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**MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 26 JULY 2017 COMMENCING AT 9.08AM**

**ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano and Minutes Officer – Kelly Rogers in attendance.

**AS REQUIRED**

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Planning & Building Development – Danielle Pearn, Manager Procurement & Commercial Services – Ryan Gittins, Specialist Sport & Recreation – Fiona Vincent, Coordinator Grants, Local Development & Council Events – Susan Sands, Coordinator Libraries, Arts & Culture – Michelle Blair, Rates Officer – Catherine (Katie Ballard).

**GUESTS**

There were no guests in attendance at the meeting.

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.08am.

**APOLOGIES**

**Resolution No. GM/07.2017/39**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That apologies be received and leave of absence granted for Cr. Flynn for this meeting.**

**CARRIED**

**8/0**

**CONFIRMATION OF MINUTES**

**Resolution No. GM/07.2017/40**

**Moved Cr Stanford**

**Seconded Cr McMullen**

**That the minutes of the General Meeting (14-12.07.17) held on 12 July 2017 be confirmed.**

**CARRIED**

**8/0**

**BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

**ON THE TABLE**

There were no items for discussion on the table.

**PRESENTATIONS/PETITIONS AND DEPUTATIONS**

There were no presentations/petitions or deputations at the meeting.

## CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

## CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

## RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

## BUSINESS

### OFFICE OF THE CEO

**Item Number:** 10.1 **File Number:** D17/52466

**SUBJECT HEADING:** ANNUAL SHOW (PUBLIC) HOLIDAYS FOR 2018

**Officer's Title:** Manager - Organisational Development & Human Resources

#### **Executive Summary:**

*The Office of Industrial Relations has invited Maranoa Regional Council to submit nominations for the show (public) holidays for 2018.*

*The 2018 Roma Agricultural Show is scheduled for Friday 11 and Saturday 12 May 2018 and the 2018 Mitchell Agricultural Show is scheduled for Monday 14 and Tuesday 15 May 2018.*

#### **Resolution No. GM/07.2017/41**

**Moved Cr O'Neil**

**Seconded Cr Stanford**

**That the Chief Executive Officer make application for Ministerial approval for the following special holidays:**

- **Friday 11 May 2018 for the 2018 Roma Annual Show Holiday; and**
- **Tuesday 15 May for the 2018 Mitchell Annual Show Holiday.**

CARRIED

8/0

**Responsible Officer**

**Manager - Organisational Development & Human Resources**

## CORPORATE, COMMUNITY & COMMERCIAL SERVICES

**Item Number:** 11.1 **File Number:** D17/57316

**SUBJECT HEADING:** MONTHLY FINANCIAL STATEMENTS JUNE 2017

**Officer's Title:** Specialist - Finance Systems Support

#### **Executive Summary:**

*The purpose of this report was for Council to receive a monthly financial report in accordance with section 204 of the Local Government Regulation 2012 for the month of June 2017.*

**Resolution No. GM/07.2017/42**

**Moved Cr Chambers**

**Seconded Cr Stanford**

**That Council receive and note the financial reports to 30 June 2017.**

CARRIED

8/0

**Responsible Officer**

**Specialist - Finance Systems Support**

**INFRASTRUCTURE SERVICES**

**Item Number:**

**12.1**

**File Number: D17/56487**

**SUBJECT HEADING:**

**POLICY AMENDMENT - AIRPORTS ANNUAL LANDING AND PARKING CHARGES**

**Officer's Title:**

**Manager - Airports (Roma, Injune, Surat, Mitchell)**

***Executive Summary:***

*Following feedback from users of Maranoa Regional Council aerodromes regarding the need to provide proof of residency to apply the 20% discount for Annual Landing and Parking Charges, this report sought endorsement of changes to the policy and application from.*

***Discussion:***

Cr. O'Neil spoke in favour of the motion, thanking staff for the work done in rectifying the issue as raised, which while small from an administrative perspective was a major concern for general aviators. He further explained that the matter was raised through the president of the Roma Aero Club seeking to rectify a concern which in their eyes was a symptom of 'red tape.' In closing Cr. O'Neil said that the proposed approach would fix the matter.

**Resolution No. GM/07.2017/43**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council:**

- 1. Endorse the proposed amendment to proof of residency in applying for residents' discounts to annual landing and parking fees.**
- 2. Accept the revised conditions for proof of residency and ensuing updated application form.**

CARRIED

8/0

**Responsible Officer**

**Manager - Airports (Roma, Injune, Surat, Mitchell)**

**DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES**

**Item Number:** 13.1 **File Number:** D17/54393

**SUBJECT HEADING:** UPDATE TO FEES AND CHARGES TO INCLUDE OPERA QUEENSLAND TICKET PRICE

**Officer's Title:** Coordinator - Libraries, Arts & Culture

**Executive Summary:**

*Opera Queensland will be performing "A Night with Opera Queensland" in the Maranoa on Friday 1 September 2017. The ticket price needed to be agreed upon and added to Council's fees and charges register.*

**Discussion:**

Cr. Chandler spoke in favour of the motion, stressing that the event was not very far away and that the team would now have to hit the ground running. Cr. Chandler closed by encouraging all Councillors to attend the upcoming event.

**Resolution No. GM/07.2017/44**

**Moved Cr Chandler**

**Seconded Cr Newman**

**That Council charge the following ticket price for the Opera Queensland performance on 1 September 2017:**

- \$60 per person for adults
- \$20 for school aged children (5-17)
- Children 0 - 4 free.

CARRIED

8/0

**Responsible Officer**

**Coordinator - Libraries, Arts & Culture**

**Item Number:** 13.2

**File Number:** D17/54268

**SUBJECT HEADING:** MONTHLY POOL REPORT MAY 2017

**Officer's Title:** Administration Officer - Council Buildings & Structures

**Executive Summary:**

*Across the region Council maintains five swimming pool complexes and The Great Artesian Spa complex.*

*The pools are operated by contractors under management agreements. Contractors provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.*

*Reports for the month of May for the Great Artesian Spa, Mitchell Memorial Swimming Pool, Injune Swimming Pool, Denise Spencer Roma Pool, Surat Swimming Pool and Wallumbilla Swimming Pool were presented.*

**Resolution No. GM/07.2017/45**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council receive the Regional Swimming Pool reports for the month of May 2017.**

CARRIED

8/0

**Responsible Officer**

**Administration Officer - Council Buildings & Structures**

**Item Number:** 13.3 **File Number:** D17/54386

**SUBJECT HEADING:** MONTHLY POOL REPORT JUNE 2017

**Officer's Title:** Administration Officer - Council Buildings & Structures

**Executive Summary:**

*Across the region Council maintains five swimming pool complexes and The Great Artesian Spa complex.*

