

# BUSINESS PAPER

## General Meeting

**Friday 24 January 2020**

Roma Administration Centre

### NOTICE OF MEETING

Date: 16 January 2020

Mayor:

Councillor T D Golder

Deputy Mayor:  
Councillors:

Councillor J L Chambers  
Councillor N H Chandler  
Councillor P J Flynn  
Councillor G B McMullen  
Councillor W M Newman  
Councillor C J O'Neil  
Councillor D J Schefe  
Councillor J M Stanford

Chief Executive Officer:

Ms Julie Reitano

Senior Management:

Mr Rob Hayward (Deputy Chief Executive Officer/Director  
Development, Facilities & Environmental Services)  
Ms Sharon Frank (Director Corporate, Community & Commercial  
Services)

Please find attached agenda for the **General Meeting** to be held at the Roma Administration Centre on **January 24, 2020 at 9.00AM.**



Julie Reitano  
**Chief Executive Officer**

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## **Status Reports**

### **Next General Meeting**

- To be held at the Roma Administration Centre on 12 February 2020.

## **Confidential Items**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items that it's Councillors or members consider it necessary to close the meeting.

### **C Confidential Items**

**C.1 Roma Cultural Centre Stage Curtains and Regional Hall Fire Retardant Treatment**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.2 Amby Water, Residents Survey Results**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.3 Recommendation to Procure Three (3) Day Cab Prime Movers**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

**C.4 Outstanding Rates and Charges Monthly Update - December 2019**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(d) rating concessions.

**C.5 Qantas Resident Fare Sales**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.6 Activation of Contract Extension Term for Aviation Security Screening at Roma Airport**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

**C.7 October 2019 - Monthly Business Unit Report - Airports**

**Classification:** Closed Access



Local Government Regulation 2012 Section 275(c) the local government budget.

**C.8 Request for Sole Supplier Status**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.9 Request to Reduce Invoices - Spelling - Cattle Fee at Roma Saleyards**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.10 Injune Caravan Park Lease Arrangements**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.11 Survey Costs - Conversion of Tenure - Lot 3 on BDR91**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.12 Keep Maranoa Beautiful - Funding Allocation**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.

**C.13 Mystery Box Rally (Cancer Council fundraiser) Request for support**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.14 Request for Upgrade to Four Grid Approaches**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.

**C.15 Red Rose Foundation - Red Bench Initiative**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.

**C.16 Replacement of Wooden Street Blades - Yuleba**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.

**C.17 Concern for Lack of Shade - Roma Saleyards Holding Paddocks**  
**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.18 Stormwater Investigation - Corner of Bowen and Wyndham Street, Roma**  
**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.19 Tender CN-12850\_MRC - Asphalt Works, Hawthorne Street, Roma**  
**Classification:** Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

**C.20 Request for Additional Financial Assistance - Assessment 14029425**  
**Classification:** Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.

**C.21 Livestock Wandering on Public Land - Wallumbilla Area**  
**Classification:** Closed Access

Local Government Regulation 2012 Section 275(f) starting or defending legal proceedings involving the local government. (Report may contain information relating to potential enforcement action in relation to individual(s))

**C.22 Maranoa Collaborative Area Management Project - Stage 3**  
**Classification:** Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

**C.23 Q2 2019/20 Revised Financial Statements and Budget Documents**  
**Classification:** Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.

**C.24 Proposed Conduct and Compensation Agreement - Lot 73 on WT112 and Lot 20 on AB55**  
**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.25 Quarter 2 Report - Progress on Implementing the Corporate Plan and Operational Plan**  
**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.26 Request from Easter in the Country**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.27 Amendments to the Organisational Structure**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**C.28 Request for Council Facility to be used for Training Purposes**

**Classification:** Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Councillor Business**

**14 Councillor Business**

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Prepared by: Councillor

**Closure**

**MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 11 DECEMBER 2019 COMMENCING AT 9.09AM**

**ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman (9.09am – 4.36pm) , Cr. C J O'Neil, Cr. D J Scheffe, Cr. J M Stanford, Acting Chief Executive Officer – Rob Hayward, and Minutes Officer – Kelly Rogers in attendance.

**AS REQUIRED**

Director Corporate, Community & Commercial Services – Sharon Frank, Deputy Director Infrastructure Services/Strategic Road Management – Cameron Hoffmann, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Planning & Building Development – Danielle Pearn, Manager Environment, Health, Waste & Rural Land Services – Kay Crosby, Manager Airports (Roma, Injune, Surat, Mitchell) – Ben Stewart, Regional Tourism Development Coordinator – Justine Miller, Regional Grants & Council Events Development Coordinator – Susan Sands.

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.09am.

**APOLOGIES**

There were no apologies for the meeting.

**CONFIRMATION OF MINUTES**

**Resolution No. GM/12.2019/01**

**Moved Cr Golder**

**Seconded Cr Stanford**

**That the minutes of the General Meeting held on 27 November 2019 be confirmed, including the following amended statement highlighted in red text below, on page 38 of the minutes:**

**Cr. Chambers left the Chambers at 5.02pm to attend a function in Mitchell, and did not return for the remainder of the meeting.**

**Mayor Golder left the Chambers at 5.04pm to attend a function in Mitchell, and did not return for the remainder of the meeting.**

**CARRIED**

**9/0**

**Resolution No. GM/12.2019/02**

**Moved Cr Chambers**

**Seconded Cr Stanford**

**That the minutes of the Special Meeting held on 6 December 2019 be confirmed.**

**CARRIED**

**9/0**

## DECLARATION OF CONFLICTS OF INTEREST

Cr. Chambers declared a 'Conflict of Interest' with the following items:

- C.2 – 2020 Australia Day Awards

due to her holding the position of 'Secretary' of the Maranoa Diggers Race Club, an organisation which is mentioned in the report.

- C.3 – Roma Hospital Student Accommodation Project

due to her being a board member of the South West Hospital and Health Service (SWHHS), an organisation which is mentioned in the report.

- C.11 – Overdue Rates – Commencement of Legal Action

due to her being a board member of the South West Hospital and Health Service (SWHHS), an organisation which is mentioned in the report.

Cr. Chambers foreshadowed that she would remove herself from discussions and decisions on all three (3) abovementioned items.

Cr. Schefe declared a 'Material Personal Interest' with the following item:

- C.20 – Review of Council Initiated Advisory Committees

due to the Airport Advisory Committee being referenced in the report, a committee for which he has requested his name be removed from as his son works for a business associated with Roma airport.

Cr. Schefe foreshadowed that he would remove himself from discussions and decisions on this matter.

Cr. Flynn declared a 'Conflict of Interest' with the following item:

- C.2 – 2020 Australia Day Awards

given his close association with an award category nominee.

Cr. Flynn foreshadowed that he would remove himself from discussions and decisions on this matter.

Cr. Flynn also foreshadowed that he would be assessing his need for declaring a 'Conflict of Interest' for items contained in the late open and closed agendas pertaining to the Roma Airport, but that this declaration, if required, would be done later during the meeting.

Cr. Stanford declared a 'Conflict of Interest' with the following item:

- C.2 – 2020 Australia Day Awards

due to her daughter Charlize being nominated for an Australia Day Award.

Cr. Stanford foreshadowed that she would remove herself from discussions and decisions on this matter.

Cr. O'Neil declared a perceived 'Conflict of Interest' with the following item:

- C.1 – SANTOS (GLNG) – Council Impact Management Plan – remaining funds

due to the Country Universities Centre being mentioned in the report, and Council having appointed him as a representative of Council on the committee.

Cr. O'Neil determined that this personal interest was not of sufficient significance that it would lead to him making a decision on the matter that is contrary to the public interest. Cr. O'Neil foreshadowed that he would best perform his responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

Cr. O'Neil acknowledged that Council must make a determination on this interest, with Council determining the following:

**Resolution No. GM/12.2019/03**

**Moved Cr Newman**

**Seconded Cr Chambers**

**That Cr. O'Neil has a perceived conflict of interest in the matter and, notwithstanding the conflict, Cr. O'Neil may participate in the matter, discuss and vote upon it.**

CARRIED

8/0

Cr. O'Neil did not vote on this motion as he was the declaring Councillor under consideration in this matter.

**ON THE TABLE**

There were no items for discussion on the table.

**BUSINESS**

**CORPORATE, COMMUNITY & COMMERCIAL SERVICES**

**Item Number:**

**11.1**

**File Number: D19/109805**

**SUBJECT HEADING:**

**DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER UNDER THE ENVIRONMENTAL PROTECTION REGULATION 2019**

**Officer's Title:**

**Governance Officer**

***Executive Summary:***

*Council's delegations are reviewed and updated throughout the year according to changes in State Government legislation.*

*This report sought Council's approval for the delegation of Council powers under the Environmental Protection Regulation 2019 to the position of Chief Executive Officer.*

**Resolution No. GM/12.2019/04**

**Moved Cr Newman**

**Seconded Cr Chambers**

**That:**

1. Council, under section 257 of the *Local Government Act 2009*, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Environmental Protection Regulation 2019*.
2. All prior resolutions delegating the same powers to the Chief Executive Officer be repealed.

CARRIED

9/0

**Responsible Officer**

**Governance Officer**

#### **DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES**

**Item Number:**

**13.1**

**File Number: D19/97339**

**SUBJECT HEADING:**

**DISPOSAL OF DONATED GABBA LIGHTS-SURAT CLAY TARGET CLUB**

**Officer's Title:**

**Regional Sport & Recreation Development Coordinator**

#### ***Executive Summary:***

*As per Resolution GM/06.2019/104 from Council Meeting held on 26 June 2019.*

*That:*

1. Council approve disposal of 43 donated Gabba lights to any interested sporting clubs and community organisations in Surat, at no charge.
2. The disposal of the lights be made pursuant to Section 236 (1)(b)(ii) of the *Local Government Regulation 2012*, that Council is not required to dispose of valuable non-current assets via tender or auction if the assets are disposed of to community organisations.
3. Interested sporting clubs and community organisations be publicly invited to submit an expression of interest for the lights, with expression of interest documentation to include conditions that sporting clubs and community organisations must assume responsibility for maintenance and future replacement of the lights. Further that Council ensure that interested sporting clubs and community groups are made aware of potential challenges sourcing replacement bulbs and lighting supplies.

*One respondent replied to the request for lights, being Surat Clay Target Club. The tender was open for one month (30 days) and closed on Monday 19 August 2019.*

**Resolution No. GM/12.2019/05**

**Moved Cr Newman**

**Seconded Cr O'Neil**

**That Council approve disposal of 43 donated Gabba lights to Surat Clay Target Club, situated at Warroo Sporting Complex Surat, at no charge.**

CARRIED

9/0

**Responsible Officer**

**Regional Sport & Recreation Development Coordinator**

Item Number: 13.2 File Number: D19/109595

SUBJECT HEADING: HIBERNIAN HALL - WOTS ON GYMNASTIC REQUEST TO AMEND USER AGREEMENT HOURS

Officer's Title: Facility Lease Management & Housing Officer/Team Coordinator

**Executive Summary:**

*Council received a request from the Director - Wots on Gymnastic, to use the Hibernian Hall on Wednesday mornings from 9.00am to 12.15pm beginning in the 2020 season to conduct gymnastics classes. This is a change from the hours currently listed in the user agreement with Council.*

**Resolution No. GM/12.2019/06**

Moved Cr McMullen

Seconded Cr Chandler

**That Council approve the request from Wots on Gymnastic to use the Hibernian Hall on Wednesday mornings from 9.00am to 12.15pm, and amend the current user agreement to reflect this change.**

CARRIED

9/0

**Responsible Officer**

**Facility Lease Management & Housing Officer/Team Coordinator**

Item Number: 13.3 File Number: D19/111553

SUBJECT HEADING: ADVICE ON THE OUTCOMES FROM THE RECENT AUDIT OF ROMA AIRPORT BY THE CIVIL AVIATION SAFETY AUTHORITY

Officer's Title: Manager - Airports (Roma, Injune, Surat, Mitchell)

**Executive Summary:**

*Roma Airport, as a certified aerodrome, is periodically the subject of compliance auditing by the Civil Aviation Safety Authority (CASA). In October 2019, CASA conducted a 3 day onsite audit of systems and facilities at Roma Airport.*

*This report provided a summary of the outcomes and corrective actions resulting from this audit.*

**Resolution No. GM/12.2019/07**

Moved Cr O'Neil

Seconded Cr Newman

**That Council receive and note the Officer's report as presented.**

CARRIED

9/0

**Responsible Officer**

**Manager - Airports (Roma, Injune, Surat, Mitchell)**



**Item Number:** 13.4

**File Number:** D19/114276

**SUBJECT HEADING:** APPLICATION FOR STATE EMERGENCY SERVICES (SES) SUPPORT GRANT - REPLACEMENT VEHICLE FOR SES ROMA

**Officer's Title:** Associate to the Director / Directorate Budget & Emergency Management Coordination

**Executive Summary:**

*The 2020/21 State Emergency Service (SES) Support Grant was recently opened for applications for SES Accommodation and SES vehicles.*

**Resolution No. GM/12.2019/08**

**Moved Cr Newman**

**Seconded Cr Chambers**

**That Council:**

1. Apply for funding for the replacement of the SES Roma vehicle under the 2020/21 State Emergency Services (SES) Support Grant.
2. Authorise the Chief Executive Officer to sign the sub-agreement if the application is successful.
3. Commit to ongoing maintenance of the vehicle as required, including the commitment of monies not provided by the grant to purchase the vehicle and custom tray.

