

# BUSINESS PAPER

## General Meeting

**Wednesday 28 August 2019**

Roma Administration Centre

### NOTICE OF MEETING

Date: 23 August 2019

Mayor:

Councillor T D Golder

Deputy Mayor:  
Councillors:

Councillor J L Chambers  
Councillor N H Chandler  
Councillor P J Flynn  
Councillor G B McMullen  
Councillor W M Newman  
Councillor C J O'Neil  
Councillor D J Schefe  
Councillor J M Stanford

Chief Executive Officer:

Ms Julie Reitano

Senior Management:

Mr Rob Hayward (Deputy Chief Executive Officer/Director  
Development, Facilities & Environmental Services)  
Ms Sharon Frank (Director Corporate, Community & Commercial  
Services)

Please find attached agenda for the **General Meeting** to be held at the Roma Administration Centre on **August 28, 2019 at 9.00AM.**



Julie Reitano  
**Chief Executive Officer**

**TABLE OF CONTENTS**

Item No	Subject	
<b>1</b>	<b>Welcome</b>	
<b>2</b>	<b>Attendances</b>	
<b>3</b>	<b>Confirmation of Minutes</b>	
	General 14 August 2019 .....	6
<b>4</b>	<b>Declaration of Conflicts of Interest</b>	
<b>5</b>	<b>On the Table</b>	
<b>6</b>	<b>Presentations/Petitions and Deputations</b>	
<b>7</b>	<b>Consideration of notices of business</b>	
<b>8</b>	<b>Consideration of notices of motion</b>	
<b>8.1</b>	<b>Small Business Rural Financial Counselling Service .....</b>	<b>46</b>
	Prepared by: Mayor	
	Attachment : Details Free Small Business Support - Rural Solutions Queensland Inc .....	47
<b>9</b>	<b>Reception of notices of motion for next meeting</b>	

**Reports**

<b>10</b>	<b>Office of the CEO</b>	
<b>11</b>	<b>Corporate, Community &amp; Commercial Services</b>	
<b>11.1</b>	<b>Monthly Financial Report for the period ending 31 July 2019 .....</b>	<b>61</b>
	Prepared by: Specialist - Finance Systems Support	
	Attachment 1: Total Council Actual V Budget as at 31 July 2019.....	65
	Attachment 2: Office of the CEO Actual V Budget as at 31 July 2019 .....	66
	Attachment 3: Corporate Community & Commercial Services Directorate Actual V Budget as at 31 July 2019 .....	67
	Attachment 4: Development Facilities & Environmental Services Directorate Actual V Budget as at 31 July 2019.....	68
	Attachment 5: Infrastructure Services Directorate Actual V Budget as at 31 July 2019 .....	69
<b>11.2</b>	<b>Investment report for the month ended 31 July 2019.....</b>	<b>70</b>
	Prepared by: Specialist - Finance Systems Support	
	Attachment 1: Investment report as at 31 July 2019. ....	75
	Attachment 2: Investment Trading Limits report as at 31 July 2019. ....	91

**12 Infrastructure Services**

**13 Development, Facilities & Environmental Services**

<b>13.1</b>	<b>Country Universities Centres .....</b>	<b>98</b>
	Prepared by: Manager - Economic & Community Development	
	Attachment 1: Country Universities Centres - Presentation .....	103
	Attachment 2: Darling Downs and South West Professional Learning Hub - DDSWPLH Brief .....	148
<b>13.2</b>	<b>Queensland Police Pipes and Drums Performance .....</b>	<b>149</b>
	Prepared by: Local Development Officer - Roma	
	Attachment : Link to QLD police pipes and drums request.....	153
<b>13.3</b>	<b>Request for Sponsorship for Community Christmas Party in Roma</b>	<b>154</b>
	Prepared by: Local Development Officer - Roma	
	Attachment : Request for Sponsorship - Community Street Christmas Party - Tahnee Holland .....	158
<b>13.4</b>	<b>Request for RADF Strategic Initiative Funding .....</b>	<b>159</b>
	Prepared by: Regional Grants & Council Events Development Coordinator	
<b>13.5</b>	<b>Applications for Funding under Building our Regions Round Five - Planning .....</b>	<b>164</b>
	Prepared by: Regional Grants & Council Events Development Coordinator	
<b>13.6</b>	<b>"Variation request" application fee.....</b>	<b>169</b>
	Prepared by: Lead Town Planner	

**Status Reports**

**Next General Meeting**

- To be held at the Roma Administration Centre on 11 September 2019.

**Confidential Items**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items that it's Councillors or members consider it necessary to close the meeting.

**C Confidential Items**

- C.1 Request to Broadcast from the Campbell Park Reservoir Transmission Site**  
**Classification:** Closed Access  
 Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

- C.2 Redundant Planning Approval Provisions**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(g) (h) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.3 Tender 19028 - Lease of Commercial Space - 32 Hutton Street, Injune**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.
- C.4 Tender 19029 - Mitchell Swimming Pool Management Agreement**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.
- C.5 Request for Reduction in Trading Terms**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.6 Wallumbilla Pool Management Agreement - Option to Renew**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.7 Expressions of Interest - Agjstment of Police Paddocks, Dargal Road**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.8 Acquisition of Land - Lot 212 on SP302014**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.9 FV15-28-1 Pipeline Licence Agreement**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.



- C.10 Bassett Park - Rodeo Arena Fencing and Surface Upgrade Project Update**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.11 Western Star Sponsorship Proposal**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.
- C.12 Roma Saleyards Anniversary Sale**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.13 Excess Animal Application 2019-66 - Excess Dog**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.14 Excess Animal Application 2019-67 - Excess Dog**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.15 Excess Animal Application 2019-65 - Excess Dogs**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.16 Quarter 4 Report - Progress on Implementing the Corporate Plan and Operational Plan**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.17 Roma Flood Mitigation Project - Assessment No. 15014665**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.18 Roma Flood Mitigation Project - Assessment No. 14015507 and 14015465**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Councillor Business**

**14 Councillor Business**

<b>14.1</b>	<b>Council Support for Grid Located on Local TMR Road .....</b>	<b>174</b>
	Prepared by: Mayor	
<b>14.2</b>	<b>Request for Fee Waiver.....</b>	<b>175</b>
	Prepared by: Mayor	
<b>14.3</b>	<b>Australia Day 2020.....</b>	<b>176</b>
	Prepared by: Mayor	
	Attachment : Expressions of interest now open for 2020 Australia Day programs.....	177

**Closure**

**MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 14 AUGUST 2019 COMMENCING AT 9.06AM**

**ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. C J O'Neil (by telephone until 12.07pm), Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officers – Kelly Rogers and Christina Tincknell in attendance.

**AS REQUIRED**

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Planning & Building Development – Danielle Pearn, Lead Town Planner – Christopher Tickner, Manager Economic & Community Development – Ed Sims, Regional Grants & Council Events Development Coordinator – Susan Sands, Local Development Officer - Malinda Moreton, Lead Rates and Utilities Billing Officer / System Administrator – Dana Harrison.

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 9:06am

**APOLOGIES**

<b>Resolution No. GM/08.2019/01</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr Scheffe</b>
<b>That apologies be received and leave of absence granted for Cr. Newman for this meeting.</b>	
<b>CARRIED</b>	<b>8/0</b>

**CONFIRMATION OF MINUTES**

<b>Resolution No. GM/08.2019/02</b>	
<b>Moved Cr Scheffe</b>	<b>Seconded Cr Stanford</b>
<b>That the minutes of the General Meeting held on 24 July 2019 be confirmed.</b>	
<b>CARRIED</b>	<b>8/0</b>

<b>Resolution No. GM/08.2019/03</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr Flynn</b>
<b>That the minutes of the Special Budget Meeting held on 30 July 2019 be confirmed.</b>	
<b>CARRIED</b>	<b>8/0</b>

<b>Resolution No. GM/08.2019/04</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr Chandler</b>
<b>That the minutes of the Special Meeting held on 30 July 2019 be confirmed.</b>	
<b>CARRIED</b>	<b>8/0</b>

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## DECLARATION OF CONFLICTS OF INTEREST

Cr O'Neil declared a perceived 'Conflict of Interest' with the following item:

- Item 13.11 – Minor Changes to Westrex Facility in Injune

due to him being the vice president of Liberal National Party (LNP) of Queensland. Westrex Pty Ltd, and their partner companies contribute funds to the LNP party.

Cr O'Neil foreshadowed that he would remove himself from discussions and decisions on this matter.

Cr Flynn declared a 'Conflict of Interest' with the following item:

- Item LC.2 – Update of Flood Mitigation Landholder Matters – Assessment No. 14019178

due to him owning a house in the area that the levee is bound by, and that voting on this matter may cause a perception that he may have directly benefited from the levee or various aspects of the levee.

Cr Flynn foreshadowed that he would remove himself from discussions and decisions on this matter.

Mayor Golder declared a 'Conflict of Interest' with the following items:

- Item C.20 – Application to lease a segment of land at the Roma Waste Facility as the possible use might conflict with a community group (Roma Historical Precincts Inc.) that the Mayor is involved with.

Mayor Golder foreshadowed that he would remove himself from discussions and decisions on this matter.

- Item LC.2 – Update of Flood Mitigation Landholder Matters – Assessment No. 14019178

due to his mother having an agreement with Maranoa Regional Council in relation to flood mitigation that had not yet been finalised to his knowledge.

Mayor Golder foreshadowed that he would remove himself from discussions and decisions on this matter.

## BUSINESS

### CORPORATE, COMMUNITY & COMMERCIAL SERVICES

**Item Number:** 11.1 **File Number:** D19/69465

**SUBJECT HEADING:** SOUTH WEST REGIONAL WASTE GROUP

**Officer's Title:** Lead Officer - Councillors' Support & Community Engagement

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#### ***Executive Summary:***

*The Department of State Development, Manufacturing, Infrastructure and Planning are seeking participation from Maranoa Regional Council in the proposed South West Regional Waste Group.*

*This group aims to facilitate discussion between councils and state government agencies from the South West to identify common key waste issues with the aim of developing sustainable regional solutions and potential partnerships for the management of waste within the region.*

**Resolution No. GM/08.2019/05**

**Moved Cr Chambers**

**Seconded Cr Schefe**

**That Council:**

1. Participate as a member of the South West Regional Waste Group.
2. Appoint Cr. McMullen as Council's representative on the committee.
3. Update the Community Engagement Framework to reflect this addition.

CARRIED

8/0

**Responsible Officer**

**Lead Officer - Councillors' Support & Community Engagement**

**INFRASTRUCTURE SERVICES**

**Item Number:**

**12.1**

**File Number: D19/66974**

**SUBJECT HEADING:**

**REQUEST FOR EXTENSION TO COUNCIL'S REGIONAL WATER SUPPLY ZONE BOUNDARY**

**Officer's Title:**

**Manager – Water, Sewerage & Gas  
Project Officer – Process & Systems Review**

***Executive Summary:***

*The applicants requested a connection to the Council water reticulation network. They are outside the Regional Water Supply Zone and there is no water main near this lot. The applicant requested that Council extend the boundary of the zone to allow access to the network to assessment number 13010129.*

*Interest has been submitted from the neighbouring properties for the extension.*

**Resolution No. GM/08.2019/06**

**Moved Cr Schefe**

**Seconded Cr Chambers**

**That Council approve the request to expand the Regional Water Supply Zone, as indicated in the map attached to the officer's report.**

CARRIED

8/0

**Responsible Officer**

**Project Officer – Process & Systems Review**

**DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES**

**Item Number:**

**13.1**

**File Number: D19/56428**

**SUBJECT HEADING:**

**RENEWAL OF MEMBERSHIP TOOWOOMBA AND SURAT BASIN ENTERPRISE PTY LTD.**

**Officer's Title:**

**Manager - Economic & Community Development**

***Executive Summary:***

*Maranoa Regional Council has been a "Partner Regional Council" of Toowoomba and Surat Basin Enterprise Pty Ltd (TSBE) since 2012.*

*Renewal of Council's commitment at Platinum level links it to the outputs and benefits of the economic growth of both the Toowoomba and Western Downs Regional Council areas together with major industry groups of the Darling Downs.*

*Council's consideration of its renewal commitment for 2019/20 was sought.*

**Resolution No. GM/08.2019/07**

**Moved Cr O'Neil**

**Seconded Cr Scheffe**

**That Council:**

1. Approve the renewal and payment for a Platinum level sponsorship of Toowoomba and Surat Basin Enterprise for 2019/20, by way of payment in the sum of \$22,000 (GST Inclusive), as described in the renewal notice.
2. Authorise the Chief Executive Officer to sign the partnership agreement.

CARRIED

8/0

**Responsible Officer**

**Manager - Economic & Community Development**

**Item Number:**

13.2

**File Number:** D19/68839

**SUBJECT HEADING:**

**SOUTH WEST REGIONAL ECONOMIC DEVELOPMENT ASSOCIATION MEMBERSHIP**

**Officer's Title:**

**Manager - Economic & Community Development**

***Executive Summary:***

*Council's annual membership renewal in South West Regional Economic Development (SWRED) is due. There is also a need to review Council's current community representative on the SWRED management committee.*

*The report sought Council's endorsement of renewal of membership and a change in representation.*

**Resolution No. GM/08.2019/08**

**Moved Cr O'Neil**

**Seconded Cr Chandler**

**That Council:**

1. Renew its membership in South West Regional Economic Development Association for the year 2019/20, with funds of \$22,000 (Inc. GST), allocated from WO14477.2538.2001 "Economic Development Memberships".
2. Nominate Deputy Mayor – Cr. Jan Chambers as its community representative for 2019/20.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Manager - Economic &amp; Community Development</b>
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**Item Number:** 13.3 **File Number:** D19/56153

**SUBJECT HEADING:** RENEWAL OF REGIONAL TOURISM MEMBERSHIPS 2019/2020

**Officer's Title:** Regional Tourism Development Coordinator

**Executive Summary:**

As detailed in the Maranoa Regional Council Corporate Plan, Council maximises regional tourism marketing and tourism training opportunities by maintaining industry membership and strong working relationships with a number of key organisations namely:

- Outback Queensland Tourism Association (OQTA) including OQTA Trade Mentoring Program
- The Great Inland Way (GIW)
- Visit Queensland
- Queensland Visitor Information Centre Association.

Council's consideration of its annual membership for these organisations was sought.

**Resolution No. GM/08.2019/09**

**Moved Cr Chandler**

**Seconded Cr Stanford**

**That Council renew membership for the 2019/20 financial year of:**

1. Outback Queensland Tourism Association for an annual membership fee of \$32,851 (Inc. GST) plus the Trade Mentoring Program for \$2,000 (plus GST), as described in the renewal notice attached to the officer's report, and authorise the Chief Executive Officer to sign the associated Memorandum of Understanding.
2. The Great Inland Way for an annual membership fee of \$3,000 (Inc. GST), as described in the renewal notice attached to the officer's report.
3. Visit Queensland for an annual membership fee of \$2,000 (Inc. GST), as described in the renewal notice attached to the officer's report.
4. Queensland Information Centres Association for an annual membership fee of \$150 (no GST), as described in the renewal notice attached to the officer's report.
5. Membership to these associations be paid from WO 14484.2537.2001 - Memberships and Contributions in the Tourism Operations budget.

CARRIED

8/0

<b>Responsible Officer</b>	<b>Regional Tourism Development Coordinator</b>
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**Item Number:** 13.4 **File Number:** D19/60980

**SUBJECT HEADING:** ROMA TENNIS CLUB - REQUEST FOR ASSISTANCE

**Officer's Title:** Regional Sport & Recreation Development Coordinator

**Executive Summary:**

*Roma and District Tennis Club Inc & Maranoa Tennis are hosting a Roger Rasheed High Performance Clinic limited to 16 children, aged from 10 to 18 years of age who must be regular tournament players on 5/6 October 2019.*

*A request was received for \$1,500 sponsorship towards costs associated with the clinic.*

<b>Resolution No. GM/08.2019/10</b>	
<b>Moved Cr McMullen</b>	<b>Seconded Cr Flynn</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Contribute \$1,500 sponsorship to Roma and District Tennis Club Inc. for Roger Rasheed High Performance Clinic on 5/6 October 2019.</li> <li>2. Draw the sponsorship funds from GL 2887.2249.2001 – Sponsorship Budget.</li> <li>3. Require that organisers acknowledge Council's support in all written and printed materials relating to the event.</li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Regional Sport &amp; Recreation Development Coordinator</b>
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**Item Number:** 13.5 **File Number:** D19/69449

**SUBJECT HEADING:** ROMA CAMPDRAFT - REQUEST FOR NON-FINANCIAL ASSISTANCE

**Officer's Title:** Regional Sport & Recreation Development Coordinator

**Executive Summary:**

*A request was received for non-financial support from Roma Campdraft Association for material to improve the safety and competitive surface in the cut out camp situated in the Campdraft arena at Bassett Park.*

<b>Resolution No. GM/08.2019/11</b>	
<b>Moved Cr Flynn</b>	<b>Seconded Cr Scheffe</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Provide non-financial assistance to Roma Campdraft Association's event planned for 6/7/8 September 2019 in Roma by providing the following:           <ol style="list-style-type: none"> <li>a) Three (3) road trains of crusher dust ex Roma Quarry;</li> <li>b) Council plant and operators to move the crusher dust on a backload basis free of charge, when travelling back to Roma prior to the event.</li> </ol> </li> <li>2. Allocate this assistance, estimated to be \$720.00 to GL 2887.2248.2001 - 2019/20 Major In-kind budget.</li> </ol>	



3. **Require that organisers acknowledge Council's support in all written and printed material relating to the event.**

CARRIED

8/0

**Responsible Officer**

**Regional Sport & Recreation Development  
Coordinator  
Manager Construction**

**Item Number:**

**13.6**

**File Number: D19/56194**

**SUBJECT HEADING:**

**REQUEST FOR SPONSORSHIP - ROMA AND DISTRICT  
EISTEDDFOD 2019**

**Officer's Title:**

**Local Development Officer - Roma**

***Executive Summary:***

*The Roma and District Eisteddfod committee has requested sponsorship from Maranoa Regional Council for their event to be held at the Roma Cultural Centre 17 – 19 October 2019.*

**Resolution No. GM/08.2019/12**

**Moved Cr Chambers**

**Seconded Cr Chandler**

**That Council:**

1. **Provide up to \$5,000 to support the Roma & District Eisteddfod, to be held on 17-19 October 2019.**
2. **Allocate funds from GL 2885.2001.2001 - Arts & Culture Operations.**
3. **Consider the Roma Eisteddfod for an annual commitment in its budget annually.**
4. **Require that organisers acknowledge Council's support in all written and printed materials relating to the event.**

CARRIED

8/0

**Responsible Officer**

**Local Development Officer - Roma**

**Item Number:**

**13.7**

**File Number: D19/64349**

**SUBJECT HEADING:**

**OPPORTUNITY TO HOST TWO FESTIVAL OF SMALL  
HALLS EVENTS 2019**

**Officer's Title:**

**Local Development Officer - Roma**

***Executive Summary:***

*The Festival of Small Halls is an outreach project developed by the Woodford Folk Festival with the aim of bringing acclaimed international and national artists to regional and remote communities. Council has been offered the opportunity to host 2 Festival of Small Halls events.*

*Currently Council have resolved to use \$3,000 from the Western Queensland Primary Health Network, Empowering Communities Grant to underwrite the ticket sales of only 1 event. Resolution No. GM/05.2019/41.*

*The feedback from the community has been very positive and attendances have increased over the years that Council has supported this initiative.*

The total cost of the two event program is estimated to be up to \$7,500 depending on the success of ticket sales.

Dates allocated for the Maranoa Region to host the events are now 2 November and 3 November 2019.

**Resolution No. GM/08.2019/13**

**Moved Cr McMullen**

**Seconded Cr Stanford**

**That Council:**

1. **Accept the offer of hosting the second Festival of Small Halls.**
2. **Approve the applications of the Rotary Club Roma to use Hibernian Hall Saturday 2 November 2019, and the Queensland Country Woman's Association to host the event at the Jackson Hall Sunday 3 November 2019.**
3. **Accept the event conditions of Woodford Folk Festival, and commit to underwrite the ticket sales of 2 events using the existing allocated budget from the Western Queensland Primary Health Network funding of \$3,000, and if required \$4,500 from GL 2887.2250.2001 - Regional Arts Development Fund (RADF) Strategic Initiative.**

CARRIED

8/0

**Responsible Officer**

**Local Development Officer - Roma**

Cr. Stanford left the Chamber at 9:50am, and returned at 9:51am.

**Item Number:**

**13.8**

**File Number: D19/68626**

**SUBJECT HEADING:**

**APPLICATIONS FOR FUNDING UNDER BUILDING OUR REGIONS ROUND FIVE**

**Officer's Title:**

**Regional Grants & Council Events Development Coordinator**

**Executive Summary:**

*Council is eligible to submit projects for funding under the Queensland Government Building our Regions program – Round Five.*

*The report considered the submission of Expression/s of Interest for funding.*

**Moved Cr Chandler**

**Seconded Cr Flynn**

**That Council:**

1. **Submit Expression/s of Interest for construction of the Big Rig Oil and Gas Project Energy Project Stage 1B and 1C under the Queensland Government *Building our Regions* program – Round Five.**
2. **Confirm at the next Council meeting funds for the car park with an Expression of Interest submitted by the end of October 2019.**
2. **Allocate budget contributions to the 2019/20 and subsequent budgets as required, to enable construction to commence before 30 April 2020.**

NO VOTE TAKEN

No vote was taken on the draft motion at the time, with Cr. Scheffe proposing the following Procedural Motion:

**Resolution No. GM/08.2019/14**

**Moved Cr Scheffe**

**That Council suspend 'Standing Orders' for Item 13.8 to allow all Councillors to speak on the matter, should they wish to do so.**

CARRIED

7/1

Cr. Chandler moved an amendment to the draft motion which was recorded as follows:

**Resolution No. GM/08.2019/15**

**Moved Cr Chandler**

**Seconded Cr Flynn**

**That Council:**

1. **Submit Expressions of Interest for the following construction projects under the Queensland Government *Building our Regions* program – Round Five in order of priority:
 
  - a) **The Big Rig Oil, Gas and Energy Project – Stage 1b and c;**
  - b) **Stables at Bassett Park.****
2. **Prepare detailed designs for the eastern carpark for The Big Rig, at an estimated cost of \$50,000, and allocate funds from anticipated project savings, and savings in the salaries budget for Economic & Community Development.**
3. **Seek contributions from relevant local industry groups for each project.**
4. **Acknowledge that construction is required to commence before 30 April 2020 as per the program guidelines.**

CARRIED

8/0

**Responsible Officer**

**Regional Grants & Council Events  
Development Coordinator**

**Item Number:**

**13.9**

**File Number: D18/101663**

**SUBJECT HEADING:**

**REQUEST FOR FEE WAIVER - EDRINE KEEGAN  
SCHOOL OF BALLET - ROMA**

**Officer's Title:**

**Support Officer - Facilities**

***Executive Summary:***

*Council received correspondence from Edrine Keegan School of Ballet requesting a fee waiver for the use of the Roma Cultural Centre Auditorium in support of the group's 2019 charity concerts.*

**Resolution No. GM/08.2019/16**

**Moved Cr McMullen**

**Seconded Cr Chambers**

**That Council:**

1. **Waive the hire and set up fees for the use of the Roma Cultural Centre Auditorium for the 2019 Edrine Keegan School of Ballet annual charity concert, with the cost of approximately \$2,435.50 to be allocated to GL 2887.2248.2001 - Major in-kind assistance.**

**2. Require that organisers acknowledge Council's support in all written and printed materials relating to the event.**

CARRIED

8/0

**Responsible Officer**

**Support Officer - Facilities**

**Item Number:**

**13.10**

**File Number: D19/64608**

**SUBJECT HEADING:**

**REGIONAL POOL REPORT JUNE 2019**

**Author's Title:**

**Administration Officer - Council Buildings & Structures**

***Executive Summary:***

*Across the region, Council maintains five swimming pool complexes and the Great Artesian Spa complex.*

*Contractors operate the pools under Management Agreements, and provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.*

*Reports were presented for the month of June 2019 include Denise Spencer Pool Roma, Wallumbilla Pool, Surat Pool, Mitchell Pool and The Great Artesian Spa.*

*The Injune Pool report for May was included, and June's report was not received at time of the officer's report.*

**Resolution No. GM/08.2019/17**

**Moved Cr Flynn**

**Seconded Cr McMullen**

**That Council receive:**

- 1. The Regional Swimming Pool reports for the Denise Spencer Pool Roma, Wallumbilla Pool, Surat Pool, Mitchell Pool and the Great Artesian Spa for the month of June 2019.**
- 2. The Injune Pool report for the month of May 2019, however, note that the report for the month of June was not received.**

CARRIED

8/0

**Responsible Officer**

**Administration Officer - Council Buildings & Structures**

Cr. O'Neil, having previously foreshadowed a 'Perceived Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 9:56 am taking no further part in the debate or discussion on the matter.

(Cr. O'Neil participated in the meeting by way of telephone. To remove himself from the meeting, Cr. O'Neil disconnected the call prior to discussion and debate taking place for this item).

**Item Number:** 13.11 **File Number:** D19/64863  
**SUBJECT HEADING:** MINOR CHANGES TO WESTREX FACILITY IN INJUNE  
**Location:** 29 Airport Road, Injune (25SP194532)  
**Applicant:** Westrex Services Pty Ltd C/- Duggan and Hede Pty Ltd  
**Officer's Title:** Lead Town Planner

**Executive Summary:**

*Westrex Services Pty Ltd C/- Duggan & Hede Pty Ltd has submitted a minor change application to amend the negotiated decision notice (as amended) issued by Council for a waste storage facility located at 29 Airport Road, Injune.*

**Resolution No. GM/08.2019/18**

**Moved Cr Chambers**

**Seconded Cr Scheffe**

**That Council:**

1. Give a decision notice to the applicant agreeing to the proposed changes to negotiated decision notice (as amended) reference 2013/18667; and
2. Make the following changes to the negotiated decision notice 2013/18667 (as amended):
  - Delete Conditions 29, 43-1, 43-2, 43-3, 60 and 62; and
  - Delete Schedule of Charges A – Local Roads Additional Impacts; and
  - Amend the approved plan table from:

**7. Approved plans**

The approved plans and/or documents for this development approval are listed in the following table:

Plan/Document number	Plan/Document name	Date
RI272-DA-01	Site Layout Plan	06/13
RI272-H-01 Rev B	Tank Farm Stormwater Quality & Drainage	01/13
RI272-00-07 Rev A	Elevations	12/12
RI272-00-08 Rev A	Cross Section	12/12
RI272-DA-02 Rev A	Proposed Resource Recovery Facility	08/10
WA130011 BA-100	Caretaker's Residence	21/03/13
RPB-06514	Office & Amenities	16/05/2013
RPB-06514 Rev 1	Amenities Elevation	21/06/2013
R1272-C-03/B	Hardstand Pavement and Detail Plan	07/13
R1272-C-02/A	Earthworks Plan	01/13

<b>Issue B</b>	<b>Stormwater Management Plan Proposed JJ Richards Injune Depot at Airport Drive, Injune</b>	<b>06/2013</b>
<b>CMDG D5</b>	<b>Capricorn Municipal Development Guidelines - Stormwater Drainage Design D5 Design Guidelines</b>	<b>03/2012</b>
<b>CMDG D7</b>	<b>Capricorn Municipal Development Guidelines - Erosion Control and Stormwater Management D7 Design Guidelines</b>	<b>03/2012</b>
<b>CMDG D11</b>	<b>Capricorn Municipal Development Guidelines - Water Reticulation D11 Design Guidelines</b>	<b>10/2007</b>

**To:**

<b>Plan/Document number</b>	<b>Plan/Document name</b>	<b>Date</b>
<b>WE1718-00-01</b>	<b>Site Layout Plan</b>	<b>06/19</b>
<b>RI272-H-01 Rev B</b>	<b>Tank Farm Stormwater Quality &amp; Drainage</b>	<b>01/13</b>
<b>RI272-00-07 Rev A</b>	<b>Elevations</b>	<b>12/12</b>
<b>RI272-00-08 Rev A</b>	<b>Cross Section</b>	<b>12/12</b>
<b>RI272-DA-02 Rev A</b>	<b>Proposed Resource Recovery Facility</b>	<b>08/10</b>
<b>WA130011 BA-100</b>	<b>Caretaker's Residence</b>	<b>21/03/13</b>
<b>RPB-06514</b>	<b>Office &amp; Amenities</b>	<b>16/05/2013</b>
<b>RPB-06514 Rev 1</b>	<b>Amenities Elevation</b>	<b>21/06/2013</b>
<b>R1272-C-03/B</b>	<b>Hardstand Pavement and Detail Plan</b>	<b>07/13</b>
<b>R1272-C-02/A</b>	<b>Earthworks Plan</b>	<b>01/13</b>
<b>Issue B</b>	<b>Stormwater Management Plan Proposed JJ Richards Injune Depot at Airport Drive, Injune</b>	<b>06/2013</b>
<b>CMDG D5</b>	<b>Capricorn Municipal Development Guidelines - Stormwater Drainage Design D5 Design Guidelines</b>	<b>03/2012</b>
<b>CMDG D7</b>	<b>Capricorn Municipal Development Guidelines - Erosion Control and Stormwater Management D7 Design Guidelines</b>	<b>03/2012</b>
<b>CMDG D11</b>	<b>Capricorn Municipal Development Guidelines - Water Reticulation D11 Design Guidelines</b>	<b>10/2007</b>

**And:**

Amend Condition 3 from:

3. Maintain the approved development Material Change of Use - "Industry" (High Impact Industry), Caretaker's Residence, Environmentally Relevant Activity (ERA) 56 (Regulated Waste Storage) & ERA 62 (Waste Transfer Station Operation), in accordance with the approved plans;

Plan/Document number	Plan Document Name	Date
RI272-DA-01	Site Layout Plan	06/13
RI272-H-01 Rev B	Tank Farm Stormwater Quality & Drainage	01/13
RI272-00-07 Rev A	Elevations	12/12
RI272-00-08 Rev A	Cross Section	12/12
RI272-DA-02 Rev A	Proposed Resource Recovery Facility	08/10
WA130011 BA-100	Caretaker's Residence	21/03/2013
RPB-06514	Office & Amenities	16/05/2013
RPB-06514 Rev 1	Amenities Elevation	21/06/2013
R1272-C-03/B	Hardstand Pavement and Detail Plan	07/13
R1272-C-02/A	Earthworks Plan	01/13
Issue B	Stormwater Management Plan Proposed JJ Richards Injune Depot at Airport Drive, Injune	06/2013
CMDG D5	Capricorn Municipal Development Guidelines - Stormwater Drainage Design D5 Design Guidelines	03/2012
CMDG D7	Capricorn Municipal Development Guidelines - Erosion Control and Stormwater Management D7 Design Guidelines	03/2012
CMDG D11	Capricorn Municipal Development Guidelines - Water Reticulation D11 Design Guidelines	10/2007

to:

3. Maintain the approved development Material Change of Use - "Industry" (High Impact Industry), Caretaker's Residence, Environmentally Relevant Activity (ERA) 56 (Regulated Waste Storage) & ERA 62 (Waste Transfer Station Operation), in accordance with the approved plans:

Plan/Document number	Plan/Document name	Date
WE1718-00-01	Site Layout Plan	06/19
RI272-H-01 Rev B	Tank Farm Stormwater Quality & Drainage	01/13
RI272-00-07 Rev A	Elevations	12/12
RI272-00-08 Rev A	Cross Section	12/12
RI272-DA-02 Rev A	Proposed Resource Recovery Facility	08/10
WA130011 BA-100	Caretaker's Residence	21/03/13

RPB-06514	Office & Amenities	16/05/2013
RPB-06514 Rev 1	Amenities Elevation	21/06/2013
R1272-C-03/B	Hardstand Pavement and Detail Plan	07/13
R1272-C-02/A	Earthworks Plan	01/13
Issue B	Stormwater Management Plan Proposed JJ Richards Injune Depot at Airport Drive, Injune	06/2013
CMDG D5	Capricorn Municipal Development Guidelines - Stormwater Drainage Design D5 Design Guidelines	03/2012
CMDG D7	Capricorn Municipal Development Guidelines - Erosion Control and Stormwater Management D7 Design Guidelines	03/2012
CMDG D11	Capricorn Municipal Development Guidelines - Water Reticulation D11 Design Guidelines	10/2007

CARRIED 7/0

<b>Responsible Officer</b>	<b>Lead Town Planner</b>
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At cessation of discussion and debate in relation to the abovementioned item, Cr. O'Neil was again contacted by telephone to participate in the meeting, and did so at 9.57am.

