
MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 28 FEBRUARY 2018 COMMENCING AT 9.14AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Procurement & Commercial Services – Ryan Gittins, Manager Planning & Building Development – Danielle Pearn.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.14am.

APOLOGIES

There were no apologies for the meeting.

CONFIRMATION OF MINUTES

Resolution No. GM/02.2018/45

Moved Cr McMullen

Seconded Cr Stanford

That the minutes of the General Meeting (2-14.02.18) held on 14 February 2018 be confirmed.

CARRIED

9/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

OFFICE OF THE CEO

Item Number: 10.1 File Number: D18/14635

SUBJECT HEADING: QUEENSLAND CLIMATE RESILIENT COUNCILS PROGRAM - INVITATION TO NOMINATE FOR LOCAL GOVERNMENT COMMUNITY OF PRACTICE

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

Council has received correspondence from the Local Government Association of Queensland inviting Council to nominate representatives to take part in the Queensland Climate Resilient Councils Program – Local Government Community of Practice.

This report sought Council's formal consideration of taking part in the program.

Resolution No. GM/02.2018/46	
Moved Cr Chandler	Seconded Cr Newman
That Council thank the Local Government Association of Queensland for the initiative, but decline participation at this stage.	
CARRIED	9/0

Responsible Officer	Associate to the Chief Executive Officer
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CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 File Number: D18/13362

SUBJECT HEADING: MONTHLY FINANCIAL REPORTS AS AT 31 JANUARY 2018

Officer's Title: Contractor - Finance Systems Support

Executive Summary:

The purpose of this report was for Council to present a monthly financial report in accordance with section 204 of the Local Government Regulation 2012 for the month of January 2018.

Resolution No. GM/02.2018/47	
Moved Cr Chambers	Seconded Cr O'Neil
That the financial reports for the period ending 31 January 2018 be received and noted.	
CARRIED	8/1
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	

Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Contractor - Finance Systems Support
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Item Number: 11.2 **File Number:** D18/7284

SUBJECT HEADING: PROPOSED AMENDMENT TO COUNCIL'S CURRENT INVESTMENT POLICY

Officer's Title: Contractor - Finance Systems Support

Executive Summary:

As part of the ongoing management and review of Council's investments, this report proposed an amendment to Council's current Investment Policy to reflect the Council's long term practice of using external brokers when investing in short term deposits up to one year.

Resolution No. GM/02.2018/48

Moved Cr Chambers

Seconded Cr Scheffe

That Council adopt the Investment Policy (as follows) which includes amendments to include the use of brokers when investing in short term deposits up to one year:

1. Purpose

The purpose of Council's policy is to provide Council with a contemporary approach to investment based on an assessment of market and liquidity risk within the legislative framework of the *Statutory Bodies Financial Arrangements Act 1982* and the *Statutory Bodies Financial Arrangements Regulations 2007*.

2. Scope

The objectives of this policy are to:

- invest Council funds not immediately required for financial commitments;
- maximise earnings from authorised investments of cash reserves after assessing counterparty, market and liquidity risks;
- actively manage the net debt position with core surplus funds; and
- ensure that appropriate records are kept and that adequate internal controls are in place to safeguard public monies.

3. Definitions

Council	Maranoa Regional Council
Act	Local Government Act 2009
Regulation	Local Government Regulation 2012

4. Details

4.1 Legislative Authority

Local Government Act 2009 – Section 101 and Section 104 (5) (c)
Local Government Finance Regulation 2012
Statutory Bodies Financial Arrangements Act 1982 (As amended)
Statutory Bodies Financial Arrangements Regulation 2007

4.2 Background

Council has a number of responsibilities when investing funds. These responsibilities are outlined in Section 47 and Section 48 of the *Statutory Bodies Financial Arrangements Act 1982*.

Section 47(1) states that:

“A statutory body must use its best efforts to invest in funds:

- (a) At the most advantageous interest rate available to it at the time of the investment for an investment of the proposed type; and*
- (b) In a way it considers most appropriate in all the circumstances”.*

Section 47(2) states that:

“The statutory body must keep records that show it has invested in the way most appropriate in all the circumstances”.

Section 48 states that:

“A security, safe custody acknowledgment or other document evidencing title accepted, guaranteed or issued for an investment arrangement must be held by the statutory body or in another way approved by the Treasurer.”

4.3 Investment Guidelines

4.3.1 Terms of Investments

Council’s investment portfolio should be realisable, without penalty, in a reasonable time frame. The term to maturity of Council’s investments must not exceed one year.

4.3.2 Types of Investments

Authorised investments under Section 44 (Category 1 investment power) of the *Statutory Bodies Financial Arrangements Act 1992* consist of the following:

- A. deposits with a financial institution;*
- B. investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or a financial institution;*
- C. other investment arrangements secured by investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or financial institution;*
- D. investment arrangements, managed or offered by the Queensland Investment Corporation or Queensland Treasury Corporation, prescribed under a regulation for this paragraph;*
- E. an investment arrangement with a rating prescribed under a regulation for this paragraph; and*
- F. other investment arrangements prescribed under a regulation for this paragraph”.*

Section 44 (2) (Category 1 Investment Power) further states that the investment must be at call or for a fixed time of not more than 1 year.

4.3.3 Authorised Investments

Without specific approval from Council or the Treasurer, investments are limited to those prescribed by Section 6 of the *Statutory Bodies Financial Arrangements Act 1992* for local governments with Category 1 investment powers, which include:

- a. Interest bearing deposits
- b. Commercial paper
- c. Bank accepted/endorsed bank bills
- d. Bank negotiable certificates of deposit
- e. Short term bonds
- f. Floating rate notes
- g. Queensland Investment Corporation
- h. Queensland Treasury Corporation Guaranteed Cash Fund, debt offset facility, fixed rate deposit (up to 12 months) and QTC Working Capital Facility.
- i. Broker sponsored deposits issued by an investment broker (or its ultimate parent company).

4.3.4 Prohibited Investments

The Investment Policy prohibits any investment carried out for speculative purposes. The following investments are prohibited by this Investment Policy:

- a. Derivative based instruments (excluding floating rate notes)
- b. Principal only investments or securities that provide potentially nil or negative cash flow
- c. Stand alone securities issued that have underlying futures, options, forward contracts and swaps of any kind
- d. Securities issued in non Australian dollars.

Portfolio Investment parameters and credit requirements

The following table shows the credit ratings and counterparty limits for Council: Short Term Rating (Standard & Poor's) or equivalent	Individual Counterparty Limit	Total Limit (Max % of Portfolio)	Maximum Funds (Any one institution)
A1+	25%-35%	100%	\$8M
A1	10%-20%	50%	\$8M
A2 – Financial Institutions only	5%-15%	30%	\$4M
A3 – Financial Institutions only	2%-7%	10%	\$4M
Unrated	Nil	10%	\$250,000
QIC/QTC Pooled Cash Management Funds	100%	100%	Unlimited

A Financial Institution is defined as an authorised deposit taking institution within the meaning of the *Banking Act 1959 (Commonwealth)*, Section 5.

It is noted that for the purpose of this investment portfolio, the percentage limits apply effective from the date of purchase as a percentage of the total value of the portfolio. No more than 20 percent of the portfolio is to be invested in Floating Rate Notes.

Whenever an investment is proposed, a minimum of two (2) quotes will be obtained from authorised institutions achieving a Standard & Poors or Moody rating of "AA" or better. The Queensland Treasury Corporation must be included as one of these quotes.

The institution offering the best quotation, net of costs, will generally be successful in attracting Council's investment. Council may deviate from this arrangement in situations where it wishes to support local financial institutions, whose investment interest rate may not exactly match its larger competitors.

Investments held with the Queensland Treasury Cash Fund will be benchmarked against other investments or quoted investment rates at the end of each calendar month to ensure Council is receiving the most advantageous rate given the risk/return trade off.

4.4 Maturity

The maturity structure of the portfolio will reflect a maximum term to maturity of one year and includes an interest rate reset of no longer than six months (185 days).

4.5 Liquidity requirement

Given the nature of the funds invested, no more than 20 percent of the investment portfolio will be held in non-liquid securities and at least \$3 million of the portfolio is to be on call or will mature within 0-7 days.

4.6 Breaches

Any breach of this Investment Policy is to be reported to the Director of Corporate, Community and Community Services and the Chief Executive Officer and, if required, rectified as soon as practicable. The Financial Services Branch will report any breach that needs to be rectified to Council at the next meeting.

