

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 11 APRIL 2018 COMMENCING AT 9.06AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn (until 2.40pm), Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, , Director Corporate, Community & Commercial Services – Sharon Frank, Manager Water, Sewerage & Gas – Graham Sweetlove, Manager Economic & Community Development – Ed Sims, Regional Libraries, Arts & Culture Development Coordinator – Michelle Blair, Regional Grants & Council Events Development Coordinator– Susan Sands, Manager Airports (Roma, Injune, Surat, Mitchell) – Ben Stewart.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.06am.

APOLOGIES

There were no apologies for the meeting.

CONFIRMATION OF MINUTES

Resolution No. GM/04.2018/02

Moved Cr Chambers

Seconded Cr Stanford

That the minutes of the General Meeting held on 28 March be confirmed subject to the following correction:

Verbal Reports

The following verbal update be annotated to include a correction of the funding amount quoted:

Prior to the meeting closing, Cr. Flynn advised that he attended the PCYC monthly meeting the previous night, and they indicated they were very appreciative of ~~\$3,000~~ **\$15,000 of funding received from Council, which will go towards the Thin Blue Line Project, targeting age groups from 13 – 17 years.**

CARRIED

9/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

OFFICE OF THE CEO

Item Number: 10.1 File Number: D18/25498

SUBJECT HEADING: AUTHORITY FOR CHIEF EXECUTIVE OFFICER TO SIGN - VARIOUS DOCUMENTS

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

The Chief Executive Officer was in receipt of three documents that required execution following recent meeting resolutions. The related resolutions did not include delegation from Council to the Chief Executive Officer to sign the documents under section 236 of the Local Government Act 2009.

This report sought Council's delegation for the Chief Executive Officer to sign the documents.

Resolution No. GM/04.2018/03

Moved Cr Chambers

Seconded Cr Newman

That Council, pursuant to Section 236 of the *Local Government Act 2009*, authorise the Chief Executive Officer to:

1. Execute the following documents:
 - Contract of Sale and any other sale related documents for Tender 18003 – Sale of Lot 8 on RP855185, 21 Hangar Drive Roma;
 - Department of Natural Resources, Mines and Energy Form 18 General Consent for the Trustee Lease over Lot B in Lot 508 on Crown Plan WV835101, Euthulla Reserve.
2. Sign Deed of Indemnity documents with the State of Queensland represented by the Department of Transport and Main Roads, resulting from permitted works on gazetted State controlled roads.
3. Sign future Deed of Indemnity documents and Department of Transport and Main Roads forms to give effect to Council approved projects and other works.

CARRIED

9/0

Responsible Officer

Associate to the Chief Executive Officer

CORPORATE, COMMUNITY & COMMERCIAL SERVICES
Item Number: 11.1 **File Number:** D18/24852

SUBJECT HEADING: **CONSIDERATION OF ELECTED MEMBER ATTENDANCE AT UPCOMING CONFERENCE**
Officer's Title: **Lead Officer - Councillors' Support & Community Engagement**
Executive Summary:

The report sought formalisation of elected member attendance at an upcoming conference as part of advocacy activities and/or enhancing strategy and policy development for Maranoa Regional Council.

Resolution No. GM/04.2018/04
Moved Cr Chandler
Seconded Cr Scheffe
That Council:

1. **Endorse the attendance of Councillors Flynn, O'Neil and Stanford at the 2018 National General Assembly of Local Government on 17 - 20 June 2018 in Canberra.**
2. **Nominate Cr O'Neil as Council's voting delegate, with Cr Flynn and Cr Stanford as alternative voting delegates should Cr O'Neil be unavailable at any stage.**
3. **Draw the required funds from attending Councillors Conference Registration Work Orders, respectively – 14055.2424.2001, 14056.2424.2001 and 18224.2424.2001.**

CARRIED
9/0
Responsible Officer
Lead Officer - Councillors' Support & Community Engagement
Item Number: 11.2

File Number: D18/25010

SUBJECT HEADING: **PROPOSAL TO MAKE LOCAL LAW NO. 8 (WASTE MANAGEMENT) 2018**
Officer's Title: **Lead Environmental Health & Waste Officer**
Executive Summary:

The Environmental Protection Regulation 2008 Chapter 5A and the Waste Reduction and Recycling Regulation 2011 section 7 (enabling a local government to manage waste within its area) is set to expire on 1 July 2018. Council is required to introduce a new local law and subordinate local law on waste management.

This local law will replace the expiring State Government waste management provisions and allow Council to retain its ability to manage waste matters in its local government area.

The purpose of this report was to commence the local law making process, and delegate to the Chief Executive Officer the power to undertake public interest testing in relation to possible anti-competitive provisions.

Resolution No. GM/04.2018/05

Moved Cr McMullen

Seconded Cr Newman

That:

1. Council resolves to propose to make *Local Law No. 8 (Waste Management) 2018*; and
2. Council resolves, pursuant to section 257 of the *Local Government Act 2009* ("the Act"), to delegate to the Chief Executive Officer of Council its powers under section 38 of the Act and section 15 of the *Local Government Regulation 2012* to decide —
 - (a) how the public interest test of the local law particularised in the schedule is to be conducted; and
 - (b) the matters with which the public interest test report in relation to the local law particularised in the schedule must deal; and
 - (c) the consultation process for the public interest test and how the process is to be used in the public interest test.

