

# BUSINESS PAPER

## General Meeting

**Wednesday 11 September 2019**

Roma Administration Centre

### NOTICE OF MEETING

Date: 6 September 2019

Mayor:

Councillor T D Golder

Deputy Mayor:  
Councillors:

Councillor J L Chambers  
Councillor N H Chandler  
Councillor P J Flynn  
Councillor G B McMullen  
Councillor W M Newman  
Councillor C J O'Neil  
Councillor D J Schefe  
Councillor J M Stanford

Chief Executive Officer:

Ms Julie Reitano

Senior Management:

Mr Rob Hayward (Deputy Chief Executive Officer/Director  
Development, Facilities & Environmental Services)  
Ms Sharon Frank (Director Corporate, Community & Commercial  
Services)

Please find attached agenda for the **General Meeting** to be held at the Roma Administration Centre on **September 11, 2019 at 9.00AM.**



Julie Reitano  
**Chief Executive Officer**

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## Status Reports

### Next General Meeting

- To be held at the Roma Administration Centre on 25 September 2019.

## Confidential Items

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items that it's Councillors or members consider it necessary to close the meeting.

### C Confidential Items

- C.1 Update on Negotiations with Origin on behalf of APLNG Project**  
**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.2 2019-2020 Capital works program amendment - Warrong Road gravel resheet**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.

**C.3 Offer for Council to Purchase Land**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.4 Application for Permit to Occupy - portion of Lot 117 on DL488 - Reserve Land South of Mungallala Sawmill**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.5 Cultural Heritage Injune Preservation Society (CHIPS) request for the transfer of old National Australia Bank (NAB) Building**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.6 Application for Permit to Occupy over Stock Route Reserves adjoining Lot 7 on KE38**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.7 Request to develop crisis accommodation – Ann Street, Mitchell**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.8 Disposal of Campdraft Building to Mitchell RSL & Combined Sports Club**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

- C.9 Application for Permanent Road Closure - Lot 2 on RP129705**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.10 Allocation of Grazing Paddocks, Dargal Road Roma**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.11 Request for Sponsorship - Isolated Children's Parents Association Queensland Conference 2020**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.12 Request for Fee Waiver - Surat Hall**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.13 Volunteers at Kenniff Brothers Court House**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.14 Interim Policy and Conditions of Use for local not-for-profit community groups accessing The Big Rig Screen venue**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- C.15 Application for Community Organisation Concession**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(d) rating concessions.
- C.16 Request to Reconsider Granting Discount - Assessment 14014930**  
**Classification:** Closed Access  
Local Government Regulation 2012 Section 275(d) rating concessions.
- C.17 Request Waive Debt Recovery Legal Fees - Assessment 15012628**  
**Classification:** Closed Access

Local Government Regulation 2012 Section 275(d) rating concessions.

**C.18 Western Star Sponsorship Proposal**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

**C.19 Request for Reduction in Trading Terms**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.20 Wayleave Agreements**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.21 Springhill Access Road Realignment - Road Agreement**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

**C.22 Amendments to the Organisational Structure**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(a) the appointment, dismissal or discipline of employees.

**C.23 Big Rig Cafe Management Agreement**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Councillor Business**

**14 Councillor Business**

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**Closure**

**MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 28 AUGUST 2019 COMMENCING AT 9.09AM**

**ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Schefe, Chief Executive Officer – Julie Reitano, and Minutes Officers – Kelly Rogers and Christina Tincknell in attendance.

**AS REQUIRED**

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Deputy Director Infrastructure Services/Strategic Road Management – Cameron Hoffmann, Lead Town Planner – Christopher Tickner, Project Officer Program & Contract Management – Lucy Gunning, Regional Grants & Council Events Development Coordinator – Susan Sands.

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.09am.

**APOLOGIES**

**Resolution No. GM/08.2019/58**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That apologies be received and an extended leave of absence granted for Cr. Stanford given her personal circumstances.**

**CARRIED**

**8/0**

**CONFIRMATION OF MINUTES**

**Resolution No. GM/08.2019/59**

**Moved Cr Chambers**

**Seconded Cr Chandler**

**That the minutes of the General Meeting held on 14 August 2019 be confirmed.**

**CARRIED**

**8/0**

**DECLARATION OF CONFLICTS OF INTEREST**

Cr. Schefe declared a 'Material Personal Interest' with the following item:

- Item C.10 Bassett Park – Rodeo Arena Fencing and Surface Upgrade Project Update  
due to his brother being President of Maranoa Team Penning, one of the community groups consulted with regarding the project.

Cr. Schefe foreshadowed that he would remove himself from discussions and decisions on this matter.

Cr. Flynn declared a 'Conflict of Interest' with the following item:

- Item C.10 Bassett Park – Rodeo Arena Fencing and Surface Upgrade Project Update

due to him holding the position of Treasurer for Easter in the Country Committee (EITC), a group which stands to benefit from the outcome of the discussions.

Cr. Flynn foreshadowed that he would remove himself from discussions and decisions on this matter.

Cr. Flynn declared a 'Conflict of Interest' with the following items:

- Item C.17 Roma Flood Mitigation Project – Assessment No. 15014665
- Item C.18 Roma Flood Mitigation Project – Assessment No. 14015507 and 14015465

due to him owning a house in the area that the levee is bound by, and that voting on this matter may cause a perception that he may have directly benefited from the levee or various aspects of the levee.

Cr. Flynn foreshadowed that he would remove himself from discussions and decisions on this matter.

Cr. McMullen declared a 'Material Personal Interest' with the following item:

- Item 14.2 Request for Fee Waiver

due to a family member being a coordinator for the fundraiser event that stands to benefit from funds raised, and could further benefit in the instance that Council approves the request.

Cr. McMullen foreshadowed that he would remove himself from discussions and decisions on this matter.

Mayor Golder declared a perceived 'Conflict of Interest' with the following items:

- Item C.17 Roma Flood Mitigation Project – Assessment No. 15014665
- Item C.18 Roma Flood Mitigation Project – Assessment No. 14015507 and 14015465

due to his mother having an agreement with Maranoa Regional Council in relation to flood mitigation that had not yet been finalised to his knowledge.

Mayor Golder foreshadowed that he would remove himself from discussions and decisions on this matter.



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**CONSIDERATION OF NOTICES OF MOTION**

**Item Number:** 8.1 **File Number:** D19/73147

**SUBJECT HEADING:** **SMALL BUSINESS RURAL FINANCIAL COUNSELLING SERVICE**

**Councillor's Title:** **Cr. Tyson Golder**

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**Executive Summary:**

*Correspondence was received advising Council of a free Small Business Rural Financial Counselling Service.*

**Resolution No.**

**Moved Cr Golder**

**That Council promote the service through Council Communications team to highlight the availability of the small business rural financial counsellors.**

**NO VOTE TAKEN**

No 'Seconder' for the draft motion was obtained at that time, with Council discussing the need for this report to be considered as part of the 'Councillor Business' segment of the agenda. A further vote was taken on this approach, with the outcome recorded as follows:

**Resolution No. GM/08.2019/60**

**Moved Cr O'Neil**

**Seconded Cr Golder**

**That item 8.1 be moved to the Councillor Business segment of the agenda for consideration.**

**CARRIED**

**8/0**

**ON THE TABLE**

The following confidential items had been laid on the table at a previous General Meeting:

- C.1 – Request to Broadcast from the Campbell Park Reservoir Transmission Site.  
It was laid on the table at the General Meeting held on 14 August 2019

**BUSINESS****CORPORATE, COMMUNITY & COMMERCIAL SERVICES**

**Item Number:** 11.1 **File Number:** D19/73853

**SUBJECT HEADING:** **MONTHLY FINANCIAL REPORT FOR THE PERIOD  
ENDING 31 JULY 2019**

**Officer's Title:** **Specialist - Finance Systems Support  
Chief Executive Officer**

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**Executive Summary:**

*The purpose of this report was for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the month of July 2019 and year to date.*

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**Resolution No. GM/08.2019/61**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That the monthly financial report for the period ending 31 July 2019 be received and noted.**

**CARRIED**

**8/0**

**Responsible Officer**

**Specialist - Finance Systems Support  
Chief Executive Officer**

**Item Number:**

**11.2**

**File Number: D19/73875**

**SUBJECT HEADING:**

**INVESTMENT REPORT FOR THE MONTH ENDED 31  
JULY 2019**

**Officer's Title:**

**Specialist - Finance Systems Support**

***Executive Summary:***

*The purpose of this report was for Council to receive and note the Investment Report (including the Trading Limits Report) as at 31 July 2019.*

**Resolution No. GM/08.2019/62**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That the Investment Report as at 31 July 2019 be received and noted.**

**CARRIED**

**7/1**

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

**Responsible Officer**

**Specialist - Finance Systems Support**

**DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES**

**Item Number:**

**13.1**

**File Number: D19/71083**

**SUBJECT HEADING:**

**COUNTRY UNIVERSITIES CENTRES**

**Officer's Title:**

**Manager - Economic & Community Development**

***Executive Summary:***

*Officers from the Queensland Government office, Economic Development Queensland (formerly Urban Land Development Authority), have approached Council with the proposition of collaborating with them in the establishment of a "Country Universities Centre".*

*The concept has existed in New South Wales (NSW) for five years and there are several such centres in regional NSW in various stages of operation and/or planning.*

*Council received a presentation at the Policy Development Workshop on 13 August 2019, as attached to the officer's report, and consequently requested this report to consider initiating an investigation into the concept, as part of its Operational Plan for 2019/20.*

**Resolution No. GM/08.2019/63**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council:**

- 1. Investigate the concept of "Country Universities Centres" as an addition to its Operational Plan 2019/20.**
- 2. Be presented a pre-feasibility report prior to the end of Quarter 2.**

**CARRIED**

**8/0**

**Responsible Officer**

**Manager - Economic & Community Development**

**Item Number:**

**13.2**

**File Number: D19/70472**

**SUBJECT HEADING:**

**QUEENSLAND POLICE PIPES AND DRUMS PERFORMANCE**

**Officer's Title:**

**Local Development Officer - Roma**

***Executive Summary:***

*The Queensland Police Pipes and Drums Band has approached Council for the band to perform at the Roma Cultural Centre on Monday, 14 October 2019.*

*The performance is free of charge in exchange for the use of the Auditorium and support in promoting the event. The Queensland Police Pipes and Drums Band will host 2 matinee sessions, the first for our local school groups and the other open to the public.*

**Resolution No. GM/08.2019/64**

**Moved Cr McMullen**

**Seconded Cr Chandler**

**That Council:**

- 1. Provide the Roma Cultural Centre Auditorium free of charge to the Queensland Police Pipes and Drums Band for a community performance on 14 October 2019.**
- 2. Provide support to generate and distribute a flyer for the event in conjunction with social media and online marketing.**
- 3. Allocate \$301 from the Arts and Culture budget GL2888.2001.2001 for any internal hire fees.**

**CARRIED**

**8/0**

**Responsible Officer**

**Local Development Officer – Roma**

Item Number: 13.3 File Number: D19/73970

SUBJECT HEADING: REQUEST FOR SPONSORSHIP FOR COMMUNITY CHRISTMAS PARTY IN ROMA

Officer's Title: Local Development Officer - Roma

**Executive Summary:**

*Council received a request for sponsorship to assist with costs for a Community Street Christmas Party in Roma. A small group of business owners are coordinating this event.*

*The sponsorship is sought to cover entertainment, lighting and equipment hire and giveaway prizes.*

**Resolution No. GM/08.2019/65**

**Moved Cr Chambers**

**That the matter lay on the table for further consideration at the next General Meeting on 11 September 2019.**

CARRIED

8/0

Responsible Officer

Local Development Officer - Roma

Item Number: 13.4 File Number: D19/72745

SUBJECT HEADING: REQUEST FOR REGIONAL ARTS DEVELOPMENT FUND (RADF) STRATEGIC INITIATIVE FUNDING

Officer's Title: Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*Council received a request from South West Queensland Regional Arts, seeking support and financial assistance from the Regional Arts Development Fund (RADF) program for a regional indigenous language project.*

**Moved Cr Chandler**

**Seconded Cr Chambers**

**That Council decline the request from South West Queensland Regional Arts for \$2,000 to support a regional indigenous language project.**

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr. O'Neil proposing the following procedural motion as a result of further discussions undertaken by Council:

**Resolution No. GM/08.2019/66**

**Moved Cr O'Neil**

**That the matter lay on the table for further consideration at a later point during the meeting.**

CARRIED

8/0

Item Number: 13.5 File Number: D19/73832

SUBJECT HEADING: APPLICATIONS FOR FUNDING UNDER BUILDING OUR REGIONS ROUND FIVE - PLANNING

Officer's Title: Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*Council is eligible to submit a project for funding under the Queensland Government's Building our Regions program – Round Five (Planning).*

**Resolution No. GM/08.2019/67**

Moved Cr Chambers

Seconded Cr Chandler

That:

1. Council submit an application for the following planning project under the Queensland Government *Building our Regions* program Round 5:

Further stages of the Big Rig Project, being stages 2, 3, 4:

Stage 2 – café and visitor centre upgrade

Stage 3 – upgrade of Oil Patch museum and Journey Through Time

Stage 4 – billabong and parklands and western carpark.

2. The Chief Executive Officer be authorised to sign the funding agreement if the application is successful.

CARRIED

6/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer

Regional Grants & Council Events  
Development Coordinator

Item Number: 13.6 File Number: D19/65721

SUBJECT HEADING: "VARIATION REQUEST" APPLICATION FEE

Officer's Title: Lead Town Planner

**Executive Summary:**

*A resolution was required to include Preliminary approval for a variation request as a new Fee in Council's Fees and Charges Schedule. A Preliminary approval for a variation request ("variation request") is an application to vary the effect of the Planning Scheme in a particular area. For example, approval of a variation request may establish the planning framework for a residential subdivision in an area zoned for industrial or commercial pursuits.*

*The existing fees and charges schedule does not currently include a “variation request” because it is a relatively new term that came about through new planning legislation that was introduced in 2016.*

*Council received its first application for a “variation request” recently and in order to commence the processing of this application it must advise the applicant of the applicable fee.*

**Resolution No. GM/08.2019/68**

**Moved Cr Golder**

**Seconded Cr Newman**

**That Council:**

1. Include Preliminary approval for a variation request as a new fee in Council’s Fees and Charges Schedule.
2. Make the required fee for a Preliminary approval for a variation request subject to “Price on Application” in Council’s Fees and Charges Schedule.
3. Advise Ducmar Investments Pty. Ltd. that the fee to process application File Reference 2019/19879, being an application for a Preliminary approval for a variation request to vary the effect of the Maranoa Planning Scheme 2017 to apply the provisions of the Rural Residential Zone in place of the Industry Zone over Lot 900 on SP263036 will be \$15,000.

CARRIED

8/0

**Responsible Officer**

**Lead Town Planner**

**COUNCILLOR BUSINESS**

**Item Number:**

**14.1**

**File Number: D19/73105**

**SUBJECT HEADING:**

**COUNCIL SUPPORT FOR GRID LOCATED ON STATE GOVERNMENT (DEPARTMENT OF TRANSPORT AND MAIN ROADS CONTROLLED) ROAD**

**Councillor’s Title:**

**Cr. Tyson Golder**

***Executive Summary:***

*Mayor Golder proposed that Council give assistance to replacing a grid (labour only) for a Maranoa ratepayer, where the grid is on a Department of Transport and Main Roads local road.*

**Resolution No. GM/08.2019/69**

**Moved Cr Golder**

**Seconded Cr McMullen**

**That a report be prepared for an upcoming Council meeting.**

CARRIED

8/0

**Responsible Officer**

**Deputy Director Infrastructure Services/Strategic Road Management**

Cr. McMullen, having previously foreshadowed a ‘Material Personal Interest’ in the following item, for reasons stated under Section ‘COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,’ left the Chamber at 9:49am, taking no part in discussion or debate on the matter.

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**Item Number:** 14.2 **File Number:** D19/73110

**SUBJECT HEADING:** REQUEST FOR FEE WAIVER

**Councillor's Title:** Cr. Tyson Golder

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***Executive Summary:***

*The report proposed a fee waiver for use of Council facilities located at Bassett Park (wool pavilion, kitchen, oval and grassed area near bar).*

**Moved Cr Golder**

**Because of the urgency of the date, that Council make a decision on a fee waiver for use of Bassett park on the 19 October 2019.**

**NO VOTE TAKEN**

A 'Seconder' was not obtained for the draft motion at that time, with Council further discussing Council policy arrangements currently in place, in consideration of this type of Customer Request.

Mayor Golder proposed the following procedural motion:

**Resolution No. GM/08.2019/70**

**Moved Cr Golder**

**That the matter lay on the table for further consideration at a later point during the meeting.**

**CARRIED**

**5/2**

At cessation of discussion and debate on the abovementioned item, Cr. McMullen returned to the Chamber at 9:53 am.

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**Item Number:** 14.3 **File Number:** D19/73214

**SUBJECT HEADING:** AUSTRALIA DAY 2020

**Councillor's Title:** Cr. Tyson Golder

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***Executive Summary:***

*Expressions of Interest are being sought for the 2020 Australia Day Ambassador and Great Australian Bites program.*

**Resolution No.**

**Moved Cr Golder**

**That Council submit an expression of interest for the 2020 Australia Day Ambassador and Great Australian Bites program.**

A 'Seconder' for the draft motion was not obtained at that time, with Council further discussing the need for further investigation of the request by the relevant Council officer.

