
MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 16 AUGUST 2017 COMMENCING AT 9.06AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Procurement & Commercial Services – Ryan Gittins, Manager Saleyards – Paul Klar, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Planning & Building Development – Danielle Pearn, Manager Economic & Community Development – Ed Sims, Manager Environmental Health, Waste & Rural Land Services – Sandra (Kay) Crosby, Environmental Health & Waste Officer – David Soutar, Regional Tourism Development Coordinator – Justine Miller, Regional Sport & Recreation Development Coordinator – Fiona Vincent.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.06am.

APOLOGIES

Resolution No. GM/08.2017/01

Moved Cr O'Neil

Seconded Cr Newman

That apologies be received and leave of absence granted for Cr. Chambers for this meeting.

CARRIED

8/0

CONFIRMATION OF MINUTES

Resolution No. GM/08.2017/02

Moved Cr Stanford

Seconded Cr McMullen

That the minutes of the General Meeting (15-26.07.17) held on 26 July 2017 be confirmed.

CARRIED

8/0

Resolution No. GM/08.2017/03

Moved Cr Stanford

Seconded Cr O'Neil

That the minutes of the Special Budget Meeting (31.07.17) held on 31 July 2017 be confirmed.

CARRIED

8/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

The following confidential items had been left on the table at previous General Meetings as noted below:

- C.1 – Tender 17020 – Maranoa Regional Council – Cleaning Services – General Meeting 28 June 2017
- C.5 – Tender 17019 – Great Artesian Spa Management Agreement – General Meeting 12 July 2017
- LC.3 – Payment Request – Wallumbilla Show Grounds – General Meeting 26 July 2017

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

INFRASTRUCTURE SERVICES

Item Number: 12.1 **File Number:** D17/61137

SUBJECT HEADING: **NATIONAL HEAVY VEHICLE REGULATOR (NHVR)
AMENDMENT TO AGRICULTURAL COMBINATION
LENGTHS**

Officer's Title: **Manager - Maintenance Delivery & Works**

Executive Summary:

The National Heavy Vehicle Regulator (NHVR) contacted Council requesting consideration/consent for the proposed introduction across Queensland of an increase in agricultural combination length from 25m up to 30m, for agricultural combinations travelling on-road under Excess Dimension - Agricultural Vehicles & Agricultural Vehicles (Form 14).

Resolution No. GM/08.2017/04

Moved Cr McMullen

Seconded Cr Stanford

That:

1. **Council authorise the Chief Executive Officer (or delegate) to consent to this increase in agricultural combination length via email to: hv.policy@tmr.qld.gov.au.**

2. Specifically, this is for the permit only access of agricultural combinations as regulated by the National Heavy Vehicle Regulator.

CARRIED

8/0

Responsible Officer

Manager - Maintenance Delivery & Works

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number:

13.1

File Number: D17/57429

SUBJECT HEADING:

REQUEST TO SELL MY MARANOA TOURISM COLLATERAL

Officer's Title:

Regional Tourism Development Coordinator

Executive Summary:

Council previously resolved to purchase a range of My Maranoa tourism collateral, and to sell these items on consignment through local Visitor Information Centres and other outlets. A request was received from another organisation wishing to sell this merchandise providing an ideal opportunity to reassess current arrangements.

Resolution No. GM/08.2017/05

Moved Cr Chandler

Seconded Cr Scheffe

That Council:

1. Allow Maranoa based organisations/businesses to stock and sell My Maranoa tourism collateral, specific to their town, with written consent from Council clearly stating what merchandise items can be used in this range, the Recommended Retail Price (RRP) for each item, and any other conditions of sale.
2. Allow organisations/businesses wishing to stock and sell My Maranoa tourism collateral to purchase the items directly from Council's preferred suppliers.
3. Continue to stock and sell, and receive a profit from, My Maranoa tourism collateral sold in Council's Service Centres, which is currently Cobb & Co Changing Station and Yuleba Service Centre.
4. Provide written confirmation to Muckadilla Community Association (Whistle Stop Centre) that they are now permitted to purchase and sell Muckadilla specific My Maranoa tourism collateral and advise of approved items, preferred suppliers and RRP.

CARRIED

8/0

Responsible Officer

Regional Tourism Development Coordinator

Item Number: 13.2 **File Number:** D17/58487

SUBJECT HEADING: **APPLICATION FOR PERMISSIBLE CHANGE AND REQUEST TO EXTEND THE RELEVANT PERIOD OF A DEVELOPMENT PERMIT REF: (2015/19299, C12.318)**

Location: 'Amaroo', 291 Donnybrook Road, Roma QLD 4455 (Lot 2 on RP23179)

Officer's Title: **Planning Officer**

Executive Summary:

Council received a request for an extension to the relevant period and permissible change to the development permit issued for a Material Change of Use – “Intensive Animal Industry” (Cattle Feedlot – 3000 Standard Cattle Units) located at ‘Amaroo’, 291 Donnybrook Road, Roma (properly described as Lot 2 on RP23179).