CARRIED

9/0

Responsible Officer

Lead Environmental Health & Waste Officer

INFRASTRUCTURE SERVICES

Item Number:

12.1

File Number: D18/18694

SUBJECT HEADING:

MEMORANDUM OF UNDERSTANDING BETWEEN THE SALVATION ARMY AND MARANOA REGIONAL COUNCIL

Officer's Title:

Project Officer - Community Liaison & Emergency Management

Executive Summary:

Council through consultation with the Local Disaster Management Group has identified the opportunity to enter into a memorandum of understanding with The Salvation Army, an organisation that works in partnership with many Queensland Local Governments in the planning for, response to and recovery from disasters.

This service is based around the provision of catering in Evacuation Centres for the benefit of community members during response and will provide holistic support to the community during recovery. The Salvation Army is well recognised for the support they provide communities in times of need.

Council will be eligible to claim the financial costs of The Salvation Army in the event of an activation through Natural Disaster Relief and Recovery Arrangements (NDRRA) funding for eligible events.

Resolution No. GM/04.2018/06

Moved Cr Schefe

Seconded Cr Stanford

That Council authorise the Chief Executive Officer or delegate to enter into a Memorandum of Understanding with The Salvation Army (Queensland) Property Trust (through The Salvation Army Emergency Services) for the purpose of assisting Council with planning, response and recovery measures for disasters.

CARRIED	9/0
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Responsible Officer	Project Officer - Community Liaison & Emergency Management
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Item Number: 12.2 **File Number:** D18/24864

SUBJECT HEADING: SURAT WATER USAGE UPDATE APRIL 2018

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

Due to water usage trends in this financial year compared to the annual water allocation from the State Government, Council has previously resolved to implement water restrictions. As part of the earlier resolution Council requested monthly updates on the current level of water use. This report highlighted that based on the current consumption and projections Surat will exceed its allocation during the week of 23 April 2018.

Resolution No. GM/04.2018/07	
Moved Cr Chambers	
That the matter lay on the table for further consideration at a later point during the meeting.	
CARRIED	9/0

Responsible Officer	Manager - Water, Sewerage & Gas
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Item Number: 12.3 **File Number:** D18/25015

SUBJECT HEADING: ASSET MANAGEMENT PLAN - GAS NETWORK

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

Council is responsible for the management of 30.361 kilometres of gas main and associated infrastructure with a replacement value of \$7,940,907. The development of a 10 year asset management plan provides direction and aids in ensuring that services are provided in a financially sustainable manner.

Resolution No. GM/04.2018/08	
Moved Cr Schefe	Seconded Cr Stanford
That Council:	
<ol style="list-style-type: none"> 1. Receive the Gas Network Asset Management Plan (AMP) as presented by email and in hard copy format at the meeting. 2. Consider the Gas Network AMP in parallel with budget preparation. 	
CARRIED	9/0

Responsible Officer	Manager - Water, Sewerage & Gas
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DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D18/24593

SUBJECT HEADING: SUBMISSION OF PROJECTS FOR FUNDING UNDER BUILDING OUR REGIONS PROGRAM

Officer's Title: Regional Grants & Council Events Development Coordinator

Executive Summary:

Maranoa Regional Council is eligible to submit projects for funding under the Queensland Government Building our Regions program. The report identified that projects pertaining to digital connectivity within the region would be eligible under the guidelines.

Resolution No. GM/04.2018/09	
Moved Cr Chandler	Seconded Cr Newman
That Council:	
<ol style="list-style-type: none"> 1. Submit an Expression of Interest under the Queensland Government's Building our Regions program to improve the digital connectivity of Surat. 2. Work with the Department of State Development staff to facilitate the application, focusing on the installation of infrastructure to an estimated value of \$500,000 - \$550,000. 3. Advocate to the Federal Government that Surat be regarded as a high priority for improved telecommunications due to inadequate service being available. 4. Invite an appropriate representative from Telstra Countrywide to address Council on available options and opportunities for telecommunications and digital connectivity in the Maranoa region. 5. Authorise the Chief Executive Officer to sign any required documentation for the submission of the Expression of Interest. 	
CARRIED	9/0

Responsible Officer	Regional Grants & Council Events Development Coordinator
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Item Number: 13.2 **File Number:** D18/23928

SUBJECT HEADING: SMALL MUSEUMS CONFERENCE - VENUE

Officer's Title: Regional Libraries, Arts & Culture Development Coordinator

Executive Summary:

The Small Museums Conference will be hosted in Roma on 26 – 28 October 2018. The first two days of the conference will include the main program of plenary sessions and hands-on workshops. The report provided a preliminary budget for elements of the event's management (where available) and requested the selection of the venue, so that all other planning can commence.

Resolution No. GM/04.2018/10

Moved Cr Chandler

That the matter lay on the table for further consideration at a later point during the meeting to allow officers additional time to consider catering arrangement estimates.

CARRIED

8/1

Responsible Officer	Regional Libraries, Arts & Culture Development Coordinator
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Item Number:

13.3

File Number: D18/23985

SUBJECT HEADING:

ARTHUR ST PUBLIC TOILET - SEATING

Officer's Title:

Regional Libraries, Arts & Culture Development Coordinator

Executive Summary:

The final stage for Arthur St Public Toilet is to include a bench seat on site for the public to rest. The report was tabled for consideration of the location of the seat.

Resolution No. GM/04.2018/11

Moved Cr O'Neil

Seconded Cr Chandler

That Council install the seat on the female toilet side of the breezeway at the Arthur Street Public Toilets.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Scheffe
Cr. Chandler	
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Stanford	

Responsible Officer	Regional Libraries, Arts & Culture Development Coordinator
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Item Number: 13.4 **File Number:** D18/23998

SUBJECT HEADING: STRATEGIC PRIORITIES GRANT APPLICATION - NATIONAL OIL AND GAS INSTITUTE (NOGI) COLLECTION

Officer's Title: Regional Libraries, Arts & Culture Development Coordinator

Executive Summary:

The Strategic Priorities Grant has recently been released by the State Library of Qld. The grant offers the opportunity for Council to digitise the National Oil and Gas Institute (NOGI) collection of artefacts and share the collection with our community through library programming.