<p><b>Resolution No. GM/08.2019/19</b></p> <p><b>Moved Cr Scheffe</b></p> <p><b>That Council suspend 'Standing Orders' for Item 13.12 to allow all Councillors to speak on the matter, should they wish to do so.</b></p> <p>CARRIED <span style="float: right;">8/0</span></p>
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<b>Item Number:</b>	<b>13.12</b>	<b>File Number: D19/59333</b>
<b>SUBJECT HEADING:</b>	<b>APPLICATION FOR PRELIMINARY APPROVAL FOR A "HIGH IMPACT INDUSTRY" (ABATTOIR)</b>	
<b>Location:</b>	Warrego Highway and Pickanjinie North Road, Pickanjinie, QLD 4428	
<b>Applicant:</b>	Valinda Team Pty Ltd	
<b>Officer's Title:</b>	<b>Lead Town Planner</b>	

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**Executive Summary:**

*Valinda Team Pty Ltd was seeking a preliminary approval for an abattoir located approximately 7 kilometres west of the township of Wallumbilla at the intersection of Pickanjinie North Road and the Warrego Highway (the subject premises). The proposed facility has capacity to process 1,200 cattle per day and an operational personnel base of approximately 460-490 staff.*

*A preliminary approval approves a development to the extent stated in the decision notice but does not authorise the carrying out of assessable development. In other words, a development permit is still required in order to allow a development to take place. In essence, a preliminary approval provides a level of certainty about how land will be used in the future, but is conceptual in nature and detailed planning is still required before a development permit can be issued.*

*In principle, an abattoir at the subject premises is supportable but a development permit will still need to be obtained prior to the commencement of works. The required development permit application will need to demonstrate, amongst other things, how compliance with the applicable planning instruments can be achieved and include plans, documents and reports that detail mitigation measures that will be implemented to address nuisance and potential impacts from the development.*

**Resolution No. GM/08.2019/20**

**Moved Cr McMullen**

**Seconded Cr Scheff**

**That Council approve the application for a preliminary approval for a "High impact industry" (abattoir) over Lot: 210 WAL: 53390, Lot: 209 RP: 835683, Lot: 208 RP: 835683, Lot 13 P: 6042, Lot 5 P: 6041, Lot: 3 P: 6041, Lot: 219 WV: 1588, Lot 218 WAL: 533943, Lot 224 WV: 1802 subject to the following conditions:**

- 1. A development permit must be obtained in accordance with the *Planning Act 2016* prior to the commencement of works. The required development permit application:
  - a) will be subject to impact assessment; and**
  - b) must be made in accordance with the *Planning Act 2016*; and**
  - c) must have regard to any matters prescribed by the *Planning Regulation 2017*; and**
  - d) must be generally in accordance with the Pickanjinie Beef Processing Facility Site Based Management Plan (including appendices) prepared by pitt&sherry dated 21/12/17; and**
  - e) must demonstrate compliance with the applicable assessment benchmarks in the *Maranoa Planning Scheme 2017* or otherwise how compliance can be achieved through the imposition of development conditions; and****

- f) must include plans, reports and documents demonstrating what infrastructure will be constructed and how potential impacts generated from the activity will be mitigated. Reports are to include, but are not limited to, a planning assessment report, stormwater management report, effluent irrigation report, traffic impact assessment report, air quality assessment report, noise impact assessment report, pest management plan, bushfire management plan and a site based management plan. All plans, reports and documents must be in final revision and must be prepared by suitably qualified professionals; and
  - g) must include a final site plan/s and elevation/s showing all proposed buildings and structures; and
  - h) must include a response to each of the matters raised in the properly made submissions received during public notification about the preliminary approval application. The response must include information about how the matters raised in the submissions can be overcome and/or mitigated; and
  - i) must have regard to the general advice provided by the Department of State Development, Manufacturing, Infrastructure and Planning dated 5 June 2019.
2. On receipt of a properly made development permit application, Council may issue an information request asking for additional items to those outlined above in a) to i).
  3. Prior to the submission of the development permit application, a supply and volume of water that is adequate for the proposed activity must be secured.
  4. No buildings or structures are to be constructed within 100 metres either side of a gas pipeline corridor.
  5. Information confirming that the viability of gas pipeline corridor/s will not be compromised by the construction and/or operation of the proposed development must be submitted as part of the development permit application.
- Note:** It is recommended the applicant contact the relevant pipeline owner/s for advice prior to lodgement of the development permit application.
6. This site is subject to Easement B in favour of Ergon for high voltage overhead powerlines, and numerous other powerlines traverse across the site that are not protected by easements. The applicant must be aware of the location of the powerlines and Easement when undertaking the detailed design of the development. Detailed plans must be submitted to Ergon for review prior to the commencement of any works in the vicinity of any electrical infrastructure.

CARRIED

5/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Chandler
Cr. Golder	Cr. Flynn
Cr. McMullen	Cr. Stanford
Cr. O'Neil	
Cr. Schefe	

**Responsible Officer**

**Lead Town Planner**

COUNCIL ADJOURNED THE MEETING  
 FOR MORNING TEA AT 10.11AM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 11:06AM

Cr. O'Neil was not present when the meeting resumed.

**Item Number:** C.1 **File Number:** D19/65118

**SUBJECT HEADING:** APPLICATION FOR COMMUNITY ORGANISATION CONCESSION

**Location:** 29 Annandale Street INJUNE QLD 4454

**Applicant:** Trustees Bonnie Doon Lodge No.504

**Officer's Title:** Lead Rates and Utilities Billing Officer/Systems Administrator

**Executive Summary:**

*An application for Rates and Water Access Concession for Community Organisations has been received from Trustees Bonnie Doon Lodge No.504 for Council's consideration.*

**Resolution No. GM/08.2019/21**

**Moved Cr Chambers**

**Seconded Cr McMullen**

**That Council grant the applicant a "Concession Class N" concession in accordance with the Community Organisations – Rates and Charges Rebates and Concessions policy effective from 1 July 2019.**

CARRIED

7/0

**Responsible Officer**

**Lead Rates and Utilities Billing Officer/Systems Administrator**

**Item Number:** C.2 **File Number:** D19/65969

**SUBJECT HEADING:** APPLICATION FOR HARDSHIP CONCESSION - ASSESSMENT 13000690

**Officer's Title:** Rates and Utilities Billing Officer

**Executive Summary:**

*The ratepayer requested Council consider granting a concession on rates due to hardship.*

**Resolution No. GM/08.2019/22**

**Moved Cr McMullen**

**Seconded Cr Chandler**

**That Council grant:**

- 1. A Council pensioner concession under Section 120 (1)(c) of the Local Government Regulation 2012 from 1 January 2011 to 30 June 2018.**

2. A vacant water and vacant sewerage charge concession for each vacant allotment adjoining the land where their principal place of residence is situated (all on the same assessment number) in accordance with Council's Pensioner Concession Policy, from 1 January 2011 to 30 June 2018.

CARRIED

7/0

Responsible Officer

Rates and Utilities Billing Officer

Item Number:

C.3

File Number: D19/67076

SUBJECT HEADING:

ROMA SALEYARDS TOURS

Officer's Title:

Manager - Saleyards

**Executive Summary:**

A report was presented to Council on 24 July, 2019 to consider a recommendation from Roma Saleyards Advisory Committee for tours to be conducted on the elevated walkways and display additional signage at entrances indicating no admittance to general public/visitors.

Council decided to hold a meeting with all stakeholders to discuss the matter further at which the tour guides and other stakeholders confirmed their endorsement of the recommendation.

**Resolution No. GM/08.2019/23**

Moved Cr Flynn

Seconded Cr Chandler

That Council endorse the original Roma Saleyards Advisory Committee recommendation, and one additional recommendation as follows:

1. Roma Saleyards tour guides only conduct tours on the main elevated public walkway and not enter the working areas of the saleyards.
2. Signage be displayed at entrance points into the working areas indicating no admittance to general public/visitors;

**NOTICE – WORKPLACE AREA**

**NO ENTRY** beyond this point.  
 Vendors, Buyers, Agents and associated workers only.

For more information call (07) 4624 0404

To book a tour contact the  
 Roma Visitor Information Centre by calling (07) 4622 8676.

3. Incorporate an extension to the elevated public walkway (in consultation with stakeholders) as part of Roma Saleyards Improvement Plan Stage 3: Weighbridge Area – Detailed Designs.

CARRIED

7/0

Responsible Officer

Manager - Saleyards

**Item Number:** C.4 **File Number:** D19/69177

**SUBJECT HEADING:** REQUEST FOR REDUCTION IN TRADING TERMS

**Officer's Title:** Manager - Procurement & Plant

**Executive Summary:**

*Council received correspondence from one supplier requesting a reduction in trading terms.*

*The request was tabled for Council's consideration.*

<b>Resolution No. GM/08.2019/24</b>	
<b>Moved Cr Scheffe</b>	<b>Seconded Cr Flynn</b>
<b>That Council approve the requested reduction in trading terms from 28 days to 14 days for any invoices submitted by Creditor 14999.</b>	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Manager - Procurement &amp; Plant</b>
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Cr. O'Neil returned to the meeting by telephone at 11:17 am.

**Item Number:** C.5 **File Number:** D19/68906

**SUBJECT HEADING:** TENDER 18032 - AVIATION SECURITY SCREENING SERVICES AT ROMA AIRPORT

**Officer's Title:** Manager - Procurement & Plant

**Executive Summary:**

*Council approved the contract for aviation security screening services (Tender 18032) at the General Meeting held 14 March 2018.*

*The report provided clarification that the form of contract was a Schedule of Rates.*

<b>Resolution No. GM/08.2019/25</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr McMullen</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Note and accept the clarification that it is a schedule of rates contract for Tender 18032 as presented in the officer's report.</li> <li>2. Delegate authority to the Chief Executive Officer to execute the agreement.</li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Procurement &amp; Plant</b>
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**Item Number:** C.6 **File Number:** D19/65796

**SUBJECT HEADING:** EXCESS ANIMAL APPLICATION 2019/64 - EXCESS DOGS

**Officer's Title:** Manager - Community Services

**Executive Summary:**

*An excess animal application for an additional dog was lodged with Council for consideration.*

*Assessment of the application has been completed, mandatory documents provided, background checks performed on the dog owner and nominated dogs, and a site inspection conducted. The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.*

*Based on these assessments, officers recommended that the application be approved.*

**Resolution No. GM/08.2019/26**

**Moved Cr Chandler**

**Seconded Cr Scheffe**

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grants excess dog approval to keep the three (3) dogs stated in Excess Animal Application Number 2019/64 identified as microchip numbers Dog One 953010003827190, Dog Two 953010003827354 & Excess Dog 953010003827324 on the premises 197 Alice Street Mitchell, for a term of (1) one year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and
- (c) the approval holder must ensure each and every identified dog is:
  - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
  - (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
  - (i) a clean and sanitary condition and disinfected regularly; and
  - (ii) an aesthetically acceptable condition; and

- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and

The approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer

Manager - Community Services  
 Lead Animal Control / Community Safety  
 Officer

Item Number:

C.7

File Number: D19/64903

SUBJECT HEADING:

EXCESS ANIMAL APPLICATION 2019/63 - EXCESS DOGS

Officer's Title:

Manager - Community Services

**Executive Summary:**

*An excess animal application for an additional dog was lodged with Council for consideration.*

*Assessment of the application has been completed, mandatory documents provided, background checks performed on the dog owner and nominated dogs, and a site inspection conducted. The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.*

*Based on these assessments, officers recommended that the application be approved.*

**Resolution No. GM/08.2019/27**

Moved Cr Chambers

Seconded Cr Chandler

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grants excess dog approval to keep the three (3) dogs stated in Excess Animal Application Number 2019/63 identified as microchip numbers Dog One 953010001076432, Dog Two 953010003734858 & Excess Dog 953010003734898 on the premises 55 William Street Surat, for a term of (1) one year subject to the following conditions:



- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and
- (c) the approval holder must ensure each and every identified dog is:
  - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
  - (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
  - (i) a clean and sanitary condition and disinfected regularly; and
  - (ii) an aesthetically acceptable condition; and
- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*;  
and

The approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

7/1

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer

Manager - Community Services  
 Lead Animal Control / Community Safety  
 Officer



**Item Number:** C.8 **File Number:** D19/64163  
**SUBJECT HEADING:** EXCESS ANIMAL APPLICATION 2019/62 - EXCESS DOGS  
**Officer's Title:** Lead Animal Control/Community Safety Officer

***Executive Summary:***

*An excess animal application for an additional dog was lodged with Council for consideration.*

*Assessment of the application has been completed, mandatory documents provided, background checks performed on the dog owner and nominated dogs, and a site inspection conducted. The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.*

*Based on these assessments, officers recommended that the application be approved.*

**Resolution No. GM/08.2019/28**

**Moved Cr Chandler**

**Seconded Cr Stanford**

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grants excess dog approval to keep the three (3) dogs stated in Excess Animal Application Number 2019/62 identified as microchip numbers Dog One 981000300686841, Dog Two 953010001059659 & Excess Dog 953010002794181 on the premises 21 Powell Street Roma, for a term of (1) one year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and
- (c) the approval holder must ensure each and every identified dog is:
  - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
  - (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
  - (i) a clean and sanitary condition and disinfected regularly; and
  - (ii) an aesthetically acceptable condition; and

- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and

The approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Manager - Community Services Lead Animal Control/Community Safety Officer
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Item Number:

C.9

File Number: D19/49538

SUBJECT HEADING:

PUBLIC LIABILITY - LEASE AGREEMENTS

Officer's Title:

Manager - Facilities (Land, Buildings & Structures)

***Executive Summary:***

*Council's leases and trustee leases require lessees of Council land to hold public liability insurance coverage. Public liability insurance is a standard clause in all leases and provides protection to lessees for any claims that may occur from personal injury or damage to property.*

**Resolution No. GM/08.2019/29**

**Moved Cr Chambers**

**Seconded Cr Chandler**

**That Council:**

1. Confirm that the required level of public liability insurance for leases and trustee leases over Council land and facilities is \$20 million.
2. Advise the lessee of Lot 603 on Y2211 and Lot 604 on Y2211 accordingly.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Manager - Facilities (Land, Buildings &amp; Structures)</b>
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**Item Number:** C.10 **File Number:** D19/61719

**SUBJECT HEADING:** GUNGGARI PEOPLE #4 NATIVE TITLE CLAIM QUD19/2019

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*The purpose of this report was to seek Council's resolution to consent to a determination of the Gunggari People #4 Claim (QUD19/2019) (Claim).*

**Resolution No. GM/08.2019/30**

Moved Cr Chambers

Seconded Cr McMullen

**That Council:**

1. Consent to a determination of native title of the Gunggari People Claim (QUD19/2019) substantially in the same terms of the draft consent determination considered by Council, with such amendments as may be required to enable the consent determination to be made by the Federal Court.
2. Delegate to the Chief Executive Officer the power to negotiate and agree to such changes to the draft consent determination referred to in paragraph 1 of this resolution, as are required to enable the Federal Court to make the consent determination.

CARRIED

8/0

<b>Responsible Officer</b>	<b>Manager - Facilities (Land, Buildings &amp; Structures)</b>
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**Item Number:** C.11 **File Number:** D19/63621

**SUBJECT HEADING:** REQUEST TO HOLD SMALL TRADE DISPLAY - LOT 356 ON R861

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*Council received correspondence requesting the use of an area on the Warrego Highway on the western side of the Bungil Creek Roma for a small trade display.*

**Resolution No. GM/08.2019/31**

**Moved Cr McMullen**

**Seconded Cr Scheffe**

**That Council:**

1. Acknowledge the advice received from the Department of Natural Resources Mines and Energy that the land described as Lot 356 on R861 is a Reserve for Aboriginal Purposes, Cultural Purposes, Roads and Watering-places and is state land under the trusteeship of Maranoa Regional Council.
2. Advise the applicant that their application to hold a small trade display on the land has not been approved by the Department of Natural Resources, Mines and Energy as the request does not meet the requirements stipulated in the *Land Act 1994*.

CARRIED

8/0

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

**Item Number:**

**C.12**

**File Number: D19/59643**

**SUBJECT HEADING:**

**INJUNE CARAVAN PARK LEASE AGREEMENT**

**Officer's Title:**

**Land Administration Officer**

***Executive Summary:***

*At the General Meeting held on 10 July 2019, Council requested that a report be prepared for Council to review the Injune Caravan Park lease arrangement.*

**Resolution No. GM/08.2019/32**

**Moved Cr McMullen**

**Seconded Cr Golder**

**That Council:**

1. Approve a 50% increase in the annual rent as set out in scenario 3.
2. Continue to rate the Injune Caravan Park as per rating Category 10 – Caravan Parks.
3. Council issue a written notice on 27 August 2019 outlining the increase.

MOTION LOST

2/6

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
	Cr. Flynn
	Cr. O'Neil
	Cr. Scheffe
	Cr. Stanford

**Responsible Officer**

**Land Administration Officer**

**CONFIDENTIAL ITEM (Discussed in closed session)**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss item C.12, which it has deemed to be of a confidential nature and specifically pertaining to the following section:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

<b>Resolution No. GM/08.2019/33</b>	
<b>Moved Cr Scheffe</b>	<b>Seconded Cr Stanford</b>
<b>That Council close the meeting to the public at 11:45am.</b>	
CARRIED	8/0

Cr. McMullen left the Chamber at 12:05pm, and returned at 12:08pm.

Cr. O'Neil left the meeting (discontinued telephone link) at 12:07pm, and did not return for the remainder of the meeting.

Cr. Stanford left the Chamber at 12:11pm, and returned at 12:27pm.

Cr. Stanford left the Chamber at 12:31pm, with Council adjourning the meeting for lunch, during which, Cr. Stanford returned.

COUNCIL ADJOURNED THE MEETING  
FOR LUNCH AT 12.33PM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 1.31PM

Mayor Golder left the Chamber at 1:36pm. The Deputy Mayor, Cr. Chambers took the role of 'Acting Chair' in the Mayor's absence.

Mayor Golder returned to the Chamber at 1:44pm, assuming the Chair.

<b>Resolution No. GM/08.2019/34</b>	
<b>Moved Cr Flynn</b>	<b>Seconded Cr Chambers</b>
<b>That Council open the meeting to the public at 1:55pm.</b>	
CARRIED	7/0

**Item Number:** C.12 **File Number:** D19/59643

**SUBJECT HEADING:** INJUNE CARAVAN PARK LEASE AGREEMENT

**Officer's Title:** Land Administration Officer

**Executive Summary:**

*At the General Meeting held on 10 July 2019, Council requested that a report be prepared for Council to review the Injune Caravan Park lease arrangement.*

**Resolution No. GM/08.2019/35**

**Moved Cr Chambers**

**Seconded Cr Scheffe**

**That:**

1. Council obtain a valuation report to inform its considerations of future market rent review.
2. A further report in relation to the current lessee be presented to Council at an upcoming meeting no later than 11 September including:
  - CPI calculations for each year;
  - Council charges applicable to clause 4 (Outgoings);
  - Tabling of the valuation report for Council's review.

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. Scheffe	
Cr. Stanford	

**Responsible Officer**

**Land Administration Officer**

**Item Number:** C.13 **File Number:** D19/53977

**SUBJECT HEADING:** REQUEST TO BROADCAST FROM THE CAMPBELL PARK RESERVOIR TRANSMISSION SITE

**Officer's Title:** Administration Officer - Land Administration

**Executive Summary:**

*Correspondence was received seeking permission to broadcast from the existing unused Community Transmission Tower located at Campbell Park Reservoir on licenced FM frequency 87.8 megahertz.*

**Resolution No. GM/08.2019/36**

**Moved Cr Chandler**

**That the matter lay on the table for further consideration at a later point during the meeting.**

CARRIED

7/0

**Item Number:** C.14 **File Number:** D19/61628  
**SUBJECT HEADING:** CONVERSION OF TENURE - LOTS 7 AND 8 ON DL281  
**Officer's Title:** Administration Officer - Land Administration

**Executive Summary:**

*The Department of Natural Resources, Mines and Energy sought Council's views on an application it has received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7654 being Lots 7 and 8 on DL281. The proposed use of the land is grazing.*

**Resolution No. GM/08.2019/37**

Moved Cr McMullen

Seconded Cr Stanford

That Council advise the Department of Natural Resources, Mines and Energy it offers no objection to the conversion of GHPL 36/7654 being Lots 7 and 8 on DL281 to freehold tenure on the condition that as part of the conversion:

1. The state allocate reserve land along both Lots 7 and 8 on DL281 to secure access with consideration to be given to ensure the area allocated is suitable for the purposes of constructing a road.
2. The new allocated road reserve be connective with the existing allocated road reserve to the north of the lots.

CARRIED

7/0

**Responsible Officer**

Administration Officer - Land Administration

**Item Number:** C.15 **File Number:** D19/62089  
**SUBJECT HEADING:** CONVERSION OF TENURE - LOT 4024 ON SP271799  
**Officer's Title:** Administration Officer - Land Administration

**Executive Summary:**

*The Department of Natural Resources, Mines and Energy sought Council's views on an application it has received for conversion of Pastoral Holding (PH) 36/4024 being Lot 4024 on SP271799. The proposed use of the land is pastoral.*

**Resolution No. GM/08.2019/38**

Moved Cr Chandler

Seconded Cr Chambers

That Council advise the Department of Natural Resources, Mines and Energy it offers no objection to the conversion of PH 36/4024 being Lot 4024 on **SP271799** to freehold tenure on the condition that, as part of the conversion, the applicant complete the required simultaneous road open and closing action to ensure the existing/constructed section of Redford Road and Forestry Road are fully contained within reserve allocated for road.

CARRIED

7/0

**Responsible Officer**

Administration Officer - Land Administration

**Item Number:** C.16 **File Number:** D19/63113

**SUBJECT HEADING:** CONVERSION OF TENURE - LOT 40 ON WV1113

**Officer's Title:** Administration Officer - Land Administration

**Executive Summary:**

The Department of Natural Resources, Mines and Energy sought Council's views on an application it has received for conversion of Term Lease (TL) 0/215416 being Lot 40 on WV1113. The proposed use is grazing.

**Resolution No. GM/08.2019/39**

**Moved Cr Chambers**

**Seconded Cr Stanford**

**That Council advise the Department of Natural Resources, Mines and Energy that it offers no objection to the conversion of TL 0/215416 being Lot 40 on WV1113 to freehold tenure.**

CARRIED

7/0

**Responsible Officer**

**Administration Officer - Land Administration**

**Item Number:** C.17 **File Number:** D19/66996

**SUBJECT HEADING:** CLAIM FOR VEHICLE DAMAGE

**Officer's Title:** Administration Officer - Land Administration

**Executive Summary:**

Council received a claim for damages relating to an incident that occurred when a vehicle was travelling along the Carnarvon Highway between Roma and Injune.

**Resolution No. GM/08.2019/40**

**Moved Cr McMullen**

**Seconded Cr Stanford**

**That Council reimburse the claimant \$669.90, being the cost to remedy vehicle damage quoted by Wayne Smith Smash Repairs.**

CARRIED

7/0

**Responsible Officer**

**Administration Officer - Land Administration**

**Item Number:** C.18 **File Number:** D19/54483

**SUBJECT HEADING:** CARE OUTREACH REQUEST FOR FEE WAIVER

**Officer's Title:** Support Officer - Economic & Community Development

**Executive Summary:**

Care Outreach has approached Council to request a fee waiver for the hire of the Mitchell showgrounds function shed for their upcoming Christmas for the Bush. Care Outreach would like the use of the function shed to package up Christmas hampers to be given out to community members in need.



**Resolution No. GM/08.2019/41**

**Moved Cr Chambers**

**Seconded Cr Chandler**

**That:**

1. Council approve the request to waive fees for the use of the Mitchell showgrounds function shed from 20 November until 15 December 2019.
2. Council allocate the total cost to hire the Mitchell showgrounds function shed to GL 2887.2248.2001 - In Kind Assistance Major.
3. This approval and fee waiver be provided on the condition that Council retains the right to provide an alternative venue in Mitchell for Care Outreach activities in case the Mitchell Showgrounds function shed is required for an event.
4. Council requires that organisers acknowledge Council's support in all written and printed materials relating to the event.

CARRIED

7/0

<b>Responsible Officer</b>	<b>Support Officer - Economic &amp; Community Development</b>
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**Item Number:**

**C.19**

**File Number: D19/54498**

**SUBJECT HEADING:**

**SPONSORSHIP FOR YOUNG BEEF PRODUCERS FORUM 2019**

**Officer's Title:**

**Support Officer - Economic & Community Development**

***Executive Summary:***

*Council received a request to renew their sponsorship of the Young Beef Producers' Forum to be held in Roma on 14 - 15 November, 2019.*

**Resolution No. GM/08.2019/42**

**Moved Cr Chandler**

**Seconded Cr Scheffe**

**That Council:**

1. Endorse the request to sponsor the 2019 Young Beef Producers' Forum, to be held in Roma on 14-15 November 2019, for the amount of \$750 (ex GST).
2. Allocate funds from the Sponsorship budget GL 2887.2249.2001.
3. Use the promotional opportunities included in the sponsorship package to promote the Roma Saleyards and Maranoa Regional Council.
4. Endorse Cr Peter Flynn, Portfolio Chair for Saleyards, to do the 'Welcome to Roma' on 14 November.

CARRIED

7/0

<b>Responsible Officer</b>	<b>Support Officer - Economic &amp; Community Development</b>
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Mayor Golder, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST', left the Chambers at 2:14pm taking no further part in the debate or discussion on the matter.

The Deputy Mayor, Cr. Chambers took the role of 'Acting Chair' in the Mayor's absence.

