
MINUTES OF THE SPECIAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 31 OCTOBER 2019 COMMENCING AT 3.10PM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor J L Chambers (by telephone), Cr. N H Chandler (by telephone), Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman (by telephone), Cr D J Scheffe, Chief Executive Officer – Julie Reitano and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Deputy Director Infrastructure Services/Strategic Road Management – Cameron Hoffmann, Manager Construction - Evan Woods, Manager Procurement & Plant – Michael Worthington.

WELCOME

The Mayor welcomed all present and declared the meeting open at 3.10pm.

**COUNCIL ADJOURNED THE MEETING
FOR A BRIEF RECESS AT 3.11PM**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 3.48PM**

APOLOGIES

Resolution No. SM/10.2019/01

Moved Cr Flynn

Seconded Cr McMullen

That apologies be received and leave of absence granted for Councillors O’Neil and Stanford for this meeting.

CARRIED

7/0

DECLARATION OF CONFLICTS OF INTEREST

There were no declarations of Conflicts of Interest.

BUSINESS

It was proposed that the Confidential Agenda items be the first items of consideration of the meeting. Council voted on the approach, with the outcome recorded as follows:

Resolution No. SM/10.2019/01

Moved Cr McMullen

Seconded Cr Scheffe

That Item C.1 - Roma Saleyards Multi-Purpose Building - Concrete Panel Facade Treatment, be the next item of business considered by Council, followed by the remainder of the Confidential Agenda.

CARRIED

7/0

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items C.1 – C.4, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Resolution No. SM/10.2019/02	
Moved Cr McMullen	Seconded Cr Flynn
That Council close the meeting to the public at 3.50pm.	
CARRIED	7/0

Resolution No. SM/10.2019/03	
Moved Cr Flynn	Seconded Cr McMullen
That Council open the meeting to the public at 4.29pm.	
CARRIED	7/0

CONFIDENTIAL ITEMS (discussed in closed session)

Item Number: C.1 **File Number:** D19/101270

SUBJECT HEADING: ROMA SALEYARDS MULTI-PURPOSE BUILDING - CONCRETE PANEL FACADE TREATMENT

Officer's Title: Deputy Director Infrastructure Services/Strategic Road Management

Executive Summary:

This report presented Council with a number of options regarding the façade treatment on the tilt up panel section of the new Multi-Purpose Building at the Roma Saleyards. Treatment of this wall was removed from the scope of works at time of contract award, however a number of options were prepared for Council's consideration.

Resolution No. SM/10.2019/04	
Moved Cr Flynn	Seconded Cr Scheffe
That:	
<ol style="list-style-type: none"> 1. Council endorse the concept of a perforated aluminium façade treatment or laser cut steel treatment on the tilt up panel section of the new Multi-purpose Building at the Roma Saleyards. 2. The final design be circulated to Councillors, with a preference for the Arterial design of the running herd, incorporating the 'Roma Saleyards' or 'Australia's largest Selling Cattle Centre'. 3. Circulate the design to Councillors for review prior to manufacture. 	
CARRIED	5/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. Scheffe	

Responsible Officer	Deputy Director Infrastructure Services/Strategic Road Management
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Item Number: C.2 **File Number:** D19/95278

SUBJECT HEADING: ROMA SALEYARDS MULTI-PURPOSE FACILITY - FURNITURE

Officer's Title: Director - Corporate, Community & Commercial Services

Executive Summary:

The purpose of this report was to present to Council quotes for furniture to fit out the Canteen Room, Multi-Purpose Room, Waiting Room and the Administration areas of the Roma Saleyards Multi-Purpose Facility.