CARRIED

9/0

**Responsible Officer**

**Associate to the Director / Directorate Budget & Emergency Management Coordination**

**Item Number:** 13.5

**File Number:** D19/114559

**SUBJECT HEADING:** CONTAINER EXCHANGE CLOSURE OVER CHRISTMAS CLOSURE PERIOD

**Officer's Title:** Environment, Health & Waste Officer

**Executive Summary:**

*Council's approval was sought to close the Roma Refuse Site Container for Change depot over the Christmas period to enable key staff to have a holiday break with their family.*

**Resolution No. GM/12.2019/09**

**Moved Cr McMullen**

**Seconded Cr Golder**

**That Council:**

1. Close the Roma Refuse Site Container for Change over the Christmas period for the following dates:
  - 25, 26, 27 and 28 December 2019; and
  - 1, 2, 3, 4 January 2020.
2. Advertise the closing dates locally through the normal advertising channels to

alleviate inconvenience to its clients.

3. Work to clear backlogs for all containers received up until 21 December 2019.

CARRIED

9/0

Responsible Officer

Environment, Health & Waste Officer

Item Number:

13.6

File Number: D19/114571

SUBJECT HEADING:

KEEP MARANOA BEAUTIFUL - ROMA TOWN KERBSIDE  
CLEAN UP 2020

Officer's Title:

Lead Environmental Health & Waste Officer

**Executive Summary:**

*The kerbside collection of waste from residential properties in Roma is due to be carried out in March 2020, and had not been allocated in the current budget.*

**Resolution No. GM/12.2019/10**

Moved Cr O'Neil

Seconded Cr Stanford

That Council:

1. Consider an allocation of \$70,000 in the Second Quarter Budget Review.
2. Further consider the appropriate dates for this program to occur, prior to the annual Easter holiday break.
3. Be provided a report for the General Meeting on 24 January 2020 that provides costs associated with running the program across other centres of the Maranoa.

CARRIED

9/0

Responsible Officer

Lead Environmental Health & Waste Officer

Item Number:

13.7

File Number: D19/114573

SUBJECT HEADING:

MITCHELL MEMORIAL PARK CONCEPT MASTER PLAN -  
FINAL

Officer's Title:

Local Development Officer - Mitchell

**Executive Summary:**

*Council approval was sought to formally adopt the Mitchell Memorial Park Master Plan.*

**Resolution No. GM/12.2019/11**

Moved Cr Chambers

Seconded Cr Chandler

That Council:

1. Approve the Mitchell Memorial Park Master Plan for upcoming budgetary considerations and funding opportunities that may become available in the future.
2. Undertake future consultation with Booringa Action Group and Booringa Heritage Museum, as stakeholders in the decision making process in 2020 for the placement

and location of the donated miniature railway line.

3. Investigate further options and associated costs to have a linkage between the park and the Mitchell Multi-purpose Health Facility.

CARRIED

9/0

Responsible Officer

Local Development Officer - Mitchell

Item Number:

13.8

File Number: D19/114802

SUBJECT HEADING:

MITCHELL SHOW SOCIETY INC. - REQUEST LETTER OF SUPPORT FOR FEDERAL REGIONAL AGRICULTURAL DEVELOPMENT GRANT

Officer's Title:

Facility Lease Management & Housing Officer/Team Coordinator

**Executive Summary:**

Council received a request from the Mitchell Show Society Incorporated asking for a letter of support to include in a funding application for the Regional Agricultural Show Development Grant. If successful, the group wish to upgrade some of the infrastructure at the Mitchell Showgrounds.

**Resolution No. GM/12.2019/12**

Moved Cr O'Neil

Seconded Cr McMullen

That Council:

1. Grant permission for the infrastructure improvements at the Mitchell Showgrounds should the Mitchell Show Society Incorporated be successful in gaining funding.
2. Provide a letter of support and approval for Mitchell Show Society Incorporated to be included with their funding application.

CARRIED

9/0

Responsible Officer

Facility Lease Management & Housing Officer/Team Coordinator

Item Number:

13.9

File Number: D19/114808

SUBJECT HEADING:

COBB & CO STORE MUSEUM

Officer's Title:

Local Development Officer - Surat

**Executive Summary:**

There is currently \$57,420 in the 2019/20 budget for upgrades to the Surat Cobb & Co Museum exhibitions. Following community consultation, Council's approval was sought to use this budget to upgrade the museum storage rooms.

**Resolution No. GM/12.2019/13**

<b>Moved Cr Newman</b>	<b>Seconded Cr Chandler</b>
<b>That Council:</b> <ol style="list-style-type: none"> <li><b>Upgrade the Surat Cobb &amp; Co Museum storage rooms, with an approximate project cost of \$25,000.</b></li> <li><b>Allocate funds from Work Order 20371, which was initially set aside to upgrade the exhibitions.</b></li> </ol>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Local Development Officer - Surat</b>
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**Item Number:** 13.10 **File Number:** D19/114933  
**SUBJECT HEADING:** THE BIG RIG - AUSTRALIAN OIL, GAS & ENERGY CENTRE - MASTER PLAN ADDENDUM 2018/19  
**Officer's Title:** Regional Tourism Development Coordinator

**Executive Summary:**

*The Big Rig – Australia Oil & Gas Energy Centre – Masterplan Addendum follows on from the original Master Plan produced in 2013. The new addendum considers the immediate needs of the Centre, how it can best address the wants and needs of the industry and wider community, and build upon the Centre's potential to make an even more significant contribution to the region.*

<b>Resolution No. GM/12.2019/14</b>
<b>Moved Cr Chandler</b> <b>Seconded Cr Scheffe</b>
<b>That Council adopt The Big Rig – Australian Oil, Gas &amp; Energy Centre Master Plan Addendum 2018/19 as attached to the Officer's report.</b>
CARRIED 9/0

<b>Responsible Officer</b>	<b>Regional Tourism Development Coordinator</b>
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**Item Number:** 13.11 **File Number:** D19/115072  
**SUBJECT HEADING:** BEACH TO REACH  
**Officer's Title:** Regional Tourism Development Coordinator

**Executive Summary:**

*A request was received from Beach to Reach Pty Ltd to hold a 400 seat fine dining entertainment evening/dinner in The Big Rig Carpark on Monday 7 September 2020.*

*Beach to Reach is a convoy of caravans, campers or motel road trippers who are travelling from Rainbow Beach to Longreach via Roma and Charleville. The moving festival is limited to 300 travellers and encourages local residents to participate in their dinners in the various locations.*

*There is a strong focus on culinary experiences with Chef Matt Sinclair preparing the meal and being part owner in the company. The moving festival concludes at the Outback Food, Wine and Music Festival in Longreach.*

*It is anticipated that this event will attract a large amount of media attention.*

**Moved Cr Chandler**

**Seconded Cr O'Neil**

**That Council:**

1. Approve for Beach to Reach Pty Ltd to use of the Big Rig parklands and carpark on Monday 7 September 2020.
2. Apply a fee of \$500 to cover minimal event assistance of tourism staff and outside staff during business hours.
3. Assist with any road closure applications and signage required.
4. Assist with extra bins and rubbish removal.
5. Allow the use of the Big Rig Parklands toilets for the event.
6. Allow sufficient chairs to be used for the event.
7. Provide a letter of support to Beach to Reach Pty Ltd to assist them in any funding applications they wish to apply for.
8. Publicly advertise the event through social and local media.
9. Require organisers to publicly recognise the contribution of Maranoa Regional Council.

**NO VOTE TAKEN**

No vote was taken on the draft motion at that time, with Mayor Golder proposing the following amendment:

**Resolution No. GM/12.2019/15**

**Moved Cr Golder**

**Seconded [Not recorded]**

**That Council:**

1. Approve for Beach to Reach Pty Ltd to use of the Big Rig parklands and carpark on Monday 7 September 2020.
2. **Cover minimal event assistance of tourism staff and outside staff during business hours.**
3. Assist with any road closure applications and signage required.
4. Assist with extra bins and rubbish removal.
5. Allow the use of the Big Rig Parklands toilets for the event.
6. Allow sufficient chairs to be used for the event.
7. Provide a letter of support to Beach to Reach Pty Ltd to assist them in any funding applications they wish to apply for.
8. Publicly advertise the event through social and local media.
9. Require organisers to publicly recognise the contribution of Maranoa Regional Council.

**Council.**

MOTION LAPSED (due to the absence of a Seconder)

Council then voted on the initial draft motion, with the outcome recorded as follows:

**Resolution No. GM/12.2019/16**
**Moved Cr Chandler**
**Seconded Cr O'Neil**
**That Council:**

1. Approve for Beach to Reach Pty Ltd to use of the Big Rig parklands and carpark on Monday 7 September 2020.
2. Apply a fee of \$500 to cover minimal event assistance of tourism staff and outside staff during business hours.
3. Assist with any road closure applications and signage required.
4. Assist with extra bins and rubbish removal.
5. Allow the use of the Big Rig Parklands toilets for the event.
6. Allow sufficient chairs to be used for the event.
7. Provide a letter of support to Beach to Reach Pty Ltd to assist them in any funding applications they wish to apply for.
8. Publicly advertise the event through social and local media.
9. Require organisers to publicly recognise the contribution of Maranoa Regional Council.

CARRIED

9/0

**Responsible Officer**
**Regional Tourism Development Coordinator**
**Item Number:**
**13.12**
**File Number: D19/114287**
**SUBJECT HEADING:**
**REQUEST FOR CAPITAL WORKS - INJUNE CHURCHES TOGETHER**
**Officer's Title:**
**Regional Sport & Recreation Development Coordinator**
**Executive Summary:**

*Correspondence was received from St Peters' Injune Churches Together Ecumenical Church committee requesting the installation of a crossover off Hutton Street, for safe access and conveyancing of coffins to and from the hearse at funerals, for funeral directors, their staff and pall bearers.*

*The church committee sought assistance from Council to address ongoing requests from local funeral directors to create safer reverse parking conditions on Hutton Street, immediately in front of the church path.*

*As funeral vehicles are low to the ground and the kerb and channel in this area is particularly deep and scoured, this increases the risk of the hearse sustaining damage if striking the gutter. The kerb and channel also causes funeral directors concern about trip hazards for pall bearers while conducting funeral duties.*

**Resolution No. GM/12.2019/17**
**Moved Cr McMullen**
**Seconded Cr Stanford**
**That Council:**

1. Approve the requested works for a crossover in front of St Peters' Injune Churches Together Ecumenical Church.
2. Allocate funds for additional works (crossover) from the current approved project Fourth Avenue, Injune kerb renewal between Hutton Street and Ronald Street Injune (Work Order 19738).
3. Note that a review of final costs will be undertaken at completion of the project, and if additional funding is required, a transfer be made from Footpaths Maintenance Injune (Work Order 16559).