**Item Number:** C.20 **File Number:** D19/66358

**SUBJECT HEADING:** APPLICATION TO LEASE A SEGMENT OF LAND AT THE ROMA WASTE FACILITY - ROMA

**Officer's Title:** Manager - Environment, Health, Waste & Rural Land Services

**Executive Summary:**

*An application was received seeking to lease a parcel of land 40 metres in length by 40 metres in width for commercial purposes at the Landfill located on Short Street Roma.*

**Moved Cr McMullen**

**That Council decline the offer to lease a parcel of land to the applicant at this time, as the request is not in line with Council's usual procurement process.**

NO VOTE TAKEN

**Responsible Officer**

**Manager - Environment, Health, Waste & Rural Land Services**

**Resolution No. GM/08.2019/43**

**Moved Cr McMullen**

**That the matter lay on the table for further consideration at a later point during the meeting.**

CARRIED

6/0

At cessation of discussion in relation to the abovementioned item, Mayor Golder returned the Chamber at 2:16pm.

**Item Number:** C.21 **File Number:** D19/64018

**SUBJECT HEADING:** ROMA QUARRY BUSINESS REPORT - MAY AND JUNE 2019

**Officer's Title:** Administration / Costing Officer – Materials Production (Quarry & Quarry Pits)

**Executive Summary:**

*The report was presented to Council to provide a summary of the Council's Quarry for May and June 2019 and the financial year to date.*

*The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.*

**Resolution No. GM/08.2019/44**

**Moved Cr Schefe**

**Seconded Cr Flynn**

**That Council receive and note the Officer's report as presented.**

CARRIED

7/0

**Responsible Officer**

**Administration / Costing Officer – Materials Production (Quarry & Pits)**

**Item Number:** C.22 **File Number:** D19/68247

**SUBJECT HEADING:** **CONTRACT VARIATION DUKE STREET SOUTH PROJECT - ROAD SURFACING**

**Officer's Title:** **Project Costing Officer**

**Executive Summary:**

*Council approved the Road Surfacing Contract for Duke Street South at the General Meeting held 22 May 2019.*

*During construction, the scope of the contract work was varied due to project requirements and the revised contract values were tabled for Council's consideration.*

**Resolution No. GM/08.2019/45**

**Moved Cr McMullen**

**Seconded Cr Stanford**

**That Council note and approve the revised road surfacing contract value for Duke Street South Road as \$839,877.83 inclusive of GST.**

CARRIED

7/0

**Responsible Officer**

**Project Costing Officer**

**Item Number:** C.23 **File Number:** D19/55456

**SUBJECT HEADING:** **PROPOSED SERVICE EASEMENT**

**Location:** Hawthorne Street, Roma

**Officer's Title:** **Manager - Planning & Building Development**

**Executive Summary:**

*Council has been consulted regarding a proposal to upgrade the reticulated electricity supply infrastructure in Hawthorne Street to facilitate a new development in the locality. In addition to servicing the new development, the upgraded infrastructure will ensure a continued supply of power to a major part of the Roma CBD.*

*The proposal presents an opportunity to improve the streetscape with the removal of existing dated overhead supply infrastructure (poles, powerlines, etc.). The relocation of the supply infrastructure underground will also improve access and parking in the street (by removing existing obstacles) and achieve adequate building clearances.*

*Council's endorsement was sought for the proposal, which includes the establishment of an easement in favour of Ergon Energy on Lot 4 on SP212836 (Library car park) to facilitate the construction of a pad-mounted transformer.*

**Resolution No. GM/08.2019/46**

**Moved Cr Chambers**

**Seconded Cr Scheffe**

**That Council:**

- 1. Advise Ergon Energy that it supports the proposed upgrade to the existing electricity supply infrastructure in Hawthorne Street in accordance with draft plan No. 1458139\_4 Rev B, prepared by Ergon Energy.**
- 2. Authorise the Chief Executive Officer or delegate to carry out the actions required to:**

- establish an easement in favour of Ergon Energy for the installation of a pad-mounted transformer on Lot 4 SP212836, generally in the location identified on draft plan No. 1458139\_4 Rev B, prepared by Ergon Energy; and
- remove and reinstate the existing landscaping and irrigation in the location of the proposed easement.

CARRIED

7/0

Responsible Officer

Manager - Planning & Building Development

Item Number:

C.24

File Number: D19/68094

SUBJECT HEADING:

BUILDING ENCROACHMENT OVER BOUNDARY

Officer's Title:

Manager - Planning & Building Development

**Executive Summary:**

Council received notification of a building encroachment over the common boundary of Council and privately owned land, being Lot 4 on SP212836 and Lot 2 on RP133607.

Council is required to consider and advise its preferred approach to rectify the encroachment.

Resolution No. GM/08.2019/47

Moved Cr Scheffe

Seconded Cr Chambers

That Council advise the development proponent and affected landowner that it supports a realignment of the common property boundary between Lot 4 on SP212836 and Lot 2 on RP133607 to remove the identified building encroachment and contain all building improvements within Lot 4 on SP212836.

CARRIED

7/0

Responsible Officer

Manager - Planning & Building Development

Item Number:

C.25

File Number: D19/69476

SUBJECT HEADING:

REQUEST FOR LETTER OF SUPPORT - RESIDENCY

Officer's Title:

Acting Executive Services Officer

**Executive Summary:**

Council received a request for a letter of support outside the scope of the Expenses Reimbursement Policy.

Resolution No. GM/08.2019/48

Moved Cr Golder

Seconded Cr McMullen

That:

1. Council amend the policy to allow the Mayor to provide letters of support for citizenship or residency, at the discretion of the Mayor, and to seek Councillors' input if required.

2. This approval is provided on the basis that the individual Councillor is not speaking on behalf of Council.

CARRIED

7/0

Responsible Officer

Acting Executive Services Officer  
 Chief Executive Officer

Item Number:

C.26

File Number: D19/66448

SUBJECT HEADING:

AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Officer's Title:

Manager - Organisational Development & Human Resources

**Executive Summary:**

*The report sought Council approval for amendments to the Organisational Structure.*

**Resolution No. GM/08.2019/49**

**Moved Cr Chambers**

**Seconded Cr Scheffe**

That Council endorse the proposed amendment to the Organisational Structure as follows:

- Change the position title of Specialist – Works Supervision (Contracts / Day Labour) (0242) to Network Traffic Management Officer (0242) and reporting line from Team Coordinator – Maintenance Delivery & Works Central / North (0238) to Manager – Maintenance Delivery & Works (0117);
- Remove the position of Plant Operator / Labourer (0899) from the Organisational Structure;
- Change permanently the position title of Support Officer – Water, Sewerage & Gas (0518) to Project Officer – Process & Systems Review (0518);
- Change the position title of Regional Libraries, Arts & Culture Development Coordinator (0219) to Lead Librarian (0219);
- Remove the position of Surat – Library & Cultural Services Officer (0679) from the Organisational Structure;
- Change the position title and Full-time Equivalent (FTE) of Be Healthy / Community Support Officer (0624) (FTE 0.80) to Community Support Officer (0624) (FTE 1.00);
- Change the position title of Mechanic Leading Hand (0727) to Mechanic (0727).

CARRIED

7/0

Responsible Officer

Manager - Organisational Development & Human Resources  
 Administration Officer – Human Resources and Training

Item Number:

C.27

File Number: D19/69699

SUBJECT HEADING:

UPDATE ON THE DRAFT NEW CERTIFIED AGREEMENT

Officer's Title:

Chief Executive Officer

**Executive Summary:**

*The report tabled the next draft of the new certified agreement for Council's consideration.*

*A copy was distributed under separate cover.*

**Resolution No. GM/08.2019/50**
**Moved Cr Chambers**
**Seconded Cr Stanford**

**That Council note the update from the Chief Executive Officer and authorise its release to staff.**

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Schefe	
Cr. Stanford	

**Responsible Officer**
**Chief Executive Officer**
**LATE ITEM**
**Item Number:**

L.1

**File Number: D19/70294**
**SUBJECT HEADING:**

**DELEGATED AUTHORITY FOR CHIEF EXECUTIVE OFFICER TO SIGN QUEENSLAND EDUCATION AND CARE SERVICE NOTIFICATION OF SURRENDER OF QUEENSLAND PROVIDER APPROVAL**

**Officer's Title:**
**Acting Executive Services Officer**
**Executive Summary:**

*The Department of Education wrote to Council advising of a proposed cancellation of provider approval under the Education and Care Services Act 2013.*

**Resolution No. GM/08.2019/51**
**Moved Cr Chandler**
**Seconded Cr Schefe**

**That Council authorise the Chief Executive Officer to sign the Queensland Education and Care Service Notification of surrender of Queensland provider approval.**

CARRIED

7/0

**Responsible Officer**
**Acting Executive Services Officer**

**LATE CONFIDENTIAL ITEM**
**Item Number:** LC.1 **File Number:** D19/70311

**SUBJECT HEADING:** 2019/2020 MURRAY DARLING ASSOCIATION  
 INCORPORATED MEMBERSHIP INVITATION

**Officer's Title:** Acting Executive Services Officer

**Executive Summary:**

Council received correspondence from the Murray Darling Association Incorporated inviting Council to become a member for the 2019/20 financial year.

**Resolution No. GM/08.2019/52**
**Moved Cr Golder**
**Seconded Cr McMullen**
**That Council:**

1. Decline the invitation for membership in the 2019/20 financial year.
2. Inform the Murray Darling Association Incorporated that Council may be interested in being an associate member if the fee was reduced commensurate to our position in the Murray Darling.

CARRIED

4/3

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chambers
Cr. Golder	Cr. Chandler
Cr. McMullen	Cr. Schefe
Cr. Stanford	

**Responsible Officer**
**Acting Executive Services Officer**
**Item Number:**

C.13

**File Number:** D19/53977

**SUBJECT HEADING:**
**REQUEST TO BROADCAST FROM THE CAMPBELL  
 PARK RESERVOIR TRANSMISSION SITE**
**Officer's Title:**
**Administration Officer - Land Administration**
**Executive Summary:**

Correspondence was received seeking permission to broadcast from the existing unused Community Transmission Tower located at Campbell Park Reservoir on licenced FM frequency 87.8 megahertz.

This matter was considered earlier during the meeting and Council resumed its deliberations.

**Resolution No. GM/08.2019/53**
**Moved Cr McMullen**
**That the matter lay on the table for further consideration for consideration at an upcoming meeting.**

CARRIED

7/0

**Responsible Officer**
**Administration Officer - Land Administration**

Mayor Golder, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chambers at 2:45pm taking no further part in the debate or discussion on the matter.

The Deputy Mayor, Cr. Chambers took the role of 'Acting Chair' in the Mayor's absence.

**Item Number:** C.20 **File Number:** D19/66358

**SUBJECT HEADING:** APPLICATION TO LEASE A SEGMENT OF LAND AT THE ROMA WASTE FACILITY - ROMA

**Officer's Title:** Manager - Environment, Health, Waste & Rural Land Services

**Executive Summary:**

*An application was been received seeking to lease a parcel of land 40 metres in length by 40 metres in width for commercial purposes at the Landfill located on Short Street Roma.*

*This matter had been considered earlier during the meeting, with a draft motion put forward initially. No vote was taken on that draft motion and the matter was laid on the table for further consideration at a later point during the meeting.*

*Council resumed consideration of the matter, and an amendment to the draft motion was put forward and recorded as follows:*

**Resolution No. GM/08.2019/54**

**Moved Cr McMullen**

**Seconded Cr Stanford**

**That the applicant be advised that:**

- 1. Council does not wish to pursue leasing of the land at this time.**
- 2. This is also having regard to Council's legislative obligations under section 227 of the *Local Government Regulation 2012* that deals with valuable non-current asset contracts and also the other steps that would need to be undertaken to pursue leasing of the land.**

CARRIED

6/0

**Responsible Officer**

**Manager - Environment, Health, Waste & Rural Land Services**

Mayor Golder and Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 2:50pm taking no further part in the debate or discussion on the matter.

Deputy Mayor, Cr. Chambers took the role of 'Acting Chair' in the Mayor's absence.

**CONFIDENTIAL ITEM (Discussed in closed session)**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss item C.12, which it deemed to be of a confidential nature and specifically pertaining to the following section:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;



**Resolution No. GM/08.2019/55**

**Moved Cr McMullen**

**Seconded Cr Stanford**

**That Council close the meeting to the public at 2:51pm.**

CARRIED

5/0

**Resolution No. GM/08.2019/56**

**Moved Cr McMullen**

**Seconded Cr Scheffe**

**That Council open the meeting to the public at 3:39pm**

CARRIED

5/0

**Item Number:**

**LC.2**

**File Number: D19/70582**

**SUBJECT HEADING:**

**UPDATE OF FLOOD MITIGATION LANDHOLDER  
MATTERS - ASSESSMENT NO. 14019178**

**Officer's Title:**

**Acting Executive Services Officer**

***Executive Summary:***

*This report tabled correspondence received regarding ongoing landholder negotiations.*

**Resolution No. GM/08.2019/57**

**Moved Cr Stanford**

**Seconded Cr McMullen**

1. Authorise Council's representative to hold discussions having regard to the considerations at the meeting held 14 August 2019.
2. Authorise the Chief Executive Officer to sign documentation as requested by the landowner's representative having regard to the outcome of the discussions and provided there is no potential change in the monetary value between stage 1 and stage 2a.

CARRIED

5/0

**Responsible Officer**

**Acting Executive Services Officer**

At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 3:41pm, and Mayor Golder returned to the Chamber at 3:43pm.

**CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3:44pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 28 August 2019, at Roma Administration Centre.**

.....  
Mayor.

.....  
Date.

UNCONFIRMED

**COUNCILLOR NOTICE OF MOTION**

**Meeting:** General 28 August 2019

**Date:** 20 August 2019

**Item Number:** 8.1

**File Number:** D19/73147

**SUBJECT HEADING:** Small Business Rural Financial Counselling Service

**Classification:** Open Access

**Councillor's Title:** Cr Tyson Golder

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**Executive Summary:**

Correspondence has been received advising Council of a free Small Business Rural Financial Counselling Service.

**Councillor's Recommendation:**

That Council promote the service through Council Communications team to highlight the availability of the small business rural financial councillors.

---

**Background:**

Rural Solutions Queensland has written to Council, a copy of which was forwarded to Councillors on 9 August 2019. For reference a copy of the correspondence has been attached to this report.

The service is available free to drought impacted small businesses in Southern Queensland.

**Supporting Documentation:**

[1](#) Details Free Small Business Support - Rural Solutions Queensland Inc D19/67156

**Notice prepared by:** Cr. Tyson Golder

Small Business Rural  
Financial Counselling Service  
Southern Queensland

Head Office: PO Box 433, Roma Qld 4455

Mayor Tyson Golder  
Maranoa Regional Council  
PO Box 620  
Roma QLD 4455



Dear Mayor ~~Golder~~ *Tyson*

**FREE SMALL BUSINESS SUPPORT**

Rural Solutions Queensland Inc. (RSQ) is very pleased to announce that a Small Business financial counselling service is now available to drought impacted small businesses in Southern Queensland.

RSQ is a not for profit organisation, established in 1998. We are managed by a community board with our head office in Roma. We have been providing Rural Financial Counselling Services to farmers and small rural businesses under a joint federal and state government program since 1998.

We have been funded by the Queensland government and the Financial Counselling Foundation, to extend our counselling services to include Small Businesses. The service is free, independent and confidential. We can assist any drought impacted small business (with up to 200 employees) located within our region, which encompasses Rockhampton in the north, through to the western and southern borders of the state.

The Service offers a full range of free financial counselling services, all aimed at providing small business owners with the assistance they need to survive the current difficulties and emerge better placed to face future challenges.

If you would like further information about this exciting initiative, please call Ms. Fiona Hills on 0417 068 191. She will be very pleased to provide you or your staff with details about the service.

We would also appreciate any support you can offer the service as we continue to identify and meet the needs of drought impacted small businesses in rural and regional Queensland.

Primarily we would like assistance to promote the service, to enable all eligible small business to take advantage of the support that is now available. We can provide a suitable written copy that highlights the benefits to small businesses who take the opportunity to work with one of our Small Business Counsellors. This could perhaps be included in any of your regular publications.

Thank you very much for your consideration. RSQ is fully committed to this program and will continue to develop ways of working with all involved in the small business community to make this initiative an overwhelming success.

I have included a service map and brochure which outlines the services provided.

Yours sincerely

Mrs. Jenny Whip  
Chief Executive Officer  
Rural Solutions Queensland Inc  
31/07/2019







Phone: 1300 732 777  
Email: [smallbusiness@rfcssq.org.au](mailto:smallbusiness@rfcssq.org.au)  
[www.rfcssq.org.au](http://www.rfcssq.org.au)

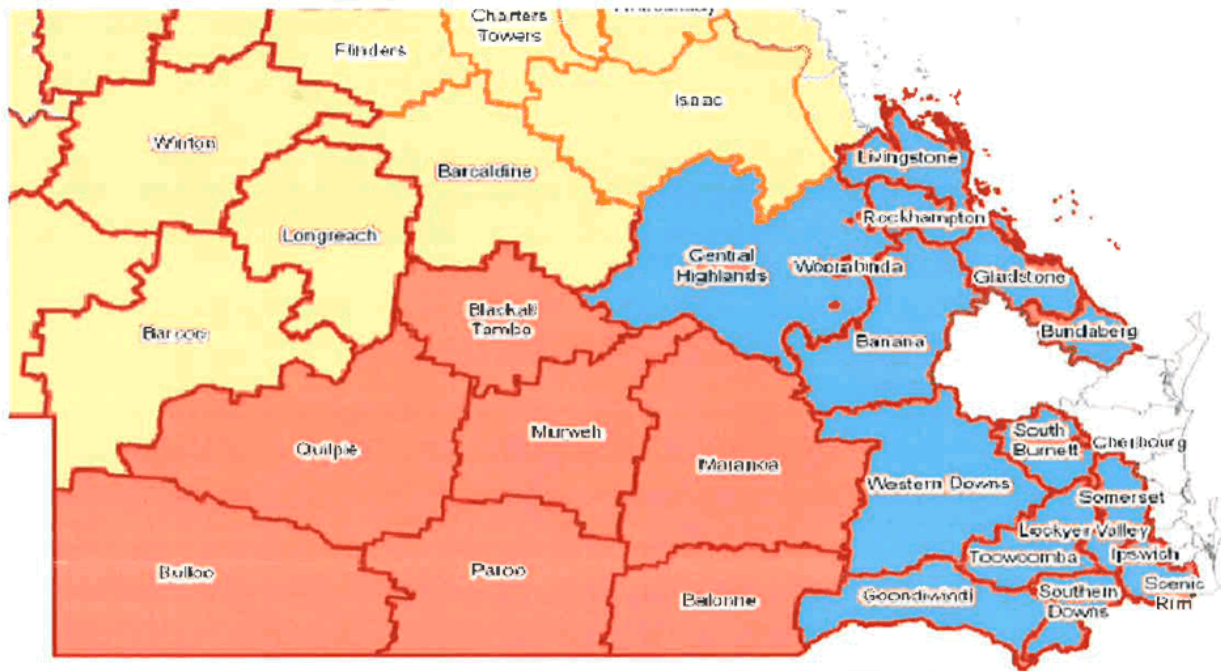
*Supported by the Queensland Government and the Financial Counselling Foundation*



RURAL SOLUTIONS QUEENSLAND INC

# Small Business Rural Financial Counselling Service

-  Face to face assistance
-  SB Support Centre assistance
-  Not assisted through RFCSSQ
-  Not drought declared

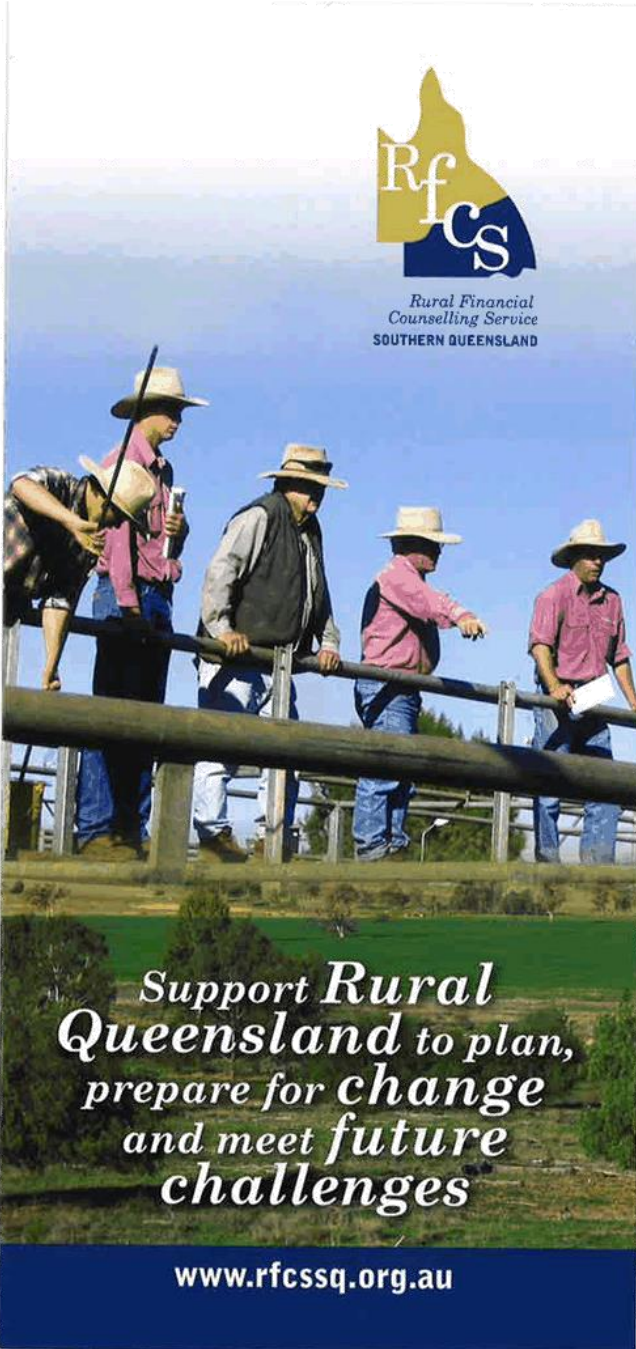


*Contact one of our Small Business Rural Financial Counsellors today.*

EMAIL: [smallbusiness@rfcssq.org.au](mailto:smallbusiness@rfcssq.org.au)

PHONE: 1300 732777 (1300 RFCSSQ)





**RfCS**  
Rural Financial  
Counselling Service  
SOUTHERN QUEENSLAND

*Support Rural  
Queensland to plan,  
prepare for change  
and meet future  
challenges*

[www.rfcssq.org.au](http://www.rfcssq.org.au)

## *Are you a farmer, fisher, forest grower and harvester or a small related business?*

RFCS Southern Queensland may be able to assist you and your business (refer to the map on the back of this brochure for service areas and contact details).

### **Our services are:**

- (a)** free of charge, confidential, impartial and independent,
- (b)** delivered, by skilled, local professionals who know your area and industry

If you would like to discuss your financial position and become better prepared to manage future challenges, our rural financial counsellors are happy to assist you to understand, analyse and identify your business and its management options.

Rural financial counsellors aim to identify options which see you and your business better equipped to manage change/adjustment and lead to self-reliance.

The options enable you to make the decisions for your business.



## *How can a Rural Financial counsellor help you?*

- Examination of your financial position
- Financial analysis of historical performance
- Identification of appropriate business options and the development of an action plan
- Preparation of cash-flow projections for a variety of scenarios
- Preparation for meetings with financiers
- Preparation for succession-planning
- Identification of government assistance that may be applicable given your circumstances
- Identification of risk areas for your business
- Preparation for and management of natural disasters
- Referring to additional assistance from within both government and private sectors

Rural financial counsellors are unable to provide advice, but can provide you with the tools and knowledge necessary to make informed financial and business decisions. Referrals to other professionals may be appropriate where rural financial counsellors are unable to assist.





## *Managing Risk and planning for the Future.*

With all the natural disasters, market volatility and cost pressures, rural communities have faced enormous challenges over the years. The Rural Financial Counselling Service understands these pressures and the impacts they can have on an individual and/or their business.

RFCS-SQ aims to support eligible businesses to move from reactionary crisis management toward a more proactive risk management approach of dealing with those forces.

Rural financial counsellors have been trained and accredited to ensure the information you receive is of a high standard. They are flexible and can meet at a time and venue that is suitable to you.

Personal and financial information is treated with the strictest of confidence, is stored in a secure database and is shared only where necessary and upon prior approval from you.

*It makes sense to plan  
for change for your  
farm, for your family and  
for your future.*

## What is the Rural Financial Counselling Service?

The primary role of the Rural Financial Counselling Service Programme is to support farmers, fishers, forest growers and forest harvesters and small related businesses who are suffering financial hardship, and who have no alternative source of impartial support to manage and adjust to the challenges of industry and climate change.

The Australian and State governments provide funding to deliver the programme throughout rural Australia in key regional areas.

RFCS - Southern Queensland's head office is based in Roma and employs rural financial counsellors who provide rural financial counselling assistance across the region.

● Office Locations    ■ Coverage Area





Rural Financial  
Counselling Service  
SOUTHERN QUEENSLAND

**Service Management  
Head Office Roma**

PO Box 433 Roma Qld 4455

**PHONE: 07 4622 5500**

- Biggenden Office**  
0427 296 848
- Kingaroy Office**  
0448 999 742
- Biloela Office**  
0448 124 016
- Miles Office**  
(07) 4622 4858
- Bundaberg Office**  
0439 067 944
- Rockhampton Office**  
0429 894 474
- Charleville Office**  
(07) 4654 3455
- Roma Office**  
(07) 4622 4858
- Emerald Office**  
0447 789 109
- St George Office**  
0447 760 743
- Gatton Office**  
0477 056 074
- Toowoomba Office**  
0447 764 483
- Goondiwindi Office**  
0447 760 743
- Warwick Office**  
0419 732 591
- Gympie Office**  
0428 755 708

Contact one of our  
**Rural Financial  
Counsellors today**

Supported by the Australian  
and Queensland Governments



RURAL SOLUTIONS QUEENSLAND INC

## Small Business Rural Financial Counselling Service



Supporting Small Businesses in rural  
Queensland to plan, prepare for change  
and meet future challenges.

[www.rfcssq.org.au](http://www.rfcssq.org.au)



## Small Business Rural Finance

**Act** early  
**Decide** on actions  
you feel good about

With all the natural disasters, market volatility and cost pressures, rural communities have faced enormous challenges over the years.

The Small Business Rural Financial Counselling Service understands these pressures, and the impacts they can have on an individual and/or their business.

The current drought has impacted heavily on businesses that have previously been able to withstand adverse conditions, and despite their best efforts, small business owners are experiencing financial difficulties.

The drought is an issue outside of anyone's control, but there are ways you can manage current financial difficulties while planning for a better future.

FREE  
INDEPENDENT



## Financial Counselling Service

How can a Small Business  
Rural Financial Counsellor  
help you?

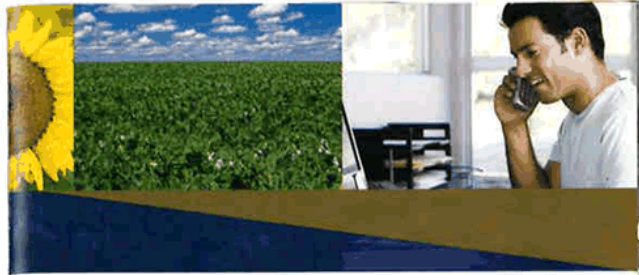
Small Business Rural Financial Counsellors aim to identify options which see you, and your business better equipped to manage your circumstances.

**We can:**

- Confidentially assess and prepare reports on your current financial position, cash flow and viability
- Identify appropriate business options, help you develop an action plan
- Help prepare you for meetings with financiers
- Help you identify the need for advice from, and to prepare for meetings with, professional service providers
- Help with preparation for, and management of, natural disasters
- Provide referrals to additional assistance from other professionals and services from within both government and private sectors.

CONFIDENTIAL  
FLEXIBLE





Working  
together

**Our services are:**

(a) free of charge, confidential, impartial and independent,

(b) delivered by skilled, local professionals who know your area and industry.

Small Business Rural Financial Counsellors are unable to provide advice, but can provide you with the tools and knowledge necessary to make informed financial and business decisions.

If you are drought impacted and would like to discuss your financial position and become better prepared to manage future challenges, contact one of our Small Business Rural Financial Counsellors today.

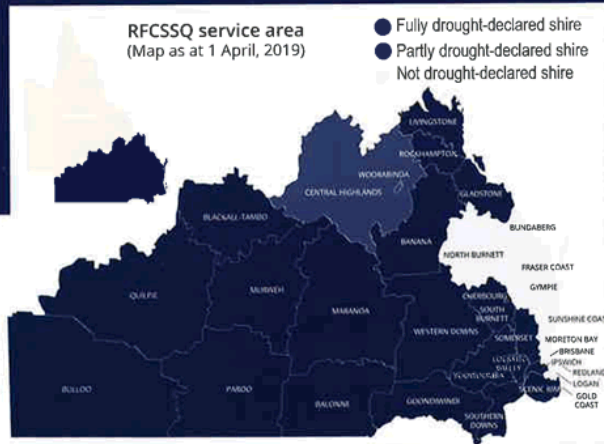
IMPARTIAL  
QUALIFIED

# What is the Small Business Rural Financial Counselling Service?

The primary role of the Small Business Rural Financial Counselling Service Program is to support Small Businesses in drought impacted areas who are experiencing hardship associated with the long standing drought conditions, and have no alternative source of impartial support.

