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**MINUTES OF THE BUDGET SUBMISSIONS & FINANCIAL PLANNING STANDING COMMITTEE MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 30 APRIL – 1 MAY 2018 COMMENCING AT 9.20AM**

**ATTENDANCE**

Mayor Cr. T D Golder (30 April 2018), Deputy Mayor J L Chambers, Cr. N H Chandler, Cr. P J Flynn (From 12.10PM on 1 May 2018), Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano and Minutes Officer – Kelly Rogers in attendance.

**AS REQUIRED**

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank.

**WELCOME**

The Mayor welcomed all present and declared the meeting open on Monday 30 April 2018 at 9.20AM.

**APOLOGIES**

**Resolution No. BUD/04.2018/57**

**Moved Cr O'Neil**

**Seconded Cr Chambers**

**That apologies be received and leave of absence granted for Cr. Flynn for Monday 30 April 2018.**

**CARRIED**

**8/0**

**Resolution No. BUD/04.2018/58**

**Moved Cr O'Neil**

**Seconded Cr Chambers**

**That apologies be received and leave of absence granted for Mayor Golder for Tuesday 1 May 2018.**

**CARRIED**

**8/0**

The Mayor chaired the meeting on Monday 30 April 2018.

The adopted Terms of Reference for the Committee include that where the Mayor is absent from the meeting for any reason, the meeting will be chaired by the Deputy Mayor, Chair of the Finance Portfolio.

Deputy Mayor, Chair of the Finance Portfolio therefore chaired the meeting for Tuesday 1 May 2018.

## BUSINESS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, the Committee resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following section:-

- (c) the local government budget;

**Resolution No. BUD/04.2018/59**

**Moved Cr McMullen**

**Seconded Cr Chambers**

**That the Committee close the meeting to the public at 9.20am on Monday 30 April 2018.**

CARRIED

8/0

The meeting adjourned at 4.45pm on that day, and reconvened on Tuesday 1 May 2018 at 9.15am.

**Resolution No. BUD/04.2018/60**

**Moved Cr Newman**

**Seconded Cr Chandler**

**That the Committee open the meeting to the public at 3.07pm.**

CARRIED

8/0

**Item Number:**

**C.1**

**File Number: D18/31160**

**SUBJECT HEADING:**

**OVERVIEW OF COMMUNITY SATISFACTION SURVEY - HELPING TO SET BUDGET PRIORITIES AND THE DIRECTION FOR THE NEW CORPORATE PLAN**

**Officer's Title:**

**Chief Executive Officer**

***Executive Summary:***

*The report provided a preliminary review of the Community Satisfaction Survey to inform priorities for both the budget and the new Corporate Plan.*

**Resolution No. BUD/04.2018/61**

**Moved Cr Chandler**

**Seconded Cr Stanford**

**That the Committee:**

1. Note the information provided.
2. Endorse the following (draft) strategic priorities for the new Corporate Plan and budget:
  - Getting the basics right (Water, Sewerage, Roads & Drainage, Waste)
  - Delivering strong financial management
  - Funding services and projects in an equitable way
  - Helping to make our communities safe
  - Growing our region
  - Being a strong voice for our communities' priorities
  - Managing our operations well

CARRIED

8/0

**Responsible Officer**
**Chief Executive Officer**

Cr. Flynn and the Chief Executive Officer left the Chamber at 3.10pm.

The Chief Executive Officer returned to the Chamber at 3.13pm.

**Item Number:**
**C.2**
**File Number: D18/28346**
**SUBJECT HEADING:**
**DRAFT 2018-19 FUND BUDGET SUBMISSION - WATER NETWORK**
**Officer's Title:**
**Manager – Water, Sewerage & Gas**
***Executive Summary:***

*Council operates potable water networks in ten communities across the region, which require responsive management and compliance with Council's Drinking Water Quality Management Plan (DWQMP), under the Water Supply Act 2008.*

*The Water Network fund budget submission for 2018/19 was tabled for consideration and recommendation to the Mayor for inclusion in the draft budget.*

**Resolution No. BUD/04.2018/62**
**Moved Cr Scheffe**
**Seconded Cr Newman**
**That:**

1. **The Committee endorse the draft Water Network fund budget submission to proceed to the next stage of budget preparations.**
2. **Programmed maintenance be included in future budgets (separately identified within operating costs).**
3. **Revenue modelling be undertaken on the basis of the following percentage increase scenarios - 2.2%, 2.5% and 3%.**

CARRIED

7/0

**Responsible Officer**
**Manager - Water, Sewerage & Gas**
**Item Number:**
**C.3**
**File Number: D18/29432**
**SUBJECT HEADING:**
**WATER PROGRAMMED MAINTENANCE TASKS**
**Officer's Title:**
**Manager – Water, Sewerage & Gas**
***Executive Summary:***

*This project is to implement programmed maintenance on the water network and includes hydrant testing, valve testing and water main flushing. These activities will reduce the risk to Council while improving the service to customers.*

**Resolution No. BUD/04.2018/63**

**Moved Cr Scheffe**

**Seconded Cr Newman**

**That:**

1. **The Committee recommend to the Mayor, the inclusion of the Water Programmed Maintenance Tasks budget submission in the draft 2018/19 budget.**
2. **The Maintenance Plan be referenced in the Operational Plan.**

CARRIED

7/0

**Responsible Officer**

**Manager - Water, Sewerage & Gas**

**Item Number:**

**C.4**

**File Number: D18/29767**

**SUBJECT HEADING:**

**SEWERAGE PROGRAMMED MAINTENANCE TASKS**

**Officer's Title:**

**Manager – Water, Sewerage & Gas**

***Executive Summary:***

*This project is to implement programmed maintenance on the sewerage network and includes manhole inspections, sewer jetting, smoke testing and cockroach spraying. These activities will reduce the risk to Council while improving the service to customers*

**Resolution No. BUD/04.2018/64**

**Moved Cr Scheffe**

**Seconded Cr O'Neil**

**That:**

1. **The Committee recommend to the Mayor, the inclusion of the Sewerage Programmed Maintenance Tasks budget submission in the draft 2018/19 budget.**
2. **The Maintenance Plan be referenced in the Operational Plan.**

CARRIED

7/0

**Responsible Officer**

**Manager - Water, Sewerage & Gas**

Cr. Flynn returned to the Chamber at 3.22pm.

**Item Number:**

**C.5**

**File Number: D18/29072**

**SUBJECT HEADING:**

**NEW PROJECT SUBMISSION - 2018-19 AMBY WATER TREATMENT**

**Officer's Title:**

**Team Coordinator – Projects & Compliance Water, Sewerage & Gas**

***Executive Summary:***

*Council operates potable water schemes in accordance with the approved Drinking Water Quality Management Plan, which is regulated by the Water Supply (Safety and Reliability) Act 2008. In order for Council to classify its water schemes as potable, the water must comply with the health limits of the Australian Drinking Water Guidelines as determined by the National Health and Medical Research Council.*

*The Amby Water Treatment project submission for 2018/19 was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the draft budget.*

<b>Resolution No. BUD/04.2018/65</b>	
<b>Moved Cr Schefe</b>	<b>Seconded Cr O'Neil</b>
<p><b>That preliminary feedback be sought from the Amby community in response to potential treatment options identified, for further input into budget preparations.</b></p>	
CARRIED	6/2

<b>Responsible Officer</b>	<b>Team Coordinator - Projects &amp; Compliance Water, Sewerage &amp; Gas</b>
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**Item Number:** C.7 **File Number:** D18/28371

**SUBJECT HEADING:** DRAFT 2018/19 FUND BUDGET SUBMISSION - SEWERAGE NETWORK

**Officer's Title:** Team Coordinator - Projects & Compliance Water, Sewerage & Gas

***Executive Summary:***

*Council operates sewerage networks in six communities across the region, which require responsive management and compliance with Environmental Authorities and Customer Service Standards under the Water Supply Act 2008.*

*The Sewerage Network fund budget submission for 2018/19 was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the draft budget.*

