
MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 8 AUGUST 2018 COMMENCING AT 9.09AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Schefe, Cr. J M Stanford (until 1.46PM), Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Procurement & Commercial Services – Ryan Gittins (by telephone), Regional Grants & Council Events Development Coordinator – Susan Sands.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.09am.

APOLOGIES

There were no apologies for the meeting.

CONFIRMATION OF MINUTES

Resolution No. GM/08.2018/01

Moved Cr Stanford

That adoption of the Special Budget Meeting Minutes held on 26 July 2018 lay on the table for further consideration at a later point during the meeting.

CARRIED

9/0

Resolution No. GM/08.2018/02

Moved Cr Stanford

Seconded Cr Newman

That the minutes of the General Meeting held on 26 July 2018 be confirmed.

CARRIED

9/0

Council resumed consideration of confirmation of the Special Budget Meeting minutes held on 26 July 2018 at 9.41am following a brief recess.

Resolution No. GM/08.2018/03

Moved Cr O'Neil

Seconded Cr Stanford

That the minutes of the Special Budget Meeting held on 26 July 2018 be confirmed, with the following inclusions:

- the draft budget as presented by the Mayor be included as an attachment to the minutes for Agenda Item 3.1, clearly marked 'Presented but Not Adopted';
- the draft budget as recommended by the Budget Submissions & Financial Planning Standing Committee be included as an attachment to the minutes for Agenda Item 3.3, clearly marked 'Adopted Budget'.

Furthermore, that the number “11” following paragraph (a) on page 30 be removed.

CARRIED

9/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

INFRASTRUCTURE SERVICES

Item Number: 12.1 **File Number:** D18/59507

SUBJECT HEADING: REQUEST FROM ROMA RED CROSS FOR DONATION OF SEAT ON WYNDHAM STREET, ROMA

Officer’s Title: Manager – Program & Contract Management

Executive Summary:

Council received a request from Roma Red Cross seeking the donation of the bench seat from the Wyndham Street footpath that is planned to be replaced as part of the 2017/18 Wyndham Street Footpath Upgrade Project.

Resolution No. GM/08.2018/04

Moved Cr Chandler

Seconded Cr Scheffe

That Council approve the donation of the bench seat to the Roma Red Cross noting that the seat will be provided on an “as-is” basis.

CARRIED

9/0

Responsible Officer

Manager – Program & Contract Management

Item Number: 12.2 **File Number:** D18/59479

SUBJECT HEADING: UPDATE OF CBD SAFETY AND PARKING AUDIT

Officer's Title: Manager – Program & Contract Management

Executive Summary:

A budget amount of \$35,000 was included in Council's Capital Works Program to undertake a Safety and Parking Audit for the Roma CBD. The report presented Council with an update on the project and a summary of the remaining activities planned for completion as part of the project.

Resolution No. GM/08.2018/05	
Moved Cr Newman	Seconded Cr Chambers
That Council note the status of the Roma CBD Safety and Parking Audit Project.	
CARRIED	9/0

Responsible Officer	Manager – Program & Contract Management
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Item Number: 12.3 **File Number:** D18/60141

SUBJECT HEADING: TIDY TOWNS ACCREDITATION AND AWARDS PROGRAM 2018

Officer's Title: Associate to the Director - Infrastructure Services

Executive Summary:

This report provided information for Council's consideration regarding the Keep Queensland Beautiful Tidy Towns Accreditation and Awards program including the costs and benefits involved in registering Maranoa's town/s.

Resolution No. GM/08.2018/06	
Moved Cr Chambers	Seconded Cr Chandler
That Council not participate in the keep Queensland Beautiful Tidy towns Accreditation and Awards program for 2018.	
MOTION LOST	4/5
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. Newman
Cr. Flynn	Cr. O'Neil
Cr. McMullen	Cr. Scheffe
	Cr. Stanford

Responsible Officer	Associate to the Director - Infrastructure Services
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A 'Seconder' for the draft motion below was not obtained at that time, and therefore no vote was taken on the draft motion at that time.

Resolution No. GM/08.2018/07

Moved Cr Newman

That Council:

1. **Receive and note the information pertaining to the Keep Queensland Beautiful Tidy Towns Accreditation and Awards program for 2018.**
2. **Authorise the Chief Executive Officer or delegate to register Maranoa's towns including Roma, Surat, Injune, Mitchell & Wallumbilla/Yuleba for the 2018 Keep Queensland Beautiful Tidy Towns Accreditation and Awards program including a judge visit and submission per town.**

NO VOTE TAKEN

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR A BRIEF RECESS AT 9.23AM

Resolution No. GM/08.2018/08

Moved Cr Flynn

Seconded Cr Stanford

That Council re-convene the General Meeting of 8 August 2018 at 9.38am.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 9.38AM

The Chief Executive Officer left the Chamber at 9.39am and returned at 9.40am.

Council then resumed consideration of confirming the minutes of the Special Budget Meeting held on 26 July 2018, with the outcome recorded under Section Heading - "Confirmation of Minutes".

Item Number: 12.3 **File Number:** D18/60141

SUBJECT HEADING: TIDY TOWNS ACCREDITATION AND AWARDS PROGRAM 2018

Officer's Title: Associate to the Director - Infrastructure Services

Executive Summary:

This report provided information for Council's consideration regarding the Keep Queensland Beautiful Tidy Towns Accreditation and Awards program including the costs and benefits involved in registering Maranoa's town/s.

Resolution No. GM/08.2018/09	
Moved Cr Newman	Seconded Cr
<p>That the matter lay on the table for further consideration at a later point during the meeting to allow Council additional time to seek further information about potential financial and staff workload implications in the instance of the draft motion being approved.</p>	
CARRIED	9/0

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D18/60243

SUBJECT HEADING: LETTER FROM YULEBA DEVELOPMENT GROUP RE: SUPPORT FOR PROPOSED NATIONAL COBB & CO DAY

Officer's Title: Local Development Officer - Yuleba/Wallumbilla/Jackson

Executive Summary:

The Yuleba Development Group has written to Council requesting support of the proposed national Cobb & Co Day on 14 August 2018.