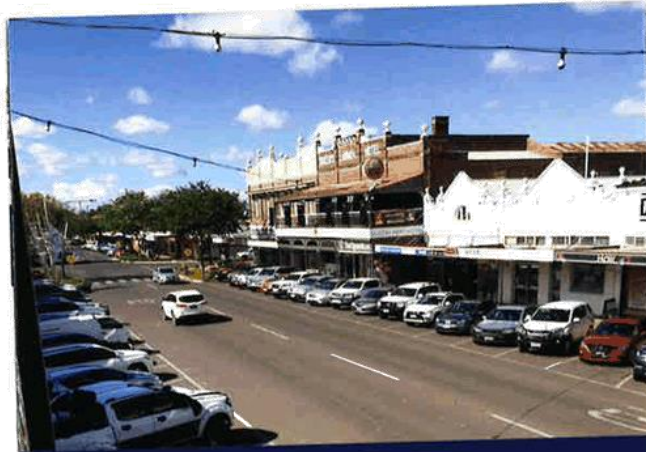
The Queensland Government and Financial Counselling Foundation provide funding to deliver the program throughout Southern Queensland.

Head office is based in Roma, and employs Small Business Rural Financial Counsellors who provide rural financial counselling assistance across the region.



[www.rfcssq.org.au](http://www.rfcssq.org.au)





**Contact one of our Small Business  
Rural Financial Counsellors today.**

**EMAIL:** [smallbusiness@rfcssq.org.au](mailto:smallbusiness@rfcssq.org.au)

**PHONE:** 1300 732777 (1300 RFCSSQ)



**RURAL SOLUTIONS QUEENSLAND INC**

*Supported by the Queensland Government &  
Financial Counselling Foundation*



**EMAIL:** [admin@rfcssq.org.au](mailto:admin@rfcssq.org.au)

**PHONE:** 07 4622 5500

[www.rfcssq.org.au](http://www.rfcssq.org.au)

**OFFICER REPORT**

**Meeting:** General 28 August 2019

**Date:** 22 August 2019

**Item Number:** 11.1

**File Number:** D19/73853

**SUBJECT HEADING:** Monthly Financial Report for the period ending 31 July 2019

**Classification:** Open Access

**Officer's Title:** Specialist - Finance Systems Support

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**Executive Summary:**

The purpose of this report is for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the month of July 2019 and year to date.

**Officer's Recommendation:**

That the monthly financial report for the period ending 31 July 2019 be received and noted.

---

**Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Nil

**Acronyms:**

***Are there any industry abbreviations that will be used in the report?***

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
Nil	Nil

**Context:**

***Why is the matter coming before Council?***

To comply with section 204 of the *Local Government Regulation 2012*.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

This report tables Operating Statement (revenue & expenditure) actuals V budget for the period ended 31 July 2019. The statement of financial position for the 31 July cannot be prepared until the finalisation of the 2019 statutory financial statements.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under***

***consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

This report is in accordance with section 204 of *the Local Government Regulation 2012*:

***204 Financial report***

- (1) The local government must prepare a financial report.*
- (2) The chief executive officer must present the financial report -
  - (a) If the local government meets less frequently than monthly - at each meeting of the local government; or*
  - (b) Otherwise - at a meeting of the local government once a month.**
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.*

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Nil

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to***

***Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Nil

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

Nil

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

The purpose of this report is to present financial information on the progress that has been made in relation to Council's budget for the period 1 July 2019 to 31 July 2019.

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

This report is for information purposes.

**Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?*  
(Interested Parties Analysis - IS9001:2015)

This report is for information purposes.

**Risks:**

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
Nil	

**Advice to Council:**

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee’s professional opinion)

The report is for information purposes only – it is therefore appropriate for it to be received and noted.

**Recommendation:**

*What is the ‘draft decision’ based on the advice to Council?*

That the monthly financial report for the period ending 31 July 2019 be received and noted.

*Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

*Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

No

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 2: Delivering strong financial management

2.5 Measure and report on what we've done

2.5.2 Measure and communicate our financial performance on a monthly, quarterly and annual basis to the community and other stakeholders.

**Supporting Documentation:**

<a href="#">1</a>	Total Council Actual V Budget as at 31 July 2019	D2019/0073958
<a href="#">2</a>	Office of the CEO Actual V Budget as at 31 July 2019	D2019/0073960
<a href="#">3</a>	Corporate Community & Commercial Services Directorate Actual V Budget as at 31 July 2019	D2019/0073961

**Maranoa Regional Council**

**General Meeting - 28 August 2019**

- |                   |   |               |
|-------------------|---|---------------|
| <a href="#">4</a> | Development Facilities & Environmental Services<br>Directorate Actual V Budget as at 31 July 2019 | D2019/0073962 |
| <a href="#">5</a> | Infrastructure Services Directorate Actual V Budget as at<br>31 July 2019                         | D2019/0073964 |

**Report authorised by:**

Director - Corporate, Community & Commercial Services



**Maranoa Regional Council**  
**Actual vs. Budget for one month ended**  
**31 July 2019**

**TOTAL COUNCIL**

	Current Budget 2019-2020	% of Year Elapsed - 8.33%		Comments
		Actual 31/7/2019	% Variance	
<b>Operating Revenue</b>				
Rates and levies	(35,990,380)	871,489	-2.4%	Refer Corporate Community & Commercial directorate
Sale of goods and major services	(3,599,367)	(183,109)	5.1%	
Commercial fees and charges	(9,762,843)	(650,115)	6.7%	
Statutory fees and charges	(1,746,497)	(775,959)	44.4%	Refer Development Facilities & Environment directorate
Rental and levies	(819,214)	(59,025)	7.2%	
Interest received	(1,867,000)	(165,259)	8.9%	
Sales of contract and recoverable works	(6,329,000)	(369)	0.0%	
Other Revenue	(2,102,297)	(281,292)	13.4%	
Reimbursements	0	0	0.0%	
Grants subsidies and contributions	(20,165,099)	(504,314)	2.5%	
Internal Transaction	(1,239,280)	(116,431)	9.4%	
<b>Total Operating Revenue</b>	<b>(83,620,977)</b>	<b>(1,864,385)</b>	<b>2.2%</b>	
<b>Operating Expenses</b>				
Employee Costs	37,223,102	2,146,837	5.8%	
Materials and services	30,070,522	2,322,153	7.7%	
Plant hire internal	(3,143,762)	(183,347)	5.8%	
Overhead recovery	(10,846,960)	(483,929)	4.5%	
Contracts	6,692,558	198,903	3.0%	
Finance Costs	696,417	51,172	7.3%	
Depreciation Amortisation and Impairment	19,237,060	0	0.0%	
Other Expenses	101,168	12,578	12.4%	
<b>Total Operating Expenses</b>	<b>80,030,105</b>	<b>4,064,368</b>	<b>5.1%</b>	
<b>Reserve Transfers</b>				
Transfer to reserves for operational	1,571,627	0	0.0%	
Transfer from reserves for operational	(2,805,619)	0	0.0%	
Transfer to reserves for capital	1,669,148	0	0.0%	
Transfer from reserves for capital	(21,097,961)	0	0.0%	
<b>Operating (Surplus)/Deficit Before Capital Items</b>	<b>(24,253,677)</b>	<b>2,199,983</b>	<b>-9.1%</b>	
<b>Capital Revenues and Expenses</b>				
Commonwealth government capital grants	(3,501,506)	0	0.0%	
State govt capital grants and subsidies	(11,347,722)	0	0.0%	
Other capital grants and subsidies	0	0	0.0%	
Developer capital contributions	(25,219,239)	0	0.0%	
<b>Operating (Surplus)/Deficit After Capital Items</b>	<b>(64,322,144)</b>	<b>2,199,983</b>	<b>-3.4%</b>	
<b>Sources and Applications of Capital Funding</b>				
<b>Capital Funding Sources</b>				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	(2,353,000)	(147,812)	6.3%	
Funded depreciation	(19,237,060)	0	0.0%	
<b>Total Capital Funding Sources Used</b>	<b>(21,590,060)</b>	<b>(147,812)</b>	<b>0.7%</b>	
<b>Capital Funding Applications</b>				
Uncapitalised Wip - Contra Assets	80,597,234	1,294,173	1.6%	
Loan redemption	1,274,250	0	0.0%	
<b>Total Capital Funding Applications</b>	<b>81,871,484</b>	<b>1,294,173</b>	<b>1.6%</b>	



**Maranoa Regional Council**  
**Actual vs. Budget for one month ended**  
**31 July 2019**

**OFFICE OF THE CEO DIRECTORATE**

	Current Budget 2019-2020	% of Year Elapsed - 8.33%		Comments
		Actual 31/7/2019	% Variance	
<b>Operating Revenue</b>				
Rates and levies	0	0	0.0%	
Sale of goods and major services	0	0	0.0%	
Commercial fees and charges	0	0	0.0%	
Statutory fees and charges	0	0	0.0%	
Rental and levies	0	0	0.0%	
Interest received	0	0	0.0%	
Sales of contract and recoverable works	0	0	0.0%	
Other Revenue	(127,000)	(10,953)	8.6%	
Reimbursements	0	0	0.0%	
Grants subsidies and contributions	(23,500)	(2,500)	10.6%	
Internal Transaction	(149,981)	0	0.0%	
<b>Total Operating Revenue</b>	<b>(300,481)</b>	<b>(13,453)</b>	<b>4.5%</b>	
<b>Operating Expenses</b>				
Employee Costs	1,613,243	102,860	6.4%	
Materials and services	841,400	35,900	4.3%	
Plant hire internal	28,954	2,645	9.1%	
Overhead recovery	0	0	0.0%	
Contracts	0	0	0.0%	
Finance Costs	0	0	0.0%	
Depreciation Amortisation and Impairment	0	0	0.0%	
Other Expenses	0	0	0.0%	
<b>Total Operating Expenses</b>	<b>2,483,597</b>	<b>141,406</b>	<b>5.7%</b>	
<b>Reserve Transfers</b>				
Transfer to reserves for operational	0	0	0.0%	
Transfer from reserves for operational	0	0	0.0%	
Transfer to reserves for capital	0	0	0.0%	
Transfer from reserves for capital	0	0	0.0%	
<b>Operating (Surplus)/Deficit Before Capital Items</b>	<b>2,183,116</b>	<b>127,953</b>	<b>5.9%</b>	
<b>Capital Revenues and Expenses</b>				
Commonwealth government capital grants	0	0	0.0%	
State govt capital grants and subsidies	0	0	0.0%	
Other capital grants and subsidies	0	0	0.0%	
Developer capital contributions	0	0	0.0%	
<b>Operating (Surplus)/Deficit After Capital Items</b>	<b>2,183,116</b>	<b>127,953</b>	<b>5.9%</b>	
<b>Sources and Applications of Capital Funding</b>				
<b>Capital Funding Sources</b>				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	0	0	0.0%	
Funded depreciation	0	0	0.0%	
<b>Total Capital Funding Sources Used</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	
<b>Capital Funding Applications</b>				
Uncapitalised Wip - Contra Assets	0	0	0.0%	
Loan redemption	0	0	0.0%	
<b>Total Capital Funding Applications</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	



**Maranoa Regional Council**  
**Actual vs. Budget for one month ended**  
**31 July 2019**

**CORPORATE, COMMUNITY & COMMERCIAL SERVICES DIRECTORATE**

	Current Budget 2019-2020	% of Year Elapsed - 8.33%		Comments
		Actual 31/7/2019	Variance	
<b>Operating Revenue</b>				
Rates and levies	(25,277,508)	867,536	-3.4%	Reversal of prepaid rates as at 30 June 2019
Sale of goods and major services	0	0	0.0%	
Commercial fees and charges	(3,989,818)	(541,073)	13.6%	
Statutory fees and charges	(150,804)	(38,572)	25.6%	
Rental and levies	0	0	0.0%	
Interest received	(1,867,000)	(165,259)	8.9%	
Sales of contract and recoverable works	0	0	0.0%	
Other Revenue	(253,000)	(17,208)	6.8%	
Reimbursements	0	0	0.0%	
Grants subsidies and contributions	(17,693,456)	0	0.0%	
Internal Transaction	0	0	0.0%	
<b>Total Operating Revenue</b>	<b>(49,231,586)</b>	<b>105,425</b>	<b>-0.2%</b>	
<b>Operating Expenses</b>				
Employee Costs	14,105,856	763,958	5.4%	
Materials and services	4,438,465	480,305	10.8%	
Plant hire internal	335,111	19,865	5.9%	
Overhead recovery	(12,153,557)	(483,929)	4.0%	
Contracts	1,595,400	141,702	8.9%	
Finance Costs	155,026	9,381	6.1%	
Depreciation Amortisation and Impairment	402,287	0	0.0%	
Other Expenses	86,484	10,175	11.8%	
<b>Total Operating Expenses</b>	<b>8,965,072</b>	<b>941,457</b>	<b>10.5%</b>	
<b>Reserve Transfers</b>				
Transfer to reserves for operational	237,812	0	0.0%	
Transfer from reserves for operational	(17,145)	0	0.0%	
Transfer to reserves for capital	0	0	0.0%	
Transfer from reserves for capital	(1,102,343)	0	0.0%	
<b>Operating (Surplus)/Deficit Before Capital Items</b>	<b>(41,148,190)</b>	<b>1,046,882</b>	<b>-2.5%</b>	
<b>Capital Revenues and Expenses</b>				
Commonwealth government capital grants	0	0	0.0%	
State govt capital grants and subsidies	(5,018,637)	0	0.0%	
Other capital grants and subsidies	0	0	0.0%	
Developer capital contributions	0	0	0.0%	
<b>Operating (Surplus)/Deficit After Capital Items</b>	<b>(46,166,827)</b>	<b>1,046,882</b>	<b>-2.3%</b>	
<b>Sources and Applications of Capital Funding</b>				
<b>Capital Funding Sources</b>				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	0	0	0.0%	
Funded depreciation	(402,287)	0	0.0%	
<b>Total Capital Funding Sources Used</b>	<b>(402,287)</b>	<b>0</b>	<b>0.0%</b>	
<b>Capital Funding Applications</b>				
Uncapitalised Wip - Contra Assets	6,502,808	8,058	0.1%	
Loan redemption	238,714	0	0.0%	
<b>Total Capital Funding Applications</b>	<b>6,741,522</b>	<b>8,058</b>	<b>0.1%</b>	





**Maranoa Regional Council**  
**Actual vs. Budget for one month ended**  
**31 July 2019**

**DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES DIRECTORATE**

	Current Budget 2019-2020	% of Year Elapsed - 8.33%		Comments
		Actual 31/7/2019	Variance	
<b>Operating Revenue</b>				
Rates and levies	(2,308,574)	(73)	0.0%	
Sale of goods and major services	0	0	0.0%	
Commercial fees and charges	(1,581,091)	(50,104)	3.2%	
Statutory fees and charges	(1,093,621)	(730,127)	66.8%	Waste Levy contribution
Rental and levies	(819,214)	(59,025)	7.2%	
Interest received	0	0	0.0%	
Sales of contract and recoverable works	0	0	0.0%	
Other Revenue	(160,508)	(12,902)	8.0%	
Reimbursements	0	0	0.0%	
Grants subsidies and contributions	(1,067,252)	(138,178)	12.9%	
Internal Transaction	(7,000)	2,630	-37.6%	
<b>Total Operating Revenue</b>	<b>(7,037,260)</b>	<b>(987,779)</b>	<b>14.0%</b>	
<b>Operating Expenses</b>				
Employee Costs	6,146,610	369,493	6.0%	
Materials and services	9,661,555	883,492	9.1%	
Plant hire internal	820,055	64,228	7.8%	
Overhead recovery	152,385	0	0.0%	
Contracts	1,314,336	36,090	2.7%	
Finance Costs	31,706	1,706	5.4%	
Depreciation Amortisation and Impairment	2,542,613	0	0.0%	
Other Expenses	0	145	0.0%	
<b>Total Operating Expenses</b>	<b>20,669,260</b>	<b>1,355,154</b>	<b>6.6%</b>	
<b>Reserve Transfers</b>				
Transfer to reserves for operational	71,666	0	0.0%	
Transfer from reserves for operational	(1,024,033)	0	0.0%	
Transfer to reserves for capital	130,000	0	0.0%	
Transfer from reserves for capital	(5,055,074)	0	0.0%	
<b>Operating (Surplus)/Deficit Before Capital Items</b>	<b>7,754,559</b>	<b>367,375</b>	<b>4.7%</b>	
<b>Capital Revenues and Expenses</b>				
Commonwealth government capital grants	(500,000)	0	0.0%	
State govt capital grants and subsidies	(1,692,500)	0	0.0%	
Other capital grants and subsidies	0	0	0.0%	
Developer capital contributions	(512,800)	0	0.0%	
<b>Operating (Surplus)/Deficit After Capital Items</b>	<b>5,049,259</b>	<b>367,375</b>	<b>7.3%</b>	
<b>Sources and Applications of Capital Funding</b>				
<b>Capital Funding Sources</b>				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	0	(147,812)	0.0%	
Funded depreciation	(2,542,613)	0	0.0%	
<b>Total Capital Funding Sources Used</b>	<b>(2,542,613)</b>	<b>(147,812)</b>	<b>5.8%</b>	
<b>Capital Funding Applications</b>				
Uncapitalised Wip - Contra Assets	8,352,048	138,397	1.7%	
Loan redemption	286,540	0	0.0%	
<b>Total Capital Funding Applications</b>	<b>8,638,588</b>	<b>138,397</b>	<b>1.6%</b>	



**Maranoa Regional Council**  
**Actual vs. Budget for one month ended**  
**31 July 2019**

**INFRASTRUCTURE SERVICES DIRECTORATE**

	Current Budget 2019-2020	% of Year Elapsed - 8.33%		Comments
		Actual 31/7/2019	% Variance	
<b>Operating Revenue</b>				
Rates and levies	(8,404,298)	4,026	0.0%	
Sale of goods and major services	(3,599,367)	(183,109)	5.1%	
Commercial fees and charges	(4,191,934)	(58,938)	1.4%	
Statutory fees and charges	(502,072)	(7,260)	1.4%	
Rental and levies	0	0	0.0%	
Interest received	0	0	0.0%	
Sales of contract and recoverable works	(6,329,000)	(369)	0.0%	
Other Revenue	(1,561,789)	(240,230)	15.4%	
Reimbursements	0	0	0.0%	
Grants subsidies and contributions	(1,380,891)	(363,636)	26.3%	
Internal Transaction	(1,082,299)	(119,061)	11.0%	
<b>Total Operating Revenue</b>	<b>(27,051,650)</b>	<b>(968,577)</b>	<b>3.6%</b>	
<b>Operating Expenses</b>				
Employee Costs	15,357,393	910,525	5.9%	
Materials and services	15,129,102	922,457	6.1%	
Plant hire internal	(4,327,882)	(270,085)	6.2%	
Overhead recovery	1,154,212	0	0.0%	
Contracts	3,782,822	21,111	0.6%	
Finance Costs	509,685	40,085	7.9%	
Depreciation Amortisation and Impairment	16,292,160	0	0.0%	
Other Expenses	14,684	2,257	15.4%	
<b>Total Operating Expenses</b>	<b>47,912,176</b>	<b>1,626,351</b>	<b>3.4%</b>	
<b>Reserve Transfers</b>				
Transfer to reserves for operational	1,262,149	0	0.0%	
Transfer from reserves for operational	(1,764,441)	0	0.0%	
Transfer to reserves for capital	1,539,148	0	0.0%	
Transfer from reserves for capital	(14,940,544)	0	0.0%	
<b>Operating (Surplus)/Deficit Before Capital Items</b>	<b>6,956,838</b>	<b>657,773</b>	<b>9.5%</b>	
<b>Capital Revenues and Expenses</b>				
Commonwealth government capital grants	(3,001,506)	0	0.0%	
State govt capital grants and subsidies	(4,636,585)	0	0.0%	
Other capital grants and subsidies	0	0	0.0%	
Developer capital contributions	(24,706,439)	0	0.0%	
<b>Operating (Surplus)/Deficit After Capital Items</b>	<b>(25,387,692)</b>	<b>657,773</b>	<b>-2.6%</b>	
<b>Sources and Applications of Capital Funding</b>				
<b>Capital Funding Sources</b>				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	(2,353,000)	0	0.0%	
Funded depreciation	(16,292,160)	0	0.0%	
<b>Total Capital Funding Sources Used</b>	<b>(18,645,160)</b>	<b>0</b>	<b>0.0%</b>	
<b>Capital Funding Applications</b>				
Uncapitalised Wip - Contra Assets	65,742,378	1,147,718	1.7%	
Loan redemption	748,996	0	0.0%	
<b>Total Capital Funding Applications</b>	<b>66,491,374</b>	<b>1,147,718</b>	<b>1.7%</b>	

**OFFICER REPORT**

**Meeting:** General 28 August 2019

**Date:** 22 August 2019

**Item Number:** 11.2

**File Number:** D19/73875

**SUBJECT HEADING:** Investment report for the month ended 31 July 2019

**Classification:** Open Access

**Officer's Title:** Specialist - Finance Systems Support

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**Executive Summary:**

The purpose of this report is for Council to receive and note the Investment Report (including the Trading Limits Report) as at 31 July 2019.

**Officer's Recommendation:**

That the Investment Report as at 31 July 2019 be received and noted.

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**Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Maranoa Regional Council

**Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
QTC	Queensland Treasury Corporation
APRA	Australian Prudential Regulation Authority

**Context:**

***Why is the matter coming before Council?***

The purpose of this report is to present the Investment Report (including the Trading Limits Report) as at 31 July 2019.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

This report tables the Investment Report which incorporates an Investment Trading Limits Report as at 31 July 2019.

For the first month ended 31 July 2019 actual interest earned on investments totaled \$165,259 which represented 8.9% of the annual budget with 8.33% of the year elapsed.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

***Statutory Bodies Financial Arrangements Act 1982***

***Section 47 Statutory body to try to invest at most advantageous rate***

(1) *A statutory body must use its best efforts to invest its funds –*

- (a) *at the most advantageous interest rate available to it at the time of the investment for an investment of the proposed type; and*
- (b) *in a way it considers is most appropriate in all the circumstances.*

(2) *The statutory body must keep records that show it has invested in the way most appropriate in all the circumstances.*

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Council has adopted an Investment Policy with a contemporary approach to investments based on an assessment of market and liquidity risk within the legislative framework of the *Statutory Bodies Financial Arrangements Act 1982* and the *Statutory Bodies Financial Arrangements Regulations 2007*.

The sections of the Investment Policy relevant to this report are the Investment Guidelines and in particular the Portfolio Investment parameters and credit requirements.

It should be noted that unrated deposit taking institutions are regulated by the Australian Prudential Regulation Authority (APRA). Investments up to \$250,000 with any one of these institutions are guaranteed by the Australian Government; which ensures they are more secure than A1+ institutions.

Council's maximum investment with any one unrated institution is limited to the guaranteed amount by the Australian Government of \$250,000 - with the total across all institutions in this category limited to 10% of Council's Portfolio.

*(The Australian Prudential Regulation Authority (APRA) is an independent statutory authority established by the Australian Government on 1 July 1998 which supervises institutions across banking, insurance and superannuation. The authority is responsible for maintaining the safety and soundness of financial institutions, such that the community can have confidence that they will meet their financial*

*commitments under all reasonable circumstances. APRA is accountable to the Australian Parliament.)*

The following table shows the credit ratings and counterparty limits for Council: Short Term Rating (Standard & Poor's) or equivalent	Individual Counterparty Limit	Total Limit (Max % of Portfolio)	Maximum Funds (Any one institution)
A1+	25%-35%	100%	\$8M
A1	10%-20%	50%	\$8M
A2 – Financial Institutions only	5%-15%	30%	\$4M
A3 – Financial Institutions only	2%-7%	10%	\$4M
All other approved deposit taking institutions regulated by APRA.	\$250,000 (government guarantee only)	10%	\$250,000
QIC/QTC Pooled Cash Management Funds	100%	100%	Unlimited

Council's Investment Portfolio is the result of investments made with deposit taking institutions based on policy parameters and the best rates available on the day funds are invested.

As a government entity investing substantial funds with each transaction, Council's investments are made to achieve the best possible rate, consistency of returns and reduce potential risk of fraud; by locking down where funds can be deposited to and having specific authorisers nominated by the banks .

Each bank nominates where and how Council is to deposit investment funds with them. This is usually made directly with a bank's treasury department or specific section. Where Council has invested with institutions which have a local presence – each local branch has referred Council to their treasury department / nominated section for receiving investment deposits.

**Input into the Report & Recommendation:**

*Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?* (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Director Corporate, Community & Commercial Services

**Funding Bodies:**

*Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.* (Please do not just include names)

Not applicable.

**This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) ? Is this already included in the budget? (Include the account number and description).*

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

2019/20 Budgeted Investment Income - \$1,867,000

2019/20 Actual Investment Income - \$165,259

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N/A

**Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?*** (Interested Parties Analysis - IS9001:2015)

For information purposes only.

**Risks:**

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Regulatory	Investment portfolio is in accordance with Council's adopted Investment Policy and the <i>Statutory Bodies Financial Arrangements Act 1982</i> and the <i>Statutory Bodies Financial Arrangements Regulations 2007</i> .

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That Council receive and note the Investment Reports for the period ending 31 July 2019.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

No.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 2: Delivering strong financial management

2.5 Measure and report on what we've done

2.5.2 Measure and communicate our financial performance on a monthly, quarterly and annual basis to the community and other stakeholders.

**Supporting Documentation:**

[1](#) Investment report as at 31 July 2019.

D19/73883

[2](#) Investment Trading Limits report as at 31 July 2019.