<b>Resolution No. BUD/04.2018/66</b>	
<b>Moved Cr Schefe</b>	<b>Seconded Cr Chandler</b>
<p><b>That:</b></p> <ol style="list-style-type: none"> <li><b>1. The Committee endorse the draft Sewerage Network fund budget submission to proceed to the next stage of budget preparations.</b></li> <li><b>2. Programmed maintenance be included in future budgets (separately identified within operating costs).</b></li> <li><b>3. Modelling be undertaken for Council for a possible loan to complete relining of the sewerage reticulation network for the segments identified as Condition #5 (\$5.2 million), with repayment of the potential debt accommodated in the budget model.</b></li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Team Coordinator - Projects &amp; Compliance Water, Sewerage &amp; Gas</b>
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**Item Number:** C.8 **File Number:** D18/31154

**SUBJECT HEADING:** NEW INITIATIVE 2018/19 - ANALYSIS & CONDITION ASSESSMENT OF SEWER MAIN CCTV FOOTAGE

**Officer's Title:** Manager – Water, Sewerage & Gas

**Executive Summary:**

*The proposed project is to analyse CCTV footage received from the relining Contractor and provide a summary of the sewer main condition.*

*The proposed project for 2018/19 was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the draft budget.*

**Resolution No. BUD/04.2018/67**

**Moved Cr Scheffe**

**Seconded Cr O'Neil**

**That the Committee recommend to the Mayor, the inclusion of the Analysis of CCTV Footage budget submission in the draft 2018/19 budget.**

CARRIED

8/0

**Responsible Officer**

**Manager - Water, Sewerage & Gas**

**Item Number:** C.9 **File Number:** D18/29300

**SUBJECT HEADING:** RURAL ROADS: MINOR FORMATION GRADING AND DRAINAGE IMPROVEMENTS

**Officer's Title:** Manager - Maintenance Delivery & Works

**Executive Summary:**

*Council has identified a number of road reserves where poor pavement materials (sand), lack of suitable quarry materials close by and previous outdated road maintenance practices have led to roads where water run off cannot escape due to poor drainage and it is causing road failures.*

*This report provided further information in regards to the issue of the running surface of the road being lower than the natural ground and provided the Committee the proposed key actions for consideration.*

**Resolution No. BUD/04.2018/68**

**Moved Cr O'Neil**

**Seconded Cr Stanford**

**That:**

- 1. The Committee endorse the continued activity of patrol grading ('minor/light formation grading' as per policy) on selected roads and prepare an updated policy in conjunction with the maintenance schedule (Broadly linking soil types and the type of grading).**
- 2. A policy and register be developed for roads where patrol grading ('minor/light formation grading' as per policy) is not appropriate due to unsuitable soil types and terrain.**
- 3. A review of grading practices be led by the Director, Manager Maintenance Delivery & Works and Manager Program & Contract Management.**

4. The Committee be provided a recommendation on setting an annual budget for roads that require 'considerable earth works to allow a constructed road with adequate drainage to be built (e.g. 1 road per year for roads that fall into the new category).
5. A review of the list of roads provided by Councillors Stanford and McMullen be undertaken to identify those roads which will form part of the new register.

CARRIED

8/0

<b>Responsible Officer</b>	<b>Manager - Maintenance Delivery &amp; Works</b>
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**Item Number:** C.10 **File Number:** D18/29871

**SUBJECT HEADING:** OPERATIONS OF GRAVEL PITS

**Officer's Title:** Director - Infrastructure Services

***Executive Summary:***

*This report was presented to Council to provide information on the legislative requirements and processes for extracting materials from gravel pits.*

**Resolution No. BUD/04.2018/69**

**Moved Cr Chandler**

**Seconded Cr McMullen**

**That:**

1. The Committee receive and note the information.
2. A review of gravel pits be undertaken in conjunction with the forward works program for the next 12 months, once developed, to identify where it may be beneficial for Council to reactivate or open gravel pits.

CARRIED

8/0

<b>Responsible Officer</b>	<b>Director - Infrastructure Services</b>
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**Item Number:** C.11 **File Number:** D18/30020

**SUBJECT HEADING:** DRAFT OPERATIONAL BUDGET 2018/19 - DIRECTOR INFRASTRUCTURE SERVICES

**Officer's Title:** Director - Infrastructure Services

***Executive Summary:***

*The Infrastructure Services Directorate annual operational budget submission for 2018/19 was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the draft budget.*

**Resolution No. BUD/04.2018/69**

**Moved Cr O'Neil**

**Seconded Cr Flynn**

**That the estimates proceed to the next stage of the budget preparation process, with Flood Mitigation and Disaster Management being identified as separate functions in the general ledger.**

CARRIED

8/0

<b>Responsible Officer</b>	<b>Director - Infrastructure Services</b>
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**Item Number:** C12 **File Number:** D18/29114

**SUBJECT HEADING:** RE-OPENING OF OLD WALLUMBILLA BRIDGE ON MAY STREET FOR LOCAL TRAFFIC ONLY

**Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*It was proposed that the closed old Wallumbilla bridge on May Street, Wallumbilla be re-opened to local traffic only.*

**Resolution No. BUD/04.2018/70**

**Moved Cr McMullen**

**Seconded Cr Stanford**

**That a condition assessment for the bridge be referred to the next stage of budget preparations, with a preliminary estimate of \$10,000.**

CARRIED (The Acting Chair exercised her 'Casting Vote' in favour of the motion) 5/4

**Responsible Officer**

**Manager - Program & Contract Management**

**Item Number:** C.14 **File Number:** D18/29206

**SUBJECT HEADING:** MINOR MAINTENANCE WORK AT COOK STREET, YULEBA

**Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*It is proposed that Council schedule minor maintenance works to improve the condition of the street.*

**Resolution No. BUD/04.2018/71**

**Moved Cr Stanford**

**Seconded Cr McMullen**

**That:**

1. **The Committee endorse the inclusion of Cook Street, Yuleba on Council's road register and that it be allocated the appropriate road classification to allow works to be undertaken in line with the allocated classification.**
2. **Rather than minor maintenance, an estimate be obtained to form and gravel the section of road, potentially removing trees and providing a spoon drain.**

CARRIED 8/0

**Responsible Officer**

**Manager - Construction**

**Item Number:** C.15 **File Number:** D18/29220

**SUBJECT HEADING:** MAINTENANCE TO YALEBONE SCHOOL BUS ROUTE

**Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*It was proposed that the Yalebone bus route receive additional maintenance works as required to ensure comfort and safety during school bus runs.*



<b>Resolution No. BUD/04.2018/72</b>	
<b>Moved Cr Stanford</b>	<b>Seconded Cr O'Neil</b>
<p>That recommendations be brought back to the Committee as to whether an additional strategy should be developed for managing School Bus Routes, including maintenance and capital costs.</p>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Maintenance Delivery &amp; Works / Manager - Program &amp; Contract Management</b>
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**Item Number:** C.16 **File Number:** D18/29255

**SUBJECT HEADING:** MAINTENANCE TO DARGAL ROAD BUS ROUTE

**Councillor's Title:** Cr. Tyson Golder

***Executive Summary:***

*It was proposed that the Dargal Road bus route receive additional maintenance works as required to ensure comfort and safety during school bus runs.*

<b>Resolution No. BUD/04.2018/73</b>	
<b>Moved Cr Stanford</b>	<b>Seconded Cr O'Neil</b>
<p>That this be considered consistent with C.15 – i.e. that recommendations be brought back to the Committee as to whether an additional strategy should be developed for managing School Bus Routes, including maintenance and capital costs.</p>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Maintenance Delivery &amp; Works / Manager Program &amp; Contract Management</b>
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**Item Number:** C.17 **File Number:** D18/29972

**SUBJECT HEADING:** MAINTENANCE TO SOUTHERN ROAD SCHOOL BUS ROUTE

**Councillor's Title:** Cr. Tyson Golder

***Executive Summary:***

*It was proposed that the Southern Road bus route receive additional maintenance works as required to ensure comfort and safety during school bus runs.*