Where Council holds an investment that is downgraded below the minimum acceptable rating level, as prescribed under regulation for the investment arrangement, Council shall within 28 days after the change becomes known to the Local Government, either obtain the Treasurer's approval for continuing with the investment or sell the investment arrangement (including, for example, withdrawing the deposit).

4.7 Records

For audit purposes, certificates must be obtained from the financial institution holding the funds, confirming the amounts of investment held on Council's behalf at 30 June each year.

4.8 Reporting

A monthly report will be provided to Council, detailing the investment portfolio and its performance. The report will also detail actual investment income generated compared to the budget estimate of investment income.

4.9 Internal Control

Council is at all times to have in place appropriate controls to prevent the fraudulent use of public monies. The following controls detail the minimum that is required:

- A person is to be identified as the responsible officer for the investment function;
- All investments are to be authorised by the Specialist, Accounting Services or in that person's absence, the Director of Corporate, Community and Commercial Services;
- Confirmation advices from the Financial Institution are to be recorded in Council's Record Management System;
- A person, other than the responsible officer, is to perform the bank reconciliation at the end of each month (alternatively, the reconciliation needs to be reviewed by another officer);
- Investment Officers shall refrain from personal activities that would conflict with the proper execution of Council's investment portfolio. This policy requires Investment Officers to disclose to the Chief Executive Officer any conflict of interest that could be related to the investment portfolio.

Council is at all times to comply with the legislation applicable to the investment function within Local Government. Council will use its Category 1 investment powers to earn interest revenue on its operating funds to supplement Council's other sources of revenue. Further, Council will maintain appropriate internal controls to prevent the fraudulent use of public monies.

The management of Council's investments is to be documented and the policy followed at all times.

5. Special Provisions

N/A

6. Related Policies and Legislation

Maranoa Regional Council Code of Conduct for Employees

Maranoa Regional Council Revenue Policy 2017/18

7. Associated Documents

Nil

CARRIED

7/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Contractor - Finance Systems Support
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Item Number: 11.3 **File Number:** D18/13236

SUBJECT HEADING: DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER - WORK HEALTH AND SAFETY ACT 2011

Officer's Title: Governance Officer

Executive Summary:

Council's delegations are reviewed and updated according to changes in State Government legislation, as they occur throughout the year.

This reports sought Council's approval for delegation of Council powers under the Work Health and Safety Act 2011 to the position of Chief Executive Officer.

Resolution No. GM/02.2018/49

Moved Cr McMullen

Seconded Cr Scheffe

That:

- 1. Under section 257 of the *Local Government Act 2009*, Council resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Work Health and Safety Act 2011*.**
- 2. All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.**

CARRIED

9/0

Responsible Officer	Governance Officer
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Item Number: 11.4

File Number: D18/13279

SUBJECT HEADING: DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER - WATER REGULATION 2016

Officer's Title: Governance Officer

Executive Summary:

This reports sought Council's approval for the delegation of Council powers under the Water Regulation 2016 to the position of Chief Executive Officer.

Council's delegations are reviewed and updated according to changes in State Government legislation, as they occur throughout the year. The Water Regulation 2016 replaces the Water Regulation 2002.

As part of Council's ongoing reviews of its delegations, the delegations to the Chief Executive Officer require updating.

Resolution No. GM/02.2018/50

Moved Cr Scheffe

Seconded Cr Stanford

That:

1. Under section 257 of the *Local Government Act 2009*, Council resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Water Regulation 2016*.
2. All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

CARRIED

9/0

Responsible Officer

Governance Officer

Item Number: 11.5 File Number: D18/13417

SUBJECT HEADING: DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER - BUILDING ACT 1975

Officer's Title: Governance Officer

Executive Summary:

Council's delegations are reviewed and updated according to changes in State Government legislation, as they occur throughout the year.

This reports sought Council's approval for delegation of Council powers under the Building Act 1975 to the position of Chief Executive Officer.

Resolution No. GM/02.2018/51

Moved Cr Newman

Seconded Cr Chandler

That:

1. Under section 257 of the *Local Government Act 2009*, Council resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Building Act 1975*.
2. All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

CARRIED

9/0

Responsible Officer

Governance Officer

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 File Number: D18/11889

SUBJECT HEADING: GUNNEWIN DAWN SERVICE 2018

Officer's Title: Local Development Officer - Injune

Executive Summary:

A request was received from a representative of the Gunnewin returned servicemen project, seeking Council assistance to host a dawn service on 25 April 2018 at the newly constructed Gunnewin site.

Resolution No. GM/02.2018/52

Moved Cr Chandler

Seconded Cr O'Neil

That Council:

1. Support the organisers of the 2018 Gunnewin Anzac Day dawn service by providing:
 - a. Financial contribution of \$170 to cover the cost for the hire and pump out of one portable toilet, with funds to be taken from GL 2888.2252.2001
 - b. In-kind assistance for the use of chairs and portable PA, and inclusion in the regional Anzac Day flyer.

2. Decline the request for financial assistance for catering.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Local Development Officer - Injune
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Item Number: 13.2 **File Number:** D18/12374

SUBJECT HEADING: DEVELOPMENT PERMIT FOR A MATERIAL CHANGE OF USE - "PROFESSIONAL OFFICE"

Location: 21 Major Street, Roma (Lot 2 on RP86963)

Applicant: Busiko Investments Pty Ltd C/- Property Projects Australia Pty Ltd

Officer's Title: Lead Town Planner

Executive Summary:

This application is for a Development Permit for a Material Change of Use – "Professional Office" on land located at 21 Major Street, Roma 4455, being Lot 2 on RP86963.

The application is subject to Impact Assessment against the Roma Town Planning Scheme 2006.

The Maranoa Planning Scheme was adopted by Council in September 2017. Despite the application being submitted prior to the adoption of the Maranoa Planning Scheme, its content is considered relevant to the assessment of this application as it represents the most accurate and up to date development outcomes sought for the future of the region.

Public Notification of the application was carried out between 10 January, 2018 and 2 February, 2018. Three properly made submissions about the application were received during this period. Two of the submissions raised concerns about the potential off-site flood impacts from the development. The third submission supported the application.

The application is generally consistent with the relevant provisions of the Roma Town Planning Scheme 2006 and the Maranoa Planning Scheme 2017. Any perceived conflicts with the planning scheme(s) is addressed having regard to the site location and surrounding development, the expert assessment reports submitted in support of the development and consideration of the design mitigation measures proposed to address potential land use conflicts with adjoining and surrounding land uses or can otherwise be conditioned to achieve compliance by way of conditions of development approval.

Resolution No. GM/02.2018/53

Moved Cr Newman

Seconded Cr McMullen

That Council approve the application for a Development Permit for a Material Change of Use “Professional Office” on land located at 21 Major Street, Roma (properly described as Lot 2 on RP86963) subject to the following conditions:

- (a) The Capricorn Municipal Development Guidelines apply to this development. Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- (b) The relevant planning scheme for this development is the Roma Town Planning Scheme 2006. All references to the ‘Planning Scheme’ and ‘Planning Scheme Schedules’ within these conditions refer to the above Planning Scheme.
- (c) The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their ‘general environmental duty’ to minimise the risk of causing environmental harm to adjoining premises.
- (d) The land use rating category for the site may change upon commencement of any approved use on the site. Council’s current Revenue Statement, which includes the minimum general rate levy for the approved use/s is available on the Council website: www.maranoa.qld.gov.au.
- (e) It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved use.
- (f) Refer to Attachment 2 – Adopted Infrastructure Charges Notice for infrastructure charges levied for the approved development.

Use

1. The approved development is a “Professional Office” as defined in the Planning Scheme and as shown on the approved plans.
2. All works and operations are to be carried out generally in accordance with the approved plans and specifications listed in the following table. Where approved plans are in conflict with the Assessment Manager’s conditions, the Assessment Manager’s conditions shall take precedence.

Plan/Document number	Plan/Document name	Date
171208 DD 002 B	Site Plan	04.12.17
171208 DD 101 B	Floor Plan	04.12.17
171208 DD 401 B	Building Elevations	04.12.17
171208 DD 003 B	Locality Plan	04.12.17
171208 DD 402 B	Building Elevations	04.12.17

3. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
4. All works on or near roadways shall be adequately signed in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads."

