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**MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 23 JANUARY 2019 COMMENCING AT 9.05AM**

**ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Schefe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

**AS REQUIRED**

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Procurement & Commercial Services – Ryan Gittins, Manager Planning & Building Development – Danielle Pearn, Manager Program & Contract Management – Cameron Hoffmann, Regional Grants & Council Events Development Coordinator – Susan Sands, Facility Lease Management & Housing Officer/Team Coordinator – Madonna Mole, Rates and Utilities Billing Officer – Catherine (Katie) Ballard.

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.05am.

**APOLOGIES**

There were no apologies for the meeting.

**CONFIRMATION OF MINUTES**

<b>Resolution No. GM/01.2019/01</b>	
<b>Moved Cr Newman</b>	<b>Seconded Cr Stanford</b>
<b>That the minutes of the General Meeting held on 12 December 2018 be confirmed.</b>	
CARRIED	9/0

<b>Resolution No. GM/01.2019/02</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr McMullen</b>
<b>That the minutes of the Special Meeting held on 21 December 2018 be confirmed.</b>	
CARRIED	9/0

**COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST**

Cr. Schefe declared a 'Conflict of Interest' with the following item:

- C.16 – Senior Citizens Building - User Agreement

Due to his wife operating a business out of the premises under consideration and named in the report.

Cr. Schefe foreshadowed that he would remove himself from discussions and decisions on this matter.

Cr. Flynn declared a 'Conflict of Interest' with the following items:

- C.22 – November 2018 – Monthly Business Unit Report – Airports;
- C.23 – Roma Airport Aviation Security Identification Card and Security Fee Information Report

Due to him being the owner of a business that has a contract with a major air service provider.

Cr. Flynn foreshadowed that he would remove himself from discussions and decisions on these matters.

### **ON THE TABLE**

There were no items for discussion on the table.

### **PRESENTATIONS/PETITIONS AND DEPUTATIONS**

There were no presentations/petitions or deputations at the meeting.

### **CONSIDERATION OF NOTICES OF MOTION**

There were no notices of motion for consideration.

## **BUSINESS**

### **CONFIDENTIAL ITEMS MOVED TO OPEN ACCESS**

Council considered the potential for a number of Confidential reports to be moved to the open access section of the Agenda. The outcome of these considerations are recorded below:

#### **ITEM:C.10 – CONTRIBUTION TO INLAND QUEENSLAND ROADS ACTION PROJECT (IQ- RAP)**

**Resolution No. GM/01.2019/03**

**Moved Cr Newman**

**Seconded Cr McMullen**

**That Item C.10 – Contribution to Inland Queensland Roads Action Project (IQ-RAP), be moved from the Confidential segment of the Agenda to the Open segment of the Agenda with attachments 1, 2 and 3 to be removed prior to publication.**

*(Item C.10 re-numbered to Item 12.2)*

CARRIED

9/0

#### **ITEM:C.21 - LOCOMOTIVE MITCHELL MEMORIAL PARK COMMUNITY CONSULTATION**

**Resolution No. GM/01.2019/04**

**Moved Cr Newman**

**Seconded Cr Chambers**

**That Item C.21 – Locomotive Mitchell Memorial Park Community Consultation, be moved from the Confidential segment of the Agenda to the Open segment of the Agenda with attachments referencing individual names updated to remove names prior to publication.**

*(Item C.21 re-numbered to Item 13.10)*

CARRIED

9/0

Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 9.12am, taking no part in discussions and debate on the matter.

**ITEM: C.23 – ROMA AIRPORT AVIATION SECURITY IDENTIFICATION CARD AND SECURITY FEE INFORMATION REPORT**

<b>Resolution No. GM/01.2019/05</b>	
<b>Moved Cr Newman</b>	<b>Seconded Cr Stanford</b>
<p>That Item C.23 – Roma Airport Aviation Security Identification Card and Security Fee Information Report, be moved from the Confidential section of the Agenda to the Open section of the Agenda with attachments referencing individual names updated to remove names prior to publication.</p> <p><i>(Item C.23 re-numbered to Item 13.11)</i></p>	
CARRIED	8/0

At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 9.13am.

**OFFICE OF THE CEO**

**Item Number:** 10.1 **File Number:** D19/1666

**SUBJECT HEADING:** VOTING ARRANGEMENTS FOR THE 2020 LOCAL GOVERNMENT ELECTION

**Officer's Title:** Associate to the Chief Executive Officer

***Executive Summary:***

*Under Section 45 of the Local Government Electoral Act 2011, Council must apply to the Minister for Local Government prior to 1 July 2019 for the 2020 Local Government Election to be conducted by postal ballot. Council is asked to consider its position on this matter.*

<b>Resolution No. GM/01.2019/06</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr O'Neil</b>
<p>That Council seek further information from Electoral Commission Queensland (ECQ) with regard to options and costings for the 2020 Local Government Election.</p> <p><b>Footnote:</b>          For incorporation in the request, a number of questions raised by the Deputy Mayor and circulated to Councillors.</p>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Manager Communication, Information and Administration Services</b>
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**Item Number:** 10.2 **File Number:** D19/3456

**SUBJECT HEADING:** LOCAL GOVERNMENT REMUNERATION AND DISCIPLINE TRIBUNAL SCHEDULE - 1 JULY 2019

**Officer's Title:** Associate to the Chief Executive Officer

**Executive Summary:**

*On 30 November 2018, the Local Government Remuneration and Discipline Tribunal concluded its review of remuneration for Mayors, Deputy Mayors and Councillors of Local Governments as required by Chapter 8, Part 1, Division 1 of the Local Government Regulation 2012.*

*The report formally tabled a copy of the Tribunal's remuneration determination.*

<b>Resolution No. GM/01.2019/07</b>	
<b>Moved Cr Chandler</b>	<b>Seconded Cr Newman</b>
<b>That Council note the findings of the Local Government Remuneration and Discipline Tribunal's review.</b>	
CARRIED	7/2
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Associate to the Chief Executive Officer</b>
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**CORPORATE, COMMUNITY & COMMERCIAL SERVICES**

**Item Number:** 11.1 **File Number:** D19/2362

**SUBJECT HEADING:** MONTHLY FINANCIAL REPORTS ACTUAL V BUDGET AS AT 30 NOVEMBER 2018

**Officer's Title:** Contractor - Finance Systems Support

**Executive Summary:**

*The purpose of this report was for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the month of November 2018 and year to date.*

<b>Resolution No. GM/01.2019/08</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr Stanford</b>
<b>That the financial reports for the period ending 30 November 2018 be received and noted.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Contractor - Finance Systems Support</b>
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**Item Number:** 11.2 **File Number:** D19/3225

**SUBJECT HEADING:** MONTHLY FINANCIAL REPORTS ACTUAL V BUDGET AS AT 31 DECEMBER 2018

**Officer's Title:** Contractor - Finance Systems Support

**Executive Summary:**

*The purpose of this report was for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the month of December 2018 and year to date.*

**Resolution No. GM/01.2019/09**

**Moved Cr Chambers**

**Seconded Cr Stanford**

**That the financial reports for the period ending 31 December 2018 be received and noted.**

CARRIED

9/0

<b>Responsible Officer</b>	<b>Contractor - Finance Systems Support</b>
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**Item Number:** 11.3 **File Number:** D19/3012

**SUBJECT HEADING:** MY MARANOA BUSINESS INITIATIVE

**Officer's Title:** Manager - Procurement & Commercial Services

**Executive Summary:**

*The My Maranoa Business initiative was released to businesses in Injune, Surat and Mitchell throughout the 2017/18 financial year. The initiative includes a number of deliverables pertaining to Local Business and Council's procurement processes, including Local Star Rating decals, streamlined purchasing process for low-value transactions, and the promotion of local businesses through the My Maranoa App and Council website.*

*This report provided Council with an overview of the rollout's progress, including recent consultation with businesses located in Wallumbilla, Yuleba, and Roma, and sought approval for an extension until the end of the 2018/19 financial year.*

Following a 'Mover' and 'Secunder' for the draft motion being obtained, Mayor Golder declared a possible 'Conflict of Interest' in this item due to his personal business (Golders) being named in the report. He further indicated that his business does not have anything to do with Council from a business point of view with contracts.

Mayor Golder advised that he would be dealing with this 'Conflict of Interest' by removing himself from discussion and debate on this matter.

Mayor Golder left the Chamber at 9.24am taking no part in discussion and debate on the matter. Deputy Mayor, Cr. Chambers, took the role of 'Acting Chair' in his absence.

Cr. Flynn also declared a 'Conflict of Interest' in this item due to his personal business (Maranoa Travel) being named in the report, and further stated that at no stage had he requested his business be included in the listing.

Cr. Flynn advised that he would be dealing with this 'Conflict of Interest' by removing himself from discussion and debate on this matter.

Cr. Flynn left the Chamber at 9.24am taking no part in discussion and debate on the matter.

**Resolution No. GM/01.2019/10**

**Moved Cr Scheffe**

**Seconded Cr Newman**

**That Council:**

1. Approve an extension to the My Maranoa Business initiative rollout until 30 June 2019.
2. Authorise the Councillor Portfolio Chair for Local Business to work closely with Council staff as approved by the Chief Executive Officer to deliver the initiative as follows:
  - Local Development Officer in each community;
  - Manager Procurement & Commercial Services;
  - Relevant Director – Director Corporate, Community & Commercial Services.

CARRIED

7/0

<b>Responsible Officer</b>	<b>Manager - Procurement &amp; Commercial Services</b>
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Cr. O'Neil left the Chamber at 9.28am, and returned at 9.29am.

At cessation of discussion and debate on the abovementioned item, Mayor Golder and Cr. Flynn returned to the Chamber at 9.29am. Mayor Golder assumed the chair at that time.

**Item Number:**

**11.4**

**File Number: D18/102324**

**SUBJECT HEADING:**

**AUSTRALIA POST SIGNATORIES - YULEBA  
LICENSED POST OFFICE/SERVICES CENTRE**

**Officer's Title:**

**Regional Customer Services Officer/Team Coordinator**

***Executive Summary:***

*Australia Post has been in contact with Council to check that signatories are current for the Licensed Post Office (LPO) Agreement.*

**Resolution No. GM/01.2019/11**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council:**

1. Nominate Chief Executive Officer – Julie Reitano and Director of Corporate, Community and Commercial Services – Sharon Frank as the signatories for the Licensed Post Office (LPO) Agreement.
2. Report the signatories back to Australia Post for a new agreement to be drafted.

