

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 9 OCTOBER 2019 COMMENCING AT 9.00AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Scheffe, Acting Chief Executive Officer – Rob Hayward and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Corporate, Community & Commercial Services – Sharon Frank, Manager Economic & Community Development – Ed Sims, Manager Water, Sewerage & Gas – Graham Sweetlove, Manager Facilities (Land, Building & Structures) – Tanya Mansfield, Manager Saleyards – Paul Klar, Manager Planning & Building Development – Danielle Pearn, Regional Sport & Recreation Development Coordinator – Fiona Vincent, Regional Grants & Council Events Development Coordinator – Susan Sands, Lead Town Planner – Christopher Tickner, Rates & Utilities Billing Officer – Catherine (Katie) Ballard.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.00am.

APOLOGIES

Resolution No. GM/10.2019/01

Moved Cr Chambers

Seconded Cr O'Neil

That apologies be received and leave of absence granted for Cr. Stanford for this meeting.

CARRIED

8/0

CONFIRMATION OF MINUTES

Resolution No. GM/10.2019/02

Moved Cr Chambers

Seconded Cr Flynn

That the minutes of the General Meeting held on 25 September 2019 be confirmed.

CARRIED

8/0

DECLARATION OF CONFLICTS OF INTEREST

Cr. Flynn declared a 'Conflict of Interest' with the following item:

- LC.1 – Flood Mitigation Stage 1 – Landholder Negotiations – Assessment No. 14008387

due to him owning a house in the area that the levee is bound by, and that voting on this matter may cause a perception that he may have directly benefited from the levee or various aspects of the levee.

Cr. Flynn foreshadowed that he would remove himself from discussions and decisions on the abovementioned item.

Mayor Golder declared a possible 'Conflict of Interest' with the following item:

- LC.1 – Flood Mitigation Stage 1 – Landholder Negotiations – Assessment No. 14008387
 due to his mother having an agreement with Maranoa Regional Council in relation to flood mitigation that has now been finalised. Mayor Golder further indicated that he was waiting for legal advice in regard to future Roma Flood Mitigation Project matters.

Mayor Golder foreshadowed that he would remove himself from discussions and decisions on the abovementioned item.

Mayor Golder declared a perceived 'Conflict of Interest' with the following item:

- 13.1 – Roma Roadrunners Boxing Club Inc. – Request to use Fashion Parade Shed at Bassett Park
 due to his wife assisting with the fashion parade at Bassett Park Roma.

Mayor Golder foreshadowed that he would remove himself from discussions and decisions on the abovementioned item.

ON THE TABLE

The following late items had been laid on the table at a previous General Meeting on 25 September 2019:

- L.1 - Composting Subsidy Program
- LC.1 - Flood Mitigation Stage 1 - Landholder Negotiations - Assessment Number 14008387

BUSINESS

INFRASTRUCTURE SERVICES

Item Number: 12.1 **File Number:** D19/85302
SUBJECT HEADING: SCHEDULED RESERVOIR INSPECTIONS AND CLEANING
Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

This report presented a scheduled program to inspect and clean the reservoirs and tanks regularly.

Resolution No. GM/10.2019/03

Moved Cr Scheffe

Seconded Cr Newman

That Council:

1. **Note the contents of the report.**
2. **Endorse for the schedule to be included in the Water Network Asset Management Plan**

CARRIED

8/0

Responsible Officer

Manager - Water, Sewerage & Gas

Item Number: 12.2 **File Number:** D19/87604

SUBJECT HEADING: MITCHELL WATER STRATEGY

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

A strategy has been prepared for Mitchell water to address the current issues, including lack of redundancy and pressure issues, as well as future demands.

Resolution No. GM/10.2019/04

Moved Cr Schefe

Seconded Cr Chambers

That Council:

1. Note the contents of the report.
2. Adopt the 10 year water supply strategy for Mitchell as presented.

CARRIED

8/0

Responsible Officer

Manager - Water, Sewerage & Gas

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Mayor Golder, having previously foreshadowed a perceived 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 9.07am, taking no part in discussions and debate on the matter.

