
MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 22 AUGUST 2018 COMMENCING AT 9.17AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Program & Contract Management – Cameron Hoffmann, Regional Grants & Council Events Development Coordinator – Susan Sands.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.17am.

APOLOGIES

Resolution No. GM/08.2018/62

Moved Cr Chambers

Seconded Cr Stanford

That apologies be received and leave of absence granted for Cr. O’Neil (who was attending a Local Government Association of Queensland (LGAQ) Executive Board Meeting as the South West District Representative), and Cr. Scheffe for this meeting.

CARRIED

7/0

CONFIRMATION OF MINUTES

Resolution No. GM/08.2018/63

Moved Cr Newman

Seconded Cr McMullen

That the minutes of the General Meeting held on 8 August 2018 be confirmed.

CARRIED

7/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 **File Number:** D18/64703

SUBJECT HEADING: COUNCIL INITIATED ADVISORY COMMITTEES

Officer's Title: Lead Officer - Councillors' Support & Community Engagement

Executive Summary:

As part of Council's Community Engagement Strategy, Council has a number of Advisory Committees to seek community and stakeholder input on key projects and businesses of Council. Feedback, or the outcomes of these forums, assists Council to identify priorities, inform decisions and develop future strategies and policies.

The report provided a copy of the confirmed and unconfirmed meeting minutes of the advisory committee meetings held during the months of June 2018 – July 2018.

Resolution No. GM/08.2018/64

Moved Cr Chambers

Seconded Cr Flynn

That Council receive and note the confirmed and unconfirmed minutes of the following committees:

- **Confirmed minutes – Roma Saleyards Advisory Committee – 07/06/18**
- **Confirmed minutes – Roma Saleyards Advisory Committee – 05/07/18**
- **Unconfirmed minutes - Surat Cobb & Co Store Museum Advisory Committee – 28/06/18**
- **Unconfirmed minutes – Wallumbilla Showgrounds Advisory Committee Meeting – 28/06/18**

CARRIED

7/0

Responsible Officer

Lead Officer - Councillors' Support & Community Engagement

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D18/60085

SUBJECT HEADING: **REQUEST TO EXTEND CURRENCY PERIOD AND CHANGE APPLICATION (MINOR CHANGE) FOR STAGE 1 OF DEVELOPMENT APPROVAL (REF: 2015/19510)**

Location: 30-32 May Street and 1 Hill Street, Wallumbilla QLD 4428 (Lot 11 on W4097, Lot 12 on W4097 and Lot 13 on W4097)

Applicant: Mark Swan and Sam Senescall C/- Murray and Associates (QLD) Pty Ltd

Officer's Title: **Planning Officer**

Executive Summary:

Council received a request for an extension to the currency period and a change application (minor change) for a development approval issued for a Material Change of Use – “Hotel” (Increase in Intensity – 28 Additional Units) located at 30-32 May Street and 1 Hill Street, Wallumbilla QLD 4428 (properly described as Lots 11, 12 and 13 on W4097).

The development was approved over two stages. Stage 1 captured existing accommodation activities on the site and Stage 2 was allowed for proposed additions at a future date.

Stage 1 of the approval was issued with a reduced currency period due to environmental and fire safety concerns identified through the assessment process, namely the treatment of effluent and separation distances between accommodation units. Whilst the applicant has made a concerted effort to comply with the conditions ahead of the approval lapsing, they have been unable to achieve compliance and therefore have requested an additional 12 months to the currency period.

Resolution No. GM/08.2018/65

Moved Cr Newman

Seconded Cr Stanford

That Council:

- 1. Approve the request to extend the currency period and change application (minor change) relating to Stage 1 of the Development Approval for a Material Change of Use – “Hotel” (Increase in Intensity – 28 Additional Units) located at 30-32 May Street and 1 Hill Street, Wallumbilla QLD 4428 (properly described as Lots 11, 12 and 13 on W4097); and**
- 2. Issue an Amended decision notice that:**
 - (a) Extends the currency period for Stage 1 for a period of one year, to 30 July 2019; and**
 - (b) Amends Conditions 53 and 54 to:**

Condition 53:

The lots subject to the approved development (Lots 11, 12 and 13 on W4097) shall be amalgamated to create a single lot within eighteen (18) months of this approval taking effect. A copy of the registered survey plan shall be submitted to Council once the new lot has been created.

Condition 54:

Conditions relating to the development of Stage 1, including the requirement to obtain development approval for building works and plumbing and drainage works, must be fulfilled within eighteen (18) months from the date that this development approval takes effect. The 12 accommodation rooms approved as part of Stage 1 of the development are not permitted to be used until all development approval conditions relating to this stage of the development have been fulfilled.

CARRIED

5/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. Stanford	

Responsible Officer	Planning Officer
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Item Number:

C.19

File Number: D18/62165

SUBJECT HEADING:

WHEEL IN AND WHEEL OUT SERVICE MITCHELL

Officer's Title:

Facilities Support

Executive Summary:

The report pertained to an application for a Wheel in and Wheel back out Service for the resident's wheelie bin.

Resolution No. GM/08.2018/66
Moved Cr Chambers
Seconded Cr McMullen
That the item be withdrawn from the agenda due to it being an operational matter.