In consideration of this discussion, the Mayor proposed an amendment to the draft motion, with Cr. McMullen confirming he was happy to 'Second' the amended draft motion. The outcome was recorded as follows:

**Resolution No. GM/08.2019/71**
**Moved Cr Golder**
**Seconded Cr McMullen**

**That a report be presented at an upcoming meeting providing further information about submitting an expression of interest for the Great Australian bites program, and any other related programs for Australia Day that Council is eligible to apply for (at no cost to Council).**

**CARRIED**
**5/3**

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chandler	Cr. Chambers
Cr. Golder	Cr. Flynn
Cr. McMullen	Cr. Schefe
Cr. Newman	
Cr. O'Neil	

**Responsible Officer**
**Regional Grants & Council Events  
Development Coordinator**
**Item Number:**
**8.1**
**File Number: D19/73147**
**SUBJECT HEADING:**
**SMALL BUSINESS RURAL FINANCIAL COUNSELLING  
SERVICE**
**Author and Councillor's Title:**
**Cr. Tyson Golder**
***Executive Summary:***

*Correspondence has been received advising Council of a free Small Business Rural Financial Counselling Service.*

*Council considered this item initially as part of the 'Notices of Motion' segment of the agenda. This item was subsequently resolved to be considered under the 'Councillor Business' segment of the agenda.*

*Council resumed consideration of this matter.*

**Resolution No. GM/08.2019/72**
**Moved Cr Golder**
**Seconded Cr Newman**

**That a report be presented at a future Council meeting detailing how Council, through the Corporate Communications Team, can promote Rural Solutions Queensland, highlighting the free services available to Maranoa residents and businesses who are experiencing the worst drought in Australia's history.**

**CARRIED**
**8/0**
**Responsible Officer**
**Lead Corporate Communications & Design  
Officer**



**CONFIDENTIAL ITEMS**

**Item Number:** C.1 **File Number:** D19/72886

**SUBJECT HEADING:** REQUEST TO BROADCAST FROM THE CAMPBELL PARK RESERVOIR TRANSMISSION SITE

**Officer's Title:** Administration Officer - Land Administration

**Executive Summary:**

*Correspondence was received seeking permission to broadcast from the existing unused Community Transmission Tower located at Campbell Park Reservoir on licensed FM frequency 87.8 megahertz.*

**Resolution No. GM/08.2019/73**

**Moved Cr McMullen**

**Seconded Cr Chambers**

**That Council:**

1. Enter into an agreement with Matthew Boyd for the establishment of a low-power FM radio relay station in Roma on Lot 2 on RP131502 being Campbell Park Reservoir Site Roma.
2. Advise Matthew Boyd that Council will not contribute to any upgrade or ongoing maintenance of the building, site or equipment.
3. Require Matthew Boyd to arrange with Ergon Energy for the supply of electricity at the site, with any necessary electrical work to be completed by a qualified electrician from Council's list of pre-qualified suppliers and the applicant to be responsible for all associated costs and ongoing electricity costs.
4. Set the radio licensing fee at \$500 per annum with income assigned to 01491.1075 - *Council Buildings & Facilities Operating Revenue: Lease Income.*
5. Delegate authority to the Chief Executive Officer to enter into final negotiations with Matthew Boyd and execute the Host Site Agreement (5 years) if the terms are acceptable.

CARRIED

8/0

**Responsible Officer**

**Administration Officer - Land Administration**

**Item Number:** C.2 **File Number:** D19/23438

**SUBJECT HEADING:** REDUNDANT PLANNING APPROVAL PROVISIONS

**Officer's Title:** Manager - Planning & Building Development

**Executive Summary:**

*A review of past development approvals highlighted an opportunity for Council to consider actions that support the continuation of key industry and development in the region and may reduce the demand on compliance resources.*

**Resolution No. GM/08.2019/74**
**Moved Cr Newman**
**Seconded Cr McMullen**
**That Council:**

1. Write to the affected approval holders and offer to waive the fees associated with a Change application to remove conditions limiting their Extractive industry operations to a period of 5 years and/or imposing an associated road access charge.
2. Note that any forthcoming Change application seeking to address these issues and that meets the requirements of a Minor change, will be decided by officer delegation.

**CARRIED**
**8/0**
**Responsible Officer**
**Manager - Planning & Building Development**
**Item Number:**
**C.3**
**File Number: D19/70401**
**SUBJECT HEADING:**
**TENDER 19028 - LEASE OF COMMERCIAL SPACE - 32 HUTTON STREET, INJUNE**
**Officer's Title:**
**Manager - Procurement & Plant**
***Executive Summary:***

*Council invited tenders for the lease of the commercial premises located at 32 Hutton Street, Injune, for a period of three (3) years with the option of an additional three (3) year term.*

*The tender evaluation report was tabled for Council's consideration.*

**Resolution No. GM/08.2019/75**
**Moved Cr O'Neil**
**Seconded Cr Chandler**
**That Council:**

1. Select Keltone Pty Ltd T/A Café on Second as the recommended Tenderer for Tender 19028 – Lease of Commercial Space – 32 Hutton Street, Injune.
2. Delegate authority to the Chief Executive Officer to enter into final negotiations with Keltone Pty Ltd T/A Café on Second and execute the lease (one year lease with five option periods) if the terms are acceptable.
3. Assign the income to Council Buildings and Facilities Operating Revenue – Lease Income.

**CARRIED**
**8/0**
**Responsible Officer**
**Manager - Procurement & Plant**

Item Number: C.4 File Number: D19/70434

SUBJECT HEADING: TENDER 19029 - MITCHELL SWIMMING POOL MANAGEMENT AGREEMENT

Officer's Title: Manager - Procurement & Plant

**Executive Summary:**

*Council publicly invited suitably qualified and experienced businesses (or individuals) to submit tenders for the provision of services under the Mitchell Pool Management Agreement.*

*The evaluation report was tabled for Council's consideration.*

**Resolution No. GM/08.2019/76**

Moved Cr Chambers

Seconded Cr Scheffe

That Council:

1. Select Katrina Jayne Mansfield Pty Ltd as the recommended Tenderer for Tender 19029 – Mitchell Swimming Pool Management Agreement.
2. Delegate authority to the Chief Executive Officer to enter into final negotiations with Katrina Jayne Mansfield Pty Ltd and execute the lease (three years with the option of an additional three year period) if the terms are acceptable.
3. Assign the expenditure to the 2019/20 budget allocation for Mitchell Swimming Pool Operations.

CARRIED

8/0

Responsible Officer

Manager - Procurement & Plant

Item Number: C.5 File Number: D19/72335

SUBJECT HEADING: REQUEST FOR REDUCTION IN TRADING TERMS

Officer's Title: Manager - Procurement & Plant

**Executive Summary:**

*Council received correspondence from two suppliers requesting a reduction in trading terms.*

*The request was tabled for Council's consideration.*

**Resolution No. GM/08.2019/77**

Moved Cr Newman

Seconded Cr Scheffe

That Council approve the requested reduction in trading terms from 28 days to 14 days for any invoices submitted by Creditor 14823 and 12360.

CARRIED

8/0

Responsible Officer

Manager - Procurement & Plant

Item Number: C.6 File Number: D19/71160

SUBJECT HEADING: WALLUMBILLA POOL MANAGEMENT AGREEMENT - OPTION TO RENEW

Officer's Title: Facility Lease Management & Housing Officer/Team Coordinator

**Executive Summary:**

Council received notification from the Manager of the Wallumbilla Swimming Pool advising she wishes to exercise the option to extend the contract for a further twelve month period as provided for in the Management Agreement.

**Resolution No. GM/08.2019/78**

Moved Cr O'Neil

Seconded Cr Newman

That Council approve the extension of the Wallumbilla Swimming Pool Management Agreement for a further twelve month period until 1 October 2020.

CARRIED

8/0

Responsible Officer

Facility Lease Management & Housing Officer/Team Coordinator

Item Number: C.7 File Number: D19/66191

SUBJECT HEADING: EXPRESSIONS OF INTEREST - AGISTMENT OF POLICE PADDOCKS, DARGAL ROAD

Officer's Title: Land Administration Officer

**Executive Summary:**

Council publicly invited interested parties to submit Expressions of Interest for the agistment of Council owned paddocks off Dargal Road, Roma.

The Expression of Interest was advertised on 19 July 2019 with a closing date of 9 August 2019.

Responses were reviewed by an evaluation panel, with the information submitted for Council's consideration.

**Resolution No. GM/08.2019/79**

Moved Cr McMullen

Seconded Cr Newman

That Council;

1. Conduct a ballot to decide the allocation of grazing rights for paddock 3 in Dargal Road Roma.
2. Enter into an agreement with Angus Mitchell for the grazing rights for paddock 6 in Dargal Road Roma with the agreement to reflect the applicant's intended use of the paddock.
3. Delegate authority to the Chief Executive Officer to enter into final negotiations with the winner of the ballot and Angus Mitchell, and execute the respective agreements with the term of the licence to be 2 years, at a cost of \$250 each quarter.

CARRIED

6/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chambers
Cr. Golder	Cr. Chandler
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer

Land Administration Officer

Item Number:

C.8

File Number: D19/70482

SUBJECT HEADING:

ACQUISITION OF LAND - LOT 212 ON SP302014

Officer's Title:

Administration Officer - Land Administration

**Executive Summary:**

The Department of Natural Resources, Mines and Energy forwarded an offer to issue a Deed of Grant over land described as Lot 212 on SP302014.

**Resolution No. GM/08.2019/80**

Moved Cr Newman

Seconded Cr Chambers

That:

1. Council decline the offer to issue a Deed of Grant over land described as Lot 212 on SP302014 at this time.
2. The offered purchase price of Lot 212 on SP302014 be considered in the 2020/21 budget deliberations.

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

Item Number:

C.9

File Number: D19/72948

SUBJECT HEADING:

FV15-28-1 PIPELINE LICENCE AGREEMENT

Officer's Title:

Deputy Director Infrastructure Services/Strategic Road Management

**Executive Summary:**

Santos GLNG provided notice of its intention to install infrastructure within the road area near the Injune – Taroom Road. The infrastructure consists of one production well referred to as FV15-28-1.

To help manage the installation and operation of such infrastructure with respect to the road, the report proposed that the proponent enter into a Petroleum Authority for Installation and Operation of Pipeline Infrastructure with Council.

**Resolution No. GM/08.2019/81**
**Moved Cr Chandler**
**Seconded Cr Flynn**

**That Council, pursuant to Section 236 of *Local Government Act 2009*, authorise the Chief Executive Officer, to enter into a Pipeline Licence Agreement, with licensee Santos TOGA Pty Ltd, for the installation and operation of LNG (Liquefied Natural Gas) Infrastructure associated with Well FV15-28-1.**

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

**Responsible Officer**
**Deputy Director Infrastructure  
Services/Strategic Road Management**

Cr. Flynn having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 10.25 am taking no further part in the debate or discussion on the matter.

Cr. Schefe having previously foreshadowed a 'Material Personal Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 10.25 am taking no further part in the debate or discussion on the matter.

**Item Number:**
**C.10**
**File Number: D19/73245**
**SUBJECT HEADING:**
**BASSETT PARK - RODEO ARENA FENCING AND  
SURFACE UPGRADE PROJECT UPDATE**
**Officer's Title:**
**Project Officer - Program & Contract Management**
**Executive Summary:**

*Council included \$85,000 in the 2019/20 budget for upgrade works at the Bassett Park Rodeo Arena, Roma. A report was presented to Council at its meeting on 24 July 2019 to provide Council with an update on project activities and options for consideration regarding the project scope and current available budget.*

*It was requested that options of extending the arena be considered with a subsequent report to Council. This report outlined the further information requested by Council relating to the project scope and budget considerations.*

**Resolution No. GM/08.2019/82**
**Moved Cr O'Neil**
**Seconded Cr Newman**
**That Council:**

- 1. Receive and note the summary of additional consultation with the facility user groups regarding the Bassett Park Rodeo Arena Project.**

2. Confirm the full scope of the project as – removal and replacement of the entire arena boundary fencing in line with National Consultative Committee on Animal Welfare (NCCAW) Standards, rectification of the arena drainage issues, and re-levelling of the arena surfacing.

CARRIED

5/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	

<b>Responsible Officer</b>	<b>Project Officer - Program &amp; Contract Management</b>
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At cessation of discussion and debate on the abovementioned item, Councillors Flynn and Scheff returned to the Chamber at 10.33am.

COUNCIL ADJOURNED THE MEETING  
FOR MORNING TEA AT 10.34AM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING AT 11.02AM

The Chief Executive Officer and Cr. O'Neil were not present when the meeting resumed at 11.02am. The Deputy Chief Executive Officer assisted for the following item.

**Item Number:** C.11 **File Number:** D19/74091

**SUBJECT HEADING:** WESTERN STAR SPONSORSHIP PROPOSAL

**Officer's Title:** Lead Corporate Communications & Design Officer

***Executive Summary:***

*The Western Star approached Council to sponsor and run a local spend campaign/competition in the lead up to Christmas 2019.*

**Resolution No. GM/08.2019/83**

**Moved Cr McMullen**

**That the matter lay on the table for further consideration at the Council meeting on 11 September 2019.**

CARRIED

7/0

<b>Responsible Officer</b>	<b>Lead Corporate Communications &amp; Design Officer</b>
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The Chief Executive Officer and Cr. O'Neil returned to the Chamber at 11.04am.

Item Number: C.12 File Number: D19/73828  
 SUBJECT HEADING: ROMA SALEYARDS ANNIVERSARY SALE  
 Officer's Title: Manager - Saleyards

**Executive Summary:**

*Roma Saleyards 50<sup>th</sup> anniversary is on 7 October 2019. The purpose of this report was to consider the commemoration of this significant milestone.*

**Resolution No. GM/08.2019/84**

Moved Cr Flynn

Seconded Cr Newman

That Council host the celebration of the Roma Saleyards 50<sup>th</sup> Anniversary by holding a 50<sup>th</sup> Anniversary Store Sale on Tuesday 8 October 2019 including a reduction to the current fees for liveweight, open auction and agents operating fees for each head of cattle sold on that day of 50% and a BBQ lunch.

CARRIED

8/0

Responsible Officer

Manager – Saleyards/Lead Officer Elected  
Members & Community Engagement

Item Number: C.13 File Number: D19/73121  
 SUBJECT HEADING: EXCESS ANIMAL APPLICATION 2019-66 - EXCESS DOG  
 Officer's Title: Community Safety Officer & Local Laws Administration

**Executive Summary:**

*An excess animal application for one additional dog was lodged with Council for consideration.*

*Assessment of the application has been completed, mandatory documents provided, background checks performed on the dog owner and nominated dogs, and a site inspection conducted. The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.*

*Based on these assessments, officers recommended that the application be denied.*

**Resolution No. GM/08.2019/85**

Moved Cr Chandler

Seconded Cr McMullen

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council deny excess dog approval to keep the three (3) dogs stated in Excess Animal Application Number 2019/66 identified as microchip numbers Dog One 978101082234328, Dog Two 978101082233845 & Excess Dog 953010003452625 on the premises at 41 South Street Roma.

CARRIED

8/0

Responsible Officer

Community Safety Officer & Local Laws  
Administration



Item Number: C.14

File Number: D19/71966

SUBJECT HEADING: EXCESS ANIMAL APPLICATION 2019-67 - EXCESS DOG

Officer's Title: Community Safety Officer & Local Laws Administration

**Executive Summary:**

*An excess animal application for two additional dogs was lodged with Council for consideration.*

*Assessment of the application has been completed, mandatory documents provided, background checks performed on the dog owner and nominated dogs, and a site inspection conducted. The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.*

*Based on these assessments, officers recommended that the application be approved.*

**Resolution No. GM/08.2019/86**

**Moved Cr Newman**

**Seconded Cr McMullen**

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grant excess dog approval to keep the four (4) dogs stated in Excess Animal Application Number 2019/67 identified as microchip numbers Dog One 981000300646089, Dog Two 981000300653110, Excess Dog One 981000300707466 & Excess Dog Two 953010002308684 on the premises at 69 Robert Street Surat, for a term of (1) one year subject to the following conditions:

- (a) this approval allows for a total of four (4) dogs to be kept on the premises and is limited to the four (4) identified dogs; and
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and
- (c) the approval holder must ensure each and every identified dog is:
  - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
  - (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
  - (i) a clean and sanitary condition and disinfected regularly; and
  - (ii) an aesthetically acceptable condition; and

- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and

The approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Community Safety Officer & Local Laws Administration
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Item Number:

C.15

File Number: D19/69148

SUBJECT HEADING:

EXCESS ANIMAL APPLICATION 2019-65 - EXCESS DOGS

Officer's Title:

Lead Animal Control/Community Safety Officer

#### ***Executive Summary:***

*An excess animal application for two additional dogs was lodged with Council for consideration.*

*Assessment of the application has been completed, mandatory documents provided, background checks performed on the dog owner and nominated dogs, and a site inspection conducted. The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.*

*Based on these assessments, officers recommend that the application be approved.*

#### **Resolution No. GM/08.2019/87**

Moved Cr Chandler

Seconded Cr McMullen

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grants excess dog approval to keep the four (4) dogs stated in Excess Animal Application Number 2019/65 identified as microchip numbers Dog One 978101081857259, Dog Two 985141000754114, Excess Dog One 953010003479132 & Excess Dog Two 953010003411176 on the premises 1 Beetson Drive Roma, for a term of (1) one year subject to the following conditions:

- (a) this approval allows for a total of three (4) dogs to be kept on the premises and is limited to the four (4) identified dogs; and

- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and
- (c) the approval holder must ensure each and every identified dog is:
  - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
  - (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
  - (i) a clean and sanitary condition and disinfected regularly; and
  - (ii) an aesthetically acceptable condition; and
- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and

The approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Lead Animal Control/Community Safety Officer
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**Item Number:** C.16 **File Number:** D19/71746  
**SUBJECT HEADING:** QUARTER 4 REPORT - PROGRESS ON IMPLEMENTING THE CORPORATE PLAN AND OPERATIONAL PLAN  
**Officer's Title:** Chief Executive Officer

**Executive Summary:**

*This agenda item was for the tabling of the fourth quarter's report on Council's progress in implementing the Corporate Plan and Operational Plan.*

**Resolution No. GM/08.2019/88**

**Moved Cr Chambers**

**That the matter lay on the table for further consideration at a later point during the meeting.**

CARRIED

8/0

Mayor Golder, having previously foreshadowed a perceived 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 11.24am, taking no part in discussion or debate on the matter.

The Deputy Mayor, Cr. Chambers took the role of 'Acting Chair' in the Mayor's absence.

Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 11.25am, taking no part in discussion or debate on the matter.

**CONFIDENTIAL ITEM (Discussed in closed session)**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss the following items C.17, C.18 and LC.2, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

**Resolution No. GM/08.2019/89**

**Moved Cr O'Neil**

**Seconded Cr Chandler**

**That Council close the meeting to the public at 11.26am.**

CARRIED

6/0

Cr. Chandler left the Chamber at 11.26 am and returned to the Chamber at 11.27am.

Cr. Chandler left the Chamber at 11.51 am and returned to the Chamber at 11.55am.

COUNCIL ADJOURNED THE MEETING  
FOR LUNCH AT 12.33 PM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 1.47 PM

Mayor Golder and Cr. Flynn did not return to the Chamber on resumption of Standing Orders given their declared 'Conflicts of Interest' in the matter under continued consideration following the lunch.

**Resolution No. GM/08.2019/90**

**Moved Cr O'Neil**

**Seconded Cr Scheffe**

**That Council open the meeting to the public at 2.15 pm.**

**CARRIED**

**6/0**

During closed session, it was identified that an additional aspect regarding Roma Flood Mitigation (new related item) would need to be added to the agenda - the inclusion of which could not be considered formally until Council opened the meeting to the public. Once in open session, the Chief Executive Officer requested that an additional confidential Item be included in the agenda for Council's consideration. The outcome of this request was recorded as follows:

**Resolution No. GM/08.2019/91**

**Moved Cr McMullen**

**Seconded Cr Scheffe**

**That Council authorise the inclusion of a late verbal confidential item: LC.2 – Roma Flood Mitigation Project, and that the order of business be updated to consider this item next.**

**CARRIED**

**6/0**

**LATE VERBAL CONFIDENTIAL ITEM**

**Item Number:**

**LC.2**

**SUBJECT HEADING:**

**ROMA FLOOD MITIGATION PROJECT**

***Executive Summary:***

*Council was asked to consider an option to undertake modelling in addition to that already undertaken to design the current infrastructure.*

**Resolution No. GM/08.2019/92**

**Moved Cr McMullen**

**Seconded Cr Scheffe**

**That:**

- 1. Council authorise flood modelling to be undertaken at various design flood events, other than the event adopted to design the Roma Flood Mitigation Infrastructure, across the regional Bungil Creek catchment, with a combined value of \$24,935 excluding GST.**
- 2. Funds be made available from year end surplus.**

**CARRIED**

**6/0**

**Responsible Officer**

**Chief Executive Officer**

Item Number: C.17 File Number: D19/74314

SUBJECT HEADING: ROMA FLOOD MITIGATION PROJECT - ASSESSMENT  
NO. 15014665

Officer's Title: Chief Executive Officer

**Executive Summary:**

Council was briefed on matters regarding Assessment No. 15014665.