*The pools are operated by contractors under management agreements. Contractors provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.*

*Reports for the month of June for the Great Artesian Spa, Mitchell Memorial Swimming Pool, Injune Swimming Pool, Denise Spencer Roma Pool, Surat Swimming Pool and Wallumbilla Swimming Pool were presented.*

**Resolution No. GM/07.2017/46**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council receive the Regional Swimming Pool reports for the month of June 2017.**

CARRIED

8/0

<b>Responsible Officer</b>	<b>Administration Officer - Council Buildings &amp; Structures</b>
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**Item Number:** 13.4 **File Number:** D17/56033

**SUBJECT HEADING:** DEVELOPMENT PERMIT FOR A MATERIAL CHANGE OF USE "CARAVAN PARK" (STAGE 1 - 14 SITES, STAGE 2 - 6 SITES)

**Location:** 78 Hartley Lane, Orange Hill, QLD 4455 (Lot 2 on SP135048)

**Applicant:** Mrs T G Taylor C/- Brandon & Associates Pty Ltd

**Officer's Title:** Coordinator - Planning

**Executive Summary:**

*The application was for a Material Change of Use – "Caravan Park" on land located at 78 Hartley Lane, Roma 4455 (properly described as Lot 2 on SP135048).*

*The application is subject to Impact Assessment against the Bungil Shire Planning Scheme 2006. The drafting of the Maranoa Planning Scheme is at an advanced stage and therefore its content is considered relevant to the assessment of this application as it accurately represents the future development outcomes sought for the region.*

*Public notification of the application was carried out between 23 June 2017 and 14 July 2017. Two properly made submissions were received during this period. One submission that was not properly made was also received.*

*The application is generally consistent with the relevant provisions of the Bungil Shire Planning Scheme 2006. Any perceived conflicts with the planning scheme can be appropriately addressed by way of conditions of development approval.*

Resolution No. GM/07.2017/47

Moved Cr Newman

Seconded Cr Scheffe

That Council approve the application for a Development Permit for a Material Change of Use “Caravan Park” on land located at 78 Hartley Lane, Roma (properly described as Lot 2 on SP135048) be approved, inclusive of amendments to Condition 5 and 40, as presented at the meeting and noted in red, subject to the following conditions:

- (a) The Capricorn Municipal Development Guidelines apply to this development. Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- (b) The relevant planning scheme for this development is the Bungil Shire Planning Scheme 2006. All references to the ‘Planning Scheme’ and ‘Planning Scheme Schedules’ within these conditions refer to the above Planning Scheme.
- (c) All Aboriginal Cultural Heritage in Queensland is protected under the (*Aboriginal Cultural Heritage Act 2003*) and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- (d) The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their ‘general environmental duty’ to minimise the risk of causing environmental harm to adjoining premises.
- (e) The land use rating category for the site may change upon commencement of any approved use on the site. Council’s current Revenue Statement, which includes the minimum general rate levy for the approved use/s is available on the Council website: [www.maranoa.qld.gov.au](http://www.maranoa.qld.gov.au).
- (f) The operation of a Caravan Park requires a permit under *Subordinate Local Law No. 1.8 (Operation of Caravan Parks) 2011*.
- (g) It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved use.
- (h) It is the responsibility of the operator to ensure that an adequate and constant supply of water is available for the approved use at all times. All licences, permits and agreements required to access a sufficient supply of water must be in place at all times while the activity is carried out.

Use

1. The approved development is a “Caravan Park” as defined in the Planning Scheme and as shown on the approved plans.
2. The Caravan Park must not be occupied by any guest or any caravan, campervan, vehicle or other temporary accommodation for a period exceeding 14 consecutive days, or for any cumulative period of more than 30 days within a 12 month period.

3. Relocatable homes and any permanent accommodation structures are not permitted within the Caravan Park, with the exception of a caretaker's residence.

4. The approved development is permitted to occur in the following two stages:

- a. Stage 1: "Caravan Park" consisting 14 caravan parking sites as shown as "STAGE 1" on approved Drawing Number SK01 Issue D1 prepared by Brandon & Associates dated 30/5/17.
- b. Stage 2: "Caravan Park" consisting 6 caravan parking sites and as shown as "STAGE 2" on approved Drawing Number SK01 Issue D1 prepared by Brandon & Associates dated 30/5/17.

Unless otherwise stated, the conditions of approval apply to all stages of the approved development.

5. All works and operations are to be carried out generally in accordance with the approved plans and specifications listed in the following table. Where approved plans are in conflict with the Assessment Manager's conditions, the Assessment Manager's conditions shall take precedence.

Plan/Document number	Plan/Document name	Date
SK01 Issue D1	PART SITE PLAN	30/05/17
	Development Application – Material Change of Use (Caravan Park) Lot 2 on SP135048, 78 Hartley Lane Roma Traffic Analysis	24/07/17

6. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.

7. All works on or near roadways shall be adequately signed in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads."

8. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

**Caravan Park Licence**

9. A licence for the operation of a Caravan Park, as required by Council's Local Laws, must remain in effect at all times while the approved use is carried out. The licence holder is responsible for ensuring any conditions attached to this licence are complied with.

**Applicable Standards**

10. All works must comply with:

- a. this development approval;
- b. any relevant Acceptable Solutions of the applicable codes of the planning scheme for the area;
- c. Council's standard designs for such work where such designs exist;



- d. the Capricorn Municipal Development Guidelines; and
- e. any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs a-e above, Council may agree in writing to an alternative specification. This alternative specification prevails over those specified in paragraphs a-e in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any concurrent lawful requirements outside those stated above.

#### **Advertising Signage**

11. Any proposed advertising signage is subject to a further development approval unless compliant with the self-assessable development provisions of the Planning Scheme, or other applicable planning instrument in force at the relevant time.
12. Any free standing advertising signage or structure to be constructed on the subject site shall be designed by an RPEQ (Structural) Engineer and certification provided for both design and construction.

#### **Refuse Storage**

13. Bulk refuse storage and collection facilities must be located within the “Caravan Park” in a central location that is screened and retains reasonable standards of amenity for occupants of the premises and surrounding properties. The bulk refuse storage must not be visually obtrusive when viewed from the street.
14. The bulk refuse storage area must be enclosed on a minimum of three sides with a screen wall extending 0.2 metres above the height of all refuse containers and screened by dense planting.
15. The bulk refuse storage area must be located a maximum distance of 50 metres from accommodation areas and no closer than 6 metres to any accommodation area.
16. Convenient access to the bulk refuse storage area must be provided for service vehicles.
17. Waste containers must be maintained in a clean and tidy state at all times while the use continues, and shall be emptied and the waste removed from the site on a regular basis.