The grant application was submitted on Thursday 29 March and Council's formal endorsement was sought.

Resolution No. GM/04.2018/12

Moved Cr Chandler

Seconded Cr Stanford

That:

1. Council note and endorse the grant application.
2. In accordance with Section 236 of the *Local Government Act 2009*, Council authorise the Chief Executive Officer to sign the funding agreement if successful.

CARRIED

9/0

Responsible Officer

Regional Libraries, Arts & Culture Development Coordinator

Item Number: 13.5 **File Number:** D18/22664

SUBJECT HEADING: REQUEST FOR REIMBURSEMENT OF FEES TO HIRE ERNEST BROCK ROOM

Officer's Title: Facilities Support

Summary:

Council received correspondence requesting reimbursement of the fees charged to hire the Ernest Brock Room for the purpose of Doris Foster's 100th birthday celebrations.

Resolution No. GM/04.2018/13

Moved Cr McMullen

Seconded Cr Stanford

That Council reimburse the fees charged for the use of the Ernest Brock Room to celebrate the 100th birthday of Doris Foster.

CARRIED

5/4

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chambers
Cr. Golder	Cr. Chandler
Cr. McMullen	Cr. Newman
Cr. O'Neil	Cr. Scheffe
Cr. Stanford	

Responsible Officer	Facilities Support
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COUNCILLOR BUSINESS

Item Number: 22.1 **File Number:** D18/22113

SUBJECT HEADING: CONSIDERATION OF PARTICIPATION IN THE GIFT OF MUSIC 2018

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

Recently a representative of Rural Aid Ltd has requested that Council consider supporting their upcoming Gift of Music project, which will bequeath musical instruments that may be out of financial reach to schools across the Maranoa.

Resolution No. GM/04.2018/14

Moved Cr Chandler

That the matter lay on the table for further consideration at a later point during the meeting.

MOTION LOST

4/5

Resolution No. GM/04.2018/15

Moved Cr Golder

Seconded Cr McMullen

That Council:

- 1. Support the Gift of Music initiative presented by Rural Aid Limited through the purchase and donation of a musical instrument (to be confirmed through consultation with Rural aid Ltd), for the sum of \$1,099.**
- 2. Draw the funds from GL 2887.2249.2201.**

MOTION LOST

4/5

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chambers
Cr. Golder	Cr. Chandler
Cr. McMullen	Cr. Newman
Cr. Stanford	Cr. O'Neil
	Cr. Scheffe

Responsible Officer	Mayor
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Item Number: 22.2 **File Number:** D18/24821

SUBJECT HEADING: REQUEST FROM NOONGA COMMUNITY ASSOCIATION ON BEHALF OF JACKSON AND NOONGA COMMUNITY MEMBERS

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

Request that Council lobby State and Federal government for allocation of funding to improve condition of the Jackson-Wandoan Road and the section of the Warrego Highway at its turning point into Jackson.

Resolution No. GM/04.2018/16

Moved Cr Golder

Seconded Cr Stanford

That Council:

1. Write to Queensland's Minister for Transport and Main Roads and to the Federal Minister for Infrastructure and Transport, in advocacy of the community concerns raised and requesting that funding be reconsidered for these areas of concern, with enclosed copy of community correspondence.
2. Provide a copy of correspondence to the state and federal members with request that they also present concerns at State and Federal government levels.
3. Acknowledge receipt of the request put forward by Noonga Community Association Inc. and provide the group a copy of correspondence issued to the Minister for Transport, the Federal Minister for Infrastructure and Transport and state and federal members.

CARRIED

9/0

Responsible Officer

Mayor

CONFIDENTIAL ITEMS

Item Number:

C.1

File Number: D18/124

SUBJECT HEADING:

**DEPARTMENT OF TRANSPORT AND MAIN ROADS (TMR)
OCCUPATION LICENCE RENEWAL MITCHELL
WORKSHOP**

Officer's Title:

Operations Manager - Plant, Fleet & Workshops

Executive Summary:

This report sought Councils approval for the Chief Executive Officer (CEO) to establish a new Occupation Licence between Department of Transport and Main Roads (TMR) and Maranoa Regional Council for the use of the Mitchell Workshop premises for vehicle inspection purposes.

Resolution No. GM/04.2018/17

Moved Cr Chambers

Seconded Cr Stanford

That Council authorise the Chief Executive Officer (or delegate) to sign, on behalf of Council, the licence agreement between Department of Transport and Main Roads (TMR) and Maranoa Regional Council for TMR staff to use the facilities at the Mitchell workshop from 1 April 2018 until 31 March 2019, at a cost of \$122.40 (including GST) for each day that TMR staff occupy the facilities.

CARRIED

9/0

Responsible Officer
Operations Manager - Plant, Fleet & Workshops
Item Number:

C.2

File Number: D18/25024

SUBJECT HEADING:
PROCUREMENT OF IN-SITU ROCK/STONE CRUSHING TRACTOR AND CRUSHER
Officer's Title:
Operations Manager - Plant, Fleet & Workshops
Executive Summary:

This report sought Council's approval for the acquisition of one (1) 300 to 320HP tractor and one (1) tractor mounted stone/rock crusher.

