

# BUSINESS PAPER

## General Meeting

**Wednesday 12 June 2019**

Roma Administration Centre

### NOTICE OF MEETING

Date: 7 June 2019

Mayor:

Councillor T D Golder

Deputy Mayor:  
Councillors:

Councillor J L Chambers  
Councillor N H Chandler  
Councillor P J Flynn  
Councillor G B McMullen  
Councillor W M Newman  
Councillor C J O'Neil  
Councillor D J Schefe  
Councillor J M Stanford

Chief Executive Officer:

Ms Julie Reitano

Senior Management:

Mr Rob Hayward (Deputy Chief Executive Officer/Director  
Development, Facilities & Environmental Services)  
Ms Sharon Frank (Director Corporate, Community & Commercial  
Services)

Please find attached agenda for the **General Meeting** to be held at the Roma Administration Centre on **June 12, 2019 at 9.00AM.**



Julie Reitano  
**Chief Executive Officer**

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## Status Reports

## Next General Meeting

- To be held at the Roma Administration Centre on 26 June 2019.

## Confidential Items

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss



confidential items that it's Councillors or members consider it necessary to close the meeting.

## **C Confidential Items**

### **C.1 Request for Sponsorship from Roma Bowls Club**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### **C.2 Local Development Officer Position - Yuleba/Wallumbilla**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(a) the appointment, dismissal or discipline of employees.

### **C.3 Masterplan for Mitchell Park**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### **C.4 Request for Funding from South West Drag Racing Association**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### **C.5 Request for re-surfacing works at community precinct - John Murray Memorial in Mitchell**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### **C.6 Position of Coordinator Arts and Culture**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(b) industrial matters affecting employees.

### **C.7 Request for Reduction in Trading Terms**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### **C.8 Variation to Crushing Contract - Production of Aggregate Material at Roma Quarry**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

**C.9 Engagement of Specialist Supplier - Museum Exhibition at Cobb & Co Changing Station, Surat**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

**C.10 Roma Neighbourhood Centre**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.11 Application for Permit to Occupy Road Reserve adjoining Lot 25 on DL270**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.12 Major Mitchell Caravan Park Lease Arrangements**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.13 Claim for Damages - Blocked Sewer**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.14 Renewal of Lease - Term Lease 0/239140 over Lot 12 on COG64**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.15 Renewal of Lease - Term Lease 0/215609 over Lot 230 on WV1766**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.16 Roma Big Rig Cafe - Tenant's Notice to Terminate Management Agreement**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests

of the local government or someone else, or enable a person to gain a financial advantage.

**C.17 April 2019 - Monthly Business Unit Report - Airports**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.

**C.18 Amendments to the Organisational Structure**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(a) the appointment, dismissal or discipline of employees.

**C.19 Commencement of legal proceedings - natural gas**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.20 Request for Payment Arrangement**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.21 Outstanding Natural Gas Billing Accounts**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.22 Application for Community Organisation Concession**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(d) rating concessions.

**C.23 Overdue Rates - Commencement of Legal Action**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(f) starting or defending legal proceedings involving the local government.

**C.24 Applications for Rate Payment Arrangements**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(d) rating concessions.

**C.25 Request for discount - Assessment 14014930**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(d) rating concessions.

**C.26 Update - Sale of Land**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(d) rating concessions.

**C.27 Payment Arrangement - Hardship**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.28 Write Off Amount in Debtors**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.29 Nexium Fibre - Saleyards Connectivity**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.(commercial confidence)

**C.30 Delegated Authority for the Chief Executive Officer to sign the Road Maintenance Performance Contract 2019/2020**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

**C.31 Houston Road, Wallumbilla Water Connections**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.32 Amendment to Capital Works Program 2018/19**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.

**C.33 Planning Consultancy Services**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

**C.34 Request for Financial Support from Roma RSL**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.35 Engagement of Specialised Supplier - Mobile Application**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests

of the local government or someone else, or enable a person to gain a financial advantage.

**C.36 Update on the Draft New Certified Agreement**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(b) (c) industrial matters affecting employees; AND the local government budget.

**C.37 Nomination for Australian Livestock Market Association Board**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**16.1 Investigating Reduced Car Parking or Allocation at Roma Airport .386**

Prepared by: Councillor

**Closure**

**MINUTES OF THE BUDGET SUBMISSIONS & FINANCIAL PLANNING STANDING COMMITTEE MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 22 MAY 2019 COMMENCING AT 4.00PM.**

**ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor J L Chambers, Cr. N H Chandler, Cr. P J Flynn (until 4.52pm), Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano in attendance.

**AS REQUIRED**

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Contractor - Strategic Finance – Claire Alexander.

**GUESTS**

There were no guests in attendance at the meeting.

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 4.00pm.

**APOLOGIES**

There were no apologies for the meeting.

**DECLARATION OF CONFLICTS OF INTEREST**

There were no declarations of Conflicts of Interest.

**BUSINESS**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following section:

- (c) the local government budget;

**Resolution No. BUD/05.2019/01**

**Moved Cr Chambers**

**Seconded Cr Stanford**

**That the Committee close the meeting to the public at 4.02pm.**

**CARRIED**

**9/0**

Cr. Flynn left the Chamber at 4.52pm, and did not return for the remainder of the meeting.

**Resolution No. BUD/05.2019/02**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That the Committee open the meeting to the public at 7.03pm.**

**CARRIED**

**8/0**

Item Number: C.1 File Number: D19/37749

SUBJECT HEADING: BUDGET CONSIDERATIONS

Officer's Title: Contractor - Strategic Finance

**Executive Summary:**

*The report provided various budget items for discussion.*

- Carry over capital and one off projects
- Corporate overhead stage 2
- Non-urban industrial categories
- Councillors' projects identified at the 1 April 2019 meeting
- Potential savings and deferral of projects including reallocation of funding sources

**Resolution No. BUD/05.2019/03**

Moved Cr Chambers

Seconded Cr Stanford

That:

1. The Committee receive and note the carry over capital and one off projects.
2. The matter be further considered at the next Budget Submissions & Financial Planning Standing Committee, following a further internal review which incorporates full commentary for the projects (carry over capital and one off projects).

CARRIED

8/0

Responsible Officer

Contractor - Strategic Finance

**Resolution No. BUD/05.2019/04**

Moved Cr Chambers

Seconded Cr Stanford

That Committee recommends that Stage 1 calculations for Corporate Overheads be retained for the purpose of the draft 2019/20 budget.

CARRIED

8/0

Responsible Officer

Director Corporate, Community & Commercial Services/Contractor – Strategic Finance

**Resolution No. BUD/05.2019/05**

Moved Cr Chambers

Seconded Cr Newman

That the Non-urban industrial categories be considered at the next Budget Submissions & Financial Planning Standing Committee, after the valuation changes have been completed.

CARRIED

8/0

Responsible Officer

Director Corporate, Community & Commercial Services

**Resolution No. BUD/05.2019/06**

**Moved Cr Chambers**

**Seconded Cr Newman**

That the Councillors' projects identified at the 1 April 2019 meeting be considered at the next Budget Submissions & Financial Planning Standing Committee, after the valuation changes have been completed and the impact of those changes are known.

CARRIED

8/0

**Responsible Officer**

**Director Corporate, Community & Commercial Services**

**Resolution No. BUD/05.2019/07**

**Moved Cr Chandler**

**Seconded Cr Stanford**

That the Committee recommend the identified potential savings and deferral of projects (including reallocation of funding source), be included in the draft 2019/20 budget.

CARRIED

8/0

**Responsible Officer**

**Contractor – Strategic Finance**

**Item Number:**

**C.2**

**File Number: D19/37849**

**SUBJECT HEADING:**

**WATER PRICING AND COST RECOVERY REVIEW**

**Officer's Title:**

**Contractor - Strategic Finance**

***Executive Summary:***

*AEC Group Report provided a summary of the outcome of the review including assessment of the most appropriate pricing model.*

**Resolution No. BUD/05.2019/08**

**Moved Cr Schefe**

**Seconded Cr McMullen**

That the matter lay on the table for further considered at the next Budget Submissions & Financial Planning Standing Committee.

CARRIED

8/0

**Responsible Officer**

**Contractor - Strategic Finance**



Item Number: C.3 File Number: D19/37998

SUBJECT HEADING: UPDATE - PLANT INVESTMENT PROGRAM 2019/20

Officer's Title: Manager - Procurement & Plant

**Executive Summary:**

*The purpose of this report was to present a revised Proposed Plant Investment Program for 2019/20, having consulted with the teams.*

**Resolution No. BUD/05.2019/09**

**Moved Cr Chandler**

**Seconded Cr Schefe**

**That the Committee receive and note the progress report as presented.**

CARRIED

8/0

**Responsible Officer**

**Manager - Procurement & Plant**

**Resolution No. BUD/05.2019/10**

**Moved Cr Stanford**

**Seconded Cr Golder**

**That further consultation be undertaking with staff in regard to required plant, with the result of those discussions further considered at the next Budget Submissions & Financial Planning Standing Committee.**

CARRIED

8/0

**Responsible Officer**

**Manager - Procurement & Plant**

Item Number: C.4

File Number: D19/37864

SUBJECT HEADING: MAYOR'S RATES AND CHARGES PARAMETERS 2019/20

Officer's Title: Contractor - Strategic Finance

**Executive Summary:**

*The Mayor's proposed options for rates and charges parameters for 2019/20 were tabled.*

**Resolution No. BUD/05.2019/11**

**Moved Cr Golder**

**Seconded Cr McMullen**

**That the Committee note the proposed rates and charges parameters.**

MOTION LOST

2/6

**Responsible Officer**

**Contractor - Strategic Finance**

**LATE CONFIDENTIAL ITEM**

Item Number:

LC.1

File Number: D19/38746

SUBJECT HEADING:

**REGISTER OF GENERAL COST - RECOVERY FEES AND  
COMMERCIAL CHARGES 2019/20**

Officer's Title:

**Contractor - Strategic Finance****Executive Summary:**

*This report provided the consolidation of the recommended General Cost – Recovery Fees and Commercial Charges for the 2019/20 financial year.*

**Resolution No. BUD/05.2019/12****Moved Cr Chambers****Seconded Cr Chandler****That the Committee:**

1. Receive and note the report.
2. Recommend that the fees in the Register of General Cost-Recovery Fees and Commercial Charges 2019/20 be brought to the next General Meeting (12 June 2019) for adoption prior to the commencement of financial year.

CARRIED

8/0

**Responsible Officer****Contractor - Strategic Finance****CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 7.08pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 12 June 2019, at the Roma Administration Centre.**

.....  
Mayor......  
Date.

**MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 22 MAY 2019 COMMENCING AT 9.07AM**

**ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Schefe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

**AS REQUIRED**

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Regional Grants & Council Events Development Coordinator – Susan Sands, Local Development Officer – Surat – Johanne Hancock.

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.07am.

**APOLOGIES**

There were no apologies for the meeting.

**CONFIRMATION OF MINUTES**

**Resolution No. GM/05.2019/29**

**Moved Cr Newman**

**Seconded Cr Stanford**

**That the minutes of the General Meeting held on 8 May 2019 be confirmed.**

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

**DECLARATION OF CONFLICTS OF INTEREST**

Cr. Flynn declared a 'Conflict of Interest' with the following item:

- C.11 – Update of Flood Mitigation Landholder Matters – Assessment No. 14019178 due to him owning a house in the area that the levee is bound by, and that voting on these matters may cause a perception that he may have directly benefited from the levee or various aspects of the levee.

Cr. Flynn foreshadowed that he would remove himself from discussions and decisions on the abovementioned item.

Cr. Chandler declared a 'Conflict of Interest' with the following two items:

- C.1 – Offer of Community Engagement Support – Empowering Communities

due to her holding the position of President for the Roma Show Society, an organisation that is a lead association for one of the events under Council's consideration in this matter.

- C.2 – Request for Assistance from Injune Race Club

due to her being a member of the Injune Race Club, the organisation under Council's consideration in this matter. Cr. Chandler also advised that she is the 'Secretary' for the Injune Community Development Association (ICDA), an association also mentioned in the officer's report.

Cr. Chandler foreshadowed that she would remove herself from discussions and decisions on these matters.

Cr. Scheffe declared a Material Personal Interest' with the following item:

- C.8 – Delegate Authority to the Chief Executive Officer to sign the Transport Infrastructure Contract – Sole Invitee

due to him currently owning a house rented to the Department of Transport and Main Roads (TMR) through his superannuation fund (self-managed), for which he is also the Landlord through that same superannuation fund. The Department of Transport and Main Roads are the applicant under Council's consideration in this matter.

Cr. Scheffe foreshadowed that he would remove himself from discussions and decisions on this matter.

Cr. Chambers declared a 'Conflict of Interest' with the following item:

- C.1 – Offer of Community Engagement Support – Empowering Communities

due to her holding the position of Secretary for the Maranoa Diggers Race Club, an organisation that is a lead association for one of the events under Council's consideration in this matter.

Cr. Chambers foreshadowed that she would remove herself from discussions and decisions on these matters.

Mayor Golder declared a 'Conflict of Interest' with the following item:

- C.11 – Update of Flood Mitigation Landholder Matters – Assessment No. 14019178

due to his mother being the applicant under Council's consideration of this matter, and Mrs Golder having a legal agreement with Maranoa Regional Council in relation to flood mitigation back in 2014, which has not been fully completed.

Mayor Golder foreshadowed that he would remove himself from discussions and decisions on the abovementioned item.

## ON THE TABLE

There were no items for discussion on the table.

## BUSINESS

### OFFICE OF THE CEO

**Item Number:** 10.1

**File Number:** D19/38236

**SUBJECT HEADING:** COMPLAINT MANAGEMENT POLICY & PROCESS

**Officer's Title:** Chief Executive Officer

---

#### **Executive Summary:**

*Included in Council's new Corporate Plan 2018 – 2023 was to review and implement Council's (new) Complaint Management Policy.*

*The policy and process has undergone a complete rewrite and aims to provide a 'one stop shop' for our customers to help ensure their complaints are lodged in the right place first time.*

*With the number of agencies overseeing Council activities, including assessing and investigating complaints, it is often difficult for customers to navigate the correct path.*

*The new policy will help our customers to know:*

- *where to report their complaint;*
- *what to expect (i.e. the key steps involved in handling the complaint);*
- *how long it will take for the outcome of the complaint to be known;*
- *who to contact if they remain dissatisfied with the advised outcome.*

*The policy aims to ensure compliance with Council's legislative obligations including but not limited to:*

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Crime and Corruption Act 2001*

**Resolution No. GM/05.2019/30**

**Moved Cr Chambers**

**That the matter lay on the table for further consideration at a later point during the meeting.**

**CARRIED**

**9/0**

**CORPORATE, COMMUNITY & COMMERCIAL SERVICES**

Item Number: 11.1 File Number: D19/35961

**SUBJECT HEADING:** COUNCILLOR ATTENDANCE AT AUSTRALASIAN REPORTING AWARDS

**Officer's Title:** Director - Corporate, Community & Commercial Services

**Executive Summary:**

*The report sought formalisation of Elected Member attendance at the 2019 Australasian Reporting Awards Ceremony.*

**Resolution No. GM/05.2019/31**

**Moved Cr O'Neil**

**Seconded Cr Flynn**

**That Council endorse the attendance of Cr. Chambers and Cr. Newman at the Australasian Reporting Awards presentation on 19 June 2019 in Melbourne.**

**CARRIED**

**9/0**

**Responsible Officer**

**Director - Corporate, Community & Commercial Services**

Item Number: 11.2 File Number: D19/37970

**SUBJECT HEADING:** ENDORSEMENT OF COUNCILLOR ATTENDANCE AT A LOCAL GOVERNMENT NSW (LGNSW) WATER MANAGEMENT CONFERENCE

**Officer's Title:** Lead Officer - Councillors' Support & Community Engagement

**Executive Summary:**

*The report sought endorsement of a Councillor's attendance at the annual Local Government NSW (LGNSW) Water Management Conference on 2 – 4 September 2019, as part of enhancing strategy and policy development for Council.*

**Resolution No. GM/05.2019/32**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council:**

- 1. Give 'In Principle' support to the attendance of Cr. David Scheffe at the Local Government NSW (LGNSW) Water Management Conference to be held on 2 – 4 September 2019 in Albury, on behalf of Council.**
- 2. Be provided estimates for attendance at an upcoming meeting in the interest of progressing this matter.**

**CARRIED**

**9/0**

**Responsible Officer**

**Lead Officer - Councillors' Support & Community Engagement**

Item Number: 11.3 File Number: D19/36230

**SUBJECT HEADING:** DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER UNDER THE PLANNING ACT 2016

**Officer's Title:** Governance Officer

**Executive Summary:**

*Council's delegations are reviewed and updated throughout the year according to changes in State Government legislation.*

*This report sought Council's approval for delegation of Council powers under the Planning Act 2016 to the position of Chief Executive Officer.*

**Resolution No. GM/05.2019/33**

**Moved Cr Newman**

**Seconded Cr Chambers**

**That:**

1. Council, under section 257 of the *Local Government Act 2009*, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Planning Act 2016*.
2. All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

CARRIED

9/0

**Responsible Officer**

**Governance Officer**

Item Number: 11.4 File Number: D19/35160

**SUBJECT HEADING:** DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER UNDER THE LOCAL GOVERNMENT ACT 2009

**Officer's Title:** Governance Officer

**Executive Summary:**

*Council's delegations are reviewed and updated throughout the year according to changes in State Government legislation.*

*This report sought Council's approval for the delegation of Council powers under the Local Government Act 2009 to the position of Chief Executive Officer.*

**Resolution No. GM/05.2019/34**

**Moved Cr Chambers**

**Seconded Cr Chandler**

**That:**

1. Council, under section 257 of the *Local Government Act 2009*, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Local Government Act 2009*.

2. All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

CARRIED

9/0

Responsible Officer

Governance Officer

Item Number:

11.5

File Number: D19/36998

SUBJECT HEADING:

DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER UNDER THE PLANNING REGULATION 2017

Officer's Title:

Governance Officer

**Executive Summary:**

*Council's delegations are reviewed and updated throughout the year according to changes in State Government legislation.*

*This report sought Council's approval for the delegation of Council powers under the Planning Regulation 2017 to the position of Chief Executive Officer.*

**Resolution No. GM/05.2019/35**

Moved Cr Flynn

Seconded Cr Scheffe

That:

1. Council, under section 257 of the *Local Government Act 2009*, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Planning Regulation 2017*.
2. All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

CARRIED

9/0

Responsible Officer

Governance Officer

Item Number:

11.6

File Number: D19/37081

SUBJECT HEADING:

DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER UNDER THE LOCAL GOVERNMENT REGULATION 2012

Officer's Title:

Governance Officer

**Executive Summary:**

*Council's delegations are reviewed and updated throughout the year according to changes in State Government legislation.*

*This report sought Council's approval for delegation of Council powers under the Local Government Regulation 2012 to the position of Chief Executive Officer.*



**Resolution No. GM/05.2019/36**

**Moved Cr Newman**

**Seconded Cr Chambers**

**That:**

1. Council, under section 257 of the *Local Government Act 2009*, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Local Government Regulation 2012*.
2. All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

CARRIED

9/0

**Responsible Officer**

**Governance Officer**

#### **DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES**

**Item Number:**

**13.1**

**File Number: D19/32332**

**SUBJECT HEADING:**

**PAINTING OF COBB & CO CHANGING STATION - SURAT**

**Officer's Title:**

**Administration Officer - Land Administration**

#### ***Executive Summary:***

*The report tabled a proposal for Council to consider painting the exterior of the Cobb & Co Changing Station Building in Surat, which is in a worn condition and requires a signage update that better reflects the overall purpose of the building in the lead up to the tourism season. This matter was previously considered by Council at its meeting on 27 February 2019.*

**Resolution No. GM/05.2019/37**

**Moved Cr Chandler**

**Seconded Cr O'Neil**

**That Council:**

1. Replace the existing 'Warroo Shire Library' signage painted on the Cobb & Co Changing Station building façade with the installation of new signage depicting the wording 'Surat Library & Visitor Information Centre'.
2. Include the painting of the exterior of the Surat Cobb & Co Changing Station Building in the 2019/20 budget deliberations.

CARRIED

9/0

**Responsible Officer**

**Administration Officer - Land Administration**

Item Number: 13.2 File Number: D19/37039

SUBJECT HEADING: FIRST 5 FOREVER – SHOW TOUR

Officer's Title: (Acting) Regional Libraries, Arts & Culture Development Coordinator

**Executive Summary:**

*The report advised that the Empire Theatre's Projects Company would like to present a First 5 Forever Show Tour to our Maranoa Libraries as part of the June/July school holiday program at a cost of \$3,500 (plus GST). If approved, this cost would be covered by First 5 Forever Funding received from State Library of Queensland.*

**Resolution No. GM/05.2019/38**

Moved Cr Chandler

Seconded Cr McMullen

That Council:

1. Agree to host the First 5 Forever Show Tour at Roma, Injune, Mitchell and Surat Libraries from 8 - 10 July 2019.
2. Authorise the Chief Executive Officer to sign the Memorandum of Understanding with Empire Theatre's Projects Company Pty Ltd.
3. Fund the cost of \$3,500 (plus GST), through First 5 Forever Funding received from State Library of Queensland - WO 16366.2542.2001

CARRIED

9/0

Responsible Officer

(Acting) Regional Libraries, Arts & Culture Development Coordinator

Item Number: 13.3

File Number: D19/37868

SUBJECT HEADING: COBB & CO FESTIVAL 2019

Officer's Title: Local Development Officer - Surat

**Executive Summary:**

*The Cobb & Co Festival committee requested the use of the Cobb & Co Coach that is located in the Surat Cobb & Co Changing Station Museum, for the Cobb & Co Festival being held from 23-25 August 2019.*

**Resolution No. GM/05.2019/39**

Moved Cr Newman

Seconded Cr McMullen

That Council approve the Cobb & Co Festival committee's request to use Cobb & Co Coach at the Cobb & Co Festival from 23-25 August 2019.

CARRIED

9/0

Responsible Officer

Local Development Officer - Surat

**Item Number:** 13.4 **File Number:** D19/14051

**SUBJECT HEADING:** AUSTRALIA DAY 2019 POST EVENT REPORT

**Officer's Title:** Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*A post event report was tabled for the Australia Day Awards and Celebrations held on 26 January 2019.*

**Resolution No. GM/05.2019/40**

**Moved Cr McMullen**

**Seconded Cr O'Neil**

**That Council receive and note the officer's report as presented.**

CARRIED

9/0

**Responsible Officer**

**Regional Grants & Council Events  
Development Coordinator**

COUNCIL ADJOURNED THE MEETING AT 9.33AM

During this time Councillors attended the Rural Flying Doctor Service Local Hero Awards, followed by morning tea with guests attending from Toowoomba and Surat Basin Enterprise (TSBE) and Food Leaders Australia (FLA).

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**

COUNCIL RESUMED THE MEETING AT 11.54AM

**Item Number:** 10.1 **File Number:** D19/38236

**SUBJECT HEADING:** COMPLAINT MANAGEMENT POLICY & PROCESS

**Officer's Title:** Chief Executive Officer

**Executive Summary:**

*Included in Council's new Corporate Plan 2018 – 2023 was to review and implement Council's (new) Complaint Management Policy.*

*The policy and process has undergone a complete rewrite and aims to provide a 'one stop shop' for our customers to help ensure their complaints are lodged in the right place first time.*

*With the number of agencies overseeing Council activities, including assessing and investigating complaints, it is often difficult for customers to navigate the correct path.*

*The new policy will help our customers to know:*

- *where to report their complaint;*
- *what to expect (i.e. the key steps involved in handling the complaint);*
- *how long it will take for the outcome of the complaint to be known;*
- *who to contact if they remain dissatisfied with the advised outcome.*

*The policy aims to ensure compliance with Council's legislative obligations including but not limited*

to:

- Local Government Act 2009
- Local Government Regulation 2012
- Crime and Corruption Act 2001

**ACTION:**

This item was again introduced by the Chair for discussion, however it was identified that further advice was needed.

The Chief Executive Officer left the Chamber at 12.07pm, and the Deputy Chief Executive Officer took the role of 'Acting Chief Executive Officer'.

The matter continued to lay on the table.

**CONFIDENTIAL ITEMS**

Cr. Chambers, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 12.09pm, taking no part in discussions and debate on the matter.

Cr. Chandler, having previously foreshadowed a 'Conflict of Interest' in the following two (2) items, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 12.09pm, taking no part in discussions and debate on the matter.

**Item Number:**

**C.1**

**File Number: D19/36910**

**SUBJECT HEADING:**

**OFFER OF COMMUNITY ENGAGEMENT SUPPORT - EMPOWERING OUR COMMUNITIES**

**Officer's Title:**

**Regional Grants & Council Events Development Coordinator**

***Executive Summary:***

*Council received an offer of funding for community events under the Empowering our Communities schedule, through the Western Queensland Primary Health Network (WQPHN). The offer is for \$50,000 (ex GST) for each Council to encourage additional community activities/engagement to target improved mental health and resilience in drought affected areas.*

**Resolution No. GM/05.2019/41**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council:**

1. **Accept the offer of \$50,000 (ex GST) from Western Queensland Primary Health Network (WQPHN) for Empowering our Communities funding.**
2. **Allocate the funding to local community events through relevant community groups as included in the table below.**

<b>Events</b>	<b>Amount</b>	
<b>Regional</b>		
Roma Show 2020	\$10,000	
Roma Zonta Edge of the Outback event for rural women, September 2019	\$500	

Christmas parties for 12 small communities - Muckadilla, Noonga, Eumamurrin, Bymount, Amby, Roughlie, Hodgson, Begonia, Teelba, Dunkeld, Mungallala, Jackson. 12 x \$500	\$6,000	
Festival of Small Halls	\$3,000	<b>\$13,500</b>
<b>Mitchell</b>		
Mitchell Races October	\$1,000	
Fire & Water Festival September 2019	\$5,000	
New Year's Rodeo	\$1,000	
2020 Show	\$2,000	
Campdraft September 2019	\$500	
Mitchell Fishing Club	\$500	<b>\$10,000</b>
<b>Surat</b>		
Surat Races	\$1,000	
Christmas party	\$1,000	
Golf club event	\$500	
Bowls club event	\$500	
Surat Fishing & Re-stocking Club	\$500	
Campdraft September 2019	\$500	<b>\$4,000</b>
<b>Yuleba</b>		
Yuleba Dance	\$500	
Christmas party	\$700	
Cuppa 4 Cancer and garden tour 2020	\$500	
Bowls club event opening	\$500	
Benderoo Bulls event	\$500	
Pony club event	\$500	<b>\$3,200</b>
<b>Wallumbilla</b>		
Wallumbilla Show 2020	\$4,800	
Christmas party	\$700	
Jimmy Possum opening September 2019	\$500	
Catering for windmill installation working bee	\$300	
Workshop for silo trail	\$1,000	<b>\$7,300</b>
<b>Injune</b>		
Races	\$1,000	
Swimming lessons	\$500	
Rodeo	\$1,000	
Tooloombilla Rodeo	\$1,000	
Golf club event	\$500	
Bowls club event August	\$500	
Parent café program	\$500	
Eumamurrin Campdraft September	\$1,000	<b>\$6,000</b>
	<b>\$50,000</b>	<b>\$50,000</b>

**3. Authorise the Chief Executive Officer to sign the agreement.**

**4. Note that as per the terms of the funding agreement, organisers receiving funding for these events are required to publicly acknowledge the funding, and make drought support and mental health information available at the events.**

CARRIED

7/0

**Responsible Officer**

**Regional Grants & Council Events  
Development Coordinator**

At cessation of discussion and debate on the abovementioned item. Cr. Chambers returned to the Chamber at 12.12pm.

Cr. Chambers declared a 'Conflict of Interest' in the following item, due to her holding the position of 'Secretary' of the Maranoa Diggers Race Club, an association which has in the past received in-kind assistance from Council.

Cr. Chambers further indicated:

*I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on this matter.*

*However, I acknowledge that the remaining Councillors must now determine, pursuant to section 175E(4) of the Local Government Act 2009:*

- (a) Whether I have a real 'Conflict of Interest' in this matter or a perceived 'Conflict of Interest' in this matter; and*
- (b) If so, whether:*
  - (i) I must leave the meeting while this matter is discussed or voted on; or*
  - (ii) I may participate in the meeting in relation to the matter, including by voting on the matter.*

**Moved Cr Flynn**

**Seconded Cr McMullen**

**That Cr. Chambers may remain for discussion and debate on the matter.**

**NO VOTE TAKEN**

No vote was taken on the initial draft procedural motion, with Councillors discussing the need to record the draft motion in accordance with the requirements under the *Local Government Act 2009* Section 175E (6).

A replacement draft 'procedural motion' was put forward as follows:

**Resolution No. GM/05.2019/42**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Cr. Chambers has a perceived Conflict of Interest in the matter and notwithstanding the conflict, Cr. Chambers may participate in the matter, discuss and vote upon it.**

CARRIED

6/1

Cr. Chambers did not vote on this motion as she was the declaring Councillor under consideration in this matter.

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Item Number:

C.2

File Number: D19/37768

SUBJECT HEADING:

REQUEST FOR ASSISTANCE FROM INJUNE RACE CLUB

Officer's Title:

Regional Grants & Council Events Development  
Coordinator

**Executive Summary:**

*Council received a request for In-kind assistance from the Injune Race Club, in preparation for their annual event on 8 June 2019.*

**Moved Cr Golder**

**Seconded Cr McMullen**

That Council commit to in-kind assistance to the level which is asked for in their letter on the basis this is a once a year request, it does keep communities together and the majority of the request will be existing staff doing this and any funds can be allocated to the work order provided.

*Further discussion ensued, with the Mayor agreeing to include a dollar value of what was proposed, however, he did not give a figure at that time. No vote was taken on the draft motion, with Council further questioning the Mayor on his draft motion, which was updated to:*

That Council:

1. Approve the request for in-kind assistance from the Injune Race Club for their annual event on 8 June 2019.
2. Allocate the funds from the Major In-kind Assistance Budget - GL 2887.2248.2001.

NO VOTE TAKEN

Cr. Flynn put forward an amendment to the draft motion as follows:

**Resolution No. GM/05.2019/43**

**Moved Cr Golder**

**Seconded Cr McMullen**

**(accepted amendment)**

**(accepted amendment)**

That Council:

1. Approve the request for in-kind assistance from the Injune Race Club for their annual event on 8 June 2019, for the sum of \$2,650.

**2. Transfer the required funds from the Economic Development salaries budget to the in-kind assistance budget.**

CARRIED (Cr. Chambers voted in favour of the motion)

8/0

**Responsible Officer**

**Regional Grants & Council Events  
Development Coordinator**

At cessation of discussion and debate on the abovementioned item, Cr. Chandler returned to the Chamber at 12.24pm.

**Item Number:**

**C.3**

**File Number: D19/37422**

**SUBJECT HEADING:**

**REALLOCATION OF BUDGET BETWEEN COMMUNITY  
SAFETY SPECIAL PROJECTS**

**Officer's Title:**

**Manager - Community Services**

***Executive Summary:***

*The report tabled a proposal to reallocate unused funds from Community Safety one off projects to cover the costs associated with the construction of the Off Leash Dog Park and general operations of the pound for the 2018/19 financial year.*

**Resolution No. GM/05.2019/44**

**Moved Cr Newman**

**Seconded Cr Stanford**

**That Council reallocate \$8,000 from WO18938 for Temporary Dog Holding Facilities to:**

- **Off Leash Dog Park Project - \$5,000 (WO18942); and**
- **Animal Operations - \$3,000 (WO18242).**

CARRIED

9/0

**Responsible Officer**

**Manager - Community Services**

**Item Number:**

**C.4**

**File Number: D19/26820**

**SUBJECT HEADING:**

**ADDITIONAL ANIMAL HOLDING FACILITY**

**Officer's Title:**

**Manager - Community Services**

***Executive Summary:***

*The initial scope and design of an additional animal holding facility to be used to house animals during emergency situations has now been completed. Based on the scoping and design, it is estimated that the project will cost more than the budget allocation provided.*

*The purpose of this report was to update Council on the project status and to ascertain if the required budget is available for the project to proceed.*

**Resolution No. GM/05.2019/45**

**Moved Cr Chandler**

**Seconded Cr Stanford**

**That Council suspend further work on this project, removing the item from this year's budget, with the intention of reviewing the proposed project in two years, should funds be available.**

CARRIED

8/1



Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Manager - Community Services</b>
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**Item Number:** C.5 **File Number:** D19/36849

**SUBJECT HEADING:** TENDER 19020 - PURCHASE AND REMOVAL OF SCRAP METAL AND BATTERIES

**Officer's Title:** Manager - Procurement & Plant

***Executive Summary:***

*Council publicly invited tenders for the purchase and removal of scrap metal and car batteries from regional waste management facilities.*

*The tender period opened on 5 April 2019 with a closing date of 29 April 2019.*

*The tender evaluation report was tabled for Council's consideration.*

**Resolution No. GM/05.2019/46**

**Moved Cr McMullen**

**Seconded Cr Chambers**

**That Council:**

- 1. Select Liberty Recycling Pty Ltd T/A Liberty Recycling as the recommended tenderer for Tender 19020 – Purchase and Removal of Scrap Metal and Batteries.**
- 2. Invoice Liberty Recycling Pty Ltd T/A Liberty Recycling after the collection of the material, with the final invoice value being the product of the quantity of material removed from the sites (tonnes/kg) multiplied by the tendered unit rates.**
- 3. Assign income to 2018/19 budget allocation for Waste Management Operations Revenue.**

CARRIED

9/0

<b>Responsible Officer</b>	<b>Manager - Procurement &amp; Plant</b>
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Item Number: C.6 File Number: D19/36900

SUBJECT HEADING: TENDER 19016 - PURCHASE AND REMOVAL OF SCRAP POLY PIPE

Officer's Title: Manager - Procurement & Plant

**Executive Summary:**

*Council invited interested parties to submit tenders for the purchase and removal of scrap poly pipe that is located at the Roma waste management facility.*

*The tender period opened on 15 February 2019 with a closing date of 11 March 2019.*

*The tender evaluation report was tabled for Council's consideration.*

**Resolution No. GM/05.2019/47**

Moved Cr Newman

Seconded Cr Scheffe

**That:**

1. Council select the Trustee for The S & G Trust T/A Rural Metal Traders as the recommended tenderer for Tender 19016 – Purchase and Removal of Scrap Poly Pipe.
2. Council invoice the Trustee for The S & G Trust T/A Rural Metal Traders after the collection of the material, with the final invoice value being the product of the quantity of material removed from the sites (tonnes/kg) multiplied by the tendered unit rates.
3. The arrangement remain current for a period of two years (expiring 31 May 2021).
4. Income be assigned to the budget allocation for Waste Management Operations Revenue.

CARRIED

9/0

Responsible Officer

Manager - Procurement & Plant

Item Number: C.7 File Number: D19/36950

SUBJECT HEADING: ROAD SURFACING - DUKE STREET SOUTH PROJECT, ROMA

Officer's Title: Manager - Procurement & Plant

**Executive Summary:**

*Council invited suitably qualified and experienced contractors to submit a schedule of prices and supporting documentation for the completion of bitumen sealing at Duke Street, Roma.*

*Responses were reviewed by an evaluation panel and the report submitted for Council's consideration.*

**Resolution No. GM/05.2019/48**

**Moved Cr Flynn**

**Seconded Cr Schefe**

**That Council:**

1. **Select Boral Resources (QLD) Pty Ltd T/A Boral Asphalt QLD as the recommended supplier for VP145722 – Road Surfacing – Duke Street South Project.**
2. **Authorise the Chief Executive Officer to enter into final negotiations with Boral Resources (QLD) Pty Ltd T/A Boral Asphalt QLD, noting the value of \$696,801.04 inclusive of GST for the entire scope of work including provisional items, and form a contract by way of purchase order if the final terms are acceptable.**
3. **Assign the expenditure to the 2018/19 budget allocation for the capital renewal of Duke Street South.**

**CARRIED**

**9/0**

**Responsible Officer**

**Manager - Procurement & Plant**

Cr. Schefe, having previously foreshadowed a 'Material Personal Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 12.33pm, taking no part in discussions and debate on the matter.

**Item Number:**

**C.8**

**File Number: D19/37485**

**SUBJECT HEADING:**

**DELEGATE AUTHORITY FOR THE CHIEF EXECUTIVE OFFICER TO SIGN THE TRANSPORT INFRASTRUCTURE CONTRACT - SOLE INVITEE**

**Officer's Title:**

**Manager - Construction**

***Executive Summary:***

*This report sought approval to delegate authority to the Chief Executive Officer to sign a Transport Infrastructure Contract - Sole Invitee with the Department of Transport and Main Roads on behalf of Council.*

*The Contract pertains to an Invitation of Offer presented to Council to complete a section of the Carnarvon Highway Upgrade Program, located 58 kilometres north of Injune.*

**Resolution No. GM/05.2019/49**

**Moved Cr Newman**

**Seconded Cr Chandler**

**That Council authorise the Chief Executive Officer to sign the Sole Invitee Contract between the Department of Transport & Main Roads and Maranoa Regional Council, for Council to undertake the Carnarvon Highway Upgrade Project between Injune and Rolleston.**

**CARRIED**

**8/0**

**Responsible Officer**

**Manager - Construction**

At cessation of discussion and debate on the abovementioned item, Cr. Schefe returned to the Chamber at 12.34pm.

**Item Number:**

**C.10**

**File Number: D19/38129**

**SUBJECT HEADING:**

**MARANOA REGIONAL COUNCIL'S WATER AND SEWERAGE INFRASTRUCTURE NEEDS**

**Councillor's Title:**

**Cr. David Scheffe**

***Executive Summary:***

*The letter is in response to a meeting Cr. Scheffe had with the Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs, Hon Stirling Hinchliffe MP on 21 February 2019, to discuss funding opportunities and highlight Maranoa Regional Council's water and sewerage infrastructure needs on behalf of Council.*

*This report provided, for Council's information, the Minister's letter of response as a result of that meeting.*

**Moved Cr Scheffe**

**Seconded Cr Chambers**

**That:**

- 1. Council receive and note the correspondence from the Minister for Local Government, Racing and Multicultural Affairs dated 2 May 2019.**
- 2. A report be prepared in relation to potential funding of the projects through cash reserves.**

**NO VOTE TAKEN**

No vote was taken on the draft motion, with Cr. O'Neil requesting that each point of the draft motion be voted on separately. The Chair confirmed he was happy with this approach.

**Resolution No. GM/05.2019/51**

**Moved Cr Scheffe**

**Seconded Cr Chambers**

**That Council receive and note the correspondence from the Minister for Local Government, Racing and Multicultural Affairs dated 2 May 2019.**

**CARRIED**

**8/1**

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. O'Neil
Cr. Chandler	
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

**Responsible Officer**

**Chief Executive Officer**

**Resolution No. GM/05.2019/52**
**Moved Cr Schefe**
**Seconded Cr Chambers**

**That a report be prepared in relation to potential funding of the projects through cash reserves.**

**CARRIED**
**9/0**
**Responsible Officer**
**Director Corporate, Community & Commercial Services**
**CONFIDENTIAL ITEM (Discussed in closed session)**

Mayor Golder and Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 12.42pm, taking no part in discussions and debate on the matter.

The Deputy Mayor, Cr. Chambers took the role of 'Acting Chair' in the Mayor's absence.

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss item C.11, which it has deemed to be of a confidential nature and specifically pertaining to the following section:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Resolution No. GM/05.2019/53**
**Moved Cr McMullen**
**Seconded Cr Newman**

**That Council close the meeting to the public at 12.44pm.**

**CARRIED**
**7/0**

The Chief Executive Officer returned to the Chamber at 12.45pm.

**Resolution No. GM/05.2019/54**
**Moved Cr O'Neil**
**Seconded Cr Newman**

**That Council open the meeting to the public at 12.52pm.**

**CARRIED**
**7/0**

Item Number: C.11

File Number: D19/38439

**SUBJECT HEADING:** UPDATE OF FLOOD MITIGATION LANDHOLDER MATTERS - ASSESSMENT NO. 14019178

**Officer's Title:** Chief Executive Officer

***Executive Summary:***

*The report tabled a draft Deed for Council's formal consideration.*

**Moved Cr Chandler**

**Seconded Cr Stanford**

**That:**

1. The updated Deed of Settlement be provided to the property owner.
2. Council authorise the Chief Executive Officer to sign the Deed of Settlement in the event it is acceptable to the landowner.

NO VOTE TAKEN

**Responsible Officer**

**Chief Executive Officer**

**Resolution No. GM/05.2019/55**

**Moved Cr Stanford**

**Seconded Cr McMullen**

**That Council close the meeting to the public at 12.56pm.**

CARRIED

7/0

**Resolution No. GM/05.2019/56**

**Moved Cr McMullen**

**Seconded Cr Newman**

**That Council open the meeting to the public at 1.07pm.**

CARRIED

7/0

**Resolution No. GM/05.2019/57**

**Moved Cr Chandler**

**Seconded Cr Stanford**

**That:**

1. The updated Deed of Settlement be provided to the property owner.
2. In the event that the landowner signs the Deed of Settlement, authorise the Chief Executive Officer to sign it on behalf of Council under delegated authority.

CARRIED

7/0

**Responsible Officer**

**Chief Executive Officer**

Mayor Golder and Cr. Flynn did not return to the meeting following discussion and debate on the abovementioned item, with Council adjourning the meeting for lunch, during which they returned.

COUNCIL ADJOURNED THE MEETING  
FOR LUNCH AT 1.08PM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING AT 2.12PM

The Chief Executive Officer did not return to the Chamber at the resumption of Standing Orders. The Deputy Chief Executive Officer took the role of 'Acting Chief Executive Officer' during her absence.

**CONFIDENTIAL ITEMS CONTINUED (Discussed in closed session)**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items LC.1, LC.2 and C.9, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

**Resolution No. GM/05.2019/58**

**Moved Cr McMullen**

**Seconded Cr O'Neil**

**That Council close the meeting to the public at 2.12pm.**

CARRIED

9/0

The Chief Executive Officer left the Chamber at 2.12pm, with the Deputy Chief Executive Officer assisting in her absence.

The Chief Executive Officer returned to the Chamber at 2.26pm.

**Resolution No. GM/05.2019/59**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council open the meeting to the public at 2.41pm.**

CARRIED

9/0

**Resolution No. GM/05.2019/60**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council close the meeting to the public at 2.42pm to further discuss item C.12 in accordance with Section 275 (d) of the *Local Government Regulation 2012*.**

CARRIED

9/0

Cr. Chandler identified that she needed to declare a 'Conflict of Interest' in Item C.12. Council opened the meeting to enable that Conflict to be declared.

**Resolution No. GM/05.2019/61**
**Moved Cr O'Neil**
**Seconded Cr Newman**
**That Council open the meeting to the public at 2.44pm.**
**CARRIED**
**9/0**

Cr. Chandler declared a 'Conflict of Interest' in the following item, due to her having previously declared a 'Material Personal Interest' in matters pertaining to land sale for arrears of rates following the auction having been conducted, and since concluded. This matter was declared for consistency and Cr. Chandler elected to remove herself from the Chambers.

Cr. Chandler left the Chamber at 2.44pm.

Cr. Chambers left the Chamber at 2.46pm.

**Resolution No. GM/05.2019/62**
**Moved Cr O'Neil**
**Seconded Cr Newman**
**That Council close the meeting to the public at 2.47pm.**
**CARRIED**
**7/0**

Cr. Chambers returned to the Chamber at 2.50pm.

**Resolution No. GM/05.2019/63**
**Moved Cr McMullen**
**Seconded Cr Flynn**
**That Council open the meeting to the public at 2.51pm.**
**CARRIED**
**8/0**

The Mayor left the Chamber at 3.02pm, and returned at 3.04pm.

**Item Number:**
**C.12**
**File Number: D19/38445**
**SUBJECT HEADING:**
**LETTER IN RELATION TO LAND SALE FOR ARREARS OF RATES**
**Officer's Title:**
**Chief Executive Officer**
***Executive Summary:***

*The report tabled a letter for Council's consideration.*

**Resolution No. GM/05.2019/64**
**Moved Cr McMullen**
**Seconded Cr Golder**
**That Council:**

1. Approve the request, with funds drawn from the surplus available from the Quarter 3 budget review.



**2. Authorise the Chief Executive Officer to communicate with the landowner/representative about Council's decision.**

CARRIED

8/0

**Responsible Officer**

**Chief Executive Officer**

At cessation of discussion and debate on the abovementioned item, Cr. Chandler returned to the Chamber at 3.40pm.

**Item Number:**

**C.9**

**File Number: D19/38435**

**SUBJECT HEADING:**

**UPDATE ON THE DRAFT NEW CERTIFIED AGREEMENT**

**Officer's Title:**

**Chief Executive Officer**

***Executive Summary:***

*The report tabled the current draft of the new certified agreement for Council's formal consideration and feedback for the next meeting of the negotiating committee.*

*The report also provided a further copy of the overview document (Quick Guide) which highlights the key changes between the previous and proposed new agreement/s.*

**Resolution No. GM/05.2019/65**

**Moved Cr Chambers**

**Seconded Cr O'Neil**

**That Council receive the update.**

CARRIED

9/0

**Responsible Officer**

**Chief Executive Officer**

**Item Number:**

**10.1**

**File Number: D19/38236**

**SUBJECT HEADING:**

**COMPLAINT MANAGEMENT POLICY & PROCESS**

**Officer's Title:**

**Chief Executive Officer**

***Executive Summary:***

*Included in Council's new Corporate Plan 2018 – 2023 was to review and implement Council's (new) Complaint Management Policy.*

*The policy and process has undergone a complete rewrite and aims to provide a 'one stop shop' for our customers to help ensure their complaints are lodged in the right place first time.*

*With the number of agencies overseeing Council activities, including assessing and investigating complaints, it is often difficult for customers to navigate the correct path.*

*The new policy will help our customers to know:*

- *where to report their complaint;*
- *what to expect (i.e. the key steps involved in handling the complaint);*
- *how long it will take for the outcome of the complaint to be known;*
- *who to contact if they remain dissatisfied with the advised outcome.*

*The policy aims to ensure compliance with Council's legislative obligations including but not limited*

to:

- Local Government Act 2009
- Local Government Regulation 2012
- Crime and Corruption Act 2001

*This item had been laid on the table earlier during the meeting.*

**Resolution No. GM/05.2019/66**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That Council adopt the updated Complaint Management Policy and Process as discussed, and place a copy on Council's website for public access.**

CARRIED

9/0

**Responsible Officer**

**Chief Executive Officer**

#### LATE ITEM

**Item Number:**

**L.1**

**File Number: D19/37838**

**SUBJECT HEADING:**

**APPLICATION FOR FUNDING UNDER COMMUNITY ROAD SAFETY SCHEME**

**Officer's Title:**

**Regional Grants & Council Events Development Coordinator**

#### ***Executive Summary:***

*Council is eligible to apply for funding (up to \$20,000) under the Queensland Government's Community Road Safety Grants (CRSG) Scheme.*

**Resolution No. GM/05.2019/67**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council:**

1. Apply for funding for a road safety initiative aimed at learner drivers under the Queensland Government's Community Road Safety Grants Scheme.
2. Support Visit Roma in an application for a road safety initiative aimed at caravanners/visitors.
3. Authorise the Chief Executive Officer or delegate to sign any applicable agreements if the application is successful.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

**Those in Favour of the Motion**

**Those Against the Motion**

Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Regional Grants &amp; Council Events Development Coordinator</b>
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Cr. Chandler left the Chamber at 3.48pm, and returned at 3.51pm.

#### LATE CONFIDENTIAL ITEM

**Item Number:** LC.1 **File Number:** D19/38701

**SUBJECT HEADING:** BOTTLETREE COURT SUBDIVISION, ROMA

**Officer's Title:** Lead Town Planner

#### **Executive Summary:**

*Correspondence was received from the development proponent requiring Council's consideration and response.*

#### **Resolution No. GM/05.2019/68**

**Moved Cr McMullen**

**Seconded Cr Schefe**

**That Council:**

1. Give written notice to the correspondent of the email received 10 April 2019 and their nominated representative that Council will:
  - a. Complete the construction of the uncompleted gas works at the cost of \$13,664 plus GST and once the works are completed, Council will give notice to Westpac calling upon Westpac to pay to it the sum of \$13,664 plus GST (or the maximum permitted, namely \$13,920) to cover the costs incurred by the Council.
  - b. Once the uncompleted gas works have been completed by Council and Westpac has paid to Council the sum of \$13,664 plus GST (or the maximum permitted), Council will return to Westpac, Bank Guarantee No.1 for \$44,088 and advise Westpac that Bank Guarantee No.1 is no longer required. As previously advised in our correspondence of 28 March 2019, the uncompleted works bond held for the sewer in the sum of \$30,168 is no longer required.
  - c. Complete the rectification of the roadworks at a cost of \$25,366 plus GST and once the works are completed, Council will give notice to Westpac calling upon Westpac to pay to it the sum of \$25,366 plus GST to cover the costs incurred by the Council.
  - d. Once the uncompleted roads and drainage rectification works have been completed and Westpac has paid to Council the sum of \$25,366 plus GST, Council will return to Westpac, Bank Guarantee No.2 in the sum of \$57,580.63 and advise Westpac that Bank Guarantee No.2 is no longer required. As previously advised in our correspondence of 28 March 2019, the maintenance bonds for water, sewer and stormwater totaling \$20,116 are no longer required.

And:

2. Proceed after seven (7) clear days, to carry out the above infrastructure works and once the works are completed, give notice to Westpac calling up the uncompleted works bond and maintenance bond to cover the costs incurred by Council.

CARRIED

9/0

Responsible Officer

Lead Town Planner

Item Number:

LC.2

File Number: D19/39742

SUBJECT HEADING:

**ROMA & DISTRICT FAMILY HISTORY SOCIETY INCORPORATED - REQUEST LETTER OF SUPPORT FOR FUNDING APPLICATION AND COUNCIL ASSISTANCE TO INSTALL DISABILITY RAMP AT ROMA HISTORY LODGE**

Officer's Title:

**Facility Lease Management & Housing Officer/Team Coordinator**

**Executive Summary:**

*Council received a request from the Roma & District Family History Society Incorporated asking for a letter of support to include in a funding application they are completing for an extension to be added to the History Lodge in McDowall Street Roma. Roma & District Family History Society Incorporated also asked for Council assistance for a disability ramp to be installed along with the extension to make access for its members and the general public easier.*

**Resolution No. GM/05.2019/69**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That Council:**

1. Grant permission for the extension to the Roma Family History Lodge should the Roma & District Family History Society Incorporated be successful in gaining funding and subject to Council building approval.
2. Provide a letter of support and approval for Roma & District Family History Society Incorporated to be included with their funding application.

CARRIED

9/0

Responsible Officer

Facility Lease Management & Housing Officer/Team Coordinator

**Resolution No. GM/05.2019/70**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That Council:**

1. Contribute \$10,000 towards the cost of the ramp, with funds drawn from the Quarter 3 budget surplus.
2. Recommend that the grant application incorporate all elements of the project into one (1) project when seeking funding.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Facility Lease Management &amp; Housing Officer/Team Coordinator</b>
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#### LATE VERBAL CONFIDENTIAL ITEM

**Item Number:** LC.3 **File Number:** N/A

**SUBJECT HEADING:** MINOR AMENDMENT TO ORGANISATIONAL STRUCTURE

**Officer's Title:** Chief Executive Officer

#### Executive Summary:

*Approval was requested to amend the organisational structure to incorporate a position previously approved by Council - Resolution Number GM/04.2019/33. The position will report to the Regional Sport & Recreation Development Coordinator.*

**Resolution No. GM/05.2019/71**

**Moved Cr O'Neil**

**Seconded Cr Chandler**

**That the position titled: Project Coordinator – Community Based Suicide Prevention be incorporated in the organisational structure.**

CARRIED

9/0

<b>Responsible Officer</b>	<b>Manager - Organisational Development &amp; Human Resources</b>
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#### CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3.57pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 12 June 2019, at Roma Administration Centre.**

.....  
 Mayor.

.....  
 Date.

**MINUTES OF THE BUDGET SUBMISSIONS & FINANCIAL PLANNING STANDING COMMITTEE MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 4 JUNE 2019 COMMENCING AT 2.09PM.**

**ATTENDANCE**

Deputy Mayor J L Chambers chaired the meeting (until 2.30pm), Mayor T D Golder chaired the meeting (from 2.30pm until 5.11pm), with Cr. N H Chandler, Cr. P J Flynn (until 4.35pm), Cr. G B McMullen, Cr. W M Newman, Cr D J Schefe, Chief Executive Officer – Julie Reitano in attendance.

**AS REQUIRED**

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank and Contractor Strategic Finance – Claire Alexander, Manager Water, Sewerage & Gas – Graham Sweetlove, Lead Infrastructure Program Funding & Budget Coordination Officer – Cindy Irwin, Associate to the Director / Directorate Budget & Emergency Management Coordination – Gemma Lines, Lead Rates and Utilities Billing Officer/Systems Administrator – Dana Harrison.

**WELCOME**

The Deputy Mayor welcomed all present and declared the meeting open at 2.09pm.

**APOLOGIES**

**Resolution No. BUD/06.2019/01**

**Moved Cr Chandler**

**Seconded Cr Newman**

**That apologies be received and leave of absence granted for Councillors O'Neil and Stanford for this meeting.**

**CARRIED**

**6/0**

**DECLARATION OF CONFLICTS OF INTEREST**

There were no declarations of Conflicts of Interest.

**BUSINESS**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following section:

- (c) the local government budget;

**Resolution No. BUD/06.2019/02**

**Moved Cr Newman**

**Seconded Cr Schefe**

**That the committee close the meeting to the public at 2.10pm.**

**CARRIED**

**6/0**

Mayor Golder entered the Chamber at 2.30pm and assumed the chair.

Cr. Flynn left the Chamber at 4.35pm, and did not return for the remainder of the meeting.

**Resolution No. BUD/06.2019/03**

**Moved Cr McMullen**

**Seconded Cr Newman**

**That the committee open the meeting to the public at 4.55pm.**

**CARRIED**

**6/0**

**Item Number:**

**C.1**

**File Number: D19/45580**

**SUBJECT HEADING:**

**WATER PRICING AND COST RECOVERY REVIEW**

**Officer's Title:**

**Contractor - Strategic Finance**

***Executive Summary:***

*AEC Group Report provided a summary of the outcome of the review including assessment of the most appropriate pricing model.*

**Resolution No. BUD/06.2019/04**

**Moved Cr Chambers**

**Seconded Cr Golder**

**That the committee receive and note the AEC Group Report.**

**CARRIED**

**6/0**

**Responsible Officer**

**Contractor - Strategic Finance**

**Resolution No. BUD/06.2019/05**

**Moved Cr Chambers**

**Seconded Cr Schefe**

**The committee requests that the use of non-potable water be further investigated, with findings presented at a future meeting.**

**CARRIED**

**6/0**

**Responsible Officer**

**Manager - Water, Sewerage & Gas**

**Item Number:**

**C.2**

**File Number: D19/45596**

**SUBJECT HEADING:**

**BUDGET CONSIDERATIONS**

**Officer's Title:**

**Contractor - Strategic Finance**

***Executive Summary:***

*The report provided various budget items for discussion, including:*

- Final carry over capital and one off projects*
- Non-urban industrial categories*
- Councillors' projects identified at the 1 April 2019 meeting*
- Reallocation of funding sources – capital projects*

**Resolution No. BUD/06.2019/06**
**Moved Cr Chambers**
**Seconded Cr Chandler**
**That the committee:**

1. Receive and note the final Carry Over Capital Projects and One Off Projects as presented.
2. Be provided a modelled scenario based on 20% for Industrial Non-Urban categories (excluding Extractive Industry/Waste).
3. Consider the Councillors' Preferred Capital Works Listing at a future meeting.

**CARRIED**
**5/1**

Cr. McMullen called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. McMullen
Cr. Chandler	
Cr. Golder	
Cr. Newman	
Cr. Scheffe	

**Responsible Officer**
**Contractor - Strategic Finance**
**Item Number:**
**C.3**
**File Number: D19/45633**
**SUBJECT HEADING:**
**SOUTH WEST REGIONAL ASSET MANAGEMENT  
STRATEGY - SOUTH WEST REGIONAL ROAD AND  
TRANSPORT GROUP - LOCAL GOVERNMENT GRANTS  
AND SUBSIDY PROGRAM APPROVAL**
**Officer's Title:**
**Lead Infrastructure Program Funding & Budget  
Coordination Officer**
**Executive Summary:**

Balonne Shire Council, on behalf of the South West Regional Road and Transport Group, were successful with an application for a South West Regional Asset Management Strategy project under the 2019-2021 Local Government Grants and Subsidy Program with 70% funding of eligible projects costs. To participate in this initiative, Maranoa Regional Council will be required to make a contribution towards the remaining 30% and any ineligible costs.

The report sought the committee's endorsement for participation in the South West Regional Asset Management Strategy project and the provision of a contribution of a budget allocation for inclusion in the 2019/20 draft budget.

**Resolution No. BUD/06.2019/07**
**Moved Cr McMullen**
**Seconded Cr Chandler**



That a budget allocation for participation in the South West Regional Asset Management Strategy proceed to the next stage of budget deliberations as proposed.

CARRIED

6/0

Responsible Officer

Lead Infrastructure Program Funding &  
Budget Coordination Officer

Item Number:

C.4

File Number: D19/45872

SUBJECT HEADING:

AMENDMENT TO DRAFT 2019/20 CAPITAL WORKS  
PROGRAM - RURAL ROADS

Officer's Title:

Deputy Director Infrastructure Services/Strategic Road  
Management

**Executive Summary:**

*Potential capital works reductions were identified and presented in the capital works program for the 2019/20 draft budget.*

*Based on a recent site inspection and observation as to how the recent maintenance is holding up, it was recommended that the Six Mile Lane project be retained in the 2019/20 budget.*

**Resolution No. BUD/06.2019/08**

Moved Cr Chambers

Seconded Cr McMullen

The committee recommend reinstatement of the capital works project Six Mile Lane Gravel Resheet (between chainages 0.00 to 9.10), for the budget amount of \$468,242 in the draft 2019/20 Capital Works Program.

CARRIED

6/0

Responsible Officer

Deputy Director Infrastructure  
Services/Strategic Road Management

Item Number:

C.5

File Number: D19/45927

SUBJECT HEADING:

MAYOR'S DRAFT BUDGET SUMMARY 2019/20 AND  
PROPOSED LIST OF PROJECTS

Officer's Title:

Contractor - Strategic Finance

**Executive Summary:**

*The Mayor's proposed draft budget summary 2019/20 and draft list of projects 2019/20 was tabled.*

**Resolution No. BUD/06.2019/09**

Moved Cr Golder

Seconded Cr McMullen

That the committee receive and note the proposed draft (mayoral) budget summary 2019/20 and draft list of projects 2019/20.

CARRIED

5/1

Cr. Chambers called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Chambers
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. Schefe	

Responsible Officer	Contractor - Strategic Finance
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Item Number: C.6 File Number: D19/45932

SUBJECT HEADING: DRAFT HIGH LEVEL COMMITTEE BUDGET SUMMARY 2019/20

Officer's Title: Contractor - Strategic Finance

**Executive Summary:**

The report provided the high level draft committee budget summary 2019/20 and estimated rates and charges 2019/20.

**Resolution No. BUD/06.2019/10**

Moved Cr Chandler

Seconded Cr Chambers

That the committee receive and note the information provided in the high level draft committee budget summary 2019/20 and estimated rates and charges 2019/20 as presented.

CARRIED

6/0

Responsible Officer	Contractor - Strategic Finance
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## CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 5.11pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 12 June 2019, at the Roma Administration Centre.**

.....  
 Mayor.

.....  
 Date.

## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 16 May 2019

**Item Number:** 11.1

**File Number:** D19/37635

**SUBJECT HEADING:** Cat Management

**Classification:** Open Access

**Officer's Title:** Manager - Community Services

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### **Executive Summary:**

Council is committed to encouraging and promoting responsible pet ownership within the Maranoa. Registration plays a critical part in this process. To enable Council to gain a better understanding of the number of domestic cats residing within the Maranoa, and to support responsible pet ownership, it is recommended that mandatory cat registration be introduced. This will align registration requirements for both dog and cat owners within the region.

To encourage cat owners to register their pet, it is recommended that:

- registration be offered free of charge for the financial year 2019/20; and
- advisory notices only (no fines) be issued on detection of non-compliance from introduction to 30 June 2020;

to provide ample time for the community to become aware of the change.