<b>Resolution No. BUD/04.2018/74</b>	
<b>Moved Cr Stanford</b>	<b>Seconded Cr O'Neil</b>
<p>That this be considered consistent with C.15 – i.e. that recommendations be brought back to the Committee as to whether an additional strategy should be developed for managing School Bus Routes, including maintenance and capital costs.</p>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Maintenance Delivery &amp; Works / Manager - Program &amp; Contract Management</b>
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**Item Number:** C.18 **File Number:** D18/30077  
**SUBJECT HEADING:** RE-OPENING OF THE MCDOWALL STREET BRIDGE  
**Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*It was proposed that the closed McDowall Street bridge in Roma be upgraded to allow for its re-opening.*

<b>Resolution No. BUD/04.2018/75</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Newman</b>
<b>That investigations be undertaken as to when and why the bridge was shut, including confirmation if an assessment was undertaken which led to its closure.</b>	
CARRIED	5/3
Cr. Flynn called for a division of the vote.	
The outcomes were recorded as follows:	
<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chandler	Cr. Chambers
Cr. McMullen	Cr. Flynn
Cr. Newman	Cr. Scheffe
Cr. O'Neil	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Manager - Maintenance Delivery &amp; Works / Director Infrastructure Services</b>
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**Item Number:** C.19 **File Number:** D18/29902  
**SUBJECT HEADING:** PREPARATION OF A GAS MODEL  
**Officer's Title:** Manager - Water, Sewerage & Gas

**Executive Summary:**

*A recommendation of the Gas Asset Management Plan was to prepare a Gas Model to enable strategic planning.*

*This project, which pertains to the proposed appointment of an external supplier to create a gas model, was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the draft 2018/19 budget.*

<b>Resolution No. BUD/04.2018/76</b>	
<b>Moved Cr Scheffe</b>	<b>Seconded Cr Newman</b>
<b>That the Committee recommend to the Mayor the inclusion of this project in the draft 2018/19 budget.</b>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Water, Sewerage &amp; Gas</b>
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The 'Acting Chair' Cr. Chambers left the Chamber at 4.11pm, and returned at 4.12pm.

**Item Number:** C.20 **File Number:** D18/31471

**SUBJECT HEADING:** DRAFT 2018/19 OPERATIONAL SALARIES & WAGES BUDGET - PERMANENT ORGANISATIONAL STRUCTURE (ALL DIRECTORATES)

**Officer's Title:** Manager - Organisational Development & Human Resources

**Executive Summary:**

*The 2018/19 Operational Salaries and Wages Budget was calculated on Council's current permanent organisational structure.*

<b>Resolution No. BUD/04.2018/77</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Stanford</b>
That the draft 2018/19 Operational Salaries & Wages Budget – Permanent Organisational Structure (All Directorates) proceed to the next stage of budget preparations.	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Organisational Development &amp; Human Resources</b>
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**Item Number:** C.21 **File Number:** D18/30423

**SUBJECT HEADING:** ENTERPRISE RISK, QUALITY, SAFETY & ENVIRONMENT - OPERATIONAL BUDGET 2018/19

**Officer's Title:** Operations Manager – Enterprise Risk, Quality, Safety & Environment

**Executive Summary:**

*The proposed annual operational budget for the Enterprise Risk, Quality, Safety & Environment Department was tabled for the Committee's consideration.*

<b>Resolution No. BUD/04.2018/79</b>	
<b>Moved Cr Chandler</b>	<b>Seconded Cr Newman</b>
That the Enterprise Risk, Quality, Safety & Environment Department's operational budget for 2018/19 proceed to the next stage of budget preparations.	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Operations Manager - Enterprise Risk, Quality, Safety &amp; Environment</b>
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**Item Number:** C.22 **File Number:** D18/30197

**SUBJECT HEADING:** COMMUNITY SERVICES DEPARTMENT OPERATING BUDGET

**Officer's Title:** Manager - Community Services

**Executive Summary:**

*The proposed annual operational budget for the Community Services Department was tabled for the Committee's consideration.*

<b>Resolution No. BUD/04.2018/78</b>	
<b>Moved Cr Chandler</b>	<b>Seconded Cr Stanford</b>
That the Community Services Department's operational budget for 2018/19, totalling \$740,165.37 proceed to the next stage of budget preparations.	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Community Services</b>
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**Item Number:** C.23 **File Number:** D18/28861

**SUBJECT HEADING:** EQUIPMENT FOR MOWING MAINTENANCE AT THE YUMBA

**Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*Advice has been received that the WORK Camp struggles to schedule mowing of the Yumba area as they do not have suitable slashing equipment regularly on hand.*

<b>Resolution No. BUD/04.2018/79</b>	
<b>Moved Cr McMullen</b>	<b>Seconded Cr Stanford</b>
That this item proceed to the next stage of budget preparations, by way of further investigation of the option referred to as Option a) – i.e. for Council to take on the task of slashing in partnership with the WORK Camp who would continue to whipper snip the Yumba (excluding the purchase of a tractor).	
CARRIED (The 'Acting Chair' exercised her 'Casting Vote' in favour of the motion)	5/4

<b>Responsible Officer</b>	<b>Manager - Maintenance Delivery &amp; Works</b>
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**Item Number:** C.24 **File Number:** D18/28989

**SUBJECT HEADING:** CAMPBELL PARK MOWING AND MAINTENANCE

**Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*It was proposed that maintenance of Campbell Park be added to the ongoing mowing and whipper snipping schedule.*

**Resolution No. BUD/04.2018/80**

**Moved Cr McMullen**

**Seconded Cr Stanford**

**That Council formally approach the Department of Transport & Main Roads to identify if they are prepared to fund works by way of the Road Maintenance Performance Contract (RMPC) or equivalent agreement.**

CARRIED

7/1

**Responsible Officer**

**Manager - Maintenance Delivery & Works**

**Item Number:** C.25

**File Number:** D18/29032

**SUBJECT HEADING:** PORTABLE INFRARED CAMERA INITIATIVE

**Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*It was proposed that portable infrared cameras be purchased for use in public areas.*

**Resolution No. BUD/04.2018/81**

**Moved Cr Chandler**

**Seconded Cr McMullen**

**That Council further investigate the purchase of two (2) infrared cameras for the Roma CBD at a cost of \$600 each (total cost \$1,200), for location in Roma.**

MOTION WITHDRAWN (by Cr. Chandler prior to a vote on the draft motion being taken)

It was confirmed that Council already owns infrared cameras. The suggestion was made that the existing cameras could be booked into and out of Stores and accessed by whichever department within Council needs them.

**Responsible Officer**

**Manager - Procurement & Commercial Services**

**Item Number:** C.26 **File Number:** D18/29062

**SUBJECT HEADING:** CLEARING OF DEBRIS IN THE BUNGIL CREEK SURROUNDING THE W.M. EWAN BRIDGE IN ROMA

**Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*It was proposed that the Bungil area around W.M. Ewan Bridge be cleared of rubbish and other debris.*

The Director advised that a preliminary allocation of \$50,000 was planned to be included in the upcoming budget submissions for the ongoing clearing of Bungil Creek as a continuation of previous years' annual allocations.

<b>Responsible Officer</b>	<b>Director Infrastructure Services</b>
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**Item Number:** C.27 **File Number:** D18/29872

**SUBJECT HEADING:** DEMOLITION AND REPLACEMENT OF MITCHELL DANCE STUDIO/LANDCARE BUILDING

**Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*It was proposed that Council fund demolition and reconstruction of old Mitchell Dance Studio building.*

The Committee noted that the demolition had been a matter included in the Original 2017/18 budget and due to funding being reallocated during the year it was already tabled as part of the agenda under Item C.69.

