTS FOR ASSESSMENTS 14025530 AND 14022636

Officer's Title:

Rates Officer

Executive Summary:

Ratepayers have requested consideration of payment arrangements for \$110/week/property until 10 August 2017 and then \$220/week for Assessment 14025530 and \$500/month for Assessment 14022636 giving the ratepayer's time to sell their house in Sydney or one of the properties in Roma.

Resolution No. GM/07.2017/25

Moved Cr Chandler

Seconded Cr Stanford

That Council accept the requested payments of \$110/week/property until 10 August 2017 and then \$220/week on Assessment 14025530 and \$500/month on Assessment 14022636 until 30 June 2019, at which time the arrangement will be further reviewed.

CARRIED

8/0

Responsible Officer

Rates Officer

Item Number: C.4 **File Number:** D17/47639

SUBJECT HEADING: TENDER 17019 - GREAT ARTESIAN SPA MANAGEMENT AGREEMENT

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council publicly advertised the tender inviting suitably qualified and experienced businesses (or individuals) to provide services under the Mitchell Great Artesian Spa Management Agreement.

The tender period opened on 20 May 2017 with a closing date of 12 June 2017.

Responses were reviewed by an evaluation panel and the report was submitted for Council's consideration.

Resolution No. GM/07.2017/26

Moved Cr Newman

Procedural Motion - That the matter lay on the table for further consideration at an upcoming General Meeting, following further clarification with respect to received tender submissions.

CARRIED

8/0

Responsible Officer

Manager - Procurement & Commercial Services

Item Number: C.5 **File Number:** D17/53231

SUBJECT HEADING: ROMA SALEYARDS ADVISORY COMMITTEE MEMBERSHIP

Officer's Title: Director - Corporate, Community & Commercial Services

Executive Summary:

The Roma Saleyards Advisory Committee is responsible for providing and seeking input into the day to day operations of the facility and focus on the long term vision and strategic planning for the Roma Saleyards in the implementation of the Saleyards Master Plan.

This report was put forward to consider the committee membership and the calling for nominations on the committee for the term of the current Council to 2020.

Discussion:

Cr. Flynn spoke in favour of the motion, indicating that discussions had been undertaken for some time with respect to committee arrangements and was pleased to see the result of those discussions coming to fruition.

Resolution No. GM/07.2017/27

Moved Cr Flynn

Seconded Cr O'Neil

That Council:

- Endorse the membership arrangements of the Roma Saleyards Advisory Committee as follows:**

Councillor representation x 2:

- Cr Peter Flynn – Committee Chairperson
- Cr Wendy Newman – Member

Agent representation:

- Roma Livestock Agents Association President
- Roma Livestock Agents Association Vice President
- Vendor representation x 2
- Buyer representation x 2
- Local Transport Operator representation x 1
- Stock Transport Operator representation x 1

Ex-officio' representation

- MRC - Manager Saleyards
- Officer of Queensland Police Service
- Officer of Department of Agriculture, Fisheries and Forestry (DAFF)
- Officer of Department of Transport and Main Roads

Other Council representatives as required (e.g. Director Corporate, Community & Commercial Services, Communications, Information Technology, Saleyards Contractor).

3. Call for nominations for the following members:

- 1) Vendor Representatives x 2
- 2) Buyer Representatives x 2
- 3) Local Transport Operator Representative
- 4) Stock Transport Operator Representative

4. Update the Terms of Reference to reflect the updated committee structure.

CARRIED

9/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number: C.6 **File Number:** D17/53199

SUBJECT HEADING: ROMA SALEYARDS - MONTHLY BUSINESS REPORT - JUNE

Officer's Title: Manager - Saleyards

Executive Summary:

This report is presented to Council to provide a summary of the performance of Council's Roma Saleyards for the month of June, and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Discussion:

Cr. Flynn spoke in favour of the motion, highlighting approximately \$30,000 more in sales value had been achieved this financial year for the same period last year, with a total value for year ending June 2017 being \$338,225,431.30. The throughput for the month of June 2017 was 37,234 head of cattle compared to the same time last year with throughput of 18,713 head of cattle. He went on to say that this was quite an achievement and thanked the staff, vendors, agents and buyers for their support in using the facility in achieving these milestones.

Resolution No. GM/07.2017/28
Moved Cr Flynn
Seconded Cr Newman
That Council receive and note the Officer's report as presented.
CARRIED
8/0
Responsible Officer
Manager - Saleyards
Item Number:
C.7
File Number: D17/43952
SUBJECT HEADING:
APPLICATION FOR CONVERSION OF TENURE - LOT 12 ON WV841
Officer's Title:
Administration Officer - Land Administration
Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7907 being Lot 12 on WV841 to freehold tenure.

