

# LATE ITEMS BUSINESS PAPER

# **General Meeting**

# Wednesday 27 February 2019

Roma Administration Centre

#### **NOTICE OF MEETING**

Date: 27 February 2019

Mayor: Councillor T D Golder

Deputy Mayor: Councillor J L Chambers

Councillors:

Councillor N H Chandler
Councillor P J Flynn
Councillor G B McMullen
Councillor W M Newman
Councillor C J O'Neil
Councillor D J Schefe

Councillor D J Schefe
Councillor J M Stanford

Chief Executive Officer: Ms Julie Reitano

Senior Management: Mr Rob Hayward (Deputy Chief Executive Officer/Director

Development, Facilities & Environmental Services)

Ms Sharon Frank (Director Corporate, Community & Commercial

Services)

Please find attached agenda for the **General Meeting** to be held at the Roma Administration Centre on **February 27, 2019 at 9.00AM**.

Julie Reitano

**Chief Executive Officer** 

# General Meeting - 27 February 2019

# **TABLE OF CONTENTS**

Item No	Subject	t 	
L	Late It	ems	
	L.1	Application fo	or Works for Queensland funding2
		Prepared by:	Regional Grants & Council Events Development Coordinator
		Attachment 1:	Excerpt from Works for Queensland (W4Q) 2019-21
			Guidelines - Council meeting 27 February 20198
		Attachment 2:	Potential Projects for Works for Queensland (W4Q) Funding 2019-21 - Council meeting 27 February
			201910
	L.2	_	Supply Upgrade for Injune New Bore14  Manager - Water, Sewerage & Gas

#### General Meeting - 27 February 2019

# **OFFICER REPORT**

Meeting: General 27 February 2019 Date: 20 February 2019

Item Number: L.1 File Number: D19/12855

**SUBJECT HEADING:** Application for Works for Queensland funding

Classification: Open Access

Officer's Title: Regional Grants & Council Events Development

Coordinator

# **Executive Summary:**

Council is eligible to apply for \$1.38m in funding under the 2019-21 Queensland Government's Works for Queensland program.

It is recommended that Council prioritise and submit a list of projects.

#### Officer's Recommendation:

That Council:

- 1. Prioritise and submit a list of projects for the Queensland Government's Works for Queensland program.
- 2. Authorise the Chief Executive Officer to sign any applicable agreements.

# Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Nil

### Acronyms:

#### Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
W4Q	Works for Queensland
NEET	Not in Employment, Education or Training

#### Context:

Why is the matter coming before Council?

The Honourable Stirling Hinchliffe MP, Minister for Local Government, has announced an amount of \$1,380,000 under the 2019-21 round of the W4Q Program has been made available to the Maranoa Regional Council. Council is requested to prioritise projects for submission by the due date of 15 March 2019.

## Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

## General Meeting - 27 February 2019

# **Program Overview**

The total 2019–21 W4Q program budget is \$200 million with projects to be delivered between July 2019 and June 2021. Each eligible Council will receive a base allocation of \$1 million, with an additional notional allocation based on unemployment data. Councils are able to submit Lists of Project from 18 February 2019 to 15 March 2019.

# **Program Objective**

The primary objective of the 2019-21 W4Q program is to support eligible Councils undertake job-creating and/or job sustaining maintenance and minor infrastructure projects relating to assets owned or controlled by Councils.

As a secondary objective of the 2019-21 W4Q, eligible Councils are encouraged to provide employment opportunities for young (15-24 years) people who are currently not in employment, education or training (NEET). Eligible Councils will be required to report the number of people in the NEET category who have been provided with employment opportunities through W4Q projects.

# To be considered eligible under the 2019-21 W4Q program, projects must:

- create and/or sustain jobs in a local community or across a region (for example, this could mean creating new jobs, sustaining existing jobs that might otherwise have been lost, or jobs relating to an existing work program that can be expanded); and
- be able to be delivered by 30 June 2021; and
- not already be proposed for funding in the recipient Local Government's 2019-20 or 2020-21 budget.

# In addition to the above, eligible projects must either:

- improve the condition (maintenance), quality or lifespan of a Local Governmentowned capital asset such as, but not limited to; footpaths, kerb and channel works, roads, car parks, sewer, water and stormwater systems and networks, shade structures, playgrounds, community and sport facilities, halls, swimming pools and water play;
- be new minor infrastructure works; or
- be new maintenance or minor works for disaster resilience and preparedness such as works that protect existing essential public infrastructure and/or build resilience to future natural disaster events.