Resolution No. GM/08.2018/10	
Moved Cr Chandler	Seconded Cr Newman
<p>That Council recognise the Yuleba Development Groups efforts for a Cobb & Co Day on 14 August 2018 by approval:</p> <ol style="list-style-type: none"> 1. Of the Group's request for Local Development Officers' assistance in distributing the colouring in competition to local schools. 2. For the Local Development Officer (LDO) Yuleba / Wallumbilla / Jackson to assist with the Group's planning for the Cobb & Co Day parade. <p>Further, that Council authorise the Chief Executive Officer to allow staff to participate by dressing in period costume (1850s – 1920s) should they wish to, and where it is practical to do so.</p>	
CARRIED	9/0

Responsible Officer	Local Development Officer - Yuleba/Wallumbilla/Jackson
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Item Number: 13.2 **File Number:** D18/60136

SUBJECT HEADING: **USE OF COUNCIL FACILITIES FOR OUTBACK QUEENSLAND TOURISM SYMPOSIUM AND GALA AWARDS**

Officer's Title: **Regional Tourism Development Coordinator**

Executive Summary:

The Outback Queensland Tourism Association is hosting the 2018 Outback Queensland Tourism Symposium and Gala Awards in Roma and the Maranoa in November 2018. This provides an ideal opportunity for Council to showcase the outstanding tourism facilities of the region. The program includes using The Big Rig and Oil Patch, Roma Saleyards, Roma on Bungil Art Gallery and Hibernian Hall and the Roma Airport for various conference and social functions.

Resolution No. GM/08.2018/11

Moved Cr Chandler

Seconded Cr McMullen

That Council approve for the Outback Queensland Tourism Conference to be held at the following Council facilities:

1. **Symposium to be held in the Roma on Bungil Art Gallery and Hibernian Hall on Thursday 1 November and Friday 2 November.**
2. **Welcome function to be held under the EMSCO Rig at The Big Rig on Thursday 2 November.**
3. **Friday Night Dinner to be hosted at the Roma Saleyards on 2 November.**
4. **Gala Dinner and Awards Night to be held under the stars at The Roma Airport, commencing in the departures lounge, on Saturday 3 November.**

CARRIED

9/0

Responsible Officer

Regional Tourism Development Coordinator

Item Number: 13.3 **File Number:** D18/60433

SUBJECT HEADING: **GROWING TOURISM INFRASTRUCTURE FUND**

Officer's Title: **Regional Grants & Council Events Development Coordinator**

Executive Summary:

Council is eligible to apply for funding under the State Government's Growing Tourism Infrastructure Fund. It was recommended that Council consider submitting an Expression of Interest (EOI) to undertake a catalytic tourism project for the region and construct the bigger Big Rig and Tree Walk. This new attraction will exist at The Big Rig, which is already managed by Council and the project has the ability to generate significant admission revenue, as well as increasing visitation to the whole region.

Currently Council is working to appoint a suitable supplier to provide the concept development, including concept drawings and cost estimate (for feedback and approval); detailed design plans/drawings (certified construction drawings for a construction tender); and detailed quantity survey / cost estimate.

Resolution No. GM/08.2018/12

Moved Cr Chandler

Seconded Cr Chambers

That Council:

1. **Submit an application for funding under the State Government's Growing Tourism Infrastructure Fund up to a maximum of \$3 million, dependent on detailed costing being received.**
2. **Commit to providing the 50% co-contribution cost in the 2018/19 and subsequent budgets if required to enable a Financial Incentive Agreement by 30 June 2019.**
3. **Authorise the Chief Executive Officer to sign the submission form and the funding agreement if successful.**

CARRIED

9/0

Responsible Officer	Regional Grants & Council Events Development Coordinator
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Item Number:

13.4

File Number: D18/57985

SUBJECT HEADING:

**REQUEST FOR FEE WAIVER - EDRINE KEEGAN
SCHOOL OF BALLET**

Officer's Title:

Facilities Support

Executive Summary:

Council received correspondence from Edrine Keegan School of Ballet requesting a fee waiver for the use of the Roma Cultural Centre Auditorium in support of the group's 2018 and 2019 Charity Concerts.

Resolution No. GM/08.2018/13

Moved Cr McMullen

Seconded Cr Stanford

That:

1. **Council waive the hire and set up fees for the use of the Roma Cultural Centre Auditorium for the 2018 Edrine Keegan School of Ballet annual charity concert.**
2. **The associated cost of approximately \$2,683.20 be allocated to major in-kind assistance GL 2887.2248.2001.**
3. **Council be actively acknowledged as a sponsor of the event.**
4. **Council be provided a report confirming the name of the benefiting charity/charities, and the amount of funds donated.**

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Newman
Cr. Chandler	

Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Facilities Support
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Item Number: 13.5 **File Number:** D18/59835

SUBJECT HEADING: REQUEST TO USE ROMA LIBRARY CARPARK

Officer's Title: Administration Officer - Land Administration

Executive Summary:

Queensland Fire and Emergency Services was seeking Council's permission to use the Roma Library carpark for a three hour period on the morning of 15 September 2018 for the purpose of a multi-agency static display as part of a state wide operation 'Knock Knock'.

Resolution No. GM/08.2018/14	
Moved Cr Chambers	Seconded Cr Stanford
<p>That Council approve for the Queensland Fire and Emergency Services to use the Roma Library carpark on the morning of 15 September 2018 for the purpose of a multi-agency static display as part of operation 'Knock Knock'.</p>	
CARRIED	9/0

Responsible Officer	Administration Officer - Land Administration
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Item Number: 13.6 **File Number:** D18/58247

SUBJECT HEADING: COLLECTION SERVICE AGREEMENT BETWEEN MARANAOA REGIONAL COUNCIL AND MRI E-CYCLE SOLUTIONS

Officer's Title: Environmental Health Officer

Executive Summary:

Maranoa Regional Council has been approached by MRI E-Cycle to place E-waste collection containers at a number of landfills for a two year period. The proposed service agreement is for the collection and disposal of E-waste generated within the Council area.