CARRIED

7/0

Responsible Officer	Manager – Environment, Health, Waste & Rural Land Services
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Item Number: 13.2 **File Number:** D18/64963

SUBJECT HEADING: POST EVENT REPORT - FUNDRAISING EVENT FOR RONALD MCDONALD HOUSE

Officer's Title: Facilities Support

Executive Summary:

This item provided a post event activity report for the Charity Fundraising event for Ronald McDonald House.

Resolution No. GM/08.2018/67	
Moved Cr Chandler	Seconded Cr Newman
That Council receive and note the Officer's report as presented.	
CARRIED	7/0

Responsible Officer	Facilities Support
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Item Number: 13.3 **File Number:** D18/65219

SUBJECT HEADING: OVERVIEW - CONTAINER REFUND POINT

Officer's Title: Manager - Environment, Health, Waste & Rural Land Services

Executive Summary:

The State Government announced in September 2017 that it will be introducing a state wide Container Refund Scheme, which is to commence on 1 November 2018.

Resolution No. GM/08.2018/68	
Moved Cr McMullen	Seconded Cr Chandler
That Council:	
<ol style="list-style-type: none"> 1. Acknowledge the advice provided by Container Exchange, the Product Responsibility Organisation, advising that all licences for the Maranoa region have been allocated. 2. Write to both the State Minister for the Environment and the Chief Executive Officer for Container Exchange to: <ul style="list-style-type: none"> • clarify that the organisation/s that have obtained the licences will provide access to all urban areas under Council's jurisdiction being: <p style="margin-left: 40px;">Jackson, Yuleba, Wallumbilla, Injune, Surat, Roma, Hodgson, Muckadilla, Amby, Mitchell, Mungallala, Dunkeld and Begonia for the Container Refund Scheme; and</p> • express its disappointment in the communication process with regional local governments regarding the roll out of the scheme, especially communication in regards to the opportunity to tender for Container Refund Point Operator licences. 3. Immediately put forward the submission in anticipation it will be considered, given staff have already prepared a submission. 	

CARRIED

7/0

Responsible Officer
Manager - Environment, Health, Waste & Rural Land Services
Item Number:

13.4

File Number: D18/62700

SUBJECT HEADING:
SPORT AND RECREATION PROJECT TO BE SUBMITTED FOR FUNDING - GET PLAYING PLACES AND SPACES ROUND 7
Officer's Title:
Regional Sport & Recreation Development Coordinator
Executive Summary:

Maranoa Regional Council is eligible to submit projects for funding under the Queensland Government Get Playing Places and Spaces program for Round 7. The Round opened on 28 July and closes on 28 September 2018.

Resolution No. GM/08.2018/69
Moved Cr Flynn
Seconded Cr Stanford
That Council:

1. **Apply for funding to support equestrian sports at Bassett Park through provision of new and upgraded infrastructure to replace the aging equipment that is no longer viable.**
2. **Commit to providing appropriate co-contributions in the 2018/19 budget (and subsequent budgets if required) to allow delivery of successful projects within designated timeframes.**
3. **Authorise the Chief Executive Officer to sign the appropriate sub-agreement with the Department of National Parks, Sport and Racing for any successful projects.**

CARRIED

7/0

Responsible Officer
Regional Sport & Recreation Development Coordinator
Item Number:

13.5

File Number: D18/64695

SUBJECT HEADING:
APPLICATION FOR OUTBACK TOURISM INFRASTRUCTURE FUND
Officer's Title:
Regional Grants & Council Events Development Coordinator
Executive Summary:

Council is eligible to apply for funding under the State Government's Outback Tourism Infrastructure (OTI) Fund. It was recommended that Council submit an application to construct 'The Bigger Big Rig and Tree Walk', in a staged process if necessary.

Resolution No. GM/08.2018/70

Moved Cr Chandler

Seconded Cr Newman

That Council:

1. **Submit an application for funding under the State Government’s Outback Tourism Infrastructure (OTI) Fund for a maximum project cost of \$3 million, dependent on detailed costing being received. The project will involve the construction of ‘The Bigger Big Rig and Tree Walk’ in Roma, in a staged process if necessary.**
2. **Commit to providing a 50% co-contribution cost in the 2018/19 and subsequent budgets to enable a Financial Incentive Agreement to be executed by 31 March 2019.**
3. **Authorise the Chief Executive Officer to sign the submission form, and the funding agreement if successful.**

CARRIED

7/0

Responsible Officer	Regional Grants & Council Events Development Coordinator
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Item Number:

13.6

File Number: D18/64853

SUBJECT HEADING:

SUBMISSION OF BUSINESS CASE FOR DIGITAL CONNECTIVITY PROJECT UNDER BUILDING OUR REGIONS ROUND FOUR

Officer’s Title:

Regional Grants & Council Events Development Coordinator

Executive Summary:

Council has been advised that its Expression of Interest in Round Four of the Building our Regions program has been successful, and is eligible to proceed to a full business case for final assessment. It was recommended that Council proceed with the application for the ‘Digital Connectivity in Surat’ project.

