

BUSINESS PAPER

Special Meeting

Wednesday 17 July 2019

Roma Administration Centre

NOTICE OF MEETING

Date: 17 July 2019

Mayor:

Councillor T D Golder

Deputy Mayor:
Councillors:

Councillor J L Chambers
Councillor N H Chandler
Councillor P J Flynn
Councillor G B McMullen
Councillor W M Newman
Councillor C J O'Neil
Councillor D J Schefe
Councillor J M Stanford

Chief Executive Officer:

Ms Julie Reitano

Senior Management:

Mr Rob Hayward (Deputy Chief Executive Officer/Director
Corporate, Community & Commercial Services)
Ms Sharon Frank (Director Corporate, Community & Commercial
Services)

Please find attached agenda for the **Special Meeting** to be held at the Roma Administration Centre on
July 17, 2019 at 3.15PM



Julie Reitano
Chief Executive Officer

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	Prepared by: Lead Officer - Councillors' Support & Community Engagement
	Closure

OFFICER REPORT

Meeting: Special 17 July 2019

Date: 17 July 2019

Item Number: 3.1

File Number: D19/61166

SUBJECT HEADING: Darling Downs & South West Queensland -
Council of Mayors - LGAQ Representative

Classification: Open Access

Officer's Title: Lead Officer - Councillors' Support & Community
Engagement

Executive Summary:

Proposal for Council to endorse Cr. O'Neil as an invited representative to the Darling Downs & South West Queensland Council of Mayors' group.

Officer's Recommendation:

That Council endorse Cr. O'Neil's inclusion as an invited representative to the Darling Downs & South West Queensland Council of Mayors' Group, in his capacity as the Local Government Association of Queensland (LGAQ) Policy Executive representative for the South West (District 5).

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Approval of membership enhances representation for the south west Queensland Councils.

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Darling Downs & South West Queensland Council of Mayors (DDSWQ-COM)

Local Government Association of Queensland (LGAQ)

Context:

Why is the matter coming before Council?

To seek:

1. Council's formal endorsement to include Cr. O'Neil as a representative on Darling Downs & South West Queensland Council of Mayors group in his

capacity as the Local Government Association of Queensland (LGAQ) Policy Executive representative for the South West (District 5).

2. Formal endorsement of membership ensures that insurance entitlements are not compromised should circumstances arise that lead to the submission of an insurance claim.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

The Darling Downs & South West Queensland Council of Mayors (DDSWQ-COM) was formed in October 2015 with the purpose of advocating collectively to achieve priority for the communities' infrastructure and development needs.

The DDSWQ-COM is made up of ten (10) Queensland Councils including:

- Balonne Shire Council
- Bulloo Shire Council
- Goondiwindi Regional Council
- Maranoa Regional Council
- Murweh Shire Council
- Paroo Shire Council
- Quilpie Shire Council
- Southern Downs Regional Council
- Toowoomba Regional Council
- Western Downs Regional Council

At its General Meeting on 13 July 2016, Council approved its continuation of membership and endorsed Mayor Golder as Council's nominated delegate for the 2016 – 2020 term.

Recently, the group Chair, Mayor Antonio has invited Cr. O'Neil's membership on the group moving forwards, in his capacity as the Local Government Association of Queensland (LGAQ) Policy Executive representative for the South West (District 5).

Cr. O'Neil currently represents the interests of Balonne, Bulloo, Murweh, Paroo, Quilpie and Maranoa local government areas and is responsible for the direction of LGAQ's policy.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under

consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Local Government Act 2009

Chapter 2

12 Responsibilities of councillors

(1) A councillor must represent the current and future interests of the residents of the local government area.

(2) All councillors of a local government have the same responsibilities, but the mayor has some extra responsibilities.

(3) All councillors have the following responsibilities—

- (a) ensuring the local government—
 - (i) discharges its responsibilities under this Act; and
 - (ii) achieves its corporate plan; and
 - (iii) complies with all laws that apply to local governments;
- (b) providing high quality leadership to the local government and the community;
- (c) participating in council meetings, policy development, and decision-making, for the benefit of the local government area;
- (d) being accountable to the community for the local government's performance.

Section 107 Insurance

- (1) A local government must maintain the following insurance—
 - (a) public liability insurance;
 - (b) professional indemnity insurance.
- (2) The insurance must be for at least the amount required under a regulation.
- (3) A local government may enter into a contract of insurance with WorkCover Queensland, or another insurer, to cover its councillors.
- (4) For that purpose, a councillor's role includes attending—
 - (a) meetings of the local government or its committees that the councillor is entitled or asked to attend; and
 - (b) meetings for a resident of the local government area; and
 - (c) conferences, deputations, inspections and meetings at which the councillor's attendance is permitted by the local government; and
 - (d) official functions organised for the local government.

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Expenses Reimbursement Policy (Councillors)
Community Engagement Framework

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Chief Executive Officer

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

Nil

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) ? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

Associated travel costs will be accommodated for under the individual Council Expense budget.

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$) ? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?

(Interested Parties Analysis - IS9001:2015)

Nil

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
None identified	<Provide details>

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Endorse Cr. O'Neil's representation and participation.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council endorse Cr. O'Neil's inclusion as an invited representative to the Darling Downs & South West Queensland Council of Mayors' Group, in his capacity as the Local Government Association of Queensland (LGAQ) Policy Executive representative for the South West (District 5).

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.1 Work with our communities to identify priorities, and provide leadership and advocacy to grow our region

4.1.2 Identify opportunities to present Council-endorsed priorities to government ministers and other representatives, formally or informally, individually as a Council or with other local governments (including the importance of roads to Council's financial sustainability).

Supporting Documentation:

Nil

Report authorised by:

Chief Executive Officer