The development permit was scheduled to lapse on 29 April of this year but the applicant has submitted a request to have the relevant period extended for a further four years. If approved, the applicant will have until 16 August 2021 to commence the approved use.

Because Council policy regarding road work contributions has changed since the original approval was issued, the applicant has agreed that should the relevant period be extended, then conditions of the development permit will have to be amended to bring it into line with current Council requirements. This can be achieved through a permissible change to the development permit, which the applicant sought as part of this application.

Discussion:

A ‘Mover’ and ‘Seconder’ for the draft motion below was recorded. Following recording of the draft motion, Cr. McMullen enquired about current and future policy implications with respect to the specified application fees. Further discussion ensued in this regard, and no vote was taken on the draft motion at that time.

Moved Cr O’Neil

Seconded Cr Newman

That Council approve the request to Extend the Relevant Period and request for a Permissible Change to the Development Approval for a Material Change of Use – “Intensive Animal Industry” (Cattle Feedlot – 3000 Standard Cattle Units) located at ‘Amaroo’, 291 Donnybrook Road, Roma (properly described as Lot 2 on RP23179), and issue an Amended decision notice:

That:

Extends the relevant period for a further four years, to 16 August 2021.

And amends Conditions 4(a) – 4(d):

From

- a) Applicant to pay a yearly contribution of \$5,547 towards the ongoing maintenance of the gravel shoulders and sealed pavement on the 1.7km of Hodgson Lane South, the 2.1km of Bindango Road (Bungeworgorai Road), and the 2.9km of Donnybrook Road to the feedlot access.**
- b) Applicant to pay a contribution of \$3,643 based on the percentage of additional traffic, towards widening of the two crests and floodway of the 2.9km section of the Donnybrook Road and the feedlot access.**

- c) Applicant to pay a contribution of \$3,225 based on the percentage of additional traffic, towards the widening around the horizontal curves which are the Hodgson Lane South/Bindango Road (Bungeworgorai Road) and Bindango Road (Bungeworgorai Road)/Donnybrook Road intersections.
- d) Applicant to pay contribution of \$6,343 based on percentage of additional traffic, towards the widening of the 1.7km of Hodgson Lane South.

To

- a) Applicant to pay a yearly contribution towards the ongoing maintenance of the gravel shoulders and sealed pavement on the 1.7km of Hodgson Lane North, the 2.1km of Bindango Road (Bungeworgorai Road), and the 2.9km of Donnybrook Road to the feedlot access.
- b) Applicant to pay a contribution towards the widening of the two crests and floodway of the 2.9km section of the Donnybrook Road and the feedlot access. The contribution will be based on the percentage of expected additional traffic generated from the approved use relative to overall road use.
- c) Applicant to pay a contribution towards the widening around the horizontal curves which are the Hodgson Lane North/Bindango Road (Bungeworgorai Road) and Bindango Road (Bungeworgorai Road)/Donnybrook Road intersections.
- d) Applicant to pay contribution towards the widening of the 1.7km of Hodgson Lane North. The contribution will be based on the percentage of expected additional traffic generated from the approved use relative to overall road use.

NO VOTE TAKEN

Responsible Officer	Planning Officer
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Discussion Continued:

Council determined that the fee structure needed further investigation and Cr. O'Neil proposed that the matter lay on the table for further investigation.

Resolution No. GM/08.2017/06

Moved Cr O'Neil

That the matter lay on the table for further consideration at an upcoming General Meeting.

CARRIED

8/0

Item Number: 13.3 **File Number:** D17/60058

SUBJECT HEADING: BASSETT PARK USER AGREEMENT - ROMA BUNGIL RODEO ASSOCIATION

Officer's Title: Facility Lease Management & Housing Officer/Team Coordinator

Executive Summary:

Council was asked to consider entering into a formal agreement with Roma Bungil Rodeo Association in respect of their use of Bassett Park Roma.

Discussion:

Cr. Flynn enquired about the requirements for insurance with respect to public liability held by the group. It was confirmed that a copy would be obtained prior to the Chief Executive Officer signing the agreement, in the event of the request being approved by Council.

Resolution No. GM/08.2017/07	
Moved Cr Flynn	Seconded Cr Stanford
That Council enter into a non-exclusive User Agreement with Roma Bungil Rodeo Association for the use of Bassett Park for a period of five (5) years.	
CARRIED	8/0

Responsible Officer	Facility Lease Management & Housing Officer/Team Coordinator
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Item Number: 13.4 **File Number:** D17/60448

SUBJECT HEADING: RAPAD EMPLOYMENT SERVICES QUEENSLAND - WEED SPRAYING

Officer's Title: Rural Land Services & Funding Officer / Team Coordinator

Executive Summary:

The Lead Supervisor for RAPAD Employment Services Queensland (RESQ) has approached Council with a proposal to undertake weed spraying on public lands in the Mitchell area as part of their Community Development Program.

