
MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 12 DECEMBER 2018 COMMENCING AT 9.04AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. G B McMullen, Cr. W M Newman, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Economic & Community Development – Ed Sims, Manager Planning & Building Development – Danielle Pearn, Manager Program & Contract Management – Cameron Hoffmann, Local Development Officer Yuleba/Wallumbilla/Jackson – Luci Gunning.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.04am.

APOLOGIES

Resolution No. GM/12.2018/01

Moved Cr Chambers

Seconded Cr Newman

That apologies be received and leave of absence granted for Cr. Flynn and Cr. O’Neil for this meeting.

CARRIED

7/0

CONFIRMATION OF MINUTES

Resolution No. GM/12.2018/02

Moved Cr Chambers

Seconded Cr Newman

That the minutes of the General Meeting held on 28 November 2018 be confirmed.

CARRIED

7/0

DECLARATION OF CONFLICTS OF INTEREST

Cr. McMullen declared a ‘Conflict of Interest’ (as defined by section 175D of the *Local Government Act 2009*), with the following items:

- C.10 – Overdue Rates – Commencement of Legal Action
- C.12 – Sale of Land for Overdue Rates

with regard to:

- Item C.10, due to the listed ratepayers under consideration including his family members (Nephew and Nephew’s wife);
- C.12, due to one of the properties under consideration being owned by his neighbour.

Cr. McMullen foreshadowed that he would remove himself from discussions and decisions on both of these matters.

Cr. Stanford declared a 'Conflict of Interest' (as defined by section 175D of the *Local Government Act 2009*), with the following item:

- C.20 – Request for Road Name Change – Miscamble Street East, Roma

due to her having a direct family connection with the applicant.

Cr. Stanford foreshadowed that she would remove herself from discussions and decisions on this matter.

Cr. Chambers declared a 'Conflict of Interest' (as defined by section 175D of the *Local Government Act 2009*), with the following item:

- C.10 – Overdue Rates – Commencement of Legal Action

Due to one of the persons listed being her cousin. Cr. Chambers stated:

I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

However, I acknowledge that the remaining Councillors must now determine, pursuant to section 175E(4) of the Local Government Act 2009:

- (a) *Whether I have a real 'Conflict of Interest' in this matter or a perceived 'Conflict of Interest' in this matter; and*
- (b) *If so, whether:*
- I. *I must leave the meeting while this matter is discussed or voted on; or*
 - II. *I may participate in the meeting in relation to the matter, including by voting on the matter.*

Resolution No. GM/12.2018/03

Moved Cr Newman

Seconded Cr Chandler

That Cr. Chambers has a conflict of interest in the matter and notwithstanding the conflict, Cr. Chambers may participate in the matter, discuss and vote upon it.

CARRIED

5/1

Cr. Chambers did not vote on this motion as she was the declaring Councillor under consideration in this matter)

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. McMullen	
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

Cr. Scheffe declared a 'Material Personal Interest' with the following item:

- 13.4 – Proposed mezzanine level – Maranoa PCYC – Miscamble Street East, Roma

due to his spouse (wife) running a business at the Maranoa PCYC.

Cr. Scheffe foreshadowed that he would remove himself from discussions and decisions on this matter.

Mayor Golder declared a 'Material Personal Interest' with the following item:

- LC.3 – Stage 1 Roma Flood Mitigation Project Update – Landholder NAR 100140

due the landholder under consideration being his mother and the matter being connected to a legal agreement done in 2014 in relation to flood mitigation compensation, and further that his brother is assisting his mother in this matter.

Mayor Golder foreshadowed that he would remove himself from discussions and decisions on this matter.

Cr. Stanford declared a 'Conflict of Interest' with the following item:

- LC.3 – Stage 1 Roma Flood Mitigation Project Update – Landholder NAR 100140

due to personally being impacted previously by flood events which could be perceived by others as either positive or negative for her voting on this matter.

Cr. Stanford stated:

I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

However, I acknowledge that the remaining Councillors must now determine, pursuant to section 175E(4) of the Local Government Act 2009:

- (c) *Whether I have a real 'Conflict of Interest' in this matter or a perceived 'Conflict of Interest' in this matter; and*
- (d) *If so, whether:-*
 - III. *I must leave the meeting while this matter is discussed or voted on; or*
 - IV. *I may participate in the meeting in relation to the matter, including by voting on the matter.*

Resolution No. GM/12.2018/04

Moved Cr Chambers

Seconded Cr Scheffe

That Cr. Stanford has a perceived conflict of interest in the matter and notwithstanding the conflict, Cr. Stanford may participate in the matter, discuss and vote upon it.

CARRIED

6/0

(Cr. Stanford did not vote on this motion as she was the declaring Councillor under consideration in this matter)

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

OFFICE OF THE CEO

Item Number: 10.1 **File Number:** D18/98009

SUBJECT HEADING: UPDATE TO OPERATIONAL PLAN 2018/19

Officer's Title: Chief Executive Officer

Executive Summary:

At Council's meeting on 28 November 2018 it was resolved that:

Resolution No. GM/11.2018/128

That Council receive the updated document with the additional information received to be further discussed at the next Policy Development Workshop.

Resolution No. GM/12.2018/05

Moved Cr Chambers

Seconded Cr Newman

That:

- 1. Council adopt the updated Operational Plan 2018/19.**
- 2. Copies be printed for the senior management team and function leaders.**

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. McMullen	
Cr. Newman	

Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Chief Executive Officer
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CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 **File Number:** D18/96631

SUBJECT HEADING: MINUTES OF AUDIT COMMITTEE MEETING 3 OCTOBER 2018

Officer's Title: Director - Corporate, Community & Commercial Services

Executive Summary:

The purpose of this report was to present the unconfirmed minutes of the Audit Committee Meeting held on Wednesday 3 October 2018, in accordance with section 211(1)(c) of the Local Government Regulation 2012.

Resolution No. GM/12.2018/06	
Moved Cr Newman	Seconded Cr Scheffe
That Council receive and note the unconfirmed minutes of the Audit Committee Meeting held on Wednesday 3 October 2018.	
CARRIED	7/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number: 11.2 **File Number:** D18/96718

SUBJECT HEADING: ADOPTION OF ANNUAL REPORT 2017/18

Officer's Title: Director - Corporate, Community & Commercial Services

Executive Summary:

The report tabled the draft 2017/18 Annual Report for adoption.

Resolution No. GM/12.2018/07	
Moved Cr Chambers	
That the matter lay on the table for further consideration at a later point during the meeting.	
CARRIED	7/0

Item Number: 11.3 **File Number:** D18/96733

SUBJECT HEADING: COUNCIL INITIATED ADVISORY COMMITTEES

Officer's Title: Lead Officer - Councillors' Support & Community Engagement

Executive Summary:

As part of Council's Community Engagement Strategy, Council has a number of Advisory Committees to seek community and stakeholder input on key projects and businesses of Council. Feedback, or the outcomes of these forums, assists Council to identify priorities, inform decisions and develop future strategies and policies.

This report provided a copy of the confirmed and unconfirmed meeting minutes of the advisory committee meetings held during the months of August 2018 – November 2018.

Resolution No. GM/12.2018/08

Moved Cr Newman

Seconded Cr McMullen

That Council receive and note the minutes of the following committees:

- **Confirmed minutes – Roma Saleyards Advisory Committee – 06/09/18**
- **Confirmed minutes – Roma Saleyards Advisory Committee – 04/10/18**
- **Unconfirmed minutes – Regional Roads Advisory Committee – 10/09/18**
- **Unconfirmed minutes – Wild Dog Advisory Committee Meeting – 27/08/18**
- **Unconfirmed minutes – Airport Advisory Committee Meeting – 13/11/18**

CARRIED

7/0

Responsible Officer

Lead Officer - Councillors' Support & Community Engagement

The Director Corporate, Community & Commercial Services left the Chamber at 9.20am.

Item Number: 11.4 **File Number:** D18/96539

SUBJECT HEADING: QUEENSLAND POLICE LEGACY CHILD SAFETY PROGRAM - SCHOOL SPONSORSHIP REQUEST

Officer's Title: Associate to the Director – Corporate, Community & Commercial Services

Executive Summary:

A Queensland Police Legacy representative contacted Council seeking sponsorship of a child safety program across Queensland, including public and private schools within the Maranoa.

Resolution No. GM/12.2018/09

Moved Cr Chandler

Seconded Cr Scheffe

That Council decline the request for sponsorship due to current budget constraints.

CARRIED

5/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Associate to the Director – Corporate, Community & Commercial Services
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The Director Corporate, Community & Commercial Services returned to the Chamber at 9.23am.

Item Number: 11.5 **File Number:** D18/96963

SUBJECT HEADING: PROPOSED ANIMAL MANAGEMENT (AMENDMENT) SUBORDINATE LOCAL LAW (NO.1) 2018

Officer's Title: Associate to the Director – Corporate, Community & Commercial Services

Executive Summary:

Council undertook a review of its Animal Management Subordinate Local Law. At the Council meeting 24 October 2018, Council proposed changes to this subordinate local law and has undertaken community consultation seeking views on the drafted amendment. The consultation period has ended and the report proposed to proceed with the making the local law incorporating the proposed amendment.

Resolution No. GM/12.2018/10

Moved Cr Chandler

Seconded Cr Scheffe

That Council resolves:

1. To make *Animal Management (Amendment) Subordinate Local Law (No. 1) 2018* as advertised; and
2. To adopt, pursuant to section 32 of the *Local Government Act 2009*, in the form attached to this report to Council, a consolidated version of *Subordinate Local Law No. 2 (Animal Management) 2011*.

