

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 26 JULY 2018 COMMENCING AT 12.54PM.

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Cr. N H Chandler, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager – Facilities (Land, Buildings & Structures) – Tanya Mansfield, Regional Grants & Council Events Development Coordinator – Susan Sands, Local Development Officer (Yuleba/Wallumbilla/Jackson) – Luci Gunning.

WELCOME

The Mayor welcomed all present and declared the meeting open at 12.54pm.

APOLOGIES

Resolution No. GM/07.2018/45	
Moved Cr O'Neil	Seconded Cr Stanford
That apologies be received and leave of absence granted for Cr. Chambers and Cr. Flynn for this meeting.	
CARRIED	7/0

CONFIRMATION OF MINUTES

Resolution No. GM/07.2018/46	
Moved Cr O'Neil	Seconded Cr Chandler
That the minutes of the General Meeting held on 11 July 2018 be confirmed.	
CARRIED	7/0

Resolution No. GM/07.2018/47	
Moved Cr McMullen	Seconded Cr Stanford
That the minutes of the Budget Submissions & Financial Planning Standing Committee Meeting held on 10 July 2018 be adopted.	
CARRIED	6/1
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. McMullen	
Cr. Newman	

Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Resolution No. GM/07.2018/48	
Moved Cr Scheffe	Seconded Cr Chandler
That the minutes of the Special Meeting held on 17 July 2018 be confirmed.	
CARRIED	6/1
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Resolution No. GM/07.2018/49	
Moved Cr Stanford	Seconded Cr Scheffe
That the minutes of the Special Meeting held on 25 July 2018 be confirmed.	
CARRIED	6/1
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 File Number: D18/55703

SUBJECT HEADING: DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER UNDER THE LAND TITLE ACT 1994

Officer's Title: Associate to the Director – Corporate, Community & Commercial Services

Executive Summary:

Council's delegations are reviewed and updated throughout the year. This report sought Council's approval for delegation of Council powers under the Land Title Act 1994 to the position of Chief Executive Officer.

Resolution No. GM/07.2018/50

Moved Cr Newman

Seconded Cr Scheffe

That:

- 1. Council, under section 257 of the *Local Government Act 2009*, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Land Title Act 1994*.**
- 2. All prior resolutions delegating the same powers to the Chief Executive Officer be repealed.**

CARRIED

7/0

Responsible Officer

**Chief Executive Officer
Associate to the Director – Corporate,
Community & Commercial Services**

Item Number: 11.2 **File Number:** D18/55762

SUBJECT HEADING: DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER UNDER THE INFORMATION PRIVACY ACT 2009

Officer's Title: Associate to the Director – Corporate, Community & Commercial Services

Executive Summary:

Council's delegations are reviewed and updated throughout the year. This report sought Council's approval for delegation of Council powers under the Information Privacy Act 2009 to the position of Chief Executive Officer.

Resolution No. GM/07.2018/51	
Moved Cr O'Neil	Seconded Cr Stanford
That:	
<ol style="list-style-type: none"> 1. Council, under section 257 of the <i>Local Government Act 2009</i>, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the <i>Information Privacy Act 2009</i>. 2. All prior resolutions delegating the same powers to the Chief Executive Officer be repealed. 	
CARRIED	7/0

Responsible Officer	Chief Executive Officer
	Associate to the Director – Corporate, Community & Commercial Services

Item Number: 11.3 **File Number:** D18/55849

SUBJECT HEADING: DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER UNDER THE STOCK ROUTE MANAGEMENT ACT 2002

Officer's Title: Associate to the Director – Corporate, Community & Commercial Services

Executive Summary:

Council's delegations are reviewed and updated throughout the year. This report sought Council's approval for delegation of Council powers under the Stock Route Management Act 2002 to the position of Chief Executive Officer.

Resolution No. GM/07.2018/52

Moved Cr McMullen

Seconded Cr Newman

That:

1. Council, under section 257 of the Local Government Act 2009, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Stock Route Management Act 2002*.
2. All prior resolutions delegating the same powers to the Chief Executive Officer be repealed, including those powers delegated under the *Land Protection (Pest and Stock Route Management) Act 2002*.

