

MINUTES OF THE BUDGET SUBMISSIONS & FINANCIAL PLANNING STANDING COMMITTEE MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 14 MAY COMMENCING AT 9.23AM AND ON 16 MAY 2018 AT 9.30AM.

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor J L Chambers, Cr. N H Chandler, Cr. P J Flynn (From 10.30AM), Cr. G B McMullen (From 10.30AM), Cr. W M Newman, Cr. C J O'Neil (14 May 2018), Cr D J Scheffe (16 May 2018), Cr. J M Stanford, Chief Executive Officer – Julie Reitano. Minutes Officer – Kelly Rogers was in attendance to record voting on 16 May 2018.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank.

WELCOME

The Mayor welcomed all present and declared the meeting open on Monday 14 May 2018 at 9.23AM

It was noted that Cr McMullen and Cr Flynn were attending a meeting on the morning of 14 May 2018 on behalf of Council and their arrival at the Committee meeting would only be delayed by approximately an hour.

APOLOGIES

Resolution No. BUD/05.2018/37

Moved Cr Chambers

Seconded Cr Stanford

That apologies be received and leave of absence granted for Cr. Scheffe for Monday 14 May 2018.

CARRIED

6/0

Resolution No. BUD/05.2018/38

Moved Cr Flynn

Seconded Cr Chambers

That apologies be received and leave of absence granted for Cr. O'Neil for Wednesday 16 May 2018.

CARRIED

8/0

BUSINESS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following section:-

- (c) the local government budget;

Resolution No. BUD/05.2018/39
Moved Cr Chambers
Seconded Cr Chandler
That Council close the meeting to the public at 9.24AM.

CARRIED

6/0

The meeting adjourned on Monday at the end of day, and reconvened on Wednesday 16 May 2018 at 9.30AM to continue discussions.

Resolution No. BUD/05.2018/40
Moved Cr Chambers
Seconded Cr Newman
That Council open the meeting to the public at 4.10PM

CARRIED

8/0

LATE CONFIDENTIAL ITEM
Item Number:
LC.1
File Number: D18/35720
SUBJECT HEADING:
RATING SCENARIOS
Officer's Title:
Director - Corporate, Community & Commercial Services
Executive Summary:

This report was put forward to review the rating scenarios identified at the Budget Submission & Financial Planning Standing Committee meeting on 16 April 2018.

Resolution No. BUD/05.2018/41
Moved Cr Chambers
Seconded Cr Scheffe
That the next stage of modelling proceed based on Scenario 1 Option (b), as outlined in the Officer's report.

CARRIED

6/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer
Director - Corporate, Community & Commercial Services

Resolution No. BUD/05.2018/42
Moved Cr Golder
Seconded Cr McMullen

That the next stage of modelling proceed based on Scenario 2, as outlined in the Officer's report.

MOTION LOST (Cr. Stanford requested her vote against the motion be recorded) 2/6

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
	Cr. Flynn
	Cr. Newman
	Cr. Schefe
	Cr. Stanford

Responsible Officer
Director - Corporate, Community & Commercial Services
Item Number:
C.1
File Number: D18/31793
SUBJECT HEADING:
COMMUNITY ORGANISATIONS RATES & CHARGES - REBATES & CONCESSIONS POLICY
Officer's Title:
Manager - Communication, Information & Administration Services
Executive Summary:

This report provided a review of the current policy and proposed some changes to clarify the concessions offered and implementation.

Resolution No. BUD/05.2018/43
Moved Cr Chambers
Seconded Cr Flynn
That:

- 1. The Committee receive and note the document titled "Community Organisations Rates & Charges – Rebates & Concessions Policy 2018/19".**
- 2. The policy be included in the draft budget papers for 2018/19.**

CARRIED
8/0
Responsible Officer
Manager - Communication, Information & Administration Services

Item Number: C.2 **File Number:** D18/34858

SUBJECT HEADING: PENSIONER RATE CONCESSION POLICY

Officer's Title: Manager - Communication, Information & Administration Services

Executive Summary:

The report tabled an updated policy for Council's consideration, to enable rate concessions to be granted to eligible pensioners. The policy, which draws on the same criteria as the State Government, will also provide clarity for officers to administer the pensioner subsidy programme.

Resolution No. BUD/05.2018/44	
Moved Cr Chandler	Seconded Cr Flynn
That the Committee:	
1. Receive and note the Draft Policy "Pensioner Rates Concession 2018/19".	
2. The policy inform the next stage of the budget preparations.	
CARRIED	8/0

Responsible Officer	Manager - Communication, Information & Administration Services
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Item Number: C.3 **File Number:** D18/33021

SUBJECT HEADING: LEVYING OF WATER UTILITY CHARGES - LEGISLATIVE COMPLIANCE

Officer's Title: Director - Corporate, Community & Commercial Services

Executive Summary:

This report provided an overview of Council's charging methodology for water utility services having regard to the Local Government Act 2009 and Local Government Regulation 2012.