Resolution No. GM/08.2017/08	
Moved Cr Chandler	Seconded Cr Stanford
That Council approve the offer made by RAPAD Employment Services Queensland to undertake planned weed spraying on public land in the Mitchell area at no cost to Council, and such work is to be formalised into an annual work plan that integrates with the Rural Land Management annual weed control program.	
CARRIED	8/0

Responsible Officer	Rural Land Services & Funding Officer / Team Coordinator
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Item Number: 13.5 **File Number:** D17/64143

SUBJECT HEADING: APPLICATION FOR OUTDOOR DINING PERMIT - CLUB HOTEL MOTEL

Officer's Title: Environmental Health & Waste Officer

Executive Summary:

The Applicant, Club Hotel Motel, located at 42 McDowall Street Roma, has applied for an Outdoor Dining Permit for the footpath immediately in front of the premises.

Resolution No. GM/08.2017/09

Moved Cr Stanford

Seconded Cr Scheffe

That Council approve the use of the footpath for outdoor dining purposes, in accordance with the following conditions:

- 1. Placement of all tables and chairs, are limited to the footpath area immediately in front of the premises located at 42 McDowall Street and their frontage on Charles Street, Roma as shown on the plans provided.**
- 2. Placement of all tables and chairs shall not impede pedestrian traffic using the footpath.**
- 3. Approval to use the footpath for outdoor dining shall be limited to the following hours: Monday – Sunday: 6.00 am – 10.00 pm.**
- 4. Council’s approval must be displayed in a prominent position, easily viewed by patrons, and must be produced upon request from an authorised person.**
- 5. The permit holder must have a \$10,000,000 public liability insurance inclusive of the footpath dining area that indemnifies Council against personal injury and property damage resulting from the outdoor dining approval, of which a copy of the insurance cover must be supplied to Council.**
- 6. The permit holder must ensure the outdoor dining area does not cause a nuisance.**
- 7. All facilities and equipment used for outdoor dining must at all times be maintained:**
 - a. In good working order and condition; and**
 - b. In a clean and sanitary condition.**
- 8. All equipment used for outdoor dining, including all tables and chairs, must be removed upon close of business each day.**
- 9. The permit holder must ensure that all furniture used in the area identified in the approval is:**
 - a. Aesthetically acceptable to the local government; and**
 - b. Kept in a proper state of repair.**
- 10. The permit holder must ensure that the area identified in the approval is regularly cleaned:**
 - a. During business hours for the principal premises; and**
 - b. Daily, after the close of business of the principal premises.**
- 11. The outdoor dining approval shall be for a period of twelve (12) months, after which the applicant will be required to apply for another permit.**
- 12. Any claims for personal injury resulting from the outdoor dining approval and operation are to be notified to Council as soon as the applicant is notified.**

CARRIED

8/0

Responsible Officer

Environmental Health & Waste Officer

COUNCILLOR BUSINESS

Item Number: 22.1 **File Number:** D17/62440

SUBJECT HEADING: **COMMUNITY ICE FORUM - REQUEST FOR FEE WAIVER FROM DAVID LITTLEPROUD MP**

Author and Councillor's Title: **Cr. Tyson Golder**

Executive Summary:

Council received correspondence from the office of David Littleproud MP, requesting a fee waiver for the use of a Council facility in Roma. Mr Littleproud is hosting a Community Ice Forum on the morning of Tuesday, 29 August 2017.

Resolution No. GM/08.2017/10

Moved Cr Newman

Seconded Cr Stanford

That Council waive hire and set-up fees for the use of the Cultural Centre Auditorium for the morning of Tuesday, 29 August 2017 in support of this very important community forum to workshop solutions to enhance prevention and improve treatment outcomes.

CARRIED

8/0

Responsible Officer

Associate to the Mayor

LATE ITEMS

Item Number: L.1 **File Number:** D17/59580

SUBJECT HEADING: **WORKPLACE HEALTH & SAFETY QUEENSLAND – REGIONAL SUPPLY CHAIN FORUM**

Officer's Title: **Operations Manager – Enterprise Risk Quality, Safety & Environment**

Executive Summary:

Workplace Health & Safety Queensland is holding a Regional Supply Chain forum in Roma on 5 September 2017. Workplace Health & Safety Queensland sought Council support for the event by raising awareness of the event and providing a Councillor to deliver the opening address.

Resolution No. GM/08.2017/11

Moved Cr O'Neil

Seconded Cr Flynn

That Council:

- 1. Approve the use of Council's supplier networks to raise awareness of the event (via VendorPanel, My Maranoa Business, State Development and Chamber of Commerce) with local businesses.**
- 2. Nominate Cr. Scheffe to deliver the opening address at the Regional Supply Chain forum held on 5 September 2017.**

CARRIED

8/0

Responsible Officer

Operations Manager – Enterprise Risk Quality, Safety & Environment

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (e) contracts proposed to be made by it;
- (c) the local government budget;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Resolution No. GM/08.2017/12

Moved Cr O'Neil

Seconded Cr Stanford

That Council close the meeting to the public at 9.30am.