CARRIED

7/0

Responsible Officer	Chief Executive Officer Associate to the Director – Corporate, Community & Commercial Services
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Item Number:

11.4

File Number: D18/56015

SUBJECT HEADING:

MONTHLY FINANCIAL REPORT (ACTUAL VERSUS BUDGET) - MONTH ENDING 30 JUNE 2018

Officer's Title:

Contractor – Finance Systems Support

Executive Summary:

The purpose of this report was to present Council a monthly financial report in accordance with section 204 of the Local Government Regulation 2012 for the month ending 30 June 2018.

Resolution No. GM/07.2018/53

Moved Cr Newman

Seconded Cr Stanford

That Council receive and note the financial report for the month ending 30 June 2018 as presented.

CARRIED

7/0

Responsible Officer	Contractor – Finance Systems Support
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DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number:

13.1

File Number: D18/49503

SUBJECT HEADING:

PUBLIC LIBRARIES STATISTICAL REPORT 2017/18

Officer's Title:

Regional Libraries, Arts & Culture Development Coordinator

Executive Summary:

As required under the Service Level Agreement with State Library of Queensland, Maranoa Regional Council library service is required to complete the Annual Statistical Return, Public Libraries Outcome Report (with Library Strategic Plan attached) and Certification by the Chief Executive Officer to be eligible to receive our yearly funding allocation.

Resolution No. GM/07.2018/54

Moved Cr O'Neil

Seconded Cr Newman

That Council endorse the Chief Executive Officer's signing of the certification that accompanies the Queensland Public Library Statistical return for 2017/18.

CARRIED

7/0

Responsible Officer

**Regional Libraries, Arts & Culture
Development Coordinator**

Item Number:

13.2

File Number: D18/55256

SUBJECT HEADING:

**NATIONAL DISABILITY INSURANCE AGENCY (NDIA)
SERVICED OFFICE AGREEMENT – RENEW AGREEMENT**

Officer's Title:

**Facility Lease Management & Housing Officer/Team
Coordinator**

Executive Summary:

National Disability Insurance Agency has advised Council that it wishes to extend the Serviced Office Agreement for office 6 within the Roma Community Hub for a further six month period expiring 6 March 2019.

Resolution No. GM/07.2018/55

Moved Cr Newman

Seconded Cr Stanford

That Council approve an extension of the Serviced Office Agreement for a further six month period until 6 March 2019, at the agreed rental amount of \$550 per month GST inclusive.

CARRIED

7/0

Responsible Officer

**Facility Lease Management & Housing
Officer/Team Coordinator**

Item Number:

13.3

File Number: D18/57259

SUBJECT HEADING:

**ADOPTION OF THE MARANOA ECONOMIC AND
COMMUNITY PLAN AND 10 LOCAL COMMUNITY PLANS**

Officer's Title:

Contractor – Compliance

Executive Summary:

The Maranoa Economic and Community Plan and 10 local community district plans were presented for adoption on behalf of the Maranoa regional community and each of its local communities.

The following Maranoa-wide documents have been integrated into the Maranoa Economic and Community Plan:

- 1. Maranoa Community Plan*
- 2. Maranoa Business & Industry Strategy*
- 3. Maranoa Tourism Strategy*
- 4. Maranoa Arts & Culture Strategy*
- 5. Maranoa Sport & Recreation Strategy*

The Maranoa Economic and Community Plan provides the regional framework for individual local community plans. The original six local community plans have been split into 10 local plans, centred on each of the towns of the Maranoa region.

The plans and supporting strategies have been recognised as 'living documents'. As the plans and strategies are 'tested' in their practical implementation, some further potential changes to the documents will become self-evident. They will also be subject to other changes over time in response to changing circumstances. It is an important feature of the plans as direction-setting documents that they will evolve and adapt to our communities' needs.

Part of the communication strategy for the release of the plans will make it clear to both our regional and our local communities that, even after adoption, community-supported changes can still be made to the plans and strategies.

The adopted documents will be available on the Council website, at Customer Service Centres and libraries and on the new Spectrum Spatial Community Planning Hub.