Resolution No. GM/08.2018/71

Moved Cr Newman

Seconded Cr McMullen

That Council:

1. **Proceed with the business case application for the ‘Digital Connectivity in Surat’ project under the State Government’s Building our Regions program, for a project cost of \$550,000.**
2. **Commit to providing a 50% co-contribution cost in the 2018/19 and subsequent budgets to enable construction to commence by 31 July 2019.**
3. **Authorise the Chief Executive Officer to sign the submission form, and the funding agreement if successful.**

CARRIED

7/0

Responsible Officer	Regional Grants & Council Events Development Coordinator
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COUNCILLOR BUSINESS

Item Number: 22.1 File Number: D18/64680

SUBJECT HEADING: ROMA SALEYARDS - DROUGHT RELIEF PROPOSAL

Author and Councillor's Title: Cr. Peter Flynn

Executive Summary:

The purpose of this report was to present to Council a Drought Relief proposal in support of the agricultural industry due to the prolonged dry conditions.

Resolution No. GM/08.2018/72	
Moved Cr Flynn	Seconded Cr Chandler
<p>That Council endorse the Roma Saleyards holding a Drought Relief Store Sale on 4 September, 2018 with all live weight and open auction selling fees charged at 50% of the current fees for each head of cattle sold on that day.</p>	
CARRIED	7/0

Responsible Officer	Director – Corporate, Community & Commercial Services
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CONFIDENTIAL ITEMS

Item Number: C.1 File Number: D18/61978

SUBJECT HEADING: TRUSTEE LEASE - LEASE B IN LOT 85 ON EG141 - SURAT CLAY TARGET CLUB

Officer's Title: Facilities Support

Executive Summary:

Council has been negotiating a trustee lease with the Surat Clay Target Club in respect to part of the Racecourse Reserve described as Lease B in Lot 85 on Crown Plan EG141.

Resolution No. GM/08.2018/73	
Moved Cr Chambers	Seconded Cr McMullen
<p>That Council:</p> <ol style="list-style-type: none"> 1. Enter into a Trustee Lease with the Surat Clay Target Club in respect to Lease B in Lot 85 on CP EG141. 2. Authorise the Chief Executive Officer to sign the trustee lease document. 	
CARRIED	7/0

Responsible Officer	Facilities Support
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Item Number: C.2 **File Number:** D18/62632
SUBJECT HEADING: BIG RIG SITE - LOT 1 ON CP905212
Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's interest in acquisition of land described as Lot 1 on CP905212 being the Big Rig site located in Roma.

Resolution No. GM/08.2018/74	
Moved Cr Newman	Seconded Cr Chandler
<p>That Council express its interest to the Department of Natural Resources, Mines and Energy in acquiring land described as Lot 1 on CP905212.</p>	
CARRIED	7/0

Responsible Officer	Administration Officer - Land Administration
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Item Number: C.3 **File Number:** D18/65031
SUBJECT HEADING: REQUEST FOR ACCOMMODATION AT MARANOA RETIREMENT VILLAGE
Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council received a request to hire the Maranoa Retirement Village on the long weekend in September for the "Back to Yumba" Reunion to provide accommodation for Aboriginal Elders who are returning to the community for the weekend.

Resolution No. GM/08.2018/75	
Moved Cr McMullen	Seconded Cr Chambers
<p>That Council approve for the Maranoa Retirement Village to be used as accommodation for Aboriginal Elders and their carers attending the Back to Yumba Reunion in Mitchell between 28 September and 1 October 2018 on the condition that accommodation organisers organise and participate in fire evacuation training prior to the event and that a maximum of 20 people stay at the facility on any night.</p>	
CARRIED	7/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.4 **File Number:** D18/61249
SUBJECT HEADING: BUILDING WORKS - MAJOR MITCHELL CARAVAN PARK
Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

The lessees of the Major Mitchell Caravan Park were seeking approval from Council to install additional accommodation at the park.

Resolution No. GM/08.2018/76

Moved Cr Newman

Seconded Cr Chandler

That Council give its in principle approval to the lessee of the Major Mitchell Caravan Park to install a four room accommodation building at the park, subject to all building, planning and other approvals being acquired by the lessee.

CARRIED

7/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Item Number:

C.5

File Number: D18/56495

SUBJECT HEADING:

DISPOSAL OF SURPLUS FURNITURE AND EQUIPMENT

Officer's Title:

Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council has a quantity of furniture and equipment stored at the Roma Neighbourhood Centre that is surplus to current and future organisational needs. Council was asked to consider disposing of the items.

Resolution No. GM/08.2018/77

Moved Cr Chambers

Seconded Cr Chandler

That Council offer the surplus furniture and equipment that is stored at the Roma Neighbourhood Centre for sale via Option 2 as outlined in the body of the Officer's Report, specifically:

- a) Place an Advertisement in The Western Star listing all items for sale noting Council contact details for interested bidders. This advertisement can be placed in the public notice section of the paper or the main body of the paper.***
- b) Council will send the relevant quote form to the bidder to submit their offer on the listed items or the form could be downloaded off Council's website.***
- c) Time allocated where prospective buyers could inspect the items on-site at the Neighbourhood Centre.***
- d) Bidder's response to be sent to one Council email address for Council to determine who would be the successful bidder or dropped into the Roma office in a sealed envelope where it is placed in an old physical tender box (tender box from Mitchell could be taken to Roma for this purpose).***
- e) Council then decides who the winning bidder is and notifies them.***

CARRIED

5/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. Stanford	

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Item Number: C.6 **File Number:** D18/64611

SUBJECT HEADING: EXTENSION OF MANAGEMENT AGREEMENT – MITCHELL POOL

Officer's Title: Facility Lease Management & Housing Officer/Team Coordinator

Executive Summary:

The current Management Agreement for the Mitchell Pool is due to expire on 16 September 2018.