Resolution No. GM/08.2019/93

Moved Cr O'Neil

Seconded Cr Newman

That Council:

1. Note the progress update.
2. Advise the property owner of previous Resolution Number GM/08.2019/92 by way of an update.

CARRIED

6/0

Responsible Officer

Chief Executive Officer

Item Number: C.18 File Number: D19/74319

SUBJECT HEADING: ROMA FLOOD MITIGATION PROJECT - ASSESSMENT  
NO. 14015507 AND 14015465

Officer's Title: Chief Executive Officer

**Executive Summary:**

Council was briefed on matters regarding Assessment No. 14015507 and 14015465.

Resolution No. GM/08.2019/94

Moved Cr Schefe

Seconded Cr Newman

That Council:

1. Note the progress update.
2. Advise the property owners of the previous Resolution Number GM/08.2019/92 by way of an update.

CARRIED

6/0

Responsible Officer

Chief Executive Officer

COUNCIL ADJOURNED THE MEETING  
FOR A SHORT RECESS AT 2:26PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS  
COUNCIL RESUMED THE MEETING AT 2:38PM

Cr. Flynn left the Chamber at 2.38pm and returned at 2.39pm.

**Item Number:** 13.4

**File Number:** D19/72745

**SUBJECT HEADING:** REQUEST FOR REGIONAL ARTS DEVELOPMENT FUND (RADF) STRATEGIC INITIATIVE FUNDING

**Officer's Title:** Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*Council received a request from South West Queensland Regional Arts, seeking support and financial assistance from the Regional Arts Development Fund (RADF) program for a regional indigenous language project.*

*This matter had been laid on the table earlier during the meeting, Council resumed its deliberations.*

**Resolution No. GM/08.2019/95**

**Moved Cr Chandler**

**Seconded Cr Chambers**

**That Council decline the request from South West Queensland Regional Arts for \$2,000 to support a regional indigenous language project.**

MOTION LOST

3/5

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	Cr. Newman
	Cr. O'Neil
	Cr. Scheffe

**Resolution No. GM/08.2019/96**

**Moved Cr Newman**

**Seconded Cr McMullen**

**That Council:**

- 1. Approve the request from South West Queensland Regional Arts for \$2,000 to support a regional indigenous language project.**
- 2. Allocate the funds from the Regional Arts Development Fund (RADF) GL 2887.2250.2001.**
- 3. Request that Council's support is acknowledged in all printed and electronic material.**

CARRIED

5/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:



Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
Cr. Newman	Cr. Flynn
Cr. O'Neil	
Cr. Schefe	

<b>Responsible Officer</b>	<b>Regional Grants &amp; Council Events Development Coordinator</b>
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Cr. O'Neil left the Chamber at 2.43pm and returned at 2.44pm.

Cr. McMullen, having previously foreshadowed a 'Material Personal Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 2.44 pm, taking no part in discussion or debate on the matter.

**Item Number:** 14.2 **File Number:** D19/73110

**SUBJECT HEADING:** REQUEST FOR FEE WAIVER

**Councillor's Title:** Cr. Tyson Golder

#### **Executive Summary:**

*The report proposed a fee waiver for use of Council facilities located at Bassett Park (wool pavilion, kitchen, oval and grassed area near bar).*

*Earlier during the meeting, Mayor Golder had put forward the following draft motion for which a 'Seconder' had not been obtained at that time and therefore no vote had been taken on the draft motion:*

***"Because of the urgency of the date, that Council make a decision on a fee waiver for use of Bassett Park on the 19 October 2019".***

*Subsequently a procedural motion was put forward to lay the matter on the table for further consideration at a later point.*

*Council resumed consideration of this matter, however, determined that additional information was required, and therefore again laid the matter on the table pending the receipt of this information.*

At cessation of discussion on the abovementioned item, Cr. McMullen returned to the Chamber at 2.53pm.

#### **LATE ITEMS**

**Item Number:** L.1 **File Number:** D19/51743

**SUBJECT HEADING:** REMOVAL OF OUTDOOR FITNESS EQUIPMENT

**Officer's Title:** Regional Sport & Recreation Development Coordinator

#### **Executive Summary:**

*Three pieces of outdoor fitness equipment with rubberised softfall, were removed from Shady's Lagoon to allow construction of the off leash dog park. A small number of residents who used the equipment on a regular basis, have enquired about the reinstatement of the equipment at this location or an alternative location along Adungadoo Pathway.*



*Two of the three pieces have extremely limited life remaining, with one piece deemed not suitable for reinstalment. The equipment was purchased from Family Fitness and Playground Equipment in 2010. The company is no longer in operation and parts for the equipment cannot be sourced within Australia.*

*This report sought the approval for Council to further investigate the replacement with like equipment and present to Council for future budget consideration.*

**Moved Cr Chandler**

**Seconded Cr Schefe**

**That Council:**

- 1. Not reinstate the original outdoor fitness equipment removed from Shady's Lagoon area, due to the age and condition of the equipment.**
- 2. Be provided a quotation to replace the equipment with items similar to those removed, with softfall, for budget consideration.**

**NO VOTE TAKEN**

No vote was taken on the draft motion at that time, with Council further discussing an appropriate timeframe for budget consideration.

The 'Mover' and 'Seconder' of the draft motion indicated they were happy to amend the initial draft motion, with the outcome recorded as follows:

**Resolution No. GM/08.2019/97**

**Moved Cr Chandler**

**Seconded Cr Schefe**

**That Council:**

- 1. Not reinstate the original outdoor fitness equipment removed from Shady's Lagoon area, due to the age and condition of the equipment.**
- 2. Be provided a quotation to replace the equipment with items similar to those removed, with softfall, for budget consideration at the next quarterly review.**

**NO VOTE TAKEN**

No vote was taken on the draft motion at that time with Mayor Golder proposing a further amendment, which was recorded as follows:

**Resolution No.**

**Moved Cr Golder**

**That Council seek a quote to reinstall the butterfly bench curl that has been requested and identified as being the most frequently used piece of equipment, in the existing location as identified during discussions with no softfall sourced for the site.**

**NO VOTE TAKEN**

No vote was taken on the abovementioned amended motion, with Council determining that the amendment was in conflict with the draft motion prior, moved by Cr. Chandler and Seconded by Cr. Schefe, and therefore could not be accepted as an amendment.

The previous draft motion was then voted on, with the outcome recorded as follows:

**Resolution No. GM/08.2019/98**
**Moved Cr Chandler**
**Seconded Cr Schefe**
**That Council:**

1. Not reinstate the original outdoor fitness equipment removed from Shady's Lagoon area, due to the age and condition of the equipment.
2. Be provided a quotation to replace the equipment with items similar to those removed, with softfall, for budget consideration at the next quarterly review.

CARRIED

5/3

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	Cr. Golder
Cr. Newman	Cr. McMullen
Cr. O'Neil	
Cr. Schefe	

<b>Responsible Officer</b>	<b>Regional Sport &amp; Recreation Development Coordinator</b>
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**Item Number:**

L.2

**File Number: D19/75005**
**SUBJECT HEADING:**
**DISPOSAL OF WASTE MATERIAL - BASSETT PARK**
**Officer's Title:**
**Regional Sport & Recreation Development Coordinator**
**Executive Summary:**

*This report was tabled to seek Council's approval to dispose of waste material from Bassett Park to a private business in Rockhampton, the only charge being loading and haulage at the cost of the business.*

*Dick Easy, Director of Easy Haul at Gracemere approached Council staff verbally, to trial the feasibility of incorporating the waste material which will be removed from horse stalls at Bassett Park with others materials for use in his business.*

*The value for Council is in the offset of its costs to remove the material and the potential sale of more of the material if it proves useful to Easy haul.*

**Resolution No. GM/08.2019/99**
**Moved Cr McMullen**
**Seconded Cr Chandler**
**That Council:**

1. Approve a formal request in writing, from Easy Haul to collect 4 road trains (640 cubic metres) of waste material from the spoil pit at Bassett Park, at no cost to Council.
2. Invite expressions of interest after the initial trial period, if a larger quantity of material is required.

CARRIED

8/0

<b>Responsible Officer</b>	<b>Regional Sport &amp; Recreation Development Coordinator</b>
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**Item Number:** L.3 **File Number:** D19/75112  
**SUBJECT HEADING:** CONSIDERATION OF ELECTED MEMBER ATTENDANCE AT AN UPCOMING CONFERENCE  
**Officer's Title:** Lead Officer - Councillors' Support & Community Engagement

**Executive Summary:**

*The report sought approval for elected member attendance at an upcoming conference as part of advocacy activities and/or enhancing strategy and policy development for Council.*

**Resolution No. GM/08.2019/100**

**Moved Cr Newman**

**Seconded Cr Chambers**

**That Council:**

1. **Nominate Councillors O'Neil and Scheffe as its two (2) delegates, and Cr. Chandler as an observer for attendance at the 2019 LGAQ Annual Conference on 14 - 16 October 2019 in Cairns.**
3. **Draw the required funds from attending individual Councillor Conference Work Order numbers.**

**CARRIED**

**8/0**

**Responsible Officer**

**Lead Officer - Councillors' Support & Community Engagement**

Cr Flynn left the Chamber at 3.15pm and returned at 3.16pm

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss item LC.1, which it has deemed to be of a confidential nature and specifically pertaining to the following section:

- (a) the appointment, dismissal or discipline of employees (Initial contract)
- (b) industrial matters affecting employees (Variation to contract)

**Resolution No. GM/08.2019/101**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council close the meeting to the public at 3.16pm.**

**CARRIED**

**8/0**

The Chief Executive Officer left the Chamber at 3.40pm.

**Resolution No. GM/08.2019/102**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council open the meeting to the public at 4.10pm.**

**CARRIED**

**8/0**

The Chief Executive Officer returned to the Chamber at 4.11pm.

**Item Number:** LC.1 **File Number:** D19/75634  
**SUBJECT HEADING:** REQUEST FOR A VARIATION TO CONTRACT  
**Officer's Title:** Chief Executive Officer

**Executive Summary:**

*The report tables a letter from the Chief Executive Officer for consideration by Council following discussions with the Mayor and Councillors the previous day.*

**Resolution No. GM/08.2019/103**

**Moved Cr Flynn**

**Seconded Cr Chambers**

**That the variation to clause 6 be approved and is to be signed by the Mayor on behalf of Council and the Officer.**

CARRIED

7/1

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

**Responsible Officer**

**Mayor and Chief Executive Officer**

Cr. McMullen, having previously foreshadowed a 'Material Personal Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 4.16 pm, taking no part in discussion or debate on the matter.

**Item Number:** 14.2 **File Number:** D19/73110  
**SUBJECT HEADING:** REQUEST FOR FEE WAIVER  
**Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*The report proposed a fee waiver for use of Council facilities located at Bassett Park (wool pavilion, kitchen, oval and grassed area near bar).*

*This matter had been laid on the table earlier during the meeting. Mayor Golder put forward an alternate motion for the request, as a 'Seconder' for his initial draft motion was not received earlier during the meeting. This was recorded and voted on as follows:*

**Resolution No. GM/08.2019/104**

**Moved Cr Golder**

**Seconded Cr O'Neil**

**That a report be prepared for the Council meeting to be held 11 September 2019.**

CARRIED

7/0

**Responsible Officer**

**Manager – Facilities (Land, Buildings & Structures)**

At cessation of discussion and debate on the abovementioned item, Cr. McMullen returned to the Chamber at 4.19pm.

Cr. Chandler left the Chamber at 4.19 pm and returned at 4.21 pm.

**Item Number:** C.16 **File Number:** D19/71746

**SUBJECT HEADING:** **QUARTER 4 REPORT - PROGRESS ON IMPLEMENTING THE CORPORATE PLAN AND OPERATIONAL PLAN**

**Officer's Title:** **Chief Executive Officer**

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***Executive Summary:***

*A report was provided for the fourth quarter on Council's progress in implementing the Corporate Plan and Operational Plan. The Chief Executive Officer advised that an overview would also be separately circulated to Councillors.*

*This matter had been laid on the table earlier during the meeting, Council resumed its deliberations.*

**Resolution No. GM/08.2019/105**

**Moved Cr Scheffe**

**Seconded Cr O'Neil**

**That the progress report be received and contents noted.**

**CARRIED**

**8/0**

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**Responsible Officer**

**Chief Executive Officer**

**CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 4.22 pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 11 September 2019, at Roma Administration Centre.**

.....  
Mayor.

.....  
Date.

## **OFFICER REPORT**

**Meeting:** General 11 September 2019

**Date:** 4 September 2019

**Item Number:** 10.1

**File Number:** D19/78265

**SUBJECT HEADING:** Work Skills Traineeships 2019 -20 Community Partnership Program

**Classification:** Open Access

**Officer's Title:** Human Resources & Training Advisor

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### **Executive Summary:**

In 2016 and 2018 under a similar joint initiative with Golden West Apprenticeships, Maranoa Regional Council hosted in total eight (8) trainees. The trainees successfully achieved Certificate 1 qualifications in Civil Construction, Tourism, Business and Conservation & Land Management. Three (3) trainees were subsequently successful in gaining employment with Council on completion of the traineeship program.

Based on the success of this joint initiative, it is proposed that Council support Golden West Apprenticeships' application to the 2019 -20 Skilling Queenslanders for Work Program through the hosting of four (4) Work Skills Traineeships.

### **Officer's Recommendation:**

That Council:

1. Agree in principle to partner with Golden West Apprenticeships by hosting four (4) trainees under the 2019–20 Work Skills Traineeship Program.
2. Provide a letter of support for Golden West Apprenticeships' application for Skilling Queenslanders for Work.
3. Approve an allocation of \$2,100 in the 2019-20 Budget for the hosting of four (4) trainees under the 2019-20 Work Skills Traineeship Program.
4. Provide in-kind support to the value of \$259,080 for the hosting of four (4) trainees under the 2019–20 Work Skills Traineeship Program.
5. Authorise the Chief Executive Officer to enter into a Host Employer Agreement with Golden West Apprenticeships on behalf of Council.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

This is a Joint initiative with Golden West Apprenticeships with funding provided by Department of Employment, Small Business and Training.

## Acronyms:

### Are there any industry abbreviations that will be used in the report?

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
Nil	Nil

## Context:

### Why is the matter coming before Council?

Council has been approached by Camille Johnson, Chief Executive Officer, Golden West Apprenticeships requesting Council's support for an application under the 2019-20 Skilling Queenslanders for Work Program through the hosting of trainees.

In 2016 and 2018 under a similar joint initiative with Golden West Apprenticeships, Maranoa Regional Council hosted in total eight (8) trainees. The trainees successfully achieved Certificate 1 qualifications in Civil Construction, Tourism, Business and Conservation & Land Management. Three (3) trainees were subsequently successful in gaining employment with Council on completion of their respective traineeships under the program.

Based on the success of this joint initiative, it is proposed that Council support Golden West Apprenticeships' application under the 2019-20 Skilling Queenslanders for Work Program through the hosting of four (4) Work Skills Traineeships.

## Proposed Projects

After consultation with the relevant Director, Managers and Supervisors it is proposed that the trainees be allocated to the below projects

### Council Community Events and Community Grants – Trainee Business Administration

**Project outline:** Administration of Community Grants and Regional Arts Development Funding Programs and Council's annual program of community events including:

- Anzac Day
- Australia Day Awards
- Volunteers Week
- Youth Week
- Seniors Week
- Youth Vacation Program

### The Bigger Big Rig and Tree Walk Project – Trainee Business Administration

**Project outline:** The Queensland State Government and Maranoa Regional Council are investing \$3m into the construction of The Bigger Big Rig, Tree Walk and Zip Line at the existing Big Rig Roma precinct. This project aims to enhance the visitor experience and increase visitor numbers to one of the region's key attractions. The project is scheduled to commence at the beginning of 2020 and will be available to the public in July 2020.

The trainee will contribute to the development and distribution of print, social and web based marketing resources e.g. imagery, pricing strategy, brochures. They will be based at The Big Rig and Visitor Information Centre and will gain valuable practical experience in retail, customer service, tourism marketing and promotion activities. The trainee will also assist with the collation and analysis of visitor data that will influence the promotion and marketing of the new Bigger Big Rig and Tree Walk.

#### **Mitchell Memorial Park Precinct– Trainee Business Administration**

**Project outline:** Following the completion of community consultation, the Mitchell Memorial Park Precinct upgrade is to be undertaken over the coming months. The project is scheduled to be completed in stages and funding for the various stages of the works will be sought by the Local Development Officer.

The trainee will assist with the following activities associated with the project:

- Historical research relating to the C17 Locomotive currently located in the Mitchell Memorial Park;
- Design and production of interpretive signage panels;
- Liaising with the local Gunggari people to incorporate Indigenous elements into the park precinct project;
- Community consultation relating to the location of the miniature railway and basketball court;
- Distribution of community surveys and collation of feedback data and information;
- Administrative tasks relating to the delivery of the various elements of the project.

#### **Environmental Monitoring & Management Project – Trainee Conservation & Land Management**

The trainee will be exposed to a broad range of day to day environmental management activities undertaken by Council, gaining knowledge and practical experience in Rural Land Management and Waste Management Programs. The trainee will assist with the delivery of several key waste, environmental and rural land management projects including:

- Weed and Pest Management Program
- Crush the Cactus Project
- Wild Dog Management Program
- Exclusion Fencing Project
- Recycling and Container Exchange Program
- Roma Refuse Site Enhancement Project

#### **Budget Impact & In-Kind Support**

The below program budget details the budget impacts and in-kind contribution that will be made by Maranoa Regional Council for the proposed partnership project with Golden West Apprenticeships. Golden West Apprenticeships will assume responsibility for all wages and other employment related costs for the four (4) trainees.