#### **Lighting**

18. Lighting of the “Caravan Park”, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.
19. All lighting shall be directed or shielded so as to ensure that no glare directly affects adjoining and nearby properties.

#### **Avoiding Nuisance**

20. During and after the establishment of the approved development, no nuisance is to be caused to adjoining properties and occupiers by way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.



21. There must not be unreasonable or sustained levels of noise or odour and no nuisance caused to adjoining properties during the course of any construction works and after the use commences.
22. The “Caravan Park” and its surrounds must be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not pose any health and safety risks to the community.

#### Landscaping

23. Site landscaping is to include plantings along the length of the southern site boundary (Hartley Lane frontage) to the extent that accommodation sites are located adjacent to this boundary and as shown on Approved Drawing No. SK01 Issue D1. Plantings are to be provided with a minimum width of 2.0 metres adjacent to this boundary. Additional landscape treatments should assist in providing privacy, screening and separation between vehicle access ways, parking areas, accommodation sites, refuse facilities and other built elements. Plant species shall include a mix of trees, shrubs and ground covers. Landscaping is required to be established within 1 month of this approval taking effect.
24. Landscaping is to be maintained and irrigated during an establishment period of two years and ground covers should fully cover vegetated areas within one year of planting. Any dead or unhealthy plants must be promptly replaced.
25. Site landscaping must not interfere with electrical infrastructure nor restrict maintenance access to any onsite infrastructure, public utility or easement.
26. Landscaping must not interfere with site lines at intersections for traffic.

#### Earthworks

27. Any earthworks are to be undertaken in accordance with Schedule 8 – Standards for Construction Activity of the Planning Scheme.
28. If retaining walls are to be provided on site, they shall be designed by an RPEQ (Structural) Engineer and certification provided for both design and construction of the walls. They must not impede, concentrate or pond stormwater.

#### Erosion Control

29. All construction works on site are to be undertaken in accordance with the Institute of Engineers (Australia) (IEAUST) Soil Erosion and Sediment Control Engineering Guidelines for Queensland Construction sites.
30. If there is a possibility of erosion or silt or other materials being washed off the property being developed during the development process, the developer must document and implement a management plan that prevents this from occurring.
31. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such works shall be undertaken immediately where there is a potential hazard to pedestrians and/or passing traffic.

#### Services

32. The “Caravan Park” is to be provided with an on-site water supply with sufficient capacity to meet all operational needs, including watering to minimise dust nuisance generated by vehicles accessing the site.

33. The development is to be provided with a potable water supply sufficient to meet the needs of staff and visitors to the site.
34. The “Caravan Park” must have access to a reliable water supply for firefighting purposes.
35. The site must be connected to an on-site sewerage treatment system that is adequate for the approved use. Disposal of effluent from the site is to be performed by a suitably licensed contractor.
36. The number of people using the Caravan Park shall be limited to 21 Equivalent Persons or the maximum capacity of the existing onsite sewerage treatment system, whichever is the lesser.

Note: The landowner/operator is responsible for obtaining any permits required to achieve compliance with environmental laws relevant to the provision of onsite sewerage treatment and/or disposal.

37. The “Caravan Park” must be connected to an electricity reticulation service in accordance with the relevant service provider’s requirements and specifications along the relevant building standards, requirements and specifications (as relevant).
38. If the “Caravan Park” is connected to a telecommunication service, then such works shall be undertaken in accordance with the relevant service providers requirements and specifications along with relevant building standards requirements and specifications (as relevant).
39. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

#### Roads

40. ~~A written statement endorsed by a suitably qualified professional (RPEQ) must be provided to Council prior to commencement of the approved use, confirming that Hartley Lane is of an adequate width and standard to safely accommodate the types of vehicles used in the approved activity. The statement must clearly indicate that caravans are able to pass one another safely when travelling in opposite directions along Hartley Lane (as per the planning report submitted with the application, Ref: 172207, dated 07/06/17). Upon acceptance by Council, this document will form part of the approved documents for the development.~~

Road signage as described in approved document “Traffic Analysis” prepared by Brandon & Associates (RPEQ1605), dated 24 July 2017, is to be installed in accordance with the MUTCD (Manual of Uniform Traffic Control Devices). Final location of signs must ensure that signage is clearly visible to vehicular traffic and shall be located sufficiently in advance of the hazard to enable the driver to react appropriately.

#### Stormwater and Drainage

41. Stormwater is to be collected internally and discharged in accordance with Schedule 7: “Standards for Stormwater Drainage.” Discharge of stormwater runoff from the development site shall drain freely in all cases, and no nuisance of ponding will be created within the vicinity of the approved “Caravan Park.”
42. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during construction and at all times after the commencement of use.

43. Post-development stormwater runoff flows from the development site are not to exceed predevelopment stormwater runoff flows to adjoining properties or roads.

44. Stormwater must not be allowed to pond on the property being developed during the development process and after the development has been completed.

#### **Access, Car Parking & Manoeuvring**

45. All vehicle access and egress for the “Caravan Park” shall be provided from Hartley Lane in the location denoted as “Site Access” on Drawing Number SK01 Issue D1.

46. The vehicle crossover from Hartley Lane to the development site is to be constructed of gravel in accordance with CMDG – R- 40 Rev E, Accesses Along Gravel Roads.

47. All vehicle crossovers must be designed to cater for the maximum vehicle size accessing the site with suitable flares and tapers provided for the vehicle swept path movements to ensure no damage to the roadway or verge.

48. The landowner shall be responsible for the construction and maintenance of vehicle crossovers from the road carriageway to the property boundary and for obtaining any approvals required for complying with the applicable designs and standards.

49. A minimum of 14 car parking spaces for the exclusive use of the approved “Caravan Park” are to be provided for Stage 1 of the approved development.

50. A minimum of 6 car parking spaces for the exclusive use of the approved “Caravan Park” are to be provided for Stage 2 of the approved development.

51. All internal access roads shall have a carriageway width no less than 6.0 metres for two way traffic and not less than 4.0 metres for one way traffic. Signposts and markings must be provided to indicate vehicle direction movements.

52. All internal access roads shall be sign posted to discourage vehicle speeds in excess of 15 kilometres per hour.

53. Service vehicle access and manoeuvring is to be designed in accordance with AS/NZS 2890.2.2004 – Parking facilities Part 2: Off-street commercial vehicle facilities requirements.