CARRIED

8/0

Cr. Newman declared a 'Conflict of Interest' in relation to Item C.1 – Tender 17020 – Maranoa Regional Council – Cleaning Services, due to her daughter in-law being a casual employee of one of businesses who had submitted a tender and was subject to Council's consideration of this matter. Cr. Newman left the Chamber at 9.34am, taking no further part in discussions on the matter.

At cessation of discussion on the abovementioned item, Cr. Newman entered the Chamber at 9.51am.

Cr. O'Neil left the Chamber at 9.50am, and entered at 9.52am.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.34AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.04AM.

Cr. O'Neil left the Chamber at 11.34am, and did not return to the meeting.

Cr. Chandler declared a 'Conflict of Interest' in relation to Item LC.2 – Request for Fee Waiver – Maranoa Poultry & Caged Birds Club, due to her being President of the Roma Show Society. The Roma Show Society had indicated support for the request presented, and financially invested in cages at the Show Pavilion. Cr. Chandler left the Chamber at 11.37am, taking no further part in discussions on the matter.

At cessation of discussion on the abovementioned item, Cr. Chandler entered the Chamber at 11.41am.

Resolution No. GM/08.2017/13

Moved Cr McMullen

Seconded Cr Newman

That Council open the meeting to the public at 11.51am.

CARRIED

7/0

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR A BRIEF RECESS AT 11.52AM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 12.00PM.

Cr. Newman declared a 'Conflict of Interest' in the following item, due to her daughter in-law being a casual employee of one of businesses who had submitted a tender and was subject to Council's consideration of this matter. Cr. Newman left the Chamber at 12.01pm, taking no further part in discussion or debate on the matter.

Item Number:

C.1

File Number: D17/52112

SUBJECT HEADING:

**TENDER 17020 - MARANOA REGIONAL COUNCIL -
 CLEANING SERVICES**

Officer's Title:

Manager - Procurement & Commercial Services

Executive Summary:

Council publicly advertised the tender, inviting suitably qualified and experienced businesses (or individuals) to provide Cleaning Services across a range of Council's building assets.

The tender period opened on 20 May 2017 with a closing date of 12 June 2017.

Responses were reviewed by an evaluation panel and the report submitted for Council's consideration.

Resolution No. GM/08.2017/14

Moved Cr Scheffe

Seconded Cr Stanford

That Council:

- 1. Not accept any of the current tenders.**
- 2. Undertake the benchmarking exercise, as outlined in the body of the agenda report, and update the Tender Specification as required.**
- 3. Assign the cost of the benchmarking exercise to GL2490.2001.2001.**
- 4. Re-release the tender for Maranoa Regional Council – Cleaning Services at the earliest opportunity.**
- 5. Extend current arrangements on a 'month to month' basis until the new tender is finalised.**

CARRIED

6/0

Responsible Officer

**Manager - Procurement & Commercial
 Services**

At cessation of discussion and debate on the abovementioned item, Cr. Newman entered the Chamber at 12.02pm.

Item Number: C.2 **File Number:** D17/48614

SUBJECT HEADING: ADVERTISING SPACE FOR SIGNAGE - ROMA SALEYARDS

Officer's Title: Director - Corporate, Community & Commercial Services

Executive Summary:

Council introduced advertising and promotional marketing at the Roma Saleyards in 2011. Mediawiz had a 5 year agreement to implement and manage the advertising which expired in 2016.

An audit of the signage has been completed, with most businesses/community organisations contacted. It was proposed that Council now manage all advertising space at the Roma Saleyards.

The purpose of this report was to adopt the 2017/18 fees for advertising space at the Roma Saleyards.

Resolution No. GM/08.2017/15	
Moved Cr Flynn	Seconded Cr Stanford
That Council:	
1. Adopt the following commercial fees under section 262 (3) (c) of the <i>Local Government Act 2009</i> for advertising space at the Roma Saleyards for the 2017/18 financial year:	
Size of Advertising Space	Fee 2017/18 Financial Year
600h x 600w	\$ 600 inc GST per annum
900h x 1200w	\$1,200 inc GST per annum
900h x 2400w	\$1,200 inc GST per annum
3000h x 6000w (one space - community organisation only)	\$1,100 inc GST per annum
900h x 2400w – 4 Roma Selling Agents per sign up to two signs in total	No charge
2. Advertise the vacant advertising spaces.	
CARRIED	7/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number: C.3 **File Number:** D17/64182

SUBJECT HEADING: SALEYARDS DELIVERY MATTER

Officer's Title: Director - Corporate, Community & Commercial Services

Executive Summary:

This report was put forward to consider a proposal to resolve an outstanding matter relating to the incorrect delivery of sale cattle on 6 June 2017.