Resolution No. GM/04.2018/18
Moved Cr Scheffe
Seconded Cr Chandler
That:

1. Council procure one (1) John Deere 8320R Tractor from Vanderfield Pty Ltd for a total purchase price of \$322,300 inclusive of GST, plus statutory registration costs.
2. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Vanderfield Pty Ltd and raise a purchase order if the final terms are acceptable.
3. Expenditure be assigned to GL 6551.
4. Council procure one (1) FAE STCH/HD 225 Tractor Mounted Stone/Rock crusher from FAE Australia Pacific Pty Ltd including the extended warranty.
5. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with FAE Australia Pacific Pty Ltd, including whether this can be procured through a local agent at the same price, and raise a purchase order if the final terms are acceptable.
6. Expenditure be assigned to GL 6551.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Stanford
Cr. Chandler	
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer
Operations Manager - Plant, Fleet & Workshops

Cr. Flynn declared a perceived 'Conflict of Interest' in the following item, due his personal business operations at the Roma Airport. Cr. Flynn left the Chamber at 9.44am, taking no part in discussion or debate on the matter.

Item Number: C.3 **File Number:** D18/23597

SUBJECT HEADING: ROMA AND INJUNE AIRPORT INSPECTION REPORTS – APRIL 2018

Officer's Title: Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

The Roma Airport is required by the Civil Aviation Safety Regulations to conduct an Aerodrome Technical Inspection (ATI) and an Electrical Technical Inspection (ETI) annually and develop a corrective action plan related to the findings.

Maranoa Regional Council's Aeroplane Landing Areas (ALAs) Injune, Surat and Mitchell are also subject to a voluntary Compliance Inspection every three years to monitor the performance and condition of the ALAs, and provide recommendations to maintain safety standards.

This report served to advise Council of these reports and the proposed corrective action plan to address the findings of these inspections.

Resolution No. GM/04.2018/19

Moved Cr O'Neil

That the matter lay on the table for further consideration at the next General Meeting, to allow Council further time to consider additional information received at the meeting in relation to this item.

CARRIED

8/0

At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 9.47am.

Item Number: C.4 **File Number:** D18/24713

SUBJECT HEADING: ROMA FLOOD MITIGATION STAGE 1 - LANDHOLDER NEGOTIATIONS ASSESSMENT NUMBER 14008387

Officer's Title: Director - Infrastructure Services

Executive Summary:

This report pertained to a Stage 1 Access Deed Agreement for the Roma Flood Mitigation Stage 1 project and sought Council's direction on the next steps.

Resolution No. GM/04.2018/20

Moved Cr Chambers

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

9/0

Item Number: C.5 **File Number:** D18/22992

SUBJECT HEADING: REPLACEMENT DONGA - SURAT STATE EMERGENCY SERVICE (SES)

Officer's Title: Director - Infrastructure Services

Executive Summary:

This report provided the background to a recommendation to replace a donga donated to the Surat State Emergency Service (SES) group. The recommendation was to offer a 3 person donga to the Surat SES Group.

Resolution No. GM/04.2018/21

Moved Cr McMullen

Seconded Cr Golder

That Council:

1. Authorise the Chief Executive Officer (or delegate) to offer the Surat SES Group a 3 person donga (Identification HI – 6884), to replace a previously donated donga.
2. In the instance that the Surat State Emergency Service is not in favour of Council's offer, the matter be brought back to Council for further consideration at a future meeting.

CARRIED

9/0

Responsible Officer

Director - Infrastructure Services

Item Number: C.6 **File Number:** D18/23405

SUBJECT HEADING: ROMA FLOOD MITIGATION PROJECT - LETTER OF COMPLAINT - ASSESSMENT NO. 15014665

Officer's Title: Director - Infrastructure Services

Executive Summary:

A letter of complaint from a landowner was tabled at the General Meeting held on 13 December, 2017. Council's further direction was sought.

Resolution No. GM/04.2018/22

Moved Cr Chambers

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

9/0

Item Number: C.7 **File Number:** D18/25246

SUBJECT HEADING: **ENGAGEMENT OF SPREADER/STABILISER CONTRACTOR (WET HIRE) - VARIOUS LOCATIONS**

Officer's Title: **Manager - Procurement & Commercial Services**

Executive Summary:

Council promulgated a quotation request for the completion of spreader and stabiliser work at various roads throughout the Maranoa region. The request was promulgated to pre-qualified suppliers for wet hire of stabilisers and spreaders.

The quotation responses were tabled for Council's consideration.

Resolution No. GM/04.2018/23	
Moved Cr McMullen	Seconded Cr Scheffe
That:	
<ol style="list-style-type: none"> 1. Council select TJ & JE Campbell Pty Ltd from Council's Register of Pre-Qualified Suppliers for Wet Hire of Equipment, as the recommended supplier for Quotation Request VP102784 for Wet Hire Spreader and Stabiliser works. 2. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with TJ & JE Campbell Pty Ltd and award the contract by way of a purchase order if the final terms are acceptable. 3. The contract scope of work be limited to 'Project 2' (various locations). The remainder of the quotation request (Wallumbilla North Road – Project 1) will be considered at a future General Meeting. 4. Expenditure be costed to Work Orders 16441 (Carnarvon Highway Surat to St George), 16442 (Carnarvon Highway Surat to Roma), 16443 (Carnarvon Highway Roma to Injune), 16444 (Carnarvon Highway Injune to Rolleston), and 18879 (Womblebank Gap Road). 	
CARRIED	9/0

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number: C.8 **File Number:** D18/25404

SUBJECT HEADING: **TENDER 18034 - ROMA SALEYARDS IMPROVEMENT PROJECT**

Officer's Title: **Manager - Procurement & Commercial Services**

Executive Summary:

Council publicly advertised the Tender, inviting suitably skilled, qualified, and experienced contractors to submit a tender for the construction of new selling pens and 2 new drafts on the eastern side of the Roma Saleyards.