**CARRIED**
**9/0**

<b>Responsible Officer</b>	<b>Regional Sport &amp; Recreation Development Coordinator</b>
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**Item Number:**
**13.13**
**File Number: D19/116172**
**SUBJECT HEADING:**
**NOONGA HALL COMMITTEE - REQUESTING KEY FOR JACKSON TRANSFER FACILITY**
**Officer's Title:**
**Manager - Environment, Health, Waste & Rural Land Services**
***Executive Summary:***

*The Noonga Hall Committee sought approval to hold a key and continual fee waiver of all waste costs, for all waste generated from events and activities at the Noonga Hall, and disposed at the Jackson Transfer Facility.*

**Resolution No. GM/12.2019/18**
**Moved Cr McMullen**
**Seconded Cr Newman**
**That Council:**

1. Approve for the Noonga Hall Committee to have key access to the Jackson Waste Facility, upon receipt of the applicable application form.
2. Waive all waste fees up to and including the 30 June 2020.
3. Review State Waste Levy costs with particular emphasis on the levy for commercial and industrial waste in line with Council's further budget considerations.
4. Notify the Noonga Hall Committee three (3) months in advance of any changes to points 1 and 2 above.

**CARRIED**
**9/0**

<b>Responsible Officer</b>	<b>Manager - Environment, Health, Waste &amp; Rural Land Services</b>
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**COUNCILLOR BUSINESS**
**Item Number:**
**16.1**
**File Number: D19/114124**

**SUBJECT HEADING:**
**COMMUNITY CONSULTATION - AMBY & SURAT WATER SUPPLY**
**Councillor's Title:**
**Cr. David Schefe**
**Executive Summary:**

*A proposal was tabled for Council to hold community consultation sessions with residents in the towns of Amby and Surat regarding water supply arrangements and future plans for the respective towns.*

**Resolution No. GM/12.2019/19**
**Moved Cr Schefe**
**Seconded Cr McMullen**
**That Council:**

1. **Hold community consultation sessions with residents in the towns of Amby and Surat regarding water supply in these towns.**
2. **Set the consultation dates in the New Year following the collation of survey results from Amby residents, and the monitoring of water pressure in the town of Surat following the installation of one of the lift pumps that services raw water reticulation.**
3. **Authorise Cr. Schefe to chair the meetings and provide feedback to Council at an upcoming General Meeting.**

**CARRIED**
**8/1**

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

**Responsible Officer**
**Manager - Water, Sewerage & Gas/Lead Officer - Elected Members & Community Engagement**



**Item Number:** 16.2 **File Number:** D19/115401

**SUBJECT HEADING:** COUNCIL OPERATIONS IN COMMUNITY FACILITIES

**Councillor's Title:** Cr. Tyson Golder

***Executive Summary:***

*The agenda item proposed development of a Code of Conduct for users of Council Facilities.*

**Resolution No. GM/12.2019/20**

**Moved Cr Golder**

**Seconded Cr Chandler**

**That a report be prepared for an upcoming Council meeting.**

CARRIED

7/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Chambers
Cr. Golder	Cr. Flynn
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

**Item Number:** 16.3

**File Number:** D19/116796

**SUBJECT HEADING:** REVISION OF STANDING ORDERS POLICY (COUNCIL MEETINGS)

**Councillor's Title:** Cr. Tyson Golder

***Executive Summary:***

*The agenda item proposed a review of Council's Standing Orders Policy to allow all Councillors to speak on all reports presented at meetings, should they wish to do so.*

**Resolution No. GM/12.2019/21**

**Moved Cr Golder**

**Seconded Cr McMullen**

**That a report be prepared for an upcoming Council meeting.**

MOTION LOST

4/5

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
Cr. O'Neil	Cr. Flynn
Cr. Stanford	Cr. Newman
	Cr. Schefe

<b>Responsible Officer</b>	<b>Lead Officer Elected Members and Community Engagement</b>
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## CONFIDENTIAL ITEMS

**Item Number:** C.1 **File Number:** D19/113620

**SUBJECT HEADING:** SANTOS (GLNG) - SOCIAL IMPACT MANAGEMENT PLAN - REMAINING FUNDS

**Officer's Title:** Manager - Economic & Community Development

### **Executive Summary:**

*Under direction of the Queensland Coordinator General, through the approval of the Santos (GLNG) project, an amount of \$4.5M was made available to Maranoa Regional Council for various agreed projects. A final amount of \$921,307 remains unallocated. This report sought Council's direction on the matter.*

**Moved Cr Chambers**

**Seconded Cr Newman**

**In consideration of the allocation of remaining funds from the Santos GLNG Social Impact Management Plan, Council request Santos to allow the \$921,307 to be spent on infrastructure at regional waste facilities.**

**NO VOTE TAKEN**

No vote was taken on the draft motion at that time, with Cr. O'Neil proposing the following procedural motion:

### **Resolution No. GM/12.2019/22**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council suspend 'Standing Orders' to allow for all Councillors to speak on the matter should they wish to do so, given its significance.**

**CARRIED**

**9/0**

### **Resolution No. GM/12.2019/23**

**Moved Cr Chambers**

**Seconded Cr Newman**

**In consideration of the allocation of remaining funds from the Santos GLNG Social Impact Management Plan, Council request Santos to allow the \$921,307 to be spent on infrastructure at regional waste facilities.**

**CARRIED (Cr. O'Neil voted in favour of the motion)**

**8/1**

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Manager - Economic &amp; Community Development</b>
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Councillors Chambers, Flynn and Stanford, having previously foreshadowed a 'Conflict of Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 10.11am, taking no part in discussions and debate on the matter.

The Director of Corporate, Community & Commercial Services left the Chambers at 10.11am.

**Item Number:** C.2 **File Number:** D19/81112

**SUBJECT HEADING:** 2020 AUSTRALIA DAY AWARDS

**Officer's Title:** Regional Grants & Council Events Development Coordinator

***Executive Summary:***

*Council was asked to consider the assessment panel recommendations for the Maranoa 2020 Australia Day Awards.*

**Resolution No. GM/12.2019/24**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council accept the recommendations from the Awards Assessment Panel for the 2020 Australia Day Award Recipients for the Maranoa Region.**

CARRIED

6/0

<b>Responsible Officer</b>	<b>Regional Grants &amp; Council Events Development Coordinator</b>
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At cessation of discussion and debate on the abovementioned item, Councillors Chambers, Flynn and Stanford returned to the Chamber at 10.16am.

The Director of Corporate, Community & Commercial Services returned to the Chambers at 10.16am.

Cr. Chambers, having previously foreshadowed a 'Conflict of Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 10.17am, taking no part in discussions and debate on the matter.

**Item Number:** C.3 **File Number:** D19/90636

**SUBJECT HEADING:** ROMA HOSPITAL STUDENT ACCOMMODATION

## PROJECT

**Author & Officer's Title:** Manager - Planning & Building Development

### **Executive summary:**

*The applicant for the Roma Hospital Student Accommodation Project (RHSAP) has submitted a request to Council to waive the development infrastructure charges.*

**Moved Cr Newman**

**Seconded Cr Chandler**

**That Council:**

1. **Decline the request to waive the development infrastructure charges payable for the Roma Hospital Student Accommodation Project - Priority Development Area development due to the added demand that will be placed on Council's trunk infrastructure networks as a result of the development.**
2. **Advise the applicant that, in accordance with Adopted Infrastructure Charges Resolutions (Roma), the relevant infrastructure charging category for the development is Residential – Accommodation (Short Term), being \$10,500 per suite (with 3 or more bedrooms).**

**NO VOTE TAKEN**

No vote was taken on the draft motion at that time, with Cr. Newman proposing the following procedural motion:

### **Resolution No. GM/12.2019/25**

**Moved Cr Newman**

**Seconded Cr Schefe**

**That Council suspend 'Standing Orders' to allow for all Councillors to speak on the matter should they wish to do so.**

**CARRIED**

**7/1**

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Golder	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

**Resolution No. GM/12.2019/26**

**Moved Cr Newman**

**Seconded Cr Chandler**

**That Council:**

1. Decline the request to waive the development infrastructure charges payable for the *Roma Hospital Student Accommodation Project - Priority Development Area* development due to the added demand that will be placed on Council's trunk infrastructure networks as a result of the development; and
2. Advise the applicant that, in accordance with Adopted Infrastructure Charges Resolutions (Roma), the relevant infrastructure charging category for the development is Residential – Accommodation (Short Term), being \$10,500 per suite (with 3 or more bedrooms).

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Manager - Planning &amp; Building Development</b>
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At cessation of discussion and debate on the abovementioned item, Cr. Chambers returned to the Chamber at 10.28am.

Cr. Flynn foreshadowed that he was leaving the meeting for approximately 1 hour, and left the Chamber at 10.28am.

**Item Number:**

**C.4**

**File Number: D19/107847**

**SUBJECT HEADING:**

**ROADS TO RECOVERY FUNDING - SUPPLEMENTARY  
PAYMENT FOR LOCAL GOVERNMENT AREAS IN  
DROUGHT**

**Officer's Title:**

**Deputy Director Infrastructure Services/Strategic Road  
Management**

***Executive Summary:***

*The Australian Government announced a supplement to the Roads to Recovery funding program on 6 November 2019 under the latest drought stimulus package.*

*The report provided Council with an overview of the announcement, details of the additional funding and options for consideration to acquit these additional funds.*

**Resolution No. GM/12.2019/27**
**Moved Cr Stanford**
**Seconded Cr McMullen**
**That Council:**

1. Note an additional \$2,576,007 has been allocated to Maranoa Regional Council under the 2019/20 to 2023/24 Roads to Recovery (R2R) program as part of the latest drought relief package announced in November by the Federal Government.
2. Note that the first 50% of the additional allocation needs to be acquitted by 30 June 2020.
3. Approve the following scope of work to acquit the first 50% of the additional allocation and the remaining 2019/20 allocation:

Bitumen surfacing of Dargal Road to the Hodgson Lane North Intersection	\$350,000
Bitumen surfacing of Creek Street	\$195,000
Bitumen seal extension to Kimbler Road	\$300,000
Pavement rehabilitation (i.e. asphalt surfacing) of Hawthorne Street – between Bungil and McDowall Streets	\$225,000
Asphalt surfacing of Arthur Bungil Intersection – in conjunction with Blackspot intersection upgrade works	\$125,000
Raslie Road floodway upgrade - (Ch 10.860 to Ch 11.260) - near Old Raslie School	\$86,000
Bulk maintenance and safety initiative – visibility and critical drainage (i.e. culvert) clearing	\$179,777

4. Consider the remaining 50% of the additional allocation as part of the 2020/21 budget deliberations, with the funding to be listed under the separate title of Roads to Recovery – Additional Drought Allocation.
5. Write to the relevant Australian Government Minister to thank them for the additional funding provided.

**CARRIED**
**8/0**
**Responsible Officer**
**Deputy Director Infrastructure  
Services/Strategic Road Management**
**Item Number:**
**C.5**
**File Number: D19/108010**
**SUBJECT HEADING:**
**RENEWAL OF LEASE - TERM LEASE 215909 OVER LOT 7 ON WT258**
**Officer's Title:**
**Administration Officer - Land Administration**
**Executive Summary:**

*The Department of Natural Resources, Mines and Energy sought Council's views on the renewal of Term Lease 215909 over Lot 7 on WT258. The term of the lease expires on 30 June 2021.*

**Resolution No. GM/12.2019/28**
**Moved Cr Newman**
**Seconded Cr Chambers**

**That Council advise the Department of Natural Resources, Mines and Energy that the land is still required for its gazetted purpose and that Council offers no objection to the renewal of Term Lease 215909 over Lot 7 on WT258.**

**CARRIED**
**8/0**
**Responsible Officer**
**Administration Officer - Land Administration**

Item Number: C.6 File Number: D19/111546

SUBJECT HEADING: CLAIM FOR COMPENSATION - GREAT ARTESIAN SPA COMPLEX - MITCHELL

Applicant: Booringa Action Group

Officer's Title: Land Administration Officer

**Executive Summary:**

*Council received a claim for compensation from Booringa Action Group due to closure of the Great Artesian Spa for scheduled maintenance of the spa pools.*

**Resolution No. GM/12.2019/29**

**Moved Cr O'Neil**

**Seconded Cr Chandler**

**That Council reimburse the Booringa Action Group \$1,776.55, pursuant to clause 16.4 (b) of the Management Agreement.**

CARRIED

8/0

**Responsible Officer**

**Land Administration Officer**

Item Number: C.7 File Number: D19/109670

SUBJECT HEADING: ROMA SALEYARDS LIGHTING OF "CABLE YARDS" PROJECT

Officer's Title: Project Officer - Program & Contract Management

**Executive Summary:**

*The report presented Council with an update on recent project activities and a potential opportunity regarding the light installation scope for the Roma Saleyards Lighting of the Cable Yards.*

**Resolution No. GM/12.2019/30**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That Council:**

1. Amend the scope of the Roma Saleyards Cable Yard Lighting Project to include the installation of 24 new light-emitting diode (LED) lights in lieu of high intensity discharge (HID) lights due to the whole-of-life cost and energy efficiency that the LED solution offers.
2. Approve the allocation of an additional \$122,497 from the Roma Saleyards Reserve General Ledger 9026.9626 and amend the approved budget accordingly.