The Deputy Mayor took the role of Acting Chair in the Mayor's absence.

Item Number: 13.1 **File Number:** D19/84701

SUBJECT HEADING: ROMA ROADRUNNERS BOXING CLUB INC. - REQUEST TO USE FASHION PARADE SHED AT BASSETT PARK

Officer's Title: Support Officer - Facilities

Executive Summary:

A request was received from the Roma Roadrunners Boxing Club Inc. to rent the Fashion Parade building at Bassett Park Roma.

Moved Cr McMullen

That Council:

1. Enter into an agreement with Roma Roadrunners Boxing Club Inc. for the use of the Fashion Parade building at Bassett Park for a period of 12 months.
2. Include in the agreement the requirement that the group vacate the building four (4) weeks prior to the Roma Show and two (2) weeks at Roma Cup time.
3. Offer Roma Roadrunners Boxing Club Inc. to enter into this agreement at the agreed rental price of \$100.00 per week including GST with no rental charged for the time the building is used for the Roma Show and Roma Cup.

4. **Require that the group provide a copy of public liability insurance to the value of twenty (20) million dollars.**

NO VOTE TAKEN

Responsible Officer

Support Officer - Facilities

No vote was taken on the draft motion with Cr. Newman putting forward an amendment to the draft motion, indicating she would be happy to second the draft motion if the 'Mover' was happy to accept the amendment.

Cr. McMullen indicated he was happy to include the amendment proposed, which was recorded as follows:

Moved Cr McMullen

Seconded Cr Newman

That Council:

1. **Enter into an agreement with Roma Roadrunners Boxing Club Inc. for the use of the Fashion Parade building at Bassett Park for a period of 12 months.**
2. **Include in the agreement the requirement that the group vacate the building four (4) weeks prior to the Roma Show and two (2) weeks at Roma Cup time.**
3. **Offer Roma Roadrunners Boxing Club Inc. to enter into this agreement at the agreed rental price of \$100.00 per week including GST with no rental charged for the time the building is used for the Roma Show and Roma Cup.**
4. **Require that the group provide a copy of public liability insurance to the value of twenty (20) million dollars.**
5. **Require that the group provide a copy of all required licences and staff training requirements.**

NO VOTE TAKEN

Cr. O'Neil proposed that a further amendment be included in the draft motion to better clarify the time requirement specified in point 2. The 'Mover' and 'Seconder' of the draft motion indicated they were happy with the proposed amendment which was recorded as follows:

Moved Cr McMullen

Seconded Cr Newman

That Council:

1. **Enter into an agreement with Roma Roadrunners Boxing Club Inc. for the use of the Fashion Parade building at Bassett Park for a period of 12 months.**
2. **Include in the agreement the requirement that the group (personnel and equipment), vacate the building four (4) weeks prior to the Roma Show, the week of the event, and one (1) week following the event (a total of six weeks), and for the Roma Cup – the weekend of the event (if required), and as negotiated by staff.**
3. **Offer Roma Roadrunners Boxing Club Inc. to enter into this agreement at the agreed rental price of \$100.00 per week including GST with no rental charged for the time the building is used for the Roma Show and Roma Cup.**
4. **Require that the group provide a copy of public liability insurance to the value of twenty (20) million dollars.**

5. Require that the group provides a copy of all required licences and staff training requirements.

NO VOTE TAKEN

No vote was taken on the draft motion, with Cr. O'Neil proposing the following Procedural Motion:

Resolution No. GM/10.2019/05

Moved Cr O'Neil

Seconded Cr

That Council suspend 'Standing Orders' to allow all Councillors to speak on the matter should they wish to do so.

CARRIED

7/0

Resolution No. GM/10.2019/06

Moved Cr Schefe

Seconded Cr Chandler

That Council close the meeting at 9.19am, to discuss Item 13.1 in accordance with *Local Government Regulation 2012 Section 275(h)*.

CARRIED

6/1

Resolution No. GM/10.2019/07

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 9.31am.