Resolution No. BUD/05.2018/45	
Moved Cr Chambers	Seconded Cr Scheffe
That Council model water utility charges for Surat based on a 2 part charge, according to water used, in accordance with section 101(1)(b) of the Local Government Regulation 2012.	
CARRIED	8/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number: C.4 **File Number:** D18/33907

SUBJECT HEADING: INVESTMENT POLICY

Officer's Title: Director - Corporate, Community & Commercial Services

Executive Summary:

The Local Government Act 2009 (Section 101 and Section 104 (5) (c) (i)) and Local Government Regulation 2012 (Section 191) state that a local government must prepare and adopt an Investment Policy.

Council has a number of responsibilities when investing funds. These responsibilities are outlined in Section 47 and Section 48 of the Statutory Bodies Financial Arrangements Act 1982.

Resolution No. BUD/05.2018/46	
Moved Cr Scheffe	Seconded Cr Newman
That the Committee:	
<ol style="list-style-type: none"> 1. Receive and note the document titled "Investment Policy 2018/19". 2. The policy inform the next stage of the budget preparations. 	
CARRIED	7/1
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number: C.5 **File Number:** D18/34445

SUBJECT HEADING: DISASTER MANAGEMENT - ANIMAL HOLDING FACILITY

Officer's Title: Manager - Community Services

Executive Summary:

The report proposed the construction of an alternative pound facility at the Cartwright Street Depot which would be used as an alternative location for impounding animals should the main facility need to be evacuated in an emergency, and to serve as additional accommodation when the main facility is at capacity during normal business operations.

It was proposed to use existing funding allocated in the 2017/18 budget for improvements to the Roma Impound Facility (Work Order W18941) to the amount of \$30,000 for this project. It was recommended that further design advice and quotes be sought to determine the final cost of this project and to ascertain if additional funds are required.

Resolution No. BUD/05.2018/47	
Moved Cr Chandler	Seconded Cr Stanford
<p>That the current budget allocation of \$30,000 (Work Order 18941) be carried forward to the 2018/19 financial year, and funds reallocated for the purpose of preparing designs and constructing an Emergency Pound Facility at the Roma Depot.</p>	
CARRIED	8/0

Responsible Officer	Manager - Community Services
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Item Number: C.6 **File Number:** D18/32915

SUBJECT HEADING: CAT MANAGEMENT PLAN

Officer's Title: Manager - Community Services

Executive Summary:

The report tabled a number of options for consideration, in the event that Council wished to take an active role in the management of stray and feral cats.

Resolution No. BUD/05.2018/48	
Moved Cr Newman	Seconded Cr Chandler
<p>That the development of a Cat Management Plan and implementation of same be categorised as <u>Priority 1</u> for the next stage of budget preparations, noting a preliminary estimate of \$21,380.</p>	
CARRIED	8/0

Responsible Officer	Manager - Community Services
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Item Number: C.7 **File Number:** D18/34901

SUBJECT HEADING: ROMA SALEYARDS TRUCK STOP AND LIVESTOCK INDUSTRY PRECINCT – DRAFT OPERATIONAL BUDGET 2018/19

Officer's Title: Manager - Saleyards

Executive Summary:

The proposed annual operational budget for the Roma Saleyards Truck Stop and Livestock Industry Precinct was tabled for the Committee's consideration.

Resolution No. BUD/05.2018/49	
Moved Cr Flynn	Seconded Cr McMullen
<p>That the Committee endorse the proposed 2018/19 Roma Saleyards Truck Stop and Livestock Industry Precinct Operational Budget with a net operating surplus of \$13,203 to proceed to the next stage of budget preparations.</p>	
CARRIED	8/0

Responsible Officer	Manager - Saleyards
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Item Number: C.8 **File Number:** D18/34973

SUBJECT HEADING: ROMA SALEYARDS IMPROVEMENT PLAN STAGE 3:
WEIGHBRIDGE AREA - DETAILED DESIGNS

Officer's Title: Manager - Saleyards

Executive Summary:

This report proposed that detailed designs be prepared for the Roma Saleyards Improvement Plan - Stage 3 – Weighbridge Area project.

Resolution No. BUD/05.2018/50	
Moved Cr McMullen	Seconded Cr Flynn
That:	
<ol style="list-style-type: none"> 1. The Committee recommend to the Mayor the inclusion of Saleyards Improvement Plan Stage 3 – Weighbridge Area Detailed Design budget of \$70,000 in the draft 2018/19 budget. 2. Investigations be undertaken exploring the potential construction of a third weighbridge. 	
CARRIED	8/0

Responsible Officer	Manager - Saleyards
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Item Number: C.9 **File Number:** D18/34975

SUBJECT HEADING: ROMA SALEYARDS - SAFETY IMPROVEMENTS TO RAMP 2

Officer's Title: Manager Saleyards

Executive Summary:

This report proposed the reconfiguration of Ramp 2 to reduce the risk of injury in the process of loading cattle. The designs to reconfigure Ramp 2 will incorporate laneways for cattle, and external walkways for transporters which will tie into the existing external walkways on the loading ramps reducing the requirement of transport operators entering the yards with cattle and eliminate transporters from following the cattle up the inside of the ramp.