Resolution No. GM/08.2017/16

Moved Cr Flynn

Seconded Cr Stanford

That Council:

1. Resolve the matter as agreed between the parties, with Council covering the cost of the remaining amount of \$543.37 plus GST.
2. Draw the required funds from GL 2272.2200 – Operations & Maintenance (O & M) Saleyards.

CARRIED

7/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number:

C.4

File Number: D17/63993

SUBJECT HEADING:

ROMA SALEYARDS - MONTHLY BUSINESS REPORT - JULY 2017

Officer's Title:

Manager - Saleyards

Executive Summary:

This report was presented to Council to provide a summary of the performance of Council's Roma Saleyards for the month of July, and year to date. The information in this report aimed to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/08.2017/17

Moved Cr Newman

Seconded Cr McMullen

That Council receive and note the Officer's report as presented.

CARRIED

7/0

Responsible Officer	Manager - Saleyards
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Item Number:

C.5

File Number: D17/56840

SUBJECT HEADING:

TENDER 17019 - GREAT ARTESIAN SPA MANAGEMENT AGREEMENT

Officer's Title:

Manager - Procurement & Commercial Services

Executive Summary:

Council publicly advertised the tender, inviting suitably qualified and experienced businesses (or individuals) to provide services through a Mitchell Great Artesian Spa Management Agreement.

The tender period opened on 20 May 2017 with a closing date of 12 June 2017.

Responses were reviewed by an evaluation panel and the report was submitted for Council's consideration.

Discussion:

Cr. Chandler spoke in favour of the motion, indicating that she was very supportive and passionate about tourism development in Mitchell, and believed that the preferred tenderer supported this direction.

Cr. Newman spoke against the motion, indicating that she too was very supportive of tourism development in Mitchell, however, was in favour of selecting the current lessee as the preferred tenderer as she felt they had worked hard in their first contract period to turn around the business with a significant focus on safety- i.e. that current lessee had focussed on the areas that Council prioritised at the time. Further, she indicated that the current manager had committed a lot of effort and financial contribution in starting up as a new business, and that when first starting up a business there is often not a lot of initial profit.

In summing up debate, Cr. Chandler acknowledged the good work undertaken by the current lessee and said it had been a difficult period during which they'd done a great job. Cr. Chandler in closing said that she didn't believe in hanging on past history and felt it was best to look towards the future, and the future is looking good.

Resolution No. GM/08.2017/18

Moved Cr Chandler

Seconded Cr McMullen

That Council:

1. **Select Booringa Action Group Incorporated as the preferred tenderer for Tender 17019 – Great Artesian Spa Management Agreement.**
2. **Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Booringa Action Group Incorporated and accept the contract if the final terms are acceptable.**
3. **Assign the expenditure to Work Order 14096, with excess funds required transferred from GL. 2497.2002 - Public Toilets Roma to Work Order 14096.**

CARRIED

4/3

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number:

C.6

File Number: D17/63379

SUBJECT HEADING:

TENDER 17026 - PUBLICATION OF COMMUNITY NEWSLETTER

Officer's Title:

Manager - Procurement & Commercial Services

Executive Summary:

Council publicly advertised the tender, inviting suitably qualified and experienced entities (individuals, community groups, or companies) to submit a lump sum price (per issue) and supporting documentation for the design, publication, printing, and distribution of the community newsletter (Bottle Tree Bulletin).

The tender period opened on 24 June with a closing date of 17 July 2017.

Responses were reviewed by an evaluation panel and the report submitted for Council's consideration.

Resolution No. GM/08.2017/19
Moved Cr McMullen
Seconded Cr Golder
That:

1. Council select Booringa Action Group Incorporated as the preferred Tenderer for Tender 17026 –Publication of Community Newsletter.
2. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Booringa Action Group Incorporated, and execute the Service Provider Agreement if the final terms are acceptable.
3. Subject to satisfactory service provision and compliance with all specifications, the Service Provider Agreement shall remain current for a period of 24 months (expiry date 31 August 2019).
4. The existing design and logo continue to be used until the updated design content has been approved by Council.
5. Expenditure be assigned to General Ledger Number 2018.2210.2001

CARRIED

7/0

Responsible Officer
Manager - Procurement & Commercial Services
Item Number:
C.7
File Number: D17/59954
SUBJECT HEADING:
APPLICATION FOR CONVERSION OF TENURE - LOT 1 ON COG56
Officer's Title:
Administration Officer - Land Administration
Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 39/7484 being Lot 1 on COG56 to freehold tenure.

Resolution No. GM/08.2017/20
Moved Cr Newman
Seconded Cr Stanford

That Council advise the Department of Natural Resources and Mines it has no objection to the conversion of GHPL 39/7484 being Lot 1 on COG56 to freehold tenure.