Note: A Works in a Road Reserve Permit will be required for any works undertaken within Councils road reserve.
5. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).
6. All conditions relating to the establishment of the approved development must be fulfilled prior to any approved use commencing, unless otherwise noted in these conditions.
7. Prior to the commencement of the use, the applicant shall contact Council to arrange a development compliance inspection.

Applicable Standards

8. All works must comply with:
 - a. this development approval;
 - b. any relevant Acceptable Solutions of the applicable codes of the planning scheme for the area;
 - c. Council's standard designs for such work where such designs exist;
 - d. the Capricorn Municipal Development Guidelines; and
 - e. any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs a-e above, Council may agree in writing to an alternative specification. This alternative specification prevails over those specified in paragraphs a-e in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any concurrent lawful requirements outside those stated above.

Advertising Signage

9. Any proposed advertising signage is subject to a further development approval unless compliant with the self-assessable development provisions of the Planning Scheme, or other applicable planning instrument in force at the relevant time.
10. Any free standing advertising signage or structure to be constructed on the subject site shall be designed by an RPEQ (Structural) Engineer and certification provided for both design and construction.

Operating Hours

11. General hours of operation are restricted from 7:00am to 8:00pm Monday to Saturday. The approved use shall not be carried out on Sundays or public holidays.

The operator may apply to Council to vary the hours of operation for a particular event where the extended operating hours are necessary in the opinion of the Council having considered the requirements and community benefits of the particular event and the duration of the additional impacts upon the local community. Any decision to alter the operating hours may be subject to consultation with surrounding land owners.

12. The delivery of any goods to the development site are to occur between the hours of 7:00am and 6:00pm Monday to Friday and 8:00am to 5:00pm on Saturday. There shall be no deliveries on Sundays or public holidays.

Access, Parking and Manoeuvring

13. A total of seven car parking spaces, including one accessible space required to be provided in accordance with AS2890.6, with complaint kerb and connecting ramps, in the location shown on approved Site Plan 171208 DD 002 B prepared by Struxi design and dated 4.12.17. The allocated car parks shall be clearly delineated and signed for the exclusive use of the approved "Professional Office".
14. Parking bay configurations (width and lengths) to be in accordance with AS/NZS 2890.1:1993 Parking Facilities Part 1: Off-Street Car Parking for User Class 3A.
15. Disabled car parking bays shall be designed in accordance with AS/NZS 2890.1:1993 Parking Facilities Part 1: Off-Street Car Parking.
16. Parking associated with the approved use must be contained within the development site area. No on-street parking is permitted at any time.
17. Vehicle access to the development site is to be constructed in accordance with CMDG-R-042 Commercial Driveway Slab Type A – Two Way Access. The landowner shall be responsible for construction and maintenance of the vehicle crossover from the road carriageway to the property boundary and for obtaining any approvals that may be required and for complying with the applicable designs and standards.
18. Kerb and channeling either side of the access crossover to the development site is to be renewed and/or reinstated to match the existing infrastructure profile.
19. Vehicle crossovers must be located a minimum distance of one metre from any street signage, street lights, manholes, stormwater gully pits or other Council assets, unless otherwise specified in the applicable development standards and specifications.
20. Vehicle access and manoeuvring areas are to comply with AS/NZS 2890.1:2004 Parking facilities Part 1: Off-street car parking.
21. Service vehicle access and manoeuvring is to be designed in accordance with AS/NZS 2890.2:2004 - Parking facilities Part 2: Off-street commercial vehicle facilities requirements.
22. All access and manoeuvring areas used in the operation are to be sealed with an approved impervious surface. Surfacing shall consist of either reinforced concrete, concrete pavers, segmental clay pavers, asphaltic hotmix or two coat (primerseal/seal) bitumen seal.

23. All vehicular access and related items must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area including Schedule 2: “Standards for Roads, Car Parking, Access and Manoeuvring Areas”, (iii) Council’s standard designs for such work where such designs exist, (iv) any relevant Australian Standard that applies to that type of work and (vi) the Capricorn Municipal Development Guidelines (CMDG) and (vii) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Pedestrian Footpath

24. A pedestrian footpath is to be provided along the entire length of the development site frontage to the Warrego Highway and Major Street. The footpath is to be constructed to a minimum width of 1.5 metres, in accordance with the CMDG.
25. Plans for the pedestrian footpath shall be submitted to Council for approval prior to the commencement of use. The footpath is to be constructed at no cost to Council within 3 months of the Council approval being issued.

Refuse Storage

26. A refuse storage area shall be provided behind the front building line and shall be screened from view from the development site street frontages and adjoining properties. The screening shall consist of a minimum 1.8 metre high fence with a maximum transparency of 50%.
27. Convenient access to the bulk refuse storage area must be provided at all times for service vehicles.
28. Waste containers must be maintained in a clean and tidy state at all times while the use continues, and shall be emptied and the waste removed from the site on a regular basis.

Lighting

29. Lighting associated with the approved use, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.
30. All lighting shall be directed or shielded so as to ensure that no glare directly affects adjoining land uses and nearby properties.

Avoiding Nuisance

31. During and after the establishment of the approved development, no nuisance is to be caused to adjoining properties and occupiers by way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.
32. There must not be unreasonable or sustained levels of noise or odour and no nuisance caused to adjoining properties during the course of any construction works and after the use commences.
33. The approved use and its surrounds must be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not pose any health and safety risks to the community.
34. All mechanical equipment (including air conditioners and the like) and rainwater tanks are to be screened so as not to be visible from the adjoining roadway.

Fencing

35. Solid screen fencing shall be provided along the full length of the northern and western boundaries of the development site. The fencing shall reach a minimum height of 1.8 metres and provide a 150mm gap between the bottom fence rail and the finished ground level.

Landscaping

36. Landscaping shall be provided in accordance with approved plan “Proposed Floor Plan” prepared by Struxi Design Pty Ltd dated 04.12.17.
37. Proposed landscaping treatments should assist in providing privacy, screening and separation between vehicle access ways, parking areas, refuse facilities and other built elements. Plant species shall include a mix of trees, shrubs and ground covers.
- Refer to Planning Scheme Policy SC6.2 – Landscaping for Council’s preferred species list.
38. Planting densities and stock sizes at the time of planting are to be based on achieving full coverage of the planting area within two years. Landscaping must be irrigated to support the successful establishment of plantings.
39. Site landscaping must not interfere with electrical infrastructure nor restrict maintenance access to any onsite infrastructure, public utility or easement.
40. Landscaping must not interfere with site lines at intersections for traffic.
41. Landscaping shall not include any non-native pest species that pose a risk to ecological integrity.
42. Any dead or unhealthy plants must be promptly replaced throughout the life of the development.

Construction Activities

43. During construction, soil erosion and sediment is managed in accordance with the Capricorn Municipal Design Guidelines.
44. If there is a possibility of erosion or silt or other materials being washed off the property being developed during the development process, the developer must document and implement a management plan that prevents this from occurring.
45. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such works shall be undertaken immediately where there is a potential hazard to pedestrians and/or passing traffic.
46. All fill placed on the site is limited to that necessary to accommodate the approved use.
- Note: An operational works application will be required to be submitted to and approved by Council for any cut and/or filling works that exceed 50m³.
47. Excavation or filling is undertaken in accordance with the Capricorn Municipal Development Guidelines.
48. A ‘Works in Road Reserves’ permit application is to be submitted to and approved by Council prior to any works in the Council road reserve commencing.

Services

49. The approved use is to be connected to Council's reticulated water supply network in accordance with the applicable Water Services Association of Australia (WSAA) publication and the CMDG Design Guidelines – D11 'Water Reticulation', at no cost to Council.
50. The approved use is to be connected to Council's reticulated sewerage disposal system in accordance with the applicable Sewerage Code of Australia at no cost to Council and the CMDG Design Guideline - D12 'Sewerage Reticulation', at no cost to Council.
51. All buildings and associated building supports are to be located a minimum distance of 2.5 metres from any sewer main and 3.0 metres from the centre of any sewer manhole located within the development site.
52. If the approved use is connected to a telecommunication service, then such works shall be undertaken in accordance with the relevant service providers requirements and specifications along with relevant building standards requirements and specifications (as relevant).
53. The development must be connected to an electricity reticulation service in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications (as relevant).
54. All services installation, including sewer, water, electricity and telecommunications connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such designs exist (iv) the Capricorn Municipal Development Guidelines (CMDG) where it applies (v) any relevant Australian Standard that applies to that type of work and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards
55. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.
56. The site must have access to a reliable water supply for firefighting purposes.