Resolution No. GM/07.2018/56

Moved Cr O'Neil

Seconded Cr Chandler

That Council adopt the Maranoa Economic and Community Plan and the 10 local community district plans listed below on behalf of the Maranoa regional community and each of its local communities:

- 1. Amby and District Local Community Plan**
- 2. Injune, Bymount, Euramurrin and District Local Community Plan**
- 3. Jackson, Noonga and District Local Community Plan**
- 4. Mitchell, Dunkeld, Begonia and District Local Community Plan**
- 5. Muckadilla and District Local Community Plan**
- 6. Mungallala and District Local Community Plan**
- 7. Roma, Hodgson, Orange Hill and District Local Community Plan**
- 8. Surat, Wycombe, Teelba and District Local Community Plan**
- 9. Wallumbilla and District Local Community Plan**
- 10. Yuleba and District Local Community Plan**

CARRIED

7/0

Responsible Officer	Contractor – Compliance
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Item Number:

13.4

File Number: D18/57538

SUBJECT HEADING:

JALLY ENTERTAINMENT PERFORMANCE CONTRACT - KOOKOO KOOKABURRA AUGUST 2018

Officer's Title:

Regional Libraries, Arts & Culture Development Coordinator

Executive Summary:

Jally Entertainment will be presenting Kookoo Kookaburra to Surat, Mitchell and Roma on 13,14,15 August 2018. Jally Entertainment has performed in our region previously with attendance at the performances exceeding 700 children.

Resolution No. GM/07.2018/57

Moved Cr Newman

Seconded Cr Chandler

That Council to authorise the Chief Executive Officer to sign the Performance Agreement with Jally Entertainment.

CARRIED

7/0

Responsible Officer

**Regional Libraries, Arts & Culture
Development Coordinator**

COUNCILLOR BUSINESS

Item Number:

22.1

File Number: D18/54720

SUBJECT HEADING:

**LETTER FROM THE NOONGA AND JACKSON
COMMUNITY GROUP REQUESTING ADVOCACY FROM
COUNCIL**

Author and Councillor's Title:

Cr. Tyson Golder

Executive Summary:

A letter requesting advocacy from Council was received, emanating from the Noonga and Jackson Community Meeting held 18 June 2018. A letter was tabled for consideration.

Moved Cr Chandler

Seconded Cr Schefe

That Council receive and note the correspondence and consider the requests therein at a future Agenda Familiarisation Workshop.

NO VOTE TAKEN

Responsible Officer

Associate to the Mayor

Cr. Stanford put forward an amendment to the draft motion as follows, which was accepted by the 'mover' and 'seconder' of the draft motion. A vote was then taken:

Resolution No. GM/07.2018/58

Moved Cr Chandler

Seconded Cr Schefe

That Council:

- 1. Receive and note the correspondence and consider the requests therein at a future Agenda Familiarisation Workshop.**
- 2. Authorise the Mayor to advocate on behalf of the Noonga and Jackson Community Group in regard to:**
 - Road litter on the Jackson-Wandoan Road at the intersection of Warrego Highway;**
 - Identified dangerous turn-off on Warrego Highway into Jackson.**

CARRIED

7/0

Responsible Officer

**Mayor/Associate to Mayor
Director – Development, Facilities &
Environmental Services**

Item Number: 22.2 **File Number:** D18/49979

SUBJECT HEADING: SPEED REDUCTION FOR REMEMBRANCE SERVICES

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

Mayor Golder suggested that temporary speed reduction agreements be sought from Department of Transport and Main Roads applicable during events such as remembrance services.

Resolution No. GM/07.2018/59

Moved Cr Golder

Seconded Cr O'Neil

That Council be provided a report in consideration of potential speed limit reduction arrangements in the proximity of remembrance services and other locations when community events are held, in the interest of public safety.

CARRIED

7/0

Responsible Officer	Director – Infrastructure Services
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Item Number: 22.3 **File Number:** D18/49964

SUBJECT HEADING: COUNCIL ENDORSED MOVIE NIGHTS

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

The report tabled for consideration the proposed nomination by Council to host all Council sponsored movie nights at the Cinema Roma complex as the first option, to support the ongoing sustainability of the newly reopened Cinema Roma,

Resolution No. GM/07.2018/60

Moved Cr Golder

Seconded Cr Stanford

That Council consider offering first refusal to the Cinema Roma operator for hosting of any upcoming Council sponsored or organised (with external funding) movie events in Roma.

CARRIED

7/0

Responsible Officer	Manager - Economic & Community Development
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Item Number: 22.4 File Number: D18/50068

SUBJECT HEADING: ADVOCATE FOR A SECTION OF THE OLD ROMA HOSPITAL TO BE USED AS A MULTI-PURPOSE CENTRE, INCLUDING TREATMENT FACILITY AND LONG TERM PATIENT ACCOMMODATION

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

Mayor Golder believes there is an opportunity to investigate reusing the newest section of the old Roma Hospital. He appreciates that the section could house a Not for Profit organisation to facilitate a treatment centre, as well as provide accommodation to patients receiving long-term hospital treatment.