By way of separate budget submission, the detailed design documentation for this project were proposed and incorporated into the Saleyards Improvement Plan – Stage 2 Detailed Designs project.

Resolution No. BUD/05.2018/51	
Moved Cr Flynn	Seconded Cr McMullen
That the Committee recommend to the Mayor the inclusion of the construction and installation of safety improvements to Ramp 2 in the draft 2018/19 budget, noting a preliminary estimate of \$150,000 (Funded by the Saleyards Fund).	
CARRIED	8/0

Responsible Officer	Manager - Saleyards
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Item Number: C.10 **File Number:** D18/32769
SUBJECT HEADING: 2018/19 BUDGET SUBMISSION - ROMA SALEYARDS
Officer's Title: Manager Saleyards

Executive Summary:

The proposed annual operational budget for the Roma Saleyards was tabled for the Committee's consideration.

Resolution No. BUD/05.2018/52	
Moved Cr Flynn	Seconded Cr Newman
That the Committee endorse the 2018/19 draft Saleyards fund budget submission to proceed to the next stage of budget preparations.	
CARRIED	8/0

Responsible Officer	Manager - Saleyards
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Item Number: C.11 **File Number:** D18/34971
SUBJECT HEADING: ROMA SALEYARDS IMPROVEMENT PLAN STAGE 2:
 SAFETY, SECURITY AND PRODUCTIVITY
 IMPROVEMENTS - DETAILED DESIGNS
Officer's Title: Manager Saleyards

Executive Summary:

This report proposed that detailed designs be prepared for the Roma Saleyards Improvement Plan - Stage 2 project.

In 2017 Manager Saleyard undertook a review of the saleyards facility to identify ways to improve operations and productivity. The review included the flow of cattle through the facility as well as the safety of workers and users at Roma Saleyards. This resulted in the draft Saleyards Improvement Plans (Stages 1-4) and other individual projects identified in the draft 10 year capital works program. With the commencement of Stage 1, the plans and projects have been reviewed and reshaped and prioritised.

This initiative brings together projects which address critical safety, security and productivity issues, for detailed design.

Resolution No. BUD/05.2018/53	
Moved Cr McMullen	Seconded Cr Flynn
That the Committee recommend to the Mayor that the draft Saleyards Improvement Plan Stage 2 Detailed Designs project budget proceed to the next stage of budget preparations, noting a preliminary estimate of \$50,000.	
CARRIED	8/0

Responsible Officer	Manager - Saleyards
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Item Number: C.12 **File Number:** D18/35086

SUBJECT HEADING: ROMA SALEYARDS TRUCKWASH FACILITY - OPERATIONAL BUDGET 2018/19

Officer's Title: Manager Saleyards

Executive Summary:

The proposed annual operational budget for the Roma Saleyards Truckwash Facility was tabled for the Committee's consideration.

Resolution No. BUD/05.2018/54	
Moved Cr Flynn	Seconded Cr Scheffe
<p>That the Committee endorse the proposed 2018/19 Operational Budget for the Roma Saleyards Truckwash Facility totalling a net surplus of \$10,310 to proceed to the next stage of budget preparations.</p>	
CARRIED	8/0

Responsible Officer	Manager - Saleyards
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Item Number: C.13 **File Number:** D18/34974

SUBJECT HEADING: SECURITY SYSTEM AND CLOSED CIRCUIT TELEVISION (CCTV) – YULEBA SERVICE CENTRE

Officer's Title: Manager - ICT Solutions

Executive Summary:

This report proposed the upgrade of the Yuleba Service Centre Security and CCTV system to allow for a centralised management and local support/maintenance services.

Resolution No. BUD/05.2018/55	
Moved Cr Chambers	Seconded Cr Stanford
<p>That this project be categorised as <u>Priority 1</u> for the next stage of the budget preparations, noting a preliminary estimate of \$12,925.</p>	
CARRIED	7/1
<p>Mayor Golder called for a division of the vote.</p> <p>The outcomes were recorded as follows:</p>	
Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Golder	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Manager - ICT Solutions
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Item Number: C.14 **File Number:** D18/34963

SUBJECT HEADING: SHAREPOINT INTRANET AND INTERNET SERVICE AGREEMENT

Officer's Title: Manager - ICT Solutions

Executive Summary:

This project proposed that Council maintain and support the Microsoft SharePoint environments (Council's core communication platforms) with supplementary maintenance, support, development and training of the SharePoint Intranet and Internet platform.

Resolution No. BUD/05.2018/56

Moved Cr Chambers

Seconded Cr Stanford

That this project be categorised as Priority 1 for the next stage of the budget preparations, noting a preliminary estimate of \$30,000.

CARRIED

8/0

Responsible Officer

Manager - ICT Solutions

Item Number: C.15 **File Number:** D18/34190

SUBJECT HEADING: CIVICA - BUSINESS INTELLIGENCE SYSTEM

Officer's Title: Manager - ICT Solutions

Executive Summary:

This report proposed the standardisation of the business system reporting and budgeting tool across Council including integration of the reporting tool into the Civica Authority core business platform.