54. A “Give Way” sign is to be erected internally within the development site to instruct vehicles exiting the site to give way to incoming traffic.

55. No on-street parking is permitted at the frontage of the development site at any time.

#### **Separation**

56. All Caravan Park sites shall provide a minimum of 120 square metres and be clearly delineated.

57. A minimum 3.0 metre wide buffer must be provided between each “Caravan Park” site.

58. A minimum 2.0 metre buffer must be provided between a “Caravan Park” site and any internal vehicle movement area.

#### **Infrastructure Contributions**

59. Pay all infrastructure charges levied for the approved development.

60. Note: Refer to Attachment 2 – Adopted Infrastructure Charges Notice.

**No Cost to Council**

61. Services and infrastructure required in connection with the establishment of the approved development must be provided at the developer's cost.
62. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.
63. All rates and charges of any description and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council shall be paid prior to the commencement of use.

**Latest Version**

64. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

**Application Documentation**

65. It is the developer's responsibility to ensure that all entities associated with the Development Approval have a legible copy of the Decision Notice and the Approved Plans and the Approved Documents bearing 'Council Approval'.

CARRIED

8/0

**Responsible Officer**
**Coordinator – Planning**
**Item Number:**

13.5

**File Number:** D17/57601

**SUBJECT HEADING:**
**MUCKADILLA CAMPING GROUNDS**
**Officer's Title:**
**Coordinator - Land Administration**
***Executive Summary:***

*Council has been exploring an alternative camping area for caravans/travellers in the township of Muckadilla.*

**Discussion:**

Council discussed potential financial implications for mowing of the designated area and arrangements for monitoring of short term travellers' adherence to short term stay time limitations. The Manager Facilities (Land, Buildings & Structures) advised that signage would be placed in the vicinity identifying time limitations and the designated camping area boundaries.

**Resolution No. GM/07.2017/48**
**Moved Cr McMullen**
**Seconded Cr Stanford**

**That Council offer free camping at Muckadilla over part of Lot 42 on SP220293 being a Camping and Water reserve, with the length of stay to be a maximum of three nights in accordance with State Government Caravan Park Policy PUX/901/102.**

CARRIED

8/0

**Responsible Officer**
**Coordinator - Land Administration**

## CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (b) industrial matters affecting employees;
- (c) the local government budget;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

**Resolution No. GM/07.2017/49**

**Moved Cr O'Neil**

**Seconded Cr Stanford**

**That Council close the meeting to the public at 9.29am.**

CARRIED

8/0

Cr. Stanford left the Chamber at 10.34am, and entered at 10.37am.

**SUBJECT HEADING:       SUSPENSION OF STANDING ORDERS**  
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.41AM

**SUBJECT HEADING:       RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.16AM.

Cr. Chambers declared a potential perceived 'Conflict of Interest' in relation to Item LC.5 – Outstanding Rates – Assessment No. 14000459, due to a family association with the applicant. Cr. Chambers left the Chamber at 11.17am taking no further part in discussion on the matter.

At cessation of discussion on the abovementioned item, Cr. Chambers entered the Chamber at 11.37am.

**SUBJECT HEADING:       SUSPENSION OF STANDING ORDERS**  
COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 12.06PM

**SUBJECT HEADING:       RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 12.58PM.

**Resolution No. GM/07.2017/50**

**Moved Cr O'Neil**

**Seconded Cr Scheffe**

**That Council open the meeting to the public at 2.24pm.**

CARRIED

8/0

**LATE ITEMS**
**Item Number:** L.1 **File Number:** D17/51044

**SUBJECT HEADING:** **PROJECTS FOR FUNDING UNDER WORKS FOR QUEENSLAND PROGRAM**
**Officer's Title:** **Coordinator - Grants, Local Development & Council Events**
**Executive Summary:**

Maranoa Regional Council will receive \$1.35M under the Queensland Government's Works for Queensland program. It was recommended that Council submit projects under this funding.

Lighting for Roma Netball Courts	\$100,000
Road Projects (Regional Floodway Program 1-9)	\$585,000
Water Projects (Bore 12 Reservoir & Booster)	\$400,000
Water Projects (Metering unmetered connections)	\$65,000
Water Projects (Golf Link Fire Flow Augmentation)	\$200,000
<b>Total</b>	<b>\$1,350,000</b>

**Discussion:**

Cr. Scheffe spoke in favour of the motion, indicating that this funding was crucial for Council, especially with a co-contribution not being required of Council under the guidelines, this will enable Council to undertake a variety of infrastructure projects well spread across the region.

**Resolution No. GM/07.2017/51**
**Moved Cr Scheffe**
**Seconded Cr Newman**
**That Council:**

1. **Submit the following projects under the State Government Works for Queensland Program:**

Lighting for Roma Netball Courts	\$100,000
Road Projects (Regional Floodway Program 1-9)	\$585,000
Water Projects (Bore 12 Reservoir & Booster)	\$400,000
Water Projects (Metering unmetered connections)	\$65,000
Water Projects (Golf Link Fire Flow Augmentation)	\$200,000
<b>Total</b>	<b>\$1,350,000</b>

2. **Commit to completing the works by the due date of 30 June 2019.**
3. **Authorise the Chief Executive Officer to sign the submission form, and any further agreements with the State Government as required.**

**CARRIED**

8/0

**Responsible Officer**
**Coordinator - Grants, Local Development & Council Events**

**Item Number:** L.2 **File Number:** D17/58748

**SUBJECT HEADING:** ROMA SALEYARDS ADVISORY COMMITTEE  
 RECOMMENDATION - BEEF AWARDS NIGHT

**Author and Councillor's Title:** Cr. Peter Flynn

**Executive Summary:**

*This report sought Council consideration of a recommendation put forward by the Roma Saleyards Advisory Committee that Council host a Beef Night – Awards Dinner.*

<b>Resolution No. GM/07.2017/52</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr McMullen</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Host a Beef Awards Night and Dinner Event.</li> <li>2. Be provided a proposal for further consideration at an upcoming meeting outlining a framework for the event, incorporating award categories/prizes and detailing of potential costs.</li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Saleyards</b>
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**Item Number:** L.3 **File Number:** D17/58913

**SUBJECT HEADING:** NATIONAL ENERGY SUMMIT - TOOWOOMBA

**Author and Councillor's Title:** Cr. David Scheffe

**Executive Summary:**

*Update for Councillors' information following attendance at the National Energy Summit in Toowoomba on 12 – 13 July 2017.*

**Discussion:**

Cr. Scheffe spoke in favour of the motion, confirming that both he and the Mayor had attended the conference, and said that the forum provided for good open discussion and was very informative. In closing Cr. Scheffe said he'd like to see a follow up forum.