### **Officer's Recommendation:**

That Council:

- a) Propose to make amendment to *Subordinate Local Law No. 2 (Animal Management) 2011* to include mandatory cat registration to support responsible pet ownership within the Maranoa; and
- b) Implement a transition process that encourages cat owners to register their cat/s with:
  - registration to be free of charge for the financial year 2019/20 with fees being introduced in 2020/21; and
  - advisory notices only (no fines) to be issued on detection of non-compliance from introduction to 30 June 2020.

---

### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Nil

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
AMCAD	<i>Animal Management Cats &amp; Dogs Act 2008</i>

**Context:**

***Why is the matter coming before Council?***

Should the recommendations in this report be endorsed by Council to support the introduction of mandatory cat registration, an amendment will be required to be made to both Council Local Law No 2 Animal Management and the fees and charges for cat registration.

**Background:**

***Has anything already happened in relation to this matter?***

*(Succinct overview of the relevant facts, without interpretation)*

It is a mandatory requirement under the *Animal Management (Cats & Dogs) Act 2008* that all dogs over 12 weeks of age must be microchipped and registered, and cats over 12 weeks of age microchipped, with local governments being able to opt in or out of mandatory cat registration.

At the Council meeting 23 October 2013, Council resolved not to continue with cat registration. This was following the repeal by the State Government to remove mandatory cat registration under the *Animal Management (Cats & Dogs) Act 2008*.

This resolution does not prevent Council from enacting mandatory cat registration in the future. Moving forward if this is a course of action that Council wish to pursue, an amendment to our Local Laws to make it a mandatory requirement for cat owners within the Maranoa region to register their cat/s would be required.

At this point in time Council does not currently impound cats. This is largely due to the focus being on reducing the amount of wandering dogs within the region; with dogs posing a greater risk to community safety than that of cats.

The Roma pound facility was not designed with impounding of cats in mind, however as part of Council's cat management plan, some small changes have been implemented that will provide the ability to hold up to 6 cats.

Training has also been provided to animal control officers to improve their cat handling skills, cat related equipment purchased and a fact sheet developed on responsible cat ownership to assist with community education.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

*(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)*

**Division 2 Continuation of former chapter 3 for declared local governments**

**226 Cat registration under former ch 3 continues for declared local government**

- (1) This section applies to a local government (a declared local government) if—
  - (a) before the commencement, the local government passed a resolution that it is a declared local government for this part; and
  - (b) on the commencement, the resolution had not been repealed.
- (2) The following provisions, and any former provision mentioned in the provisions or necessary to give effect to the provisions, continue to apply in the declared local government's local government area as if the provisions had not been amended by the amending Act—
  - (a) former chapter 3;
  - (b) former sections 177 to 179 and 203.
- (3) This section applies to the declared local government until the first of the following to happen—
  - (a) the declared local government makes a local law about cat registration;
  - (b) the declared local government passes a resolution that it is no longer a declared local government for this part;
  - (c) 1 year after the commencement of this section.

**Council Policies or Asset Management Plans:**

*Does Council have a policy, plan or approach ordinarily followed for this type of decision?*

*What are relevant sections of the policy or plan?*

(Quote/insert the relevant section's wording / description within the report)

Not applicable

**Input into the Report & Recommendation:**

*Have others' views or input been sourced in developing the report and recommendation to*

*Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)*

Manager Community Services

Lead Animal Control & Community Safety Officer

Animal Control & Community Safety Officers

Director Corporate, Community & Commercial Services

RSPCA Paper – May 2018 Identifying Best Cat Management Practices in Australia

**Funding Bodies:**

*Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)*

NIL

**This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

NIL

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Introduction of mandatory cat registration should have a positive effect on the income generated from the relevant registration fee.

**Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?***

(Interested Parties Analysis - IS9001:2015)

Not applicable

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

The purpose of introducing mandatory cat registration is to encourage responsible cat ownership within the Maranoa, this would align registration and microchipping requirements for both dog and cat owners within the region.

By supporting mandatory cat registration this would indicate to the community that Council are equally committed to improving both responsible dog and cat ownership.

With the enforcement of cat registration and microchipping requirements, uniting lost cats with their owners is likely to be more successful. This in turn should decrease the amount of unclaimed animals, reducing euthanasia costs.

An additional benefit of registration and microchipping is the increase in the likelihood of Council animal control team members to be able to identify ownership and take the relevant action, working with owners to ensure compliance with Local and State laws supporting responsible cat ownership.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

That Council:

- c) Propose to make amendment to *Subordinate Local Law No. 2 (Animal Management) 2011* to include mandatory cat registration to support responsible pet ownership within the Maranoa; and
- d) Implement a transition process that encourages cat owners to register their cat/s with:
  - registration to be free of charge for the financial year 2019/20 with fees being introduced in 2020/21; and

- advisory notices only (no fines) be issued on detection of non-compliance after introduction to 30 June 2020.

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

It is recommended that Council proceed with the introduction of mandatory cat registration.

This would require an amendment to Subordinate Local Law No. 2 (Animal Management) 2011. It is also recommended that 2019/20FY be a transitional period including an education campaign and advisory notices only to be issued to non-compliant cat owners.

Enforcement to commence the following year from 1 July, 2020 at which time Council would assess if impounding of cats is required at this time.

It is suggested to encourage owners to register that Council may wish to consider offering free registration for the 2019/20 financial year. This would likely increase take up rate and assist Council in understanding how many domestic cats are residing in the Maranoa Region.

In the longer term, the revenue received from cat registrations can be used to offset the cost to rate payers for the provision of animal control services within the region.

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

No

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 3: Helping to keep our communities safe

3.1 Help to keep residents safe from other people's animals and property

3.1.1 Encourage responsible pet ownership through community education activities.

**Supporting Documentation:**

Nil

**Report authorised by:**

Director - Corporate, Community & Commercial Services

## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 17 May 2019

**Item Number:** 11.2

**File Number:** D19/38456

**SUBJECT HEADING:** Delegation of Council Powers to the Chief Executive Officer under the Biosecurity Regulation 2016

**Classification:** Open Access

**Officer's Title:** Governance Officer

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### **Executive Summary:**

Council's delegations are reviewed and updated throughout the year according to changes in State Government legislation.

This report seeks Council's approval for the delegation of Council powers under the *Biosecurity Regulation 2016* to the position of Chief Executive Officer.

### **Officer's Recommendation:**

That Council:

- (a) under section 257 of the Local Government Act 2009, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Biosecurity Regulation 2016*.
- (b) all prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Maranoa Regional Council

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
BIOR	Biosecurity Regulation 2016



**Context:**

*Why is the matter coming before Council?*

MacDonnell's Law provides monthly updates to Maranoa Regional Council as part of the Monthly Delegation Update service. Legislative changes to the *Biosecurity Regulation 2016* has subsequently changed local government powers.

MacDonnell's Law advised of the following changes and the Instrument of Delegation has been updated accordingly (attached).

**CHAPTER 5 – PREVENTION AND CONTROL MEASURES FOR BIOSECURITY MATTER**

**Part 1 - Preliminary**

46(1)	In the specified circumstances, the power to ensure biosecurity matter or a carrier is dealt with in accordance with a risk minimization requirement for dealing with the biosecurity risk or carrier.	<i>Updated wording. Previously wrote: "In certain circumstances, power to ensure biosecurity matter or a carrier is dealt with in accordance with a risk minimization requirement for dealing with the biosecurity risk or carrier."</i>
46A(1)	In the specified circumstances, the power to move a sample of a carrier into the State or into or from a biosecurity zone.	<i>Updated wording. Previously wrote: "In certain circumstances, power to move a sample of a carrier into the State or into or from a biosecurity zone."</i>
46A(2)	In the specified circumstances, the power to move a sample of a carrier from a biosecurity zone.	<i>Updated wording. Previously wrote: "In certain circumstances, power to move a sample of a carrier from a biosecurity zone."</i>
57A(2)	In the specified circumstances, the power to move a tomato/potato psyllid carrier.	<i>Updated wording. Previously wrote: "In certain circumstances, power to move a tomato/potato psyllid carrier."</i>
57B(2)	Power to move a citrus canker carrier into the State under a biosecurity authorisation	<i>New addition to the table of powers.</i>
57B(3)	In the specified circumstances, the power to move a citrus canker carrier	<i>New addition to the table of powers.</i>

**Part 12 – White spot biosecurity zone regulatory provisions**

94C(2)	In the specified circumstances, power to move a white spot syndrome virus carrier.	<i>Updated wording. Previously wrote: "In certain circumstances, power to move a white spot syndrome virus carrier."</i>
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**Background to the Delegation of Powers**

Council is vested with the power to make a range of decision and various actions under legislation and other statutory instruments. Council derives those powers from State law, such as the *Local Government Act 2009*, and under its local laws and planning scheme.

Section 257 of the *Local Government Act 2009* allows Council, by resolution, to delegate its powers under State and other laws, to one or more individuals or standing committees, including to the Chief Executive Officer.

The delegation of a Council's power does not involve Council parting with or surrendering those powers. Council continues to retain all powers which are the subject of delegation. A delegation involves the "sharing" of power, so that both Council and the Chief Executive Officer can exercise the same power.

Other important legal principles which apply to the delegation proposal set out in the report are:

- a) Council at all times retains the power to revoke the delegation. Accordingly Council retains ultimate control.
- b) Council, as the delegator, still has responsibility to ensure that the relevant power is properly exercised. Council will therefore continue to supervise and oversee the exercise of its powers.
- c) A delegation of power by Council may be subject to any lawful conditions which Council wishes to impose. The imposition of conditions enables Council to impose checks and balances on its delegations. However, as with any vesting power, the delegated power cannot be unduly fettered.
- d) The delegate must exercise a delegated power fairly and impartially, without being influenced by or being subject to the discretion of other individuals.
- e) A local government must not delegate a power that an Act states must be exercised by resolution.

### **Background:**

#### ***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

The *Biosecurity Regulation 2016* Instrument of Delegation was last tabled at a Council meeting on 13 December 2017 to delegate Council powers to the Chief Executive Officer.

### **Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

#### ***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

This report has been provided in compliance with section 257 of the *Local Government Act 2009*, which allows for the Local Government, by resolution, to delegate power under the *Biosecurity Regulation 2016* and any other act to the Chief Executive Officer.

### **Council Policies or Asset Management Plans:**

#### ***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

#### ***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Nil

### **Input into the Report & Recommendation:**

#### ***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?***

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

MacDonnell's Law

### Funding Bodies:

*Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.* (Please do not just include names)

Nil

### This Financial Year's Budget:

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

The delegation update services is funded in the current financial years' budget.

### Future Years' Budgets:

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?* (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

### Impact on Other Individuals or Interested Parties:

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?* (Interested Parties Analysis - IS9001:2015)

Chief Executive Officer

### Risks:

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
If Council were to not delegate powers	The delegation of Local Government powers plays a vital part of the effective operation of Council.

### Advice to Council:

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Delegation of Council powers to the Chief Executive Officer as per the Instrument of Delegation attached.

### Recommendation:

*What is the 'draft decision' based on the advice to Council?*

*Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

*Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

That Council:

- (c) under section 257 of the Local Government Act 2009, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Biosecurity Regulation 2016*.
- (d) all prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 10: Organisational Management

10.4 Building Capability and Performance

10.4.1 Defining expectations and boundaries

**Supporting Documentation:**

[1](#)  Biosecurity Regulation 2016 - Instrument of Delegation D17/97490

**Report authorised by:**

Director - Corporate, Community & Commercial Services

## **INSTRUMENT OF DELEGATION**

### **Maranoa Regional Council *Biosecurity Regulation 2016 ("BIOR")***

Under section 257 of the *Local Government Act 2009*, Maranoa Regional Council resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

## Schedule 1

**Biosecurity Regulation 2016 ("BIOR")****CHAPTER 2 – BIOSECURITY OBLIGATIONS****Part 6 – Diagnostic Testing**

Entity power given to	Section of BIOR	Description
Person	27(1)	Power to apply to the chief executive in the approved form for a test kit or method approval

**CHAPTER 5 – PREVENTION AND CONTROL MEASURES FOR BIOSECURITY MATTER****Part 1 – Preliminary**

Entity power given to	Section of BIOR	Description
Responsible person	46(1)	In the specified circumstances, the power to ensure biosecurity matter or a carrier is dealt with in accordance with a risk minimisation requirement for dealing with the biosecurity risk or carrier.
Person	46A(1)	In the specified circumstances, the power to move a sample of a carrier into the State or into or from a biosecurity zone.
Person	46A(2)	In the specified circumstances, the power to move a sample of a carrier from a biosecurity zone.
Person	57A(2)	In the specified circumstances, the power to move a tomato/potato psyllid carrier.
Person	57B(2)	Power to move a citrus canker carrier into the State under a biosecurity authorisation.
Person	57B(3)	In the specified circumstances, the power to move a citrus canker carrier.

**Part 12 – White spot biosecurity zone regulatory provisions**

Entity power given to	Section of BIOR	Description
Person	94C(2)	In the specified circumstances, power to move a white spot syndrome virus carrier.

**Schedule 2**

**LIMITATIONS TO THE EXERCISE OF POWER**

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

[2018 07 01 - BIOR - Delegation Instrument]

## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 28 May 2019

**Item Number:** 11.3

**File Number:** D19/41088

**SUBJECT HEADING:** Delegation of Council Powers to the Chief Executive Officer under the Public Health Act 2005

**Classification:** Open Access

**Officer's Title:** Governance Officer

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### **Executive Summary:**

Council's delegations are reviewed and updated throughout the year according to changes in State Government legislation.

This report seeks Council's approval for the delegation of Council powers under the *Public Health Act 2005* to the position of Chief Executive Officer.

### **Officer's Recommendation:**

That Council:

- (a) under section 257 of the Local Government Act 2009, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Public Health Act 2005*.
- (b) all prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Maranoa Regional Council

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
PUHA	Public Health Act



**Context:**

*Why is the matter coming before Council?*

MacDonnell's Law provides monthly updates to Maranoa Regional Council as part of the Monthly Delegation Update service. Legislative changes to the *Public Health Act 2005* has subsequently changed local government powers.

MacDonnell's Law advised of the following changes and the Instrument of Delegation has been updated accordingly (attached).

**CHAPTER 7A – POLLUTION EVENT****Part 2 – Pollution notice**

313E(2)	Power to publish a pollution notice in relation to the pollution event	<i>New addition to the table of powers.</i>
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**Part 3C – Compensation**

313H(1)	Power to claim compensation from the State if loss is incurred because of the exercise or purported exercise of a power by or for the Chief Executive under Chapter 7A	<i>New addition to the table of powers.</i>
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**Background to the Delegation of Powers**

Council is vested with the power to make a range of decision and various actions under legislation and other statutory instruments. Council derives those powers from State law, such as the *Local Government Act 2009*, and under its local laws and planning scheme.

Section 257 of the *Local Government Act 2009* allows Council, by resolution, to delegate its powers under State and other laws, to one or more individuals or standing committees, including to the Chief Executive Officer.

The delegation of a Council's power does not involve Council parting with or surrendering those powers. Council continues to retain all powers which are the subject of delegation. A delegation involves the "sharing" of power, so that both Council and the Chief Executive Officer can exercise the same power.

Other important legal principles which apply to the delegation proposal set out in the report are:

- a) Council at all times retains the power to revoke the delegation. Accordingly Council retains ultimate control.
- b) Council, as the delegator, still has responsibility to ensure that the relevant power is properly exercised. Council will therefore continue to supervise and oversee the exercise of its powers.
- c) A delegation of power by Council may be subject to any lawful conditions which Council wishes to impose. The imposition of conditions enables Council to impose checks and balances on its delegations. However, as with any vesting power, the delegated power cannot be unduly fettered.
- d) The delegate must exercise a delegated power fairly and impartially, without being influenced by or being subject to the discretion of other individuals.
- e) A local government must not delegate a power that an Act states must be exercised by resolution.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

The *Public Health Act 2005* Instrument of Delegation was last tabled at a Council meeting on 10 December 2014 to delegate Council powers to the Chief Executive Officer.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

This report has been provided in compliance with section 257 of the *Local Government Act 2009*, which allows for the Local Government, by resolution, to delegate power under the *Public Health Act 2005* and any other act to the Chief Executive Officer.

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Nil

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

MacDonnell's Law

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

Nil

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

The delegation update service is funded in the current financial years' budget.

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

**Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?***  
(Interested Parties Analysis - IS9001:2015)

Chief Executive Officer

**Risks:**

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences
If Council were to not delegate powers	The delegation of Local Government powers plays a vital part of the effective operation of Council.

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Delegation of Council powers to the Chief Executive Officer as per the Instrument of Delegation attached.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

That Council:

- (a) under section 257 of the Local Government Act 2009, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Public Health Act 2005*.
- (b) all prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 10: Organisational Management

10.4 Building Capability and Performance

10.4.1 Defining expectations and boundaries

**Supporting Documentation:**

[1](#) Public Health Act 2005 - Instrument of Delegation

D14/90493

**Report authorised by:**

Director - Corporate, Community & Commercial Services

## **INSTRUMENT OF DELEGATION**

### **Maranoa Regional Council *Public Health Act 2005 ("PUHA")***

Under section 257 of the *Local Government Act 2009*, Maranoa Regional Council resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

## Schedule 1

**Public Health Act 2005 ("PUHA")****CHAPTER 2 – ENVIRONMENTAL HEALTH****Part 2 – Roles of the State and local governments for public health risks**

Entity power given to	Section of PUHA	Description
Chief Executive Officer	14(1)	Power to agree with the chief executive that: (a) the State do a thing in the administration or enforcement of this Act for a matter mentioned in section 13(1); or (b) the local government do a thing in the administration or enforcement of the Act for a matter mentioned in section 12(1).
Chief Executive Officer	14(3)	Power to perform functions and exercise powers for this Act for a matter mentioned in section 12(1), including appointing authorised persons.
Chief Executive Officer	16(a)	Power to consult with the Chief Executive before the Chief Executive does a thing under Section 15(3).
Local Government	17(2)	Power to give the Chief Executive information about the local Government's administration and enforcement of the matter if asked by notice by the Chief Executive.
Chief Executive Officer	17(4)	Power to be consulted by the Chief Executive before notice is given by the Chief Executive under this section.

**Part 3 – Public health orders****Division 1 – Preliminary**

Entity power given to	Section of PUHA	Description
Chief Executive Officer	22(2)	Power to consult the chief executive administering the <i>Biosecurity Act 2014</i> .

**Division 3 – Enforcement of public health orders**

Entity power given to	Section of PUHA	Description
Issuing Authority	24(1)	Power to consider whether a person has contravened a public health order.
Issuing Authority	24(2)	Power to apply to a magistrate for an order enforcing the public health order (an <b>Enforcement Order</b> ).
Issuing Authority	25(1)	Power to give a notice of hearing of an application.
Issuing Authority	27(2)(b)	Power to enter a place to take reasonable steps to remove or reduce the risk to public health from the public health risk, or prevent the risk to public health from reoccurring, under orders made.

**Division 4 – Taking steps under enforcement order**

Entity power given to	Section of PUHA	Description
Local Government	32(3)	Power to lodge a request to register the charge in the appropriate form over the land the Registrar of Titles.
Chief Executive Officer	32(4)	Power to sign certificate stating there is a charge over the land under section 32.

**Part 4 – Authorised prevention and control programs**

Entity power given to	Section of PUHA	Description
Local Government	36(5)	In the specified circumstances power to consult with the chief executive.
Chief Executive Officer	39(1)(a)	In certain circumstances, the power to agree.
Chief Executive Officer	39(1)(c)	In certain circumstances, the power to agree.
Water Service Provider	57B	Power to form a reasonable belief that the provider has complied with an improvement notice and power to inform the authorised person of the belief.

**CHAPTER 3 – NOTIFIABLE CONDITIONS****Part 3 – Contact tracing****Division 1 – Contact tracing officers**

Entity power given to	Section of PUHA	Description
Chief Executive Officer	90(4)(a)	Power to agree to the appointment of a contact tracing officer for a notifiable condition under section 90(2).

**CHAPTER 7A – POLLUTION EVENT****Part 2 – Pollution notice**

Entity power given to	Section of PUHA	Description
Person	313E(3)	In the specified circumstances, the Power to publish a pollution notice in relation to the pollution event

**Part 3C – Compensation**

Entity power given to	Section of PUHA	Description
Person	313H(1)	Power to claim compensation from the State if loss is incurred because of the exercise or purported exercise of a power by or for the Chief Executive under Chapter 7A.

**CHAPTER 8 – PUBLIC HEALTH EMERGENCIES****Part 5 – Appointment of emergency officers**

Entity power given to	Section of PUHA	Description
Chief Executive Officer	333(3)	Power to agree to the appointment of an emergency officer (general) for declared public health emergencies under section 333 (1)(c).

**CHAPTER 9 – MONITORING AND ENFORCEMENT****Part 1 – Authorised persons**

Entity power given to	Section of PUHA	Description
Administering Executive	376(2)	Power to give directions to an authorised person.
Chief Executive Officer	376(3)	Power to give directions to an authorised person for the area in which the authorised person is exercising the powers.
Chief Executive Officer	377(2)	Power to appoint an authorised person.
Chief Executive Officer	377(2)(b)	Power to agree with the CEO of another local government about the appointment of an employee of the other local government as an authorised person for the local government and its area.
Chief Executive Officer	377(3)	Power to appoint an employee of, or another person under contract to, one of the local governments to be an authorised person for the local governments' areas.
Administering Executive	378	Power to appoint a person as an authorised person.
Administering Executive	378(a)	Power to be satisfied the person is qualified for appointment because the person has necessary expertise or experience.
Chief Executive Officer / Administering Authority	379(1)(b)	Power to sign and to give the signed notice to the authorised person.
Chief Executive Officer / Administering Authority	379(2)	Power to sign and give the signed notice to an authorised person.
Administering executive	380(1)	Power to issue an identity card to each authorised person.

**Part 2 – Powers of authorised persons****Division 1 – Entry of places**

Entity power given to	Section of PUHA	Description
Issuing Authority by its employees or agents	388(2)	In the specified circumstances power to at reasonable times, enter the place to take the steps stated in the order.



**Division 2 – Procedure for entry**

Entity power given to	Section of PUHA	Description
Issuing Authority	393(2)	In the specified circumstances power to give the occupier and owner of the place reasonable notice that the issuing authority, by its employees or agents, intend to enter the place to take the steps required under the public health order.

**Division 7 – Recovery of costs and expenses**

Entity power given to	Section of PUHA	Description
Local Government	407(3)	Power to lodge a request to register the charge in the appropriate form over the land with the Registrar of Titles.
Chief Executive Officer	407(4)	Power to sign certificate stating there is a charge over the land under section 407.

**Part 4 – Approved inspection programs**

Entity power given to	Section of PUHA	Description
Chief Executive Officer	427(1)	Power to approve a program (an <b><i>approved inspection program</i></b> ).
Chief Executive Officer	440(1)	Power to give a certificate stating the matters in section 440.
Chief Executive Officer	440(4)	Power to issue a certificate stating the stated costs were incurred and the way in which, the purpose for which, they were incurred is evidence of the matters stated.
Local Government	446(1)	Power to considered appropriate how to deal with a thing that become the local governments property.
Local Government	446(2)	Power to destroy a thing that has become the local governments property.

**CHAPTER 11 – MISCELLANEOUS****Part 1A – Civil liability for asbestos-related harm**

Entity power given to	Section of PUHA	Description
Chief Executive Officer	454J(1)	Power to give the Chief Executive an annual compliance certificate
Chief Executive Officer	454J(2)(b)	Power to sign the annual compliance certificate

**Part 2 – Other provisions**

Entity power given to	Section of PUHA	Description
Chief Executive Officer	458(2)	Power to approve forms for use by the local government under this Act.



## Schedule 2

**LIMITATIONS TO THE EXERCISE OF POWER**

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

[2019 04 11 - PUHA - Delegation Instrument]

## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 3 June 2019

**Item Number:** 11.4

**File Number:** D19/45771

**SUBJECT HEADING:** Delegation of Council Powers to the Chief Executive Officer under the Water Act 2000

**Classification:** Open Access

**Officer's Title:** Governance Officer

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### **Executive Summary:**

Council's delegations are reviewed and updated throughout the year according to changes in State Government legislation.

This report seeks Council's approval for the delegation of Council powers under the *Water Act 2000* to the position of Chief Executive Officer.

### **Officer's Recommendation:**

That Council:

- (a) under section 257 of the Local Government Act 2009, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Water Act 2000*.
- (b) all prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Maranoa Regional Council

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
WATA	Water Act 2000

**Context:**

**Why is the matter coming before Council?**

MacDonnell's Law provides monthly updates to Maranoa Regional Council as part of the Monthly Delegation Update service. Legislative changes to the *Water Act 2000* has subsequently changed local government powers.

MacDonnell's Law advised of the following changes and the Instrument of Delegation has been updated accordingly (attached).

**Division 6 – Water entitlement notice**

72(2)(c)	Power to make submissions about draft water entitlement notice.	<i>Update in wording. Previously wrote "Power to make submissions about draft notice."</i>
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**Subdivision 4 – Dealings with water licences**

121(1)	In the specified circumstances, the power to apply for one or more dealings with a water licence.	<i>Update in wording. Previously wrote "Power to apply for one or more dealings with a water licence."</i>
126(2)	Power to apply to relocate the water licence or part of the water licence.	<i>New addition to the table.</i>

**Division 5A – Minister of chief executive may give direction to take action about water quality issue**

203B(1)(a) and (b)	In certain circumstances, the power to take stated reasonable action or not to take the stated action within or for a stated reasonable period.	<i>Update in numbering. Previously wrote "203B"</i>
203D	Power to decide there is a reasonable excuse not to comply with a direction	<i>New addition to the table.</i>
203G(3)	Power to be consulted by the official in preparing the report	<i>New addition to the table.</i>

**CHAPTER 3 – UNDERGROUND WATER MANAGEMENT**

**Part 5 – Make Good Obligations for Water Bores**

**Division 4 – Disputes about make good obligations**

**Subdivision 1 – Preliminary**

426(2)(a)	Power to ask the Chief Executive to direct an authorised officer to call a conference to negotiate a resolution of the dispute.	<i>New addition to the table.</i>
426(2)(b)	Power to call for the other party to agree to a non-binding alternatively dispute resolution process (an <b>ADR</b> ) to seek to negotiate a resolution of the dispute.	<i>New addition to the table.</i>
426(6)	Power to accept or refuse the type of ADR and the ADR facilitator, proposed in the notice.	<i>New addition to the table.</i>
426(7)	Power to make another proposal, or	<i>New addition to the table.</i>

**Maranoa Regional Council**

**General Meeting - 12 June 2019**

	obtain a decision from the Land Court or a prescribed ADR institute, about the matter not accepted.	
427(2)	Power to use all reasonable endeavours to resolve the dispute within 30 business days after the notice is given (also the usual period).	<i>New addition to the table.</i>
427(3)	Power within the usual period, to ask the other party to agree to a longer period to apply instead of the usual period.	<i>New addition to the table.</i>

**Subdivision 3A - Arbitration**

433(2)	Power to give a notice (an <b><i>arbitration election notice</i></b> ) to the other party requesting the other party participate in an arbitration to decide the dispute.	<i>New addition to the table.</i>
433A(4)	Power within 15 business days after the notice is given, to accept or refuse the request for arbitration.	<i>New addition to the table.</i>
433A(5)	Power within 10 business days after the acceptance, to jointly appoint the arbitrator proposed under subsection (3)(b), or another arbitrator, to conduct the arbitration.	<i>New addition to the table.</i>
433E(2)	In the specified circumstances, the power to agree with the other party in relation to liability for arbitration fees and expenses.	<i>New addition to the table.</i>

**Subdivision 4 – Land Court decision on dispute**

434(4)	Power to apply to the Land Court to decide the matter the subject of the election notice.	<i>New addition to the table.</i>
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**Background to the Delegation of Powers**

Council is vested with the power to make a range of decision and various actions under legislation and other statutory instruments. Council derives those powers from State law, such as the *Local Government Act 2009*, and under its local laws and planning scheme.

Section 257 of the *Local Government Act 2009* allows Council, by resolution, to delegate its powers under State and other laws, to one or more individuals or standing committees, including to the Chief Executive Officer.

The delegation of a Council's power does not involve Council parting with or surrendering those powers. Council continues to retain all powers which are the subject of delegation. A delegation involves the "sharing" of power, so that both Council and the Chief Executive Officer can exercise the same power.

Other important legal principles which apply to the delegation proposal set out in the report are:

- a) Council at all times retains the power to revoke the delegation. Accordingly Council retains ultimate control.
- b) Council, as the delegator, still has responsibility to ensure that the relevant power is properly exercised. Council will therefore continue to supervise and oversee the exercise of its powers.
- c) A delegation of power by Council may be subject to any lawful conditions which Council wishes to impose. The imposition of conditions enables Council to impose checks and balances on its delegations. However, as with any vesting power, the delegated power cannot be unduly fettered.
- d) The delegate must exercise a delegated power fairly and impartially, without being influenced by or being subject to the discretion of other individuals.
- e) A local government must not delegate a power that an Act states must be exercised by resolution.

### **Background:**

#### ***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

The *Water Act 2000* Instrument of Delegation was last tabled at a Council meeting on 9 December 2015 to delegate Council powers to the Chief Executive Officer.

### **Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

#### ***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

This report has been provided in compliance with section 257 of the *Local Government Act 2009*, which allows for the Local Government, by resolution, to delegate power under the *Water Act 2000* and any other act to the Chief Executive Officer.

### **Council Policies or Asset Management Plans:**

#### ***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

#### ***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Nil

### **Input into the Report & Recommendation:**

#### ***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?***

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

MacDonnell's Law

### **Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

Nil

### **This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) ? Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

The delegation update service is funded in the current financial years' budget.

### **Future Years' Budgets:**

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$) ? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)*

Nil

### **Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?* (Interested Parties Analysis - IS9001:2015)

Chief Executive Officer

### **Risks:**

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
If Council were to not delegate powers	The delegation of Local Government powers plays a vital part of the effective operation of Council.

### **Advice to Council:**

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Delegation of Council powers to the Chief Executive Officer as per the Instrument of Delegation.

### **Recommendation:**

*What is the 'draft decision' based on the advice to Council?*

*Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

*Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

That Council:

- (a) under section 257 of the Local Government Act 2009, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers



must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Water Act 2000*.

- (b) all prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 10: Organisational Management

10.4 Building Capability and Performance

10.4.1 Defining expectations and boundaries

**Supporting Documentation:**

[1](#) [Water Act 2000 - Instrument of Delegation](#)

D15/4794

**Report authorised by:**

Director - Corporate, Community & Commercial Services

## **INSTRUMENT OF DELEGATION**

### **Maranoa Regional Council *Water Act 2000 ("WATA")***

Under section 257 of the *Local Government Act 2009*, Maranoa Regional Council resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

## Schedule 1

**Water Act 2000 ("WATA")****CHAPTER 2 – MANAGEMENT AND ALLOCATION OF WATER****Part 1 – Water Rights****Division 3 – Restricting use of water****Subdivision 2 – Moratorium notices**

Entity power given to	Section of WATA	Description
Owner	33(2)(b)	In certain circumstances, power to apply to the Minister for an extension of the completion date.

**Part 2 – Water Planning****Division 3 – Water plans**

Entity power given to	Section of WATA	Description
Entity	46(2)(c)	Power to make submission about the draft plan.
Entity	54(2)(c)	Power to make submission about intended postponement.

**Division 4 – Water use plans**

Entity power given to	Section of WATA	Description
Entity	61(2)(c)	Power to make submissions about draft plan.

**Division 6 – Water entitlement notice**

Entity power given to	Section of WATA	Description
Affected Person	72(2)(c)	Power to make submissions about draft water entitlement notice.
Proposed Water Allocation Holder	73(1)(a)	In certain circumstances, power to give notice to the Chief Executive.
Existing Interest Holder	73(1)(b)	Power to give notice.
Interest Holder	73(1)(c)	In certain circumstances, power to give notice.
Proposed Water Allocation Holder	73(1)(c)	Power to give consent.

## Part 3 –

## How State authorises take or interference with Water

## Division 1 – Statutory authorisation to take or interfere with water

*Subdivision 1 – Authorisations that may not be limited by water planning instruments*

Entity power given to	Section of WATA	Description
Constructing Authorities/ Water Service Provider	99(1)	Power to take water to operate public showers or toilets.
Constructing Authority	99(2)	In certain circumstances, power to take water to construct or maintain infrastructure, and power to comply with any conditions attaching to that take.

*Subdivision 2 – Authorisations that may be limited by water planning instrument or regulation*

Entity power given to	Section of WATA	Description
Person	101(1)	In certain circumstances, power to take or interfere with water.
Person	102(1)	In certain circumstances, power to take or interfere with water.
Person	102(3)	In certain circumstances, power to take or interfere with water.

## Division 2 – Water licences

*Subdivision 2 – Obtaining a water licence*

Entity power given to	Section of WATA	Description
Prescribed Entity	107(4)	Power to apply for a water licence.
Entity specified in section 108(1)(a)-(c)	108(1)	Power to apply for a transmission water licence.
Applicant	112(3)	Power to: (a) publish information in a specified way; and (b) publish a notice.
Applicant	112(6)	Power to give the Chief Executive evidence of the publication.

*Subdivision 4 – Dealings with water licences*

Entity power given to	Section of WATA	Description
Licensee	121(1)	In the specified circumstances, the power to apply for one or more dealings with a water licence.
Applicant	123(2)	Power to give notice of the application to certain entities.
Applicant	123(5)	Power to give the Chief Executive a copy of the notice.
Owner of Land	126(2)	Power to apply to relocate the water licence or part of the water licence.
Entity	134(4)	Power to make a submission about the proposed amendment of a water licence.
Licensee	136(1)	Power to surrender a water licence.

**Division 3 – Water Permits**

Entity power given to	Section of WATA	Description
Person	137(1)	Power to apply for a water permit.
Applicant	137A(1)(a)	Power to give additional information to the Chief Executive upon request, within the reasonable period stated in the requirement.
Applicant	137A(1)(b)	Power to verify by statutory declaration any information included in the application or any additional information required under section 137A(1)(a).

**Division 4 – Water Allocations*****Subdivision 2 – Converting Water entitlements and granting water allocations***

Entity power given to	Section of WATA	Description
Allocation Holder/ Resource Operations Licence Holder	146(2)	Power to enter into a supply contract for the allocation.
Allocation Holder/ Resource Operations Licence Holder	147(4)	Power to enter into a supply contract for the allocation.
Licence Holder	149	Power to require allocation holder to give reasonable security for supplying and storing the allocation.
Licence Holder	154(2)	Power to agree the obligation has been satisfied.
Licence Holder	154(3)	Power to give the Chief Executive notice in the approved form.
Allocation Holder	155(2)	Power to give the transferee or lessee under the contract a disclosure statement and an acknowledgement notice.
Holder of Distribution Operations Licence	155(3)(b)	Power to prepare specified document and give the document to the allocation holder.
Holder of Distribution Operations Licence	155(4)	Power to ensure the matters stated in the document mentioned in subsection 3(b) are the matters that the transferee or lessee reasonably need to be aware of before entering into a contract.
Transferee or Lessee	155(5)	Power to terminate the contract.

***Subdivision 3 – Dealings with water allocations***

Entity power given to	Section of WATA	Description
Water Allocation Holder	157(1)	Power to give Chief Executive a notice of the proposed transfer or lease.
Water Allocation Holder	159(1)	Power to apply to the Chief Executive for a water allocation dealing other than a transfer or lease, under the water allocation dealing rules.
Water Allocation Holder	161(1)	Power to lodge a Certificate with the Registrar.

Water Allocation Holder	162(1)	Power to agree to surrender a water allocation.
Holder of the Licence	162(2)	Power to consent to the surrender.
Holder of a Resource Operations Licence or Distribution Operations Licence	161(3)	Power to agree with the Chief Executive about fees.
Water Allocation Holder	164(3)	Power to make submissions.
Holder of a Resource Operations Licence	166(1)(b)	Power to exercise a power of sale.
Holder of a Distribution Operations Licence	166(1)(c)	Power to exercise a power of sale.
Person	166(5)	Power to give notice of the proposed exercise of the power.

***Subdivision 4 – Registering interests and dealings for water allocations***

Entity power given to	Section of WATA	Description
Person	175	Power to search the water allocations register.

**Division 5 – Resource operations licences and distribution operations licences**

***Subdivision 1 – Nature and content of resource operations licences and distribution operations licences***

Entity power given to	Section of WATA	Description
Nominator	178(1)	Power to give Chief Executive a notice in the approved form.

***Subdivision 2 – Granting or amending resource operations licence or distribution operations licence***

Entity power given to	Section of WATA	Description
Entity mentioned in in section 176(2)	181(1)	Power to apply for a resource operations licence for existing or proposed water infrastructure.
Entity mentioned in in section 177(2)	181(2)	Power to apply for a distribution operations licence for existing or proposed water infrastructure.
Holder of a Resource Operations Licence	183(5)	In certain circumstances, power to ask the Chief Executive, in writing, to refer the proposed change to the rules of a resource operations licence to a referral panel.
Holder of a Resource Operations Licence or Distribution Operations Licence	184(1)	Power to apply to amend the licence.
Holder of a Resource	184(6)	In certain circumstances, power to ask the Chief Executive, in writing, to refer to the proposed changes to the rules of a

Operations Licence or Distribution Operations Licence		resource operations licence to a referral panel.
Licence Holder	186	Power to agree to an amendment.

***Subdivision 3 – Transferring, amalgamating and cancelling resource operations licences or distribution operations licences***

Entity power given to	Section of WATA	Description
Holder of Resource Operations Licence or Distribution Operations Licence	187(1)	Power to apply to the Chief Executive to transfer all or part of the licence to a transferee that can hold the licence.
Current Infrastructure Owner	187(2)	Power to apply, with or without the consent of the approved nominee, to transfer all or part of the licence.
Current Infrastructure Owner	188(2)(a)(i)	Power to provide written consent to an application.
Incoming Owner	188(2)(a) (ii)	Power to provide written consent to an application.
Holder of Resource Operations Licence	193(1)	Power to apply to the Chief Executive to amalgamate licences.
Holder of Distribution Operations Licence	193(2)	Power to apply to the Chief Executive to amalgamate licences.
Owner	193(4)	Power to provide written consent to the amalgamation.
Holder of a Licence	195(2)	Power to make submissions.

***Subdivision 4 – Operations manuals***

Entity power given to	Section of WATA	Description
Holder of a Licence	197(2)	Power to prepare an operations manual and submit it to the Chief Executive for approval together with sufficient information.
Holder of a Licence	198(3)	Power to publish the approved operations manual on the holders website.
Holder of a Licence	199(3)	Power to apply in writing to the Chief Executive to have certain matters referred to a referral panel.
Holder of a Licence	200(1)	Power to apply to Chief Executive to amend or replace an operations manual.
Holder of a Licence	200(6)	Power to publish the statement of changes made to the manual.
Holder of a Licence	201(2)	Power to apply to the Chief Executive in writing to amend the manual.
Holder of a Licence	201(4)	Power to review the manual as required by the Chief Executive and apply to the Chief Executive in writing to amend it.

**Division 5A – Minister of chief executive may give direction to take action about water quality issue**

Entity power given to	Section of WATA	Description
Relevant Entity	203B(1)(a) and (b)	In certain circumstances, the power to take stated reasonable action or not to take the stated action within or for a stated reasonable period.
Relevant Entity	203D	Power to decide there is a reasonable excuse not to comply with a direction.
Relevant Entity	203G(3)	Power to be consulted by the official in preparing the report.
Relevant Entity	203G(4)	Power to give to the official information the official reasonably requires for preparing the report required under section 203G(2)

**Division 6 – Operations licences**

***Subdivision 2 – Granting operations licences***

Entity power given to	Section of WATA	Description
Person	206(1)	Power to apply for an operations licence.

***Subdivision 3 – Dealings with operations licences***

Entity power given to	Section of WATA	Description
Licensee	211(1)	Power to apply to amend an operations licence.
Licensee	212(3)	Power to make submissions.
Holder	213(1)(a)	Power to give the Chief Executive notice in an approved form when the holder no longer wishes the holder's water to be taken under an operations licence.
Licensee	215(1)	Power to apply to transfer the operations licence.
Licensee	216(1)	Power to surrender an operations licence by giving the Chief Executive a notice of surrender.

**Part 4 – Riverine Protection**

**Division 1 – Granting permits for destroying vegetation, excavating or placing fill in a watercourse, lake or spring**

Entity power given to	Section of WATA	Description
Person	218(1)	Power to apply to the Chief Executive for a Riverine Protection permit.
Registered Owner	218(3)	Power to provide written consent to an application.

**Division 2 – Dealings with riverine protection permits**

Entity power given to	Section of WATA	Description
Person	223(1)	Power to make submissions.



**Part 5 – Quarry Materials****Division 2 – Granting and selling allocations of quarry material**

Entity power given to	Section of WATA	Description
Person	227(1)	Power to apply for an allocation of quarry material.

**Division 4 – Dealings with allocations of quarry material**

Entity power given to	Section of WATA	Description
Allocation Notice Holder	235(1)	Power to apply to transfer all or part of the allocation to another person.
Allocation Notice Holder	236(1)	Power to apply to renew the allocation notice before it expires.
Holder	238(1)	Power to make submission.
Allocation Notice Holder	239(1)	Power to surrender the allocation notice by giving the Chief Executive notice of its surrender.

**CHAPTER 3 – UNDERGROUND WATER MANAGEMENT****Part 5 – Make Good Obligations for Water Bores****Division 4 – Disputes about make good obligations****Subdivision 1 – Preliminary**

Entity power given to	Section of WATA	Description
Party	426(2)(a)	Power to ask the Chief Executive to direct an authorised officer to call a conference to negotiate a resolution of the dispute.
Party	426(2)(b)	Power to call for the other party to agree to a non-binding alternatively dispute resolution process ( <i>an ADR</i> ) to seek to negotiate a resolution of the dispute.
Party given an ADR Election Notice	426(6)	Power to accept or refuse the type of ADR and the ADR facilitator, proposed in the notice.
Party giving the notice	426(7)	Power to make another proposal, or obtain a decision from the Land Court or a prescribed ADR institute, about the matter not accepted.
Party	427(2)	Power to use all reasonable endeavours to resolve the dispute within 30 business days after the notice is given (also the <i>usual period</i> ).
Either Party	427(3)	Power within the usual period, to ask the other party to agree to a longer period to apply instead of the usual period.

**Subdivision 3A – Arbitration**

Entity power given to	Section of WATA	Description
Either Party	433A(2)	Power to give a notice ( <i>an arbitration election notice</i> ) to the other party requesting the other party participate in an arbitration to decide the dispute.
Party given an Arbitration Election	433A(4)	Power within 15 business days after the notice is given, to

Notice		accept or refuse the request for arbitration.
Party	433A(5)	Power within 10 business days after the acceptance, to jointly appoint the arbitrator proposed under subsection (3)(b), or another arbitrator, to conduct the arbitration.
Party	433E(2)	In the specified circumstances, the power to agree with the other party in relation to liability for arbitration fees and expenses.

**Subdivision 4 – Land Court decision on dispute**

Entity power given to	Section of WATA	Description
Eligible Party	434(4)	Power to apply to the Land Court to decide the matter the subject of the election notice.

**CHAPTER 4 – WATER AUTHORITIES****Part 2 – Water authorities****Division 2 – Procedure**

Entity power given to	Section of WATA	Description
Entity	556	Power to make written submissions on the proposed amendment to the Chief Executive.

**Part 4 – Board of Directors****Division 1 – Appointment etc. of board of directors**

Entity power given to	Section of WATA	Description
Person	598A	Power to make written submissions on the proposed change to the Chief Executive.

**Part 7 – Amalgamating, Dissolving and Transferring Functions of Water Authorities and Authority Areas****Division 2 – Transferring water authority's functions to local government**

Entity power given to	Section of WATA	Description
Local Government	700A(1)(a) (i)	Power to agree in writing to a proposed transfer by the water authority to the local government of all or part of the authority's functions and on how to implement the proposed transfer.
Local Government	700A(1)(b)	Power to notify the Minister of an agreement regarding the proposed transfer and ask in writing for the Minister's approval of the proposed transfer.

**CHAPTER 5 – INVESTIGATIONS, ENFORCEMENT AND OFFENCES****Part 2 – Enforcement Matters****Division 1 – Show cause and compliance notices**

Entity power given to	Section of WATA	Description
Recipient of a show cause notice	779	Power to make written submissions about the show cause notice.

**CHAPTER 6 – REVIEWS AND APPEALS****Part 2 – Internal Review of Decisions**

Entity power given to	Section of WATA	Description
Interested Person	862(1)	Power to may apply for a review (an <i>internal review</i> ) of particular original decisions.
Applicant	863(3)	Power to give any other person who was given an information notice about the original decision the notice of the application (the <i>submitter notice</i> ) and a copy of the application and supporting documents.

**Part 3 – Appeals and External Reviews**

Entity power given to	Section of WATA	Description
Interested person for the original decision	877(1)	Power to appeal against or apply for a review of the review decision.

## Schedule 2

**LIMITATIONS TO THE EXERCISE OF POWER**

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

[2019 04 19 - WATA - Delegation Instrument]

## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 5 June 2019

**Item Number:** 11.5

**File Number:** D19/46750

**SUBJECT HEADING:** Delegation of Council Powers to the Chief Executive Officer under the Public Health Regulation 2018

**Classification:** Open Access

**Officer's Title:** Governance Officer

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### **Executive Summary:**

Council's delegations are reviewed and updated throughout the year according to changes in State Government legislation.

This report seeks Council's approval for the delegation of Council powers under the *Public Health Regulation 2018* to the position of Chief Executive Officer.

### **Officer's Recommendation:**

That Council:

- (a) under section 257 of the Local Government Act 2009, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Public Health Regulation 2018*.
- (b) all prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

---

### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Maranoa Regional Council

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
PUHR	Public Health Regulation

**Context:**

***Why is the matter coming before Council?***

MacDonnell's Law provides monthly updates to Maranoa Regional Council as part of the Monthly Delegation Update service. Legislative changes to the *Public Health Act 2005* has subsequently changed local government powers.

All of the powers contained in the Instrument of Delegation attached had previously been delegated under the Public Health Regulation 2005. On the 31 August 2018, the Public Health Regulation 2005 expired and was replaced by the Public Health Regulation 2018.

MacDonnell's Law advised of the following changes and the Instrument of Delegation has been updated accordingly (as attached).

Entity power given to	Section of PUHR	Description
Local Government	12(2)(c)	Power to approve a site for the disposal of asbestos waste.

**Background to the Delegation of Powers**

Council is vested with the power to make a range of decision and various actions under legislation and other statutory instruments. Council derives those powers from State law, such as the *Local Government Act 2009*, and under its local laws and planning scheme.

Section 257 of the *Local Government Act 2009* allows Council, by resolution, to delegate its powers under State and other laws, to one or more individuals or standing committees, including to the Chief Executive Officer.

The delegation of a Council's power does not involve Council parting with or surrendering those powers. Council continues to retain all powers which are the subject of delegation. A delegation involves the "sharing" of power, so that both Council and the Chief Executive Officer can exercise the same power.

Other important legal principles which apply to the delegation proposal set out in the report are:

- Council at all times retains the power to revoke the delegation. Accordingly Council retains ultimate control.
- Council, as the delegator, still has responsibility to ensure that the relevant power is properly exercised. Council will therefore continue to supervise and oversee the exercise of its powers.
- A delegation of power by Council may be subject to any lawful conditions which Council wishes to impose. The imposition of conditions enables Council to impose checks and balances on its delegations. However, as with any vesting power, the delegated power cannot be unduly fettered.
- The delegate must exercise a delegated power fairly and impartially, without being influenced by or being subject to the discretion of other individuals.
- A local government must not delegate a power that an Act states must be exercised by resolution.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

The *Public Health Regulation (2005)* Instrument of Delegation was last tabled at a Council meeting on 20 January 2016 to delegate Council powers to the Chief Executive Officer.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

This report has been provided in compliance with section 257 of the *Local Government Act 2009*, which allows for the Local Government, by resolution, to delegate power under the *Public Health Regulation 2018* and any other act to the Chief Executive Officer.

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Nil

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

MacDonnell's Law

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

Nil

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

The delegation update service is funded in the current financial years' budget.

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

### Impact on Other Individuals or Interested Parties:

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?*

(Interested Parties Analysis - IS9001:2015)

Chief Executive Officer

### Risks:

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
If Council were to not delegate powers	The delegation of Local Government powers plays a vital part of the effective operation of Council.

### Advice to Council:

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Delegation of Council powers to the Chief Executive Officer as per the Instrument of Delegation.

### Recommendation:

*What is the 'draft decision' based on the advice to Council?*

*Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

*Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

That Council:

- (a) under section 257 of the Local Government Act 2009, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Public Health Regulation 2018*.
- (b) all prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

### Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 10: Organisational Management

10.4 Building Capability and Performance

10.4.1 Defining expectations and boundaries

### Supporting Documentation:

[1](#) Public Health Regulation 2018 - Instrument of

D16/4165



Delegation

**Report authorised by:**

Director - Corporate, Community & Commercial Services

## **INSTRUMENT OF DELEGATION**

### **Maranoa Regional Council *Public Health Regulation 2018 ("PUHR")***

Under section 257 of the *Local Government Act 2009*, Maranoa Regional Council resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

## Schedule 1

**Public Health Regulation 2018 ("PUHR")****Part 2 – Public Health Risks**

Entity power given to	Section of PUHR	Description
Local Government	12(2)(c)	Power to approve a site for the disposal of asbestos waste.

**Schedule 2****Limitations to the Exercise of Power**

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

[2018 09 01 - PUHR - Delegation Instrument]

## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 21 May 2019

**Item Number:** 11.6

**File Number:** D19/39410

**SUBJECT HEADING:** Register of General Cost - Recovery Fees and Commercial Charges 2019/20

**Classification:** Open Access

**Officer's Title:** Specialist - Strategic Finance

---

### **Executive Summary:**

Fees and charges for the following departments were reported previously to Council:

- Airport fees and charges on 27 March 2019
- Animal control fees on 27 March 2019
- Saleyards fees and charges on 10 April 2019

The consolidated fees and charges schedule was presented to the Budget Submissions and Financial Planning Standing Committee on 22 May 2019.

This report provides the consolidation of the recommended General Cost – Recovery Fees and Commercial Charges for the 2019/20 financial year.

### **Officer's Recommendation:**

That Council:

1. Receive and note the report.
2. Adopt the fees in the Register of General Cost-Recovery Fees and Commercial Charges 2019/20
3. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:
  - (i) the applicant is the person liable to pay these fees; and
  - (ii) the fee must be paid at or before the time the application is lodged.
4. Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.

---

### **Individuals or Organisations to which the report applies:**

*Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?*

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Wider community

### Acronyms:

#### Are there any industry abbreviations that will be used in the report?

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
N/A	N/A

### Context:

#### Why is the matter coming before Council?

For Council to approve the Proposed Register of General Cost- Recovery Fees and Commercial Charges prior to end of June 2019

### Background:

#### Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

Fees and charges for the following departments were reported previously to Council:

- Airport fees and charges on 27 March 2019
- Animal control fees on 27 March 2019
- Saleyards fees and charges on 10 April 2019

The consolidated fees and charges schedule was presented to the budget committee on 22 May 2019

### Legislation, Local Laws, State Policies & Other Regulatory Requirements:

#### What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

*Local Government Act 2009*

*Environmental Protection Act 1994*

*Food Act 2006*

*Public Health (Infection Control for Personal Appearance Services) Act 2003*

*Planning Act 2016*

*Water Act 2002*

### Council Policies or Asset Management Plans:

#### Does Council have a policy, plan or approach ordinarily followed for this type of decision?

#### What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Council has adopted the 2019/20 Revenue Policy on 27 February 2019.

### Input into the Report & Recommendation:

**Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

The management team has provided their input and recommendation for the draft fees and charges 2019/20.

### Funding Bodies:

*Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.* (Please do not just include names)

N/A

### This Financial Year's Budget:

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

Fees and charges revenue are included in the proposed budget 2019/20.

### Future Years' Budgets:

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?* (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Fees and charges revenue are included in the proposed budget 2019/20 and the long term financial forecast.

### Impact on Other Individuals or Interested Parties:

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?* (Interested Parties Analysis - IS9001:2015)

Increase to fees and charges where applicable.

### Risks:

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
Council not recovering the full cost of providing fee related services	<p>Likelihood: Certain</p> <p>Consequence: Without increase in fees will have negative effect on Council's operating results</p> <p>Mitigation: Consider the proposed fees and charges recommendation</p>

### Advice to Council:

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That Council approve the proposed Register of General Cost-Recovery Fees and Commercial Charges 2019/20.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

That Council:

1. Receive and note the report.
2. Adopt the fees in the Register of General Cost-Recovery Fees and Commercial Charges 2019/20
3. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:
  - (i) the applicant is the person liable to pay these fees; and
  - (ii) the fee must be paid at or before the time the application is lodged.
4. Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

No

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 2: Delivering strong financial management

2.1 Plan for our region's financial future

2.1.1 Consider both the short-term and longer term financial impacts of Council's policy development and decisions, on behalf of current and future residents.

**Supporting Documentation:**

- |                     |  |           |
|---------------------|--|-----------|
| 1 <a href="#">↓</a> | Attachment 2 Legislative Provisions Fees and Charges 2019/20                           | D19/39419 |
| 2 <a href="#">↓</a> | Maranoa Regional Council Register of Cost Recovery Fees and Commercial Charges 2019-20 | D19/46857 |

**Report authorised by:**

Director - Corporate, Community & Commercial Services



**Attachment 2 – Legislative Provisions for Cost-recovery fees and Commercial charges 2019/20****97 Cost-recovery fees**

- (1) A local government may, under a local law or a resolution, fix a cost-recovery fee.
- (2) A *cost-recovery fee* is a fee for—
  - (a) an application for the issue or renewal of a licence, permit, registration or other approval under a Local Government Act (an *application fee*); or
  - (b) recording a change of ownership of land; or
  - (c) giving information kept under a Local Government Act; or
  - (d) seizing property or animals under a Local Government Act; or
  - (e) the performance of another responsibility imposed on the local government under the Building Act or the Plumbing and Drainage Act.
- (3) A local law or resolution for subsection (2)(d) or (e) must state—
  - (a) the person liable to pay the cost-recovery fee; and
  - (b) the time within which the fee must be paid.
- (4) A cost-recovery fee must not be more than the cost to the local government of taking the action for which the fee is charged.
- (5) However, an application fee may also include a tax—
  - (a) in the circumstances and for a purpose prescribed under a regulation; and
  - (b) if the local government decides, by resolution, that the purpose of the tax benefits its local government area.
- (6) The local law or resolution that fixes an application fee that includes a tax must state the amount, and the purpose, of the tax.
- (7) If an application fee that includes a tax is payable in relation to land, the tax applies only in relation to land that is rateable land.
- (8) A local government may fix a cost-recovery fee by resolution even if the fee had previously been fixed by a local law



## Fees & Charges 2019/20

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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## Maranoa Regional Council

### Corporate, Community & Commercial Services

#### Administration & Information Services

##### Admin & Info Services

Faxing	\$3.70	\$3.80	per page	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
Folding Machine	\$17.60	\$18.00	per 100 sheets	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
Scanning	\$0.80	\$0.80	per page	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed

##### Laminating

A1 Sheet	\$27.20	\$27.70	per sheet	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
A3 Sheet	\$4.20	\$4.30	per sheet	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
A4 Sheet	\$2.80	\$2.90	per sheet	Local Government Act 2009   S 262 (3)(2)	Y	Administration Services	C	Reviewed
Business Card	\$1.40	\$1.40	per sheet	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed

##### Photocopy Charges

Bulk photocopying charges for Community Service Organisations can be by negotiation with Council.

Black & White – A3	\$1.40	\$1.40	per copy	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
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continued on next page ...

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Photocopy Charges** [continued]

Black & White – A4 – Multiple 2-4 Copies	\$0.80	\$0.80	2-4 copies, per copy	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
Black & White – A4 – Multiple 5-25 Copies	\$0.80	\$0.80	5-25 copies, per copy	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
Black & White – A4 – Multiple up to 25 Copies	\$9.70	\$9.90	up to 25 copies; plus 20 cents per copy over 25	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
Black & White – A4 – Single Copy	\$0.80	\$0.80	per copy	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
Colour – A3 – Single	\$2.00	\$2.00	per copy	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
Colour – A4 – Single	\$1.40	\$1.40	per copy	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
Colour – Multiple 2-4 Copies	\$1.40	\$1.40	2-4 copies, per copy	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
Colour – Multiple 5-25 Copies	\$1.40	\$1.40	5-25 copies, per copy	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
Colour – Multiple up to 25 copies	\$14.20	\$14.50	up to 25 copies, plus 20 cents per copy over 25	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed

**Printer Charges**

A0 – A2 Black & White (Plotter Printed)	\$13.60	\$13.90	per sheet	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
A0 – A2 Colour (Plotter Printed)	\$22.80	\$23.20	per sheet	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
A3 Black & White	\$4.90	\$5.00	per page	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
A3 Colour	\$9.30	\$9.50	per sheet	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
A4 Black & White Printing	\$0.90	\$0.90	per sheet	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Printer Charges** [continued]

A4 Colour Photo	\$5.50	\$5.60	per sheet	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
A4 Spot Colour	\$2.20	\$2.20	per sheet	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed

**Council Meeting Agendas & Minutes**

Council Meeting Agendas – per meeting (Free from Council's website) – 2 working days notice required	\$0.00	\$15.00	each	Local Government Act 2009   S 262 (3)(c)	N	Administration Services	C	Reviewed
Council Meeting Minutes – per meeting (Free from Council's website)	\$0.00	\$15.00	each	Local Government Act 2009   S 262 (3)(c)	N	Administration Services	C	Reviewed

**Cemetery****Columbarium (Ashwalls)**

Roma, Surat and Wallumbilla (includes plaque 170mm x 140mm for Roma and 200mm x 175mm for Surat/Wallumbilla) Fees – Weekdays	\$683.00	\$696.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Roma, Surat and Wallumbilla (includes plaque 170mm x 140mm for Roma and 200mm x 175mm for Surat/Wallumbilla) Fees – After Hours, Weekends & Public Holidays	\$881.00	\$898.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Roma, Surat and Wallumbilla – Reservation	\$87.00	\$88.00	per plot	Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Reservation Fee Only - Non Refundable (Fee is not taken off burial fee)								
Pre-Paid Package – Ashwalls (see description)	\$744.00	\$759.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Includes single niche reservation, exemption from any further cemetery fees and a commemorative bronze plaque.								