Resolution No. GM/07.2018/61	
Moved Cr Golder	Seconded Cr O'Neil
That the report be withdrawn from the agenda.	
CARRIED	7/0

Responsible Officer	Mayor/Associate to the Mayor
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Item Number: 22.5 File Number: D18/57346

SUBJECT HEADING: COMMUNITY INFORMATION SESSIONS - 2018/19 MARANOA REGIONAL COUNCIL BUDGET

Author and Councillor's Title: Cr. Cameron O'Neil

Executive Summary:

The report tabled a proposal to hold a number of community information sessions across the region to share the outcomes of the 2018/19 budget and to provide an opportunity for the elected members to collectively respond to questions from the community.

Resolution No. GM/07.2018/62			
Moved Cr O'Neil		Seconded Cr Scheffe	
That:			
1. Council hold a series of community information sessions to communicate the outcomes of the 2018/19 Budget of Maranoa Regional Council.			
2. The sessions be held in the towns of Injune, Mitchell, Surat, Roma, Wallumbilla and Yuleba, the week commencing 13 August 2018 as follows:			
Date	Time	Town	Location
Monday 13 August	6-7pm	Roma	Roma Cultural Centre - Ernest Brock Function Room
Tuesday 14 August	6-7pm	Mitchell	Mitchell Memorial Hall

Wednesday 15 August	5-6pm	Wallumbilla	Wallumbilla Memorial Hall
<p>3. Council defer the session for Injune, Surat and Yuleba to a later date, to be determined.</p> <p>4. Public notification be distributed through a variety of communication forums as proposed, with funds drawn from GL 2021.2238.2001 (Community Consultation).</p>			
MOTION LOST			3/4
<p>Mayor Golder called for a division of the vote.</p> <p>The outcomes were recorded as follows:</p>			
Those in Favour of the Motion		Those Against the Motion	
Cr. Newman		Cr. Chandler	
Cr. O'Neil		Cr. Golder	
Cr. Scheffe		Cr. McMullen	
		Cr. Stanford	

Responsible Officer	Lead Officer – Councillors & Community Engagement
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Item Number: 22.6 **File Number:** D18/57384

SUBJECT HEADING: 2018 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) INNOVATION TOUR

Author and Councillor's Title: Cr. Cameron O'Neil

Executive Summary:

An invitation has been received for Cr O'Neil to attend the Local Government Association of Queensland (LGAQ) hosted Innovation Tour for 2018 in Sydney as an LGAQ Policy Executive Representative.

Resolution No. GM/07.2018/63	
Moved Cr Newman	Seconded Cr Scheffe
That Council:	
<p>1. Endorse the attendance of Cr. O'Neil at the upcoming 2018 LGAQ Innovation Tour on 9 & 10 August 2018 in Sydney.</p> <p>2. Reimburse any shortfall in associated travel costs over \$1,200, with funds drawn from Work Order 14056.2424.2001 (Conference Registration and Expenses).</p>	
CARRIED	5/2
<p>Cr. Golder called for a division of the vote.</p> <p>The outcomes were recorded as follows:</p>	
Those in Favour of the Motion	
Cr. Chandler	
Cr. Newman	
Cr. O'Neil	
Those Against the Motion	
Cr. Golder	
Cr. McMullen	

Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Lead Officer – Councillors & Community Engagement
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LATE ITEMS

Item Number: L.1 **File Number:** D18/58805

SUBJECT HEADING: APPLICATION TO ROUND 2 OF THE INNOVATION AND IMPROVEMENT FUND

Officer's Title: Manager - Planning & Building Development

Executive Summary:

Council has an opportunity to apply for funding to improve its planning services to the community through the Queensland Innovation and Improvement Fund.

It was proposed that Council submit an application to Round 2 of the Fund, to develop its internal and external mapping services online.