CARRIED

7/0

Responsible Officer	Director – Corporate, Community & Commercial Services
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Item Number: 11.6 **File Number:** D18/96952

SUBJECT HEADING: PROPOSED LOCAL LAW NO.8 (WASTE MANAGEMENT) 2018

Officer's Title: Associate to the Director – Corporate, Community & Commercial Services

Executive Summary:

At the general meeting on 11 April 2018 Council resolved to commence the local law making process for proposed Local Law No. 8 (Waste Management) 2018.

This was in response to the imminent expiry of section 7 of the Waste Reduction and Recycling Regulation 2011 (enabling local government to manage waste within its area) and Chapter 5A of the Environmental Protection Regulation 2008.

The purpose of this report was to provide Council with information relevant to the State Interest Checks and community consultation that were undertaken, and proposed to proceed with the making of the proposed local law.

Resolution No. GM/12.2018/11

Moved Cr McMullen

Seconded Cr Scheffe

That Council resolves to:

1. **Note that Council has consulted with relevant government entities about the overall State interest in *Local Law No. 8 (Waste Management) 2018*; and**
2. **Implement the recommendations of the Public Interest Test Report about *Local Law No. 8 (Waste Management) 2018*; and**
3. **Make *Local Law No. 8 (Waste Management) 2018* as advertised; and**
4. **Note that *Local Law No. 8 (Waste Management) 2018* contains anti-competitive provisions.**

CARRIED

7/0

Responsible Officer

Director – Corporate, Community & Commercial Services

Item Number:

11.7

File Number: D18/96964

SUBJECT HEADING:

PROPOSED PARKING (AMENDMENT) SUBORDINATE LOCAL LAW (NO.1) 2018

Officer's Title:

Associate to the Director – Corporate, Community & Commercial Services

Executive Summary:

Council undertook a review of its Parking Subordinate Local Law. At the Council meeting 24 October 2018, Council proposed changes to this subordinate local law and has undertaken community consultation seeking views on the drafted amendment. The consultation period has ended and this report proposed to proceed with the making the local law incorporating the proposed amendment.

Resolution No. GM/12.2018/12

Moved Cr Chambers

Seconded Cr Newman

That Council resolves to:

1. **Make *Parking (Amendment) Subordinate Local Law (No. 1) 2018* as advertised; and**
2. **Adopt, pursuant to section 32 of the *Local Government Act 2009*, in the form attached to this report to Council, a consolidated version of *Subordinate Local Law No. 5 (Parking) 2011*.**

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. McMullen	
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Director – Corporate, Community & Commercial Services
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INFRASTRUCTURE SERVICES

Item Number: 12.1 File Number: D18/96905

SUBJECT HEADING: SURAT WATERERING TIMES

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

The watering times in Surat were fixed for the year with no summer or winter variation. There have been requests to alter the summer times to avoid watering in the heat of the day when this is least effective.

Resolution No. GM/12.2018/13

Moved Cr Newman

Seconded Cr Scheffe

That the watering times in Surat be amended as follows:

Summer Watering Schedule (1 September – 31 March)

- Monday, Wednesday, Friday and Sunday East may water (5am – 9am & 4pm – 8pm)
- Monday, Tuesday, Thursday and Saturday West may water (5am – 9am & 4pm – 8pm).

Winter Watering Schedule (1 April – 31 August)

- Monday, Wednesday, Friday and Sunday East may water (6am – 10am & 2pm – 6pm)
- Monday, Tuesday, Thursday and Saturday West may water (6am – 10am & 2pm – 6pm).

This is effective from Monday 17 December 2018

CARRIED

7/0

Responsible Officer	Manager - Water, Sewerage & Gas
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DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D18/93436

SUBJECT HEADING: DEVELOPMENT APPLICATION FOR RECONFIGURING A LOT (1 LOT INTO 5) REF: 2018/19767

Location: 162 Chappell Lane, Roma

Officer's Title: Manager Planning & Building Development

Executive Summary:

This application sought a development permit for a Reconfiguration of a Lot (1 into 5) on land situated at 162 Chappell Road, Roma. The development application is subject to code assessment and an assessment about the application must be carried out only against the applicable assessment benchmarks provided in the Maranoa Planning Scheme 2017.

Generally, a decision on a code assessable development application is made under delegated powers, however in this particular instance, the development fails to achieve compliance with all of the assessment benchmarks and therefore it was appropriate for a decision on this matter to be made by Council resolution.

Resolution No. GM/12.2018/14

Moved Cr Newman

Seconded Cr McMullen

The Council approve the application for a Reconfiguration of a Lot (1 Lot into 5 Lots) on land located at 162 Chappell Lane, Roma (Lot 3 on RP835132), subject to the following conditions:

Preamble

- i. Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- ii. Refer to <http://www.maranoa.qld.gov.au/council-policies> for Council policies.
- iii. The relevant planning scheme for this development is the Maranoa Planning Scheme 2017. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to the above Planning Scheme.
- iv. The land use rating category may change upon commencement of any new approved use on the site. Council's current Revenue Statement, which includes the minimum general rate levy for the approved use/s, can be viewed on the Council Website: www.maranoa.qld.gov.au.
- v. All Aboriginal Cultural Heritage in Queensland is protected under the (Aboriginal Cultural Heritage Act 2003) and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- vi. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance.

In this regard, persons and entities involved in the operation of the approved works are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.

- vii. The developer is to pay all infrastructure charges levied for the approved development – refer to Attachment 4 – Adopted Infrastructure Charges Notice.
- viii. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct.
- ix. The requirements to reconfigure a lot authorised by this Development Permit must be fully performed and completed within the currency period for the approval at no cost to the Council.

The plan of survey must be duly signed by the registered proprietor of the land and the surveyor and submitted to Council for approval in a form acceptable to Council within the currency period for the approval.

Unless otherwise stated, all conditions shall be completed prior to the Council endorsing the relevant plan of survey.

The Plan of Survey must reflect any amendments to the approved reconfiguration that are required by any conditions of the development approval.

CONDITIONS OF APPROVAL APPLICABLE TO STAGE 1 AND STAGE 2

General

1. Complete and maintain the approved development as follows: (i) in accordance with development approval documents and (ii) strictly in accordance with those parts of the approved development that have been specified in detail by the Council unless the Council agrees in writing that those parts will be adequately complied with by amended specifications.
2. The applicant shall contact Council to arrange a development compliance inspection prior to the endorsement of the survey plan.
3. The approved development is to be carried out generally in accordance with the following approved plans/documents and subject to any amendments that are otherwise required by the approval conditions:

Plan/Document Number	Plan/Document Name	Date
37861-5ST1-001 Rev D	Plan of Development Stage 1 (as amended in red by Council)	04/10/2018
37861-5ST2-001 Rev D	Plan of Development Stage 2 (as amended in red by Council)	04/10/2018
Capricorn Municipal Development Guidelines		
CMDG-R-040 Rev E	Rural Road Access and Property Access Over Table Drains	12/2016
Capricorn Municipal Development Guidelines (CMDG) Geometric Road Design D1		
Capricorn Municipal Development Guidelines (CMDG) Erosion Control and Stormwater Management D7		
Council Policies - Infrastructure		
Council Policy – Construction of Roads for Access to Property		
Council Policy – Road Network Design Standards		

Repair Damaged Infrastructure

4. All parties involved in carrying out the approved works (including, but not limited to, the developer, contractor and consultant) shall take all necessary steps, in accordance with the provisions of the *Work Health and Safety Act 2011*, for the means of entering and exiting the workplace and anything arising from the workplace are without risks to the health and safety of any person. In regard to construction activities. In particular, all works on or near roadways shall be signed in accordance with Queensland Department of Main Roads "Manual of Uniform Traffic Control Devices".
5. The Registered Professional Engineer (RPEQ) performing any task or function associated with the proposed works must hold professional indemnity insurance to the value of \$5 million.
6. Prior to the works commencing, the applicant or the contractor engaged to carry out the work on behalf of the applicant, shall inform Council of the likely commencement date. Council officers shall be able to inspect the works throughout the lifecycle of the project to ensure that works are being carried out in accordance with the approved plans, development conditions and adopted Council standards.

Avoiding Nuisance

7. During the establishment of the approved development, no nuisance is to be caused to adjoining properties and occupiers by way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.

Services Provisions

8. All services installation, including onsite sewerage, water connections and power connections, must comply with:
 - a) the development approval conditions;
 - b) the relevant service providers requirements and specifications;
 - c) any relevant provisions in the planning scheme for the area;
 - d) Council's standard designs for such work where such designs exist;
 - e) the Capricorn Municipal Development Guidelines (CMDG) where it applies;
 - f) any relevant Australian Standard that applies to that type of work; and
 - g) any alternative specifications that the Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.
9. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval of any proposed changes.
10. Services and infrastructure required in connection with the establishment of the approved development must be provided at no cost to Council.

Stormwater and Drainage

11. Post-development stormwater runoff flows, whose characteristics include volume, concentration and velocities, from the development site are not to exceed pre-development stormwater runoff flows to adjoining properties.
12. Stormwater must not be allowed to pond on the property being developed during the development process and after the development has been completed unless the type and size of ponding has been agreed in writing by the Council or as a specific development approval condition.
13. There must be no increases in any silt loads or contaminates in any overland flow from the property being developed during the development process and after the development has been completed.

Erosion and Sediment Control

14. All construction works on site to be undertaken in accordance with the Institute of Engineers (Australia) (IEAUST) Soil Erosion and Sediment Control Engineering Guidelines for Queensland Construction sites and the CMDG Design Guidelines – D7.
15. Erosion and sedimentation controls shall be implemented, as necessary, and shall be maintained at all times during the course of the development works. Should the proposed controls prove to be ineffective, the developer must install additional measures and provide written notice to Council advising of the additional control measures implemented.
16. Measures shall be applied to prevent site vehicles tracking sediment and other pollutants onto adjoining roads during the course of the construction period and to prevent dust nuisance during construction. It is the developer's responsibility to ensure that all reasonable measures are taken to protect nearby properties and roads from dust pollution, erosion, siltation or sediment transport.