Stormwater and Drainage

57. Stormwater from impervious surface areas is to be collected internally and piped generally in accordance with CMDG Guidelines D-5 'Stormwater Drainage Design' to the existing stormwater pit at the intersection of the Warrego Highway and Major Street as a lawful point of discharge.
58. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during construction and at all times after the commencement of use.
59. Post-development stormwater runoff flows from the development site are not to exceed predevelopment stormwater runoff flows to adjoining properties or roads.
60. Stormwater must not be allowed to pond on the property being developed during the development process and after the development has been completed.
61. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

No Cost to Council

62. Services and infrastructure required in connection with the establishment of the approved development must be provided at the developer's cost.
63. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.
64. All rates and charges of any description and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council shall be paid prior to the commencement of use.

Latest Version

65. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

Application Documentation

66. It is the developer's responsibility to ensure that all entities associated with the Development Approval have a legible copy of the Decision Notice and the Approved Plans and the Approved Documents bearing 'Council Approval'

CARRIED

9/0

Responsible Officer	Lead Town Planner
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Item Number: 13.3 **File Number:** D18/13600

SUBJECT HEADING: EXPRESSION OF INTEREST TO HOST PROFESSIONAL DEVELOPMENT FROM THE STATE LIBRARY OF QUEENSLAND

Officer's Title: Regional Libraries, Arts & Culture Development Coordinator

Executive Summary:

An expression of interest has been submitted to the State Library of Queensland to host Professional Development for libraries in 2018.

Roma has been selected to host this workshop and the proposed date is Tuesday, 5 June 2018. The workshop will be available to all libraries in Queensland and is being funded by the State Library of Queensland.

Resolution No. GM/02.2018/54
Moved Cr Chandler
Seconded Cr Stanford
That Council:

1. Accept the offer from the State Library of Queensland to host the professional development opportunity on Tuesday 5 June 2018.

2. Endorse the closure of Library Services to allow all staff to attend this professional development opportunity on Tuesday, 5 June 2018.

CARRIED

9/0

Responsible Officer

Regional Libraries, Arts & Culture
Development Coordinator

Item Number:

13.4

File Number: D18/13636

SUBJECT HEADING:

PROJECTS FOR FUNDING UNDER AUSTRALIAN
GOVERNMENT'S HEAVY VEHICLE SAFETY AND
PRODUCTIVITY PROGRAM

Officer's Title:

Regional Grants & Council Events Development
Coordinator

Executive Summary:

The Maranoa Regional Council is eligible to apply for funding under the Australian Government's Heavy Vehicle Safety and Productivity Program (HVSPP). It was recommended that Council submit an application/s under the program.

Resolution No. GM/02.2018/55

Moved Cr Flynn

Seconded Cr Stanford

That Council:

1. Submit an application/s for funding under the Australian Government's Heavy Vehicle Safety and Productivity Program (HVSPP) for the following identified projects (having regard to the Council required contribution):
 - Roma Saleyards – Primaries Road Extension
 - Forestry Road Improvement Project – Mount Moffat Road (26kms)
2. Commit to providing the 50% co-contribution cost in the 2018/19 and subsequent budgets if required to enable project commencement by 1 July 2019.
3. Authorise the Chief Executive Officer to sign the submission form, and any further agreements with the Federal Government as required.

CARRIED

9/0

Responsible Officer

Regional Grants & Council Events
Development Coordinator

CONFIDENTIAL ITEMS

Cr. Flynn left the Chamber at 9.34am, and returned at 9.35am.

Cr. Stanford declared a 'Material Personal Interest' in relation to the following item, due to her having submitted a joint Expression of Interest to the program. Cr. Stanford left the Chamber at 9.34am, taking no part in discussion or debate on the matter.

Item Number: C.1 **File Number:** D18/12807

SUBJECT HEADING: BARRIER FENCE TO THE BORDER COLLABORATIVE AREA MANAGEMENT PROJECT – QUEENSLAND FERAL PEST INITIATIVE ROUND 2

Officer's Title: Rural Land Services & Funding Officer/Team Coordinator

Executive Summary:

Council received funding for the construction of 235 kilometres of exclusion fencing for the control of wild dogs. Expressions of interest were received from interested landholder groups and reviewed by the Assessment Panel. The top 3 expressions of interest were then invited to submit a detailed application for funding. These applications have again been reviewed by the assessment panel, who have prioritised the applications.

Resolution No. GM/02.2018/56

Moved Cr Newman

Seconded Cr Scheffe

That Council:

1. **Endorse the recommendations of the Barrier Fence to Border Collaborative Area Management (CAM) Project assessment panel.**
2. **Authorise the Chief Executive Officer to enter into a Collaborative Area Management Contract with the three groups as recommended by the Barrier Fence to the Border Collaborative Area Management Project assessment panel.**

CARRIED

7/0

Responsible Officer

Rural Land Services & Funding Officer/Team Coordinator

At cessation of discussion and debate on the abovementioned item, Cr. Stanford returned to the Chamber at 9.36am.

Cr. Flynn entered the Chamber at 9.36am.

Item Number: C.2 **File Number:** D18/5837

SUBJECT HEADING: RENEWAL OF LEASE - TERM LEASE 0/212692 BEING LOT 24 ON WV1115

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's views on the renewal of Term Lease 0/212692 being Lot 24 on WV1115, Reserve for Camping and Water purposes. This term lease is due to expire on 31 August 2019.

Resolution No. GM/02.2018/57

Moved Cr McMullen

Seconded Cr Newman

That Council advise the Department of Natural Resources, Mines and Energy:

1. **The land is still required for its gazetted purpose.**

2. On expiry of Term Lease 0/212692, Council recommends that a Permit to Occupy be issued as the reserve is located on an active stock route and is used by travelling stock.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Cr. Chandler declared a 'Conflict of Interest' in relation to the following matter due to her holding an Executive position (Secretary) with the Injune & District Men's Shed Inc. Cr. Chandler left the Chamber at 9.38am, taking no part in discussion or debate on the matter.

Item Number:

C.3

File Number: D18/13310

SUBJECT HEADING:

APPLICATION FOR CONVERSION OF TENURE - LOT 17 ON I71822

Officer's Title:

Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's views on an application it has received for conversion over Term Lease (TL) 0/237915 being Lot 17 on I71822 to freehold tenure.

Resolution No. GM/02.2018/58

Moved Cr McMullen

That the matter lay on the table for further consideration at a future General Meeting.

CARRIED

7/1

Responsible Officer

Administration Officer - Land Administration

At cessation of discussion and debate on the abovementioned item, Cr. Chandler returned to the Chamber at 9.39am.

Mayor Golder declared a 'Conflict of Interest' in relation to the following item, due to him holding an Executive position (President) with the Roma Historical Precincts Inc. Mayor Golder left the Chamber at 9.40am, taking no part in discussion or debate on the matter. Deputy Mayor, Cr. Chambers, took the role of 'acting chair' in his absence.

Item Number:

C.4

File Number: D18/14266

SUBJECT HEADING:

SALE OF BUTTER FACTORY - 18-20 STATION STREET, ROMA

Officer's Title:

Administration Officer - Land Administration

Executive Summary:

Roma Historical Precincts Inc. has advised Council that they have not received the necessary funding to finalise the purchase of 18-20 Station Street Roma by 28 February 2018 and are seeking an interim, alternative tenure arrangement until they secure funds to proceed with the purchase.

Resolution No. GM/02.2018/59

Moved Cr McMullen

Seconded Cr Stanford

That Council:

1. Commence discussions with Roma Historical Precincts Inc. with the view to entering a three (3) year lease with the group, during which time the group can pursue funding to purchase the facility.
2. Provide Roma Historical Precincts Inc. with an extension until 28 February 2021 to finalise the purchase of 18 – 20 Station Street Roma at the previously agreed purchase price of \$350,000 (input taxed).

CARRIED

7/1

Responsible Officer

Administration Officer - Land Administration

At cessation of discussion and debate on the abovementioned item, Mayor Golder returned to the Chamber and assumed the chair at 9.41am.

