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# BUSINESS PAPER

## Special Meeting

**Wednesday 18 September 2019**

Roma Administration Centre

### NOTICE OF MEETING

Date: 18 September 2019

Mayor:

Councillor T D Golder

Deputy Mayor:  
Councillors:

Councillor J L Chambers  
Councillor N H Chandler  
Councillor P J Flynn  
Councillor G B McMullen  
Councillor W M Newman  
Councillor C J O'Neil  
Councillor D J Schefe  
Councillor J M Stanford

Chief Executive Officer:

Ms Julie Reitano

Senior Management:

Mr Rob Hayward (Deputy Chief Executive Officer/Director  
Corporate, Community & Commercial Services)  
Ms Sharon Frank (Director Corporate, Community & Commercial  
Services)

Please find attached agenda for the **Special Meeting** to be held at the Roma Administration Centre on  
**September 18, 2019 at 4.00PM**

Julie Reitano  
**Chief Executive Officer**

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**Confidential Items**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items that it's Councillors or members consider it necessary to close the meeting.

**C Confidential Items**

**C.1 Briefing to Community Groups Representatives - APLNG Negotiations**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Closure**

**OFFICER REPORT**

**Meeting:** Special 18 September 2019

**Date:** 18 September 2019

**Item Number:** 6.1

**File Number:** D19/83173

**SUBJECT HEADING:** New Office of Rural and Regional Queensland

**Classification:** Open Access

**Officer's Title:** Manager - Economic & Community Development

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**Executive Summary:**

The Queensland Government has announced the launch of an Office of Rural and Regional Queensland. As part of that there will be quarterly Regional Community Forums held across Queensland, chaired by a government minister. The Queensland Government is seeking committed locals to participate in a local Regional Community Forum and are seeking expressions of interest from the community.

**Officer's Recommendation:**

That Council nominate Manager - Economic & Community Development and Cr. O'Neil as representatives on the local Regional Community Forum.

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**Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Department of the Premier and Cabinet  
Manager - Economic & Community Development – Ed Sims  
Cr. Cameron O'Neil

**Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
DDSW	Darling Downs South West

**Context:**

***Why is the matter coming before Council?***

To seek Council's support for the Expression of Interest for the Community Forums.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

The Queensland Government has announced the launch of an Office of Rural and Regional Queensland. As part of that there will be quarterly Regional Community Forums held across Queensland, chaired by a government minister. The state has been divided into seven regions, each represented by a local Department of the Premier and Cabinet officer. The DDSW region under the new Office also includes Ipswich and the Lockyer Valley.

The Queensland Government is seeking committed locals to participate in a local Regional Community Forum and are seeking expressions of interest from the community. People will be appointed to the position for 12 months and the location of the forum will rotate through the region.

Applications close 20 September 2019 and it is anticipated that the first forum will be held at the end of October 2019.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

NA

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

NA

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Email was forwarded to Councillors on 17 September 2019.

Deputy CEO / Director, Development, Facilities & Environmental Services

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

NA

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

Costs yet to be determined dependent on acceptance of nomination and potential travel.

**Future Years' Budgets:**

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?* (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Refer above.

**Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?* (Interested Parties Analysis - IS9001:2015)

Department of the Premier and Cabinet  
Manager - Economic & Community Development – Ed Sims  
Cr. Cameron O'Neil

**Risks:**

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
NA	

**Advice to Council:**

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That Council nominate Manager - Economic & Community Development and Cr. O'Neil as representatives on the local Regional Community Forum.

**Recommendation:**

*What is the 'draft decision' based on the advice to Council?*

*Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

*Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

That Council nominate Manager - Economic & Community Development and Cr. O'Neil as representatives on the local Regional Community Forum.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.1 Work with our communities to identify priorities, and provide leadership and advocacy to grow our region

4.1.1 Continue to review and expand Council's Community Engagement Framework, further committing to initiatives such as: - Councillors Out and About - Local town improvement group meetings - Council advisory and other committees - Participation in community events - Project-specific engagement - Individual Councillor

community engagement - Representation on community committees - Resident or business deputations to the elected Council.

**Supporting Documentation:**

[1](#) Email Inviting Expressions of Interest for Regional Community Forums D19/83180

**Report authorised by:**

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

**From:** [Katie Williams](#)  
**To:** [Katie Williams](#)  
**Subject:** New Office of Rural and Regional Queensland  
**Date:** Friday, 6 September 2019 5:03:51 PM  
**Attachments:** [image001.png](#)  
[image005.png](#)  
[image006.jpg](#)

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Good afternoon,

As you may be aware, yesterday in Parliament the Premier announced the launch of an Office of Rural and Regional Queensland. As part of that there will be quarterly Regional Community Forums held across Queensland, chaired by a government minister. The state has been divided into 7 regions, each represented by a local DPC officer, such as myself. The DDSW region under the new Office also includes Ipswich and the Lockyer Valley.

The EOI for those community forums opened today and runs until the 20<sup>th</sup> September. People will be appointed to the position for 12 months and the location of the forum will rotate through the region as I understand. The intent of the forum is to get people from a diverse cross section of DDSW communities involved. You may have already received info, but I would like to ask that you send the below information on to your networks where appropriate. Local government employees are eligible to nominate, so a notification across councils and their relevant stakeholders would be much appreciated. I believe the first forum will be held at the end of October.

Please take a look at the website listed below for any further details or feel free to give me a call and I will endeavour to answer any and all questions.

Thank you for your assistance in getting the word out. Have a lovely weekend.

Regards,

Katie

**Katie Williams**

Principal Stakeholder Relationship Officer

Strategy and Engagement Division

**Department of the Premier and Cabinet**

**M:** 0417 436 804 **E:** [Katie.Williams@premiers.qld.gov.au](mailto:Katie.Williams@premiers.qld.gov.au)

Level 1, TOD Building, 203 Tor Street, Toowoomba QLD 4350

[cid:image005.jpg@01D526A1.A35C8F40](#)



As part of the Queensland Government's commitment to being responsive to the needs and priorities of regional Queenslanders, the Queensland Government announced the Regional Communities Program to work with communities to strengthen regional economies and services. Read more about this initiative at [www.qld.gov.au/AQregions](http://www.qld.gov.au/AQregions).

Regional Community Forums are a key initiative of this program to strengthen the partnership with regional Queensland, and give those living in our regions greater access to government and better opportunities to influence government decision-making.

**Get involved in Regional Community Forums**

The Queensland Government is seeking committed locals to participate in a local Regional Community Forum.

We're seeking expressions of interest from the community to join the Forum and help identify opportunities and develop solutions for your area.

This is your opportunity to collaborate with other local community stakeholders and the government to make a difference.

Be a voice for your community – submit your expression of interest at [www.qld.gov.au/AQregions](http://www.qld.gov.au/AQregions).

Applications close 20 September 2019.

For more information contact the Advancing Queensland's Regions team via email: [advancingqldregions@premiers.qld.gov.au](mailto:advancingqldregions@premiers.qld.gov.au).

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