Note: Council reserves the right to order whatever action deemed necessary and appropriate at the time, including ordering temporary cessation of work in extreme cases.

17. The developer shall immediately clean up and satisfactorily remove any deposited construction material or silt runoff from the development site. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such works shall be undertaken immediately where there is a potential hazard to pedestrians and/or passing traffic.
18. The developer is to ensure that there is no dust or sediment nuisance emanating from the site on completion of the approved works.

Services

19. Each lot must be provided with a permanent water supply prior to endorsement of the Plan of Survey. An easement is to be established over all water supply infrastructure in order to provide access in favour of the lots serviced by the infrastructure. The applicant is to provide documents to Council demonstrating that any required easements have been created.
20. A copy of the approved water allocation and water agreement signed by all affected parties (including all new proposed lots and existing users) is to be provided to Council prior to endorsement of the Plan of Survey. This documentation should confirm that the consent of all affected parties has been given to the supply of water for all lots that will be created as a result of the subdivision, including both Stage 1 and Stage 2.
21. Easements established for the purposes of servicing lots created as part of Stage 1 of the development must also facilitate the future provision of water supply to the lots proposed to be created in Stage 2.
22. Reticulated sewerage is unavailable to the development site. A development permit for plumbing and drainage works must be obtained from Council for any onsite sewerage system provided on the proposed lots.
23. An electricity supply must be made available to service each approved lot within the subdivision. This supply must be in accordance with the relevant standards of the electricity distributor.

Prior to the endorsement of the Plan of Survey for the subdivision, written evidence must be submitted to Council from the electricity distributor advising that provision has been made for the connection of reticulated electricity service for each approved lot in accordance with all applicable legislation at the time of construction. Alternatively, the developer is to demonstrate that the proposed lots are connected to a renewable energy system that contributes to the supply and use of electricity to and from the grid prior to the endorsement of any plan of survey.

Access & Roads

24. Each lot must have vehicle access to a formed road. The landowner is responsible for the construction and maintenance of crossovers from the road carriageway to the property boundary and all internal vehicle access ways, and for obtaining any approvals that may be required and for complying with the applicable designs and standards.
25. The design and construction of vehicle access to each of the approved lots must comply with CMDG Standard Drawing CMDG-R-040 Rev E – “Rural Roads Access and Property Access Over Table Drains” – Accesses along bitumen roads ADT <300 VPD, dated 12/2016.
26. Vehicle crossovers to the proposed lots must be located a minimum distance of one metre from any power poles, road signage or other Council assets, unless otherwise specified in the applicable development standards and specifications.
27. Vehicle access must be provided to the approved lots, prior to Council endorsing the Plan of Survey.

No Cost to Council

28. All costs associated with the approved development are to be met by the developer, including costs of survey, registration, document lodgement, easement documentation preparation and plan sealing unless there is specific agreement by other parties, including the Council, to meeting those costs.

Latest Versions

29. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

Prior to Plan Sealing

30. All rates and charges of any description and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council, shall be paid prior to the Council endorsing the plan of survey.

CONDITIONS OF APPROVAL APPLICABLE TO STAGE 1

Services

31. The existing onsite sewerage disposal system servicing the existing dwelling must be wholly located within the boundaries of proposed Lot 900.

CONDITIONS OF APPROVAL APPLICABLE TO STAGE 2

Access and Roads

32. A road reserve must be dedicated generally in the location identified on approved plan 37861-5-ST2-001 Rev D, dated 04/10/2018 (as marked in red by Council), to provide access to proposed Lots 4 and 5. The alignment of the road reserve is to intersect with Chappell Lane at 90 degrees. The road reserve is to be a minimum of 20 metres wide and must facilitate vehicle turn-around at the end of the new road where access will be provided to proposed Lots 4 and 5. The alignment of the road reserve in relation to the common boundary of proposed Lots 4 and 5 must allow for future extension of this road reserve within the boundaries of either of these proposed lots in isolation. (i.e. the width of the road reserve must not be intersected by the common boundary of proposed Lots 4 and 5).
33. A road must be constructed within the new road reserve in accordance with the following standards:
- Council Policy – Construction of Roads for Access to Property
 - Council Policy – Road Network Design Standards; and
 - The Capricorn Municipal Development Guidelines (CMDG) Geometric Road Design D1 with the following road elements:
 - 20.0m wide road reserve as Rural Access – Secondary (<10 VPD); and
 - 6.0m wide formation.
34. All earthworks, including batters, shall be fully contained within the development site and must not in any way impact on the properties adjoining the site.

Works Acceptance

35. Upon completion of the works required to establish the new road, and prior to endorsement of the plan of survey, the developer must arrange for Council to undertake a Works Acceptance Inspection of the works. Council will complete a Works Acceptance Inspection Checklist (as per the CMDG) to confirm that the approved works have been completed in accordance with the approved drawings and specifications.

Services

36. The existing onsite sewerage system servicing the existing dwelling must be wholly located within the boundaries of proposed Lot 4.

CARRIED

7/0

Responsible Officer	Manager - Planning & Building Development
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Item Number: 13.2 File Number: D18/91900

SUBJECT HEADING: CHANGE APPLICATION FOR A MINOR CHANGE TO DEVELOPMENT APPROVAL 2016/19547 (ROMA CLAY TARGET CLUB CARAVAN PARK)

Location: 155 Geoghegan Road, Roma QLD 4455 (Lot 317 on SP219057)

Officer's Title: Lead Town Planner

Executive Summary:

This application sought a minor change to the development approval issued for a "Caravan Park" at the Roma Clay Target Club (RCTC) to allow up to four of the 44 approved sites to be used by long term visitors, and two sites to be used for caretaker's accommodation.

A condition of the development approval currently restricts the length of stay for all visitors to 14 consecutive days, or for any cumulative period of 30 days within a 12 month period. The approval currently makes provision for one caretaker accommodation site.

Resolution No. GM/12.2018/15

Moved Cr Newman

Seconded Cr McMullen

That Council:

Approve in part, the Change application for a minor change to Development Approval 2016/19547 to permit the use of four of the existing Caravan Park sites for extended stays, and that Condition 2 be amended:

From:

The Caravan Park must not be occupied by any guest or any caravan, campervan, vehicle or other temporary accommodation for a period exceeding 14 consecutive days, or for any cumulative period of more than 30 days within a 12 month period.

To:

Four of the approved 44 Caravan Park sites may be occupied by visitors for up to 90 consecutive days over a 12 month period. These sites must be fully contained within Stage 1 of the approved development, be located away from designated entrances to the site, and be screened entirely from view at the adjacent street frontage by fencing, so as not to be visually obtrusive from the street.

The remaining Caravan Park sites must not be occupied by any guest or any caravan, campervan, vehicle or other temporary accommodation for a period exceeding 14 consecutive days, or for any cumulative period of more than 30 days within a 12 month period.

Note: A maximum of one of the approved 44 Caravan Park sites is permitted to be occupied by a resident caretaker. The caretaker's accommodation may only be occupied by a person or persons associated with the day to day operations and maintenance of the premises. Caretaker's accommodation is exempt from the above occupancy restrictions.

CARRIED (Cr. Stanford requested her vote against the motion be recorded)

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Stanford
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. Scheffe	

Responsible Officer	Lead Town Planner
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The Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services left the Chamber at 9.41am.

Item Number: 13.3 **File Number:** D18/95514

SUBJECT HEADING: DONATION OF PORTABLE STAGE TO COUNCIL FROM ST JOHN'S CATHOLIC SCHOOL

Officer's Title: Regional Sport & Recreation Development Coordinator

Executive Summary:

Over a number of years, Council staff have accessed the portable stage from St John's School for events and functions, free of charge. Council has been advised by St John's staff that due to a permanent stage constructed at the school in 2017, the portable stage is now excess to their needs and have offered the stage to Council at no cost.

The stage has been used at many outdoor events for Council hosted community events, and can also be used indoors. It is easy to move around due to the light aluminium frame and size of the flooring being approximately 2.5 x 1.5 metres. There are two heights that the stage can be set at, 400 mm and 200 mm from ground level. The stage is in sound condition with no repairs necessary.

Resolution No. GM/12.2018/16

Moved Cr Chandler

Seconded Cr McMullen

That Council accept the donation of the portable stage from St John's Catholic School, for use at Council and community events, with the stage to be stored at Bassett Park and loaned to not for profit groups with no hire fee, providing they pick up and return it to the Council facility.

CARRIED

7/0

Responsible Officer	Regional Sport & Recreation Development Coordinator
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The Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services returned to the Chamber at 9.45am.

Cr. Scheffe, having previously foreshadowed a 'Material Personal Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF INTEREST,' left the Chamber at 9.45am, taking no part in discussions and debate on the matter.

Item Number: 13.4 **File Number:** D18/90885

SUBJECT HEADING: **PROPOSED MEZZANINE LEVEL - MARANOA POLICE CITIZENS YOUTH CLUB (PCYC)**

Officer's Title: **Regional Sport & Recreation Development Coordinator**

Executive Summary:

For the past 8 years, PCYC Qld and Maranoa PCYC staff have considered construction of a mezzanine floor above the martial arts room (dojo) in the Roma Recreation Centre to increase floor space to allow the operation of additional activities, as maximum capacity for current activities has been reached.

Recently Maranoa PCYC Branch Manager met with Council staff to discuss the possibilities of applying for funding in 2019 for the mentioned project.

Resolution No. GM/12.2018/17	
Moved Cr Newman	Seconded Cr McMullen
That Council:	
<ol style="list-style-type: none"> 1. Support PCYC's proposal to add a mezzanine floor at the Maranoa PCYC facility. 2. Assist with costs associated in developing construction design plans. 3. Draw the required funds of \$4,050 (ex GST) from GL 2884.2001.2001 	
CARRIED	6/0

Responsible Officer	Regional Sport & Recreation Development Coordinator
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At cessation of discussion and debate on the abovementioned item, Cr. Scheffe returned to the Chamber at 9.49am.