Council was asked to consider extending the current Management Agreement until 1 November 2018 to allow the tender documents to be publicly advertised and awarded.

Resolution No. GM/08.2018/78	
Moved Cr Newman	Seconded Cr Flynn
<p>That Council extend the current management agreement for operation of the Mitchell Pool until close of the 2018/19 swimming season.</p>	
CARRIED	7/0

Responsible Officer	Facility Lease Management & Housing Officer/Team Coordinator
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Item Number: C.7 **File Number:** D18/60653

SUBJECT HEADING: SURAT POOL - OPTION TO RENEW

Officer's Title: Facility Lease Management & Housing Officer/Team Coordinator

Executive Summary:

The Manager of the Surat Swimming Pool has advised they wish to exercise the option to extend the contract for a further three (3) years as provided for in Clause 24 of the management agreement.

Resolution No. GM/08.2018/79	
Moved Cr Chandler	Seconded Cr McMullen
<p>That Council:</p> <ol style="list-style-type: none"> 1. Approve the extension of the Surat Swimming Pool Management Agreement for a further three years until 12 October 2021. 2. Decline the proposed annual management fee of \$77,000 per annum including GST plus annual CPI increase and offer the Pool Manager instead an annual management fee of \$70,000 per annum including GST (to be increased annually with CPI) with Council to pay the contractor's Public Liability Insurance. 3. The increase in annual management fee to be paid from WO 14277.2325. 	
CARRIED	5/2
<p>Mayor Golder called for a division of the vote.</p> <p>The outcomes were recorded as follows:</p>	

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. Newman
Cr. Flynn	
Cr. McMullen	
Cr. Stanford	

Responsible Officer	Facility Lease Management & Housing Officer/Team Coordinator
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Item Number: C.8 **File Number:** D18/64342

SUBJECT HEADING: ROMA QUARRY - BUSINESS UNIT REPORT - JULY 2018

Officer's Title: Administration Officer - Materials Production (Quarry & Quarry Pits) / Costing Officer - Quarry

Executive Summary:

This Report was presented to Council to provide a summary of the performance of the Council's Quarry for July 2018 and the financial year to date. The information in the report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/08.2018/80	
Moved Cr Chambers	Seconded Cr Newman
That Council receive and note the Officer's report as presented.	
CARRIED	7/0

Responsible Officer	Administration Officer - Materials Production (Quarry & Quarry Pits) / Costing Officer - Quarry
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Item Number: C.9 **File Number:** D18/64275

SUBJECT HEADING: APPLICATIONS FOR RATES PAYMENT ARRANGEMENTS

Officer's Title: Rates and Utilities Billing Officer

Executive Summary:

Applications for rates payment arrangements have been received from various ratepayers. The timeframes the applicants have proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.

Resolution No. GM/08.2018/81	
Moved Cr McMullen	Seconded Cr Chambers
That Council accept the applicants' payment arrangements as set out in Table A and as follows, subject to all rates, charges and arrears accumulated being paid in full by 30 June 2020:	

Assessment Number	Approved Payment Proposal
14011738	\$500/fortnight
14507677	\$250/week
14012678	\$72/week

CARRIED 7/0

Responsible Officer	Rates and Utilities Billing Officer
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Item Number: C.10 **File Number:** D18/64697

SUBJECT HEADING: REQUEST WAIVER OF DEBT RECOVERY LEGAL FEES - ASSESSMENT 14007116

Officer's Title: Rates and Utilities Billing Officer

Executive Summary:

Correspondence was received from a ratepayer requesting waiver of debt recovery legal fees.

Resolution No. GM/08.2018/82											
Moved Cr Chambers	Seconded Cr Newman										
That Council:											
<ol style="list-style-type: none"> 1. Not waive the debt recovery legal fees. 2. Propose a payment arrangement for the rates, charges and arrears accumulated to be paid in full by 30 June 2019. 											
CARRIED	4/3										
<p>Mayor Golder called for a division of the vote.</p> <p>The outcomes were recorded as follows:</p> <table border="1" style="width: 100%;"> <thead> <tr> <th>Those in Favour of the Motion</th> <th>Those Against the Motion</th> </tr> </thead> <tbody> <tr> <td>Cr. Chambers</td> <td>Cr. Golder</td> </tr> <tr> <td>Cr. Chandler</td> <td>Cr. McMullen</td> </tr> <tr> <td>Cr. Flynn</td> <td>Cr. Stanford</td> </tr> <tr> <td>Cr. Newman</td> <td></td> </tr> </tbody> </table>		Those in Favour of the Motion	Those Against the Motion	Cr. Chambers	Cr. Golder	Cr. Chandler	Cr. McMullen	Cr. Flynn	Cr. Stanford	Cr. Newman	
Those in Favour of the Motion	Those Against the Motion										
Cr. Chambers	Cr. Golder										
Cr. Chandler	Cr. McMullen										
Cr. Flynn	Cr. Stanford										
Cr. Newman											

Responsible Officer	Rates and Utilities Billing Officer
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Item Number: C.11 **File Number:** D18/63726

SUBJECT HEADING: EXCESS ANIMAL APPLICATION 2018/60 - EXCESS DOGS

Officer's Title: Support Officer - Customer & Community Services

Executive Summary:

An excess animal application for an additional dog has been lodged with Council for consideration.