CARRIED

7/0

Council then voted on the amended draft motion, with the outcome recorded as follows:

Resolution No. GM/10.2019/08

Moved Cr McMullen

Seconded Cr Newman

That Council:

1. Enter into an agreement with Roma Roadrunners Boxing Club Inc. for the use of the Fashion Parade building at Bassett Park for a period of 12 months.
2. Include in the agreement the requirement that the group (personnel and equipment), vacate the building four (4) weeks prior to the Roma Show, the week of the event, and one (1) week following the event (a total of six weeks), and for the Roma Cup – the weekend of the event (if required), and as negotiated by staff.
3. Offer Roma Roadrunners Boxing Club Inc. to enter into this agreement at the agreed rental price of \$100.00 per week including GST with no rental charged for the time the building is used for the Roma Show and Roma Cup.
4. Require that the group provide a copy of public liability insurance to the value of twenty (20) million dollars.

5. Require that the group provides a copy of all required licences and staff training requirements.

CARRIED

6/1

Responsible Officer

Support Officer - Facilities

At cessation of discussion and debate on the abovementioned item, Mayor Golder returned to the Chamber assuming the Chair.

Cr. O'Neil left the Chamber at 9.33am, and returned at 9.34am.

Item Number: 13.2 **File Number:** D19/89790

SUBJECT HEADING: DRAFT MITCHELL MEMORIAL PARK CONCEPT MASTER PLAN

Officer's Title: Local Development Officer - Mitchell

Executive Summary:

Council approval was sought to release the draft Concept Plan for the Mitchell Memorial Park, for public comment prior to formal adoption of the final documents by Council.

Resolution No. GM/10.2019/09

Moved Cr Chambers

Seconded Cr Scheffe

That Council:

1. **Approve release of the Draft Mitchell Memorial Park Concept Master Plan to the residents of Mitchell for public viewing and feedback as required for the period of Monday 14 October 2019 – Monday 28 October 2019.**
2. **Make available the concept plan at the Customer Service Centre in Mitchell and online.**

CARRIED

8/0

Responsible Officer

Local Development Officer - Mitchell

CONFIDENTIAL ITEMS (discussed in closed session)

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items C.1 – C.13 and LC.2, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Resolution No. GM/10.2019/10
Moved Cr Newman
Seconded Cr Chambers
That Council close the meeting to the public at 9.36am.

CARRIED

8/0

Cr. Chandler left the Chamber at 9.46am, and returned at 9.47am.

Cr. Flynn left the Chamber at 9.58am, and returned at 10.02am.

Resolution No. GM/10.2019/11
Moved Cr O'Neil
Seconded Cr Flynn
That Council open the meeting to the public at 10.30am.

CARRIED

8/0

**COUNCIL ADJOURNED THE MEETING
FOR MORNING TEA AT 10.36AM**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 11.03AM**

Item Number:
C.1
File Number: D19/88981
SUBJECT HEADING:
FURNITURE OPTIONS - MULTI-PURPOSE FACILITY
Officer's Title:
Manager - Saleyards
Executive Summary:

This report was presented to Council to review options and select furniture to fit out the Canteen Room, Multi-Purpose Room, Waiting Room and the Administration areas of the Roma Saleyards Multi-Purpose Facility.

Resolution No. GM/10.2019/12
Moved Cr O'Neil
Seconded Cr Scheffe
That Council select the following furniture options for the fit out of the Canteen Room, Waiting Room and the Administration areas of the Roma Saleyards Multi-Purpose Facility:

1. Option 1 for Tables and Chairs in Canteen Room.
2. Be provided further options for tables and chairs in the Multi-Purpose Room.
3. Option 1 for Desks and Chairs in the Waiting Room and Administration Offices.
4. All quotations obtained be presented to Council for further consideration.

CARRIED

8/0

Responsible Officer
Manager - Saleyards

Item Number: C.2 **File Number:** D19/86045

SUBJECT HEADING: APPLICATIONS FOR RATE PAYMENT ARRANGEMENTS

Officer's Title: Rates and Utilities Billing Officer

Executive Summary:

Applications for rate payment arrangements were received from various ratepayers. The timeframes the applicants proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.