Resolution No. GM/08.2018/15	
Moved Cr Chambers	
<p>That the matter lay on the table for further consideration at a future meeting.</p>	
CARRIED	9/0

Responsible Officer	Environmental Health Officer
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Item Number: 13.7 **File Number:** D18/58951

SUBJECT HEADING: **MEMORANDUM OF UNDERSTANDING BETWEEN THE STATE EMERGENCY SERVICE AND MARANOA REGIONAL COUNCIL**

Officer's Title: **Associate to the Director/Directorate Budget & Support Coordination**

Executive Summary:

Council was asked to consider entering into a Memorandum of Understanding (MOU) with the State Emergency Service. The State Emergency Service works in partnership with many Queensland local governments in the planning for, response to and recovery from disasters. The MOU is currently funded by the annual recurrent subsidy provided by State Emergency Services.

Resolution No. GM/08.2018/16

Moved Cr Newman

Seconded Cr McMullen

That Council authorise the Chief Executive Officer or delegate to enter into a Memorandum of Understanding with the State Emergency Service for the purpose of assisting Council with planning, response and recovery measures for disasters.

CARRIED

9/0

Responsible Officer

Associate to the Director/Directorate Budget & Support Coordination

Cr. Scheffe excused himself from the meeting briefly to attend to an urgent matter, and left the Chamber at 10.10am.

The Chief Executive Officer sought Council's approval for an additional report to be tabled at the meeting.

Resolution No. GM/08.2018/17

Moved Cr Chambers

That the report "Organisational Structure Review – Airports", be tabled at the meeting noting that it would be considered in accordance with Section 275(a) of the *Local Government Regulation 2012*.

CARRIED

8/0

CONFIDENTIAL ITEMS

Item Number: C.1 **File Number:** D18/57948

SUBJECT HEADING: **APPLICATIONS FOR RATE PAYMENT ARRANGEMENTS**

Officer's Title: **Rates and Utilities Billing Officer**

Executive Summary:

Applications for rates payment arrangements were received from various ratepayers. The timeframes the applicants have proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.

Resolution No. GM/08.2018/18

Moved Cr McMullen

Seconded Cr Chandler

That Council accept the applicants' payment arrangements as set out in Table A of the officer's report and as follows, subject to all rates, charges and arrears accumulated being paid in full by 30 June 2020:

Assessment Number	Approved Payment Plan
14027973	\$750/month
14028773	\$250/fortnight
14021034	\$100/week
15011869	\$100/week
14025530	\$2,000/month
14005474	\$500/month

CARRIED

8/0

Responsible Officer	Rates and Utilities Billing Officer
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Item Number:

C.2

File Number: D18/57968

SUBJECT HEADING:

**APPLICATION REFUND INTEREST PAID ON RATES
PAYMENT ARRANGEMENT - ASSESSMENT 14029177**

Officer's Title:

Rates and Utilities Billing Officer

Executive Summary:

The ratepayer requested refund of interest charged during the rates payment arrangement.

Resolution No. GM/08.2018/19

Moved Cr McMullen

Seconded Cr O'Neil

That Council grant the refund of \$23.92 being for interest charged during the rates payment arrangement.

CARRIED

8/0

Responsible Officer	Rates and Utilities Billing Officer
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Item Number:

C.3

File Number: D18/60342

SUBJECT HEADING:

REQUEST FOR CONCESSION - ASSESSMENT 14007405

Officer's Title:

Rates and Utilities Billing Officer

Executive Summary:

Correspondence was received on behalf of the ratepayer requesting the waiving of excess charges as a result of late payment.

Resolution No. GM/08.2018/20

Moved Cr Flynn

Seconded Cr Chandler

That Council grant the concession under s120(1)(c) of the *Local Government Regulation 2012* totalling \$741.63.

CARRIED

8/0

Responsible Officer
Rates and Utilities Billing Officer

Cr. Scheffe returned to the Chamber at 10.17am.

Item Number:
C.4
File Number: D18/59716
SUBJECT HEADING:
**RECONSIDERATION OF RATES PAYMENT
 ARRANGEMENT FOR ASSESSMENT 14010888 DUE TO
 HARDSHIP**
Officer's Title:
Rates and Utilities Billing Officer
Executive Summary:
The ratepayer requested reconsideration of a rates payment arrangement due to hardship.
Resolution No. GM/08.2018/21
Moved Cr Golder
Seconded Cr McMullen
That:

1. Council accept a temporary rate payment arrangement of \$100 per week as requested for a trial period of three (3) months.
2. At the end of the trial period, the applicant be provided a further report about the success or otherwise of the payment arrangement trial.

CARRIED

6/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chambers
Cr. Golder	Cr. Chandler
Cr. McMullen	Cr. Scheffe
Cr. Newman	
Cr. O'Neil	
Cr. Stanford	

Responsible Officer
Rates and Utilities Billing Officer
Item Number:
C.5
File Number: D18/59735
SUBJECT HEADING:
EXCESS ANIMAL APPLICATION 2018/59 - EXCESS DOGS
Officer's Title:
Administration Officer - Community Services
Executive Summary:
An excess animal application for an additional dog was lodged with Council for consideration.

Assessment of the application has been made, mandatory documents provided, background checks performed on the dog owner and nominated dogs, and a site inspection conducted. The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.

Based on these assessments, officers recommended that the application be approved.

Resolution No. GM/08.2018/22

Moved Cr Chandler

Seconded Cr Stanford

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grant an excess dog approval to keep the two (2) dogs stated in Excess Animal Application Number 2018/59 identified as microchip numbers Dog One 953 010 001 726 212 & Excess Dog 953 010 002 534 004 on the premises Unit 13A Wheeler Drive Roma, for a term of 1 year subject to the following conditions:

- (a) this approval allows for a total of two (2) dogs to be kept on the premises and is limited to the two (2) identified dogs; and
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dog's approval; and
- (c) the approval holder must ensure each and every identified dog is:
 - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
 - (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
 - (i) a clean and sanitary condition and disinfected regularly; and
 - (ii) an aesthetically acceptable condition; and
- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and

The approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

9/0

Responsible Officer

Administration Officer - Community Services

Item Number: C.6 **File Number:** D18/59484

SUBJECT HEADING: SOUTH WEST DISTRICT CRASH DATA REPORT 2013-2017

Officer's Title: Manager – Program & Contract Management

Executive Summary:

As a member of the South West Regional Road and Transport Group (SWRRTG), Council has received a copy of the Serious Casualty Crashes Report specific to the South West Region. The report was formally presented to Council with a copy of the data to provide insight into some of the key road safety issues in the Maranoa and greater South West Region.