D19/73882

**Report authorised by:**

Director - Corporate, Community & Commercial Services





# Investment Report Pack

Maranoa Regional Council

1 July 2019 to 31 July 2019



## Contents

1. Securities Held By Trading Book Maturing Post 31 July 2019
2. Interest and Distribution Income Received For 1 July 2019 to 31 July 2019
3. Transactions For Period 1 July 2019 to 31 July 2019
4. Interest Income Accrued As At 31 July 2019
5. Portfolio Valuation As At 31 July 2019
6. Portfolio Valuation By Categories As At 31 July 2019
7. Performance Statistics For Period Ending 31 July 2019



## 1. Securities Held By Trading Book Maturing Post 31 July 2019

Latest Deal Code	Latest Deal Settlement Date	Issuer	ISIN	WAL / Interim Maturity Date	Next Coupon Date	Coupon Rate/Latest Yield	Coupon Frequency	Security Type	Security Rating	Face Value Notional	Current Face Value Notional	Market Value
Maranoa Regional Council												
LC76065	25 Jul 2019	Queensland Treasury Corporation		1 Aug 2019		1.99	Nil	At Call	S&P AA+	48,348,101.27	48,348,101.27	48,348,101.27
LC68858	15 Feb 2019	Police Credit Union		16 Aug 2019	16 Aug 2019	2.82	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	253,206.30
LC65182	22 Oct 2018	Commonwealth Bank of Australia Ltd		19 Aug 2019	19 Aug 2019	2.70	Maturity	TD	S&P ST A1+	1,000,000.00	1,000,000.00	1,020,860.27
LC76071	3 Jul 2019	Australian Military Bank Limited		2 Oct 2019	2 Oct 2019	2.24	Maturity	TD	Unrated ST UR	250,000.00		
LC76072	3 Jul 2019	Bank of Sydney Ltd		3 Oct 2019	3 Oct 2019	2.35	Maturity	TD	Unrated ST UR	250,000.00		
LC65187	5 Oct 2018	National Australia Bank Ltd		8 Oct 2019	8 Oct 2019	2.70	Maturity	TD	S&P ST A1+	2,000,000.00	2,000,000.00	2,044,235.62
LC72719	10 Apr 2019	AMP Bank Ltd		9 Oct 2019	9 Oct 2019	2.70	Maturity	TD	S&P ST A2	2,000,000.00	2,000,000.00	2,016,569.86
LC65183	11 Oct 2018	G&C Mutual Bank Limited		10 Oct 2019	10 Oct 2019	2.85	Maturity	TD	S&P ST A3	1,000,000.00	1,000,000.00	1,022,878.08
LC65205	10 Oct 2018	National Australia Bank Ltd		10 Oct 2019	10 Oct 2019	2.74	Maturity	TD	S&P ST A1+	3,188,186.00	3,188,186.00	3,258,549.71
LC65188	12 Oct 2018	MyState Bank Ltd		14 Oct 2019	14 Oct 2019	2.80	Maturity	TD	Moody's Baa1	1,000,000.00	1,000,000.00	1,022,400.00
LC65189	12 Oct 2018	MyState Bank Ltd		15 Oct 2019	15 Oct 2019	2.80	Maturity	TD	Moody's Baa1	1,000,000.00	1,000,000.00	1,022,400.00
LC65190	12 Oct 2018	G&C Mutual Bank Limited		17 Oct 2019	17 Oct 2019	2.80	Maturity	TD	S&P BBB-	2,000,000.00	2,000,000.00	2,044,800.00
LC67141	21 Jan 2019	AMP Bank Ltd		18 Oct 2019	18 Oct 2019	2.75	Maturity	TD	S&P ST A2	2,000,000.00	2,000,000.00	2,028,780.82
LC65206	30 Oct 2018	Defence Bank Ltd		30 Oct 2019	30 Oct 2019	2.80	Maturity	TD	S&P ST A2	1,000,000.00	1,000,000.00	1,021,019.18
LC73212	8 May 2019	Members Equity Bank Ltd		6 Nov 2019	6 Nov 2019	2.60	Maturity	TD	S&P ST A2	513,693.31	513,693.31	516,767.02
LC68859	18 Feb 2019	AMP Bank Ltd		18 Nov 2019	18 Nov 2019	2.80	Maturity	TD	S&P ST A2	2,000,000.00	2,000,000.00	2,025,008.22
LC65193	20 Nov 2018	National Australia Bank Ltd		20 Nov 2019	20 Nov 2019	2.75	Maturity	TD	S&P ST A1+	500,000.00	500,000.00	509,530.82
LC73213	28 May 2019	Maitland Mutual Building Society Ltd		27 Nov 2019	27 Nov 2019	2.45	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	251,073.97
LC65286	28 Nov 2018	Bank of us /vas B&E Ltd		28 Nov 2019	28 Nov 2019	3.00	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	255,034.25
LC65787	11 Dec 2018	Illawarra Credit Union Ltd		11 Dec 2019	11 Dec 2019	2.90	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	254,608.22
LC65992	14 Dec 2018	Defence Bank Ltd		13 Dec 2019	13 Dec 2019	2.90	Maturity	TD	S&P ST A2	500,000.00	500,000.00	509,097.26
LC74306	20 Jun 2019	Beyond Bank Australia Ltd		18 Dec 2019	18 Dec 2019	2.30	Maturity	TD	S&P ST A2	2,000,000.00	2,000,000.00	2,005,167.12
LC73486	14 Jun 2019	AMP Bank Ltd		19 Dec 2019	19 Dec 2019	2.40	Maturity	TD	S&P ST A2	1,000,000.00	1,000,000.00	1,003,090.41
LC73833	2 Jul 2019	BankVic		2 Jan 2020	2 Jan 2020	2.15	Maturity	TD	Moody's ST P-2	2,000,000.00	2,000,000.00	2,003,416.44
LC67142	16 Jan 2019	MyState Bank Ltd		16 Jan 2020	16 Jan 2020	2.80	Maturity	TD	Moody's ST P-2	1,000,000.00	1,000,000.00	1,015,035.62
LC67159	16 Jan 2019	BankVic		16 Jan 2020	16 Jan 2020	2.80	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	253,758.91
LC70941	24 Apr 2019	Auswide Bank Limited		20 Jan 2020	20 Jan 2020	2.60	Maturity	TD	Moody's ST P-2	1,000,000.00	1,000,000.00	1,006,980.82
LC70012	7 Mar 2019	Bananacoast Community Credit Union Ltd		5 Mar 2020	5 Mar 2020	2.90	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	252,900.00
LC72725	2 Apr 2019	South West Credit Union		1 Apr 2020	1 Apr 2020	2.75	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	252,260.28
LC72466	16 Apr 2019	Arab Bank Australia Ltd		15 Apr 2020	15 Apr 2020	2.80	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	252,032.88
LC72569	24 May 2019	Judo Bank		22 May 2020	22 May 2020	2.70	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	251,257.54
LC73215	23 May 2019	Warwick Credit Union		26 May 2020	26 May 2020	2.50	Maturity	TD	Unrated UR	250,000.00	250,000.00	251,181.51



Investment Report Pack  
Maranoa Regional Council  
1 July 2019 to 31 July 2019

Latest Deal Code	Latest Deal Settlement Date	Issuer	ISIN	WAL / Interim Maturity Date	Next Coupon Date	Coupon Rate/Latest Yield	Coupon Frequency	Security Type	Security Rating	Face Value Notional	Current Face Value Notional	Market Value
LC73485	4 Jun 2019	Defence Bank Ltd		3 Jun 2020	3 Jun 2020	2.35	Maturity	TD	S&P ST A2	2,000,000.00	2,000,000.00	2,007,339.72
LC76073	17 Jul 2019	QPCU LTD t/a QBANK		16 Jul 2020	16 Jul 2020	2.05	Maturity	TD	S&P ST A3	1,000,000.00		
										81,049,980.58	79,549,980.58	79,979,342.11
<b>Total</b>										81,049,980.58	79,549,980.58	79,979,342.11

Coupon Rate is the full coupon rate at the next coupon date if that next coupon exists.



## 2. Interest and Distribution Income Received For 1 July 2019 to 31 July 2019

Security ISIN	Security	Income Expense Code	Settlement Date	Face Value (Basis of Interest Calculation)	Consideration Notional	Income Type	Trading Book
	SYD 2.95 03 Jul 2019 365DAY TD	IEI83384	3 Jul 2019	250,000.00	7,375.00	Security Coupon Interest	Maranoa Regional Council
	Qld Police 2.95 17 Jul 2019 365DAY TD	IEI83385	17 Jul 2019	1,000,000.00	29,500.00	Security Coupon Interest	Maranoa Regional Council
					<b>36,875.00</b>		



### 3. Transactions For Period 1 July 2019 to 31 July 2019

Security	Security ISIN	Deal Code	Acquisition/ Disposal	Transaction Date	Settlement Date	Face Value Original	Face Value Current	Bond Factor	Capital Price	Accrued Interest Price	Gross Price	Consideration Notional
BVIC 2.15 02 Jan 2020 184DAY TD		LC73833	Acquisition	2 Jul 2019	2 Jul 2019	2,000,000.00	2,000,000.00	1.00000000	100.000	0.000	100.000	2,000,000.00
AMB 2.24 02 Oct 2019 91DAY TD		LC76071	Acquisition	3 Jul 2019	3 Jul 2019	250,000.00	250,000.00	1.00000000	100.000	0.000	100.000	250,000.00
SYD 2.35 03 Oct 2019 92DAY TD		LC76072	Acquisition	3 Jul 2019	3 Jul 2019	250,000.00	250,000.00	1.00000000	100.000	0.000	100.000	250,000.00
QTC Maranoa CF At Call		LC76061	Disposal	4 Jul 2019	4 Jul 2019	1,300,000.00	1,300,000.00	1.00000000	100.000	0.000	100.000	(\$1,300,000.00)
QTC Maranoa CF At Call		LC76062	Disposal	11 Jul 2019	11 Jul 2019	1,000,000.00	1,000,000.00	1.00000000	100.000	0.000	100.000	(\$1,000,000.00)
Qld Police 2.05 16 Jul 2020 365DAY TD		LC76073	Acquisition	17 Jul 2019	17 Jul 2019	1,000,000.00	1,000,000.00	1.00000000	100.000	0.000	100.000	1,000,000.00
QTC Maranoa CF At Call		LC76063	Disposal	18 Jul 2019	18 Jul 2019	500,000.00	500,000.00	1.00000000	100.000	0.000	100.000	(\$500,000.00)
QTC Maranoa CF At Call		LC76064	Disposal	18 Jul 2019	18 Jul 2019	500,000.00	500,000.00	1.00000000	100.000	0.000	100.000	(\$500,000.00)
QTC Maranoa CF At Call		LC76065	Disposal	25 Jul 2019	25 Jul 2019	800,000.00	800,000.00	1.00000000	100.000	0.000	100.000	(\$800,000.00)
												(\$600,000.00)



#### 4. Interest Income Accrued As At 31 July 2019

Latest Deal Code	Security	WAL / Interim Maturity Date	Issue Date	Prior Coupon Date	Next Coupon Date	Accrual Period (Days)	Coupon Rate	Franking Credit Rate	Coupon Frequency	Face Value Notional	Current Face Value Notional	Latest Purchase Consideration	Market Value	Accrued Interest
LC68858	PCUSA 2.82 16 Aug 2019 182DAY TD	16 Aug 2019	15 Feb 2019		16 Aug 2019	166	2.8200		Maturity	250,000.00	250,000.00	250,000.00	253,206.30	3,206.30
LC65182	CBA 2.7 19 Aug 2019 301DAY TD	19 Aug 2019	22 Oct 2018		19 Aug 2019	282	2.7000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,020,860.27	20,860.27
LC65187	NAB 2.7 08 Oct 2019 368DAY TD	8 Oct 2019	5 Oct 2018		8 Oct 2019	299	2.7000		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,044,235.62	44,235.62
LC72719	AMP 2.7 09 Oct 2019 182DAY TD	9 Oct 2019	10 Apr 2019		9 Oct 2019	112	2.7000		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,016,569.86	16,569.86
LC65183	G&C MB 2.85 10 Oct 2019 364DAY TD	10 Oct 2019	11 Oct 2018		10 Oct 2019	293	2.8500		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,022,878.08	22,878.08
LC65205	NAB 2.74 10 Oct 2019 365DAY TD	10 Oct 2019	10 Oct 2018		10 Oct 2019	294	2.7400		Maturity	3,188,186.00	3,188,186.00	3,188,186.00	3,258,549.71	70,363.70
LC65188	MYS 2.8 14 Oct 2019 367DAY TD	14 Oct 2019	12 Oct 2018		14 Oct 2019	292	2.8000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,022,400.00	22,400.00
LC65189	MYS 2.8 15 Oct 2019 368DAY TD	15 Oct 2019	12 Oct 2018		15 Oct 2019	292	2.8000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,022,400.00	22,400.00
LC65190	G&C MB 2.8 17 Oct 2019 370DAY TD	17 Oct 2019	12 Oct 2018		17 Oct 2019	292	2.8000		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,044,800.00	44,800.00
LC67141	AMP 2.75 18 Oct 2019 270DAY TD	18 Oct 2019	21 Jan 2019		18 Oct 2019	191	2.7500		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,028,780.82	28,780.82
LC65206	DFB 2.8 30 Oct 2019 365DAY TD	30 Oct 2019	30 Oct 2018		30 Oct 2019	274	2.8000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,021,019.18	21,019.18
LC73212	ME Bank 2.6 06 Nov 2019 182DAY TD	6 Nov 2019	8 May 2019		6 Nov 2019	84	2.6000		Maturity	513,693.31	513,693.31	513,693.31	516,767.02	3,073.72
LC68859	AMP 2.8 18 Nov 2019 273DAY TD	18 Nov 2019	18 Feb 2019		18 Nov 2019	163	2.8000		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,025,008.22	25,008.22
LC65193	NAB 2.75 20 Nov 2019 365DAY TD	20 Nov 2019	20 Nov 2018		20 Nov 2019	253	2.7500		Maturity	500,000.00	500,000.00	500,000.00	509,530.82	9,530.82
LC73213	MMB 2.45 27 Nov 2019 183DAY TD	27 Nov 2019	28 May 2019		27 Nov 2019	64	2.4500		Maturity	250,000.00	250,000.00	250,000.00	251,073.97	1,073.97
LC65286	B&E 3 28 Nov 2019 365DAY TD	28 Nov 2019	28 Nov 2018		28 Nov 2019	245	3.0000		Maturity	250,000.00	250,000.00	250,000.00	255,034.25	5,034.25
LC65787	CACU 2.9 11 Dec 2019 365DAY TD	11 Dec 2019	11 Dec 2018		11 Dec 2019	232	2.9000		Maturity	250,000.00	250,000.00	250,000.00	254,608.22	4,608.22
LC65992	DFB 2.9 13 Dec 2019 364DAY TD	13 Dec 2019	14 Dec 2018		13 Dec 2019	229	2.9000		Maturity	500,000.00	500,000.00	500,000.00	509,097.26	9,097.26
LC74306	BBA 2.3 18 Dec 2019 181DAY TD	18 Dec 2019	20 Jun 2019		18 Dec 2019	41	2.3000		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,005,167.12	5,167.12
LC73486	AMP 2.4 19 Dec 2019 188DAY TD	19 Dec 2019	14 Jun 2019		19 Dec 2019	47	2.4000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,003,090.41	3,090.41
LC73833	BVIC 2.15 02 Jan 2020 184DAY TD	2 Jan 2020	2 Jul 2019		2 Jan 2020	29	2.1500		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,003,416.44	3,416.44
LC67142	MYS 2.8 16 Jan 2020 365DAY TD	16 Jan 2020	16 Jan 2019		16 Jan 2020	196	2.8000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,015,035.62	15,035.62
LC67159	BVIC 2.8 16 Jan 2020 365DAY TD	16 Jan 2020	16 Jan 2019		16 Jan 2020	196	2.8000		Maturity	250,000.00	250,000.00	250,000.00	253,758.91	3,758.90
LC70941	Auswide 2.6 20 Jan 2020 271DAY TD	20 Jan 2020	24 Apr 2019		20 Jan 2020	98	2.6000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,006,980.82	6,980.82
LC70012	BCCU 2.9 05 Mar 2020 364DAY TD	5 Mar 2020	7 Mar 2019		5 Mar 2020	146	2.9000		Maturity	250,000.00	250,000.00	250,000.00	252,900.00	2,900.00
LC72725	SWCU 2.75 01 Apr 2020 365DAY TD	1 Apr 2020	2 Apr 2019		1 Apr 2020	120	2.7500		Maturity	250,000.00	250,000.00	250,000.00	252,260.28	2,260.27
LC72466	ARA 2.8 15 Apr 2020 365DAY TD	15 Apr 2020	16 Apr 2019		15 Apr 2020	106	2.8000		Maturity	250,000.00	250,000.00	250,000.00	252,032.88	2,032.88
LC72569	JUDO 2.7 22 May 2020 364DAY TD	22 May 2020	24 May 2019		22 May 2020	68	2.7000		Maturity	250,000.00	250,000.00	250,000.00	251,257.54	1,257.53
LC73215	Warwick CU 2.5 26 May 2020 369DAY TD	26 May 2020	23 May 2019		26 May 2020	69	2.5000		Maturity	250,000.00	250,000.00	250,000.00	251,181.51	1,181.51
LC73485	DFB 2.35 03 Jun 2020 365DAY TD	3 Jun 2020	4 Jun 2019		3 Jun 2020	57	2.3500		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,007,339.72	7,339.73
										<b>31,201,879.31</b>	<b>31,201,879.31</b>		<b>31,631,240.84</b>	<b>429,361.52</b>





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Coupon Rate is the full coupon rate at the next coupon date if that next coupon exists. Accrued Interest is calculated as Current Face Value x Coupon Rate ( Adjusted by Franking Credit Rate ) x ( Days Since Prior Coupon or Issue Date / 365). The accrued interest component of the Market Value does not consider the franking credit rate and is instead based upon market prices.

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## 5. Portfolio Valuation As At 31 July 2019

Fixed Interest Security	Security Rating	ISIN	Face Value Original	Bond Factor	Face Value Current	Capital Price	Accrued Interest Price	Market Value	% Total Value	Running Yield	Weighted Running Yield
<b>At Call Deposit</b>											
QTC Maranoa CF At Call	S&P AA+		48,348,101.27	1.00000000	48,348,101.27	100.000	0.000	<b>48,348,101.27</b>	60.45%	2.19%	
			48,348,101.27		48,348,101.27			<b>48,348,101.27</b>	60.45%		2.19%
<b>Term Deposit</b>											
AMP 2.7 09 Oct 2019 182DAY TD	S&P ST A2		2,000,000.00	1.00000000	2,000,000.00	100.000	0.828	<b>2,016,569.86</b>	2.52%	2.70%	
AMP 2.75 18 Oct 2019 270DAY TD	S&P ST A2		2,000,000.00	1.00000000	2,000,000.00	100.000	1.439	<b>2,028,780.82</b>	2.54%	2.75%	
AMP 2.8 18 Nov 2019 273DAY TD	S&P ST A2		2,000,000.00	1.00000000	2,000,000.00	100.000	1.250	<b>2,025,008.22</b>	2.53%	2.80%	
AMP 2.4 19 Dec 2019 188DAY TD	S&P ST A2		1,000,000.00	1.00000000	1,000,000.00	100.000	0.309	<b>1,003,090.41</b>	1.25%	2.40%	
ARA 2.8 15 Apr 2020 365DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	0.813	<b>252,032.88</b>	0.32%	2.80%	
AMB 2.24 02 Oct 2019 91DAY TD	Unrated ST UR		250,000.00						0.00%	2.24%	
Auswide 2.6 20 Jan 2020 271DAY TD	Moody's ST P-2		1,000,000.00	1.00000000	1,000,000.00	100.000	0.698	<b>1,006,980.82</b>	1.26%	2.60%	
BCCU 2.9 05 Mar 2020 364DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	1.160	<b>252,900.00</b>	0.32%	2.90%	
SYD 2.35 03 Oct 2019 92DAY TD	Unrated ST UR		250,000.00						0.00%	2.35%	
B&E 3 28 Nov 2019 365DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	2.014	<b>255,034.25</b>	0.32%	3.00%	
BVIC 2.15 02 Jan 2020 184DAY TD	Moody's ST P-2		2,000,000.00	1.00000000	2,000,000.00	100.000	0.171	<b>2,003,416.44</b>	2.50%	2.15%	
BVIC 2.8 16 Jan 2020 365DAY TD	Moody's ST P-2		250,000.00	1.00000000	250,000.00	100.000	1.504	<b>253,758.91</b>	0.32%	2.80%	
BBA 2.3 18 Dec 2019 181DAY TD	S&P ST A2		2,000,000.00	1.00000000	2,000,000.00	100.000	0.258	<b>2,005,167.12</b>	2.51%	2.30%	
CBA 2.7 19 Aug 2019 301DAY TD	S&P ST A1+		1,000,000.00	1.00000000	1,000,000.00	100.000	2.086	<b>1,020,860.27</b>	1.28%	2.70%	
DFB 2.8 30 Oct 2019 365DAY TD	S&P ST A2		1,000,000.00	1.00000000	1,000,000.00	100.000	2.102	<b>1,021,019.18</b>	1.28%	2.80%	
DFB 2.9 13 Dec 2019 364DAY TD	S&P ST A2		500,000.00	1.00000000	500,000.00	100.000	1.819	<b>509,097.26</b>	0.64%	2.90%	
DFB 2.35 03 Jun 2020 365DAY TD	S&P ST A2		2,000,000.00	1.00000000	2,000,000.00	100.000	0.367	<b>2,007,339.72</b>	2.51%	2.35%	
G&C MB 2.85 10 Oct 2019 364DAY TD	S&P ST A3		1,000,000.00	1.00000000	1,000,000.00	100.000	2.288	<b>1,022,878.08</b>	1.28%	2.85%	
G&C MB 2.8 17 Oct 2019 370DAY TD	S&P ST A3		2,000,000.00	1.00000000	2,000,000.00	100.000	2.240	<b>2,044,800.00</b>	2.56%	2.80%	
CACU 2.9 11 Dec 2019 365DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	1.843	<b>254,608.22</b>	0.32%	2.90%	
JUDO 2.7 22 May 2020 364DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	0.503	<b>251,257.54</b>	0.31%	2.70%	
MMB 2.45 27 Nov 2019 183DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	0.430	<b>251,073.97</b>	0.31%	2.45%	
ME Bank 2.6 06 Nov 2019 182DAY TD	S&P ST A2		513,693.31	1.00000000	513,693.31	100.000	0.598	<b>516,767.02</b>	0.65%	2.60%	
MYS 2.8 14 Oct 2019 367DAY TD	Moody's ST P-2		1,000,000.00	1.00000000	1,000,000.00	100.000	2.240	<b>1,022,400.00</b>	1.28%	2.80%	
MYS 2.8 15 Oct 2019 368DAY TD	Moody's ST P-2		1,000,000.00	1.00000000	1,000,000.00	100.000	2.240	<b>1,022,400.00</b>	1.28%	2.80%	
MYS 2.8 16 Jan 2020 365DAY TD	Moody's ST P-2		1,000,000.00	1.00000000	1,000,000.00	100.000	1.504	<b>1,015,035.62</b>	1.27%	2.80%	
NAB 2.7 08 Oct 2019 368DAY TD	S&P ST A1+		2,000,000.00	1.00000000	2,000,000.00	100.000	2.212	<b>2,044,235.62</b>	2.56%	2.70%	
NAB 2.74 10 Oct 2019 365DAY TD	S&P ST A1+		3,188,186.00	1.00000000	3,188,186.00	100.000	2.207	<b>3,258,549.71</b>	4.07%	2.74%	
NAB 2.75 20 Nov 2019 365DAY TD	S&P ST A1+		500,000.00	1.00000000	500,000.00	100.000	1.906	<b>509,530.82</b>	0.64%	2.75%	
PCUSA 2.82 16 Aug 2019 182DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	1.283	<b>253,206.30</b>	0.32%	2.82%	



Investment Report Pack  
Maranoa Regional Council  
1 July 2019 to 31 July 2019

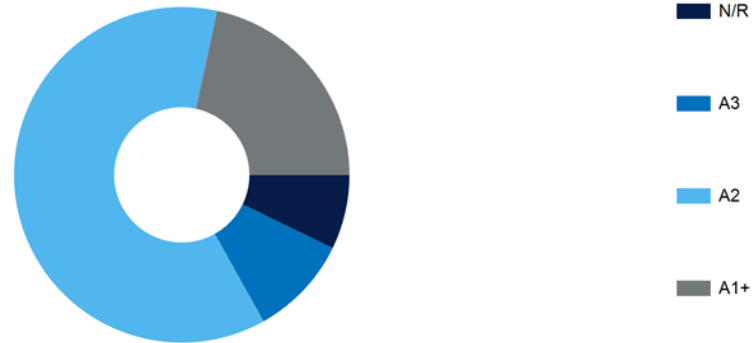
Fixed Interest Security	Security Rating	ISIN	Face Value Original	Bond Factor	Face Value Current	Capital Price	Accrued Interest Price	Market Value	% Total Value	Running Yield	Weighted Running Yield
Qld Police 2.05 16 Jul 2020 365DAY TD	S&P ST A3		1,000,000.00						0.00%	2.05%	
SWCU 2.75 01 Apr 2020 365DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	0.904	<b>252,260.28</b>	0.32%	2.75%	
Warwick CU 2.5 26 May 2020 369DAY TD	Unrated ST UR		250,000.00	1.00000000	250,000.00	100.000	0.473	<b>251,181.51</b>	0.31%	2.50%	
			<b>32,701,879.31</b>		<b>31,201,879.31</b>			<b>31,631,240.84</b>	<b>39.55%</b>		<b>2.63%</b>
FI Total			<b>81,049,980.58</b>		<b>79,549,980.58</b>			<b>79,979,342.11</b>	<b>100.00%</b>		<b>2.37%</b>



### 6. Portfolio Valuation By Categories As At 31 July 2019

Short Term Issuer/Security Rating Group	Market Value	% Total Value
N/R	2,273,554.94	2.84%
A3	3,067,678.08	3.84%
A2	19,456,831.40	24.33%
A1+	6,833,176.42	8.54%
Portfolio Total	31,631,240.84	39.55%

Market Value by Security Rating Group (Short Term)



Long Term Issuer/Security Rating Group	Market Value	% Total Value
AA+ to AA-	48,348,101.27	60.45%
Portfolio Total	48,348,101.27	60.45%

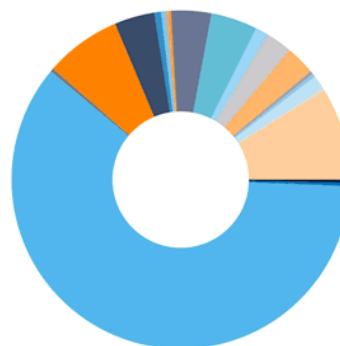
Market Value by Security Rating Group (Long Term)





Issuer	Market Value	% Total Value
AMP Bank Ltd	7,073,449.31	8.84%
Arab Bank Australia Ltd	252,032.88	0.32%
Australian Military Bank Limited		0.00%
Auswide Bank Limited	1,006,980.82	1.26%
Bananacoast Community Credit Union Ltd	252,900.00	0.32%
Bank of Sydney Ltd		0.00%
Bank of us t/as B&E Ltd	255,034.25	0.32%
BankVic	2,257,175.35	2.82%
Beyond Bank Australia Ltd	2,005,167.12	2.51%
Commonwealth Bank of Australia Ltd	1,020,860.27	1.28%
Defence Bank Ltd	3,537,456.16	4.42%
G&C Mutual Bank Limited	3,067,678.08	3.84%
Illawarra Credit Union Ltd	254,608.22	0.32%
Judo Bank	251,257.54	0.31%
Maitland Mutual Building Society Ltd	251,073.97	0.31%
Members Equity Bank Ltd	516,767.02	0.65%
MyState Bank Ltd	3,059,835.62	3.83%
National Australia Bank Ltd	5,812,316.15	7.27%
Police Credit Union	253,206.30	0.32%
QPCU LTD t/a QBANK		0.00%
Queensland Treasury Corporation	48,348,101.27	60.45%
South West Credit Union	252,260.28	0.32%
Warwick Credit Union	251,181.51	0.31%
<b>Portfolio Total</b>	<b>79,979,342.11</b>	<b>100.00%</b>

Market Value by Issuer



- AMP Bank Ltd
- Arab Bank Australia Ltd
- Auswide Bank Limited
- Bananacoast Community Credit Union Ltd
- Bank of us t/as B&E Ltd
- BankVic
- Beyond Bank Australia Ltd
- Commonwealth Bank of Australia Ltd
- Defence Bank Ltd
- G&C Mutual Bank Limited
- Illawarra Credit Union Ltd
- Judo Bank
- Maitland Mutual Building Society Ltd
- Members Equity Bank Ltd
- MyState Bank Ltd
- National Australia Bank Ltd
- Police Credit Union
- Queensland Treasury Corporation
- South West Credit Union
- Warwick Credit Union



Security Type	Market Value	% Total Value
At Call Deposit	48,348,101.27	60.45%
Term Deposit	31,631,240.84	39.55%
Portfolio Total	79,979,342.11	100.00%

Market Value by Security Type



■ At Call Deposit

■ Term Deposit



Term Remaining	Market Value	% Total Value
0 to < 1 Year	79,979,342.11	100.00%
Portfolio Total	79,979,342.11	100.00%

Note: Term Remaining is calculated using a weighted average life date (WAL) where appropriate and available otherwise the interim (initial) maturity date is used.