CARRIED

9/0

<b>Responsible Officer</b>	<b>Regional Customer Services Officer/Team Coordinator</b>
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**INFRASTRUCTURE SERVICES**

**Item Number:** 12.1 **File Number:** D19/2968

**SUBJECT HEADING:** REQUEST FROM ASSESSMENT 13004536 FOR EXTENSION TO COUNCIL'S REGIONAL WATER SUPPLY ZONE BOUNDARY

**Officer's Title:** Manager - Water, Sewerage & Gas

**Executive Summary:**

*The applicant wishes to develop their lot and has requested a connection to the Council water reticulation network. There is no water main near this lot and they are well outside of the Regional Water Supply Zone. They have therefore requested that Council extend the boundary of the supply zone to allow them to access this network.*

<b>Resolution No. GM/01.2019/12</b>	
<b>Moved Cr Flynn</b>	<b>Seconded Cr McMullen</b>
That further information be provided with regard to detailed costings for the application in regard to assessment 13004536.	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Manager - Water, Sewerage &amp; Gas</b>
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**DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES**

**Item Number:** 13.1 **File Number:** D18/99444

**SUBJECT HEADING:** DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE "DWELLING HOUSE"

**Location:** 261 Burtons Road, Orange Hill (4RP185444)

**Officer's Title:** Lead Town Planner

**Executive Summary:**

*A development application for a Material Change of Use for a "Dwelling house" was submitted which, if approved, would allow a second dwelling to be constructed on the landowner's rural property located at 261 Burtons Road, Orange Hill (Lot 4 on RP185444).*

*The development application is subject to impact assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016. The Development Assessment Rules set out the procedural requirements for the development assessment process.*

*Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules and for a period of 15 business days between 23 November 2018 and 14 December 2018. There were no properly made submissions received during this period.*

*The procedural requirements set out by the Development Assessment Rules to enable Council to make a decision on this matter have been fulfilled. The development application is generally consistent with the assessment benchmarks provided by the Planning Act 2016 and any perceived conflict with the assessment benchmarks can be addressed by way of conditions of development approval.*

Resolution No. GM/01.2019/13

Moved Cr Chandler

Seconded Cr Newman

That Council approve the application for a Material Change of Use “Dwelling house” on part of the land located at 261 Burtons Road, Orange Hill (being Lot 4 on RP 185444) subject to the following conditions:

**Preamble**

- i. The Capricorn Municipal Development Guidelines apply to this development. Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- ii. The relevant planning scheme for this development is the Maranoa Planning Scheme 2017. All references to the ‘Planning Scheme’ and ‘Planning Scheme Schedules’ within these conditions refer to the above Planning Scheme.
- iii. All Aboriginal Cultural Heritage in Queensland is protected under the (*Aboriginal Cultural Heritage Act 2003*) and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- iv. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their ‘general environmental duty’ to minimise the risk of causing environmental harm to adjoining premises.
- v. The land use rating category for the site may change upon commencement of any approved use on the site. Council’s current Revenue Statement, which includes the minimum general rate levy for the approved use/s is available on the Council website: [www.maranoa.qld.gov.au](http://www.maranoa.qld.gov.au).
- vi. It is the responsibility of the developer to obtain all necessary permits and approvals associated with the development of the site and submit all necessary plans and policies to the relevant authorities for the approved use.
- vii. Refer to Attachment 2 – Adopted Infrastructure Charges Notice for infrastructure charges levied for the approved development.
- viii. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved operations on the site may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.

**Use**

1. The approved development is for a “Dwelling house” (second dwelling) and associated carport as shown on the approved plans.



**Note:**

This development approval and the approval conditions apply to the “Proposed Residence & Carport” as shown on Site Plan 2018-21 01 prepared by I & K Builders dated 26/10/18. This approval does not apply to or authorise any other development on the site.

2. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.

**Compliance Inspection**

3. Prior to the commencement of use the applicant shall contact Council’s Planning Department and arrange a development compliance inspection.

**Approved Plans and Documents**

4. All works and operations are to be carried out generally in accordance with the approved plans listed in the following table. Where the approved plans are in conflict with the Assessment Manager’s conditions, the Assessment Manager’s conditions shall take precedence.

Plan/Document Number	Plan/Document Name	Date
2018-21 01	Site Plan	26/10/18
2018-21 02	Locality Plan	26/10/18
2018-21 03	Floor Plan	26/10/18
2018-21 04	Elevations	26/10/18

**Development Works**

5. The developer shall ensure that all approved works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
6. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners’ requirements and specifications and to the satisfaction of the asset owners’ representative(s).

**Applicable Standards**

7. All works must comply with:
  - a. this development approval;
  - b. the applicable codes of the planning scheme for the area;
  - c. Council’s standard designs for such work where such designs exist;
  - d. the Capricorn Municipal Development Guidelines; and
  - e. any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs a-e above, Council may agree in writing to an alternative specification. This alternative specification prevails over those specified in paragraphs a-e in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any lawful requirements outside those stated above.

#### **Access Road**

8. A 4.0 metre wide internal access road shall be provided from the existing crossover from Burtons Lane to the “Proposed Residence & Carport” shown on Site Plan 2018-21 01 prepared by I & K Builders dated 26/10/18. The internal access road shall remain free of impediment or obstacle at all times.
9. The landowner is responsible for the maintenance of the vehicle crossover from the road carriageway to the property boundary. Should any damage be caused to Burtons Lane at the approved access location, it is the landowner’s responsibility to ensure it is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner’s expense.

#### **Building Appearance**

10. The “Dwelling house”, including the carport, is to incorporate building materials and surface finishes that are compatible and consistent with the primary dwelling house on the site.

#### **Refuse Storage**

11. Waste containers must be provided on site for the exclusive use of the “Dwelling house” and must be maintained in a clean and tidy state at all times while the use continues. The waste containers shall be emptied and the waste removed from the site on a regular basis.

#### **Lighting**

12. Lighting associated with the approved use, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 meters from the Development site area.
13. All lighting shall be directed or shielded so as to ensure that no glare directly affects land uses outside of the development site area.

#### **Avoiding Nuisance**

14. During and after the establishment of the approved development, no nuisance is to be caused outside the development site area by way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time.
15. There must not be unreasonable or sustained levels of noise or odour and no nuisance caused outside the development site area during the course of any construction works and after the use commences.

#### **Construction Activities**

16. During construction, soil erosion and sediment must be managed in accordance with the Capricorn Municipal Design Guidelines.
17. If there is a possibility of erosion or silt or other materials being washed off the property being developed during the development process, the developer must document and implement a management plan that prevents this from occurring.
18. All fill placed on the site is limited to that necessary to accommodate the approved use.

Note: An Operational works application will be required to be submitted to and approved by Council for any of cut and/or filling works that exceed 100m<sup>3</sup>.

19. Excavation or filling must be undertaken in accordance with the Capricorn Municipal Development Guidelines.

#### Services

20. The “Dwelling house” is to be provided with a minimum water supply of 22,500 litres provided by a rainwater tank connected to the premises.
21. The site must be connected to an on-site sewerage treatment system adequate for the use that is designed in accordance with AS/NZS 1547:2012.
22. The removal and disposal of any effluent from the site must be performed by a suitably licensed contractor.

Note: The landowner/operator is responsible for obtaining any permits required to achieve compliance with environmental laws relevant to the provision of onsite sewerage treatment and/or disposal.

23. In the event that the “Dwelling house” cannot be supplied with an adequate supply of electricity through efficient design and alternative energy technologies, a connection to the reticulated electricity network must be made available.
24. If the “Dwelling house” is connected to a telecommunication service, then such works shall be undertaken in accordance with the relevant service provider’s requirements and specifications along with relevant building standards requirements and specifications.
25. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

#### Stormwater and Drainage

26. Appropriate pollution control devices and/or methods shall be implemented to ensure that no contamination or silting of creeks or other waterways result from the stormwater generated from the approved use.
27. Stormwater must not be allowed to pond on the property being developed, during the development process and after the development has been completed.
28. Post-development stormwater runoff flows from the development site are not to exceed pre-development stormwater runoff flows to adjoining properties and roads.

#### Emergency Events

29. A bushfire hazard management plan shall be prepared prior to the commencement of use having regard to the site characteristics and management procedures in the event of a bushfire. All occupants of the “Dwelling house” shall be made aware of the bushfire hazard management plan, its content, and the procedures that need to be followed in the case of a bushfire event.
30. The “Dwelling house” must be provided with access to a reliable water supply for firefighting purposes (such as a dedicated water tank with a minimum 22,500 litre capacity, a swimming pool or dam located on the site and within the proximity of the dwelling).

<p><b>31.</b> A flood management plan shall be prepared prior to the commencement of the use having regard to the site characteristics and management procedures in the event of flood. All occupiers shall be made aware of the flood management plan, its content, and the procedures that need to be followed in the case of a major flood event.</p> <p><b>Latest Version</b></p> <p><b>32.</b> Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.</p> <p><b>Application Documentation</b></p> <p><b>33.</b> It is the developer’s responsibility to ensure that all entities associated with the Development Approval have a legible copy of the Decision Notice and the Approved Plans and the Approved Documents bearing ‘Council Approval’.</p>	<p>CARRIED <span style="float: right;">9/0</span></p>
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<b>Responsible Officer</b>	<b>Lead Town Planner</b>
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**Item Number:** 13.2 **File Number:** D18/99505

**SUBJECT HEADING:** DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE "LOW IMPACT INDUSTRY"

**Location:** Warrego Highway, Roma (69SP206879)

**Applicant:** Outback Truckstops Pty Ltd C/- Precinct Urban Planning

**Officer’s Title:** Lead Town Planner

**Executive Summary:**

*Precinct Urban Planning, on behalf of Outback Truckstops Pty. Ltd., have submitted a development application for a Material Change of Use for a “Low impact industry” which, if approved, would provide for the expansion of the existing iOR Petroleum facility that is located approximately 5 kilometres west of Roma on the Warrego Highway (being Lot 69 on SP206879).*

*The development application is subject to impact assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016. The Development Assessment Rules set out the procedural requirements for the development assessment process.*

*Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules and for a period of 15 business days between 28 November 2018 and 19 December 2018. There were no properly made submissions received during this period.*

*The procedural requirements set out by the Development Assessment Rules to enable Council to make a decision on this matter have been fulfilled. The development application is generally consistent with the assessment benchmarks provided by the Planning Act 2016 and any perceived conflict with the assessment benchmarks is addressed having regard to the lawful existing use of the development site or can otherwise be appropriately addressed by way of conditions of development approval.*

Resolution No. GM/01.2019/14

Moved Cr Newman

Seconded Cr McMullen

That Council approve the application for a Material Change of Use “Low impact industry” (expansion of existing industrial activity) on part of the land located on Lot 69 on SP206879 subject to the following conditions:

**Preamble**

1. The Capricorn Municipal Development Guidelines apply to this development. Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
2. The relevant planning scheme for this development is the Maranoa Planning Scheme 2017. All references to the ‘Planning Scheme’ and ‘Planning Scheme Schedules’ within these conditions refer to the above Planning Scheme.
3. All Aboriginal Cultural Heritage in Queensland is protected under the (*Aboriginal Cultural Heritage Act 2003*) and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
4. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their ‘general environmental duty’ to minimise the risk of causing environmental harm to adjoining premises.
5. The land use rating category for the site may change upon commencement of any approved use on the site. Council’s current Revenue Statement, which includes the minimum general rate levy for the approved use/s is available on the Council website: [www.maranoa.qld.gov.au](http://www.maranoa.qld.gov.au).
6. It is the responsibility of the developer to obtain all necessary permits and approvals associated with the development of the site and submit all necessary plans and policies to the relevant authorities for the approved use.
7. All persons involved in the operation or use of the site have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the *Biosecurity Act 2014*.
8. Refer to Attachment 2 – Adopted Infrastructure Charges Notice for infrastructure charges levied for the approved development.
9. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved operations on the site may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.

## Use

10. The approved development is for a Material Change of Use - “Low impact industry” (expansion of an existing industrial activity) as shown on the approved plans.