Item Number: 13.5 **File Number:** D18/97121

SUBJECT HEADING: **FUNDING AVAILABLE THROUGH STATE GOVERNMENT'S CYCLE NETWORK LOCAL GOVERNMENT GRANTS PROGRAM – PRIORITY DESIGN TREATMENTS.**

Officer's Title: **Regional Grants & Council Events Development Coordinator**

Executive Summary:

Council is eligible to apply for 100% funding for detailed design projects under the State Government's Cycle Network Local Government Grants Program – Priority Design Treatments. It was recommended that Council apply for funding to redesign the intersection of Miscamble and Queen Streets, to an approximate value of \$30,000.

Resolution No. GM/12.2018/18

Moved Cr Schefe

Seconded Cr McMullen

That Council:

1. Apply for 100% funding for detailed design on the Miscamble and Queen Street intersections, under the State Government's Cycle Network Local Government Grants Program – Priority Design Treatments – for an approximate cost of \$35,000.
2. Authorise the Chief Executive Officer to sign any funding agreements if successful.

CARRIED

7/0

Responsible Officer	Regional Grants & Council Events Development Coordinator
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Item Number:

13.6

File Number: D18/97298

SUBJECT HEADING:

FUNDING AVAILABLE THROUGH LOCAL GOVERNMENT GRANTS & SUBSIDIES PROGRAM

Officer's Title:

Regional Grants & Council Events Development Coordinator

Executive Summary:

Council is eligible to apply for funding under the State Government's Local Government Grants & Subsidies Program (LGGSP). It was recommended that Council apply for two water projects under the program.

Resolution No. GM/12.2018/19

Moved Cr McMullen

Seconded Cr Schefe

That Council:

1. Apply for funding under the State Government's Local Government Grants & Subsidies Program (LGGSP) for:
 - a) Mitchell Bore
 - b) Yuleba Water Facility
2. Make necessary co-contributions (a minimum of 40%) for each project in the 2019/20 budget, and 2020/21 budget if required.
3. Authorise the Chief Executive Officer to sign the funding agreement for any successful project/s.

CARRIED

7/0

Responsible Officer	Regional Grants & Council Events Development Coordinator
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Item Number: 13.7 **File Number:** D18/97516

SUBJECT HEADING: REPRESENTATION ON THE EASTER IN THE COUNTRY (EITC) COMMITTEE

Officer's Title: Regional Tourism Development Coordinator

Executive Summary:

Roma's Easter in the Country (EITC) festival is the largest annual event in the Maranoa, attracting approximately 10,000 festival attendees each year, with economic benefits estimated in excess of \$2m. The EITC Committee has been successful in securing Queensland Destination Events Program funding for the next 3 years. In 2019 the festival will also be participating in 'Boost', which is a targeted event leveraging process designed to generate additional outcomes for a select group of QDEP funded events. EITC is focused on working with local stakeholders to identify opportunities to drive tourism value for the event, and has requested a Maranoa Regional Council Officer attend their Committee meetings to ensure the consistent and coordinated inclusion of the event in all Regional Destination Marketing activities.

Resolution No. GM/12.2018/20

Moved Cr Chandler

Seconded Cr Chambers

That Council nominate Council's Regional Tourism Development Coordinator (or delegate) as an ex officio member of the Easter in the Country Committee.

CARRIED

7/0

Responsible Officer

Regional Tourism Development Coordinator

Item Number: 13.8 **File Number:** D18/98037

SUBJECT HEADING: OPENING HOURS OVER CHRISTMAS FOR ROMA AND INJUNE VISITOR INFORMATION CENTRES AND THE BIG RIG

Officer's Title: Regional Tourism Development Coordinator

Executive Summary:

As Roma and Injune are Accredited Visitor Information Centres they are required to operate over the Christmas and New Year period. The approved closures are Christmas Day, Boxing Day and New Year's Day. As visitation is very low during this time, and to enable Council's tourism staff and volunteers to still spend quality time with their family during the festive season, it was requested the opening hours of both Centres be slightly reduced.

Resolution No. GM/12.2018/21

Moved Cr Chandler

Seconded Cr Scheffe

That Council:

1. Slightly reduce the hours of operation for the Roma Visitor Information Centre, Injune Visitor Information Centre and The Big Rig on Monday 24 December, Thursday 27 December, Friday 28 December, Saturday 29 December, Sunday 30 December and Monday 31 December to 9am – 3pm.
2. Authorise The Big Rig Night Show to not screen on Thursday 27 December 2018 and Tuesday 1 January 2019.

CARRIED

7/0

Responsible Officer

Regional Tourism Development Coordinator

Item Number: 13.9 **File Number:** D18/95232

SUBJECT HEADING: PAINT 4 FREEDOM ART COMPETITION

Officer's Title: Manager - Economic & Community Development

Executive Summary:

Paint4Freedom Limited ACN: 621 812 002 / ABN: 95 621 812 002 is incorporated as a not-for-profit corporation holding Charity Status with the A.C.N.C. It is an organisation promoting or protecting human rights. The board of directors comprises Sydney residents and business people (4). The board does not have deductible gift recipient status as raising funds from public donation campaigns is not their purpose. Their aims are to help make the public more aware of modern-day slavery and help provide ideas and ways Australians can assist the fight against modern-day slavery. The group requested that Council promote and organise a Paint 4 Freedom Competition.

Resolution No. GM/12.2018/22

Moved Cr Newman

Seconded Cr Chambers

That Council decline the offer to participate in the Paint 4 Freedom Art Competition.

CARRIED

5/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer

Manager - Economic & Community Development

Item Number: 13.10 **File Number:** D18/97607

SUBJECT HEADING: APPOINTMENT OF COUNCIL REPRESENTATIVE/S SOUTH WEST REGIONAL ECONOMIC DEVELOPMENT (SWRED) WORKING GROUPS

Officer's Title: Manager - Economic & Community Development

Executive Summary:

The South West Regional Economic Development (SWRED) Board has requested nominations from Council on the SWRED Tourism Working Group and the SWRED Sheep Meat Project Working Group.

Resolution No. GM/12.2018/23

Moved Cr Chandler

Seconded Cr Newman

That Council nominate:

- 1. Its Regional Tourism Development Coordinator (or delegate) to work with the SWRED Tourism Working Group.**

2. Cr. Jan Chambers (or delegate) to work with the SWRED Sheep Meat Project Working Group.

CARRIED

7/0

Responsible Officer

Manager - Economic & Community Development

Item Number:

16.1

File Number: D18/96881

SUBJECT HEADING:

BUILD OUT - CAMBRIDGE STREET MITCHELL

Councillor's Title:

Cr. Jan Chambers

Executive Summary:

The report presented a proposal to further investigate construction of a 'build out' in the vicinity of the Mitchell Bakery area on Cambridge Street Mitchell to enhance the available public gathering and seating space.

Resolution No. GM/12.2018/24

Moved Cr Chambers

Seconded Cr Scheffe

That a report be prepared for an upcoming Council meeting.

CARRIED

7/0

Responsible Officer

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services

Item Number:

16.2

File Number: D18/97176

SUBJECT HEADING:

CORRESPONDENCE RECEIVED FROM THE ROTARY CLUB OF ROMA REQUESTING FUNDING OF FIREWORKS FOR THE ROMA'S NEW YEAR'S EVE STREET PARTY

Councillor's Title:

Cr. Tyson Golder

Executive Summary:

Mayor Golder tabled correspondence received from the Rotary Club of Roma seeking financial assistance for a fireworks display at Roma's New Year's Eve Street Party.

Resolution No. GM/12.2018/25

Moved Cr Golder

Seconded Cr McMullen

That the item be withdrawn from the agenda, noting that Item C.16 – Request for Donation, presents this matter for Council's consideration.

CARRIED

7/0

Item Number: 16.3 **File Number:** D18/97578

SUBJECT HEADING: 2019/20 BUDGET PREPARATIONS - DISCOUNT AND RATING METHODOLOGY REVIEW

Councillor's Title: Cr. Janelle Stanford

Executive Summary:

As preparations for the development of the 2019/20 Budget will commence early in the new year, Cr. Stanford proposed that Council give consideration to re-engaging the rating specialist to review the options for the general rates discount and potential impacts on rates collection and rating methodology.

Resolution No. GM/12.2018/26	
Moved Cr Stanford	Seconded Cr McMullen
That a report be prepared for an upcoming Council meeting.	
CARRIED	7/0

Responsible Officer	Director Corporate, Community & Commercial Services
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Item Number: 16.4 **File Number:** D18/97647

SUBJECT HEADING: 2019/20 BUDGET PREPARATIONS - PROPOSAL FOR COMMUNITY CONSULTATION ON 2019/20 BUDGET

Councillor's Title: Cr. Janelle Stanford

Executive Summary:

This request proposed that a report be prepared investigating options for consulting with our community about the 2019/20 Budget.

Resolution No. GM/12.2018/27	
Moved Cr Stanford	Seconded Cr McMullen
That a report be prepared for an upcoming Council meeting.	
CARRIED	7/0

Responsible Officer	Director Corporate, Community & Commercial Services
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SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR A BRIEF RECESS TO REVIEW THE LATE OPEN AGENDA AT 10.15AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 11.19AM

LATE ITEM
Item Number: L.1 **File Number:** D18/98223

SUBJECT HEADING: **SKILLING QUEENSLANDERS FOR WORK, FIRST START TRAINEESHIPS 2018 - 19**
Officer's Title: **Human Resources & Training Advisor**
Executive Summary:

Skilling Queenslanders for Work helps eligible Queenslanders develop skills, gain qualifications and provide direct assistance to enter and stay in the workforce.