CARRIED

7/0

Responsible Officer
Administration Officer - Land Administration

Item Number: C.8 **File Number:** D17/60366

SUBJECT HEADING: APPLICATION FOR PERMIT TO OCCUPY - LOT 607 ON Y2211

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views or requirements on the proposed issue of a new permit to occupy over Lot 607 on Y2211 for the land usage purpose of storage (shipping containers and truck trailers).

Resolution No. GM/08.2017/21

Moved Cr McMullen

Seconded Cr Newman

That Council advise the Department of Natural Resources and Mines that it offers no objection to a permit to occupy over Lot 607 on Y2211, on the condition that no use occur on the land until a planning application is lodged, considered in accordance with Council's planning scheme and the applicant advised of the outcome.

CARRIED

7/0

Responsible Officer

Administration Officer - Land Administration

Cr. Stanford declared a 'Conflict of Interest' in the following item, due to her sister being a joint applicant in consideration of Grazing Homestead Perpetual Lease (GHPL) 36/7832 being Lot 4 on COG59. Cr. Stanford left the Chamber at 12.17pm, taking no further part in discussion or debate on the matter.

Item Number: C.9 **File Number:** D17/60404

SUBJECT HEADING: APPLICATIONS FOR CONVERSION OF TENURE - LOT 10 ON COG93 AND LOT 4 ON COG59

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on the following applications it has received for conversion to freehold tenure being –

1. Term Lease (TL) 0/211629 being Lot 10 on COG93; and
2. Grazing Homestead Perpetual Lease (GHPL) 36/7832 being Lot 4 on COG59.

Resolution No. GM/08.2017/22

Moved Cr Chandler

Seconded Cr McMullen

That Council advise the Department of Natural Resources and Mines it has no objection to the conversion of TL 0/211629 being Lot 10 on COG93 and GHPL 36/7832 being Lot 4 on COG59 to freehold tenure.

CARRIED

6/0

Responsible Officer

Administration Officer - Land Administration

At cessation of discussion and debate on the abovementioned item, Cr. Stanford entered the Chamber at 12.18pm.

Item Number: C.10 **File Number:** D17/60703

SUBJECT HEADING: DEDICATION OF A RESERVE FOR RECREATION
 GROUNDS AND PARK PURPOSES – LOT 3 ON CROWN
 PLAN DL366

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council was presented with options for dealing with native title as a pre-condition to the dedication by the State of land which is currently unallocated State land (USL) situated at River Road Mitchell as a Reserve for recreation grounds and park purposes and the appointment of Council as trustee.

Resolution No. GM/08.2017/23

Moved Cr McMullen

That the matter lay on the table for consideration at a future meeting of Council, pending the outcome of further investigations in relation to this matter.

CARRIED

7/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.11 **File Number:** D17/62344

SUBJECT HEADING: CLAIM FOR DAMAGES - MARY STREET, MITCHELL

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council received a claim from a party seeking reimbursement for damage sustained when reversing out of her driveway in Mary Street, Mitchell.

Resolution No. GM/08.2017/24

Moved Cr Chandler

Seconded Cr Scheffe

That Council decline the claim.

MOTION LOST

3/4

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Discussion Continued:

Cr. Stanford put forward an alternate motion for Council's consideration, as recorded below.

Cr. Stanford spoke in favour of the motion, indicating that in this case both parties bore responsibility for the damage. For Council - ensuring things are in place when doing a job, and the applicant in exercising due care when reversing a vehicle.

Cr. Chandler spoke against the motion, indicating that Council would have to remove every item of infrastructure to avoid all potential accidents, and that the driver of a vehicle is particularly responsible for their own actions.

The Mayor spoke in favour of the motion, indicating that if Council did not follow due procedure then it should put its hand up to acknowledge that, as Council would expect the same from its residents. He further said it was fair for both parties to share an apportionment of responsibility in this instance.

Cr. Schefe spoke against the motion, indicating that the vehicle in question had struck a stationary object and therefore the driver should take responsibility for their actions.

Cr. Stanford, in summing up debate, said that the responsibility was equally on both parties, the driver for not taking due care, and Council for not having required barriers in place in this circumstance.

Resolution No. GM/08.2017/25	
Moved Cr Stanford	Seconded Cr McMullen
That Council pay a contribution of 50% for this claim.	
CARRIED	4/3

Item Number: C.12 **File Number:** D17/63161

SUBJECT HEADING: REQUEST TO USE THE MITCHELL SHEEP AND WOOL PAVILION

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council received correspondence from Ray White Rural Roma requesting permission to use the sheep and wool pavilion at the Mitchell Show Grounds to hold a sheep sale.