Assessments of the application have been made, mandatory documents provided, background checks performed on the dog owner and nominated dogs, and a site inspection conducted. The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.

Based on these assessments, officers recommended that the application be approved.

Resolution No. GM/08.2018/83

Moved Cr Newman

Seconded Cr Chandler

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grant an excess dog approval to keep the three (3) dogs stated in Excess Animal Application Number 2018/60 identified as microchip numbers Dog One 985 170 002 831 853, Dog two 900 079 000 308 578 & Excess Dog 953 010 000 252 518 on the premises at 14 Soutter Street Roma, for a term of 1 year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and
- (c) the approval holder must ensure each and every identified dog is:
 - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
 - (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person;
and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
 - (i) a clean and sanitary condition and disinfected regularly; and
 - (ii) an aesthetically acceptable condition; and
- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and

The approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED (Cr. Flynn requested his vote against the motion be recorded)

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. Stanford	

Responsible Officer

Lead Animal Control / Community Safety Officer

Item Number:

C.12

File Number: D18/59328

SUBJECT HEADING:

REVOCAION OF AVIATION SECURITY IDENTIFICATION CARD (ASIC) ISSUING BODY STATUS

Officer's Title:

Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

Maranoa Regional Council maintains an Aviation Security Identification Card (ASIC) Program as an issuing body under the Aviation Transport Security Regulations 2005. This report served to notify Council of changes in the requirements of issuing bodies and proposed response.

Resolution No. GM/08.2018/84

Moved Cr Newman

Seconded Cr Chambers

That Council:

1. Authorise the commencement of the process of revocation of ASIC issuing body authorisation under Division 6.3 of the Aviation Transport Security Regulations, noting this will occur through the Manager – Airports (Roma, Injune, Surat & Mitchell).
2. Authorise the Chief Executive Officer or delegate to execute any agreements as required of the revocation process.

CARRIED

7/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

Item Number: C.13 **File Number:** D18/64101

SUBJECT HEADING: CAPITAL WORKS BUDGET 2018/19 – MANAGEMENT OF MINOR PROJECTS <\$50,000

Councillor’s Title: Manager – Program & Contract Management

Executive Summary:

The report presented Council with a proposal to establish a basic framework for the allocation of funding under the 2018/19 budget item (Unallocated) Minor Projects.

Resolution No. GM/08.2018/85

Moved Cr Chambers

Seconded Cr Newman

That Council endorse the proposed methodology for the management and delivery of the 2018/19 budget item of (Unallocated) Minor Projects, specifically:

- 1. Works proposed to be funded by the [Unallocated] Minor Projects budget must be approved by the Director – Infrastructure Services and/or person acting in that role;**
- 2. Works must be noted in Section G: Renewal Program of Council’s current Rural Road Asset Management Plan and have a:**
 - a) Renewal value of less than \$50,000; and**
 - b) planned renewal year of either 2018/19 or 2019/20.**
- 3. Works must only be completed in conjunction with other complementary works that are scheduled for the road (i.e. maintenance grading).**
- 4. No work is to be completed under the [Unallocated] Minor Projects where a dedicated mobilisation is required to complete the works; excluding gravel haulage teams.**
- 5. At least 30% of the projects are to be completed on rural roads with a hierarchical classification of Rural Access – Primary A or higher. These roads are classed as having an expected traffic volume of 40 or more vehicles a day.**
- 6. A log of completed works delivered under the [Unallocated] Minor Projects program is to be reported to Council via the Capital Works Program section of the Quarterly Report.**

CARRIED

7/0

Responsible Officer	Manager – Program & Contract Management
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Item Number: C.14 **File Number:** D18/64976

SUBJECT HEADING: TENDER 19002 - ROMA FLOOD MITIGATION PROJECT STAGE 2A - CONSTRUCTION OF GABION BASKET AND RENO MATTRESS CAGES

Officer’s Title: Manager - Procurement & Commercial Services

Executive Summary:

Council publicly advertised the tender, inviting suitably qualified and experienced contractors to submit a schedule of rates and supporting documentation for the construction of steel wire gabion baskets and reno mattresses at the Roma Flood Mitigation Project.

The tender period opened on 13 July 2018 with a closing date of 8 August 2018.

The responses were reviewed by an evaluation panel and the report submitted for Council's consideration.