Resolution No. GM/10.2019/13

Moved Cr Chambers

Seconded Cr McMullen

That Council:

1. Decline the applicant's payment arrangements as set out in Table A of the officer's report.
2. Propose to the applicants a new payment arrangement so that all rates, charges and arrears accumulated are paid in full by 30 June 2021.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer

Rates and Utilities Billing Officer

Item Number: C.3 **File Number:** D19/82088

SUBJECT HEADING: SUSTAINABLE POPULATION TARGET FOR THE MARANOA REGION

Officer's Title: Manager - Economic & Community Development

Executive Summary:

At its meeting on 13 February 2019, Council resolved to "prepare a report to determine a costing for budget consideration for a liveability study and assessment to be undertaken by a respected demographer, with a view to establishing a sustainable population target for our region (e.g. 20,000 people)".

In anticipation of the assignment costing around \$20,000, the same amount was allocated in the 2019/20 budget. The results of the "call for submissions" have revealed that the assignment could cost a total of \$66,910.

This report presented the scope and cost of completing the work, and recommended a course of action that will assist to achieve the goals of Council for the community.

Resolution No. GM/10.2019/14
Moved Cr Schefe
Seconded Cr O'Neil
That Council:

1. **Award the work package that will deliver a Population Sustainability report in two separate packages to AEC Group and The Demographics Group.**
2. **Allocate an additional budget of \$34,910 (Exc. GST), with funds sourced as follows:**

Budget	Work Order (WO)/General Ledger (GL)	Amount
Manager Econ Dev - Wages and Salaries	GL 2880.2001.301	\$10,000
Manager Econ Dev - Materials and services	GL 2880.2001.2001	\$11,000
Economic Research/Data Analysis	WO 14478.2538.2001	\$5,000
Local Development Salaries	GL 2883.2001.301	\$8,910
Total budget (incorporating previously approved budget of \$20,000)		\$54,910

CARRIED

5/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Flynn	Cr. Golder
Cr. Newman	Cr. McMullen
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Manager - Economic & Community Development
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Item Number:
C.4
File Number: D19/89252
SUBJECT HEADING:
REQUEST FOR FINANCIAL SUPPORT - INJUNE RETIREMENT VILLAGE YEAR TWO
Officer's Title:
Manager - Economic & Community Development
Executive Summary:

Council received a formal request from Pinaroo Roma Inc., for the second year payment of financial support for the operation of the Injune Retirement Village. This subsidy was granted to Pinaroo at the General Meeting on 14 March 2018 (Resolution GM/03.2018/38).

The subsidy was for two yearly payments of \$45,000 and this request is for the second and final payment. The resolution stated that the payment was conditional upon the presentation of a cash flow forecast showing the need for the subsidy.

This report sought the resolution of Council to release the second and final payment.

Resolution No. GM/10.2019/15

Moved Cr McMullen

Seconded Cr Chandler

That Council release a payment of \$45,000 from Work Order (WO) 20046 (Transitioning of Injune Retirement Village) upon receipt of an invoice from Pinaroo Roma Inc.

CARRIED

8/0

Responsible Officer

Manager - Economic & Community Development

Item Number:

C.5

File Number: D19/81620

SUBJECT HEADING:

EXCESS ANIMAL APPLICATION 2019/71-EXCESS DOG

Officer's Title:

Lead Animal Control/Community Safety Officer

Executive Summary:

An excess animal application for one additional dog was lodged with Council for consideration.

Assessment of the application has been completed, mandatory documents provided, background checks performed on the dog owner and nominated dogs, and a site inspection conducted. The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.

Resolution No. GM/10.2019/16

Moved Cr Chandler

Seconded Cr Scheffe

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grant excess dog approval to keep the three (3) dogs stated in Excess Animal Application Number 2019/71 identified as microchip numbers Dog One 953010003752893, Dog Two 953010003752600 & Excess Dog One 953010003860058 on the premises at 18 Conlan Street, Roma, for a term of (1) one year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and
- (c) the approval holder must ensure each and every identified dog is:
 - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
 - (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and

- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
- (i) a clean and sanitary condition and disinfected regularly; and
 - (ii) an aesthetically acceptable condition; and
- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and

The approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

6/2

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	Cr. McMullen
Cr. Golder	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer	Lead Animal Control/Community Safety Officer
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Item Number: C.6 File Number: D19/83773

SUBJECT HEADING: EXCESS ANIMAL APPLICATION 2019-72 - EXCESS DOG

Officer's Title: Community Safety Officer & Local Laws Administration

Executive Summary:

An excess animal application for one additional dog was lodged with Council for consideration.