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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#### Lawn Cemeteries – Roma, Wallumbilla, Yuleba

Burial Fees (includes 559mm x 305mm plaque) – Children – 5 years & under – Weekdays – Before 2:00pm	\$1,680.00	\$1,714.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Burial Fees (includes 559mm x 305mm plaque) – Children – 5 years & under – After Hours, Weekend & Public Holidays – After 2:00pm	\$1,935.00	\$1,974.00		Local Government Act 2009   S 262 (3)(2)	Y	Cemetery	C	Reviewed
Burial Fees (includes 559mm x 305mm plaque) – First Interment – Weekdays – Before 2:00pm	\$3,465.00	\$3,535.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Burial Fees (includes 559mm x 305mm plaque) – First Interment – After Hours, Weekend & Public Holidays – After 2:00pm	\$3,925.00	\$4,004.10		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Burial Fees (includes 559mm x 305mm plaque) – Second Interment – Weekdays – Before 2:00pm	\$2,100.00	\$2,142.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Burial Fees (includes 559mm x 305mm plaque) – Second Interment – After Hours, Weekend & Public Holidays – After 2:00pm	\$0.00	\$2,560.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Ashes Interment	\$204.00	\$208.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Ashes Interment (Including Plaque)	\$2,045.00	\$2,086.00		Local Government Act 2009   S 262 (3)(2)	Y	Cemetery	C	Reviewed
Purchase of a Lot to Erect Memorial	\$204.00	\$208.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Reservation	\$87.00	\$88.00	per plot	Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Reservation Fee Only - Non Refundable (Fee is not taken off burial fee)								

#### Lawn Cemeteries – Pre-Paid Packages – Roma, Wallumbilla, Yuleba Lawn Cemeteries

Option 1: Double Interment – Same Single Plot (see description)	\$4,586.00	\$4,678.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
(Includes grave reservation, exemption from any further cemetery fees associated with the first and second grave interments, commemorative bronze plaque including an additional detachable plate or single leaf page)								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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#### Lawn Cemeteries – Pre-Paid Packages – Roma, Wallumbilla, Yuleba Lawn Cemeteries [continued]

Option 1A: Second Interment – Second Grave in Same Plot	\$1,125.00	\$2,300.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Option 2: Single (First) Interment (see description)	\$3,567.00	\$3,638.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
(Includes grave reservation; exemption from any further cemetery fees and a commemorative bronze plaque)								

#### Roma Lawn Beam

Burial Fees (includes Granite Plinth, 2 x Granite Vases & 559mm x 305mm plaque) – First Interment – Weekday – Before 2:00pm	\$0.00	\$4,856.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Burial Fees (includes Granite Plinth, 2 x Granite Vases & 559mm x 305mm plaque) – First Interment – After Hours, Weekend & Public Holidays – After 2:00pm	\$0.00	\$5,316.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Burial Fees (includes Granite Plinth, 2 x Granite Vases & 559mm x 305mm plaque) – Second Interment – Weekday – Before 2:00pm	\$0.00	\$3,491.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Burial Fees (includes Granite Plinth, 2 x Granite Vases & 559mm x 305mm plaque) – Second Interment – After Hours, Weekend & Public Holidays – After 2:00pm	\$0.00	\$3,951.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Ashes Interment (includes Granite Plinth, 2 x Granite Vases & 559mm x 305mm plaque)	\$0.00	\$3,436.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed

#### Roma Lawn Beam – Pre-Paid Packages – Roma Lawn Cemetery

Option 1 – Double Interment – Same Single Plot (see description)	\$0.00	\$5,977.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Option 1A: Second Interment – Second Grave in Same Plot (see description)	\$0.00	\$2,516.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Option 2: Single (First) Interment – (see description)	\$0.00	\$4,958.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Lawn Cemetery – Injune

Separated due to the plinth shape at the Injune cemetery, no plaque supplied / charged

Burial Fees – Children – 5 years & under – Weekdays – Before 2:00pm	\$580.00	\$591.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Burial Fees – Children – 5 years & under – After Hours, Weekend & Public Holidays – After 2:00pm	\$832.00	\$848.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Burial Fees – Weekdays – Before 2:00pm	\$1,732.00	\$1,766.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Burial Fees – After Hours, Weekend & Public Holidays – After 2:00pm	\$2,398.00	\$2,446.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Ashes Interment	\$204.00	\$208.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Purchase of a Lot to Erect Memorial	\$204.00	\$208.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Re-opening Vault of Grave (all cemeteries)	\$408.00	\$416.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Application to Erect a Headstone	\$55.00	\$56.00		Local Government Act 2009   S 262 (3)(c)	N	Cemetery	C	Reviewed
Reservation	\$87.00	\$88.00	per plot	Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Reservation Fee Only - Non-Refundable (Fee is not take off burial fee)								

### Lawn Cemetery – Pre-Paid Packages – Injune Lawn Cemetery

Option 1: Double Interment – Same Single Plot (see description)	\$2,870.00	\$2,928.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
(Includes Grave Reservation, exemption from any further cemetery fees associated with the first and second grave interments)								
Option 2: Single (First) or Second Interment (see description)	\$1,735.00	\$1,770.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
(Includes grave reservation; exemption from any further cemetery fees)								

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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#### Monumental Cemeteries – Amby, Hodgson, Jackson, Mitchell, Mungallala, Roma, Surat, Wallumbilla, Yuleba

Burial Fees – Children – 5 years & under – Weekdays – Before 2:00pm	\$580.00	\$591.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Burial Fees – Children – 5 years & under – After Hours, Weekend & Public Holidays – After 2:00pm	\$832.00	\$848.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Burial Fees – Weekdays – Before 2:00pm	\$1,732.00	\$1,766.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Burial Fees – After Hours, Weekend & Public Holidays – After 2:00pm	\$2,398.00	\$2,446.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Ashes Interment	\$204.00	\$208.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Purchase of a Lot to Erect Memorial	\$204.00	\$208.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Re-opening Vault of Grave (all cemeteries)	\$408.00	\$416.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Application to Erect a Headstone	\$55.00	\$56.00		Local Government Act 2009   S 262 (3)(c)	N	Cemetery	C	Reviewed
Reservation	\$87.00	\$88.00	per plot	Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Reservation Fee Only - Non Refundable (Fee is not taken off burial fee)								

#### Monumental Cemeteries – Pre-Paid Packages – Amby, Hodgson, Jackson, Mitchell, Mungallala, Roma, Surat, Wallumbilla, Yuleba Monumental Cemeteries

Includes grave reservation, exemption from any further cemetery fees associated with the first and second grave interment, does not include the monument/memorial or plaque

Option 1: Double Interment – Same Single Plot (see description)	\$2,870.00	\$2,928.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Option 2: Single Interment – Same Single Plot (see description)	\$1,735.00	\$1,770.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Exhumations – Maranoa Regional Cemeteries

Exhumation – Ashes – (Removal of Ashes from a Council inurnment facility)	\$0.00	\$98.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Exhumation subject to Council Approval								
Exhumation – Grave – (Prepare site & shore grave to ensure safety of persons entering grave & backfill site)	\$0.00	\$6,000.00		Local Government Act 2009   S 262 (3)(c)	Y	Cemetery	C	Reviewed
Exhumation subject to Council Approval								

### Debtors

Accounts Processing – Reprinting of Previous Financial Years Transactions	\$5.00	\$5.00	per invoice	Local Government Act 2009   S 262 (3)(c)	Y	Administration Services	C	Reviewed
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### Information Management

Right to Information (RTI) Application Fee	\$49.70	\$49.70	per application	Right To Information Act 2009   S 24	N	Administration Services	R	Reviewed
Application Fee								
Right to Information (RTI) Processing Charges – Nil, if the agency spends no more than 5 hours processing the application; or \$7.70 per 15 minutes or part of 15 minutes, if agency spends more than 5 hours processing the application	\$7.70	\$7.70	per 15 minutes or part thereof	Right To Information Regulations 2009   S 24	N	Administration Services	R	Reviewed
Processing Charges								

### Records Search

Uncertified Computer listing or equivalent	\$60.00	\$60.00	per hour	Local Government Act 2009   S 97	N	Searches	C	Reviewed
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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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## Rates

Rates – Reprinting of Previous Financial Years Rates Notices	\$5.00	\$5.00	per notice	Local Government Act 2009   S 262 (3)(c)	N	Administration Services	C	Reviewed
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## Rates Search – Property Search

Standard Fees (includes Water Meter Reading if connected)	\$180.00	\$185.00	per search	Local Government Act 2009   S 97	N	Searches	R	Reviewed
Water Meter Reading Only	\$87.00	\$90.00	per reading	Local Government Act 2009   S 97	N	Searches	R	Reviewed
Name and Address Only	\$0.00	\$80.00	per search	Local Government Act 2009   S 97	N	Administration Services	R	Reviewed

## Corporate, Community & Commercial Services Director

### Strategic Finance

Annual Report/Financial Statements – Hard Copy	\$30.00	\$30.60	per report	Local Government Act 2009   S 97	N	Administration Services	R	Reviewed
Hard Copy								
Operational Plan	\$14.80	\$15.10	per plan	Local Government Act 2009   S 97	N	Administration Services	R	Reviewed
Operational Plan								

### Budget Document

CD Copy	\$11.80	\$12.00	per CD copy	Local Government Act 2009   S 97	N	Administration Services	R	Reviewed
Hard Copy	\$40.90	\$41.70	per report	Local Government Act 2009   S 97	N	Administration Services	R	Reviewed

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Corporate Plan

CD Copy	\$11.80	\$12.00	per CD copy	Local Government Act 2009   S 97	N	Administration Services	R	Reviewed
Hard Copy	\$30.00	\$30.60	per plan	Local Government Act 2009   S 97	N	Administration Services	R	Reviewed
NCP Complaint (National Competition Policy)	\$92.20	\$94.00	per report	Local Government Act 2009   S 97	N	Administration Services	R	Reviewed

### Community Services

#### Community Safety

Impound Release of Abandoned Vehicle	\$262.00	\$267.00	per vehicle	Local Government Act 2009   S 97 (2) (d)	N	Local Laws & Subordinate Local Laws	R	Approved
Euthanising of Large Animals	Per animal at cost		per animal at cost	Local Government Act 2009   S 262 (3)(c)	Y	Animals	R	Approved
Euthanising of Small Animals Only	\$87.00	\$89.00	per animal	Local Government Act 2009   S 262 (3)(c)	Y	Animals	R	Approved

#### Animal Carcass Disposal

Disposal of Large Animals	\$173.00	\$176.00	per animal	Local Government Act 2009   S 262 (3)(c)	Y	Animals	C	Approved
Disposal of large animals (horse, cattle, donkey and camel) does not include collection								
Disposal of Small Animals	\$46.00	\$47.00	Per Animal	Local Government Act 2009   S 262 (3)(c)	Y	Animals	C	Approved
Disposal of small animal (dogs, cats, sheep, goats and swine) does not include collection								



Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Animal Control**

Adoption from Pound	\$260.00	\$260.00	per animal	Local Government Act 2009   S 262 (3)(c)	N	Animals	R	Approved
Animal has not been claimed from pound within the five day period. To be registered, microchipped and desexed before release to person for rehoming								
Adoption From Pound To Animal Welfare Organisation	No Charge		per animal	Local Government Act 2009   S 262 (3)(c)	N	Animals	R	Approved
Adoption from pound to animal welfare organisation which is a registered charity not for profit organisation and their policy is to rehome desexed and microchipped dogs and cats								
Barking Dog Collar Hire (dependent on availability)	No Charge			-	Y	Animals		Approved
Cat / Dog Trap Hire (dependent on availability)	No Charge			-	Y	Animals		Approved
Dog DNA Testing	At Cost		per animal at cost	Local Government Act 2009   S 262 (3)(c)	Y	Animals	C	Approved

**Excess Animal Application**

Application Fee – Keeping More Than Two Dogs On An Urban Allotment	\$273.00	\$150.00	per application lodgement	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Renewal – Keeping More Than Two Dogs On An Urban Allotment	\$0.00	\$50.00	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Renewal Fee Charged Per Annum								

**Dog Registration**

All dog registrations expire at 30 June each year

Entire Dog (not desexed and is kept in the town designated area)	\$60.00	\$65.00	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Desexed Dog (kept in the town designated area)	\$25.00	\$30.00	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Non-Designated Town Area – Entire Dog (not desexed and is kept outside of the town designated area)	\$25.00	\$25.00	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Non-Designated Town Area – Desexed Dog (kept outside of the town designated area)	\$20.00	\$20.00	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Dog Registration** [continued]

Working Dog – Special Conditions Apply	NIL Charge - Special Conditions Apply		per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Please contact Council for details.								
Guide Dog and Assistance Dog	No registration fee applied to Guide Dogs		per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
No registration fee applied to Guide Dogs								
Pensioner – Entire Dog (not desexed and is kept in the town designated area)	\$37.50	\$42.50	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Pensioner – Desexed Dog (kept in the town designated area)	\$12.00	\$17.00	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Pensioner Non-Designated Town Area – Desexed Dog (kept outside of the town designated area)	\$6.00	\$6.00	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Pensioner Non-Designated Town Area – Entire Dog (not desexed and kept outside of the town designated area)	\$16.00	\$16.00	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Menacing Dog (Declared Regulated Dog per the Animal Management (Cats & Dogs) Act 2008)	\$222.00	\$222.00	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Dangerous Dog (Declared Regulated Dog per the Animal Management (Cats & Dogs) Act 2008)	\$350.00	\$350.00	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Compliant Menacing Dog Registration (No complaints, cautions, condition breaches or offence notices for previous two (2) years)	\$88.00	\$88.00	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Compliant Dangerous Dog (No complaints, cautions, condition breaches or offence notices for previous two (2) years)	\$150.00	\$150.00	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Registration for compliant dangerous dog (No complaints, cautions, condition breaches or offence notices for two years)								
Replacement Tag	\$8.00	\$8.50	per tag	Local Government Act 2009   S 262 (3)(c)	N	Animals	R	Approved

**Cat Registration**

All cat registrations expire 30 June each year

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Cat Registration** [continued]

Entire Cat (non-desexed)	\$20.00	\$25.00	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Desexed Cat	\$6.00	\$10.00	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Pensioner Entire Cat (non desexed)	\$0.00	\$15.00	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	C	Approved
Pensioner Desexed Cat	\$0.00	\$5.00	per annum	Local Government Act 2009   S 97 (2) (a)	N	Animals	C	Approved

**Dangerous Dog**

Internal Review Declaration of a Regulated Dog (Dangerous, Menacing, Restricted)	\$396.00	\$396.00	per application	Local Government Act 2009   S 262 (3)(c)	N	Animals	R	Approved
Regulated Dog Signage (Menancing & Dangerous Dogs)	\$20.00	\$25.00	per sign	Local Government Act 2009   S 262 (3)(c)	Y	Animals	C	Approved

**Dog and Cat Impounding Release Fee**

Unregistered Dog or Cat – 1st Offence (Plus Registration & Micro Chipping Fee)	\$160.00	\$160.00		Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Micro Chipping Fee (Dogs & Cats)	\$65.50	\$65.50		Local Government Act 2009   S 262 (3)(c)	N	Animals	C	Approved
Registered Dog or Cat – 1st Offence in Registration Period (micro chipped) – Released on 1st day of Impound	NIL Charge			Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Registered Dog or Cat – 1st Offence in registration period (not micro chipped) – Released on 1st day of Impound	\$65.50	\$65.50		Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Registered Dog or Cat – 1st Offence in registration period (micro chipped) – Released after 1st day of impound	\$46.00	\$50.00		Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
(If collected on Day 1 of impoundment owner will not be charged. This fee will only apply if the dog or cat is required to stay overnight in the impound facility)								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Dog and Cat Impounding Release Fee** [continued]

Registered Dog or Cat – 1st Offence in registration period (not micro chipped) Released after 1 day of Impound	\$111.50	\$115.50		Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Registered Dog or Cat – 2nd Offence (within 12 months)	\$209.00	\$210.00		Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Registered Dog or Cat – 3rd Offence (within 12 months)	\$415.00	\$410.00		Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved

Please Note: Should a dog or cat be caught more than three times within 12 months, Council does have the authority for the animal to be destroyed.

Sustenance Rate (Dogs & Cats)	\$15.00	\$15.00	per day	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Call Out Fee (For Call Out of Animal Control Officer After Hours) Monday to Friday	\$180.00	\$180.00	per call out	Local Government Act 2009   S 262 (3)(c)	N	Animals	R	Approved
Call Out Fee (For Call Out of Animal Control Officer After Hours) Weekends & Public Holidays	\$250.00	\$250.00	per call out	Local Government Act 2009   S 262 (3)(c)	N	Animals	R	Approved

**Other Animals Impounding Release Fees**

Livestock (this will include impound fee, transport and feeding costs)	Charges - At cost		per head	Local Government Act 2009   S 97 (2) (d)	N	Animals	C	Approved
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Fees charged to be At Cost (includes transport and sustenance charges)

**Pro Rata Dog Registration**

Not applicable to Declared Dogs (dangerous, menacing or restricted) or dogs that have been previously registered with Council.

Entire Dog – (June)	\$24.00	\$26.00	June	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Entire Dog – (May)	\$24.00	\$26.00	May	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Entire Dog – (April)	\$30.00	\$32.50	April	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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## Pro Rata Dog Registration [continued]

Entire Dog – (March)	\$36.00	\$39.00	March	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Entire Dog – (February)	\$42.00	\$45.50	February	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Entire Dog – (January)	\$48.00	\$52.00	January	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Desexed Dog (Vet Certificate required) (June)	\$10.00	\$12.00	June	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Desexed Dog (Vet Certificate required) – (May)	\$10.00	\$12.00	May	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Desexed Dog (Vet Certificate required) – (April)	\$12.50	\$15.00	April	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Desexed Dog (Vet Certificate required) – (March)	\$15.00	\$18.00	March	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Desexed Dog (Vet Certificate required) – (February)	\$17.50	\$21.00	February	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Desexed Dog (Vet Certificate required) – (January)	\$20.00	\$24.00	January	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Pensioner – Entire Dog – (June)	\$15.00	\$17.00	June	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Pensioner – Entire Dog – (May)	\$15.00	\$17.00	May	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Pensioner – Entire Dog – (April)	\$18.75	\$21.25	April	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Pensioner – Entire Dog – (March)	\$22.50	\$25.50	March	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Pensioner – Entire Dog – (February)	\$26.25	\$29.75	February	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Pensioner – Entire Dog – (January)	\$30.00	\$34.00	January	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Pensioner – Desexed Dog (Vet Certificate required) – (June)	\$4.80	\$6.80	June	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Pro Rata Dog Registration** [continued]

Pensioner – Desexed Dog (Vet Certificate required) – (May)	\$4.80	\$6.80	May	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Pensioner – Desexed Dog (Vet Certificate required) – (April)	\$6.00	\$8.50	April	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Pensioner – Desexed Dog (Vet Certificate required) – (March)	\$7.20	\$10.20	March	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Pensioner – Desexed Dog (Vet Certificate required) – (February)	\$8.40	\$11.90	February	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved
Pensioner – Desexed Dog (Vet Certificate required) – (January)	\$9.60	\$13.60	January	Local Government Act 2009   S 97 (2) (a)	N	Animals	R	Approved

**Trespass Charge (Ordinary)**

Each Horse, Cattle, Camel (plus damage at cost)	\$31.00	\$32.00	per head	Local Government Act 2009   S 262 (3)(c)	N	Animals	R	Approved
Each Sheep, Goat or Swine (plus damage at cost)	\$31.00	\$32.00	per head	Environmental Protection Act 1994   S 262 (3)(c)	N	Animals	R	Approved

**Trespass on Roads (Damage)**

Horse, Cattle, Camel, Sheep, Goat or Swine	Cost of repairs and / or damages to Council, Developer or Main Roads	Cost of repairs and / or damages to Council, Developer or Main Roads	Local Government Act 2009   S 262 (3)(c)	N	Animals	R	Approved
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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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## Saleyards

### Saleyards

Load in check counts (video replay)	\$50.00	\$50.00	per viewing	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Truckwash Facility – Roma Saleyards – (Ratepayers and Other Users)	\$1.15	\$1.20	per minute	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Weed and Seed Washdown Facility – Roma Saleyards – (Ratepayers and Other Users)	\$1.00	\$1.05	per minute	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Washdown Facility – Roma Saleyards – Avdata Access Keys	\$49.30	\$55.30	per key	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed

### Roma Saleyards – Advertising Space

Advertising Space – 600 High x 600 Wide	\$600.00	\$600.00	per annum	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Advertising Space – 900 High x 1200 Wide	\$1,200.00	\$1,200.00	per annum	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Advertising Space – 900 High x 2400 Wide	\$1,200.00	\$1,200.00	per annum	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Advertising Space – 3000 High x 6000 Wide (One Space – Community Organisation Only)	\$1,100.00	\$1,100.00	per annum	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Advertising Space – 900 High x 2400 Wide – 4 Roma Selling Agents Per Sign	No Charge		per annum	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Up to Two Signs in Total								

### Roma Saleyards – Live Weight Auction (includes handling, weighing, NLIS & yard dues)

Includes Store, Prime and EU Cattle Sales – Cattle (including calves)	\$11.60	\$11.60	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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#### Roma Saleyards – Open Auction (includes handling fee, NLIS & yard dues)

Includes Store, Prime and EU Cattle Sales – Calves (if sold for \$150 or less)	\$1.27	\$1.27	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Includes Store, Prime and EU Cattle Sales – Cattle (including calves)	\$11.60	\$11.60	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Includes Store, Prime and EU Cattle Sales – Cows and Calves (sold as a cow & calf unit)	\$10.40	\$10.40	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Open Auction, Store, Prime & EU Sales – Passed In Levy	\$11.60	\$11.60	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Open Auction, Store, Prime & EU Sales – Passed In Levy – Calves	\$0.00	\$1.27	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed

#### Roma Saleyards – Other Private Charges

Hire Fee for Scanner	\$140.00	\$140.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Office Rent	\$73.20	\$73.20	per week	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Rent for Demountable Building (Contractors)	\$150.00	\$150.00	per week	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Disposal of Deceased Animal	\$99.00	\$99.00	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed

#### Roma Saleyards – Selling Charges – Agents

NLIS Rescanning Fee	\$2.24	\$2.24	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Auctioneer/Agents Operating Fee (Permit Holder)	\$1.68	\$1.68	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Selling Permit Application Fee	\$0.00	\$0.00		Local Government Act 2009   S 97 (2) (a)	Y	Saleyards	C	Reviewed
Auctioneer/Agents Annual Use Fee (Permit Holder)	\$4,485.00	\$4,485.00	per annum	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed



Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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#### Roma Saleyards – Selling Charges – Vendors

Lost Lifetime Traceability Beast Identification	\$2.00	\$2.00	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
NLIS Device – Non-Reader Tagging Fee	\$4.50	\$11.00	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
NLIS Device Retagging / Tagging Fee – Bulls	\$72.75	\$72.75	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
NLIS Device Retagging / Tagging Fee – Cattle	\$38.15	\$38.15	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed

#### Roma Saleyards – Stud Bull & Special Stud / Dispersal Sales (agents to scan & handle cattle)

Bull Sales – check off staff (weekends) – minimum 3 hours	\$155.00	\$155.00	per hour	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Booking Fee (includes complimentary hire of PA System)	\$235.00	\$235.00	per sale	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Cows & Calves (sold as a unit)	\$6.50 inc GST per unit plus 1% of gross sale		per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Cattle	\$6.50 inc GST per head plus 1% of gross sale		per head plus 1% gross sale	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Passed in Levy (cattle & calves)	\$19.20	\$19.20	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Provision of Check Off Staff (Monday to Friday)	\$72.80	\$72.80	per hour	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Transfer NLIS	\$0.60	\$0.60	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed

#### Roma Saleyards – Private Services – Private Weighing and Scanning

Cattle – Weigh Only (during operating hours 6am to 2pm Monday to Friday)	\$3.20	\$3.20	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Cattle – Weigh and Scan (during operating hours 6am to 2pm Monday to Friday)	\$3.69	\$3.69	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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#### Roma Saleyards – Private Services – Private Weighing and Scanning [continued]

Cattle – Weigh Only (outside operating hours ie after 2pm Monday to Friday or Weekends & Public Holidays)	\$5.20	\$5.20	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Cattle – Weigh & Scan (outside operating hours ie after 2pm Monday to Friday or Weekends & Public Holidays)	\$5.70	\$5.70	per head	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Minimum charge for after hours weighing	\$123.20	\$123.20	minimum	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Minimum charge for private weigh with no representative (during operating hours 6am to 2pm weekdays)	\$100.00	\$100.00	minimum	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Staff Labour (if no representative) after operating hours after 2pm Monday to Friday & Weekends or Public Holidays	\$150.00	\$150.00	per hour	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Private Weighing and/or Scanning – Loading Fee	\$14.00	\$14.00	per deck	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Private Weighing and/or Scanning – Unloading Fee	\$14.00	\$14.00	per deck	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed

#### Roma Saleyards – Spelling

Calves	\$0.60	\$0.60	per head per day or part thereof	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Cattle	\$3.30	\$3.30	per head per day or part thereof	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Horses	\$3.30	\$3.30	per head per day or part thereof	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Minimum Charge (applicable to all uses)	\$21.90	\$21.90	per head per day or part thereof	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Per head per day or part thereof								
Spelling – Unloading Fee	\$14.00	\$14.00	per deck	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed
Spelling – Loading Fee	\$14.00	\$14.00	per deck	Local Government Act 2009   S 262 (3)(c)	Y	Saleyards	C	Reviewed

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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## Procurement & Plant

### Plant, Fleet & Workshops

#### Mitchell Workshop

Workshop Occupation Fee – Department of Transport and Main Roads (TMR)	\$122.40	\$122.40	per day	Local Government Act 2009   S 262 (3)(c)	Y	Plant & Workshops	C	Reviewed
Licence agreement between Department of Transport and Main Roads (TMR) and Maranoa Regional Council for staff to use the facilities at the Mitchell Workshop from 1 April 2017 until 31 March 2018.								

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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## Development, Facilities & Environmental Services

### Economic & Community Development

#### Healthy Maranoa

##### Workshop

Be Healthy and Safe Maranoa – Nutrition Education Session	\$10.00	\$10.00	per attendance	Local Government Act 2009   S 262 (3)(c)	Y	Miscellaneous	C	Reviewed
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##### Equipment Hire

HCI Bike Blender Smoothie	\$2.00	\$2.00	per drink	Local Government Act 2009   S 262 (3)(c)	Y	Equipment Hire	C	Reviewed
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### Council Events

Children/Youth Activities	Price on application		each	Local Government Act 2009   S 262 (3)(c)	Y	Events	C	Reviewed
Food and Fire Festival Stall	Price on application		each	Local Government Act 2009   S 262 (3)(c)	Y	Events	C	Reviewed
Lazer Skirmish	\$10.00	\$10.00	each	Local Government Act 2009   S 262 (3)(c)	Y	Events	C	Reviewed
Mitchell TryAthlon	\$6.00	\$6.00	each	Local Government Act 2009   S 262 (3)(c)	Y	Events	C	Reviewed

### Economic Development

VISA – RMS Visa Certification	\$550.00	\$560.00	per application	Local Government Act 2009   S 262 (3)(c)	Y	Business Development	C	Reviewed
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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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## Library

Interlibrary Loan Admin Fee for Lost Books	\$40.00	\$41.00	each	Local Government Act 2009   S 262 (3)(c)	Y	Library	C	Reviewed
Second Hand Books	\$1.00	\$1.00	each	Local Government Act 2009   S 262 (3)(c)	Y	Library	C	Reviewed

## Local Development

Disk Golf Playing Disks	\$10.00	\$10.00	each	Local Government Act 2009   S 262 (3)(c)	Y	Equipment Hire	C	Reviewed
Mitchell Adventure Campsite – Ropes Course – Facilitator	\$45.00	\$46.00	per hour	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed

## Equipment Hire

Data Projector / PA System – Bond	\$100.00	\$100.00	bond	Local Government Act 2009   S 262 (3)(c)	N	Equipment Hire	C	Reviewed
Local Development Tent Hire – Bond	\$0.00	\$100.00	Bond	Local Government Act 2009   S 262 (3)(c)	N	Equipment Hire	C	Reviewed
Portable Stage – Bond	\$0.00	\$100.00	Bond	Local Government Act 2009   S 262 (3)(c)	N	Equipment Hire	C	Reviewed

## My Maranoa

A3 Prints	\$5.00	\$5.00	each	Local Government Act 2009   S 262 (3)(c)	Y	Tourism	C	Reviewed
Cotton Canvas Bags (Surat Only)	\$25.00	\$21.00	each	Local Government Act 2009   S 262 (3)(c)	Y	Tourism	C	Reviewed
Microfiber Tea Towels	\$15.00	\$15.00	each	Local Government Act 2009   S 262 (3)(c)	Y	Tourism	C	Reviewed
Polo Shirts (Surat Only)	\$40.00	\$45.00	each	Local Government Act 2009   S 262 (3)(c)	Y	Tourism	C	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**My Maranoa** [continued]

Postcards	\$1.50	\$1.50	each	Environmental Protection Act 1994   S 262 (3)(c)	Y	Tourism	C	Reviewed
Stubby Coolers	\$10.00	\$10.00	each	Local Government Act 2009   S 262 (3)(c)	Y	Tourism	C	Reviewed

**Tourism****Books**

Focus on Warroo	\$15.00	\$15.00	per book	Local Government Act 2009   S 262 (3)(c)	Y	Tourism	C	Reviewed
History of Roma (R B Taylor)	\$15.00	\$15.00	per book	Local Government Act 2009   S 262 (3)(c)	Y	Tourism	C	Reviewed
Ketching the Kenniffs (R P J Good)	\$27.00	\$27.00	per book	Local Government Act 2009   S 262 (3)(c)	Y	Tourism	C	Reviewed

**Environment, Health, Waste & Rural Land Services****Environmental Health**

Amendment to Existing Registration Certificate	\$318.70	\$325.10	per application	Environmental Protection Act 1994   S 514 (5)	N	Environmentally Relevant Activities	R	Reviewed
Continuing Chapter 4 Activity (New Operator, Existing ERA)	\$135.40	\$138.10	per application	Environmental Protection Act 1994   S 514 (5)	N	Environmentally Relevant Activities	R	Reviewed
Environmentally Relevant Activities – Application for Registration	\$318.70	\$325.10	per application	Environmental Protection Act 1994   S 514 (5)	N	Environmentally Relevant Activities	R	Reviewed
Incinerating Waste (ERA No 61 (1)) AES 0 (Incinerating Waste Vegetation, Clean Paper or Cardboard)	\$318.70	\$325.10	per annum	Environmental Protection Act 1994   S 514 (5)	N	Environmentally Relevant Activities	R	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Environmental Health [continued]

Metal Forming (ERA No 19) – 10,000 ton or more	\$318.70	\$325.10	per annum	Environmental Protection Act 1994   S 514 (5)	N	Environmentally Relevant Activities	R	Reviewed
Metal Recovery (ERA No 20) – 100T/day AES 0	\$318.70	\$325.10	per annum	Environmental Protection Act 1994   S 514 (5)	N	Environmentally Relevant Activities	R	Reviewed
Metal Recovery (ERA No 20) – Metal Recovery with a Fragmentiser – 100T/day or more or 10,000t/yr or more AES 51	\$6,630.10	\$6,762.70	per annum	Environmental Protection Act 1994   S 514 (5)	N	Environmentally Relevant Activities	R	Reviewed
Metal Recovery (ERA No 20) – Metal Recovery Without a Fragmentiser – 100t/day or 10,000t/yr or more AES 19	\$2,456.00	\$2,505.10	per annum	Environmental Protection Act 1994   S 514 (5)	N	Environmentally Relevant Activities	R	Reviewed
Plastics Manufacture (Includes Fibreglass Products Manufacture) – (ERA No 12) – Plastics Manufacture (other than plastic in item 2 below: 50t/yr or more	\$3,683.60	\$3,757.30	per annum	Environmental Protection Act 1994   S 514 (5)	N	Environmentally Relevant Activities	R	Reviewed
Plastics Manufacture (Includes Fibreglass Products Manufacture) – ERA No 2 – Plastics Manufacture – Foam, Composite Plastic or Rigid Reinforced: 5t/yr or more	\$7,060.10	\$7,201.30	per annum	Environmental Protection Act 1994   S 514 (5)	N	Environmentally Relevant Activities	R	Reviewed
Registration (Chapter 4 Activities) – Asphalt Manufacturing (ERA No 6)	\$318.70	\$325.10	per annum	Environmental Protection Act 1994   S 514 (5)	N	Environmentally Relevant Activities	R	Reviewed
Registration (Chapter 4 Activities) – Boat Maintaining or Repairing Facility (ERA No 49) AES 17	\$2,210.40	\$2,254.60	per annum	Environmental Protection Act 1994   S 514 (5)	N	Environmentally Relevant Activities	R	Reviewed
Surface Coating (ERA No 38 (1)(a) and (2)(a) – Motor Vehicle Workshop (Includes Panel Beating & Spray Painting) – (ERA No 21) AES 7	\$318.70	\$325.10	per annum	Environmental Protection Act 1994   S 514 (5)	N	Environmentally Relevant Activities	R	Reviewed
Surface Coating (ERA No 38 (1)(a) and 38 (2)(a) – Anodising, Electroplating, Enamelling or Galvanising Using 1t-100t/yr or surface coating materials AES 10	\$1,301.20	\$1,327.20	per annum	Environmental Protection Act 1994   S 514 (5)	N	Environmentally Relevant Activities	R	Reviewed
Surface Coating (ERA No 38 (1)(a) and 38 (2)(a) – Coating, Painting or Powder Coating using 1t – 100t/yr Surface Coating Materials AES 0	\$318.70	\$325.10	per annum	Environmental Protection Act 1994   S 514 (5)	N	Environmentally Relevant Activities	R	Reviewed

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Caravan Parks

Licence – Up to 10 Caravan Sites	\$73.50	\$75.00	per annum	Local Government Act 2009   S 97	N	Licences	R	Reviewed
Licence – 11 to 20 Caravan Sites	\$131.20	\$133.80	per annum	Local Government Act 2009   S 97	N	Licences	R	Reviewed
Licence – Over 20 Caravan Sites	\$236.15	\$240.85	per annum	Local Government Act 2009   S 97	N	Licences	R	Reviewed
Transfer of Licence	\$135.40	\$138.10	per transfer	Local Government Act 2009   S 97	N	Licences	R	Reviewed

### Commercial Use of Roads

Must have \$10 million public liability cover - provide copy with application

Advertising Sign – 'A' Sign (Annual)	\$122.90	\$125.40		Local Government Act 2009   S 97	N	Commercial Use of Roads	R	Reviewed
Advertising Sign – 'A' Sign (One Off Event)	\$24.90	\$25.40		Local Government Act 2009   S 97	N	Commercial Use of Roads	R	Reviewed
Goods on Footpath for Sale – Adjoining Business (Annual)	\$121.80	\$124.20		Local Government Act 2009   S 97	N	Commercial Use of Roads	R	Reviewed

Must have \$10 million public liability cover - provide copy with application

Goods on Footpath for Sale – Adjoining Business (One Off Event)	\$61.60	\$62.80		Local Government Act 2009   S 97	N	Commercial Use of Roads	R	Reviewed
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Must have \$10 million public liability cover - provide copy with application

Goods on Footpath for Sale – Not Adjoining Business (Each Event)	\$307.10	\$313.20		Local Government Act 2009   S 97	N	Commercial Use of Roads	R	Reviewed
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Must obtain approval from business that immediately adjoins footpath where activity proposed to take place.  
Must have \$10 million public liability cover - provide copy with application



Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Commercial Use of Roads** [continued]

Street Stall Permit (local law) – Local Not For Profit Organisation (see description)		Local Not For Profit Organisation - must be incorporated associated, managed locally and goods for sale must not be for profit. No Charge.	no charge	Local Government Act 2009   S 97	N	Commercial Use of Roads	R	Reviewed
Local Not For Profit Organisation - must be an Incorporated Association, managed locally and goods for sale must not be for profit. Must have \$10 million public liability cover - provide a copy with the application.								
Street Stall Permit (local law) – Not for Profit Organisation – Not Managed Locally (See Description)	\$147.60	\$150.60	per event	Local Government Act 2009   S 97	N	Commercial Use of Roads	R	Reviewed
Not for Profit Organisation - not managed locally or have a local group (more than 5 events) - Must have \$10 million public liability cover- provide copy with application.								
Street Stall Permit (local law) – Not for Profit Organisation (Not Managed Locally) See Description	\$184.30	\$188.00	per event	Local Government Act 2009   S 97	N	Commercial Use of Roads	R	Reviewed
Not for Profit Organisation - not managed locally or have a local group (up to 5 events) - Must have \$10 million public liability cover - provide copy with application.								
Roadside Vending – Mobile or Stationary	\$307.11	\$313.25	per application	Local Government Act 2009   S 97	N	Commercial Use of Roads	R	Reviewed
Must have \$10 million public liability cover - provide copy with application								

**Food Act 2006**

Amendment of Licence	\$197.20	\$201.10	per application	Food Act 2006   S 31	N	Licences	R	Reviewed
If Structural changes (plans) are made within current business premises. (Re-Inspection or Re-Assessment)								
Application Fee – Category 1, 2, 3 & 4 (See Description)	\$319.40	\$325.80	per application	Food Act 2006   S 31	N	Licences	R	Reviewed
Category 1 - High Risk Food Business - Manufacturers, Supermarkets with 3 or more sub units (includes bakery, delicatessen, fruit & vege, seafood etc) Off Site and On Site Caterers, Child Care Centre, Nursing Home, Mine / Gas Camps. Rural areas to be charged \$0.90 per kilometre. Category 2 - Medium Risk Food Business - Bakery, Cafe, Delicatessen, Takeaway, Hotels, Supermarkets with less than 3 sub units (baker, delicatessen, fruit & vege, seafood etc.) Mobile Food Van - Food Preparation. Category 3 - Refer to Licence Category Category 4 - Drinking Water Carrier / per tanker or container.								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
<b>Food Act 2006</b> [continued]								
Application Fee – Category 1, 2, 3, & 4 (See Description) – Submitted – Approval Required within 5 days or less	\$0.00	\$651.60	per application	Food Act 2006   S 31	N	Licences	R	Reviewed
For Applications submitted that require processing and approval within 5 days or less.								
Category 1 - High Risk Food Business - Manufacturers, Supermarkets with 3 or more sub units (includes bakery, delicatessen, fruit & vege, seafood etc) Off Site and On Site Caterers, Child Care Centre, Nursing Home, Mine / Gas Camps. Rural areas to be charged \$0.90 per kilometre.								
Category 2 - Medium Risk Food Business - Bakery, Cafe, Delicatessen, Takeaway, Hotels, Supermarkets with less than 3 sub units (baker, delicatessen, fruit & vege, seafood etc.) Mobile Food Van - Food Preparation.								
Category 3 - Refer to Licence Category								
Category 4 - Drinking Water Carrier / per tanker or container.								
Approval of Third Party Certified Food Safety Program	\$218.30	\$222.70	per application	Food Act 2006   S 31	N	Licences	R	Reviewed
Food Safety Program approval								
Compliance Inspection	\$156.40	\$159.50	per inspection	Food Act 2006   S 31	N	Licences	R	Reviewed
Second Compliance Inspection	\$312.60	\$318.80	per second inspection	Food Act 2006   S 31	N	Licences	R	Reviewed
Third Compliance Inspection	\$625.20	\$637.70	per third inspection	Food Act 2006   S 31	N	Licences	R	Reviewed
Health Search File and Inspection	\$265.60	\$270.90	per search and inspection	Food Act 2006   S 31	N	Licences	R	Reviewed
Health Search File Only	\$196.60	\$200.50	per search	Food Act 2006   S 31	N	Licences	R	Reviewed
Licence Fee – Category 1 – High Risk Food Business (See Description)	\$510.80	\$521.00	per application per business	Food Act 2006   S 31	N	Licences	R	Reviewed
Category 1 - High Risk Food Business - Manufacturers, Supermarkets with 3 or more sub units (includes bakery, delicatessen, fruit & vege, seafood etc) Off Site and On Site Caterers, Nursing Homes, Child Care Centre, Mine / Gas Camps. Rural areas to be charged \$0.90 per kilometre.								
Licence Fee – Category 2 – Medium Risk Food Business (See Description)	\$272.50	\$278.00	per application	Food Act 2006   S 31	N	Licences	R	Reviewed
Category 2 - Medium Risk Food Business - Bakery, Cafe, Delicatessen, Takeaway, Hotels, Supermarkets with Less than 3 sub units (eg: baker, delicatessen, fruit & vege, seafood etc.) Mobile Food Van - Food Preparation (Note: If a food business requires a Food Safety Program then they must be Category 1).								
Licence Fee – Category 3 – Low Risk Food Business (See Description)	\$89.80	\$91.60	per application	Food Act 2006   S 31	N	Licences	R	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Food Act 2006** [continued]

Category 3 - Low Risk Food Business - Home based businesses, food stores with minimal unpackaged food, bed & breakfast, fruit stall (with preparation) and child care (with minimal food preparation), mobile food van (with minimal food preparation).

Licence Fee – Category 4 – Drinking Water Carrier / Per Tanker or Container	\$153.30	\$156.40	per tanker / container	Food Act 2006   S 31	N	Licences	R	Reviewed
Licence Fee – Category 5 – Temporary Food Stall – Local Not For Profit Organisation (Less than 3 events per year)	No Charge		per application – no charge	Food Act 2006   S 31	N	Licences	R	Reviewed
Licence Fee – Category 5 – Temporary Food Stall Organisation Based Outside the Maranoa (less than 3 events per year)	\$85.10	\$86.80	per application	Food Act 2006   S 31	N	Licences	R	Reviewed

(EG: Sausage Sizzle) Please note that if the sausage sizzle is held in the road reserve eg: footpath, they must apply for a local law permit for a street stall - See Commercial Use of Roads.

Licence Fee – Category 6 – Temporary Food Stall (more than 3 events per year)	\$86.20	\$87.90	per application	Food Act 2006   S 31	N	Licences	R	Reviewed
Licence Fee – Category 7 – Not For Profit / Maranoa Community Organisation	No Charge		per application – no charge	Food Act 2006   S 31	N	Licences	R	Reviewed
Restoration of Licence	\$265.60	\$270.90	per application	Food Act 2006   S 31	N	Licences	R	Reviewed

After Licence Cancellation or Suspension.

**Local Laws & Subordinate Local Laws**

Complete Set – Copy	\$73.70	\$75.20	per copy	Local Government Act 2009   S 97	N	Local Laws & Subordinate Local Laws	R	Reviewed
Single Law Copy	\$7.40	\$7.60	per copy	Local Government Act 2009   S 97	N	Local Laws & Subordinate Local Laws	R	Reviewed

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
<b>Public Health (Infection Control for Personal Appearance Services) Act 2003</b>								
Amendment of Licence	\$128.80	\$131.40	per amendment	Public Health (Infection Control for Personal Appearance Services) Act 2003	N	Licences	R	Reviewed
Application Fee	\$318.70	\$325.10	per application	Public Health (Infection Control for Personal Appearance Services) Act 2003	N	Licences	R	Reviewed
Health Search – File Only	\$184.30	\$188.00	per search	Public Health (Infection Control for Personal Appearance Services) Act 2003	N	Licences	R	Reviewed
Health Search – Inspection of Licensed Premises	\$331.90	\$338.50	per search	Public Health (Infection Control for Personal Appearance Services) Act 2003	N	Licences	R	Reviewed
Rate Search/Health Compliance inspection								
Licence Fee (including renewal)	\$196.60	\$200.50	per annum	Public Health (Infection Control for Personal Appearance Services) Act 2003	N	Licences	R	Reviewed
Review of Decision	\$264.10	\$269.40	per application	Public Health (Infection Control for Personal Appearance Services) Act 2003	N	Licences	R	Reviewed
Transfer of Licence	\$196.50	\$200.40	per transfer	Public Health (Infection Control for Personal Appearance Services) Act 2003	N	Licences	R	Reviewed

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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## Rural Services

### Agistment

Depasture Permits (Council Owned Land) – Cattle	\$5.30	\$5.40	per head/week	Local Government Act 2009   S 97	Y	Agistment	C	Reviewed
Depasture Permits (Council Owned Land) – Horses	\$8.40	\$8.60	per head/week	Local Government Act 2009   S 97	Y	Agistment	C	Reviewed
Depasture Permits (Council Owned Land) – Sheep	\$1.00	\$1.00	per head/week	Local Government Act 2009   S 97	Y	Agistment	C	Reviewed

### Droving

On Land Other Than Stock Routes, by Council Authorised Personnel	\$10.50	\$10.70	per head per km	Local Government Act 2009   S 97	N	Animals	R	Reviewed
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### Rural Services

Agistment / Travel Permits on roads and or stock routes	Refer to Stock Route Management Act		Refer to Stock Route Management Act	Local Government Act 2009   S 97	N	Agistment	R	Reviewed
New Application Fee – For Stock Travelling in Excess of two Days	\$150.00	\$153.00	per application	Local Government Act 2009   S 97	N	Agistment	C	Reviewed
For every stock route travel permit application for stock travelling in excess of two days								
Amendment to a Application Fee	\$75.00	\$76.50	per request	Local Government Act 2009   S 97	N	Agistment	C	Reviewed
For every request for an amendment of a stock route travel permit								
Livestock Waybill	No Charge			Local Government Act 2009   S 97	N	Environmentally Relevant Activities	R	Reviewed
For stock being transported off the stock route network with Maranoa Regional Council								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Rural Services [continued]

Water Agreements – Stock Route Water Facilities – set by DNRM and located on the SRMS Database	As per DNRM database		as per DNRM database	Local Government Act 2009   S 97	N	Environmentally Relevant Activities	R	Reviewed
	Last YR Fee As per DNRM database							
New Annual Water Agreement Fee – Non Potable Water Offtake – Hodgson/Mitchell/Bargunyah Water Facilities	\$401.65	\$401.65	per agreement	Local Government Act 2009   S 97	N	Water	C	Reviewed
Impounding of cattle, sheep, pigs, horses, goats or camels on stock route/road reserve	Stock route land and or road reserves. At Cost.		per impound – at cost	Local Government Act 2009   S 97	N	Miscellaneous	R	Reviewed
Stock route land and or road reserves								
National Vendor Declarations or eDeclarations	\$32.70	\$36.70	per vendor declaration	Local Government Act 2009   S 97	Y	Agistment	R	Reviewed
Sale of stock from Council stock route								
Provision of wild dog baits during Council organised coordinated baiting campaign (2 per annum March/April and October/November)	40kg fresh meat or 48 factory baits per landholder per registered rate notice at No Charge		at no charge	Local Government Act 2009   S 97	Y	Miscellaneous	C	Reviewed
40kg fresh meat or 48 factory baits per landholder per registered rate notice								
Sale of manufactured 1080 baits (dog/pig/fox strength) sold in various sized packs	At Cost plus 20%		as packaged – at cost plus 20%	Local Government Act 2009   S 97	Y	Miscellaneous	C	Reviewed

### Sustenance Charges

Each Horse or Head of Cattle up to Two (2) Head	\$43.03	\$43.90	per head per day	Local Government Act 2009   S 97	N	Animals	R	Reviewed
Each Horse or Head of Cattle, Three (3) or more Head	\$20.99	\$21.40	per head per day	Local Government Act 2009   S 97	N	Animals	R	Reviewed
Each Sheep, Goat or Swine, up to Two (2) Head	\$21.00	\$21.40	per head per day	Local Government Act 2009   S 97	N	Animals	R	Reviewed
Each Sheep, Goat or Swine, Three (3) or more Head	\$16.79	\$17.15	per head per day	Local Government Act 2009   S 97	N	Animals	R	Reviewed

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
Waste								
Waste Management								
Asbestos (Approval form to be completed by applicant) – 48 hours notice required – PLUS State Waste Levy listed below	\$149.60	\$152.60	per tonne	Local Government Act 2009   S 97	Y	Waste	C	Draft
Asbestos – State Waste Levy	Exempt - No Charge			Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Exempt if Deposited in Resource Recovery Area (RRA)								
Batteries (Recyclable) – PLUS State Waste Levy listed below	No Charge		each	Local Government Act 2009   S 97	Y	Waste	C	Draft
Batteries (Recyclable) – State Waste Levy	Exempt - No Charge			Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Exempt if Deposited in a Resource Recovery Area (RRA)								
Clean Soil – PLUS State Waste Levy listed below	No Charge			Local Government Act 2009	Y	Waste	C	Draft
Clean Soil – State Waste Levy	Exempt - No Charge			Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Exempt if Deposited in Resource Recovery Area (RRA)								
Commercial and Industrial – General Waste – at facilities with no weighbridge (See Description) – PLUS State Waste Levy listed below	\$17.40	\$17.70	per cubic metre	Local Government Act 2009   S 97	Y	Waste	C	Draft
Note: At waste facilities with no weighbridge prior approval required.								
Commercial and Industrial – General Waste – at facilities with no weighbridge – State Waste Levy	\$0.00	\$75.00	per tonne	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Commercial and Industrial – General Waste – to be weighed (See Description) – PLUS State Waste Levy listed below	\$54.60	\$55.70	per tonne	Local Government Act 2009   S 97	Y	Waste	C	Draft
Note: At waste facilities with no weighbridge prior approval required.								
Commercial and Industrial – General Waste – to be weighed (See Description) – State Waste Levy	\$0.00	\$75.00	per tonne	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Waste Management** [continued]

Commercial and Industrial & Construction and Demolition – Trailer (6 x 4 box trailer) – PLUS State Waste Levy listed below	\$17.40	\$17.70	per load	Local Government Act 2009   S 97	Y	Waste	C	Draft
Commercial and Industrial & Construction and Demolition – Trailer (6 x 4 box trailer) – State Waste Levy	\$0.00	\$18.75	per load	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Commercial and Industrial & Construction and Demolition – Ute – PLUS State Waste Levy listed below	\$17.40	\$17.70	per load	Local Government Act 2009   S 97	Y	Waste	C	Draft
Commercial and Industrial & Construction and Demolition – Ute – State Waste Levy	\$0.00	\$15.00	per load	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Commercial and Industrial & Construction and Demolition – Ute & Trailer (6 x 4 box trailer) – PLUS State Waste Levy listed below	\$28.30	\$28.90	per load	Local Government Act 2009   S 97	Y	Waste	C	Draft
Commercial and Industrial & Construction and Demolition – Ute & Trailer (6 x 4 box trailer) – State Waste Levy	\$0.00	\$30.00	per load	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Construction & Demolition – Builders' Waste – at facilities with no weighbridge (See Description) – PLUS State Waste Levy listed below	\$17.40	\$17.70	per cubic metre	Local Government Act 2009   S 97	Y	Waste	C	Draft
Note: At waste facilities with no weighbridge prior approval required.								
Construction & Demolition – Builders' Waste – at facilities with no weighbridge (See Description) – State Waste Levy	\$0.00	\$75.00	per tonne	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Construction & Demolition – Builders' Waste – to be weighed (See Description) – PLUS State Waste Levy listed below	\$54.60	\$55.70	per tonne (mixed load)	Local Government Act 2009   S 97	Y	Waste	C	Draft
Note: At waste facilities with no weighbridge prior approval required.								
Construction & Demolition – Builders' Waste – to be weighed (See Description) – State Waste Levy	\$0.00	\$75.00	per tonne	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Construction & Demolition – Concrete Clean (no rubbish or soil) – PLUS State Waste Levy listed below	\$33.80	\$34.50	per tonne	Local Government Act 2009   S 97	Y	Waste	C	Draft
Construction & Demolition – Concrete Clean (no rubbish or soil) – State Waste Levy	\$0.00	\$75.00	per tonne	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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## Waste Management [continued]

Construction & Demolition – Concrete Clean (no rubbish or soil) – at facilities with no weighbridge – PLUS State Waste Levy listed below	\$33.80	\$34.50	per cubic metre	Local Government Act 2009   S 97	Y	Waste	C	Draft
Construction & Demolition – Concrete Clean (no rubbish or soil) – at facilities with no weighbridge – State Waste Levy	\$0.00	\$75.00	per tonne	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Dead Animal Disposal (Does not include collection) – Dog, Cat – PLUS State Waste Levy listed below	\$21.00	\$21.40	per animal	Local Government Act 2009   S 97	Y	Waste	C	Draft
Dead Animal Disposal (Does not include collection) – Dog, Cat – State Waste Levy	\$0.00	\$2.10	per animal	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Dead Animal Disposal (Does not include collection) – Horse, Cattle, Donkey – PLUS State Waste Levy listed below	\$73.48	\$74.95	per animal	Local Government Act 2009   S 97	Y	Waste	C	Draft
Or animal of similar size to horse/cattle/donkey								
Dead Animal Disposal (Does not include collection) – Horse, Cattle, Donkey – State Waste Levy	\$0.00	\$36.75	per animal	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Dead Animal Disposal (Does not include collection) – Pig, Sheep, Goat – PLUS State Waste Levy listed below	\$21.00	\$21.42	per animal	Local Government Act 2009   S 97	Y	Waste	C	Draft
Dead Animal Disposal (Does not include collection) – Pig, Sheep, Goat – State Waste Levy	\$0.00	\$10.50	per animal	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Domestic (waste with root balls, stumps, large trunks) – PLUS State Waste Levy listed below	No Charge		per tonne	Local Government Act 2009   S 97	Y	Waste	C	Draft
Domestic (waste with root balls, stumps, large trunks) – State Waste Levy	\$0.00	\$75.00	per tonne	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Domestic Waste (Box Trailer / Car Boot / Utility) – PLUS State Waste Levy listed below	No Charge			Local Government Act 2009   S 97	Y	Waste	C	Draft
Domestic Waste (Box Trailer / Car Boot / Utility) – State Waste Levy	Exempt - No Charge			Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Exempt if Deposited in Resource Recovery Area (RRA)								
Green Waste – Commercial – PLUS State Waste Levy listed below	No Charge		per tonne	Local Government Act 2009   S 97	Y	Waste	C	Draft

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
Waste Management [continued]								
Green Waste – Commercial – State Waste Levy	Exempt - No Charge			Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Exempt if Deposited in Resource Recovery Area (RRA)								
Green Waste – Commercial Business Ute and Trailer (Box Trailer 6x4) – PLUS State Waste Levy listed below	No Charge		per load	Local Government Act 2009   S 97	Y	Waste	C	Draft
Green Waste – Commercial Business Ute and Trailer (Box Trailer 6x4) – State Waste Levy	Exempt - No Charge			Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Exempt if deposited in Resource Recovery Area (RRA)								
Green Waste – Domestic – PLUS State Waste Levy listed below	No Charge			Local Government Act 2009   S 97	Y	Waste	C	Draft
Green Waste – Domestic – State Waste Levy	Exempt - No Charge			Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Exempt if Deposited in Resource Recovery Area (RRA)								
Green Waste – Ute or Trailer – PLUS State Waste Levy listed below	No Charge		per load	Local Government Act 2009   S 97	Y	Waste	C	Draft
Green Waste – Ute or Trailer – State Waste Levy	Exempt - No Charge			Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Exempt if Deposited in Resource Recovery Area (RRA)								
High Level Contaminated Soil (not suitable for day cover) – PLUS State Waste Levy listed below	Price on Application.			Local Government Act 2009   S 97	Y	Waste	C	Draft
	Last YR Fee Applicant must provide laboratory analyses of soil prior to Council approval. Price on Application.							
Applicant must provide laboratory analyses of soil prior to Council approval								
High Level Contaminated Soil (not suitable for day cover) – State Waste Levy	\$0.00	\$155.00	per tonne	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Locked Waste Transfer Station – Annual fee for clients that have a key for a locked facility	\$123.40	\$125.90	per year	Local Government Act 2009   S 97	Y	Waste	C	Draft

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
Waste Management [continued]								
Locked Waste Transfer Station – Key Bond	\$56.80	\$57.90	per key	Local Government Act 2009   S 97	N	Waste	C	Draft
Low Level Contaminated Soil (suitable for day cover) – PLUS State Waste Levy listed below	\$39.20	\$40.00	per tonne	Local Government Act 2009   S 97	Y	Waste	C	Draft
Low Level Contaminated Soil (suitable for day cover) – State Waste Levy	Exempt - No Charge			Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Exempt if Deposited in Resource Recovery Area (RRA)								
Motor oil – PLUS State Waste Levy listed below	No Charge			Local Government Act 2009	Y	Waste	C	Draft
Motor oil – State Waste Levy	\$0.00	\$105.00	per tonne	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Other Regulated Waste – PLUS State Waste Levy listed below	Price on Application		per application	Local Government Act 2009   S 97	Y	Waste	C	Draft
Other Regulated Waste – State Waste Levy	Price on Application			Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Pallets – PLUS State Waste Levy listed below	\$17.40	\$17.70	per tonne	Local Government Act 2009   S 97	Y	Waste	C	Draft
Pallets – State Waste Levy	\$0.00	\$75.00	per tonne	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Power Poles or Treated Poles – PLUS State Waste Levy listed below	\$44.70	\$45.60	per pole	Local Government Act 2009   S 97	Y	Waste	C	Draft
Power Poles or Treated Poles – State Waste Levy	Exempt - No Charge			Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Exempt if Deposited in Resource Recovery Area (RRA)								
Sale of second hand goods at waste facility	Prices set by Chief Executive Officer or delegate		Prices set by CEO or delegate	Local Government Act 2009   S 97	Y	Waste	C	Draft
Scrap Steel, Car Bodies, White Goods – PLUS State Waste Levy listed below	No Charge			Local Government Act 2009	Y	Waste	C	Draft
Scrap Steel, Car Bodies, White Goods – State Waste Levy	Exempt - No Charge			Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Exempt if Deposited in Resource Recovery Area (RRA)								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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## Waste Management [continued]

Trade Waste – Application	\$324.80	\$331.30	per application	Local Government Act 2009   S 97	Y	Waste	C	Draft
Trade Waste – Category 1 – PLUS State Waste Levy listed below	\$389.70	\$397.50	per application	Local Government Act 2009   S 97	Y	Waste	C	Draft
Trade Waste – Category 2 – PLUS State Waste Levy listed below	\$389.70	\$397.50	per application	Local Government Act 2009   S 97	Y	Waste	C	Draft
Trade Waste – Category 3 – PLUS State Waste Levy listed below	Price on Application		per application	Local Government Act 2009   S 97	Y	Waste	C	Draft
Trade Waste – Category 1,2 & 3 – State Waste Levy	\$0.00	\$105.00	per tonne	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Tyres (See Description) – Car Tyre – PLUS State Waste Levy listed below	\$9.90	\$10.10	each	Local Government Act 2009   S 97	Y	Waste	C	Draft
Disposal of bulk tyres prohibited unless written authorisation given by Authorised Office of Council								
Tyres – Car Tyre – State Waste Levy	\$0.00	\$2.63	per tyre	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Tyres (See Description) – Truck Tyre – PLUS State Waste Levy listed below	\$19.70	\$20.10	each	Local Government Act 2009   S 97	Y	Waste	C	Draft
Disposal of bulk tyres prohibited unless written authorisation given by Authorised Office of Council								
Tyres – Truck Tyre – add State Waste Levy	\$0.00	\$5.25	per tyre	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft
Tyres (See Description) – Tractor / Earthmoving Tyre – PLUS State Waste Levy listed below	\$78.60	\$80.20	each	Local Government Act 2009   S 97	Y	Waste	C	Draft
Disposal of bulk tyres prohibited unless written authorisation given by Authorised Office of Council								
Tyres – Tractor / Earthmoving Tyre – State Waste Levy	\$0.00	\$26.25	per tyre	Waste Reduction and Recycling Act 2011	N	Waste	R	Draft

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Waste Management** [continued]

Unauthorised disposal of waste at a facility which contravenes Council policy or facility signage – no weighbridge (See Description)	Minimum \$400 and/or cost to Council to separate, clean up or remove. Per Incident		per cubic metre	Local Government Act 2009   S 97	Y	Waste	C	Draft
	Last YR Fee Minimum \$350 and/or cost to Council to separate, clean up or remove. Per Incident							
Minimum \$400 and/or cost to Council to separate, clean up or remove.								
Unauthorised disposal of waste at a facility which contravenes Council policy or facility signage (See Description)	Minimum \$300 and/or cost to Council to separate, clean up or remove. Per Incident		per tonne	Local Government Act 2009   S 97	Y	Waste	C	Draft
	Last YR Fee Minimum \$250 and/or cost to Council to separate, clean up or remove. Per Incident							

**Facilities****Bassett Park****Bassett Park**

Advertising McDonalds	\$654.90	\$668.00	per annum	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Car Park Area (including Bar)	\$136.00	\$139.00	per day / night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Cattle Yards & Cattle Stalls – Horses	\$7.00	\$8.00	per head	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Fashion Show Building	\$163.00	\$166.00	per day / night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Bassett Park** [continued]

Function/Hirer provides and erects own Marquee in Grounds only using facility toilet amenities	\$197.00	\$201.00	per day/night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Function/Hirer provides and erects own Marquee in Grounds only using facility toilet amenities – Bond	\$197.00	\$201.00	bond	Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Reviewed
Bond								
Grandstand Pavilion	\$150.00	\$153.00	per day/night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Hire of any area of Bassett Park for equestrian event using portable arena	\$0.00	\$80.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Horse Sales	\$41.00	\$42.00	per head	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Peter Corfe Pavilion	\$163.00	\$166.00	per day / night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Poultry Pavilion	\$67.00	\$68.00	per day/night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Sheep Dog Trial Area	\$82.00	\$84.00	per ring per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Sheep Pavilion – Sheep & Goat Show	\$203.00	\$207.00	per show	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Sheep Pavilion – Sheep & Goat Show & Sale	\$203.00	\$207.00	per show	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Stud Cattle Pavilion	\$163.00	\$166.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Upstairs Lounge Bar	\$150.00	\$153.00	per day / night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed

**Bassett Park – Annual Functions**

## Plus Electricity Costs

Circus	\$500.00	\$510.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Bassett Park – Annual Functions** [continued]

Roma Show Society	\$2,597.40	\$2,649.40	per event	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
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**Bassett Park – Caravan / Camping Charges**

Defence Forces / Group Camping (includes showers) See Description	\$7.10	\$7.20	per person / per night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
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(Any other facilities which are used are to be charged at appropriate rate)

Hire of Bassett Park for ICPA or school camp	\$0.00	\$700.00	per week of camp	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Overnight camp with use of showers in conjunction with hire	\$10.00	\$10.00	per night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Powered Site	\$36.00	\$37.00	per night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed

Vehicles that aren't compatible with commercial caravan park sites and campers travelling with cattle, sheep, horses or working dogs.