Resolution No. GM/07.2018/64	
Moved Cr Newman	Seconded Cr Stanford
That Council:	
<ol style="list-style-type: none"> 1. Submit an application to Round 2 of the Queensland Innovation and Improvement Fund. 2. Authorise the Chief Executive Officer to sign the grant application. 	
CARRIED	7/0

Responsible Officer	Manager - Planning & Building Development
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CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature (Items C.1 – C.16 inclusive) and specifically pertaining to the following sections:

- (a) the appointment, dismissal or discipline of employees;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/07.2018/65	
Moved Cr Stanford	Seconded Cr McMullen
That Council close the meeting to the public at 1.53pm.	
CARRIED	7/0

Cr. Chandler declared a 'Conflict of Interest' in relation to Item C.3 – Applications for Conversion of Tenure – Lot 4 on WV151, Lots 27 & 30 on WV343 and Lot 19 on WV678; Lot 3 on WT7; Lot 969 on TM72; Lot 2 on SP19542, due to one of the applications under Council's consideration pertaining to Lot 3 on WT7 for Keith Chandler, Cr. Chandler's brother-in-law.

Cr. Chandler left the Chamber at 1.56pm, taking no part in discussions on the item.

At cessation of discussion on the abovementioned item, Cr. Chandler returned to the Chamber at 1.57pm.

The Chief Executive Officer left the Chamber at 2.07pm, and returned at 2.10pm.

Cr. Stanford left the Chamber at 2.22pm, and returned at 2.26pm.

Cr. O'Neil left the Chamber at 2.34pm, and returned at 3.36pm.

Resolution No. GM/07.2018/66

Moved Cr Newman

Seconded Cr McMullen

That Council open the meeting to the public at 2.36pm.

CARRIED

7/0

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR A BRIEF RECESS AT 2.37PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 2.45PM

Item Number:

C.1

File Number: D18/48343

SUBJECT HEADING:

RENEWAL OF TERM LEASE 0/213273 BEING LOT 43 ON CP WV1221

Officer's Title:

Facilities Support

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Councils views on the renewal of Term Lease 0/213273 being Lot 43 on Crown Plan WV1221. This term lease is due to expire on 30 November 2019.

Resolution No. GM/07.2018/67

Moved Cr O'Neil

Seconded Cr Newman

That Council advise the Department of Natural Resources, Mines and Energy that:

- 1. The land is still required for its gazetted purpose and that the Term Lease 0/213273 over Lot 43 on Crown Plan WV1221 not be renewed until the current Lessee meets standard lease requirements in relation to the control of the infestation of Mother of Millions on the lot.**
- 2. Rates and charges are paid to 30 June 2018.**
- 3. Land is zoned Rural.**

CARRIED

7/0

Responsible Officer

Facilities Support

Item Number: C.2 **File Number:** D18/54035

SUBJECT HEADING: RENEWAL OF LEASE - TERM LEASE 0/233686 OVER LOT 146 ON WT284

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's views on the renewal of Term Lease 0/233686 over Lot 146 on WT284. This term lease is due to expire on 8 October 2019.

Resolution No. GM/07.2018/68

Moved Cr Newman

Seconded Cr Chambers

That Council advise the Department of Natural Resources, Mines and Energy that it offers no objection to the renewal of Term Lease 0/233686 over Lot 146 on WT284 for a 10 year period.

CARRIED

7/0

Responsible Officer

Administration Officer - Land Administration

Cr. Chandler declared a 'Conflict of Interest' in the following item due to one of the applications under Council's consideration pertaining to Lot 3 on WT7 for Keith Chandler, Cr. Chandler's brother-in-law.

Item Number: C.3 **File Number:** D18/55029

SUBJECT HEADING: APPLICATIONS FOR CONVERSION OF TENURE - LOT 4 ON WV151, LOTS 27 & 30 ON WV343 AND LOT 19 ON WV678; LOT 3 ON WT7; LOT 969 ON TM72; LOT 2 ON SP194542

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's views on applications it had received for conversion over the following Grazing Homestead Perpetual Leases (GHPL) to freehold tenure:

- GHPL 36/7733 over Lot 4 on WV151, Lots 27 & 30 on WV343 and Lot 19 on WV678
- GHPL 36/7936 over Lot 3 on WT7
- GHPL 36/8012 over Lot 969 on TM72
- GHPL 36/7993 over Lot 2 on SP194542

Resolution No. GM/07.2018/69

Moved Cr Newman

Seconded Cr Stanford

That Council advise the Department of Natural Resources, Mines and Energy that it offers no objection to the conversion to freehold tenure of the following leases:

- GHPL 36/7733 over Lot 4 on WV151, Lots 27 & 30 on WV343 and Lot 19 on WV678
- GHPL 36/7936 over Lot 3 on WT7
- GHPL 36/8012 over Lot 969 on TM72
- GHPL 36/7993 over Lot 2 on SP194542