Note: This development approval and the approval conditions apply to the Proposed ULP Loadout facility, Proposed Cross Loading Area, Proposed Workshop and Proposed Dongas shown on Approved Plan 00078/18 - Proposed Site Plan prepared by Martin Building Design dated 11/06/18. This approval does not apply or authorise any other development or use on the site.

11. A Biosecurity Plan for the site must be prepared and implemented in accordance with the *Biosecurity Act 2014*. The plan must be prepared by an appropriately qualified person taking into account all existing and approved operations on the site and addressing the risk of spread of Priority Pest Plants. A copy of the plan must be submitted to Council prior to commencement of the approved development.

Note: The Pest Management Plan (PMP) for the Maranoa Region is available on Council’s website via the following link: <http://www.maranoa.qld.gov.au/pest-management-plan>.

The PMP identifies, among others, Parkinsonia, Prickly Acacia and Parthenium as Priority Pest Plants to be managed in the Maranoa Region.

## Compliance Inspection

12. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.
13. Prior to the commencement of use the applicant shall contact Council’s Planning Department and arrange a development compliance inspection.

## Approved Plans and Documents

14. All works and operations are to be carried out generally in accordance with the approved plans listed in the following table. Where the approved plans are in conflict with the Assessment Manager’s conditions, the Assessment Manager’s conditions shall take precedence.

Plan/Document Number	Plan/Document Name	Date
00078/18 1 of 5	Existing Site Plan	11/06/18
00078/18 2 of 5	Proposed Site Plan	11/06/18
00078/18 3 of 5	Road & Carpark Details	11/06/18
00078/18 4 of 5	Satellite Imagery Overlay	11/06/18
00078/18 5 of 5	Proposed Workshop	11/06/18
00078/18 6 of 5	Workshop Elevations	11/06/18
Project No: 13887	Stormwater Management Plan	16/11/18
	HT30 Specification Sheet	

## Development Works

15. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.



16. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

17. All works must comply with:

- a. this development approval;
- b. any relevant Acceptable Solutions of the applicable codes of the planning scheme for the area;
- c. Council's standard designs for such work where such designs exist;
- d. the Capricorn Municipal Development Guidelines; and
- e. any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs a-e above, Council may agree in writing to an alternative specification. This alternative specification prevails over those specified in paragraphs a-e in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any concurrent lawful requirements outside those stated above.

#### Emergency Events

18. All material and machinery with the potential to cause harm by way of floating debris or potential contamination of waterways during a flood event must be stored outside of the Flood hazard area as defined on the State Planning Policy Interactive Mapping System or in flood proof containers that are adequately secured. Any material or machinery with the potential to cause harm or contamination that is located in these areas shall be stored in such a manner as to be easily accessed and relocated off-site ahead of a minor or major flood event.

19. A flood management plan, having regard to the site characteristics and management procedures in the event of flood, shall be prepared prior to the commencement of the use. The owner and/or operator, staff and visitors shall be made aware of the flood management plan, its content and the procedures that need to be followed in the case of a major flood event.

#### Avoiding Nuisance

20. No nuisance is to be caused to adjoining properties and occupiers by the way of smoke, dust, noise, odour, rubbish, contaminant, stormwater discharge or siltation at any time.

21. Dust emanating as a result of operations carried out onsite must be continually monitored and suppressed in order to prevent any dust drifting onto road networks, nearby properties and sensitive land uses. The landowner/operator must implement a dust management plan for the site operations.

22. The approved use and its surrounds must be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not pose any health and safety risks to the community.

#### Repair Damaged Infrastructure

23. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets.

24. Any damage to roads and infrastructure that is attributable to the progress of works on the site or vehicles associated with the development of the site, must be repaired in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

#### Erosion Control

25. All construction works on site are to be undertaken in accordance with the Institute of Engineers (Australia) (IEAUST) Soil Erosion and Sediment Control Engineering Guidelines for Queensland Construction sites.
26. If there is a possibility of erosion or silt or other materials being washed off the property during the development process or after the development is completed, the developer must document and implement a management plan that prevents this from occurring.
27. The developer shall immediately clean up and satisfactorily remove any deposited construction material or silt runoff from the development site.
28. Stockpiles of topsoil, sand, aggregate, spoil or other material capable of being moved by the action of running water shall be stored clear of drainage paths and be prevented from entering the road and/or drainage system.
29. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such works shall be undertaken immediately where there is a potential hazard to pedestrians and/or passing traffic.

#### Advertising Signage

30. Any proposed advertising signage that does not form part of this approval is subject to further development approval unless otherwise meeting the requirements for Accepted development in the Planning Scheme, or other applicable planning instrument in force at the relevant time.
31. Any free standing advertising signage or structure to be constructed on the subject site shall be designed by an RPEQ (Structural) Engineer and certification provided for both design and construction.

#### Access, Parking and Manoeuvring

32. Vehicles entering and exiting the development site must be able to enter and leave in forward direction. Vehicle manoeuvres in this regard are to be totally contained within the development site boundaries.
33. All vehicle movements within the site are to be clear of proposed parking areas, buildings and landscape treatments. Vehicle parking bays must not encroach into swept paths for vehicle movement's onsite.
34. All heavy vehicle access, parking and standing areas must be separated from light vehicle parking areas.
35. All onsite access, parking and manoeuvring areas are to be sealed with an approved impervious surface. Surfacing shall consist of reinforced concrete, concrete pavers, segmental clay pavers, asphaltic hotmix or two coat (primerseal/seal) bitumen seal.
36. A minimum of twenty-eight car parking spaces, including one (1) car parking space for persons with disabilities, shall be provided generally in the area shown as "Designated Parking" on approved plan number 00078/18 Sheet 2 of 5 – "Proposed Site Plan" prepared by Martin Building Design dated 11/06/18.



37. The car parking area shall be designed, signed and line marked in accordance with approved plan 00078/18 Sheet 3 of 5 "Road & Carpark Details" prepared by Martin Building Design dated 11/06/18.
38. All parking spaces are to be clearly delineated with an appropriate line-marking paint that meets the applicable Australian Standard.
39. Disabled car parking bays shall be designed in accordance with AS/NZS 2890.6:2009 Parking Facilities Part 1: Off-Street Car Parking.
40. All vehicular access and related items must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area including Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas", (iii) Council's standard designs for such work where such designs exist, (iv) any relevant Australian Standard that applies to that type of work and (v) the Capricorn Municipal Development Guidelines (CMDG) and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

#### Refuse Storage

41. A permanent enclosed bulk refuse storage area must be provided within the development. All refuse storage containers shall be screened and retain reasonable standards of amenity for users of the premises and surrounding land uses. Refuse storage facilities must not be visually obtrusive.
42. All refuse storage containers must be maintained in a clean and tidy state at all times while the use continues, and shall be emptied and the waste removed from the site on a regular basis.
43. A dedicated area shall be provided for service vehicle access and manoeuvring for waste collection within the development site area. The dedicated area shall be provided in accordance with the Capricorn Municipal Development Guidelines.

#### Lighting

44. Lighting associated with the approved use, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the Development site area.
45. All lighting shall be directed or shielded so as to ensure that no glare directly affects land uses outside of the Development site area.

#### Provision of Services

46. The approved development is to be provided with an approved water allocation as provided by the relevant agency with sufficient capacity to meet all operational needs, including potable water sufficient to meet the needs of all visitors to the site and water required to mitigate dust nuisance generated by vehicles accessing the site.
47. The approved development must be provided with access to a reliable water supply for firefighting purposes.
48. The site must be connected to an on-site sewerage treatment system that is adequate for the approved use. The removal and disposal of any effluent from the site must be performed by a suitably licensed contractor.
49. The number of employees and visitors on site at any one time shall be limited to the maximum capacity of the onsite sewerage treatment system.

**Note:** The landowner/operator is responsible for obtaining any permits required to achieve compliance with environmental laws relevant to the provision of onsite sewerage treatment and/or disposal.

50. The provision of sanitary/amenity facilities adequate to meet the needs of all employees and visitors must be provided on site.

**Note:** The landowner/operator is responsible for obtaining any development permits required in conjunction with the provision of amenities on the site, including permits for building works and plumbing and drainage works.

51. The development must be connected to an electricity reticulation service in accordance with the relevant service provider's requirements and specifications along the relevant building standards, requirements and specifications.
52. If the development is connected to a telecommunication service, then such works shall be undertaken in accordance with the relevant service provider's requirements and specifications along with relevant building standards requirements and specifications.
53. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

#### **Stormwater and Drainage**

54. Stormwater runoff from roofs and impervious surfaces is to be collected internally and piped generally in accordance with the CMDG Design Guidelines D-5 'Stormwater Drainage Design' to the lawful point of discharge.
55. Stormwater must not be allowed to pond on the property being developed during the development process and after the development has been completed.
56. Post-development stormwater runoff flow from the development site is not to exceed pre-development stormwater runoff flows to adjoining properties or roads, as demonstrated in the approved Stormwater Management Plan Project No: 13887 prepared by RMA Engineers dated 16 November 2018.
57. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed. All wastewater from the approved operation is to be collected onsite using appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

#### **No Cost to Council**

58. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.
59. All rates and charges of any description and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council, shall be paid to the Council prior to construction commencing.

**Latest Versions**

60. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

**Application Documentation**

61. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice and the Approved Plans and Approved Documents bearing 'Council Approval.'

CARRIED

9/0

**Responsible Officer**
**Lead Town Planner**
**Item Number:**

13.3

**File Number:** D19/170

**SUBJECT HEADING:**
**DEVELOPMENT APPLICATIONS FOR DOMESTIC  
 OUTBUILDINGS IN FLOOD HAZARD AREAS**
**Officer's Title:**
**Lead Town Planner**
***Executive Summary:***

*Domestic outbuildings (sheds) proposed in flood hazard areas are made impact assessable under the Maranoa Planning Scheme 2017 and require a development approval to be issued by Council prior to construction. The required development application fee is \$2,060 and the process can take up to six months from the time an application is received.*

*Generally, a shed associated with an existing residential dwelling which is able to achieve compliance with the overarching zone code provisions (i.e. setbacks, size, and height) is accepted development and would not require a development permit from Council.*

*Several residents who own residential properties in a flood hazard area and are wanting to build a shed have questioned the reasonableness of the development application process and the associated fees.*

**Resolution No. GM/01.2019/15**
**Moved Cr Newman**
**Seconded Cr McMullen**
**That Council:**

1. Authorise the preparation of a Temporary Local Planning Instrument (TLPI) that provides planning policies specific to the assessment of domestic outbuildings in flood hazard areas identified in Council's adopted flood hazard mapping contained in the Maranoa Planning Scheme 2017.
2. Waive the town planning application fees for domestic outbuildings associated with a residential dwelling in a flood hazard area until such time as a decision is made regarding the TLPI.