Resolution No. BUD/05.2018/57

Moved Cr Chambers

Seconded Cr Newman

That this project be categorised as Priority 1 for the next stage of the budget preparations, noting a preliminary estimate of \$15,883.

CARRIED

8/0

Responsible Officer

Manager - ICT Solutions

Item Number: C.16 **File Number:** D18/34546

SUBJECT HEADING: PHOTOCOPIER SCHEDULED REPLACEMENT PROGRAMME

Officer's Title: Manager - ICT Solutions

Executive Summary:

This report proposed the continuation of the photocopier scheduled replacement program.

Resolution No. BUD/05.2018/58
Moved Cr Chandler
Seconded Cr Schefe

That this project be categorised as **Priority 1** for the next stage of the budget preparations, noting a preliminary estimate of \$44,000.

CARRIED

8/0

Responsible Officer
Manager - ICT Solutions
Item Number:
C.17
File Number: D18/34758
SUBJECT HEADING:
HOST SERVER REPLACEMENT PROGRAMME
Officer's Title:
Manager - ICT Solutions
Executive Summary:

This report proposed the ongoing replacement of the Council's Host Servers based on a 4 year replacement cycle.

Resolution No. BUD/05.2018/59
Moved Cr Chambers
Seconded Cr Schefe

That this project be categorised as **Priority 1** for the next stage of the budget preparations, noting a preliminary estimate of \$100,000.

CARRIED

8/0

Responsible Officer
Manager - ICT Solutions

Cr. Stanford left the Chamber at 4.53pm.

Item Number:
C.18
File Number: D18/35034
SUBJECT HEADING:
COUNCIL DEBT (BORROWINGS)
Officer's Title:
Contractor - Strategic Finance
Executive Summary:

Council's estimated total debt (borrowings) at 30 June 2018 is \$ 14,256,564. This is based on current existing borrowings and as per Queensland Treasury Corporation schedule.

The total estimated debt (borrowings) service payments for 2018/19 is \$ 2,255,090. This will bring the total loan balance to an estimated amount of \$12,619,227 at the end of the financial year (2018/19).

These estimated service payments and loan balance will be updated once Council decides the amount of debt (borrowings) for 2018/19.

Resolution No. BUD/05.2018/60
Moved Cr Chambers
Seconded Cr Schefe

That the Committee recommend to the Mayor:

- 1. The inclusion of the 2018/19 Loan Interest and Principal repayment budget on the existing loans in the draft budget.**

2. Modelling of Option 2 in relation to the Roma Sewer Relining Program, specifically:

Loan amount	\$3,000,000
Annual debt repayment	\$ 211,857
Increase in charges	8%

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. Scheffe	

Responsible Officer	Contractor - Strategic Finance
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Item Number: C.19 **File Number:** D18/35039

SUBJECT HEADING: DEBT (BORROWINGS) POLICY

Officer's Title: Contractor - Strategic Finance

Executive Summary:

It is a requirement of the Local Government Regulation 2012 (Section 192) that a local government prepare and adopt a debt policy for a financial year. The section defines what must be included in the policy.

(a) the new borrowings planned for the current financial year and the next 9 financial years; and

(b) the period over which the local government plans to repay existing and new borrowings.

Resolution No. BUD/05.2018/61

Moved Cr Chambers

That the matter lay on the table for a future Committee meeting.

CARRIED

7/0

Responsible Officer	Contractor - Strategic Finance
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Item Number: C.20 **File Number:** D18/36856

SUBJECT HEADING: HISTORY OF INJUNE AND SURROUNDS

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

It was proposed that professional historian Judith Nissen be engaged to work collaboratively with Cultural Heritage Injune Preservation Service (CHIPS) to collect and collate historical data for publication in book format.

Resolution No. BUD/05.2018/62	
Moved Cr Chandler	Seconded Cr McMullen
<p>That this project be categorised as Priority 2 for the next stage of the budget preparations, noting a preliminary estimate of \$10,000 (to provide seed funding for the project).</p>	
CARRIED	7/0

Responsible Officer	Regional Libraries, Arts & Culture Coordinator
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Item Number: C.21 **File Number:** D18/34997

SUBJECT HEADING: IMPROVED TELECOMMUNICATIONS PILOT STUDY - MOBILE, DATA AND WIFI SERVICES

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

It was proposed that Council explore co-investment opportunities to alleviate poor reception pockets throughout the region – proposing that Council allocate \$100,000.

Resolution No. BUD/05.2018/63	
Moved Cr Chandler	Seconded Cr Scheffe
<p>That Council lobby the Federal Government seeking to improve telecommunications services for data and Wi-Fi services in poor reception areas identified across the Maranoa.</p>	
CARRIED	5/2
<p>Mayor Golder called for a division of the vote.</p> <p>The outcomes were recorded as follows:</p>	
Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. Scheffe	

Responsible Officer	Manager – Economic & Community Development (Information Only)
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Item Number: C.22 **File Number:** D18/34994

SUBJECT HEADING: WEEDS INITIATIVE IN THE MARANOA

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

It was proposed that a weed eradication program be implemented to control noxious and pest weeds in the Maranoa in addition to what Council already does.