### Market Value by Term Remaining



0 to < 1 Year





## 7. Performance Statistics For Period Ending 31 July 2019

Trading Book	1 Month	3 Month	12 Month	Since Inception
Maranoa Regional Council				
Portfolio Return (1)	0.08%	0.27%	2.05%	2.29%
Performance Index (2)	0.12%	0.40%	1.90%	1.91%
Excess Performance (3)	-0.04%	-0.13%	0.15%	0.38%

### Notes

- 1 Portfolio performance is the rate of return of the portfolio over the specified period
- 2 The Performance Index is the Bloomberg AusBond Bank Bill Index (Bloomberg Page BAUBIL)
- 3 Excess performance is the rate of return of the portfolio in excess of the Performance Index

Trading Book	Weighted Average Running Yield
Maranoa Regional Council	2.37



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Maranoa Regional Council  
1 July 2019 to 31 July 2019

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BRISBANE OFFICE: LEVEL 18, RIVERSIDE CENTRE 123 EAGLE STREET, BRISBANE QLD, 4000 T 61 7 3123 5370 F 61 7 3123 5371

Report Code: TEPACK020EXT-01.75  
Report Description: Investment Report Pack  
Parameters:  
Trading Entity: Maranoa Regional Council  
Trading Book: Maranoa Regional Council  
Settlement Date Base  
History Start Date: 1 Jan 2000  
Income Expense Status: Authorised  
FI Deal Status: Contract  
Exclude Cash  
Exclude Unallocated Cash  
Exclude Negative Unit Holdings



## 1 Issuer Trading Limits

Issuer	Issuer Parent	Already Traded (with Issuer Group) Face Value Notional	Limit For Book or Trading Entity	Trading Limit	Trading Limit Type	Trading Limit Value	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
AMP Bank Ltd		7,000,000.00	Book	8,000,000.00	AUD	8,000,000.00	88.00	12.00	1,000,000	0.00	0
Arab Bank Australia Ltd		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
Australian Military Bank Limited		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
Auswide Bank Limited		1,000,000.00	Book	4,000,000.00	AUD	4,000,000.00	25.00	75.00	3,000,000	0.00	0
Bananacoast Community Credit Union Ltd		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
Bank of Sydney Ltd		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
Bank of us t/as B&E Ltd		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
BankVic		2,250,000.00	Book	4,000,000.00	AUD	4,000,000.00	56.00	44.00	1,750,000	0.00	0
BankWest Ltd	Commonwealth Bank of Australia Ltd	1,000,000.00	Book	8,000,000.00	AUD	8,000,000.00	13.00	87.00	7,000,000	0.00	0
Beyond Bank Australia Ltd		2,000,000.00	Book	4,000,000.00	AUD	4,000,000.00	50.00	50.00	2,000,000	0.00	0
Commonwealth Bank of Australia Ltd		1,000,000.00	Book	8,000,000.00	AUD	8,000,000.00	13.00	87.00	7,000,000	0.00	0
Defence Bank Ltd		3,500,000.00	Book	4,000,000.00	AUD	4,000,000.00	88.00	12.00	500,000	0.00	0
G&C Mutual Bank Limited		3,000,000.00	Book	3,000,000.00	AUD	3,000,000.00	100.00	0.00	0	0.00	0
Hunter United Credit Union		0.00	Book	250,000.00	AUD	250,000.00	0.00	100.00	250,000	0.00	0
Illawarra Credit Union Ltd		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
ING Bank Australia Limited		0.00	Book	8,000,000.00	AUD	8,000,000.00	0.00	100.00	8,000,000	0.00	0
Judo Bank		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
Maitland Mutual Building Society Ltd		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
Members Equity Bank Ltd		513,693.31	Book	4,000,000.00	AUD	4,000,000.00	13.00	87.00	3,486,307	0.00	0
MyState Bank Ltd		3,000,000.00	Book	4,000,000.00	AUD	4,000,000.00	75.00	25.00	1,000,000	0.00	0
National Australia Bank Ltd		5,688,186.00	Book	8,000,000.00	AUD	8,000,000.00	71.00	29.00	2,311,814	0.00	0
Police Credit Union		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
QPCU LTD t/a QBANK		1,000,000.00	Book	4,000,000.00	AUD	4,000,000.00	25.00	75.00	3,000,000	0.00	0
Queensland Treasury Corporation		48,348,101.27	Book	100.00	% of 81,049,980.58	81,049,980.58	60.00	40.00	32,701,879	0.00	0
Railways CU Ltd t/as myMOVE		0.00	Book	250,000.00	AUD	250,000.00	0.00	100.00	250,000	0.00	0
South West Credit Union		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
South West Slopes Credit Union Limited		0.00	Book	250,000.00	AUD	250,000.00	0.00	100.00	250,000	0.00	0
The Capricornian Limited		0.00	Book	250,000.00	AUD	250,000.00	0.00	100.00	250,000	0.00	0
Warwick Credit Union		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
		82,049,980.58				155,799,980.58			73,750,000		0
	(Excluding Parent Group Duplicates)	81,049,980.58									



Trading Limit Report  
Maranoa Regional Council  
As At 31 July 2019



## 2 Security Rating Group Trading Limits

Security Rating Group	Already Traded Face Value Notional	Limit For Book or Trading Entity	Trading Limit	Trading Limit Type	Trading Limit Value	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
AA+ to AA-	48,348,101.27	Book	100.00	% of 81,049,980.58	81,049,980.58	60.00	40.00	32,701,879	0.00	0
A1+	6,688,186.00	Book	100.00	% of 81,049,980.58	81,049,980.58	8.00	92.00	74,361,795	0.00	0
A1	0.00	Book	50.00	% of 81,049,980.58	40,524,990.29	0.00	100.00	40,524,990	0.00	0
A2	19,263,693.31	Book	30.00	% of 81,049,980.58	24,314,994.17	79.00	21.00	5,051,301	0.00	0
A3	4,000,000.00	Book	10.00	% of 81,049,980.58	8,104,998.06	49.00	51.00	4,104,998	0.00	0
N/R	2,750,000.00	Book	10.00	% of 81,049,980.58	8,104,998.06	34.00	66.00	5,354,998	0.00	0
	81,049,980.58				243,149,941.74			162,099,961		0

### Notes

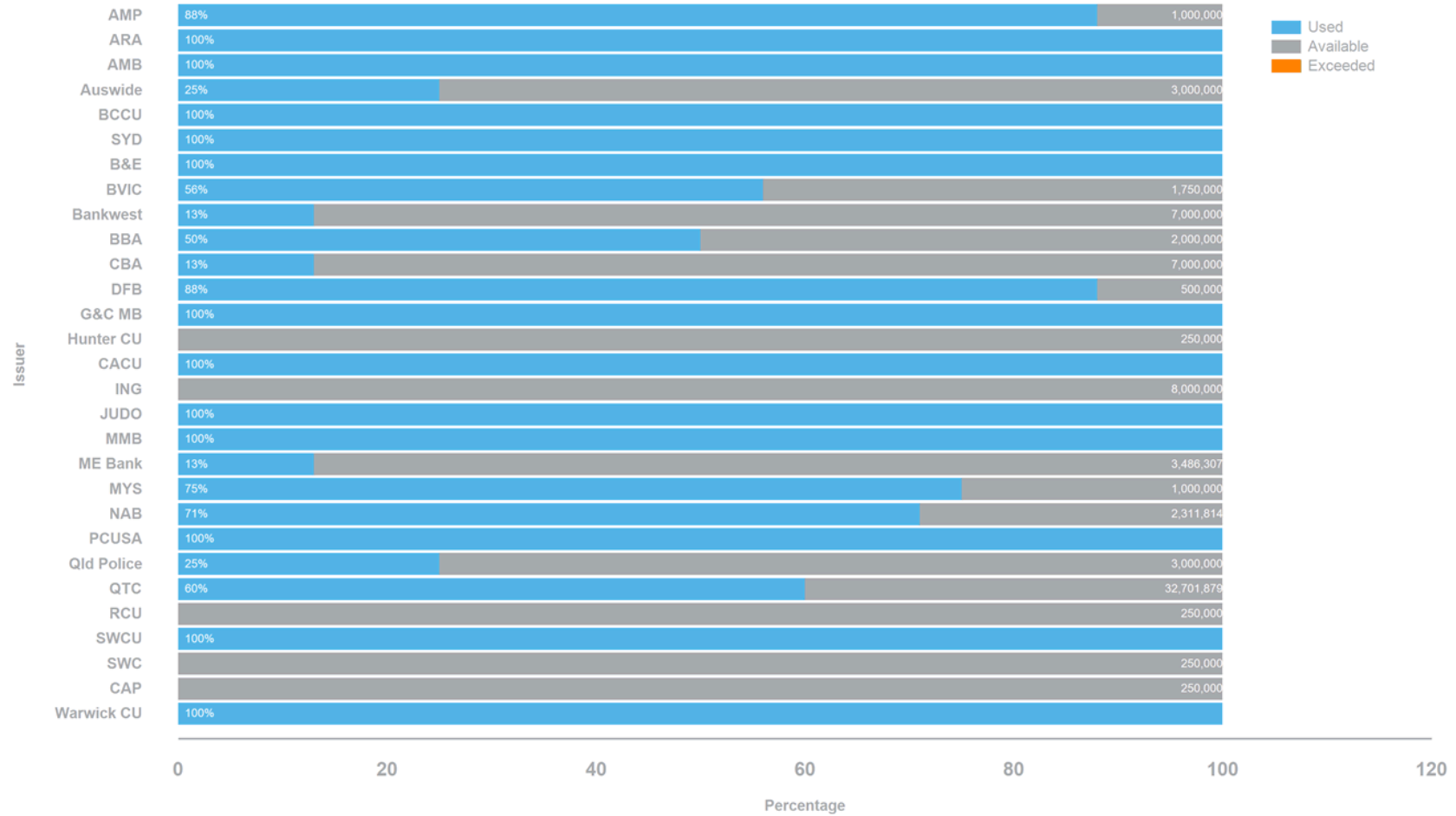
1. In instances where long securities have a term remaining which is less than 365 days, the issuer's short term rating is used instead of the security's (presumably long term) rating.

## 3 Term Group Trading Limits

Term Group	Already Traded Face Value Notional	Limit For Book or Trading Entity	Trading Limit	Trading Limit Type	Trading Limit Value	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
0-1 Year	81,049,980.58	Book	100.00	% of 81,049,980.58	81,049,980.58	100.00	0.00	0	0.00	0
	81,049,980.58				81,049,980.58			0		0

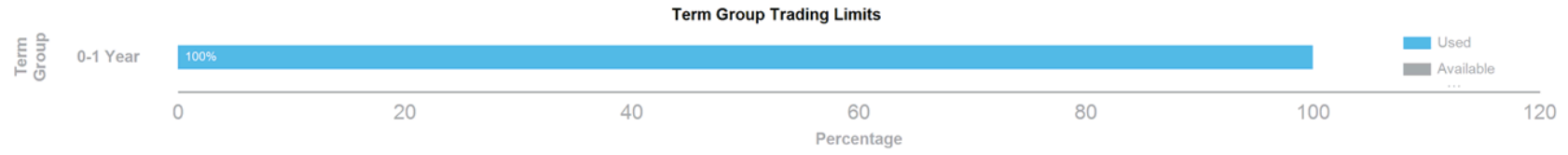


Issuer Trading Limits











Trading Limit Report  
Maranoa Regional Council  
As At 31 July 2019

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Report Code: TBSBP120EXT-01.08  
Report Description: Trading Limit Performance (Historical) As At Date  
Parameters:  
Balances are Settlement Date Based  
Traded Face Value

**OFFICER REPORT**

**Meeting:** General 28 August 2019

**Date:** 14 August 2019

**Item Number:** 13.1

**File Number:** D19/71083

**SUBJECT HEADING:** Country Universities Centres

**Classification:** Open Access

**Officer's Title:** Manager - Economic & Community Development

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**Executive Summary:**

Officers from the Queensland Government office, Economic Development Queensland (formerly Urban Land Development Authority), have approached Council with the proposition of collaborating with them in the establishment of a "Country Universities Centre".

The concept has existed in New South Wales (NSW) for five years and there are several such centres in regional NSW in various stages of operations and or planning.

Council has received a presentation (attached) and consequently has requested this report in order to consider formalising an investigation into the concept as part of its operational plan for 2019-20.

**Officer's Recommendation:**

- Council commits to investigating the concept of "Country Universities Centres" as an addition to its Operational plan 2019-20.
- A pre-feasibility report is to be presented to Council prior to the end of Q2.

---

**Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision-making).

The outputs coming from the recommendation of this report may lead to further investigation of a concept for the future consideration of Council.

If in the long term the report leads to the establishment of an educational institution, then such an outcome will benefit the whole community in a general sense.

The establishment of such a centre in the Maranoa will present many positive benefits for the community at large, in terms of access to opportunity to study and achieving awards. The partners of the centre will receive as a benefit in better student outcomes and completion rates. They may also experience a jump in student numbers as locals take advantage of the supports that this centre can provide.

**Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
CUC	Country University Centre
EDQ	Economic Development Queensland
BoR	Building our Regions Fund
DDSWPLH	Darling Downs and South West Professional Learning Hub
JCU	James Cook University
UQ	University of Queensland
USQ	University of Southern Queensland
NSW	New South Wales

**Context:**

***Why is the matter coming before Council?***

The concept of Country Universities Centres has raised the interest of Council who would like to investigate further. Accordingly, Council has requested a report in order that it may consider whether to formalise the project in its operational plan.

**Background:**

***Has anything already happened in relation to this matter?***

*(Succinct overview of the relevant facts, without interpretation)*

Officers from Economic Development Queensland (EDQ) had brought this project to the attention of Council officers in May of 2019, which subsequently lead to a discussion at Council workshop in August 2019. Council officers have only discussed this matter internally and with EDQ staff at this stage.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

*(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)*

This type of project is entirely consistent with the Objectives of Council's Corporate Plan and does not conflict with any legislation controlling Council's intended functions.

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

*(Quote/insert the relevant section's wording / description within the report)*

Council Officers would follow standard operating procedures to bring this from concept to project status. Investigate, consult, scope, budget, final investment decision.

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?***

*(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)*

Following an informal presentation to its workshop on 13 August 2019, Council are very interested in the concept and would like to see this happen in Roma. Council felt that the way forward with this concept was to engage directly with the University sector to explore operational aspects and funding models, with a particular interest in the Snow Mountains Hydro model. Council are thinking it might be a concept that Council may gain interest from the mining sector.

EDQ Officers agreed to broker discussion with the Universities sector in order that Council can satisfy its interests.

**Funding Bodies:**

*Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.* (Please do not just include names)

When the concept becomes a project it may be eligible for the Building our Regions (BoR) fund, as well as others.

**This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)?? Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

Nil

**Future Years' Budgets:**

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)*

As yet undetermined, however preliminary estimates by EDQ staff put the construction costs of a greenfield centre estimated in the low \$Millions. To give a funding application competitive weight, Council could be faced with a 50% co-contribution.

However, there may be ways to achieve this project for much less if say an existing building was used with refurbishment. In which case the centre could be established for less than \$500,000, plus operational budget, however that is yet to be investigated and determined.

**Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?*

(Interested Parties Analysis - IS9001:2015)

There is an existing centre that resembles this concept in the Darling Downs and South West Professional Learning Hub (DDSWPLH), which is located at Roma State College. Education Queensland established it in 2017 and its objective is to encourage graduate teachers to want to come to the country to teach.

They achieve this by assimilating teachers in their service year, into regional communities, by giving them hands on experience living and teaching in country

communities. For three months at a time, students from UQ, JCU, and USQ, are accommodated locally and placed in local schools to experience the charm of the community, in the hope that they nominate to return after graduation.

Anecdotal evidence suggests that Queensland Health are keen to establish a similar development centre for Medical students and Nursing Students, the evidence supporting this statement is contained in the attached “Letter of Support” from QHealth local, for the Country Universities Concept.

The various vocational education and tertiary studies institutes which have an interest in the Maranoa, i.e. TAFE and USQ etc., would have a strong interest in this concept, either to protect or strengthen their respective stakes in the region.

Council has been investigating a similar project in a Community Learning Hub, which is to address issues facing the community when dealing with the Vocational Education and Training sector. Issues relating to:

- Population drift to capital centres away from the Maranoa for training purposes.
- The lack of local opportunities to study a range of vocational options.
- The costs to local businesses to train apprentices and trainees outside of our region.
- The decline of local institutions like our local TAFE, which has traditionally tailored courses to local needs.
- The relative low levels of higher education outcomes achieved in the community.

The Country Universities Centre will not address the VET sector as it is tertiary focused; moreover, the resolution to these matters lay in the VET policy framework. The CUC will be community owned and operated and consequently its board would comprise local members from the Training and Educations sector, who could use the influence of this centre to be catalyst for change in the VET sector.

**Risks:**

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Nil	

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee’s professional opinion)

It is recommended that the author be released to investigate the concept and report to Council not later than the end of Q2 2019.

**Recommendation:**

***What is the ‘draft decision’ based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

- Council commits to investigating the concept of “Country Universities Centres” as an addition to its Operational plan 2019-20.
- A pre-feasibility report is to be presented to Council prior to the end of Q2.

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

No

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.1 Work with our communities to identify priorities, and provide leadership and advocacy to grow our region

4.1.2 Identify opportunities to present Council-endorsed priorities to government ministers and other representatives, formally or informally, individually as a Council or with other local governments (including the importance of roads to Council’s financial sustainability).

**Supporting Documentation:**

- |                   |  |           |
|-------------------|--|-----------|
| <a href="#">1</a> | Country Universities Centres - Presentation                            | D19/71645 |
| <a href="#">2</a> | Darling Downs and South West Professional Learning Hub - DDSWPLH Brief | D19/71866 |

**Report authorised by:**

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services





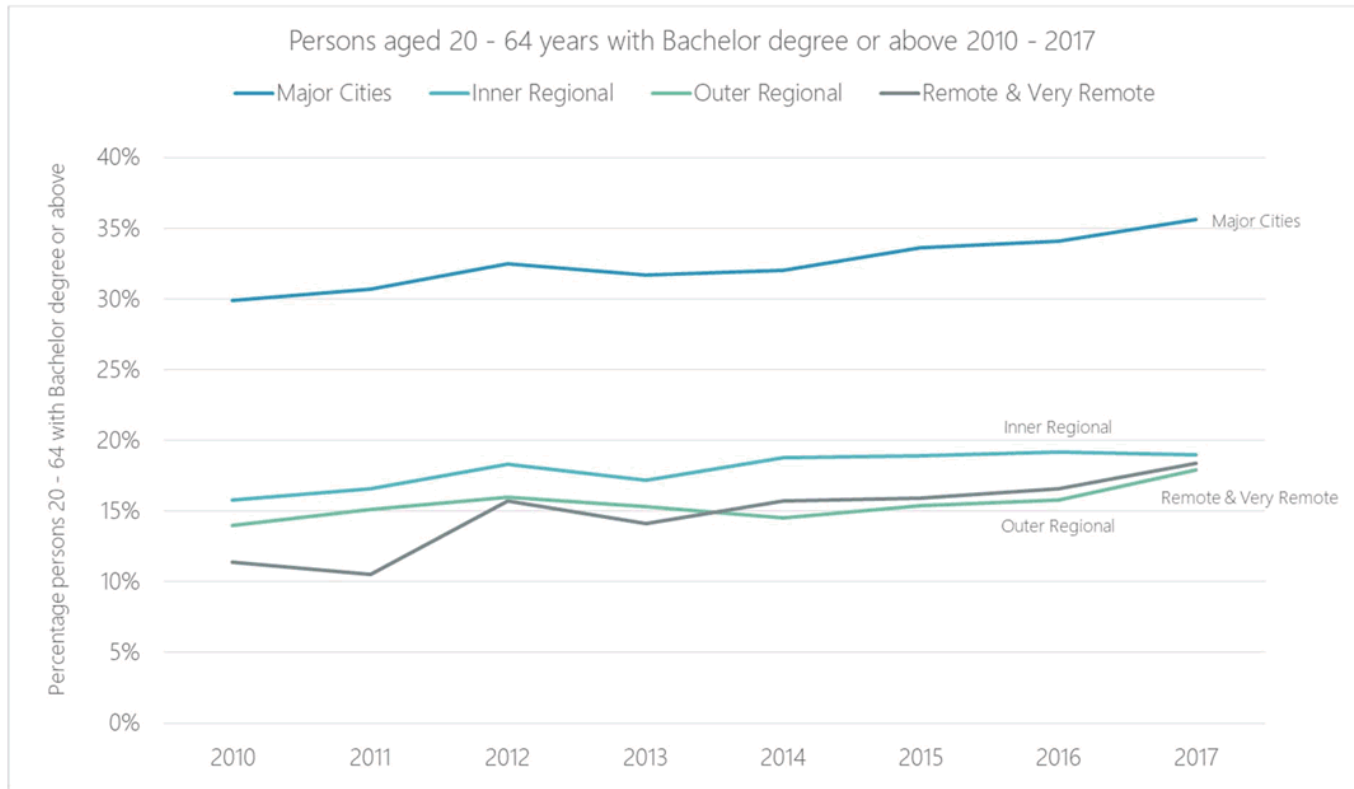
# Country Universities Centre



## Why?



## Regional Qualifications Are About Half Metro Participation



## Proportion of 20 – 24 year olds in NSW attending post school education



Source: ABS Census



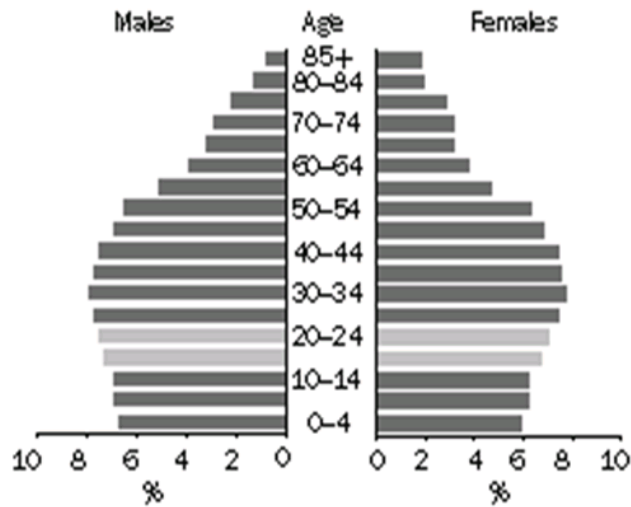
# How do we increase higher education access?

1. Support students to relocate for education
2. Bring Campuses out to our region
3. Support Distance Education

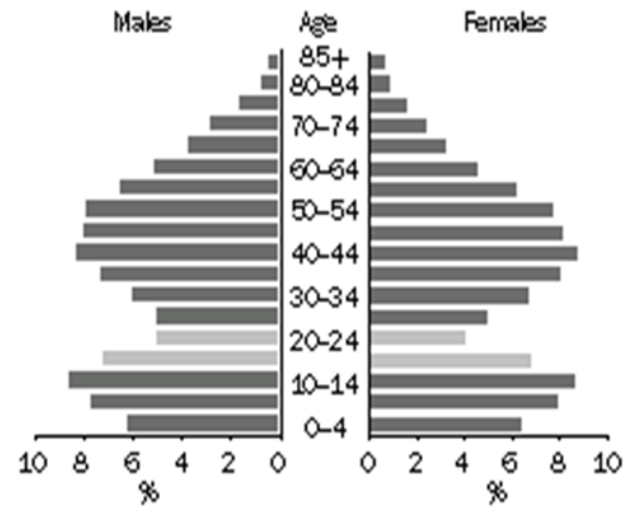


## Relocation is expensive and a Regional Development Issue

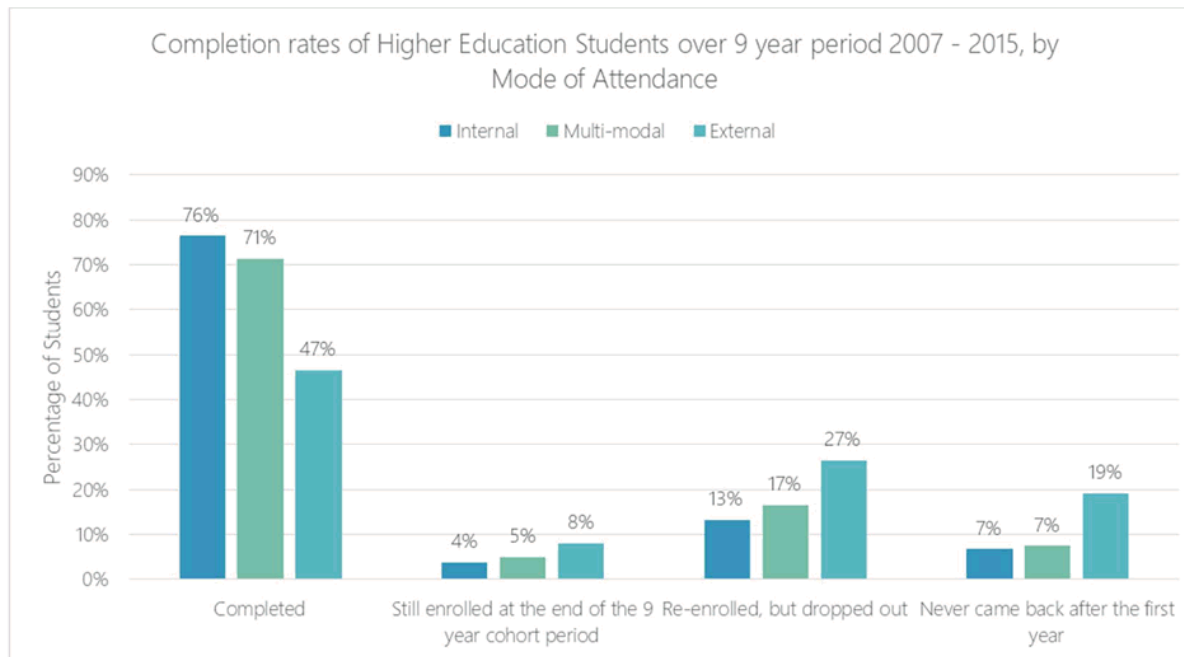
### Major Urban Areas



### Rural Balance



# External Study has Low Completions



Education is for:

- Knowledge
- Skills
- Networks

Online Education Can Fail to Provide Networks



# Country Universities Centre

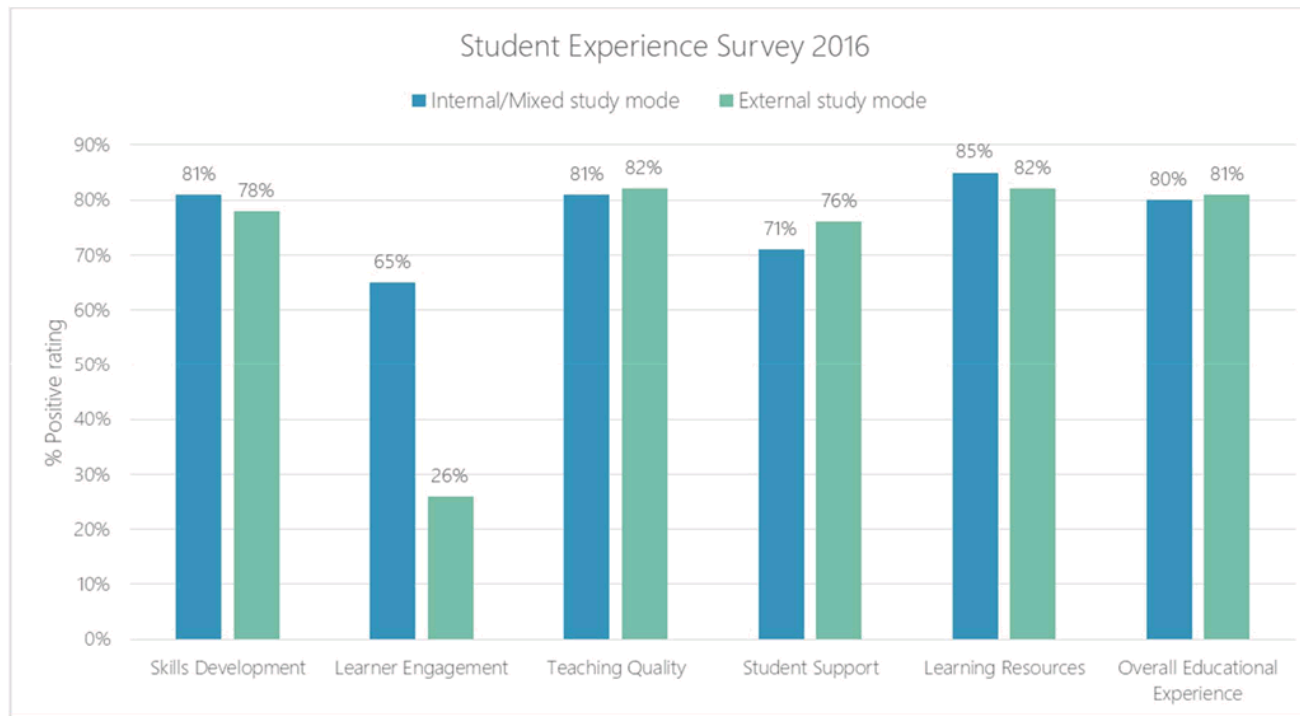


## How??





# Qilt Survey Indicates Low Learner Engagement



## What if we could:

- Establish an community driven affiliated network of technologically capable Centres with environment of learning
- Educator Staff assist students to prepare for study
- Students educationally and socially connect to students within Centre and with students in similar courses in other Centres
- Centres assist students with professional and academic networks
- Provide a collegiate feeling of belonging to the CUC



## The Centres will be staffed



and will have nice student spaces



With great technology and connectivity  
for independent study...





And for group learning.



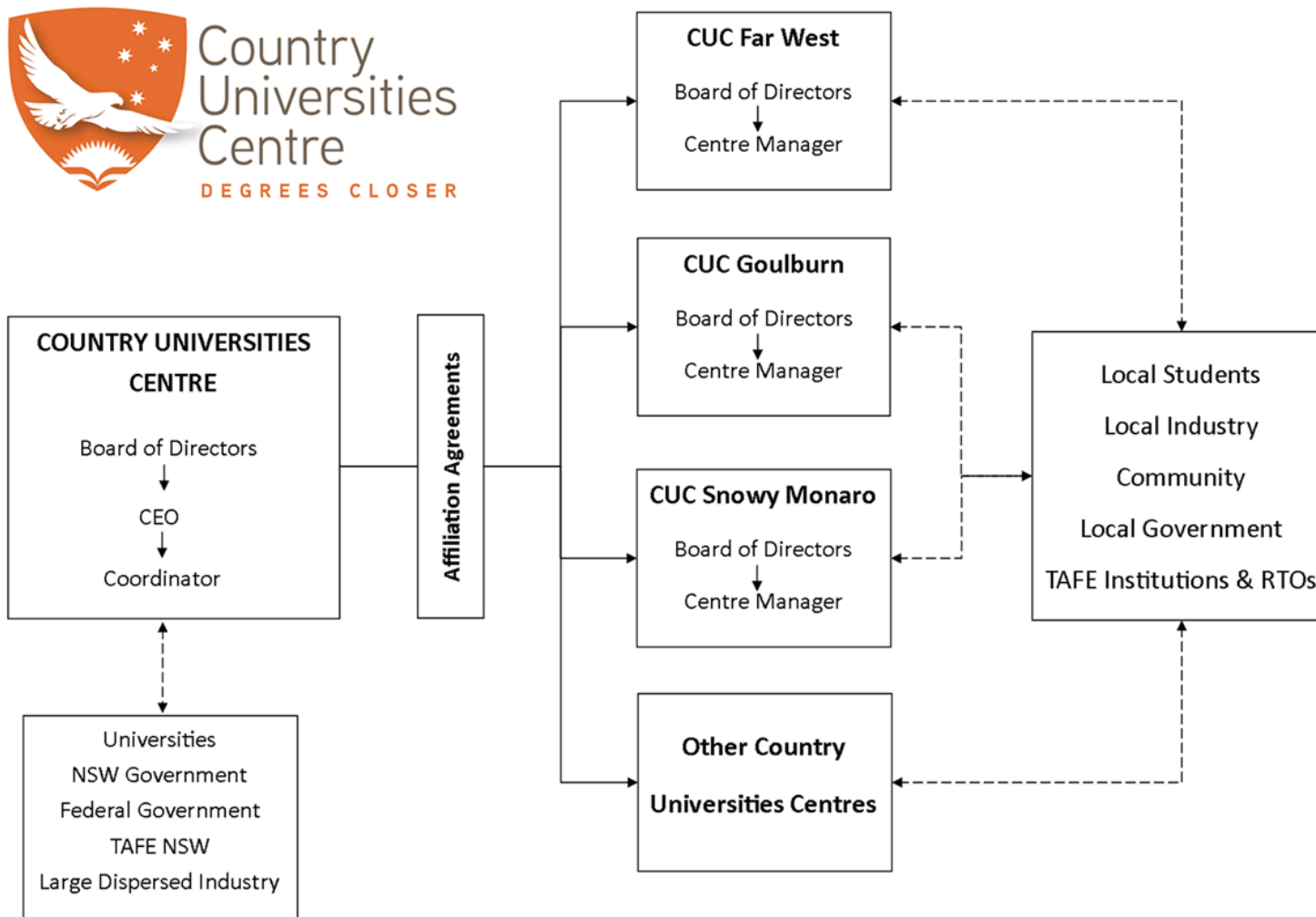
Or for simply having a bit of fun.