The initiative offers seven programs that deliver training to improve skills and employment opportunities. The programs focus on supporting young people, Aboriginal and Torres Strait Islander people, people with disability, mature-age job seekers, women re-entering the workforce and people from culturally and linguistically diverse backgrounds.

The programs are delivered across the state by community-based organisations. First Start is one of the programs that provides wage subsidies to local Councils to employ additional trainees. The program offers opportunities to young people and disadvantaged job seekers to gain nationally recognised qualifications and twelve (12) months employment by undertaking a traineeship.

Council applied through the Local Government Association of Queensland (LGAQ) to the Department of Education, Small Business and Training for funding for two (2) trainees to be employed during the 2018/19 financial year.

The Department of Education, Small Business and Training have advised that Council has been successful for funding of two (2) trainee positions at a subsidy of \$15,000 per trainee.

Resolution No. GM/12.2018/28
Moved Cr McMullen
Seconded Cr Chandler
That Council:

- 1. Support participating in the Skilling Queenslanders for Work, First Start Traineeships program initiative and accepting the allocated two (2) traineeships. The program offers disadvantaged Queenslanders employment for twelve (12) months, with participants at completion of the traineeship being awarded a nationally recognised qualification.**
- 2. Authorise the Chief Executive Officer to approve fixed term apprenticeship and traineeship positions in lieu of any full-time permanent positions within Council's approved organisational structure where there is a business case for doing so.**
- 3. Authorise the Chief Executive Officer to approve and sign the Service Agreement between the Department of Education and Training and Council and on execution of the agreement Council receive funding of \$15,000 for each of the two (2) allocated traineeships under the Skilling Queenslanders for Work, First Start Traineeships program.**

CARRIED

7/0

Responsible Officer
Human Resources & Training Advisor

CONFIDENTIAL ITEMS

Cr. Newman left the Chamber at 10.20am.

Item Number: C.1 **File Number:** D18/88917

SUBJECT HEADING: **BENDEMERE PONY CLUB - REQUEST FOR ASSISTANCE TO REPLACE BOUNDARY FENCE**

Officer's Title: **Land Administration Officer**

Executive Summary:

A request was received from the Bendemere Pony Club for Council to assist with the costs of replacing the boundary fence of the Pony Club at Yuleba by providing materials and labour.

Resolution No. GM/12.2018/29	
Moved Cr Chambers	Seconded Cr McMullen
That the matter lay on the table for further consideration at a future General Meeting.	
CARRIED	6/0

Responsible Officer	Land Administration Officer
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Cr. Newman returned to the Chamber at 10.22pm.

Item Number: C.2 **File Number:** D18/86500

SUBJECT HEADING: **AGISTMENT OF PADDOCKS - POLICE PADDOCK, DARGAL ROAD**

Officer's Title: **Land Administration Officer**

Executive Summary:

The Police Paddock on Dargal Road, Roma has been sub-divided into a number of different sized paddocks suitable for keeping and grazing of horses. Tenders expressing interest in using the land can now be publicly invited.

Resolution No. GM/12.2018/30	
Moved Cr Chandler	Seconded Cr McMullen
That the matter lay on the table for further consideration at a future General Meeting.	
CARRIED	7/0

Responsible Officer	Land Administration Officer
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Item Number: C.3 **File Number:** D18/85843

SUBJECT HEADING: **COUNCIL OWNED LAND - LOT 1 ON RP58256 AND LOT 3 ON RP58256**

Officer's Title: **Administration Officer - Land Administration**

Executive Summary:

Council received interest in purchasing Council owned rural land described as Lot 1 on RP58256 and Lot 3 on RP58256.

Resolution No. GM/12.2018/31

Moved Cr McMullen

Seconded Cr Chandler

That the matter lay on the table for further consideration at a future General Meeting.

CARRIED

7/0

Responsible Officer

Administration Officer - Land Administration

Item Number:

C.4

File Number: D18/95254

SUBJECT HEADING:

REQUEST FOR HIRE FEE REIMBURSEMENT - SURAT SPORTING COMPLEX

Officer's Title:

Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council received correspondence seeking a reimbursement of the hire fees paid for the use of the Surat Sporting Complex on 2 November 2018.

Resolution No. GM/12.2018/32

Moved Cr Chandler

Seconded Cr McMullen

That Council:

- 1. Reimburse the hire fees paid for the use of the Surat Sporting Complex on 2 November 2018 for the amount of \$162.40.**
- 2. Draw the funds from 01491.1083 - Council Buildings & Facilities Operating Revenue: Facilities Hire Refund.**

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Scheffe
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. Stanford	

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Item Number: C.5 **File Number:** D18/96183

SUBJECT HEADING: **SOLE INVITEE CONTRACT - DUKE STREET (ROMA SOUTHERN ROAD) RECONSTRUCTION WORKS**

Officer's Title: **Manager - Construction**

Executive Summary:

As part of the 2018/19 Capital Works Program, the upgrade of Duke Street South (Roma Southern Road), Roma, between Raglan Street and Corfe Road is programmed for delivery. The project is jointly funded under the Transport Infrastructure Development Scheme (TIDS) between Council and Department of Transport & Main Roads (TMR).

As Duke Street South is a State Controlled Road, administered by TMR, to undertake the works, Council is required to enter into a Sole Invitee Schedule of Rates Contract with the State Government agency. This report sought approval for the Chief Executive Officer to sign the contractual documentation on behalf of Council, prior to undertaking the works.

Resolution No. GM/12.2018/33

Moved Cr McMullen

Seconded Cr Schefe

That Council authorise the Chief Executive Officer (or delegate) to sign the Sole Invitee Contract, offered by the Department of Transport & Main Roads, in order to undertake the delivery of the Duke Street South (Roma Southern Road) Roma Upgrade Project.

CARRIED

7/0

Responsible Officer

Manager - Construction

Mayor Golder declared a 'Material Personal Interest' in the following item, due to his mother owning a commercial property adjacent the McDowall Street intersection and left the Chamber at 10.29am, taking no part in discussions and debate on the matter.

The Deputy Mayor, Cr. Chambers, took the role of 'Acting Chair' during his absence.

Item Number: C.6 **File Number:** D18/97249

SUBJECT HEADING: **ASPHALT OVERLAY OPPORTUNITY – QUINTIN STREET, ROMA**

Officer's Title: **Manager – Program & Contract Management**

Executive Summary:

Council has been informed by the Department of Transport and Main Roads of planned works on the Carnarvon Highway, Roma – from Warrego Highway intersection to Apex Park. The report outlines an opportunity for Council to consider allocating funds to sections of Quintin Street [Roma] under Council's control whilst adjacent asphalt overlay works are being undertaken by the Department of Transport and Main Roads.

Resolution No. GM/12.2018/34

Moved Cr McMullen

Seconded Cr Schefe

That Council:

- 1. Approve the asphalt overlay of the parking lanes along Quintin Street, from Warrego Highway to Alfred Street (excluding McDowall Street intersection) up to a maximum value of \$175,800.**

2. Fund the works from the 2018/19 Urban Street Bitumen Rehabilitation budget.

CARRIED

6/0

Responsible Officer

Manager – Program & Contract Management

Mayor Golder returned to the Chamber and assumed the Chair at 10.31am.

Item Number:

C.7

File Number: D18/96729

SUBJECT HEADING:

OCTOBER 2018 - MONTHLY BUSINESS UNIT REPORT - AIRPORTS

Officer's Title:

Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aimed to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/12.2018/35

Moved Cr Schefe

Seconded Cr Chandler

That Council receive and note the Officer's report as presented.

CARRIED

7/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

Item Number:

C.8

File Number: D18/97322

SUBJECT HEADING:

UPDATE ON ROMA SALEYARDS MULTI-PURPOSE FACILITY - DESIGN AND CONSTRUCT (FIT OUT) OF INTERPRETIVE CENTRE

Officer's Title:

Manager - Procurement & Commercial Services

Executive Summary:

Council previously resolved (14 March 2018) to endorse Peak Services' Procurement Brief for Interpretive Centre Fit-Out Design Services.

This report was tabled to provide Council with an overview of the proposed procurement process to engage a suitably qualified and experienced contractor to complete the design and construction (fit out) of the interpretive centre.

Resolution No. GM/12.2018/36

Moved Cr Chandler

Seconded Cr Chambers

That Council accept the proposed procurement process as outlined in the Officer's Report.

CARRIED

5/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number: C.9 **File Number:** D18/95393

SUBJECT HEADING: APPLICATIONS FOR RATE PAYMENT ARRANGEMENTS

Officer's Title: Rates and Utilities Billing Officer

Executive Summary:

Applications for rate payment arrangements have been received from various ratepayers. The timeframes the applicants have proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.

Resolution No. GM/12.2018/37

Moved Cr Chambers

Seconded Cr Stanford

That Council accept the applicant's payment arrangements as set out in Table A and as follows, subject to all rates, charges and arrears accumulated being paid in full by 30 June 2020.

Assessment Number	Approved Payment Plan
13009402	\$50/week
14023402	\$200/fortnight
14006365	\$89/week

CARRIED

7/0

Responsible Officer	Rates and Utilities Billing Officer
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Cr. McMullen, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF INTEREST,' left the Chamber at 10.36am, taking no part in discussions and debate on the matter.

Cr. Chambers, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF INTEREST,' remained for discussion and debate on the matter as resolved by Council and recorded under Section 'COUNCILLOR DECLARATIONS OF INTEREST.'

Item Number: C.10 **File Number:** D18/95623

SUBJECT HEADING: OVERDUE RATES - COMMENCEMENT OF LEGAL ACTION

Officer's Title: Rates and Utilities Billing Officer

Executive Summary:

Letters of Demand have been sent to ratepayers who are not in a rates payment arrangement and have a rates debt of \$750 or more outstanding. In accordance with Council's adopted Rates Recovery Policy, a Council resolution is required to take the next step in the rates recovery process – i.e. a statement of liquidated claim will be filed at the Local Magistrates Court and served on the ratepayer.