<b>Responsible Officer</b>	<b>Manager - Facilities (Land, Buildings &amp; Structures)</b>
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**Item Number:** C.28 **File Number:** D18/29434

**SUBJECT HEADING:** DESIGN AND CONSTRUCTION OF A WALL OF MEMORY IN MITCHELL GENERAL CEMETERY

**Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*It was proposed that a Wall of Memory be constructed in the Mitchell General Cemetery.*

<b>Resolution No. BUD/04.2018/82</b>	
<b>Moved Cr McMullen</b>	<b>Seconded Cr O'Neil</b>
<b>That this item proceed to the next stage of budget preparations, by way of further investigation of associated costs to construct a Wall of Memory in Mitchell Cemetery.</b>	
<b>MOTION LOST</b>	<b>2/6</b>

<b>Responsible Officer</b>	<b>Manager - Communication, Information &amp; Administration Services (Noting only – No action required)</b>
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**Item Number:** C.34 **File Number:** D18/30129

**SUBJECT HEADING:** INVESTIGATE THREE SITES FOR CARAVAN, TRAILER AND TRUCK PARKING IN THE CBD IN ROMA TO IMPROVE THE VISITOR EXPERIENCE OF A FRIENDLY, INVITING PLACE TO ENJOY AND DO BUSINESS.

**Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*It was proposed to investigate suitable parking for caravan, trailer and truck usage in the Roma's CBD.*

<b>Resolution No. BUD/04.2018/83</b>	
<b>Moved Cr Newman</b>	<b>Seconded Cr McMullen</b>
<b>That Council investigate suitable parking sites for caravans, trailers and trucks in Roma.</b>	
MOTION LOST	2/6

<b>Responsible Position</b>	<b>Mayor</b>
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<b>Resolution No. BUD/04.2018/84</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Newman</b>
<b>That costings be obtained for a broad scale assessment of parking requirements in the Roma CBD and outlying areas of Roma for future planning.</b>	
CARRIED	5/3

<b>Responsible Officer</b>	<b>Manager - Program &amp; Contract Management</b>
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**Item Number:** C.35 **File Number:** D18/29789

**SUBJECT HEADING:** SPECIAL LEVIES

**Councillor's Title:** Cr. Jan Chambers

**Executive Summary:**

*It was initially proposed that Council consider the concept of a special levy linking a contribution from properties who benefit from the flood mitigation works. Councillors provided input and discussed the concept after which Cr. Chambers moved an amended motion.*

<b>Resolution No. BUD/04.2018/85</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr O'Neil</b>
<b>That Council explore the concept of special charges and special rates for identified areas of cost within Council's budget.</b>	
<i>Further discussion occurred at which time the item was withdrawn with the permission of the mover and seconder prior to a vote being taken on the motion.</i>	

<b>Responsible Officer</b>	<b>Manager Communication, Information &amp; Administration Services (Noting only – No action required)</b>
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**Item Number:** C.36 **File Number:** D18/29801

**SUBJECT HEADING:** HYDROGEOLOGICAL MODELLING

**Officer's Title:** Manager - Water, Sewerage & Gas

**Executive Summary:**

*Maranoa Regional Council has the opportunity to secure additional allocation of water from the artesian basin where a hydrogeological model shows no adverse impact on other users.*

*The proposed project is to carry out the modelling and was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the 2018/19 budget.*

<b>Resolution No. BUD/04.2018/86</b>	
<b>Moved Cr Scheffe</b>	<b>Seconded Cr McMullen</b>
That the Hydrogeological Modelling budget submission proceed to the next stage of budget preparations.	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Water, Sewerage &amp; Gas</b>
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**Item Number:** C.37 **File Number:** D18/29908

**SUBJECT HEADING:** PETER KEEGAN OIL AND GAS MUSEUM

**Councillor's Title:** Cr. Puddy Chandler

**Executive Summary:**

*Proposal to prioritise development of historical exhibition – Peter Keegan Oil and Gas Museum.*

<b>Resolution No. BUD/04.2018/887</b>	
<b>Moved Cr Chandler</b>	<b>Seconded Cr Scheffe</b>
That the proposal progress to the next stage of budget preparations by way of further investigation and preliminary costings.	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager – Economic &amp; Community Development / Regional Tourism Development Coordinator</b>
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**Item Number:** C.38 **File Number:** D18/29895

**SUBJECT HEADING:** INDIGENOUS TOURISM TO MT MOFFATT NATIONAL PARK

**Councillor's Title:** Cr. Puddy Chandler

**Executive Summary:**

*It was proposed that Indigenous Tourism experiences be developed in Mt Moffatt National Park.*



<b>Resolution No. BUD/04.2018/88</b>	
<b>Moved Cr Chandler</b>	<b>Seconded Cr Stanford</b>
<p><b>That the proposal progress to the next stage of budget preparations by way of investigation of preliminary costs to gravel the section of Mt Moffatt Road from the intersection of Westgrove and Mt Moffatt Roads for a length of 7km to Forestry Road.</b></p>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Construction / Manager - Maintenance Delivery &amp; Works / Manager Program &amp; Contract Management</b>
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**Item Number:** C.39 **File Number:** D18/31653

**SUBJECT HEADING:** **BIG RIG MASTER PLAN UPGRADE AND BUSINESS CASE**

**Officer's Title:** **Manager - Economic & Community Development**

***Executive Summary:***

*This report requested a budget allocation in the 2018/19 financial year to conduct an Update to the Big Rig Master Plan (2014) and a Business Case with which to attract investment to fund the upgrade. This is a high priority project from a tourism sector perspective and has considerable support within the community.*

*The project holds substantial benefits for the future of the Big Rig, which requires major investment funds (millions) to secure its future viability. The updated plan and business case will be a critical next step in attracting funds and justifying further investment from the regional community.*

*A funding application has been lodged with, and is pending consideration by, the Queensland Government.*

<b>Resolution No. BUD/04.2018/89</b>	
<b>Moved Cr Stanford</b>	<b>Seconded Cr Chandler</b>
<b>That:</b>	
<ol style="list-style-type: none"> <li><b>1. This project be categorised as <u>Priority 2</u> for the next stage of the budget preparations.</b></li> <li><b>2. The preliminary project estimate of up to \$80,000 be noted.</b></li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Economic &amp; Community Development</b>
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**Item Number:** C.40 **File Number:** D18/29913

**SUBJECT HEADING:** UPDATE TO BIG RIG FACILITY PROJECT #1 AND PROJECT #2

**Councillor's Title:** Cr. Puddy Chandler

**Executive Summary:**

*A proposal was tabled to upgrade The Big Rig Facility incorporating the following actions:*

1. *Produce updated concept drawings, architect drawings, business plan and quantitative surveying;*
2. *Provide afterhours access to the northern side of the Café and remove tin fencing for replacement with an alternate material to improve visibility into the surrounding gardens in the outdoor café area.*

**The committee noted that this item would be considered under Item C.41 of the Agenda.**

<b>Responsible Officer</b>	<b>Manager - Economic &amp; Community Development / Regional Tourism Development Coordinator</b>
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**Item Number:** C.41 **File Number:** D18/30641

**SUBJECT HEADING:** BIG RIG - NEW DISPLAY FRIDGE, RENOVATION TO TOILETS, SECURITY BARRIER

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*The Committee was asked to consider including amounts in the 2018/19 budget preparations to undertake three projects at the Big Rig in Roma. The three projects are installation of a security barrier to allow out of hours access to the Big Rig Café, supply and installation of a new display fridge for the café and refurbishment of the toilets located with the Big Rig Information Centre.*

**Resolution No. BUD/04.2018/90**

**Moved Cr Chandler**

**Seconded Cr McMullen**

**That for the purposes of the next stage of budget preparations the following individual priorities apply:**

1. **Supply and installation of a new display fridge - \$10,600 (Priority 2)**
2. **Upgrade of after-hours access into the Big Rig Café – \$9,000 ( Priority 2)**
3. **Refurbishment of Big Rig Toilets inside the building - \$45,000 (Priority 5)**

CARRIED

8/0

<b>Responsible Officer</b>	<b>Manager - Facilities (Land, Buildings &amp; Structures)</b>
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**Item Number:** C.42 **File Number:** D18/29920

**SUBJECT HEADING:** DESTINATION BRAND/TOURISM MARKETING STRATEGY

**Councillor's Title:** Cr. Puddy Chandler

**Executive Summary:**

*A proposal was tabled to develop a Destination Brand and Tourism Marketing Strategy to communicate and engage with our visitor market.*

<b>Resolution No. BUD/04.2018/91</b>	
<b>Moved Cr Chandler</b>	<b>Seconded Cr McMullen</b>
<b>That the proposal progress to the next stage of budget preparations by way of further investigation.</b>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Director - Development, Facilities &amp; Environmental Services / Manager - Economic &amp; Community Development</b>
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**Item Number:** C.43 **File Number:** D18/29971

**SUBJECT HEADING:** TOURISM ENHANCEMENT TO THE ROMA AIRPORT

**Councillor's Title:** Cr. Cameron O'Neil

**Executive Summary:**

*A proposal was tabled to enhance tourism and promotional activities at the Roma Airport.*

<b>Resolution No. BUD/04.2018/92</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Chandler</b>
<b>That the proposal progress to the next stage of budget preparations by way of further investigation.</b>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Economic &amp; Community Development / Manager - Airports (Roma, Injune, Surat, Mitchell)</b>
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Cr. O'Neil left the Chamber at 4.50pm, and did not return to the meeting.