Resolution No. GM/08.2018/86

Moved Cr Newman

Seconded Cr Chambers

That Council:

1. **Select Concrib Pty Ltd as the recommended tenderer for Tender 19002 – Roma Flood Mitigation Project Stage 2a – Construction of Gabion Basket and Reno Mattress Cages.**
2. **Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Concrib Pty Ltd, noting the tendered value of \$274,030.79 inclusive of GST, and form a contract by way of purchase order if the final terms are acceptable.**
3. **Assign the expenditure to WO 15201 (Roma Flood Mitigation Stage 2a).**

CARRIED

4/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	Cr. Golder
Cr. Newman	Cr. McMullen
Cr. Stanford	

Responsible Officer

Manager - Procurement & Commercial Services

Item Number:

C.15

File Number: D18/64665

SUBJECT HEADING:

NATIONAL SALEYARDS QUALITY ASSURANCE BOARD

Officer's Title:

Manager - Saleyards

Executive Summary:

Council, as owner and operator of the Roma Saleyards, is a member of the National Saleyards Quality Assurance (NSQA) program. The purpose of this report was to consider an invitation to vote on the NSQA Board Membership for 2018 – 2020.

Resolution No. GM/08.2018/87

Moved Cr McMullen

Seconded Cr Newman

That Council's authorise Cr Peter Flynn to vote on the NSQA board membership for 2018 - 2020, on behalf of Council.

CARRIED

7/0

Responsible Officer

Manager - Saleyards

Item Number: C.16 **File Number:** D18/65078
SUBJECT HEADING: AVDATA ACCESS KEY FEES AND CHARGES 2018/19
Officer's Title: Manager - Saleyards

Executive Summary:

Charges for Avdata access keys are inconsistent between Roma Saleyards truckwash and Injune's wash pads. The purpose of this report was to recommend to Council that the fee amount be the same.

Resolution No. GM/08.2018/88	
Moved Cr Chandler	Seconded Cr Flynn
<p>That Council adopt the same fee amount for the Roma Saleyards Truckwash and Seedwash Avdata access key and Injune's wash pads; at \$49.30 including GST.</p>	
CARRIED	7/0

Responsible Officer	Manager - Saleyards
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Item Number: C.17 **File Number:** D18/65592
SUBJECT HEADING: STRUCTURAL ENGINEERING REPORT - ROMA SALEYARDS
Officer's Title: Manager - Saleyards

Executive Summary:

Council engaged a structural engineer to conduct an assessment of the existing office, toilet block and canteen buildings after a potential hazard was identified during an internal Work, Health and Safety hazard inspection of Roma Saleyards.

Resolution No. GM/08.2018/89	
Moved Cr Flynn	Seconded Cr Newman
<p>That Council receive and note the report as presented.</p>	
CARRIED	7/0

Responsible Officer	Manager - Saleyards
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SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR A BRIEF RECESS AT 9.56AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 10.16AM

LATE ITEMS

Item Number:

L.1

File Number: D18/65844

SUBJECT HEADING:

**EXCEPTIONAL CIRCUMSTANCE FEE WAIVER - ROMA
SALEYARDS DROUGHT RELIEF**

Author and Councillor's Title:

Cr. Tyson Golder

Executive Summary:

Opportunity to provide a fee waiver to vendors who, due to exceptional circumstances, have received a low return on livestock sent to the Roma Saleyards.

Moved Cr Golder

That Council provide a fee waiver to vendors who cannot reasonably be expected to cover freight and Roma Saleyard fees and charges with the proceeds of sale. The Saleyards Manager to accept fee waiver applications, when presented with a request by an Agent or Vendor.

NO VOTE TAKEN

No vote was taken on the draft motion, with Cr. McMullen indicating he would be prepared to second an amended draft motion if the 'mover' was prepared to accept his proposed amendment.

Mayor Golder as 'Mover' of the draft motion, indicated he was happy to accept the proposed amendments to the draft motion amendment, which were as follows:

Moved Cr Golder

Seconded Cr McMullen

That Council:

- 1. Reimburse the fees to vendors whose cattle do not make up to and including \$100 per head.**
- 2. Authorise the Chief Executive Officer to accept reimbursement request applications when presented with a request by an Agent or Vendor, in line with this exceptional fee waiver for the remainder of the 2018/19 financial year, noting it is the Chief Executive Officer's intention to delegate authority to the Saleyards Manager.**

NO VOTE TAKEN

Cr. Newman then put forward a 'Procedural Motion' as follows with the intention of allowing additional time for Council to consider better clarity on assessment guidelines prior to the draft motion being voted on.

Resolution No. GM/08.2018/90

Moved Cr Newman

That the matter lay on the table for further consideration at a later point during the meeting.

MOTION LOST

2/5

With the 'Procedural Motion' lost, Council returned to consideration of the amended draft motion, electing to vote on whether the amendments to the draft motion be accepted, with the outcome recorded as follows:

Resolution No. GM/08.2018/91

Moved Cr Golder

Seconded Cr McMullen

That Council accept the amendments to the draft motion as follows:

1. Reimburse the fees to vendors whose cattle do not make up to and including \$100 per head.
2. Authorise the Chief Executive Officer to accept reimbursement request applications when presented with a request by an Agent or Vendor, in line with this exceptional fee waiver for the remainder of the 2018/19 financial year, noting it is the Chief Executive Officer's intention to delegate authority to the Saleyards Manager.