Unpowered Site	\$20.00	\$20.00	per night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
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Vehicles that aren't compatible with commercial caravan park sites and campers travelling with cattle, sheep, horses or working dogs.

**Bassett Park – Convention Hall / Bar / Marquee**

Bar Refrigerator (on days prior to and after function)	\$55.00	\$56.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Bar Refrigerator only	\$55.00	\$56.00	per day/night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Bond	\$308.00	\$314.00	bond	Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Reviewed
Day Hire	\$408.00	\$416.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Bassett Park – Convention Hall / Bar / Marquee** [continued]

Kitchen Only	\$55.00	\$56.00	per day / night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Night Hire	\$408.00	\$416.00	per night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Setting Up Fee (on day prior to function)	\$55.00	\$56.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed

**Bassett Park – Horses Stalls**

Bond All Stalls	\$57.00	\$58.00	per box	Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Reviewed
New Stalls (See Description)	\$20.00	\$22.00	per box, per week	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Refer Bond for all stalls								
Old Stalls (See Description)	\$9.00	\$11.00	per box, per week	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Refer Bond for all stalls								

**Bassett Park – Racecourse**

Racecourse (including Hall) – All Race Meets plus electricity	\$2,716.00	\$2,770.00	per event	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Racetrack Training Fees	\$7.00	\$9.00	per box, per week	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Approved
Shifting Barriers for Jump Outs – Mutually Agreed Day (Monday to Friday only)	No Charge			Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Approved
Collectively and mutually agreed by all parties, <u>one</u> (1) week day (ie Monday to Friday)								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Bassett Park – Racecourse** [continued]

Shifting Barriers for Jump Outs – Any Other Weekday (excluding mutually agreed day)	\$0.00	\$50.00	Per Request	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Approved
Any other weekday other than the mutually agreed day for jump outs								
Shifting Barriers for Jump Outs – Weekends	\$0.00	\$216.00	Per Request	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Approved

**Bassett Park – Rodeo Yards**

Hire of KD Bar (without hiring rodeo or campdraft arena)	\$0.00	\$80.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Campdrafts	\$541.00	\$552.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Rodeo	\$945.60	\$964.50	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Rodeo Yards – Lights	\$9.00	\$9.00	per hour	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Stock Horse Classification + Camping Fees	\$82.00	\$84.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Stock Horse Shows + Camping Fees	\$95.00	\$97.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Team Penning / Weekend Event Arena and Facility Hire (excluding Rodeos/Campdrafts) + Camping	\$80.00	\$82.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Campdraft Grounds Hire for Personal Use (Not Events)	\$40.00	\$40.00	per half day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Half Day hire of Bassett Park Campdraft Grounds for personal use only (not events)								
Camping at Weekend Equine Events	\$11.00	\$11.00	per person per night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Covering Friday, Saturday and/or Sunday nights. Per person per night. Capped at maximum charge of \$20 per site per night.								

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Bassett Park – Sporting Oval (including Toilets & Refreshment Booth)**

Day Hire	\$271.00	\$276.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Night Hire	\$271.00	\$276.00	per night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Oval Lights	\$10.00	\$10.00	per hour	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Training plus lights	\$41.00	\$42.00	per night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed

**Bassett Park Paddocks**

Agistment Fees (With or Without Water Provided) Part of Lot 39 on RP R869 (2 Paddocks)	\$541.00	\$772.00	per annum	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
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**Facilities**

Mitchell Training Venue – Hospital Hill (old MRV)	\$105.00	\$107.10	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Not for profit and community organisations only upon application.								
Injune Rodeo Grounds	\$162.00	\$165.00	per day – Written on Application	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Injune Rodeo Grounds – Lights	\$8.80	\$9.00	per hour	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Lost Keys – All Facilities	\$56.80	\$57.90	per key	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Qantas Marquee – Community Organisation Use	\$163.80	\$167.10	per hire	Local Government Act 2009   S 262 (3)(2)	Y	Facilities	C	Reviewed
Council to Erect and Dismantle								
Qantas Marquee – Community Organisation Use – Bond	\$456.50	\$465.60	bond	Local Government Act 2009   S 262 (3)(2)	N	Facilities	C	Reviewed
Council to Erect and Dismantle								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Facilities** [continued]

Surat BBQ – Community Use	\$16.30	\$16.60	per day	Local Government Act 2009   S 262 (3)(c)	Y	Equipment Hire	C	Reviewed
Surat Eskies	\$8.20	\$8.40	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Surat Sports Grounds – Building Only (Canteen/Bar)	\$54.60	\$55.70	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed

**Chair & Trestle Hire**

All Users – Hire of Chairs, Tables and/or Trestles – Bond (See Description)	\$105.00	\$107.10	bond per event	Local Government Act 2009   S 262 (3)(c)	N	Equipment Hire	C	Reviewed
A cleaning fee will be deducted from the bond if items are not cleaned prior to being returned.								
Private Functions – Hire of Chairs (See Description)	\$2.20	\$2.20	per chair per day/weekend	Local Government Act 2009   S 262 (3)(c)	Y	Equipment Hire	C	Reviewed
A cleaning fee will be deducted from the bond if items are not cleaned prior to being returned. The hirer (regardless of category) is required to book, and to arrange for loading and transport of equipment to the event and return it to the respective Council storage location.								
Private Functions – Hire of Tables / Trestles (See Description)	\$10.50	\$10.70	per table / trestle per day/weekend	Local Government Act 2009   S 262 (3)(c)	Y	Equipment Hire	C	Reviewed
A cleaning fee will be deducted from the bond if items are not cleaned prior to being returned. The hirer (regardless of category) is required to book, and to arrange for loading and transport of equipment to the event and return it to the respective Council storage location.								
Not for Profit Organisation – Hire of Chairs (See Description)	No Charge		no charge	Local Government Act 2009   S 262 (3)(c)	Y	Equipment Hire	C	Reviewed
A cleaning fee will be deducted from the bond if items are not cleaned prior to being returned. The hirer (regardless of category) is required to book, and to arrange for loading and transport of equipment to the event and return it to the respective Council storage location.								
Not for Profit Organisation – Hire of Trestle Tables (See Description)	No Charge		no charge	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
A cleaning fee will be deducted from the bond if items are not cleaned prior to being returned. The hirer (regardless of category) is required to book, and to arrange for loading and transport of equipment to the event and return it to the respective Council storage location.								
Delivery of Chairs to Churches for purpose of Funeral – Injune & Mitchell	No Charge			-	Y	Equipment Hire	C	Reviewed

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Facility Hire

Yuleba Administration – Meeting Room	\$14.40	\$14.70	per hour	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Injune Multi-Purpose Centre – Visiting Professionals Office – Weekly Hire	\$405.40	\$413.50	per week	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Injune Multi-Purpose Centre – Visiting Professionals Office – Daily Hire	\$94.60	\$96.50	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Injune Multi-Purpose Centre – Visiting Professionals Office – Hourly Hire	\$14.40	\$14.70	per hour	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Injune Community Meeting Room	\$54.60	\$55.70	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Injune Multi-Purpose Centre – Outdoor Stage – Bond	\$122.90	\$125.40	bond	Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Reviewed
Injune Multi-Purpose Centre – Outdoor Stage Hire	\$20.60	\$21.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Mitchell Administration – Meeting Room	\$121.80	\$124.20	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Mitchell Administration – Meeting Room	\$14.40	\$14.70	per hour	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Surat Riverbank Community Shelter	\$54.60	\$55.70	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed

### Function Equipment

Mitchell Hall – Chair Covers	\$6.90	\$7.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
For hire in Mitchell Hall per day								
Mitchell Hall – Tablecloths	\$16.30	\$16.60	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
For hire in Mitchell Hall per day								
Roma Rooms – Data Projector	\$94.60	\$96.50	per day	Local Government Act 2009   S 262 (3)(c)	Y	Equipment Hire	C	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Function Equipment** [continued]

Roma Rooms – OHP & Small Screen	\$27.30	\$27.80	per day	Local Government Act 2009   S 262 (3)(c)	Y	Equipment Hire	C	Reviewed
Roma Rooms – PA System (Portable)	\$67.90	\$69.30	per day	Local Government Act 2009   S 262 (3)(c)	Y	Equipment Hire	C	Reviewed
Roma Rooms – Small Screen	\$13.60	\$13.90	per day	Local Government Act 2009   S 262 (3)(c)	Y	Equipment Hire	C	Reviewed
Roma Rooms – TV/DVD/Video	\$108.20	\$110.40	per day	Local Government Act 2009   S 262 (3)(c)	Y	Equipment Hire	C	Reviewed
Roma Rooms – White Board	\$6.90	\$7.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Equipment Hire	C	Reviewed
Surat RSL Hall – Electronic Data Projector	\$94.60	\$96.50	per day	Local Government Act 2009   S 262 (3)(c)	Y	Equipment Hire	C	Reviewed

**Halls – Category 1 Hall (See Description)**

Category 1 Hall - Hibernian Hall, Surat RSL Hall, Ernest Brock Room, Injune Hall Kitchen, Mungallala Hall, Surat Supper Room, Surat Hall, Wallumbilla Hall.  
Hire fee includes use of hall, kitchenette, air-conditioning, tables and chairs.

Commercial Rate – Bond	\$295.10	\$301.00	bond	Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Reviewed
Commercial Rate – Daily	\$295.10	\$301.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Commercial Rate – Hourly (min 2 hr hire)	\$44.30	\$45.20	per hour, minimum 2 hours hire	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Maranoa Resident Rate – Bond	\$147.60	\$150.60	bond	Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Reviewed
Maranoa Resident Rate – Daily	\$147.60	\$150.60	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Maranoa Resident Rate – Hourly (min 2 hr hire)	\$22.10	\$22.50	per hour, min 2 hr hire	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Non Profit Organisation – Bond	No Bond		no bond	Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Halls – Category 1 Hall (See Description)** [continued]

Non Profit Organisation – Set Up Fee (Small for < 40 People) – Ernest Brock Room	\$57.70	\$58.80	per set up	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
For Non Profit Organisations that require set up in the Ernest Brock Room - small (to accommodate less than 40 people)								
Non Profit Organisation – Set Up Fee (Large for > 40 people) – Ernest Brock Room	\$115.50	\$117.80	per set up	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
For Non Profit Organisations that require set up in the Ernest Brock Room - large (to accommodate more than 40 people)								
Non Profit Organisation – Hourly Rate	No Charge		no charge	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Non Profit Organisation Rate – Daily	No Charge		no charge	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed

**Halls – Category 2 Hall (See Description)**

Category 2 Hall - Surat Hall & Supper Room; Mitchell Hall & Kitchen; Injune Hall & Kitchen; Roma Auditorium & Kitchen.  
Hire fee includes use of the hall, kitchen facilities, air-conditioning, tables & chairs and catering equipment where provided.  
Hire fee excludes specialty technical equipment e.g. audio visual and sound.

Commercial Rate – Bond	\$590.30	\$602.10	bond	Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Reviewed
Commercial Rate – Daily	\$590.30	\$602.10	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Commercial Rate – Hourly (min 2 hr hire)	\$88.60	\$90.40	per hour min 2 hours	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Maranoa Resident Rate – Bond	\$295.10	\$301.00	bond	Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Reviewed
Maranoa Resident Rate – Daily	\$295.10	\$301.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Maranoa Resident Rate – Hourly (min 2 hr hire)	\$44.30	\$45.20	per hour min 2 hours	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Non Profit Organisation – Bond	No Bond		no bond	Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Halls – Category 2 Hall (See Description)** [continued]

Non Profit Organisation – Set Up Fee (Small for < 40 people) – Auditorium	\$58.00	\$59.00	per set up	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
For Non Profit Organisations that require set up in Auditorium - Small (to accommodate less than 40 people)								
Non Profit Organisation – Set Up Fee (Large for > 40 people) – Auditorium	\$115.00	\$117.00	per set up	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
For Non Profit Organisations that require set up in Auditorium - Large (to accommodate more than 40 people)								
Non Profit Organisation – Daily	No Charge		no charge	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Non Profit Organisation – Hourly	No Charge		no charge	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed

**Halls – Specialty Equipment Hire (See Description)**

Hire fee includes specialty technical equipment e.g. audio visual and sound

Commercial Rate – Bond	No Bond		no bond	Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Reviewed
Commercial Rate – Daily	\$118.10	\$120.50	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Commercial Rate – Hourly (min 2 hr hire)	\$17.80	\$18.20	per hour min 2 hours	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Maranoa Resident Rate – Bond	No Bond		no bond	Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Reviewed
Maranoa Resident Rate – Daily	\$118.10	\$120.50	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Maranoa Resident Rate – Hourly (min 2 hr hire)	\$17.80	\$18.20	per hour min 2 hours	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Non Profit Organisation – Bond	No Bond		no bond	Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Reviewed
Non Profit Organisation – Daily	\$59.10	\$0.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Halls – Specialty Equipment Hire (See Description)** [continued]

Non Profit Organisation – Hourly (min 2 hr hire)	\$9.00	\$0.00	per hour min 2 hours	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
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**Mitchell Adventure Campsite**

Ropes Course – Commercial / Community Users	\$6.90	\$7.00	per person per hour	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Ropes Course – Regional School Groups & Regional Providers of Youth Programs			no charge	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Regional schools or providers of youth programs in the Maranoa Region have free use of the Mitchell Adventure Ropes Course.								

**Mitchell Showgrounds**

Annual Show Fee	\$473.50	\$483.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Bond & Cleaning Deposit	\$491.30	\$501.10	bond & cleaning deposit	Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Reviewed
Building Only (Canteen / Bar) – Travelling	\$270.20	\$275.60	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Building Only (Canteen/Bar) – Local	\$135.30	\$138.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Circus (Plus any Relevant Building Fees)	\$499.50	\$509.50	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Cold Room	\$29.00	\$30.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Defence Force / Group Camping (Includes Showers) – (See Description)	\$7.20	\$7.40	per person / per night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Includes Showers - any other facilities which are used are to charged at the appropriate rate.								
Grounds Only	\$135.30	\$138.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed



Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Surat Racecourse Reserve**

Bond	\$245.70	\$250.60	bond	Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Reviewed
Private Hire with Alcohol	\$162.40	\$165.60	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Private Hire with No Alcohol	\$81.20	\$82.80	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed

**Surat WSC Tent**

Community Use – Bond	\$454.10	\$463.20	bond	Local Government Act 2009   S 262 (3)(c)	N	Equipment Hire	C	Reviewed
Council to Erect and Dismantle								
Community Use (Council to Erect and Dismantle)	\$163.80	\$167.10	per hire	Local Government Act 2009   S 262 (3)(c)	Y	Equipment Hire	C	Reviewed
Council to Erect and Dismantle								
Private Hire (Within Surat District Only)	\$327.50	\$334.00	per hire	Local Government Act 2009   S 262 (3)(c)	Y	Equipment Hire	C	Reviewed

**Wallumbilla Showgrounds**

Bond	\$245.70	\$250.60	bond	Local Government Act 2009   S 262 (3)(c)	N	Facilities	C	Reviewed
Facility Day Hire	\$67.90	\$69.30	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Facility Night Hire	\$135.30	\$138.00	per night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Grounds Only	\$135.30	\$138.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Wallumbilla Showgrounds [continued]

Non Profit Organisations (Applicable to current existing users – Wallumbilla Campdraft, Wallumbilla Cricket Club, Wallumbilla Pony Club, Wallumbilla Show Society, Wallumbilla SES and Wallumbilla Menshed)	Fee waiver is applicable to Facility Day Hire, Facility Night Hire, Grounds and Camping fees.		per day/night	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Fee waiver is applicable to Facility Day Hire, Facility Night Hire, Grounds and Camping fees.								

### Dargal Road

Horse Paddock Agistment Fees	\$0.00	\$1,000.00	per paddock, per annum	Local Government Act 2009   S 262 (3)(c)	Y	Facilities	C	Reviewed
Horse Paddock Bond	\$0.00	\$500.00	per paddock	-	N	Facilities	C	Reviewed

## Housing

### Community Housing

Rent reviews are carried out by calendar year i.e. 1 January

Injune – Residence – 3 Bedroom	\$370.00	\$370.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Injune – Residence – 3 Bedroom – Hardi Plank	\$0.00	\$0.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Injune – Residence – 4 Bedroom – Brick	\$430.00	\$430.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Injune – Unit – 2 Bedroom	\$310.00	\$310.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Mitchell – Residence – 2 Bedroom	\$310.00	\$310.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Mitchell – Residence – 3 Bedroom	\$400.00	\$400.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Mitchell – Residence – 4 Bedroom	\$450.00	\$450.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Community Housing [continued]

Mitchell – Unit – 2 Bedroom	\$310.00	\$310.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Roma – Residence – 3 Bedroom	\$480.00	\$480.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Roma – Residence – 3 Bedroom – Hardi Plank	\$0.00	\$480.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Roma – Residence – 4 Bedroom Brick	\$600.00	\$580.00	per fortnight	Local Government Act 2009   S 262 (2)(c)	N	Housing	C	Reviewed
Roma – Unit – 2 Bedroom	\$370.00	\$370.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Surat – Residence – 3 Bedroom	\$310.00	\$310.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Surat – Unit – 1 Bedroom	\$220.00	\$220.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Surat – Unit – 2 Bedroom (Hunter Lodge)	\$310.00	\$310.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Surat – Unit – 2 Bedroom (Roberts Street)	\$270.00	\$270.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Wallumbilla – Unit – 2 Bedroom	\$310.00	\$310.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed

### Council Employee Housing

Housing rentals will be charged as set or per employee employment terms or as per Local Government Workforce Transitional Code of Practice conditions.

Injune – Asset 28729	\$400.00	\$385.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Injune – Asset 28733	\$400.00	\$385.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Injune – Asset 28737	\$400.00	\$385.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Injune – Asset 28741	\$400.00	\$385.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Council Employee Housing [continued]

Mitchell – Asset 28750	\$400.00	\$385.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Mitchell – Asset 28758	\$304.00	\$300.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Mitchell – Asset 28762	\$400.00	\$385.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Mitchell – Asset 28766	\$400.00	\$385.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Mitchell – Asset 28770	\$400.00	\$385.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Mitchell – Asset 28774	\$400.00	\$385.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Mitchell – Asset 28783	\$379.00	\$379.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Mitchell – Asset 60366	\$150.00	\$150.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Mitchell – Asset 60367	\$150.00	\$150.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Mitchell – Asset 60368	\$150.00	\$150.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Mitchell – Asset 60369	\$150.00	\$150.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Mitchell – Asset 28746	\$304.00	\$300.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Roma – Asset 60468	\$375.00	\$375.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Roma – Asset 28788	\$460.00	\$460.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Roma – Asset 60363	\$270.00	\$270.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Roma – Asset 60361	\$270.00	\$270.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Council Employee Housing [continued]

Roma – Asset 28792	\$480.00	\$460.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Roma – Asset 28796	\$480.00	\$460.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Roma – Asset 60370	\$480.00	\$460.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Roma – Asset 62533	\$370.00	\$370.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Roma – Asset 62534	\$500.00	\$480.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Roma – Asset 62296	\$375.00	\$375.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Roma – Asset 29040	\$480.00	\$460.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Surat – Asset 28801	\$379.00	\$379.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Surat – Asset 28805	\$379.00	\$379.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Surat – Asset 28817	\$379.00	\$379.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Surat – Asset 28821	\$379.00	\$379.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Surat – Asset 28826	\$406.00	\$400.00	per fortnight	Local Government Act 2009   S 262 (3)(2)	N	Housing	C	Reviewed
Surat – Asset 28829	\$379.00	\$379.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Surat – Asset 28809	\$358.00	\$358.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Wallumbilla – Asset 28999	\$341.00	\$341.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Wallumbilla – Asset 28999	\$292.00	\$292.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Council Employee Housing [continued]

Wallumbilla – Asset 28839	\$420.00	\$420.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Yuleba – Asset 28844	\$352.00	\$352.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Yuleba – Asset 28848	\$390.00	\$390.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Yuleba – Asset 29044	\$379.00	\$379.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Yuleba – Asset 28852	\$379.00	\$379.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Yuleba – Asset 28856	\$425.00	\$425.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed
Yuleba – Asset 28860	\$250.00	\$250.00	per fortnight	Local Government Act 2009   S 262 (3)(c)	N	Housing	C	Reviewed

### Planning & Building Development

Fees Applicable to Non-Profit and Charitable Organisations	As per Planning and Building Development Fees and Charges. To determine eligibility for fee exemptions, contact Council.		per application	Planning Act 2016	N	Planning & Development	C	Reviewed
Referral of any development application to external agency for assessment	At Applicant's Cost			Planning Act 2016	Y	Planning & Development	C	Reviewed
Request for application to be considered under superseded planning scheme	\$524.80	\$535.30		Planning Act 2016	N	Planning & Development	R	Reviewed
Plus relevant application fee								

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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## Building

### New Buildings

Accommodation Units, Guest House, Residential Part of Motels, etc (Class 2 & 3) (Note: Minimum Charge Applies)	\$6.50	\$6.60	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee < 300m2 \$1,980.00								
Advertising Signs, Masts, Towers and Temporary Tents (Class 10b) >100m2 & <500m2	\$382.00	\$389.60	per application	Planning Act 2016	Y	Planning & Development	R	Reviewed
Commercial & Industrial (Class 4-9) 1-100m2 (Note: Minimum Charge Applies)	\$13.60	\$13.90	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee < 75m2 \$1,042.50								
Commercial & Industrial (Class 4-9) 101-250m2 (Note: Minimum Charge Applies)	\$13.00	\$13.30	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee < 150m2 \$1,995.00								
Commercial & Industrial (Class 4-9) 251-500m2 (Note: Minimum Charge Applies)	\$8.00	\$8.20	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee < 350m2 \$2,870.00								
Commercial & Industrial (Class 4-9) 501-1000m2 (Note: Minimum Charge Applies)	\$5.30	\$5.40	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee < 650m2 \$3,510.00								
Commercial & Industrial (Class 4-9) 1001-2000m2 (Note: Minimum Charge Applies)	\$4.20	\$4.30	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum Fee < 1250m2 \$5,375.00								
Demolition of Building (Note: Minimum Charge Applies)	\$2.80	\$2.90	per/m2 of existing floor area to be demolished	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee \$600.00 plus refundable bond								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
<b>New Buildings</b> [continued]								
Demolition of Building Class 1, 2 & 10a – Refundable Cash Bond or Bank Guarantee (minimum)	\$2,000.00	\$2,000.00	per application	Planning Act 2016	N	Planning & Development	R	Reviewed
Note: If asbestos removal is involved a higher bond would be applicable Bond is refundable when the site has been cleared to the satisfaction of the Building Certifier.								
Demolition of Commercial Building – Refundable Cash Bond or Bank Guarantee	Price on Application		per application	Planning Act 2016	N	Planning & Development	R	Reviewed
Domestic Sheds & Carports (Class 10a) 82m2 or less	\$284.00	\$289.70	per application	Planning Act 2016	Y	Planning & Development	R	Reviewed
Domestic Sheds & Carports (Class 10a) >82m2 (Note: Minimum Charge Applies)	\$4.30	\$4.40	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee < 100m2 \$440.00								
Fencing >2m High (Class 10b) (Note: Minimum Charge Applies)	\$2.80	\$2.90	per/lineal metre	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee \$290.00								
Pools & Pool Fencing (Class 10b)	\$284.00	\$289.70	per application	Planning Act 2016	Y	Planning & Development	R	Reviewed
Single Dwelling & Duplex (Class 1) (Note: Minimum Charge Applies)	\$5.30	\$5.40	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee < 200m2 \$1,080.00								
Relocated Dwelling (Class 1) – Pre-removal Inspection Travel (Refer Description)	\$1.30	\$1.30	per km both ways	Planning Act 2016	Y	Planning & Development	R	Reviewed
Refer to Pre-removal inspection and report fee listing. Note: In lieu of the Pre-removal Inspection and Report, the applicant may submit a Detailed Inspection Report by a Competent Person approved by Council.								
Relocated Dwelling (Class 1) – Refundable Cash Bond or Bank Guarantee (minimum) Rural (Refer Description)	\$10,000.00	\$10,000.00	per application	Planning Act 2016	N	Planning & Development	R	Reviewed
Refer to separate listing for pre-removal inspection and report fee								
Relocated Dwelling (Class 1) – Refundable Cash Bond or Bank Guarantee (minimum) Urban (Refer Description)	\$20,000.00	\$20,000.00	per application	Planning Act 2016	N	Planning & Development	R	Reviewed
Refer to separate listing for pre-removal inspection and report fee.								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**New Buildings** [continued]

Relocated Dwelling (Class1) – Pre-removal Inspection & Report (Refer Description)	\$150.10	\$153.10	per hour	Planning Act 2016	Y	Planning & Development	R	Reviewed
Refer also to Pre-removal inspection travel fee listing. Note: In lieu of the Pre-removal Inspection and Report, the applicant may submit a Detailed Inspection Report by a Competent Person approved by Council.								
Shop Fit Out (Class 4-9)	Price on Application		per application	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee of \$994.50								
Special Structure	Price on Application		per application	Planning Act 2016	Y	Planning & Development	R	Reviewed

**Additions and Alterations**

Accommodation Units, Guest House, Residential Part of Motels, etc (Class 2 & 3) (Note: Minimum Charge Applies)	\$4.90	\$5.00	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee < 300m2 \$1,500.00								
Advertising Signs, Masts, Towers and Temporary Tents >100m2 & <500m2 (Class 10b)	\$272.90	\$278.40	per application	Planning Act 2016	Y	Planning & Development	R	Reviewed
Commercial & Industrial (Class 4-9) 1-100m2 (Note: Minimum Charge Applies)	\$13.60	\$13.90	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee < 75m2 \$1,042.50								
Commercial & Industrial (Class 4-9) 101-250m2 (Note: Minimum Charge Applies)	\$13.00	\$13.30	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee < 150m2 \$1,995.00								
Commercial & Industrial (Class 4-9) 251-500m2 (Note: Minimum Charge Applies)	\$8.00	\$8.20	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee < 350m2 \$2,870.00								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
Commercial & Industrial (Class 4-9) 501-1000m2 (Note: Minimum Charge Applies)	\$5.30	\$5.40	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee < 650m2 \$3,510.00								
Commercial & Industrial (Class 4-9) 1001-2000m2 (Note: Minimum Charge Applies)	\$4.20	\$4.30	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee < 1250m2 \$5,375.00								
Decks, Verandahs & Patios connected to building (Class 1) 50m2 or less	\$174.70	\$178.20	per application	Planning Act 2016	Y	Planning & Development	R	Reviewed
Decks, Verandahs & Patios connected to building (Class 1) >50m2 (Note: Minimum Charge Applies)	\$4.40	\$4.50	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee < 82m2 \$369.00								
Domestic Sheds & Carports (Class 10a) 50m2 or less	\$174.70	\$178.20	per application	Planning Act 2016	Y	Planning & Development	R	Reviewed
Domestic Sheds & Carports (Class 10a) >50m2 (Note: Minimum Charge Applies)	\$4.40	\$4.50	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee < 82m2 \$369.00								
Fencing >2m High (Note: Minimum Charge Applies)	\$2.00	\$2.04	per/lineal metre	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee \$192.80								
Pools & Pool Fencing (includes Form 17 Certificate) (Class 10b)	\$174.70	\$178.20	per application	Planning Act 2016	Y	Planning & Development	R	Reviewed
Restumping Dwelling (Class 1)	\$491.20	\$501.00	per application	Planning Act 2016	Y	Planning & Development	R	Reviewed
Single Dwelling & Duplex (Class 1) (Note: Minimum Charge Applies)	\$4.00	\$4.10	per/m2	Planning Act 2016	Y	Planning & Development	R	Reviewed
Minimum fee < 200m2 \$820.00								

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Inspection Fee**

Inspection Fee	\$0.00	\$125.00	per application	Planning Act 2016	Y	Planning & Development	C	Reviewed
Applicable Per Application								

**Miscellaneous Fees**

Additional Building Assessment (Re-inspections outside the standard inspections e.g. Footings / Slab, Frame, Final, Pool (plus Inspection fee))	\$129.30	\$131.90	per inspection	Planning Act 2016	Y	Planning & Development	R	Reviewed
Building Application Refund (Application Part)	75% of Original Application Fee		per application	Planning Act 2016	Y	Planning & Development	R	Reviewed
Building Application Refund (Information & Referral Part)	50% of Original Application Fee		per application	Planning Act 2016	Y	Planning & Development	R	Reviewed
Building Application Refund (Decision Part – no approval issued)	25% of Original Application Fee		per application	Planning Act 2016	Y	Planning & Development	R	Reviewed
Building Application Refund (Decision / Inspection Part) – Decision Issued	NIL		Per Application	Planning Act 2016	Y	Planning & Development	R	Reviewed
	Last YR Fee Nil							
Building Approval Compliance Inspection (Unapproved Building Work) and Report (plus inspection fee)	\$400.10	\$371.00	per inspection	Planning Act 2016	N	Planning & Development	R	Reviewed
Additional travel fee as per Inspection Travel Fee listings and attached Zoning Map								
Building Information Request Form 19 (Private Certification) (Note: Minimum Charge Applies)	\$129.30	\$119.90	per hour	Planning Act 2016	N	Planning & Development	R	Reviewed
Minimum fee per request \$260.00								
Building Records Search	\$188.50	\$192.30	per certificate	Planning Act 2016	N	Planning & Development	R	Reviewed
Certificate of Classification (Copy of certificate only)	\$103.70	\$105.80	per certificate	Planning Act 2016	Y	Planning & Development	R	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
Miscellaneous Fees [continued]								
Change of Classification – All Classes (Refer Description for applicable fee)	50% of appropriate fee as for additions & alterations to building plus inspection fee		per application	Planning Act 2016	Y	Planning & Development	R	Reviewed
	Last YR Fee 50% of appropriate fee as for additions & alterations to building plus travel fee by zoning if required.							
Archive Retrieval and Copying of Plans – Administration Fee, plus photocopy charges per sheet (A4 & A3) – refer to Administration Services Fees and Charges	\$31.30	\$31.90	per request	Planning Act 2016	N	Planning & Development	C	Reviewed
Additional charge for copies as per applicable fee based on size and colour / black & white copy								
Final Certificate (Copy of certificate only)	\$94.30	\$96.20	per certificate	Planning Act 2016	N	Planning & Development	R	Reviewed
Copying of Plans – Plotter Printer – A0-A2 Black & White	\$12.40	\$12.60	per page	Planning Act 2016	N	Planning & Development	R	Reviewed
Copying of Plans – Plotter Printer – A0-A2 Colour (Refer Description)	\$20.80	\$21.20	per page	Planning Act 2016	N	Planning & Development	R	Reviewed
Existing Pool Fence Compliance plus Swimming Pool Compliance Certificate Fee (plus Inspection fee)	\$284.00	\$289.70	per inspection	Planning Act 2016	Y	Planning & Development	R	Reviewed
Plus Inspection fee								
Engagement by Private Certifier (plus inspection fee)	\$400.10	\$408.10	per inspection	Planning Act 2016	Y	Planning & Development	R	Reviewed
Inspection/Assessment against a performance provision of Queensland Development Code (plus inspection fee)	\$400.10	\$408.10	per inspection	Planning Act 2016	Y	Planning & Development	R	Reviewed
Miscellaneous Inspection/Assessment (plus inspection fee)	\$400.10	\$408.10	per inspection	Planning Act 2016	Y	Planning & Development	R	Reviewed
Preliminary Approval Fee	* See Description Below.		per application	Planning Act 2016	Y	Planning & Development	R	Reviewed
Any application made for Preliminary Approval defined in accordance with Section 49 of the Planning Act 2016 is subject to the full amount of the application and inspection fee become applicable before the decision notice is re-issued.								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Miscellaneous Fees** [continued]

Post Event Approval	Two point five (2.5) times Normal Application Fee.		per application	Planning Act 2016	Y	Planning & Development	R	Reviewed
	Last YR Fee Two point five (2.5) times Normal Application Fee plus travel fee if applicable.							
Private Certification Document Archival Lodgement Fee	\$202.00	\$206.00	per lodgement	Planning Act 2016	N	Planning & Development	R	Reviewed
Request for Certificate of Classification (includes inspection/assessment of building) (plus inspection fee)	\$400.10	\$408.10	per certificate	Planning Act 2016	Y	Planning & Development	R	Reviewed
Request to Change Approval (Classes 1 & 10)	\$163.80	\$167.10	per request	Planning Act 2016	Y	Planning & Development	R	Reviewed
Request to Change Approval (Classes 2-3 & 4-9)	\$327.50	\$334.00	per request	Planning Act 2016	Y	Planning & Development	R	Reviewed
Request to Change Approval (currency period)	\$163.80	\$167.10	per request	Planning Act 2016	Y	Planning & Development	R	Reviewed
Swimming Pool Compliance Certificate	As per QBCC Fees.		per certificate	Planning Act 2016	Y	Planning & Development	R	Reviewed

**Planning****Material Change of Use**

Adult Store, Agricultural Supplies Store, Car Wash, Food and Drink Outlet, Garden Centre, Hardware and Trade Supplies, Office, Sales Office, Service Industry, Shop Veterinary Services (Code Assessable)	\$2,623.90	\$2,676.40		Planning Act 2016	N	Planning & Development	R	Reviewed
Adult Store, Agricultural Supplies Store, Car Wash, Food and Drink Outlet, Garden Centre, Hardware and Trade Supplies, Office, Sales Office, Service Industry, Shop Veterinary Services (Impact Assessable)	\$4,198.30	\$4,282.30		Planning Act 2016	N	Planning & Development	R	Reviewed
Air Services	\$5,247.80	\$5,352.80		Planning Act 2016	N	Planning & Development	R	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Material Change of Use** [continued]

Animal Husbandry, Cropping, Intensive Horticulture, Permanent Plantation (Code Assessable)	\$2,623.90	\$2,676.40		Planning Act 2016	N	Planning & Development	R	Reviewed
Animal Husbandry, Cropping, Intensive Horticulture, Permanent Plantation (Impact Assessable)	\$4,723.10	\$4,817.60		Planning Act 2016	N	Planning & Development	R	Reviewed
Animal Keeping – 10 animals or less (Code Assessable)	\$1,574.40	\$1,605.90		Planning Act 2016	N	Planning & Development	R	Reviewed
Animal Keeping – 10 animals or less (Impact Assessable)	\$2,623.90	\$2,676.40		Planning Act 2016	N	Planning & Development	R	Reviewed
Animal Keeping – More than 10 animals (Code Assessable)	\$3,806.80	\$3,882.90		Planning Act 2016	N	Planning & Development	R	Reviewed
Animal Keeping – More than 10 animals (Impact Assessable)	\$5,034.30	\$5,135.00		Planning Act 2016	N	Planning & Development	R	Reviewed
Aquaculture (Code Assessable)	\$1,574.40	\$1,605.90		Planning Act 2016	N	Planning & Development	R	Reviewed
Aquaculture (Impact Assessable)	\$3,148.70	\$3,211.70		Planning Act 2016	N	Planning & Development	R	Reviewed
Bar, Hotel, Function Facility, Nightclub Entertainment Facility, Theatre (Code Assessable)	\$4,198.30	\$4,282.30		Planning Act 2016	N	Planning & Development	R	Reviewed
Bar, Hotel, Function Facility, Nightclub Entertainment Facility, Theatre (Impact Assessable)	\$5,247.80	\$5,352.80		Planning Act 2016	N	Planning & Development	R	Reviewed
Brothel	\$7,871.80	\$8,029.20		Planning Act 2016	N	Planning & Development	R	Reviewed
Bulk Landscape Supplies, Outdoor Sales, Rural Industry, Showroom, Warehouse, Wholesale Nursery, Winery (Code Assessable)	\$3,806.80	\$3,882.90		Planning Act 2016	N	Planning & Development	R	Reviewed
Bulk Landscape Supplies, Outdoor Sales, Rural Industry, Showroom, Warehouse, Wholesale Nursery, Winery (Impact Assessable)	\$5,034.30	\$5,135.00		Planning Act 2016	N	Planning & Development	R	Reviewed
Caretaker's Accommodation, Community Residence, Dual Occupancy, Dwelling House, Dwelling Unit, Multiple Dwelling, Rooming Accommodation, Rural Worker's Accommodation (Code Assessable)	\$123.30	\$125.80	per bedroom	Planning Act 2016	N	Planning & Development	R	Reviewed
Minimum Fee \$904.10								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Material Change of Use** [continued]

Caretaker's Accommodation, Community Residence, Dual Occupancy, Dwelling House, Dwelling Unit, Multiple Dwelling, Rooming Accommodation, Rural Worker's Accommodation (Impact Assessable)	\$123.30	\$125.80	per bedroom	Planning Act 2016	N	Planning & Development	R	Reviewed
Minimum Fee \$2,060								
Cemetery, Crematorium, Funeral parlour (Code Assessable)	\$2,623.90	\$2,676.40		Planning Act 2016	N	Planning & Development	R	Reviewed
Cemetery, Crematorium, Funeral parlour (Impact Assessable)	\$5,247.80	\$5,352.80		Planning Act 2016	N	Planning & Development	R	Reviewed
Child Care Centre, Club, Community Care Centre, Community Use, Emergency Services, Health Care Services, Place of Worship (Code Assessable)	\$2,578.80	\$2,630.40		Planning Act 2016	N	Planning & Development	R	Reviewed
Child Care Centre, Club, Community Care Centre, Community Use, Emergency Services, Health Care Services, Place of Worship (Impact Assessable)	\$3,929.60	\$4,008.20		Planning Act 2016	N	Planning & Development	R	Reviewed
Detention Facility	\$7,725.00	\$7,725.00	per application	Planning Act 2016	N	Planning & Development	R	Reviewed
Educational establishment, Hospital, Research and technology industry (Code Assessable)	\$5,247.80	\$5,352.80		Planning Act 2016	N	Planning & Development	R	Reviewed
Educational establishment, Hospital, Research and technology industry (Impact Assessable)	\$10,495.70	\$10,705.60		Planning Act 2016	N	Planning & Development	R	Reviewed
Environmental Facility (Code Assessable)	\$787.20	\$802.90		Planning Act 2016	N	Planning & Development	R	Reviewed
Environmental Facility (Impact Assessable)	\$1,312.00	\$1,338.20		Planning Act 2016	N	Planning & Development	R	Reviewed
Extractive Industry (Code Assessable)- base fee	\$2,142.40	\$2,185.20	base rate	Planning Act 2016	N	Planning & Development	R	Reviewed
Base Rate \$2,142.40								
Extractive Industry (Impact Assessable) -base fee	\$3,602.20	\$3,674.20	base rate	Planning Act 2016	N	Planning & Development	R	Reviewed
Base Rate \$3,602.20								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
<b>Material Change of Use</b> [continued]								
Extractive Industry Additional Fee > 5,000t – 20,000t	\$1,000.00	\$1,020.00	>5,000t – 20,000t	Planning Act 2016	N	Planning & Development	R	Reviewed
Extractive Industry Additional Fee > 20,001t – 50,000t	\$1,528.50	\$1,559.10	> 20,000t – 50,000t	Planning Act 2016	N	Planning & Development	R	Reviewed
Extractive Industry Additional fee >50,001t – 100,000t	\$2,547.50	\$2,598.40	>50,000t – 100,000t	Planning Act 2016	N	Planning & Development	R	Reviewed
Extractive Industry Additional fee >100,001t – 500,000t	\$4,076.00	\$4,157.50	>100,000t – 500,000t	Planning Act 2016	N	Planning & Development	R	Reviewed
Extractive Industry Additional fee > 500,000t	\$6,114.00	\$6,236.30	> 500,000t	Planning Act 2016	N	Planning & Development	R	Reviewed
Home Based Business (Code Assessable)	\$700.30	\$714.30		Planning Act 2016	N	Planning & Development	R	Reviewed
Home Based Business (Impact Assessable)	\$1,350.80	\$1,377.80		Planning Act 2016	N	Planning & Development	R	Reviewed
Indoor Sport and Recreation, Outdoor Sport and Recreation (Code Assessable)	\$3,148.70	\$3,211.70		Planning Act 2016	N	Planning & Development	R	Reviewed
Indoor Sport and Recreation, Outdoor Sport and Recreation, Park (Impact Assessable)	\$5,247.80	\$5,352.80		Planning Act 2016	N	Planning & Development	R	Reviewed
Intensive Animal Industry – Poultry Farm (Code Assessable)	\$0.40	\$0.40	per bird	Planning Act 2016	N	Planning & Development	R	Reviewed
Minimum Fee \$2,000 (up to 1,000 birds)								
Intensive Animal Industry – Poultry Farm (Impact Assessable)	\$0.40	\$0.40	per bird	Planning Act 2016	N	Planning & Development	R	Reviewed
Minimum Fee \$4,000 (up to 1,000 birds)								
Intensive Animal Industry including Cattle, Sheep & Pig (Code Assessable)	\$2.00	\$2.00	per SCU/SPU/SSU	Planning Act 2016	N	Planning & Development	R	Reviewed
Minimum Fee \$3,000								
Intensive Animal Industry including Cattle, Sheep & Pig (Impact Assessable)	\$2.00	\$2.00	per SCU/SPU/SSU	Planning Act 2016	N	Planning & Development	R	Reviewed
Minimum Fee \$4,500								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Material Change of Use** [continued]

Landing	\$787.20	\$802.90		Planning Act 2016	N	Planning & Development	R	Reviewed
Low Impact Industry (Code Assessable)	\$2,361.50	\$2,408.70		Planning Act 2016	N	Planning & Development	R	Reviewed
Low Impact Industry (Impact Assessable)	\$3,929.60	\$4,008.20		Planning Act 2016	N	Planning & Development	R	Reviewed
Medium Impact Industry (Code Assessable)	\$3,806.80	\$3,882.90		Planning Act 2016	N	Planning & Development	R	Reviewed
Medium Impact Industry (Impact Assessable)	\$5,034.30	\$5,135.00		Planning Act 2016	N	Planning & Development	R	Reviewed
High Impact Industry, Special Industry (Code Assessable)	\$5,034.30	\$5,135.00		Planning Act 2016	N	Planning & Development	R	Reviewed
High Impact Industry, Special Industry (Impact Assessable)	\$6,262.30	\$6,387.60		Planning Act 2016	N	Planning & Development	R	Reviewed
Major electricity infrastructure, Renewable energy facility	\$10,495.70	\$10,705.60		Planning Act 2016	N	Planning & Development	R	Reviewed
Major Sport, Recreation, and Entertainment facility, tourism attraction (Code Assessable)	\$5,247.80	\$5,352.80		Planning Act 2016	N	Planning & Development	R	Reviewed
Major Sport, Recreation and entertainment facility, motor sport facility, tourist attraction (Impact Assessable)	\$10,495.70	\$10,705.60		Planning Act 2016	N	Planning & Development	R	Reviewed
Markets (Code Assessable)	\$787.20	\$802.90		Planning Act 2016	N	Planning & Development	R	Reviewed
Markets (Impact Assessable)	\$1,574.40	\$1,605.90		Planning Act 2016	N	Planning & Development	R	Reviewed
Nature-Based Tourism, Relocatable Home Park, Tourist Park (Code Assessable)	\$109.10	\$111.30	per site/unit for every site/unit over 25	Planning Act 2016	N	Planning & Development	R	Reviewed
Minimum Fee \$2,109.25								
Nature-Based Tourism, Relocatable Home Park, Tourist Park (Impact Assessable)	\$109.10	\$111.30	per site/unit for every site/unit over 25	Planning Act 2016	N	Planning & Development	R	Reviewed
Minimum Fee \$3,856.30								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Material Change of Use** [continued]

Non Resident Workforce Accommodation (Work Camp up to 25 persons)	\$3,000.00	\$3,060.00	up to 25 persons	Planning Act 2016	N	Planning & Development	R	Reviewed
Non Resident Workforce Accommodation (Work Camp 26 to 100 persons)	\$6,140.00	\$6,262.80	26 to 100 persons	Planning Act 2016	N	Planning & Development	R	Reviewed
Non Resident Workforce Accommodation (Work Camp 101 to 250 persons)	\$12,280.00	\$12,525.60	101 to 250 persons	Planning Act 2016	N	Planning & Development	R	Reviewed
Non Resident Workforce Accommodation (Work Camp 251+ persons)	\$18,420.00	\$18,788.40	251+ persons	Planning Act 2016	N	Planning & Development	R	Reviewed
Outstation	\$787.20	\$802.90		Planning Act 2016	N	Planning & Development	R	Reviewed
Parking Station	\$3,673.50	\$3,747.00		Planning Act 2016	N	Planning & Development	R	Reviewed
Residential Outbuildings – where the outbuilding does not meet the acceptable solutions of the relevant planning scheme (Code)	\$0.00	\$270.00	per application	Planning Act 2016	N	Planning & Development	C	Reviewed
Residential Outbuildings (Impact Assessable)	\$0.00	\$550.00	per application	Planning Act 2016	N	Planning & Development	C	Reviewed
Roadside Stall (Code Assessable)	\$0.00	\$250.00	per application	Planning Act 2016	Y	Planning & Development	R	Reviewed
Roadside Stall (Impact Assessable)	\$0.00	\$350.00	Per Application	Planning Act 2016	Y	Planning & Development	R	Reviewed
Service Station (Code Assessable)	\$3,806.80	\$3,882.90		Planning Act 2016	N	Planning & Development	R	Reviewed
Service Station (Impact Assessable)	\$5,034.30	\$5,135.00		Planning Act 2016	N	Planning & Development	R	Reviewed
Short-Term Accommodation, Residential Care Facility, Resort Complex, Retirement Facility (Code Assessable)	\$110.90	\$113.10	per room	Planning Act 2016	N	Planning & Development	R	Reviewed
Minimum Fee \$2,410.20								
Short-Term Accommodation, Residential Care Facility, Resort Complex, Retirement Facility (Impact Assessable)	\$110.90	\$113.10	per room	Planning Act 2016	N	Planning & Development	R	Reviewed
Minimum Fee \$4,820.40								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
<b>Material Change of Use</b> [continued]								
Shopping Centre (Code Assessable)	\$2,824.40	\$2,880.90	1m2 to 500m2 gross floor area	Planning Act 2016	N	Planning & Development	R	Reviewed
Shopping Centre (Code Assessable)	\$5,279.80	\$5,385.40	501m2 to 1500m2 gross floor area	Planning Act 2016	N	Planning & Development	R	Reviewed
Shopping Centre (Code Assessable)	\$7,368.00	\$7,515.40	1501m2 to 3500m2 gross floor area	Planning Act 2016	N	Planning & Development	R	Reviewed
Shopping Centre (Code Assessable)	\$10,744.10	\$10,959.00	3501m2 to 6000m2 gross floor area	Planning Act 2016	N	Planning & Development	R	Reviewed
Shopping Centre (Code Assessable)	\$12,280.00	\$12,525.60	6001m2 or more gross floor area	Planning Act 2016	N	Planning & Development	R	Reviewed
Shopping Centre (Impact Assessable)	\$5,525.40	\$5,635.90	1m2 to 500m2 gross floor area	Planning Act 2016	N	Planning & Development	R	Reviewed
Shopping Centre (Impact Assessable)	\$6,753.40	\$6,888.50	501m2 to 1500m2 gross floor area	Planning Act 2016	N	Planning & Development	R	Reviewed
Shopping Centre (Impact Assessable)	\$9,208.90	\$9,393.10	1501m2 to 3500m2 gross floor area	Planning Act 2016	N	Planning & Development	R	Reviewed
Shopping Centre (Impact Assessable)	\$12,280.00	\$12,525.60	3501m2 to 6000m2 gross floor area	Planning Act 2016	N	Planning & Development	R	Reviewed
Shopping Centre (Impact Assessable)	\$14,427.60	\$14,716.20	6001m2 or more gross floor area	Planning Act 2016	N	Planning & Development	R	Reviewed
Substation	\$4,723.10	\$4,817.60		Planning Act 2016	N	Planning & Development	R	Reviewed
Telecommunications Facility (Code Assessable)	\$2,361.50	\$2,408.70		Planning Act 2016	N	Planning & Development	R	Reviewed
Telecommunications Facility (Impact Assessable)	\$3,806.80	\$3,882.90		Planning Act 2016	N	Planning & Development	R	Reviewed
Transport Depot (Code Assessable)	\$2,361.50	\$2,408.70		Planning Act 2016	N	Planning & Development	R	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Material Change of Use** [continued]

Transport Depot (Impact Assessable)	\$5,034.30	\$5,135.00		Planning Act 2016	N	Planning & Development	R	Reviewed
All Other Uses (Code Assessable)	\$2,361.50	\$2,408.70		Planning Act 2016	N	Planning & Development	R	Reviewed
All Other Uses (Impact Assessable)	\$4,723.10	\$4,817.60		Planning Act 2016	N	Planning & Development	R	Reviewed

**Miscellaneous Planning & Development**

Additional Inspections – Development Works	\$142.00	\$144.80	per hour or part thereof	Planning Act 2016	N	Planning & Development	R	Reviewed
Approved Sign Boards for Advertising	Price on Application		per application	Planning Act 2016	N	Planning & Development	R	Reviewed
Archive Retrieval and Copying of Plans (inc Schedule 22)	\$0.00	\$29.50	Per Request	Planning Act 2016	N	Planning & Development	C	Reviewed
Administration Fee, plus photocopy charges per sheet (A4 & A3) - refer to Administration & Information Services Fees & Charges - Photocopy Charges								
Assessment of Building Works Against the Planning Scheme	\$252.10	\$257.10		Planning Act 2016	N	Planning & Development	R	Reviewed
Contribution in Lieu of Parking Space	\$7,347.00	\$7,493.90		Planning Act 2016	N	Planning & Development	R	Reviewed
Development Application submitted for existing unlawful use or as a result of compliance action (post-event approval sought)	2.5 Times Normal Application Fee		2.5 times normal application fee	Planning Act 2016	N	Planning & Development	R	Reviewed
Exemption Certificate	\$200.00	\$200.00	per application	Planning Act 2016	N	Planning & Development	R	Reviewed
First Pre-Lodgement Meeting	Free		free	Planning Act 2016	Y	Planning & Development	R	Reviewed
Subsequent meetings for same application	\$185.60	\$189.30	per hour or part thereof	Planning Act 2016	N	Planning & Development	R	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Miscellaneous Planning & Development [continued]

Infrastructure Contributions	As per Council's Adopted Infrastructure Charges Schedule	as per Council's Adopted Infrastructure Charges Schedule		Planning Act 2016	N	Planning & Development	R	Reviewed
On Maintenance Bond	10% of Construction Cost			Planning Act 2016	N	Planning & Development	R	Reviewed
Before the works can be placed on "on maintenance" a bank guarantee (in favour of Council) or a cash bond to the value of 10% of the constructed cost of works is to be lodged to Council. This bond, provided by and in the name of the Developer is held for 12 months or until the works are placed "off maintenance"								
Plan / Document Endorsement	\$354.70	\$361.80		Planning Act 2016	N	Planning & Development	R	Reviewed
Planning Certificate – Limited (Single Lot)	\$251.10	\$256.10		Planning Act 2016	N	Planning & Development	R	Reviewed
Planning Certificate – Standard (Single Lot)	\$382.00	\$389.60		Planning Act 2016	N	Planning & Development	R	Reviewed
Planning Certificate – Full (Single Lot)	\$600.40	\$612.40		Planning Act 2016	N	Planning & Development	R	Reviewed
Planning Certificate – additional lot on same assessment number	\$21.00	\$21.40	per additional lot	Planning Act 2016	N	Planning & Development	R	Reviewed
Planning Certificate – expedited 2 day turnaround (Limited Certificate only)	\$105.00	\$107.10	per certificate	Planning Act 2016	N	Planning & Development	R	Reviewed
Plus Relevant Fee								
Planning file archive retrieval administration fee (plus photocopy charges)	\$31.30	\$31.90	per request	Planning Act 2016	N	Planning & Development	C	Reviewed
Referral of any aspect of an Application to an outside Consultant by Council for advice.	Price on Application. At Applicant's Cost		At Cost	Planning Act 2016	Y	Planning & Development	R	Reviewed
Request to Extend Currency Period (Code Assessable)	\$367.40	\$374.80		Planning Act 2016	N	Planning & Development	R	Reviewed
Request to Extend Currency Period (Impact Assessable)	\$524.80	\$535.30		Planning Act 2016	N	Planning & Development	R	Reviewed
Request for Flood Level Information – Price on	Price on application		per request	Planning Act 2016	N	Planning &	R	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Miscellaneous Planning & Development [continued]

Request for Negotiated Decision (Note: Where the Negotiated Decision Notice is required due to an oversight by Council this fee does not apply)	Base Rate up to 5 conditions - \$525.30; + additional \$100 per condition if more than 5 conditions			Planning Act 2016	N	Planning & Development	R	Reviewed
	Last YR Fee Base Rate up to 5 conditions - \$422.10; + additional \$100 per condition if more than 5 conditions							
Request for plans and/or amendments "Generally in Accordance With"	\$163.80	\$167.10		Planning Act 2016	N	Planning & Development	R	Reviewed
Request to Change Approval (Excluding Extension of Currency Period) (Note: Where the Change of Approval is required due to an oversight by Council this fee does not Apply)	Base Rate up to 5 conditions - \$525.30; \$100 per condition if more than 5 conditions			Planning Act 2016	N	Planning & Development	R	Reviewed
	Last YR Fee Base Rate up to 5 conditions - \$515.00; \$100 per condition if more than 5 conditions							
Town Planning Refunds (Application Part)	75% of original application fee		per application	Planning Act 2016	N	Planning & Development	R	Reviewed
Town Planning Refunds (Information and Referral Part)	50% of original application fee		per application	Planning Act 2016	N	Planning & Development	R	Reviewed
Town Planning Refunds (Notification Part)	25% of original application fee		per application	Planning Act 2016	N	Planning & Development	R	Reviewed
Town Planning Refunds (Decision Part)	Decision Part - Nil		per application	Planning Act 2016	N	Planning & Development	R	Reviewed

### Operational Works

Advertising Signage	\$590.50	\$602.30		Planning Act 2016	N	Planning & Development	R	Reviewed
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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Operational Works [continued]

Levee (Code Assessable)	\$3,500.00	\$3,570.00	per application	Planning Act 2016	N	Planning & Development	R	Reviewed
Levee (Impact Assessable)	\$7,000.00	\$7,140.00	per application	Planning Act 2016	N	Planning & Development	R	Reviewed
Other	\$1,841.90	\$1,878.70		Planning Act 2016	N	Planning & Development	R	Reviewed
Reconfiguration of Lot	\$700.30	\$714.30	per lot	Planning Act 2016	N	Planning & Development	R	Reviewed

### Preliminary Approval

Preliminary Approval Application Fees	* See Description Below	see description	Sustainable Planning Act 2009   S 260	N	Planning & Development	R	Reviewed
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\* Any application made for preliminary approval defined in accordance with Section 49 of the Planning Act 2016 is subject to the full amount of the application fee.  
A development permit sought for development on land where the proposed development is in accordance with preliminary approval, is subject to 50% of the application fee.

### Reconfiguring a Lot

Boundary Realignment (no new lots)	\$700.30	\$714.30		Planning Act 2016	N	Planning & Development	R	Reviewed
Creation of Access Easement	\$700.30	\$714.30		Planning Act 2016	N	Planning & Development	R	Reviewed
Lot Reconfiguration	\$700.30	\$714.30	per lot	Planning Act 2016	N	Planning & Development	R	Reviewed
Per additional lot								
Plan Endorsement	\$354.70	\$361.80		Planning Act 2016	N	Planning & Development	R	Reviewed
Re-endorsement of Plans	\$163.80	\$167.10		Planning Act 2016	N	Planning & Development	R	Reviewed



Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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## Airports (Roma, Injune, Surat, Mitchell)

### Airport

Airport – Landing Charges AVGAS & AVTUR Planes – Aircraft MTOW (kg) less than 1,500kg	\$6.60	\$6.60	per tonne pro rata	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Airport – Landing Charges AVGAS & AVTUR Planes – Aircraft MTOW (kg) from 1,501kg to 5,700kg	\$11.00	\$11.00	per tonne pro rata	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Airport – Landing Charges AVGAS & AVTUR Planes – Aircraft MTOW (kg) 5701 kg and over	\$17.40	\$17.40	per tonne pro rata	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Airport – Roma – Aerodrome Fees & Charges – Security Callout	\$217.80	\$217.80	per callout	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved

### Airport – Roma – Passenger Tax & Security Screening

Commuter / Charter – Arrival and Departure (Children)	\$21.95	\$21.95	per child	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Commuter / Charter – Arrival Departure (Adult)	\$43.90	\$43.90	per adult	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Commuter / Charter – Arrival Departure via Terminal Unscreened	\$16.50	\$16.50	per person	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Passenger Transport – Arrival and Departure (Adult)	\$43.90	\$43.90	per adult	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Passenger Transport – Arrival and Departure (Children)	\$21.95	\$21.95	per child	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved

### Airport – Roma – Private Annual Landing Charges

Pro rata charges will be considered by Council upon written request.

Charges will not be applicable for Military Aircraft; Angel Flight; Aerial Ambulance; Care Flight and the Royal Flying Doctor Service.

AVGAS planes (based in the Maranoa Regional Council area) Single Engine (Refer Description)	\$420.70	\$420.70	per aircraft per annum	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
AVGAS planes (based in the Maranoa Regional Council area) Twin Engine (Refer Description)	\$829.00	\$829.00	per aircraft per annum	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Airport – Roma – Private Annual Landing Charges** [continued]

AVGAS planes (based in the Maranoa Regional Council area) Ultra Light (Refer Description)	\$108.90	\$108.90	per aircraft per annum	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
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**Airport – Roma – Commercial Annual Landing Charges**

Pro rata charges will be considered by Council upon written request.

Charges will not be applicable for Military Aircraft; Angel Flight; Aerial Ambulance; Care Flight and the Royal Flying Doctor Service.

AVGAS planes (based in the Maranoa Regional Council area) Twin Engine (Refer Description)	\$1,217.60	\$1,217.60	per aircraft per annum	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
AVGAS planes (based in the Maranoa Regional Council area) Ultra Light (Refer Description)	\$166.40	\$166.40	per aircraft per annum	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
AVGAS planes (based in the Maranoa Regional Council area) Single Engine (Refer Description)	\$637.20	\$637.20	per aircraft per annum	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved

**Airport – Roma – Parking Charges**

Charges will not be applicable for Military Aircraft; Angel Flight; Aerial Ambulance; Care Flight and the Royal Flying Doctor Service.

Private – Annual Parking Charges (based in the Maranoa Regional Council area) Single & Twin Engine (Refer Description)	\$538.30	\$538.30	per aircraft per annum	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Private – Annual Parking Charges (based in the Maranoa Regional Council area) Ultra Light (Refer Description)	\$111.40	\$111.40	per aircraft per annum	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Commercial – Annual Parking Charges (based in the Maranoa Regional Council area) Single & Twin Engine (Refer Description)	\$839.00	\$839.00	per aircraft per annum	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Commercial – Annual Parking Charges (based in the Maranoa Regional Council area) Ultra Light (Refer Description)	\$170.80	\$170.80	per aircraft per annum	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Other aircraft – After one day (Refer Description)	\$8.80	\$8.80	per aircraft per day	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
<b>Airport – Roma – Ground Space Rental</b>								
Paid Parking Charges – Public Parking – Hourly	\$2.00	\$2.00	first two hours is free then an hour fee (or part thereof) applies	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Paid Parking Charges – Maximum Daily Fee	\$10.00	\$10.00	per day	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Note 1 - day is 24 hours after 24 hours, the hourly fee of \$2 is applicable to a maximum of \$10.00 for each day after the first day.								
Corporate Pass to Public Car Park	\$78.80	\$78.80	per card (parking fees for public parking apply)	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Parking fees for public parking apply								
Corporate Pass to Public Car Park – Administration Fee	\$5.70	\$5.70	per card per month	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Lost Corporate Pass Charge	\$45.00	\$45.00	per lost card	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Paid Parking Charges – Long Term Car Parking Space (Rental Car Companies only)	\$3.30	\$3.30	per vehicle per day	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Paid Parking Charges – Long Term Car Parking Space (Rental Car Companies only)	\$0.00	\$45.00	per car per month as per licence, not pro rata	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Paid Parking Charges – Long Term Car Parking Space (Rental Car Companies only)	\$0.00	\$540.00	per car per year as per licence, not pro rata	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Car Rental Kiosks	as per licence agreement - POA		as per licence agreement – POA	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Paid Parking Charges – Rental Cars	as per lease agreement - POA - per space / per annum		as per lease agreement – POA – per space / per annum	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Terminal Floor Space	As per licence / lease agreement - POA		as per licence / lease agreement – POA	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Price on Application (POA)								

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Airport – Roma – Ground Space Rental** [continued]

Kiosk	as per lease agreement - POA		as per lease agreement – POA	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Price on Application (POA)								

**Airport – Roma – Miscellaneous**

Advertising – Billboard Mounted	\$856.30	\$856.30	per face per annum	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Advertising – Fence Mounted	\$611.10	\$611.10	per face per annum	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Advertising 4m x 2m	\$1,223.80	\$1,223.80	per face per annum	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Advertising 6m x 4m	\$1,835.10	\$1,835.10	per face per annum	Local Government Act 2009   S 262 (3)(c)	Y	Airports	C	Approved
Soft Drink Vending Machine	Based on actual electricity cost		based on actual electricity cost	Local Government Act 2009   S 262 (3)(2)	Y	Airports	C	Approved
Issue of Aviation Security Identification Card (ASIC) on behalf of Aviation ID Australia (Private Agreement)	\$22.00	\$22.00	per application	Aviation Transport Security Act and Regulations	Y	Airports	C	Approved
Fee to be charged to Aviation ID Australia when Maranoa Regional Council act as an agent to Issue ASIC under private agreement.								