<b>Maranoa Regional Council</b>
<b>General Meeting - 11 September 2019</b>

Budget Item	Trainee 1	Trainee 2	Trainee 3	In-Kind Support	2019-20 Budget Impact
<b>Business Traineeship</b>					
Phone	\$1,700.00	\$1,700.00	\$1,700.00	\$5,100.00	
Computer	\$2,500.00	\$2,500.00	\$2,500.00	\$7,500.00	
Work station / Desk	\$1,500.00	\$1,500.00	\$1,500.00	\$4,500.00	
Work Vehicle access	\$1,430.00	\$1,430.00	\$1,430.00	\$4,290.00	
Supervisor / Workplace Mentor Salary 26 weeks (including on costs)	\$54,292.00	\$61,845.00	\$54,292.00	\$170,429.00	
<b>Sub Total</b>	<b>\$61,422.00</b>	<b>\$68,975.00</b>	<b>\$61,422.00</b>	<b>\$191,819.00</b>	
<b>Conservation &amp; Land Management Traineeship</b>					
Personal Protective Equipment	\$1,000.00				\$1,000.00
Field Uniform	\$500.00				\$500.00
White card	\$100.00				\$100.00
AC/DC Licence	\$500.00				\$500.00
Consumable items / Weed Control Chemical	\$1,500.00			\$1,500.00	
Work Vehicle access	\$1,430.00			\$1,430.00	
Plant / Equipment access	\$2,356.00			\$2,356.00	
Verification of Skill Level Assessment	\$130.00			\$130.00	
Supervisor / Workplace Mentor Salary 26 weeks (including on costs)	\$61,845.00			\$61,845.00	
<b>Sub Total</b>	<b>\$69,361.00</b>			<b>\$67,261.00</b>	
<b>In -Kind Support Total</b>				<b>\$259,080.00</b>	
<b>2019-20 Budget Impact</b>					<b>\$2,100.00</b>
<b>Total Program Budget</b>					<b>\$261,180.00</b>

### Benefits

The program has the potential to deliver many positive outcomes for the participants, project partners and the broader Maranoa community including but not limited to:

- Employment, skills development and training opportunity for local residents, particularly those identified as being disadvantaged job seekers;
- Community partnership opportunity with Golden West Apprenticeships;
- Support of local training providers;
- Additional “hands on” support for Council projects;
- Positive profiling of Maranoa Regional Council, Golden West Apprenticeships, local training providers and the Department of Employment, Small Business & Training in the broader community as an example of successful joint initiatives and programs.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

Similar joint initiatives were successfully undertaken in 2016 with two (2) trainees and 2018 with six (6) trainees.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Nil

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Nil

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?***

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Julie Reitano, Chief Executive Officer

Robert (Rob) Hayward, Director – Development, Facilities & Environmental Services

Noela Ward, Manager – Organisational Development & Human Resources

Edward (Ed) Sims, Manager – Economic & Community Development

Susan Sands, Regional Grants & Council Events Coordinator

Justine Miller, Regional Tourism Development Coordinator

Jane Fenton, Local Development Officer - Mitchell

Tanya Mansfield, Manager – Facilities (Land, Buildings & Structures)

Sandra (Kay) Crosby, Manager – Environment, Health, Waste & Rural Services

Kent Morris, Rural Land Services & Funding Officer/Team Coordinator

Golden West Apprenticeships – Camille Johnson, Chief Executive Officer

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.***

(Please do not just include names)

The project funding arrangements will be between Golden West Apprenticeships and the funding body i.e. Department of Employment, Small Business and Training.

Council will host the four (4) trainees on behalf of Golden West Apprenticeships, providing in-kind support to the value of \$259,080 and a financial contribution from the current budget of \$2,100 for the projects being undertaken.

### **This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) ? Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

Council will provide in-kind support of \$259,080 and financial support of \$2,100 from the approved Training Budget GL 02162.2003.

### **Future Years' Budgets:**

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$) ? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)*

Nil

### **Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?*

(Interested Parties Analysis - IS9001:2015)

Nil

### **Risks:**

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
Political Risk	Political risk associated with not supporting a community partnership program aimed at improving the skills and employability of local residents particularly those identified as being disadvantaged job seekers.

### **Advice to Council:**

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

As Council achieved successful outcomes in 2016 and 2018 it is believed that this recommendation should be adopted.

### **Recommendation:**

*What is the 'draft decision' based on the advice to Council?*

*Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

*Does this recommendation suggest a decision contrary to an existing Council policy?*

*If so, for what reason?*

Nil

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.11 Support development of our local communities through planning, programs and events

4.11.3 Deliver community based programs, planning, projects and initiatives in partnership with our local groups including town development, indigenous, tourism, arts, cultural and heritage, sporting and recreation.

**Supporting Documentation:**

Nil

**Report authorised by:**

Manager - Organisational Development & Human Resources

Chief Executive Officer

## **OFFICER REPORT**

**Meeting:** General 11 September 2019

**Date:** 26 August 2019

**Item Number:** 11.1

**File Number:** D19/74623

**SUBJECT HEADING:** Animal Management (Amendment) Local Law  
(No.1) 2019

**Classification:** Open Access

**Officer's Title:** Acting Executive Services Officer

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### **Executive Summary:**

The purpose of this report is to seek Council's endorsement to proceed to the next stage of the local law making process, being community consultation for:

- Animal Management (Amendment) Local Law (No.1) 2019,
- Animal Management (Amendment) Subordinate Local Law (No. 1) 2019; and
- Animal Management (Amendment) Subordinate Local Law (No. 2) 2019.

### **Officer's Recommendation:**

That Council proceed with public consultation as part of the local law making process for the proposed amendments to the:

- Animal Management (Amendment) Local Law (No. 1) 2019;
- Animal Management (Amendment) Subordinate Local Law (No. 1) 2019; and
- Animal Management (Amendment) Subordinate Local Law (No. 2) 2019

for a twenty-one (21) day period, commencing Tuesday 17 September 2019 and ending close of business 8 October 2019.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Animal owners within the Maranoa Regional Council local government area, with specific interest to cat and dog owners.

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
N/A.	

**Context:**

*Why is the matter coming before Council?*

As part of the local law making process, Council must undertake community consultation regarding the proposed amendments. This report seeks Council's endorsement to proceed to community consultation.

**Background:**

*Has anything already happened in relation to this matter?*

(Succinct overview of the relevant facts, without interpretation)

At the Council meeting held 10 July 2019, Council resolved (**GM/07.2019/08**) to proposed to make each of:-

- (a) Animal Management (Amendment) Local Law (No. 1) 2019; and
- (b) Animal Management (Amendment) Subordinate Local Law (No. 1) 2019; and
- (c) Animal Management (Amendment) Subordinate Local Law (No. 2) 2019.

The proposed amendments covered:

**Cat registration**

At the Council meeting held 12 June 2019, Council resolved to introduce mandatory cat registration:

**Resolution No. GM/06.2019/05**

***That Council:***

- 1. Propose to make amendment to Subordinate Local Law No. 2 (Animal Management) 2011 to include mandatory cat registration to support responsible pet ownership within the Maranoa.***
- 2. Implement a transition process that encourages cat owners to register their cat/s with:***
  - registration to be free of charge for the financial year 2019/20.***
  - advisory notices only (no fines) to be issued on detection of non-compliance from introduction to 30 June 2020.***

In order for Council to align its local laws to the above resolution, an amendment of *Local Law No.2 (Animal Management) 2011 and Subordinate Local Law No.2 (Animal Management) 2011* is required to include the necessary provisions.

Attached to the officer's report are proposed amendments relating to cat registration:

- (a) *Animal Management (Amendment) Local Law (No. 1) 2019; and*
- (b) *Animal Management (Amendment) Subordinate Local Law (No. 1) 2019; and*

### **Dog off-leash area**

In May 2019, Council officially opened the Roma off-leash dog park. *Subordinate Local Law No.2 (Animal Management) 2011*, Schedule 7 states that there is no designed off-leash areas and should be amendment to reflect this recent change.

The proposed amendment provides the location for the off-leash dog area, which is:

‘Shady’s Lagoon at the Charles Street Entrance of the Adungadoo Pathway (lot 207 on plan R861).’.

Attached to the officer’s report are proposed amendments relating to dog off-leash areas:

(a) *Animal Management (Amendment) Subordinate Local Law (No. 2) 2019*

Please refer to section 5 on page 3 and 4.

### **Prohibition on the keeping of animals (dogs)**

Community Safety have identified an opportunity to better work with the community regarding responsible animal ownership with a goal of assisting the community in being compliant with state legislation and local laws rather than through enforcement.

The proposed amendments will only be applicable to dogs and no other animals listed in the schedule.

Below is an extract from the current *Subordinate Local Law No. (2) Animal Management 2011*

1	Dog	<p>(a) More than 4 dogs over the age of 3 months on an allotment in a designated town area.</p> <p><i>Note - An approval is required to keep more than 2 dogs over the age of 3 months on an allotment in a designated town area - see schedule 2, item 2(a).</i></p> <p>(b) More than 2 dogs over the age of 3 months on multi-residential premises.</p> <p><i>Note - An approval is required to keep more than 1 dog over the age of 3 months on multi-residential premises - see schedule 2, item 2(b).</i></p> <p><b>Any of the following breeds anywhere in the local government area: American pit bull terrier</b></p>
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		<b>or pit bull terrier; dogo Argentino; fila Brasileiro; Japanese tosa; Perro de Presa Canario or Presa Canario.</b>
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The proposed amendments will 'loosen' the prohibitions for residents that have larger allotment sizes and aims to bring our local laws in line with the *Animal Management (Cats and Dogs) Act 2008* section 44(2) which states:

"An owner of a dog must comply with section 46 to register the dog in the relevant local government's area within 14 days after starting to keep the dog in the area unless the person has a reasonable excuse."

The proposed amendment are as follows:

- a) use the existing rules for multi-residential properties.
- b) for blocks under 2,500m<sup>2</sup>– the existing rules will apply, being only 2 dogs. Up to 4 dogs may be kept with an approval.
- c) for block sizes 2,500m<sup>2</sup> – 4,000m<sup>2</sup> – allow the keeping of 3 dogs without an approval. Up to 4 dogs may be kept with an approval.
- d) For block sizes that are over 4,000m<sup>2</sup> and less than 40,000m<sup>2</sup> amend to allow the keeping of up to 4 dogs without an approval.
- e) For block sizes over 40,000m<sup>2</sup> amend to allow the keeping of up to 5 dogs without an approval.

The above proposed amendments incorporate the feedback from Councillors identifying an increase in block sizes for point a and point b. Initially it was proposed for block sizes under 2,000m<sup>2</sup>, however this has been increased to block sizes under 2,500m<sup>2</sup>.

Attached to the officer's report are proposed amendments relating to dog off-leash areas:

- (b) *Animal Management (Amendment) Subordinate Local Law (No. 2) 2019*

### **Local Law making process:**

Section 29(1) of the *Local Government Act 2009* provides that a local government may decide its own process for making a local law to the extent that the process is not inconsistent with this part (of the Act).

At the Council meeting held 24 September 2014, Council resolved the process for the making of local laws (**GM09.2014/47**). This process shall apply to the proposed making of:

- a) *Animal Management (Amendment) Local Law (No. 1) 2019;*
- b) *Animal Management (Amendment) Subordinate Local Law (No. 1) 2019; and*
- c) *Animal Management (Amendment) Subordinate Local Law (No. 2) 2019*



Pursuant to section 29(5) of the *Local Government Act 2009 (Act)*, a local government must ensure that its local laws are drafted in compliance with the guidelines issued by the Parliamentary Counsel under the *Legislative Standards Act 1992*, section 9 for local laws and subordinate local laws.

Attached to the officer's report are proposed amendments relating to dog off-leash areas:

(c) *Animal Management (Amendment) Subordinate Local Law (No. 2) 2019*

**Anti-Competitive provisions:**

Section 38(1) of the Act provides that a local government must not make a local law that contains any anti-competitive provision unless the local government has complied with the procedures prescribed under a regulation for the review of anti-competitive provisions.

In the drafting of the:

d) *Animal Management (Amendment) Local Law (No. 1) 2019;*

e) *Animal Management (Amendment) Subordinate Local Law (No. 1) 2019; and*

f) *Animal Management (Amendment) Subordinate Local Law (No. 2) 2019*

no anti-competitive provisions were identified.

**State interest check**

Pursuant to section 29A of the Act:

*(1) This section applies if a local government proposes to make a local law other than the following—*

- (a) a local law that incorporates a model local law;*
- (b) a subordinate local law.*

*(2) However, this section also applies to a local law that incorporates a model local law if the local law includes more than—*

- (a) the model local law; or*
- (b) any amendment or repeal of an existing local law that would be inconsistent with the model local law.*

*(3) A local government must consult with relevant government entities about the overall State interest in the proposed local law before making the local law.*

Because it is proposed to amend a local law under the Act, Council was required to consult with the relevant government entities about the overall state interest in the proposed amendments before proceeding to community consultation.

It is Council's responsibility to undertake appropriate State interest checks. Furthermore, it is Council's responsibility to identify which State agencies are likely to have an interest in the issue to be addressed in a proposed local law. In order to avoid any doubt, consultation was undertaken with all State agencies.

The deadline for responses to be received in response to the State Interest Check was 16 August 2019. Council received correspondence from the following departments in response to the State Interest Checks, all of which stated no impacts / nil response in relation to the draft amendment.

- Department of Justice and Attorney-General
- Queensland Fire & Emergency Services
- Transport and Main Roads
- Queensland Corrective Services
- Department of Local Government, Racing and Multicultural Affairs
- Queensland Health
- Department of Housing and Public Works.

The Department of Agriculture and Fisheries responded as follows, which still results in no change to the proposed amendment.

*"Thank you for your letter of 19 July 2019 regarding state interest in the Animal Management (Amendment) Local Law (No.1) 2019 (proposed local law).*

*Thank you for providing the Department of Agriculture and Fisheries with the opportunity to comment on the proposed local law.*

*The Department has reviewed the proposed local law in respect to the Animal Management (Cats and Dogs) Act 2008 and can advise that the proposed local law does not conflict with the Act. I also note the requirements for cat registration are consistent with the requirements for dog registration under the Act.*

*The Department continues to encourage Local Governments to introduce local laws aimed to enhance animal management within their local areas."*

### **Public Consultation Period**

Council must resolve to propose to make the subordinate local laws before Council commences public consultation.

The public consultation period about the proposed subordinate local laws will run for 21 days and is proposed to commence Tuesday 17 September 2019 and ending close of business 8 October 2019.

During the public consultation process, Council is obliged to accept and consider all submissions properly made to Council about the proposed subordinate local laws.

A properly made submission must be received on or before the last day of the consultation period stating

- (a) The grounds of the submission; and
- (b) The facts and circumstance relied on in support of the grounds.

How to make a submission is contained within the public notice advising the community of the consultation period.

Having considered all submissions, Council is obliged to decide whether to proceed with the making of the proposed subordinate local laws either as advertised, with amendments, or not at all.

A copy of the draft notice is attached to this report.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

The local law making process must be completed in accordance with the *Local Government Act 2009* as outlined in the body of this report.

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

As outlined in this report.

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?***

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Manager – Community Services  
King and Company.

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

N/A.

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

N/A.

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N/A.

**Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?*

(Interested Parties Analysis - IS9001:2015)

Animal owners within the Maranoa Regional Council local government area, with specific interest to cat and dog owners.

**Risks:**

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
Compliance with State legislation regarding the local law making process.	<p>The process for Council to make the local law has been done so in compliance with the <i>Local Government Act 2009</i>.</p> <p>Furthermore it should be noted that the proposed local and subordinate local laws have been drafted in compliance with the guidelines issued by the Parliamentary Council under the <i>Legislative Standards Act 1992</i>, section 9 for local laws and subordinate local laws.</p>
Alignment with Council processes	<p>As Council has already proposed to amend its local laws in order to include mandatory cat registration for the Maranoa region, and now has a designated off-leash dog area, Council should align its own local laws to reflect this. Amendment of the local law and subordinate local law ensures transparency and provides officers with the ability to administer the resolutions of Council.</p>
Identification of improved processes for community benefit	<p>The proposed amendments regarding allotment sizes for dog owners have been developed to recognise the varied circumstances of residents within the Maranoa region. Specifically that a portion of the resident population live on larger allotment sizes for lifestyle and responsible pet ownership should be encouraged through registration of animals rather than prohibition and enforcement.</p> <p>By making compliance with Council's Local Laws easier</p>

**Advice to Council:**

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That Council proceed with the next stage of the local law making process and complete the required community consultation for the proposed amendments.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

N/A.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 3: Helping to keep our communities safe

3.1 Help to keep residents safe from other people's animals and property

3.1.2 Ensure compliance with the State Government's Animal Management (Cats & Dogs) Act 2008 and Regulation 2008, Council's Local Laws and Subordinate Local Laws with a particular focus on: - Animal control - Abandoned vehicles - Unsightly and overgrown allotments.

**Supporting Documentation:**

1	<a href="#">Draft Public Notice for Community Consultation</a>	D19/34311
2	<a href="#">Animal Management (Amendment) Local Law (No.1) 2019</a>	P19/2
3	<a href="#">Animal Management (Amendment) Subordinate Local Law (No.1) 2019</a>	D19/34306
4	<a href="#">Animal Management (Amendment) Subordinate Local Law (No.2) 2019</a>	P19/1

**Report authorised by:**

Director - Corporate, Community & Commercial Services

## DRAFT PUBLIC NOTICE

*Local Government Act 2009*

1. Maranoa Regional Council (“Council”) has proposed to make each of:-
  - (a) *Animal Management (Amendment) Local Law (No. 1) 2019* (the “amending local law”); and
  - (b) *Animal Management (Amendment) Subordinate Local Law (No. 1) 2019* ( “amending subordinate local law No. 1”); and
  - (c) *Animal Management (Amendment) Subordinate Local Law (No. 2) 2019* (“amending subordinate local law No. 2”).
2. *Local Law No. 2 (Animal Management) 2011* authorises the making of each of:-
  - (a) the amending local law; and
  - (b) amending subordinate local law No. 1; and
  - (c) amending subordinate local law No. 2.
3. The purpose and general effect of the amending local law is to provide for the registration of cats by imposing registration obligations on cat owners.
4. The purpose and general effect of amending subordinate local law No. 1 is to prescribe matters which may be specified by subordinate local law about the registration of cats.
5. The purpose and general effect of amending subordinate local law No. 2 is:-
  - (a) to prescribe when the keeping of dogs on premises is prohibited; and
  - (b) to prescribe when an approval is required in respect of the keeping of dogs on premises; and
  - (c) to identify a dog off-leash area.
6. Written submissions by any person in support of, or objecting to, 1 or more of the amending local law, amending subordinate local law No. 1 and amending subordinate local law No. 2 are invited for a 21 day period commencing on **( insert date for start of public consultation period )** and ending on **(insert last day of 21 clear day public consultation period)** (the “consultation period”).
7. During the consultation period Council will make available for inspection and purchase at Council’s public office at Council’s Customer Service Offices copies of each of the amending local law, amending subordinate local law No. 1 and amending subordinate local law No. 2.
8. Submissions must be received on or before **(insert last day of the 21 clear day public consultation period)** stating—
  - (a) the grounds of the submission; and
  - (b) the facts and circumstances relied on in support of the grounds.