Resolution No. GM/08.2017/26	
Moved Cr Newman	Seconded Cr Chandler
That Council:	
<ol style="list-style-type: none"> 1. Decline the request to host a sheep sale in the sheep and wool pavilion at the Mitchell Showgrounds due to concerns expressed by the Mitchell Show Society in regard to potential wool contamination. 2. Suggest to the applicant alternative locations at the Mitchell Showgrounds that may be suitable for the sale. 	
CARRIED	7/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.13 **File Number:** D17/58717

SUBJECT HEADING: HODGSON RURAL FIRE SHED

Officer's Title: Lead Land Administration Officer

Executive Summary:

The Queensland Fire and Emergency Services, Roma Office, is proposing to construct a new facility for the Hodgson Rural Fire Brigade on Council freehold land located at Hodgson.

Council was asked to consider the proposal.

Discussion:

Cr. McMullen spoke in favour of the motion, indicating that this would be a good asset for the township, as opposed to parking the equipment on private land.

Resolution No. GM/08.2017/27

Moved Cr McMullen

Seconded Cr Newman

That Council offer no objection to the Queensland Fire and Emergency Services proposal to construct a new facility for the Hodgson Rural Fire Brigade on Lot 17 on H1492 being Council freehold land located at Hodgson subject to:

- all necessary planning and building approvals and permits being secured;
- the agency being responsible for all survey, lodgement and legal fees;
- a lease being entered into between the State of Queensland (Public Safety Business Agency) and Council.

CARRIED

7/0

Responsible Officer

Lead Land Administration Officer

Item Number: C.14 **File Number:** D17/62854

SUBJECT HEADING: ROMA BUNGIL RODEO ASSOCIATION REQUEST FOR MAJOR IN KIND ASSISTANCE

Officer's Title: Regional Grants & Council Events Development Coordinator

Executive Summary:

Maranoa Regional Council received a request for Major Non-Financial Assistance from the Roma Bungil Rodeo Association for their rodeo on 23 September 2017.

Resolution No. GM/08.2017/28

Moved Cr Flynn

Seconded Cr Newman

That Council:

1. Decline the request to waive the fees for the hire of the Bassett Park Rodeo grounds for the Roma Bungil Rodeo on 23 September.

2. Approve the request to waive the fees for a water truck and operator on Friday, 22 September and allocate the associated costs (estimated at \$534.60) to the Major In-kind Assistance budget GL 2887.2248.2001.

CARRIED

7/0

Responsible Officer

Regional Grants & Council Events
Development Coordinator

Item Number:

C.15

File Number: D17/61607

SUBJECT HEADING:

BIG RIG REPORT JULY 2017

Officer's Title:

Administration Officer - Council Buildings & Structures

Executive Summary:

The Big Rig Management Report for July 2017 was presented for Council's Information.

Resolution No. GM/08.2017/29

Moved Cr Chandler

Seconded Cr Stanford

That Council receive the Big Rig Report as presented.

CARRIED

7/0

Responsible Officer

Administration Officer - Council Buildings & Structures

Item Number:

C.16

File Number: D17/61032

SUBJECT HEADING:

REQUEST FOR CONTRIBUTION FOR BOUNDARY FENCING IN ROMA CBD

Officer's Title:

Senior Engineer - Construction & Works

Executive Summary:

Council received a request to contribute to new boundary fencing between 45 Wyndham Street and the Arthur Street Carpark.

Resolution No. GM/08.2017/30

Moved Cr Newman

Seconded Cr McMullen

That Council:

1. Contribute 50% of the value towards the fencing installation to a maximum of \$2,000, subsequent to receiving documented evidence of payment for the works and subject to the fence being constructed on the identified boundary.
2. Draw the required funds from WO 18926.271.2001 - Maintenance Arthur Street Carpark.

CARRIED

7/0

Responsible Officer

Senior Engineer - Construction & Works

LATE CONFIDENTIAL ITEMS

Item Number: LC.1 **File Number:** D17/53210

SUBJECT HEADING: RENEWAL OF LEASE - LOT 26 ON WT17

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on the renewal of Term Lease 0/211661 over Lot 26 on WT17, being Reserve for Camping and Water purposes, R.8. This Term Lease is due to expire on 31 December 2018.

Resolution No. GM/08.2017/31

Moved Cr Flynn

Seconded Cr Stanford

That Council advise the Department of Natural Resources and Mines that:

- 1. The land is still required for its gazetted purpose.**
- 2. Council has no objection to the renewal of Term Lease 0/211661 over Lot 26 on WT17 on the condition that the Department advise the applicant of any future implications resulting from the introduction of the proposed Stock Route Management Bill and Policy.**

CARRIED

7/0

Responsible Officer

Administration Officer - Land Administration

Cr. Chandler declared a 'Conflict of Interest' in relation to the following item, due to her being President of the Roma Show Society. The Roma Show Society had indicated support for the request put forward, and had financially invested in cages at the Show Pavilion. Cr. Chandler left the Chamber 12.31pm, taking no further part in discussion or debate on the matter.

Item Number: LC.2 **File Number:** D17/64263

SUBJECT HEADING: REQUEST FOR FEE WAIVER - MARANOA POULTRY & CAGED BIRDS CLUB

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council received correspondence from the Maranoa Poultry and Caged Birds Club, requesting a fee waiver for the use of the poultry shed at Bassett Park, Roma. The club is holding an event at the venue on the 18 & 19 August 2017.