Resolution No. GM/07.2017/29
Moved Cr Stanford
Seconded Cr Chandler
That Council advise the Department of Natural Resources and Mines it has no objection to the conversion of GHPL 36/7907 being Lot 12 on WV841 to freehold tenure.
CARRIED
8/0
Responsible Officer
Administration Officer - Land Administration
Item Number:
C.8
File Number: D17/44110
SUBJECT HEADING:
APPLICATION FOR CONVERSION OF TENURE - LOT 30 ON WV843
Officer's Title:
Administration Officer - Land Administration
Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7927 being Lot 30 on WV843 to freehold tenure.

Resolution No. GM/07.2017/30
Moved Cr Chambers
Seconded Cr Newman
That Council advise the Department of Natural Resources and Mines it has no objection to the conversion of GHPL 36/7927 being Lot 30 on WV843 to freehold tenure, and should survey be required to establish boundaries of the land parcel then:

- **Council to contribute to the costs associated with completing full survey of the land parcel;**
- **The contribution be limited to costs associated with establishing road reserves to encase roads within this parcel, if they are listed in Council's Road Register;**
- **Reimbursement be made following receipt of documents confirming the road reserves have been registered and all associated costs have been paid; and**

- Authorise the Chief Executive Officer (or delegate) to negotiate arrangements with the landowner.

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

Item Number:

C.9

File Number: D17/44115

SUBJECT HEADING:

APPLICATION FOR CONVERSION OF TENURE
- LOT 34 ON WV843

Officer's Title:

Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7928 being Lot 34 on WV843 to freehold tenure.

Resolution No. GM/07.2017/31

Moved Cr Newman

Seconded Cr McMullen

That Council advise the Department of Natural Resources and Mines it has no objection to the conversion of GHPL 36/7928 being Lot 34 on WV843 to freehold tenure.

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

Item Number:

C.10

File Number: D17/52744

SUBJECT HEADING:

INJUNE POOL MANAGEMENT AGREEMENT
- OPTION TO RENEW

Officer's Title:

Specialist - Lease Management & Facility User
Agreements

Executive Summary:

The Manager of the Injune Swimming Pool has advised that he wishes to exercise the option to extend his contract for a further three (3) years as provided for in Clause 24 of the management agreement.

Resolution No. GM/07.2017/32

Moved Cr O'Neil

Seconded Cr Stanford

That Council approve the extension of the Injune Swimming Pool Management Agreement for a further three years until 19 September 2020.

CARRIED

8/0

Responsible Officer

Specialist - Lease Management & Facility
User Agreements

Cr. Scheffe entered the Chamber at 1.53pm.

Item Number: C.11 **File Number:** D17/51529

SUBJECT HEADING: KEY WORKER ACCOMMODATION - ROMA

Officer's Title: Manager - Economic & Community Development

Executive Summary:

Horizon Housing Solutions Ltd (HHC) are acting in the Maranoa under a Memorandum of Understanding (MoU) with Council as its preferred community housing partner.

Under the agreement HHC were able to build a "Key worker accommodation" in Roma. Circumstances in the housing market have altered, and under the terms of the MoU between Council and HHC, any changed arrangement should be endorsed by Council in keeping with the intent of the agreement.

Resolution No. GM/07.2017/33	
Moved Cr Newman	Seconded Cr Stanford
That Council endorse the sale of identified properties by Horizon Housing Solutions Ltd to Queensland Health.	
CARRIED	9/0

Responsible Officer	Manager - Economic & Community Development
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Item Number: C.12 **File Number:** D17/50870

SUBJECT HEADING: REQUEST FOR SPONSORSHIP ROMA BOWLS CLUB

Officer's Title: Coordinator - Grants, Local Development & Council Events

Executive Summary:

Council received a request for sponsorship from the Roma Bowls Club, seeking financial support for their event which will be held on 5-6 August 2017.

Resolution No. GM/07.2017/34	
Moved Cr Newman	Seconded Cr Chambers
That Council:	
<ol style="list-style-type: none"> 1. Decline the request for financial sponsorship from the Roma Bowls Club for their event to be held on 5-6 August 2017. 2. Recommend alternative means of support, which are available through the Community Grants Program, to be considered for the Club's future activities. 	
CARRIED	9/0

Responsible Officer	Coordinator - Grants, Local Development & Council Events
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LATE CONFIDENTIAL ITEMS

Item Number: LC.1 **File Number:** D17/53223
SUBJECT HEADING: REQUEST TO TENANT THE ROMA COMMUNITY HUB
Officer's Title: Specialist Lease Management & Facility User Agreements

Executive Summary:

An Expression of Interest has been received from Save the Children Australia to tenant an area within the open plan section of the Roma Community Hub.