CARRIED

9/0

**Responsible Officer**
**Lead Town Planner**

**Item Number:** 13.4 **File Number:** D18/99067

**SUBJECT HEADING:** REGIONAL POOL REPORT NOVEMBER 2018

**Officer's Title:** Support Officer - Facilities

**Executive Summary:**

*Across the region, Council maintain five swimming pool complexes and the Great Artesian Spa complex.*

*Contractors operate the pools under Management Agreements, and provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.*

*Reports were presented for the month of November 2018 for the Mitchell Swimming Pool, Great Artesian Spa, Injune Swimming Pool, Surat Swimming Pool and Wallumbilla Swimming Pool.*

*The Roma Denise Spencer Pool report had not been submitted by the contractor at the time of writing the report.*

<b>Resolution No. GM/01.2019/16</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Flynn</b>
<b>That Council receive the Regional Swimming Pool reports for the month of November 2018.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Support Officer - Facilities</b>
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**Item Number:** 13.5 **File Number:** D19/642

**SUBJECT HEADING:** REGIONAL POOL REPORT DECEMBER 2018

**Officer's Title:** Support Officer - Facilities

**Executive Summary:**

*Across the region, Council maintains five swimming pool complexes and The Great Artesian Spa complex.*

*Contractors operate the pools under Management Agreements, and provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.*

*Reports presented for the month of December 2018 include Great Artesian Spa, Mitchell Memorial Pool, Surat Pool and Wallumbilla Pool.*

*Injune Pool & Denise Spencer Pool Roma monthly report has not yet been submitted by the Contractor at the time of writing this report.*

<b>Resolution No. GM/01.2019/17</b>	
<b>Moved Cr Newman</b>	<b>Seconded Cr O'Neil</b>
<b>That Council receive the Regional Swimming Pool reports for the month of December 2018.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Support Officer - Facilities</b>
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**Item Number:** 13.6 **File Number:** D19/1682

**SUBJECT HEADING:** USER AGREEMENT RENEWAL - QUEENSLAND BLUE LIGHT ASSOCIATION INC - BENDEMERE BLUELIGHT SHED

**Officer's Title:** Facility Lease Management & Housing Officer/Team Coordinator

**Executive Summary:**

*Council has been advised by Queensland Blue Light Association Inc. - Bendemere Blue Light Shed that they would like to renew their User Agreement for the building known as the Bendemere Blue Light Shed, located in Perry Street in Yuleba.*

<b>Resolution No. GM/01.2019/18</b>	
<b>Moved Cr Newman</b>	<b>Seconded Cr Chambers</b>
That Council enter into an agreement with the Queensland Blue Light Association Inc. - Bendemere Blue Light Shed for the use of the Bendemere Blue Light Shed for a period of (5) five years.	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Facility Lease Management &amp; Housing Officer/Team Coordinator</b>
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**Item Number:** 13.7 **File Number:** D19/2132

**SUBJECT HEADING:** USE OF COUNCIL FACILITIES BY ROMA PERFORMING ARTS

**Officer's Title:** Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*Council received a request from the Roma Performing Arts to assist with their 2019 performance, which is their 50<sup>th</sup> anniversary year. The assistance relates to the extended use of Council facilities – the Cultural Centre and the Hibernian Hall – in the lead-up to the production in May.*

<b>Resolution No. GM/01.2019/19</b>	
<b>Moved Cr Chandler</b>	<b>Seconded Cr Chambers</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Approve the request from the Roma Performing Arts Society for extended use of Council facilities in the lead-up to their production in May 2019, noting it is a larger production to mark their 50<sup>th</sup> anniversary year specifically:           <ol style="list-style-type: none"> <li>a) Use of the Hibernian Hall for the first Sunday of the month from February – May;</li> <li>b) Exclusive use of the auditorium in the Cultural Centre from 24 April – 21 May.</li> </ol> </li> <li>2. Recognise that as a not-for-profit organisation, there is no charge or bond applicable for the hire of these facilities under the 2018/19 Fees and Charges.</li> <li>3. Work with the Roma Performing Arts Society to formulate a User Agreement to cover performances in future years.</li> </ol>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Regional Grants &amp; Council Events Development Coordinator</b>
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**Item Number:** 13.8 **File Number:** D19/3071

**SUBJECT HEADING:** FUNDING AVAILABLE THROUGH AUSTRALIAN GOVERNMENT'S 'COMMUNITIES COMBATING PESTS AND WEED IMPACTS DURING DROUGHT' PROGRAM

**Officer's Title:** Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*Council is one of the 202 drought-affected local councils who are eligible to apply for the Australian Government's 'Communities Combating Pests and Weed Impacts During Drought' Program. There is no co-contribution required.*

**Resolution No. GM/01.2019/20**

**Moved Cr Newman**

**Seconded Cr Stanford**

**That Council:**

1. Apply for funding for a weeds eradication program under the Australian Government's 'Communities Combating Pests and Weed Impacts During Drought' Program.
2. Authorise the Chief Executive Officer, or delegate, to sign the funding agreement if the application is successful.

CARRIED

9/0

**Responsible Officer**

**Regional Grants & Council Events Development Coordinator**

**Item Number:** 13.9 **File Number:** D19/3381

**SUBJECT HEADING:** APPROVAL FOR VARIATION TO WORKS FOR QUEENSLAND FUNDED PROJECTS

**Officer's Title:** Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*Council has previously received \$1.35m in non-contestable funding under the Queensland Government's Works for Queensland program 2017-19. One of the projects is under budget, and it was proposed that a variation be requested from the Department to allocate these funds to another approved project.*

**Resolution No. GM/01.2019/21**

**Moved Cr Chambers**

**Seconded Cr Scheffe**

**That Council:**

1. Request a variation from the Department of Local Government for projects under the Works for Queensland 2017-19 Program:
  - Re-allocate the budget surplus (approximately \$30,000) from the Bore 12 Reservoir and Booster project to the Metering Unmetered Connections in Roma project.
2. Authorise the Chief Executive Officer to sign the variation form.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Regional Grants &amp; Council Events Development Coordinator</b>
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The following item was moved from the Confidential Agenda to the Open Agenda as resolved by Council earlier during the meeting.

**Item Number: 12.2 (Originally Item Number - C.10)**

**File Number: D19/3148**

**SUBJECT HEADING: CONTRIBUTION TO INLAND QUEENSLAND ROADS ACTION PROJECT (IQ-RAP)**

**Officer's Title: Assets Officer - Transport Network**

***Executive Summary:***

*Council received a request from the Chair of the Inland Queensland Roads Action Group to continue its support of the Inland Queensland Road Action Project (IQ-RAP) through a \$1,500 (excluding GST) contribution for secretariat support services.*

**Resolution No. GM/01.2019/22**

**Moved Cr Chambers**

**Seconded Cr Chandler**

**That Council:**

- 1. Authorise the contribution of \$1,500 (excluding GST) to provide continued support towards progressing the Inland Queensland Road Action Project.**
- 2. Transfer the required funding from GL 2201.2001.2001 - Infrastructure Management and Support.**

CARRIED

9/0

<b>Responsible Officer</b>	<b>Assets Officer - Transport Network</b>
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The following item was moved from the Confidential Agenda to the Open Agenda as resolved by Council earlier during the meeting.

**Item Number:** 13.10  
**(Originally Item Number C.21)**

**File Number:** D19/3177

**SUBJECT HEADING:** LOCOMOTIVE MITCHELL MEMORIAL PARK COMMUNITY CONSULTATION OUTCOME

**Officer's Title:** Local Development Officer - Mitchell

**Executive Summary:**

*The Queensland Pioneer Railway restoration committee has previously approached Council requesting that they acquire the C17 locomotive from Mitchell Memorial Park with the proposal that it be relocated and restored at the Queensland Pioneer Steam Railway in Ipswich.*

*Council resolved at their meeting on 23 May 2018 to undertake community consultation regarding this request, which occurred in October 2018. The report provides an update on the results of the consultation.*

**Discussion:**

The following draft motion was put forward by Mayor Golder:

**Moved Cr Golder**

**That Council:**

1. **Accept the results from the Mitchell community consultation.**
2. **Allow the C17 Locomotive, currently located in the Mitchell Memorial Park, to be removed for restoration purposes by the Queensland Pioneer Steam Railway committee, and relocated to the Queensland Pioneer Steam Railway in Ipswich, on the proviso that Council sign an agreement with the Queensland Pioneer Steam Railway Committee that Council can buy back the fully restored steam train over the next ten (10) years for the amount of \$350,000 should future terms of Council decide they would like a working steam train in Mitchell at some time.**
3. **Investigate options in the interim period for replacement of any gift given by the committee to be taken back to the Mitchell community for further consultation.**

NO VOTE TAKEN

Cr. McMullen indicated that he would 'Second' the draft motion if Mayor Golder was happy to remove reference to the initially quoted monetary figure specified in point 2 of the draft motion. Mayor Golder indicated he was happy to accept the amendment, and therefore the amended draft motion was recorded as follows:

**Moved Cr Golder**

**Seconded Cr McMullen**

**That Council:**

1. **Accept the results from the Mitchell community consultation.**
2. **Allow the C17 Locomotive, currently located in the Mitchell Memorial Park, to be removed for restoration purposes by the Queensland Pioneer Steam Railway committee, and relocated to the Queensland Pioneer Steam Railway in Ipswich, on the proviso that Council sign an agreement with the Queensland Pioneer Steam Railway Committee that Council can buy back the fully restored steam train over the next ten (10) years should future terms of Council decide they would like a working steam train in Mitchell at some time.**



**3. Investigate options in the interim period for replacement of any gift given by the committee to be taken back to the Mitchell community for further consultation.**

NO VOTE TAKEN

No vote was taken on the draft motion with Cr. Flynn putting forward a further amendment to the draft motion as follows:

**Moved Cr Flynn**

**Seconded Cr Chambers**

**That:**

1. **Council accept the results from the Mitchell community consultation and allow the C17 Locomotive, currently located in the Mitchell Memorial Park, to be removed for restoration purposes by the Queensland Pioneer Steam Railway committee, and relocated at the Queensland Pioneer Steam Railway in Ipswich.**
2. **Relocation take place subject to Council's investigation of options for the replacement of the locomotive, with these options presented to the community for consultation.**

NO VOTE TAKEN

No vote was taken on the amendment to the draft motion with a Procedural Motion put forward and recorded as follows:

**Moved Cr Stanford**

**That the matter lay on the table for further consideration at a later point during the meeting to allow time for further investigation and discussion with the Queensland Pioneer Steam Railway committee.**

MOTION WITHDRAWN

Mayor Golder then put forward a further Procedural Motion with the outcome recorded as follows:

**Resolution No. GM/01.2019/23**

**Moved Cr Golder**

**That the matter lay on the table for further consideration at a later point during the meeting to allow time for further investigation into the potential value of the asset for Council's further consideration.**

CARRIED

7/2

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Newman
Cr. Chandler	Cr. O'Neil
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Scheffe	
Cr. Stanford	

The following item was moved from the Confidential Agenda to the Open Agenda as resolved by Council earlier during the meeting.

Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 10.21am, taking no part in discussions and debate on the matter.