CARRIED

4/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chambers
Cr. Golder	Cr. Chandler
Cr. McMullen	Cr. Newman
Cr. Stanford	

With Council approving the inclusion of the amended draft motion, Council then voted on the amended draft motion, with the outcome recorded as follows

Resolution No. GM/08.2018/92

Moved Cr McMullen

Seconded Cr Flynn

That Council accept the amendments to the draft motion as follows:

1. Reimburse the fees to vendors whose cattle do not make up to and including \$100 per head.
2. Authorise the Chief Executive Officer to accept reimbursement request applications when presented with a request by an Agent or Vendor, in line with this exceptional fee waiver for the remainder of the 2018/19 financial year, noting it is the Chief Executive Officer's intention to delegate authority to the Saleyards Manager.

CARRIED

4/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chambers
Cr. Golder	Cr. Chandler
Cr. McMullen	Cr. Newman
Cr. Stanford	

Responsible Officer

Director Corporate, Community &

Item Number: L.2 **File Number:** D18/66090

SUBJECT HEADING: LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) 2018 ANNUAL CONFERENCE - MOTION REQUEST

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

The Local Government Association of Queensland (LGAQ) 2018 Annual Conference is taking place in Brisbane on 29-31 October 2018. Member councils have been invited to submit motions in writing no later than 24 August 2018.

Resolution No. GM/08.2018/93

Moved Cr Chambers

That the matter lay on the table for further consideration at a later point during the meeting, to allow Council additional time to consider potential submission of any draft motions for the upcoming conference.

CARRIED

7/0

CONFIDENTIAL ITEMS (Discussed in closed session)

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature (Items, C.18, LC.1 and LC.2) and specifically pertaining to the following sections:

- (a) the appointment, dismissal or discipline of employees;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Resolution No. GM/08.2018/94

Moved Cr McMullen

Seconded Cr Newman

That Council close the meeting to the public at 10.50am, incorporating Item L.2 Local Government Association of Queensland (LGAQ) 2018 Annual Conference – Motion Request to allow for potential budgetary implication discussion, in accordance with Section 275 (c) of the *Local Government Regulation 2012*.

CARRIED

7/0

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.51AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.39AM

Resolution No. GM/08.2018/95

Moved Cr Flynn

Seconded Cr McMullen

That Council opens the meeting to the public at 12.36pm.

CARRIED

7/0

LATE VERBAL ITEM

Item Number:

L.3

File Number: N/A

SUBJECT HEADING:

IN SITU ROCK CRUSHING AT BLUE LAGOON ROAD

Officer's Title:

Manager – Maintenance Deliver & Works

Executive Summary:

Council received a request from the landowners of Lot 1SP209799 on Blue Lagoon Road to undertake works in addition to Council Resolution (GM/07.20185/82).

Resolution No. GM/08.2018/96

Moved Cr Stanford

Seconded Cr McMullen

That Council approve the extension of works to include up to an extra three kilometres (3 Kms) within Blue Lagoon Road, at an estimated cost of \$8,000 - \$10,000 to WO 16585, noting that the area will be determined by the Team Coordinator – Central / North following a site meeting with the landholders.

CARRIED

7/0

Responsible Officer

Manager – Maintenance Deliver & Works

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS

COUNCIL ADJOURNED THE MEETING FOR LUNCH AND TO RECEIVE A PRESENTATION AT 12.54PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS

COUNCIL RESUMED THE MEETING AT 3.11PM

Item Number:

L.2

File Number: D18/66090

SUBJECT HEADING:

LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) 2018 ANNUAL CONFERENCE - MOTION REQUEST

Officer's Title:

Associate to the Chief Executive Officer

Executive Summary:

The Local Government Association of Queensland (LGAQ) 2018 Annual Conference is taking place in Brisbane on 29-31 October 2018. Member councils have been invited to submit motions in writing no later than 24 August 2018. This matter had been laid on the table earlier during the meeting.

Resolution No. GM/08.2018/97

Moved Cr Chambers

Seconded Cr Stanford

That Council request that the Local Government Association of Queensland advocate to the Federal Government to urgently review the national principles of the Financial Assistance Grant (FAGS) payments to rural and remote councils ensuring that no Council is negatively impacted and with particular reference to the following principles:

- Horizontal equalisation
- Allocation of minimum grants
- Effort neutrality

CARRIED

7/0

Responsible Officer

Chief Executive Officer

Resolution No. GM/08.2018/98

Moved Cr Chambers

Seconded Cr Stanford

That the Local Government Association of Queensland support the Local Government Grants Commission's request for the Department of Transport and Main Roads to review the allowances for heavy vehicles in relation to the impact on roads, as a reviewed input to the Financial Assistance Grant calculation.

CARRIED

7/0

Responsible Officer

Chief Executive Officer

Resolution No. GM/08.2018/99

Moved Cr Chambers

Seconded Cr Newman

That the Local Government Association of Queensland advocate to the Federal Government to provide Councils with certainty about the timing of the Financial Assistance Grant payments so as not to distort Council financial year statements and sustainability measures.