Resolution No. GM/07.2017/35	
Moved Cr O'Neil	Seconded Cr Scheffe
That Council:	
<ol style="list-style-type: none"> 1. Enter into a tenancy arrangement with Save the Children Australia for three desk areas within the open plan section of the Roma Community Hub commencing the 17 July 2017 until 30 September 2017. 2. Offer Save the Children Australia the opportunity to enter into this arrangement at the agreed rental amount of \$522.78 per month (GST Inc.) per desk area. 	
CARRIED	9/0

Responsible Officer	Specialist - Lease Management & Facility User Agreements
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Item Number: LC.2 **File Number:** D17/53367
SUBJECT HEADING: QUOTATION REQUEST FOR TRAFFIC CONTROL SERVICES - BLYTHDALE ROAD AND WALLUMBILLA NORTH ROAD
Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council circulated a Quotation Request for the provision of Traffic Management Services at the Blythdale Road and Wallumbilla North Road projects. This request was released to businesses that are currently registered on the Department of Transport and Main Roads (DTMR) Standing Offer Arrangement for Traffic Management Services (TMR8615).

The quotation period opened on 21 June 2017 and concluded on 6 July 2017.

Responses were reviewed and this report is submitted for Council's consideration.

Resolution No. GM/07.2017/36
Moved Cr Chandler
Seconded Cr Scheffe
That:

1. Council select Traffex (Aust) Pty Limited T/A Traffex as the preferred supplier for the provision of traffic control services on the Blythdale Road and Wallumbilla North Road projects.
2. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Traffex (Aust) Pty Limited T/A Traffex, and raise a Purchase Order if the final terms are acceptable.
3. Council reserve the right to terminate the successful Contractor's engagement, in the event of any non-compliance with regulatory standards and/or the quotation specification.
4. Expenditure be assigned to Work Orders 18465 (Blythdale Road) and 18020 (Wallumbilla North Road).

CARRIED

9/0

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number:

LC.3

File Number: D17/54037
SUBJECT HEADING:
REQUEST FOR WAIVER OF HIRE FEES AT MITCHELL HALL
Author and Councillor's Title:
Cr. Tyson Golder
Executive Summary:

A letter was received requesting consideration to allow use of Mitchell Hall on Friday 29 September to allow set up preparations prior to a wedding event at the Hall on Saturday, 30 September. Following the wedding, further access to clean up the Hall on the morning of Sunday, 1 October will be required. Hirer requests hall fees be waived for both Friday, 29 September and Sunday, 1 October 2017.

Discussion:

The Mayor spoke in favour of the motion, saying that he felt this was a fantastic time in people's lives, to be getting married and wished the couple well. He also said that holding the wedding in Mitchell was of economic benefit to the local community.

Cr. Newman spoke against the motion, indicating that her opposition to the motion was purely on the basis the request was from an individual for a private event, and approving the request was in conflict with Council's schedule of fees and policy guidelines.

The Mayor in summing up debate, indicated that if the recommendation was approved this would be a great win for Mitchell, and the individual who had made a decision to support the town by hosting the celebrations locally.

Resolution No. GM/07.2017/37
Moved Cr Golder
Seconded Cr McMullen

That Council waive fees and allow access of Mitchell Hall for preparations from 3pm Friday, 29 September and clean up on Sunday, 1 October at no cost. Council continue to charge hall hire fees relating only to use on Saturday, 30 September 2017 for the wedding event or if required prior to 3pm.

CARRIED	5/4
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Responsible Officer	Mayor
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Item Number:	LC.4	File Number: D17/54274
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SUBJECT HEADING: ORGANISATIONAL STRUCTURE

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

This report tabled the proposed/updated Organisational Structure, for consideration by Council as part of 2017/18 budgetary deliberations.

Resolution No. GM/07.2017/38

Moved Cr Chambers	Seconded Cr Stanford
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That Council:

1. **Adopt the draft Organisational Structure as an input into the salaries and wages budget preparations.**
2. **Give its in-principle support to the proposal of customer service officers moving to a 'case management' approach for their local area.**
3. **Authorise the Chief Executive Officer to consult with the potential individuals in each of the smaller communities about the proposed changes, with resulting feedback to be provided to Council for further consideration at an upcoming General Meeting.**
4. **Note that the draft Workforce Plan will be provided to Council under separate cover.**

CARRIED	8/1
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Responsible Officer	Associate to the Chief Executive Officer
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 2.09pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 26 July 2017, at Roma Administration Centre.

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 Mayor.

.....
 Date.