**Item Number:** 12.3 **File Number:** D19/1843  
**(Originally Item C.23)**

**SUBJECT HEADING:** ROMA AIRPORT AVIATION SECURITY IDENTIFICATION CARD AND SECURITY FEE INFORMATION REPORT

**Author and Councillor's Title:** Manager - Airports (Roma, Injune, Surat, Mitchell)

***Executive Summary:***

*This report provided background information relating to correspondence received from Roma Airport users on the control and display of Aviation Security Identification Cards in airside areas, particulars of the security call out fee advertised, commentary on security screening processes generally in place at Roma Airport and a comparison with another regional council area as proposed in the correspondence.*

<b>Moved Cr Golder</b>	<b>Seconded Cr McMullen</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Receive and note the Officer's report as presented.</li> <li>2. Requests the Manager - Airports (Roma, Injune, Surat, Mitchell) liaise with regard to the concerns raised in the letter with a view to resolving the issues noted by the resident, and if necessary a report be brought back to Council.</li> </ol>	
NO VOTE TAKEN	

<b>Responsible Officer</b>	<b>Manager - Airports (Roma, Injune, Surat, Mitchell)</b>
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<b>Resolution No. GM/01.2019/24</b>	
<b>Moved Cr Stanford</b>	
<b>That the matter lay on the table for further consideration.</b>	
CARRIED	6/2
Mayor Golder called for a division of the vote. The outcomes were recorded as follows:	
<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Newman
Cr. Chandler	Cr. O'Neil
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Manager - Airports (Roma, Injune, Surat, Mitchell)</b>
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- Remove the position of Leading Hand (0952) from the Organisational Structure
- Change the position of Manager – Corporate Governance & Enterprise Risk (0121) to Operations Manager – Enterprise Risk, Quality, Safety & Environment
- Create a new position i.e. Project Officer – Rural Land Services reporting to the Manager – Environment, Health, Waste & Rural Land Services.

Further that Council note the planned arrangements for the gardening assistance for Bassett Park and Airport.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Manager - Organisational Development &amp; Human Resources</b>
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Item Number:

C.3

File Number: D18/95649

**SUBJECT HEADING:**

**REVIEW RATES PAYMENT ARRANGEMENT - ASSESSMENT 14010888**

**Officer's Title:**

**Rates and Utilities Billing Officer**

***Executive Summary:***

*Council approved a temporary rate payment arrangement of \$100/week for a trial period of three months under a hardship application. The trial period has now finished. This report is to consider the rates payment arrangement proposed by the applicant.*

**Resolution No. GM/01.2019/27**

**Moved Cr Chambers**

**Seconded Cr Chandler**

**That:**

1. Council not accept the rate payment arrangement as it exceeds a reasonable timeframe to have rates and charges paid in full.
2. Given the rates and charges have been outstanding for more than three years, continue with the adopted debt recovery process.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Rates and Utilities Billing Officer</b>
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**Item Number:** C.4 **File Number:** D19/2956

**SUBJECT HEADING:** SALE OF LAND UPDATE - LOT 46 WAL53332 & LOT 2 RP105321

**Officer's Title:** Rates and Utilities Billing Officer

**Executive Summary:**

*The purpose of this report was to provide Council with an update on the progress of the sale of land for rate arrears on Lot 46 WAL53332 & Lot 2 RP105321.*

**Resolution No. GM/01.2019/28**

**Moved Cr McMullen**

**Seconded Cr Chandler**

**That Council receive the information and note that:**

1. **There are three (3) properties (of the 20 assessments listed in Resolution No. GM/06.2018/55) remaining in this debt recovery process; and**
2. **Each has outstanding rates and charges over three years; and**
3. **Each has had six months' notice about the decision to sell the land for overdue rates and charges; and**
4. **Each still has the opportunity to pay the outstanding rates and charges in full before the auction, scheduled for 2pm Thursday 24 January 2019.**

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Rates and Utilities Billing Officer</b>
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**Item Number:** C.5 **File Number:** D19/3165

**SUBJECT HEADING:** RATES HARDSHIP APPLICATION - ASSESSMENT  
14020630

**Officer's Title:** Rates and Utilities Billing Officer

**Executive Summary:**

*Correspondence has been received from a ratepayer requesting an extension of time for payment of rates for Assessment 14020630.*

**Resolution No. GM/01.2019/29**

**Moved Cr Newman**

**Seconded Cr Stanford**

**That Council:**

1. Grant an extension of time of 6 months to allow time for the matrimonial property settlement or sale of the property.
2. At the completion of the 6 month period, review the applicant's request.
3. Advise the applicant to keep in contact with Council on a regular basis regarding the matrimonial property settlement or sale progress of the property.

CARRIED

9/0

**Responsible Officer**

**Rates and Utilities Billing Officer**

**Item Number:** C.6 **File Number:** D19/2998

**SUBJECT HEADING:** MY MARANOA BUSINESS INITIATIVE - OPTION FOR MONTHLY BILLING OF RETICULATED NATURAL GAS ACCOUNTS FOR INDUSTRIAL AND COMMERCIAL CUSTOMERS

**Officer's Title:** Rates & Utilities Billing Officer

**Executive Summary:**

*Council has trialled monthly gas readings and invoicing with one (1) industrial customer since July 2018. The monthly billing has assisted the customer to improve the management of their account and has had a positive effect on the balance outstanding (significant reduction). As industrial and commercial gas customers often have high consumption due to their business operations, the utility billing amount after three months can be significant. Monthly billing may assist businesses in this situation.*

**Resolution No. GM/01.2019/30**

**Moved Cr Chandler**

**Seconded Cr Golder**

**That Council provide industrial and commercial gas customers the option of a monthly gas billing cycle.**

CARRIED

9/0

**Responsible Officer**

**Rates & Utilities Billing Officer**

**Item Number:** C.7 **File Number:** D19/3069

**SUBJECT HEADING:** QUOTATION REQUEST - PRODUCTION OF AGGREGATE MATERIAL AT ROMA QUARRY

**Officer's Title:** Manager - Procurement & Commercial Services

**Executive Summary:**

*Pre-Qualified Suppliers for On-Site Crushing Services were invited to provide quotes for the production of aggregate at the Roma Quarry. The quote was released on 19 December 2018 and closed on 4 January 2019.*

*The submissions were tabled for Council's consideration.*

<b>Resolution No. GM/01.2019/31</b>	
<b>Moved Cr McMullen</b>	<b>Seconded Cr Newman</b>
<b>That:</b>	
<ol style="list-style-type: none"> <li>1. Council select Milbrae Quarries Pty Ltd as the recommended supplier for Quotation Request – Aggregate Production at Roma Quarry.</li> <li>2. The scope of work be limited to the production of 50,000 tonnes of aggregate (exclusive of crusher dust and scalps).</li> <li>3. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Milbrae Quarries Pty Ltd, noting the quoted value of \$935,000 inclusive of GST, and form a contract by way of purchase order if the terms are acceptable.</li> <li>4. Expenditure be assigned to Work Order 14583.2591 (Quarry Operations – Production Costs – Crushing).</li> </ol>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Manager - Procurement &amp; Commercial Services</b>
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**Item Number:** C.8 **File Number:** D18/99249

**SUBJECT HEADING:** ROMA QUARRY BUSINESS REPORT - NOVEMBER 2019

**Officer's Title:** Administration / Costing Officer – Materials Production (Quarry & Pits)

**Executive Summary:**

*This report was presented to Council to provide a summary of the Council's Quarry for November 2018 and the financial year to date. The information in this report aimed to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.*

<b>Resolution No. GM/01.2019/32</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr Stanford</b>
<b>That Council receive and note the Officer's report as presented.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Administration / Costing Officer – Materials Production (Quarry &amp; Pits)</b>
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**Item Number:** C.9 **File Number:** D18/97255

**SUBJECT HEADING:** **EXPRESSION OF INTEREST: ARTHUR STREET CARPARK**

**Officer's Title:** **Manager – Program & Contract Management  
Support Officer – Program & Contract Management /  
Maintenance & Construction**

**Executive Summary:**

*Council previously resolved, through Resolution No. GM/12.2016/04 to call for Expressions of Interest, through advertisements in the local media, from parties interested in the placement of advertising signage in this location. The draft document and the process associated with calling for expressions of interest were presented for Council's consideration.*

**Resolution No. GM/01.2019/33**

**Moved Cr Scheffe**

**Seconded Cr McMullen**

**That Council:**

1. **Endorse the Arthur Street Carpark Signage Expression of Interest document and advertising plan.**
2. **Formally correspond with the original applicant advising of the Expression of Interest on release.**
3. **Note that as per GM/12.2016/04, a report detailing the outcome of the Expression of Interest process and consultation with respondents, is to be presented to a future Council meeting.**

CARRIED

9/0

**Responsible Officer**

**Support Officer – Program & Contract  
Management / Maintenance & Construction**

**Item Number:** C.11 **File Number:** D18/99646

**SUBJECT HEADING:** **APPLICATION FOR CONVERSION OF TENURE - LOT 5317 ON WT805970**

**Officer's Title:** **Administration Officer - Land Administration**

**Executive Summary:**

*The Department of Natural Resources, Mines and Energy sought Council's views on an application it has received for conversion of Pastoral Holding (PH) 36/5317 over Lot 5317 on WT805970 to freehold tenure.*

**Resolution No. GM/01.2019/34**

**Moved Cr Chandler**

**Seconded Cr Stanford**

**That Council advise the Department of Natural Resources, Mines and Energy it offers no objection to the conversion of PH 36/5317 over Lot 5317 on WT805970 to freehold tenure, and should survey be required to establish boundaries of the land parcel then:**

- **Council will contribute to the costs associated with completing full survey of the land parcel;**



- The contribution will be limited to costs associated with establishing road reserves to encase roads within this parcel, if they are listed in Council's Road Register;
- Reimbursement will be made following receipt of documents confirming the road reserves have been registered and all associated costs have been paid; and
- Council authorises the Chief Executive Officer (or delegate) to negotiate arrangements with the landowner.

CARRIED

9/0

**Responsible Officer**

**Administration Officer - Land Administration**

**Item Number:**

**C.12**

**File Number: D18/101290**

**SUBJECT HEADING:**

**REQUEST TO SELL OR LEASE LAND - LOT 2 ON DUB5333**

**Officer's Title:**

**Administration Officer - Land Administration**

***Executive Summary:***

*Council received interest in the lease or purchase of Council owned land described as Lot 2 on DUB5333.*

**Resolution No. GM/01.2019/35**

**Moved Cr Chambers**

**Seconded Cr Chandler**

**That Council:**

1. Not sell Council freehold land described as Lot 2 on DUB5333.
2. Invite tenders from parties interested in entering a three (3) year agreement to graze stock on Council owned land being Lot 2 on DUB5333, Plasery Road, Mitchell, once further investigation is undertaken by officers with regard to approval arrangements for the provision of adequate water.