Resolution No. GM/08.2018/23

Moved Cr Chambers

Seconded Cr Scheffe

That Council note the Serious Casualty Crashes Report for the South West Region.

CARRIED

9/0

Responsible Officer

Manager – Program & Contract Management

Item Number: C.7 **File Number:** D18/60268

SUBJECT HEADING: PROCUREMENT PROCESS - CONSTRUCTION OF ROMA SALEYARDS MULTI-PURPOSE BUILDING

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council has secured the necessary funds to construct the Roma Saleyards Multi-Purpose Building.

This report was tabled to provide Council with an overview of the proposed procurement process to engage a suitably qualified and experienced builder to construct the facility.

Resolution No. GM/08.2018/24

Moved Cr Golder

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

9/0

Item Number: C.8 **File Number:** D18/61303

SUBJECT HEADING: WRITE OFF NATURAL GAS CONSUMPTION CHARGES DUE TO AN OUT OF DATE METER - ACCOUNT 1000649

Officer's Title: Rates & Utilities Billing Officer

Executive Summary:

A high consumption read has led to an out of date meter being replaced. It was considered not economically feasible to send the meter for independent testing. It was therefore requested that consumption charges be written off for the April to June 2018 period.

Resolution No. GM/08.2018/25

Moved Cr O'Neil

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

9/0

Item Number:

C.9

File Number: D18/60474

SUBJECT HEADING:

**WALLUMBILLA CEMETERY MAINTENANCE
ARRANGEMENT**

Officer's Title:

**Manager - Communication, Information & Administration
Services**

Executive Summary:

The Wallumbilla Town Improvement Group has had a long standing arrangement with Council to assist with the maintenance of the Wallumbilla Cemetery. The group had recently written to Council requesting a continuation of this arrangement.

Resolution No. GM/08.2018/26

Moved Cr Chambers

Seconded Cr McMullen

That Council consult with the Wallumbilla Town Improvement Group about continuing with the group's long standing arrangement to assist with the maintenance of the Wallumbilla Cemetery under a written contractual arrangement with Council, with conditions of engagement to reflect standard requirements of Council's vegetation management supplier contracts.

CARRIED

9/0

Responsible Officer

**Manager - Communication, Information &
Administration Services**

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.31AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 11.34AM

Cr. Stanford was not present at the resumption of Standing Orders.

Item Number:

C.10

File Number: D18/59453

SUBJECT HEADING:

ROMA CEMETERY FENCING PROJECT

Officer's Title:

Senior Engineer - Infrastructure Contracts

Executive Summary:

A budget amount of \$35,000 was included in Council's Capital Works Program for replacing the timber fencing around the Roma Cemetery Fencing. The report presented Council with a recommendation for the scope of the project following investigation into a number of fencing options based on the available budget.

Resolution No. GM/08.2018/27

Moved Cr McMullen

Seconded Cr Schefe

That Council endorse the scope of the Roma Cemetery Fencing Project to include the replacement of the following sections, approximately 143m in length, with 1,000mm high PVC picket fence:

- **Chrystal Street – existing timber section spanning approximately 100m east from the intersection with Lewis Street South; and**
- **Lewis Street South – from the main brick entrance to the intersection with Chrystal Street.**

CARRIED

8/0

Responsible Officer	Senior Engineer - Infrastructure Contracts
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Cr. Flynn declared:

- A 'Conflict of Interest' in relation to Item C.11 due to his personal business contract operating at the Roma Airport.
- A 'Material Personal Interest' in relation to Item C.12 due to him owning a dwelling located in the flood area affected by the levee, for which there is a possible financial benefit to him personally as a result of construction of the levee.

Cr. Flynn left the Chamber at 11.36am, taking no part in discussion or debate on both matters.

Item Number:	C.11	File Number: D18/60177
SUBJECT HEADING:	JUNE 2018 - MONTHLY BUSINESS UNIT REPORT - AIRPORTS	
Officer's Title:	Manager - Airports (Roma, Injune, Surat, Mitchell)	

Executive Summary:

The monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in the report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/08.2018/28

Moved Cr O'Neil

Seconded Cr Newman

That Council receive and note the Officer's report as presented.

CARRIED

7/0

Responsible Officer	Manager - Airports (Roma, Injune, Surat, Mitchell)
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Cr. Stanford returned to the Chamber at 11.38am.

Item Number: C.12 **File Number:** D18/60877

SUBJECT HEADING: ROMA FLOOD MITIGATION STAGE 1 - LANDHOLDER NEGOTIATIONS ASSESSMENT NUMBER 14008387

Officer's Title: Associate to the Director - Infrastructure Services

Executive Summary:

This report provided an update to Council to finalise an Acquisition and Compensation Deed for the Roma Flood Mitigation Stage 1 project.

Resolution No. GM/08.2018/29	
Moved Cr Chambers	Seconded Cr Scheffe
That Council note the update in the report to progress Council Resolution GM/06.2018/89.	
CARRIED	8/0

Responsible Officer	Associate to the Director - Infrastructure Services
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At cessation of discussion and debate on the abovementioned two (2) items, Cr. Flynn returned to the Chamber at 11.39am.

Item Number: C.13 **File Number:** D18/58952

SUBJECT HEADING: REQUEST FOR SPONSORSHIP - SHINE THE LIGHT

Officer's Title: Regional Grants & Council Events Development Coordinator

Executive Summary:

Council received a sponsorship request from the organisers of Shine the Light fund-raising event, which will be held in Roma on 14 September to raise money for RUOK Day and mental health.