Item Number:

C.5

File Number: D18/13841

SUBJECT HEADING:

LOT 23 ON SP119657 - WALLUMBILLA CATTLE YARDS

Officer's Title:

Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Queensland Rail has offered Council the opportunity to purchase Lot 23 on SP119657 being the Wallumbilla Railway Cattle Yards. Subsequent to Council's most recent deliberations at its General Meeting on 22 November 2017, further negotiations have taken place with Queensland Rail.

Resolution No. GM/02.2018/60

Moved Cr McMullen

Seconded Cr Chandler

That Council:

1. Consider allocating funds in the 2018/19 budget deliberations to purchase Lot 23 on SP119657 being the Wallumbilla Cattle Yards.
2. Communicate to the Wallumbilla Town Improvement Group, Wallumbilla Heritage Association, Calico Cottage Craft Club Inc. and Queensland Rail, Council's intention to consider allocating funds in the 2018/19 budget to purchase the site.

CARRIED

9/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Item Number: C.6 **File Number:** D18/13917

SUBJECT HEADING: TRUSTEE LEASE - LOT 37 ON CP BWR452

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council has been negotiating a trustee lease between Council and the Noonga Community Association in respect to the Recreation Reserve described as Lot 37 on Crown Plan BWR452.

Resolution No. GM/02.2018/61

Moved Cr O'Neil

That the matter lay on the table to allow time for Council representatives to hold preliminary discussions with the association about the status of the matter.

CARRIED

9/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.7 **File Number:** D18/14658

SUBJECT HEADING: CONSULTANCY SERVICES TO ANOTHER LOCAL GOVERNMENT

Officer's Title: Manager - Planning & Building Development

Executive Summary:

A Memorandum of Understanding (MOU) has been prepared enabling Council to provide town planning and environmental health consultancy services to another local government in south west Queensland.

Resolution No. GM/02.2018/62

Moved Cr Newman

Seconded Cr Scheffe

That Council authorise the Chief Executive Officer to enter an agreement with Paroo Shire Council to provide town planning and environmental health services in accordance with the terms defined in the Memorandum of Understanding presented.

CARRIED

9/0

Responsible Officer	Manager - Planning & Building Development
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Item Number: C.8 **File Number:** D18/8073

SUBJECT HEADING: ENGAGEMENT OF SOLE SUPPLIER - IN SITU ROCK CRUSHING

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council has previously approved a budget allocation to undertake a program of 'in situ gravel crushing' across elements of the rural road network.

This report was tabled to seek Council's input on the progression of the in situ gravel crushing program. This report was re-submitted from the previous General Meeting on 14 February 2018.

Resolution No. GM/02.2018/63	
Moved Cr Chambers	Seconded Cr Stanford
<p>That Council prepare a business case to lease or buy a 300hp tractor and tractor mounted rock crusher and the business case be presented at a future General Meeting, incorporating the full scope of works required.</p>	
CARRIED	9/0

Responsible Officer	Director Infrastructure Services
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Mayor Golder declared a potential perceived 'Conflict of Interest' in the following item, due to the submission being received from a neighbouring property to where his mother resides. Mayor Golder left the Chamber at 9.47am, taking no part in discussion or debate on the matter. Deputy Mayor, Cr. Chambers, took the role of 'acting chair' in his absence.

Item Number: C.9 **File Number:** D18/13945

SUBJECT HEADING: TENDER 18031 - SALE OF 249 NORTHERN ROAD, ROMA

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council publicly invited tenders for the sale of the premises located at 249 Northern Road, Roma.

The tender period opened on 19 January 2018, with a closing date of 13 February 2018.

The tender evaluation report was tabled for Council's consideration.

Resolution No. GM/02.2018/64	
Moved Cr McMullen	Seconded Cr Stanford
<p>That Council accept the tender submission from Lorraine Pearn for the sale of 249 Northern Road, Roma (Lot 6 on SP281423), with income assigned to General Ledger 8430.8530.1630.</p>	
CARRIED	8/0

Responsible Officer	Manager - Procurement & Commercial Services
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At cessation of discussion and debate on the abovementioned item, Mayor Golder returned to the Chamber at 9.48am and assumed the chair.

Item Number: C.10 **File Number:** D18/13948

SUBJECT HEADING: TENDER 18028 - PURCHASE AND REMOVAL OF SCRAP METAL AND BATTERIES

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council publicly invited tenders for the purchase and removal of scrap metal and car batteries that are located at various waste management facilities throughout the Maranoa region.

The tender period opened on 12 January 2018 with a closing date of 5 February 2018.

The tender evaluation report was tabled for Council's consideration.

Resolution No. GM/02.2018/65	
Moved Cr Schefe	Seconded Cr Flynn
That Council:	
<ol style="list-style-type: none"> 1. Select Sims Group Australia Holdings Limited T/A Sims Metal Management as the preferred tenderer for Tender 18028 – Purchase and Removal of Scrap Metal and Batteries. 2. Invoice Sims Group Australia Holdings Limited T/A Sims Metal Management after the collection of the material, with the final invoice value being the product of the quantity of material removed from the sites (tonnes/kg) multiplied by the tendered unit rates. 3. Assign income to General Ledger 1411.1054.1003. 	
CARRIED	9/0

Responsible Officer	Manager - Procurement & Commercial Services
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Cr. O'Neil declared a 'Material Personal Interest' in the following item, due to his father being a company director of one of the businesses on Council's Register of Pre-Qualified Suppliers for Wet Hire of Equipment, approved at the General Meeting on 25 October 2017. Cr. O'Neil left the Chamber at 9.51am, taking no part in discussion or debate on the matter.

Item Number:	C.11	File Number: D18/14037
SUBJECT HEADING:	AMENDMENTS TO REGISTER OF PRE-QUALIFIED SUPPLIERS FOR WET HIRE OF EQUIPMENT (TENDER 18006)	
Officer's Title:	Manager - Procurement & Commercial Services	

Executive Summary:

After the release and subsequent evaluation of Tender 18006, Council resolved to add selected businesses to Council's Register of Pre-Qualified Suppliers for Wet Hire of Equipment (General Meeting held on 25 October 2017).

One amendment was tabled within the report for Council's consideration.

Resolution No. GM/02.2018/66	
Moved Cr Chambers	Seconded Cr Newman
That Council:	
<ol style="list-style-type: none"> 1. Add Tox Free Australia Pty Ltd T/A Toxfree (1 Star Local) within the Vacuum Excavation Equipment sub-panel, with the pre-qualification remaining current until the end of July 2019. 	

2. Authorise the Chief Executive Officer to enter into a Deed of Agreement formalising the terms and conditions detailed in the draft agreement.

CARRIED

8/0

Responsible Officer

Manager - Procurement & Commercial Services

At cessation of discussion and debate on the abovementioned item, Cr. O'Neil returned to the Chamber at 9.52am.

Item Number:

C.12

File Number: D18/14077

SUBJECT HEADING:

AMENDMENTS TO REGISTER OF PRE-QUALIFIED SUPPLIERS FOR VEGETATION MANAGEMENT SERVICES (TENDER 17016)

Officer's Title:

Manager - Procurement & Commercial Services

Executive Summary:

After the release and subsequent evaluation of Tender 17016, Council resolved to add selected businesses to Council's Register of Pre-Qualified Suppliers for Vegetation Management Services (General Meeting held on 27 September 2017).

One amendment was tabled within the report for Council's consideration.

Resolution No. GM/02.2018/67

Moved Cr McMullen

Seconded Cr Flynn

That Council:

- 1. Add The trustee for Peak Tractors ATF the RW and JG Peak Family Trust T/A Peak Tractors Pty Ltd (5 Star Local) within the Urban Major Facilities sub-panel, with the pre-qualification remaining current until the end of March 2019.**
- 2. Authorise the Chief Executive Officer to enter into a Deed of Agreement formalising the terms and conditions detailed in the draft agreement.**

CARRIED

9/0

Responsible Officer

Manager - Procurement & Commercial Services

Cr. Chandler declared a 'Material Personal Interest' in relation to the following matter due to her son owning a business who had put forward a tender for Council's consideration of this matter. Cr. Chandler left the Chamber at 9.54am, taking no part in discussions on the matter.