Council adjourned the meeting during discussions on this item for morning tea.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.38AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 11.36AM

Discussion resumed on the following item at the resumption of Standing Orders following morning tea. Cr. McMullen did not return to the Chamber at resumption of Standing Orders, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF INTEREST.

Item Number: C.10 File Number: D18/95623

SUBJECT HEADING: OVERDUE RATES - COMMENCEMENT OF LEGAL ACTION

Officer's Title: Rates and Utilities Billing Officer

Executive Summary:

Letters of Demand have been sent to ratepayers who are not in a rates payment arrangement and have a rates debt of \$750 or more outstanding. In accordance with Council's adopted Rates Recovery Policy, a Council resolution is required to take the next step in the rates recovery process – i.e. a statement of liquidated claim will be filed at the Local Magistrates Court and served on the ratepayer.

Resolution No. GM/12.2018/38

Moved Cr Chambers

Seconded Cr Chandler

That Council endorse the next step in the Rates Recovery process that is to proceed to filing a Statement of Liquidated Claim with the Local Magistrates Court; serving upon the ratepayers as listed in the attachment as at 5 December 2018.

CARRIED (Cr. Chambers voted in favour of the motion)

5/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer

Rates and Utilities Billing Officer

At cessation of discussion and debate on the abovementioned item, Cr. McMullen returned to the Chamber at 11.44am.

Item Number: C.11 **File Number:** D18/97394

SUBJECT HEADING: UPDATE - SALE OF LAND

Officer's Title: Rates and Utilities Billing Officer

Executive Summary:

The purpose of this report was to provide Council with an update on the progress of the sale of land for rate arrears.

Resolution No. GM/12.2018/39	
Moved Cr Chandler	Seconded Cr Stanford
That Council receive and note the progress report on sale of land for rate arrears.	
CARRIED	6/1
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. McMullen	
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Rates and Utilities Billing Officer
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Cr. McMullen, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF INTEREST,' left the Chamber at 11.50am, taking no part in discussions and debate on the matter.

Item Number: C.12 **File Number:** D18/97813

SUBJECT HEADING: SALE OF LAND FOR OVERDUE RATES

Officer's Title: Rates and Utilities Billing Officer

Executive Summary:

In accordance with Division 3 Section 140 of the Local Government Regulation 2012, this report contained a list of properties which are eligible for sale arrears action. A decision to sell land for overdue rates or charges can only be made by resolution.

This report recommended commencement of sale of land procedures to recover outstanding rates and charges as part of Council's ongoing debt recovery procedures.

Resolution No. GM/12.2018/40	
Moved Cr Chambers	Seconded Cr Newman
That Council:	
<ol style="list-style-type: none"> Pursuant to section 140(2) of the <i>Local Government Regulation 2012</i>, sell the following land described below for overdue rates and charges: 	

- Assessment 11001427 Lot 2 W 4097
- Assessment 11002888 Lot 804 Y 2211
- Assessment 11003084 Lot 110 Y 2211
- Assessment 11003704 Lot 602 Y 2211
- Assessment 12005856 Lot 2 RP 82878, Lot 2 RP 88839
- Assessment 12014320 Lot 3 SP 203111
- Assessment 13001847 Lot 501 I 7185
- Assessment 13009014 Lot 9 WV 1884
- Assessment 14002182 Lot 2 RP 835124
- Assessment 14003685 Lot 21 RP 30933
- Assessment 14009823 Lot 1 RP 111696
- Assessment 14011647 Lot 1 RP 79173
- Assessment 14011738 Lot 49 RP 30933
- Assessment 14013965 Lot 2 RP 61315
- Assessment 14017594 Lot 2 RP 174402
- Assessment 15000433 Lot 502 S 282

2. Delegate to the Chief Executive Officer its power to take all further steps under Chapter 4, Part 12, Division 3 of the *Local Government Regulation 2012* to effect sale of the land (including, for avoidance of doubt, the power to end sale of land procedures).

CARRIED

5/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Rates and Utilities Billing Officer
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At cessation of discussion and debate on the abovementioned item, Cr. McMullen returned to the Chamber at 11.53am.

Item Number:

C.13

File Number: D18/97697

SUBJECT HEADING:

MINOR AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Officer's Title:

Director - Corporate, Community & Commercial Services

Executive Summary:

The report sought Council approval for minor amendments to the organisational structure.

Resolution No. GM/12.2018/41

Moved Cr Newman

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

7/0

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss Item 14, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/12.2018/42	
Moved Cr Stanford	Seconded Cr McMullen
That Council close the meeting to the public at 11.15am.	
CARRIED	6/1
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

Resolution No. GM/12.2018/43	
Moved Cr McMullen	Seconded Cr Newman
That Council open the meeting to the public at 12.12pm.	
CARRIED	7/0

Mayor Golder left the Chamber at 12.44pm. Deputy Mayor, Cr. Chambers took the role of 'Acting Chair' during his absence.

Mayor Golder returned to the Chamber at 12.48pm.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 12.49PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 2.01PM

Item Number: C.14 File Number: D18/95711

SUBJECT HEADING: SUBMISSION TO THE QUEENSLAND COORDINATOR GENERAL REGARDING AMENDMENTS TO CONDITIONS OF APPROVAL FOR AUSTRALIA PACIFIC LNG (APLNG) PROJECT

Officer's Title: Manager - Economic & Community Development

Executive Summary:

A final draft submission to the Queensland Coordinator General was presented to Council for review in response to proposed amendments to the conditions of approval for the APLNG project, following consultation and discussion with a range of community stakeholders.

The report sought Council's resolution to endorse the submission to the Queensland Government Coordinator General.

Resolution No. GM/12.2018/44	
Moved Cr Scheffe	Seconded Cr Newman
That Council:	
<ol style="list-style-type: none"> 1. Endorse and proceed with the submission to the Coordinator General regarding proposed amendments to the conditions of approval of the Australia Pacific LNG project. 2. Distribute a copy of the final submission to community groups and relevant stakeholders that have been involved in the consultation process to develop Council's submission. 	
CARRIED	7/0

Responsible Officer	Manager - Economic & Community Development / Chief Executive Officer
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Resolution No. GM/12.2018/45	
Moved Cr Scheffe	Seconded Cr Golder
That Council (for the purposes of the <i>Strong and Sustainable Resource Communities Act 2017</i> (SSRC Act)):	
<ol style="list-style-type: none"> 1. Approach the Coordinator General requesting that the communities of Wallumbilla and Yuleba be included as impacted communities (with populations over 200 people), and Jackson be included as an impacted community (with a population of less than 200 people). 2. Seek the advice of the Coordinator General as to how to give effect to this request. 3. Authorise the Chief Executive Officer to progress the application once Council is made aware of the correct process to initiate same. 	
CARRIED	7/0

Responsible Officer	Manager - Economic & Community Development / Chief Executive Officer
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Item Number: C.15 **File Number:** D18/96452

SUBJECT HEADING: 2019 AUSTRALIA DAY AWARDS

Officer's Title: Regional Grants & Council Events Development Coordinator

Executive Summary:

An assessment panel reviewed the nominations for the Maranoa 2019 Australia Day Awards. It was recommended that Council accept the recommendations of the panel.

Resolution No. GM/12.2018/46	
Moved Cr McMullen	Seconded Cr Newman
That Council accept the recommendations from the Awards Assessment Panel for the 2019 Australia Day Award Recipients for the Maranoa Region.	
CARRIED	7/0

Responsible Officer	Regional Grants & Council Events Development Coordinator
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Item Number: C.16 **File Number:** D18/97656

SUBJECT HEADING: REQUEST FOR DONATION

Officer's Title: Regional Grants & Council Events Development Coordinator

Executive Summary:

Council received a request for a donation from the Rotary Club of Roma. It was recommended that this request be declined.

Resolution No. GM/12.2018/47	
Moved Cr Chambers	Seconded Cr Chandler
That Council decline the request from Rotary Club of Roma for a donation of \$5,000 for fireworks at the Roma New Year's Eve function.	
CARRIED	5/2
Cr. Golder called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Regional Grants & Council Events Development Coordinator
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Item Number: C.17 **File Number:** D18/97150

SUBJECT HEADING: **TABLING EMAILED CORRESPONDENCE FROM A ROMA AIRPORT USER**

Author and Councillor's Title: **Cr. Tyson Golder**

Executive Summary:

Mayor Golder tabled correspondence received from a Roma Airport user.

Resolution No. GM/12.2018/48	
Moved Cr Golder	Seconded Cr McMullen
That:	
<ol style="list-style-type: none"> 1. Council note receipt of the email (Friday, November 16, 2018 4:05:30 AM) in regard to the Roma Airport. 2. A report be prepared for an upcoming meeting. 	
CARRIED	5/2
Mayor Golder called for a division of the vote. The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Associate to the Mayor/Manager - Airports (Roma, Injune, Surat, Mitchell)
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Mayor Golder declared a possible perceived 'Conflict of Interest' in the following item due to him having been in a court case with the applicant. Mayor Golder advised that he would be dealing with this interest by removing himself from discussions and decisions on this matter. Mayor Golder left the Chamber at 2.43pm, with the Deputy Mayor, Cr. Chambers, taking the role of Acting Chair in his absence.

Item Number: C.18 **File Number:** D18/96020

SUBJECT HEADING: **EXTENSION APPLICATION - MATERIAL CHANGE USE - HIGH IMPACT INDUSTRY AND ENVIRONMENTALLY RELEVANT ACTIVITY 56 - REGULATED WASTE STORAGE**

Location: 1915 Carnarvon Highway, Euthulla QLD 4455 (15/WV1343)

Applicant: We Kando Pty Ltd (ACN 076 843 993)

Officer's Title: **Planning Officer**

Executive Summary:

An extension application has been made to Council to extend the currency period of the development approval currently recorded in the final order dated 17 July 2017 in the Planning and Environment Court proceeding 1552 of 2017. The development approval in question provides for a 5 hectare dam for the storage of K130 waste water at 1915 Carnarvon Highway, Euthulla.