Resolution No. GM/08.2018/30	
Moved Cr McMullen	Seconded Cr Chandler
That Council provide:	
<ol style="list-style-type: none"> 1. In-kind support by way of the provision of a water truck for dust suppression and road maintenance prior to and during the event. 2. Any left-over merchandise from Council's RUOK activities (e.g. napkins, coffee cups and bunting) to the event. 	
CARRIED	9/0

Responsible Officer	Regional Grants & Council Events Development Coordinator
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Cr. Scheffe declared a 'Conflict of Interest' in the following item, due to him being a member of the Roma Lighthorse Troop, the applicant under consideration which could benefit from receipt of in-kind or financial assistance if approved by Council. Cr. Scheffe left the Chamber at 11.40am taking no part in discussion or debate on the matter.

Item Number: C.14 **File Number:** D18/58953

SUBJECT HEADING: REQUEST FOR SPONSORSHIP - ROMA LIGHT HORSE TROOP

Officer's Title: Regional Grants & Council Events Development Coordinator

Executive Summary:

The Roma Light Horse Troop are planning a commemorative weekend from 21-23 September 2018, and requested financial and in-kind assistance.

Resolution No. GM/08.2018/31

Moved Cr Chambers

Seconded Cr McMullen

That Council:

1. Approve the request from the Roma Light Horse Troop for in-kind assistance for the use of the transportable toilet from Bassett Park for the event 21-23 September 2018, noting all plumbing and transport costs are to be borne by the Troop.
2. Provide financial support for the sum of \$500, with funds drawn from the Sponsorship Budget GL 2887.2249.2001.

CARRIED

8/0

Responsible Officer

**Regional Grants & Council Events
Development Coordinator**

At cessation of discussion and debate on the abovementioned item, Cr. Scheffe returned to the Chamber at 11.42am.

Item Number: C.15 **File Number:** D18/59779

SUBJECT HEADING: PROVISION OF LOCAL BURSARIES FOR SMALL MUSEUMS CONFERENCE

Officer's Title: Regional Grants & Council Events Development Coordinator

Executive Summary:

Council is hosting the Queensland Small Museums Conference in Roma from 26-28 October 2018. It was recommended that Council offer 10 bursaries to local volunteers to assist them to take advantage of this opportunity.

Resolution No. GM/08.2018/32

Moved Cr Chandler

Seconded Cr Chambers

That Council:

1. Provide 10 conference-only bursaries to the Small Museums Conference, being held in Roma from 26-28 October 2018, to assist local volunteers to attend.
2. Allocate funds, expected to be a maximum of \$1,960 from the Community Grants program GL 2887.2244.2001.

CARRIED

9/0

Responsible Officer

**Regional Grants & Council Events
Development Coordinator**

Item Number: C.16 **File Number:** D18/60042

SUBJECT HEADING: REQUEST FOR NON FINANCIAL ASSISTANCE FROM EUMAMURRIN CAMPDRAFT ASSOCIATION

Officer's Title: Regional Grants & Council Events Development Coordinator

Executive Summary:

Maranoa Regional Council received a request for Non-Financial Assistance from the Eumamurrin Campdraft Association for their campdraft which was held 3-5 August, 2018. It was recommended that Council ratify approval for this request.

Resolution No. GM/08.2018/33

Moved Cr McMullen

Seconded Cr Stanford

That Council:

1. Ratify the decision to provide non-financial assistance for the Eumamurrin Campdraft Association for their campdraft which was held 3-5 August, 2018.
2. Allocate the costs, comprised of delivery and supply of gravel, and supply of water, with an estimated value of \$3,500 to the Major In Kind Assistance GL 2887.2248.2001

CARRIED

9/0

Responsible Officer

Regional Grants & Council Events Development Coordinator

Item Number: C.17 **File Number:** D18/60254

SUBJECT HEADING: REQUEST FOR NON FINANCIAL ASSISTANCE FROM WALLUMBILLA CRICKET CLUB

Officer's Title: Regional Grants & Council Events Development Coordinator

Executive Summary:

Council received a request for Non-Financial Assistance from the Wallumbilla Cricket Club. It was recommended that Council approve the request.

Resolution No. GM/08.2018/34

Moved Cr Newman

Seconded Cr Flynn

That Council:

1. Approve the request from the Wallumbilla Cricket Club for the use of Council plant to spread loam at the cricket oval.
2. Allocate the costs, estimated to be \$315, to the Major In Kind Assistance GL 2887.2248.2001.

CARRIED

9/0

Responsible Officer

Regional Grants & Council Events Development Coordinator

Item Number: C.18 **File Number:** D18/57127

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 3095 ON SP276273

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's views on an application it has received for conversion of Pastoral Holding (PH) 36/3095 over Lot 3095 on SP276273 to freehold tenure.

Resolution No. GM/08.2018/35

Moved Cr Chandler

Seconded Cr Scheffe

That Council advise the Department of Natural Resources, Mines and Energy it offers no objection to the conversion of PH 36/3095 over Lot 3095 on SP276273 to freehold tenure.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.19 **File Number:** D18/57548

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 29 ON WT342

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mine and Energy sought Council's views on an application it has received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/8007 over Lot 29 on WT342 to freehold tenure.

Resolution No. GM/08.2018/36

Moved Cr O'Neil

Seconded Cr Newman

That Council advise the Department of Natural Resources, Mines and Energy it offers no objection to the conversion of GHPL 36/8007 over Lot 29 on WT342 to freehold tenure, and should survey be required to establish boundaries of the land parcel then:

- Council will contribute to the costs associated with completing full survey of the land parcel;
- The contribution will be limited to costs associated with establishing road reserves to encase roads within this parcel, if they are listed in Council's Road Register;
- Reimbursement will be made following receipt of documents confirming the road reserves have been registered and all associated costs have been paid; and
- Council authorises the Chief Executive Officer (or delegate) to negotiate arrangements with the landowner.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.20 **File Number:** D18/57100

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 1 ON WAR11

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's views on an application it has received for conversion of Preferential Pastoral Holding (PPH) 36/4071 over Lot 1 on WAR11 to freehold tenure.