Assessment of the application has been completed, mandatory documents provided, background checks performed on the dog owner and nominated dogs, and a site inspection conducted. The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.

Resolution No. GM/10.2019/17

Moved Cr O'Neil

Seconded Cr Newman

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grant excess dog approval to keep the three (3) dogs stated in Excess Animal Application Number 2019/72 identified as microchip numbers Dog One 956000004042368, Dog Two 953010003827224, Excess Dog 953010003827274 on the premises at 72 Alice Street Mitchell, for a term of (1) one year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and
- (c) the approval holder must ensure each and every identified dog is:
 - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
 - (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
 - (i) a clean and sanitary condition and disinfected regularly; and
 - (ii) an aesthetically acceptable condition; and
- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and

The approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

6/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	Cr. McMullen
Cr. Golder	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer

Community Safety Officer & Local Laws Administration

Item Number: C.7 **File Number:** D19/84980

SUBJECT HEADING: EXCESS ANIMAL APPLICATION 2019-70 - EXCESS DOG

Officer's Title: Community Safety Officer & Local Laws Administration

Executive Summary:

An excess animal application for one additional dog was lodged with Council for consideration.

Assessment of the application has been completed, mandatory documents provided, background checks performed on the dog owner and nominated dogs, and a site inspection conducted. The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.

Resolution No. GM/10.2019/18

Moved Cr Chandler

Seconded Cr Chambers

That, in accordance with the provisions of Local Law No 1 (Administration) 2011 and Local Law No 2 (Animal Management) 2011, Council grants excess dog approval to keep the three (3) dogs stated in Excess Animal Application Number 2019/70 identified as microchip numbers Dog One 953010001726478, Dog Two 95301000204011, Excess Dog 941000022974732 on the premises at Lot 49 Carlyon Street Mitchell, for a term of (1) one year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and
- (c) the approval holder must ensure each and every identified dog is:
 - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
 - (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
 - (i) a clean and sanitary condition and disinfected regularly; and
 - (ii) an aesthetically acceptable condition; and
- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and

The approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

6/2

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	Cr. McMullen
Cr. Golder	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Community Safety Officer & Local Laws Administration
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Item Number:

C.8

File Number: D19/85439

SUBJECT HEADING:

CLAIM FOR DAMAGES - MCDONALDS CARPARK - ROMA

Officer's Title:

Land Administration Officer

Executive Summary:

Council received a claim for damages relating to an incident that occurred when a tree struck a car in the McDonalds carpark, off Hawthorne Street, Roma.

Resolution No. GM/10.2019/19

Moved Cr McMullen

Seconded Cr Chandler

That Council, reimburse the claimant \$4,842.34, for the repairs to the vehicle on the following conditions:

- 1. Council and the Claimant acknowledge that Council is not legally liable for the incident.**
- 2. The claimant agrees to accept the amount of \$4,842.34 from Council as full and final settlement of all claims arising from the incident on 6 September 2019.**

CARRIED

7/1

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Newman
Cr. Chandler	
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Land Administration Officer
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Item Number: C.9 **File Number:** D19/89499
SUBJECT HEADING: APPLICATION FOR FEE WAIVER - AGISTMENT FEES - PART OF LOT 39 ON R869 ROMA
Officer's Title: Land Administration Officer

Executive Summary:

Council received a request for a fee waiver, or reduction in fees, for Agistment Fees charged for Part of Lot 39 on R869.