The development has not started and the approval will lapse if the development does not start before 25 May 2019, or if the approval is not otherwise extended. The applicant sought an extension to the currency period of the approval for a further two years until 25 May 2021.

Resolution No. GM/12.2018/49

Moved Cr Newman

Seconded Cr McMullen

That Council:

1. Refuse the Extension application for the development approval currently recorded in the final order dated 17 July 2017 in the Planning and Environment Court proceeding 1552 of 2017.
2. Delegate authority to the Chief Executive Officer to prepare a decision notice and written reasons for refusing the application.

CARRIED

6/0

Responsible Officer

Planning Officer

At cessation of discussion and debate on the abovementioned item, Mayor Golder returned to the Chamber at 2.44pm, and assumed the Chair.

Mayor Golder left the Chamber at 2.48pm, and returned at 2.49pm.

Item Number:

C.19

File Number: D18/97593

SUBJECT HEADING:

MINOR AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Officer's Title:

Associate to the Chief Executive Officer

Executive Summary:

The report sought Council approval for a minor amendment to the organisational structure.

Resolution No. GM/12.2018/50

Moved Cr Newman

Seconded Cr Chambers

That Council:

Endorse the proposed amendments to the organisational structure as follows:

- Retitle the position of Assets & Quality Officer - Water, Sewerage & Gas (0504) to Assets Officer - Transport Network.

Furthermore, that:

- The position of Deputy Local Disaster Coordinator be removed from the Director Infrastructure Services Position;
- Council endorse the appointment of Cameron Hoffmann to the position of Deputy Local Disaster Coordinator;
- Disaster Management Plans be updated to reflect this change.

CARRIED

7/0

Responsible Officer

Manager Organisational Development & Human Resources / Local Disaster Coordinator / Project Officer Emergency Management

Cr. Stanford, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF INTEREST,' left the Chamber at 2.55pm, taking no part in discussions and debate on the matter.

Item Number: C.20 **File Number:** D18/97676

SUBJECT HEADING: REQUEST FOR ROAD NAME CHANGE - MISCAMBLE STREET EAST, ROMA

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

At a previous General Meeting, Council considered a request from a resident to rename Miscamble Street East, Roma to East Miscamble Street, Roma.

Following public consultation with interested and/or affected residents, the matter was being re-tabled for Council's further consideration.

Resolution No. GM/12.2018/51

Moved Cr McMullen

Seconded Cr Newman

That Council:

1. Rename the street East Miscamble Street, Roma.
2. Notify affected residents and all respondents to the public consultation process of the change in street name.
3. Notify the relevant external stakeholders of the change in street name in accordance with Council's standard practice. Stakeholders should include (but are not limited to): Google and Bing mapping services, the Department of Natural Resources, Mines and Energy, Australia Post, the Australian Electoral Commission, Ergon, the Queensland Ambulance Service, State Valuations, and Telstra.
4. Update all roadside signage accordingly.

CARRIED

6/0

Responsible Officer

Associate to the Chief Executive Officer

At cessation of discussion and debate on the abovementioned item, Cr. Stanford returned to the Chamber at 2.57pm.

Item Number: C.21 **File Number:** D18/97261

SUBJECT HEADING: NOTICE OF ENTRY SERVED ON MARANOA REGIONAL COUNCIL – UNDER SECTION 57 OF THE MINERAL AND ENERGY RESOURCES (COMMON PROVISIONS) ACT 2014

Officer's Title: Manager – Program & Contract Management
Assets Officer - Transport Network

Executive Summary:

A report was to be distributed under separate cover upon receipt of legal advice.

Resolution No. GM/12.2018/52

Moved Cr McMullen

Seconded Cr Chambers

That the item be removed from the Agenda (Refer to updated report – Item LC.4).

CARRIED

7/0

Responsible Officer

Manager Program & Contract Management

Item Number:

C.22

File Number: D18/98038

SUBJECT HEADING:

COBB & CO PARK MASTERPLAN

Officer's Title:

Local Development Officer - Yuleba/Wallumbilla

Executive Summary:

The first draft of the Yuleba Cobb & Co Park Master Plan has been issued for Council's review. The draft is consistent with the community feedback received at the Yuleba master planning consultation sessions and it was recommended that Council receive the report and once the quantity surveyor costings have been received, undertake community consultation to finalise the park design.

Resolution No. GM/12.2018/53

Moved Cr Chandler

Seconded Cr Chambers

That Council:

- 1. Receive the first draft of the Yuleba Cobb & Co Park Master Plan.**
- 2. Seek quantity surveyor costings for the different elements of the design.**
- 3. Undertake community consultation to finalise the design, with the final plan to be brought back to Council for final approval.**

CARRIED

7/0

Responsible Officer

**Local Development Officer -
Yuleba/Wallumbilla/Jackson**

LATE CONFIDENTIAL ITEMS (Discussed in Closed Session)

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items LC.1 – LC.4, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Resolution No. GM/12.2018/54

Moved Cr McMullen

Seconded Cr Schefe

That Council close the meeting to the public at 3.00pm.

CARRIED

7/0

Cr. Stanford left the Chamber at 3.02pm, and returned at 3.05pm.

The Chief Executive Officer left the Chamber at 3.08pm, and returned at 3.11pm.

Resolution No. GM/12.2018/55	
Moved Cr Newman	Seconded Cr Golder
That Council open the meeting to the public at 3.42pm.	
CARRIED	7/0

Cr. Stanford left the Chamber at 3.29pm, and returned at 3.32pm.

Item Number:	LC.2	File Number: D18/98847
SUBJECT HEADING:	INTERNAL REVIEW - BOTTLE TREE COURT DEVELOPMENT, ROMA	
Officer's Title:	Chief Executive Officer	

Executive Summary:

A request was received for a further internal review of a decision regarding Bottle Tree Court development in Roma.

The matter was tabled for Council's formal consideration.

Resolution No. GM/12.2018/56	
Moved Cr Newman	Seconded Cr McMullen
That Council:	
<ol style="list-style-type: none"> 1. Note receipt of the complaint and its contents. 2. Confirm that the development conditions be maintained. 3. Endorse the draft letter, incorporating an additional section which outlines the developer's options (including costings where possible in relation to the gas), to conclude the development. 4. Provide a copy of the relevant section of the complaint (competitive neutrality) to the Queensland Productivity Commission. 	
CARRIED	7/0

Responsible Officer	Chief Executive Officer
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Mayor Golder, having previously foreshadowed a 'Material Personal Interest' in Item LC.3, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF INTEREST,' left the Chamber at 3.42pm, taking no part in discussions and debate on the matter.

Deputy Mayor, Cr. Chambers, took the role of 'Acting Chair' in his absence.

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items LC.3, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Resolution No. GM/12.2018/57	
Moved Cr Newman	Seconded Cr McMullen
That Council close the meeting to the public at 3.43pm.	
CARRIED	6/0

Resolution No. GM/12.2018/58	
Moved Cr McMullen	Seconded Cr Newman
That Council open the meeting to the public at 4.00pm.	
CARRIED	6/0

Item Number: LC.3 **File Number:** D18/98882

SUBJECT HEADING: STAGE 1 ROMA FLOOD MITIGATION PROJECT UPDATE
- LANDHOLDER NAR 100140

Officer's Title: Chief Executive Officer

Executive Summary:

Correspondence was received from Landholder NAR 100140 in relation to outstanding negotiations as part of the Stage 1 Roma Flood Mitigation Project in response to Resolution No. GM/11.2018/62.

Resolution No. GM/12.2018/59	
Moved Cr McMullen	Seconded Cr Stanford
That Council:	
<ol style="list-style-type: none"> 1. Accept the offer and authorise the Chief Executive Officer to finalise and sign the relevant documentation to give effect to the cash settlement of \$120,000, with the documentation prepared in conjunction with Council's legal advisors as detailed in the attached letters. 2. Funds be drawn from WO 15723 (Roma Flood Mitigation Stage 1). 	
CARRIED	6/0

Responsible Officer	Chief Executive Officer
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At cessation of discussion and debate on the abovementioned item, Mayor Golder returned to the Chamber and assumed the Chair at 4.02pm.

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items LC.4, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Resolution No. GM/12.2018/60

Moved Cr McMullen

Seconded Cr Stanford

That Council close the meeting to the public at 4.03pm.

CARRIED

7/0

Resolution No. GM/12.2018/61

Moved Cr McMullen

Seconded Cr Newman

That Council open the meeting to the public at 4.30pm.

CARRIED

7/0

Item Number:

LC.4

File Number: D18/98912

SUBJECT HEADING:

NOTICE OF ENTRY SERVED ON MARANOA REGIONAL COUNCIL - UNDER SECTION 57 OF THE MINERAL AND ENERGY RESOURCES (COMMON PROVISIONS) ACT 2014

Officer's Title:

Manager – Program & Contract Management

Executive Summary:

Council has been served a periodic entry notice, under section 57 of the Mineral and Energy Resources (Common Provisions) Act 2014, about an entry to public land to carry out an authorised activity for a resource authority.