<b>Resolution No. GM/07.2017/53</b>	
<b>Moved Cr Scheffe</b>	<b>Seconded Cr Chandler</b>
<b>That Council receive and note the report as presented concerning the National Energy Summit.</b>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Councillor</b>
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**Item Number:** L.4 **File Number:** D17/53052

**SUBJECT HEADING:** **SPORT AND RECREATION PROJECT TO BE SUBMITTED FOR FUNDING-GET PLAYING PLACES AND SPACES ROUND 6**

**Officer's Title:** **Specialist - Sport and Recreation**

**Executive Summary:**

*Maranoa Regional Council is eligible to submit projects for funding under the Queensland Government Get Playing Places and Spaces program for Round 6. The Round opened on 19 June and closes on 11 August 2017.*

**Discussion:**

Cr. McMullen spoke in favour of the motion, indicating that this was a good project to progress if Council was successful in securing the funding.

<b>Resolution No. GM/07.2017/54</b>	
<b>Moved Cr McMullen</b>	<b>Seconded Cr Scheffe</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. <b>Apply for funding to provide new and upgraded infrastructure to support horse sports at Bassett Park.</b></li> <li>2. <b>Commit to providing appropriate co-contributions in the 2017/18 budget (and subsequent budgets if required) to allow delivery of successful projects within designated time-frames.</b></li> <li>3. <b>Authorise the Chief Executive Officer to sign the appropriate sub-agreement with the Department of National Parks, Sport and Racing for any successful projects.</b></li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Specialist - Sport and Recreation</b>
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**Item Number:** C.1 **File Number:** D17/52686

**SUBJECT HEADING:** **BIG RIG MANAGEMENT REPORT FOR JUNE 2017**

**Officer's Title:** **Administration Assistant - Council Buildings & Structures**

**Executive Summary:**

*The Big Rig Management Report for the month of June 2017 was presented for Council's information.*

<b>Resolution No. GM/07.2017/55</b>	
<b>Moved Cr Newman</b>	<b>Seconded Cr Chandler</b>
<b>That Council receive the Big Rig Report as presented.</b>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Administration Assistant - Council Buildings &amp; Structures</b>
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**Item Number:** C.2 **File Number:** D17/53103

**SUBJECT HEADING:** APPLICATION FOR CONVERSION OF TENURE - LOT 1 ON BDR17, LOT 2 ON BDR87 AND LOT 8 ON BDR100

**Officer's Title:** Administration Officer - Land Administration

**Executive Summary:**

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7704 being Lot 1 on BDR17, Lot 2 on BDR87 and Lot 8 on BDR100 to freehold tenure.

**Resolution No. GM/07.2017/56**

**Moved Cr McMullen**

**Seconded Cr Chambers**

That Council advise the Department of Natural Resources and Mines it has no objection to the conversion of GHPL 36/7704 being Lot 1 on BDR17, Lot 2 on BDR87 and Lot 8 on BDR100 to freehold tenure.

CARRIED

8/0

**Responsible Officer**

**Administration Officer - Land Administration**

**Item Number:** C.3 **File Number:** D17/52156

**SUBJECT HEADING:** APPLICATION FOR NEW LEASE - LOT 7 ON SP127849

**Officer's Title:** Administration Officer - Land Administration

**Executive Summary:**

The Department of Natural Resources and Mines sought Council's views on an application it has received for a new lease over Reserve being Lot 7 on SP127849.

**Discussion:**

Cr. Chandler spoke in favour of the motion, indicating that the condition included in the recommendation was very relevant to ensure pest species controls were attended to as soon as possible.

**Resolution No. GM/07.2017/57**

**Moved Cr Chandler**

**Seconded Cr Scheffe**

That Council advise the Department of Natural Resources and Mines that Council has no objection to a new lease being issued over the reserve described as Lot 7 on SP127849 on the condition that prior to a new lease being granted the current Lessee implements controls to manage parthenium and harissia cactus.

CARRIED

8/0

**Responsible Officer**

**Administration Officer - Land Administration**

**Item Number:** C.4 **File Number:** D17/53112

**SUBJECT HEADING:** APPLICATION FOR CONVERSION OF TENURE - LOT 36 ON WV852

**Officer's Title:** Administration Officer - Land Administration

**Executive Summary:**

*The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) being Lot 36 on WV852 to freehold tenure.*

**Resolution No. GM/07.2017/58**

**Moved Cr Newman**

**Seconded Cr Scheffe**

**That Council advise the Department of Natural Resources and Mines it has no objection to the conversion of GHPL 36/7893 being Lot 36 on WV852 to freehold tenure.**

CARRIED

8/0

**Responsible Officer**

**Administration Officer - Land Administration**

**Item Number:** C.5 **File Number:** D17/53853

**SUBJECT HEADING:** RENEWAL OF LEASE - TERM LEASE 0/210193 BEING LOT 48 ON KE105

**Officer's Title:** Administration Officer - Land Administration

**Executive Summary:**

*The Department of Natural Resources and Mines sought Council's views on the renewal of Term Lease 0/210193 being Lot 48 on KE105, Reserve for Camping purposes. This Term Lease is due to expire on 12 May 2018.*

**Resolution No. GM/07.2017/59**

**Moved Cr Chambers**

**Seconded Cr Stanford**

**That Council advise the Department of Natural Resources and Mines that the land is still required for its gazetted purposes and that Council has no objection to the renewal of Term Lease 0/210193 over Lot 48 on KE105.**

CARRIED

8/0

**Responsible Officer**

**Administration Officer - Land Administration**

**Item Number:** C.6 **File Number:** D17/51229

**SUBJECT HEADING:** CONSIDERATION OF RATES PAYMENT ARRANGEMENT UNDER HARDSHIP FOR ASSESSMENT 12012936

**Officer's Title:** Rates Officer

**Executive Summary:**

*Contact has been made with Council requesting consideration under hardship for an extended payment arrangement until 30 June 2019.*

**Resolution No. GM/07.2017/60**
**Moved Cr Chandler**
**Seconded Cr O'Neil**

That Council accepts the applicant's payment arrangement of \$2,300/quarter, subject to all rates, charges and arrears accumulated being paid in full by 30 June 2019.