Resolution No. GM/08.2018/37

Moved Cr Chambers

Seconded Cr Stanford

That Council advise the Department of Natural Resources, Mines and Energy it offers no objection to the conversion of PPH 36/4071 over Lot 1 on WAR11 to freehold tenure.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.21 **File Number:** D18/57557

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 40 ON WV852

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's views on an application it has received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/6269 over Lot 40 on WV852 to freehold tenure.

Resolution No. GM/08.2018/38

Moved Cr McMullen

Seconded Cr Stanford

That Council advise the Department of Natural Resources, Mines and Energy it offers no objection to the conversion of GHPL 36/6269 over Lot 40 on WV852 to freehold tenure, and should survey be required to establish boundaries of the land parcel then:

- Council will contribute to the costs associated with completing full survey of the land parcel;
- The contribution will be limited to costs associated with establishing road reserves to encase roads within this parcel, if they are listed in Council's Road Register;
- Reimbursement will be made following receipt of documents confirming the road reserves have been registered and all associated costs have been paid; and
- Council authorises the Chief Executive Officer (or delegate) to negotiate arrangements with the landowner.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.22 **File Number:** D18/58498

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 4 ON WT10

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's views on an application it has received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7798 over Lot 4 on WT10 to freehold tenure.

Resolution No. GM/08.2018/39

Moved Cr Chambers

Seconded Cr Flynn

That Council advise the Department of Natural Resources, Mines and Energy it offers no objection to the conversion of GHPL 36/7798 over Lot 4 on WT10 to freehold tenure.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.23 **File Number:** D18/58049

SUBJECT HEADING: ACQUISITION OF LAND - LOT 212 ON WV1551

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy are considering disposal of land described as Lot 212 on WV1551 and contacted Council to ascertain any public interest in retaining the land as a reserve.

Resolution No. GM/08.2018/40

Moved Cr Schefe

Seconded Cr Newman

That Council advise the Department of Natural Resources, Mines and Energy that it requires the land described as Lot 212 on WV1551 for local government purposes.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.24 **File Number:** D18/59209

SUBJECT HEADING: REQUEST TO TENANT - ROMA COMMUNITY HUB

Officer's Title: Facility Lease Management & Housing Officer/Team Coordinator

Executive Summary:

An Expression of Interest was received from Rehab Management to tenant an area within the open plan section of the Roma Community Hub.

Resolution No. GM/08.2018/41

Moved Cr McMullen

Seconded Cr Newman

That Council:

1. Enter into a tenancy arrangement with Rehab Management for a desk area within the open plan section of the Roma Community Hub for a period of six months commencing 30 August 2018, with the option to renew for a further six months.
2. Offer Rehab Management the opportunity to enter into this arrangement at the agreed rental amount of \$522.78 per month GST inclusive.

CARRIED

9/0

Responsible Officer	Facility Lease Management & Housing Officer/Team Coordinator
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Item Number:

C.25

File Number: D18/59806

SUBJECT HEADING:

PROPOSED CONDUCT AND COMPENSATION AGREEMENT - LOT 23 ON WV267

Officer's Title:

Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Santos CSG Pty Ltd requested Council enter into a Conduct and Compensation Agreement over Lot 23 on WV267.

Resolution No. GM/08.2018/42

Moved Cr Chambers

Seconded Cr Chandler

That Council:

1. Enter into the Conduct and Compensation Agreement with Santos CSG Pty Ltd over Lot 23 on WV267 as presented.
2. Authorise the Chief Executive Officer to sign the Conduct and Compensation Agreement.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.26 **File Number:** D18/21170

SUBJECT HEADING: PROPOSED CONDUCT AND COMPENSATION AGREEMENT - LOT 221 ON WV1352

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Santos CSG Pty Ltd requested Council enter into a Conduct and Compensation Agreement over Lot 221 on WV1352.

Resolution No. GM/08.2018/43

Moved Cr Chandler

Seconded Cr Flynn

That Council:

1. Enter into the Conduct and Compensation Agreement with Santos CSG Pty Ltd over Lot 221 on CP WV1352 as presented.
2. Authorise its Chief Executive Officer to sign the Conduct and Compensation Agreement.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Item Number: C.27 **File Number:** D18/57734

SUBJECT HEADING: CLAIM FOR DAMAGES - WINCHESTER STREET MITCHELL

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council received a claim for damages relating to an incident that occurred when a vehicle was travelling on the corner of Ann and Winchester Streets Mitchell.

Resolution No. GM/08.2018/44

Moved Cr McMullen

Seconded Cr O'Neil

That Council reimburse the claimant \$270 to be paid from WO 10817.2033.

CARRIED

6/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chambers
Cr. Golder	Cr. Chandler
Cr. McMullen	Cr. Newman
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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LATE ITEM

Item Number: L.1 **File Number:** D18/59138

SUBJECT HEADING: SPEED LIMIT SIGNAGE NEAR ENTRANCE TO WALLUMBILLA SHOWGROUNDS

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

This report tabled correspondence received from Wallumbilla Campdraft Association Inc., Wallumbilla Community Men's Shed Inc., the Wallumbilla Town Improvement Group, the Wallumbilla Show Society and the Bendemere Pony Club, regarding an 80km/h speed limit sign on the Warrego Highway, near the entrance to the Wallumbilla Showgrounds.

Resolution No. GM/08.2018/45

Moved Cr Golder

Seconded Cr McMullen

That Council:

- Advocate on behalf of the groups to the Department of Transport and Main Roads (TMR) to review the speed zones near the Wallumbilla Show Grounds by way of potentially locating the 60km speed signs in front of the showgrounds for public safety, noting that a meeting with all the parties may be helpful.**
- Seek further information from the Department of Transport and Main Roads as to when the speed signage treatments on town entrances, which have been implemented in neighbouring towns, will be implemented across the entire Maranoa Region.**

CARRIED

9/0

Responsible Officer	Mayor/Associate to the Mayor
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CONFIDENTIAL ITEMS (Discussed in closed session)

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature (Items LC.1 – LC.7 inclusive) and specifically pertaining to the following sections:-

- the appointment, dismissal or discipline of employees

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/08.2018/46

Moved Cr O'Neil

Seconded Cr Chambers

That Council close the meeting to the public at 12.06pm.