Resolution No. BUD/05.2018/64
Moved Cr Golder
Seconded Cr McMullen

That this item to be included in the 2018/19 Budget, noting the preliminary estimate of \$100,000.

MOTION LOST

2/5

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
	Cr. Flynn
	Cr. Newman
	Cr. Scheffe

Responsible Officer
Manager – Environment, Health, Waste & Rural Land Services (Information Only)
Item Number:
C.23
File Number: D18/34996
SUBJECT HEADING:
LOCAL BUSINESS INITIATIVE
Author and Councillor's Title:
Cr. Tyson Golder
Executive Summary:

It was proposed that Council allocate funds to individual businesses to increase job growth and stability in our smaller communities.

Resolution No. BUD/05.2018/65
Moved Cr Golder
Seconded Cr McMullen

That this item to be included in the 2018/19 Budget, noting the preliminary estimate of \$50,000.

MOTION LOST

2/5

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
	Cr. Flynn
	Cr. Newman
	Cr. Scheffe

Responsible Officer
Manager – Economic & Community Development (Information Only)

Item Number: C.24 **File Number:** D18/34995

SUBJECT HEADING: PRODUCTIVITY AND RED TAPE REDUCTION INITIATIVE IN THE MARANOA

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

It was proposed to reduce the cost and impact of 'red tape' to increase productivity.

Resolution No. BUD/05.2018/66

Moved Cr Golder

That this item to be included in the 2018/19 Budget.

MOTION LAPSED (due to the absence of a 'Seconder' for the draft motion)

Responsible Officer	Associate to the Mayor (Information Only)
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Item Number: C.25 **File Number:** D18/35293

SUBJECT HEADING: NEW RING FENCE FOR MITCHELL SHOWGROUND

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

It was proposed that a new ring fence be erected at the Mitchell Showgrounds.

Resolution No. BUD/05.2018/67

Moved Cr McMullen

Seconded Cr Golder

That this item to be included in the 2018/19 Budget, noting a preliminary estimate of \$30,000.

CARRIED

4/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	Cr. Newman
Cr. Golder	Cr. Scheffe
Cr. McMullen	

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.26 **File Number:** D18/35309

SUBJECT HEADING: FUNERAL BOARD FOR COMMUNITY INFORMATION

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

Following the discontinuation of Coomber Bros funeral board last year, members of the community have approached Mayor Golder requesting it be replaced.

Resolution No. BUD/05.2018/68

Moved Cr Golder

Seconded Cr Flynn

That this item be included in the next stage of budget preparations, noting a preliminary estimate of \$5,000.

CARRIED

4/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Chambers
Cr. Flynn	Cr. Newman
Cr. Golder	Cr. Scheffe
Cr. McMullen	

Responsible Officer

Associate to the Mayor

Item Number: C.27 **File Number:** D18/34957

SUBJECT HEADING: DRAFT 2018/19 TRAINING BUDGET

Officer's Title: Manager - Organisational Development & Human Resources

Executive Summary:

In preparing the 2018/19 Budget a different approach from previous years has been adopted in the development of the proposed 2018/19 training budget.

Previously each department identified and prepared their respective individual training budgets. The 2018/19 Training Budget has been prepared with a whole of Council approach, coordinated by the Organisational Development & Human Resources Department in consultation with Departmental Managers and Directors.

The new approach in developing the training budget proposal also incorporates the categorisation of training requirements to assist with the prioritisation and allocation of training budget funds.

Resolution No. BUD/05.2018/69

Moved Cr Chambers

Seconded Cr Newman

That:

1. The Committee receive the preliminary budget as presented.

2. The Chief Executive Officers and Directors review and provide recommendations regarding the prioritisation of the individual requests

CARRIED

7/0

Responsible Officer	Manager - Organisational Development & Human Resources
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C. Stanford returned to the Chamber at 5.13pm.

Item Number: C.28 **File Number:** D18/35247

SUBJECT HEADING: REGIONAL 400M - INNOVATION PROJECT

Officer's Title: Manager - Economic & Community Development

Executive Summary:

The Advancing Regional Innovation Program presented by the Queensland Government Department of Science, Information Technology and Innovation (DSITI) aims to assist business who have developed new and innovative processes and products to obtain further financial and consultative support to bring their respective innovations to commercialisation. The funding associated with this program is \$500,000 over 3 years.

Toowoomba and Surat Basin Enterprise (TSBE) won the rights to deliver the program in the Darling Downs.

Council, through the Mayor, provided a letter of support for the program on 28 April 2017, with the program requiring a contribution by Council.

TSBE has recently given notice through their agent and project manager that they intend to honour their commitment in the Maranoa commencing in the 2018/19 financial year and wished inclusion in our budget deliberations.