CARRIED

8/0

**Responsible Officer**
**Rates Officer**
**Item Number:**
**C.7**
**File Number: D17/54270**
**SUBJECT HEADING:**
**APPLICATION FOR RATE PAYMENT ARRANGEMENT – VARIOUS PROPERTIES**
**Officer's Title:**
**Rates Officer**
***Executive Summary:***

*Applications for rates payment arrangements have been received from various ratepayers. The timeframes the applicants have proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.*

**Resolution No. GM/07.2017/61**
**Moved Cr Newman**
**Seconded Cr Schefe**

That Council accepts the applicant's payment arrangements as set out as follows, subject to all rates, charges and arrears accumulated being paid in full by 30 June 2019:

Assessment Number	Approved Payment Plan
14027460	\$250/fortnight
14005524	\$940/month

CARRIED

8/0

**Responsible Officer**
**Rates Officer**
**Item Number:**
**C.8**
**File Number: D17/54290**
**SUBJECT HEADING:**
**REVIEW OF PAYMENT ARRANGEMENT FOR ASSESSMENT 13010095**
**Officer's Title:**
**Rates Officer**
***Executive Summary:***

*Review of payment arrangement that was originally presented to Council's General Meeting held on 22 February 2017.*

**Resolution No. GM/07.2017/62**
**Moved Cr Chambers**
**Seconded Cr McMullen**

That Council propose that as the applicant is regularly paying \$200/fortnight, that this payment arrangement continue so that all rates, charges and arrears accumulated are paid in full by 30 June 2018.

CARRIED

8/0

**Responsible Officer**
**Rates Officer**

**Item Number:** C.9 **File Number:** D17/56169

**SUBJECT HEADING:** AVIATION SECURITY IDENTIFICATION CARD - ISSUING AGENT REQUESTS

**Officer's Title:** Manager - Airports (Roma, Injune, Surat, Mitchell)

**Executive Summary:**

*Forthcoming changes to the Aviation Transport Security Act and Regulations, taking effect 1 August 2017, will require those seeking an Aviation Security Identification Card (ASIC) to present in person with original identifying documentation to collect an ASIC. Council was approached to act as an issuing agent for other issuing bodies and enter into agreements to make the process easier for those in the region. This report sought approval to enter into agreements with issuing bodies.*

**Resolution No. GM/07.2017/63**

**Moved Cr O'Neil**

**Seconded Cr Stanford**

**That Council:**

1. Endorse entering into agreements with Issuing Bodies as an agent.
2. Authorise an ongoing authority for the Chief Executive Officer or Delegate to sign ASIC Issuing Body Agent Agreements based on the recommendation of the Manager – Airports.
3. Update the Fees & Charges Register accordingly to reflect this change.

CARRIED

8/0

**Responsible Officer**

**Manager - Airports (Roma, Injune, Surat, Mitchell)**

**Item Number:** C.10 **File Number:** D17/56484

**SUBJECT HEADING:** PAYMENT REQUEST - WALLUMBILLA SHOW GROUNDS

**Officer's Title:** Specialist - Sport and Recreation

**Executive Summary:**

*Council was asked to consider payment of an invoice received for works completed by the applicant at the Wallumbilla Show Grounds. This matter was originally presented for Council's consideration on 12 August 2015, and at that time Council declined the request. Council was asked to review the matter.*

**Resolution No. GM/07.2017/64**

**Moved Cr McMullen**

**Procedural Motion – That the matter lay on the table for further consideration at an upcoming meeting.**

CARRIED

8/0

**Responsible Officer**

**Specialist - Sport and Recreation**

**Item Number:** C.11 **File Number:** D17/56880

**SUBJECT HEADING:** JUNE 2017 - MONTHLY BUSINESS UNIT REPORT - AIRPORTS

**Officer's Title:** Manager - Airports (Roma, Injune, Surat, Mitchell)

**Executive Summary:**

*This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.*

**Resolution No. GM/07.2017/65**

**Moved Cr O'Neil**

**Seconded Cr Scheffe**

**That Council receive and note the Officer's report as presented.**

CARRIED

8/0

<b>Responsible Officer</b>	<b>Manager - Airports (Roma, Injune, Surat, Mitchell)</b>
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**Item Number:** C.12 **File Number:** D17/57542

**SUBJECT HEADING:** GRAZING ON LOT 334 ON SP282633

**Officer's Title:** Specialist - Lease Management & Facility User Agreements

**Executive Summary:**

*Council is the trustee of a Reserve for Local Government Purposes in Roma described as Lot 334 on SP282633. Council was asked to consider if it will continue to allow grazing on the land.*

**Resolution No. GM/07.2017/66**

**Moved Cr Chambers**

**Seconded Cr Scheffe**

**That Council:**

1. Decline the request to extend the current agistment arrangement over Lot 334 on SP282633.
2. Advise the occupier that horses must be removed from the site by 30 August 2017.
3. Notify the occupier of potential risks to livestock of grazing this parcel of land and that, by using this site, the occupier accepts these risks and any potential consequences.

CARRIED

8/0

<b>Responsible Officer</b>	<b>Specialist - Lease Management &amp; Facility User Agreements</b>
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**Item Number:** C.13 **File Number:** D17/58051

**SUBJECT HEADING:** APPLICATION FOR PAYMENT ARRANGEMENT - ASSESSMENT 11002854

**Author and Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*The Ratepayer requested Council give consideration to approving a payment plan for Assessment No.11002854. The proposed plan consists of \$60/fortnightly payments to continue until rates, charges and any arrears are paid in full.*

**Resolution No. GM/07.2017/67**

**Moved Cr McMullen**

**Seconded Cr Golder**

**That Council accept the requested payment plan of \$60/fortnight, with all rates, charges and arrears accumulated, to be paid prior to or at 30 June 2019.**

CARRIED

8/0

**Responsible Officer**

**Mayor**

**LATE CONFIDENTIAL ITEMS**

**Item Number:** LC.1 **File Number:** D17/58150

**SUBJECT HEADING:** TENDER 17021 - DESIGN & SUPPLY BOOSTER PUMP SYSTEM FOR MISCAMBLE STREET AND ROMA AIRPORT RESERVOIRS

**Officer's Title:** Manager - Procurement & Commercial Services

**Executive Summary:**

*Council publicly advertised the tender, inviting suitably qualified and experienced pump suppliers to submit a lump sum price and supporting documentation for the design and supply of booster pumps for new reservoirs at Miscamble St and Airport Drive, Roma.*

*The tender period opened on 2 June with a closing date of 26 June 2017. Responses were reviewed by an evaluation panel and the report submitted for Council's consideration.*