Discussion:

Cr. Flynn spoke in favour of the motion, indicating that on this occasion the club was trying to get their organisation up and running. He further said that while he did not totally agree with a fee waiver, he was in this instance prepared to give his support to waive the fee.

Cr. Schefe spoke against the motion, indicating that Council had just declined a fee waiver for Bassett Park, and was now considering allowing a waiver in this instance. Cr. Schefe said that Council needed funds for maintenance, and that if Council felt the fees and charges were too high, this should be addressed through a fees & charges review. In closing he said that everyone pays something.

The Mayor spoke in favour of the motion, indicating he disagreed with the sentiment that everyone should be paying something. He further said that the club was new and trying to get started, and they would do their own maintenance being self-contained. Mayor Golder in closing said that he did not feel it was good for a facility to be left empty if the group decided not to go ahead with their event, and that having birds was an affordable sport for the broader community, and he fully supported the motion.

Resolution No. GM/08.2017/32

Moved Cr Flynn

Seconded Cr McMullen

That Council waive the hire fee for the use of the poultry shed by the Maranoa Poultry and Caged Birds Club for their first club show, to be held at Bassett Park, Roma on the 18 and 19 August 2017.

CARRIED

5/1

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

At cessation of discussion and debate on the abovementioned item, Cr. Chandler entered the Chamber at 12.34pm.

Item Number:

LC.3

File Number: D17/64791

SUBJECT HEADING:

PAYMENT REQUEST - WALLUMBILLA SHOW GROUNDS

Officer's Title:

Regional Sport & Recreation Development Coordinator

Executive Summary:

Council was asked to consider payment of an invoice received for works completed by the applicant at the Wallumbilla Show Grounds. This matter was originally presented for Council's consideration on 12 August 2015, and at that time Council declined the request. The matter was again laid on the table at the General Meeting on 26 July 2017, Council was asked to review the matter.

Discussion:

Cr. McMullen spoke in favour of the motion, indicating the motion as proposed would tidy up a long term disagreement.

Resolution No. GM/08.2017/33

Moved Cr McMullen

Seconded Cr Scheffe

That Council:

- 1. Pay on receipt of an invoice from Wallumbilla Campdraft Association a contribution of \$12,690 for works carried out at Wallumbilla Show Grounds, with the amount taken from the Community Grants GL 2887.2244.2001.**
- 2. Make this payment after final acquittal is received for Council Major Grant Application of \$31 250, for works to the arena fence and surface.**

CARRIED

7/0

Responsible Officer

Regional Sport & Recreation Development Coordinator

Item Number: 13.2 **File Number:** D17/58487

SUBJECT HEADING: APPLICATION FOR PERMISSIBLE CHANGE AND REQUEST TO EXTEND THE RELEVANT PERIOD OF A DEVELOPMENT PERMIT REF: (2015/19299, C12.318)

Location: 'Amaroo', 291 Donnybrook Road, Roma QLD 4455 (Lot 2 on RP23179)

Officer's Title: Planning Officer

Executive Summary:

Council received a request for an extension to the relevant period and permissible change to the development permit issued for a Material Change of Use – "Intensive Animal Industry" (Cattle Feedlot – 3000 Standard Cattle Units) located at 'Amaroo', 291 Donnybrook Road, Roma (properly described as Lot 2 on RP23179).

The development permit was scheduled to lapse on 29 April of this year but the applicant has submitted a request to have the relevant period extended for a further four years. If approved, the applicant will have until 16 August 2021 to commence the approved use.

Because Council policy regarding road work contributions has changed since the original approval was issued, the applicant has agreed that should the relevant period be extended, then conditions of the development permit will have to be amended to bring it into line with current Council requirements. This can be achieved through a permissible change to the development permit, which the applicant sought as part of this application.

This matter had been laid on the table earlier during the meeting, pending the outcome of further investigations.

Discussion:

Council agreed that that matter should be held over until a future General Meeting. Cr. O'Neil had moved a procedural motion earlier during the meeting to lay the item on the table.

Item Number: L.2 **File Number:** N/A

SUBJECT HEADING: MAYORAL MINUTE

Executive Summary:

Cr. Flynn suggested the Mayor may like to record a Mayoral Minute on behalf of Council, commending staff for their efforts in successfully delivering the 2017 Food & Fire Festival.

Resolution No. GM/08.2017/34

Moved Cr Golder

Seconded Cr Flynn

That Council acknowledge and thank all staff involved in organising the 2017 Food & Fire Festival, who worked tirelessly - going above and beyond their normal duties to deliver a fantastic event.

CARRIED

7/0

Responsible Officer

**Regional Grants & Council Events
Development Coordinator**

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 12.40pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 23 August 2017, at Roma Administration Centre.

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Mayor.

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Date.