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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## Infrastructure Services

### Roads, Drainage & Parks

#### Roads

Slashing – Town Block – Cleared	Per Quote	per quote	Local Government Act 2009   S 262 (3)(c)	Y	Slashing	C	Reviewed
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#### GIS – Map / Certificates

Certificate of Road Details (See Description)	\$29.60	\$30.20	per certificate	Local Government Act 2009   S 74 (4)	N	Miscellaneous	R	Reviewed
A signed certificate about i. the category, alignment and levels of roads; or ii. the fact that the alignment or level of a road in its area has not been fixed.								
Copy of Map (A3) or Register of Roads	\$17.80	\$18.20	per map (A3) or road register	Local Government Act 2009   S 74 (4)	N	Miscellaneous	R	Reviewed

#### Gates and Grids

Application Fee	\$295.10	\$301.00	per application	Local Government Act 2009   S 262 (3)(c)	Y	Miscellaneous	C	Reviewed
Change of Ownership	\$28.30	\$28.90	per application	Local Government Act 2009   S 262 (3)(c)	Y	Miscellaneous	C	Reviewed
Renewal Fee	\$118.10	\$120.50	every 10 years	Local Government Act 2009   S 262 (3)(c)	Y	Miscellaneous	C	Reviewed

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Infrastructure Services – Permits

Commercial Access Permit (See Description)	\$649.40	\$662.40	per permit	Local Government Act 2009   S 97	N	Permits	R	Reviewed
Commercial Access Permit - Permission to perform works within a road reserve. Works involve the installation of a commercial access. The area is inspected by Council before permission is granted to make sure the access complies to the Austroads Standards.								
Low Impact Permit (See Description)	\$413.20	\$421.50	per permit	Local Government Act 2009   S 97	N	Permits	R	Reviewed
Low Impact Permit - Permission is granted to perform low impact seismic survey within Council road reserve.								
Maintenance Permit (See Description)	\$248.00	\$253.00	per permit	Local Government Act 2009   S 97	N	Permits	R	Reviewed
Maintenance Permit - Permission is granted for a company to perform maintenance on Council roads. This will only be granted if Council is unable to perform the works itself.								
Pipeline Permit (See Description)	\$649.40	\$662.40	per 100m	Local Government Act 2009   S 97	N	Permits	R	Reviewed
Pipeline Permit - Permission to perform works within the road reserve. Works involve the installation of a pipeline. The area is inspected by Council before permission is granted								
Temporary Commercial Access Permit (See Description)	\$649.40	\$662.40	per permit	Local Government Act 2009   S 97	N	Permits	R	Reviewed
Temporary Commercial Access Permit - Permission to perform works within the road reserve. Works involve the installation of a temporary commercial access. The area is inspected by Council before permission is granted to make sure the access complies to the minimum Austroads Standards. Once the company no longer requires the access, they will reinstate the road reserve.								
Temporary Road Closure Maintenance Permit (See Description)	\$510.40	\$520.60	per permit plus cost of advertisement	Local Government Act 2009   S 97	N	Permits	R	Reviewed
Temporary Road Closure Maintenance Permit - Permission is granted for a company to perform maintenance on Council roads that required the road to be closed temporarily to all traffic. This will only be granted if Council is unable to perform the work itself. This fee includes advertising fee.								

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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## Water, Sewerage & Gas

### Gas

#### Gas

Change of ownership only (no disconnection & reconnection required)	\$49.60	\$50.60	per application	Local Government Act 2009   S 262 (3)(c)	N	Gas	C	Reviewed
Change of Name Fee is charged only if a read is required.								
Gas Leak Inspection	\$181.70	\$185.30	per inspection	Local Government Act 2009   S 262 (3)(c)	Y	Gas	C	Reviewed
Locating of Service Infrastructure	\$181.70	\$185.30	per inspection	Local Government Act 2009   S 262 (3)(c)	Y	Gas	C	Reviewed
New Gas Connection	\$1,361.80	\$1,389.00	per application	Local Government Act 2009   S 262 (3)(c)	N	Gas	C	Reviewed
Connection fees								
Reconnection Fee	\$145.00	\$147.90	per reconnection	Local Government Act 2009   S 262 (3)(c)	N	Gas	C	Reviewed
Reconnection of Gas where there has been a previous connection. Disconnection Fee has been removed as of 26/08/2015.								
Service Call Charge	\$181.70	\$185.30	per call	Local Government Act 2009   S 262 (3)(c)	Y	Gas	C	Reviewed
Service Call Charge (Weekends or Public Holidays)	\$403.00	\$411.10	per call	Local Government Act 2009   S 262 (3)(c)	Y	Gas	C	Reviewed

### Gas Tariff Charges – 3 Tariff Usage System

The minimum monthly tariff for the supply of natural gas to consumers within the Roma Gas Supply Area is \$22.00 per month.

Reticulated Natural Gas Rebate - A rebate of \$0.17 (including GST) per day applies to domestic gas customers who are currently in receipt of Department of Communities, Child Safety and Disability Services.

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Gas Tariff Charges – 3 Tariff Usage System [continued]

Commercial First 1000 MJ (Megajoule) (See Description)	First 1000MJ (Megajoule) - \$0.054.	First 1000 MJ (Megajoule) \$0.053	Local Government Act 2009   S 262 (3)(c)	Y	Gas	C	Reviewed
Commercial Next 5000 MJ (Megajoule) (See Description)	Next 5000 MJ (Megajoule) - \$0.049.	Next 5000 MJ (Megajoule) – \$0.048	Local Government Act 2009   S 262 (3)(c)	Y	Gas	C	Reviewed
Commercial Over 6000 MJ (Megajoule) (See Description)	Over 6000 MJ (Megajoule) - \$0.040.	Over 6000 MJ (Megajoule) – \$0.039	Local Government Act 2009   S 262 (3)(c)	Y	Gas	C	Reviewed
Domestic – First 1000 MJ (Megajoule) (See Description)	First 1000 MJ (Megajoule) - \$0.070.	First 1000 MJ (Megajoule) – \$0.069	Local Government Act 2009   S 262 (3)(c)	Y	Gas	C	Reviewed
Domestic Next 2000 MJ (Megajoule) (See Description)	Next 2000 MJ (Megajoule) - \$0.058.	Next 2000 MJ (Megajoule) – \$0.057	Local Government Act 2009   S 262 (3)(c)	Y	Gas	C	Reviewed
Domestic Over 3000 MJ (Megajoule) (See Description)	Over 3000 MJ (Megajoule) - \$0.054.	Over 3000 MJ (Megajoule) – \$0.053	Local Government Act 2009   S 262 (3)(c)	Y	Gas	C	Reviewed
Industrial First 6000 MJ (Megajoule) (See Description)	First 6000 MJ (Megajoule) - \$0.049.	First 6000 MJ (Megajoule) – \$0.048	Local Government Act 2009   S 262 (3)(c)	Y	Gas	C	Reviewed
Industrial Next 9000 MJ (Megajoule) (See Description)	Next 9000 MJ (Megajoule) - \$0.040.	Next 9000 MJ (Megajoule) – \$0.039	Local Government Act 2009   S 262 (3)(c)	Y	Gas	C	Reviewed
Industrial Over 15000 MJ (Megajoule) (See Description)	Over 15000 MJ (Megajoule) - \$0.035.	Over 15000 MJ (Megajoule) – \$0.034	Local Government Act 2009   S 262 (3)(c)	Y	Gas	C	Reviewed

## Laboratory

### Laboratory Fees

Referral of Sample to Outside Laboratory	Cost of Analysis plus 10% plus freight	Cost of Analysis plus 10% plus freight	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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#### Laboratory Fees – Bacteriology

E.Coli	\$47.30	\$48.20	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
Enterococcus	\$47.30	\$48.20	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
Pseudomonas	\$44.60	\$45.50	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
Thermotolerant Coli form (Faecal Coli form)	\$47.30	\$48.20	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
Total Coli form	\$40.90	\$41.70	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
Total Plate Count @35oC	\$35.30	\$36.00	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed

#### Laboratory Fees – Chemical Analysis (Water and Wastewater)

Biochemical Oxygen Demand (BOD)	\$81.00	\$82.60	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
Chloride	\$27.30	\$27.80	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
Chlorine (Free or total)	\$20.40	\$20.80	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
Colour (True)	\$20.40	\$20.80	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
Conductivity	\$16.60	\$16.90	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
Dissolved Oxygen	\$21.70	\$22.10	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
Fluoride	\$30.00	\$30.60	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
pH	\$17.50	\$17.80	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
Suspended Solids (Non Filterable Residue)	\$35.30	\$36.00	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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#### Laboratory Fees – Chemical Analysis (Water and Wastewater) [continued]

Total Solids	\$20.40	\$20.80	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
Turbidity	\$20.40	\$20.80	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed

#### Laboratory Fees – General Charges

Administration Charge	\$40.90	\$41.70	per batch of samples	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
General Laboratory Work (per hour)	\$108.20	\$110.40	per hour	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
Request Copy – Water Analysis Report	\$28.30	\$28.90	per copy	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
Request Copy – Water Analysis Report (annual (12 month) bulk fee)	\$227.00	\$231.50	annual (12 month) bulk fee	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed

#### Laboratory Fees – Sample Preparation

Filtration	\$8.20	\$8.40	per sample	Local Government Act 2009   S 262 (3)(c)	Y	Laboratory Fees	C	Reviewed
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### Sewerage

#### Sewerage

Blockage – Pensioner 8.30 am to 3.30 pm (Two hours maximum – any additional will be charged at Private Works Rates)	\$135.20	\$137.90		Water Act 2000	Y	Sewerage	R	Reviewed
Blockage – After Hours (Two hours maximum – any additional will be charged at Private Works Rates)	\$573.90	\$585.40		Water Act 2000	Y	Sewerage	R	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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## Sewerage [continued]

Blockage – Pensioner – After Hours (Weekends, Public Holidays and After Hours Callouts) – (Two hours maximum – any additional will be charged at Private Works Rates)	\$202.70	\$206.80		Water Act 2000	Y	Sewerage	R	Reviewed
Blockage (Two hours maximum – any additional will be charged at Private Works Rates)	\$441.80	\$450.60		Water Act 2000	Y	Sewerage	R	Reviewed
Commercial Grey Water – PLUS State Waste Levy listed below	\$0.05	\$0.05	per litre	Local Government Act 2009   S 97	N	Waste	C	Reviewed
Commercial Septic Tank Silage – PLUS State Waste Levy listed below	\$0.05	\$0.05	per litre	Local Government Act 2009   S 97	N	Waste	C	Reviewed
Private Septic Tank Silage – PLUS State Waste Levy listed below	\$0.05	\$0.05	per litre	Local Government Act 2009   S 97	N	Waste	C	Reviewed
State Waste Levy – Grey Water & Septic Tank Silage	\$0.00	\$105.00	per 1000 litres	Waste Reduction and Recycling Act 2011	N	Sewerage	R	Reviewed
Connection Fees – Registered Non-Profit and Charitable Organisations	Fees to be waived subject to eligibility.			-	N			Reviewed
Registered non-profit and charitable organisations shall be exempt from paying scheduled Sewerage Connection Fees (subject to the exemption criteria outlined in the Non-Financial Community Assistance Policy)								
Connection of Building Main (Up to 2.0 metres deep)	\$648.90	\$661.90	per connection	Water Act 2002	N	Sewerage	R	Reviewed
Disconnection Inspection Fee	\$135.20	\$137.90	per inspection	Water Act 2002	N	Sewerage	R	Reviewed
Extension, Alteration or Miscellaneous Inspection	\$162.40	\$165.60	per inspection	Water Act 2002	N	Sewerage	R	Reviewed
Locating of Sewerage Infrastructure	\$141.90	\$144.70	per inspection	Water Act 2002	Y	Sewerage	R	Reviewed
Plus Fixtures	\$47.30	\$48.20	per fixture	Water Act 2002	N	Sewerage	R	Reviewed
Post Event Plumbing Application Fee	2.5 times Standard fee - fixtures plus inspection fee		2.5 times Standard fee – fixtures plus inspection fee	Water Act 2002	N	Sewerage	R	Reviewed
Septic Tank Inspection Fee plus Fixtures	\$513.40	\$523.70	per inspection	Water Act 2002	N	Sewerage	R	Reviewed
Sewerage Plans	\$14.40	\$14.70	per copy	Water Act 2002	N	Sewerage	R	Reviewed

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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### Water

Water Standpipe – Roma – Key supplied	\$49.30	\$55.30	per key	Local Government Act 2009   S 262 (3)(c)	Y	Water Standpipe – Roma	C	Reviewed
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### Wash Pad – Injune

Avdata Access Keys	\$49.30	\$55.30	per key	Local Government Act 2009   S 262 (3)(c)	Y	Wash Pad	C	Reviewed
Avdata High Pressure Water Outlet (Other Users)	\$0.87	\$0.89	per minute	Local Government Act 2009   S 262 (3)(c)	Y	Wash Pad	C	Reviewed
Avdata High Pressure Water Outlet (Ratepayers)	\$0.87	\$0.89	per minute	Local Government Act 2009   S 262 (3)(c)	Y	Wash Pad	C	Reviewed

### Water Connections

20mm (3/4") Service with 20mm (3/4") Meter	\$663.20	\$676.50	per connection	Water Act 2002	N	Water Connections	R	Reviewed
25mm (1") Service with 25mm (1") Meter	\$810.50	\$826.70	per connection	Water Act 2002	N	Water Connections	R	Reviewed
50mm (2") Service with 50mm (2") Meter	\$2,075.20	\$2,116.70	per connection	Water Act 2002	N	Water Connections	R	Reviewed
Connection Fees – Registered Non-Profit and Charitable Organisations	Fees to be waived subject to eligibility.		-		N	Water		Reviewed
Registered non-profit and charitable organisations shall be exempt from paying scheduled Water Connection Fees (subject to the exemption criteria outlined in the Non-Financial Community Assistance Policy)								
Disconnection of Service	\$108.20	\$110.40	per disconnection	Water Act 2002	N	Water Connections	R	Reviewed
Extension, Alteration or Miscellaneous Inspection	\$177.00	\$180.50	per inspection	Water Act 2002	N	Water Connections	R	Reviewed
Replacement of Damaged or Destroyed Meters	At Cost		At Cost	Water Act 2002	N	Water Connections	R	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Legislation	GST	Fee Category	Fee Type	Status
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**Water Connections** [continued]

Testing Backflow Prevention Valve	\$153.30	\$156.40	per testing	Water Act 2002	N	Water Connections	R	Reviewed
Water Meter Investigation / Testing (See Description)	\$77.40	\$79.00	per investigation	Water Act 2002	N	Water Connections	R	Reviewed
Fee to be refunded should meter be found defective								

**Water Fees & Charges – Miscellaneous**

Locating of Service Infrastructure	\$148.70	\$151.70	per hour	Water Act 2002	Y	Water	R	Reviewed
Sale of Water (by Standpipe)	\$13.90	\$14.20	per 1000 litres	Water Act 2002	N	Water	R	Reviewed
Water Callout – after hours, weekends or public holidays	\$300.80	\$337.50	per hour	Water Act 2002	Y	Water	R	Reviewed

**Miscellaneous**

Asset Plans Retrieval	\$0.00	\$29.50	per request	Water Act 2002	N	Sewerage	C	Reviewed
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## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 5 June 2019

**Item Number:** 11.7

**File Number:** D19/46916

**SUBJECT HEADING:** Investment Report as at 30 April 2019

**Classification:** Open Access

**Officer's Title:** Specialist - Finance Systems Support

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### **Executive Summary:**

The purpose of this report is to present the Investment Report (including the Trading Limits Report) as at 30 April 2019.

### **Officer's Recommendation:**

That the Investment Report as at 30 April 2019 be received and noted.

---

### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Maranoa Regional Council

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

<b>Acronym</b>	<b>Description</b>
QTC	Queensland Treasury Corporation
APRA	Australian Prudential Regulation Authority

### **Context:**

***Why is the matter coming before Council?***

The purpose of this report is to present the Investment Report (including the Trading Limits Report) as at 30 April 2019.

### **Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

This report tables the Investment Report which incorporates an Investment Trading Limits Report as at 30 April 2019.

## Maranoa Regional Council

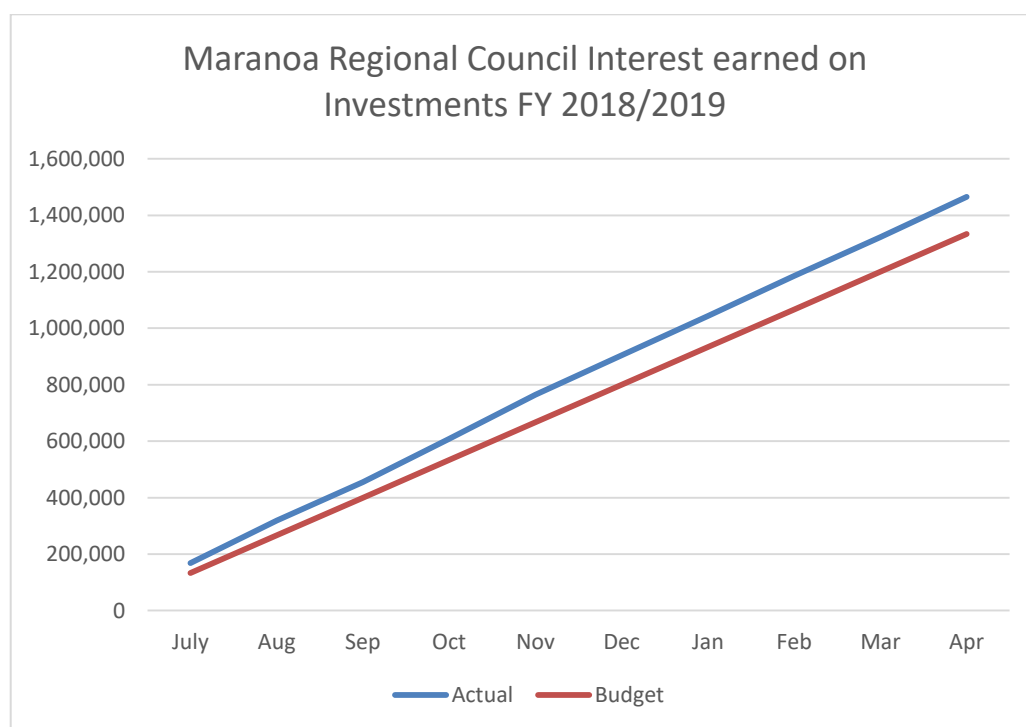
### General Meeting - 12 June 2019

For the ten months ended 30 April 2019 actual interest earned on investments totaled \$1,465,116 which represented 88.8% of the annual budget with 83.33% of the year elapsed.

Interest revenue is over budget due active management of the investment portfolio; better than average rates earned on term deposits at the beginning of the year and good rates achieved from QTC in January February & March despite term deposit rates dropping sharply in April.

#### Interest earned on Investments

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
<b>Actual</b>	168,646	319,045	455,132	608,031	764,835	904,364	1,043,587	1,185,030	1,322,813	1,465,116
<b>Budget</b>	133,334	266,668	400,002	533,336	666,670	800,004	933,338	1,066,672	1,200,006	1,333,340



#### Legislation, Local Laws, State Policies & Other Regulatory Requirements:

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

For information purposes only.

#### Council Policies or Asset Management Plans:

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Council has adopted an Investment Policy with a contemporary approach to investments based on an assessment of market and liquidity risk within the legislative

framework of the *Statutory Bodies Financial Arrangements Act 1982* and the *Statutory Bodies Financial Arrangements Regulations 2007*.

The sections of the Investment Policy relevant to this report are the Investment Guidelines and in particular the Portfolio Investment parameters and credit requirements.

It should be noted that unrated deposit taking institutions are regulated by the Australian Prudential Regulation Authority (APRA). Investments up to \$250,000 with any one of these institutions are guaranteed by the Australian Government; which ensures they are more secure than A1+ institutions.

Council's maximum investment with any one unrated institution is limited to the guaranteed amount by the Australian Government of \$250,000 - with the total across all institutions in this category limited to 10% of Council's Portfolio.

*(The Australian Prudential Regulation Authority (APRA) is an independent statutory authority established by the Australian Government on 1 July 1998 which supervises institutions across banking, insurance and superannuation. The authority is responsible for maintaining the safety and soundness of financial institutions, such that the community can have confidence that they will meet their financial commitments under all reasonable circumstances. APRA is accountable to the Australian Parliament.)*

The following table shows the credit ratings and counterparty limits for Council: Short Term Rating (Standard & Poor's) or equivalent	Individual Counterparty Limit	Total Limit (Max % of Portfolio)	Maximum Funds (Any one institution)
A1+	25%-35%	100%	\$8M
A1	10%-20%	50%	\$8M
A2 – Financial Institutions only	5%-15%	30%	\$4M
A3 – Financial Institutions only	2%-7%	10%	\$4M
All other approved deposit taking institutions regulated by APRA.	\$250,000 (government guarantee only)	10%	\$250,000
QIC/QTC Pooled Cash Management Funds	100%	100%	Unlimited

Council's Investment Portfolio is the result of investments made with deposit taking institutions based on policy parameters and the best rates available on the day funds are invested.

As a government entity investing substantial funds with each transaction, Council's investments are made directly with a bank's treasury department (or similar as nominated by each bank) to achieve the best possible rate, consistency of returns and reduce potential risk of fraud by locking down where funds can be deposited to and having specific authorisers nominated by the banks.

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Director Corporate, Community & Commercial Services

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

Not applicable.

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)?*** ***Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

For information purposes only.

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

For information purposes only.

**Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?*** (Interested Parties Analysis - IS9001:2015)

For information purposes only.

**Risks:**

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Nil	For information purposes only.

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

The report is for information purposes only – it is therefore appropriate for it to be received and noted.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

That the Investment reports for the period ending 30 April 2019 be received and noted.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 2: Delivering strong financial management

2.5 Measure and report on what we've done

2.5.2 Measure and communicate our financial performance on a monthly, quarterly and annual basis to the community and other stakeholders.

**Supporting Documentation:**

1 [1](#) Investment Register April 2019

D2019/0046928

2 [2](#) Investment Trading Limits April 2019

D2019/0046929

**Report authorised by:**

Director - Corporate, Community & Commercial Services





# Investment Report Pack

Maranoa Regional Council

1 April 2019 to 30 April 2019



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2. Interest and Distribution Income Received For 1 April 2019 to 30 April 2019
3. Transactions For Period 1 April 2019 to 30 April 2019
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6. Portfolio Valuation By Categories As At 30 April 2019
7. Performance Statistics For Period Ending 30 April 2019



## 1. Securities Held By Trading Book Maturing Post 30 April 2019

Latest Deal Code	Latest Deal Settlement Date	Issuer	ISIN	WAL / Interim Maturity Date	Next Coupon Date	Coupon Rate/Latest Yield	Coupon Frequency	Security Type	Security Rating	Face Value Notional	Current Face Value Notional	Market Value
Maranoa Regional Council												
LC72706	11 Apr 2019	Queensland Treasury Corporation		1 May 2019		2.62	Nil	At Call	S&P AA+	31,448,101.27	31,448,101.27	31,448,101.27
LC65201	2 May 2018	Auswide Bank Limited		2 May 2019	2 May 2019	2.80	Maturity	TD	Moody's ST P-2	1,000,000.00	1,000,000.00	1,027,846.58
LC65171	6 Nov 2018	Members Equity Bank Ltd		8 May 2019	8 May 2019	2.75	Maturity	TD	S&P ST A2	506,707.00	506,707.00	513,387.90
LC65202	23 May 2018	Warwick Credit Union		23 May 2019	23 May 2019	2.80	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	256,558.91
LC65185	23 May 2018	Maitland Mutual Building Society Ltd		28 May 2019	28 May 2019	2.80	Maturity	TD	Unrated UR	250,000.00	250,000.00	256,558.91
LC65186	31 May 2018	Defence Bank Ltd		4 Jun 2019	4 Jun 2019	2.80	Maturity	TD	S&P BBB	2,000,000.00	2,000,000.00	2,051,243.84
LC65203	3 Jul 2018	Bank of Sydney Ltd		3 Jul 2019	3 Jul 2019	2.95	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	256,081.85
LC65204	17 Jul 2018	QPCU LTD t/a QBANK		17 Jul 2019	17 Jul 2019	2.95	Maturity	TD	S&P ST A3	1,000,000.00	1,000,000.00	1,023,195.89
LC68858	15 Feb 2019	Police Credit Union		16 Aug 2019	16 Aug 2019	2.82	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	251,429.32
LC65182	22 Oct 2018	Commonwealth Bank of Australia Ltd		19 Aug 2019	19 Aug 2019	2.70	Maturity	TD	S&P ST A1+	1,000,000.00	1,000,000.00	1,014,054.79
LC65187	5 Oct 2018	National Australia Bank Ltd		8 Oct 2019	8 Oct 2019	2.70	Maturity	TD	S&P ST A1+	2,000,000.00	2,000,000.00	2,030,624.66
LC72719	10 Apr 2019	AMP Bank Ltd		9 Oct 2019	9 Oct 2019	2.70	Maturity	TD	S&P ST A2	2,000,000.00	2,000,000.00	2,002,958.90
LC65205	10 Oct 2018	National Australia Bank Ltd		10 Oct 2019	10 Oct 2019	2.74	Maturity	TD	S&P ST A1+	3,188,186.00	3,188,186.00	3,236,531.14
LC65183	11 Oct 2018	G&C Mutual Bank Limited		10 Oct 2019	10 Oct 2019	2.85	Maturity	TD	S&P ST A3	1,000,000.00	1,000,000.00	1,015,694.52
LC65188	12 Oct 2018	MyState Bank Ltd		14 Oct 2019	14 Oct 2019	2.80	Maturity	TD	Moody's Baa1	1,000,000.00	1,000,000.00	1,015,342.47
LC65189	12 Oct 2018	MyState Bank Ltd		15 Oct 2019	15 Oct 2019	2.80	Maturity	TD	Moody's Baa1	1,000,000.00	1,000,000.00	1,015,342.47
LC65190	12 Oct 2018	G&C Mutual Bank Limited		17 Oct 2019	17 Oct 2019	2.80	Maturity	TD	S&P BBB-	2,000,000.00	2,000,000.00	2,030,684.94
LC67141	21 Jan 2019	AMP Bank Ltd		18 Oct 2019	18 Oct 2019	2.75	Maturity	TD	S&P ST A2	2,000,000.00	2,000,000.00	2,014,917.80
LC65206	30 Oct 2018	Defence Bank Ltd		30 Oct 2019	30 Oct 2019	2.80	Maturity	TD	S&P ST A2	1,000,000.00	1,000,000.00	1,013,961.84
LC68859	18 Feb 2019	AMP Bank Ltd		18 Nov 2019	18 Nov 2019	2.80	Maturity	TD	S&P ST A2	2,000,000.00	2,000,000.00	2,010,893.16
LC65193	20 Nov 2018	National Australia Bank Ltd		20 Nov 2019	20 Nov 2019	2.75	Maturity	TD	S&P ST A1+	500,000.00	500,000.00	506,065.07
LC65286	28 Nov 2018	Bank of us t/as B&E Ltd		28 Nov 2019	28 Nov 2019	3.00	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	253,143.84
LC65787	11 Dec 2018	Illawarra Credit Union Ltd		11 Dec 2019	11 Dec 2019	2.90	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	252,780.82
LC65992	14 Dec 2018	Defence Bank Ltd		13 Dec 2019	13 Dec 2019	2.90	Maturity	TD	S&P ST A2	500,000.00	500,000.00	505,442.47
LC67142	16 Jan 2019	MyState Bank Ltd		16 Jan 2020	16 Jan 2020	2.80	Maturity	TD	Moody's ST P-2	1,000,000.00	1,000,000.00	1,007,978.08
LC67159	16 Jan 2019	BankVic		16 Jan 2020	16 Jan 2020	2.80	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	251,994.52
LC70941	24 Apr 2019	Auswide Bank Limited		20 Jan 2020	20 Jan 2020	2.60	Maturity	TD	Moody's ST P-2	1,000,000.00	1,000,000.00	1,000,427.40
LC70012	7 Mar 2019	Bananacoast Community Credit Union Ltd		5 Mar 2020	5 Mar 2020	2.90	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	251,072.80
LC72725	2 Apr 2019	South West Credit Union		1 Apr 2020	1 Apr 2020	2.75	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	250,527.40
LC72466	16 Apr 2019	Arab Bank Australia Ltd		15 Apr 2020	15 Apr 2020	2.80	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	250,268.49



Investment Report Pack  
Maranoa Regional Council  
1 April 2019 to 30 April 2019

Latest Deal Code	Latest Deal Settlement Date	Issuer	ISIN	WAL / Interim Maturity Date	Next Coupon Date	Coupon Rate/Latest Yield	Coupon Frequency	Security Type	Security Rating	Face Value Notional	Current Face Value Notional	Market Value
										59,642,994.27	59,642,994.27	60,015,111.63
Total										59,642,994.27	59,642,994.27	60,015,111.63
Coupon Rate is the full coupon rate at the next coupon date if that next coupon exists.												



## 2. Interest and Distribution Income Received For 1 April 2019 to 30 April 2019

Security ISIN	Security	Income Expense Code	Settlement Date	Face Value (Basis of Interest Calculation)	Consideration Notional	Income Type	Trading Book
	AMB 2.75 01 Apr 2019 368DAY TD	IEI91527	1 Apr 2019	250,000.00	6,931.51	Security Coupon Interest	Maranoa Regional Council
	CAP 2.7 09 Apr 2019 368DAY TD	IEI83367	9 Apr 2019	250,000.00	6,805.48	Security Coupon Interest	Maranoa Regional Council
	AMP 2.75 10 Apr 2019 180DAY TD	IEI83362	10 Apr 2019	2,000,000.00	27,123.29	Security Coupon Interest	Maranoa Regional Council
	ME Bank 2.8 10 Apr 2019 183DAY TD	IEI83361	10 Apr 2019	2,050,860.00	28,790.70	Security Coupon Interest	Maranoa Regional Council
	RCU 2.94 10 Apr 2019 365DAY TD	IEI83380	10 Apr 2019	250,000.00	7,350.00	Security Coupon Interest	Maranoa Regional Council
	ARA 2.8 16 Apr 2019 187DAY TD	IEI83363	16 Apr 2019	250,000.00	3,586.30	Security Coupon Interest	Maranoa Regional Council
	ING 2.7 18 Apr 2019 365DAY TD	IEI83381	18 Apr 2019	2,000,000.00	54,000.00	Security Coupon Interest	Maranoa Regional Council
	NAB 2.75 23 Apr 2019 183DAY TD	IEI83364	23 Apr 2019	2,000,000.00	27,575.34	Security Coupon Interest	Maranoa Regional Council
	Auswide 2.72 24 Apr 2019 184DAY TD	IEI92430	24 Apr 2019	1,000,000.00	13,711.78	Security Coupon Interest	Maranoa Regional Council
					<b>175,874.40</b>		



### 3. Transactions For Period 1 April 2019 to 30 April 2019

Security	Security ISIN	Deal Code	Acquisition/ Disposal	Transaction Date	Settlement Date	Face Value Original	Face Value Current	Bond Factor	Capital Price	Accrued Interest Price	Gross Price	Consideration Notional
SWCU 2.75 01 Apr 2020 365DAY TD		LC72725	Acquisition	2 Apr 2019	2 Apr 2019	250,000.00	250,000.00	1.00000000	100.000	0.000	100.000	250,000.00
QTC Maranoa CF At Call		LC72703	Disposal	4 Apr 2019	4 Apr 2019	200,000.00	200,000.00	1.00000000	100.000	0.000	100.000	(\$200,000.00)
QTC Maranoa CF At Call		LC72704	Acquisition	5 Apr 2019	5 Apr 2019	600,000.00	600,000.00	1.00000000	100.000	0.000	100.000	600,000.00
QTC Maranoa CF At Call		LC72705	Acquisition	9 Apr 2019	9 Apr 2019	2,700,000.00	2,700,000.00	1.00000000	100.000	0.000	100.000	2,700,000.00
AMP 2.7 09 Oct 2019 182DAY TD		LC72719	Acquisition	10 Apr 2019	10 Apr 2019	2,000,000.00	2,000,000.00	1.00000000	100.000	0.000	100.000	2,000,000.00
QTC Maranoa CF At Call		LC72706	Acquisition	11 Apr 2019	11 Apr 2019	4,000,000.00	4,000,000.00	1.00000000	100.000	0.000	100.000	4,000,000.00
ARA 2.8 15 Apr 2020 365DAY TD		LC72466	Acquisition	16 Apr 2019	16 Apr 2019	250,000.00	250,000.00	1.00000000	100.000	0.000	100.000	250,000.00
Auswide 2.6 20 Jan 2020 271DAY TD		LC70941	Acquisition	24 Apr 2019	24 Apr 2019	1,000,000.00	1,000,000.00	1.00000000	100.000	0.000	100.000	1,000,000.00
												10,600,000.00



#### 4. Interest Income Accrued As At 30 April 2019

Latest Deal Code	Security	WAL / Interim Maturity Date	Issue Date	Prior Coupon Date	Next Coupon Date	Accrual Period (Days)	Coupon Rate	Franking Credit Rate	Coupon Frequency	Face Value Notional	Current Face Value Notional	Latest Purchase Consideration	Market Value	Accrued Interest
LC65201	Auswide 2.8 02 May 2019 365DAY TD	2 May 2019	2 May 2018		2 May 2019	363	2.8000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,027,846.58	27,846.58
LC65171	ME Bank 2.75 08 May 2019 183DAY TD	8 May 2019	6 Nov 2018		8 May 2019	175	2.7500		Maturity	506,707.00	506,707.00	506,707.00	513,387.90	6,680.90
LC65202	Warwick CU 2.8 23 May 2019 365DAY TD	23 May 2019	23 May 2018		23 May 2019	342	2.8000		Maturity	250,000.00	250,000.00	250,000.00	256,558.91	6,558.90
LC65185	MMB 2.8 28 May 2019 370DAY TD	28 May 2019	23 May 2018		28 May 2019	342	2.8000		Maturity	250,000.00	250,000.00	250,000.00	256,558.91	6,558.90
LC65186	DFB 2.8 04 Jun 2019 369DAY TD	4 Jun 2019	31 May 2018		4 Jun 2019	334	2.8000		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,051,243.84	51,243.84
LC65203	SYD 2.95 03 Jul 2019 365DAY TD	3 Jul 2019	3 Jul 2018		3 Jul 2019	301	2.9500		Maturity	250,000.00	250,000.00	250,000.00	256,081.85	6,081.85
LC65204	Qld Police 2.95 17 Jul 2019 365DAY TD	17 Jul 2019	17 Jul 2018		17 Jul 2019	287	2.9500		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,023,195.89	23,195.89
LC68858	PCUSA 2.82 16 Aug 2019 182DAY TD	16 Aug 2019	15 Feb 2019		16 Aug 2019	74	2.8200		Maturity	250,000.00	250,000.00	250,000.00	251,429.32	1,429.32
LC65182	CBA 2.7 19 Aug 2019 301DAY TD	19 Aug 2019	22 Oct 2018		19 Aug 2019	190	2.7000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,014,054.79	14,054.79
LC65187	NAB 2.7 08 Oct 2019 368DAY TD	8 Oct 2019	5 Oct 2018		8 Oct 2019	207	2.7000		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,030,624.66	30,624.66
LC72719	AMP 2.7 09 Oct 2019 182DAY TD	9 Oct 2019	10 Apr 2019		9 Oct 2019	20	2.7000		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,002,958.90	2,958.90
LC65205	NAB 2.74 10 Oct 2019 365DAY TD	10 Oct 2019	10 Oct 2018		10 Oct 2019	202	2.7400		Maturity	3,188,186.00	3,188,186.00	3,188,186.00	3,236,531.14	48,345.13
LC65183	G&C MB 2.85 10 Oct 2019 364DAY TD	10 Oct 2019	11 Oct 2018		10 Oct 2019	201	2.8500		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,015,694.52	15,694.52
LC65188	MYS 2.8 14 Oct 2019 367DAY TD	14 Oct 2019	12 Oct 2018		14 Oct 2019	200	2.8000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,015,342.47	15,342.47
LC65189	MYS 2.8 15 Oct 2019 368DAY TD	15 Oct 2019	12 Oct 2018		15 Oct 2019	200	2.8000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,015,342.47	15,342.47
LC65190	G&C MB 2.8 17 Oct 2019 370DAY TD	17 Oct 2019	12 Oct 2018		17 Oct 2019	200	2.8000		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,030,684.94	30,684.93
LC67141	AMP 2.75 18 Oct 2019 270DAY TD	18 Oct 2019	21 Jan 2019		18 Oct 2019	99	2.7500		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,014,917.80	14,917.81
LC65206	DFB 2.8 30 Oct 2019 365DAY TD	30 Oct 2019	30 Oct 2018		30 Oct 2019	182	2.8000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,013,961.64	13,961.64
LC68859	AMP 2.8 18 Nov 2019 273DAY TD	18 Nov 2019	18 Feb 2019		18 Nov 2019	71	2.8000		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,010,893.16	10,893.15
LC65193	NAB 2.75 20 Nov 2019 365DAY TD	20 Nov 2019	20 Nov 2018		20 Nov 2019	161	2.7500		Maturity	500,000.00	500,000.00	500,000.00	506,065.07	6,065.07
LC65286	B&E 3 28 Nov 2019 365DAY TD	28 Nov 2019	28 Nov 2018		28 Nov 2019	153	3.0000		Maturity	250,000.00	250,000.00	250,000.00	253,143.84	3,143.84
LC65787	CACU 2.9 11 Dec 2019 365DAY TD	11 Dec 2019	11 Dec 2018		11 Dec 2019	140	2.9000		Maturity	250,000.00	250,000.00	250,000.00	252,780.82	2,780.82
LC65992	DFB 2.9 13 Dec 2019 364DAY TD	13 Dec 2019	14 Dec 2018		13 Dec 2019	137	2.9000		Maturity	500,000.00	500,000.00	500,000.00	505,442.47	5,442.47
LC67142	MYS 2.8 16 Jan 2020 365DAY TD	16 Jan 2020	16 Jan 2019		16 Jan 2020	104	2.8000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,007,978.08	7,978.08
LC67159	BVIC 2.8 16 Jan 2020 365DAY TD	16 Jan 2020	16 Jan 2019		16 Jan 2020	104	2.8000		Maturity	250,000.00	250,000.00	250,000.00	251,994.52	1,994.52
LC70941	Auswide 2.6 20 Jan 2020 271DAY TD	20 Jan 2020	24 Apr 2019		20 Jan 2020	6	2.6000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,000,427.40	427.40
LC70012	BCCU 2.9 05 Mar 2020 364DAY TD	5 Mar 2020	7 Mar 2019		5 Mar 2020	54	2.9000		Maturity	250,000.00	250,000.00	250,000.00	251,072.60	1,072.60
LC72725	SWCU 2.75 01 Apr 2020 365DAY TD	1 Apr 2020	2 Apr 2019		1 Apr 2020	28	2.7500		Maturity	250,000.00	250,000.00	250,000.00	250,527.40	527.40
LC72466	ARA 2.8 15 Apr 2020 365DAY TD	15 Apr 2020	16 Apr 2019		15 Apr 2020	14	2.8000		Maturity	250,000.00	250,000.00	250,000.00	250,268.49	268.49
										<b>28,194,893.00</b>	<b>28,194,893.00</b>		<b>28,567,010.36</b>	<b>372,117.34</b>

Coupon Rate is the full coupon rate at the next coupon date if that next coupon exists. Accrued Interest is calculated as Current Face Value x Coupon Rate ( Adjusted by Franking Credit Rate ) x ( Days Since Prior Coupon or Issue Date / 365). The accrued interest component of the Market Value does not consider the franking credit rate and is instead based upon market prices.



## 5. Portfolio Valuation As At 30 April 2019

Fixed Interest Security	Security Rating	ISIN	Face Value Original	Bond Factor	Face Value Current	Capital Price	Accrued Interest Price	Market Value	% Total Value	Running Yield	Weighted Running Yield
At Call Deposit											
QTC Maranoa CF At Call	S&P AA+		31,448,101.27	1.00000000	31,448,101.27	100.000	0.000	<b>31,448,101.27</b>	52.40%	2.62%	
			31,448,101.27		31,448,101.27			<b>31,448,101.27</b>	52.40%		2.62%
Term Deposit											





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Fixed Interest Security	Security Rating	ISIN	Face Value Original	Bond Factor	Face Value Current	Capital Price	Accrued Interest Price	Market Value	% Total Value	Running Yield	Weighted Running Yield
AMP 2.7 09 Oct 2019 182DAY TD	S&P ST A2		2,000,000.00	1.00000000	2,000,000.00	100.000	0.148	2,002,958.90	3.34%	2.70%	
AMP 2.75 18 Oct 2019 270DAY TD	S&P ST A2		2,000,000.00	1.00000000	2,000,000.00	100.000	0.746	2,014,917.80	3.36%	2.75%	
AMP 2.8 18 Nov 2019 273DAY TD	S&P ST A2		2,000,000.00	1.00000000	2,000,000.00	100.000	0.545	2,010,893.16	3.35%	2.80%	
ARA 2.8 15 Apr 2020 365DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	0.107	250,268.49	0.42%	2.80%	
Auswide 2.8 02 May 2019 365DAY TD	Moody's ST P-2		1,000,000.00	1.00000000	1,000,000.00	100.000	2.785	1,027,846.58	1.71%	2.80%	
Auswide 2.6 20 Jan 2020 271DAY TD	Moody's ST P-2		1,000,000.00	1.00000000	1,000,000.00	100.000	0.043	1,000,427.40	1.67%	2.60%	
BCCU 2.9 05 Mar 2020 364DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	0.429	251,072.60	0.42%	2.90%	
SYD 2.95 03 Jul 2019 365DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	2.433	256,081.85	0.43%	2.95%	
B&E 3 28 Nov 2019 365DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	1.258	253,143.84	0.42%	3.00%	
BVIC 2.8 16 Jan 2020 365DAY TD	Moody's ST P-2		250,000.00	1.00000000	250,000.00	100.000	0.798	251,994.52	0.42%	2.80%	
CBA 2.7 19 Aug 2019 301DAY TD	S&P ST A1+		1,000,000.00	1.00000000	1,000,000.00	100.000	1.405	1,014,054.79	1.69%	2.70%	
DFB 2.8 04 Jun 2019 369DAY TD	S&P ST A2		2,000,000.00	1.00000000	2,000,000.00	100.000	2.562	2,051,243.84	3.42%	2.80%	
DFB 2.8 30 Oct 2019 365DAY TD	S&P ST A2		1,000,000.00	1.00000000	1,000,000.00	100.000	1.396	1,013,961.64	1.69%	2.80%	
DFB 2.9 13 Dec 2019 364DAY TD	S&P ST A2		500,000.00	1.00000000	500,000.00	100.000	1.088	505,442.47	0.84%	2.90%	
G&C MB 2.85 10 Oct 2019 364DAY TD	S&P ST A3		1,000,000.00	1.00000000	1,000,000.00	100.000	1.569	1,015,694.52	1.69%	2.85%	
G&C MB 2.8 17 Oct 2019 370DAY TD	S&P ST A3		2,000,000.00	1.00000000	2,000,000.00	100.000	1.534	2,030,684.94	3.38%	2.80%	
CACU 2.9 11 Dec 2019 365DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	1.112	252,780.82	0.42%	2.90%	
MMB 2.8 28 May 2019 370DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	2.624	256,558.91	0.43%	2.80%	
ME Bank 2.75 08 May 2019 183DAY TD	S&P ST A2		506,707.00	1.00000000	506,707.00	100.000	1.318	513,387.90	0.86%	2.75%	
MYS 2.8 14 Oct 2019 367DAY TD	Moody's ST P-2		1,000,000.00	1.00000000	1,000,000.00	100.000	1.534	1,015,342.47	1.69%	2.80%	
MYS 2.8 15 Oct 2019 368DAY TD	Moody's ST P-2		1,000,000.00	1.00000000	1,000,000.00	100.000	1.534	1,015,342.47	1.69%	2.80%	
MYS 2.8 16 Jan 2020 365DAY TD	Moody's ST P-2		1,000,000.00	1.00000000	1,000,000.00	100.000	0.798	1,007,978.08	1.68%	2.80%	
NAB 2.7 08 Oct 2019 368DAY TD	S&P ST A1+		2,000,000.00	1.00000000	2,000,000.00	100.000	1.531	2,030,624.66	3.38%	2.70%	
NAB 2.74 10 Oct 2019 365DAY TD	S&P ST A1+		3,188,186.00	1.00000000	3,188,186.00	100.000	1.516	3,236,531.14	5.39%	2.74%	
NAB 2.75 20 Nov 2019 365DAY TD	S&P ST A1+		500,000.00	1.00000000	500,000.00	100.000	1.213	506,065.07	0.84%	2.75%	
PCUSA 2.82 16 Aug 2019 182DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	0.572	251,429.32	0.42%	2.82%	
Qld Police 2.95 17 Jul 2019 365DAY TD	S&P ST A3		1,000,000.00	1.00000000	1,000,000.00	100.000	2.320	1,023,195.89	1.70%	2.95%	
SWCU 2.75 01 Apr 2020 365DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	0.211	250,527.40	0.42%	2.75%	
Warwick CU 2.8 23 May 2019 365DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	2.624	256,558.91	0.43%	2.80%	
			28,194,893.00		28,194,893.00			28,567,010.36	47.60%		2.78%
FI Total			59,642,994.27		59,642,994.27			60,015,111.63	100.00%		2.69%



## 6. Portfolio Valuation By Categories As At 30 April 2019

Short Term Issuer/Security Rating Group	Market Value	% Total Value
N/R	2,278,422.13	3.80%
A3	4,069,575.35	6.78%
A2	15,431,737.22	25.71%
A1+	6,787,275.66	11.31%
Portfolio Total	28,567,010.36	47.60%

Market Value by Security Rating Group (Short Term)



Long Term Issuer/Security Rating Group	Market Value	% Total Value
AA+ to AA-	31,448,101.27	52.40%
Portfolio Total	31,448,101.27	52.40%

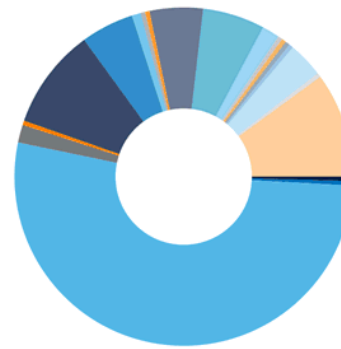
Market Value by Security Rating Group (Long Term)





Issuer	Market Value	% Total Value
AMP Bank Ltd	6,028,769.86	10.05%
Arab Bank Australia Ltd	250,268.49	0.42%
Auswide Bank Limited	2,028,273.98	3.38%
Bananacoast Community Credit Union Ltd	251,072.60	0.42%
Bank of Sydney Ltd	256,081.85	0.43%
Bank of us t/as B&E Ltd	253,143.84	0.42%
BankVic	251,994.52	0.42%
Commonwealth Bank of Australia Ltd	1,014,054.79	1.69%
Defence Bank Ltd	3,570,647.95	5.95%
G&C Mutual Bank Limited	3,046,379.46	5.08%
Illawarra Credit Union Ltd	252,780.82	0.42%
Maitland Mutual Building Society Ltd	256,558.91	0.43%
Members Equity Bank Ltd	513,387.90	0.86%
MyState Bank Ltd	3,038,663.02	5.06%
National Australia Bank Ltd	5,773,220.87	9.62%
Police Credit Union	251,429.32	0.42%
QPCU LTD t/a QBANK	1,023,195.89	1.70%
Queensland Treasury Corporation	31,448,101.27	52.40%
South West Credit Union	250,527.40	0.42%
Warwick Credit Union	256,558.91	0.43%
Portfolio Total	60,015,111.63	100.00%

Market Value by Issuer





Investment Report Pack  
Maranoa Regional Council  
1 April 2019 to 30 April 2019

Security Type	Market Value	% Total Value
At Call Deposit	31,448,101.27	52.40%
Term Deposit	28,567,010.36	47.60%
Portfolio Total	60,015,111.63	100.00%

Market Value by Security Type





Term Remaining	Market Value	% Total Value
0 to < 1 Year	60,015,111.63	100.00%
Portfolio Total	60,015,111.63	100.00%

Note: Term Remaining is calculated using a weighted average life date (WAL) where appropriate and available otherwise the interim (initial) maturity date is used.

Market Value by Term Remaining





## 7. Performance Statistics For Period Ending 30 April 2019

Trading Book	1 Month	3 Month	12 Month	Since Inception
Maranoa Regional Council				
Portfolio Return (1)	0.12%	0.47%	2.47%	2.52%
Performance Index (2)	0.16%	0.50%	2.02%	1.97%
Excess Performance (3)	-0.04%	-0.03%	0.45%	0.55%

### Notes

- 1 Portfolio performance is the rate of return of the portfolio over the specified period
- 2 The Performance Index is the Bloomberg AusBond Bank Bill Index (Bloomberg Page BAUBIL)
- 3 Excess performance is the rate of return of the portfolio in excess of the Performance Index

Trading Book	Weighted Average Running Yield
Maranoa Regional Council	2.69



Investment Report Pack  
Maranoa Regional Council  
1 April 2019 to 30 April 2019

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Report Code: TEPACK020EXT-01.75  
Report Description: Investment Report Pack  
Parameters:  
Trading Entity: Maranoa Regional Council  
Trading Book: Maranoa Regional Council  
Settlement Date Base  
History Start Date: 1 Jan 2000  
Income Expense Status: Authorised  
FI Deal Status: Contract  
Exclude Cash  
Exclude Unallocated Cash  
Exclude Negative Unit Holdings



Trading Limit Report  
Maranoa Regional Council  
As At 30 April 2019

## 1 Issuer Trading Limits

Issuer	Issuer Parent	Already Traded (with Issuer Group) Face Value Notional	Limit For Book or Trading Entity	Trading Limit	Trading Limit Type	Trading Limit Value	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
AMP Bank Ltd		6,000,000.00	Book	8,000,000.00	AUD	8,000,000.00	75.00	25.00	2,000,000	0.00	0
Arab Bank Australia Ltd		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
Australian Military Bank Limited		0.00	Book	250,000.00	AUD	250,000.00	0.00	100.00	250,000	0.00	0
Auswide Bank Limited		2,000,000.00	Book	4,000,000.00	AUD	4,000,000.00	50.00	50.00	2,000,000	0.00	0
Bananacoast Community Credit Union Ltd		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
Bank of Sydney Ltd		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
Bank of us t/as B&E Ltd		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
BankVic		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
BankWest Ltd	Commonwealth Bank of Australia Ltd	1,000,000.00	Book	8,000,000.00	AUD	8,000,000.00	13.00	87.00	7,000,000	0.00	0
Commonwealth Bank of Australia Ltd		1,000,000.00	Book	8,000,000.00	AUD	8,000,000.00	13.00	87.00	7,000,000	0.00	0
Defence Bank Ltd		3,500,000.00	Book	4,000,000.00	AUD	4,000,000.00	88.00	12.00	500,000	0.00	0
G&C Mutual Bank Limited		3,000,000.00	Book	3,000,000.00	AUD	3,000,000.00	100.00	0.00	0	0.00	0
Hunter United Credit Union		0.00	Book	250,000.00	AUD	250,000.00	0.00	100.00	250,000	0.00	0
Illawarra Credit Union Ltd		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
ING Bank Australia Limited		0.00	Book	8,000,000.00	AUD	8,000,000.00	0.00	100.00	8,000,000	0.00	0
Judo Bank		0.00	Book	250,000.00	AUD	250,000.00	0.00	100.00	250,000	0.00	0
Maitland Mutual Building Society Ltd		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
Members Equity Bank Ltd		506,707.00	Book	4,000,000.00	AUD	4,000,000.00	13.00	87.00	3,493,293	0.00	0
MyState Bank Ltd		3,000,000.00	Book	4,000,000.00	AUD	4,000,000.00	75.00	25.00	1,000,000	0.00	0
National Australia Bank Ltd		5,688,186.00	Book	8,000,000.00	AUD	8,000,000.00	71.00	29.00	2,311,814	0.00	0
Police Credit Union		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
QPCU LTD t/a QBANK		1,000,000.00	Book	4,000,000.00	AUD	4,000,000.00	25.00	75.00	3,000,000	0.00	0
Queensland Treasury Corporation		31,448,101.27	Book	100.00	% of 59,642,994.27	59,642,994.27	53.00	47.00	28,194,893	0.00	0
Railways CU Ltd t/as myMOVE		0.00	Book	250,000.00	AUD	250,000.00	0.00	100.00	250,000	0.00	0
South West Credit Union		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
South West Slopes Credit Union Limited		0.00	Book	250,000.00	AUD	250,000.00	0.00	100.00	250,000	0.00	0
The Capricornian Limited		0.00	Book	250,000.00	AUD	250,000.00	0.00	100.00	250,000	0.00	0
Warwick Credit Union		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
		60,642,994.27				126,642,994.27			66,000,000		0
	(Excluding Parent Group Duplicates)	59,642,994.27									





## 2 Security Rating Group Trading Limits

Security Rating Group	Already Traded Face Value Notional	Limit For Book or Trading Entity	Trading Limit Type	Trading Limit Value	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
AA+ to AA-	31,448,101.27	Book	100.00 % of 59,642,994.27	59,642,994.27	53.00	47.00	28,194,893	0.00	0
A1+	6,688,186.00	Book	100.00 % of 59,642,994.27	59,642,994.27	11.00	89.00	52,954,808	0.00	0
A1	0.00	Book	50.00 % of 59,642,994.27	29,821,497.14	0.00	100.00	29,821,497	0.00	0
A2	15,256,707.00	Book	30.00 % of 59,642,994.27	17,892,898.28	85.00	15.00	2,636,191	0.00	0
A3	4,000,000.00	Book	10.00 % of 59,642,994.27	5,964,299.43	67.00	33.00	1,964,299	0.00	0
N/R	2,250,000.00	Book	10.00 % of 59,642,994.27	5,964,299.43	38.00	62.00	3,714,299	0.00	0
	59,642,994.27			178,928,982.81			119,285,987		0

### Notes

1. In instances where long securities have a term remaining which is less than 365 days, the issuer's short term rating is used instead of the security's (presumably long term) rating.

## 3 Term Group Trading Limits

Term Group	Already Traded Face Value Notional	Limit For Book or Trading Entity	Trading Limit Type	Trading Limit Value	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
0-1 Year	59,642,994.27	Book	100.00 % of 59,642,994.27	59,642,994.27	100.00	0.00	0	0.00	0
	59,642,994.27			59,642,994.27			0		0



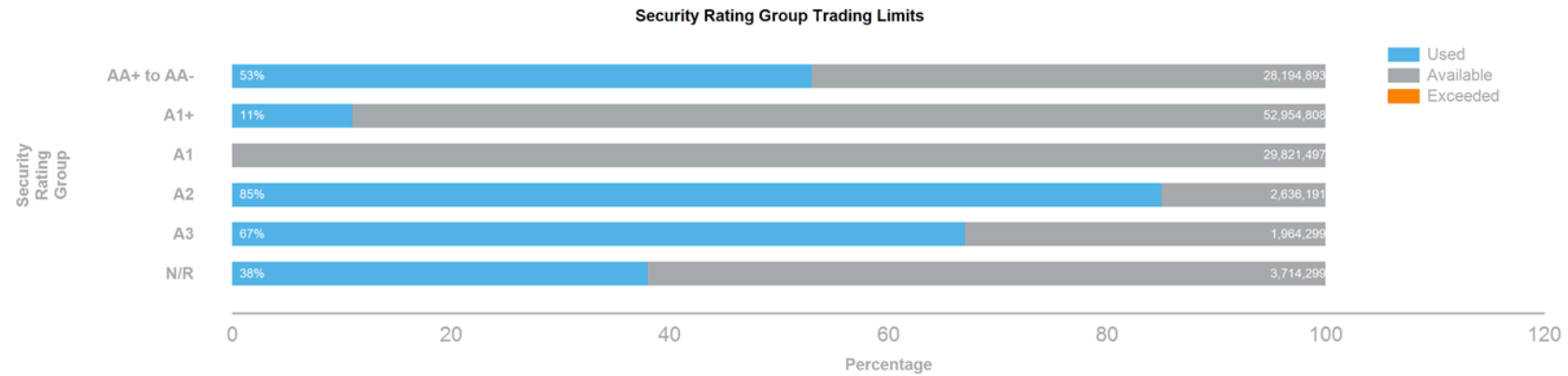
Trading Limit Report  
Maranoa Regional Council  
As At 30 April 2019

### Issuer Trading Limits



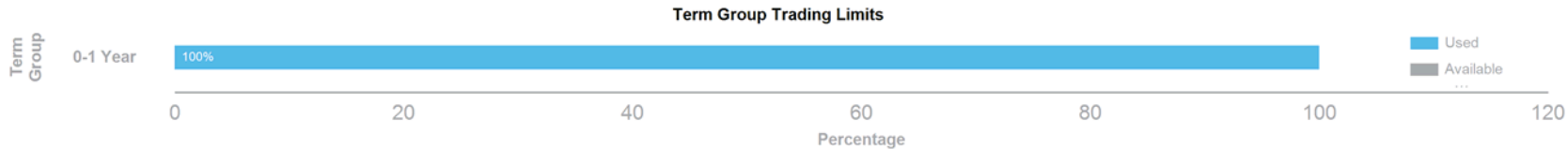


Trading Limit Report  
Maranoa Regional Council  
As At 30 April 2019





Trading Limit Report  
Maranoa Regional Council  
As At 30 April 2019





Trading Limit Report  
Maranoa Regional Council  
As At 30 April 2019

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Report Code: TBSBP120EXT-01.08  
Report Description: Trading Limit Performance (Historical) As At Date  
Parameters:  
Balances are Settlement Date Based  
Traded Face Value

## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 5 June 2019

**Item Number:** 11.8

**File Number:** D19/46476

**SUBJECT HEADING:** Monthly Financial Report for the period ending 30 April 2019

**Classification:** Open Access

**Officer's Title:** Specialist - Finance Systems Support

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### **Executive Summary:**

The purpose of this report is for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the month of April 2019 and year to date.

### **Officer's Recommendation:**

That the monthly financial report for the period ending 30 April 2019 be received and noted.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Nil

### **Acronyms:**

***Are there any industry abbreviations that will be used in the report?***

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
Nil	Nil

### **Context:**

***Why is the matter coming before Council?***

To comply with section 204 of the *Local Government Regulation 2012*.

### **Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

This report tables the Statement of Financial Position (balance sheet), Operating Statement (revenue & expenditure) actuals V budget for the period ended 30 April 2019.

For the 10 months ended 30 April 2019 Council's total operating revenue was \$63M which represented 82.3% of budget with 83.33% of the year elapsed.

Included in this figure is grants subsidies and contributions which is below budget at 45.8% due to the Federal Assistance Grants being prepaid before the year entitlement. This issue will be alleviated again this year with 50% of next year's entitlement (\$8.8M) predicted to be received in June this year as well as a fourth quarter payment of \$2.2M in May 2019.

Based on these assumptions the total operating revenue budget of \$76.5M is expected to be achieved.

Total operating expenditure of \$62.1M is 80% of budget with 83.33% of the year elapsed. For the nine months ended 30 April 2019 salaries & wages are below budget at 76.4% with 83.33% of the year elapsed. This is attributable to unassigned salaries & wages liability & vacancies.