Notwithstanding the above, the Department may consider as eligible, projects where constructing a replacement asset can be demonstrated to be more economically viable in the short and long term, than performing maintenance or upgrading the asset.

- Our allocation is \$1,380,000, which is up from \$1,350,000 in previous years.
- Funds may be used for maintenance and minor works to improve the condition, quality or lifespan of an asset or for maintaining a community asset.
- Funds may also be spent on enhancing the scope of projects already committed to by the Council.

# General Meeting - 27 February 2019

- 50% of approved funding will be paid upon receipt of confirmation of Funding Approval in 2018-19.
- The 2019-21 W4Q funding period is from 1 July 2019 to 30 June 2021. All endorsed projects must be delivered by 30 June 2021.
- There is no obligation to make a co-contribution.

A list of potential projects has been prepared for consideration and prioritisation – please refer to the attachment for further details.

Project	Cost	Comment
Primaries Road	\$1,350,000	Previously submitted for funding, outcome pending, may not be a minor project.
Roma Big Rig Carpark – Stage 1	\$800,000	
Footpath upgrade Ivan St, Surat	\$22,000	
Internal road Roma Touch Fields	\$150,000	
Roma Cemetery Fencing Stage 3	\$35,000	
Miscamble St road & culvert upgrade	\$600,000	
Roma Hospital Park softfall and playground upgrade	\$100,000	
Wall of Remembrance (ash wall) Yuleba	\$25,000	Community request
Wall of Remembrance (ash wall) Injune	\$25,000	Community request
Wall of Remembrance (ash wall) Mitchell	\$35,000	Community request
Surat Pool Amenities Roof	\$40,000	Previously submitted for funding - unsuccessful
Injune Footpath- Retirement Village to Third Ave	\$168,000	Community request – consultation November 2017.
Regional water project – firefighting capacity upgrade	\$200,000	
Roma Water Projects		
Delivery main Bore 19 to Miscamble St reservoir	\$300,000	
Meter connections in Roma	\$100,000	
Delivery main bore 17 to Currey St reservoirs	\$600,000	

Additional water projects were put forward to purchase additional items (Spare bore pump, motor and casings for Roma \$40,000 and generator for Surat water supply \$100,000) but the guidelines indicate the purchase of plant is ineligible.

#### General Meeting - 27 February 2019

Legislation, Local Laws, State Policies & Other Regulatory Requirements: What does the legislation and other statutory instruments include about the matter under consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Local Government recipients will be required to acquit funds in accordance with Clauses 4.1.31-4.1.33 of the Funding Deed of Agreement. Acquittal involves verifying funds were expended in accordance with the 2019-21 W4Q Guidelines and the Funding Deed of Agreement, including validation of jobs sustained or created. The Final Certificate Form for funds provided under the 2019-21 W4Q and any supporting documents must be provided to the Department within thirty (30) days of the Funding Period End Date.

As per clause 4.1.32 of the Funding Deed of Agreement unspent funding must be returned to the Department.

# **Council Policies or Asset Management Plans:**

Does Council have a policy, plan or approach ordinarily followed for this type of decision? What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

N/a.

# Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Manager Water, Sewerage, Gas – provided priority water projects and costs for consideration.

Lead Infrastructure Program Funding – provided projects and costs.

Manager Facilities – provided project and cost

Manager Customer Service (Cemeteries) – provided projects and costs.

# Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

All projects will be fully funded through the \$1.38m W4Q program. There is no requirement for co-contributions.

Participating councils must agree to signage and monthly reporting requirements as advised by the Department.

### This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

50% of approved funding (50% x 1.38m = 690,000) will be paid in the 2018/19 year. There is no requirement for council to make a co-contribution.

# **Future Years' Budgets:**

#### General Meeting - 27 February 2019

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

The remaining 50% of approved funding (\$690,000) will be paid from 1 July 2019 to 30 June 2021, as project milestones are met. All endorsed projects must be delivered by 30 June 2021.

There is no requirement for council to make a co-contribution.

## Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

n/a.

#### Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Risk of not providing NEET employment opportunities.	Eligible Councils will be required to report the number of people in the NEET category who have been provided with employment opportunities through W4Q projects. By delivering a range of smaller projects there may be more opportunity to provide employment.

#### **Advice to Council:**

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

It is recommended that Council apply for this non-contestable funding. Possible options for projects include:

Project	Cost
Footpath upgrade Ivan St, Surat	\$22,000
Internal road Roma Touch Fields	\$150,000
Roma Cemetery Fencing Stage 3	\$35,000
Wall of Remembrance (ash wall) Yuleba	\$25,000
Wall of Remembrance (ash wall) Injune	\$25,000
Wall of Remembrance (ash wall) Mitchell	\$35,000
Surat Pool Amenities Roof	\$40,000
Injune Footpath- retirement village to Third Ave	\$168,000
Regional water project – firefighting capacity upgrade	\$200,000.
Roma Water Projects	
Delivery main bore 17 to Currey St reservoirs	\$600,000.
Meter connections in Roma	\$80,000.
	\$1,380,000.

#### General Meeting - 27 February 2019

#### Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

#### That Council:

- 1. Prioritise and submit a list of projects for the Queensland Government's Works for Queensland program.
- 2. Authorise the Chief Executive Officer to sign any applicable agreements.

# **Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

- 4.2 Encourage additional investment in the Maranoa, developing our local economy and increasing our region's population
- 4.2.9 Build community, business and industry partnerships to grow our economy and local employment.

# **Supporting Documentation:**

1 <u>↓</u>	Excerpt from Works for Queensland (W4Q) 2019-21	D19/13166
	Guidelines - Council meeting 27 February 2019	
2 <u>↓</u>	Potential Projects for Works for Queensland (W4Q)	D19/13162
	Funding 2019-21 - Council meeting 27 February 2019	

# Report authorised by:

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

Department of Local Government, Racing and Multicultural Affairs



# Appendix 2 – Eligible project costs

#### To be considered eligible under the 2019-21 W4Q program, projects must:

- create and/or sustain jobs in a local community or across a region (for example, this could
  mean creating new jobs, sustaining existing jobs that might otherwise have been lost, or jobs
  relating to an existing work program that can be expanded); and
- · be able to be delivered by 30 June 2021; and
- not already be proposed for funding in the recipient Local Government's 2019-20 or 2020-21 budget.

#### In addition to the above, eligible projects must either:

- improve the condition (maintenance), quality or lifespan of a Local Government-owned capital
  asset such as, but not limited to; footpaths, kerb and channel works, roads, car parks, sewer,
  water and stormwater systems and networks, shade structures, playgrounds, community and
  sport facilities, halls, swimming pools and water play;
- be new minor infrastructure works; or
- be new maintenance or minor works for disaster resilience and preparedness such as works that protect existing essential public infrastructure and/or build resilience to future natural disaster events.

Notwithstanding the above, the Department may consider as eligible, projects where constructing a replacement asset can be demonstrated to be more economically viable in the short and long term, than performing maintenance or upgrading the asset.

In accordance with Section 1.2 j) of the Funding Deed of Agreement, all estimated project costs are exclusive of Goods and Services Tax (GST).

Department of Local Government, Racing and Multicultural Affairs



# Appendix 3 - Ineligible project costs

#### Project costs ineligible to receive funding under the 2019-21 W4Q include:

- projects where physical works are not able to be delivered by 30 June 2021;
- projects to be constructed by Local Governments not listed in Appendix 1 of these Guidelines;
- projects already commenced or completed works (see Note 1 below);
- purchase of an asset or works to an asset that is not or will not be owned and/or controlled by the recipient Local Government;
- land purchases and/or costs associated with land purchases;
- land buy-back schemes;
- works constructed on land not owned or controlled by the recipient Local Government, except where it has permission to construct on Queensland Government-owned land (see Note 2 below:
- projects where land ownership has not been resolved at the time of submitting the List of Projects;
- projects with lengthy approval(s) requirements;
- · works involving planning and design only;
- temporary works;
- planning studies;
- purchase, lease or hire of core business equipment such as plant, motor vehicles and office
  equipment, unless directly required for construction (e.g. water trucks or excavators);
- temporary projects, except where required as part of the construction of the eligible works or required to enable completion of the proposed project;
- statutory fees and charges and/or any costs associated with obtaining regulatory and/or development approvals;
- legal expenses;
- house raising or relocation;
- official opening expenses;
- ongoing costs for administration, operation and maintenance or engineering;
- corporate overheads and on-costs, including technical, professional and clerical salaries of Local Government employees (see Note 3 below);
- movable / portable furnishings, supplies and items (eg computers);
- costs associated with preparing the List of Projects and/or associated supporting material;
- any other costs as determined by the Department.