Resolution No. GM/10.2019/20	
Moved Cr Chambers	Seconded Cr McMullen
That Council:	
<ol style="list-style-type: none"> 1. Write off the debt of \$1,072, being fees charged for the 2017/18 and 2018/19 years for use of part of Lot 39 on R869. 2. Invite tenders to lease the two paddocks located on Lot 39 on R869 with the new lease arrangements to commence from 1 July 2020; and one paddock on 1 January 2020. 3. Advise parties with exclusive use of the two paddocks of Council's intention to invite tenders. 	
CARRIED	7/1
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer	Land Administration Officer
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Item Number: C.10 **File Number:** D19/85079
SUBJECT HEADING: DEMOLITION OF 10 CREEK STREET, YULEBA
Officer's Title: Land Administration Officer

Executive Summary:

Council was asked to consider allocating funds for the demolition of the recently acquired property at 10 Creek Street, Yuleba.

Resolution No. GM/10.2019/21

Moved Cr McMullen

Seconded Cr Scheffe

That Council:

1. Allocate \$60,000 in the Second Quarter Budget Review for the demolition of 10 Creek Street, Yuleba.
2. Confirm the full disconnection and decommissioning of power to the property (both mains and solar power).
3. Investigate the viability of retrieving the solar panels for future use.

CARRIED

8/0

Responsible Officer

Land Administration Officer

Item Number:

C.11

File Number: D19/90593

SUBJECT HEADING:

TENDER 20004: ROMA BORE 20 DRILLING AND CONSTRUCTION, ROMA QUEENSLAND 4455

Officer's Title:

Manager - Procurement & Plant

Executive Summary:

Council publicly invited tenders from suitably qualified and experienced Contractors to construct Roma Town Bore 20.

The Tender period opened on 16 August 2019 with a closing date of 9 September 2019.

Responses were reviewed by an evaluation panel and the report submitted for Council's consideration.

Resolution No. GM/10.2019/22

Moved Cr Scheffe

Seconded Cr Golder

That Council:

1. Select Johnson Drilling Australia Pty Ltd as the preferred tenderer for Tender 20004 – Roma Town Bore 20, Borehole Drilling and Construction.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Johnson Drilling Australia Pty Ltd, noting the tendered value of \$302,675 exclusive of GST, and accept the contract if the final terms are acceptable.
3. Assign the expenditure to Work Order 20270 (Roma Bore).

CARRIED

8/0

Responsible Officer

Manager - Procurement & Plant

Item Number: C.12 **File Number:** D19/90634

SUBJECT HEADING: REQUEST FOR REDUCED TRADING TERMS

Officer's Title: Manager - Procurement & Plant

Executive Summary:

Council received correspondence from a supplier requesting a reduction in trading terms from Council's standard 28 day period to 7 days

The request was tabled for Council's consideration.

Resolution No. GM/10.2019/23	
Moved Cr McMullen	Seconded Cr Newman
<p>That Council approve the requested reduction in trading terms from 28 days to 14 days for any invoices submitted by Creditor 14347.</p>	
CARRIED	8/0

Responsible Officer	Manager - Procurement & Plant
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Item Number: C.13 **File Number:** D19/90572

SUBJECT HEADING: CARE OUTREACH REQUEST PERMISSION TO USE THE INJUNE COMMUNITY CENTRE

Officer's Title: Local Development Officer - Injune

Executive Summary:

Care Outreach Not-for-Profit Organisation has requested permission to use the Injune Community Centre for their "Christmas for the Bush 2019" annual event at no cost. This event is planned from Saturday, 23 November to Saturday, 14 December 2019.

Resolution No. GM/10.2019/24	
Moved Cr Chandler	Seconded Cr O'Neil
<p>That Council:</p> <ol style="list-style-type: none"> 1. Approve Care Outreach's request for permission to use the Injune Community Centre for the "Christmas for the Bush" annual event at no cost. 2. Provide notice to Injune Youth Group Coordinators & Injune Blue Light that this request has been approved by Council for the nominated dates. 3. Request Care Outreach Vehicles not be parked on grassed area for the duration of stay. 4. Request that the facilities be left clean. 	
CARRIED	8/0

Responsible Officer	Local Development Officer - Injune
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LATE ITEM

Item Number: L.1 **File Number:** D19/93077

SUBJECT HEADING: **COMPOSTING SUBSIDY PROGRAM**

Officer's Title: **Manager - Environment, Health, Waste & Rural Land Services**

Executive Summary:

At the July Council meeting, Council resolved (Resolution GM/07.2019/69) that a report be tabled at a Council meeting regarding a composting subsidy program known as The Compost Revolution.