And should survey be required to establish boundaries of the land parcels then:

- Council will contribute to the costs associated with completing full survey of the land parcels;

<ul style="list-style-type: none"> • The contribution will be limited to costs associated with establishing road reserves to encase roads within these parcels, if they are listed in Council's Road Register; • Reimbursement will be made following receipt of documents confirming the road reserves have been registered and all associated costs have been paid; and • Council authorises the Chief Executive Officer (or delegate) to negotiate arrangements with the landowner.
<p>CARRIED 6/0</p>

Responsible Officer	Administration Officer - Land Administration
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At cessation of discussion and debate on the abovementioned item, Cr Chandler returned to the Chamber at 2.47pm.

Item Number: C.4 **File Number:** D18/55545

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 4 ON DL255

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's views on an application it had received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7346 over Lot 4 on DL255 to freehold tenure.

Resolution No. GM/07.2018/70	
Moved Cr McMullen	Seconded Cr Scheffe
<p>That Council advise the Department of Natural Resources, Mines and Energy that it offers no objection to the conversion of GHPL 36/7346 over Lot 4 on DL255 to freehold tenure, and should survey be required to establish boundaries of the land parcel then:</p> <ul style="list-style-type: none"> • Council will contribute to the costs associated with completing full survey of the land parcel; • The contribution will be limited to costs associated with establishing road reserves to encase roads within this parcel, if they are listed in Council's Road Register; • Reimbursement will be made following receipt of documents confirming the road reserves have been registered and all associated costs have been paid; and • Council authorises the Chief Executive Officer (or delegate) to negotiate arrangements with the landowner. 	
<p>CARRIED 7/0</p>	

Responsible Officer	Administration Officer - Land Administration
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Item Number: C.5 **File Number:** D18/55553

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 5 ON BDR26

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's views on an application it had received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7465 over Lot 5 on BDR26 to freehold tenure.

Resolution No. GM/07.2018/71

Moved Cr O'Neil

Seconded Cr Stanford

That Council advise the Department of Natural Resources, Mines and Energy that it offers no objection to the conversion of GHPL 36/7465 over Lot 5 on BDR26 to freehold tenure.

CARRIED

7/0

Responsible Officer

Administration Officer - Land Administration

Item Number:

C.6

File Number: D18/56907

SUBJECT HEADING: APPLICATION FOR PERMIT TO OCCUPY - ROAD RESERVE ADJOINING LOT 1 ON SP236782 AND LOT 19 ON SP236782

Officer's Title: Administration Officer - Land Administration

Executive Summary:

Council received an application for permission to occupy over road reserve adjoining land described as Lot 1 on SP236782 and Lot 19 on SP236782 for the purpose of grazing cattle.

Resolution No. GM/07.2018/72

Moved Cr McMullen

Seconded Cr Stanford

That Council:

1. Decline the applicant's request to sign Form C of the application, as it will not support the application for a Permit to Occupy over Reserve land adjoining land described as Lot 1 on SP236728 and Lot 19 on SP236782 for the following reason:
 - The road reserve forms part of an active stock route, and the land is more suited to short term grazing permits.
2. Recommend that the applicant make application for a short term agistment permit as a preferred approach.

CARRIED

7/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.7 **File Number:** D18/55583

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 1 ON WV1232

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's views on an application it had received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7819 over Lot 1 on WV1232 to freehold tenure.

Resolution No. GM/07.2018/73

Moved Cr Newman

Seconded Cr Chandler

That Council advise the Department of Natural Resources, Mines and Energy that it offers no objection to the conversion of GHPL 36/7819 over Lot 1 on WV1232 to freehold tenure, and should survey be required to establish boundaries of the land parcel then:

- Council will contribute to the costs associated with completing full survey of the land parcel;
- The contribution will be limited to costs associated with establishing road reserves to encase roads within this parcel, if they are listed in Council's Road Register;
- Reimbursement will be made following receipt of documents confirming the road reserves have been registered and all associated costs have been paid; and
- Council authorises the Chief Executive Officer (or delegate) to negotiate arrangements with the landowner.