CARRIED

9/0

**Responsible Officer**

**Administration Officer - Land Administration**

**Item Number:**

**C.13**

**File Number: D18/97776**

**SUBJECT HEADING:**

**APPLICATION FOR CONVERSION OF PDH 36/2501 OVER LOT 2501 ON SP274329**

**Officer's Title:**

**Land Administration Officer**

***Executive Summary:***

*The Department of Natural Resources, Mines and Energy sought Council's views on an application it has received for conversion of Lease Land (LL) PDH 36/2501 over Lot 2501 on SP274329 to freehold tenure.*

**Resolution No. GM/01.2019/36**

**Moved Cr Newman**

**Seconded Cr McMullen**

**That Council advise the Department of Natural Resources, Mines and Energy that it offers no objection to the conversion of PDH 36/2501 over Lot 2501 on SP274329 to freehold tenure.**

CARRIED

9/0

**Responsible Officer**

**Land Administration Officer**

**Item Number:** C.14 **File Number:** D18/97689

**SUBJECT HEADING:** CONVERSION TO FREEHOLD APPLICATION - LOT 6 ON SP222875

**Officer's Title:** Land Administration Officer

**Executive Summary:**

*The Department of Natural Resources, Mines and Energy sought Council's views on an application it has received for conversion of Land Lease (LL) PPL 0/215955 being Lot 6 on SP222875 to freehold tenure.*

**Resolution No. GM/01.2019/37**

**Moved Cr Newman**

**Seconded Cr Stanford**

**That Council advise the Department of Natural Resources, Mines and Energy that it offers no objection to the conversion of PPL 0/215955 being Lot 6 on SP222875 to freehold tenure.**

CARRIED

9/0

**Responsible Officer**

**Land Administration Officer**

**Item Number:** C.15 **File Number:** D18/98309

**SUBJECT HEADING:** AMENDMENT OF 2018/19 CAPITAL WORKS BUDGET - 17 RAILWAY PARADE INJUNE

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*Council was asked to consider changing the scope of Work Order 18903 - Kitchen upgrade at 17 Railway Parade Injune as funded in the 2018/19 Capital Works Budget to instead paint the exterior of the house.*

**Resolution No. GM/01.2019/38**

**Moved Cr Chandler**

**Seconded Cr Scheffe**

**That Council:**

- 1. Not upgrade the kitchen in the Council owned house at 17 Railway Parade Injune at this time.**
- 2. Transfer funds of \$15,000 allocated to work order 18903 in the 2018/19 Capital Works Budget to paint the exterior of the house located at 17 Railway Parade, Injune.**

CARRIED

9/0

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

Cr. Scheffe, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 11.26am, taking no part in discussions and debate on the matter.

**Item Number:** C.16 **File Number:** D18/88109

**SUBJECT HEADING:** SENIOR CITIZENS BUILDING - USER AGREEMENT

**Officer's Title:** Facility Lease Management & Housing Officer/Team Coordinator

**Executive Summary:**

*The report sought Council's direction on a request received from Roma U3A to enter into a joint agreement with the Roma Senior Citizens' group for the use of the Roma Senior Citizens' building. Roma U3A have had a joint verbal arrangement with Roma Senior Citizens to use the facility on a trial basis for the past 9 months commencing 21 March 2018. This arrangement has been beneficial to both parties; U3A having a facility to actively hold classes and Roma Senior Citizens receiving donations each time the facility was used.*

**Resolution No. GM/01.2019/39**

**Moved Cr O'Neil**

**Seconded Cr Chambers**

**That Council:**

1. Enter into an agreement with Roma Senior Citizens for the use of the Roma Senior Citizens Centre for a period of 3 (three) years with the option to extend for a further 3 (three) years.
2. Agree to the payment of rates on 4SP103335.
3. Charge no hire fee for the use of the Roma Senior Citizens Building for the term of this agreement.
4. Require the Roma Senior Citizens to enter into sub agreements for subsequent use of the building.
5. Provide administrative support in drafting the required sub-agreements.

CARRIED

8/0

**Responsible Officer**

**Facility Lease Management & Housing Officer/Team Coordinator**

At cessation of discussion and debate on the abovementioned item, Cr. Scheffe returned to the Chamber at 11.30am.

**Item Number:** C.17 **File Number:** D19/2004

**SUBJECT HEADING:** ROMA COMMUNITY HUB - REQUEST TO OCCUPY LOCKABLE OFFICE

**Officer's Title:** Facility Lease Management & Housing Officer/Team Coordinator

**Executive Summary:**

*A request was received from Rehab Management to move from the open plan section within the Roma Community Hub into a lockable office. Rehab Management (Aim Big Employment) currently occupies a desk in the open plan section of the Roma Community Centre and has held an agreement since the 30 August 2018.*

**Resolution No. GM/01.2019/40**

**Moved Cr O'Neil**

**Seconded Cr Chambers**

**That Council:**

1. Enter into an arrangement agreement with Rehab Management for a lockable office within the Roma Community Hub for a period of 6 months commencing 28 January 2019, with the option to renew for a further six months.
2. Offer Rehab Management the opportunity to enter into this arrangement at the agreed rental amount of \$550 per month GST inclusive.

CARRIED

9/0

<b>Responsible Officer</b>	<b>Facility Lease Management &amp; Housing Officer/Team Coordinator</b>
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**Item Number:**

**C.18**

**File Number: D18/96923**

**SUBJECT HEADING:**

**REQUEST FOR FINANCIAL SUPPORT FROM MARANOA CHAPLAINCY COMMITTEE**

**Officer's Title:**

**Regional Grants & Council Events Development Coordinator**

***Executive Summary:***

*Council received a request from the Maranoa Local Chaplaincy Committee for financial support.*

**Resolution No. GM/01.2019/41**

**Moved Cr Newman**

**Seconded Cr Chambers**

**That Council decline the request from the Maranoa Local Chaplaincy Committee for financial support, due to budgetary constraints.**

CARRIED

7/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. Scheffe
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Regional Grants &amp; Council Events Development Coordinator</b>
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**Item Number:** C.19 **File Number:** D19/1995

**SUBJECT HEADING:** REQUEST FOR FINANCIAL ASSISTANCE FROM ROMA PERFORMING ARTS

**Officer's Title:** Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*Council received a request for financial assistance from the Roma Performing Arts Society to assist with their 2019 performance, which is their 50<sup>th</sup> anniversary year.*

**Resolution No. GM/01.2019/42**

**Moved Cr Chandler**

**Seconded Cr Newman**

**That Council:**

1. Decline the request for financial assistance from the Roma Performing Arts Society to perform 'Legally Blonde the Musical' in May 2019.
2. Encourage the society to submit an application under the 'out of round' Regional Arts Development Fund (RADF).

CARRIED

7/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

**Responsible Officer**

**Regional Grants & Council Events Development Coordinator**

**Item Number:** C.20 **File Number:** D19/3000

**SUBJECT HEADING:** EVENTS PLANNED FOR 2019

**Officer's Title:** Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*Since Council set the date of the Maranoa Food and Fire Festival for 14 September, there has been a range of other events planned for the region for this quarter. Council was asked to re-consider its commitment to delivering this event.*

**Resolution No. GM/01.2019/43**
**Moved Cr McMullen**
**Seconded Cr Stanford**
**That Council:**

1. **Not commit to delivering the Maranoa Food and Fire Festival on 14 September 2019, due to other events being planned for the region in the quarter.**
2. **Note potential allocations for in-kind and sponsorship requests for the current and 2019/20 budget.**

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

**Responsible Officer**
**Regional Grants & Council Events  
Development Coordinator**
**Item Number:**  
 (Originally Item Number C.21)

**13.10**
**File Number: D19/3177**
**SUBJECT HEADING:**
**LOCOMOTIVE MITCHELL MEMORIAL PARK COMMUNITY  
CONSULTATION OUTCOME**
**Officer's Title:**
**Local Development Officer - Mitchell**
***Executive Summary:***

*The Queensland Pioneer Railway restoration committee has previously approached Council requesting that they acquire the C17 locomotive from Mitchell Memorial Park, to be relocated and restored at the Queensland Pioneer Steam Railway in Ipswich.*

*Council resolved at their meeting on 23 May 2018 to undertake community consultation regarding this request, which occurred in October 2018.*

*The report provided an update on the results of the consultation.*

*This matter had been laid on the table to allow officers additional time to investigate the potential value of the asset. With additional information to hand, Council resumed consideration of this matter.*

**Resolution No. GM/01.2019/44**
**Moved Cr Stanford**
**That the matter lay on the table for further consideration at the next General Meeting of Council following further investigations.**

CARRIED

6/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Chambers
Cr. Flynn	Cr. Newman
Cr. Golder	Cr. O'Neil
Cr. McMullen	
Cr. Scheffe	
Cr. Stanford	

**Responsible Officer**
**Local Development Officer – Mitchell /  
 Director Corporate, Community &  
 Community Services / Director Development,  
 Facilities & Environmental Services**

Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 12.01pm, taking no part in discussions and debate on the matter.

**Item Number:**
**C.22**
**File Number: D19/1801**
**SUBJECT HEADING:**
**NOVEMBER 2018 - MONTHLY BUSINESS UNIT REPORT -  
 AIRPORTS**
**Officer's Title:**
**Manager - Airports (Roma, Injune, Surat, Mitchell)**
***Executive Summary:***

*This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.*

**Resolution No. GM/01.2019/45**
**Moved Cr O'Neil**
**Seconded Cr McMullen**
**That Council receive and note the Officer's report as presented.**

CARRIED

8/0

**Responsible Officer**
**Manager - Airports (Roma, Injune, Surat,  
 Mitchell)**

At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 12.02pm.

**Item Number:**  
 (Originally Item C.23)

**12.3**

**File Number: D19/1843**

**SUBJECT HEADING:**

**ROMA AIRPORT AVIATION SECURITY IDENTIFICATION  
 CARD AND SECURITY FEE INFORMATION REPORT**

**Author and Councillor's Title:**

**Manager - Airports (Roma, Injune, Surat, Mitchell)**

**Executive Summary:**

*This report serves to provide the relevant background information relating to correspondence received from Roma Airport users on the control and display of Aviation Security Identification Cards in airside areas, particulars of the security call out fee advertised, commentary on security screening processes generally in place at Roma Airport and a comparison with another regional council area as proposed in the correspondence.*

*This matter had been laid on the table earlier during the meeting. A draft motion was recorded at the time but not voted on as follows:*

<b>Moved Cr Golder</b>	<b>Seconded Cr McMullen</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Receive and note the Officer's report as presented.</li> <li>2. Request the Manager - Airports (Roma, Injune, Surat, Mitchell) liaise with regard to the concerns raised in the letter with a view to resolving the issues noted by the resident, and if necessary a report be brought back to Council.</li> </ol>	
NO VOTE TAKEN	

An amendment to the draft motion was put forward and the amendment voted on, with the outcome recorded as follows:

<b>Resolution No. GM/01.2019/46</b>	
<b>Moved Cr Newman</b>	<b>Seconded Cr O'Neil</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Receive and note the Officer's report as presented.</li> <li>2. Provide a copy of the report to any individuals who have contacted Council in regard to this issue.</li> <li>3. Provide a briefing note on this report to all members of the Airport Advisory Committee.</li> </ol>	
CARRIED	6/2
Mayor Golder called for a division of the vote. The outcomes were recorded as follows:	

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Manager - Airports (Roma, Injune, Surat, Mitchell)</b>
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A vote was then undertaken on the amended motion, with the outcome recorded as follows:

<b>Resolution No. GM/01.2019/47</b>	
<b>Moved Cr Newman</b>	<b>Seconded Cr O'Neil</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Receive and note the Officer's report as presented.</li> <li>2. Provide a copy of the report to any individuals who have contacted Council in regard to this issue.</li> <li>3. Provide a briefing note on this report to all members of the Airport Advisory Committee.</li> </ol>	
CARRIED	6/2
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Manager - Airports (Roma, Injune, Surat, Mitchell)</b>
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At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 12.14pm.

**Item Number:** C.24 **File Number:** D19/3127

**SUBJECT HEADING:** SURAT STATE EMERGENCY SERVICE (SES)  
 ACCOMODATION BUILDING

**Officer's Title:** Project Officer – Emergency Management

***Executive Summary:***

*Correspondence was received from an SES Surat representative expressing disappointment and seeking further action in relation to the replacement donga. The report outlined the actions underway.*

<b>Resolution No. GM/01.2019/48</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr Schefe</b>
<b>That Council receive and note the Officer's report as presented.</b>	
CARRIED	7/2
Mayor Golder called for a division of the vote.	