**Resolution No. GM/07.2017/68**

**Moved Cr McMullen**

**Seconded Cr Golder**

**That Council:**

1. **Select Hopalee Pty Ltd T/A Pumps n Solar as the preferred tenderer for Tender 17021 – Design & Supply Booster Pump Systems for Miscamble Street and Roma Airport Reservoirs.**
2. **Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Hopalee Pty Ltd T/A Pumps n Solar and accept the contract if the final terms are acceptable.**
3. **Assign the expenditure to Work Orders 18651 and 18705.**

CARRIED

8/0

**Responsible Officer**

**Manager - Procurement & Commercial Services**



**Item Number:** LC.2 **File Number:** D17/58291  
**SUBJECT HEADING:** NOMINATION FOR AUSTRALIAN LIVESTOCK MARKET ASSOCIATION BOARD  
**Officer's Title:** Manager - Saleyards

**Executive Summary:**

*The report sought formalisation of elected member nomination for a board member position on the Australian Livestock Markets Association (ALMA) board. Councillor nomination is to represent Maranoa Regional Council as a member organisation of ALMA.*

**Discussion:**

Cr. Newman spoke in favour of the motion indicating that Cr. Flynn's nomination was an important part of Council's ongoing support for agriculture in our region, and highlighted that it was important Council had a strong voice on this board.

<b>Resolution No. GM/07.2017/69</b>	
<b>Moved Cr Newman</b>	<b>Seconded Cr O'Neil</b>
<b>That Council endorse the nomination of Cr. Flynn for a board member position on the Australian Livestock Markets Association Board.</b>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Saleyards</b>
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**Item Number:** LC.3 **File Number:** D17/58328  
**SUBJECT HEADING:** PETROLEUM AUTHORITY: INSTALLATION AND MAINTENANCE OF INFRASTRUCTURE WITHIN RASLIE AND MASCOTTE ROAD RESERVE  
**Officer's Title:** Manager - Enterprise Risk, Program & Contract Management

**Executive Summary:**

*A request was made to Council to use part of the existing Mascotte Road easement for natural gas field infrastructure.*

<b>Resolution No. GM/07.2017/70</b>	
<b>Moved Cr Chandler</b>	<b>Seconded Cr Scheffe</b>
<b>That Council authorise the Chief Executive Officer, on behalf of Council and pursuant to <i>Local Government Act 2009 (Qld)</i> section 236, to enter into an agreement with Santos CSG Pty Ltd for the Installation and Maintenance of Infrastructure, the subject of this report, within the Raslie and Mascotte Road Reserve.</b>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Enterprise Risk, Program &amp; Contract Management</b>
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**Item Number:** LC.4 **File Number:** D17/58586

**SUBJECT HEADING:** TENDER 17025 - VEGETATION CLEARING SERVICES - BLYTHDALE ROAD, WALLUMBILLA NORTH ROAD, AND WOLF PIT (FAIRVIEW ROAD)

**Officer's Title:** Manager - Procurement & Commercial Services

**Executive Summary:**

Council publicly advertised the tender, inviting suitably qualified and experienced Contractors to submit a schedule of rates pricing and supporting documentation for the provision of Vegetation Clearing Services at Blythdale North Road, Wallumbilla North Road, and Wolf Pit (Fairview Road).

The tender period opened on 24 June with a closing date of 17 July 2017.

Responses were reviewed by an evaluation panel and the report submitted for Council's consideration.

**Resolution No. GM/07.2017/71**

**Moved Cr Scheffe**

**Seconded Cr Stanford**

**That:**

1. Council select Cut Above Tree Care (AUST) Pty Ltd as the preferred Tenderer for Tender 17025 – Vegetation Clearing Services.
2. The awarded scope of work will include Blythdale North Road and Wallumbilla North Road (i.e. exclude Wolf Pit from the scope of work).
3. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Cut Above Tree Care (AUST) Pty Ltd, and raise a Purchase Order if the final terms are acceptable.
4. Expenditure be assigned to Work Orders 18465 and 18020.

CARRIED

6/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

**Responsible Officer**

**Manager - Procurement & Commercial Services**

Cr. Chambers declared a potential perceived 'Conflict of Interest' in the following item due to a family association with the applicant. Cr. Chambers left the Chamber at 2.48pm, taking no further part in discussion or debate on the matter.

**Item Number:** LC.5 **File Number:** D17/58645

**SUBJECT HEADING:** **OUTSTANDING RATES - ASSESSMENT NO. 14000459**

**Officer's Title:** **Associate to the Chief Executive Officer**

**Executive Summary:**

*Council received a request from a ratepayer for consideration of delaying legal action on recovering outstanding rates to allow them time to make arrangements to pay down the debt.*

**Discussion:**

Cr. Chandler spoke in favour of the motion, indicating that Council is in the business of managing the money of the people in the Maranoa, this includes identifying how funds can be saved and where they should be spent. Cr. Chandler spoke strongly about the need for Council to take action to recover outstanding funds.

Mayor Golder spoke against the motion, indicating that while he acknowledged that outstanding debts should be paid, he sympathised in this instance with the current economic climate he believed that Council should give this applicant additional time to pay the outstanding monies, as they are actively seeking to find ways to pay the monies owing to Council. In closing the Mayor said that a further 6 month extension should be given to the applicant but no further extensions.

Cr. Scheffe spoke in favour of the motion, indicating that the matter had been outstanding since 2005 so the rate payer had been given plenty of time and opportunity to get their affairs in order. In closing he said that as elected members Council has a responsibility to govern responsibly, and that means that a line needs to be drawn in the sand.

In summing up debate, Cr. Chandler said that this term of Council had given an extension last year, and at that time that was the end of the road with respect to extending the time frame to pay the outstanding rates. She further said that this is something that needs resolving and more time is not going to solve the matter and drastic action was required.

**Resolution No. GM/07.2017/72**

**Moved Cr Chandler**

**Seconded Cr Scheffe**

**That Council not delay legal action to recover the outstanding rates for Assessment No. 14000459.**

CARRIED

5/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chandler	Cr. Golder
Cr. Flynn	Cr. McMullen
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

**Responsible Officer**

**Associate to the Chief Executive Officer**

At cessation of discussion and debate on the abovementioned item, Cr. Chambers entered the Chamber at 2.53pm.

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**Item Number:** LC.6 **File Number:** D17/58678

**SUBJECT HEADING:** REPRESENTATIONS MADE REGARDING CONDITIONS OF DEVELOPMENT PERMIT REF 2016/19547 (CARAVAN PARK AT THE ROMA CLAY TARGET CLUB)

**Location:** 155 Geoghegan Road, Roma 4455 (Lot 317 on SP219057)

**Applicant:** Roma Clay Target Club Inc. C/- Brandon and Associates Pty Ltd

**Author and Officer's Title:** Coordinator, Planning

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**Executive Summary:**

*The Roma Clay Target Club Inc. (RCTC), as applicant, have made representations about several conditions of the development approval that was recently issued by Council for a "Caravan Park" at 155 Geoghegan Road, Roma (Ref 2016/19547). As the assessment manager, Council must consider and decide whether it agrees or disagrees with any of the representations.*

**Discussion:**

Cr. Newman spoke in favour of the motion, commending staff, Councillors and interested members of the community for their work in assessing and re-assessing the application, the outcome of which is not taken lightly by Council, and nor should it be.