**Item Number:** C.44 **File Number:** D18/29598

**SUBJECT HEADING:** COMMUNICATION, INFORMATION & ADMINISTRATION SERVICES - OPERATIONAL BUDGET 2018/19

**Officer's Title:** Manager – Communication, Information & Administration Services

**Executive Summary:**

*The proposed annual operational budget for the Communication, Information and Administration Department was re-tabled for consideration. It had been laid on the table at the previous meeting.*

**Resolution No. BUD/04.2018/93**

**Moved Cr Newman**

**Seconded Cr Chandler**

**That the draft Communications, Information and Administration Department's operational budget for 2018/19, totalling \$4,377,210 proceed to the next stage of budget preparations.**

**Furthermore, that the appropriate share of the rating expenses be allocated to the relevant funds.**

CARRIED

5/2

**Responsible Officer**

**Manager - Communication, Information & Administration Services**

**Item Number:**

**C.45**

**File Number: D18/29905**

**SUBJECT HEADING:**

**NOONGA HALL AMENITIES BLOCK**

**Officer's Title:**

**Manager - Facilities (Land, Buildings & Structures)**

***Executive Summary:***

*The Noonga Community Association requested an upgrade to their amenities block at the Noonga Hall.*

**Resolution No. BUD/04.2018/94**

**Moved Cr McMullen**

**Seconded Cr Newman**

**That this project be categorised as Priority 3 for the next stage of the budget preparations, noting the preliminary estimate of \$134,090.**

CARRIED

4/3

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

**Item Number:**

**C.46**

**File Number: D18/30390**

**SUBJECT HEADING:**

**MUNGALLALA MULTI PURPOSE SPORTS FACILITY**

**Officer's Title:**

**Manager - Facilities (Land, Buildings & Structures)**

***Executive Summary:***

*The existing building at the Mungallala Sports & Recreation Centre located in Burke Street, Mungallala is inadequate for current needs and a new building has been proposed. The new building was proposed to be constructed on the same site as the existing canteen which will be required to be demolished.*

**Resolution No. BUD/04.2018/95**

**Moved Cr Chambers**

**Seconded Cr McMullen**

That this project be categorised as **Priority 3** for the next stage of the budget preparations, noting the preliminary estimate of \$276,190.

MOTION LOST

3/4

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures) (Noting only - No action required)**

**Item Number:**

**C.47**

**File Number: D18/30493**

**SUBJECT HEADING:**

**DEPOTS AND CAMPS PROJECTS**

**Officer's Title:**

**Manager - Facilities (Land, Buildings & Structures)**

***Executive Summary:***

*The Committee was asked to consider allocating funds for depot and camp projects in the 2018/19 budget. The three projects identified were as follows - installation of television sets in bedrooms located in Council's Workers Camp situated on Bargunyah Road in the Mitchell District, construction of an awning off a lunch room at the Roma Infrastructure Depot and construction of a new amenities block at the Roma Infrastructure Depot.*

**Resolution No. BUD/04.2018/96**

**Moved Cr Newman**

**Seconded Cr Scheffe**

**That:**

1. Before the matter is considered further that consultation occur with employee delegates in relation to the proposal for television sets, installation and associated costs (preliminary estimate of \$17,000 given the location of the camp).
2. The proposed installation of the awning proceed to the next stage of budget preparations as **Priority 2**, noting the preliminary estimate of \$9,000.

CARRIED

7/0

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

**Item Number:**

**C.48**

**File Number: D18/30790**

**SUBJECT HEADING:**

**COUNCIL HOUSING UPGRADE**

**Officer's Title:**

**Lead Land Administration Officer**

***Executive Summary:***

*The Committee was requested to consider allocating funds in the 2018/19 budget to complete projects at various Council owned houses. These projects included restumping a property, upgrading two kitchens and two bathrooms, and replacing guttering.*

<b>Resolution No. BUD/04.2018/99</b>		
<b>Moved Cr Schefe</b>		<b>Seconded Cr Newman</b>
That the following projects be categorised as <b>Priority 1</b> for the next stage of the budget preparations, noting the provisional total estimate of \$90,000:		
18 Stephenson Street - Yuleba	Kitchen/laundry upgrade	\$25,000
54 Ronald Street - Injune	Kitchen upgrade	\$15,000
18 Stephenson Street - Yuleba	Replacement of guttering	\$ 8,000
Bassett Park Caretaker's Residence - Roma	Bathroom upgrade	\$12,000
50 Stephenson Street - Yuleba	Bathroom upgrade	\$18,000
36 Edinburgh Street - Mitchell	Restumping	\$12,000
CARRIED		7/0

<b>Responsible Officer</b>	<b>Lead Land Administration Officer</b>
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Cr. Newman left the Chamber at 5.03pm, and returned at 5.04pm.

**Item Number:** C.49 **File Number:** D18/29897

**SUBJECT HEADING:** BASSETT PARK PROJECTS

**Councillor's Title:** Cr. Puddy Chandler

***Executive Summary:***

*A proposal was tabled to progress some User Group projects at Bassett Park.*

<b>Resolution No. BUD/04.2018/97</b>	
<b>Moved Cr Chandler</b>	<b>Seconded Cr Flynn</b>
That the following elements of this project progress to the next stage of the budget preparations:	
<ol style="list-style-type: none"> <li>1. Clean up sawdust pile on the eastern end of the ring to allow for more camping with the following priority: <b>Priority 2.</b></li> <li>2. Further investigate the associated cost to build 10 additional stables on the eastern side of Bassett Park.</li> </ol>	
CARRIED	
7/0	

<b>Responsible Officer</b>	<b>Manager - Facilities (Land, Buildings &amp; Structures)</b>
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Cr. Flynn declared a 'Conflict of Interest' in the following item due to him holding an Executive Position (Vice President) on the Roma Turf Club. Cr. Flynn left the Chamber at 5.05pm, taking no part in discussion or debate on the matter.

**Item Number:** C.50 **File Number:** D18/31388

**SUBJECT HEADING:** NEW STABLES AT BASSETT PARK

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*The Roma Turf Club requested Council contribute funds towards the demolition of old stables, and construction of new stables at Bassett Park, Roma.*

**Resolution No. BUD/04.2018/98**

Moved Cr McMullen

Seconded Cr Newman

That this project be categorised as **Priority 4** for the next stage of the budget preparations, noting a preliminary estimate of \$98,000 to fund the demolition of the existing set of stables at Bassett Park and construction of a 309 m<sup>2</sup> concrete slab in preparation for a new stables building to be built by the Roma Turf Club.

CARRIED

6/0

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 5.09pm.