Item Number:

C.13

File Number: D18/13980

SUBJECT HEADING:

TENDER 18015 - REGISTER OF PRE-QUALIFIED SUPPLIERS FOR TRADES AND ASSOCIATED SERVICES

Officer's Title:

Manager - Procurement & Commercial Services

Executive Summary:

Council publicly advertised this tender, inviting appropriately qualified, skilled and experienced Contractors to tender for inclusion on Council's Register of Pre-Qualified Suppliers for Trades and Associated Services.

The tender period opened on 17 October 2017 with a closing date of 16 November 2017.

The tender evaluation report was tabled for Council's consideration.

ACTION

Council determined that the matter should be discussed later in the agenda as part of closed session discussions.

At cessation of discussion of the abovementioned item, Cr. Chandler returned to the Chamber at 9.55am.

Item Number: C.14 **File Number:** D18/9927

SUBJECT HEADING: UPDATE ON DEBT RECOVERY - NATURAL GAS ACCOUNT NO 1000012

Officer's Title: Lead Debtors Officer/Debtors System Administrator

Executive Summary:

This report provided an update on a business' natural gas account and the payment arrangement entered into.

Resolution No. GM/02.2018/68

Moved Cr Newman

Seconded Cr Chambers

That Council receive and note the information.

CARRIED

9/0

Responsible Officer

Lead Debtors Officer/Debtors System Administrator

Item Number: C.15 **File Number:** D18/13281

SUBJECT HEADING: APPLICATIONS FOR RATE PAYMENT ARRANGEMENTS (ASSESSMENT NUMBERS 14020242, 14029763)

Officer's Title: Rates Officer

Executive Summary:

Applications for rates payment arrangements have been received from various ratepayers. The timeframes the applicants have proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.

Resolution No. GM/02.2018/69
Moved Cr O'Neil
Seconded Cr Newman

That Council accept the payment arrangements below, subject to all rates, charges and arrears accumulated being paid in full by 30 June 2019.

Assessment No.	Payment Proposal
14020242	\$280 / fortnight
14029763	\$5,000 / month

CARRIED

8/1

Responsible Officer
Rates Officer
Item Number:
C.16
File Number: D18/12406
SUBJECT HEADING:
**PROPOSAL FOR PROJECTS USING EFFICIENCIES -
 COMMUNITY SUPPORT SERVICE**
Officer's Title:
Community Support Officer
Executive Summary:

The Department of Communities has identified unspent funds for the Community Support Service as an efficiency. The amount of \$11,104 is now available for Council to use for projects that benefit vulnerable community members. This report provided a proposal for the expenditure of these funds.

Resolution No. GM/02.2018/70
Moved Cr Chambers
Seconded Cr Stanford
That Council:

- Note the advice from the Department of Communities that unspent funds from year 2 of the current service agreement (Maranoa Community Support Service) have been declared an efficiency with \$11,104 in funds available now.**
- Authorise the use of up to \$11,104 from the program funds for the recommended projects to benefit vulnerable community members within the Maranoa Region.**

CARRIED

9/0

Responsible Officer
Community Support Officer
Item Number:
C.17
File Number: D18/12826
SUBJECT HEADING:
**DIGITAL TV ADVERTISING SYSTEM AND PROGRAM
 OPPORTUNITY - ROMA SALEYARDS**
Officer's Title:
Manager - Saleyards
Executive Summary:

GR Professional have put a proposal to Council to provide an In House Digital TV Advertising System and program at Roma Saleyards.

Resolution No. GM/02.2018/71

Moved Cr Flynn

Seconded Cr Schefe

That Council:

1. Decline the offer from the supplier to implement an In House Digital TV Advertising System at the Roma Saleyards.
2. Proceed with the investigation of options for a digital advertising system.

CARRIED

9/0

Responsible Officer

Manager - Saleyards

Item Number:

C.18

File Number: D18/12842

SUBJECT HEADING:

REQUEST TO USE PORTABLE PANELS FROM BASSETT PARK AT ROMA SALEYARDS

Officer's Title:

Manager - Saleyards

Executive Summary:

A request to use Council owned portable panels from Bassett Park at Roma Saleyards was received for the past two weeks from an agency operating at Roma Saleyards.

Discussion:

The following draft motion was put forward for consideration and discussion ensued on the draft motion.

Moved Cr Flynn

Seconded Cr Newman

That:

1. A meeting be arranged between Council and all Roma Saleyards agencies to discuss the matter.
2. Temporary use of the Bassett Park panels be put on hold pending further investigations about the ongoing use of these panels at the Roma Saleyards.

Cr. McMullen moved that the draft motion be put, with the vote recorded as follows:

Resolution No. GM/02.2018/72

Moved Cr Flynn

Seconded Cr Newman

That:

1. A meeting be arranged between Council and all Roma Saleyards agencies to discuss the matter.
2. Temporary use of Bassett Park panels be put on hold pending further investigations about the ongoing use of these panels at the Roma Saleyards.

CARRIED

5/4

Responsible Officer

Manager - Saleyards

Item Number: C.24 File Number: D18/14593

**SUBJECT HEADING: ORIGIN ENERGY AUSTRALIA PACIFIC LNG
 TEMPORARY WORKERS' ACCOMMODATION FACILITIES
 - PROPOSED WORKING GROUP**

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

Council received a letter from Origin Energy (Australia Pacific LNG) further to previous correspondence, regarding Council's resolutions at the meeting on 11 October 2017 (GM/10.2017/30) and 13 December 2017 (GM/12.2017/155) to work with Origin APLNG to maximise the number of local permanent staff living within the region.

Origin has proposed that a small working group be established of Origin and Council representatives to develop a plan and future actions in this regard.

Resolution No. GM/02.2018/73	
Moved Cr O'Neil	Seconded Cr Scheffe
<p>That Council agree to Origin Energy Australia Pacific LNG's proposal to establish a working group to develop a plan to encourage higher rates of regionally based staff to reside locally in the Maranoa region, with the Council's representative being Cr Scheffe.</p>	
CARRIED	8/1
<p>Mayor Golder called for a division of the vote.</p> <p>The outcomes were recorded as follows:</p>	
Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Associate to the Chief Executive Officer
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CONFIDENTIAL ITEMS (Discussion in closed session)

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss the following items it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (c) the local government budget;
- (f) starting or defending legal proceedings involving the local government;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

- Item C.19 – Operational Plan/Work Program Objectives & Budget Review – Quarter 2 Update
Item C.20 – Landholder Negotiations – Stage 1 Roma Flood Mitigation (Assessment No. 14019178)
Item C.21 – Stage 1 Roma Flood Mitigation Project Update – Landholder NAR 100140
Item C.22 – Stage 1 Roma Flood Mitigation Project Update (Excluding Landholder NAR 100140)
Item C.23 – Proposed Proactive Disclosure of Information
Item C.25 – Stage 2A Roma Flood Mitigation Property - Assessment 14008445

Resolution No. GM/02.2018/74

Moved Cr McMullen

Seconded Cr O'Neil

That Council close the meeting to the public at 10.12am.

CARRIED

9/0

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.14AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 10.51AM IN CLOSED SESSION

Mayor Golder declared a 'Material Personal Interest' in relation to Item C.21 – Stage 1 Roma Flood Mitigation Project Update – Landholder NAR 100140, due to the property under consideration being owned by his mother. Mayor Golder left the Chamber at 10.58am, taking no part in discussions on the matter.

At cessation of discussions in relation to the abovementioned item, Mayor Golder returned to the Chamber at 11.04am.

Resolution No. GM/02.2018/75

Moved Cr O'Neil

Seconded Cr Chandler

That Council open the meeting to the public at 11.49am.

CARRIED

9/0

Item Number: C.19 **File Number:** D18/12409

SUBJECT HEADING: OPERATIONAL PLAN/WORK PROGRAM OBJECTIVES & BUDGET REVIEW - QUARTER 2 UPDATE

Officer's Title: Chief Executive Officer

Executive Summary:

The report provided a written assessment of Council's progress in achieving the Operational Plan which was adopted by Council on 31 July 2017. This report was re-submitted from the previous General Meeting on 14 February 2018.

The report covered the period up to 31 December 2017.