CARRIED

8/0

**Responsible Officer**

**Project Officer - Program & Contract Management**

Item Number: C.8 File Number: D19/110466

**SUBJECT HEADING:**

**ENDORSEMENT OF TRANSPORT INFRASTRUCTURE  
DEVELOPMENT SCHEME (TIDS) WORKS PROGRAM  
2020/21 TO 2023/24**

**Officer's Title:**

**Deputy Director Infrastructure Services/Strategic Road  
Management**

**Executive Summary:**

*Maranoa Regional Council is a member of the South West Regional Road and Transport Group (SWRRTG). Council is required to develop and endorse the proposed four (4) year rolling program (2020/21 to 2023/24,) and agree in-principle to matching the funding provided through the Transport and Infrastructure Development Scheme (TIDS) program with a 50% Council contribution.*

**Resolution No. GM/12.2019/31**

**Moved Cr Stanford**

**Seconded Cr Newman**

**That Council:**

- 1. Endorse the proposed Transport Infrastructure Development Scheme (TIDS) work program, noting the 2020/21 Council contribution amount of \$1,633,500.**
- 2. Provide preliminary commitment to funding the contribution required for the 2021/22, 2022/23 and 2023/24 programs (\$1,633,500, \$1,633,500 and \$1,633,500 respectively), subject to annual review as part of future budget deliberations.**

**CARRIED**

**8/0**

**Responsible Officer**

**Deputy Director Infrastructure  
Services/Strategic Road Management**

**COUNCIL ADJOURNED THE MEETING  
FOR MORNING TEA AT 10.39AM**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS  
COUNCIL RESUMED THE MEETING AT 11.15AM**

**Item Number:**

**C.9**

**File Number: D19/111520**

**SUBJECT HEADING:**

**OUTSTANDING RATES AND CHARGES MONTHLY  
UPDATE - NOVEMBER 2019**

**Author and Officer's Title:**

**Rates and Utilities Billing Officer**

**Executive Summary:**

*The purpose of this report was to provide Council an update on the progress of debt recovery for overdue rates and charges.*

**Resolution No. GM/12.2019/32**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That Council receive and note the Officer's report as presented.**

**CARRIED**

**8/0**

**Responsible Officer**

**Rates and Utilities Billing Officer**

**Item Number:**

**C.10**

**File Number: D19/111652**



**SUBJECT HEADING:**
**APPLICATIONS FOR RATE PAYMENT ARRANGEMENTS**
**Officer's Title:**
**Rates and Utilities Billing Officer**
**Executive Summary:**

Applications for rate payment arrangements were received from various ratepayers. The timeframes the applicants have proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.

**Resolution No. GM/12.2019/33**
**Moved Cr McMullen**
**Seconded Cr Stanford**

That Council accept the applicant's payment arrangements as set out in Table A of the Officer's report and as follows, subject to all rates, charges and arrears accumulated being paid in full by 30 June 2021:

Assessment Number	Approved Payment Plan
14007447	\$206/fortnight
11002458	\$300/month
14018824	\$402/month
15002017	\$144/fortnight
14005524	\$1,158/month
12002416	\$114/fortnight
14010888	\$304/fortnight
11004165	\$102/fortnight
14506745	\$54/fortnight
13007794	\$535/month
14024012	\$171/fortnight
14014229	\$183/fortnight
12002382	\$326/month

CARRIED

8/0

**Responsible Officer**
**Rates and Utilities Billing Officer**

Cr. Chambers, having previously foreshadowed a 'Conflict of Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 11.19am, taking no part in discussions and debate on the matter.

**Item Number:**
**C.11**
**File Number: D19/111713**
**SUBJECT HEADING:**
**OVERDUE RATES - COMMENCEMENT OF LEGAL ACTION**
**Officer's Title:**
**Rates and Utilities Billing Officer**
**Executive Summary:**

Letters of Demand were sent to ratepayers who are not in a rates payment arrangement and have a rates debts of a certain value. In accordance with Council's adopted Rates Recovery Policy, a Council resolution is required to take the next step in the rates recovery process by filing a Statement of Liquidated Claim at the Local Magistrates Court and serving on the ratepayer.

**Moved Cr Newman**
**Seconded Cr Chandler**

That Council endorse the next step in the rates recovery process, that is to proceed to filing a Statement of Liquidated Claim with the Local Magistrate's Court after 3 January 2020, serving upon the ratepayers who have:

1. not paid the outstanding rates;
2. not entered into an appropriate payment arrangement; and/or
3. not complied with an appropriate payment arrangement.

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr. Newman proposing the following procedural motion:

**Resolution No. GM/12.2019/34**

**Moved Cr Newman**

**Seconded Cr Stanford**

That Council suspend 'Standing Orders' to allow all Councillors to speak on the matter, should they wish to do so.

CARRIED

7/0

**Resolution No. GM/12.2019/35**

**Moved Cr Newman**

**Seconded Cr Chandler**

That Council endorse the next step in the rates recovery process, that is to proceed to filing a Statement of Liquidated Claim with the Local Magistrate's Court after 3 January 2020, serving upon the ratepayers who have:

1. not paid the outstanding rates;
2. not entered into an appropriate payment arrangement; and/or
3. not complied with an appropriate payment arrangement.

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

**Responsible Officer**

**Rates and Utilities Billing Officer**

At cessation of discussion and debate on the abovementioned item, Cr. Chambers returned to the Chamber at 11.29am.

**Item Number:**

**C.12**

**File Number: D19/111879**

**SUBJECT HEADING:**

**REQUEST TO GRANT DISCOUNT - ASSESSMENT**

14026033

**Officer's Title:** Rates and Utilities Billing Officer

**Executive Summary:**

Correspondence was received from the applicant requesting that Council grant the discount due to the ratepayer's circumstances.

**Resolution No. GM/12.2019/36**

**Moved Cr Chandler**

**Seconded Cr Stanford**

That Council grant the discount on this occasion as the circumstances meet the criteria in Council's adopted Revenue Statement and the *Local Government Regulation 2012* for granting discount.

CARRIED

8/0

**Responsible Officer**

**Rates and Utilities Billing Officer**

**Item Number:**

**C.13**

**File Number: D19/112415**

**SUBJECT HEADING:**

**APPLICATION FOR FEE WAIVER - AGISTMENT FEES - PART OF LOT 39 ROMA**

**Officer's Title:**

**Land Administration Officer**

**Executive Summary:**

Council received a request for a further fee waiver on the remaining agistment fees charged for Part of Lot 39 on R869.

**Resolution No. GM/12.2019/37**

**Moved Cr Newman**

**Seconded Cr McMullen**

That Council write off the debt of \$386 being fees charged for the period 1 July 2019 to 31 December 2019 for the use of part of Lot 39 on R869.

CARRIED

8/0

**Responsible Officer**

**Land Administration Officer**

**Item Number:**

**C.14**

**File Number: D19/112490**

**SUBJECT HEADING:**

**SURAT GRAIN CENTRE PTY LTD**

**Officer's Title:**

**Manager - Facilities (Land, Buildings & Structures)**

**Executive Summary:**

Council was asked to agree to the voluntary deregistration of a company being Surat Grain Centre Pty Ltd.

**Resolution No. GM/12.2019/38**

**Moved Cr McMullen**

**Seconded Cr Newman**

**That Council:**

1. Agree to the voluntary deregistration of Surat Grain Centre Pty Ltd.
2. Authorise the Chief Executive Officer or delegate to sign the Application for Voluntary Deregistration of a Company.

CARRIED

8/0

**Responsible Officer**
**Manager - Facilities (Land, Buildings & Structures)**
**Item Number:**

C.15

**File Number:** D19/112816

**SUBJECT HEADING:**
**AMENDMENT OF 2019/20 CAPITAL WORKS BUDGET - ROMA SWIMMING POOL**
**Officer's Title:**
**Manager - Facilities (Land, Buildings & Structures)**
**Executive Summary:**

*Council was asked to consider amending the 2019/20 Capital Works Budget to reflect that Council will not be proceeding with the construction of a dedicated first aid room at the Denise Spencer Memorial Pool in the 2019/20 year.*

**Resolution No. GM/12.2019/39**
**Moved Cr Chandler**
**Seconded Cr Newman**
**That Council:**

1. Amend the 2019/20 Capital Works Budget to reflect that Council will not be constructing a dedicated first aid room at the Denise Spencer Memorial Pool in Roma in the 2019/20 year.
2. Reallocate funds of \$20,000 from Work Order 18913 to a new project to decommission and remove the existing above ground learn to swim pool at the Denise Spencer Memorial Pool in Roma.

CARRIED

8/0

**Responsible Officer**
**Manager - Facilities (Land, Buildings & Structures)**
**Item Number:**

C.16

**File Number:** D19/113304

**SUBJECT HEADING:**
**CONFIRMATION OF COUNCIL'S FUNDING COMMITMENT**
**Officer's Title:**
**Regional Grants & Council Events Development Coordinator**
**Executive Summary:**

*Council has previously resolved to apply for funding under the Queensland Government's Building our Regions program to deliver the Surat Digital Connectivity Project. As part of the milestone reporting for the project, confirmation was required for Council's budget commitment.*

**Resolution No. GM/12.2019/40**
**Moved Cr Chambers**
**Seconded Cr Newman**

That Council, as requested by the Department of State Development, Manufacturing, Infrastructure and Planning, in relation to the Surat Digital Connectivity project, and as required by the Department for milestone reporting purposes confirm:

- a) Council's contribution of \$275,000 as listed in the 2019/20 budget;
- b) Commitment to delivering the project;
- c) Acknowledgement of responsibility for any funding shortfall if costs or other contributors change.

CARRIED

8/0

Responsible Officer

Regional Grants & Council Events  
Development Coordinator

Item Number:

C.17

File Number: D19/113509

SUBJECT HEADING:

COUNCILLOR UPDATE - LIVESTOCK WANDERING ON  
ROADWAYS

Author and Officer's Title:

Rural Land Services & Funding Officer/Team Coordinator

**Executive Summary:**

*Council had been dealing with a number of instances of wandering stock on rural roads across the region. Council's advice was sought on how to progress instances of continued major non-compliance matters.*

**Resolution No. GM/12.2019/41**

**Moved Cr Chambers**

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

8/0

Item Number:

C.18

File Number: D19/113585

SUBJECT HEADING:

PIPELINE LICENCE AGREEMENT - SANTOS GLNG SD20  
DEVELOPMENT

Officer's Title:

Deputy Director Infrastructure Services/Strategic Road  
Management

**Executive Summary:**

*Santos GLNG provided notice of its intention to install infrastructure within the road area around Wallumbilla North. The infrastructure consists of Road Pipeline Crossings associated with SD20 Development.*

*To help manage the installation and operation of such infrastructure with respect to the road, the report proposed that the proponent enter into a Petroleum Authority for Installation and Operation of Pipeline Infrastructure with Council.*

**Resolution No. GM/12.2019/42**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

That Council, pursuant to section 236 of *Local Government Act 2009*, authorise the Chief

**Executive Officer to enter into a Pipeline Licence Agreement, with licensee Santos CSG Pty Ltd and Bronco Energy Pty Ltd, for the installation and operation of Liquefied Natural Gas Infrastructure associated with the SD20 Development.**

CARRIED

7/1

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Deputy Director Infrastructure Services/Strategic Road Management</b>
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**Item Number:**

**C.19**

**File Number: D19/113591**

**SUBJECT HEADING:**

**REVIEW OF RATING METHODOLOGY FOR RURAL  
>=80HA RATING CATEGORY**

**Officer's Title:**

**Lead Rates and Utilities Billing Officer/Systems Administrator**

***Executive Summary:***

*Council received a number of amalgamations of rates assessments from the Department of Natural Resources Mines and Energy that have resulted in some ratepayers being adversely affected with the amount of annual rates levied.*

**Resolution No. GM/12.2019/43**

**Moved Cr Chambers**

**Seconded Cr McMullen**

**That Council:**

- Engage AEC Group Pty Ltd to complete a review of Council's rating methodology for the rating category Rural >=80ha and to provide options for an equitable levying in the Rural >=80ha rating category to assist with future planning.**
- Write to each ratepayer advising that Council is considering these circumstances in a review of the rating methodology for the rating category Rural >=80ha to assist with future planning and budget deliberations.**
- Reimburse 50% of the increase in general rates due to the capping not being applicable in these particular circumstances for the twelve (12) assessments listed in the report for the 2019/20 financial year.**

CARRIED

8/0

<b>Responsible Officer</b>	<b>Lead Rates and Utilities Billing Officer/Systems Administrator</b>
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Cr. Scheffe, having previously foreshadowed a 'Material Personal Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 11.42am, taking no part in discussions and debate on the matter.