CARRIED

9/0

Cr. O'Neil left the Chamber at 12.23pm, and returned at 12.24pm.

Resolution No. GM/08.2018/47

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 12.32pm.

CARRIED

9/0

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 12.32PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 1.25PM

Cr. Stanford was not present at resumption of Standing Orders.

CONFIDENTIAL ITEMS (Discussed in closed session continued)

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature (Item C.7 – Procurement Process – Construction of Roma Saleyards Multi-Purpose Building) and specifically pertaining to the following sections:

- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Resolution No. GM/08.2018/48

Moved Cr O'Neil

Seconded Cr Flynn

That Council close the meeting to the public at 1.29pm.

CARRIED

8/0

Cr. Stanford returned the Chamber at 1.30pm.

Cr. Stanford left the Chamber at 1.46pm, and did not return for the remainder of the meeting.

Resolution No. GM/08.2018/49

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 1.56pm

CARRIED

8/0

Item Number:

12.3

File Number: D18/60141

SUBJECT HEADING:

TIDY TOWNS ACCREDITATION AND AWARDS PROGRAM 2018

Officer's Title:

Associate to the Director - Infrastructure Services

Executive Summary:

This report provided information for Council's consideration regarding the Keep Queensland Beautiful Tidy Towns Accreditation and Awards program including the costs and benefits involved in registering Maranoa's town/s.

Earlier during the meeting, Cr. Newman had put forward a draft motion on this item. At the time a 'Secunder' of the motion was not obtained and Council ceased further discussion on the matter then laying it on the table pending the receipt of further information with regard to potential financial and workload implications for staff in the instance of Council approving a submission under the program. This information now to hand, an amendment to the draft motion was put forward and the amended draft motion was put to the vote as follows:

Resolution No. GM/08.2018/50

Moved Cr Newman

Seconded Cr Golder

That Council:

- 1. Receive and note the information pertaining to the Keep Queensland Beautiful Tidy Towns Accreditation and Awards program for 2018.**
- 2. Authorise the Chief Executive Officer or delegate to register Maranoa's towns including Roma, Surat, Injune, Mitchell & Wallumbilla/Yuleba for the 2018 Keep Queensland Beautiful Tidy Towns Accreditation and Awards program including a judge visit and submission per town.**
- 3. Draw the total nomination cost of \$2,360 from WO 14481.2537.2001.**

CARRIED (The Mayor Exercised his 'Casting Vote' in favour of the motion)

5/4

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. Newman	Cr. Chandler
Cr. O'Neil	Cr. Flynn
Cr. Scheffe	Cr. McMullen

Item Number: C.7 **File Number:** D18/60268

SUBJECT HEADING: **PROCUREMENT PROCESS - CONSTRUCTION OF ROMA SALEYARDS MULTI-PURPOSE BUILDING**

Officer's Title: **Manager - Procurement & Commercial Services**

Executive Summary:

Council has secured the necessary funds to construct the Roma Saleyards Multi-Purpose Building.

This report was tabled to provide Council with an overview of the proposed procurement process to engage a suitably qualified and experienced builder to construct the facility.

Resolution No. GM/08.2018/51

Moved Cr Flynn

Seconded Cr Chambers

That Council adopt the following target dates for procurement:

Target Date	Task
10 August 2018	Advertisement – Public Notification - advance notice of upcoming tender
14 August 2018	Tender release date and Public Notification advertisement
17 August 2018	Advertisement – Public Notification that the tender is currently open
28 September 2018	Tenders Close at 2.00pm
24 October 2018	Target Award Date

CARRIED

6/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer

Manager - Procurement & Commercial Services

Item Number: C.8 **File Number:** D18/61303

SUBJECT HEADING: **WRITE OFF NATURAL GAS CONSUMPTION CHARGES DUE TO AN OUT OF DATE METER - ACCOUNT 1000649**

Officer's Title: **Rates & Utilities Billing Officer**

Executive Summary:

A high consumption read has led to an out of date meter being replaced. It was considered not economically feasible to send the meter for independent testing. It was therefore requested that consumption charges be written off for the April to June 2018 period. This item had been laid on the table earlier during the meeting and consideration now resumed.

Resolution No. GM/08.2018/52

Moved Cr McMullen

Seconded Cr Schefe

That Council approve the write off of natural gas consumption charges for the April to June 2018 period, due to the meter being out of date.

CARRIED

8/0

Responsible Officer

Rates & Utilities Billing Officer

LATE CONFIDENTIAL

Item Number:

LC.1

File Number: D18/59124

SUBJECT HEADING:

APPLICATION TO CHANGE SURAT GENERAL WASTE CONTRACT

Officer's Title:

Manager - Environment, Health, Waste & Rural Land Services

Executive Summary:

The applicant sought Council's approval to change the General Waste Collection Services Surat contract, from the partnership of GE Grams & JD Grams (ABN: 68 230 278 059) to GE Grams (ABN: 25 588 181 896) only.

Resolution No. GM/08.2018/53

Moved Cr Chambers

Seconded Cr McMullen

That Council:

- 1. Approve the name change from the partnership of GE Grams & JD Grams to GE Grams only.**
- 2. Authorise the Chief Executive Officer to execute the name change from GE Grams and JD Grams to GE Grams solely.**

CARRIED

8/0

Responsible Officer

Manager - Environment, Health, Waste & Rural Land Services

Item Number:

LC.2

File Number: D18/59818

SUBJECT HEADING:

CLAIM FOR DAMAGES - CARNARVON HIGHWAY

Officer's Title:

Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

At its General Meeting held on 23 May 2018, Council was asked to consider a claim for damages received in relation to a windscreen being damaged on the Carnarvon Highway. The outcome from the meeting was that the claimant was requested to submit a statutory declaration which was provided for Councillors' consideration.

Resolution No. GM/08.2018/54
Moved Cr O'Neil
Seconded Cr McMullen

That Council reimburse the claimant the amount of \$2,460, with payment drawn from GL 2201.2001.2001.