CARRIED

7/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.8 **File Number:** D18/56408

SUBJECT HEADING: LANDHOLDER STATEMENTS - LOT 11 ON WV1853 AND LOT 8 CP868236

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Santos has in the past completed seismic work on Council managed reserves described as Lot 11 on WV1853 and Lot 8 on CP868236. As a requirement to surrender Environmental Authority Number EPPG00898213 (ATP 336), Santos requires Council to sign off Department of Environment and Heritage Protection Landholder Statements confirming that the land has been rehabilitated.

Resolution No. GM/07.2018/74

Moved Cr Newman

Seconded Cr Stanford

That Council authorise the Chief Executive Officer to execute the Department of Environment and Heritage Protection Landholder Statements in relation to Lot 11 on WV1853 and Lot 8 on CP868236.

CARRIED

7/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Item Number: C.9 **File Number:** D18/54395

SUBJECT HEADING: YULEBA FIRE TOWER

Officer's Title: Local Development Officer - Yuleba/Wallumbilla/Jackson

Executive Summary:

In July 2017, Council, on behalf of the Yuleba Development Group successfully facilitated the acquisition of the old Yuleba Forestry Fire Tower from the Department of Agriculture & Fisheries, with an aim for the tower to be reconstructed in some form in the Yuleba Cobb & Co Park.

The Yuleba Development Group has since engaged Brandon & Associates (after receiving \$20,000 from the Stronger Communities Programme) to undertake the engineering designs required to reconstruct the tower. To date, Brandon's has produced two concept drawings, which were reviewed by a Council engaged architect as part of the Cobb & Co Park master plan project. The initial opinion was that it is not feasible from a cost, safety, regulatory, heritage or engineering perspective to re-erect the tower and allow public access to the structure. It was noted that the tower may be suitable for re-erection, without public access.

Resolution No. GM/07.2018/75

Moved Cr McMullen

Seconded Cr Chandler

That Council:

1. Receive and note the contents of the report.
2. Provide a copy of the Council engaged Architect's report to the Yuleba Development Group.
3. Continue to progress development of the Master Plan for Cobb & Co Park as a matter of priority.

CARRIED

7/0

Responsible Officer

**Local Development Officer -
Yuleba/Wallumbilla/Jackson**

Item Number: C.10 **File Number:** D18/54789

SUBJECT HEADING: ROMA QUARRY - BUSINESS UNIT REPORT - JUNE 2018

Officer's Title: Administration Officer - Materials Production (Quarry & Quarry Pits) / Costing Officer - Quarry

Executive Summary:

This report was presented to Council to provide a summary of the performance of the Council's Quarry for June 2018 and the financial year to date. The information in the report aimed to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/07.2018/76

Moved Cr Stanford

Seconded Cr Newman

That Council receive and note the Officer's report as presented.

CARRIED

7/0

Responsible Officer

**Administration Officer - Materials Production
(Quarry & Quarry Pits) / Costing Officer -
Quarry**

Item Number: C.11 **File Number:** D18/56276

SUBJECT HEADING: ROMA SALEYARDS - MONTHLY BUSINESS REPORT - MAY AND JUNE 2018

Officer's Title: Manager – Saleyards

Executive Summary:

This agenda item presented the financial reports for the months of May and June 2018 and provided an overview of the financial performance of the Roma Saleyards and the month's activities.

Resolution No. GM/07.2018/77

Moved Cr Newman

Seconded Cr Stanford

That Council receive and note the Officer's reports as presented.

CARRIED

7/0

Responsible Officer

Manager - Saleyards

Item Number: C.12 **File Number:** D18/56878

SUBJECT HEADING: MINOR AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

The report sought Council approval for minor amendments to the organisational structure.

Resolution No. GM/07.2018/78

Moved Cr Chandler

Seconded Cr Scheffe

That Council endorse the proposed amendment to the organisational structure as follows:

- Change the employment status of the position of Visitor Information Centre Officer (0999) Casual from Full Time Equivalent (FTE) 0.50 to 0.20.
- Retitle the position of Tourism Trainee (1000) to Visitor Information Centre Officer effective at the completion of the Traineeship Agreement.

CARRIED

7/0

Responsible Officer

Manager Organisational Development and Human Resources

Item Number: C.13 **File Number:** D18/56893

SUBJECT HEADING: EXPRESSION OF INTEREST - AGENT SERVICES ROMA

Officer's Title: Director - Corporate, Community & Commercial Services

Executive Summary:

The purpose of this report was for Council to consider submitting an Expression of Interest for providing Agent Services in Roma on behalf of the Australian Government - Department of Human Services.