Resolution No. GM/02.2018/76	
Moved Cr Chandler	Seconded Cr Scheffe
That:	
<ol style="list-style-type: none"> 1. Council receive the update report for Quarter 2. 2. Council note the status of the capital works program. 3. Council approve the budget amendments for the second quarter (Updated Budget tabled). 4. The update be further discussed informally at the next workshop. 	
CARRIED	9/0

Responsible Officer	Chief Executive Officer
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Item Number: C.20 **File Number:** D18/13538

SUBJECT HEADING: LANDHOLDER NEGOTIATIONS - STAGE 1 ROMA FLOOD MITIGATION (ASSESSMENT NO. 14019178)

Officer's Title: Director - Infrastructure Services
Associate to the Director - Infrastructure Services

Executive Summary:

Council is in receipt of a letter from the landholders in relation to the Stage 1 Roma Flood Mitigation project.

Resolution No. GM/02.2018/77	
Moved Cr Chambers	Seconded Cr McMullen
<p>That Council develop a policy in relation to any properties that are modelled to not have increased above floor flooding in an event similar to the 2012 (defined) flood event, and Council and the property owner undertake a before and after valuation by a registered valuer, at Council's expense, to inform policy discussions, noting that the property owner has selected their preferred valuer.</p>	
CARRIED	8/1

Responsible Officer	Director - Infrastructure Services
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Mayor Golder declared a 'Material Personal Interest' in the following item, due to the property under consideration being owned by his mother. Mayor Golder left the Chamber at 11.52am, taking no part in discussion or debate on the matter. Deputy Mayor, Cr. Chambers, took the role of 'acting chair' in his absence.

Item Number: C.21 **File Number:** D18/14295

SUBJECT HEADING: STAGE 1 ROMA FLOOD MITIGATION PROJECT UPDATE
- LANDHOLDER NAR 100140

Officer's Title: Director - Infrastructure Services
Lead Infrastructure Program Funding & Budget
Coordination Officer

Executive Summary:

This report provided an update on Stage 1 Roma Flood Mitigation outstanding negotiations for Landholder NAR 100140, estimated additional costs for the project and possible funding sources for the estimated shortfall.

Resolution No. GM/02.2018/78

Moved Cr O'Neil

Seconded Cr Chandler

That Council:

1. Approve a budget of \$40,000 comprising the following works:
 - A ramp and sealed driveway over the Flood Mitigation Levee to allow for particular access to the Land in the location of the existing driveway;
 - An internal levee around the dwelling house erected on the Land, the exact location and manner of construction of which is to be agreed between the parties (but construction is to be either earth with appropriate batters or concrete block) each acting reasonably;
2. Transfer the budget of \$40,000 to Roma Flood Mitigation Project Stage 1 project (WO15723) from the surplus forming part of the Second quarterly budget review document.

CARRIED

6/2

Responsible Officer

Lead Infrastructure Program Funding & Budget Coordination Officer

At cessation of discussion and debate on the abovementioned item, Mayor Golder entered the Chamber and assumed the chair at 11.54am.

Item Number: C.22 **File Number:** D17/95846

SUBJECT HEADING: STAGE 1 ROMA FLOOD MITIGATION PROJECT UPDATE
(EXCLUDING LANDHOLDER NAR 100140)

Officer's Title: Director - Infrastructure Services
Lead Infrastructure Program Funding & Budget
Coordination Officer

Executive Summary:

This report provided an update on the outstanding landholder negotiations (excluding Landholder NAR 100140) for the Stage 1 Roma Flood Mitigation, estimated final costs for the project and

possible funding sources to cover the estimated shortfall.

Resolution No. GM/02.2018/79

Moved Cr Chambers

Seconded Cr McMullen

That Council:

1. Approve an additional budget of \$865,000 for the estimated increased costs associated with defects rectification works and estimated budget required to finalise landholder negotiations for Roma Flood Mitigation Project Stage 1.
2. Transfer the additional budget of \$865,000 to Roma Flood Mitigation Project Stage 1 project (WO15723) from the following budget items:
 - \$684,545 – Surplus from Quarter 2 Review
 - \$131,839 – Surplus from ‘Police Paddocks’ Transaction
 - \$48,616 – Balance from Demolishing the Dance Studio Budget
3. Authorise the Chief Executive Officer or delegate to continue to negotiate with the outstanding landholders in relation to the Stage 1 Roma Flood Mitigation project in an attempt to resolve the issues.

CARRIED

8/1

Responsible Officer

Lead Infrastructure Program Funding & Budget Coordination Officer

Item Number:

C.23

File Number: D18/14208

SUBJECT HEADING:

PROPOSED PROACTIVE DISCLOSURE OF INFORMATION

Officer’s Title:

**Director - Infrastructure Services
Associate to the Director - Infrastructure Services**

Executive Summary:

*A number of residents have approached Council about concerns relating to the potential raising [not maintenance] of a dam following the 2014 **2012** (date correction endorsed by Council on confirmation of these minutes at the General Meeting on 14 March 2018), Roma Flood Event, in particular about any possible effects on water flow and heights upstream of the dam.*

Council officers have been liaising with the relevant agencies / entities over an extended period of time and have assisted in their investigation of the matters raised, including onsite inspections and discussions.

Resolution No. GM/02.2018/80

Moved Cr O’Neil

Seconded Cr Scheffe

That Council:

1. Authorise the Chief Executive Officer (or delegate) to formally write to the relevant agencies / entities giving notice of Council’s intention to release:
 - Correspondence from the Department of Natural Resources, Mines and Energy about the results of their investigation;
 - Existing Council survey data – circa 2011 and 2016.
2. Respectfully request a consultation response within 21 days from receipt of Council’s

correspondence.

3. The matter be considered again at the Council meeting on 28 March 2018.

CARRIED

9/0

Responsible Officer

Director Infrastructure Services

Item Number:

C.25

File Number: D18/14684

SUBJECT HEADING:

STAGE 2A ROMA FLOOD MITIGATION PROPERTY -
ASSESSMENT 14008445

Officer's Title:

Associate to the Chief Executive Officer

Executive Summary:

Council is in receipt of correspondence pertaining to the outstanding landholder negotiations.

The information was tabled for Council's consideration.

Resolution No. GM/02.2018/81

Moved Cr Chambers

Seconded Cr Chandler

That Council has carefully considered the alternative offer put by the landowner and resolves that:

- it is unable to accept the alternative offer as it is not in the public interest to do so; and
- it reaffirms its previous offer made to the landowner for the acquisition of part of the lot by agreement; and
- it reaffirms its decision to continue with the application for compulsory acquisition in the Department of Natural Resources, Mines and Energy unless or until an agreement is reached with the landowner; and
- it is satisfied to provide, where it is reasonably able to do so, the extracts from the reports prepared or obtained by Council with respect to the Roma Flood Mitigation Project **2A** (*specific project reference added by Council to provide clarity upon confirmation of these minutes at the General Meeting on 14 March 2018*), to but only in so far as the information to be provided to the landowner pertains to the specific property of the landowner, **and ensuring that any relevant third parties are consulted and their comments considered prior to a decision being made on the release of any information.** (*As a result of a question about the matter being raised after the unconfirmed meeting minutes were produced, and prior to formal correspondence being issued on the item, it was identified that the abovementioned clarification should be included consistent with the intent of the Right to Information legislation, upon confirmation of these minutes at the General Meeting on 14 March 2018*).

CARRIED

6/3

(Mayor Golder and Councillors Flynn and McMullen requested their vote against the motion be recorded)

Responsible Officer

Chief Executive Officer

Resolution No. GM/02.2018/82

Moved Cr O'Neil
Seconded Cr Chambers

That Council close the meeting to the public at 11.59am, to discuss Item C.13 – Tender 18015 Register of Pre-Qualified Suppliers for Trades and Associated Services, in accordance with the *Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.*

CARRIED

9/0

Cr. Chandler declared a 'Material Personal Interest' in relation to Item C.13 - Tender 18015 Register of Pre-Qualified Suppliers for Trades and Associated Services, due to her son owning a business who had put forward a tender for Council's consideration of this matter. Cr. Chandler left the Chamber at 11.59am taking no part in discussions on the item.

Cr. Stanford left the Chamber at 12.11pm, and returned at 12.14pm.

Cr. O'Neil left the Chamber at 12.15pm, and returned at 12.17pm.

Resolution No. GM/02.2018/83
Moved Cr O'Neil
Seconded Cr McMullen

That Council open the meeting to the public at 12.18pm.

CARRIED

8/0

Cr. Chandler did not return to the Chamber on resumption of the meeting, due to her having declared a 'Material Personal Interest' in relation to the following item, due to her son owning a business who had put forward a tender for Council's consideration of this matter. Cr. Chandler left the Chamber at 11.59am taking no part in discussions or debate on the item.