**Item Number:**

**C.20**

**File Number: D19/114712**

**SUBJECT HEADING:**
**REVIEW OF COUNCIL INITIATED ADVISORY COMMITTEES**
**Officer's Title:**
**Lead Officer – Elected Members & Community Engagement**
**Executive Summary:**

*The agenda item considered a review of current arrangements for Council initiated Advisory Committees, as part of Council's Community Engagement Framework.*

**Resolution No. GM/12.2019/44**
**Moved Cr Chambers**
**Seconded Cr Stanford**
**That Council:**

1. Retire the following advisory committees:
  - Coal Seam Gas Advisory Committee
  - My Maranoa Focus Group
  - Regional Roads Advisory Committee
  - Wild Dog Advisory Committee
2. Write to each of the members on those committees thanking them for their contributions.
3. Update some committee names to better represent the purpose of the group, and confirm the committee meeting frequencies as follows:

Committee Name	Updated Name	Meeting Frequency
Airport Advisory Committee	Airport User Group	Six monthly
Bassett Park Advisory Committee	Bassett Park User Group	Six monthly
My Maranoa Business Pilot Groups	No change	Meet on an 'As needs basis'
Roma Saleyards Advisory Committee	No change	Every two months
Wallumbilla Showgrounds Advisory Committee	Wallumbilla Showgrounds User Group	Six monthly
Warroo Sporting Complex Advisory Committee	No change	Quarterly
Surat Cobb & Co Store Museum Advisory Committee	No change	Quarterly
Regional Arts Development Fund (RADF) Committee	No change	Meet when funding round applications are assessed

4. Provide a copy of the summary report attached to the officer's report to the next term of Council for further consideration.
5. Update the Community Engagement Framework to reflect the changes.
6. Remove Cr. Schefe from the Airport Advisory Committee due to his Conflict of Interest.
7. Investigate the formation of a Pest and Weed Management Advisory Committee.

**CARRIED**
**5/2**

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Newman	
Cr. O'Neil	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Lead Officer – Elected Members &amp; Community Engagement / Manager - Environment, Health, Waste &amp; Rural Land Services</b>
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At cessation of discussion and debate on the abovementioned item, Cr. Scheffe returned to the Chamber at 11.46am.

Cr. Stanford left the Chamber at 11.49pm.

**Item Number:** C.21 **File Number:** D19/106428

**SUBJECT HEADING:** TRANSITION OF COMMUNITY HOUSING PORTFOLIO

**Officer's Title:** Facility Lease Management & Housing Officer/Team Coordinator

***Executive Summary:***

*The Department of Housing and Public Works has advised Council that it agrees with the proposed property allocation as per Council Resolution GM/05.2017/70.*

**Resolution No. GM/12.2019/45**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That Council:**

1. Proceed with the distribution of community housing stock as per Council resolution GM/05.2017/70.
2. Delegate authority to the Chief Executive Officer to enter into final negotiations with the Department of Housing and Public Works and execute legal documents if the final terms are acceptable.
3. Authorise at a future Council meeting, payment of total accumulated surplus program funds when the final invoice is received from the Department of Housing and Public Works.
4. Note that table 2 of the officer's report should be titled 'Properties to be retained by Council'.

CARRIED

7/0

<b>Responsible Officer</b>	<b>Facility Lease Management &amp; Housing Officer/Team Coordinator</b>
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**Item Number:** C.22 **File Number:** D19/114847

**SUBJECT HEADING:** BASSETT PARK - STABLE ALLOCATION

**Officer's Title:** Facility Lease Management & Housing Officer/Team Coordinator



**Executive Summary:**

Council received two requests from current users within the stabling area of Bassett Park to occupy three stables/stalls that have recently become available.

**Resolution No. GM/12.2019/46**
**Moved Cr Newman**

That the matter lay on the table for further consideration at the next General Meeting on 24 January 2020.

CARRIED

7/0

<b>Responsible Officer</b>	<b>Facility Lease Management &amp; Housing Officer/Team Coordinator</b>
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**Item Number:** C.23 **File Number:** D19/111692

**SUBJECT HEADING:** ADDITION TO THE ROAD REGISTER AND NAMING OF UN-NAMED ROAD OFF OBERINA ROAD

**Officer's Title:** Assets Officer - Transport Network

**Executive Summary:**

Council previously considered a request to endorse a section of un-named formed road, which provides direct property access to Lot 10 on Plan WV1621 and Lot 5 on Plan WV355, to be included in Council's Road Register.

Council resolved to include this section of roadway in Council's Rural Road Register provided the applicant supplied Council with survey data confirming the alignment of the roadway.

This report contained the additional survey information and proposed road name for Council's consideration.

**Resolution No. GM/12.2019/47**
**Moved Cr McMullen**
**Seconded Cr Newman**
**McMullen**
**That Council:**

1. Note and receive the survey data from the applicant and the registered surveyor confirming the alignment of the un-named roadway.
2. Name the un-named roadway off Oberina Road - Waratah Road.
3. Update Council's record keeping systems, including the Rural Road Register to include the newly named road, Waratah Road, for a length of 3.94 kilometres with the classification of Rural Access – Secondary.

CARRIED

7/0

<b>Responsible Officer</b>	<b>Assets Officer - Transport Network</b>
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**Item Number:** C.24 **File Number:** D19/115705

**SUBJECT HEADING:** ROMA SALEYARDS INTERPRETIVE CENTRE OPERATIONS

**Officer's Title:** Director - Corporate, Community & Commercial Services

**Executive Summary:**

*The purpose of this report was to consider the proposed operating hours for the Roma Saleyards Interpretive Centre and admission.*

**Resolution No. GM/12.2019/48**

**Moved Cr Newman**

**Seconded Cr O'Neil**

**That the operations for the Roma Saleyards Interpretive Centre be set as:**

- **Opening: 8.30am**
- **Last entry: 5.00pm**
- **Admission Free**

CARRIED

7/0

**Responsible Officer**

**Director - Corporate, Community & Commercial Services**

Cr. Stanford returned to the Chamber at 11.53am.

**Item Number:**

**C.25**

**File Number: D19/114807**

**SUBJECT HEADING:**

**SERVICE LEVELS FOR WILDLIFE KILLED ON ROADS**

**Councillor's Title:**

**Cr. Tyson Golder**

***Executive Summary:***

*The agenda item proposed to implement a service level for the removal of wildlife killed on roads in towns and on regional highways.*

**Resolution No. GM/12.2019/49**

**Moved Cr Golder**

**Seconded Cr Newman**

**That a report be prepared for an upcoming meeting.**

CARRIED

5/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
Cr. Newman	Cr. O'Neil
Cr. Schefe	
Cr. Stanford	

**Responsible Officer**

**Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services**

**Resolution No. GM/12.2019/50**

**Moved Cr Chambers**

**Seconded Cr O'Neil**

**That the letter attached to the Mayor's report be responded to addressing all issues raised.**

CARRIED

8/0

**Responsible Officer**

**Customer Service Officer (Mayor & Chief Executive Officer)**

Cr. Flynn returned to the Chamber at 12.09pm.

**Item Number:**

**C.26**

**File Number: D19/116176**

**SUBJECT HEADING:**

**OFFER FOR COUNCIL TO PURCHASE LAND - ROMA**

**Officer's Title:**

**Land Administration Officer**

***Executive Summary:***

*At its General Meeting on 13 November 2019, Council considered acquiring land located in the vicinity of the Roma Cemetery. This report provided an update on negotiations to date.*

**Resolution No. GM/12.2019/51**

**Moved Cr O'Neil**

**That the matter lay on the table for further consideration at a later point during the meeting.**

CARRIED

9/0

**Item Number:**

**C.27**

**File Number: D19/112736**

**SUBJECT HEADING:**

**COUNCIL CHAMBERS LIVE STREAMING**

**Officer's Title:**

**Manager - ICT Solutions**

***Executive Summary:***

*The report provided an outline of technical, operational requirements and solution for live streaming services from the Roma Council chambers.*

**Resolution No. GM/12.2019/52**

**Moved Cr O'Neil**

**Seconded Cr Chambers**

**That:**

- 1. The purchase of the live streaming/video conferencing equipment be referred to the Quarter 2 budget review for consideration.**
- 2. Council develop a plan to implement a trial at a special public interest event, to then be rolled out to all General Meetings of Council thereafter.**

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	

Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Manager - ICT Solutions</b>
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**COUNCIL ADJOURNED THE MEETING**

FOR A RECESS TO REVIEW LATE PAPERS, FOLLOWED BY LUNCH AT 12.14PM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**

COUNCIL RESUMED THE MEETING AT 1.31PM

**CONFIDENTIAL ITEMS (discussed in closed session)**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items C.28 and LC.1 – LC.5, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

**Resolution No. GM/12.2019/53**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council close the meeting to the public at 1.32pm.**

CARRIED

9/0

Councillors Flynn and Schefe were not present for discussion on item LC.4 – Consideration of request to operate regular Fokker 70 Closed Charter Services at Roma Airport, due to the matter relating to the Roma Airport.

Councillors Flynn and Schefe left the Chamber at 1.43pm, prior to discussion on the abovementioned item.

Cr. O'Neil left the Chamber at 1.54pm, and returned at 1.56pm.

At cessation of discussion in relation to Item LC.4, Councillors Flynn and Schefe returned to the Chamber at 1.58pm.

**Resolution No. GM/12.2019/54**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council open the meeting to the public at 2.01pm.**

CARRIED

9/0

The Director of Corporate, Community & Commercial Services left the Chamber at 2.02pm, prior to discussions in relation to Item LC.6 – Tender 20009 – Saleyards Cleaning Evaluation.

**CONFIDENTIAL ITEMS (discussed in closed session)**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items LC.6 – LC.13, C.17 and C.26, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

**Resolution No. GM/12.2019/55**

**Moved Cr O'Neil**

**Seconded Cr Chambers**

**That Council close the meeting to the public at 2.02pm.**

CARRIED

9/0

At cessation of discussion on Item LC.6, The Director of Corporate, Community & Commercial Services returned to the Chamber at 2.11pm.

Cr. Stanford left the Chamber at 2.17pm, and returned at 2.23pm.

Cr. Flynn left the Chamber at 2.44pm, and returned at 2.48pm.

Cr. Stanford left the Chamber at 2.53pm, and returned at 2.56pm.

Mayor Golder left the Chamber at 2.58pm, and returned at 3.00pm.

Cr. Chandler left the Chamber at 3.03pm, and returned at 3.07pm.

Cr. Chambers left the Chamber at 3.18pm, and returned at 3.20pm.

**Resolution No. GM/12.2019/56**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council open the meeting to the public at 3.26pm.**

CARRIED

9/0

**Item Number:**

**C.28**

**File Number: D19/115033**

**SUBJECT HEADING:**

**TENDER 20013 - MOVEMENT AND CONTROL OF STOCK  
AT ROMA SALEYARDS**

**Officer's Title:**

**Manager - Procurement & Plant**

***Executive Summary:***

*Council invited suitably qualified and experienced businesses to undertake the movement and control of stock services at Roma Saleyards through Tender 20013.*

The current service agreement finishes on 30 April 2020, and the new agreement starts on 1 May 2020 and is for a proposed term of 3 years, with a further 2-year term at Council's discretion.

The tender period opened on 8 November 2019 and closed on 2 December 2019.

Responses were reviewed by an evaluation panel and the report was submitted for Council's consideration.

**Resolution No. GM/12.2019/57**

**Moved Cr Flynn**

**Seconded Cr Newman**

**That Council:**

1. Select AAM Operations Pty Ltd as the recommended supplier for Tender 20013 Movement and Control of Stock Services at Roma Saleyards.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with AAM Operations Pty Ltd, noting the tendered schedule of rates, and accept the contract if final terms are acceptable.
3. Assign the expenditure to Work Order 14440.2528.2002 - Operations Roma Saleyards Facility Loading, Pens & Yards.