**Item Number:** C.51 **File Number:** D18/29909

**SUBJECT HEADING:** ROMA & DISTRICT LAPIDARY, MINERALS SOCIETY - RAMP AND LANDING CONSTRUCTION

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*Council was asked to consider allocating funding in the 2018/19 budget to construct a landing and disability ramp to the front entrance of the Roma & District Lapidary, Minerals Society Clubhouse.*

**Resolution No. BUD/04.2018/99**

Moved Cr Chandler

Seconded Cr Newman

That this project be categorised as **Priority 2** for the next stage of the budget preparations, noting a preliminary estimate of \$52,000.

CARRIED

7/0

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

**Item Number:** C.52 **File Number:** D18/29917

**SUBJECT HEADING:** LIONS PARK ABLUTION BLOCK, ROMA

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*This project, a proposed new amenities building, has been requested over a number of years by the Roma Lions Club. As the proposed new facility's footprint overlaps the existing building's footprint, the existing building would need to be demolished to make way for the new building.*

**Resolution No. BUD/04.2018/100**

**Moved Cr Newman**

**Seconded Cr McMullen**

**That this project be categorised as Priority 3 for the next stage of the budget preparations, noting a preliminary estimate of \$100,500.**

CARRIED

5/2

<b>Responsible Officer</b>	<b>Manager - Facilities (Land, Buildings &amp; Structures)</b>
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**Item Number:** C.53 **File Number:** D18/31110

**SUBJECT HEADING:** REQUEST TO AIRCONDITION ROMA HISTORY LODGE

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*Roma & District Family History Society Inc. would like Council to consider installing reverse cycle air-conditioning at the Roma History Lodge for the convenience of volunteer workers, visitors and tourists.*

**Resolution No. BUD/04.2018/101**

**Moved Cr McMullen**

**Seconded Cr Newman**

**That this project be categorised as Priority 2 for the next stage of the budget preparations, noting a preliminary estimate of \$5,000.**

CARRIED

7/0

<b>Responsible Officer</b>	<b>Manager - Facilities (Land, Buildings &amp; Structures)</b>
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**Item Number:** C.54 **File Number:** D18/31235  
**SUBJECT HEADING:** ROMA LIBRARY AND COBB & CO. CHANGING STATION  
 - SECURITY / FIRE SYSTEM UPGRADES  
**Officer's Title:** Council Buildings & Structures Maintenance Officer /  
 Team Coordinator

**Executive Summary:**

*Council was asked to consider allocating funds in the 2018/19 budget to upgrade the security alarm system and CCTV for Roma Library and Surat Cobb & Co. Changing Station.*

<b>Resolution No. BUD/04.2018/102</b>	
<b>Moved Cr Schefe</b>	<b>Seconded Cr Newman</b>
<p>That this project be categorised as <u>Priority 1</u> for the next stage of the budget preparations, noting a preliminary estimate of \$17,413 for Roma Library and preliminary estimate of \$10,613 for Surat Cobb &amp; Co. Changing Station.</p>	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Council Buildings &amp; Structures Maintenance Officer / Team Coordinator</b>
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**Item Number:** C.56 **File Number:** D18/29080  
**SUBJECT HEADING:** BASSETT PARK GRANDSTAND KITCHEN RENEWAL  
**Officer's Title:** Project Officer - (Facilities Planning & Delivery)

**Executive Summary:**

*The Bassett Park Grandstand Kitchen is a highly used facility within the Bassett Park Facility and renewal was proposed.*

*A breakdown of works required was provided for the Committee's consideration.*

<b>Resolution No. BUD/04.2018/103</b>	
<b>Moved Cr Chandler</b>	<b>Seconded Cr Newman</b>
<p>That the cost to hire or purchase a suitable mobile kitchen be investigated, and the project be categorised as <u>Priority 1</u> for the next stage of the budget preparations.</p>	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Project Officer - (Facilities Planning &amp; Delivery)</b>
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**Item Number:** C.57 **File Number:** D18/30088

**SUBJECT HEADING:** YULEBA CEMETERY TOILET (ENVIRO TOILET)

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*It was proposed that the existing toilet block at the Yuleba Cemetery be replaced with a new amenities block. This project was requested in the 2017/18 budget considerations by the Yuleba Development Group.*

**Resolution No. BUD/04.2018/104**

**Moved Cr McMullen**

**Seconded Cr Newman**

**That this project be categorised as Priority 3 for the next stage of the budget preparations, noting a preliminary estimate of \$36,203.**

CARRIED

6/1

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

**Item Number:**

**8.58**

**File Number:** D18/29867

**SUBJECT HEADING:**

**FREE CAMPING - COBB & CO. PARK YULEBA**

**Councillor's Title:**

**Cr. Puddy Chandler**

**Executive Summary:**

*The use of Cobb & Co park for free camping on Council land was identified in the Yuleba Community Feedback session and featured in the new draft local plan for Yuleba.*

**Resolution No. BUD/04.2018/105**

**Moved Cr Chandler**

**Seconded Cr McMullen**

**That this project be categorised as Priority 2 for the next stage of the budget preparations.**

MOTION LOST

2/5

**Responsible Officer**

**Manager - Economic & Community Development / Regional Tourism Development Coordinator (For noting only – No action required)**

**Item Number:** C.59 **File Number:** D18/31381

**SUBJECT HEADING:** YULEBA SERVICE CENTRE & YULEBA DEPOT - INTEGRATED FIRE WARNING SYSTEM

**Officer's Title:** Council Buildings & Structures Maintenance Officer / Team Coordinator

**Executive Summary:**

*Council was asked to consider allocating funds in the 2018/19 budget to supply and install a fire evacuation warning system to the Yuleba Service Centre, Yuleba Depot and the adjoining Council owned dwelling due to the close proximity of the buildings.*

**Resolution No. BUD/04.2018/106**

**Moved Cr Schefe**

**Seconded Cr McMullen**

**That given the high estimated cost, other potential options be explored, and this project be categorised as Priority 1 for the next stage of budget preparations.**

CARRIED

6/1

<b>Responsible Officer</b>	<b>Council Buildings &amp; Structures Maintenance Officer / Team Coordinator / Operations Manager Enterprise Risk, Quality, Safety &amp; Environment</b>
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Cr. Newman declared a 'Conflict of Interest' in the following item, due to the Surat Lions Club's use of the Canteen from time to time. Cr. Newman is an Executive Member (Secretary/Treasurer) of the Surat Lions Club, and left the Chamber at 5.32pm, taking no part in discussion or debate on the matter.

**Item Number:** C.60 **File Number:** D18/30603

**SUBJECT HEADING:** INSTALLATION OF EXHAUST CANOPY - SURAT RECREATION GROUNDS CANTEEN

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*Council was asked to consider allocating funds in the 2018/19 budget to install an exhaust canopy in the Surat Recreation Grounds canteen.*

**Resolution No. BUD/04.2018/107**

**Moved Cr Chambers**

**Seconded Cr McMullen**

**That this project be categorised as Priority 2 for the next stage of budget preparations, noting the preliminary estimate of \$15,000.**

CARRIED

6/0

<b>Responsible Officer</b>	<b>Manager - Facilities (Land, Buildings &amp; Structures)</b>
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At cessation of discussion and debate on the abovementioned item, Cr. Newman returned to the Chamber at 5.34pm.

**Item Number:** C.61 **File Number:** D18/29430

**SUBJECT HEADING:** INJUNE RODEO CANTEEN & BAR (PAINTING & ELECTRICAL)

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*A major upgrade to the power supply for the Injune Rodeo Canteen and Bar area was proposed to allow full functionality at events. The Canteen and Bar areas also need painting.*

**Resolution No. BUD/04.2018/108**

**Moved Cr Chandler**

**Seconded Cr McMullen**

That the following elements of the proposal be prioritised for the next stage of budget preparations as follows:

1. A major upgrade of power supply to the Injune Rodeo Canteen and Bar area - Priority 2.
2. Painting of the Injune Rodeo Canteen and Bar area - Priority 5.