Resolution No. BUD/05.2018/70

Moved Cr McMullen

Seconded Cr Newman

That the Committee recommend to the Mayor, for inclusion in the next stage of budget preparations:

- 1. A budget allocation of \$10,000 cash and \$5,000 in-kind for "special projects" to accommodate delivery of the Regional 400M project.**
- 2. The said budget only be provided after reassessing our commitment upon the receipt of a revised project scope and plan, and which delivers similar or better outcomes to what was agreed in April 2017.**

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Chambers
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Newman	

Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Manager - Economic & Community Development
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Item Number: C.29 **File Number:** D18/35322

SUBJECT HEADING: SPECIALIST REGIONAL EVENTS PROMOTION & MARKETING

Officer's Title: Manager - Economic & Community Development

Executive Summary:

The Committee has proposed the inclusion of a Specialist – Regional Events Promotion & Marketing position in the Organisational Structure. This report provided information in support of the Committee's deliberations.

Resolution No. BUD/05.2018/71

Moved Cr Chandler

Seconded Cr Scheffe

That the Committee recommend to the Mayor for the next stage of budget preparations:

- 1. A budget allocation of \$166,000 to accommodate a new position of Specialist – Regional Events Promotion & Marketing Officer.**
- 2. A preliminary operating budget of \$40,000.**

CARRIED

6/2

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. Stanford
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. Scheffe	

Responsible Officer	Manager - Economic & Community Development
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Item Number: C.30 **File Number:** D18/35161

SUBJECT HEADING: AMENDMENT TO 2018/19 OPERATIONAL BUDGET - ECONOMIC & COMMUNITY DEVELOPMENT

Officer's Title: Associate to the Director/Directorate Budget & Support Coordination

Executive Summary:

The report requested that the proposed annual budget submitted on 8 May 2018 be amended to allow for the inclusion of the reprinting of the tourism brochures to the value of \$30,000.

Resolution No. BUD/05.2018/72	
Moved Cr Chandler	Seconded Cr Chambers
That the Committee endorse the inclusion of an additional \$30,000 for reprinting of the tourism brochure, to proceed to the next stage of budget preparations.	
CARRIED	8/0

Responsible Officer	Associate to the Director/Directorate Budget & Support Coordination
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Item Number: C.31 **File Number:** D18/34813

SUBJECT HEADING: DRAFT 2018/19 PLANT CAPITAL ACQUISITIONS

Officer's Title: Operations Manager - Plant, Fleet & Workshops

Executive Summary:

The report tabled the proposed 2018/19 plant capital purchases.

Resolution No. BUD/05.2018/73	
Moved Cr Chambers	
That the matter lay on the table for further consideration at the next Committee meeting.	
CARRIED	8/0

Responsible Officer	Operations Manager - Plant, Fleet & Workshops
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Item Number: C.32 **File Number:** D18/35213

SUBJECT HEADING: PROPOSAL FOR A TRIAL IN VEHICLE MONITORING SYSTEM (IVMS) PROJECT

Officer's Title: Operations Manager - Plant, Fleet & Workshops

Executive Summary:

The report tabled a proposal for a limited trial of In Vehicle Monitoring.

Resolution No. BUD/05.2018/74	
Moved Cr Chambers	
That the matter lay on the table for further consideration at the next Committee meeting.	
CARRIED	8/0

Responsible Officer	Operations Manager - Plant, Fleet & Workshops
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Item Number: C.33 **File Number:** D18/35071

SUBJECT HEADING: DRAFT OPERATIONAL BUDGET 2018/19 - CONSTRUCTION MANAGEMENT & SUPPORT

Officer's Title: Manager - Construction

Executive Summary:

The Construction Management and Support Operational budget submission for 2018/19 was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the draft budget.

Resolution No. BUD/05.2018/75	
Moved Cr Flynn	Seconded Cr Chambers
That the Committee endorse the proposed 2018/19 Operational Budget for Construction Management and Support with net operating costs totalling \$430,785 to proceed to the next stage of budget preparations.	
CARRIED	8/0

Responsible Officer	Manager - Construction
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Item Number: C.34 **File Number:** D18/35073

SUBJECT HEADING: DRAFT OPERATIONAL BUDGET 2018/19 - ENERGY SECTOR OPERATIONS AND MAINTENANCE

Officer's Title: Manager – Program & Contract Management

Executive Summary:

The Energy Sector Operations and Maintenance budget submission for 2018/19 was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the draft budget.

Resolution No. BUD/05.2018/76
Moved Cr Chambers
Seconded Cr Schefe

That the Committee endorse the proposed 2018/19 Operational Budget for Energy Sector Operations and Maintenance budget submission, noting a net operating surplus of \$998,998.

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. Schefe	
Cr. Stanford	

CARRIED

7/1

Responsible Officer
Manager – Program & Contract Management

Cr. Flynn declared a perceived 'Conflict of Interest' in relation to the following item with regard to the Roma Airport Runway Overlay Project and elements of the project funded under the Program & Contract Management Budget.