Capital expenditure was \$33.7M representing 38.2% of budget with 83.33% of the year elapsed.

Total interest paid on QTC loans to the 30 April 2019 is \$508,562.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Section 204 of *the Local Government Regulation 2012* states:

***204 Financial report***

- (1) The local government must prepare a financial report.*
- (2) The chief executive officer must present the financial report -*
  - (a) If the local government meets less frequently than monthly - at each meeting of the local government; or*
  - (b) Otherwise - at a meeting of the local government once a month.*
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.*

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Nil

**Input into the Report & Recommendation:**

**Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Nil

**Funding Bodies:**

**Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.** (Please do not just include names)

Nil

**This Financial Year's Budget:**

**Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).**

**If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?**

The purpose of this report is present the financial report on the progress that has been made in relation to Council's budget for the period 1 July 2018 to 30 April 2019.

**Future Years' Budgets:**

**Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

This report is for information purposes.

**Impact on Other Individuals or Interested Parties:**

**Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?** (Interested Parties Analysis - IS9001:2015)

This report is for information purposes.

**Risks:**

**What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Nil	Nil

**Advice to Council:**

**What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?**

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

The report is for information purposes only – it is therefore appropriate for it to be received and noted.



**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

That the monthly financial report for the period ending 30 April 2019 be received and noted.

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 2: Delivering strong financial management

2.5 Measure and report on what we've done

2.5.2 Measure and communicate our financial performance on a monthly, quarterly and annual basis to the community and other stakeholders.

**Supporting Documentation:**

<a href="#">1</a>	Balance sheet as at 30 April 2019	D19/46553
<a href="#">2</a>	Total Council actual V Budget as at 30 April 2019	D19/46560
<a href="#">3</a>	Office of the CEO Directorate Actual V Budget as at 30 April 2019	D19/46561
<a href="#">4</a>	Corporate Community & Commercial Services Directorate Actual V Budget as at 30 April 2019	D19/46563
<a href="#">5</a>	Development Facilities & Environmental Services Directorate Actual V Budget as at 30 April 2019	D19/46564
<a href="#">6</a>	Infrastructure Services Directorate Actual V Budget as at 30 April 2019	D19/46565
<a href="#">7</a>	Debtors April 2019	D19/46567

**Report authorised by:**

Director - Corporate, Community & Commercial Services  
Chief Executive Officer

**Maranoa Regional Council****Actual as at 30 April 2019****STATEMENT OF FINANCIAL POSITION**

	<b>Actual As at 30/4/2019</b>	<b>Actual Audited FY 30/6/2018</b>
<b>Current Assets</b>		
Cash and Cash Equivalents	7,392,254	1,303,000
Investments	59,642,994	72,240,000
Trade & Other Receivables	8,827,262	8,299,000
Inventories - Realisable < 12 Months	1,881,969	1,789,000
	<b>77,744,479</b>	<b>83,631,000</b>
Non Current Assets Held For Sale	0	0
<b>Non-current Assets</b>		
Infrastructure Property Plant Equipment	723,825,263	732,133,000
Uncapitalised Wip - Contra Assets	67,466,789	45,710,000
	<b>791,292,052</b>	<b>777,843,000</b>
<b>TOTAL ASSETS</b>	<b>869,036,531</b>	<b>861,474,000</b>
<b>Current Liabilities</b>		
Trade & Other Payables	(4,124,252)	(10,766,000)
Short Term Provisions	(6,432,427)	(3,308,000)
Suspense	(369,055)	(145,000)
Borrowings	(1,599,613)	(1,600,000)
	<b>(12,525,346)</b>	<b>(15,819,000)</b>
<b>Non-current Liabilities</b>		
Long Term Provisions	(2,259,369)	(2,260,000)
Long Term Borrowings	(11,430,749)	(12,721,000)
	<b>(13,690,117)</b>	<b>(14,981,000)</b>
<b>TOTAL LIABILITIES</b>	<b>(26,215,463)</b>	<b>(30,800,000)</b>
<b>NET COMMUNITY ASSETS</b>	<b>842,821,068</b>	<b>830,674,000</b>
<b>Community Equity</b>		
Asset Revaluation Reserve	(283,300,640)	(283,169,000)
Accumulated Surplus	(515,616,185)	(503,601,000)
Other Reserves	(43,904,243)	(43,904,000)
<b>TOTAL COMMUNITY EQUITY</b>	<b>(842,821,068)</b>	<b>(830,674,000)</b>



**Maranoa Regional Council**  
**Actual vs. Budget for ten months ended**  
**30 April 2019**

**TOTAL COUNCIL**

	Current Budget 2018-2019	% of Year Elapsed - 83.33%		Comments
		Actual 30/4/2019	% Variance	
<b>Operating Revenue</b>				
Rates and levies	(33,764,586)	(32,388,090)	95.9%	Half yearly rates issued in March
Sale of goods and major services	(2,173,513)	(3,192,261)	146.9%	Refer Infrastructure Directorate
Commercial fees and charges	(10,498,870)	(8,928,679)	85.0%	
Statutory fees and charges	(799,721)	(824,918)	103.2%	
Rental and levies	(714,952)	(537,753)	75.2%	
Interest received	(1,650,000)	(1,465,116)	88.8%	
Sales of contract & recoverable works	(84,205)	(522,480)	620.5%	Refer Infrastructure Directorate
Other Revenue	(1,924,496)	(1,674,773)	87.0%	
Reimbursements	(2,935,540)	(2,966,644)	101.1%	
Grants Subsidies Contributions	(20,810,439)	(9,527,985)	45.8%	Prepaid Federal assistance grants
Internal Transaction	(1,170,621)	(962,108)	82.2%	
<b>Total Operating Revenue</b>	<b>(76,526,943)</b>	<b>(62,990,806)</b>	<b>82.3%</b>	
<b>Operating Expenses</b>				
Employee Costs	36,424,494	27,832,053	76.4%	Unassigned salaries & wages liability & vacancies
Materials	29,269,864	24,159,180	82.5%	
Plant hire internal	(2,512,584)	(2,183,804)	86.9%	
Overhead recovery	(10,412,452)	(6,631,719)	63.7%	
Contracts	3,876,592	2,525,361	65.1%	
Finance Costs	753,292	508,562	67.5%	
Depreciation Amortisation & Impairment	20,081,435	15,801,415	78.7%	
Other Expenses	106,312	84,629	79.6%	
<b>Total Operating Expenses</b>	<b>77,586,953</b>	<b>62,095,677</b>	<b>80.0%</b>	
<b>Reserve Transfers</b>				
Transfer to reserves for operational	4,363,163	0	0.0%	
Transfer from reserves for operational	(1,740,815)	0	0.0%	
Transfer to reserves for capital	936,743	0	0.0%	
Transfer from reserves for capital	(27,587,541)	0	0.0%	
<b>Operating (Surplus)/Deficit Before Capital Items</b>	<b>(22,968,440)</b>	<b>(895,129)</b>	<b>3.9%</b>	
<b>Capital Revenues and Expenses</b>				
Commonwealth government capital grants	(2,079,613)	(2,284,471)	109.9%	
State govt capital grants & subsidies	(19,917,812)	(4,534,260)	22.8%	
Other capital grants & subsidies	0	0	0.0%	
Developer capital contributions	(25,944,555)	(8,671,452)	33.4%	
<b>Operating (Surplus)/Deficit After Capital Items</b>	<b>(70,910,420)</b>	<b>(16,385,312)</b>	<b>23.1%</b>	
<b>Sources and Applications of Capital Funding</b>				
<b>Capital Funding Sources</b>				
Loans Contra	(4,500,000)	0	0.0%	
Sale Proceeds - Contra Sales	(533,000)	(223,204)	41.9%	
Funded depreciation	0	0	0.0%	
<b>Total Capital Funding Sources Used</b>	<b>(5,033,000)</b>	<b>(223,204)</b>	<b>4.4%</b>	
<b>Capital Funding Applications</b>				
Uncapitalised Wip - Contra Assets	88,226,626	33,711,800	38.2%	
Loan redemption	1,751,212	1,290,120	73.7%	
<b>Total Capital Funding Applications</b>	<b>89,977,838</b>	<b>35,001,920</b>	<b>38.9%</b>	



**Maranoa Regional Council**  
**Actual vs. Budget for ten months ended**  
**30 April 2019**

**OFFICE OF THE CEO DIRECTORATE**

	Current Budget 2018-2019	% of Year Elapsed - 83.33%		Comments
		Actual 30/4/2019	Variance	
<b>Operating Revenue</b>				
Rates and levies	0	0	0.0%	
Sale of goods and major services	0	0	0.0%	
Commercial fees and charges	0	0	0.0%	
Statutory fees and charges	0	0	0.0%	
Rental and levies	0	0	0.0%	
Interest received	0	0	0.0%	
Sales of contract & recoverable works	0	0	0.0%	
Other Revenue	(102,578)	(123,905)	120.8%	LGW workcare reimbursements
Reimbursements	0	0	0.0%	
Grants Subsidies Contributions	(26,000)	(26,000)	100.0%	Grant Dept education & training refund
Internal Transaction	0	0	0.0%	
<b>Total Operating Revenue</b>	<b>(128,578)</b>	<b>(149,905)</b>	<b>116.6%</b>	
<b>Operating Expenses</b>				
Employee Costs	1,596,407	1,088,853	68.2%	Unassigned salaries & wages liability & vacancies
Materials	1,032,288	669,700	64.9%	
Plant hire internal	22,223	5,323	24.0%	
Overhead recovery	0	0	0.0%	
Contracts	0	0	0.0%	
Finance Costs	0	0	0.0%	
Depreciation Amortisation & Impairment	0	0	0.0%	
Other Expenses	0	0	0.0%	
<b>Total Operating Expenses</b>	<b>2,650,918</b>	<b>1,763,876</b>	<b>66.5%</b>	
<b>Reserve Transfers</b>				
Transfer to reserves for operational	0	0	0.0%	
Transfer from reserves for operational	(100,398)	0	0.0%	
Transfer to reserves for capital	0	0	0.0%	
Transfer from reserves for capital	0	0	0.0%	
<b>Operating (Surplus)/Deficit Before Capital Items</b>	<b>2,421,942</b>	<b>1,613,971</b>	<b>66.6%</b>	
<b>Capital Revenues and Expenses</b>				
Commonwealth government capital grants	0	0	0.0%	
State govt capital grants & subsidies	0	0	0.0%	
Other capital grants & subsidies	0	0	0.0%	
Developer capital contributions	0	0	0.0%	
<b>Operating (Surplus)/Deficit After Capital Items</b>	<b>2,421,942</b>	<b>1,613,971</b>	<b>66.6%</b>	
<b>Sources and Applications of Capital Funding</b>				
<b>Capital Funding Sources</b>				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	0	0	0.0%	
Funded depreciation	0	0	0.0%	
<b>Total Capital Funding Sources Used</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	
<b>Capital Funding Applications</b>				
Uncapitalised Wip - Contra Assets	12,259	12,259	100.0%	
Loan redemption	0	0	0.0%	
<b>Total Capital Funding Applications</b>	<b>12,259</b>	<b>12,259</b>	<b>100.0%</b>	



**Maranoa Regional Council**  
**Actual vs. Budget for ten months ended**  
**30 April 2019**

**CORPORATE, COMMUNITY & COMMERCIAL SERVICES DIRECTORATE**

	Current Budget 2018-2019	% of Year Elapsed - 83.33%		Comments
		Actual 30/4/2019	% Variance	
<b>Operating Revenue</b>				
Rates and levies	(23,403,279)	(21,943,427)	93.8%	
Sale of goods and major services	0	0	0.0%	
Commercial fees and charges	(4,345,593)	(3,853,810)	88.7%	
Statutory fees and charges	(141,070)	(153,966)	109.1%	
Rental and levies	0	0	0.0%	
Interest received	(1,650,000)	(1,465,116)	88.8%	
Sales of contract & recoverable works	0	0	0.0%	
Other Revenue	(250,000)	(206,192)	82.5%	
Reimbursements	0	0	0.0%	
Grants Subsidies Contributions	(13,842,969)	(5,178,847)	37.4%	Prepaid Federal assistance grants
Internal Transaction	0	(82,701)	0.0%	
<b>Total Operating Revenue</b>	<b>(43,632,911)</b>	<b>(32,884,058)</b>	<b>75.4%</b>	
<b>Operating Expenses</b>				
Employee Costs	13,715,120	10,782,775	78.6%	Unassigned salaries & wages liability & vacancies
Materials	5,046,083	3,895,543	77.2%	
Plant hire internal	313,432	235,339	75.1%	
Overhead recovery	(10,412,452)	(6,631,719)	63.7%	
Contracts	1,482,120	1,302,537	87.9%	
Finance Costs	156,842	131,438	83.8%	
Depreciation Amortisation & Impairment	397,585	344,182	86.6%	
Other Expenses	88,077	74,526	84.6%	
<b>Total Operating Expenses</b>	<b>10,786,807</b>	<b>10,134,622</b>	<b>94.0%</b>	
<b>Reserve Transfers</b>				
Transfer to reserves for operational	330,404	0	0.0%	
Transfer from reserves for operational	(76,689)	0	0.0%	
Transfer to reserves for capital	0	0	0.0%	
Transfer from reserves for capital	(2,483,404)	0	0.0%	
<b>Operating (Surplus)/Deficit Before Capital Items</b>	<b>(35,075,793)</b>	<b>(22,749,436)</b>	<b>64.9%</b>	
<b>Capital Revenues and Expenses</b>				
Commonwealth government capital grants	0	0	0.0%	
State govt capital grants & subsidies	(8,573,125)	(515,013)	6.0%	
Other capital grants & subsidies	0	0	0.0%	
Developer capital contributions	0	0	0.0%	
<b>Operating (Surplus)/Deficit After Capital Items</b>	<b>(43,648,918)</b>	<b>(23,264,449)</b>	<b>53.3%</b>	
<b>Sources and Applications of Capital Funding</b>				
<b>Capital Funding Sources</b>				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	0	0	0.0%	
Funded depreciation	0	0	0.0%	
<b>Total Capital Funding Sources Used</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	
<b>Capital Funding Applications</b>				
Uncapitalised Wip - Contra Assets	11,539,098	2,102,615	18.2%	
Loan redemption	230,907	376,514	163.1%	Redemption incorrectly charged should be part Dev Fac Env
<b>Total Capital Funding Applications</b>	<b>11,770,005</b>	<b>2,479,128</b>	<b>21.1%</b>	



**Maranoa Regional Council**  
**Actual vs. Budget for ten months ended**  
**30 April 2019**

**DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES DIRECTORATE**

	Current Budget 2018-2019	% of Year Elapsed - 83.33%		Comments
		Actual 30/4/2019	% Variance	
<b>Operating Revenue</b>				
Rates and levies	(2,326,207)	(2,254,292)	96.9%	
Sale of goods and major services	0	0	0.0%	
Commercial fees and charges	(1,104,350)	(967,973)	87.7%	
Statutory fees and charges	(266,551)	(316,530)	118.8%	Increase in Rural land services revenue
Rental and levies	(714,952)	(537,753)	75.2%	
Interest received	0	0	0.0%	
Sales of contract & recoverable works	0	0	0.0%	
Other Revenue	(141,300)	(182,541)	129.2%	Increase in waste management revenue
Reimbursements	(90,540)	0	0.0%	
Grants Subsidies Contributions	(860,834)	(701,943)	81.5%	
Internal Transaction	9,379	18,039	192.3%	
<b>Total Operating Revenue</b>	<b>(5,495,355)</b>	<b>(4,942,994)</b>	<b>89.9%</b>	
<b>Operating Expenses</b>				
Employee Costs	5,923,129	4,549,096	76.8%	Unassigned salaries & wages liability & vacancies
Materials	8,278,678	6,106,795	73.8%	
Plant hire internal	846,371	713,065	84.2%	
Overhead recovery	0	0	0.0%	
Contracts	1,175,137	960,462	81.7%	
Finance Costs	37,780	0	0.0%	
Depreciation Amortisation & Impairment	2,508,056	2,106,711	84.0%	
Other Expenses	0	0	0.0%	
<b>Total Operating Expenses</b>	<b>18,769,151</b>	<b>14,436,130</b>	<b>76.9%</b>	
<b>Reserve Transfers</b>				
Transfer to reserves for operational	171,449	0	0.0%	
Transfer from reserves for operational	(318,409)	0	0.0%	
Transfer to reserves for capital	69,285	0	0.0%	
Transfer from reserves for capital	(3,465,908)	0	0.0%	
<b>Operating (Surplus)/Deficit Before Capital Items</b>	<b>9,730,213</b>	<b>9,493,136</b>	<b>97.6%</b>	
<b>Capital Revenues and Expenses</b>				
Commonwealth government capital grants	0	(500,000)	0.0%	
State govt capital grants & subsidies	(1,246,150)	(106,565)	8.6%	
Other capital grants & subsidies	0	0	0.0%	
Developer capital contributions	(157,785)	(337,885)	214.1%	
<b>Operating (Surplus)/Deficit After Capital Items</b>	<b>8,326,278</b>	<b>8,548,685</b>	<b>102.7%</b>	
<b>Sources and Applications of Capital Funding</b>				
<b>Capital Funding Sources</b>				
Loans Contra	(1,500,000)	0	0.0%	
Sale Proceeds - Contra Sales	0	(223,204)	0.0%	
Funded depreciation	0	0	0.0%	
<b>Total Capital Funding Sources Used</b>	<b>(1,500,000)</b>	<b>(223,204)</b>	<b>14.9%</b>	
<b>Capital Funding Applications</b>				
Uncapitalised Wip - Contra Assets	7,191,072	1,116,406	15.5%	
Loan redemption	284,018	0	0.0%	Redemption Incorrectly part charged to CCC directorate
<b>Total Capital Funding Applications</b>	<b>7,475,090</b>	<b>1,116,406</b>	<b>14.9%</b>	





**Maranoa Regional Council**  
**Actual vs. Budget for ten months ended**  
**30 April 2019**

**INFRASTRUCTURE SERVICES DIRECTORATE**

	Current Budget 2018-2019	% of Year Elapsed - 83.33%		Comments
		Actual 30/4/2019	% Variance	
<b>Operating Revenue</b>				
Rates and levies	(8,035,100)	(8,190,370)	101.9%	
Sale of goods and major services	(2,173,513)	(3,192,261)	146.9%	Increase in Roma Quarry sales
Commercial fees and charges	(5,048,927)	(4,106,896)	81.3%	
Statutory fees and charges	(392,100)	(354,422)	90.4%	
Rental and levies	0	0	0.0%	
Interest received	0	0	0.0%	
Sales of contract & recoverable works	(84,205)	(522,480)	620.5%	Recoverable works Santos
Other Revenue	(1,430,618)	(1,162,136)	81.2%	
Reimbursements	(2,845,000)	(2,966,644)	104.3%	
Grants Subsidies Contributions	(6,080,636)	(3,621,195)	59.6%	Prepaid Federal assistance grants
Internal Transaction	(1,180,000)	(897,445)	76.1%	
<b>Total Operating Revenue</b>	<b>(27,270,099)</b>	<b>(25,013,849)</b>	<b>91.7%</b>	
<b>Operating Expenses</b>				
Employee Costs	15,189,838	11,411,329	75.1%	Unassigned salaries & wages liability & vacancies
Materials	14,912,815	13,487,142	90.4%	
Plant hire internal	(3,694,610)	(3,137,531)	84.9%	
Overhead recovery	0	0	0.0%	
Contracts	1,219,335	262,362	21.5%	
Finance Costs	558,670	377,123	67.5%	
Depreciation Amortisation & Impairment	17,175,794	13,350,521	77.7%	
Other Expenses	18,235	10,103	55.4%	
<b>Total Operating Expenses</b>	<b>45,380,077</b>	<b>35,761,049</b>	<b>78.8%</b>	
<b>Reserve Transfers</b>				
Transfer to reserves for operational	3,861,310	0	0.0%	
Transfer from reserves for operational	(1,245,319)	0	0.0%	
Transfer to reserves for capital	867,458	0	0.0%	
Transfer from reserves for capital	(21,638,229)	0	0.0%	
<b>Operating (Surplus)/Deficit Before Capital Items</b>	<b>(44,802)</b>	<b>10,747,201</b>	<b>-23988.2%</b>	
<b>Capital Revenues and Expenses</b>				
Commonwealth government capital grants	(2,079,613)	(1,784,471)	85.8%	
State govt capital grants & subsidies	(10,098,537)	(3,912,682)	38.7%	
Other capital grants & subsidies	0	0	0.0%	
Developer capital contributions	(25,786,770)	(8,333,567)	32.3%	
<b>Operating (Surplus)/Deficit After Capital Items</b>	<b>(38,009,722)</b>	<b>(3,283,519)</b>	<b>8.6%</b>	
<b>Sources and Applications of Capital Funding</b>				
<b>Capital Funding Sources</b>				
Loans Contra	(3,000,000)	0	0.0%	
Sale Proceeds - Contra Sales	(533,000)	0	0.0%	
Funded depreciation	0	0	0.0%	
<b>Total Capital Funding Sources Used</b>	<b>(3,533,000)</b>	<b>0</b>	<b>0.0%</b>	
<b>Capital Funding Applications</b>				
Uncapitalised Wip - Contra Assets	69,484,197	30,480,520	43.9%	
Loan redemption	1,236,287	913,607	73.9%	
<b>Total Capital Funding Applications</b>	<b>70,720,484</b>	<b>31,394,126</b>	<b>44.4%</b>	

Rates/Utility Billing

Rates – April 2019	
No. of rate assessments	7990
No. of payment arrangements set up	207
Value of outstanding rates for which there is a payment arrangement in place	\$1,308,194.43
Percentage of rates arrears in payment arrangements	35.71%
No. of supplementary rate notices issued	N/A
Value of supplementary rate notices issued	N/A
Value of payments received	\$11,220,479.83
Value of rates outstanding - Total	\$3,663,857.89
Rates outstanding as a percentage of total annual levies	10.36%
No. of assessments with an outstanding balance	1190
Documents trimmed	837
No. of searches processed	14
No. of CRs processed	255
No. of Property Transfers processed	39
No. of Valuation changes received	163
Value of Rates adjustments due to changes in valuations/amalgamations/changes in services	-\$20,607.09
<b>Revenue collected on behalf of others</b> State Emergency Services Emergency Management Levy collected, to be remitted to Queensland Fire and Emergency Services:	N/A
<b>Administration of Discounts, Remissions, Concessions</b> Community Organisation Concession Pensioner Rebates	N/A
Follow-up of Outstanding Rates Debts	<ul style="list-style-type: none"> <li>• Various payment arrangements were entered into.</li> <li>• 787 Reminder letters for overdue rates have been sent out.</li> <li>• 3 properties that have been sent to Sale of Land have been paid in full and another 3 are close to being paid in full.</li> </ul>



Outstanding Accounts

Sector	Percentage
Industrial	65%
Commercial	15%
Domestic	15%
Disconnected accounts	5%

## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 5 June 2019

**Item Number:** 11.9

**File Number:** D19/46638

**SUBJECT HEADING:** Consideration of Councillor attendance at Conferences

**Classification:** Open Access

**Officer's Title:** Lead Officer - Councillors' Support & Community Engagement

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### **Executive Summary:**

Formalisation of councillor attendance at upcoming elected member training as part of enhancing strategy and policy development for Maranoa Regional Council.

### **Officer's Recommendation:**

That Council:

1. Endorse the attendance of Mayor Golder at the 2019 Asia Pacific Cities Summit on 7 – 10 July 2019 in Brisbane.
2. Endorse the attendance of Cr Newman at the Sustainable Economic Growth for Regional Australia (SEGRA) Conference in Barooga NSW on 20 – 22 August 2019.
3. Draw the required funds from attending individual Councillor Conference budgets.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

No

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

SEGRA – Sustainable Economic Growth for Regional Australia

### **Context:**

***Why is the matter coming before Council?***

To seek formal endorsement of Councillor attendances so as to not compromise insurance entitlements should circumstances arise that lead to the submission of an insurance claim.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

2019 Asia Pacific Cities Summit & Mayors Forum

The overarching theme to the Summit is 'Driving Cities through Business and Innovation' with four sub themes to be discussed in each half-day session:

- **Innovation of cities** - *Empowering cities, residents and business through innovation and technology*
- **Mobility of cities** - *Moving and connecting people within cities*
- **Liveability of cities** - *Vibrant, diverse and inclusive cities*
- **Sustainability of cities** - *Driving resilient and healthy cities*

It provides an important opportunity to meet with exhibitors, network with renowned companies and government representatives, as well as featuring the Asia Pacific Cities Summit (APCS) is the Mayors' Forum. This forum provides a significant opportunity for the heads of local government to come together and share their insights, openly discuss issues facing their cities, and together, develop innovative solutions which promote growth and prosperity of cities across the Asia Pacific region.

The 2019APCS Mayors' Forum will be facilitated by Professor Greg Clark CBE, Global Advisor, Future Cities and New Industries.

The APCS Mayors' Forum is strictly by invitation only.

The 2019 Asia Pacific Cities Summit will be held on 7 – 10 July 2019 in Brisbane.

The Mayor has confirmed his interest in attending this upcoming forum.

Sustainable Economic Growth for Regional Australia (SEGRA) Conference

**SEGRA** provides a meeting place for people from across regional, rural and remote Australia to discuss the key issues facing regional Australia and what might be done at national, state and local levels to further drive sustainable regional economic development.

Delegates at **SEGRA** 2019 will hear about the seminal document Strategic Foresight for Regional Australia: mega trends, scenarios and implications from a key contributor Dr Tom Measham, CSIRO. This will provide an outstanding opportunity to consider how we make the most of these trends to deliver outcomes for the places in which we live, work and play. Some of the answers will lie in our deep understanding of our own place and its region. Other answers will be found in adoption of new perspectives that learn from the past and look to the future.

At **SEGRA** 2019 we will also be asking some of the big questions around key issues facing regional Australia – what are the roles of government and business in regional development, where and how does regional Australia fit on the national agenda, how best to fund development in regional Australia, how can we enhance lifelong learning in the regions, what are the benchmarks or thresholds for service delivery and how to ensure dynamic, vibrant healthy economies and communities?

The module assist with understanding your stewardship responsibilities, knowing what your community can afford and the need to move from annual budgeting to long term planning.

Cr. Newman has indicated a keen interest to attend the upcoming conference.

The Sustainable Economic Growth for Regional Australia (SEGRA) Conference will be held in Barooga NSW on 20 – 22 August 2019.

### **Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

#### ***Local Government Act 2009***

#### ***Chapter 2***

### **12 Responsibilities of councillors**

(1) A councillor must represent the current and future interests of the residents of the local government area.

(2) All councillors of a local government have the same responsibilities, but the mayor has some extra responsibilities.

(3) All councillors have the following responsibilities—

(a) ensuring the local government—

(i) discharges its responsibilities under this Act; and

(ii) achieves its corporate plan; and

(iii) complies with all laws that apply to local governments;

(b) providing high quality leadership to the local government and the community;

(c) participating in council meetings, policy development, and decision-making, for the benefit of the local government area;

(d) being accountable to the community for the local government's performance.

### **Section 107 Insurance**

(1) A local government must maintain the following insurance—

(a) public liability insurance;

(b) professional indemnity insurance.

(2) The insurance must be for at least the amount required under a regulation.

(3) A local government may enter into a contract of insurance with WorkCover Queensland, or another insurer, to cover its councillors.

(4) For that purpose, a councillor's role includes attending—

(a) meetings of the local government or its committees that the councillor is entitled or asked to attend; and

- (b) meetings for a resident of the local government area; and
- (c) conferences, deputations, inspections and meetings at which the councillor's attendance is permitted by the local government; and
- (d) official functions organised for the local government.

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Expenses Reimbursement Policy (Councillors)

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Councillors of Maranoa Regional Council

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

No

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

**2019 Asia Pacific Cities Summit & Mayors Forum**

Registration:	\$1,250(Inc. GST)
Accommodation & Meals:	Mayor has confirmed he will make own arrangements at no cost to Council
Travel & Accommodation:	Mayor has confirmed he will make own arrangements at no cost to Council
<b>Total:</b>	<b>\$1,250 (Inc. GST)</b>

Associated costs to be drawn from Councilor's individual Conference budget.

**Sustainable Economic Growth for Regional Australia (SEGRA) Conference**

Registration:	\$1,360(Inc. GST)
Accommodation & Meals:	Estimated at \$690
Travel:	Cr. Newman has advised she will pay all fuel costs as she will also be undertaking a personal commitment while in the vicinity of the conference location.

**Total Estimate: \$2,050 (Inc. GST)**

**Future Years' Budgets:**

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?* (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

No

**Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?* (Interested Parties Analysis - IS9001:2015)

No

**Risks:**

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
None identified	<Provide details>

**Advice to Council:**

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Endorse attendances in support of expanding knowledge of Councillors in their role as leaders in delivering strong and sustainable financial management for the Maranoa.

**Recommendation:**

*What is the 'draft decision' based on the advice to Council?*

*Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

*Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

That Council:

1. Endorse the attendance of Mayor Golder at the 2019 Asia Pacific Cities Summit on 7 – 10 July 2019 in Brisbane.
2. Endorse the attendance of Cr Newman at the Sustainable Economic Growth for Regional Australia (SEGRA) Conference in Barooga NSW on 20 – 22 August 2019.
3. Draw the required funds from attending individual Councillor Conference budgets.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 2: Delivering strong financial management

2.1 Plan for our region's financial future

2.1.1 Consider both the short-term and longer term financial impacts of Council's policy development and decisions, on behalf of current and future residents.

**Supporting Documentation:**

Nil.

**Report authorised by:**

Manager - Communication, Information & Administration Services

Director - Corporate, Community & Commercial Services

## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 3 June 2019

**Item Number:** 12.1

**File Number:** D19/45579

**SUBJECT HEADING:** Roma Denise Spencer Pool Feasibility Study -  
Community Survey

**Classification:** Open Access

**Officer's Title:** Project Officer - Program & Contract Management

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### **Executive Summary:**

Council allocated funds in the 2018/19 budget to undertake a feasibility study into the future of the Roma Denise Spencer Pool. As part of that project, a Maranoa-wide, electronic survey is proposed to be released, which will allow Council to better understand the community views and expectations for the pool & its facilities. This report provides an update to Council on the project activities that have occurred to date, including an overview of the proposed community survey.

### **Officer's Recommendation:**

That Council:

1. Note the status of the Roma Pool Feasibility Study; and
2. Endorse the release of the Roma Denise Spencer Pool electronic survey to the Maranoa community.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Not at this stage.

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
SGL	SGL Group



**Context:**

***Why is the matter coming before Council?***

This report is intended to provide Council with an overview of the activities that have been undertaken to date on the Roma Denise Spencer Pool Feasibility Study; and advise Council of the intention to release a Community Survey related to the current use and future expectation of the Roma Denise Spencer Pool.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

Council allocated \$75,000 in the 2018/19 Financial Year to undertake a Feasibility Study and prepare a Business Case for the Denise Spencer Roma Pool. SGL Group have been appointed as the consultants to carry out this work.

A site visit was conducted by SGL in mid-May. During this visit, the Consultant met with the project team to confirm the project brief including deliverable, timeframes and to discuss the project background. The Consultant visited the Roma Denise Spencer Pool Site & held initial discussions with the Pool Lessee.

Following this visit, SGL have developed an electronic survey intended to be distributed to existing users of the pool & the wider Maranoa community. The survey will enable the project team to gain an accurate insight into a broad range of community expectations for the Pool.

Targeted engagement with key users of the Pool will occur throughout the project.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

N/A

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

The recommendation is consistent with Council's Community Engagement Policy. In particular, the survey could be considered as a means of increasing community engagement by consulting with them on this matter.

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

- Roma Denise Spencer Pool Lessee was engaged by SGL during their site visit.
- Coordinator, Regional Sport and Recreation Development was engaged by SGL during their site visit.

- Manager, Facilities has provided input throughout the project.
- Director, Development, Facilities & Environmental Services has provided input throughout the project.
- Communications Officer, Infrastructure Services, Communications has reviewed the survey.

**Funding Bodies:**

*Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.* (Please do not just include names)

N/A

**This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

Council has allocated \$75,000 in the 2018/19 budget to undertake the Roma Pool Feasibility Study (WO 18369).

**Future Years' Budgets:**

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?* (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Not at this stage

**Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?*  
(Interested Parties Analysis - IS9001:2015)

Not at this stage

**Risks:**

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
Council does not consult, and therefore accurately understand Community feedback and expectations about the Roma Pool	By releasing the survey Maranoa-wide, Council will gain a broad range of views from a range of community members, including local users of the pool, regional users of the pool, business users of the pool & non-users of the pool. This will allow Council to form an overall picture of how the pool is used & what expectations the community has for its future use.

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That Council, in accordance with our Community Engagement Policy, release the Roma Denise Spencer Pool Survey to the Maranoa region. This is on the basis that the survey will provide the opportunity to canvas a broad range of views from the greater community regarding the future of the pool.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

That Council:

1. Note the status of the Roma Pool Feasibility Study; and
2. Endorse the release of the Roma Denise Spencer Pool electronic survey to the Maranoa community.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 5: Managing our operations well

5.1 Continue to improve everything we do

5.1.5 Listen to our interested parties and employees' ideas and expectations.

**Supporting Documentation:**

[1](#) Roma Denise Spencer Pool Feasibility Study -  
Community Survey Snip

D19/45767

**Report authorised by:**

Deputy Director Infrastructure Services/Strategic Road Management

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

## Roma Swimming Pool - Community Survey

[Home](#) > Roma Swimming Pool - Community Survey

### Step 1 of 5



The Denise Spencer Swimming Pool was constructed in the 1960's and is reaching the end of its "useful asset life".

★ = required field

SGL has been commissioned to prepare a business plan and feasibility study to determine how to best deliver an aquatic centre facility in Roma into the future. Council is looking at all options to ensure the continued availability of a pool complex that meets the current and future needs of the Roma community.

The study will investigate options including major refurbishment of the existing pool, constructing a new pool at the current pool site and constructing a new pool at another site.

Your views and opinions are now being sought. It would be appreciated if you could take a few minutes to complete this questionnaire.

Proceed

## Step 2 of 5

Have you visited a swimming pool locally in the last 12 months? ★

- ☒ Yes  
☐ No

★ = required field

Which of the following local swimming pools have you visited? ★

- ☐ Roma Swimming Pool  
☐ Injune Swimming Pool  
☐ Great Artesian Spa  
☐ Wallumbilla Swimming Pool  
☐ Surat Swimming Pool

Have you visited any other pools in the last 12 months? ★

- ☐ Yes  
☐ No

On average, how often did you visit a swimming pool during the last 12 months? ★

- ☐ More than three times a week in summer  
☐ Once a week in summer  
☐ More than once a month, but less than once per week in summer  
☐ Less than once a month in summer  
☐ Once in summer  
☐ More than three times a week all year  
☐ Once a week all year  
☐ More than once a month, but less than once per week all year  
☐ Less than once a month all year  
☐ Once all year

What activities did you participate in on your last visit to a pool? ★

- ☐ Recreational swimming with family  
☐ Recreational swimming with friends  
☐ Lap swimming  
☐ Swim squad  
☐ Learn to swim lessons (as a parent/caregiver)  
☐ Learn to swim lessons (as a participant)  
☐ Aqua aerobics  
☐ Aqua fitness activity (eg water walking)  
☐ Hydrotherapy or rehabilitation  
☐ Spectator

Have you participated in any other activities? ★

- ☐ Yes  
☐ No

When visiting a pool which activity do you most frequently participate in?

- ★
- ☐ Recreational swimming with family
  - ☐ Recreational swimming with friends
  - ☐ Lap swimming
  - ☐ Swim squad
  - ☐ Learn to swim lessons (as a parent/caregiver)
  - ☐ Learn to swim lessons (as a participant)
  - ☐ Aqua aerobics
  - ☐ Aqua fitness activity (eg water walking)
  - ☐ Hydrotherapy or rehabilitation
  - ☐ Spectator
  - ☐ Other (specify)

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### Step 3 of 5

On a scale of 1 to 5 (5 = very satisfied and 1=very dissatisfied, 0 = Don't know) how would you rate Roma Swimming Pool:

★ = required field

★	5	4	3	2	1	0
Water quality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water temperature	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Change rooms and amenities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Kiosk	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Aquatic programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cost of season tickets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cost of daily entry	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Opening hours	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor water play space	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Main pool	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

A number of options are available to upgrade swimming facilities in Roma. Please place the following in priority order (1 = highest priority and 4 = lowest priority. Please note you cannot use the same number twice)

- ★
- ▼ Upgrade existing pool at existing pool site
  - ▼ Construct a new pool at the current pool site
  - ▼ Construct a new pool adjacent to the PCYC
  - ▼ Construct a new pool at another location in Roma

On a scale of 1 to 5 (5 = very important and 1=very unimportant, 0 = Don't know) how would you rate development of the following features at Roma Swimming Pool:

★

	5	4	3	2	1	0
Outdoor 50m pool	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Covered and enclosed 50m pool	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor 25m pool	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Indoor 25m pool	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Toddlers pool	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Indoor learn to swim pool	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Warm water program pool (eg hydrotherapy)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Children's water play park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Do you have any other upgrade options that you feel would benefit Roma?

- ★
- ☐ Yes
- ☐ No

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## Step 4 of 5



If a new pool was constructed how much would you be willing to pay for one visit, given the current entry price at is \$4 for an adult, with discounts for children, concessions and multi pass

★ = required field

- ★ ☐ \$4  
☐ No more \$5  
☐ No more \$6  
☐ No more \$7  
☐ No more \$8



Please indicate your level of support for developing a new outdoor pool in Roma under the following (5 = high level of support and 1 = do not support, 0 = Don't know)

★	5	4	3	2	1	0
Development cost up to \$5M	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Development cost \$5M to \$10M	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adult entry price \$6	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adult entry price \$8	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adult entry price more than \$8	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Annual rate increase to cover capital and operating costs of \$25	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Annual rate increase to cover capital and operating costs of \$50	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Annual rate increase to cover capital and operating costs of \$75	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Annual rate increase to cover capital and operating costs of \$100	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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## Step 5 of 5

To have a better understanding of how various demographic groups in the Roma community view swimming facilities can you please provide:

★ = required field

Your age

- ★ ☐ <15 years  
☐ 15 - 19 years  
☐ 20 - 24 years  
☐ 25 - 34 years  
☐ 35 - 49 years  
☐ 50 - 64 years  
☐ 65+

Your gender

- ★ ☐ Male  
☐ Female

Your place of residence

- ★ ☐ Injune, Bymount & Eumamurrin  
☐ Mitchell, Amby, Dunkeld & Mungallala  
☐ Roma, Hodgson & Muckadilla  
☐ Surat, Begonia, Teelba & Wycombe  
☐ Wallumbilla  
☐ Yuleba, Jackson & Noonga  
☐ Other

If you have any other comments regarding swimming facilities in Roma, please provide them below.

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Submit

## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 21 May 2019

**Item Number:** 13.1

**File Number:** D19/39424

**SUBJECT HEADING:** Injune C17 Locomotive Repair and Conservation

**Classification:** Open Access

**Officer's Title:** Regional Tourism Development Coordinator

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### **Executive Summary:**

Injune District Tourism Association has written to Maranoa Regional Council to request funding to assist with the repair, sandblasting and repainting on the C17 Locomotive located in Hutton Street Injune.

### **Officer's Recommendation:**

That Council

- 1) Grant permission to Injune District Tourism Association to:
  - Complete repair works to C17 Locomotive and Station Building
  - Sandblast and repaint the Locomotive
  - Construct a shed structure over the Locomotive
  - Install signage within the Station yard and building
- 2) Partner with Injune District Tourism Association by providing funding of \$14,000 to assist with the repair, sandblasting and repainting of the C17 Locomotive.
- 3) Utilise unspent money from Community and Economic Development budget GL 2888.2257.2001 (Food and Fire Fest) to repair the C17 Locomotive in Injune.

---

### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Cr Puddy Chandler, President Injune District Tourism Ass Inc.

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
IDTA	Injune District Tourism Association Inc

### **Context:**

***Why is the matter coming before Council?***

At a Council Meeting held on Friday 25 May 2007 pre amalgamation, it was resolved that the C17 locomotive in Injune would be retained under Council ownership. Therefore when IDTA is applying for grants for the repair of the train or construction of a shelter to preserve the train all grant applications request the applicants demonstrate and attach permission to undertake the works.

IDTA is directly asking Council to partner with them in the restoration and preservation of the C17 Locomotive.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

Council agreed to fund the removal of asbestos and repainting of the train in 2007/08 along with modest site work, with the project to be finalised in 2008/09. There is written confirmation that the asbestos insulation surrounding the boiler was sealed, PVA sealant solution was used to penetrate the asbestos and the permanently open areas of the steel structure surrounding the boiler were closed in December 2007.

IDTA have witnessed the gradual deterioration of the C17 Locomotive and are confident if these repair and restoration works are undertaken immediately the train will continue to be an important asset to the Injune community, and remain of interest and appeal to visitors of Injune.

IDTA has obtained a quote of \$27,060 to repair, sandblast and repaint the C17 Locomotive. IDTA are committed to self-funding and sourcing other funding to enable them to contribute towards the maintenance and preservation of this Council asset.

The C17 Locomotive is a very important and much loved local cultural heritage asset that the Injune community are passionate about maintaining.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Nil

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

The Locomotive is not considered a Council facility so is not included in any asset management plans

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Jane Vincent, Injune Tourism Officer - "The train is a very important aspect of the local tourism product offering, and many visitors are very interested to walk down and visit it"

Paul Thompson, Leading Hand Injune Depot as Wendy Alderman was on leave - "Agree it sounds like a great project that would be beneficial to the town"

Fiona Vincent, Local Area Manager, Injune and A/Manager Community and Economic Development – "To date there has been considerable investment from current and past Councils along with local groups and residents. Partnering with IDTA to safe guard the future of this important piece of local history will be of major benefit to Injune and district.

Tanya Mansfield Manager, Facilities (Land, Buildings & Structures) - "The locomotive isn't a facility so I have no background details on this unit"

Konrad Crawford, Team Coordinator - Roma Parks, Gardens & Regional Horticulturist – "Sounds good, just need to be aware of the asbestos contained within the boiler area"

Sue Sands-Regional Grants & Council Events Development Coordinator

#### **Funding Bodies:**

*Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.* (Please do not just include names)

IDTA intend to contribute their own money and apply for additional external funding to complete the project which is why they require written permission from Council allowing them to undertake the work.

#### **This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) ? Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

The project is not included in the current budget however there are sufficient funds available in the Community and Economic Budget GL 2888.2257.2001 Food and Fire festival.

#### **Future Years' Budgets:**

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$) ?* (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

There are no ongoing budgetary requests once the C17 Locomotive is repaired and repainted.

#### **Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?***  
(Interested Parties Analysis - IS9001:2015)

Cr Puddy Chandler as President of IDTA will be particularly interested in the decision.

**Risks:**

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences
No action taken	If no action is taken to repair and preserve the locomotive there is a high risk the train will deteriorate to a point where it needs to be fenced off and repair becomes exorbitant and beyond the means of Council and the Injune community. This will have a negative impact on the visitor experience.

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

The C17 Locomotive plays a significant role in encouraging visitors to stay overnight in Injune. Volunteers and staff at the Injune Visitor Centre report when visitors ask what there is to do in Injune, the C17 Locomotive along with the Characters of Injune Walk and the wetlands all contribute to providing a half-day of experiences for visitors. If the C17 Locomotive deteriorates into a state of disrepair, requiring it to be fenced off, this will have a negative impact on the visitors experience.

Therefore, Council granting permission for the works to be undertaken and to contribute financially to the project will provide a great benefit to the Injune community.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

Nil

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.10 Foster arts and culture within our communities and help preserve our local history

4.10.1 In partnership with the community, commence implementation of the Maranoa Arts and Culture Strategy with the key strategies including: -Local heritage is protected, valued and accessible -Indigenous, outback and other cultures have continuity, diversity and energy - Place-making and architecture suport arts, culture and heritage - Educators, businesses, agencies, Council and communities collaborate to provide creative spaces and creative activity support

**Supporting Documentation:**

1↓	Re: C17 Locomotive at Injune No. 809	DWB126577
2↓	Locomotive upgrade at Injune	DWB138958
3↓	Injune District Tourism Ass Inc	D19/39752

**Report authorised by:**

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services  
Regional Sport & Recreation Development Coordinator

28 May 2007

Malcolm Martin  
Special Projects Officer  
Downs Steam Tourist Railway and Museum  
PO Box 106  
Southtown  
**TOOWOOMBA QLD 4350**

Dear Malcolm

**Re: C17 Locomotive at Injune (No. 809)**

Further to Council's letter dated 24 April 2007 regarding the above, I advise that Advance Injune Inc. has conducted several consultations with the Injune community with regard to this matter.

Advance Injune have advised Council that the community have decided that they want the train to remain in Injune and not be made available to your organisation. Their local cultural heritage group will take charge of the site and work towards improving the safety and appearance of the train and to document fully its history.

At the Council Meeting held on Friday 25 May 2007, it was resolved that the C17 locomotive in Injune would be retained under Council ownership.

Council will fund the removal of asbestos and repainting of the train in the 2007/08 along with modest site work, with the project to be finalised in 2008/09.

Any assistance you could provide Council and Advance Injune to undertake the works nominated above would be greatly appreciated. Council may be in a position to offset any expenses you incur with this advice.

Yours faithfully

L P Love  
Chief Executive Officer





**INJUNE DISTRICT TOURISM ASSOC INC**

ABN – 85 105 374 154

32 Hutton Street  
PO Box 129  
INJUNE Q 4454

Ph 07 4626 0503

Secretary- [kmmansfield@bigpond.com](mailto:kmmansfield@bigpond.com)

Ms Julie Reitano  
CEO  
Maranoa Regional Council  
PO Box 620  
ROMA QLD 4455

9 April, 2019

Dear Ms Reitano

At a recent meeting of our association a motion was passed to repaint the C17 Locomotive located in Hutton Street and construct a shed structure to ensure the longevity of this engine remaining on display. In June 2020 it will be 100 years since the first train arrived in Injune and we are interested in ensuring this milestone is celebrated and hope to have our newly restored Railway Precinct complete.

We have been in contact with Queensland Rail Historian, Greg Hallam who is keen to assist us with the authenticity and research. Due to the historical significance of Locomotive No. 824 Greg was extremely happy to hear that its presence was valued in the Injune community.


To assist us in completing this project we are writing to request consideration be given to the following.

1. Approve permission to Injune District Tourism Association to:
  - Complete repair works to C17 Locomotive and Station building
  - Sandblast and repaint the Locomotive
  - Construct a shed structure over the Locomotive.
  - Install signage within the Station yard and building.
2. Partnering with Injune District Tourism Association by providing funding of \$14,000 to assist with the repair, sandblasting and repainting of the C17 Locomotive. Initial quote for sandblasting and repainting is \$27, 060.

Injune Tourism are committed to self-funding and sourcing other funding where required to complete project.

We thank council for their ongoing support of tourism in our region and hope our project will be looked upon favourably and we can continue our efforts in ensuring our visitors stay longer and experience more.

Yours sincerely

  
Muffy Mansfield  
SECRETARY

## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 22 May 2019

**Item Number:** 13.2

**File Number:** D19/39883

**SUBJECT HEADING:** Outback Queensland Tourism Award Nominations

**Classification:** Open Access

**Officer's Title:** Regional Tourism Development Coordinator

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### **Executive Summary:**

Outback Queensland Tourism Association host annual tourism excellence awards to recognise outstanding effort and results across Outback Queensland. These awards are highly competitive, prestigious and the nomination process is lengthy. The categories have been considered and whilst we have a number of relevant projects currently being implemented the timing is not suitable to nominate in 2019, due to the closing date for submissions being 12 June. Council will be in a very strong position to submit three nominations in 2020 and another in 2021.

### **Officer's Recommendation:**

That Council:

- 1) Submit the following nominations in the 2020 OQTA Awards:
  - Tourist Attraction –Roma Saleyards Interpretive Centre
  - Destination Branding – nomination to focus on the tourism branding project currently being implemented
  - Outstanding Contribution by a Volunteer or Volunteer Group – Cobb & Co Festival Committee
- 2) Encourage and assist the following organisations to submit nominations in 2020:
  - Festival and Events –Cobb & Co Festival
  - Visitor Information Services –Mitchell Visitor Centre
  - All other tourism businesses/operators interested in nominating
- 3) Submit a nomination in the Major Tourist Attraction or Tourist Attraction category in 2021 for The Bigger Big Rig and Tree Walk

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Nil

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
OQTA	Outback Queensland Tourism Association

**Context:**

***Why is the matter coming before Council?***

Nominations are lengthy and detailed, and only open approximately 6 weeks prior to the awards closing. By resolving to submit these nominations for 2020 Council can collect and collate the necessary data and develop the business and marketing strategies throughout the qualifying period, which will be 1 July 2019 – 30 June 2020.

**Background:**

***Has anything already happened in relation to this matter?***

*(Succinct overview of the relevant facts, without interpretation)*

In 2018 after a very successful and innovative transition to a new management model at The Big Rig, and Tayla Dennis winning two regional training award, Council submitted two nominations. Even with these outstanding results we were unsuccessful. This provided first hand insight and knowledge into the highly competitive nature of the awards.

In 2019, Council's Tourism Coordinator is writing a submission, with support from Booringa Action Group for the Tourism Attraction being the Great Artesian Spa in Mitchell. Therefore Council will be represented in this category for a regional attraction.

Submitting a winning OQTA Tourism Award nomination enables Council to be represented at the State Tourism Awards which provide excellent promotion for the region and the winning attraction or experience.

As Council is a member of OQTA it is advantageous to participate in the awards process.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

*(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)*

Nil

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

*(Quote/insert the relevant section's wording / description within the report)*

Nil

**Input into the Report & Recommendation:**

**Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Fiona Vincent, A/Manager Community and Economic Development

### Funding Bodies:

**Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.** (Please do not just include names)

Nil

### This Financial Year's Budget:

**Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).**

**If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?**

Nil

### Future Years' Budgets:

**Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

### Impact on Other Individuals or Interested Parties:

**Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?** (Interested Parties Analysis - IS9001:2015)

Nil

### Risks:

**What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Nil	<Provide details>

### Advice to Council:

**What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?**

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Submit three highlight competitive nominations in the 2020 OQTA Awards and work with all interested community groups or local tourism businesses interested in submitted award nominations.

### Recommendation:

**What is the 'draft decision' based on the advice to Council?**

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

<Provide details>

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.3 Attract visitors to our region to bring additional customers to our region's businesses

4.3.1 In partnership with the community, commence implementation of the Maranoa Tourism strategy, with the key strategies including: Position Maranoa as a destination of Outback Queensland - Enhance the network of Maranoa attractions - Big Rig progressively upgraded and expanded - Attract and feature high quality events - Enhance experience and adventure tourism and marketing of the Maranoa.

**Supporting Documentation:**

Nil

**Report authorised by:**

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

Regional Sport & Recreation Development Coordinator

## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 22 May 2019

**Item Number:** 13.3

**File Number:** D19/39907

**SUBJECT HEADING:** Skyline Camera Installation at Roma Airport

**Classification:** Open Access

**Officer's Title:** Manager - Airports (Roma, Injune, Surat, Mitchell)

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### **Executive Summary:**

The Roma Aero Club has requested the installation of publicly accessible skyline cameras at Roma Airport to aid aviators in monitoring weather conditions when flight planning.

This report serves to seek approval for the installation of these cameras following consultation with the Aero Club and Airport Advisory Committee.

### **Officer's Recommendation:**

That Council:

- 1) Endorse the project to install skyline cameras at Roma Airport funded by the Roma Airport Operations budget; and
  - 2) Select West Tech Systems as the preferred supplier at a cost of \$1,880.00 ex GST.
- 

### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Maranoa Regional Council  
Roma Aero Club  
MI Helicopters  
West Tech Systems

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
O&M	Operation & Maintenance

### **Context:**

***Why is the matter coming before Council?***

This project was raised through community consultation and further considered at the meeting of the Airport Advisory Committee on the 21<sup>st</sup> of May, 2019 where it was agreed a report be brought to Council, seeking approval.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

An investigation was undertaken with an Aero Club representative and West Tech Systems as to the best solution, identifying 3 cameras mounted on the airport administration building, transmitting imagery through the public wifi.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Nil.

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Nil.

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

As originally proposed by the Roma Aero Club, consultation was sought from members as to the ideal location for installation and field of view. A site inspection was undertaken on the 8<sup>th</sup> of May 2019 with an Aero Club representative to agree on the location. This information was then used to generate a quote with West Tech Systems on the best solution, which was then presented to the Airport Advisory Committee on the 21<sup>st</sup> of May 2019 with agreement reached to proceed with the solution.

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

Nil.

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

The quoted cost for the cameras is \$1,880 ex GST, this can be funded under the Roma Airport Operations O&M GL 025114.2002. Due to the timing, it is likely that the work will be undertaken in the 2019/2020 financial year, the expenditure would still be accommodated in the draft budget prepared for the 2019/2020 year.

**Future Years' Budgets:**



**Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

There are no fixed ongoing costs associated with this installation. Future costs are limited to maintenance and replacement as and when the equipment requires it.

### Impact on Other Individuals or Interested Parties:

**Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?** (Interested Parties Analysis - IS9001:2015)

Both general aviation and commercial aircraft operators utilize the camera service at other aerodromes to aid in flight planning and to receive live weather conditions which would normally not be relayed through the existing weather information service.

### Risks:

**What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Data costs	Should the public Wifi installed at Roma Airport be decommissioned or fail, further investment would be required in order to transfer the images externally.

### Advice to Council:

**What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?**

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Based on the consultation undertaken, this is a beneficial project for the General Aviation community and demonstrates a continued investment in the relationship with and attraction of recreational flyers.

### Recommendation:

**What is the 'draft decision' based on the advice to Council?**

**Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?**

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

**Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?**

That Council endorse the project to install the skyline cameras and approve the expenditure, selecting West Tech Systems as the preferred supplier.

### Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.4 Provide airports that contribute to economic and community development of the region

4.4.8 Engage with stakeholders through compliance and airport user meetings including Aerodrome Security and Safety Committee, Airport Advisory Committee Meeting and Regional Industry Consultative Meetings.

**Supporting Documentation:**

Nil

**Report authorised by:**

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

## **PLANNING & BUILDING DEVELOPMENT REPORT**

**Meeting:** General 12 June 2019

**Date:** 4 June 2019

**Item Number:** 13.4

**File Number:** D19/46078

**SUBJECT HEADING:** Development application for a Material Change of Use - "Low impact industry", "Office" and "Non-resident workforce accommodation"

**Classification:** Open Access

**Officer's Title:** Lead Town Planner

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**Executive Summary:** Queensland Parks and Wildlife Services (QPWS) – South West have submitted a development application for a "Low impact industry", "Office" and "Non-resident workforce accommodation" at 21-39 Currey Street, Roma (Lot 1 on RP81234). The site was previously used by Santos LNG as a logistics hub and it is QPWS's intention to re-purpose some of the existing buildings on the site to accommodate their activities. A new purpose built shed is also proposed as part of the application.

If the application is approved, it would allow QPWS South West to consolidate its administration and workshop operations in one location. Currently, their operations are located throughout the Roma CBD in several different locations. Approval of the application would also provide for intermittent short-term accommodation for up to five remotely located QPWS park rangers when they visit Roma for team meetings and training or when responding to emergency events.

The development application is subject to impact assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the *Planning Act 2016*. The *Development Assessment Rules* set out the procedural requirements for the development assessment process.

Public notification about the application was carried out in accordance with Part 4 of the *Development Assessment Rules* and for a period of 15 business days between 3 May, 2019 and 27 May, 2019. There were no properly made submissions received during this period.

The procedural requirements set out by the *Development Assessment Rules* to enable Council to make a decision on this matter have been fulfilled. The development application is generally consistent with the assessment benchmarks provided by the *Planning Act 2016* and any perceived conflict with the assessment benchmarks can be addressed by way of conditions of development approval.

**Officer's Recommendation:** The application for a Material Change of Use for "Low impact industry", "Office" and "Non-resident workforce accommodation" at 21-39 Currey Street, Roma (Lot 1 on RP81234) be approved subject to the following conditions:

## Preamble

- i. Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- ii. The relevant planning scheme for this development is the *Maranoa Planning Scheme 2017*. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to the above Planning Scheme.
- iii. The land use rating category may change upon commencement of any newly approved use on the site. Council's current Revenue Statement, which includes the minimum general rate levy for the approved use/s, can be viewed on the Council Website: [www.maranoa.qld.gov.au](http://www.maranoa.qld.gov.au).
- iv. All Aboriginal Cultural Heritage in Queensland is protected under the (*Aboriginal Cultural Heritage Act 2003*) and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- v. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved works are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- vi. The developer is to pay all infrastructure charges levied for the approved development – refer to Attachment 5 – Adopted Infrastructure Charges Notice.
- vii. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities for the approved use.
- viii. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the operations on the site may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.

## **Conditions applicable to the development of "Low Impact Industry" "Office"**

## **and Non-resident workforce accommodation”**

### **Use**

1. The approved development is a Material Change of Use – “Low impact industry”, “Office” and “Non-resident workforce accommodation” as defined in the Planning Scheme and as shown on the approved plans.

**Note:** This development approval and the approval conditions apply to the “Low impact industry”, “Office” and “Non-resident workforce accommodation” as shown on the approved plans. This approval does not apply to or authorise any other development on the site or the use of any other building/s.

2. Unless otherwise stated, the conditions of approval apply to all aspects of the approved development.

### **Compliance inspection**

3. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.
4. Prior to the commencement of use, the applicant shall contact Council and arrange a development compliance inspection.

### **Approved Plans and documents**

5. All works and operations are to be carried out generally in accordance with the approved plans and specifications listed in the following table. Where approved plans are in conflict with the Assessment Manager’s conditions, the Assessment Manager’s conditions shall take precedence.

Plan/Document number	Plan/Document name	Date
	Site Layout and Parking and Manoeuvring Plan (as amended by Council)	
	Workshop Elevations	
	Accommodation Floor Plan	

### **Development works**

6. The developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
7. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on

during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

8. Unless otherwise approved in writing by the Council, approved hours of construction are restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted. Work or business which causes audible noise must not be conducted from or on the subject land outside the above times or on Sundays or Public Holidays.

### **Applicable Standards**

9. All works must comply with:
  - a. this development approval;
  - b. any relevant Acceptable Solutions of the applicable codes of the planning scheme for the area;
  - c. Council's standard designs for such work where such designs exist;
  - d. the Capricorn Municipal Development Guidelines; and
  - e. any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs a-e above, Council may agree in writing to an alternative specification. This alternative specification prevails over those specified in paragraphs a-e in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any concurrent lawful requirements outside those stated above.

### **Access**

10. Access to the site shall be provided from Currey Street in the location denoted as "Site Access" on approved plan *Site Layout and Parking and Manoeuvring Plan* (as amended by Council). Signage shall be erected at the access clearly identifying it as the approved access to the approved development.
11. The landowner shall be responsible for the maintenance of vehicle crossovers from the road carriageway to the property boundary. Should any damage be caused to Currey Street at the approved access location, it is the landowner's responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with the Council and at the landowner's expense.
12. Vehicle crossovers must be designed and constructed to accommodate the maximum vehicle size accessing the site, ensuring no damage to the Currey Street roadway, kerb and channel.

13. Internal line marking, signage and/or other markings shall be installed throughout the site that clearly delineates the direction of vehicle travel internally within the site. Internal access routes shall be designed to cater for the largest types of vehicles accessing the site.

### **Parking and Manoeuvring**

14. All parking bay configurations (width and lengths) are to be in accordance with AS/NZS 2890.1:2004 Parking Facilities Part 1: Off-Street Car Parking.
15. Disabled car parking bays shall be designed in accordance with AS/NZS 2890.1:1993 Parking Facilities Part 1: Off-Street Car Parking.
16. Parking associated with the approved use must be contained within the development site area. No on-street parking is permitted at any time.
17. Vehicle access and manoeuvring areas are to comply with AS/NZS 2890.1:2004 Parking facilities Part 1: Off-street car parking.
18. Onsite service vehicle access and manoeuvring is to be designed in accordance with AS/NZS 2890.2:2004 - Parking facilities Part 2: Off-street commercial vehicle facilities requirements.
19. All access and manoeuvring areas used in the operation are to be sealed with an approved impervious surface. Surfacing shall consist of either reinforced concrete, concrete pavers, segmental clay pavers, asphaltic hotmix or two coat (primerseal/seal) bitumen seal.
20. All car parking areas shall be kept clear of any obstruction that would prevent the safe and efficient use of vehicles accessing the car park areas.