CARRIED

6/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chambers
Cr. Golder	Cr. Chandler
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number:

LC.3

File Number: D18/61704
SUBJECT HEADING:
OUTSTANDING GAS ACCOUNTS NO. 1000676 & 1000671
Officer's Title:
Director - Corporate, Community & Commercial Services
Executive Summary:

The purpose of this report was to provide Council with an update in regards to a Reticulated Natural Gas business customer with two outstanding accounts and their proposed payment arrangement.

Resolution No. GM/08.2018/55
Moved Cr McMullen
Seconded Cr O'Neil

That Council receive and note the letter from the account holder with a decision on the matter being deferred for a further fortnight, to the General Meeting on 22 August 2018.

CARRIED

5/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
Cr. Newman	Cr. Flynn
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number: LC.4 **File Number:** D18/62034
SUBJECT HEADING: ROMA SALEYARDS MULTI-PURPOSE FACILITY
Officer's Title: Associate to the Director – Corporate, Community & Commercial Services

Executive Summary:

This report provided further information on the detailed design documentation for the Roma Saleyards Multi-Purpose Facility project.

Resolution No. GM/08.2018/56

Moved Cr Flynn

Seconded Cr Newman

That Council select concept image 2 attached to the officer's report to form part of the Roma Saleyards Multi-Purpose Facility design.

The vote was taken, and after clarification was sought of the numbers for and against, the vote was confirmed as follows.

MOTION LOST (The Mayor exercised his 'Casting Vote' against the motion) 4/5

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Flynn	Cr. Golder
Cr. Newman	Cr. McMullen
Cr. O'Neil	Cr. Schefe

Resolution No. GM/08.2018/57

Moved Cr Schefe

Seconded Cr McMullen

That Council organise images of the top three (3) breeds of cattle sold at the Roma Saleyards to be incorporated into the design.

MOTION LOST 3/5

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
Cr. Schefe	Cr. Flynn
	Cr. Newman
	Cr. O'Neil

Resolution No. GM/08.2018/58

Moved Cr O'Neil

Seconded Cr Chambers

That Council select concept image 1 attached to the officer's report to form part of the Roma Saleyards Multi-Purpose Facility design.

CARRIED

5/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. Newman
Cr. Flynn	Cr. Schefe
Cr. McMullen	
Cr. O'Neil	

Responsible Officer	Director – Corporate, Community & Commercial Services
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Item Number:

LC.5

File Number: D18/62015

SUBJECT HEADING:

ROMA CENOTAPH UPGRADES

Author and Councillor's Title:

Cr. Tyson Golder

Executive Summary:

The report pertained to proposed upgrades to the Roma Cenotaph.

Resolution No. GM/08.2018/59

Moved Cr Schefe

Seconded Cr O'Neil

That Council:

- 1. Provide written support for Returned Services League (RSL) Roma Sub Branch to apply for a one off grant, through the Gambling Community Benefit Fund program's 25th anniversary commemorative grant, for P 1 upgrades to the Cenotaph to improve the experience of veterans and the public attending services at the Cenotaph.**
- 2. Provide a written quote to the RSL Roma Sub Branch for works in Stage 1 before 30 August 2018.**
- 3. Release for discussion the Stage 2 improvement draft for community consultation, following completion of Stage 1.**

CARRIED

8/0

Responsible Officer	Associate to the Mayor/ Manager – Program & Contract Management/Lead Officer Councillors & Community Engagement
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Item Number: LC.6 **File Number:** D18/59296

SUBJECT HEADING: FOOTPATH UPGRADE - CORNER OF CHARLES AND MCDOWALL STREETS

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

The property owner (landlord) of Black Toyota Roma premises, submitted a request that Council consider entering into a co-contribution arrangement to upgrade the footpath at the corner of Charles and McDowall Streets. The property owner included a quote from Stapleton Carpentry & Concreting Pty Ltd to complete the upgrade works.

Resolution No. GM/08.2018/60

Moved Cr Scheffe

Seconded Cr McMullen

That Council:

1. Agree to enter into a co-contribution arrangement with the applicant (landlord).
2. Engage the nominated business - Stapleton Carpentry & Concreting Pty Ltd on the basis of the quotation provided by the applicant for the sum of \$17,503.20 (Inc. GST), given that the nominated business is on Council's panel of prequalified suppliers thereby meeting Council's legislative requirements, and has completed other footpath works in the vicinity.
3. Supervise the works subject to staff first checking underground services to determine if any upgrade to the services is required. In the instance of service upgrade works being required, the matter is to be further considered by Council prior to any works commencing.
4. Pay the full amount of works given that the asset will be owned and maintained by Council, and invoice 50% of the costs (\$8,751.60 including GST) from the applicant (landlord).
5. Funds for works be drawn from WO 19736.

CARRIED

8/0

Responsible Officer

Manager – Program & Contract Management

LATE CONFIDENTIAL ITEM

Item Number: LC.7 **File Number:** D18/62420

SUBJECT HEADING: ORGANISATIONAL STRUCTURE REVIEW - AIRPORTS

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

At the Special Meeting on 17 July 2018, a report was tabled regarding a proposed organisational structure review ahead of the upcoming vacancy of the Director – Infrastructure Services position. This report tabled an update in relation to the Airports department.

Resolution No. GM/08.2018/61

Moved Cr Chambers

Seconded Cr O'Neil

That Council approve the Airports department moving to the Development, Facilities and Environmental Services directorate (reporting to the Director – Development, Facilities and Environmental Services) upon the vacancy of the Director – Infrastructure Services position.

CARRIED

8/0

Responsible Officer	Manager - Organisational Development & Human Resources
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On behalf of Councillors, the Executive Leadership Team and Staff, the Chief Executive Officer and Mayor Golder both thanked Director Cameron Castles for his commitment and efforts during his time with Council, highlighting his professional response to challenges during his time as Director of Infrastructure Services. Both joined with Councillors to wish him well as he now moves to a new position outside of Council.

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 2.41pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 22 August 2018, at Roma Administration Centre.

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 Mayor.

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 Date.