Cr. Flynn operates his personal business operations at the Roma Airport. Cr. Flynn left the Chamber at 5.21pm, taking no part in discussion or debate on the matter.

Item Number:
C.35
File Number: D18/35069
SUBJECT HEADING:
DRAFT OPERATIONAL BUDGET 2018/19 - PROGRAM & CONTRACT MANAGEMENT
Officer's Title:
Manager – Program & Contract Management
Executive Summary:

The Program & Contract Management Operational budget submission for 2018/19 was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the draft budget.

Resolution No. BUD/05.2018/77
Moved Cr Chambers
Seconded Cr Newman

That the Committee endorse the proposed 2018/19 Operational Budget for Program & Contract Management with net operating costs totalling \$569,669 to proceed to the next stage of budget preparations.

CARRIED

7/0

Responsible Officer
Manager – Program & Contract Management

At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 5.22pm.

Item Number: C.36 **File Number:** D18/35068

SUBJECT HEADING: DRAFT OPERATIONAL BUDGET 2018/19 - RECOVERABLE WORKS (RMPC/PRIVATE WORKS)

Officer's Title: Manager - Maintenance Delivery & Works

Executive Summary:

The Recoverable Works (RMPC/Private Works) budget submission for 2018/19 was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the draft budget.

Resolution No. BUD/05.2018/78

Moved Cr Stanford

Seconded Cr Chandler

That the Committee endorse the proposed 2018/19 Operational Budget for Recoverable Works (RMPC/Private Works) with an estimated net operating surplus of \$310,253 to proceed to the next stage of budget preparations.

CARRIED

8/0

Responsible Officer

Manager - Maintenance Delivery & Works

Item Number: C.37 **File Number:** D18/35064

SUBJECT HEADING: DRAFT OPERATIONAL BUDGET 2018/19 - RURAL ROAD FUND

Officer's Title: Manager - Maintenance Delivery & Works

Executive Summary:

The Rural Road Fund budget submission for 2018/19 was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the draft budget.

Resolution No. BUD/05.2018/79

Moved Cr Chandler

Seconded Cr Stanford

That the Committee endorse the proposed 2018/19 Operational Budget of the Rural Road Fund Budget with net operating costs of \$6,569,172 (excluding depreciation) to proceed to the next stage of budget preparations.

CARRIED

8/0

Responsible Officer

Manager - Maintenance Delivery & Works

Item Number: C.38 **File Number:** D18/35067

SUBJECT HEADING: DRAFT OPERATIONAL BUDGET 2018/19 - MAINTENANCE DELIVERY AND WORKS MANAGEMENT & SUPPORT

Officer's Title: Manager - Maintenance Delivery & Works

Executive Summary:

The Maintenance Delivery and Works Management & Support (including specific line items) budget submission for 2018/19 was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the draft budget.

Resolution No. BUD/05.2018/80
Moved Cr McMullen
Seconded Cr Stanford

That the Committee endorse the proposed Operational Budget for Maintenance Delivery and Works Management Support (including specific line items) with net operating costs of \$980,132 to proceed to the next stage of budget preparations.

CARRIED

8/0

Responsible Officer
Manager - Maintenance Delivery & Works
Item Number:
C.39
File Number: D18/34887
SUBJECT HEADING:
BIG RIG TOURIST TRAIN BRIDGE
Officer's Title:
Manager - Maintenance Delivery & Works
Executive Summary:

Council engaged a local engineering business to undertake an inspection of the bridge following issues being raised about the track, bridge, and rolling deck of the Big Rig Tourist Train bridge crossing.

Resolution No. BUD/05.2018/81
Moved Cr Chandler
Seconded Cr McMullen

That the Committee recommend to the Mayor, the inclusion of the replacement of the bridge in the 2018/19 budget, noting a preliminary budget allocation of \$250,000; favouring the composite materials bridge given the low ongoing maintenance costs.

CARRIED

8/0

Responsible Officer
Manager - Maintenance Delivery & Works
Item Number:
C.40
File Number: D18/35065
SUBJECT HEADING:
DRAFT OPERATIONAL BUDGET 2018/19 - URBAN FUND
Officer's Title:
Manager - Maintenance Delivery & Works
Executive Summary:

Council provides services to ten towns across the region which require dedicated Towns & Surrounds Teams and responsive management to meet service levels, community expectations and legislative requirements.

The proposed 2018/19 budget for Urban funding was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the Draft Budget.

Resolution No. BUD/05.2018/82
Moved Cr Stanford
Seconded Cr Newman

That the Committee endorse the proposed 2018/19 Operational Budget for Urban Fund with net operating cost totalling \$4,982,184 (excluding depreciation) to proceed to the next stage of budget preparations.