### **Landscaping and Fencing**

21. Additional landscaping elements and plantings must be provided internally within the site to enhance the visual amenity of the area and provide screening and buffering. Site landscaping is to include additional plantings within the established landscaping beds in front of the approved "Office". Landscaping treatments should assist in providing privacy, screening and separation between vehicle access ways, parking areas, refuse facilities and other built elements. Plant species shall include a mix of trees, shrubs and ground covers.
22. Planting densities and stock sizes at the time of planting are to be based on achieving full coverage of the planting area within two years. Landscaping must be irrigated to support the successful establishment of plantings.
23. Any dead or unhealthy plants must be promptly replaced throughout the life of the development.
24. Site landscaping must not interfere with electrical infrastructure nor restrict

maintenance access to any onsite infrastructure, public utility or easement.

- 25. Landscaping must not interfere with site lines at intersections for traffic.
- 26. Landscaping shall not include any non-native pest species that pose a risk to ecological integrity.
- 27. Screen fencing is to be maintained along the development site boundaries adjoining residential land uses.

### **Avoiding Nuisance**

- 28. No nuisance is to be caused to adjoining properties and occupiers by the way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time.
- 29. Dust emanating as a result of operations carried out onsite must be continually monitored and suppressed in order to prevent any dust drifting onto road networks, nearby properties and sensitive land uses. The landowner/operator must implement a dust management plan for the site operations.
- 30. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.
- 31. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.
- 32. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.

### **Advertising signage**

- 33. Any proposed advertising signage is subject to a further development approval unless compliant with the self-assessable development provisions of the Planning Scheme, or other applicable planning instrument in force at the relevant time.
- 34. Any free standing advertising signage or structure to be constructed on the subject site shall be designed by an RPEQ (Structural) Engineer and certification provided for both design and construction.

### **Delivery of Goods**

- 35. The delivery of any goods to the development site are to occur between the hours of 7:00am and 6:00pm Monday to Friday and 8:00am to 5:00pm on Saturday. There shall be no deliveries on Sundays or public holidays.



### **Refuse storage**

36. Bulk refuse storage and collection facilities must be centrally located within development site area. The bulk refuse storage area must be screened and retain reasonable standards of amenity. It must not be visually obtrusive when viewed from the street.
37. The bulk refuse storage area must be enclosed on a minimum of three sides with a screen wall extending 0.2 meters above the height of all refuse containers.
38. The bulk refuse storage must be located a minimum distance of 3.0 meters from the “Non-resident workforce accommodation”, including the sleeper units, recreation units and amenities unit.
39. At all times while the use continues, waste containers shall be provided on the site and maintained in a clean and tidy state and shall be emptied and the waste removed from the site on a regular basis. Convenient access to the bulk refuse storage area must be provided for service vehicles.

### **Stormwater and Drainage**

40. Stormwater run-off from roof and surface areas is to be collected internally within the site and directed to a lawful point of discharge, in accordance with CMDG – D5 Design Guidelines ‘Stormwater Drainage Design’.
41. Stormwater must not be allowed to pond on the property being developed, during the development process and after the development has been completed.
42. Post-development stormwater runoff flows from the development site are not to exceed pre-development stormwater runoff flows to adjoining properties or roads.
43. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.

### **Construction activities**

44. During construction, soil erosion and sediment is managed in accordance with the *Capricorn Municipal Design Guidelines D-7 ‘Erosion and Control and Stormwater Management’*.
45. If there is a possibility of erosion or silt or other materials being washed off the property being developed during the development process, the developer must document and implement a management plan that prevents this from occurring.

46. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such works shall be undertaken immediately where there is a potential hazard to pedestrians and/or passing traffic.

47. All fill placed on the site is limited to that necessary to accommodate the approved use.

**Note:** An operational works application will be required to be submitted to and approved by Council for any cut and/or filling works that exceed 50m<sup>3</sup>.

48. Excavation or filling must be undertaken in accordance with the *Capricorn Municipal Development Guidelines*.

### Services

49. The premises is to be connected to Council's reticulated water supply network and adequate amenities provided for all components of the approved development in accordance with the applicable Water Services Association of Australia (WSAA) publication and the CMDG Design Guidelines – D11 'Water Reticulation', at no cost to Council.

50. The premises is to be connected to Council's reticulated sewerage disposal system and adequate amenities provided for all components of the approved development in accordance with the applicable Sewerage Code of Australia and the CMDG Design Guidelines - D12 'Sewerage Reticulation', at no cost to Council.

51. If the approved use is connected to a telecommunication service, then such works shall be undertaken in accordance with the relevant service providers requirements and specifications along with relevant building standards requirements and specifications (as relevant).

52. The development must be connected to an electricity reticulation service in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications (as relevant).

53. All services installation, including sewer, water, electricity and telecommunications connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such designs exist (iv) the Capricorn Municipal Development Guidelines (CMDG) where it applies (v) any relevant Australian Standard that applies to that type of work and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

54. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.
55. The site must have access to a reliable water supply for firefighting purposes.

#### **No Cost to Council**

56. Services and infrastructure required in connection with the establishment of the approved development must be provided at the developer's cost.
57. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.
58. All rates and charges of any description and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council shall be paid prior to the commencement of use.

#### **Latest Version**

59. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

#### **Application Documentation**

60. It is the developer's responsibility to ensure that all entities associated with the Development Approval have a legible copy of the Decision Notice and the Approved Plans and the Approved Documents bearing 'Council Approval'

#### **Council water infrastructure**

61. No development or activity, including the parking of vehicles or machinery, shall occur within four meters of the "Exclusion Area" denoted on Site Layout and Parking and Manoeuvring Plan (as amended by Council).

#### **Conditions specific to the "Low Impact Industry"**

62. General hours of operation of the "Low Impact Industry" are restricted from 7:00am to 8:00pm Monday to Saturday. The approved use shall not be carried out on Sundays or public holidays.

The operator may apply to Council to vary the hours of operation for a particular event where the extended operating hours are necessary in the opinion of the Council having considered the requirements and community benefits of the particular event and the duration of the additional impacts upon the local community. Any decision to alter the operating hours may be subject to consultation with surrounding land owners.

63. Mechanical equipment and service areas shall be screened from residential land uses adjoining the site.
64. The washdown facility shall be contained solely within the area denoted as "Washdown Facility" on approved plan "Currey Street Proposed Expansion and Existing Infrastructure" prepared by Santos GLNG dated April 2016.
65. The wash-down facility shall be used solely for vehicles that are operationally related to the industrial business conducted on the site under the terms of this development approval.
66. All waste water associated with the washdown facility shall be collected on site and pumped by a qualified contractor. No waste water associated with the washdown facility shall be disposed of through Council's stormwater or sewer infrastructure without prior written approval from Council.
67. Operation/use of the washdown facility must not cause any ponding of water.
68. All stormwater from the proposed workshop shall be collected and discharged so as to;
  - a. Protect the stability of buildings and the use of adjacent land;
  - b. Prevent water-logging of nearby land;
  - c. Protect and maintain environmental values; and
  - d. Maintain access to reticulated infrastructure for maintenance and replacement purposes.

**Conditions specific to the "Office"**

69. General hours of operation of the "Office" are restricted from 7:00am to 8:00pm Monday to Saturday. The approved use shall not be carried out on Sundays or public holidays.

The operator may apply to Council to vary the hours of operation for a particular event where the extended operating hours are necessary in the opinion of the Council having considered the requirements and community benefits of the particular event and the duration of the additional impacts upon the local community. Any decision to alter the operating hours may be subject to consultation with surrounding land owners.

70. A minimum of 8 car parking spaces shall be provided on site for the

exclusive use of the approved "Office".

71. The allocated car parks shall be located generally within the area of the site denoted as "Office parking" on "Site Layout and Parking and manoeuvring plan" (as amended by Council) and shall be clearly delineated and signed for the exclusive use of the approved "Office".

**Conditions specific to the "Non-resident workforce accommodation"**

72. The "Non-resident workforce accommodation" is for the exclusive use of direct employees of the Queensland Park and Wildlife Services (QPWS). Occupants are strictly restricted to:
- a. employees that are on-call and required to respond outside of standard business hours during emergency events; and
  - b. employees who are ordinarily resident of QPWS facilities and/or accommodation located remote of Roma who are required to visit Roma for QPWS business; and
  - c. the accommodation units must not be occupied by any other member of the public, including any guest, contractor or associate of QPWS employees.
73. The maximum number of people permitted to use/occupy the "Non-resident workforce accommodation" at any one time is strictly limited to 5 direct employees of the QPWS.
74. The "Non-resident workforce accommodation" must not be occupied by any one person for a period exceeding four consecutive days.
75. The operator of the "Non-resident workforce accommodation" is to maintain a record of the occupancy of the "Non-resident workforce accommodation" throughout the duration of the use.
76. Signage must be provided at the entrance to the approved "Non-resident workforce accommodation" area clearly displaying the following information;
- a. Owner of the site
  - b. Manager of the site
  - c. Specific rules for the area
  - d. Map of the area
  - e. Route for emergency vehicles
  - f. Emergency contact phone number(s)
77. The design and construction of the "Non-resident workforce accommodation" is in accordance with MP 3.3 of the Queensland Development Code.
78. A minimum of 4 car parking spaces shall be provided on site for the

exclusive use of the approved “Non-resident workforce accommodation”.

79. The allocated car parks shall be located generally within the area of the site denoted as “Non-resident workforce accommodation parking” on “Site Layout and Parking and manoeuvring plan” (as amended by Council) and shall be clearly delineated and signed for the exclusive use of the approved “Non-resident workforce accommodation”.
80. Non-resident workforce accommodation must incorporate measures for fire protection, including firefighting equipment and adequate water supplies, in accordance with the relevant legislation and standards.
81. If the non-resident workforce accommodation is connected to a telecommunication service, then such works shall be undertaken in accordance with the relevant service providers requirements and specifications along with relevant building standards requirements and specifications (as relevant).
82. The non-resident workforce accommodation must be connected to an electricity reticulation service in accordance with the relevant service provider’s requirements and specifications along with relevant building standards, requirements and specifications (as relevant).
83. Any alterations to the exterior of the “non-resident workforce accommodation” building shall include materials and surface finishes that are predominately within the colour range of the local landscape (e.g. earth brown, vegetation green) to blend with the surrounding environment. Materials and finishes must not include any reflective materials.
84. Refuse storage and collection facilities must be located in proximity to the “Non-resident workforce accommodation.” Refuse facilities must retain reasonable standards of amenity for occupants of the “Non-resident workforce accommodation” and surrounding properties and must not be visually obtrusive when viewed from the street.
85. All mechanical equipment (including air conditioners and the like) and rainwater tanks are to be screened so as not to be visible from adjoining residential properties.

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**Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

The development application has been submitted by the Department of Environment and Science - Queensland Parks and Wildlife Services South West Region (QPWS). If this application is approved, QPWS would vacate the premises it currently owns and rents in Roma.

### Acronyms:

#### Are there any industry abbreviations that will be used in the report?

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
MCU	Material Change of Use
LGIP	Local Government Infrastructure Plan
MRC	Maranoa Regional Council
SPP	State Planning Policy
QPWS	Queensland Parks and Wildlife Service

### Context:

#### *Why is the matter coming before Council?*

This development application is subject to impact assessment. The determination of an impact assessable application is outside the scope of officer delegations and a decision about the application is required to be made by Council resolution.

### Background:

#### *Has anything already happened in relation to this matter?*

*(Succinct overview of the relevant facts, without interpretation)*

QPWS – South West Region (QPWS) are seeking approval to consolidate their existing administrative and workshop operations, which are currently located in several different locations throughout the Roma CBD, into one central location at the south- west intersection of Currey Street and Dargal Road in Roma.

The site was previously used by Santos LNG as a logistics hub and it is QPWS's intention to repurpose some of the existing buildings on the site to accommodate its activities as well as construct a new workshop to park and service its vehicles.

The application includes short-term accommodation for up to five park rangers who are ordinarily located in remote locations throughout the region. The accommodation will be used for when these park rangers are visiting Roma for meetings and training and during emergency events when rangers are required to be available. QPWS currently rent a property in Beetson Drive, Roma for this purpose.

A marked up aerial photo of the site showing the proposed operations is provided in Figure 1 below.

(For reference, QPWS administrative functions are proposed to be located in the "office" building located fronting Currey Street on the south-east corner of the site; the 'non-resident workforce accommodation' is proposed in the "barracks" building located behind the "office" to the west; and the proposed workshop is denoted as "New Shed.")

**Maranoa Regional Council**  
**General Meeting - 12 June 2019**



- Light vehicle carparks** – This will be to cater for 12 permanent staff member's vehicles. There will be occasionally visitors or other Park Staff which would be maybe an extra 8 vehicles. Some will park at the front near the office, some under the undercover, some between the Barracks and Workshop and some near the workshop. Obviously there won't be as many as previous owners (Santos)
- Heavy Vehicle Carpark** – This will be for 1 Isuzu truck with tag trailer and on occasions a grader.
- Storage Shed & Workshop** – This will used for both Equipment storage and minor workshop repairs. Equipment to be stored are thing like; Fire slip on units, quickspray units, ride on mower, forklift and other small equipment. The new proposed shed is designed for a truck/vehicle to drive through, this will allow for internal offloading of gear and undercover. The arrow shows direction of vehicle entry and exit
- **Heavy Vehicle Turnaround path** – This the direction the heavy machinery will go when something is to be fixed or offloaded
- **Heavy Vehicle Turnaround path** – This is direction the heavy machinery will go to turn around without going through shed
- Existing Wash Down Bay** – Used for vehicle wash down

**Figure 1- Proposed site plan**

Additional details of the proposal and a full assessment of the application against the applicable assessment benchmarks prescribed by Regulation are attached in the Supporting Documents.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)



The proposal constitutes a material change of use as defined in the *Planning Act 2017* (being both a material increase in the intensity or scale of the use of the premises; and the start of a new use of the premises) and requires a development permit to be issued by Council prior the commencement of use.

Provisions of the *Maranoa Planning Scheme 2017* make the required development application subject to impact assessment. An impact assessment is an assessment that must be carried out against the assessment benchmarks prescribed by the *Planning Regulation 2017*, in this case being;

- the Darling Downs Regional Plan;
- the State Planning Policy;
- the Maranoa Planning Scheme; and
- the Maranoa Regional Council LGIP.

An assessment of the application against these assessment benchmarks is attached in the Supporting Documents.

In accordance with Section 60 of the *Planning Act 2016*, after carrying its assessment Council must decide to;

- (a) approve all or part of the application; or
- (b) approve all or part of the application, but impose development conditions on the approval; or
- (c) refuse the application

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

The *Maranoa Planning Scheme 2017* and the Maranoa Regional Council Local Government Infrastructure Plan are applicable to the assessment of the application (the Local Government Infrastructure Plan forms part of the Planning Scheme).

The relevant sections of the *Maranoa Regional Planning Scheme 2017* are;

- Part 3 Strategic Framework
- Part 4 Local Government Infrastructure Plan
- Part 5 Tables of Assessment
- Part 6 Zones
  - Part 6.2.3 General residential zone code
- Part 8 Overlays
  - Part 8.2.1 Agricultural Land Overlay Code
  - Part 8.2.8 Airport Environs Overlay Code

- Part 9 Development codes
  - Part 9.3.1 Accommodation Activities Code

**Input into the Report & Recommendation:**

*Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?* (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Internal and external consultation has occurred with:

- Manager Planning & Building Development (internal)

The officer's recommendation has been informed by feedback from the parties consulted.

Public notification was undertaken by the Applicant.

**Funding Bodies:**

*Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.* (Please do not just include names)

**N/A** - The project is a private development that will be funded by an external party.

**This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)?* *Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

The application will not have any implications to this financial year's budget provided Council's decision is not appealed within this financial year.

**Future Years' Budgets:**

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?* (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

The application will not have any implications to future year budgets provided Council's decision is not appealed.

**Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?*  
(Interested Parties Analysis - IS9001:2015)

The application includes non-resident workforce accommodation. In the past, this type of accommodation has raised *interest* among other accommodation providers in the region.

It is unlikely that approval of the application would *impact* on other short-term accommodation providers given that the proposed "non-resident workforce accommodation" component of the application is intended to be used intermittently by

park rangers visiting Roma who currently stay in a QPWS rented property in Beetson Drive in Roma. They do not currently use other short-term accommodation facilities.

## Risks

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences
See below	

Potential risks associated with the proposal have been addressed in the development assessment. Other matters outside of this, which are not called up in the *Planning Act 2016*, cannot be considered in decision making.

As with any planning decision reached by Council, there is a risk that the applicant can appeal any aspect of the decision to the Planning and Environment Court.

## Advice to Council:

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

It is considered that on balance, the proposal presents no significant conflict with the applicable assessment benchmarks prescribed by the *Planning Regulation 2017*.

The proposed development is appropriately located, and any perceived conflicts with the assessment benchmarks are addressed having regard to the previous use of the site, the plans submitted in support of the development and consideration of surrounding development. Any potential inconsistencies with the applicable assessment benchmarks can be appropriately addressed by way of conditions of development approval.

As such, Council should endorse the officer recommendation to approve the Material change of use "Low impact industry", "Office" and "Non-resident workforce accommodation" subject to relevant, reasonable and enforceable conditions.

## Recommendation:

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

That Council endorse the officer recommendation to approve the Material change of use for a "Low impact industry" (expansion of existing industrial activities) subject to conditions. This recommendation is consistent with existing Council policy.

## Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.2 Encourage additional investment in the Maranoa, developing our local economy and increasing our region's population

4.2.3 Create an environment that is conducive to growth through progressive integration of Council's Planning Scheme, Economic & Community Development Plan and Business & Industry Strategy.

**Supporting Documentation:**

1 [↓](#) Assessment benchmarks

D19/47634

2 [↓](#) Development Plans

D19/47704

**Report authorised by:**

Manager - Planning & Building Development

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

## Attachment 2 - Assessment against the assessment benchmarks

### 1.0 Introduction

The proposed development is for a Material change of use “Low impact industry”, ‘Office’ and ‘Non-resident workforce accommodation.’

The proposed development is impact assessable and requires assessment against the assessment benchmarks prescribed by the *Planning Act 2016* and the *Planning Regulation 2017*.

The applicable assessment benchmarks are the;

- Darling Downs Regional Plan;
- State Planning Policy (to the extent that the applicable sections have not been appropriately integrated in the Planning Scheme);
- Maranoa Planning Scheme; and
- Maranoa Regional Council LGIP.

An assessment against the assessment benchmarks is provided below.

### 2.0 The Darling Downs Regional Plan

The *Darling Downs Regional Plan* was adopted in October 2013 and covers the local government areas of Balonne, Goondiwindi, Maranoa, Southern Downs, Toowoomba and Western Downs.

The intent of the Darling Downs Regional Plan is to provide direction to resolve competing state interests relating to the agricultural and resources sectors, and to enable the growth potential of the region’s towns.

The proposed development maintains the intent of the Darling Downs Regional Plan because it will not compromise the function of resource activities or agricultural activities in the Region.

### 3.0 The State Planning Policy

Council is required to consider the State Planning Policy to the extent that the applicable sections have not been appropriately integrated in the Maranoa Planning Scheme.

As the Maranoa Planning Scheme appropriately integrates all relevant aspects of the State Planning Policy a separate assessment of the application against this document is not required.

#### 4.0 The Maranoa Planning Scheme 2017

The following sections of the Planning Scheme are applicable;

- Part 3 Strategic framework
- Part 4 Local Government Infrastructure Plan
- Part 6 Zones
  - Part 6.2.8 Industry zone code
- Part 7.2.3 Roma local plan code
- Part 8 Overlays
  - Part 8.2.1 Agricultural Land Overlay Code
  - Part 8.2.7 Infrastructure Overlay Code
  - Part 8.2.8 Airport Environs Overlay Code

#### 4.1 Part 3 – Strategic framework

The Strategic framework sets the policy direction for the Planning Scheme and forms the basis for ensuring appropriate development occurs within the planning scheme area for the life of the planning scheme.

The Strategic framework is structured in the following way;

The Maranoa region including:

- (i) the region and the Darling Downs Regional Plan;
- (ii) the region and the Maranoa Community Plan 2020

The themes and key policies:

- (i) livable communities and housing;
- (ii) economic growth;
- (iii) environment and heritage;
- (iv) hazards and safety; and
- (v) infrastructure.

An assessment of the proposed development against the applicable key aspects of the Darling Downs Regional Plan, Maranoa Community Plan and Strategic framework of the Maranoa Planning Scheme is provided in the table below;

Policy Direction	Response
Darling Downs	The proposed development maintains the intent of the

Regional Plan	Darling Downs Regional Plan because it will not compromise the function of resource activities and agricultural activity in the Region.
Maranoa Community Plan 2020	<p>The proposed development supports the principles of the Maranoa Community Plan 2020 because;</p> <ul style="list-style-type: none"> <li>• it is appropriately located where supporting infrastructure networks exist, including reticulated sewer, stormwater, water and electricity; and</li> <li>• is conveniently located and highly accessible by main transport networks.</li> </ul>
The themes and key policies	<p>The proposed development is consistent with the applicable themes and key policies of the Strategic framework because it;</p> <ul style="list-style-type: none"> <li>• supports and reinforces Roma as the principle centre of the Region;</li> <li>• is easily accessible and utilises existing resources and infrastructure;</li> <li>• is located outside of flood hazard areas;</li> <li>• will not prejudice or compete with agricultural uses, retail and commercial uses in traditional centres, mining and extractive resources or tourism;</li> <li>• is located in an urban area and will not impact negatively on any significant natural feature or areas of cultural significance;</li> <li>• has direct and convenient access to all five of Council's trunk infrastructure networks.</li> </ul>

#### 4.2 Part 4 - Local Government Infrastructure Plan

The Maranoa Regional Council Local Government Infrastructure Plan (LGIP) was adopted by Council in 2018. The purpose of the LGIP is to:

- (a) integrate infrastructure planning with the land use planning identified in the planning scheme;
- (b) provide transparency regarding a local government's intentions for the provision of trunk infrastructure;

- (c) enable a local government to estimate the cost of infrastructure provision to assist its long term financial planning;
- (d) ensure that trunk infrastructure is planned and provided in an efficient and orderly manner; and
- (e) provide a basis for the imposition of conditions about infrastructure on development approvals.

The proposed development is located within Council's Priority Infrastructure Area and is serviced by Council's trunk infrastructure networks.

The LGIP identifies the subject premises as being adequately serviced by Council's infrastructure networks and capable of supporting the proposed development.

Should the application be approved, contributions will be required for any added demand (increased GFA) placed on Council's infrastructure networks in accordance with Council's adopted Infrastructure Contributions Resolution.



## 4.3 Part 6.2.3 – General residential zone code

An assessment of the development against the Assessment Benchmarks of the General Residential Zone Code is provided in the table below.

<b>THE GENERAL RESIDENTIAL ZONE CODE</b>	
for all the General residential zone (including the Central living precinct):	
Performance outcomes	Acceptable outcomes
<b>PLANNING</b>	
<b>Use, density and built form</b>	
<b>PO 1 Scale</b> Uses other than <i>Accommodation activities</i> : <ul style="list-style-type: none"> <li>(a) are of a small-scale and low intensity;</li> <li>(b) directly support the day to day needs of the immediate residential community;</li> <li>(c) do not prejudice the operation and viability of other uses or activities in the General Residential Zone or other zones;</li> <li>(d) have all car parking needs met on site;</li> <li>(e) may occur on residential zoned lots contiguous with land that is not zoned residential, where the use is similar to the non-residential land use on the contiguous parcel;</li> <li>(f) include mitigation measures such as acoustic fencing, landscaping and appropriate setbacks in instances where there is a potential for land use conflict between the use and adjoining and nearby accommodation activities; and</li> <li>(g) have access to reticulated sewer, water and stormwater.</li> </ul>	<p style="text-align: center;">✓</p> <ul style="list-style-type: none"> <li>• The proposed development will re-purpose existing buildings on the property.</li> <li>• The use will not prejudice the operation and viability of other uses or activities in the General Residential Zone;</li> <li>• has all car parking needs met on site;</li> <li>• includes fencing and landscaping, and provides adequate setbacks to adjoining accommodation activities; and</li> <li>• has access to reticulated sewer, water and stormwater.</li> </ul>
<b>PO 2 Location</b> Residential living is conveniently connected to the Principal, Major or District centres.  Uses other than <i>Accommodation activities (general residential)</i> are located so as: <ul style="list-style-type: none"> <li>(a) not to prejudice the consolidation of like non-residential uses in other more appropriate areas;</li> </ul>	<p style="text-align: center;">✓</p> <ul style="list-style-type: none"> <li>• The proposed development will re-purpose existing buildings on the property.</li> </ul>

<p>(b) to be co-located with other non-residential uses wherever possible;</p> <p>(c) to be accessible for, and provide a service to, the immediate local population; and</p> <p>(d) to be located on the major road network rather than local residential streets.</p> <p>Note: non-residential uses are any uses that are not associated with a Dwelling use.</p>	
<p><b>PO 3 Density and site coverage</b></p> <p>Development provides for an attractive, open and relatively low density form of urban residential settlement that maintains a high level of residential amenity.</p>	<p style="text-align: center;">✓</p> <ul style="list-style-type: none"> <li>• Site coverage does not exceed 60% of the premises.</li> </ul>
<p><b>PO 4 Setbacks</b></p> <p>Building setbacks:</p> <p>(a) enhance the appearance and character of streets and buildings;</p> <p>(b) are appropriate to the scale of the development and the intended character of the General Residential Zone;</p> <p>(c) provide for adequate daylight for habitable rooms and open space areas on and adjoining the site;</p> <p>(d) are sufficient to minimise loss of privacy, overshadowing and overlooking of adjoining premises; and</p> <p>(e) provide adequate separation and buffering between residential and non-residential premises.</p>	<p style="text-align: center;">✓</p> <ul style="list-style-type: none"> <li>• New buildings on the site will be setback a minimum of 6 metres from the primary street and 3 metres front all other boundaries.</li> <li>• No structure exceeding 2 metres in height is to be built within a 9 metre by 9 metre truncation at the corner of the two road frontages.</li> </ul>
<p><b>PO 5 Height</b></p> <p>The height of buildings is compatible with and complementary to the character of the residential environment and does not unduly reduce privacy or access to sunlight on adjoining land.</p>	<p style="text-align: center;">✓</p> <ul style="list-style-type: none"> <li>• Adequate setbacks and the limited building height will ensure that there will be no reduction in sunlight to adjoining accommodation activities.</li> </ul>

<p><b>PO 6 Outbuildings</b> Residential amenity is to be maintained and outbuildings are not to be used for ancillary non-residential uses.</p> <p>Residential amenity is not compromised by the storage of domestic goods.</p> <p><b>Note:</b> Ancillary non-residential uses are any uses that are not ancillary to the activities within a Dwelling.</p>	<p><b>Not applicable</b> – there are no outbuildings proposed as part of the development.</p>
<p><b>PO 7 Separation from incompatible land uses</b> Adequate separation distances are provided between uses in the General Residential zone (and also uses outside the zone) to ensure:</p> <ul style="list-style-type: none"> <li>(a) the future viability of surrounding uses;</li> <li>(b) infrastructure items are protected from incompatible development;</li> <li>(c) an appropriate standard of amenity and public safety; and</li> <li>(d) conflict arising from incompatible uses is minimised.</li> </ul>	<p style="text-align: center;">✓</p> <ul style="list-style-type: none"> <li>• The proposed development provides adequate setbacks to ensure the future viability of surrounding uses and to avoid conflict with adjoining and surrounding land uses.</li> <li>• Conditions of development approval will require adequate setbacks from infrastructure networks.</li> </ul>
<p><b>PO 8 Buffers</b> Adequate buffers are provided to protect general residential uses from agricultural, transport and industrial activities.</p> <p>Note: a 'General residential use' has a level of assessment other than Impact Assessable in the General Residential zone.</p> <p>Note: Refer to <i>SC6.2 Planning scheme policy – Landscaping</i> for guidance on designing and establishing landscape buffers.</p>	<p>The proposal does not involve agricultural or transport activities. The industrial land use component is Low Impact and sufficiently separated and buffered from residential uses to maintain residential amenity.</p>
<p><b>Amenity</b></p>	
<p><b>Advertising signage – refer to the Operational works advertising devices code</b></p>	
<p><b>Heritage places – in addition, refer to the Heritage overlay code</b> where mapped in the SPP Cultural heritage mapping or listed in the Heritage and character policy</p>	
<p><b>PO 9 General amenity</b> Uses other than <i>Accommodation activities</i> established in the General Residential Zone: do not impact adversely on the residential</p>	<p style="text-align: center;">✓</p> <p>The proposed development will repurpose existing buildings on the</p>

amenity of the General Residential Zone; and do not prejudice the landscape values of the town.	<p>site and therefore will not impact on the existing built form including bulk, scale and height. The design of the proposed additional building reflects the prevailing built character of the area.</p> <p>The development incorporates significant landscaping that will soften the built form and integrate it into the neighbourhood.</p> <p>The proposed development will not prejudice the landscape values of the town.</p>
<p><b>PO 10 Building appearance</b> Buildings are designed to a high aesthetic standard.</p> <p>Service spaces and facilities are designed and sited in an unobtrusive and convenient manner.</p>	<p>✓</p> <p>Should Council approve the application, conditions of development approval will require that mechanical equipment and service areas are appropriately screened from adjoining properties.</p>
<p><b>PO 11 Neighbourhood character</b> The design of development recognises and responds to the surrounding area or neighbourhood.</p>	<p>✓</p> <p>The development footprint responds to the site constraints. The built form including configuration and siting of buildings, is of the size, scale and orientation that is consistent with development in the surrounding urban area.</p>
<p><b>PO 12 Footpaths</b> Footpaths are provided for pedestrian comfort.</p>	<p><b>N/A</b> – The site is not connected to the existing footpath network.</p>
<p><b>PO 13 Streetscape</b> Buildings in the General Residential Zone: address the street frontage; have a clearly defined front entry or entry path that is visible from the street; and provide opportunities for informal surveillance of streets and other public spaces from habitable rooms.</p>	<p>The site Office is located and orientated to address the principal street frontage.</p>

<p><b>PO 14 Cultural heritage</b></p> <p>The physical integrity and significance of cultural heritage discovered during development is retained.</p> <p>Note: Cultural heritage refers to indigenous and non- indigenous cultural heritage.</p>	<p>There are no known areas of cultural heritage on the site, however conditions of approval will inform the development proponent of their duty under the <i>Aboriginal Cultural Heritage Act 2003</i> to take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage in the event that it is uncovered.</p>
<p><b>Landscaping, privacy and fencing</b></p>	
<p><b>Landscaping – refer to the Operational works landscaping code</b></p>	
<p><b>PO 15 Landscaping</b></p> <p>Street trees and landscaping at the site shall:</p> <ul style="list-style-type: none"> <li>contribute positively to the built form and the street;</li> <li>be visually pleasing and create an attractive environment;</li> <li>be located to take account of the direction of the breezes and sun;</li> <li>be located to give privacy and buffering from or for any incompatible uses,</li> <li>be located to avoid interference with electricity lines and other infrastructure; and</li> <li>maintain sight lines at intersections for traffic.</li> </ul>	<p style="text-align: center;">✓</p> <p>Conditions of development approval will require that the existing landscaping on the site be enhanced and continue to be maintained.</p>
<p><b>PO 16 Privacy and screening</b></p> <p>Non-accommodation activities provide adequate screening for adjoining residential premises so that the privacy and amenity of residential use is protected.</p>	<p style="text-align: center;">✓</p> <ul style="list-style-type: none"> <li>• Windows and openings of buildings and structures housing non-accommodation activities do not overlook the living areas, (including outdoor living areas) of adjoining dwellings; and</li> <li>• The development includes screen fencing along property boundaries adjoining residential development.</li> </ul>

<p><b>PO 17 Fencing</b> Where uses other than <i>Accommodation activities</i> adjoin <i>Accommodation activities</i>, fencing provides separation for privacy.</p>	<p style="text-align: center;">✓</p> <p>The development includes screen fencing along property boundaries adjoining residential development.</p>
<p><b>Avoiding nuisance</b></p>	
<p><b>PO 18 Operating hours</b> Uses are operated in a manner that ensures the local amenity is protected.</p>	<p>Should the application be approved, operating hours will be restricted to 7.00 am and 8.00 pm, Monday to Saturday only for office and workshop activities.</p>
<p><b>PO 19 Delivery of goods</b>  The loading and unloading of goods occurs at the appropriate times to protect the amenity of the area and surrounding areas.</p>	<p>Should the application be approved, loading and unloading of goods will be restricted from 7:00 am to 6:00 pm Monday to Friday and 8:00 am to 5:00pm Saturday. No loading or unloading will be able to occur on Sundays or Public Holidays.</p>
<p><b>PO 20 Noise emissions</b> Noise emissions from premises do not cause nuisance to adjoining properties or sensitive land uses.</p>	<p style="text-align: center;">✓</p> <p>The office is unlikely to generate excessive noise to adjoining properties. The highest impact land use component is Low Impact Industry and it is expected that noise from the proposed use will not exceed levels previously experienced at the site.</p> <p>Fencing is provided along the site boundaries adjoining accommodation activities to help mitigate against noise.</p> <p>The primary building openings are orientated towards the development site street frontages, away from adjoining accommodation activities.</p> <p>Operating hours are restricted from 7am to 8pm Monday to Saturday.</p>

<b>PO 21 Lighting</b> Lighting is designed in a manner that ensures ongoing amenity and safety in the activity area, whilst ensuring surrounding areas are protected from undue glare or lighting overspill.	Should the application be approved, conditions of development approval will require all lighting not exceed 8.0 lux at 1.5 metres beyond any site boundary adjoining sensitive land uses.
<b>PO 22 Refuse storage</b> <i>Refuse storage areas are:          located in convenient and unobtrusive positions;          screened from the street and adjoining uses;          and          capable of being serviced by a waste collector if required to be emptied on site.</i>	Should the application be approved, conditions of development approval will require refuse storage areas to be located behind the front building line and be screened from view from the street and any adjoining residential uses by screen fence a screen wall extending 0.2 meters above the refuse bins <i>and</i> that these areas be easily accessible by service vehicles.
<b>ENGINEERING</b>	
<b>Earthworks – refer to the Operational works excavation or filling code</b>	
<b>Infrastructure – refer to the Operational works infrastructure code</b>	
<b>Erosion Control</b>	
<b>PO 23 Construction activities</b>  Both erosion control and silt collection measures are undertaken to ensure the protection of environmental values during construction.	Should the application be approved, conditions of development approval will require that during construction, soil erosion and sediment is managed in accordance with the <i>Capricorn Municipal Development Guidelines</i> .
<b>Provision of services</b>	
<b>PO 24 Electricity supply</b>  Premises are provided with a supply of electricity adequate for the activity.	<div style="text-align: center;">✓</div> Premises have access to the reticulated electricity infrastructure.
<b>PO 25 Gas supply</b>  Where a reticulated gas supply is available: premises are provided with a supply of reticulated gas adequate for the activity; and access to reticulated infrastructure is to be maintained for maintenance and replacement purposes.	<b>Not applicable</b> –The proposed land uses are non-residential and gas service is not required for the development.
<b>PO 26 Water supply</b> To ensure the provision of a potable and fire-	<div style="text-align: center;">✓</div>

fighting water supply: premises are provided with a supply and volume of water adequate for the activity; and access to reticulated water infrastructure is to be maintained for maintenance and replacement purposes.	Premises are connected to Council's reticulated water system.
<b>PO 27 Effluent disposal</b> To ensure that public health and environmental values are preserved: all premises provide for the effective treatment and disposal of effluent and other waste water; and  access to reticulated infrastructure is to be maintained for maintenance and replacement purposes.	✓  Premises are connected to Council's reticulated sewerage system.
<b>Stormwater and drainage</b>	
<b>PO 28 Stormwater and inter-allotment drainage</b> Stormwater is collected and discharged so as to: protect the stability of buildings and the use of adjacent land; prevent water-logging of nearby land; protect and maintain environmental values; and maintain access to reticulated infrastructure for maintenance and replacement purposes	✓  Stormwater and inter-allotment drainage will be collected and discharged in accordance with the <i>Capricorn Municipal Development Guidelines</i> .
Roads and rail	
<b>Infrastructure – refer to the Infrastructure overlay code for development in the proximity of, or potentially affecting State infrastructure.</b>	
<b>PO 29 Protection of State controlled roads</b> Development adjacent to State controlled roads is located to ensure safe and efficient use of the highway, and maintain and enhance the integrity of the highway as a link between centres.	✓  The lot provides access from a local road.
<b>PO 30 Roads</b> A sealed road is provided between the premises and the existing sealed road network.	<b>N/A</b> – No new roads are proposed.
<b>Access, parking and manoeuvring</b>	



<p><b>PO 31 Vehicle access</b> Vehicle access is provided to a standard appropriate for the use.</p>	<p>Conditions of development approval require;</p> <ul style="list-style-type: none"> <li>• Access roads are to be sealed, and connect to the existing road network via a crossover designed and constructed in accordance with the <i>Capricorn Municipal Development Guidelines</i>;</li> <li>• No new crossovers are proposed and damage to existing kerb and channelling either side of crossovers is to be renewed and/or reinstated to match the existing infrastructure profile; and</li> <li>• Access is to be designed and constructed in accordance with the <i>Capricorn Municipal Development Guidelines</i> where applicable.</li> </ul>
<p><b>PO 32 Parking and manoeuvring</b> Vehicle parking and service vehicle provision is adequate for the activity, and ensures both safety and functionality for motorists and pedestrians.</p>	<p style="text-align: center;">✓</p> <p>Minimum parking standards contained in the Maranoa Planning Scheme can be achieved through development conditions.</p>
<p><b>ENVIRONMENTAL</b></p>	
<p><i>Biodiversity – in addition, refer to the Biodiversity areas overlay code where mapped in the SPP mapping as MSES.</i></p>	
<p><b>PO 33 Air emissions</b> Air emissions including odour do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.</p>	<p style="text-align: center;">✓</p> <p>Air emissions from the proposed use will be minimal and should not cause nuisance to adjoining properties. Should the application be approved, conditions of development approval will require that no nuisance be caused by way of air emissions from the development.</p>

<b>PO 34 Energy use</b>  Non-renewable energy use is minimised through efficient design and the adoption of alternative energy sources.	✓  Building design and orientation provide opportunities for the incorporation of alternative energy technologies.
<b>PO 35 Water quality</b>  The standard of effluent and/or stormwater runoff from premises ensures the quality of surface water is suitable for: the biological integrity of aquatic ecosystems; recreational use;  supply as drinking water after minimal treatment;  agricultural use or industrial use; and minimises nuisance or harm to adjoining land owners.	Should the application be approved, conditions of development approval will require appropriate stormwater treatment practices are implemented.
<b>SAFETY AND RESILIENCE TO HAZARDS</b>	
<i>Airport environs – refer to the Airport and aviation facilities overlay code</i>	
Refer response to code below	

#### 4.4 Part 8.2.1 Agricultural Land Overlay Code

An assessment of the development against the Assessment Benchmarks of the Agricultural Land Overlay Code is provided in the table below.

<b>THE AGRICULTURAL LAND OVERLAY CODE</b>	
<b>for agricultural land classification Class A and Class B land identified in the SPP agricultural land mapping</b>	
<b>Performance outcomes</b>	<b>Response:</b>
<b>PLANNING</b>	
<b>Use and density</b>	
<b>PO 1 Use</b> Development on ALC Class A and Class B land is limited to:- (a) rural uses that make use of and rely upon the quality of the agricultural land resource; (b) complementary uses that are essential to on-site farming practice.	✓  <ul style="list-style-type: none"> <li>The proposed development is located within an established urban area and historically been used for industrial and office activities.</li> </ul>
<b>PO 2 Separation – residential uses</b>	

<p>Development for residential activities and other sensitive land uses does not adversely impact on the ongoing operational efficiency and productive agricultural use of ALC Class A and Class B land.</p> <p>Note: Sensitive land uses are defined in the State Planning Policy.</p>	<p>The Non-resident workforce accommodation component of the proposed development is ancillary to the Industry and Office components of the development and will not adversely impact on the ongoing operational efficiency and productive agricultural use of ALC Class A and Class B land.</p>
<p><b>PO 3 Fragmentation - subdivision</b> Reconfiguring a lot involving ALC Class A and Class B land does not result in lot sizes or lot configurations that lead to:-</p> <ul style="list-style-type: none"> <li>(a) fragmentation of rural land and loss of land for viable rural production;</li> <li>(b) proposed lots intended for general residential or rural residential use;</li> <li>(c) loss of flexibility in the way landholdings are used for agricultural production.</li> </ul>	<p><b>N/A</b> - The proposed development is not for a subdivision.</p>
<p><b>PO4 Fragmentation – boundary realignment</b> The boundaries of existing lots containing ALC Class A and Class B land are not rearranged, unless it can be demonstrated that a rearrangement of lot boundaries would:-</p> <ul style="list-style-type: none"> <li>(a) aggregate ALC Class A and Class B land resources and maximise the utility of the land for agricultural purposes;</li> <li>(b) provide for better land management; and</li> <li>(c) not give rise to, or worsen, land use conflicts between agricultural and residential land uses.</li> </ul>	<p><b>N/A</b> - The proposed development is not for a boundary realignment.</p>
<b>ENGINEERING</b>	
<b>Stormwater and Drainage</b>	
<p><b>PO5 Stormwater and Drainage</b> Development for non-agricultural purposes is located, designed and constructed to minimise the impact of sediment and stormwater run-off on ALC Class A and Class B land.</p>	<p style="text-align: center;">✓</p> <ul style="list-style-type: none"> <li>• Should the application be approved, conditions of approval will require stormwater runoff from the buildings and vehicle parking areas to be collected, piped and discharged to the legal</li> </ul>

	point of discharge for the site in accordance with Council's adopted standards.
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Assessment against the design criteria of The Airport Environs Overlay Code is provided in the table below.

<b>THE AIRPORT ENVIRONS OVERLAY CODE</b>	
<b>for areas within an area of interest of the SPP strategic airport and aviation facilities mapping</b>	
<b>Performance outcomes</b>	<b>Acceptable outcomes</b>
<b>PLANNING</b>	
<b>Use, density and built form</b>	
<b>PO 1 Height - OLS</b> Development does not cause an obstruction or hazard to the safe movement of aircraft by any temporary or permanent intrusion of a physical structures into the airport's operational airspace.	<div style="text-align: right;">✓</div> The proposed development will not cause an obstruction or hazard to the safe movement of aircraft because; <ul style="list-style-type: none"> <li>• The proposal will for the most part re-purpose existing buildings. The proposed new building at 7.7 metres will not exceed the height of existing buildings on the property;</li> <li>• is located over 2 kilometres from the closest runway; and</li> <li>• there is no signification vegetation proposed.</li> </ul>
<b>PO 2 Height – Communications</b> Development ensures that temporary or permanent physical structures located within an aviation facility's building restricted area do not interfere with the safe and continued functioning of the aviation facility.	<b>Not applicable</b> – the site is not located within the building restricted area of an aviation facility.
<b>PO 3 Buffers</b> Development does not cause an obstruction or hazard to the safe movement of aircraft within the airport's operational airspace through the attracting of wildlife, in particular flying vertebrates such as birds or bats, in significant	<div style="text-align: right;">✓</div> The proposed development will not cause an obstruction hazard to the safe movement of aircraft within the airport's operational airspace through the attracting of wildlife because the proposed development; <ul style="list-style-type: none"> <li>• does not involve the bulk handling or</li> </ul>

numbers.	<p>disposal of putrescible waste;</p> <ul style="list-style-type: none"> <li>• is not for aquaculture, intensive animal industry, animal keeping or industrial uses;</li> <li>• is not an outdoor recreation and entertainment activity; and</li> <li>• any proposed landscaping and drainage works are minor and will not attract large volumes of birds and bats.</li> </ul>
<b>Avoiding nuisance</b>	
<p><b>PO 4 Lighting</b></p> <p>Development does not cause an obstruction or hazard to the safe movement of aircraft within the airport's operational airspace through the installation of external lighting that could distract or interfere with a pilot's vision, or confuse the visual identification of runway, approach or navigational lighting from the air.</p>	<p>✓</p> <ul style="list-style-type: none"> <li>• Conditions of development approval will ensure that any proposed lighting does not exceed acceptable levels that would cause an obstruction or hazard to the safe movement of aircraft within the airport's operational airspace.</li> </ul>
<p><b>PO 5 Particulate release</b></p> <p>Development does not cause an obstruction or hazard to the safe movement of aircraft within an airport's operational airspace through the emission of particulates, gases or other materials that may cause air turbulence, reduce visibility or affect aircraft engine performance.</p>	<p>✓</p> <ul style="list-style-type: none"> <li>• The proposed development is not anticipated to release any gaseous plumes with a velocity exceeding 4.3 metres per second, smoke, dust, ash or steam or emissions with depleted oxygen content.</li> </ul>
<p><b>PO 6 Noise emissions</b></p> <p>Development and land uses that are sensitive to noise interference or noise nuisance:-</p> <p>(a) avoid noise affected areas surrounding the airport; or</p> <p>(b) are sited, designed and constructed to mitigate noise nuisance to acceptable levels.</p>	<p><b>Not applicable</b> – the subject site is not located within the ANEF contour for the Roma airport.</p>
<b>Safety and resilience to hazards</b>	
<p><b>PO 7 Public safety</b></p> <p>Development within the public safety areas located at the end of airport runways avoids:-</p>	<p><b>Not applicable</b> – the subject site is not located within the Public Safety Area of the Roma Airport.</p>

(a) a significant increase in the number of people living, working or congregating in those areas; and (b) the use or storage of hazardous materials.	

### 9.3.1 Accommodation activities code

Assessment against the design criteria of the Accommodation activities code is provided in the table below.

<b>THE ACCOMMODATION ACTIVITIES CODE</b>	
<b>Performance outcomes</b>	<b>Acceptable outcomes</b>
<b>DWELLING HOUSE</b>	
<b>PLANNING</b>	
<b>Use, density and built form</b>	
<b>PO 1 Density and site coverage</b> The density, scale and built form of the <i>Dwelling house</i> : <ul style="list-style-type: none"> <li>(a) does not compromise the predominate scale and character of the locality;</li> <li>(b) maintains an acceptable level of amenity for occupants of the <i>Dwelling house</i> and adjoining residential premises; and</li> <li>(c) integrates with any existing <i>Dwelling house</i> on the same allotment.</li> </ul>	<b>N/A</b> – the development is not for a Dwelling house.
<b>Amenity</b>	
<b>PO 2 Building appearance</b> The <i>Dwelling house</i> is oriented to the street to: <ul style="list-style-type: none"> <li>(a) provide visual interest and ensure the streetscape is not dominated by garages, bathrooms, toilets and laundries; and</li> <li>(b) facilitate casual surveillance of the surrounding neighbourhood.</li> </ul>	<b>N/A</b> – the development is not for a Dwelling house.
<b>CARETAKER'S ACCOMMODATION</b>	
<b>PLANNING</b>	
<b>Use, density and built form</b>	
<b>PO 3 Scale and location</b>	<b>N/A</b> - the development is not Caretaker's

The provision of Caretaker's accommodation does not compromise the role, function and operation of the prevailing zone or precinct.	accommodation
<b>DUAL OCCUPANCY, MULTIPLE DWELLING, RETIREMENT FACILITY AND RESIDENTIAL CARE FACILITY</b>	
<b>PLANNING</b>	
<b>Use, density and built form</b>	
<b>PO 4 Density and site coverage</b> The density of the development is appropriate for the capacity of the site having regard to: <ul style="list-style-type: none"> <li>(a) site constraints;</li> <li>(b) visual impacts;</li> <li>(c) local amenity;</li> <li>(d) waste disposal;</li> <li>(e) vehicular access and parking;</li> <li>(f) ecological impacts; and</li> <li>(g) stormwater management.</li> </ul>	<b>N/A</b> - the development is not for a dual occupancy, multiple dwelling, retirement facility or residential care facility
<b>Amenity</b>	
<b>PO 5 Building appearance</b> Buildings are orientated and designed to incorporate the articulation of roofs, building footprints and fragmentation of building bulk and appearance to: <ul style="list-style-type: none"> <li>(a) maximise the amenity of the development and add visual interest to the streetscape;</li> <li>(b) ensure the streetscape is not dominated by garages, bathrooms, toilets and laundries;</li> <li>(c) reduce building bulk;</li> <li>(d) provide differentiation between buildings by means of articulation; and</li> <li>(e) facilitate casual surveillance of the surrounding neighbourhood.</li> </ul>	<b>N/A</b> - the development is not for a dual occupancy, multiple dwelling, retirement facility or residential care facility
<b>Landscaping, privacy and fencing</b>	
<b>PO 6 Open space</b> Open space is provided to meet the needs of occupants for privacy, relaxation, entertainment and direct access to daylight and open air.	<b>N/A</b> - the development is not for a dual occupancy, multiple dwelling, retirement facility or residential care facility
<b>PO 7 Landscaping</b> Street trees and landscaping at the site shall: <ul style="list-style-type: none"> <li>(a) contribute positively to the built form and the street;</li> <li>(b) be visually pleasing and create an attractive environment;</li> </ul>	<b>N/A</b> - the development is not for a dual occupancy, multiple dwelling, retirement facility or residential care facility

<ul style="list-style-type: none"> <li>(c) be located to take account of the direction of the breezes and sun;</li> <li>(d) be located to give privacy and buffering</li> <li>(e) be located to avoid interference with electricity lines and other infrastructure; and</li> <li>(f) maintain sight lines at intersections for traffic.</li> </ul>	
<b>PO 8 Privacy</b> Building design ensures an acceptable level of privacy for residents of the premises and neighbouring properties.	<b>N/A</b> - the development is not for a dual occupancy, multiple dwelling, retirement facility or residential care facility
<b>PO 9 Fencing</b> Fencing is provided to ensure privacy and amenity for residents of the development and adjoining premises.	<b>N/A</b> - the development is not for a dual occupancy, multiple dwelling, retirement facility or residential care facility.
<b>Refuse storage</b>	
<b>PO 10 Refuse storage</b> Refuse storage and collection facilities are located in areas that: <ul style="list-style-type: none"> <li>(a) retain reasonable standards of amenity for occupants of the premises and adjoining properties;</li> <li>(b) are not visually obtrusive when viewed from the street; and</li> <li>(c) provide convenient access for service vehicles (where applicable).</li> </ul>	<b>N/A</b> - the development is not for a dual occupancy, multiple dwelling, retirement facility or residential care facility.
<b>ENGINEERING</b>	
<b>Access, parking and manoeuvring</b>	
<b>PO 11 Parking and manoeuvring</b> Vehicle parking and manoeuvring areas do not detract from the amenity of the locality.	<b>N/A</b> - the development is not for a dual occupancy, multiple dwelling, retirement facility or residential care facility.
<b>RELOCATABLE HOME PARK AND TOURIST PARK</b>	
<b>PLANNING</b>	
<b>Use, density and built form</b>	
<b>PO 12 Scale and location</b> Development is located on premises: <ul style="list-style-type: none"> <li>(a) within or in close proximity to an urban area;</li> <li>(b) with convenient access to infrastructure, services and facilities; and</li> <li>(c) with sufficient area to:               <ul style="list-style-type: none"> <li>(i) provide adequate boundary setbacks, open space, access, car parking and landscaping; and</li> <li>(ii) ensure a reasonable standard of amenity is provided for occupants of the premises and adjoining</li> </ul> </li> </ul>	<b>N/A</b> – Proposed development is not for a relocatable home park or tourist park.



properties.	
<b>PO 13 Density and site coverage</b> The development provides suitable levels of buffering, amenity, privacy and recreation areas commensurate with the reasonable expectations of visitors and residents having regard to the nature of the accommodation use and the character of the locality.	N/A – Proposed development is not for a relocatable home park or tourist park.
<b>PO 14 Separation</b> Separation distances are provided to ensure a reasonable level of privacy for all residents and visitors of the <i>Relocatable home park</i> or <i>Tourist park</i> .	N/A – Proposed development is not for a relocatable home park or tourist park.
<b>Amenity</b>	
<b>PO 15 General amenity</b> Amenities and facilities are conveniently located for the day to day living and comfort of visitors and residents.	N/A – Proposed development is not for a relocatable home park or tourist park.
<b>PO 16 Pedestrian Comfort</b> Convenient access is provided for the comfort of people visiting and residing at the <i>Relocatable home park</i> or <i>Tourist park</i> .	N/A – Proposed development is not for a relocatable home park or tourist park
<b>Landscaping, privacy and fencing</b>	
<b>PO 17 Open space</b> Open space is provided to meet the needs of visitors and residents for privacy, relaxation, entertainment, recreation and direct access to daylight and open air.	N/A – Proposed development is not for a relocatable home park or tourist park
<b>PO 18 Landscaping</b> Street trees and landscaping at the site shall: <ul style="list-style-type: none"> <li>(g) contribute positively to the built form and the street;</li> <li>(h) be visually pleasing and create an attractive environment;</li> <li>(i) be located to take account of the direction of the breezes and sun;</li> <li>(j) be located to give privacy and buffering from or for any incompatible uses,</li> <li>(k) be located to avoid interference with electricity lines and other infrastructure; and</li> <li>(l) maintain sight lines at intersections for traffic.</li> </ul>	N/A – Proposed development is not for a relocatable home park or tourist park
<b>PO 19 Fencing</b> Fencing is provided to ensure privacy and amenity for visitors and residents of the development and adjoining premises.	N/A – Proposed development is not for a relocatable home park or tourist park
<b>Avoiding nuisance</b>	
<b>PO 20 Refuse storage</b>	N/A – Proposed development is not for a

<p>Refuse storage and collection facilities are located in areas that:</p> <ul style="list-style-type: none"> <li>(a) retain reasonable standards of amenity for occupants of the premises and adjoining properties;</li> <li>(b) are not visually obtrusive from the street; and</li> <li>(c) provide convenient access for service vehicles.</li> </ul>	relocatable home park or tourist park
<b>ENGINEERING</b>	
<b>Access, parking and manoeuvring</b>	
<p><b>PO 21 Parking and manoeuvring</b></p> <p>The design and management of internal vehicle access, parking and manoeuvring areas facilitates the safe and convenient use of the <i>Relocatable home park</i> or <i>Tourist park</i>.</p>	N/A – Proposed development is not for a relocatable home park or tourist park
<b>SHORT-TERM ACCOMMODATION</b>	
<b>PLANNING</b>	
<b>Use, density and built form</b>	
<p><b>PO 22 Scale and location</b></p> <p><i>Short-term accommodation</i> is located on premises:</p> <ul style="list-style-type: none"> <li>(a) within or in close proximity to the regions designated centres, community and tourist facilities.</li> <li>(b) with convenient access to infrastructure, services and facilities; and</li> <li>(c) with sufficient area to: <ul style="list-style-type: none"> <li>(i) provide adequate boundary setbacks, open space, access, car parking and landscaping; and</li> <li>(ii) ensure a reasonable standard of amenity is provided for occupants of the premises and adjoining properties.</li> </ul> </li> </ul>	N/A – Proposed development is not for short term accommodation.
<b>Amenity</b>	
<p><b>PO 23 Building appearance</b></p> <p>Buildings are orientated and designed to incorporate the articulation of roofs, building footprints and fragmentation of building bulk and appearance to:</p> <ul style="list-style-type: none"> <li>(a) maximise the amenity of the development and add visual interest to the streetscape;</li> <li>(b) reduce building bulk;</li> <li>(c) provide differentiation between buildings by means of articulation; and</li> <li>(d) facilitate casual surveillance of the surrounding neighbourhood.</li> </ul>	N/A – Proposed development is not for short term accommodation.

<b>Landscaping, privacy and fencing</b>	
<b>PO 24 Open space</b> <i>Short-term accommodation</i> provides communal open space which contributes to liveability and provides for residents' needs.	N/A – Proposed development is not for short term accommodation.
<b>PO 25 Landscaping</b> Street trees and landscaping at the site shall: <ul style="list-style-type: none"> <li>(m) contribute positively to the built form and the street;</li> <li>(n) be visually pleasing and create an attractive environment;</li> <li>(o) be located to take account of the direction of the breezes and sun;</li> <li>(p) be located to give privacy and buffering from or for any incompatible uses,</li> <li>(q) be located to avoid interference with electricity lines and other infrastructure; and</li> <li>(r) maintain sight lines at intersections for traffic.</li> </ul>	N/A – Proposed development is not for short term accommodation.
<b>PO 26 Fencing</b> Fencing is provided to ensure privacy and amenity for occupants of the <i>Short-term accommodation</i> and adjoining premises.	N/A – Proposed development is not for short term accommodation.
<b>PO 27 Privacy</b> Building design ensures an acceptable level of privacy for occupants of the premises and neighbouring properties.	N/A – Proposed development is not for short term accommodation.
<b>Avoiding nuisance</b>	
<b>PO 28 Noise emissions</b> Premises are designed and sited to minimise the extent of noise generated beyond the site boundaries.	N/A – Proposed development is not for short term accommodation.
<b>PO 29 Refuse storage</b> Refuse storage and collection facilities are located in areas that: <ul style="list-style-type: none"> <li>(a) retain reasonable standards of amenity for occupants of the premises and adjoining properties;</li> <li>(b) are not visually obtrusive when viewed from the street; and</li> <li>(c) provide convenient access for service vehicles.</li> </ul>	N/A – Proposed development is not for short term accommodation.
<b>NON-RESIDENT WORKFORCE ACCOMMODATION</b>	
<b>PLANNING</b>	
<b>Use, density and built form</b>	
<b>PO 30 Scale and location</b>	✓

The character and amenity of the region's communities are not compromised by the location and density of <i>Non-resident workforce accommodation</i> .	The proposed development is located on a large lot that has historically been used for industrial and office type development.
<b>PO 31 Density and site coverage</b> The density of <i>Non-resident workforce accommodation</i> maintains an appropriate balance of building form and open space, and preserves the intended character of the zone.	✓ The development footprint does not exceed 40% site coverage.
<b>PO 32 Setbacks</b> The siting of the <i>Non-resident workforce accommodation</i> does not adversely impact on the character and amenity of the surrounding area.	✓ The proposal will re-purpose existing buildings on the site and conditions of development approval will ensure that the use avoids nuisance.
<b>Amenity</b>	
<b>PO 33 Advertising signage</b> Signage is sufficient for the display of information relevant in the case of an emergency, whilst not impacting upon the visual amenity of the locality.	Conditions of development approval will require signage is provided at the entrance to the site displaying information including: (a) owner of the site (b) manager of the site (c) specific rules for the camp area (d) map of the camp area (e) route for emergency vehicles (f) emergency contact phone number(s)
<b>PO 34 General amenity</b> The built form and layout of the <i>Non-resident workforce accommodation</i> provides an acceptable level of amenity for residents and does not detract from the amenity of the locality.	Conditions of the development approval will require that the design and construction of all <i>Non-resident workforce accommodation</i> is in accordance with MP 3.3 of the <i>Queensland Development Code</i> .
<b>PO 35 Pedestrian Comfort</b> Non-resident workers have convenient access to amenities and facilities.	✓
<b>PO 36 Building appearance</b> Building design does not detract from the amenity of the locality.	✓ Buildings are not constructed with reflective cladding materials.
<b>Landscaping, privacy and fencing</b>	
<b>PO 37 Open space</b> Open space is provided to meet the needs of non-resident workers for privacy, relaxation,	✓ Areas are provided for private and

entertainment, recreation and direct access to daylight and open air.	communal open space and conditions of approval will prohibit areas provided for clothes drying.
<b>PO 38 Landscaping</b> Landscaping, fencing and open space is provided to: <ul style="list-style-type: none"> <li>(a) meet the private and communal recreation needs of non-resident workers;</li> <li>(b) soften the visual impact of the built environment; and</li> <li>(c) enhance the amenity of the site and surrounding area.</li> </ul>	✓  Landscaping is provided within the development site and will be addressed in conditions of approval.
<b>PO 39 Fencing</b> Fencing is provided to maintain and enhance the amenity of the locality and approaches to the region's towns.	✓  Fencing will be provided to ensure amenity is maintained.
<b>Avoiding nuisance</b>	
<b>PO 40 Period of operation</b> The ability to use the premises and surrounding allotments for their intended purpose under the planning scheme is not compromised by the long term presence of <i>Non-resident workforce accommodation</i> . Note: <i>Non-resident workforce accommodation</i> is not considered necessary permanent infrastructure within the local government area, but recognised as essential to facilitate development in the short term.	The non-resident workforce accommodation will be present for longer than 2 years, but is considered acceptable given; <ul style="list-style-type: none"> <li>• It is co-located and subordinate to the main use of the premises, being QPWS main administration and logistical hub;</li> <li>• Is small scale (catering up to 5 park rangers intermittently and no longer than 2 days at a time).</li> </ul>
<b>PO 41 Refuse storage</b> Refuse storage and collection facilities are provided in a manner that: <ul style="list-style-type: none"> <li>(a) is not visually obtrusive or unsanitary; and</li> <li>(b) is conveniently accessible by service vehicles.</li> </ul>	✓  Conditions of development approval will require a refuse storage area to be provided with adequate space for the wash down and maintenance of waste containers. The area is to be screened with a minimum 1.8 metre high solid screen fence and accessible by a service vehicle.
<b>ENVIRONMENTAL</b>	
<b>Rehabilitation</b>	
<b>PO 42 Site remediation</b> Upon cessation of the <i>Non-resident workforce accommodation</i> , the site is reinstated and/or enhanced to enable the establishment of	<b>N/A</b> – The use will occupy an industrial site and be a permanent fixture.

activities consistent with the intended use of the zone.	
<b>SAFETY AND RESILIENCE TO HAZARDS</b>	
<b>Emergency events</b>	
<b>PO 43 Safety</b> <i>Non-resident workforce accommodation</i> maintains the safety of people at the site.	Conditions of development approval will require all emergency services are adequately marked and located to ensure adequate emergency vehicle access.
<b>RURAL WORKER'S ACCOMMODATION</b>	
<b>PLANNING</b>	
<b>Use, density and built form</b>	
<b>PO 44 Scale and location</b> Rural workers accommodation is: <ul style="list-style-type: none"> <li>(a) directly associated with an agricultural based rural activity on the same site;</li> <li>(b) commensurate with the scale of the agricultural operations; and</li> <li>(c) conveniently located in proximity to infrastructure and services.</li> </ul>	<b>N/A</b> – The use is not for Rural workers accommodation.