The tender period opened on 9 February with a closing date of 12 March 2018.

Responses were reviewed by an evaluation panel and the report is submitted for Council's consideration.

Resolution No. GM/04.2018/24

Moved Cr Flynn

Seconded Cr Scheffe

That:

1. Council select Brett Pollock Constructions Pty Ltd to complete Tender 18034 – Roma Saleyards Improvement Project.
2. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Brett Pollock Constructions Pty Ltd, noting the tendered value of \$1,657,410.44 inclusive of GST, and accept the contract if the final terms are acceptable.
3. Expenditure be assigned to Work Order 19375 (Roma Saleyards Improvement Plan).

Reason for Decision (s 273 (3) Local Government Regulation 2012)

By resolving to award the contract to Brett Pollock Constructions Pty Ltd, Council is recognising the Tenderer's high evaluation score and the development of competitive local business and industry.

CARRIED

9/0

Responsible Officer

Manager - Procurement & Commercial Services

Mayor Golder declared a perceived 'Conflict of Interest' in the following item, due his mother residing next door to the property under Council's consideration. Mayor Golder left the Chamber at 10.00am, taking no part in discussion or debate on the matter.

Deputy Mayor, Cr. Chambers, took the role of 'Acting Chair' in the Mayor's absence.

Item Number:

C.9

File Number: D18/25622

SUBJECT HEADING:

TENDER 18031 - SALE OF 249 NORTHERN ROAD, ROMA

Officer's Title:

Manager - Procurement & Commercial Services

Executive Summary:

After the release and subsequent evaluation of Tender 18031, Council resolved to accept a tender submission and sell the property located at 249 Northern Road. The tender was awarded at the General Meeting held on 28 February 2018.

Two amendments were tabled within this report as a result of the final contract negotiations, for Council's consideration.

Resolution No. GM/04.2018/25

Moved Cr Chandler

Seconded Cr Stanford

That Council:

1. Authorise the Chief Executive Officer to conclude negotiations with Mrs Lorraine Pearn for the sale of 249 Northern Road, and execute the contract (i.e. sign the contract as the delegate of the local government under Section 236 of the *Local Government Act 2009*).
2. Authorise the disposal of the tyres and final yard maintenance.

3. Assign the estimated expenditure of \$800 to Work Order 14264.

CARRIED

8/0

Responsible Officer

Manager - Procurement & Commercial Services

At cessation of discussion and debate on the abovementioned item, Mayor Golder returned to the Chamber at 10.01am and assumed the Chair.

Item Number: C.10 **File Number:** D18/24641

SUBJECT HEADING: APPLICATIONS FOR RATE PAYMENT ARRANGEMENTS – ASSESSMENT NUMBERS 14007413, 14005524

Officer's Title: Rates Officer

Executive Summary:

Applications for rates payment arrangements were received from various ratepayers. The timeframes the applicants have proposed to have their rates paid in full extend beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.

Resolution No. GM/04.2018/26

Moved Cr Chambers

Seconded Cr Scheffe

That Council accept the applicant's payment arrangements as set out in Table A of the officer's report, subject to all rates, charges and arrears accumulated being paid in full by 30 June 2019, as follows:

Assessment Number	Approved Payment Plan
14007413	\$680/month
14005524	\$1,306/month

CARRIED

9/0

Responsible Officer

Rates Officer

Item Number: C.11 **File Number:** D18/24650

SUBJECT HEADING: OBJECTION TO RATING CATEGORY - ASSESSMENT NUMBER 13003447

Officer's Title: Lead Rates Officer/Rates System Administrator

Executive Summary:

An objection to rating category has been received from the applicant for Assessment No. 13003447.

Resolution No. GM/04.2018/27

Moved Cr Scheffe

Seconded Cr Newman

That Council endorse the Chief Executive Officer's consideration and proposed decision pursuant to section 91(2) of the *Local Government Regulation 2012* that the land is to be re-categorised to rating category 38 (Rural) effective 1 July 2017.

CARRIED

9/0

Responsible Officer	Lead Rates Officer/Rates System Administrator
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Item Number: C.12 **File Number:** D18/25269

SUBJECT HEADING: PAYMENT ARRANGEMENT

Officer's Title: Lead Debtors Officer/Debtors System Administrator

Executive Summary:

An application for an arrangement for a housing rental account has been received. The timeframe the applicant has proposed extends beyond the current financial year.

Resolution No. GM/04.2018/28	
Moved Cr Stanford	Seconded Cr McMullen
That Council accepts the payment arrangement proposed by the applicant, subject to the account being paid in full by 30 September 2020.	
CARRIED	9/0

Responsible Officer	Lead Debtors Officer/Debtors System Administrator
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Item Number: C.13 **File Number:** D18/24176

SUBJECT HEADING: THE GREAT ELDERS CATTLE MUSTER - ROMA SALEYARDS

Officer's Title: Manager - Saleyards

Executive Summary:

Elders Rockhampton are incorporating The Great Elders Cattle Muster at CQLX's store and prime sale on Friday, 18 May 2018. Elders Roma are requesting Council's approval to incorporate the same event at Roma's store sale on Tuesday, 15 May 2018 and sponsor the event by waiving all selling fees and charges associated with cattle donated and sold.

