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# LATE ITEMS BUSINESS PAPER

## General Meeting

**Wednesday 16 August 2017**

Roma Administration Centre

### NOTICE OF MEETING

Date: 15 August 2017

Mayor:

Councillor T D Golder

Deputy Mayor:  
Councillors:

Councillor J L Chambers  
Councillor N H Chandler  
Councillor P J Flynn  
Councillor G B McMullen  
Councillor W M Newman  
Councillor C J O'Neil  
Councillor D J Schefe  
Councillor J M Stanford

Chief Executive Officer:

Ms Julie Reitano

Senior Management:

Mr Cameron Castles (Director Infrastructure Services)  
Mr Rob Hayward (Director Development, Facilities &  
Environmental Services)  
Ms Sharon Frank (Director Corporate, Community & Commercial  
Services)

Officers:

Ms Jane Frith (Coordinator Communications)

Please find attached agenda for the **General Meeting** to be held at the Roma Administration Centre on  
**August 16, 2017 at 9.00AM.**

Julie Reitano  
**Chief Executive Officer**

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	Prepared by: Operations Manager - ERQSE

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**OFFICER REPORT**

**Meeting:** General 16 August 2017

**Date:** 27 July 2017

**Item Number:** L.1

**File Number:** D17/59580

**SUBJECT HEADING:** Workplace Health & Safety Queensland –  
Regional Supply Chain Forum

**Classification:** Open Access

**Officer's Title:** Operations Manager - ERQSE

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**Executive Summary:**

Workplace Health & Safety Queensland is holding a Regional Supply Chain forum in Roma on 5 September 2017. Workplace Health & Safety Queensland seeks Council support for the event by raising awareness of the event and providing a Councillor to deliver the opening address.

**Officer's Recommendation:**

That Council:

1. Approve the use of Council's supplier networks to raise awareness of the event (via VendorPanel, My Maranoa Business, State Development and Chamber of Commerce) with local businesses.
2. Consider the request by Workplace Health & Safety Queensland for a Councillor of Maranoa Regional Council to deliver the opening address at the Regional Supply Chain forum held on 5 September 2017.

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**Body of Report:**

**Background**

- Workplace Health & Safety Queensland (WHS Qld) has contacted the Enterprise Risk, Quality, Safety & Environment Department requesting Council support for the Regional Supply Chain forum to be held in Roma on 5 September 2017.
- WHS Qld has provided the below information regarding the details of the Regional Supply Chain Forum:

*"Workplace Health and Safety Queensland is collaborating with local councils, the National Heavy Vehicle Regulator, industry stakeholders and experts to present a series of three Regional Supply Chain Forums."*

*These one-day forums are being held, as follows:*

1. Cairns                      16 August
2. Rockhampton              30 August
3. Roma                        5 September.

*Workplace Health and Safety Queensland is now seeking your support to promote these forums through your stakeholder networks.”*

*“Stay connected with your industry and learn about effective risk management, the chain of safety responsibility and how to improve safety leadership and culture in your supply chain.*

*Local business leaders, researchers and industry representatives will discuss effective consultation, collaboration and leadership and how it can influence work health and safety and productivity across the supply chain.*

- *Dr Sharron O’Neill, Senior lecturer, School of Business, University of NSW - measuring impacts and improving work health and safety supply chain performance*
- *Pam Knobel, Workplace Health and Safety Queensland - musculoskeletal disorders and work related stress risks across the supply chain*
- *Local representatives - supply chain management systems.”*

#### Details of the Request

**The request from Workplace Health & Safety Queensland to support the forum includes:**

- a) providing a Councillor to deliver the opening address at the forum on the 5 September 2017 (opening address: 9.10am-9.15am); and**
- b) raise awareness of the event through Council’s networks.**

#### The Event

Details for the Regional Supply Chain forum provided on Workplace Health & Safety Queensland’s website:

Location: Roma Explorers Inn, 44778 Warrego Highway, Roma  
Date: 5 September 2017  
Time: 9:00am – 3:00pm  
Cost: \$88 (inc GST) per person\*

**Consultation (internal/external):**

Manager - Enterprise Risk, Program & Contract Management

Workplace Health & Safety Queensland

Mr. Shane Stockill, A/Manager - Manufacturing, Transport and Logistics Team

Ms. Nicky Sherwood, Senior Project Officer - Manufacturing and Transport Logistics

Mr. Greg Vincent, Operations Manager, Toowoomba

**Risk Assessment (Legal, Financial, Political etc.):**

Nil

**Policy Implications:**

Participation in the event is consistent with part of Council's vision statement, being:  
"Safety of our Teams and Community"

**Financial Resource Implications:**

Nil

**Link to Corporate Plan:**

Corporate Plan 2014-2019

Strategic Priority 1: Community Leadership & Accountability

1.5 Community Engagement (Inform, Consult, Involve, Collaborate, Empower)

1.5.5 Expanded community engagement

**Supporting Documentation:**

Nil

**Report authorised by:**

Manager - Enterprise Risk, Program & Contract Management

Chief Executive Officer