.....  
Chief Executive Officer

# Maranoa Regional Council

## Animal Management (Amendment) Local Law (No. 1) 2019

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## Part 1 Preliminary

### 1 Short title

This local law may be cited as *Animal Management (Amendment) Local Law (No. 1) 2019*.

### 2 Local law amended

This local law amends *Local Law No. 2 (Animal Management) 2011*.

### 3 Object

The object of this local law is to provide for the registration of cats by imposing registration obligations on cat owners.

## Part 2 Amendments to local law

### 4 Amendment of s2 (Purpose and how it is to be achieved)

- (1) Before section 2(2)(b) —

*insert—*

‘(aa) the registration of cats by imposing registration obligations on cat owners; and’.

- (2) Section 2(2), paragraphs (aa) to (f) —

*renumber* as paragraphs (b) to (g).

### 5 Insertion of new pt 2, div 3A (Registration of cats)

After section 7—

*insert—*

#### ‘Division 3A Registration of cats

##### 7A Registration obligation

- (1) This section does not apply to—

- (a) the operator of a pound or shelter; or
- (b) the owner of a cat less than 12 weeks old.

- (2) An owner of a cat must comply with section 7B to register the cat within 14 days after starting to keep the cat in the local government area unless the person has a reasonable excuse.

Maximum penalty—20 penalty units.

- (3) A person who becomes an owner of a cat must comply with section 7B to register the cat in the local government area within 14 days unless the person has a reasonable excuse.

Maximum penalty — 20 penalty units.



- (4) It is a defence to a prosecution for an offence against subsection (2) or (3) for the defendant to prove that the cat is of a class of cat prescribed under a subordinate local law.

## **7B What the owner of a cat must do**

To register a cat with the local government, the owner of the cat must—

- (a) give the local government a registration form for the cat that complies with section 7C; and
- (b) ensure the registration form is accompanied by—
  - (i) the registration fee for the cat; and
  - (ii) if the cat is desexed — a signed veterinary surgeon's certificate stating, or other evidence, that it has been desexed; and
- (c) if a written notice is given to the owner under section 7D — give the chief executive officer of the local government any other information or documents required to be given in the notice.

## **7C What registration form must state**

A registration form for the registration of a cat must comply with requirements prescribed by subordinate local law.

## **7D Chief executive officer may ask for further information**

- (1) This section applies if the owner of a cat gives the local government—
  - (a) a registration form for the cat under section 7B; or
  - (b) a notice mentioned in section 7G(3) or 7I(2) for the cat.
- (2) The chief executive officer may, by written notice, require the owner to give other information or documents reasonably required to register the cat.
- (3) The notice must state a reasonable period of at least 14 days to comply with the notice.

## **7E Local government must give registration notice**

- (1) This section applies if an owner of a cat complies with section 7B for the cat.
- (2) The local government must give the owner of the cat notice (a **registration notice**) that the cat has been registered by the local government.
- (3) The registration notice must—
  - (a) comply with the requirements prescribed by subordinate local law; and

- (b) be accompanied by any registration device for the cat.

#### **7F Duration of registration**

The registration of a cat is for the period fixed by resolution of the local government for the cat.

#### **7G Amendment of registration**

- (1) If any information stated on the registration notice for a cat changes (the *changed information*), the owner of the cat must, within 7 days, give the local government notice of the changed information.

Maximum penalty — 5 penalty units.

- (2) The notice must be—
  - (a) in the prescribed form; and
  - (b) accompanied by other information or documents to enable the local government to record the changed information in the local government's register of cats.
- (3) If the owner complies with subsection (2), the local government must, within 14 days after receiving the notice, ensure the owner is given a written notice for the cat that includes the changed information.

#### **7H Renewal of registration**

- (1) This section applies if—
  - (a) a cat has been registered by the local government; and
  - (b) the local government has given the owner of the cat a registration notice.
- (2) The local government must give the owner notice (a *renewal notice*) to renew the registration for the cat.
- (3) The renewal notice must comply with requirements prescribed by subordinate local law.

#### **7I What owner of a cat must do about renewal of registration**

- (1) This section applies to the owner of a cat whether or not the owner has been given a renewal notice.
- (2) The owner of the cat must, before the period of registration for the cat expires—
  - (a) if the local government has given the owner a renewal notice and any information on the renewal notice has changed—give the local government written notice of the change (the *changed information*); and
  - (b) pay the registration fee for the cat; and

- (c) if the cat is desexed—ensure the fee is accompanied by a signed veterinary surgeon’s certificate stating, or other evidence, that it has been desexed.

Maximum penalty — 20 penalty units.

- (3) However, if a registration form for the cat has already been accompanied by the certificate or evidence mentioned in subsection (2) for the cat, the certificate or evidence need not accompany the fee.

## **7J Local government’s obligations if owner complies**

- (1) This section applies if the owner of a cat given a renewal notice under section 7H complies with section 7I for the cat.
- (2) The local government may ask the owner for other information or documents in the way mentioned in section 7D.
- (3) The owner must give the local government the information or documents required to be given in the notice mentioned in section 7D(2).

Maximum penalty — 5 penalty units.

- (4) If the owner complies with subsection (3), the local government must—
  - (a) within 7 days after receiving the notice mentioned in section 7I(2), ensure the information is updated in the local government’s register of cats in a way that reflects the change; and
  - (b) within 14 days after receiving the fee, any information or documents mentioned in section 7I(2) or other information or documents given under section 7D, give the owner any registration device for the cat.

## **7K Obligations of owner of registered cat**

The owner of a registered cat must—

- (a) ensure that the cat carries the registration device required by resolution of the local government; and
- (b) ensure that the registration device is attached to a collar worn by the cat; and
- (c) notify the local government within 14 days if the registration device for the cat has been lost or destroyed.

Maximum penalty for each of paragraphs (a), (b) and (c) —20 penalty units.

## **7L Cat not registered at commencement of amending local law**

- (1) This section applies to an owner of a cat other than the operator of a shelter or pound if the cat—

- (a) is not registered at the commencement of *Animal Management (Amendment) Local Law (No. 1) 2019*; or
  - (b) is less than 12 weeks old.
- (2) The owner must ensure the cat is registered within 3 months after whichever is the later of—
  - (a) the commencement of *Animal Management (Amendment) Local Law (No. 1) 2019*; and
  - (b) the cat is 12 weeks old.’.

## **6 Amendment of pt 2, div 5 (Identification of registered cats and dogs)**

Part 2, division 5, heading, ‘cats and’ —  
*omit.*

## **7 Amendment of s9 (Identification for cats and dogs in certain circumstances)**

- (1) Section 9, heading, ‘cats and’—  
*omit.*
- (2) Section 9, ‘for a cat or dog that’ —  
*omit, insert—*  
‘for a dog that’.
- (3) Section 9, ‘notice for the cat or’—  
*omit, insert—*  
‘notice for the’.
- (4) Footnote 10, ‘cat or’—  
*omit.*

## **8 Amendment of s43 (Subordinate local laws)**

- (1) After section 43(c)—  
*insert—*
  - ‘(ca) the class of cat prescribed for the purposes of section 7A(4) (Registration obligation) of this local law;<sup>28A</sup> or
  - (cb) prescribed requirements for a registration form;<sup>28B</sup> or
  - (cc) prescribed requirements for a registration notice;<sup>28C</sup> or
  - (cd) prescribed requirements for a renewal notice;<sup>28D</sup> or’.

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<sup>28A</sup> See section 7A(4).

<sup>28B</sup> See section 7C.

<sup>28C</sup> See section 7E(3).

<sup>28D</sup> See section 7H(3).

- (2) Section 43(e), ‘cats and’—  
*omit.*
- (3) Section 43, paragraphs (ca) to (s) —  
*renumber* as paragraphs (d) to (w).
- (4) Footnotes 28A to 45—  
*renumber* as footnotes 29 to 49.

## 9 Amendment of sch (Dictionary)

Schedule—

*insert—*

‘**cat** has the meaning given in section 11 of the *Animal Management (Cats and Dogs) Act 2008*.

**changed information**—

(a) for section 7G—see section 7G(1); and

(b) for section 7I—see section 7I(2).

**desex** see *Animal Management (Cats and Dogs) Act 2008*, schedule 2.

**pound**, for part 2, division 3A, means premises maintained for the purpose of impounding animals.

**prescribed form** means the form approved by the local government.

**registered** —

(a) for a cat, means that the information about the cat is recorded in the local government’s register of cats;

(b) for a dog, means the dog is registered under the *Animal Management (Cats and Dogs) Act 2008*.

**registration** — see registered.

**registration device** means a device to assist in identifying an animal which is decided by resolution of the local government.

**registration fee**, for a cat, means the prescribed fee for the registration of the cat.

**registration form**, for the registration of a cat, means the prescribed form for registering cats in the local government area.

**registration notice**—

(a) for a cat — see section 7E(2);

(b) for a dog — see *Animal Management (Cats and Dogs) Act 2008*, schedule 2.

**renewal notice** — see section 7H(2).

**shelter**, for part 2, division 3A, means premises maintained for the purpose of providing shelter to, or finding a home for, stray, abandoned or unwanted animals.

**veterinary surgeon** means a person registered as a veterinary surgeon under the *Veterinary Surgeons Act 1936*.’.

This and the preceding 7 pages bearing my initials is a certified copy of *Animal Management (Amendment) Local Law (No. 1) 2019* made in accordance with the provisions of the *Local Government Act 2009* by Maranoa Regional Council by resolution dated the                      day of                      2019.

.....  
Chief Executive Officer

832170\_1

# **Maranoa Regional Council Animal Management (Amendment) Subordinate Local Law (No. 1) 2019**

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## Part 1 Preliminary

### 1 Short title

This subordinate local law may be cited as *Animal Management (Amendment) Subordinate Local Law (No. 1) 2019*.

### 2 Subordinate local law amended

This subordinate local law amends *Subordinate Local Law No. 2 (Animal Management) 2011*.

## Part 2 Amendments to subordinate local law

### 3 Insertion of new ss7A to 7C

After section 7—

*insert—*

#### **‘7A What registration form must state — Authorising local Law, s7C**

- (1) For section 7C of the authorising local law, a registration form for the registration of a cat must—
  - (a) be in the prescribed form; and
  - (b) state all of the following information about the owner of the cat—
    - (i) name;
    - (ii) residential address;
    - (iii) contact telephone number;
    - (iv) email address, if any; and
  - (c) state all of the following information about the cat—
    - (i) age;
    - (ii) breed;
    - (iii) colour;
    - (iv) sex;
    - (v) any other noticeable distinguishing features or marks;
    - (vi) address;
    - (vii) if it is desexed—that it is desexed.
- (2) In this section, the **address** for a cat is the address of the place where the cat is usually kept or proposed to be kept.

#### **7B Local government must give registration notice — Authorising local Law, s7E(3)**



For section 7E(3) of the authorising local law, a registration notice must—

- (a) be given to the owner within 14 days after the cat is registered by the local government; and
- (b) state—
  - (i) the information, for the owner and the cat, required to be given under sections 7C and 7D(2) of the authorising local law; and
  - (ii) the period of the registration.

#### **7C Local government must give renewal notice — Authorising local Law, s7H(3)**

For section 7H(3) of the authorising local law, a renewal notice must—

- (a) be given at least 14 days before the period of registration for the cat expires; and
- (b) state—
  - (i) the information, for the owner and the cat, stated in the register of cats maintained by the local government; and
  - (ii) the period of renewal of registration; and
  - (iii) that the owner must, within 7 days, give the local government notice of any change to the information.’.

#### **4 Amendment of s9 (Identification for cats and dogs in certain circumstances — Authorising local law, s9)**

- (1) Section 9, heading, ‘cats and’—

*omit.*

- (2) Section 9, ‘a cat or’—

*omit, insert—*

‘a’.

- (3) Section 9, ‘the cat or’—

*omit, insert—*

‘the’.

#### **5 Amendment of sch14 (Dictionary)**

Schedule 14, definition **registered**, ‘Animal Management (Cats and Dogs) Act 2008’—

*omit, insert—*

‘the authorising local law’.

This and the preceding 3 pages bearing my initials is a certified copy of *Animal Management (Amendment) Subordinate Local Law (No. 1) 2019* made in accordance with the provisions of the *Local Government Act 2009* by Maranoa Regional Council by resolution dated the     day of                      2019.

.....  
Chief Executive Officer

832235\_1

# Maranoa Regional Council

## Animal Management (Amendment) Subordinate Local Law (No. 2) 2019

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## Part 1 Preliminary

### 1 Short title

This subordinate local law may be cited as *Animal Management (Amendment) Subordinate Local Law (No. 2) 2019*.

### 2 Subordinate local law amended

This subordinate local law amends *Subordinate Local Law No. 2 (Animal Management) 2011*.

## Part 2 Amendments to subordinate local law

### 3 Amendment of sch 1 (Prohibition on keeping animals)

(1) Schedule 1, item 1, column 2—

*omit, insert—*

- ‘(a) More than 4 dogs (other than working dogs) over the age of 3 months on an allotment with an area less than 2,500m<sup>2</sup>.

*Note—*

*An approval is required to keep more than 2 dogs (other than working dogs) over the age of 3 months on an allotment with an area less than 2,500m<sup>2</sup>—see schedule 2, item 2(a).*

- (b) More than 4 dogs (other than working dogs) over the age of 3 months on an allotment with an area between 2,500m<sup>2</sup> and 4,000m<sup>2</sup>.

*Note—*

*An approval is required to keep more than 3 dogs (other than working dogs) over the age of 3 months on an allotment with an area between 2,500m<sup>2</sup> and 4,000m<sup>2</sup>—see schedule 2, item 2(b).*

- (c) More than 4 dogs (other than working dogs) over the age of 3 months on an allotment with an area between 4,001m<sup>2</sup> and 40,000m<sup>2</sup>.

- (d) More than 5 dogs (other than working dogs) over the age of 3 months on an allotment with an area more than 40,000m<sup>2</sup>.

- (e) More than 2 dogs over the age of 3 months on multi-residential premises.

*Note —*

*An approval is required to keep more than 1 dog over the age of 3 months on multi-residential premises —see schedule 2, item 2(c).*

- (f) Any of the following breeds anywhere in the local government area: American pit bull terrier or pit bull terrier; dogo Argentino; fila Brasileiro; Japanese tosa; Perro de Presa Canario or Presa Canario.’

(2) Schedule 1, from ‘A prohibition’ to ‘local law.’—

*omit, insert—*

‘A prohibition prescribed in this schedule does not apply to the keeping of an animal or animals on premises in circumstances as follows—

- (a) if the animal or animals is an animal other than a dog—
  - (i) the animal or animals were kept on the premises before the commencement of the authorising local law; and
  - (ii) the keeping of the animal or animals on the premises immediately before the commencement of the authorising local law did not contravene any provision of a local law of the local government that was repealed contemporaneously with the making of the authorising local law;
- (b) if the animal or animals is a dog—
  - (i) the animal or animals were kept on the premises before the commencement of *Animal Management (Amendment) Subordinate Local Law (No. 2) 2019*; and
  - (ii) the keeping of the animal or animals on the premises immediately before the commencement of *Animal Management (Amendment) Subordinate Local Law (No. 2) 2019* did not contravene any provision of the authorising local law.’.

#### 4 Amendment of sch2 (Requirement for approval to keep animal)

Schedule 2, item 2, column 2—

*omit, insert—*

- ‘(a) More than 2 dogs (other than working dogs) over the age 3 months on an allotment with an area less than 2,500m<sup>2</sup>.

*Note—*

*Keeping more than 4 dogs (other than working dogs) over the age of 3 months on an allotment with an area less than 2,500m<sup>2</sup> is prohibited—see schedule 1, item 1(a).*

- (b) More than 3 dogs (other than working dogs) over the age of 3 months on an allotment with an area between 2,500m<sup>2</sup> and 4,000m<sup>2</sup>.

*Note—*

*Keeping more than 4 dogs (other than working dogs) over the age of 3 months on an allotment with an area between 2,500m<sup>2</sup> and 4,000m<sup>2</sup> is prohibited—see schedule 1, item 1(b).*

- (c) More than 1 dog over the age of 3 months on multi-residential premises.

*Note—*

*Keeping more than 2 dogs over the age of 3 months on multi-residential premises is prohibited—see schedule 1, item 1(e).’.*

#### 5 Amendment of sch7 (Dog off-leash areas)

Schedule 7, ‘No dog off-leash area described.’—

*omit, insert—*

‘Shady’s Lagoon at the Charles Street Entrance of the Adungadoo Pathway (lot 207 on plan R861).’.

## 6 Amendment of sch14 (Dictionary)

Schedule 14—

*omit—*

‘**working dog** has the meaning given in the *Animal Management (Cats and Dogs) Act 2008*, schedule 2.’.

This and the preceding 3 pages bearing my initials is a certified copy of *Animal Management (Amendment) Subordinate Local Law (No. 2) 2019* made in accordance with the provisions of the *Local Government Act 2009* by Maranoa Regional Council by resolution dated the     day of                      2019.

.....  
Chief Executive Officer

832322\_1

## **INFORMATION REPORT**

**Meeting:** General 11 September 2019

**Date:** 21 August 2019

**Item Number:** 13.1

**File Number:** D19/73673

**SUBJECT HEADING:** Regional Monthly Pool Report July 2019

**Classification:** Open Access

**Officer's Title:** Administration Officer - Council Buildings & Structures

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### **Executive Summary:**

Across the region, Council maintains five swimming pool complexes and the Great Artesian Spa complex.

Contractors operate the pools under Management Agreements, and provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.

Reports presented for the Month of July 2019 include Denise Spencer Pool Roma, Wallumbilla Pool, Surat Pool, Mitchell Pool and The Great Artesian Spa. The Injune Pool reports for June and July were not received at time of preparing this report.

### **Officer's Recommendation:**

That Council receive the Regional Swimming Pool reports for the Denise Spencer Pool Roma, Wallumbilla Pool, Surat Pool, Mitchell Pool and the Great Artesian Spa for the month of July 2019.

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### **Background:**

Due to the risk and nature of public pools, this report is presented to Council to keep Councillors informed of any ongoing issues with our regional pools as reported by Pool contractors.