This matter was again considered on 25 September 2019, and was laid on the table to be again presented at the following General Meeting, to allow for Cr. Newman to be present for deliberations as the initiating Councillor of the report.

Resolution No. GM/10.2019/25	
Moved Cr Flynn	Seconded Cr Chandler
That Council:	
<ol style="list-style-type: none"> Not participate in the Compost Revolution, a project partnership between Randwick City Council, Waverley Municipal Council, Woollahra Council and the New South Wales (NSW) Environmental Trust. Develop an advisory group that has representation from community groups, business, Council waste officers and interested residents who will be responsible for developing initiatives that will reduce waste to landfill in the Maranoa Region. 	
CARRIED	8/0

Responsible Officer	Manager - Environment, Health, Waste & Rural Land Services
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LATE CONFIDENTIAL ITEMS

Item Number: LC.2 **File Number:** D19/92964

SUBJECT HEADING: **REQUEST FOR LETTER OF SUPPORT**

Officer's Title: **Acting Executive Services Officer**

Executive Summary:

This report presented a request received for a letter of support from the Mayor that is outside the scope of the Expenses Reimbursement Policy.

Resolution No. GM/10.2019/26	
Moved Cr Flynn	Seconded Cr Schefe
That the Mayor provide a letter of support to the requesting organisation to extend their trading hours for the Roma Cup Weekend, Friday 15 – Sunday 17 November 2019.	
CARRIED	8/0

Responsible Officer	Acting Executive Services Officer
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LATE CONFIDENTIAL ITEMS (discussed in closed session)

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss item LC.3, which it has deemed to be of a confidential nature and specifically pertaining to the following section:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Resolution No. GM/10.2019/27

Moved Cr O'Neil

Seconded Cr Newman

That Council close the meeting to the public at 11.51am.

CARRIED

8/0

Mayor Golder left the Chamber at 11.51am, and returned at 11.53am.

Cr. Chandler left the Chamber at 12.28pm, and returned at 12.31pm.

**COUNCIL ADJOURNED THE MEETING
FOR LUNCH AT 12.43PM**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 1.31PM**

Cr. Flynn left the Chamber at 1.54pm.

Resolution No. GM/10.2019/28

Moved Cr O'Neil

Seconded Cr Chandler

That Council open the meeting to the public at 1.56pm.

CARRIED

7/0

Cr. Flynn returned to the Chamber at 1.57pm.

Item Number: LC.3 **File Number:** D19/93078

SUBJECT HEADING: REVIEW OF ADMINISTRATIVE ACTION COMPLAINT
(CRM 6500/2019)

Officer's Title: Deputy Chief Executive Officer/Director - Development,
Facilities & Environmental Services

Executive Summary:

Council is required to undertake an internal review of an Administrative action complaint.

The matter is unable to be resolved through the actions of Council officers and therefore it must be considered by the elected Council in accordance with Council's Complaint Management Policy.

Resolution No. GM/10.2019/29

Moved Cr Chambers

Seconded Cr Scheffe

That:

1. Information be provided to the complainant, including contact details for the relevant department and local member for Warrego.
2. Council further investigate potential solutions/measures for consideration at the next General Meeting.

CARRIED

8/0

Responsible Officer	Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services
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Mayor Golder and Cr. Flynn, having previously foreshadowed a perceived 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 2.07pm, taking no part in discussions and debate on the matter.

The Deputy Mayor took the role of Acting Chair during the Mayor's absence.

Item Number: LC.1 **File Number:** D19/92230

SUBJECT HEADING: FLOOD MITIGATION STAGE 1 - LANDHOLDER NEGOTIATIONS - ASSESSMENT NUMBER 14008387

Officer's Title: Acting Executive Services Officer

Executive Summary:

This report tabled an additional request for time from the landowner's representatives.