CARRIED

7/0

Responsible Officer

Chief Executive Officer

Item Number:

10.1

File Number: D18/65617

SUBJECT HEADING:

CUSTOMER REQUEST POLICY AND NEW SYSTEM UPDATE

Officer's Title:

Chief Executive Officer

Executive Summary:

The report provided an update to Council on the go-live of the new Customer Request System.

Resolution No. GM/08.2018/100

Moved Cr Newman

Seconded Cr Stanford

That Council:

1. **Adopt the updated Customer Request Policy, with the changes to take effect from 5 September 2018.**
2. **Endorse the Quick Guide to Council's new Customer Service Charter, to come into effect from 5 September 2018, in line with the Customer Request System 'go live' date.**

CARRIED

7/0

Responsible Officer

Chief Executive Officer

LATE CONFIDENTIAL ITEMS

Item Number:

LC.1

File Number: D18/64385

SUBJECT HEADING:

OUTSTANDING GAS ACCOUNTS NO. 1000676 & 1000671

Officer's Title:

Director - Corporate, Community & Commercial Services

Executive Summary:

The purpose of this report was to provide Council with a further update on the matter of a Reticulated Natural Gas business customer with two outstanding accounts and their proposed payment arrangement.

Resolution No. GM/08.2018/101

Moved Cr McMullen

Seconded Cr Stanford

That Council note the update from the customer and that Council staff continue to work with the account holder to recover the outstanding amount.

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Chambers
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. Stanford	

Responsible Officer

Director - Corporate, Community & Commercial Services

Item Number: LC.2 **File Number:** D18/64878
SUBJECT HEADING: REQUEST FROM RSL ROMA SUB BRANCH
Officer's Title: Regional Grants & Council Events Development Coordinator

Executive Summary:

Council received a request from the RSL Roma Sub Branch to provide financial assistance for the installation of a new Memorial Cairn on the corner of McDowall and Wyndham Streets, Roma.

Resolution No. GM/08.2018/102

Moved Cr Stanford

Seconded Cr McMullen

That Council:

1. Approve the request from the Roma RSL Sub Branch to install new memorial cairns on the corner of McDowall and Wyndham Streets, Roma, as per the submitted design, subject to Council receiving the final plaques for approval.
2. Allocate costs, to a maximum \$12,000, from WO 18869.2800.

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. Stanford	

Responsible Officer

**Regional Grants & Council Events
Development Coordinator**

Item Number: C.18 **File Number:** D18/62044
SUBJECT HEADING: MINOR AMENDMENTS TO THE ORGANISATIONAL STRUCTURE
Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

The report sought Council approval for minor amendments to the organisational structure.

Resolution No. GM/08.2018/103

Moved Cr Chambers

Seconded Cr Stanford

That Council endorse the proposed amendment to the organisational structure as follows:

- Retitle the position of Team Leader – Construction Team South & Acting Team Leader Construction Team West (0419) to Team Leader – Construction Team South
- Change the reporting line of Plant Operator / Labourer (0786) to report to Team Leader – Construction Team West (0434)
- Change the reporting line of Multi-skilled Plant Operator / Labourer (0787) to report to Team Leader – Construction Team West (0434)
- Change the reporting line of Final Trim Grader Operator / Labourer (0846) to report to Team Leader – Construction Team West (0434)
- Change the reporting line of Multi-skilled Plant Operator / Labourer (0847) to report to Team Leader – Construction Team West (0434)
- Change the reporting line of Multi-skilled Plant Operator / Labourer (0848) to report to Team Leader – Construction Team West (0434)
- Change the reporting line of Multi-skilled Plant Operator / Labourer (0849) to report to Team Leader – Construction Team West (0434)
- Change the reporting line of Multi-skilled Plant Operator / Labourer (0850) to report to Team Leader – Construction Team West (0434)
- Change the reporting line of Multi-skilled Plant Operator / Labourer (0851) to report to Team Leader – Construction Team West (0434)
- Retitle the position of Concreting Leading Hand (0872) to Multi-skilled Plant Operator / Labourer
- Amend the functions of the position of Manager – Strategic Finance, Asset Management & Sustainability (0316) subject to the outcome of the employee consultation process
- Retitle the position of Operations Manager – Enterprise Risk, Quality, Safety & Environment (0121) to Manager – Corporate Governance & Enterprise Risk and change the reporting line to Director – Corporate, Community & Commercial Services (0002)
- Change the reporting line of My Maranoa Business – Project Officer (0748) to Director – Corporate, Community & Commercial Services (0002)
- Subject to the outcome of employee consultation change the title of Project Officer – Community Liaison & Emergency Management (0329) to Project Officer – Emergency Management and change the reporting line to Director - Development, Facilities & Environmental Services
- Subject to the outcome of employee consultation create a new position of Stakeholder Engagement & Project Officer
- Change the reporting line of the Operations Manager – Materials Production (Quarry & Quarry Pits) (0417) from Director – Infrastructure Services (0004) to Manager – Construction (0116)
- Retitle the position of Director – Development, Facilities & Environmental Services (0003) to Deputy CEO/Director – Development, Facilities & Environmental Services

CARRIED

5/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. Stanford	

Responsible Officer

Manager – Organisational Development & Human Resources

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3.35pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 12 September 2018, at Roma Administration Centre.

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Mayor.

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Date.