### **Body of Report:**

Issued maintenance requests and current actions tabled below:

<b>DENISE SPENCER POOL ROMA</b>	<b>First Aid Equipment.</b>	None required.
	<b>Consumables</b>	1 pallet of Acid ordered
	<b>Maintenance</b>	No additional issues to report
<b>SURAT POOL</b>	<b>First Aid Supplies</b>	Items ordered and sent to Surat
	<b>Consumables</b>	<b>Ordered 15/8/19</b>
	<b>Maintenance</b>	Leaking seal on sand filter. Repairs will be carried out

		as part of the capital upgrade.
	<b>Maintenance</b>	Wading pool valve on filter leaking while backwashing. Part of capital upgrade on wading pool.
	<b>Maintenance</b>	Wading pool opening and closing valve needs replacing. Part of capital upgrade on wading pool.
	<b>Maintenance</b>	Wading pool drainpipe replacement. Part of capital upgrade on wading pool.
	<b>Maintenance</b>	Rust coming through the wall on the 25m pool. Requires fibre glassing to coping tile to prevent further decay of pool. This will require future capital upgrade. Under investigation.
	<b>Maintenance</b>	Holes and gaps appearing around the concourse of the 25m pool. Under investigation.
	<b>Maintenance</b>	Handrails rusted out. It's only the cap that has rusted, not the handrail. Requested quote for new cap.
	<b>Maintenance</b>	Blanket roller bearings. Requested parts be sourced from supplier.
	<b>Maintenance</b>	Main circulation pump is corroded. Surat Plumbers have ordered parts.
	<b>Safety</b>	No dry area/shade for patrons. Identified in audit. 19/20 budget consideration.
	<b>Safety</b>	Concrete BBQ area. Budget considerations.
	<b>Safety</b>	First aid room, future budget considerations.
	<b>Safety</b>	Mosquito breeding area requires additional drainage into the Rec oval



<p align="center"><b>Maranoa Regional Council</b></p> <p align="center"><b>General Meeting - 11 September 2019</b></p>
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		behind the pool to prevent the water entering the pool grounds.
<b>WALLUMBILLA POOL</b>	<b>First Aid Supplies</b>	Ordered 15/8/19
	<b>Consumables</b>	Ordered 15/8/19
	<b>Maintenance</b>	Water leak on the eastern side of the pool – Referred to the School for action.
	<b>Maintenance</b>	Removal of trees. Referred to the school for action.
	<b>Maintenance</b>	Removal of contaminated dirt and top dressing of lawns. Referred to the school for action.
	<b>Maintenance</b>	Air conditioning of kiosk. Referred to the school for action.
	<b>Safety</b>	Additional lighting required for night use of the pool. Referred to the school for action.
	<b>Safety</b>	Pool hoist required, as there are no steps just a ladder. Referred to school for action.
<b>GREAT ARTESIAN SPA</b>	<b>First aid supplies</b>	None Required.
	<b>Consumables</b>	Ordered 14/8/19.
	<b>Maintenance</b>	Gum tree request for lopping or removal, will need to wait until the off-season.
	<b>Maintenance</b>	No Internet and Phones referred to Council IT department. NBN and Telstra are in the process of repairing the issues. Temporary Phone Service set up until repairs are completed.
	<b>Maintenance</b>	New signs have been purchased to replace broken signage. Waiting on installation.
<b>MITCHELL POOL</b>	<b>First aid supplies</b>	None Required.
	<b>Consumables</b>	None Required.
	<b>Maintenance</b>	No Issues reported.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.9 Manage Council's land and buildings that contribute to the provision of a range of services across the region and are used by residents, visitors, business, industry and Council

4.9.4 Manage the region's 6 swimming pools.

**Supporting Documentation:**

1	<a href="#">↓</a>	Denise Spencer Memorial Pool - July Monthly Pool Report	D19/71592
2	<a href="#">↓</a>	Surat Pool - July Monthly Pool Report	D19/71004
3	<a href="#">↓</a>	Wallumbilla Pool - July Monthly Pool Report	D19/71002
4	<a href="#">↓</a>	Great Artesian Spa - July Monthly Pool Report	D19/71005
5	<a href="#">↓</a>	Mitchell Memorial Swimming - July Monthly Pool Report	D19/68489

**Report authorised by:**

Manager - Facilities (Land, Buildings & Structures)

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

Lead Land Administration Officer

**Maranoa Regional Council**  
**Monthly Pool Management Report**  
**For the Month of JULY 2019**

**Pool Name – DENISE SPENCER MEMORIAL POOL**

**1. Pool Entries**

	General Entry	School Group	Swimming Club	Learn to Swim	SEASON PASS
Adult	NA	NA	NA	NA	NA
Children	NA	NA	NA	NA	NA

Comments:

Pool shut

**2. Pool Chemical Log**

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	Hi	Hi		
Week 2	Hi	Hi		
Week 3	Hi	Hi		
Week 4	Hi	7.6		

Comments:-

I require 5 Litre Bottles of Acid

**3. Pool Temperature**

	Daily Average
Week 1	
Week 2	
Week 3	
Week 4	

Comments:- Heaters turned off on June 30<sup>th</sup> 2017

**4. First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list).**

**5. Consumables**

Items required eg. Toilet paper, hand towel, soap (please list):- Next season

**6. Maintenance Issues (please list):-**

**7. Safety Issues (Please list)**

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**8. Safety Issues Resolved**

Version 3. 03/06/15 Maranoa Regional Council

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9. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form )

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10. Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)

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11. Any other issues that should be reported to council  
Pumps shut down 30/06/2017 at 6:30 pm

Name & Signature of Pool Manager

Signed:- Stacey Robertson

Date 31/07/19

**Maranoa Regional Council**  
**SURAT POOL MANAGEMENT REPORT**  
**Month of July, 2019.**

• **Pool Entries**

	General Entry	Schools	Race Night	Squad	Learn to Swim	Aqua Ducks	Total
Adult	0	0	-	-	-	-	0
Children	0	0	-	-	-	-	0
Total							0

Comments:

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• **Pool Chemical Log**

25m Pool	Averages	Chl PPM	PH	T/A	CaH	Temp	TDS	SI
	Week 1	1 - 3	7.80	80	150	20°	1900	-0.1
	Week 2	1 - 3	7.80	80	150	20°	1900	-0.1
	Week 3	1 - 3	7.80	80	150	20°	1900	-0.1
	Week 4	1 - 3	7.80	80	150	20°	1900	-0.1
Wading Pool	Averages	Chl PPM	PH	T/A	CaH	Temp		
	Week 1							
	Week 2							
	Week 3							
	Week 4							

**Comments:-** Water clarity is excellent. Running the pH around the 7.80 to keep my alkalinity around the 80 without adding bicarb all the time.

Wading pool is empty.

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• **First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-**

OUT OF DATE STOCK: Chlorhexidine and cetrimide irrigation solution 30ml x 6, Irrigation solution/Saline 20ml x 6, thermal blankets x 2

• **Consumables - Items required e.g. Toilet paper, hand towel, soap (please list):-**  
 Toilet Paper x 1

- **Maintenance Issues (please list):-**

- Leaking seal on Sand filter. (photo below) reported 10/01/18
- Sharp point on hand rail. A patron came across it on 1/12/17 and notified me. (have put putty over it)
- Wading pool – opening and closing valve needs replacing.
- Wading pool - valve on the filter leaks after doing a backwash.
- Wading Pool – drain pipe will need to be replaced in the off season.
- Rust coming through in 25m pool – *pictured below*.
- There are holes and gaps appearing around the concourse. Some have been there a long time and have been checked and cleared however I think it's time to have them rechecked as there are new holes appearing.

Note: I rang Rob Hayward on the 28/11/18 to explain how the concourse has sagged taking photos of it doesn't really show how bad it has gotten.

- Hand rail on ladder located deep end West side is rusted out.
- Blanket roller bearing is damaged and needs replacing.
- Main circulation pump is corroded (Josh Broadhead was ordering parts to replace).

- **Safety Issues (Please list)**

- Shade/ shelter area as identified in the audit. Surat Pool has no shelter for patrons to stand under when it rains.
- HEALTH HAZZARD in October I had problems with the ladies amenities blocking and have discovered that the septic and storm water is all connected. I had faeces coming up in the change room and over flowing in the BBQ area. I have moved the BBQ outside the fenced area until we can make the BBQ area hygienic again. I have suggested concreting the area that way if the drain trap (DT) overflows again we can wash the area down with sanitiser. Emailed Facilities 26/10/17. UPDATE: new toilets and pipes have been put in, can we lay a cement pad down for hygiene?
- Mosquito breeding ground at the back gate every time it rains as there is no drainage between the Rec oval and the pool. *Picture below*.
- First aid room. Identified in the audit.

- **Safety and Maintenance Issues Resolved this month**  
**None to report**

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- **Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form )**  
**Nothing to report.**

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- **Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)**  
**None to report**

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- Any other issues that should be reported to council

Lock on chemical shed door is broken and door is rotten. Corrosive 8 needs replacing as it is perished.

#### Photos

- Leaking seal on Sand filter.



- Rust – there is rust coming through at the shallow end of 25m pool



- Gaps in concourse - Hard to see in the photo.



- Hand rail rusted out.



- Mosquito breeding ground



#### Off Season Jobs

- Wading Pool – drain pipe will need to be replaced in the off season. April 2018
- Pest control - to spray all buildings and sheds. Sprayed May 2017
- Service mowers, whipper snipper, blower – 1 x ride on, 1 x push mower, 1 x whipper snipper, 1 x blower
- Service dosing pumps – August is a good time to do this. Last serviced 19/09/2017


#### Wish List

- Covered area for shelter and shade. There is a small area at the entrance of the facility that people can take shelter if it rains. (Patrick measured this up when he was here)
  - Tables and chairs for the sheltered area
  - Office/first aid room – on Ros Waldron's pool visit (26/10/17) we spoke about my lack of room and how much I am cramming into a small space. I have previously had in my monthly reports about turning the front room (adjacent the kiosk, though the wall of picture 3) into an office. If we can put a double door through that wall it can be a first aid and office combined ticking off on issues brought up in our audit.
- When Ricky Jones was here measuring up the amenities I asked if he could look at the possibility of doing this. Firstly he said it could be done, secondly he said that the brick wall is a load bearing wall and that there will need to be electrical work done as in rerouting wiring and split system air conditioner.



#### Name & Signature of Pool Manager

Name:- Mel Sutton – Outback Swim School - Manager Surat Pool

Signed:-   
M N SUTTON

Date : 12.08.2019



**Maranoa Regional Council**  
**WALLUMBILLA POOL MANAGEMENT REPORT**  
**For the Month of July 2019.**

**1. Pool Entries**

	General Entry	Schools	Race Night	Squad	Learn to Swim	AquaFit	Total
Adult	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0
<b>Total</b>							<b>0</b>

Comments: Off season

**2. Pool Chemical Log**

Averages	Chl PPM	PH	T/A	CaH	Temp	TDS	SI
Week 1	2 - 4	8.20	100	200	16°	6.0	-0.1
Week 2	2 - 4	8.20	100	200	16°	6.0	-0.1
Week 3	2 - 4	8.20	100	200	16°	6.0	-0.1
Week 4	2 - 4	8.20	100	200	16°	6.0	-0.1

Comments:- Water clarity is great.

**3. First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-**

Out of Date items need replacing: Gauze squares x 5, antiseptic solution x 1, eye wash and cup 100ml x 2, box itch relief 10x1g sachets x 1, disposable needle picks x 5, snake bite kit x 1, instant ice pack x 2, Chlorhexidine and cetrimide irrigation solution 30ml x 6

**4. Consumables - Items required e.g. Toilet paper, hand towel, soap (please list):-**

Toilet paper rolls

**5. Maintenance request (please list):-**

Water leak on the eastern side of the pool,

Removal of trees – there are gum trees around the pool that create a huge mess daily and the flowers are hard to get rid of as they float on top of the water.

Removal of contaminated dirt and top dressing with feed lot manure to establish grass. Is there a grant that could help with this?

**7. Safety Issues (Please list)**

- Pool hoist as there is no steps for older people to enter the water. This was also identified by a patron as their friend couldn't come to the pool as she couldn't enter or exit the pool.
- Extra lighting for night use (photo below)

**8. Safety Issues Resolved**

NA

**9. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form )**

None to report



**10. Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)**

No

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**11. Any other issues that should be reported to council**

The kiosk is not lined and has no air conditioning and really is a hot box. We took the thermometer in there and it was 36 degrees with everything open. Could you approach school and see if they would like to go halves in lining it. Christmas holidays last year Kirsten York (swim club) made mention of wanting to get it done. Disposal of chemical drums. Where is the nearest depot for disposable chemical drums?

**Photos**

- Needs more lighting for night use.

**Off Season Jobs**

- Pest control - to spray all buildings and sheds.
- Service mowers, whipper snipper, blower – 1 x ride on, 1 x push mower, 1 x whipper snipper
- Service dosing pumps

**Name & Signature of Pool Manager**

Signed:- M N SUTTON

Date : 07.08.2019



**Maranoa Regional Council**  
**Monthly Pool Management Report**  
**For the Month of July 2019**

**Pool Name – Great Artesian Spa**

**1. Pool Entries**

	General Entry	School Group	Swimming Club	Learn to Swim	Other
Adult	2272				898
Children	Combined with adults				

Comments:-

Friday Morning Tea – 45, Sunday Breakfast – 55, Wednesday Roast Night - 161

**2. Gymnasium Use :**

Comments:

Gym – 228, Yoga – 8, Vital Health – 14

**3. Cold Pool Chemical Log**

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	3.40	7.30	2.0AF	1.0CF
Week 2	2.24	7.28	1.7AF	1.0CF
Week 3	3.56	7.31	1.9AF	1.8CF
Week 4	3.93	7.34	2.0AF	1.5CF

Comments:-

**4. Hot Pool Chemical Log**

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	3.35	7.14	1.3AF	1.1CF
Week 2	2.44	7.19	2.0AF	0CF
Week 3	2.01	7.31	1.7AF	1.4CF
Week 4	2.19	7.32	2.2AF	1.4CF

Comments: -

## 5. Cold Pool Temperature

	Daily Average
Week 1	23
Week 2	21.7
Week 3	19.6
Week 4	19.7

Comments:-

## 6. Hot Pool Temperature

	Daily Average
Week 1	39.2
Week 2	38.9
Week 3	38.6
Week 4	38.2

Comments:-

## 7. First Aid Kit Check

Replacement Supplies Required (please list): -

No items required.

## 8. Consumables

Items required eg. Toilet paper, hand towel, soap (please list):-

4 boxes DPD 1, 4 boxes DPD 3, 4 boxes Phenol Red, 3 bottles stain remover. ½ pallet chlorine, ½ pallet acid

## 9. Maintenance Issues (please list):-

**Booringa Action Group Inc.**  
**Outstanding Maintenance Report**

**All Transactions**

Date	Num	Description
02/05/2019	83	Gum Tree surrounding pool has been dropping endless amounts of debris into the spa pools, which effects the quality of the water as well

**10. Any other Issues Requiring Reporting**

The Internet & Wifi at the spa complex are still currently unavailable and has been a battle trying to run the spa over the last few weeks. We have also received many complaints from our customers about not having access to Wifi. We are currently using a personal Wifi to function the spa and have been since the internet was disconnected on July 7<sup>th</sup> (5 weeks ago). Are we able to get an update on when this might be fixed.

Name & Signature of Pool Manager

Signed:-



Jeffrey Watson

Date : 07/08/2019





Consumable Order Form -				
Date:		Requested by:		
Location:				
Stock Code	Store Item	Qty	Facility	
4107	SWEET LU 200GM (CARTON PF 12)			
4152	FACIAL TISSUES KLEENEX			
4159	AIR SCENT REFILL MAXI 6000			
4162	DISPENSER JUMBO ROLLS 57901			
4433	GARBAGE BAG 240L 100/CNT 4x 25 ROLLS			
5046	ALUMINIUM BROOM HANDLE 1.5M LONG			
5069	GOJO HAND CLEANER FOAMING SOAP POD 1.25LT	2		
5109	GLASS CLEANER HALO SLTR			
5110	GLASS CLEANER HALO 15 LTR			
5158	DISC URINAL HBUIL ULTRA CM			
5304	BIO-GREEN ALL PURPOSE CLEANER	1		
5307	HAND SANITISER PUMP PACK 1L GERM BUSTER			
5314	GRAFFITI REMOVER WIPE (HOCUS POCUS)			
5315	GRAFFITI REMOVER CLINGING GEL (MARK OFF)			
5403	DISPENSER DIGITAL AIR FRESH SPRAY 270ML WHITE			
5419	MORTEIN SURFACE SPRAY			
5432	SRA			
5106	SUDZEE	1		
	PAPER TOWEL - SINGLE LEAF - SPA ONLY - KC4440G		UNFOLDED (29.5 X 19) - FOLDED (5.5 WIDE X 29.5)	
1991	HAND TOWEL OPTIMUM KC #4456 - Roma Store Only		30.5 x 24 mm - Roma Library - Also known as Ultra	
1994	HAND TOWEL KLEENEX COMPACT #4440 - Roma Store Only		29.5 x 19 mm - Roma Depot	
1997	HAND TOWEL MULTIFOLD - Mitchell Store Only		24 x 23.5 mm - Mitchell Depot	

Consumable Order Form -			
Date: 7/8/19	Requested by: Bryce	Location: Great Artesian Spa	
Stock Code	Store Item	Qty	Facility
83	BIN LINER WHITE 27 LT HDPE 80 ROLLS X 50		
551	BROOM HAIR FIBRE POLY BACK 350MM		
571	BUCKET MOP		
742	CHUX WIPES GREEN		
743	CHUX WIPES RED		
771	CLEANER DISINFECTANT BLUE LAZER 15 LT TCBUL15		
778	CLEANER TOILET 5L BLUE LAZER		
782	CLEANER FLOOR VERSADET CONCENTRATE 25 LT		
977	DISPENSER TORK JUMBO ROLL WHITE PLASTIC		
1029	DUST PAN & BRUSH SET		
1775	BIN LINER GARBAGE HEAVY DUTY 82L LDPE		
1865	GLOVES VINYL LGE LOW POWDERED EXAMIN 100 PER BOX		
1866	GLOVES VINYL MED LOW POWDERED EXAMIN 100 PER BOX		
1991	HAND TOWEL OPTIMUM KC #4456 - Roma Store Only		
1994	HAND TOWEL KLEENEX COMPACT #4440 - Roma Store Only		
1997	HAND TOWEL MULTIFOLD - Mitchell Store Only		
1996	HAND TOWEL ROLL KC 4419		
1998	HAND TOWEL DISPENSER KC 4980 SUITS 1994		
1999	HANDLE BROOM MOP 1350 X 25MM		
2318	MOP HEAD		
2514	TOILET PAPER 2PLY 4735		
2516	TOILET PAPER JUMBO ROLL MAXI 2 PLY 4782		
2595	PLASTIC CUPS WHITE 200ML 1000 PER CTN		
4043	DISPENSER ROLL PAPER TOWEL WHITE METAL KC4941		
943	SANITARY CRYSTALS		





**Maranoa Regional Council**  
**Monthly Pool Management Report**  
**For the Month of July 2019.**

**Pool Name – Mitchell Memorial Swimming Pool**

**1. Pool Entries**

	General Entry	Average per day pool is open	School Group	Swimming Club	Learn to Swim	Other
Adult	0		N/A	N/A	N/A	N/A
Children	0		N/A	N/A	N/A	N/A
Family (2Adults&2Children)	0		N/A	N/A	N/A	N/A

Comments:-

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**Pool Chemical Log**

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	2.20	7.80	110	60
Week 2	1.99	7.90	110	50
Week 3	Testing kit being serviced Superdosed			
Week 4	Testing kit being serviced			

Comments:-

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**2. Pool Temperature**

	Daily Average
Week 1	18.0
Week 2	18.1
Week 3	17.9
Week 4	18.0

Comments:-

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3. First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-

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4. Consumables

Items required eg. Toilet paper, hand towel, soap (please list)

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5. Maintenance Issues (please list):

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6. Safety Issues (Please list)

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7. Safety Issues Resolved

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8. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form )

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9. Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)

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11. Any other issues that should be reported to Council

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Name & Signature of Pool Manager

Signed:- Katrina Mansfield

Date :- 6<sup>th</sup> August 2019

Version 3. 03/06/15 Maranoa Regional Council

## **OFFICER REPORT**

**Meeting:** General 11 September 2019

**Date:** 30 August 2019

**Item Number:** 13.2

**File Number:** D19/76819

**SUBJECT HEADING:** Request for Fee Waiver - Footy on the Field

**Classification:** Open Access

**Officer's Title:** Support Officer - Facilities

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### **Executive Summary:**

At the General Meeting held on 28 August 2019, Council requested a report be prepared in relation to the fee waiver request received for the Footy on the Field event planned for Bassett Park on 19 October 2019.