Resolution No. GM/10.2019/30

Moved Cr O'Neil

Seconded Cr McMullen

That Council approve the extension of time as requested.

CARRIED

6/0

Responsible Officer	Acting Executive Services Officer
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At cessation of discussion and debate on the abovementioned item, Mayor Golder and Cr. Flynn returned to the Chamber at 2.09pm. Mayor Golder assumed the Chair on his return.

Cr. Flynn left the Chamber at 2.25pm, and did not return for the remainder of the meeting.

LATE VERBAL ITEMS
Item Number: L.2 **File Number:** D19/92874

SUBJECT HEADING: INVESTIGATION INTO THE CONCEPT OF A COUNTRY UNIVERSITIES CENTRE IN THE MARANOA

Officer's Title: Manager Economic & Community Development

Executive Summary:

This matter was considered at Council's General Meeting on 28 August 2019 and it was resolved to progress this matter by the end of Quarter 2. Subsequent to this, circumstances around the potential partners and funding have changed for the better, necessitating a more urgent approach to this matter. Accordingly, this late report was necessary to obtain the direction of Council.

Government has announced funding of \$15M with applications due by 28 November 2019.

Resolution No. GM/10.2019/31
Moved Cr Newman
Seconded Cr Schefe
That:

1. Cr O'Neil and the Manager Economic and Community Development meet with the University of Southern Queensland (USQ) to discuss the correspondence from USQ as soon as is practical.
2. Council engage with the Chief Executive Officer - Country Universities Centres Mr. Duncan Taylor to obtain inputs to Council's deliberations over the potential for development of a centre in Roma.
3. Through the Chief Executive Officer, authorise for the Manager Economic and Community Development to travel to Cooma, New South Wales, to visit the Country University Centre.
4. A report be brought back to Council summarising a plan of action to progress the matter toward a funding application which is due by 28 November 2019.

CARRIED

7/0

Responsible Officer
Manager - Economic & Community Development
Resolution No. GM/10.2019/32
Moved Cr O'Neil
Seconded Cr Chambers
That Council include Item L.3 – My Maranoa Christmas Party in the late agenda.

CARRIED

7/0

Mayor Golder declared a perceived 'Conflict of Interest' in the following item, due to him owning a business in McDowall Street Roma, a location in the vicinity where the celebration will be held.

Mayor Golder left the Chamber at 2.12pm taking no part in discussion or debate on the matter, and did not return for the remainder of the meeting.

Cr. Schefe declared a 'Material Personal Interest' in the following item, due to his brother owning a business in McDowall Street Roma, a location in the vicinity where the celebration will be held.

Cr. Scheffe left the Chamber at 2.12pm taking no part in discussion or debate on the matter, and did not return for the remainder of the meeting.

The Deputy Mayor took the role of Acting Chair in the Mayor's absence.

Item Number: L.3 **File Number:** N/a

SUBJECT HEADING: MY MARANOA CHRISTMAS PARTY

Councillor's Title: Cr. Chandler

Executive Summary:

Cr. Chandler requested that Council consider re-naming the My Maranoa Christmas Party to better reflect the community involvement in planning for the event.

Moved Cr O'Neil

Seconded Cr McMullen

That the 'My Maranoa Christmas Party' be re-named the 'My Maranoa Street Christmas Party', with the working and advisory group name also updated to reflect this change.

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr. Newman proposing an amendment which the 'Mover' and 'Seconder' indicated they were happy to accept. This was recorded as follows:

Resolution No. GM/10.2019/33

Moved Cr O'Neil

Seconded Cr McMullen

That the 'My Maranoa Christmas Party' be re-named the 'My Maranoa Christmas Street Party', with the working and advisory group name also updated to reflect this change.

CARRIED

5/0

Responsible Officer

**Regional Grants & Council Events
Development Coordinator**

CLOSURE

There being no further business, the Deputy Mayor, Acting Chair, thanked Council for their attendance and declared the meeting closed at 2.22pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 23 October 2019, at Roma Administration Centre.

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Mayor.

.....
Date.

.....
Deputy Mayor (Acting Chair at meeting closure).

.....
Date.