Resolution No. GM/04.2018/29	
Moved Cr Flynn	Seconded Cr Newman
That Council:	
<ol style="list-style-type: none"> 1. Permit Elders Roma to incorporate The Great Elders Cattle Muster in support of Epilepsy Queensland, at the Roma Saleyards store sale on Tuesday, 15 May 2018. 2. Sponsor The Great Elders Cattle Muster event, by waiving all selling fees and charges associated with cattle donated and sold. 3. Be publicly acknowledged as a sponsor of this event. 	
CARRIED	8/1
Mayor Golder called for a division of the vote.	

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Manager - Saleyards
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Item Number: C.14 **File Number:** D18/25078

SUBJECT HEADING: MINOR AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Officer's Title: Director - Corporate, Community & Commercial Services

Executive Summary:

The report sought Council approval for minor amendments to the organisational structure.

Resolution No. GM/04.2018/30

Moved Cr O'Neil

Seconded Cr Newman

That Council endorse the proposed amendments to the organisational structure as follows:

- Retitle the position of Procurement Officer – Contract Management Office (CMO) (0348) to Procurement Officer – Contract Management Office / System Administrator (Contract Register)
- Retitle the position of Procurement/Costing Officer – Plant Maintenance & Workshops (0963) to Procurement Officer – Plant Maintenance, Stores & Workshops
- Remove the position of Procurement Officer Stores & General Procurement (0741)
- Remove the position of Procurement/Costing Officer – Roads, Drainage & Parks Maintenance (0520)
- Change the position of Payroll Officer – Casual (0602) to Payroll Officer – Permanent Part-Time
- Remove the position of Payroll Officer – Casual (0603)
- Change the position of Payroll Officer (0604) from Full Time to Permanent Part-time
- Retitle the position of Lead Debtor Officer / System Administrator (0208) to Lead Accounts Processing Officer / Systems Administrator
- Retitle the position of Rates Officer (0996) to Rates and Utilities Billing Officer
- Retitle the position of Rates Officer (0623) to Rates and Utilities Billing Officer
- Retitle the position of Lead Rates Officer / System Administrator (0211) to Lead Rates and Utilities Billing Officer / Systems Administrator
- Remove the position of Lead Creditor Officer (0207)
- Remove the position of Debtors Officer (0617)
- Retitle the position of Debtors Officer (0618) to Accounts Processing Officer
- Retitle the position of Creditors Officer (0613) to Accounts Processing Officer
- Retitle the position of Creditors Officer (0614) to Accounts Processing Officer
- Retitle the position of Advertising & Community Communication Officer (0611) to Communications Officer – Infrastructure Services

- Retitle the position of Media and Communication Officer (0612) to Communications Officer – Development, Facilities and Environmental Services
- Retitle Management Accountant (0316) to Manager Strategic Finance, Asset Management & Sustainability
- Retitle My Maranoa Business Project (0738) to My Maranoa Business – Project Officer and change reporting line to Manager Procurement and Commercial Services
- Retitle Team Coordinator – Urban Streets, Drainage & Footpaths (0431) to Team Coordinator – Urban Streets, Drainage & Footpaths (Roma).

CARRIED

9/0

Responsible Officer
Director - Corporate, Community & Commercial Services

Cr. Flynn declared a perceived 'Conflict of Interest' in the following item, due to the body of the report containing a reference to the Easter in the Country Committee, for which he is an executive member (Treasurer) of the group. Cr. Flynn left the Chamber a 10.07am, taking no part in discussion or debate on the matter.

Item Number:
C.15
File Number: D18/24056
SUBJECT HEADING:
APPLICATIONS FOR REGIONAL ARTS DEVELOPMENT PROGRAM (RADF) FUNDING
Officer's Title:
Regional Grants & Council Events Development Coordinator
Executive Summary:

The Maranoa Regional Council Regional Arts Development Fund (RADF) Committee has reviewed six funding applications for arts and cultural projects from the round which closed on 5 March 2018. It was recommended that the Committee's assessments be endorsed.

Resolution No. GM/04.2018/31
Moved Cr Chandler
Seconded Cr Newman
That Council:

1. Endorse the Regional Arts Development Fund (RADF) Committee's grant assessment recommendations, as follows:

Group	Project Summary	Council Contribution	Total Project cost
The Silversmiths Roma Group	Workshop with external tutor	\$1,000	\$2,100
Isolated Children's Parents Association (ICPA) St George Branch	Secure a qualified art teacher for the Breakout Art Camp	\$1,974	\$28,051
Booringa Action Group	Employment of digital media arts workers and sound musicians	\$10,961	\$47,150
Roma on Bungil	Sculpture demonstration and workshop	\$1,272	\$4,970
Injune Arts	Employment of tutors for Injune's Creative Odyssey	\$8,000	\$16,871

Creative Injune	Two art workshops	\$2,200	\$3,410
<p>2. Implement the Committee's recommendation that the events calendar on Council's website be promoted, and all groups be encouraged to use it.</p>			
CARRIED			8/0

Responsible Officer	Regional Grants & Council Events Development Coordinator
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At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 10.09am.

Item Number: C.16 **File Number:** D18/21905

SUBJECT HEADING: JOINT APPLICATION WITH BALONNE SHIRE COUNCIL FOR EXCLUSION FENCING PROJECT UNDER FEDERAL GOVERNMENT REGIONAL GROWTH FUND

Officer's Title: Regional Grants & Council Events Development Coordinator

Executive Summary:

The Federal Government has opened the Regional Growth Fund, with a minimum funding amount of \$10 million per project.

Council alone does not currently have investment-ready projects worth \$20 million or greater to support a grant application. Council has been approached by Balonne Shire Council about partnering with them to apply for a Wild Dog Exclusion Fencing Scheme project with both local government areas.