The above list identifies common examples of ineligible projects and costs and is not intended to be definitive. If there is any doubt about ineligible projects or costs, please contact the Department.

**Note 1:** Where a project commences, and the Local Government incurs costs towards the project (eg planning or detailed design), and the Local Government decides to not proceed with the project, the costs incurred will not be reimbursed.

**Note 2:** should Local Governments wish to undertake works of this nature, evidence of land tenure and or permissions must accompany the List of Projects submission).

**Note 3:** The remuneration of executive officers, such as the Chief Executive Officer (CEO), Deputy CEO and Chief Engineer should not be included in the project estimated costs.

2019-21 W4Q funds are not to be used by the recipient Local Government as their contributions towards other State or Commonwealth Government funding programs.

Works for Queensland 2019-21 Program Guidelines

Page 12 of 13

# **Potential Projects for W4Q Funding**

Project	Estimated Cost	Description	Notes
Primaries Road Extension	\$1,350,000	The project will provide a new access for heavy vehicles to/from the Warrego Highway to the Roma Saleyards precinct through the extension of Primaries Road. This will ease congestion at the current entry, improve internal vehicle movements with reduction in congestion and quicker unloading of livestock.	HVSPP nomination unsuccessful BBRF Round 3 - not yet announced May not be considered minor infrastructure
Roma Big Rig and Visitor Information Centre Carpark Stage 1  Footpath upgrade Ivan Street Surat	\$800,000 \$22,000	The project will deliver an extra 61 car parking spots with improved access, visibility, safety and space for larger vehicles and caravans  Improve the current footpath link between Warroona Retirement Village and the Surat Multipurpose Health Service	Withdrew nomination from TTC program  GM/01.2019/50 3. Explore future funding opportunities, including consideration as part of the 2019/20 budget deliberations, to construct a concrete footpath along Ivan Street, Surat - linking the Warroona Retirement Village and the Surat Multipurpose Health Service.
Internal road improvement Roma Touch Fields	\$150,000	Improve internal road to reduce dust hazard for members and nearby residents, improved safety to formalise traffic paths and parking areas	LGGSP 2017_19 nomination unsuccessful (carpark and internal road) Carpark sealing planned 2018-19
Roma Cemetery Fencing Stage 3	\$35,000	Continue next stage of fencing Roma Cemetery	Stage 1 & 2 funded in 18/19

Miscamble Street Road and Culvert Upgrade	\$600,000	The section of road on Miscamble Street between Carnarvon Highway and Wright Street is subjected to regular flooding during rain events. This is also an emergency service route when heading north of Roma. To improve Miscamble Street access and egress during wet weather events, two construction elements are required. 1. Install kerb and channel, which will require pavement widening to allow sufficient stormwater drainage. 2. Improve the drainage structure to similar height of the Carnarvon Highway, where the water frequently overtops the road.	2018 National Disaster Resistance Program Application unsuccessful
Hospital Park Roma soft-fall installation and playground equipment refurbishment	\$100,000	Installation of soft-fall to the Hospital Park and playground equipment refurbishment	Last Roma playground to install soft-fall
Installation of Wall of Remembrance at Yuleba Cemetery	\$25,000	Community request.	
Installation of Wall of Remembrance at Injune Cemetery	\$25,000	Community request.	
Installation of Wall of Remembrance at Mitchell Cemetery	\$35,000	Community request.	
Surat Pool Amenities Roof	\$40,000	Construction of a roof over both the male and female change rooms at the Surat Pool to provide protection against the elements for patrons. Currently there is no roof over the change areas at the pool.	Applied unsuccessfully in 2017 for Dept of Sport Female Facilities Program Round 1