CARRIED

9/0

**Responsible Officer**

**Manager - Procurement & Plant**

**LATE CONFIDENTIAL ITEMS**

**Item Number:**

**LC.1**

**File Number: D19/77546**

**SUBJECT HEADING:**

**2019/20 CAPITAL WORKS PROGRAM AMENDMENT - WESTGROVE ROAD**

**Officer's Title:**

**Manager - Construction**

***Executive Summary:***

*The report sought to amend the scope of the capital works currently approved and programmed on the Westgrove Road as part of the 2019/20 Capital Works Program.*

**Resolution No. GM/12.2019/58**

**Moved Cr Chandler**

**Seconded Cr Stanford**

**That Council amend the capital works on the Westgrove Road (Work Order - 19722) to delay the gravel renewal works and transfer the approved 2019/20 budget to include the following priority safety initiative works:**

- Chainage 6.65km to 7.52km – Crest and curve widening, including vegetation clearing, bulk earthworks, culvert extensions and road pavement widening;
- Chainage 14.52km to 17.56km – Visibility clearing on the approaches into the Hutton

<b>Creek crossing.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Manager - Construction</b>
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**Item Number:** LC.2 **File Number:** D19/109607

**SUBJECT HEADING:** PROPOSAL FOR ROMA SALEYARDS ECONOMIC  
IMPACT ASSESSMENT REPORT

**Officer's Title:** Director - Corporate, Community & Commercial Services

***Executive Summary:***

*The purpose of this report was to present a proposal for an Economic Impact Assessment of the Roma Saleyards now that major construction projects at the precinct are completed.*

**Resolution No. GM/12.2019/59**

**Moved Cr Flynn**

**Seconded Cr Newman**

**That:**

- Council engage AEC Group Pty Ltd to complete an Economic Impact Assessment of the Roma Saleyards, including a Situational Analysis, noting the price of \$20,250 excluding GST.**
- The engagement be made in accordance with section 234 of the *Local Government Regulation 2012* that Council is not required to invite written quotes from multiple entities if the contract is entered into under an LGA arrangement (LGAQ/Local Buy).**
- Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with AEC Group Pty Ltd and raise a purchase order if the final terms are acceptable.**
- Council allocate funds from Saleyards Administration Support – General Ledger 2271.2001.2001 (\$10,250) and General Ledger 2271.2001.2094 (\$10,000).**
- Council liaise with Australia Livestock Markets Association (ALMA) with regard to a social impact study on saleyards, that ALMA have secured funding for.**

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Director - Corporate, Community &amp;</b>
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	<b>Commercial Services</b>
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**Item Number:** LC.3 **File Number:** D19/109434

**SUBJECT HEADING:** **PROPOSED APPLICATION TO PURCHASE  
UNALLOCATED STATE LAND - LOT 1 ON WV670**

**Officer's Title:** **Administration Officer - Land Administration**

***Executive Summary:***

*The Department of Natural Resources, Mines and Energy sought Council's views and/or requirements on an application it is considering for the purchase of unallocated state land, being land described as Lot 1 on WV670.*

**Resolution No. GM/12.2019/60**

**Moved Cr Chandler**

**Seconded Cr Scheffe**

**That Council not support the application to purchase unallocated state land described as Lot 1 on WV670 for the following reasons:**

- **The land adjoins an active primary stock route and is currently used for agistment and travel permit purposes;**
- **The sale of this land will reduce the available land area on a primary stock route;**
- **Council offer no objection if the applicant applies to the Department of Natural Resources, Mines and Energy for a Permit to Occupy to graze the land.**

**CARRIED**

**9/0**

<b>Responsible Officer</b>	<b>Administration Officer - Land Administration</b>
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Cr. Scheffe declared a 'Material Personal Interest' in the following item due to his son being employed by a business that operates at the Roma Airport. Roma Airport is mentioned in the report.

Cr. Flynn declared a 'Conflict of Interest' in the following item due to his business being named in the report in discussions with regard to activities that may take place in the recommendation of this item.

Councillors Scheffe and Flynn left the Chamber at 3.34pm, taking no part in discussion or debate on the matter.



Item Number: LC.4 File Number: D19/112739

**SUBJECT HEADING:** CONSIDERATION OF REQUEST TO OPERATE REGULAR FOKKER 70 CLOSED CHARTER SERVICES AT ROMA AIRPORT

**Officer's Title:** Manager - Airports (Roma, Injune, Surat, Mitchell)

**Executive Summary:**

On 4 November 2019, Council received correspondence from a corporate charter company requesting consideration of operating a number of Fokker 70 aircraft on a regular basis to facilitate Fly-in/Fly-out operations for a civil contractor in the Maranoa Region.

This report provided an overview of the proposal and details on the risks and opportunities associated with the proposal for Council's consideration.

**Resolution No. GM/12.2019/61**

**Moved Cr O'Neil**

**Seconded Cr Chambers**

**That Council:**

1. Endorse the proposed operations as provided in the Officer's Report contingent upon satisfactory Airport Owner's and Operator's Insurance coverage and risk acceptance.
2. Reserve the right for Airport staff to withdraw the approval should the movement areas of Roma Airport demonstrate significant stress or deterioration as a result of the Fokker 70 operations.
3. Approve the creation of a Special Project to undertake detailed design and renewal staging of the parking apron area and an updated Pavement Classification Number (PCN) analysis at Roma Airport, funded from Airport Reserves to the value of \$130,000.

CARRIED

7/0

**Responsible Officer**

**Manager - Airports (Roma, Injune, Surat, Mitchell)**

At cessation of discussion and debate on the abovementioned item, Councillors Schefe and Flynn returned to the Chamber at 3.36pm.

Item Number: LC.5 File Number: D19/114515

**SUBJECT HEADING:** CROSSROADS ROAD REALIGNMENT - SIMULTANEOUS ROAD OPENING AND CLOSING ACTION AND LANDOWNER COMPENSATION AGREEMENT

**Officer's Title:** Deputy Director Infrastructure Services/Strategic Road Management

**Executive Summary:**

This report provided an update on the Crossroads Road project, and the proposed realignment at Chainage 1.30 kms.

**Resolution No. GM/12.2019/62**

**Moved Cr McMullen**

**Seconded Cr Stanford**

**That Council authorise the Chief Executive Officer (or delegate) to:**

1. Enter into a road agreement with the impacted landowner.
2. Complete the required actions with the Department of Natural Resources, Mines and Energy to effect a simultaneous road opening and closing action to formalise the realignment of Crossroads Road

CARRIED

9/0

<b>Responsible Officer</b>	<b>Deputy Director Infrastructure Services/Strategic Road Management</b>
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The Director Corporate, Community & Commercial Services left the Chamber at 3.38pm.

**Item Number:**

**LC.6**

**File Number: D19/114834**

**SUBJECT HEADING:**

**TENDER 20009: PROVIDE CLEANING SERVICES TO ROMA SALEYARDS.**

**Officer's Title:**

**Manager - Procurement & Plant**

***Executive Summary:***

*Council is seeking an experienced cleaning contractor to provide regular, programmed cleaning services to assist with maintaining the cleanliness of Council's Roma Saleyards Complex. The services will include the cleaning of the Multi-Purpose Facility, Weighbridge Offices and Load-out Building on a regular basis.*

**Resolution No. GM/12.2019/63**

**Moved Cr Chandler**

**Seconded Cr Newman**

**That Council:**

1. Select Sharman Property Services Pty Ltd as the recommended supplier for *Tender 2000: Provide Cleaning Services to Roma Saleyards Complex.*
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Sharman Property Services Pty Ltd, noting the value of \$30,940.80 (Including GST), and form a contract to perform the services if final terms are acceptable.
3. Assign costs to Work Order: 14437.2493.2002 - Saleyards Operations Roma Facility Main Office – Cleaning – Tendered Works.

CARRIED

6/3

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	Cr. Stanford
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

<b>Responsible Officer</b>	<b>Manager - Procurement &amp; Plant</b>
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At cessation of discussion on the abovementioned item, the Director of Corporate, Community & Commercial Services returned to the Chamber at 3.40pm.

**Item Number:** LC.7 **File Number:** D19/118859

**SUBJECT HEADING:** ROMA SALEYARDS INTERPRETATIVE CENTRE - EXHIBITION

**Officer's Title:** Director - Corporate, Community & Commercial Services

**Executive Summary:**

*The purpose of this report was to approve the Breeds Interactive Game for the Interpretive Centre Exhibition.*

**Moved Cr Flynn**

**Seconded Cr Newman**

**That Council approve the Breeds Interactive Game content for the Interpretive Centre Exhibition, allowing for a final review when installed onsite for fine tuning.**

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr. O'Neil proposing the follow procedural motion:

**Resolution No. GM/12.2019/64**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council suspend 'Standing Orders' to allow all Councillors to speak on the matter, should they wish to do so.**

CARRIED

9/0

**Resolution No. GM/12.2019/65**

**Moved Cr Flynn**

**Seconded Cr Newman**

**That Council approve the Breeds Interactive Game content for the Interpretive Centre Exhibition, allowing for a final review when installed on-site for fine tuning.**

CARRIED

7/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

**Responsible Officer**

**Director - Corporate, Community & Commercial Services**

Item Number:

LC.8

File Number: D19/119379

SUBJECT HEADING:

TEMPORARY WORKERS' ACCOMMODATION FACILITIES  
- APLNG PROJECT

Officer's Title:

Chief Executive Officer

**Executive Summary:**

*The report provided the results of APLNG's consideration of the draft agreement endorsed by Council on 27 November 2019.*

**Resolution No. GM/12.2019/66**

Moved Cr Schefe

Seconded Cr Chambers

That:

1. Council delegate the power to sign the agreement on behalf of Council to the Chief Executive Officer under section 257 (1)(b) and section 236 of the *Local Government Act 2009*.
2. Council approve an extension to its approval for the APLNG temporary workers camps located at Reedy Creek and Bungaroo until Tuesday, 17 December 2019 to allow time for signing of the agreement by both parties.
3. Council authorise Councillor Schefe, as the elected member representative through the negotiations, to liaise with community groups, media and interested parties about the results of this landmark agreement.
4. Letters advising the outcome be prepared through the relevant officer for the community group representatives who were part of the initial submission process to the Office of the Coordinator General.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer

Chief Executive Officer

**Item Number:** LC.9 **File Number:** D19/120294  
**SUBJECT HEADING:** REQUEST FOR CLEARING OF JUDD'S LAGOON - YULEBA  
**Officer's Title:** Lead Officer – Elected Members' Support & Community Engagement

**Executive Summary:**

*Council was asked to consider a request to clear and desilt Judd's Lagoon in Yuleba.*

<b>Moved Cr Golder</b>	<b>Seconded Cr [Not called for]</b>
<b>That Council:</b> <ol style="list-style-type: none"> <li>1. Support the flood mitigation strategy for Judd's Lagoon.</li> <li>2. Support a funding grant to the Yuleba Development Group to the value of \$70,000 to enable the project to occur once Council has received approvals.</li> <li>3. Council complete all necessary approvals.</li> <li>4. Ask that the Yuleba Development Group obtain at least two (2) quotes as part of their procurement strategy for this project.</li> </ol>	
NOT VOTE TAKEN	

No vote was taken on the draft motion at that time, with Mayor Golder proposing the following alternate motion, following discussion regarding potential funding arrangements for the project and permit requirements for works.

<b>Moved Cr Golder</b>	<b>Seconded Cr Flynn</b>
<b>That Council:</b> <ol style="list-style-type: none"> <li>1. Work with Yuleba Development Group to obtain all approvals as a partnership to do the project.</li> <li>2. Offer an interim amount of \$20,000 to start the project.</li> <li>3. Request that the Acting Chief Executive Officer investigate further funding opportunities.</li> </ol>	
NO VOTE TAKEN	

No vote was taken on the abovementioned draft motion at that time, with Council determining that further investigation on funding and permit arrangements for the project was needed. Mayor Golder proposed the following procedural motion:

**Resolution No. GM/12.2019/67**

**Moved Cr Golder**

**That the matter lay on the table for further consideration at a later point during the meeting.**

CARRIED

9/0

**Item Number:** LC.10 **File Number:** D19/119970  
**SUBJECT HEADING:** REQUEST FOR SPONSORSHIP ROMA RUGBY 7'S  
**Officer's Title:** Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*The Roma Echidnas Rugby Union approached Council to provide sponsorship to the Roma Rugby 7's Tournament, which will be held in Roma on the first weekend of February 2020.*

*The Event will consist of approximately 25 Men's teams and 15 Women's teams competing in the tournament and will bring in a considerable number of visitors to the region.*

**Resolution No. GM/12.2019/68**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council:**

1. Approve the request from the Roma Echidnas Rugby Union Club for sponsorship of their Roma Rugby 7's Tournament, which will be held in Roma on the first weekend of February 2020.
2. Provide financial support as a Bronze Sponsor for the Women's Bowl at a cost of \$1,000 (Excluding GST) to be allocated from the Sponsorship budget (General Ledger 2887.2249.2001).
3. Request that Council be acknowledged before and during the event in accordance with benefits listed in the sponsorship prospectus, including an invitation for Cr Flynn as Portfolio Chair for Sport to present the trophy.