### **Officer's Recommendation:**

That Council:

1. Waive the hire fees for the use of the wool pavilion, kitchen, oval and grassed area near the bar at Bassett Park on 19 October 2019, at the cost of approximately \$692 including GST.
2. Require that the applicable bond be paid for the event.
3. Council requires that organisers acknowledge Council's support in all written and printed materials relating to the event.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Footy on the Field organisers

Fundraising beneficiary Amanda Weyman-Jones

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
Nil	Nil

### **Context:**

***Why is the matter coming before Council?***

Footy on the Field is requesting Council's consideration of waiving fees relating to the hire and use of Bassett Park on 19 October 2019 between 9.30am – 6.00pm to raise funds for Mrs Amanda Weyman-Jones who has been battling Multiple Sclerosis.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

Council has received correspondence from Footy on the Field requesting Council consider waiving the fees and charges for the use of Bassett Park, Roma on 19 October 2019.

Footy on the Field are organising a fun filled day for all members of the community to attend to help raise funds for Mrs Amanda Weyman-Jones. The fundraiser is to consist of football games, large variety of child and youth friendly games, high tea and an auction.

Mrs Weyman-Jones has been battling Multiple Sclerosis for 34 years, and is needing \$80,000 to receive a 'last ditch' treatment in Russia in January. Footy on the Field are hoping by organising this fundraising event, they will raise enough funds to help Amanda receive this treatment.

Footy on the Field has asked for all fees and charges be waived for the use of the Wool Court Pavilion, Kitchen, Oval and grassed area near the bar.

As per 2019/20 Council fees and charges:-

- Sporting oval day hire - \$276 including GST
  - Day hire of convention hall, bar and marquee - \$416 including GST
- Total \$692 including GST

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Nil

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Nil

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?***

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Footy on the Field – Request for Assistance

**Funding Bodies:**



**Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.** (Please do not just include names)

Nil

### **This Financial Year's Budget:**

**Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).**

**If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?**

Loss of Income - \$692 including GST

### **Future Years' Budgets:**

**Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

### **Impact on Other Individuals or Interested Parties:**

**Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?** (Interested Parties Analysis - IS9001:2015)

Footy on the Field  
Children and Families

### **Risks:**

**What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Reputation	Risk that if Council does not waive the fee, it may cause some complaints (justified or unjustified)

### **Advice to Council:**

**What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?**

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That Council grant this request from Footy on the Field and waive the hire charges involved with hiring Bassett Park to endure this fun filled day.

### **Recommendation:**

**What is the 'draft decision' based on the advice to Council?**

**Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?**

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

**Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?**

That Council:

1. Waive the hire fees for the use of the wool pavilion, kitchen, oval and grassed area near the bar at Bassett Park on 19 October 2019, at the cost of approximately \$692 including GST.
2. Require that the applicable bond be paid for the event.
3. Council requires that organisers acknowledge Council's support in all written and printed materials relating to the event.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.9 Manage Council's land and buildings that contribute to the provision of a range of services across the region and are used by residents, visitors, business, industry and Council

4.9.1 Provide operation and maintenance, renewal, upgrade and construction of Council's buildings and structures according to the priorities and funding approved by Council, ensuring fit-for-purpose specification development for new and upgraded assets.

**Supporting Documentation:**

[1](#) Fee Waiver Request - Footy on the Field

D19/76810

**Report authorised by:**

Manager - Facilities (Land, Buildings & Structures)

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

To the Maranoa Regional Council,

Thank you for taking the time to consider our proposal. Here is a brief description of what we are trying to achieve with this event:

Footy on the Field will be an event with fun activities that are sure to keep families happy, excited and smiling. The proposed date is the 19<sup>th</sup> October 2019 between 9:30am and 6:00pm. We have planned a day of football starring the Carvarvon Cubs, Roma Saints, Female Touch Teams, Roma Cities and the Wallumbilla/Surat Rebulls. By encouraging exercise among all ages and gender, we are promoting healthy living habits and encouraging fun activities that do not include watching TV or playing video games. The younger generation is looking for positive role models in their local community. Footy on the Field hopes to inspire generosity and a passion for community engagement. Additionally, by showing them physical activity options, we hope to inspire a passion for staying healthy.

As part of this event, we have also planned a large variety of child and youth-friendly games and activities ranging from playdough tables to laser skirmish and navigation games. In Roma, there are few regular activities that are affordable which the youth can be involved in and get excited about. We aspire to build an exciting and new social opportunity for the families of Roma.

The final part of the day would end with a High Tea Event. We would have an auction and bar running along side entry prizes.

Our main goal with this event, however, is to raise funds for the local Weyman-Jones family. As I'm sure most of you are aware, Amanda needs \$80,000 to receive a 'last-ditch' treatment in Russia in January.

We are currently trying to finalise our venue and it is our hope that we would be able to use Bassett Park. We are hoping that you would sponsor us by allowing access to the Wool Shed pavilion and kitchen, oval and grassed area near the bar. This would allow us ample room to run our football games, child-orientated activities, and High Tea event of the evening. Given this event is being run as a fundraiser, we are hoping that you would consider the possibility of waiving the fees for the venue hire. We understand this is a big ask, but hope that you will take the time to consider this. We are an ABN registered event and are currently in the process of registering with the Australian Charity Register.

Thank you for your time and hope that you are able to support us in this event.

Regards,

Beth Williams  
Event Co-ordinator and Secretary  
0459 207 840  
footyonthefield@gmail.com

Sam Packer  
Sports Events Co-ordinator



## Australian Business Register

Date of issue: 25/08/2019

Australian Business Number (ABN)

37237286807

Entity name

Footy on the Field

ABN status

Active

ABN registration date

25/08/2019

Postal address

10 Hutton St

Injune QLD

4454

Business address

10 Hutton St

Injune QLD

4454

Email address

footyonthefield@gmail.com

Type of entity

OIE

Business activity

95599 - Fundraising for charitable or welfare purposes (except on a commission or fee basis)

### Associates

The following are the associates of the entity:

#### Associate name

#### Position held

Beth Louise Williams

Director, Secretary, Public Officer, Office Bearer of a club/association

The information in this statement is correct at the time of your registration, 25/08/2019. If your registration details change, you are legally required to notify the Australian Taxation Office within 28 days of the change. You can do this online at [www.ato.gov.au](http://www.ato.gov.au) or by calling the ATO on 13 28 66.

To get an updated statement of your ABN details, contact the Australian Business Register on 13 92 26 or [www.abr.gov.au](http://www.abr.gov.au).

This statement has been generated by the Australian Government Business Registration Service.

## **OFFICER REPORT**

**Meeting:** General 11 September 2019

**Date:** 5 September 2019

**Item Number:** 13.3

**File Number:** D19/78654

**SUBJECT HEADING:** Bungil Street Oval - Queensland Ambulance Service Accident Simulation

**Classification:** Open Access

**Officer's Title:** Facility Lease Management & Housing Officer/Team Coordinator

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### **Executive Summary:**

Council has received notification from the Queensland Ambulance Service that they wish to use the Roma Bungil Street Ovals, Little Athletics ground to hold a visual accident simulation on 10 October 2019 between the hours of 8:00 am and 11:00 am.

### **Officer's Recommendation:**

That Council

1. Provide approval to the Queensland Ambulance Service to conduct an accident simulation at the Roma Bungil Street Ovals, Little Athletics Ground on the 10 October 2019 between the hours of 8:00 am to 11:00 am.
2. Acknowledge that the Queensland Ambulance Service will be responsible for informing the general public about this accident simulation via all media outlets.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Queensland Ambulance Service

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
QAS	Queensland Ambulance Service

### **Context:**

***Why is the matter coming before Council?***

Council has received notification from the Queensland Ambulance Service that they would like to hold service station explosion simulation on 10 October 2019 at the Bungil Street Ovals between the hours of 8:00 am and 11:00 am.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

The Queensland Ambulance Service have requested to undertake an accident simulation at the Little Athletics Oval around the canteen area. This simulation will include cardboard visual aids of a service station explosion and eight patients with varying degrees of injuries. Multiple response services within Roma QAS, Police, Fire Brigade and Life Flight will be included in this simulation.

The Queensland Ambulance Service will inform the general public via media outlets that this is a simulation and will clean up after the event has concluded.

Roma and District Little Athletics Centre Inc. have been contacted and have given permission for the simulation to take place around the canteen area and on the oval. Queensland Ambulance Service has provided Council with a copy of their Certificate of Currency for Public Liability Insurance.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Nil

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Nil

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?***

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Manager - Facilities

Officer in Charge – Roma QAS

QAS Clinical Support Officer

Little Athletics - President

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.***

(Please do not just include names)

Nil

**This Financial Year's Budget:**

**Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).**

**If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?**

Cleanup of the area at the Little Athletics Oval will be completed by Queensland Ambulance Service.

### **Future Years' Budgets:**

**Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

### **Impact on Other Individuals or Interested Parties:**

**Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?** (Interested Parties Analysis - IS9001:2015)

Nil

### **Risks:**

**What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Public Concern	Addressed by informing the general public of the simulation.

### **Advice to Council:**

**What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?**

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Grant approval for this request as it is a great training exercise for the emergency service personnel in Roma and the oval is an appropriate area for the accident simulation.

### **Recommendation:**

**What is the 'draft decision' based on the advice to Council?**

**Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?**

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

**Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?**

That Council

1. Provide approval to the Queensland Ambulance Service to conduct an accident simulation at the Roma Bungil Street Ovals, Little Athletics Ground on the 10 October 2019 between the hours of 8:00 am to 11:00 am.

2. Acknowledge that the Queensland Ambulance Service will be responsible for informing the general public about this accident simulation via all media outlets.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.9 Manage Council's land and buildings that contribute to the provision of a range of services across the region and are used by residents, visitors, business, industry and Council

4.9.3 Develop and implement agreements for the long term use of facilities (including leases, management agreements, user agreements).

**Supporting Documentation:**

[1](#) Queensland Ambulance Service -QUEENSLAND D19/77669  
GOVERNMENT INSURANCE FUND  
CERTIFICATE OF CURRENCY - Queensland  
Government Insurance Fund, under Policy Number QG  
0006 ( expires 30/6/2020 )

**Report authorised by:**

Manager - Facilities (Land, Buildings & Structures)

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services





**Queensland Treasury**  
Queensland Government Insurance Fund (QGIF)

1 William Street, Brisbane, QLD, 4000  
GPO Box 2203, Brisbane, Queensland, 4001  
Tel: 3035 6367  
Website: [www.qgif.qld.gov.au](http://www.qgif.qld.gov.au)

**QUEENSLAND GOVERNMENT INSURANCE FUND  
CERTIFICATE OF CURRENCY**

This is to certify that the QUEENSLAND HEALTH - QUEENSLAND AMBULANCE SERVICE has effected the following class of insurance:-

- General Liability (includes Public and Products Liability)

with the Queensland Government Insurance Fund, under Policy Number QG0006 for unlimited sum insured and liability, subject to the policy terms and conditions.

The policy provides coverage anywhere in Australia.

The policy is current until 30 June 2020.

Signed at BRISBANE on 28 June 2019.

Manager Underwriting  
Queensland Government Insurance Fund

**OFFICER REPORT**

**Meeting:** General 11 September 2019

**Date:** 2 September 2019

**Item Number:** 13.4

**File Number:** D19/76914

**SUBJECT HEADING:**

Injune Caravan Park Lease Agreement

**Classification:**

Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Officer's Title:**

Land Administration Officer

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**Executive Summary:**

At the General Meeting held on 10 July 2019, Council requested that a follow up report be prepared for Council to review the Injune Caravan Park lease arrangement.

**Officer's Recommendation:**

Refer Confidential Section

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## **OFFICER REPORT**

**Meeting:** General 11 September 2019

**Date:** 3 September 2019

**Item Number:** 13.5

**File Number:** D19/78080

**SUBJECT HEADING:** Application for Great Australian Bites Funding

**Classification:** Open Access

**Officer's Title:** Regional Grants & Council Events Development Coordinator

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### **Executive Summary:**

Council has received information about programs available for Australia Day 2020 celebrations. It is recommended that Council does not pursue these particular programs due to associated time and budget constraints.

### **Officer's Recommendation:**

That Council:

1. Decline the opportunity to apply for the Great Australian Bites program, or the Ambassador program, through the Department of the Premier and Cabinet, for Australia Day 2020 events in the Maranoa.
- 

### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Department of Premier and Cabinet

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
DPC	Department of Premier and Cabinet

### **Context:**

***Why is the matter coming before Council?***

At its meeting on 28 August 2019, Council resolved as follows:

***That a report be presented at an upcoming meeting providing further information about submitting an expression of interest for the Great Australian bites program, and any other related programs for Australia Day that Council is eligible to apply for (at no cost to Council). (Resolution No. GM/08.2019/71)***

## **Background:**

### ***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

The Great Australian Bites program and the Ambassador program are both administered by the Department of the Premier and Cabinet (DPC). Applications for both programs are due on Friday, 13 September.

## **1. Great Australian Bites**

Core components across all Great Australian Bites events:

- Four or five pop up stalls run by acclaimed local restaurants offering taster plates and beverages for under \$10 each
- A stage program showcasing live local musical talent
- Shaded areas i.e. marquees, umbrellas, picnic rugs and chairs set up for people to sit back and relax.

The Bites program is contestable, and partnership support of up to \$14,000 (exclusive of GST) is available for up to seven Queensland councils. The maximum amount requested should not exceed 50% of the overall expenditure budget, so councils are required to make a significant contribution to the proposed event, which may be in the form of in-kind support.

The application calls for significant detail around the proposed event, including event plans, budget and selection criteria. It would be difficult to provide this level of detail by the due deadline in order to present a robust and competitive application.

Council is currently investigating holding an Australia Day ceremony at the Roma Saleyard, in conjunction with the opening of the new complex. Given the short time-frames involved with the Bites funding, and the lack of confirmed detail for the proposed event, it is not recommended that an application be submitted.

## **2. Ambassador Program**

Council has previously participated in the Ambassador program, but have declined in recent years due to budget considerations.

It is not recommended that Council participate in the Ambassador program, as this is contrary to the stipulation of 'no cost to Council' in the resolution. Council would need to pay for the accommodation and meals for each Ambassador (usually 4) and their travelling companion.

## **Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

### ***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

N/a.

## **Council Policies or Asset Management Plans:**

### ***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

### ***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

N/a.

### Input into the Report & Recommendation:

*Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?* (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Great Australia Bites and Ambassador program guidelines.  
Email responses from elected members – at the time of writing, the majority of responses were not in favour of the program/s.

### Funding Bodies:

*Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.* (Please do not just include names)

Funding for the Great Australian Bites program is provided by the Department of the Premier and Cabinet. Up to seven councils can apply for a maximum of \$14,000.

### This Financial Year's Budget:

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

There is \$14,000 available in the 2019/20 budget for Australia Day across the region, including the administration of the awards program.

### Future Years' Budgets:

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?* (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N/a.

### Impact on Other Individuals or Interested Parties:

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?* (Interested Parties Analysis - IS9001:2015)

Local restaurants or food providers eg Food Truck Friday vendors. An initial conversation raised concern about penalty rates for the event.

### Risks:

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
Lack of time to complete detailed application.	As the funding for the Bites program closes on 13 September, there is very little time to prepare a detailed and competitive application.

### Advice to Council:

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Given the short time-frames involved with the Bites funding, and the lack of confirmed detail for the proposed event, it is not recommended that an application be submitted. Once the details of the opening and/or Australia Day function are finalised, Council can proceed to organise the event without external constraints or pressures.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

That Council:

1. Decline the opportunity to apply for the Great Australian Bites program, and the Ambassador program, for Australia Day 2020 events in the Maranoa.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.11 Support development of our local communities through planning, programs and events

4.11.2 Identify state and federal government funding opportunities and industry partners to assist in funding Council projects and services within each of our communities, coordinate applications and administer funding agreements for successful applications.

**Supporting Documentation:**

Nil

**Report authorised by:**

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

## **OFFICER REPORT**

**Meeting:** General 11 September 2019

**Date:** 4 September 2019

**Item Number:** 13.6

**File Number:** D19/78204

**SUBJECT HEADING:** Applications for Funding under Illegal Hot Spot Funding

**Classification:** Open Access

**Officer's Title:** Regional Grants & Council Events Development Coordinator

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### **Executive Summary:**

Maranoa Regional Council is eligible to submit a project for funding under the Queensland Government Illegal Dumping Hotspot Grant Program. It is recommended that Council submit an application for funding.

### **Officer's Recommendation:**

That Council:

1. Submit an application for a project under the Queensland Government Illegal Dumping Hotspot Grant Program to a maximum value of \$60,000.
  2. Endorse the Chief Executive Officer to sign the funding agreement if the application is successful.
- 

### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

N/a

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description

### **Context:**

***Why is the matter coming before Council?***

The Local Government Illegal Dumping Hotspot Grant Program is open to all local governments within Queensland. The program will provide up to \$1 million in grants to target illegal dumping hotspot sites for projects which will implement prevention and intervention programs and undertake data collection activities to identify illegal dumping trends.

Council is requested to approve an application for funding under this Program.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

The Local Government Illegal Dumping Hotspots grant is open to councils across Queensland who have accepted the delegations under the Waste Reduction and Recycling Act. Funding will be provided for projects which undertake activities that focus on the prevention and intervention of illegally dumped waste. There are two funding options – illegal dumping prevention and intervention programs (up to \$60,000 ex GST) or Illegal dumping data collection (up to \$20,000 ex GST).

Priority consideration for funding may be given to local governments within the waste levy zone – Maranoa Regional Council is included.

It is intended to apply for under Option 1 for Illegal dumping prevention and intervention activities including:

- Advertising expenses
- Purchase and installation of signage (artwork/messages as supplied by the Queensland Government)
- Purchase and installation of surveillance equipment.