Resolution No. SM/10.2019/05

Moved Cr Flynn

Seconded Cr Scheffe

That Council:

1. **Select Rex Furnishers as the recommended supplier for the administration office furniture as outlined in the report.**
2. **Select Halls Tile & Carpet Court Furniture Court & Beds R Us as the recommended supplier for the canteen tables and chairs as outlined in the report.**
3. **Select Rex Furnishers as the recommended supplier for the Okidoki tables for the multi purpose room.**
4. **Be provided further options for chairs in the Multi-Purpose Room.**

CARRIED

7/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number: C.3 **File Number:** D19/98082

SUBJECT HEADING: ROMA SALEYARDS MULTI-PURPOSE FACILITY - COMBINED ADMINISTRATION SPACE

Officer's Title: Director - Corporate, Community & Commercial Services

Executive Summary:

This report provided Council with quotations for fit out of the combined administration space within the Roma Saleyards Multi-Purpose Facility.

Resolution No. SM/10.2019/06

Moved Cr Flynn

Seconded Cr Newman

That Council:

1. Engage Schiavello Systems (Qld) Pty Ltd for the fit out of the combined administration space.
2. Select option 2 as detailed in the quotation provided, for a value of \$82,590, to be costed from Work Order 20306 – Roma Saleyards Furniture fit out – Canteen and Offices Meeting Room.
3. Transfer \$32,000 from Saleyards Reserves to be used for expenditure associated with the fit out.

CARRIED

5/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. Scheffe	

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number: C.4 **File Number:** D19/100216

SUBJECT HEADING: TENDER 20003 – REGISTER OF PRE-QUALIFIED SUPPLIERS FOR MATERIAL PRODUCTION SERVICES (WINNING AND CRUSHING)

Officer's Title: Manager - Procurement & Plant

Executive Summary:

Each year, Council's budget includes provision for various works which sometimes require supplementing with external plant and resources. One such area is the production of material at the Roma Quarry and Council's other regional pits.

Council advertised for contractors for the formation of a Register of Pre-Qualified Suppliers for Material Production Services (Winning & Crushing) to produce material from these pits for Council works.

The tender opened on 16 August 2019 and closed on 14 October 2019.

Responses were assessed by an evaluation panel resulting in all tenderers being suitable to provide services, and the report submitted for Council's consideration.

Resolution No. SM/10.2019/07

Moved Cr McMullen

Seconded Cr Flynn

That Council approve the formation of Council's Register of Pre-Qualified Suppliers of Material Production Services (Winning & Crushing) established in accordance with section 232 of the *Local Government Regulation 2012* to include the following Tenderers:

- a. Corbet's Timber Haulage
- b. Goodland Gravel Pty Ltd
- c. J & M Collinson Earthmoving Pty Ltd
- d. Johnson Haulage & Earthmoving
- e. Katcrush Pty Ltd
- f. Milbrae Quarries Pty Ltd
- g. Pearljaney Pty Ltd
- h. Roma Earthmoving Pty Ltd

CARRIED

7/0

Responsible Officer

Manager - Procurement & Plant

Item Number:

3.1

File Number: D19/101376

SUBJECT HEADING:

DRAFT ANNUAL REPORT 2018/19

Officer's Title:

Chief Executive Officer

Executive Summary:

The report tabled the draft 2018/19 Annual Report.

Resolution No. SM/10.2019/08

Moved Cr Chambers

Seconded Cr Scheffe

That:

1. Council receive the draft as tabled noting proposed additional inclusions.
2. Council adopt, subject to inclusion of the supplementary information, and a brief period of internal feedback and proof-reading prior to publication.
3. Council seek relevant funding bodies' approval of the content prior to release to the website.

4. The updated copy (summary and detail) be printed for all Councillors within 7 days and tabled at the General Meeting on 13 November 2019.
 5. Publish the report on Council’s website within two (2) weeks.
 6. An online version be made available so that residents may view both summary and detailed information about Council functions.
 7. Make the 2018/19 Annual Report available for sale at cost price for those wishing to purchase the document.
 8. The Minister be provided with an update on the annual report status by the Chief Executive Officer.
 9. The meeting attendances and expenses be circulated to individual Councillors for review.
- CARRIED 7/0

Responsible Officer	Chief Executive Officer
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 5.07pm.

These Minutes are to be confirmed at the next Special Meeting of Council to be held on 13 November 2019, at the Roma Administration Centre.

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Mayor.

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Date.