CARRIED

9/0

**Responsible Officer**

**Regional Grants & Council Events  
Development Coordinator**

**Item Number:** C.26 **File Number:** D19/116176  
**SUBJECT HEADING:** OFFER FOR COUNCIL TO PURCHASE LAND - ROMA  
**Officer's Title:** Land Administration Officer

**Executive Summary:**

*At its General Meeting on 13 November 2019, Council considered acquiring land located in the vicinity of the Roma Cemetery. This report provided an update on negotiations to date.*

*This item had been laid on the table earlier during the meeting, Council resumed its deliberations.*

**Resolution No. GM/12.2019/69**

**Moved Cr Schefe**

**Seconded Cr Newman**

**That Council:**

1. Purchase Lot 2 on RP101099 for the amount of \$375,000.
2. Authorise the Chief Executive Officer or delegate to finalise and sign the contract of sale and any other documentation related to the purchase and transfer of the property.

3. Fund the purchase from the following projects that have had savings or will not be proceeding in the 2019/20 year and adjust Council's 2019/20 Capital Works Budget accordingly.

Work Order	Description	Value
00020054	2018/19 Cemetery Projects Roma Cemetery Fencing (Stage 2) (Savings)	\$10,000
00020343	Replace Learn to Swim Pool at Roma	\$80,000
00018728Z	Injune - Injune Taroom Road - Design and install concrete box culvert at chainage approx 900m	\$31,818
00019712 00019713	Orallo Road Gravel Resheet Ch 33.92 to Ch 39.10 and Ch 59.74 to Ch 62.94	\$201,392
00019736	Upgrade of footpaths - 50 percent contribution - Unallocated	\$20,000 (part release)
00020310	Arthur Street Roma Carpark (North) - Replacement Shade Sail on Southern Side	\$30,591
<b>TOTAL</b>		<b>\$373,801</b>

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Council determining that additional discussion in closed session was required on the matter.

**Resolution No. GM/12.2019/70**

Moved Cr O'Neil

Seconded Cr Schefe

That Council close the meeting to the public at 4.17pm, in accordance with Section 275(h) of the *Local Government Regulation 2012*.

CARRIED

9/0

**Resolution No. GM/12.2019/71**

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 4.28pm.

CARRIED

9/0

Item Number:

C.26

File Number: D19/116176

**SUBJECT HEADING:** OFFER FOR COUNCIL TO PURCHASE LAND - ROMA

**Officer's Title:** Land Administration Officer

**Executive Summary:**

*At its General Meeting on 13 November 2019, Council considered acquiring land located in the vicinity of the Roma Cemetery. This report provided an update on negotiations to date.*

*Council resumed its deliberations following discussion in closed session.*

**Discussion:**

Cr. Scheffe proposed an amendment to the initial draft motion as recorded below. The 'Seconder' of the initial draft motion indicated they were happy to accept the amendment:

**Resolution No. GM/12.2019/72**

**Moved Cr Scheffe**

**Seconded Cr Newman**

**That Council:**

1. Continue negotiations with the property owner to purchase the property with an offer of value (a).
2. Authorise the Chief Executive Officer to finalise the sale if the terms are acceptable.
3. Funds be drawn as detailed in the officer's report.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. McMullen
Cr. Chandler	
Cr. Flynn	
Cr. Golder	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

**Responsible Officer**

**Land Administration Officer**

**Item Number:**

**LC.9**

**File Number: D19/120294**

**SUBJECT HEADING:**

**REQUEST FOR CLEARING OF JUDD'S LAGOON - YULEBA**

**Officer's Title:**

**Lead Officer - Councillors' Support & Community Engagement**

**Executive Summary:**

*Council was asked to consider a request to clear and desilt Judd's Lagoon in Yuleba.*

*This matter had been laid on the table earlier during the meeting. Council resumed its deliberations.*

**Discussion:**



Mayor Golder withdrew all prior draft motions on this matter, and put forward the following motion:

**Resolution No. GM/12.2019/73**

**Moved Cr Golder**

**Seconded Cr Flynn**

**That Council:**

1. Provide funds of \$70,000 to the Yuleba Development Group in support of the project, with funds drawn as follows:
  - \$20,000 from Work Order 20256 (Condition Assessment and Clean Yuleba Reservoir)
  - \$50,000 from Work Order 19712 and Work Order 19713 (Orallo Road Gravel Resheet Ch 33.92 to Ch 39.10 and Ch 59.74 to Ch 62.94)
2. Request that Yuleba Development Group obtain at least two (2) quotes for works.
3. Obtain all necessary approvals.

MOTION LOST

1/8

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
	Cr. Chandler
	Cr. Flynn
	Cr. McMullen
	Cr. Newman
	Cr. O'Neil
	Cr. Schefe
	Cr. Stanford

**Resolution No. GM/12.2019/74**

**Moved Cr Chambers**

**Seconded Cr O'Neil**

**That Council:**

1. Obtain the necessary approvals for desilting and clearing of Judd's Lagoon as part of flood mitigation.
2. Draw the required funds from:
  - \$20,000 from Work Order 20256 (Condition Assessment and Clean Yuleba Reservoir)
  - \$50,000 from Work Order 19712 and Work Order 19713 (Orallo Road Gravel Resheet Ch 33.92 to Ch 39.10 and Ch 59.74 to Ch 62.94)
3. Seek quotations for the works through Council's preferred panel.
4. Progress arrangements as a matter of urgency.

CARRIED

8/1

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
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Cr. Chambers	Cr. McMullen
Cr. Chandler	
Cr. Flynn	
Cr. Golder	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Deputy Chief Executive Officer/Director Development, Facilities &amp; Environmental services</b>
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**Item Number:** LC.11 **File Number:** D19/118511

**SUBJECT HEADING:** TENDER 20001 - REGISTER OF PRE-QUALIFIED  
SUPPLIERS FOR WET HIRE OF EQUIPMENT

**Officer's Title:** Manager - Procurement & Plant

**Executive Summary:**

*This report summarised the evaluation process undertaken for Tender 20001 – Register of Pre-Qualified Suppliers for Wet Hire of Equipment.*

*The tender period opened on 9 August 2019 and closed on 9 September 2019.*

*Responses were reviewed by an evaluation panel and the report was submitted for Council's consideration.*

**Resolution No. GM/12.2019/75**

**Moved Cr McMullen**

**Seconded Cr Schefe**

**That:**

1. Council approve the formation of Council's Register for Pre-Qualified Suppliers of Wet Hire of Equipment established in accordance with Section 232 of the *Local Government Regulation 2012* with the proposed sub-panels (under the headings below/following pages) to include the following suppliers.

Suppliers/Panels	Local Content Rating
Dozers - Tracked	
BK Hire Pty Ltd	0 Star Local
Black Cat Civil	0 Star Local
Comac Equipment Pty Ltd	0 Star Local
Goodland Field Services	0 Star Local
Hotshot Transport Queensland Pty Ltd	0 Star Local
J + M Collinson Earthmoving Pty Ltd	5 Star Local
Suffcon	3 Star Local
T&W Earthmoving	3 Star Local
T4T Contracting	5 Star Local
Texas Earthmoving Contactors Pty Ltd	5 Star Local
Excavator Tracked	
BK Hire Pty Ltd	0 Star Local
Black Cat Civil	0 Star Local
Carnes Bobcat Hire	0 Star Local
Comac Equipment Pty Ltd	0 Star Local
Ezyquip Hire	1 Star Local

Goodland Field Services	0 Star Local
Hotshot Transport Queensland Pty Ltd	0 Star Local
J + M Collinson Earthmoving Pty Ltd	5 Star Local
Roma Earth Moving Pty Ltd	5 Star Local
Shamar Earthworks Pty Ltd	5 Star Local
Sniffers Plant Hire	0 Star Local
Suffcon	3 Star Local
Swans Earthmoving QLD PTY LTD	5 Star Local
T&W Earthmoving	3 Star Local
Texas Earthmoving Contactors Pty Ltd	5 Star Local
TL & F Ayers	5 Star Local
Graders	
BK Hire Pty Ltd	0 Star Local
Black Cat Civil	0 Star Local
Comac Equipment Pty Ltd	0 Star Local
Goodland Field Services	0 Star Local
Hotshot Transport Queensland Pty Ltd	0 Star Local
Roma Earth Moving Pty Ltd	5 Star Local
Suffcon	3 Star Local
Swans Earthmoving QLD PTY LTD	5 Star Local
T&W Earthmoving	3 Star Local
Haulage - Body Truck	
Bendermere Construction Pty Ltd	5 Star Local
BK Hire Pty Ltd	0 Star Local
C A Sokoll	0 Star Local
Comac Equipment Pty Ltd	0 Star Local
Goodland Field Services	0 Star Local
Jason Callaghan trading as Jasons Bobcat & Truck hire	5 Star Local
M & L Tipper Services	0 Star Local
Suffcon	3 Star Local
Watson's Backhoe and Tipper Hire	5 Star Local
Haulage - End Tippers	
ARC Transport	5 Star Local
Bendermere Construction Pty Ltd	5 Star Local
Carnes Bobcat Hire	0 Star Local
Comac Equipment Pty Ltd	0 Star Local
Ezyquip Hire	1 Star Local
Hotshot Transport Queensland Pty Ltd	0 Star Local
Roma Earth Moving Pty Ltd	5 Star Local
Shamar Earthworks Pty Ltd	5 Star Local
SKS Contractors Pty Ltd	5 Star Local
Swans Earthmoving QLD PTY LTD	5 Star Local
T&W Earthmoving	3 Star Local
Texas Earthmoving Contactors Pty Ltd	5 Star Local
TL & F Ayers	5 Star Local
Haulage - Flat Tops/Drop Decks	
ARC Transport	5 Star Local
Carnes Bobcat Hire	0 Star Local
Comac Equipment Pty Ltd	0 Star Local
D & R Water & Haulage Pty Ltd ATF DR & RJ Carney Family Trust	5 Star Local
Ezyquip Hire	1 Star Local
KL & R Morvell Transport Pty Ltd	5 Star Local
Suffcon	3 Star Local
T&W Earthmoving	3 Star Local
Haulage - Floats/Low Loaders	
ARC Transport	5 Star Local
Bendermere Construction Pty Ltd	5 Star Local
Carnes Bobcat Hire	0 Star Local
Johnson Haulage & Earthmoving Pty Ltd	0 Star Local