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Associate to the Director / Budget &amp; Support Coordination</b>
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**Item Number:** C.25 **File Number:** D19/807

**SUBJECT HEADING:** DESIGN BRIEF FOR PETER KEEGAN OIL AND GAS MUSEUM

**Officer's Title:** Regional Tourism Development Coordinator

**Executive Summary:**

*In the 2018/19 budget Council made an allocation of \$20 000 for the establishment of the Peter Keegan Oil and Gas Museum. After meeting on site with Peter Keegan, the Roma History Lodge and Queensland Museum Network to assess the items currently in the National Oil & Gas Institute (NOGI) Collection, it is clear the project requires a design brief to enable progress.*

*Council was asked to consider a quotation submitted to develop a design brief for the Peter Keegan Oil and Gas Museum.*

*Lydia Egunnike, Museum Development Officer with Queensland Museum Network has a deep knowledge of the existing NOGI Collection. Ms Egunnike spent many hours completing a Significance Assessment of The Big Rig Archive Collection in March 2017 and she has recently spent four weeks digitising and cataloguing the collection. During the development of the Significance Assessment she spent a lot of time with Peter Keegan to gain an understanding of the items in the collection.*

*In her role as Museum Development Officer, Ms Egunnike has submitted a quote to develop a design brief for the Peter Keegan Oil and Gas Museum.*

**Resolution No. GM/01.2019/49**

**Moved Cr Chandler**

**Seconded Cr Chambers**

**That Council:**

- Engage Museum Development Officer, Lydia Egunnike, to develop the Design Brief for the Peter Keegan Oil and Gas Museum for the quoted cost of \$6,448.60 (GST inclusive).**
- Resolve in accordance with Section 235 of the of the *Local Government Regulation 2012* that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.**
- Note that funds are available within Work Order 19820.2800.2001 - Peter Keegan Oil and Gas Museum Development**

CARRIED

9/0

<b>Responsible Officer</b>	<b>Regional Tourism Development Coordinator</b>
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**Item Number:** C.26 **File Number:** D18/93434

**SUBJECT HEADING:** REQUEST FOR CAPITAL UPGRADE - FOOTPATH IVAN STREET SURAT

**Officer's Title:** Assets Officer - Transport Network

**Executive Summary:**

*Council received a request to construct a footpath along Ivan Street, Surat – primarily for the purpose of linking the Warroona Retirement Village to the Surat Multipurpose Health Service.*

**Resolution No. GM/01.2019/50**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That Council:**

1. Note that the request is seeking to improve the current footpath link between Warroona Retirement Village and the Surat Multipurpose Health Service.
2. Note that the 2018/19 Capital Works Budget currently has no budget provision to construct a footpath along Ivan Street, Surat to link the Warroona Retirement Village and the Surat Multipurpose Health Service.
3. Explore future funding opportunities, including consideration as part of the 2019/20 budget deliberations, to construct a concrete footpath along Ivan Street, Surat - linking the Warroona Retirement Village and the Surat Multipurpose Health Service.

CARRIED

9/0

**Responsible Officer**

**Assets Officer - Transport Network**

**Item Number:** C.27 **File Number:** D18/86147

**SUBJECT HEADING:** CLAIM FOR DAMAGES - INCIDENT OCCURED AT ARTHUR STREET ROMA CARPARK

**Officer's Title:** Land Administration Officer

**Executive Summary:**

*Council received a claim for damages to a vehicle that occurred when a shade sail fell on the car while parked in the Arthur Street Carpark.*

**Resolution No. GM/01.2019/51**

**Moved Cr McMullen**

**Seconded Cr Stanford**

**That Council pay \$82.50 which is the cost of damages quoted by Knight's Smash Repairs to remedy the damage to the vehicle caused by falling Shade Sail.**

CARRIED

9/0

**Responsible Officer**

**Land Administration Officer**

**SUBJECT HEADING: SUSPENSION OF STANDING ORDERS**

COUNCIL ADJOURNED THE MEETING FOR a BRIEF RECESS IMMEDIATELY FOLLOWED BY LUNCH AT 12.28PM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**

COUNCIL RESUMED THE MEETING AT 1.27PM

The Mayor was not present at the resumption of Standing Orders and the Deputy Mayor took the role of Acting Chair in his absence.

The Chief Executive Officer was not present at resumption of Standing Orders.

**CONFIDENTIAL ITEMS (discussed in closed session)**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items LC.1 – LC.5, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

**Resolution No. GM/01.2019/52**

**Moved Cr McMullen**

**Seconded Cr Chandler**

**That Council close the meeting to the public at 1.28pm.**

CARRIED

8/0

The Chief Executive Officer returned to the Chamber at 1.35pm.

Mayor Golder returned to the Chamber at 1.36pm and assumed the Chair.

Cr. Chambers left the Chamber at 1.48pm, and returned at 1.51pm.

**DECLARATION OF COUNCILLOR CONFLICTS OF INTEREST – LATE CONFIDENTIAL ITEMS**

Prior to discussions in relation to Item LC.4 - Update on Flood Mitigation Landholder Matters – Assessment No. 14019178, the following declarations were made.

Mayor Golder declared a 'Conflict of Interest' in Item LC.4 – Update on Flood Mitigation Landholder Matters – Assessment No. 14019178, due to his mother having a legal agreement with Council in relation to flood mitigation.

Mayor Golder advised that he would be dealing with the 'Conflict of Interest' by leaving the Chamber during discussion and debate on the matter. Mayor Golder left the Chamber at 2.12pm.

Deputy Mayor, Cr. Chambers, took the role of Acting Chair in the Mayor's absence.

Cr. Flynn declared a 'Conflict of Interest' in Item LC.4 – Update on Flood Mitigation Landholder Matters – Assessment No. 14019178, due to him owning a house in the area that the levee is bound by, and that voting on this matter may cause a perception that he may have directly benefited from the levee.

Cr. Flynn advised that he would be dealing with this 'Conflict of Interest' by leaving the Chamber during discussion and debate on the matter. Cr. Flynn left the Chamber at 2.12pm.

Cr. Stanford advised that in relation to Item LC.4 – Update on Flood Mitigation Landholder Matters – Assessment No. 14019178, she had in the past removed herself from discussion and debate on matters relating to Stage 1 Flood Mitigation.

However, since these earlier declarations of 'Conflict of Interest' she advised that the previous work association with a Stage 1 Roma Flood Mitigation applicant no longer existed as Cr. Stanford no longer works for that organisation.

Cr. Chambers left the Chamber at 2.18pm, and returned at 2.19pm.

The Chief Executive Officer left the Chamber at 2.44pm, and returned at 2.45pm.

Cr. O'Neil left the Chamber at 2.48pm, and returned at 2.50pm.

Cr. Newman left the Chamber at 2.53pm, and returned at 2.57pm.

Cr. Stanford left the Chamber at 2.58pm, and returned at 3.04pm.

Cr. Chandler left the Chamber at 3.05pm, and returned at 3.10pm.

Cr. Scheffe left the Chamber at 3.10pm, and returned at 3.15pm.

Cr. O'Neil left the Chamber at 3.18pm, and returned at 3.22pm.

Cr. Chandler left the Chamber at 3.23pm, and returned at 3.24pm.

At cessation of discussions in relation to Item LC.4 - Update on Flood Mitigation Landholder Matters – Assessment No. 14019178, Mayor Golder and Cr. Flynn returned to the Chamber at 3.31pm. Mayor Golder assumed the Chair at that time.

Cr. Chambers left the Chamber at 3.42pm, and returned at 3.46pm.

Cr. Newman left the Chamber at 3.50pm, and returned at 3.51pm.

Cr. Flynn left the Chamber at 4.24pm.

**Resolution No. GM/01.2019/53**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council opens the meeting to the public at 4.31pm.**

**CARRIED**

**8/0**

**SUBJECT HEADING:       SUSPENSION OF STANDING ORDERS**  
COUNCIL ADJOURNED THE MEETING FOR A RECESS AT 4.33PM

**SUBJECT HEADING:       RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING AT 5.03PM

**LATE CONFIDENTIAL ITEMS**
**Item Number:** LC.1 **File Number:** D19/3190

**SUBJECT HEADING:** **TENDER 19005 - CONSTRUCTION OF MULTI-PURPOSE FACILITY AT ROMA SALEYARDS**
**Officer's Title:** **Manager - Procurement & Commercial Services**
**Executive Summary:**

*At the General Meeting held 28 November 2018, Council selected J Hutchinson Pty Ltd as the recommended tenderer for Tender 19005 – Construction of Multi-Purpose Facility at Roma Saleyards.*

*Council subsequently entered into final negotiations with the successful Tenderer. The outputs of the negotiation process were tabled for Council's information.*

**Resolution No. GM/01.2019/54**
**Moved Cr O'Neil**
**Seconded Cr Scheffe**
**That Council:**

1. **Note the revised contract value for Tender 19005 – Construction of Multi-Purpose Facility at Roma Saleyards as \$7,356,463.40 inclusive of GST.**
2. **Approve the final pricing schedule as attached to the Officer's Report, noting the intention that the Chief Executive Officer will delegate to the Manager – Program & Contract Management to order provisional items as/if required, up to the approved project budget.**

CARRIED

6/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

**Responsible Officer**
**Manager - Procurement & Commercial Services**

Cr. Chambers left the Chamber at 5.04pm.

Item Number: LC.2 File Number: D19/4172

SUBJECT HEADING: CODE OF COMPETITIVE CONDUCT 2018/19

Officer's Title: Contractor - Strategic Finance

**Executive Summary:**

*The report presented the Code of Competitive Conduct prescribed under the Local Government Act 2009 and Local Government Regulation 2012 applicable to Maranoa Regional Council for the financial year 2018/19.*

**Resolution No. GM/01.2019/55**

**Moved Cr Newman**

**Seconded Cr Stanford**

**That Council not apply the Code of Competitive Conduct for 2018/19.**

**Reason for Decision**

**Given the level of expenditure in the business activities and the little or no competition for the services' provision, Council's sees no public benefit in applying the Code of Competitive Conduct at this time.**

- **Building Certifying Activity**
- **Roads Activity**
- **Quarry Operations**
- **Saleyards Operations**
- **Waste Management**
- **Airport Operations**
- **Water and Sewerage Services**
- **Gas Operations**

**Note: It was also recommended, and Council resolved that the Code of Competitive Conduct also not be applied to Plant Services for 2018/19.**

CARRIED

7/0

**Responsible Officer**

**Contractor - Strategic Finance**

Item Number: LC.3 File Number: D19/3928

SUBJECT HEADING: SHARING OUR YEAR

Officer's Title: Chief Executive Officer

**Executive Summary:**

*The report outlined the next stage development of Council's intranet.*

*During the year it will become the primary internal governance, communication and management tool. For key legislative reporting tasks it will significantly streamline the collation of information within the new Corporate Plan framework.*

**Resolution No. GM/01.2019/56**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That:**

- 1. Council endorse the project.**



2. Council resolve, under section 235(b) of the *Local Government Regulation 2012* that because of the specialised nature of the services that are sought, it would be impractical or disadvantageous for Council to invite quotes or tenders.
3. Funds be transferred from Work Order 19837 – SharePoint Intranet/Internet Service Agreement to fund the development, with any future needs arising for service support considered as part of a budget review.