<p>Resolution No. GM/04.2018/32</p> <p>Moved Cr Newman</p> <p>That the matter lay on the table for further consideration at a later point during the meeting.</p>
<p>CARRIED</p> <p>9/0</p>

Item Number: C.17 **File Number:** D18/25583

SUBJECT HEADING: UPDATE - LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) WATER AND SEWERAGE ADVISORY GROUP

Author and Councillor's Title: Cr. David Scheffe

Executive Summary:

The LGAQ Water and Sewerage Advisory Group held a meeting in Brisbane on 29 March 2018 and was chaired by Maranoa Regional Council's Representative Cr Scheffe.

Resolution No. GM/04.2018/33

Moved Cr Schefe

Seconded Cr Newman

That Council receive the report on the LGAQ Water and Sewerage Advisory Group meeting held on 29 March 2018.

CARRIED

9/0

Responsible Officer

Councillor

CONFIDENTIAL ITEMS (Discussion in closed session)

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss the following items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (f) starting or defending legal proceedings involving the local government;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Item C.4 – Flood Mitigation Stage 1 – Landholder Negotiations
Assessment Number 14008387**

**Item C.6 – Roma Flood Mitigation Project – Letter of Complaint
Assessment Number 15014665**

Item C.16 – Joint Application with Balonne Shire Council for Exclusion Fencing Project under Federal Government Regional Growth Fund

Resolution No. GM/04.2018/34

Moved Cr Chambers

Seconded Cr Newman

That Council close the meeting to the public at 10.12am.

CARRIED

9/0

Resolution No. GM/04.2018/35

Moved Cr O'Neil

Seconded Cr Chambers

That Council open the meeting to the public at 10.14am.

CARRIED

9/0

The Chief Executive Officer sought clarification of Council's intention in relation to the Surat Water Usage Update which had previously been laid on the table – i.e. whether the intention was to move that into the closed session or discuss it in open session and the reason for that.

Resolution No. GM/04.2018/36

Moved Cr O'Neil

Seconded Cr Chambers

That Council include Item 12.2 – Surat Water Usage Update April 2018, in the Confidential items (Discussion in closed session) segment of the agenda, in accordance with *Local Government Regulation 2012* Section 275 (h).

MOTION LOST

1/8

Item Number:

12.2

File Number: D18/24864

SUBJECT HEADING:

SURAT WATER USAGE UPDATE APRIL 2018

Officer's Title:

Manager - Water, Sewerage & Gas

Executive Summary:

Due to water usage trends in this financial year compared to the annual water allocation from the State Government, Council has previously resolved to implement water restrictions. As part of the earlier resolution Council requested monthly updates on the current level of water use. This report highlighted that based on the current consumption and projections Surat will exceed its allocation during the week of 23 April 2018. This matter had been laid on the table earlier during the meeting.

Resolution No. GM/04.2018/37

Moved Cr Scheffe

Seconded Cr McMullen

That Council:

- 1. Receive and note the information contained in the report in relation to the Surat water consumption currently at 96.3% of the allocation as of 9 April 2018.**
- 2. Note that based on the current consumption and predictions the Surat water allocation will be exceeded the week of 23 April 2018.**
- 3. Note that the purchase of other water allocations has been explored, but given the approval timeframes for this process, this would not be approved prior to 30 June 2018.**
- 4. Maintain the current water restrictions as advertised in the town of Surat.**
- 5. Authorise the Chief Executive Officer (or delegate) to sign the Application for Permit to take water as a temporary measure to manage the exceeded Surat allocation until 30 June 2018, allowing watering to continue under the current demand management strategy subject to approval by the State Government.**
- 6. Include the total consumption figures for the past 5 years in the next edition of Surat Stats.**

CARRIED

9/0

Responsible Officer

Manager - Water, Sewerage & Gas

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.48AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 11.34AM

Cr. Flynn left the Chamber at 12.08pm, and returned at 12.14pm.

Cr. McMullen left the Chamber at 12.17pm, and returned at 12.19pm.

Cr. Stanford left the Chamber at 12.20pm, and returned at 12.21pm.

Item Number: 13.2 **File Number: D18/23928**

SUBJECT HEADING: SMALL MUSEUMS CONFERENCE - VENUE

Officer's Title: Regional Libraries, Arts & Culture Development Coordinator

Executive Summary:

The Small Museums Conference will be hosted in Roma on 26 – 28 October 2018. The first two days of the conference will include the main program of plenary sessions and hands-on workshops. The report provided a preliminary budget for elements of the event's management (where available) and requested the selection of the venue, so that all other planning can commence. This matter had been laid on the table earlier during the meeting.

Resolution No. GM/04.2018/38

Moved Newman

Seconded McMullen

That the Explorers Function Centre be booked for the Small Museums Conference.

MOTION LOST

4/5

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chambers
Cr. Golder	Cr. Chandler
Cr. McMullen	Cr. O'Neil
Cr. Newman	Cr. Scheffe
	Cr. Stanford

Responsible Officer

Regional Libraries, Arts & Culture Development Coordinator

Resolution No. GM/04.2018/39

Moved Cr Chandler

Seconded Cr Scheffe

That Council give its 'In Principle' support to hold the Small Museums Conference at a Council venue.