## Country Universities Centre What Does the Model Look Like?







## Affiliated Model Aggregates Scale

2017 – operating in town population of **6890**

*[Cooma]*

2018 – operating in town populations of **48,230**

*[Goulburn, Broken Hill]*

2019 – operating in town populations of **80,550**

*[Moree, Narrabri, Grafton]*

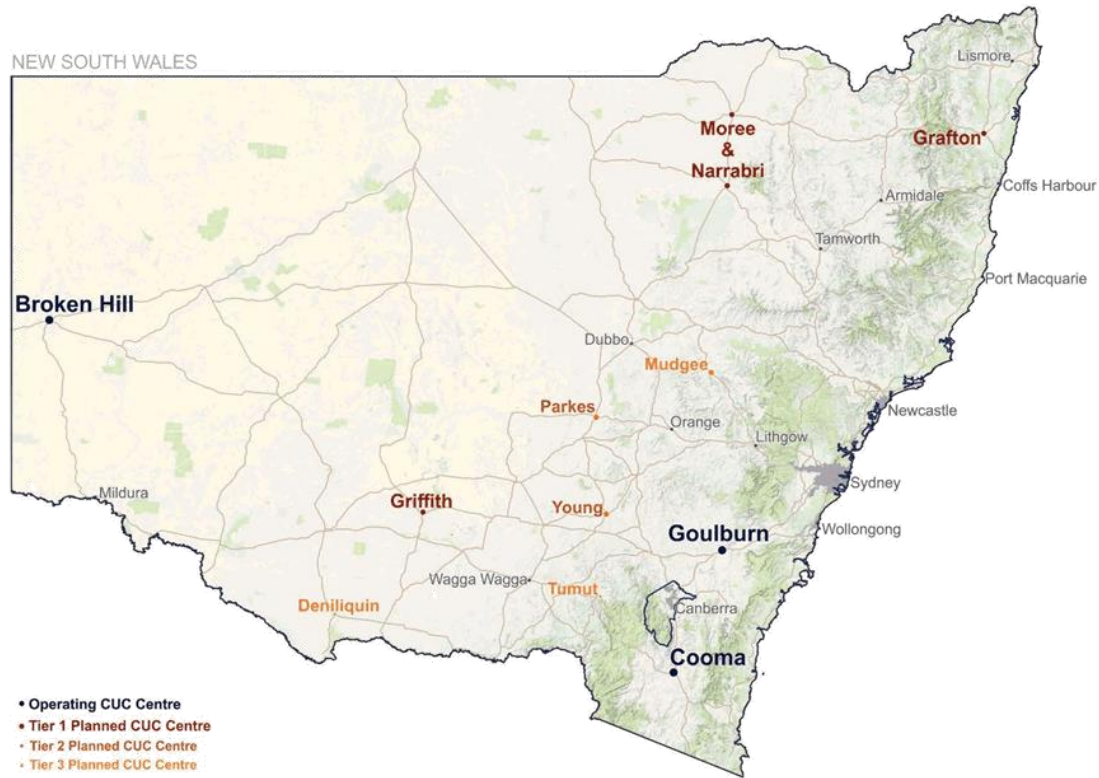
2020 – operating in town populations of **120,000**

*[Griffith, Leeton, Parkes]*





### Planned Country Universities Centre locations



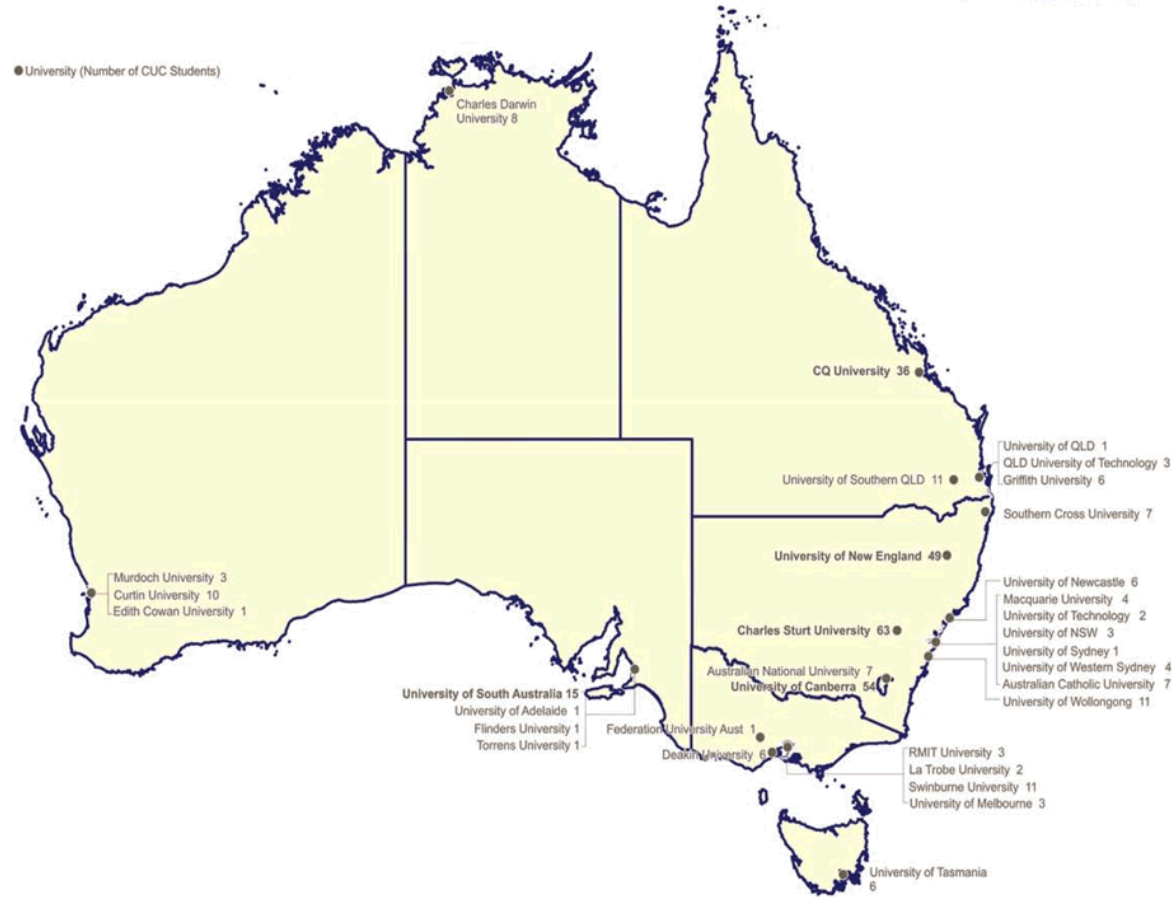


# Student Profile

- In Cooma since opening five years ago:
  - 228 students studied 92 courses at 30 Australian universities.
- CUC Far West (Broken Hill): since opening in March 2018
  - 102 students at 20 different universities
  - 56% of students are First in Family
- CUC Goulburn: since opening in March 2018
  - 87 students at 18 different universities
  - 40% of students are First in Family



Universities that Country Universities Students study through



# Indigenous Participation

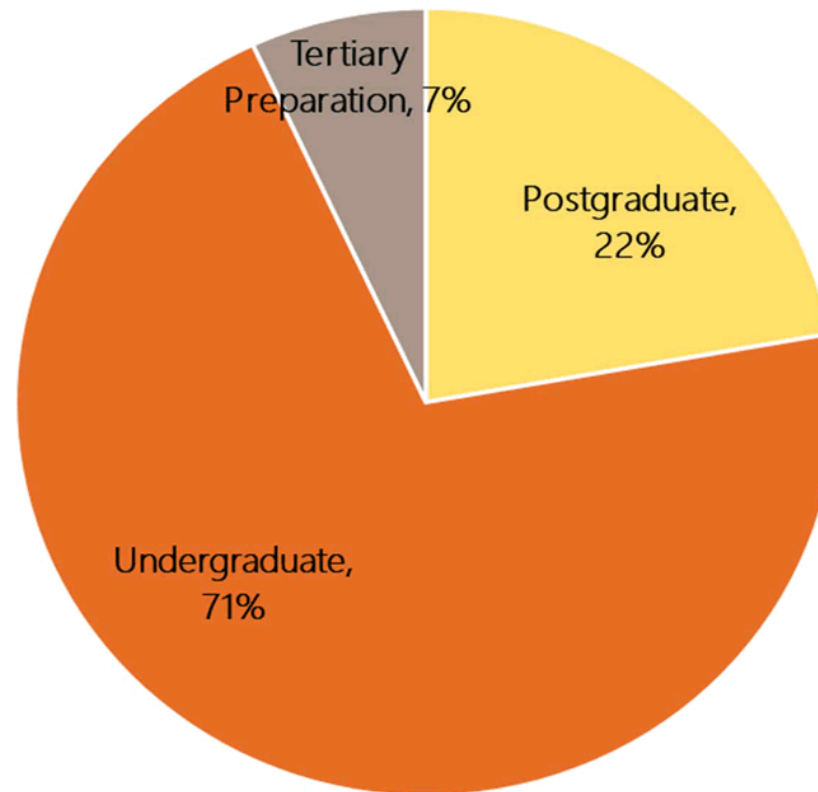
The evidence is early, but it appears popular to indigenous students:

17% of CUC students in Broken Hill identify as indigenous, compared to 8% of higher education students from the Broken Hill postcode.

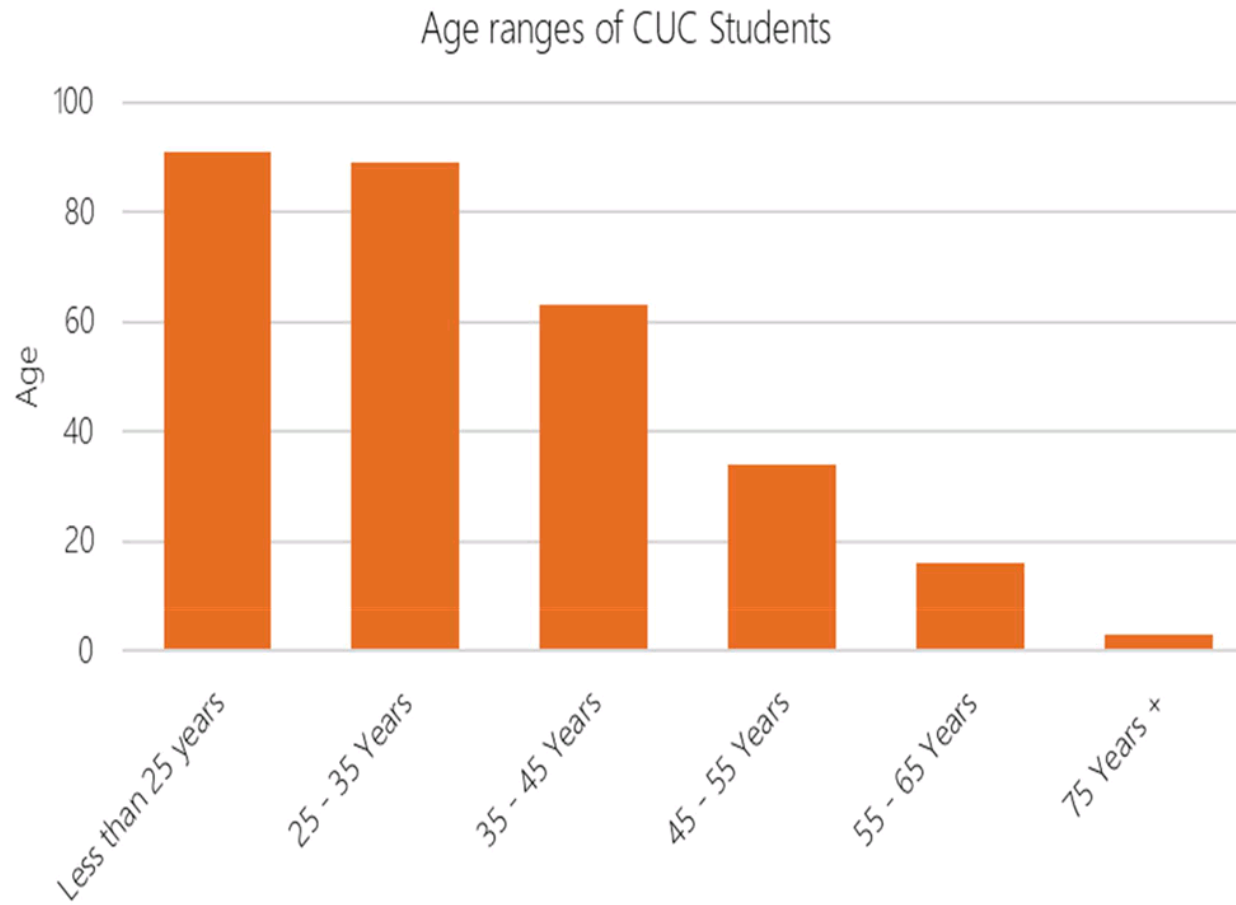
30% of health students in Broken Hill identify as indigenous – highly full time (62% FT, 38% PT)



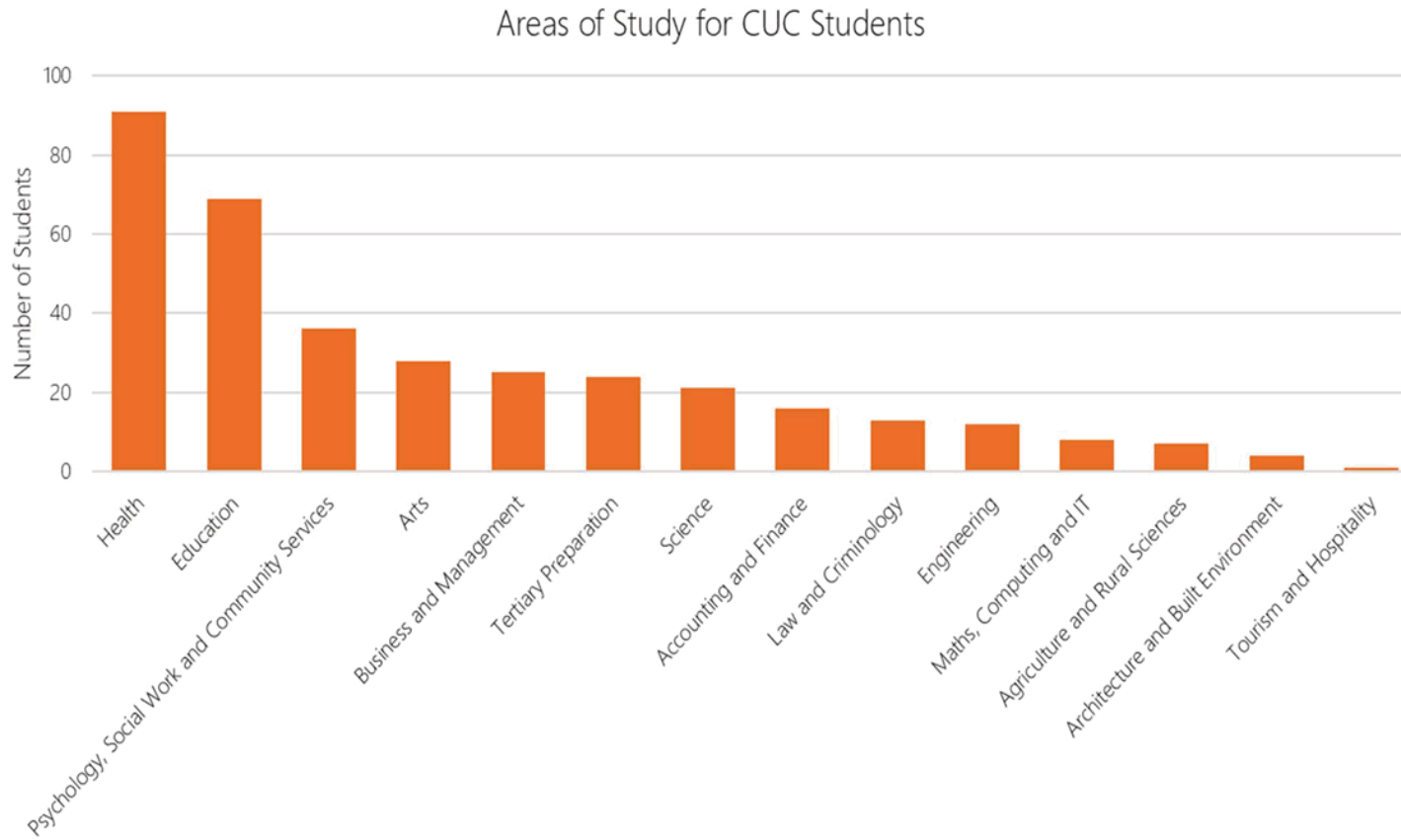
Level of Study



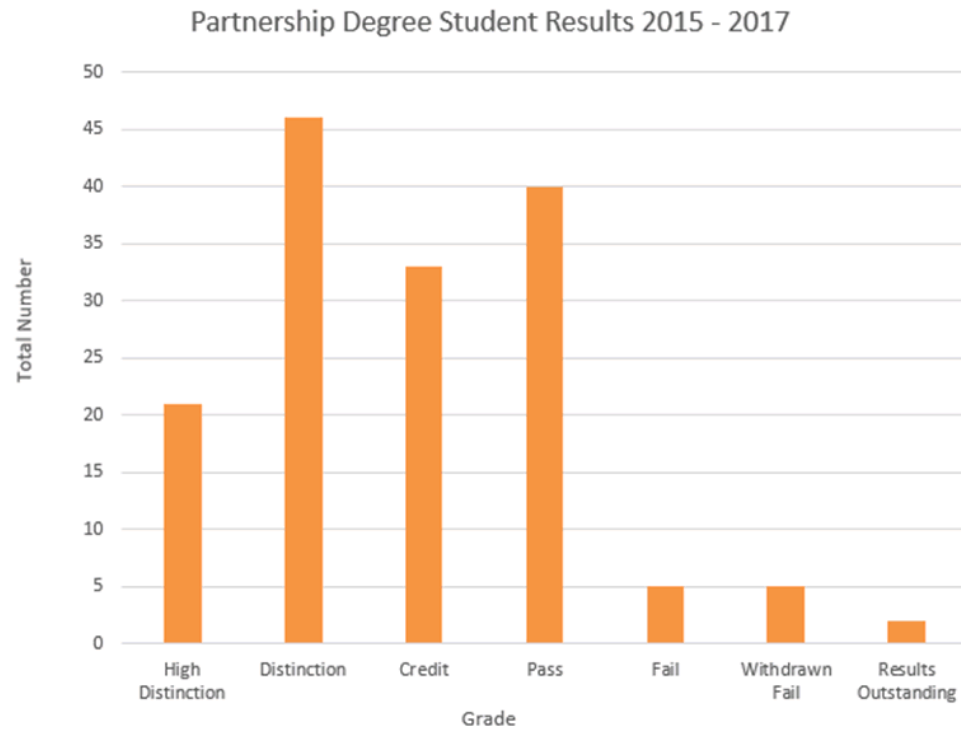








# What does Success Look Like?



- *The support structures that are embedded within the Universities Centre model enables students to succeed moreso than if they were studying via the traditional distance mode. (p5)*

And also

- *...students studying via the CUC Snowy Monaro...have achieved a grade average that is similar or above the CQU average for each unit. In many instances... Cooma students have achieved a grade average higher than both face to face students and distance students...(p15)*

Australia's community initiated regional study hubs: Equity for and access to initial teacher education – Country Universities Centre Snowy Monaro (Ambrosetti, Harreveld, Power, Blayney, Bush, CQU 2018).

# CUC Semester One 2018 Student Survey

- 99% of respondents felt that the CUC improved their academic results;
- 100% of respondents are intending to continue their degree, with 97% continuing their degree in semester two;
- 95% of respondents felt a sense of belonging to the Country Universities Centre.



# Funding Sources

2013 –  

2015 – University Partners

Proudly funded by  
2017 - 

2018 – Federal Government??



# Professional Development as well as Degrees

Short courses in professional development to the community:

- Working with universities on suite of courses for communities
- Delivered first industry provided course on IT with AWS (Amazon) Educate support two weeks ago.
- Launching partnership with NRL on Friday





Q & A

“Gives me a place to go and be dedicated to the task. Good learning environment and friendly and attentive staff. Facilities are great and access to programs etc. makes it easy to link up with Deakin University.” – CUC Student



“Being able to use the facilities at CUC has been so valuable. It takes the isolation of studying by distance away by connecting with others doing similar things. The Centre is a quiet, welcoming space with all the modern facilities you need to study undisturbed. Whether I go there after work or on my days off, I can have something to eat and a cuppa, copy lecture notes, view lectures and do research. The fast internet speed is a lot better than what I get at home. Using the Centre helps me to achieve without distractions.”- CUC Student.



“The CUC is the perfect environment where I can concentrate on my studies using all the technology and software required for my online courses.” – CUC Student.



“The CUC has enabled me to start and finish a pathways program to be eligible for a nursing degree. Being able to move back home and knowing that the support and facilities are here at the CUC is great. To have facilities in Cooma to be able to study and not to have to move away was a huge encouragement for me to begin University study. Without the help and support from the CUC I would not be as far through my degree if enrolled at all.” – CUC Student.



“A subject I am currently doing requires a programme that does not work on my personal laptop, without the Uni centre I would not have been able to complete it or my degree. The Internet at the centre is also fantastic which is really helpful as being out of town the Internet isn't any form of reliable.” – CUC Student.



“Having the centre to go to has been immensely helpful as I don’t have the same facilities at my own home. My course content often requires downloading student versions of sophisticated software such as Auto cad and Matlab, which the CUC has been happy to accommodate. These installs have been known to take several hours which Shannon has completed for me saving me valuable time. The availability of the quiet study rooms have provided me and fellow student Paul a location to work together on group assignments and collaborate in our studies.”- CUC Student.



“Living out of town with poor internet services was something that was obstructive with my studies. The CUC enabled me reliable internet and a place to study when I was waiting for children to finish school or after school activities.”

– CUC Student.





“The friendly and professional staff make it a joy to attend the centre and go above and beyond to accommodate my needs as an online student.”  
– CUC Student.



“I would have found it almost impossible to achieve my degree without it!” – CUC Student.



“The centre is a great resource for this town.  
Thank you for all your hard work keeping it  
going.” – CUC Student.







The **Darling Downs South West Region Professional Learning Hub** is one of four professional learning hubs (PL Hubs) that have been established, under the Teacher Education Centres of Excellence (TECE) program. The 'hub' initiative seeks to enhance the recruitment of quality teachers to regional and remote locations in Queensland. PL Hubs are to provide enhanced support of beginning, experienced and preservice teacher capability and development in high priority locations.

The Roma PL Hub was opened on 23 June 2017 and is located at the Roma State College. The well resources facility is operating in partnership with the University of the Sunshine Coast (USC), the University of Southern Queensland (USQ) and the Queensland University of Technology (QUT).

The other PL Hubs and their locations are as follows:

- Ipswich Professional Learning Hub, Silkstone State School
- Rockhampton Professional Learning Hub, 'The Hall' State School
- Mount Isa Professional Learning Hub, Mount Isa Central State School

PL Hubs will coordinate and deliver professional learning programs to support teachers within their local context.

The overarching focus of the PL Hubs is on:

- increasing existing teacher capability in the local area and context
- supporting beginning and experienced teachers in identified high priority locations across Queensland state schools
- enhancing the existing Mentoring Beginning Teachers program in high priority locations to develop professional capability for new teachers intending to work in regional areas
- partnering with existing Teacher Education Centres of Excellence (TECE) programs to develop a preservice teacher experience and development program to build capability for employment in high priority locations

Additionally, Griffith University has a Professional Learning Hub (PL Hub) that provides access to the School of Education and Professional Studies (SEPS) and is a one-stop shop for a range of PL needs.

**OFFICER REPORT**

**Meeting:** General 28 August 2019

**Date:** 13 August 2019

**Item Number:** 13.2

**File Number:** D19/70472

**SUBJECT HEADING:** Queensland Police Pipes and Drums Performance

**Classification:** Open Access

**Officer's Title:** Local Development Officer - Roma

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**Executive Summary:**

Queensland Police Pipes and Drums Band have approached Maranoa Regional Council to perform at the Roma Cultural Centre on Monday, October 14 2019. The performance is free of charge in exchange for the use of the Auditorium and support in promoting the event. Queensland Police Pipes and Drums Band will host 2 matinee sessions, the first targeting our local school groups and the other open to the public.

**Officer's Recommendation:**

That Council:

1. Provide the Roma Cultural Centre Auditorium free of charge to Queensland Police Pipes and Drums Band for a community performance on 14 October 2019.
2. Provide support to generate and distribute a flyer for the event in conjunction with social media and online marketing.
3. Allocate \$301.00 from the Arts and Culture budget GL2888.2001.2001 for any internal hire fees.

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**Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

*(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).*

Queensland Police  
Queensland Police Pipes and Drums Band  
Roma State College  
St John's Catholic School  
General community

**Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
QPP&D	Queensland Police Pipes and Drums Band

**Context:**

*Why is the matter coming before Council?*

QPP&D serves the Queensland community by regularly performing at charity and community events, festivals, shows in the south-east corner and regional areas throughout the state for conferences and special events such as NAIDOC Week. The QPP&D run a Kops in Kilts program tailored to suit primary school children. The performance is free, runs for approximately 45 minutes, is interactive with students given the opportunity to play percussion instruments and is comprised of traditional and modern pipe band music along with some children's favourites. QPP&D have contacted Maranoa Regional Council to host a performance Monday 14 October 2019.

**Background:**

*Has anything already happened in relation to this matter?*

(Succinct overview of the relevant facts, without interpretation)

The Cultural Centre is available for the performance and is tentatively booked.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

*What does the legislation and other statutory instruments include about the matter under consideration?*

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

No

**Council Policies or Asset Management Plans:**

*Does Council have a policy, plan or approach ordinarily followed for this type of decision?*

*What are relevant sections of the policy or plan?*

(Quote/insert the relevant section's wording / description within the report)

n/a

**Input into the Report & Recommendation:**

*Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Dale Kenna

District Crime Prevention Unit Queensland Police, is in support of the event and will assist in the coordination.

**Funding Bodies:**

*Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.* (Please do not just include names)

No

**This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

One off allocation of \$301.00 from the Arts & Culture budget GL2888.2001.2001

**Future Years' Budgets:**

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?* (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

No

**Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?* (Interested Parties Analysis - IS9001:2015)

Roma State College and St John's Catholic School students  
Senior community within the Maranoa

**Risks:**

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
Decline to host QPP&D	Declining the fee waiver may impact negatively on the group's ability to perform in our region.

**Advice to Council:**

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

This is an opportunity to host a unique and engaging performance, and aligns with our corporate plan to foster Arts and Culture within our community. It potentially may open new prospects for future events within the region.

**Recommendation:**

*What is the 'draft decision' based on the advice to Council?*

*Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

1. Council to provide the Roma Cultural Centre Auditorium free of charge to Queensland Police Pipes and Drums Band.
2. Council to provide support to generate and distribute a flyer for the event in conjunction with social media and online marketing.
3. Council allocate \$301.00 from the Arts and Culture budget GL2888.2001.2001 for any internal hire fees.

*Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

No



**Link to Corporate Plan:**


Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.10 Foster arts and culture within our communities and help preserve our local history

4.10.4 Source and coordinate arts and cultural events and programs within the Maranoa.

**Supporting Documentation:**

[1](#)  Link to QLD police pipes and drums request

D19/70500

**Report authorised by:**

Regional Grants & Council Events Development Coordinator

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

**Malinda Moreton**

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**Subject:** FW: Police Pipes and Drums

I am organising the Queensland Police Pipes and Drums band to come out to the South West during the week from the 14<sup>th</sup> to the 18<sup>th</sup> October 2019.

I have been speaking with Malinda Moreton from the Maranoa Regional Council and we intend to have a Community Concert at the Cultural Centre in Roma for the Prep to grade six students and also invite the Roma Community along especially the elderly residents. The concert is planned for Monday the 14<sup>th</sup> October.

I then intend have the band visit Mitchell and Injune on Tuesday.