Resolution No. GM/07.2018/79

Moved Cr O'Neil

Seconded Cr Chandler

That Council:

1. **Not** submit an Expression of Interest for providing Centrelink Agent Services in Roma on behalf of the Australian Government - Department of Human Services.
2. Write to the relevant Australian Government Minister and the Federal Member for Maranoa, expressing its disappointment that the decentralised government agency of Centrelink is not maintaining its current model and face to face service in the regional centre of Roma servicing the broader regional catchment.

CARRIED

7/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number:

C.14

File Number: D18/56501

SUBJECT HEADING:

REQUEST FOR REDUCTION IN TRADING TERMS

Officer's Title:

Manager - Procurement & Commercial Services

Executive Summary:

Council received correspondence from one supplier, requesting a reduction in trading terms from 28 days to 14 days.

The request was tabled for Council's consideration.

Resolution No. GM/07.2018/80

Moved Cr McMullen

Seconded Cr Newman

That Council approve the requested reduction in trading terms from 28 days to 14 days for any invoices submitted by Creditor 14243.

CARRIED

7/0

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number:

C.15

File Number: D18/57224

SUBJECT HEADING:

TENDER 18040 - REGISTER OF PRE-QUALIFIED SUPPLIERS FOR ACCOUNTING AND INTERNAL AUDIT SERVICES

Officer's Title:

Manager - Procurement & Commercial Services

Executive Summary:

Council invited businesses to tender for inclusion within the Register of Pre-Qualified Suppliers for Accounting and Internal Audit Services.

The tender period opened on 10 April, with a closing date of 4 May 2018.

The evaluation panel considered the submissions and the evaluation report was tabled for Council's consideration.

Resolution No. GM/07.2018/81

Moved Cr Newman

Seconded Cr Scheffe

That:

1. Council approve the addition of the following businesses to Council's Register of Pre-qualified Suppliers for Accounting and Internal Audit Services, being established in accordance with s 232 of the *Local Government Regulation 2012*, with businesses registered under the proposed sub-panels (under the headings below, in alphabetical order).
2. Pre-qualification (for the mentioned businesses) remain current until the end of April 2020.
3. Council authorise the Chief Executive Officer to enter into a Deed of Agreement with the selected tenderers formalising the terms and conditions detailed in the draft agreement.

Accounting Services

- C Alexander & Associates Pty Ltd
- Michael Chow T/A M C Accounting Services
- Partners In Business Pty Ltd (James Gauvin Consulting)

Internal Audit Services

- Bentleys (Qld) Pty Ltd
- Crowe Horwath (Aust) Pty Ltd
- O'Connor Marsden & Associates Pty Ltd

CARRIED

7/0

Responsible Officer

Manager - Procurement & Commercial Services

Item Number:

C.16

File Number: D18/57487

SUBJECT HEADING:

ENGAGEMENT OF SUPPLIER FOR IN SITU ROCK CRUSHING AT ROCKVALE ROAD AND BLUE LAGOON ROAD

Officer's Title:

Manager - Procurement & Commercial Services

Executive Summary:

At the General Meeting held on 11 July 2018, Council considered the engagement of a rock crushing contractor to undertake works at Rockvale Road and Blue Lagoon Road (GM/07.2018/43).

Subsequent to the meeting, additional information was received in relation to the sole supplier arrangement which was part of Council's decision.

Resolution No. GM/07.2018/82

Moved Cr McMullen

Seconded Cr Stanford

That Council:

1. Engage Lance William Fairbrother T/A Fairbrother Vegetation to complete in situ rock crushing services in this order of priority – Blue Lagoon Road Injune and Rockvale Road Injune for a period of approximately six to seven days - with programmed works for Blue Lagoon Road including chainage 0.620 to 4.280 and Rockvale Road section 1 including chainage 8.6 to 9.3 and section 2 including chainage 10.6 to 15.

2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Lance William Fairbrother T/A Fairbrother Vegetation and form a contract by way of purchase order if the final terms are acceptable.
3. Assign the expenditure to WO 16585 for Blue Lagoon Road and WO 16956 for Rockvale Road.
4. Note that the balance of the identified program of works will be developed to allow sequencing of works in the most efficient manner to enable the rollout of this 5 year program of works.

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer

Manager - Procurement & Commercial Services

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3.05pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 8 August 2018, at Roma Administration Centre.

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 Mayor.

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 Date.