Resolution No. GM/12.2018/62

Moved Cr Newman

Seconded Cr Chambers

That Council notes the following:

1. **Armour Energy (Armour) has given Council a periodic entry notice under section 57 of the Mineral and Energy Resources (Common Provisions) Act 2014 (the Act) about an entry to public land to carry out an authorised activity for a resource authority.**
2. **The periodic entry notice:**
 - (a) **identifies the relevant public land as River Road at Surat;**
 - (b) **identifies Council as the public land authority (refer the Act schedule 2 definition) charged with control of River Road;**
 - (c) **identifies Armour as the holder of a resource authority (as defined by Act section 10), namely Petroleum Lease 511;**
 - (d) **identifies the authorised activity Armour proposes to carry out (the proposed activity) as:**
 - (i) **to directionally drill one (1) well (MC#3A Well) from lot 1 on RP51181, under River Road, then entering lot 4 on E531;**

- (ii) the bottom hole of the well will be located on lot 4 on E531; and
 - (iii) the depth of the well within the road reserve will range from 295 to 850 metres;
 - (e) identifies the proposed drilling will take place between 08 January 2019 and 31 March 2019.
3. Council has received legal advice that if Armour provides the requested evidence confirming that the proposed activity is an authorised activity for Armour's resource authority [refer 4(b)]:
- (a) Armour is entitled to enter the relevant River Road land to undertake the proposed activity consistently with the periodic entry notice (Act section 58(1)(c)); but
 - (b) as public land authority for the road, Council may impose reasonable and relevant conditions on Armour, as the resource authority holder, for the entry period stated in the notice, about the entry or the manner in which it carries out the proposed activity (Act section 59);
 - (c) the conditions may be about, for example:
 - (i) giving Council, at stated intervals, notice of particular activities being carried out on the land by or for Armour; or
 - (ii) affecting other owners¹ and occupiers of the road;
 - (d) Council cannot impose a condition that is:
 - (i) the same, or substantially the same, as a condition already applying to resource authority or its relevant environmental authority; or
 - (ii) inconsistent with any such condition.
 - (e) By Act section 81, relevantly, a resource authority holder (Armour) is liable to compensate each owner and occupier of public land or private land that is in the authorised area of, or is access land for, the resource authority, for any compensable effect that the owner or occupier suffers, caused by authorised activities carried out by the holder or a person authorised by the holder.
- That Council:
4. Subject to Armour providing the satisfactory evidence that confirms the proposed activity is an authorised activity for Petroleum Lease 511, impose on Armour the following conditions of entry upon River Road for performance of the proposed activity:
- (a) Before commencing the proposed activity, Armour must provide geotechnical evidence, from a suitably qualified person, on the potential risk associated with subsidence or well rupture within the road. The assessment must detail the measures the resource authority will take to eliminate or minimise the risk.
 - (b) Before commencing the proposed activity, Armour to provide confirmatory evidence that the proposed activity is an authorised activity for its resource authority (Petroleum Lease 511)
 - (c) Armour must undertake and complete the work competently, ensuring the application of best practice, i.e. exercise the skill, diligence, prudence, and foresight reasonably to be expected of a skilled professional appropriately qualified to perform work of the type to be performed, thereby to achieve an outcome consistent with law, safety, reliability, and environmental protection.

- (d) Without limitation, if a law requires that persons performing given work must be licensed, Armour must ensure that all such work is performed by persons appropriately licensed under that law.
- (e) Armour must maintain public liability insurance:

 - (i) covering itself, its employees, and its contractors;
 - (ii) issued by an insurer registered under the Insurance Act 1973 (Cwlth) and having a long-term credit rating not lower than a Fitch Ratings or Standard & Poor's A-minus or a Moody's A3;
 - (iii) providing per-occurrence indemnity of not less than \$20 million,

and must give Council a certificate of currency of the insurance policy before beginning the proposed activity.
- (f) Subject to the requirements of the State or any other relevant authority, Armour must take all precautions necessary to prevent contamination, pollution, or other environmental harm arising from or connected with the proposed activity.
- (g) Armour's obligations regarding the access to private land remain the subject of the requirements of the State or any other relevant authority.
- (h) Armour must meet the cost of repairing any damage:

 - (i) caused to the River Road land and associated Council infrastructure (including the road surface, road sheeting, drainage, signage, road markers, and other road furniture); and
 - (ii) to property owned by any other party;

arising from the work undertaken for the proposed activity, upon or about the road reserve.
- (i) Before commencing the proposed activity, Armour must:

 - (i) deliver to Council copies of its final activity plans for the work; and
 - (ii) inform Council of a safe distance, from the installed Armour infrastructure, within which Council may undertake work.
- (j) Armour must notify Council not later than five (5) business days before the scheduled date for commencement of the work for the proposed activity, to enable Council to complete a land condition survey before the work begins.
- (k) Armour must rectify any subsidence within the road reserve or adjacent land, resulting from the proposed activity.
- (l) Armour must ensure that, whilst it conducts the proposed activity:

 - (i) public travel movements upon the road can continue; and
 - (ii) disruptions to traffic movement and access to adjacent properties are minimised.
- (m) Armour must not close the road to traffic, or detour traffic travelling the road, without the separate and specific approval of Council;
- (n) Unless it has made alternative access arrangements with affected property owners/occupiers, Armour must:

 - (i) ensure that adjacent properties affected by the proposed activity remain accessible; and
 - (ii) permit and facilitate the free movement of traffic to and from those adjacent properties.

- (o) Armour must notify Council not later than five (5) business days before it completes the work for the proposed activity, to enable Council to conduct a post-activity condition survey.
- (p) Not later than 5 business days after it completes the work, Armour must give Council the GPS co-ordinates of the road reserve location at which the work was performed.

¹ By Act section 12 and schedule 1, Council is taken to be the owner of the road because it is the public land authority for the road. Nevertheless, the State is the ultimate owner.

CARRIED

7/0

Responsible Officer

Manager – Program & Contract Management

LATE VERBAL ITEM

Item Number:

L.2

File Number: N/a

SUBJECT HEADING:

RECOVERY OF COSTS ASSOCIATED WITH A NOTICE OF ENTRY UNDER THE MINERAL AND ENERGY RESOURCES (COMMON PROVISIONS) ACT 2014 THROUGH FEES & CHARGES.

Officer's Title:

Chief Executive Officer

Executive Summary:

Council discussed a proposal to investigate recovery of costs associated with a Notice of Entry under the Mineral and Energy Resources (Common Provisions) Act 2014 through Fees and Charges.

Resolution No. GM/12.2018/63

Moved Cr Chambers

Seconded Cr Stanford

That Officers undertake further investigation and report to Council regarding the recovery of costs associated with a Notice of Entry under the *Mineral and Energy Resources (Common Provisions) Act 2014* through Fees & Charges.

CARRIED

7/0

Responsible Officer

Manager – Program & Contract Management

LATE CONFIDENTIAL ITEMS CONTINUED

Item Number:

LC.1

File Number: D18/98281

SUBJECT HEADING:

ROMA WASTE FACILITY CHRISTMAS CLOSURE

Officer's Title:

Manager - Environment, Health, Waste & Rural Land Services

Executive Summary:

A proposal was tabled to close the Roma Waste Facility on days approved by Council during the 2018 Christmas/New Year Period.

Resolution No. GM/12.2018/64
Moved Cr McMullen
Seconded Cr Chambers

That Council approve the closure of Roma Waste Facility on the two (2) public holidays for the 2018 Christmas/New Year period – being Tuesday 25 (Christmas day) and Tuesday 1 January 2019.

CARRIED

6/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. McMullen	
Cr. Newman	
Cr. Schefe	
Cr. Stanford	

Responsible Officer	Manager - Environment, Health, Waste & Rural Land Services
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Item Number:
11.2
File Number: D18/96718
SUBJECT HEADING:
ADOPTION OF ANNUAL REPORT 2017/18
Officer's Title:
Director - Corporate, Community & Commercial Services
Executive Summary:

The report tabled the draft 2017/18 Annual Report for adoption. This item had been laid on the table earlier during the meeting and discussion resumed.

Resolution No. GM/12.2018/65
Moved Cr Chambers
Seconded Cr Chandler
That Council:

- 1. Adopt the 2017/18 Annual Report for Maranoa Regional Council allowing for a brief internal feedback period for fine tuning prior to publication.**
- 2. Publish the report on Council's website within two (2) weeks of adopting the Annual Report, in compliance with s182(4) of the *Local Government Regulation 2012*.**
- 3. Endorse the submission of the 2017/18 Annual Report to the Australasian Reporting Awards.**
- 4. Make the 2017/18 Annual Report available for sale at cost price for those wishing to purchase the document.**

CARRIED

7/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number: C.13 **File Number:** D18/97697
SUBJECT HEADING: AMENDMENTS TO THE ORGANISATIONAL STRUCTURE
Officer's Title: Director - Corporate, Community & Commercial Services

Executive Summary:

The report sought Council approval for amendments to the organisational structure.

Resolution No. GM/12.2018/66	
Moved Cr Newman	Seconded Cr McMullen
<p>That Council approves for the Chief Executive Officer or delegate to advise the Officer in writing of Council's intention not to offer the Officer re-appointment to the position in accordance with Clause 5 – Renewal of Appointment of the Officer's Contract of Employment and further authorises the Chief Executive Officer to apply the provisions of Clause 36 – Consultation Regarding Organisation Change and Redundancy of the Maranoa Regional Council Officers' Certified Agreement 2013 in this matter.</p>	
CARRIED	7/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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Resolution No. GM/12.2018/67	
Moved Cr Chambers	Seconded Cr Stanford
<p>That Council resolves to make the position redundant and authorises the Chief Executive Officer (or delegate) to apply the provisions of Clause 36 – Consultation Regarding Organisation Change and Redundancy of the Maranoa Regional Council Officers' Certified Agreement 2013 in the handling of Council's decision in this matter.</p>	
CARRIED	6/1
<p>Mayor Golder called for a division of the vote.</p> <p>The outcomes were recorded as follows:</p>	
Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. McMullen	
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Director - Corporate, Community & Commercial Services
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Cr. Chandler left the Chamber at 4.46pm, and returned at 4.48pm.

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 4.52pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 23 January 2019, at Roma Administration Centre.

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Mayor.

.....
Date.