CARRIED

7/0

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

**Item Number:** C.62 **File Number:** D18/31403

**SUBJECT HEADING:** INJUNE SWIMMING WADING POOL - UPGRADE

**Officer's Title:** Council Buildings & Structures Maintenance Officer / Team Coordinator

**Executive Summary:**

*Council was asked to consider allocating funds to upgrade and repair the Injune Wading Pool by fibreglassing the shell to repair the existing leak and installing interactive features in the wading pool.*

**Resolution No. BUD/04.2018/109**

**Moved Cr Newman**

**Seconded Cr Scheffe**

That this project be categorised as **Priority 2** for the next stage of budget preparations, noting the preliminary estimate of \$30,618.56.

CARRIED

7/0

**Responsible Officer**

**Council Buildings & Structures Maintenance Officer / Team Coordinator**

**Item Number:** C.63 **File Number:** D18/29392

**SUBJECT HEADING:** INJUNE RODEO GROUNDS TRANSPIRATION BEDS

**Officer's Title:** Project Officer - (Facilities Planning & Delivery)

**Executive Summary:**

*The original toilet block that was onsite was gifted to Possum Park and in October 2016 Council constructed a new ablution block. The original toilet block did not contain showers and also had less toilets and hand basins.*

*The old facility was serviced via a septic tank, however when the new building was built the number of basins, toilets and showers increased, which resulted in the septic system having to be upgraded to handle the additional discharge outlets and domestic effluent volume.*

*A design of a hydraulic system was undertaken for one which could cope with the increase in domestic effluent discharge and the number of people using the facility for a major event.*

*At the time of completion of the new ablution block, Council had enough budget remaining to install the 4,500 litre concrete septic tank and 9,000 litre holding tank to service the waste water. However, a requirement of the design was to construct evapo-transpiration absorption/seepage beds.*

*The Facilities team received advice from Water, Sewerage & Gas that the tanks could be installed and cleaned out when required and when budget is received complete the construction of the beds.*

**Resolution No. BUD/04.2018/110**

**Moved Cr Chandler**

**Seconded Cr McMullen**

**That for the next stage of the budget preparations, further investigation occur into connecting the facility into the sewer network including potentially hooking up other facilities on the line (e.g. airport and industrial areas).**

CARRIED

7/0

**Responsible Officer**

**Project Officer - (Facilities Planning & Delivery)**

**Item Number:** C.64 **File Number:** D18/31325

**SUBJECT HEADING:** SURAT AQUARIUM - REFURBISHMENT OF DISPLAY TANKS

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*Council was asked to consider allocating funds in the 2018/19 budget to refurbish the fish display tanks located at the Surat Cobb & Co Changing Station in Surat.*

**Resolution No. BUD/04.2018/111**

**Moved Cr Newman**

**Seconded Cr Scheffe**

**That this project be categorised as Priority 2 for the next stage of the budget preparations, noting the preliminary estimate of \$72,540.**

CARRIED

7/0

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

**Item Number:** C.65 **File Number:** D18/30801

**SUBJECT HEADING:** SURAT ADMINISTRATION OFFICE GENERATOR

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*The township of Surat experiences many electricity outages which affects productivity and service delivery within the Surat Council Office. A generator would address those issues. Having back up power would also be very beneficial during disaster management activities. Council was asked to consider allocating funds in the 2018/19 budget to purchase and install a generator to run the Surat Office during times of power outage.*

**Resolution No. BUD/04.2018/1125**

**Moved Cr Scheffe**

**Seconded Cr Newman**

**That this project be categorised as Priority 1 for the next stage of budget preparations, noting the preliminary estimate of \$30,000.**

CARRIED

7/0

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

**Item Number:** C.66 **File Number:** D18/31421

**SUBJECT HEADING:** SURAT FISHERMAN PROJECT - STAGE 2

**Officer's Title:** Local Development Officer - Surat

**Executive Summary:**

*It was proposed to install 5 Fishermen/women statues along the Surat Riverwalk. This project would be stage 2, following the installation of the Fisherman/woman statues on the town entrance rocks.*

**Resolution No. BUD/04.2018/113**

**Moved Cr Newman**

**Seconded Cr Chandler**

That this project be categorised as **Priority 3** for the next stage of budget preparations, noting the preliminary estimate of \$27,500.

CARRIED

7/0

**Responsible Officer**

**Local Development Officer - Surat**

**Item Number:**

**C.67**

**File Number: D18/31423**

**SUBJECT HEADING:**

**SURAT WADING POOL REPAIR & MAINTENANCE**

**Officer's Title:**

**Council Buildings & Structures Maintenance Officer /  
Team Coordinator**

***Executive Summary:***

*Council was asked to consider allocating funds to carry out repairs and maintenance of the Surat Wading Pool by fibreglassing the shell of the wading pool and in conjunction with that project replace the pipework valves and outlets.*

**Resolution No. BUD/04.2018/114**

**Moved Cr Newman**

**Seconded Cr Scheffe**

That this project be categorised as **Priority 2** for the next stage of budget preparations, noting the preliminary estimate of \$36,000 to replace the pipework valves and outlets of the Surat wading pool and \$21,000 to fibreglass the wading pool floor and walls.

CARRIED

7/0

**Responsible Officer**

**Council Buildings & Structures Maintenance  
Officer / Team Coordinator**

**Item Number:**

**C.68**

**File Number: D18/30078**

**SUBJECT HEADING:**

**MITCHELL CEMETERY TOILET UPGRADE**

**Officer's Title:**

**Manager - Facilities (Land, Buildings & Structures)**

***Executive Summary:***

*It was proposed that the existing toilet block at the Mitchell Cemetery be replaced with a new amenities block. This project has been requested in previous years.*

**Resolution No. BUD/04.2018/115**

**Moved Cr McMullen**

**Seconded Cr Scheffe**

That this project be categorised as **Priority 3** for the next stage of the budget preparations, noting the preliminary estimate of \$31,123.

CARRIED

7/0

**Responsible Officer**

**Manager - Facilities (Land, Buildings &  
Structures)**

**Item Number:** C.69 **File Number:** D18/29143

**SUBJECT HEADING:** MITCHELL DANCE STUDIO - DEMOLITION OF EXISTING BUILDING

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*The Council owned building located at 48-52 Cambridge St, Mitchell comprising of the Mitchell Dance Studio, Landcare, and the Old Things Shop are in a poor state of repair with the recommendation being to demolish the building.*

*Council allocated funds in the 2017/18 budget to demolish the building, however those funds needed to be reallocated during the year. Council was asked to consider again allocating funds to demolish the building, and consult with the community about another use for the site.*

**Resolution No. BUD/04.2018/116**

**Moved Cr McMullen**

**Seconded Cr Newman**

That this project be categorised as **Priority 2** for the next stage of the budget preparations for the following elements of the project:

1. A preliminary estimate of \$173,220 to demolish the Council owned building located at 48-52 Cambridge Street, Mitchell.
2. A preliminary estimate of \$20,000 to undertake consultation with the community and to design another use for the site.

CARRIED

4/3

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

**Item Number:** C.70 **File Number:** D18/29901

**SUBJECT HEADING:** GREAT ARTESIAN SPA PROJECTS

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*It was requested that Council consider allocating funds in the 2018/19 budget to complete four projects at the Great Artesian Spa in Mitchell. These projects are resurfacing the two spa pools, fabrication and installation of hand rails into the cold spa pool, supply and installation of a computer tablet on a stand for tourist information and construction of compliant disability parking.*

**Resolution No. BUD/04.2018/117**

**Moved Cr McMullen**

**Seconded Cr Scheff**

That the following elements of this project progress to the next stage of the budget preparations:

1. Resurfacing of the hot and cold spa pools – preliminary estimate \$26,649 - **Priority 3.**
2. Fabrication and installation of hand rails into the cold spa pool including equipotential bonding - preliminary estimate - \$6,209 - **Priority 3.**



3. Supply and installation of a computer tablet on a stand for tourist information – preliminary estimate \$1,000 - Priority 5.
4. Construction of compliant disability parking – preliminary estimate \$10,000 - Priority 1.