CARRIED

5/4

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	Cr. Golder
Cr. O'Neil	Cr. McMullen
Cr. Scheffe	Cr. Newman
Cr. Stanford	

Responsible Officer	Regional Libraries, Arts & Culture Development Coordinator
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CONFIDENTIAL ITEMS (Discussion in closed session)

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss the following items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (f) starting or defending legal proceedings involving the local government;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Item C.4 – Flood Mitigation Stage 1 – Landholder Negotiations
Assessment Number 14008387**

**Item C.6 – C.6 – Roma Flood Mitigation Project – Letter of Complaint
Assessment Number 15014665**

Item C.16 – Joint Application with Balonne Shire Council for Exclusion Fencing Project under Federal Government Regional Growth Fund

Resolution No. GM/04.2018/40	
Moved Cr Scheffe	Seconded Cr Chambers
That Council close the meeting to the public at 12.33pm.	
CARRIED	9/0

Cr. Stanford left the Chamber at 12.33pm, and returned at 12.36pm.

Cr. Stanford left the Chamber at 12.37pm, and returned at 12.40pm.

Mayor Golder left the Chamber at 12.41pm, and returned at 12.42pm.

Cr. O'Neil left the Chamber at 12.56pm, and returned at 12.57pm.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 12.58PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 1.51PM

Cr. Flynn left the Chamber at 2.05pm, and returned at 2.11pm.

Cr. Newman left the Chamber at 2.19pm, and returned at 2.21pm.

Cr. Flynn left the Chamber at 2.40pm to attend to an urgent personal business matter, and did not return to the meeting.

Cr. Chandler left the Chamber at 2.48pm, and returned at 2.49pm.

Cr. Stanford left the Chamber at 2.52pm, and returned at 2.54pm.

Cr. Scheffe left the Chamber at 2.55pm, and returned at 2.57pm.

Cr. O'Neil left the Chamber at 3.10pm, and returned at 3.12pm.

Resolution No. GM/04.2018/41

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 3.21pm.

CARRIED

8/0

Item Number:

C.4

File Number: D18/24713

SUBJECT HEADING:

**ROMA FLOOD MITIGATION STAGE 1 - LANDHOLDER
NEGOTIATIONS ASSESSMENT NUMBER 14008387**

Officer's Title:

Director - Infrastructure Services

Executive Summary:

This report pertained to a Stage 1 Access Deed Agreement for the Roma Flood Mitigation Stage 1 project and sought Council's direction on the next steps.

Resolution No. GM/04.2018/42

Moved Cr Chambers

Seconded Cr Chandler

That Council invite the landowner's nominated family representatives to a "Without Prejudice" meeting:

- to discuss a way forward, with the meeting informed by the parties' respective valuations;
- without the participation of legal representatives for either party;
- with the intention that the valuations be exchanged at that meeting; and
- noting that Council is open to considering the purchase of the rear of the property.

CARRIED

8/0

Responsible Officer

Director - Infrastructure Services

Item Number: C.6 File Number: D18/23405

SUBJECT HEADING: ROMA FLOOD MITIGATION PROJECT - LETTER OF COMPLAINT - ASSESSMENT NO. 15014665

Officer's Title: Director - Infrastructure Services

Executive Summary:

A letter of complaint from a landowner was tabled at the General Meeting held on 13 December, 2017. Council's further direction was sought. This matter had been laid on the table earlier during the meeting.

Resolution No. GM/04.2018/43

Moved Cr Chambers

Seconded Cr O'Neil

That Council invite the landowner to a "Without Prejudice" meeting to discuss a way forward.

CARRIED

8/0

Responsible Officer

Director - Infrastructure Services

Item Number: C.16 File Number: D18/21905

SUBJECT HEADING: JOINT APPLICATION WITH BALONNE SHIRE COUNCIL FOR EXCLUSION FENCING PROJECT UNDER FEDERAL GOVERNMENT REGIONAL GROWTH FUND

Officer's Title: Regional Grants & Council Events Development Coordinator

Executive Summary:

The Federal Government has opened the Regional Growth Fund, with a minimum funding amount of \$10 million per project.

Council alone does not currently have investment-ready projects worth \$20 million or greater to support a grant application. Council has been approached by Balonne Shire Council about partnering with them to apply for a Wild Dog Exclusion Fencing Scheme project for both local government areas.

Resolution No. GM/04.2018/44

Moved Cr O'Neil

Seconded Cr Newman

That Council:

1. Submit a joint Expression of Interest (EOI) in partnership with Balonne Shire Council for a Wild Dog Exclusion Fencing Scheme project for rural landholders within each local government area, under the Federal Government's Regional Growth Fund program, with the application to be lodged by Balonne Shire Council.
2. Conduct further investigation into the Exclusion Fencing model, including the Queensland Treasury Corporation (QTC) facility.
3. Recommend to Balonne Shire Council that, if the EOI is successful, the costs of preparing a business case document be shared jointly.

4. Recommend to Balonne Shire Council that, subject to eligibility, each local government employ a person in accordance with the guidelines, to oversee the project.

CARRIED

8/0

Responsible Officer

Regional Grants & Council Events
Development Coordinator

LATE ITEM

Item Number:

L.1

File Number: N/a

SUBJECT HEADING:

TOURISM EVENTS QUEENSLAND

Councillor's Title:

Cr. Puddy Chandler

Executive Summary:

Tourism Events QLD has contacted Council seeking support in creating an outback event.

Resolution No. GM/04.2018/45

Moved Cr Chandler

Seconded Cr Newman

That Council:

1. Give its 'In Principle Support' of the proposed concept.
2. Advise that it is not in a position at this time to offer any financial or 'In-kind' support for the proposal as the detail is not yet available.
3. Await further information about the proposed concept.

CARRIED

8/0

Responsible Officer

Manager – Economic & Community
Development

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3.49pm.

CLOSURE

These Minutes are to be confirmed at the next General Meeting of Council to be held on 24 April 2018, at Roma Administration Centre.

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Mayor.

.....
Date.