If successful with the application, Council will install signage at 2-3 hotspots, install surveillance cameras to monitor the areas and run awareness campaigns with the aim to encourage members of the public to report illegal dumping and raise awareness about the impacts and consequences of illegal dumping. The overall aim is to reduce the incidence of illegal dumping in the Maranoa.

Applications close Wednesday 18 September.

There is no requirement for co-contributions for projects less than \$60,000.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Illegal dumping is defined under the *Waste Reduction and Recycling Act 2011* (WRR Act) as the unlawful deposit of any type of waste material that is 200 litres or more.

Applications will need to be compliant with the funding program guidelines in terms of budget, construction time-frames, selection criteria and submission dates.

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

N/a.

**Input into the Report & Recommendation:**



**Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Illegal Dumping Hotspot Grants Program guidelines.  
Lead Environmental Health & Waste Officer – provided information on project.

### Funding Bodies:

**Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.** (Please do not just include names)

The project, if successful would be fully funded under Queensland Government's Illegal Dumping Hotspot Grants Program.

### This Financial Year's Budget:

**Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).**

**If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?**

This project is not included in the 2019/20 budget, and it is not envisaged that there will be an impact on the current budget.

### Future Years' Budgets:

**Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

There will not be any impact on future budgets, as the project would be fully funded.

### Impact on Other Individuals or Interested Parties:

**Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?** (Interested Parties Analysis - IS9001:2015)

N/a.

### Risks:

**What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Project exceeds budget.	There is a risk that the project may exceed the budget, however, this is mitigated by having to provide quotes for the application. A contingency would also be included in the initial costings.

### Advice to Council:

**What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?**

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Illegal dumping costs Queensland and local governments millions of dollars in clean-up costs every year and creates an unsightly hazard in our local environments. Illegal dumping remains an issue of concern among Queenslanders from state and local governments, businesses and the community.

This is an opportunity to apply for funding for a project to reduce illegal dumping in 'hot spots' in the Maranoa, without co-contributions being required from Council.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy?***

***If so, for what reason?***

That Council:

1. Submit an application for a project under the Queensland Government Illegal Dumping Hotspot Grant Program to a maximum value of \$60,000.
2. Endorse the Chief Executive Officer to sign the funding agreement if the application is successful.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 2: Delivering strong financial management

2.1 Plan for our region's financial future

2.1.1 Consider both the short-term and longer term financial impacts of Council's policy development and decisions, on behalf of current and future residents.

**Supporting Documentation:**

Nil.

**Report authorised by:**

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

## **OFFICER REPORT**

**Meeting:** General 11 September 2019

**Date:** 4 September 2019

**Item Number:** 13.7

**File Number:** D19/78223

**SUBJECT HEADING:** Outback Queensland Tourism Destination Travel Trade Campaign

**Classification:** Open Access

**Officer's Title:** Regional Tourism Development Coordinator

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### **Executive Summary:**

Council has been a member of the OQTA Travel Trade Program since 2016. The bookable product at The Big Rig has finally developed to a stage where it is genuinely of appeal to travel trade, and The Big Rig has been invited to participate in the next Helloworld brochure.

The marketing budget of Council does not enable extensive marketing but in partnership with OQTA, Boobook Ecotours and Roma Central we can participate in this marketing campaign that has a proven bookable and sales channel behind the advertising, designed to generate additional revenue.

Total cost to be involved in this campaign for is \$5600.00, based on standard 2020/21 pricing this level of exposure would normally cost more than \$14,400 (\$6000.00 brochure contribution plus loading fees of \$1200 per product).

### **Officer's Recommendation:**

- 1) Council participate in the Outback Queensland Tourism Destination Travel Trade Campaign for 2020/2021 at a cost of \$5,600 using WO 14480.2537.2001 General Marketing ; and
- 2) Authorise the Chief Executive Officer to sign the attached Helloworld Activity Contract.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

<provide details>

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
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OQTA

Outback Queensland Tourism Association

**Context:**

*Why is the matter coming before Council?*

The CEO is required to sign a contract to enable the promotion to occur.

**Background:**

*Has anything already happened in relation to this matter?*

(Succinct overview of the relevant facts, without interpretation)

The Helloworld 2020/2021 brochure is currently being finalised, attached is a link to the most recent Tropical North Queensland/Outback Queensland brochure  
<https://www.sunloverholidays.com.au/globaluploads/brochures/AU/TropicalNorthQueensland/1920/index.htm>

Between The Big Rig, Boobook Ecotours and Roma Central, Roma will now have a two page, 3 day itinerary, feature similar Winton (refer to pg 80-81 of the Sunlovers Holiday brochure).

The Big Rig will feature in all the below brochures/programs:

Domestic

- Sunlover Holidays
- Qantas Holidays
- Helloworld AU
- Helloworld NZ
- GO Holidays NZ

Inbound (international distribution)

- Loaded for international distribution to be booked by 70 + inbound clients (international wholesalers)

Only bookable products, that are members of the Travel Trade Program, can be included in the promotion, as distribution channels need to be able to make a commission to justify them on-selling the product.

Parker Travel has been providing significant individual mentoring to assist in the ongoing development of the product and tours at The Big Rig.

Tourism Research Australia Department of Resources, Energy and Tourism found that Visitor Information Centres (VICs) contribute to tourism yield by increasing the number of activities that a visitor will engage in and by increasing the time that a consumer stays in the region.

The research found that 72% people who go to the local VIC increase the duration of their stay, and as a result of this engagement spend around 59% or more additional expenditure, is generated in the community on fuel, food and retail, accommodation and attraction services.

By selling tickets to visitors to The Big Rig prior to them arriving in the region ensures they will plan to stay overnight in the region and they will visit the Roma Visitor

Information Centre. This is when our trained tourism staff and local volunteers are able to share all the tourism products of the region, dispersing people throughout the region stimulating significant economic benefits to the whole region.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Nil

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Nil

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Andrew Dineen, Project Manager & Director of Sales UK, Parker Travel Collection  
Visit Roma

Ed Sims, Manager Community and Economic Development

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

Nil

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

The budget allocation is already included in the 2019/2020 budget.

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

There is no commitment to participate in future years

**Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?***

(Interested Parties Analysis - IS9001:2015)

Boobook Ecotour and Roma Central Motel are already participating in the promotion so will be interested in the outcome but it will not impact their participation.

**Risks:**

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences
nil	<Provide details>

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Participate in the Outback Queensland Tourism Destination Travel Trade Campaign for 2020/2021 for a cost of \$5,600 using WO 14480.2537.2001 and continue to develop bookable packages and tours at The Big Rig to increase the revenue and visitation to The Big Rig and therefore increased overnight visitor stays in the region.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

<Provide details>

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.3 Attract visitors to our region to bring additional customers to our region's businesses

4.3.1 In partnership with the community, commence implementation of the Maranoa Tourism strategy, with the key strategies including: Position Maranoa as a destination of Outback Queensland - Enhance the network of Maranoa attractions - Big Rig progressively upgraded and expanded - Attract and feature high quality events - Enhance experience and adventure tourism and marketing of the Maranoa.

**Supporting Documentation:**

[1](#) Outback Queensland Tourism Destination Travel Trade Campaign D19/77706

**Report authorised by:**

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services



## Outback Queensland Tourism

### 'Destination Travel Trade Campaign'

#### 2020/21 Helloworld Agreement

*Prepared by Parker Travel Collection for Outback Queensland Tourism*

• Outback Queensland Tourism Association •  
| T: (07) 4650 1276 | F: (07) 4658 834 | E: [admin@outbackqld.com.au](mailto:admin@outbackqld.com.au) | W: [outbackqueensland.com.au](http://outbackqueensland.com.au) |



## The Opportunity

Have your product featured with the Helloworld Group for the 2020/21 season via their Australia, New Zealand and inbound distribution channels as below. This will be supported with in-market training and support services provided by PTC as part of the OQTA 'Destination Travel Trade Campaign'. Your product would be featured in all the below brochures/programs:

### Australia

- Sunlover Holidays
- Qantas Holidays
- Helloworld AU

### New Zealand

- Helloworld NZ
- GO Holidays NZ

### Inbound (international distribution)

- Loaded for international distribution to be booked by 70 + inbound clients (international wholesalers)

## How It Works For You

Below has been negotiated with Helloworld as part of the OQTA 'Destination Travel Trade Campaign' for your product to be featured in their 2020/21 programs:

### Proposed Feature

Helloworld has proposed the following feature/inclusions for your product for the 2020/21 period:

- ½ page per region – feature of your product as part of a 3 day package
- ¼ page per product – individual standalone feature of your product
- Feature in self-drive itinerary
- All features will appear in all 5 brochures listed above across Australia and NZ
- System loading for Australia and NZ for distribution to retail travel agents (over 3200 travel agencies)
- System load in inbound system for international distribution to overseas wholesalers (over 70 international wholesale clients)
- Additional inclusions where possible in Queensland Rail and AOT Hotels programs

### Additional Features, Opportunities and Inclusions (additional costs may apply)

- Opportunity to participate in campaigns both trade and consumer focused
- Preferred status identified on collateral material (all brochures) and websites (both trade and consumer) as well as all internal reservation systems
- Staff and Agent familiarizations via PTC's Agent Rate Card and pre-organised itineraries





## Campaign Timing

1 April 2020 – 31 March 2021, approximate release date of brochures - Mid December 2019

## Cost of Participation

Helloworld has applied significant discounts and allowances as part of this ongoing program, the below fee will be going directly to Helloworld to cover all brochure features, system loading and distribution costs as per industry standard.

### Product to be featured:

Maranoa Regional Council – Big Rig

### Distributor's fee:

- Total cost to be involved in this campaign for your product **\$5600.00**
- *Based on standard 2020/21 pricing this level of exposure would normally cost more than \$14,400 (\$6000.00 brochure contribution plus loading fees of \$1200 per product)*  
***This represents more than a 60% reduction in fees!***

### SPECIAL NOTES:

- Upon acceptance an invoice will be generated by OQTA and sent to you for payment. Payment plans are available upon application to OQTA.



## Participation

If you would like to participate in this valuable campaign please complete the information below, scan and send back to Andrew Dineen [andrew@trav.com.au](mailto:andrew@trav.com.au)

**Deadline for Participation: Wednesday 28<sup>th</sup> August 2019**

## Participation Form – Helloworld

**Supplier:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

☐ Yes I would like to participate

\*Please note: Final inclusion of product is at the discretion of Helloworld

-----  
Signature

-----  
Date

## **COUNCILLOR INFORMATION REPORT**

**Meeting:** General 11 September 2019

**Date:** 6 September 2019

**Item Number:** 16.1

**File Number:** D19/79383

**SUBJECT HEADING:** LGNSW Water Management Conference and  
Water Policy Advisory Group Information Report

**Classification:** Open Access

**Councillor's Title:** Cr David Scheffe

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### **Executive Summary:**

Attached is a summary report for Councillors information, following my attendance on behalf of Council at the Local Government of New South Wales (LGNSW) Water Management Conference and Local Water Utilities (LWU) Policy Advisory Group Meeting in Albury on 2 – 4 September 2019.

### **Councillor's Recommendation:**

That Council receive and note the report as presented.

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### **Details of Requested Agenda Report:**

For Councillors information, I have attached a report summarising key points, issues and topics discussed at both the Local Government of New South Wales (LGNSW) Water Management Conference and Local Water Utilities (LWU) Policy Advisory Group Meeting.

### **Supporting Documentation:**

1 [!\[\]\(84f47badaad7772cd95667a7c387a639\_img.jpg\)](#) Report - Cr. Scheffe - Attendance at LGNSW Water Management Conference D19/79369



### **LGNSW - Local Water Policy Advisory Group**

The advisory group meeting was held on Monday prior to the conference. My invitation to attend as the chair of the Local Government Association of Queensland (LGAQ) Water and Sewerage Advisory Group was in response to our Queensland Advisory Group hosting their chair Cr Rod Kendall and secretary Mark Hely at our last meeting in February this year.

By attending each other's meetings and sharing experiences it is hoped to learn from each other and work together on solving common issues.

One issue discussed at the meeting was the looming "Infrastructure Cliff" of council owned and managed community water and sewerage assets. Many of these assets were installed after World War 2 and will end their useful life at about the same time. The "Infrastructure Cliff" is beginning now and is expected to peak in approximately 2040. Local Government, in particular small and medium size councils, are going to struggle to deal with this approaching crisis due to low population density (rate base) and the effects of other natural disasters such as the current prolonged drought and other natural disasters.

This issue is common to Queensland and New South Wales as in both states these assets are still owned and managed by local government whereas in other states they have been taken over by the State and/or merged into big corporations similar to the electricity supply many years ago. Due to the geography, population spread and diversity of both our States it is recognised that these assets are best managed by local government that can respond to local needs and issues in a much more cost effective and personal manner.

The main issue facing local government is funding assistance from other levels of government to address this issue.

There is consensus that both States' local government peak bodies LGAQ and LGNSW need to work together to ensure the best ideas and strategies are put forward at a State Level for funding support and to raise awareness at a Federal level of the need for additional funding support from that level of government as well.

Other issues discussed included:

- Regulatory and compliance burdens on local government by state government.
- Water sharing plans between various councils.
- Developer service charges needing to be more flexible.
- Indexation of development contributions. Moving away from the Sydney CPI to alternative indices.
- Representation on County Councils and Joint Organisations of Councils (JO's) which sound similar to Queensland's Regional Organisations of Councils (ROC's) and Queensland Water Regional Alliances Program (QWRAP) groups.
- Return flows. Wastewater treated to the required level and returned to the river system. Currently councils are not paid for return flows however that water, once returned, can be sold to industry further downstream. It was proposed that councils with return flows get paid or receive credits to encourage them to return more water to the system.
- LGNSW/Department of Planning, Industry and Environment (DPIE) Water Liaison Committee Report
  - Safe & Secure Water Program – move to a publicly available risk based prioritisation framework
  - Drought Tracker – monitoring of water supplies shows that there are 21 NSW councils in the high to very high risk category.
- Water Directorate Report
  - Drought Discussions with Bureau of Meteorology (BOM) – water conservation programs and increasing attention to leakage management.
  - Strategic plan for water directorate;
  - Have had discussions with Qldwater Directorate, Water Services Association of Australia (WSAA) and Australian Water Association (AWA);
  - Discussions on recycled water for drinking;
  - Productivity Commission's report on National Water Reform;

- Water Directorate forum was held today.
- General
  - NSW Drought Summit to be held on 2 October 2019 - to produce NSW position paper on drought.
  - Water Licence approval process too slow – instances of up to 3 years for bore approval.
  - Water Directorate to produce document to explain water and legislation especially for new councillors.

## **LGNSW Water Management Conference**

### **Weather Outlook**

Report from Bureau of Meteorology (BOM) says the outlook isn't good with a dry spring forecast, same as last year and a hot, dry summer expected.

### **Water Infrastructure**

The Hume Dam is at 43% capacity which is its lowest level since the millennium drought however is still releasing water for irrigation and environmental flows.

Critically, the upstream drought reserve in the Dartmouth Dam remains almost 80 per cent full and gives communities and irrigators confidence in the season ahead.

Without this critical infrastructure, in the current drought conditions, the Murray River would be bone dry and a disaster for communities, agriculture and the environment.

The mood at the conference was for more and quicker action from both State and Federal Governments. The NSW Government has made moves to tap into federal funding to increase dam capacity and possibly build new dams. Also there are pipelines under construction to communities on the verge of running out of water and water bores being drilled where suitable ground water is located. However concerns were raised by some communities about being asked to help fund pipelines that they can't afford and who would be responsible for the future maintenance and depreciation costs associated with these assets.

Generally local government wanted to have more input into solving the issues for their communities. There was a lack of meaningful consultation with Local Government and a top down, opposed to a bottom up approach to solving critical infrastructure needs of diverse communities.

There is certainly a ground swell of support for more and bigger dams among other measures, such as water saving measures for communities and agriculture, to reduce future impacts of drought.



### **Wonga Wetlands**

Wonga Wetlands is a series of wetland ponds that use treated sewage water to create an environment for native animals such as frogs and birds to thrive. This was done because the wetlands no longer flood since the dam was built and native animals need this type of environment to breed.

The wetlands are filled with water during winter and allowed to dry out over summer to reflect the natural seasonal conditions prior to the dam being built. It has been highly successful helping to preserve native species that are important to the local eco system.

It has also become a major tourist attraction in the region particularly with bird watchers.





### **Underground Water Storage**

This is something that is being looked at by the NSW State Government to improve water storage for future water security. Obviously the water being stored underground is not as susceptible to evaporation loss.

### **Panel Discussion**

The coming “Infrastructure Cliff” was discussed and how local government in Queensland and New South Wales need to work together to come up with a strategy to take to our respective State Governments and Federal Government to leverage the necessary funding to deal with this looming issue.



Local government needs to take the lead on this issue to ensure the best possible outcomes for our communities. The bottom up approach will deliver a more cost effective result with better outcomes for our communities opposed to the top down approach of leaving it to the State and/or Federal Governments. A “blue print” needs to be developed that clearly details how this needs to be delivered, funding required and other benefits that it will deliver to the community and all levels of government, such as:

- Job Creation
- Supporting Local Business
- Water Conservation by preventing water loss through ageing infrastructure
- Improved Asset Management
- Value for Money Solutions – making the dollars go further
- Improving access to technical expertise
- Easing price increases for customers
- Stimulating the economy from the grass roots up.

The bulk of the panel discussion was about the drought and water security. It was recognised that here too there is an opportunity for LGAQ and LGNSW to work together again, to develop a **strategic plan** from a local government perspective to not only deal with this drought but make our States more drought tolerant and sustainable moving forward. This joint approach from local government dealing with a drought that both States are suffering will assist in ensuring funding is spent on long term solutions and in a more efficient manner. It would also deliver other outcomes if delivered on a local level as I have listed in the above dot points. It was acknowledged that drought doesn't recognise the lines on a page that represents State boundaries and it makes sense to work together on this.

The lack of engagement with local government seemed to be an issue that could be addressed by local government working together to deliver a strategic plan with better outcomes for our Nation, respective States and Council regions. Again the bottom up approach opposed to the top down approach with a drought strategy was suggested as most likely to produce the best outcomes.



## **Summary**

The key issues are summarised as:

- Looming “Infrastructure Cliff” starting now and peaking in 2040;
- Under investment into infrastructure by State Government;
- Pulling back on funding essential infrastructure in local government by both the Qld State and Federal Government.

This has left local government, whilst trying to deal with one of the worst droughts on record, in a very vulnerable position.

Population growth from high migration rates to Australia encouraged by the Federal Government to grow our economy and high interstate migration into Queensland which also grows our Queensland economy needs to be matched with high expenditure on infrastructure - in particular infrastructure for water - the most valuable resource in Australia.

I am positive we will see more collaboration between Queensland and New South Wales Local Governments moving forward considering our shared issues and the will to change the way things are done.