CARRIED

7/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.72 File Number: D18/30573

SUBJECT HEADING: NEIL TURNER WEIR SEPTIC UPGRADE

Officer's Title: Project Officer - (Facilities Planning & Delivery)

**Executive Summary:**

*Neil Turner Weir is located upstream of the town of Mitchell on the Maranoa River. It is a popular spot for tourists to camp along the river.*

*There are amenities at the park that are used by tourists and residents. The current ablution block includes 2 female toilets and female shower, 1 male toilet, urinal and male shower. The showers have been disconnected, since Booringa Shire Council opted to turn off the showers to take pressure off the septic system.*

*Even with the showers disconnected there is a large demand on the existing septic tank, especially in peak tourist season. During tourist season March to September the tank is pumped out on average every 4 – 6 weeks.*

**Resolution No. BUD/04.2018/118**

**Moved Cr McMullen**

**Seconded Cr Newman**

**That this project progress to the next stage of the budget preparations as a Priority 3, by way of investigation into an Enviro option.**

CARRIED

7/0

Responsible Officer	Project Officer - (Facilities Planning & Delivery)
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Item Number: C.73 File Number: D18/31562

SUBJECT HEADING: AIR-CONDITIONING FOR THE MITCHELL LIBRARY

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*Council was asked to consider allocating funds in the 2018/19 budget to upgrade the air-conditioning in the Mitchell Library and Gallery to provide a pleasant environment for visitors to the centre and for staff working at the facility.*

<b>Resolution No. BUD/04.2018/119</b>	
<b>Moved Cr Chandler</b>	<b>Seconded Cr Stanford</b>
That this project be categorised as <b>Priority 2</b> for the next stage of the budget preparations, noting a preliminary estimate of \$70,000.	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Manager - Facilities (Land, Buildings &amp; Structures)</b>
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**Item Number:** C.74 **File Number:** D18/29889

**SUBJECT HEADING:** NEW LIBRARY IN WALLUMBILLA

**Councillor's Title:** Cr. Puddy Chandler

***Executive Summary:***

*A proposal was submitted for a new library in the town of Wallumbilla.*

<b>Resolution No. BUD/04.2018/120</b>	
<b>Moved Cr Chandler</b>	<b>Seconded Cr Stanford</b>
That design and costing for construction of a multi-purpose facility proceed to the next stage of budget preparations as <b>Priority 2</b> .	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Manager Economic &amp; Community Development / Regional Libraries, Arts &amp; Culture Coordinator.</b>
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**Item Number:** C.75 **File Number:** D18/28884

**SUBJECT HEADING:** LOT 23 ON SP119657 - WALLUMBILLA CATTLE YARDS

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

***Executive Summary:***

*Council received requests from the Wallumbilla community to acquire the Wallumbilla Railway Cattle Yards being Lot 23 on SP119657 for use for stock holding and also as a tourist attraction.*

<b>Resolution No. BUD/04.2018/121</b>	
<b>Moved Cr McMullen</b>	<b>Seconded Cr Stanford</b>
That this project be categorised as <b>Priority 3</b> for the next stage of the budget preparations:	
<ol style="list-style-type: none"> <li>1. The purchase of Lot 23 on SP119657 being the Wallumbilla Cattle Yards – preliminary estimate \$55,000.</li> <li>2. Allocate funds of \$8,000 to the Facilities Maintenance budget to fund maintenance of the yards.</li> </ol>	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Manager - Facilities (Land, Buildings &amp; Structures)</b>
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**Item Number:** 8.77 **File Number:** D18/31681  
**SUBJECT HEADING:** SPORT AND RECREATION NEW PROJECTS - MITCHELL RIVER WALK AND WARROO SPORTING COMPLEX  
**Officer's Title:** Manager - Economic & Community Development

**Executive Summary:**

*This report sought funding support for two projects:*

- *Warroo sporting complex power outlets; and*
- *Mitchell River Walk Art Works*

<b>Resolution No. BUD/04.2018/122</b>	
<b>Moved Cr Schefe</b>	<b>Seconded Cr Newman</b>
<p>That Mitchell River Walk Artwork project be categorised as <b>Priority 3</b> for the next stage of the budget preparations, noting a preliminary estimate of \$20,000.</p>	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Manager - Economic &amp; Community Development</b>
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<b>Resolution No. BUD/04.2018/123</b>	
<b>Moved Cr Newman</b>	<b>Seconded Cr McMullen</b>
<p>That Warroo Sporting Complex power outlets project be categorised as <b>Priority 2</b> for the next stage of the budget preparations, noting a preliminary estimate of \$18,600.</p>	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Manager - Facilities (Land, Buildings &amp; Structures)</b>
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**Item Number:** C.78 **File Number:** D18/31696  
**SUBJECT HEADING:** COBB & CO PARK REDEVELOPMENT  
**Officer's Title:** Associate to the Chief Executive Officer

**Executive Summary:**

*The Yuleba Development Group has written to request that the Cobb & Co Park Master Plan Stage 1 be considered for funding in Council's 2018/19 budget.*

<b>Resolution No. BUD/04.2018/124</b>	
<b>Moved Cr Schefe</b>	<b>Seconded Cr McMullen</b>
<p>That this project be categorised as a <b>Priority 2</b> for the next stage of the budget preparations, incorporating detailed design and costing based on the Cobb &amp; Co Park Master Plan.</p>	

CARRIED

7/0

**Responsible Officer**
**Manager - Economic & Community  
Development**
**LATE CONFIDENTIAL ITEMS**
**Item Number:**
**LC.1**
**File Number: D18/31718**
**SUBJECT HEADING:**
**OPERATIONAL BUDGET 2018/19 - WASTE FUND**
**Officer's Title:**
**Manager - Environment, Health, Waste & Rural Land  
Services**
***Executive Summary:***

*The proposed annual budget for Waste Services was tabled for the Committee's consideration. This budget includes external plant hire of a compactor for Roma.*

**Resolution No. BUD/04.2018/125**
**Moved Cr Chambers**
**Seconded Cr Stanford**
**That:**

1. The proposed 2018/19 operational budget for Waste Services proceed to the next stage of budget preparation, incorporating modelling of a 5% increase for waste charges as part of the next stage.
2. The draft budget be updated to incorporate revised revenue and expenditure calculations for the securing of the smaller waste facilities with preliminary community consultation undertaken.

CARRIED

7/0

**Responsible Officer**
**Manager - Environment, Health, Waste &  
Rural Land Services**
**Item Number:**
**LC.2**
**File Number: D18/31453**
**SUBJECT HEADING:**
**OPERATIONAL BUDGET 2018/19 - ENVIRONMENT,  
HEALTH AND RURAL LAND SERVICES**
**Officer's Title:**
**Manager - Environment, Health, Waste & Rural Land  
Services**
***Executive Summary:***

*The proposed annual budget for Environment, Health and Rural Land Services was tabled for Council's consideration.*

**Resolution No. BUD/04.2018/126**
**Moved Cr Chambers**
**Seconded Cr Newman**

**That the Committee endorse the proposed 2018/19 operational budget for Environment, Health and Rural Land Services proceeding to the next stage of budget preparations, and endorse the inclusion of three new fees:**

1. **New Application Fee - \$150 for every stock route travel permit application for stock travelling in excess of two days.**
2. **New Application Fee - \$75 for every request for amendment of a stock route travel permit.**
3. **New annual water agreement fee – non-potable water offtake - Hodgson Water Facility.**

**Subject to the following action being undertaken:**

- **Salaries budget be adjusted for the amount recovered through the Road Maintenance Performance Contract**
- **The Invoice for fencing revenue to be included**
- **Mitchell Saleyard Internal fence being removed (capital rather than operating)**

**Furthermore, modelling be undertaken in regard to the Pest Management Levy – 4% modelling on the Precept, and \$0.04 in the dollar on the set amount.**

CARRIED

7/0

<b>Responsible Officer</b>	<b>Manager - Environment, Health, Waste &amp; Rural Land Services</b>
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## **CLOSURE**

There being no further business, the Deputy Mayor and Acting Chair thanked the Committee for their attendance and declared the meeting closed at 5.59pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 9 May 2018, at Roma Administration Centre.**

.....  
 Deputy Mayor.

.....  
 Date.