**Resolution No. GM/07.2017/73**

**Moved Cr Newman**

**Seconded Cr Scheffe**

**That Council issue a negotiated decision notice to the Roma Clay Target Club Inc. for a "Caravan Park" at 155 Geoghegan Road, Roma (Ref 2016/19547), including the following amendments to the conditions of the original decision notice dated 17 May 2017:**

**That the following text be inserted sequentially in the Preamble:**

- (c) Any plans, documents of applications required to be submitted to Council for approval in accordance with the development approval conditions, will be assessed against the applicable planning instrument/s in force at the relevant time.**

**That the following text be inserted after Condition 12:**

**Note: Any advertising device painted or affixed to the fence required by Condition 24 of this development approval will be considered a "Fence sign" (i.e. an advertising device painted on or affixed to a fence).**

**That Condition 24 be amended:**

**From**

**2.4 metre wide solid fencing sections are to be constructed in a staggered arrangement along the entire length of the Stage 1 and Stage 2 northern site boundary (excluding across driveways). The end of each fencing section must be in line with, or overlapping the end of the adjacent section to prevent direct views into and out of the site. The fencing must be established atop an earth mound wholly constructed within the site. Screening to a minimum total height of 3.0 metres above natural ground level must be achieved by a combination of the earth mound and fencing sections. Landscaping must be provided along the entire length of the Stage 1 and Stage 2 northern site boundary in the voids created by the staggered fencing, to provide a densely vegetated visual screen to a minimum height of 3.0 metres.**

To

A 2.7 metre high solid screen fence must be established parallel to the entire length of the approved Stage 1 and Stage 2 northern boundary fronting Geoghegan Road (excluding across driveways). A gap not exceeding 500mm may be provided between the natural ground level and the bottom fence rail. Any gap provided under the fence will be considered as part of the overall fence height. Fencing shall be setback a minimum of 3.0 metres from the northern property boundary and must avoid any disturbance to the existing trees along this site boundary.

That Condition 25 be amended:

From

Fencing must not consist of any product that would amplify or contribute to noise emissions emanating from the site.

To

Landscaping must be provided in front of the fence (on the Geoghegan Road frontage) along the entire length of the Stage 1 and Stage 2 northern site boundary to assist in screening the site and to contribute to the rural amenity. Landscaping must be contained wholly within the property boundary.

That Condition 26 be amended:

From

Detailed plans of the earthworks, fencing and landscaping required by Condition 24 and 25, must be submitted to Council for approval as part of an Operational Works application within 1 month of the development approval taking effect. Fencing and landscaping for Stage 1 must be constructed/planted within 1 month of Council granting approval of the detailed design. Fencing and landscaping for Stage 2 must be constructed prior to the commencement of Stage 2 of the development.

To

Detailed plans of the fencing and landscaping required by Condition 24, 25 and 27 must be submitted to Council for approval within 1 month of the development approval taking effect. Fencing for Stage 1 and landscaping required in front of the Stage 1 fence, must be constructed and planted within 1 month of Council granting approval of the detailed design. Fencing for Stage 2 and landscaping required in front of the Stage 2 fence, must be constructed and planted prior to the commencement of Stage 2 of the development.

That the following heading be inserted above condition 27:

Landscaping of Caravan Park area

That Condition 27 be amended:

From

Additional landscaping elements and plantings must be provided internally within the site to enhance the visual amenity of the area and provide screening and buffering. Site landscaping is to include plantings along the length of the northern site boundary to the extent that accommodation sites are located adjacent to this boundary. Landscape treatments should assist in providing privacy, screening and separation between vehicle access ways, parking areas, accommodation sites, refuse facilities and other built elements.

Plant species shall include a mix of trees, shrubs and ground covers. Landscaping may be staged over the two approved development stages, with Stage 1 required to be established within 3 months of this approval taking effect and Stage 2 required to be established prior to the commencement of the use of Stage 2 of the development.

To

In addition to landscaping provided on the outside/roadside of the fence, further landscaping elements and plantings must be provided internally within the site in the designated Caravan Park area to enhance the visual amenity of the area and provide screening and buffering. Landscape treatments should assist in providing privacy, screening and separation between vehicle access ways, parking areas, accommodation sites, refuse facilities and other built elements. Plant species shall include a mix of trees, shrubs and ground covers. Landscaping may be staged over the two approved development stages, with Stage 1 required to be established within 3 months of this approval taking effect and Stage 2 required to be established prior to the commencement of the use of Stage 2 of the development.

That the following heading be inserted above condition 28:

**Landscaping General**

That condition 38 be amended:

From

An Operational Works application containing details of the connection to Council's reticulated sewer network shall be submitted to Council within 3 months of the development approval taking effect. The alignment of the sewer shall be generally in accordance with approved Drawing Number 16220605. The site is to be connected to Council's reticulated sewerage disposal system within 3 months of the operational works application being approved by Council.

To

An Operational Works application containing details of the connection to Council's reticulated sewer network shall be submitted to Council within 3 months of the development approval taking effect. The alignment of the sewer shall be generally in accordance with approved Drawing Number 16220605. The site is to be connected to Council's reticulated sewerage disposal system within 6 months of the operational works application being approved by Council.

CARRIED

8/0

<b>Responsible Officer</b>	<b>Coordinator - Planning</b>
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**Item Number:** LC.7 **File Number:** D17/58884

**SUBJECT HEADING:** WORKFORCE PLAN UPDATE & INDUSTRIAL MATTERS ASSOCIATED WITH THE 2017/18 BUDGET

**Officer's Title:** Chief Executive Officer  
Mayor

***Executive Summary:***

*Tabling the result of Mayor and CEO discussions for Council's consideration.*

**Resolution No. GM/07.2017/74**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That Council:**

1. Further to the previous "What's my 5% program", that this be increased to 10% as a priority for this financial year.
2. Council endorse the Chief Executive Officer's proposed communication process to update team members.

CARRIED

8/0

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
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## **CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 2.56pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 16 August 2017 at Roma Administration Centre.**

.....  
 Mayor.

.....  
 Date.