Item Number:
C.13
File Number: D18/13980
SUBJECT HEADING:
TENDER 18015 - REGISTER OF PRE-QUALIFIED SUPPLIERS FOR TRADES AND ASSOCIATED SERVICES
Officer's Title:
Manager - Procurement & Commercial Services

Executive Summary:

Council publicly advertised this tender, inviting appropriately qualified, skilled and experienced Contractors to tender for inclusion on Council's Register of Pre-Qualified Suppliers for Trades and Associated Services.

The tender period opened on 17 October 2017 with a closing date of 16 November 2017.

The tender evaluation report was tabled for Council's consideration.

Resolution No. GM/02.2018/84
Moved Cr Golder

That the matter lay on the table for further consideration at the next General Meeting on 14 March 2018.

MOTION LOST

1/7

Resolution No. GM/02.2018/85
Moved Cr Scheffe
Seconded Cr Newman
That:

1. Council approve the addition of the following businesses to Council's Register of Pre-qualified Suppliers for Trades and Associated Services, being established in accordance with s 232 of the *Local Government Regulation 2012*, under the proposed sub-panels (under the headings on the following pages).
2. Pre-qualification (for the mentioned businesses) remain current until the end of June 2019 (the pre-qualification period for existing panel members (formed in August 2016) will expire at the end of May 2018).
3. Council authorise the Chief Executive Officer to enter into a Deed of Agreement with the selected tenderers formalising the terms and conditions detailed in the draft agreement.

Air-Conditioning, Refrigeration & Mechanical (Repairs and installation of split system air-conditioners)

Brandts Electrical	5 Star Local
Glazendawn Pty Ltd T/A GK Electrical and Air Conditioning	5 Star Local
Humphreys Electrical & Solar Pty Ltd	5 Star Local
MFE Pty Ltd	0 Star Local
Nicholas James Allen T/A N J Allen Electrical	5 Star Local
Peter James & Shirley Ann Horrobin T/A Surat Electrical	5 Star Local

Asbestos Removal – 'A' class

ASPEC Pty Ltd T/A Zero Asbestos	0 Star Local
Australian Asbestos Management Pty Ltd	0 Star Local
Burke Industries Pty Ltd	0 Star Local

Asbestos Removal – 'B' class

Allwood Building Services Pty Ltd	5 Star Local
ASPEC Pty Ltd T/A Zero Asbestos	0 Star Local
Australian Asbestos Management Pty Ltd	0 Star Local
Burke Industries Pty Ltd	0 Star Local

Building

Allwood Building Services Pty Ltd	5 Star Local
Brett Cherry Builders Pty Ltd	5 Star Local
Cardinal Contracting Pty Ltd T/A Brian Drabsch Building	5 Star Local
David Matthew & Susan Jane Walmsley	5 Star Local
Kevely Pty Ltd ATF KL Ruhle Family Trust T/A GJ Gardner Homes or Kevin Ruhle Building	5 Star Local
H & H Builders Pty Ltd	5 Star Local
KHB Construction Pty Ltd	5 Star Local

<i>Building (Facilities Management <\$10,000)</i>	
Allwood Building Services Pty Ltd	5 Star Local
Cardinal Contracting Pty Ltd T/A Brian Drabsch Building	5 Star Local
Kevely Pty Ltd ATF KL Ruhle Family Trust T/A GJ Gardner Homes or Kevin Ruhle Building	5 Star Local
H & H Builders Pty Ltd	5 Star Local
KHB Construction Pty Ltd	5 Star Local
<i>Chemical Dosing Equipment (Pools)</i>	
Hydramet Australia Pty Ltd	0 Star Local
<i>Chemical Dosing Equipment (Utilities)</i>	
Hydramet Australia Pty Ltd	0 Star Local
<i>Concreting</i>	
Allwood Building Services Pty Ltd	5 Star Local
Brett Cherry Builders Pty Ltd	5 Star Local
Cardinal Contracting Pty Ltd T/A Brian Drabsch Building	5 Star Local
David Matthew & Susan Jane Walmsley	5 Star Local
Kevely Pty Ltd ATF KL Ruhle Family Trust T/A GJ Gardner Homes or Kevin Ruhle Building	5 Star Local
KHB Construction Pty Ltd	5 Star Local
Stapleton Carpentry & Concreting Pty Ltd	5 Star Local
<i>Electrical (excluding instrumentation and high voltage works)</i>	
Brandts Electrical Pty Ltd	5 Star Local
Glazendawn Pty Ltd T/A GK Electrical and Air Conditioning	5 Star Local
Humphreys Electrical & Solar Pty Ltd	5 Star Local
Nicholas James Allen T/A N J Allen Electrical	5 Star Local
Peter James & Shirley Ann Horrobin T/A Surat Electrical	5 Star Local
Roma Firefighting Equipment Pty Ltd	4 Star Local
Wolff Power Pty Ltd	0 Star Local
<i>Electrical (Facilities Management <\$10,000)</i>	
Brandts Electrical Pty Ltd	5 Star Local
Glazendawn Pty Ltd T/A GK Electrical and Air Conditioning	5 Star Local
Humphreys Electrical & Solar Pty Ltd	5 Star Local
Nicholas James Allen T/A N J Allen Electrical	5 Star Local
Peter James & Shirley Ann Horrobin T/A Surat Electrical	5 Star Local
Roma Firefighting Equipment Pty Ltd	4 Star Local
Wolff Power Pty Ltd	0 Star Local
<i>Fencing (Licensed – QBCC)</i>	
Allwood Building Services Pty Ltd	5 Star Local
Brett Cherry Builders Pty Ltd	5 Star Local
Cardinal Contracting Pty Ltd (TA Brian Drabsch Building)	5 Star Local
David Matthew & Susan Jane Walmsley	5 Star Local
Kevely Pty Ltd ATF KL Ruhle Family Trust T/A GJ Gardner Homes or Kevin Ruhle Building	5 Star Local
KHB Construction Pty Ltd	5 Star Local
Stapleton Carpentry & Concreting Pty Ltd	5 Star Local
<i>Fencing (Other Works)</i>	
Brett Cherry Builders Pty Ltd	5 Star Local
Cardinal Contracting Pty Ltd (TA Brian Drabsch Building)	5 Star Local
Clayton George Jones	5 Star Local
David Matthew & Susan Jane Walmsley	5 Star Local
Kevely Pty Ltd ATF KL Ruhle Family Trust T/A GJ Gardner Homes or Kevin Ruhle Building	5 Star Local
KHB Construction Pty Ltd	5 Star Local

Stapleton Carpentry & Concreting Pty Ltd	5 Star Local
<i>Painting</i>	
Gavan Mathiske Painting	0 Star Local
Higgins Coatings Pty Ltd	0 Star Local
<i>Pest Control / Termite Management</i>	
Amalgamated Pest Control Roma	5 Star Local
Haylee Cornelius (TA JTC Carpet Cleaning & Pest Control)	5 Star Local
Rentokil Pest Control	0 Star Local
<i>Pest Control Other (Other - Excluding Weeds & Feral Animals)</i>	
Rentokil Pest Control	0 Star Local
<i>Plumbing</i>	
Brolga Constructions Pty Ltd TA Northside Plumbing & Maintenance	
	2 Star Local
Westwet Plumbing Pty Ltd	5 Star Local
<i>Plumbing (Facilities Management <\$10,000)</i>	
Brolga Constructions Pty Ltd T/A Northside Plumbing & Maintenance	
	2 Star Local
Westwet Plumbing Pty Ltd	5 Star Local
<i>Plumbing (Gas)</i>	
Brolga Constructions Pty Ltd T/A Northside Plumbing & Maintenance	
	2 Star Local
Westwet Plumbing Pty Ltd	5 Star Local
<i>Septic System Pump Out</i>	
Power Pumping Pty Ltd	0 Star Local
Tox Free Australia Pty Ltd T/A Toxfree	1 Star Local
CARRIED	7/1
<p>Mayor Golder called for a division of the vote.</p> <p>The outcomes were recorded as follows:</p>	
Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Manager - Procurement & Commercial Services
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At cessation of discussion and debate on the abovementioned item, Cr. Chandler returned to the Chamber at 12.21pm.

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 12.20pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 14 March 2018, at Roma Administration Centre.

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Mayor.

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Date.