		,	<i>,</i>
Injune Footpath	\$168,000	Approx 600m of footpath from the Mt Hutton Retirement Village, to connect with footpath in front of medical centre, and then on towards the CBD.	Feedback from community consultation 14/11/17  - Pathways needed urgently, from hospital to 3rd Avenue on western side of highway.  - Footpath on western side of Hutton street from village/hospital (for pram and wheelchair access) to enable disabled community members to visit RSL hall/town without having to use road – (large trucks and traffic huge issue)  - Footpath 5th Ave to 3rd Ave (2 comments)  - No footpath from hospital to CBD patients must be wheeled on road
Delivery main Bore 19 to Miscamble street Reservoir	\$300,000	Bore 19 has a large capacity not being fully utilised. This delivery main will service this pressure zone reducing the demand from the tower and improving pressures to other users in the tower zone. In addition the delivery main down Currey Street will enable servicing of any future development to the north west where potential growth is expected.	

Firefighting capacity upgrades	\$200,000	It has been identified that in all of the towns with hydrants there are gaps in the hydrant spacing and/or undersized pipes servicing these hydrants. This creates a risk of not having adequate firefighting capability. This has been identified in the AMP and the cost of addressing this has been spread over 4 years(total cost \$871,090). Ideally this should be addressed as soon as funding allows.	
Meter all connections – Roma	\$100,000	We have an ongoing program to install meters on all connections. Unmetered connections pose a health risk as there is no backflow prevention device as with a meter. For some commercial/industrial properties the meter installation includes a full backflow device installation as they pose a higher threat to the water supply. In addition to back flow prevention, Council do not know the extent of water use allowing them to more accurately calculate water losses. Charging per metered use is a fair and equitable means of charging.	
Delivery main Bore 17 to Currey Street reservoirs	\$600,000	This project is in the Roma Water Strategy. The intention is to pump direct to the tanks in Currey Street and use these to pressurise the system. With changes to valves this can then feed directly into the tower zone and assist the tower with demand. The treatment would be shifted to the tanks as well resulting in more effective chlorination.	

## General Meeting - 27 February 2019

# **OFFICER REPORT**

**Meeting:** General 27 February 2019 **Date:** 26 February 2019

Item Number: L.2 File Number: D19/14748

SUBJECT HEADING: Ergon Power Supply Upgrade for Injune New Bore

Classification: Open Access

Officer's Title: Manager - Water, Sewerage & Gas

# **Executive Summary:**

Council put in an application to Ergon in August 2018 to upgrade the power supply for the new Injune bore which has yet to be actioned. This should be escalated to ensure resolution in a timely manner.

## Officer's Recommendation:

That Council write a letter to Ergon regarding Connection Application CX18ANN0208884A to expedite delivery

# Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

The Injune residents would benefit from the new bore being in operation.

# Acronyms:

# Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description	
<insert acronym=""></insert>	<provide details=""></provide>	

#### Context:

Why is the matter coming before Council?

Council applied to Ergon for an upgrade to the power supply to service the new bore 4 in Injune. This application was made in August 2018 and has yet to be implemented. A letter from Council to escalate the matter may encourage earlier action from Ergon.

### **Background:**

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

## General Meeting - 27 February 2019

The existing power supply to the water site in Injune is a shared supply with the adjacent camp. In order to provide power to the new bore an upgrade to the power supply is required. Ergon would not agree to this unless the power to the water site and camp were separated.

An application was made to Ergon for this work and acknowledgment received on 23 August 2018. Despite several follow up calls this work has yet to commence on site.

# Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

N/A

# Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision? What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

N/A

# Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Chief Executive Officer MRC – The CEO encouraged the writer to present this to Council to escalate this matter.

### Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

N/A

#### This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

N/A

### **Future Years' Budgets:**

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N/A

# Impact on Other Individuals or Interested Parties:

#### General Meeting - 27 February 2019

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

N/A

#### Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
N/A	<provide details=""></provide>

# **Advice to Council:**

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That Council write to Ergon to try and escalate this matter.

#### Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council write a letter to Ergon regarding Connection Application CX18ANN0208884A to expedite delivery

# Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 1: Getting the basics right

- 1.1 Supply water to our towns
- 1.1.1 Deliver water to the right standard for the health of our communities, ensuring compliance with the State Government's Water Supply (Safety and Reliability) Act 2008 and Regulation 2011, and Public Health Act 2005 and Regulation 2005.

# **Supporting Documentation:**

Nil

## Report authorised by:

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services