Would you be interested in helping me to organise a Community Concert by the Queensland Police Pipes and Drums band for Wednesday the 16<sup>th</sup> October in St George? Perhaps invite aged cares/retirement villages and students from prep to grade six. There is no charge for the concert. We just need a venue that is indoors.

Please find below a link to a story that channel 7 Toowoomba did on the band to get a tiny taste of the Kops in Kilts program they do for the schools.

<https://www.facebook.com/7NewsToowoomba/videos/2094958044066108/UzpfSTE3MDMOMDEyOTMyMTkyNTQ6MjUyOTU1ODMxNzI3MDIxMA/>

Kind regards



**Dale KENNA | Senior Constable**  
District Crime Prevention Coordinator  
Roma Patrol Group  
South West District  
Southern Region  
Queensland Police Service

Contact phone number **46229323**  
42 Queen Street Roma  
[Kenna.DaleB@police.qld.gov.au](mailto:Kenna.DaleB@police.qld.gov.au)



\*\*\*\*\*  
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**OFFICER REPORT**

**Meeting:** General 28 August 2019

**Date:** 22 August 2019

**Item Number:** 13.3

**File Number:** D19/73970

**SUBJECT HEADING:** Request for Sponsorship for Community Christmas Party in Roma

**Classification:** Open Access

**Officer's Title:** Local Development Officer - Roma

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**Executive Summary:**

Maranoa Regional Council has received a request for sponsorship to assist in costs associated with a Community Street Christmas Party in Roma. A small group of business owners are coordinating this event. The requested sponsorship will cover entertainment, lighting and equipment hire and giveaway prizes.

**Officer's Recommendation:**

That Council:

1. Approve the request for sponsorship and confirm the amount of financial assistance for the community Christmas party up to \$1,500.
  2. Allocate funds from the sponsorship budget GL2887.2249.2001
  3. Requests that the organisers reflect Council's contribution on all advertising for the event.
- 

**Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

*(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).*

Commerce Roma  
Loot Homewares Roma  
Teacup Designs Roma  
Gretel Lane Fashion Roma  
General community

**Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description

**Context:**

***Why is the matter coming before Council?***

Maranoa Regional Council has received a request for sponsorship to assist in costs associated with a Community Street Christmas Party in Roma. A small group of business owners are coordinating this event. The requested sponsorship value of \$5,000 will cover entertainment, lighting and equipment hire and giveaway prizes.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

The event coordinators have sourced funding from Kinetic Energy for \$2,500. Commerce Roma are not involved with the organising, but will provide insurance for the event.

The event is planned to be held in the main street in Roma either on Friday, 6 December or Saturday, 7 December.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

The Local Government Regulation 2012 states that:

**Section 194 – Grants to community organisations**

A local government may give a grant to a community organisation only—

- (a) if the local government is satisfied—
  - (i) the grant will be used for a purpose that is in the public interest; and
  - (ii) the community organisation meets the criteria stated in the local government's community grants policy; and
- (b) in a way that is consistent with the local government's community grants policy.

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Council's Grants Policy states that:

**12. POLICY EXEMPTIONS**

This policy does not relinquish Council's discretionary powers to consider requests for grants or assistance on a case by case basis as it determines relevant.

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?***

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Regional Grants Coordinator – suggested Small community grant as an alternative option for funding, however, noted that successful applicants will not be advised until mid-October, which impacts on the timeframe for the event.

Tahnee Holland Teacup Designs owner has expressed that as funding is required to enable the Street Christmas Party to eventuate, she is concerned with the timeframe of confirmation for the small community grant.

**Funding Bodies:**

*Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.* (Please do not just include names)

No

**This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)?? Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

Funds of up to \$1,500 to be allocated from the Sponsorship budget GL2887.2249.2001. There is \$10,000 allocated to this budget for 2019/20. There is \$6,410 currently left in the budget (\$10,000 - \$3,860).

Sponsorship for ALMA conference - transport	\$1,610 (ex GST)
Sponsorship for Young Beef Producers	\$750
Sponsorship for Roma Tennis Club	\$1,500
	\$3,860

**Future Years' Budgets:**

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)*

No.

**Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?*

(Interested Parties Analysis - IS9001:2015)

Commerce Roma, Loot Homewares Roma, Teacup Designs Roma, Gretel Lane Fashion Roma, other main street businesses, and the general community would all benefit from the event.

**Risks:**

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
Budget shortfall	There is \$10,000 for the 2019/20 sponsorship budget, so providing \$5,000 would account for 50% of the yearly budget.
Risk of setting a precedent	Providing financial assistance for the event risks setting a precedent for other requests for support from other

	Christmas events, and other community events. The Community grant program is established to provide this support.
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**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

The sponsorship value requested is 50% of the total sponsorship budget for the 2019/20 financial year. It is recommended supporting the event however not for the full requested value. Maranoa Regional Council and Senex small community grants are available and this is an alternative funding source for the event organisers.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

That Council

1. Approve the request for sponsorship and confirm the amount of financial assistance for the community Christmas party up to \$1,500.
2. Allocate funds from the sponsorship budget GL2887.2249.2001
3. Requests that the organisers reflect Council's contribution on all advertising for the event.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.11 Support development of our local communities through planning, programs and events

4.11.5 Provide support to community festivals and events through access to opportunities for financial and in kind assistance.

**Supporting Documentation:**

[1](#) Request for Sponsorship - Community Street Christmas Party - Tahnee Holland D19/73971

**Report authorised by:**

Regional Grants & Council Events Development Coordinator

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

**Malinda Moreton**

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**From:** Tahnee Holland <teacupdesigns@bigpond.com>  
**Sent:** Wednesday, 21 August 2019 7:18 PM  
**To:** Malinda Moreton  
**Subject:** Street Christmas Party - Roma

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Melinda,

Thanks for speaking with me today.

In regards to our request here is the information as it stands.

Myself, Sharni Beck & Gabby Barron (all business owners & Commerce Roma members) are in the midst of organising a Community Street Christmas Party for either Friday 6th Dec or Sat 7th Dec. The event is to have a sole focus on community not revenue, with markets, entertainment & of course Santa and a Christmas theme.

We have secured Commerce Roma for insurance associated with the event, \$1000 in shop local dollars as well as assistance for the event itself. We do however required more funding, which is the purpose of this email. We have secured \$2500 from Kenetic but as the road closures require this alone, we are seeking a further \$5000 from council to assist with facilitating the event - equipment hire (lighting, stages, etc) entertainment and giveaways. We require this funding for the event to place, which I see as imperative to create a sense of Christmas community spirit in the region.

I look forward to your response.

Regards  
Tahnee Holland

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**OFFICER REPORT**

**Meeting:** General 28 August 2019

**Date:** 19 August 2019

**Item Number:** 13.4

**File Number:** D19/72745

**SUBJECT HEADING:** Request for RADF Strategic Initiative Funding

**Classification:** Open Access

**Officer's Title:** Regional Grants & Council Events Development Coordinator

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**Executive Summary:**

Council has received a request from South West Queensland Regional Arts, seeking support and financial assistance from the Regional Arts Development Fund (RADF) program for a regional indigenous language project. It is recommended that Council approve this request.

**Officer's Recommendation:**

That Council:

1. Approve the request from South West Queensland Regional Arts for \$2,000 to support a regional indigenous language project.
  2. Allocate the funds from the Regional Arts Development Fund (RADF) GL 2887.2250.2001.
  3. Request that Council support is acknowledged in all printed and electronic material.
- 

**Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

South West Queensland Regional Arts

**Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
RADF	Regional Arts Development Fund
RASN	Regional Arts Services Network (overarching body for SWQ Arts)
USQ	University of Southern Queensland

**Context:**

***Why is the matter coming before Council?***



Council has received a request from South West Queensland Regional Arts, seeking support and financial assistance from the Regional Arts Development Fund (RADF) program for a regional indigenous language project.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

Council has recently received advice that its bid for funding for the 2019/20 year was successful, with the full allocation of \$30,000. With Council's contribution, this brings the available budget to \$42,857 for the year. As part of its annual RADF program, Council opens contestable rounds where eligible groups can apply for funding to support arts and cultural activities. This round is scheduled for February 2020.

At its meeting on 27 February 2019, Council also resolved to allocate \$15,000 of the RADF budget for Strategic Initiatives. **(GM/02.2019/78)** This amount is not fully committed, although Council has resolved to allocate up to \$4,500 towards the Festival of Small Halls in Jackson in November 2019.

The current 2019/20 RADF budget is as follows:

2019/20 budget	\$42,857 (including full allocation of \$30,000 from Arts Queensland)
Less Strategic Initiatives	\$15,000 (not fully allocated)
Remaining budget for grant rounds	<b>\$27,857</b>

Council have received a request for \$2,000 from SWQ Arts to assist in fully funding a regional indigenous language project. The total project cost is \$16,000 with \$7,500 coming from the Indigenous Languages Program and the remainder sought from Councils and other contributors.

*The proposed project would be to interview and record four of the indigenous languages that form part of the SW Indigenous Cultural Trail. This is the first stage of an overall project to record languages from the whole trail.*

*The South West Indigenous Cultural Trail will take you on a journey across seven communities that hold significant meaning to the local Indigenous people. The trail has been developed by the Surat Aboriginal Corp in partnership with USQ and local indigenous groups from Dirranbandi, St George, Surat, Roma, Mitchell, Charleville and Cunnamulla.*

*The trail commemorates sites of significance to the seven groups and has been utilising a website and tourist brochure to share these stories. The edited videos will then be included on the trails website as well as being submitted to the State Library of Qld. The participating groups will also be able to use the content for future development of their cultural sites. The language groups that will be approached to participate in the project include Mandandanji, Gungarri, Kamilaroi, Bidjara, Kooma, Kunja, Budjiti, Kullili and Mardigan.*

*The project will be a partnership with the Surat Aboriginal Corporation, who will utilise their existing relationships with the members of the trail and will also ensure that the correct protocol is taken.*

*Ben Tupas is the digital storyteller who will be working on the project and has extensive experience with telling human stories with a sense of place. Ben has previous experience with the ABC's Open project Mother Tongue.*

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under***

***consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Maranoa Regional Council to support local arts and culture in regional Queensland.

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

The project aligns with the Local Priorities for the RADF program:

- Funding requests that involve different, new or emerging art forms
- Funding requests targeting individual participants and groups that have not historically participated in RADF funded programs and projects.
- Develop and enhance local skills.
- Ensure there is a regional benefit for funded projects.

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to***

***Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Michelle Blair – Regional Arts Officer, South West Queensland Regional Arts.

Initiated request and sent details of project.

Maranoa Regional Council RADF Committee – have been consulted about the allocation of funds, and there have been no objections.

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Maranoa Regional Council to support local arts and culture in regional Queensland.

This project and allocation fit within the guidelines of the program.

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

There is \$42,857 in the 2019/20 budget for RADF. (GL 2887.2250.2001)

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

If the RADF budget is not fully expended, it can be 'rolled over' to the following year. This may reduce the amount we receive from Arts Queensland in the future.

**Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?***  
(Interested Parties Analysis - IS9001:2015)

Surat Aboriginal Corporation will be interested in seeing the development and reach of this project.

**Risks:**

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Unallocated funds	If all funds are not allocated for the financial year, this reduces our chances of a full allowance in following years.

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

This project will enhance and develop cultural heritage across the wider South West Queensland region. The development of more product across the *Indigenous Cultural Trail* drive trails will enhance the tourism aspect, and attract more visitors with the associated economic benefits. The project is also a chance to collaborate with other organisations, thus spreading the cost and increasing the reach of the project.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

That Council:

1. Approve the request from South West Queensland Regional Arts for \$2,000 to support a regional indigenous language project.

2. Allocate the funds from the Regional Arts Development Fund (RADF) GL 2887.2250.2001.
3. Request that Council support is acknowledged in all printed and electronic material.

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

**No.**

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.11 Support development of our local communities through planning, programs and events

4.11.2 Identify state and federal government funding opportunities and industry partners to assist in funding Council projects and services within each of our communities, coordinate applications and administer funding agreements for successful applications.

**Supporting Documentation:**

Nil.

**Report authorised by:**

Manager - Economic & Community Development

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

**OFFICER REPORT**

**Meeting:** General 28 August 2019

**Date:** 22 August 2019

**Item Number:** 13.5

**File Number:** D19/73832

**SUBJECT HEADING:** Applications for Funding under Building our Regions Round Five - Planning

**Classification:** Open Access

**Officer's Title:** Regional Grants & Council Events Development Coordinator

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**Executive Summary:**

Maranoa Regional Council is eligible to submit a project for funding under the Queensland Government *Building our Regions* program – Round Five (Planning). It is recommended that Council submit an application for funding.

**Officer's Recommendation:**

That Council:

1. Submit an application for a planning project under the Queensland Government *Building our Regions* program – Round Five.
2. Endorse the Chief Executive Officer to sign the funding agreement if the application is successful.

---

**Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

N/a

**Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
BoR	Building our Regions

**Context:**

***Why is the matter coming before Council?***

Council is one of 17 Councils who are eligible to apply for a share of \$26 million under the Royalties for Resource Producing Communities Fund. Under this Fund, eligible local governments may submit applications for construction projects that are seeking funding of \$250,000 up to a maximum of \$7 million per project.

At its meeting on 14 August, Council resolved to apply for 2 construction projects – The Bigger Big Rig and stables at Bassett Park.

In addition – and for the first time - eligible local governments in this fund may also submit **one** application for a planning project that is seeking funding to a maximum of \$300,000.

Voluntary contributions to construction and planning projects are encouraged from applicant local governments and other contributors, which may include collaborating local governments, industry, the State Government, the Australian Government and others (e.g. community groups).

Funding for construction projects will be prioritised.

Council is requested to identify ONE project to submit for funding for planning.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

The primary objectives of Building our Regions are to fund eligible regional infrastructure projects that:

- support regional economic development and the sustainability of regional communities
- support the development of new industries or the expansion of established industries in the regions
- contribute to the creation of new sustainable employment opportunities
- improve the liveability and amenity of regional communities through improved infrastructure and increased economic activity
- align with regional industry and economic development priorities
- deliver collaborative regional priority infrastructure.

***Planning projects***

Local governments should submit planning projects for infrastructure:

- that have the potential to contribute to economic growth, jobs and liveability, and
- where additional project planning documentation is required to support investment decisions.

Building our Regions funding will be available for local governments to engage an appropriately qualified professional service provider to develop:

- final/detailed construction/engineering design for an eligible construction project type
- a project business case (including associated supporting documentation) for an eligible construction project type to provide better clarity about investment decisions.

There is a one-stage application and assessment process for infrastructure planning projects.

Planning project applications will open on Monday 2 September 2019 for four weeks, closing on Friday 27 September 2019.

Notification of successful planning projects may not occur until after announcement of successful construction projects.

Potential projects for Planning are as follows (not in priority order):

**1. Further stages of The Big Rig**

- Further stages of The Big Rig. Stage 2 – café and visitor center upgrade; Stage 3 – upgrade of Oil Patch museum and Journey Through Time; Stage 4 –billabong and parklands and western carpark.
- Because of the complexity of the different components, it is estimated that the detailed design would be at least \$300,000. Quotes will be sought only if Council resolves to proceed with this option.

**2. Roma CBD Upgrade**

Planning/detailed design for eastern end of Roma CBD upgrade – estimated cost \$125,000.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Applications will need to be compliant with the Building our Regions program guidelines in terms of budget, construction time-frames, selection criteria and submission dates.

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

N/a.

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Regional Tourism Development Coordinator  
Manager, Program & Contract Management.  
Lead Infrastructure Program Funding, Budget Coordination Officer.  
Director Development, Facilities and Environmental Services  
Manager – Roma Saleyard  
Director - Corporate, Community & Commercial Services

Katrina Marsh – Department of State Development  
Building our Regions guidelines.

**Funding Bodies:**

*Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.* (Please do not just include names)

Queensland Government’s Building our Regions program Round Five.

**This Financial Year’s Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)?? Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

This projects are not included in the 2019/20 budget, and it is not envisaged that there will be an impact on the current budget.

**Future Years’ Budgets:**

*Will there need to be a change in future years’ budgets to cater for a change in income or increased expenditure as a result of Council’s decision? How much (\$)??* (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

If an application is successful, there may be the opportunity to include the project delivery in future budgets.

**Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?*

(Interested Parties Analysis - IS9001:2015)

Visit Roma

**Risks:**

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
Risk regarding delivery.	There is a risk that even if the detailed designs are done, Council may not be in a position to fund the project delivery in the short term.

**Advice to Council:**

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee’s professional opinion)

1. Select a project which meet the criteria with economic development and develop an application, noting that this may be an opportunity to set up an application for actual project delivery from future funding rounds.



**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

That Council:

1. Submit an application for a planning project under the Queensland Government *Building our Regions* program – Round Five.
2. Endorse the Chief Executive Officer to sign the funding agreement if the application is successful.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 2: Delivering strong financial management

2.1 Plan for our region's financial future

2.1.1 Consider both the short-term and longer term financial impacts of Council's policy development and decisions, on behalf of current and future residents.

**Supporting Documentation:**

Nil.

**Report authorised by:**

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

**PLANNING & BUILDING DEVELOPMENT REPORT**

**Meeting:** General 28 August 2019

**Date:** 31 July 2019

**Item Number:** 13.6

**File Number:** D19/65721

**SUBJECT HEADING:** "Variation request" application fee

**Classification:** Open Access

**Officer's Title:** Lead Town Planner

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**Executive Summary:** A resolution is required to include *Preliminary approval for a variation request* as a new Fee in Council's Fees and Charges Schedule. A *Preliminary approval for a variation request* (variation request) is an application to vary the effect of the Planning Scheme in a particular area. For example, approval of a variation request may establish the planning framework for a residential subdivision in an area zoned for industrial or commercial pursuits.

The existing fees and charges schedule does not currently include a "variation request" because it is a relatively new term that came about through new planning legislation that was introduced in 2016. Council received its first application for a "variation request" recently and in order to commence the processing of this application it must advise the applicant of the applicable fee.

**Officer's Recommendation:**

**That Council;**

1. Include *Preliminary approval for a variation request* as a new Fee in Council's Fees and Charges Schedule; and
2. make the required fee for a *Preliminary approval for a variation request* subject to "Price on Application" in Council's Fees and Charges Schedule.

**And**

3. Advise Ducmar Investments Pty. Ltd. that the fee to process application File Reference 2019/19879, being an application for a Preliminary approval for a variation request to vary the effect of the *Maranoa Planning Scheme 2017* to apply the provisions of the Rural Residential Zone in place of the Industry Zone over Lot 900 on SP263036 will be \$15,000.00.

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**Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

- Future proponents of a *variation request*; and
- Ducmar Investments Pty. Ltd.

**Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
N/A	

**Context:**

***Why is the matter coming before Council?***

Changes to the adopted Fees and Charges Schedule must be approved by Council resolution.

**Background:**

***Has anything already happened in relation to this matter?***

*(Succinct overview of the relevant facts, without interpretation)*

A *variation request* is a development application to vary a local planning scheme. It is generally sought to allow a form of development that is inconsistent with the Planning Scheme's intent for a particular area. For example, approval of a variation request could establish the planning policy framework to allow a residential subdivision in an area zoned for industrial or commercial pursuits.

Whilst the concept of a variation request is not new, the term *variation request* is relatively recent having been introduced by new planning legislation in 2016. Under previous planning legislation, a *variation request* as a concept was broadly captured as a *preliminary approval* and was reflected the same way in Council's Fees and Charges Schedule.

Applications for a *variation request* can vary dramatically in both scale and complexity, and it is difficult to provide a set fee that would be able to capture the different types and issues that need to be addressed as part of any given application until details of the proposal were known. It is reasonable therefore that the fee for a *variation request* be considered and decided on receipt of an application, once details about the application, likely processing timeframes and potential issues can be more clearly identified.

The need to include a new Fee Name in Council's Fees and Charges Schedule for a *variation request* has become a matter of urgency as Council has recently received an application for a *variation request* from Ducmar Investments Pty. Ltd. (Ducmar). Ducmar are the majority owner of the land which forms the Roma One Business Park (Roma One). Roma One was approved by Council in June 2013 and provides for 28 industrial zoned lots over three stages of development. To date only one stage of the approved development (consisting 4 of the 28 lots) has been registered.

Given the relatively slow take up of industrial lots, Ducmar has lodged a *variation request* to establish a planning framework that would provide for a rural residential subdivision to occur in the area currently set aside for Stages 2 and 3 of the approved industrial subdivision. Additional details about the *variation request*, including a recommendation from Council's assessing officers, will be provided at an upcoming Council meeting and following the fulfillment of the development application procedural requirements. For now, and in order to commence the processing of the application, Council needs to decide what a reasonable application fee would be.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Council's Fees and Charges are established in accordance with the provisions of the *Local Government Act 2009*.

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Amendments to the Fees and Charges Schedule are approved by resolution of the elected Council at a General Meeting.

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?***

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Manager Planning and Building Development (internal)

Support Officer – Planning and Building Development (internal)

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

N/A

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

A decision on this matter is likely to impact how much income Council receives from applications for *variation requests*. It is difficult to determine the extent of the impact because the application fee for each request will be different and there is no certainty regarding future applications for *variation requests*.

The Officer's recommendation is to make the application fee for a variation request subject to Price on Application in order to recover costs incurred by Council in processing a *variation request* application.

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

See above.

**Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?*** (Interested Parties Analysis - IS9001:2015)

Council's decision on this matter will impact future proponents of *variation requests* and Ducmar Investments Pty. Ltd.

**Risks:**

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Adopted fees are inadequate to cover costs associated with processing of a development application	Adoption of a "Price on Application" fee provides Council with the opportunity to review the proposal and consider the resources involved before determining a suitable fee. Given the extreme variability of development applications for a Variation request, the extent of resources required can vary dramatically and therefore this is recommended to achieve cost recovery.

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Council should include a new Fee in its Fees and Charges Schedule, being *Preliminary approval for a variation request*. This is required in order to reflect recent changes in planning legislation terminology. The fee for a variation request should be subject to Price on Application because each *variation request* can vary dramatically, and until details about the application are known it is difficult to determine an appropriate fee.

Further, having considered the materials submitted in support of a recent *variation request* received by Council from Ducmar Investments Pty. Ltd., which proposes to vary the *Maranoa Planning Scheme 2017* to apply the provisions of the Rural Residential Zone Code in place of the Industry Zone on the balance lot of the Roma One Business Park development, a fee of \$15,000.00 should be applied to process the application. This fee has been determined through discussions with the applicant and based on similar types of *variation request* applications processed throughout the State. It is also considered reasonable in the context of large scale development

applications processed by Council that are required to follow a similar assessment process.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

That Council resolve to adopt the Officer recommendation. The recommendation is not contrary to an existing Council policy.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.2 Encourage additional investment in the Maranoa, developing our local economy and increasing our region's population

4.2.3 Create an environment that is conducive to growth through progressive integration of Council's Planning Scheme, Economic & Community Development Plan and Business & Industry Strategy.

**Supporting Documentation:**

Nil

**Report authorised by:**

Manager - Planning & Building Development

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

**COUNCILLOR REQUEST FOR AN AGENDA REPORT**

**Meeting:** General 28 August 2019

**Date:** 20 August 2019

**Item Number:** 16.1

**File Number:** D19/73105

**SUBJECT HEADING:** Council Support for Grid Located on Local TMR Road

**Classification:** Open Access

**Councillor's Title:** Cr Tyson Golder

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**Executive Summary:**

That Council in accordance with Council's adopted Grids policy, give assistance to replacing a grid (labour only) for a Maranoa rate payer, where the grid is on a Department of Transport and Main Roads local road.

**Councillor's Recommendation:**

That a report be prepared for an upcoming Council meeting.

---

**Details of Requested Agenda Report:**

Mrs Teresa Allen has contacted Council seeking assistance regarding the grid located on a Department of Transport and Main Roads (TMR) local road. During negotiations with TMR 3 options were provided.

Mr and Mrs Allen have selected option 3 presented by TMR, which is as follows:

- Option 3 - The planned grid removal be suspended for a short period to allow you to repair/rehabilitate Grid 2 (at your cost) to a standard satisfactory to TMR. TMR would then issue a Road Corridor Permit (RCP) for Grid 2.

I propose to Council to use the adopted grids policy as guidance for support that could be offered, on a case by case basis, to Maranoa rate payers who are negotiating with TMR about grids that are located on TMR controlled roads.

**Supporting Documentation:**

Nil

**COUNCILLOR REQUEST FOR AN AGENDA REPORT**

**Meeting:** General 28 August 2019

**Date:** 20 August 2019

**Item Number:** 16.2

**File Number:** D19/73110

**SUBJECT HEADING:** Request for Fee Waiver

**Classification:** Open Access

**Councillor's Title:** Cr Tyson Golder

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**Executive Summary:**

Fee waiver for use of Council facilities located at Bassett Park (wool pavilion, kitchen, oval and grassed area near bar), Roma.

**Councillor's Recommendation:**

Because of the urgency of the date, that Council make a decision on a fee waiver.

---

**Details of Requested Agenda Report:**

A proposal has been received seeking a fee waiver for Bassett Park for a proposed non-for-profit event in support of Mrs Amanda Weyman-Jones.

The use of the Basset Park wool pavilion, kitchen, oval and grassed area near bar have been requested for use, and for fee waiver.

Event details are as follows:

Proposed date: 19 October 2019

Proposed time: 10:00am to 6:00pm

The fundraiser is a fun, family orientated day out for the local community with activities that will cater for all ages. The funds raised will be for medical assistance for Mrs Amanda Weyman-Jones who has been battling Multiple Sclerosis for 34 years.

**Supporting Documentation:**

Nil



**COUNCILLOR REQUEST FOR AN AGENDA REPORT**

**Meeting:** General 28 August 2019

**Date:** 20 August 2019

**Item Number:** 16.3

**File Number:** D19/73214

**SUBJECT HEADING:** Australia Day 2020

**Classification:** Open Access

**Councillor's Title:** Cr Tyson Golder

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**Executive Summary:**

Expression of Interest being sought for the 2020 Australia Day Ambassador and Great Australian Bites program.

**Councillor's Recommendation:**

That Council submit an expression of interest for the 2020 Australia Day Ambassador and Great Australian Bites program.

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**Details of Requested Agenda Report:**

Council has received correspondence from the Premier of Queensland seeking expressions of interest for the 2020 Australia Day Ambassador and Great Australian Bites program.

A copy of this was forwarded to Councillors on 19 August 2019, a copy of the e-mail is attached to this report as reference.

**Supporting Documentation:**

[1↓](#) Expressions of interest now open for 2020 Australia Day programs D19/73213

**From:** [Premier of Queensland](#)  
**To:** [Council](#)  
**Subject:** Expressions of interest now open for 2020 Australia Day programs  
**Date:** Monday, 12 August 2019 4:30:12 PM

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Image



Dear Councillor Golder

Every year on Australia Day, Queenslanders come together to celebrate what being Australian means to them. To encourage community engagement across the State, the Queensland Government is coordinating a number of programs and I invite your council to participate.

Expressions of interest for local councils are now open for the 2020 Australia Day Ambassador and Great Australian Bites programs.

**Australia Day Ambassador Program**

The Australia Day Ambassador Program, coordinated by the Queensland Government in association with the National Australia Day Council, matches inspirational Queenslanders with Australia Day celebrations across the State. In 2019, more than 47 Ambassadors participated in Australia Day events across Queensland.

Australia Day Ambassadors include past recipients of the Australian of the Year Awards, athletes, medical professionals, business people, television personalities and community workers who provide inspiration and pride to Australia Day events.

Ambassadors generously volunteer their time and energy to contribute to celebrations. They participate in a diverse range of activities which have included providing a formal address to share their story, presenting Australia Day awards, judging baking competitions, and connecting with locals over a cup of tea. Participation of an Australia Day Ambassador in community events is regularly cited as one of the highlights of community celebrations.

I encourage you to consider how an Ambassador could enhance your Australia Day celebrations, and [register your interest](#) to host an Ambassador for your 2020 Australia Day celebrations.

**Great Australian Bites**

Great Australian Bites was introduced in 2015 to encourage Queensland communities to come together with friends and family on Australia Day and celebrate what it means to be Australian, while enjoying fresh local produce and listening to homegrown music talent.

Originally starting in Brisbane, Great Australian Bites has spread across the State, now solely delivered in regional Queensland. I invite your council to [apply to host a Great Australian Bites event](#) and be part of the 2020 Australia Day celebrations.

In hosting this event, you would be supported by a partnership arrangement with my department, which would include funding of up to \$14,000 for the program, as well as in-kind marketing and event support.

Expressions of interest for both programs are to be submitted by **Friday 13 September 2019**.

For more information, or to discuss your interest in the 2020 Australia Day Ambassador or Great Australian Bites programs, please contact Events and Engagement within my department by email at [australiaday@premiers.qld.gov.au](mailto:australiaday@premiers.qld.gov.au) or on telephone (07) 3003 9200.

Thank you for considering your involvement in Queensland's 2020 Australia Day celebrations.

Yours sincerely

2227754.jpg



**ANNASTACIA PALASZCZUK MP  
PREMIER OF QUEENSLAND  
MINISTER FOR TRADE**

Image



This email was sent by Events and Engagement, Department of the Premier and Cabinet, PO Box 15185,  
CITY EAST QLD 4002 to [council@maranoa.qld.gov.au](mailto:council@maranoa.qld.gov.au)

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