### **Assessment Summary**


The proposed development is consistent with the applicable provisions of the *Maranoa Planning Scheme 2017* and any perceived non-compliance with the planning scheme can be appropriately addressed by way of conditions of development approval. It is recommended that a development approval for a Material Change of Use – “Low impact industry”, Office” and “Non-resident workforce accommodation” be approved.








As amended by Council on 7/6/2019


-  **Light vehicle carpark** – This will be to cater for 12 permanent staff member's vehicles. There will be occasionally visitors or other Park Staff which would be maybe an extra 8 vehicles. Some will park at the front near the office, some under the undercover, some between the Barracks and Workshop and some near the workshop. Obviously there won't be as many as previous owners (Santos)


 **Non-Resident Workforce Accommodation Parking**


 **Office Parking**


 **Heavy Vehicle Carpark** – This will be for 1 Isuzu truck with tag trailer and on occasions a grader.


 **Storage Shed & Workshop** – This will be used for both Equipment storage and minor workshop repairs. Equipment to be stored are things like: Fire slip on units, quickspray units, ride on mower, forklift and other small equipment. The new proposed shed is designed for a truck/vehicle to drive through, this will allow for internal offloading of gear and undercover. The arrow shows direction of vehicle entry and exit

 **Heavy Vehicle Turnaround path** – This is the direction the heavy machinery will go when something is to be fixed or offloaded

 **Heavy Vehicle Turnaround path** – This is the direction the heavy machinery will go to turn around without going through shed

 **Existing Wash Down Bay** – Used for vehicle wash down

 **Exclusion Area**

 **Site Access**

**Undercover Parking** – This will remain the same

*(existing LA Bld)* **Barracks** – This is to be used as a 'Temporary Non-Residential Workforce Accommodation' (approx. 15 nights per month). Works to be carried out there:

  - Replace existing kitchen
  - Remove spare toilet and replace with single shower
  - Replace internal lights with LED lights
  - Repair Existing Split System A/C
  - Replace & install interconnected – photoelectric smoke alarms for each room and 1 in the main room.

**Office** – This will remain the same

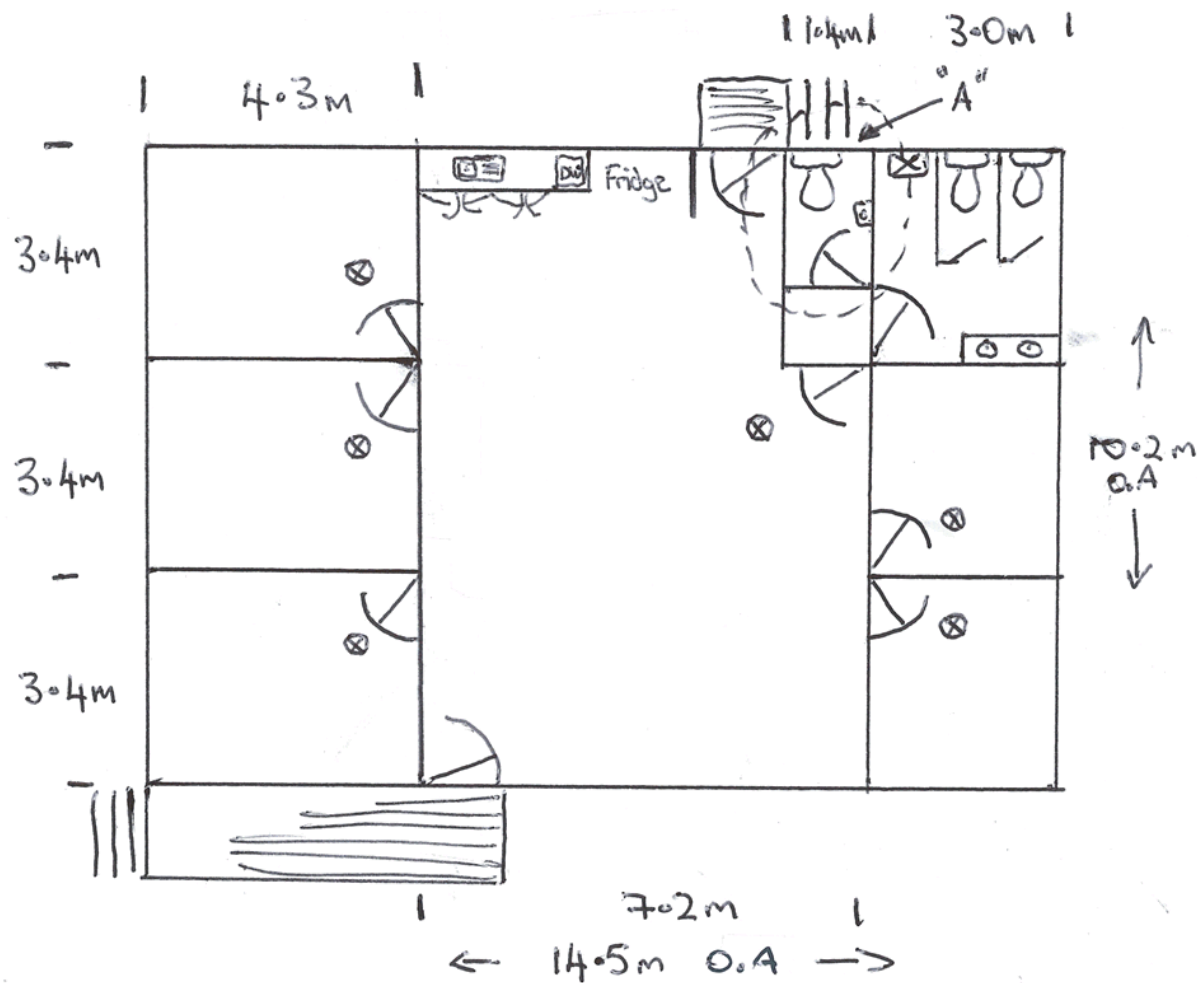
*(existing CH Bld)* **Conference** – this will be used for meetings, presentations, Incident Control hub for emergencies and Library

**Workshop** – This will remain the same

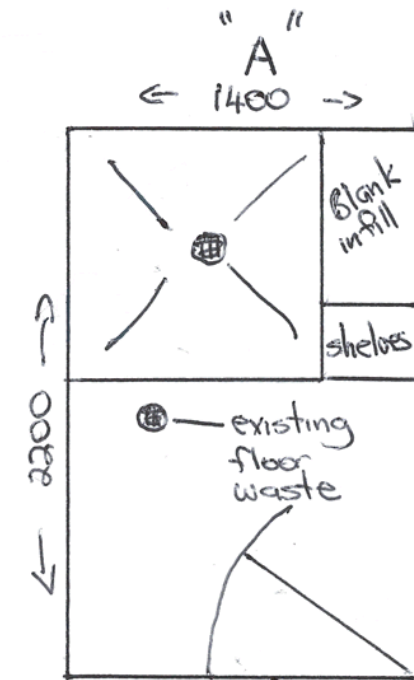
**New Shed** – This is only a 'maybe'. Will depend on future funding. This will be used to store equipment and workshop repairs.

**Shed 1, Shed 2, Shed 3** – These won't be used

# PARKS & WILDLIFE



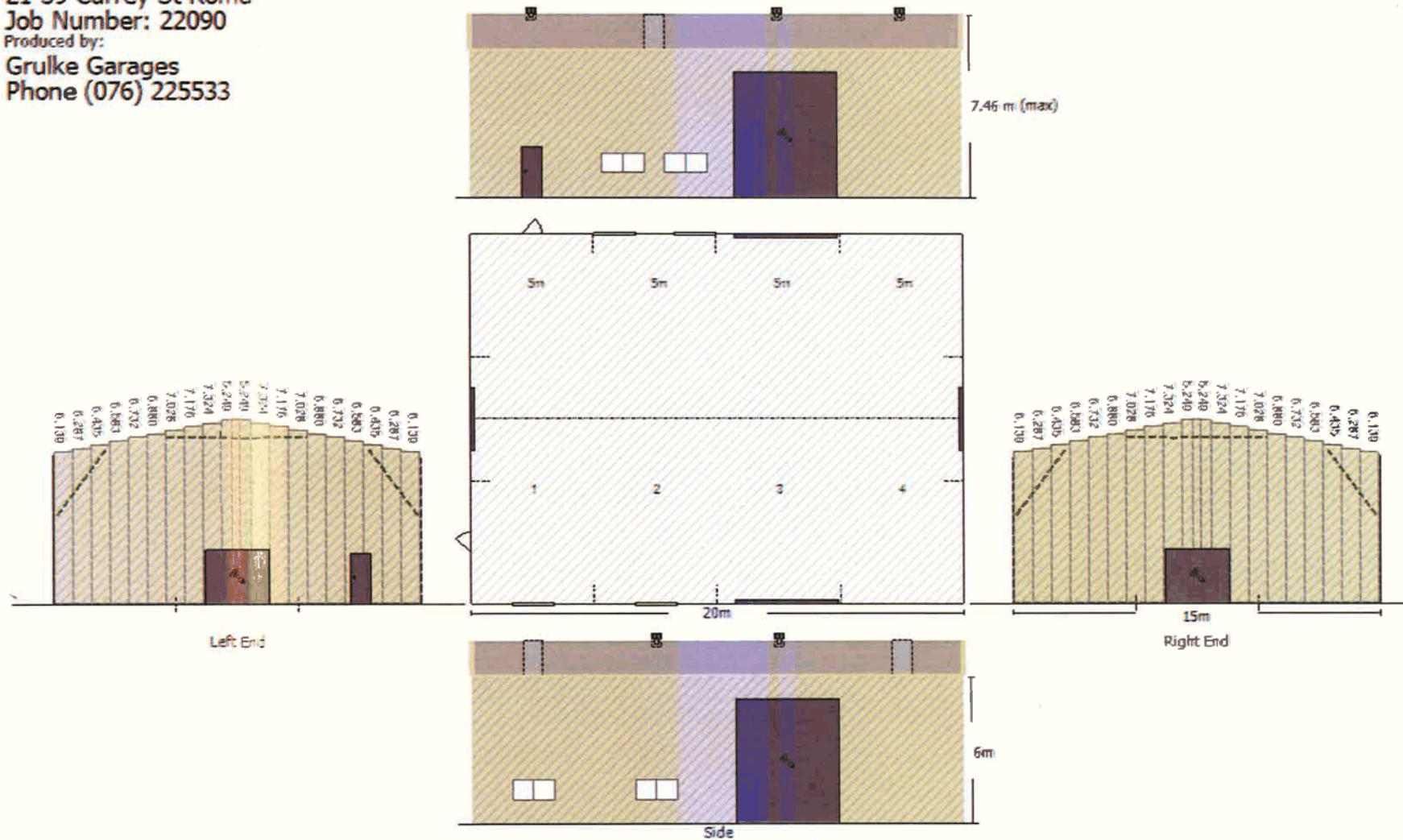
⊗ smoke alarms  
interconnected  
hardwired  
"A" Remove toilet  
and basin  
install shower



"ACCOMODATION FLOOR PLAN"



Building For:  
**JUSTIN WHEATLEY QPWS**  
 21-39 Currey St Roma  
 Job Number: 22090  
 Produced by:  
**Grulke Garages**  
 Phone (076) 225533



The local distributor you are dealing with is an authorised independent distributor of Fair Dinkum Sheds' products and enters into agreements with its customers on its own behalf and not as an agent of Fair Dinkum Sheds.

**"WORKSHOP ELEVATIONS"**

## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 29 May 2019

**Item Number:** 13.5

**File Number:** D19/42356

**SUBJECT HEADING:** Application for Funding under TMR Black Spot Program

**Classification:** Open Access

**Officer's Title:** Regional Grants & Council Events Development Coordinator

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### **Executive Summary:**

The Department of Transport and Main Roads (TMR) has invited nominations for the Australian Government's Black Spot Program for 2019–20. It is recommended that Council submit applications under this scheme.

### **Officer's Recommendation:**

That Council:

1. Submit proposals to the Department of Transport and Main Roads for consideration under the Black Spot program:
  - a) McDowall/Wyndham intersection
  - b) Local Roads of Regional Significance (LRRS) – Rural Roadside Hazard and Curve Delineation Program
2. Make appropriate co-contributions in the 2019/20 budget if application/s are successful.
3. Authorise the Chief Executive Officer, or delegate, to sign the funding agreement/s with the relevant funding body if the application/s is successful.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

N/a

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
TMR	Department of Transport and Main Roads
LRRS	Local Roads of Regional Significance

### **Context:**

***Why is the matter coming before Council?***

The Department of Transport and Main Roads (TMR) is inviting nominations for the Australian Government's Black Spot Program 2019 - 20 development round.

The Black Spot Programme is an Australian Government funded program that provides funding for low-cost high-benefit improvements on the road network to address actual or potential crashes that lead to high severity outcomes (fatalities and hospitalisations). In Queensland, the Black Spot Program is administered by TMR on behalf of the Australian Government's Department of Infrastructure and Regional Development (DIRD).

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

The Department of Transport and Main Roads (TMR) has invited nominations for the Australian Government's Black Spot Program development round for 2019–20, with a closing date of 21 June 2019.

At its meeting on 13 June 2018, Council resolved as follows:

***Resolution No. GM/06.2018/73***

***That Council:***

***1. Submit four proposals to the Department of Transport and Main Roads for consideration under the Black Spot program:***

***a) Arthur/Bungil intersection***

***b) McDowall/Wyndham intersection***

***c) Local Roads of Regional Significance (LRRS) – Rural Roadside Hazard and Curve Delineation Program***

***d) Local Roads of Regional Significance (LRRS) – Rural Roadside Hazard Improvement, Arcadia Valley Guardrail***

***2. Make appropriate co-contributions in the 2019/20 budget if application/s are successful.***

In March 2019, Council received advice that previous applications under this program (for Arthur/Bungil St intersection and a guard-rail at Arcadia Valley Road) had been successful for a total of \$341,000. The other two applications were not successful, and it is recommended that Council re-submit these applications.

LGAs provide nominations to the local TMR District Office, which are then reviewed by the Technical Committee. All recommended proposals for the Black Spot Sub-Program are reviewed and endorsed by the Black Spot Consultative Panel before submitting to the Minister of Infrastructure and Regional Development for final approval.

Funding is mainly available for the treatment of Black Spot sites, or road lengths, with a proven history of crashes. Project proposals should be able to demonstrate a benefit to cost ratio of at least 2 to 1.

For individual sites such as intersections, mid-block or short road sections, there should be a history of at least three casualty crashes over a five-year period. For lengths of road, there should be an average of 0.2 casualty crashes per kilometre per annum over the length in question over five years.

The requirement of a history of crashes ensures that those sites that have a recurrent problem are targeted first for treatment.

### **Proposals for Consideration**

#### Project 1

McDowall / Wyndham Street Intersection Upgrade

Priority: Medium

BlackSpot Funding: \$2,000,000 [maximum]

MRC Funding: \$300,000

Brief Scope: Continuation of the Roma CBD Upgrade Project – including relocation of pedestrian crossings, newly paved footpaths and storm water infrastructure

Crash History: Oct 2009: Vehicle-Vehicle [Minor Injury], Aug 2010: Vehicle-Pedestrian [Medical Treatment], Nov 2011: Vehicle-Vehicle [Medical Treatment], Mar 2014: Vehicle-Vehicle [Medical Treatment] Is this still current?

#### Project 2

LRRS Roads – Rural Roadside Hazard and Curve Delineation Program

Priority: High

BlackSpot Funding: \$350,000

MRC Funding: \$50,000 [via Origin/Santos Road Infrastructure Agreements – under safety improvements]

Brief Scope: Undertake a targeted campaign, on Council's LRRS sealed network, to remove roadside vegetation (i.e. trees) from within 5 metres of the road edge and install additional chevron alignment marks and guideposts to improve curve delineation.

#### Project 3

Miscamble Street Road and Culvert Upgrade

LRRS Roads – Rural Roadside Hazard and Curve Delineation Program

Priority: High

BlackSpot Funding: \$300,000

MRC Funding: \$300,000

Brief Scope: The section of road on Miscamble Street between Carnarvon Highway and Wright Street is subjected to regular flooding during rain events. It is also an emergency service route when heading north of Roma. To improve Miscamble Street access and egress during wet weather events, two construction elements are required – the first is to install kerb and channel, which will require pavement widening to allow sufficient stormwater drainage. The second element is to improve the drainage structure to similar height of the Carnarvon Highway, where the water frequently overtops the road.

### **Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

**What does the legislation and other statutory instruments include about the matter under consideration?** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

n/a

**Council Policies or Asset Management Plans:**

**Does Council have a policy, plan or approach ordinarily followed for this type of decision?**

**What are relevant sections of the policy or plan?**

(Quote/insert the relevant section's wording / description within the report)

n/a

**Input into the Report & Recommendation:**

**Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Lead Infrastructure Program Funding, Budget Coordination Officer.  
Funding Guidelines as provided by Department of Transport & Main Roads.

Deputy Director - Infrastructure Services/Strategic Road Management – provided information on applications.

**Funding Bodies:**

**Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.** (Please do not just include names)

Previously all projects approved for the Black Spot Program were required by the Australian Government to be programmed for delivery in the next financial year. For this development round the financial year for delivery is 2019-20.

**This Financial Year's Budget:**

**Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).**

**If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?**

N/a

**Future Years' Budgets:**

**Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

If applications are successful, Council co-contributions will be required in the 2019/20 budget:

- a) McDowall/Wyndham intersection \$300,000
- b) LRRS Roads – Rural Roadside Hazard and Curve Delineation Program potentially via \$50,000 via Origin/Santos Road Infrastructure Agreements
- c) Miscamble Street Road and Culvert Upgrade - \$300,000

**Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?***  
(Interested Parties Analysis - IS9001:2015)

Origin/Santos Road Infrastructure Agreements

**Risks:**

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Accessing budget	Previously projects approved by the Black Spot Program were to be delivered in the following financial year. For this development round the financial year for delivery is 2019-20, and if approved, Council will have to identify where the co-contributions would be found.

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

This is an opportunity to apply for funding, which if successful, would reduce the impost on the ratepayer for these important road safety projects. There is however, a requirement in this funding round that delivery is required during 2019/20, so if successful, co-contributions would have to be identified.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

That Council:

1. Submit proposals to the Department of Transport and Main Roads for consideration under the Black Spot program:
  - c) McDowall/Wyndham intersection
  - d) Local Roads of Regional Significance (LRRS) – Rural Roadside Hazard and Curve Delineation Program
2. Make appropriate co-contributions in the 2019/20 budget if application/s are successful.
3. Authorise the Chief Executive Officer, or delegate, to sign the funding agreement/s with the relevant funding body if the application/s is successful.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 1: Getting the basics right

1.3 Manage our region's urban and rural roads

1.3.7 Advocate to Federal and State government for additional road funding.

**Supporting Documentation:**

Nil

**Report authorised by:**

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

Regional Sport & Recreation Development Coordinator

## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 4 June 2019

**Item Number:** 13.6

**File Number:** D19/46446

**SUBJECT HEADING:** Public Art Installation in Mitchell

**Classification:** Open Access

**Officer's Title:** Regional Grants & Council Events Development Coordinator

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### **Executive Summary:**

Council has previously resolved to install the metal bull outside the Mitchell library on a 2.1m pole. A request has been received from the Gallery committee to consider an alternative location within the same vicinity.

### **Officer's Recommendation:**

That Council:

1. Acknowledge the request from the Friends of the Mitchell on Maranoa Gallery to reconsider the planned location of the metal bull.
  2. Commence a formal approach to the Department of Transport & Main Roads, via a Road Corridor Permit, to install the bull on a low plinth in the eastern garden bed in front of the Mitchell library.
  3. Conduct formal consultation with the Friends of the Mitchell on Maranoa Gallery to confirm the height of the plinth and location.
- 

### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Community members in Mitchell

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
BAG	Booringa Action Group
TMR	Department of Transport & Main Roads

### **Context:**

***Why is the matter coming before Council?***

Members of the Mitchell community have expressed concern about the proposed location of the metal bull in vicinity of the Mitchell library. This report is to advise Council of these concerns.



**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

Consultation was held with the Mitchell community in 2018, to relocate the metal bull which is currently located behind the library to a more prominent position. The preferred option was to install the bull in some form outside the Library / Gallery.

Members of Booringa Action Group and staff suggested that an effective way to display the bull would be to fix it to a pole at the front entry of the Library, attracting people to the Library and Gallery precinct.

Council then resolved to:

- 1. Relocate the metallic bull sculpture to the front of the Mitchell Library/Gallery precinct, and install it on a 2.1m high post, with up lighting.***
- 2. Re-allocate the cost (estimated to be \$10,000 for installation and up lighting) from Library Salaries (GL 2886.2001.2001) into a new work order. (Resolution No. GM/06.2018/109)***



Council staff have been working on the project, and the project has been through procurement to establish someone to do the installation on the pole.

However, the author was recently at a gallery opening in Mitchell in a personal capacity, and received anecdotal evidence that the proposed location was not what was expected. Following up with other members of the arts community who were present at the function, it was advised that a location closer to the front of the footpath, and lower to the ground, would be preferable. It was felt that this would give greater visibility to passing traffic, attract visitors, and enable the intricacies of the artwork to be better appreciated. It was advised that the location in one of the gardens at the front, preferably the one in the right of the photo below, would meet this criteria.

This informal discussion was then followed up with an email request from the Friends of the Gallery.



Advice was then sought from TMR, who advised in-principle support to the garden bed location, pending the submission of a Road Corridor Permit.

Discussion was then held with Council's Manager – Program and Contract Management, to confirm that there were no initial issues if Council wanted to amend the location to the garden bed.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

n/a

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***  
***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

n/a

### **Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Informal consultation with the members of the art community in Mitchell (including Kerroll Blackett, Joan Hurtado, Janelle Rook) – advised that a location towards the front of the footpath, or garden, would be preferable.

Email from Friends of the Mitchell on Maranoa Gallery – requesting consideration of relocation to the front garden bed. (attached)

Local TMR staff – advised in-principle support to the garden bed location, pending the submission of a Road Corridor Permit.

Manager – Program and Contract Management. Continued engagement with TMR, and provided advice around isolation treatments and administration controls for Workplace Health & Safety. Engaged with Council WHS staff and advised WHS issues could be resolved for either option once a solution is finalised. Agreed with option of placing the bull in the garden on a low plinth, citing better access for viewing the artwork, and a safer option.

Local Development Officer – Mitchell.

Booringa Action Group – no formal response has been received at the time of writing.

Verbal questioning indicated a possible neutral stance.

### **Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

n/a

### **This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

A budget of \$10,000 was provided in the 2018/19 budget (WO 19782)

### **Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

The budget will be rolled over into 2019/20.

### **Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?***

(Interested Parties Analysis - IS9001:2015)

Friends of the Mitchell on Maranoa Gallery

Mitchell community.

### Risks:

**What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Risk of installing bull in a location that does not meet community expectation.	Members of the Friends of the Mitchell have expressed a request for Council to reconsider the location. Placing the bull on a plinth in the garden could be a less polarising solution for the community. (pun not intended).
Safety risk of people climbing on the bull.	The Manager – Program and Contract Management has provided possible solutions around the management of risk ie isolation treatments (extending the low fence around the garden bed) and administration controls (signage regarding the artwork provenance to also request people not to climb the bull).
Height of installation	If the bull is placed on a lower plinth, this reduces the distance if people do climb on the artwork. The lower height also makes for a better opportunity for people to view and appreciate the work in the sculpture and take photos.

### Advice to Council:

**What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?**

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Given the feedback from the Friends of the Gallery, it is suggested that Council commence a formal approach to TMR (ie Road Corridor Permit) to install the bull on a low plinth in the eastern garden bed in front of the Mitchell library. A low plinth has the advantages of being cheaper, more in proportion with the artwork, and is more accessible to view the artwork and for photographic opportunities.

### Recommendation:

**What is the 'draft decision' based on the advice to Council?**

**Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?**

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

**Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?**

This recommendation requests that a previous resolution be reconsidered – to install the bull on a 2.1m pole outside the Mitchell library (**Resolution No. GM/06.2018/109**) This is in response to a request from the local Gallery group.

### Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.10 Foster arts and culture within our communities and help preserve our local history

4.10.6 Provide input into placemaking and facilities (spaces and places) from an arts and culture perspective.

**Supporting Documentation:**

[1](#) Email from Friends of the Mitchell on Maranoa Gallery - D19/46487  
Request to have metal bull located in garden in front of  
library - June 2019

**Report authorised by:**

Regional Sport & Recreation Development Coordinator

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental  
Services

**Susan (Sue) Sands**

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**From:** Mitchell Gallery <mitchellonmaranoagallery@gmail.com>  
**Sent:** Monday, 20 May 2019 12:13 PM  
**To:** Jane Fenton  
**Subject:** Metallic Bull located at Gallery

Dear Jane,

In recent weeks, we caught up with Sue Sands from Council. The Gallery committee feel that the relocation of the Metallic Bull (currently at the back of the Library / Gallery) would be much better situated in the front garden of the precinct.

We were advised that it was to go on a pole, 2 metres in the air, next to the side entry to the Gallery. We do believe that it would be better situated in the front garden on a concrete plinth to catch people's eye as they drive through town and draw attention to our Arts space.

Would you please consider relocation to the front garden bed, as opposed to the pole idea near the side gate.

Thank you,

Regards  
Janelle Rook  
Friends of the Mitchell on Maranoa Gallery  
phone: 0448 175 941

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## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 29 May 2019

**Item Number:** 13.7

**File Number:** D19/41529

**SUBJECT HEADING:** Get Ready Funding Available

**Classification:** Open Access

**Officer's Title:** Regional Grants & Council Events Development Coordinator

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### **Executive Summary:**

Maranoa Regional Council has been allocated funding under the Queensland Government's 2019-20 Get Ready Queensland grants program to encourage community participation in preparedness and resilience building activities.

### **Officer's Recommendation:**

That Council:

1. Accept the allocation of \$11,640 from the Queensland Government under the 2019-20 Get Ready Queensland program.
  2. Authorise the Chief Executive Officer or delegate to sign the sub-agreement.
  3. Submit the completed Plan of Activities by 5 July 2019, noting that activities are encouraged to be held during Get Ready Week 13-19 October 2019.
- 

### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Not known at this time.

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

<b>Acronym</b>	<b>Description</b>
QRA	Queensland Reconstruction Authority
GRQ	Get Ready Queensland

### **Context:**

***Why is the matter coming before Council?***

Council has received an offer of non-contestable funding under the Queensland Government's 2019-20 Get Ready Queensland program, and

### **Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

The Queensland Government's 2019-20 Get Ready Queensland program will provide \$2 million to help all Queensland local governments improve their communities' resilience to disasters.

The program is an all-hazards, resilience building initiative with the aim of positioning Queensland as the most disaster resilient state in Australia.

This year, the program will be administered by the Queensland Reconstruction Authority (QRA).

Maranoa Regional Council has been allocated \$11,640 for eligible activities, which will be paid on receipt of the signed sub-agreement. This funding is non-contestable.

The funding is dependent on a project funding schedule and plan of activities being submitted by 5 July 2019, and the project completion date is 30 June 2020.

This year, the funding is being released earlier to enable councils to plan activities during Get Ready Queensland Week, which is held between 13-19 October. Councils are requested to consider holding events during this period, or at least during the month of October.

It is planned that as part of the 2019/20 activities that a series of continuity workshops will be run, focusing on business and volunteering organisations getting back up and running after a disaster.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under***

***consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

n/a

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

n/a

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to***

***Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Associate to the Director / Directorate Budget & Emergency Management Coordination – recommended acceptance of funding, and provided details on planned activities.

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)



All disaster preparedness activities delivered using 2019–20 GRQ program grants must use the GRQ name, logo and branding in accordance with the program's branding guidelines.

### **This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) ? Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

N/a.

### **Future Years' Budgets:**

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$) ? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)*

On approval of activities, QRA will make an initial payment of \$10,476 (90% of the allocation), and the remaining 10% will be released on program acquittal. There is no requirement for Council to provide additional funds.

### **Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?* (Interested Parties Analysis - IS9001:2015)

Local businesses – attending business continuity and preparedness workshops. Local emergency services (eg Police, SES, QFES etc) who will be advised of, and may be involved in, our activities.

### **Risks:**

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
Budget not spent	If the budget is not spent, there are no roll-overs permitted.
Activities not meeting funding requirements	A planned list of activities must be submitted to QRA before funding is released. If they do not meet the criteria, other activities will have to be planned, or risk losing the funding. Risk – low.

### **Advice to Council:**

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

As this is non-contestable funding, and Council has previously received allocations, it is recommended that the funding be accepted.

### **Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy?***

***If so, for what reason?***

That Council:

1. Accept the allocation of \$11,640 from the Queensland Government under the 2019-20 Get Ready Queensland program.
2. Authorise the Chief Executive Officer or delegate to sign the sub-agreement.
3. Submit the completed Plan of Activities by 5 July 2019, noting that activities are encouraged to be held during Get Ready Week 13-19 October 2019.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 3: Helping to keep our communities safe

3.4 Disaster, emergency management and flood mitigation

3.4.5 Implement Local Emergency Coordination Committees (LECC) to help ensure disaster prevention, preparedness, response and recovery for communities for flood, fire and other emergencies.

**Supporting Documentation:**

Nil

**Report authorised by:**

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

Regional Sport & Recreation Development Coordinator

## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 29 May 2019

**Item Number:** 13.8

**File Number:** D19/41696

**SUBJECT HEADING:** Queensland Opera Performance September 2019

**Classification:** Open Access

**Officer's Title:** Regional Grants & Council Events Development Coordinator

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### **Executive Summary:**

Council has previously resolved to host a performance of the Queensland Opera in the Maranoa region on Friday, 6 September 2019. This report provides recommendations regarding venue, budget and ticket prices.

### **Officer's Recommendation:**

That Council:

1. Acknowledge the total performance fee for Queensland Opera of \$5,900, and allocate \$900 from the Food and Fire Festival budget (GL 2888.2257), in addition to the \$5,000 from the RADF Strategic Initiative, to enable the performance agreement to be signed.
  2. Hold the event in the Mitchell Hall.
  3. Offer the community the opportunity to provide a bar or catering.
  4. Update the 2019/20 Fees and Charges to include the ticket prices for the Queensland Opera performance:
    - \$60 per person for adults
    - \$20 for school aged children (5-17)
    - Children 0 - 4 free.
  5. Progress the removal of the engine currently installed in the vicinity of the railway bridge near The Big Rig.
- 

### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Queensland Opera

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
QO	Queensland Opera
RADF	Regional Arts Development Fund

**Context:**

***Why is the matter coming before Council?***

Council has previously approved that a performance of Queensland Opera (QO) would be held in the Maranoa region on Friday, 6 September 2019.

Council is asked to confirm the following items:

- Performance fee payment
- Venue and costings
- Expression of interest for food (if required) and refreshments
- Ticket price

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

**1. Performance Fee Payment**

At its meeting on 12 September 2018, Council resolved to hold a performance of Queensland Opera in the Maranoa on Friday, 6 September 2019. (***Resolution No. GM/09.2018/17***)

At that time the estimated cost from Queensland Opera was for \$5,000, which was to come out of the RADF Strategic Initiatives. The agreement has now been received from QO for an amount of \$5,900. As the RADF allocation has been fully expended, and the agreement has to be signed as soon as possible, it is recommended that the additional \$900 come out of the Food and Fire Festival budget (GL 2888.2257)

**2. Venue**

Council has previously been informally consulted about a possible venue, with the sloping creek bank downstream from the train bridge at The Big Rig emerging as an option, with the installation of a cement slab as a stage. Representatives from QO were shown the site, and were receptive. The following costing options have been received:

Option	Cost	Comment
1. Council to install a cement slab on site as a permanent stage.	Approximately \$10,000 to build stage.  Overtime expenses to set up and pack down for event – Friday, 6 September is an RDO.	<ul style="list-style-type: none"> <li>- Would have to be included in 2019/20 budget.</li> <li>- It is a tight timeframe to have completed before event, have been advised it could be done.</li> <li>- Consultation with other staff have recommended the flat area where the Volunteer Week function was held as an option.</li> </ul>

2. Hire a stage	\$3,763 Overtime expenses to set up and pack down for event – Friday, 6 September is an RDO.	<ul style="list-style-type: none"> <li>- Quote received from person who provided stage at previous Opera event. Includes lighting beam.</li> <li>- Could be taken from the Arts &amp; Culture 2019/20 budget.</li> </ul>
3. Use the stage donated by St John's	No financial cost – set-up required by outside staff	Based on dimensions provided by QO, this is not large enough.
4. Use of other Council facility eg Bassett Park.	No financial cost for hire of venue. Overtime expenses to set up and for event – Friday, 6 September is an RDO. Pack up could be done Monday.	<ul style="list-style-type: none"> <li>- Roma Cultural Centre and Hibernian Hall already booked that night.</li> <li>- Bassett Park has been booked as wet weather option.</li> </ul>
5. Use of other Council facility eg Mitchell Hall	No financial cost – set-up and pack up could be done by WORK Camp.	<ul style="list-style-type: none"> <li>- No need to seek alternative wet weather option.</li> </ul>

Council is asked to make a final decision on the location, giving consideration to costs and timeframes. Available options are:

- a) Install a cement stage on the Bungil Creek bank
- b) Remove the engine outside The Big Rig, and install a cement stage in its place (time is against this option for this event, but it may be an option going forward)
- c) Hire a stage for the Bungil Creek bank
- d) Hire a stage to go on the flat grassy area in front of the engine (where Volunteers Week event was held)
- e) Use another council facility in Roma
- f) Use another council facility in the region.

It should be noted that the use of outdoor function sites at The Big Rig will incur extra over-time costs to set up (Friday is an RDO) and pack up from the event either late Friday night or Saturday morning.

The cheapest option would be to go to the Mitchell Hall, and have the set-up and pack-down done by the WORK camp.

### 3. Catering and Refreshments

If the event is held at The Big Rig, it is recommended that the Food Truck Friday vendors and Roma Thai be advised of the event, and asked to provide catering options for individual selection and purchase. It is also recommended that an opportunity be offered for community groups to operate the bar or a food stall as a fund-raising opportunity. (Note – this is not a weekend the Food Truck normally operates, and they are already booked to provide catering for RUOK Day on 13 September).

If the event is held in Mitchell, it is recommended that an opportunity be offered for the community to operate the bar or provide catering as a business or a fund-raising opportunity. A dinner/opera experience could also be offered.

### 4. Ticket Price

At its meeting on 26 July 2017, Council resolved as follows:

***That Council charge the following ticket price for the Opera Queensland performance on 1 September 2017:***

- ***\$60 per person for adults***
- ***\$20 for school aged children (5-17)***
- ***Children 0 - 4 free. (Resolution No. GM/07.2017/10)***

There were approximately 166 adults and 11 children at the 2017 performance and the final remittance from Eventbrite was \$8,251. It is recommended that the ticket price be reduced if people are going to sit on the grass at an outdoor event.

- \$50 per person for adults
- \$15 for school aged children (5-17)
- Children 0 - 4 free.

If the event is held in the Mitchell Hall, with its associated ambience, the cost of \$60/adult and \$20/child could be maintained.

### **Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

n/a

### **Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

n/a

### **Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Discussions with Queensland Opera staff.

Manager – Construction. Provided estimate for the installation of concrete slab.

Advised the construction would be tight, but achievable, before 6 September.

Team Coordinator, Roma Parks & Gardens & Regional Horticulturist. Suggested that the engine outside The Big Rig be removed and an outdoor stage installed in its place, so the event could be held on the flat grassed area beside The Big Rig.

Arts Portfolio Chair. On-site visit at The Big Rig with QO staff.

Local Development Officer – Roma. Concerns regarding slope of creek bank site for older demographic.

#### **Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

Council have allocated \$5,000 from the 2018/19 RADF Strategic Initiatives. The agreement requires funding to be acknowledged, and the event included in milestone reporting.

#### **This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)?*** ***Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

Council have allocated \$5,000 from the 2018/19 RADF Strategic Initiatives. To enable the agreement to be signed, an additional \$900 is required. It is recommended this be sourced from the Food and Fire Festival budget (GL 2888.2257).

#### **Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

If The Big Rig option is chosen, there will be an expense in the 2019/20 budget.

Again depending on the option for the stage, this may come from the Arts & Culture budget, (\$3, 763 to hire the stage) or as a capital budget item (approximately \$10,000).

Outdoor function sites will incur overtime budget costs to set up and pack up on Friday night or Saturday morning.

#### **Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?***

(Interested Parties Analysis - IS9001:2015)

Queensland Opera

Community groups for fund-raising opportunities

### Risks:

**What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Wet weather	There is a risk of a rain event when holding an outdoor event. Bassett Park has been booked as an alternative option, however, costs for hiring/building a stage may still be incurred if it is a late cancellation.
Time frames to build a stage	There is just over 2 months until the event, which does not allow a lot of time to schedule the building of a cement stage. Alternative venue would have to be found if the site was not ready.
Usage of an outdoor stage on the creek bank.	There are some associated risks with the creek bank site – sloping site, provision of power from the power pole, establishment of grass cover, how often the stage would be used compared to the cost of installation.

### Advice to Council:

**What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?**

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

The initial recommendation was to have been to hold the event at The Big Rig, against the backdrop of gum trees and the creek bank. However, the preparation of this report has identified some risks and costs associated with that venue which could be alleviated by going elsewhere. A list of the pros and cons of each venue are outlined below:

### Outdoor site at Big Rig

#### Pros

- Attractive outdoor setting by the banks of Bungil Creek
- Opportunity for local groups/businesses to financially benefit with provision of bar and catering
- Financial benefit for local accommodation from Opera crew.
- Central location for the region.

#### Cons

- Outdoor setting, need wet weather alternative
- Costs for stage
- Costs for set up and pull down
- Older demographic may feel uncomfortable sitting on grass, or on the sloping site.
- Supply of power.
- Back-stage options for performers are located some distance from the stage, or alternatives would have to be set up.

### Mitchell Hall

#### Pros

- Showcase attractive setting in one of our iconic facilities



- No need for wet weather alternative
- Opportunity for local groups/businesses to financially benefit with provision of bar and catering
- Financial benefit for local accommodation from Opera crew.
- Proven audience for the area. For the 2017 Amby event, the following postcodes were recorded – Roma (88), Mitchell (35), Mungallala (13), Injune (5) and 3 each from Surat and Yuleba/Wallumbilla. Others were from out of the region.
- No costs for venue, stage hire etc
- No costs for set up or pack down if WORK camp are engaged
- Comfortable, all-accessible, well-lit facility for audience members.
- Back-stage amenities are readily available for performers.
- Could set up the Hall for a dinner/opera event, which would enhance the already existing ambience of the facility.

### Cons

- Close to Fire & Water event, but will attract different demographic

Based on the above, and the opportunity to provide some additional economic benefit to the Mitchell community, while reducing the cost to Council, it is recommended that the event be held in the Mitchell Hall.

### Recommendation:

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

That Council:

1. Acknowledge the total performance fee for Queensland Opera of \$5,900, and allocate \$900 from the Food and Fire Festival budget (GL 2888.2257), in addition to the \$5,000 from the RADF Strategic Initiative, to enable the performance agreement to be signed.
2. Hold the event in the Mitchell Hall.
3. Expressions of Interest be called from the community to provide a bar or catering.
4. Update the 2019/20 Fees and Charges to include the ticket prices for the Queensland Opera performance:
  - \$60 per person for adults
  - \$20 for school aged children (5-17)
  - Children 0 - 4 free.
5. Progress the removal of the engine currently installed in the vicinity of the railway bridge near The Big Rig.

### Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.11 Support development of our local communities through planning, programs and events

4.11.4 Deliver a range of annual, biennial and one-off budgeted Council events in partnership with local community groups (where applicable).

**Supporting Documentation:**

Nil

**Report authorised by:**

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

Regional Sport & Recreation Development Coordinator

## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 4 June 2019

**Item Number:** 13.9

**File Number:** D19/46447

**SUBJECT HEADING:** Request from Advance Injune to Install Mural on Injune Water Tower

**Classification:** Open Access

**Officer's Title:** Regional Grants & Council Events Development Coordinator

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### **Executive Summary:**

Council have received a request from Advance Injune to install a mural on the Injune Water Tower. It is recommended that Council provide in-principle support to the group to enable them to seek funding for the project.

### **Officer's Recommendation:**

That Council:

1. Provide in-principle support to Advance Injune to install a mural on the Injune Water Tower, to enable them to seek funding for the project.
  2. Require the group to work with the Manager – Water, Sewerage & Gas, and Workplace Health & Safety staff to finalise all aspects of the project.
- 

### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Advance Injune

Injune Community

Council's Water, Sewerage & Gas team

Council's Enterprise Risk, Quality, Safety & Environment team

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
RADF	Regional Arts Development Program

### **Context:**

***Why is the matter coming before Council?***

Council have been asked to provide approval to Advance Injune to enable them to seek funding to install a mural on the Injune Water Tower. Council's approval, as owners of the Tower, is required to pursue funding.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

Members of the Advance Injune (Beautification Sub Committee) have had initial conversations with staff, and are now seeking Council's approval. The group hope to seek funding to have the work completed in time for the Injune Centenary Celebrations in 2022, and to become part of the Queensland Silo Art Trail. The group intends seeking funding from RADF, the Gambling Community Benefit Fund and local gas companies.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

n/a

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

n/a

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Manager, Water, Sewerage & Gas. Does not see any objections to the work. Workplace Health & Safety aspects of working at heights, type of paint used etc, must all be considered before works can commence.

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

The group will be seeking funding from external sources eg RADF, the Gambling Community Benefit Fund and local gas companies.

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

n/a

### Future Years' Budgets:

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?* (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

No impact known at this stage. It is likely that the group will seek support from Council's RADF program.

### Impact on Other Individuals or Interested Parties:

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?* (Interested Parties Analysis - IS9001:2015)

Injune community  
Advance Injune

### Risks:

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
Inadequate project management	It is recommended that the group work with Council's Erisk team to ensure that all safety aspects are considered before applying for funding. The requirements around working at heights can be expensive, and the group may not have sufficient funds for project over-runs. There is a risk that Council would be called on to make good any budget short-falls.

### Advice to Council:

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

This is a positive project for the Injune area, where there is a strong and experienced arts and cultural community. The group have access to experience in grant writing, and delivering projects. It is recommended that approval be provided, pending ongoing consultation with relevant Council teams.

### Recommendation:

*What is the 'draft decision' based on the advice to Council?*

*Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

*Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

That Council:

1. Provide in-principle support to Advance Injune to install a mural on the Injune Water Tower, to enable them to seek funding for the project.
2. Require the group to work with the Manager – Water, Sewerage & Gas, and Workplace Health & Safety staff to finalise all aspects of the project.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.10 Foster arts and culture within our communities and help preserve our local history

4.10.1 In partnership with the community, commence implementation of the Maranoa Arts and Culture Strategy with the key strategies including: -Local heritage is protected, valued and accessible -Indigenous, outback and other cultures have continuity, diversity and energy - Place-making and architecture support arts, culture and heritage - Educators, businesses, agencies, Council and communities collaborate to provide creative spaces and creative activity support

**Supporting Documentation:**

[1](#) Request from Advance Injune to paint Injune Water Tower - Council meeting 12 June 2019 D19/47506

**Report authorised by:**

Regional Sport & Recreation Development Coordinator

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

**ADVANCE INJUNE INC**

PO Box 72

INJUNE Q 4454

Advance Injune  
Beautification Sub Committee  
P.O. Box 72  
INJUNE Q. 4454  
3<sup>rd</sup> May, 2019

Chief Executive Officer,  
Ms Julie Reitano,  
Maranoa Regional Council,  
P.O. Box 620  
ROMA. Q 4455



Dear Ms Reitano,

On behalf of the above committee we are writing to seek permission to further our aspirations of having the Injune water tower beautified with murals in a similar way to Thallon and Moura. (photos attached)

After initially raising this idea at Advance Injune meetings (minutes attached) and with consultations with LDO Kim Green and Local Area Manager Fiona Vincent we advanced this idea to MRC department managers Susan Sands – Regional Grants, Development Co-Ordinator of council events, and Graham Sweetlove – Manager, Sewerage, Water and Gas we have been advised to officially table this idea with you, CEO, Maranoa Regional Council

At this stage we envisage having the mural over the front and sides of the tower – full length – but this would certainly depend on funding and community wishes. With your approval we would begin to undertake a consultation process with the Injune Community and the appointed artist to decide what designs would be painted on the tower.

We would be seeking funding for grants from Community Benefit fund, RADF, FRRR and from gas companies that have a major presence in our community. We feel the benefits to the Injune community would be enormous especially in the tourism area (local businesses benefiting) and we would envisage becoming part of the Qld Silo Art Trail. The Injune State School have already undertaken to have their water tank painted with murals. We already have a thriving art and crafts community and this would add to promoting art in our region.

ABN: 50 063 863 916

[rockvale4@bigpond.com](mailto:rockvale4@bigpond.com)

ph. 0427 639 483 (Rita Jackson, Hon.Sec.)

## **ADVANCE INJUNE INC**

PO Box 72

**INJUNE Q 4454**

With persistence and perseverance we would like to see this project come to fruition before our Injune Centenary Celebrations in 2022.

We look forward to your early reply.

Shirley Harland  
Beautification Sub Committee  
Advance Injune

[atlanta176@outlook.com](mailto:atlanta176@outlook.com)

mobile: 0438007589

“Atlanta” 777 Womblebank Gap Road, Injune. 4454



## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 3 June 2019

**Item Number:** 13.10

**File Number:** D19/45732

**SUBJECT HEADING:** Volunteers Week Post Event Report

**Classification:** Open Access

**Officer's Title:** Local Development Officer - Roma

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### **Executive Summary:**

National Volunteers Week was held from 20-26 May, 2019. Five local events and one regional event were hosted by Maranoa Regional Council to celebrate the contribution of our volunteers across a number of different organisations and clubs throughout the Maranoa.

### **Officer's Recommendation:**

That Council:

1. Note the report as presented
- 

### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Volunteers across the Maranoa region

### **Acronyms:**

***Are there any industry abbreviations that will be used in the report?***

(Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description

### **Context:**

***Why is the matter coming before Council?***

Post event evaluation and attendee statistics. An opportunity for feedback from Councillors for future volunteer week events.

### **Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

National Volunteers Week is an annual event in which Council host celebrations for the active volunteers in the Maranoa Region. This year Council hosted five individual events in addition to a regional event held in Roma on the 23 May 2019. This year, Volunteers Week was from 20-26 May, 2019.

**Injune 20 May**

- Morning tea at Hendricks Park with guest speaker, and Citizen of the Year, Joy Denton.
- Representatives from South West Health (Nuriyn Centre, Roma) presented the group with an informative talk on Community Health and Wellbeing.
- A representative from Queensland Ambulance Service (QAS) gave an inspirational presentation about volunteering with your local QAS, and provided a free sausage sizzle for lunch.
- Approximately 16 volunteers attended.
- Councillors Puddy Chandler and Geoff McMullen were in attendance.
- Positive feedback received from the community.

**Mitchell 21 May**

- High tea at the Great Artesian Spa.
- 25 people attended.
- Lynette Nixon, Citizen of the Year, had been invited to speak but was a late apology.

**Roma 23 May**

- Outdoor movie event at The Big Rig, with the screen supplied by Santos.
- Dinner was provided by Roma Thai and Maranoa Beef, showcasing our local producers and businesses.
- 85 volunteers attended, including people from Muckadilla (2), Mitchell (7), Wallumbilla (3), Surat (10) and Injune (8).
- Cr Tyson Golder officiated, with Crs Wendy Newman, Janelle Stanford and Geoff McMullen in attendance.

**Wallumbilla 24 May**

- Morning tea at Wallumbilla Hall in conjunction with the Wallumbilla library opening.
- 20 volunteers attended.
- Cr Tyson Golder officiated, with Crs Wendy Newman and Geoff McMullen in attendance.

**Surat 25 May**

- complimentary vouchers for breakfast at the Surat Riverside markets were provided during the week.
- 21 vouchers were redeemed.

**Yuleba 27 May**

- Morning tea hosted at the Customer Service Centre
- 8 volunteers.
- Crs Wendy Newman and Geoff McMullen attended.

According to the Maranoa LGA Regional Profile, the percentage of persons who undertook voluntary work as recorded in the 2016 Census was 28.2%, compared with the rest of Queensland on 18.8%. (*Queensland Regional Profiles: Resident Profile: Maranoa (R) LGA – Queensland Government Statistician's Office*)

This higher than State average illustrates the need to continue to acknowledge and recognise the volunteers in our sporting, recreational and service clubs across the Maranoa.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

N/A

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision? What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Council reports on activities held during Volunteers Week in the Annual Report.

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Maranoa Regional Council Local Development Officers  
Regional Grants and Local Events Development Coordinator  
Community feedback from the volunteers as per attached supporting documentation

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

N/A

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

Volunteer Week allocation of \$7,500 was included in the 2018-2019 budget GL 2888.2263.2001

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N.A

**Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?***

(Interested Parties Analysis - IS9001:2015)

N/A

**Risks:**

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences
N/A	

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Continue to provide funding for engaging and unique ways to celebrate the contributions of the volunteers in the Maranoa region.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

Note the report as presented.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.11 Support development of our local communities through planning, programs and events

4.11.4 Deliver a range of annual, biennial and one-off budgeted Council events in partnership with local community groups (where applicable).

**Supporting Documentation:**

[1](#) Feedback Volunteer Week 2019

D19/45746

**Report authorised by:**

Regional Grants & Council Events Development Coordinator

Regional Sport & Recreation Development Coordinator

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

**Susan (Sue) Sands**

---

**From:** Glenda Hacker <glendahacker@bigpond.com>  
**Sent:** Friday, 24 May 2019 9:01 PM  
**To:** Susan (Sue) Sands  
**Subject:** Volunteer Week Event

Good Morning Sue

Just a short note to congratulate you and your team on the wonderful organizing which led to a very successful dinner and movie night. Congratulations to the cooks who provided the very tasty meal.

A most enjoyable evening which I feel sure was enjoyed by all the hardworking volunteers

Thank you.

*Glenda*

Glenda Hacker  
Derwent Park  
764 Mitchell Lane  
Muckadilla Qld 4461  
Phone: (07) 4626 8308/ 0427 268308  
Fax: (07) 4626 8130

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**Susan (Sue) Sands**

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**From:** rjwhip <rjwhip@gmail.com>  
**Sent:** Friday, 24 May 2019 11:51 AM  
**To:** Susan (Sue) Sands  
**Subject:** Invitation to Volunteers Week

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Susan, I would like to thank you and your team for the lovely night I experienced last night at the Big Rig. The food was really tasty and it was nice to view the movie on the big screen. I helped to set up the Dargal Road Rural Fire Brigade nearly 25 years ago and have been volunteering since then. I have never attended any functions like last night and I wanted to show my appreciation for a great night. Many thanks,  
Rowan Whip

Sent from my Samsung Galaxy J1 2016 on the Telstra Mobile Network

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**Susan (Sue) Sands**

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**From:** David Bowden <nedwob12@bigpond.com>  
**Sent:** Saturday, 25 May 2019 2:07 PM  
**To:** Susan (Sue) Sands  
**Subject:** Thank you Maranoa Regional Council

Hello Sue

Would like to thank the Maranoa Regional Council for the invitation to the Volunteer Evening in Roma. Much appreciated.  
David Bowden

Sent from my iPad

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**Malinda Moreton**

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**Subject:** FW: Volunteer Week

**From:** dawn.witch1@bigpond.com [mailto:dawn.witch1@bigpond.com]  
**Sent:** Sunday, 26 May 2019 7:22 PM  
**To:** Malinda Moreton <Malinda.Moreton@maranoa.qld.gov.au>  
**Subject:** RE: Volunteer Week

Hi Malinda I wish to thank you and all Council Staff involved on behalf of Calico Cottage and Wallumbilla QCWA members and volunteers for a wonderful evening with a great dinner and a beautiful movie, plus a wonderful morning tea on Friday morning. Thank you again from us all

*D A Bailey*

Dawn Bailey  
Phone 0427734374  
Email [dawn.witch1@bigpond.com](mailto:dawn.witch1@bigpond.com)  
-----Original Message-----

D: (07) 4624 0200 M: 0417 908 461 F: (07) 4624 0590  
Email: [Malinda.Moreton@maranoa.qld.gov.au](mailto:Malinda.Moreton@maranoa.qld.gov.au)  
Web: [www.maranoa.qld.gov.au](http://www.maranoa.qld.gov.au)

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## **OFFICER REPORT**

**Meeting:** General 12 June 2019

**Date:** 14 May 2019

**Item Number:** 13.11

**File Number:** D19/37047

**SUBJECT HEADING:** Request to participate - Multicultural Queensland month - August 2019

**Classification:** Open Access

**Officer's Title:** Local Development Officer - Roma

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### **Executive Summary:**

Maranoa Regional Council have been asked to participate in Multicultural QLD month (August), by lighting up buildings or areas within the region. As Council recently approved a similar request for Domestic Violence month in May, it is recommended the request be approved.

### **Officer's Recommendation:**

That Council:

1. Note the request from the Department of Local Government, Racing and Multicultural Affairs to Council to participate in Multicultural QLD month.
  2. Support and participate in Multicultural QLD month by coordinating the street tree lighting in McDowell Street Roma to display orange, red and purple (or at minimum one of the representing colours) for the week of the 1-8 August 2019.
- 

### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Department of Local Government, Racing and Multicultural Affairs

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
QLD	Queensland

### **Context:**

***Why is the matter coming before Council?***

Maranoa Regional Council has been asked to participate in the Multicultural QLD month by the Department of Local Government, Racing and Multicultural Affairs.

### **Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

Multicultural QLD month is held in August each year and is the state's largest Multicultural celebration. Council has been asked to participate in the event by lighting up one of the regions' assets in conjunction with other local government entities throughout Queensland. Council was recently approached with a similar request for Domestic and Family Violence protection month, and at its meeting on 13 March 2019, resolved to use purple street lighting in McDowell Street in Roma during May. **(Resolution No. GM/03.2019/13)**

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

N/A

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision? What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

N/A

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Manager – Maintenance and Delivery

Assets Officer – Transport Network

Media and Communication officer – Department of Local Government, Racing and Multicultural Affairs

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

N/A

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)?*** ***Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

The street tree lighting is owned and operated by Council and therefore has no financial impact from the recommendation. Staff hours required to perform the change is minimal and would be completed during standard work hours, requiring no additional staff expenditure.

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N/A

### Impact on Other Individuals or Interested Parties:

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?*

(Interested Parties Analysis - IS9001:2015)

Department of Local Government, Racing and Multicultural Affairs  
General Community and the Maranoa Region's multicultural representatives

### Risks:

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
Decline to participate	This is an opportunity for Council to show support for our multicultural communities within the Maranoa and may be seen unfavourably if Council elect not to participate.

### Advice to Council:

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Actively participating in this type of initiative would continue to build the rapport between Council and the local community.

### Recommendation:

*What is the 'draft decision' based on the advice to Council?*

*Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

*Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

1. Note the request from the Department of Local Government, Racing and Multicultural Affairs to Council to participate in Multicultural QLD month; and
2. Support and participate in Multicultural QLD month by coordinating the street tree lighting in McDowell Street Roma to display orange, red and purple or at minimum one of the representing colours for the week of the 1-8 August 2019.

### Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.10 Foster arts and culture within our communities and help preserve our local history

4.10.4 Source and coordinate arts and cultural events and programs within the Maranoa.

**Supporting Documentation:**

[1](#) Supporting Document - Council Report 22 May - D19/37045  
Request to participate Multicultural QLD month

**Report authorised by:**

Regional Grants & Council Events Development Coordinator  
Regional Sport & Recreation Development Coordinator  
Deputy Chief Executive Officer/Director - Development, Facilities & Environmental  
Services

**Malinda Moreton**

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**From:** Heri Kowero <Heri.Kowero@dlgrma.qld.gov.au>  
**Sent:** Monday, 25 March 2019 3:59 PM  
**To:** Council  
**Subject:** Follow up: Multicultural Queensland Month 2019

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Dear Maranoa Region council,

I am following up on my previous email sent on Friday, 18 January 2019 in regards to the Multicultural Queensland Month, which is copied below.

I was inquiring to know if you wanted to join us by lighting a building to show support during the month? Unless you have another idea to show support?

If you have any further questions, please do not hesitate to contact me on the details below.

Kind Regards,



**Heri Kowero**  
Communication Administration Officer  
**Media and Communication Services** | Strategy, Governance and Engagement  
Department of Local Government, Racing and Multicultural Affairs

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P 07 3452 6734 | E [heri.kowero@dlgrma.qld.gov.au](mailto:heri.kowero@dlgrma.qld.gov.au)  
Level 12, 1 William Street, Brisbane QLD 4000

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I am writing to you on behalf of my team at the Department of Local Government, Racing and Multicultural Affairs.

Every year in August we host the Multicultural Queensland Month, which was formally known as the Queensland Multicultural Month.

This is the state's largest multicultural celebration that is held in the month of August each year. As Queensland is a multicultural success story and the month presents an opportunity to showcase and celebrate our unique diversity and its benefits. People from across the state join together to perform, share, taste, listen, learn and acknowledge that, while we may come from different cultures, we all love living in Queensland.

If you would like to read more about it, our website is: <https://www.dlgrma.qld.gov.au/multicultural-month.html>

Starting from last year, we approached various councils and organisations in hopes that they can show support by lighting up an asset in their region. We have had luck with buildings last year such as the Story bridge and QPAC who lit up showing our campaign colours. This year, we are hoping that you will be able to show support in the same way, or any way you like.

Our goal is to unify all of Queensland on this month by having the most assets lit up on the same month.

Thank you for your consideration. If you have any further questions, please do not hesitate to contact me on the details below.

Kind Regards,



**Heri Kowero**  
Communication Administration Officer  
**Media and Communication Services** | Strategy, Governance and Engagement  
Department of Local Government, Racing and Multicultural Affairs

P 07 3452 6734 | E [heri.kowero@dlgrma.qld.gov.au](mailto:heri.kowero@dlgrma.qld.gov.au)  
Level 12, 1 William Street, Brisbane QLD 4000

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**COUNCILLOR REQUEST FOR AN AGENDA REPORT**

**Meeting:** General 12 June 2019

**Date:** 3 June 2019

**Item Number:** 16.1

**File Number:** D19/45845

**SUBJECT HEADING:** Investigating Reduced Car Parking or Allocation at Roma Airport

**Classification:** Open Access

**Councillor's Title:** Cr Cameron O'Neil

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**Executive Summary:**

Proposal to investigate options to provide free parking tokens for Maranoa residents using Roma Airport car park.

**Councillor's Recommendation:**

That a report be prepared for an upcoming Council meeting with options to introduce free car parking tokens for residents.

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**Details of Requested Agenda Report:**

Council staff to investigate options to provide annual free parking tokens for residents of the Maranoa to use the Roma Airport car park.

**Supporting Documentation:**

Nil