CARRIED

7/0

Responsible Officer	Chief Executive Officer
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Item Number: LC.5 File Number: D19/4688

SUBJECT HEADING: DRAFT PROCESS FOR CONSIDERATION OF BUDGET SUBMISSIONS AND PREPARATION OF THE ANNUAL OPERATIONAL PLAN

Officer's Title: Chief Executive Officer

**Executive Summary:**

*The report tabled a proposed budget timetable to enable adoption in June 2019.*

Resolution No. GM/01.2019/57

Moved Cr O'Neil

Seconded Cr Stanford

That Council:

1. Endorse the preliminary timetable for the holding of the Budget Submissions and Financial Planning Standing Committee and associated budget deliberations as follows:
  - Monday, 11 February 2019
    - *Financial Planning & Budget Submissions Committee to review annual services ahead of budget preparations (Start of the Operational Plan).*
    - *Committee to review headline performance measures (Start of the Operational Plan).*
  - Tuesday, 5 March 2019 (Committee Meeting)
    - *Draft operating budget review by Committee.*
    - *Fees and charges schedule review by Committee.*
    - *Preliminary review of revenue available for capital/one-off projects (assuming no rate increase)*
    - *Consideration of which requests from elected members will proceed for preliminary costing.*
    - *Preliminary discussion about rating strategy / discount / concessions.*

*This would include a report on how the 2018/19 rating has progressed and any issues that need to be considered.*
  - Wednesday, 13 March 2019 (Council meeting)
    - *Review of capital projects supported by an Asset Management Plan, policy and funded works.*
    - *Follow-up review of revenue available for capital/one-off projects (What's left in the 'bucket').*
    - *Determination of preliminary rating parameters.*

<ul style="list-style-type: none"> <li>• <b><u>Wednesday, 20 March 2019 (Committee meeting)</u></b> <ul style="list-style-type: none"> <li>- <b>Consideration of information from officers for Mayor/Councillor submissions.</b></li> <li>- <b>Workshop to determine priorities / overall prioritisation of works having regard to costings and available revenue.</b></li> <li>- <b>Rates model output.</b></li> </ul> </li> <li>• <b><u>Tuesday, 2 April 2019 (Committee meeting)</u></b> <ul style="list-style-type: none"> <li>- <b>Draft statutory statements based on the Committee's recommendations + project listing.</b></li> </ul> </li> </ul> <p>2. Consider the remainder of the budget timetable requirements and budget process at its first Budget Submissions and Financial Planning Standing Committee on 11 February 2019.</p>	7/0
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<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
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Cr. Chambers returned to the Chamber at 5.08pm.

**LATE ITEMS**

**Item Number:** L.1 **File Number:** D19/3558

**SUBJECT HEADING:** APPLICATION FOR BRIDGE FUNDING

**Officer's Title:** Regional Grants & Council Events Development Coordinator

***Executive Summary:***

*Round four of the Australian Government's Bridges Renewal Program is open for submissions until 5 February 2019.*

<b>Resolution No. GM/01.2019/58</b>	
<b>Moved Cr Chandler</b>	<b>Seconded Cr Newman</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. <b>Note the key objectives of Round 4 of the Australian Government's Bridge Renewal Program, including the requirement to provide 50% financial contribution towards any project nominated under the program.</b></li> <li>2. <b>Not make submission/s under this funding round.</b></li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Regional Grants &amp; Council Events Development Coordinator</b>
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**Item Number:** L.2 **File Number:** D19/3737

**SUBJECT HEADING:** DRAFT POLICY - USE OF PERSONAL DEVICES

**Officer's Title:** Chief Executive Officer

**Executive Summary:**

*The issue of cyber security is increasing in importance as part of all businesses' operations, including all tiers of government.*

*The report tabled for Councillors' information a draft policy that is in development for employees and contractors. A weakness has been identified in Council's security framework in relation to access to Council information from personal devices. The policy outlines some proposed pre-requisites for access:*

- *Registration/enrolment of the device in Council's Mobile Device Management platform;*
- *Pin code protection and password maintenance.*

*Whilst the initial action was to address this from an employee and contractor perspective, it has been identified that the issue is also applicable to some Councillors who currently access, or wish to access, Council systems using personal devices.*

*Whilst the Expenses Reimbursement Policy for Councillors currently references mobile phones, it is silent on matters pertaining to the security of Council data and access to Council systems (e.g. e-mail).*

<b>Resolution No. GM/01.2019/59</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr Stanford</b>
<b>That Councillors review the policy attached to the officer's report and the matter be referred to the next policy development workshop for discussion.</b>	
CARRIED	6/2
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
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**Item Number:** L.3 **File Number:** D19/4704

**SUBJECT HEADING:**
**INTEGRATED DOCUMENT - ANNUAL REPORT 2017/18,  
 CORPORATE PLAN 2018-2023 & OPERATIONAL PLAN  
 2018/19**
**Officer's Title:**
**Chief Executive Officer**
**Executive Summary:**
*The report tabled the final integrated document (Looking Back, Looking Forward) including updated 2018/19 Operational Plan and Corporate Plan 2018-2023.*
**Resolution No. GM/01.2019/60**
**Moved Cr Chambers**
**Seconded Cr O'Neil**

**That Council endorse the updated and integrated document, and the annual list of services be referred to the first Budget Submissions and Financial Planning Standing Committee as an input into the new Operational Plan and budget preparations.**

**CARRIED**
**8/0**
**Responsible Officer**
**Chief Executive Officer**
**REQUEST TO INCLUDE LATE CONFIDENTIAL ITEMS**

Council's approval was sought to include an additional two (2) late Confidential verbal items to the agenda for formal consideration. Council voted on this request with the outcome recorded as follows:

**Resolution No. GM/01.2019/61**
**Moved Cr O'Neil**
**Seconded Cr McMullen**

**That the following items be added to this meeting's agenda:**

- **LC.6 – Update on Flood Mitigation Landholder Matters – Assessment No. 14019137; and**
- **LC.7 – Australia Pacific LNG Temporary Workers' Accommodation Facilities - Application to Office of the Coordinator-General for change of condition – Request for further information.**

**CARRIED**
**8/0**

Cr. Chandler left the Chamber at 5.21pm and did not return for the remainder of the meeting.

Cr. Flynn returned to the Chamber briefly at 5.29pm and again left at 5.29pm, not returning for the remainder of the meeting.

Cr. O'Neil left the Chamber at 5.27pm, and returned at 5.28pm.

Cr. Stanford left the Chamber at 5.29pm, and returned at 5.30pm.

**LATE VERBAL CONFIDENTIAL ITEM**

**Item Number:** LC.7 **File Number:** N/a

**SUBJECT HEADING:** AUSTRALIA PACIFIC LNG TEMPORARY WORKERS' ACCOMMODATION FACILITIES - APPLICATION TO OFFICE OF THE COORDINATOR-GENERAL FOR CHANGE OF CONDITION - REQUEST FOR FURTHER INFORMATION

**Officer's Title:** Chief Executive Officer

**Executive Summary:**

*Council's advice was sought in response to further information requested through the Chief Executive Officer by the Coordinator-General's Office, in consideration of Council's submission about the Australia Pacific LNG (APLNG) Temporary Workers' Accommodation.*

**Resolution No. GM/01.2019/62**

**Moved Cr Scheffe**

**Seconded Cr Newman**

**That Council authorise the Chief Executive Officer to formulate a written response to the Coordinator-General's Office in reply to their query, using the initial draft that was prepared by Cr. Scheffe and discussed at this meeting, as a guide.**

CARRIED

7/0

**Responsible Officer**

**Chief Executive Officer**

Mayor Golder, having previously foreshadowed a possible perceived 'Conflict of Interest' in the following item, for reasons stated under Section **'DECLARATION OF COUNCILLOR CONFLICTS OF INTEREST – LATE CONFIDENTIAL ITEMS.**

Mayor Golder advised he would be dealing with this possible perceived conflict of interest by leaving the meeting while the matters were discussed and voted on. Mayor Golder left the Chamber at 5.31pm, and did not return for the remainder of the meeting.

Deputy Mayor, Cr. Chambers, took the role of 'Acting Chair' during his absence and for the remainder of the meeting.

**LATE CONFIDENTIAL ITEM**

**Item Number:** LC.4 **File Number:** D19/4680

**SUBJECT HEADING:** UPDATE OF FLOOD MITIGATION LANDHOLDER MATTERS - ASSESSMENT NO. 14019178

**Officer's Title:** Chief Executive Officer

**Executive Summary:**

*Further to the report tabled at the Council meeting on 12 September 2018, Council authorised its valuer to enter into without prejudice discussions with the landholder's valuer. This report provided an update to Council in relation to these discussions.*

**Resolution No. GM/01.2019/63**
**Moved Cr O'Neil**
**Seconded Cr Newman**

**That Council make a 'without prejudice' offer to the landholder to the value of the mid-point between the revised assessments formed by each of the valuers through without prejudice discussions, in full and final settlement of the matter.**

CARRIED

6/0

**Responsible Officer**
**Chief Executive Officer**
**LATE VERBAL CONFIDENTIAL ITEM**

Cr. Stanford declared a 'Conflict of Interest' in Item LC.6 - Update on Flood Mitigation Landholder Matters – Assessment No. 14019137, due to her long term family association with the applicant under consideration in this matter. Cr. Stanford advised that she would deal with this 'Conflict of Interest' by removing herself from discussions and debate on the matter.

Cr. Stanford left the Chamber at 5.35pm taking no part in discussion on the matter, and did not return for the remainder of the meeting.

**Resolution No. GM/01.2019/64**
**Moved Cr O'Neil**
**Seconded Cr Newman**

**That Council close the meeting to the public at 5.36pm to discuss item LC.6 - Update on Flood Mitigation Landholder Matters – Assessment No. 14019137, in accordance with S275(h) of the *Local Government Regulation 2012*.**

CARRIED

5/0

**Resolution No. GM/01.2019/65**
**Moved Cr O'Neil**
**Seconded Cr McMullen**

**That Council open the meeting to the public at 5.51pm.**

CARRIED

5/0

Cr. McMullen left the Chamber at 6.04pm, and returned at 6.05pm.

**Item Number:**
**LC.6**
**File Number: D19/4939**
**SUBJECT HEADING:**
**UPDATE ON FLOOD MITIGATION LANDHOLDER  
MATTERS - ASSESSMENT NO. 14019137**
**Officer's Title:**
**Chief Executive Officer**
***Executive Summary:***

*Council is in receipt of correspondence pertaining to outstanding landholder negotiations regarding mitigation measures for a Stage 1 Roma Flood Mitigation property.*

**Resolution No. GM/01.2019/66**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That:**

1. Council request that the offer dated 20 December 2018 remain open to allow additional time for valuations to be undertaken by both parties.
2. Council and the property owner each undertake a before and after valuation of the property with registered valuers. Both will be undertaken at Council's cost with the offer to the property owner that they select their own preferred valuer should they wish to do so.

CARRIED

5/0

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
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## **CLOSURE**

There being no further business, the Deputy Mayor thanked Council for their attendance and declared the meeting closed at 6.12pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 13 February 2019, at Roma Administration Centre.**

.....  
 Mayor.

.....  
 Date.