CARRIED

8/0

Responsible Officer
Manager - Maintenance Delivery & Works

Item Number: C.41 **File Number:** D18/35021

SUBJECT HEADING: DRAFT OPERATIONAL BUDGET 2018/19 - FLOOD DAMAGE (EMERGENT AND RESTORATION)

Officer's Title: Director - Infrastructure Services

Executive Summary:

Council made a submission under the Natural Disaster Relief and Recovery Arrangements grant assistance for restoration works as a result of Severe Tropical Cyclone Debbie and Associated Rainfall and Flooding, 28 March – 6 April 2017 event (Event 10).

The proposed 2018/19 budget for Flood Damage (emergent and restoration) was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the draft budget.

Resolution No. BUD/05.2018/83	
Moved Cr Chambers	Seconded Cr Scheffe
<p>That the Committee endorse the proposed 2018/19 Flood Damage (emergent and restoration) budget with net operating costs of \$318,064 to proceed to the next stage of budget preparations.</p>	
CARRIED	8/0

Responsible Officer	Director - Infrastructure Services
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Item Number: C.42 **File Number:** D18/34905

SUBJECT HEADING: DRAFT OPERATIONAL BUDGET 2018/19 - FLOOD MITIGATION

Officer's Title: Director - Infrastructure Services

Executive Summary:

The proposed 2018/19 annual operational budget for Flood Mitigation operations was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the draft budget.

Resolution No. BUD/05.2018/84	
Moved Cr Chambers	Seconded Cr Flynn
<p>That the Committee endorse the proposed 2018/19 Operational Budget for Flood Mitigation with net operating costs of \$320,769 to proceed to the next stage of budget preparations.</p>	
CARRIED	8/0

Responsible Officer	Director - Infrastructure Services
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Item Number: C.43 **File Number:** D18/31658

SUBJECT HEADING: ROMA QUARRY - OUTSTANDING ISSUES TO FINALISE THE EXIT OF LEASE OF STOCKPILING AREA AND PURCHASE OF QUARRY CONTRACT

Officer's Title: Cameron Castles

Executive Summary:

This report was presented to the Committee to provide background information and a proposed high level budget estimate to finalise outstanding items due to the exit lease of the stockpile area and unresolved historical issues relating to the original sale contract.

Resolution No. BUD/05.2018/85

Moved Cr McMullen

Seconded Cr Stanford

That:

1. The Committee receive and note the Officer's report as presented and recommend the inclusion of the high level estimate of costs (\$216,000) in the draft 2018/19 budget.
2. An estimate be prepared for construction of an alternate access on the southern side of the Quarry.

CARRIED

8/0

Responsible Officer

Director - Infrastructure Services

Item Number: C.44 **File Number:** D18/34531

SUBJECT HEADING: DRAFT OPERATIONAL BUDGET 2018/19 - DISASTER AND EMERGENCY MANAGEMENT OPERATIONS

Officer's Title: Director - Infrastructure Services

Executive Summary:

The proposed 2018/19 annual operational budget for Disaster and Emergency Management operations was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the draft budget.

Resolution No. BUD/05.2018/86

Moved Cr Schefe

Seconded Cr Stanford

That the Committee endorse the proposed 2018/19 Operational Budget for Disaster and Emergency Management with net operating costs totalling \$141,532 to proceed to the next stage of budget preparations.

CARRIED

8/0

Responsible Officer

Director - Infrastructure Services

LATE CONFIDENTIAL ITEMS CONTINUED
Item Number: LC.2 **File Number:** D18/32419

SUBJECT HEADING: ROMA CEMETERY FUTURE PLANNING

Officer's Title: Manager - Communication, Information & Administration Services

Executive Summary:

This report contained the investigation findings of the proposal by Cr Scheffe to reduce maintenance costs and improve the overall visual appeal of the Roma Lawn Cemetery. This item had been laid on the table at the Budget Submissions & Financial Planning Standing Committee Meeting on 8 May 2018.

Resolution No. BUD/05.2018/87
Moved Cr Scheffe
Seconded Cr Newman

That this project be categorised as Priority 2 and included in the next stage of the budget preparations, noting the preliminary estimate of \$35,000.

CARRIED

5/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Flynn	Cr. Golder
Cr. McMullen	Cr. Stanford
Cr. Newman	
Cr. Scheffe	

Responsible Officer
Manager - Communication, Information & Administration Services
LATE VERBAL REPORT
Item Number: LC.3 **File Number:** N/a

SUBJECT HEADING: IMPLEMENTATION OF ENERGY AUDIT RECOMMENDATIONS

Councillor's Title: Director Corporate, Community & Commercial Services

Executive Summary:

An Energy Audit has been completed of Council facilities and provided a number of recommendations for Council to invest in energy saving initiatives that will in the long term save Council money on electricity consumption.

Resolution No. BUD/05.2018/88
Moved Cr Scheffe
Seconded Cr Chambers

That modelling be undertaken to secure a loan of \$1.5 million to carry out energy upgrades to Council facilities across the Maranoa Region for the next stage of budget preparations.

CARRIED

5/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	Cr. Stanford
Cr. Newman	
Cr. Scheffe	

Responsible Officer	Director Corporate, Community & Commercial Services
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 5.39pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 23 May 2018, at Roma Administration Centre.

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 Mayor.

Date.