Suffcon	3 Star Local
Haulage - Semi Trailer	
Comac Equipment Pty Ltd	0 Star Local
Hotshot Transport Queensland Pty Ltd	0 Star Local
Roma Sands Pty Ltd	5 Star Local
SKS Contractors Pty Ltd	5 Star Local
Suffcon	3 Star Local
Swans Earthmoving QLD PTY LTD	5 Star Local
T&W Earthmoving	3 Star Local
wah construction	5 Star Local
Warner Earthmoving Roma	5 Star Local
Haulage - Side Tipppers	
ARC Transport	5 Star Local
Comac Equipment Pty Ltd	0 Star Local
D & R Water & Haulage Pty Ltd ATF DR & RJ Carney Family Trust	5 Star Local
Goodland Field Services	0 Star Local
JD and TJ Bell	5 Star Local
Johnson Haulage & Earthmoving Pty Ltd	0 Star Local
Roma Earth Moving Pty Ltd	5 Star Local
Roma Sands Pty Ltd	5 Star Local
Roma Transport Services Qld) Pty Ltd	5 Star Local
Shamar Earthworks Pty Ltd	5 Star Local
SKS Contractors Pty Ltd	5 Star Local
Suffcon	3 Star Local
Swans Earthmoving QLD PTY LTD	5 Star Local
T&W Earthmoving	3 Star Local
Warner Earthmoving Roma	5 Star Local
Haulage - Water Tanker	
ARC Transport	5 Star Local
BK Hire Pty Ltd	0 Star Local
Ezyquip Hire	1 Star Local
Hotshot Transport Queensland Pty Ltd	0 Star Local
Johnson Haulage & Earthmoving Pty Ltd	0 Star Local
KL & R Morvell Transport Pty Ltd	5 Star Local
Roma Earth Moving Pty Ltd	5 Star Local
Sniffers Plant Hire	0 Star Local
Suffcon	3 Star Local
Swans Earthmoving QLD PTY LTD	5 Star Local
T&W Earthmoving	3 Star Local
Loaders - Backhoe	
BK Hire Pty Ltd	0 Star Local
Goodland Field Services	0 Star Local
Sniffers Plant Hire	0 Star Local
Swans Earthmoving QLD PTY LTD	5 Star Local
T&W Earthmoving	3 Star Local
Watson's Backhoe and Tipper Hire	5 Star Local
Loaders - Front End (Tyred)	
ARC Transport	5 Star Local
BK Hire Pty Ltd	0 Star Local
Black Cat Civil	0 Star Local
D & R Water & Haulage Pty Ltd ATF DR & RJ Carney Family Trust	5 Star Local
Ezyquip Hire	1 Star Local
Goodland Field Services	0 Star Local
JD and TJ Bell	5 Star Local
Roma Earth Moving Pty Ltd	5 Star Local
Shamar Earthworks Pty Ltd	5 Star Local
SKS Contractors Pty Ltd	5 Star Local
Suffcon	3 Star Local
T&W Earthmoving	3 Star Local

Texas Earthmoving Contactors Pty Ltd	5 Star Local
Tolbra Earthmovers and Haulage	0 Star Local
Loaders - Skid Steer (Tracked)	
ARC Transport	5 Star Local
Bendermere Construction Pty Ltd	5 Star Local
BK Hire Pty Ltd	0 Star Local
Black Cat Civil	0 Star Local
C A Sokoll	0 Star Local
Carnes Bobcat Hire	0 Star Local
Ellis Stabilising Pty Ltd	0 Star Local
Ezyquip Hire	1 Star Local
Goodland Field Services	0 Star Local
Hotshot Transport Queensland Pty Ltd	0 Star Local
Jason Callaghan trading as Jasons Bobcat & Truck hire	5 Star Local
Roma Earth Moving Pty Ltd	5 Star Local
Shamar Earthworks Pty Ltd	5 Star Local
Sniffers Plant Hire	0 Star Local
Suffcon	3 Star Local
Swans Earthmoving QLD PTY LTD	5 Star Local
T&W Earthmoving	3 Star Local
wah construction	5 Star Local
Rollers - Padfoot	
Black Cat Civil	0 Star Local
Ezyquip Hire	1 Star Local
Roma Earth Moving Pty Ltd	5 Star Local
T&W Earthmoving	3 Star Local
Rollers - Smooth Drum	
Ezyquip Hire	1 Star Local
Goodland Field Services	0 Star Local
Johnson Haulage & Earthmoving Pty Ltd	0 Star Local
Suffcon	3 Star Local
Swans Earthmoving QLD PTY LTD	5 Star Local
T&W Earthmoving	3 Star Local
Scrapers	
Black Cat Civil	0 Star Local
Ezyquip Hire	1 Star Local
Hotshot Transport Queensland Pty Ltd	0 Star Local
Napiers Earthmoving Pty Ltd	5 Star Local
Shamar Earthworks Pty Ltd	5 Star Local
Suffcon	3 Star Local
T&W Earthmoving	3 Star Local
Trucks - Dump	
BK Hire Pty Ltd	0 Star Local
Ezyquip Hire	1 Star Local
Goodland Field Services	0 Star Local
Hotshot Transport Queensland Pty Ltd	0 Star Local
J + M Collinson Earthmoving Pty Ltd	5 Star Local
Roma Earth Moving Pty Ltd	5 Star Local
Sniffers Plant Hire	0 Star Local
Trucks - Prime Movers	
ARC Transport	5 Star Local
BK Hire Pty Ltd	0 Star Local
Comac Equipment Pty Ltd	0 Star Local
D & R Water & Haulage Pty Ltd ATF DR & RJ Carney Family Trust	5 Star Local
Ellis Stabilising Pty Ltd	0 Star Local
JD and TJ Bell	5 Star Local
Johnson Haulage & Earthmoving Pty Ltd	0 Star Local
KL & R Morvell Transport Pty Ltd	5 Star Local
Roma Sands Pty Ltd	5 Star Local

Roma Transport Services Qld) Pty Ltd	5 Star Local
Shamar Earthworks Pty Ltd	5 Star Local
SKS Contractors Pty Ltd	5 Star Local
Sniffers Plant Hire	0 Star Local
Suffcon	3 Star Local
Swans Earthmoving QLD PTY LTD	5 Star Local
T&W Earthmoving	3 Star Local
Texas Earthmoving Contactors Pty Ltd	5 Star Local
Tolbra Earthmovers and Haulage	0 Star Local
wah construction	5 Star Local
Warner Earthmoving Roma	5 Star Local
Vacuum Excavation Equipment	
Carnes Bobcat Hire	0 Star Local
Ezali Pty Ltd	0 Star Local
Ezyquip Hire	1 Star Local
Sniffers Plant Hire	0 Star Local
Suffcon	3 Star Local

2. Pre-qualification (for the mentioned businesses) remain current until the end of November 2021.

3. Council authorise the Chief Executive Officer to enter into a Deed of Agreement with the selected tenderers formalising the terms and conditions detailed in the draft agreement.

4. Pre-qualified suppliers provide updated certificates for any insurance policies and/or plant registrations that have expired since the opening of the Tender (9 August 2019) and prior to commencing work under this agreement.

CARRIED 9/0

Responsible Officer	Manager - Procurement & Plant
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Item Number: LC.12 File Number: D19/120334

SUBJECT HEADING: RESOURCING DURING VACANCIES

Officer's Title: Chief Executive Officer

**Executive Summary:**  
*An update was provided as requested by Council.*

Resolution No. GM/12.2019/76
Moved Cr Chambers
Seconded Cr Newman
That Council receive and note the information provided.
CARRIED 9/0

Responsible Officer	Chief Executive Officer
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Item Number: LC.13 File Number: D19/117077

SUBJECT HEADING: TENDER 20014 LEASE OF LAND FOR GRAZING PURPOSES

Officer's Title: Manager - Procurement & Plant

**Executive Summary:**  
*This report summarised the evaluation of Tender 20014 - Leasing of Land for Grazing Purposes.*

Council invited tenders for the lease of the following two properties for grazing:

1. Lot 1 on RP87687 – 254 Northern Road, Roma QLD 4455
2. Lot 39 on R869 – 95 McPhie Street, Roma QLD 4455

The Tender Evaluation Panel met on 9 December 2019 to evaluate and discuss the submissions and recommendation for Council's consideration.

**Resolution No. GM/12.2019/77**

Moved Cr O'Neil

Seconded Cr Newman

That Council:

1. Accept the tender response from the following tenderers:
  - Daniel and Megan Evans for the lease of Lot 1 on RP87687 at 254 Northern Road, Roma for \$3,000 p.a. (inclusive of GST) for a period of two (2) years beginning 1 February 2020.
  - Peta Reiser for the lease of Lot 39 on R869 at 95 McPhie Street Roma for \$2,000 for a period of two (2) years beginning 1 February 2020.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations and form a lease agreement if final terms are acceptable with:
  - Daniel and Megan Evans for the lease of Lot 1 on RP87687 – 254 Northern Road, Roma QLD 4455; and
  - Peta Reiser for the lease on Lot 39 on R869 – 95 McPhie Street, Roma QLD 4455.
3. Assign the income to General Ledger 1491-1075 (Council Building and Facilities Operating Revenue – Lease Income).

CARRIED

9/0

Responsible Officer

Manager - Procurement & Plant

Item Number:

LC.14

File Number: D19/118869

SUBJECT HEADING:

UPDATE - COMPLIANCE NOTICE - RECOVERY OF EXPENSES (ASSESSMENT 11005360 & 1105444)

Author & Officer's Title:

Director - Corporate, Community & Commercial Services

**Executive Summary:**

The purpose of this report was to update Council on a review of the final costs incurred including supporting documentation of compliance action associated with Council exercising its rights under section 142 of the Local Government Act 2009, to take the action that was required under the Compliance Notice.

**Resolution No. GM/12.2019/78**

Moved Cr McMullen

Seconded Cr Chandler

That Council proceed with the recovery expenses incurred in taking the action required under the Compliance Notice for Assessment 11005360 and Assessment 11005444 and authorise the Chief Executive Officer (under delegated authority) to give the notice of debt under Section 142 (6) of the *Local Government Act 2009*.



## NO VOTE TAKEN

No vote was taken on the draft motion at that time with Council moving into closed session for further discussion on the matter.

### Resolution No. GM/12.2019/79

Moved Cr Golder

Seconded Cr Stanford

**That Council close the meeting to the public at 4.41pm in accordance with Section 275(h) of the *Local Government Regulation 2012*.**

CARRIED

9/0

### Resolution No. GM/12.2019/80

Moved Cr Golder

Seconded Cr McMullen

**That Council open the meeting to the public at 4.45pm.**

CARRIED

9/0

**Item Number:**

**LC.14**

**File Number: D19/118869**

**SUBJECT HEADING:**

**UPDATE - COMPLIANCE NOTICE - RECOVERY OF EXPENSES (ASSESSMENT 11005360 & 1105444)**

**Author & Officer's Title:**

**Director - Corporate, Community & Commercial Services**

#### ***Executive Summary:***

*The purpose of this report was to update Council on a review of the final costs incurred including supporting documentation of compliance action associated with Council exercising its rights under section 142 of the Local Government Act 2009, to take the action that was required under the Compliance Notice.*

#### **Discussion:**

No vote was taken on the draft motion prior to discussion in closed session. The 'Mover' and 'Seconder' agreed to withdraw the motion.

### Resolution No. GM/12.2019/81

Moved Cr McMullen

Seconded Cr Chandler

**That Council proceed with the recovery expenses incurred in taking the action required under the Compliance Notice for Assessment 11005360 and Assessment 11005444 and authorise the Chief Executive Officer (under delegated authority) to give the notice of debt under Section 142 (6) of the *Local Government Act 2009*.**

MOTION WITHDRAWN

Once withdrawn, an alternate motion was put forward by the 'Mover' and 'Seconder' as follows:

### Resolution No. GM/12.2019/82

Moved Cr McMullen

Seconded Cr Chandler

**That Council proceed with the recovery expenses (totalling \$107,081) incurred in taking the action required under the Compliance Notice for Assessment 11005360 and Assessment 11005444 and authorise the Chief Executive Officer (under delegated authority) to give the notice of debt under Section 142(6) of the *Local Government Act 2009*.**



CARRIED

9/0

**Responsible Officer**
**Director - Corporate, Community & Commercial Services**

Cr. Newman left the Chamber at 4.36pm, and did not return for the remainder of the meeting.

**Item Number:**
**LC.15**
**File Number: D19/118870**
**SUBJECT HEADING:**
**ROMA SALEYARDS MULTI-PURPOSE FACILITY - SCULPTURE**
**Author & Officer's Title:**
**Director - Corporate, Community & Commercial Services**
**Executive Summary:**

*Council sought input from the Roma Saleyards Interpretive Centre Concept & Design temporary advisory committee to advance discussions on the entrance sculpture. The purpose of this report was to provide Council with an update.*

**Resolution No. GM/12.2019/83**
**Moved Cr O'Neil**
**Seconded Cr Chandler**
**That Council receive and note the information provided.**

CARRIED

8/0

**Responsible Officer**
**Director - Corporate, Community & Commercial Services**
**Item Number:**
**C.17**
**File Number: D19/113509**
**SUBJECT HEADING:**
**COUNCILLOR UPDATE - LIVESTOCK WANDERING ON ROADWAYS**
**Author and Officer's Title:**
**Rural Land Services & Funding Officer/Team Coordinator**
**Executive Summary:**

*Council has been dealing with a number of instances of wandering stock on rural roads across the region. Advice was sought from Council on how to progress instances of continued major noncompliance matters.*

*This matter had been laid on the table earlier during meeting. Council resumed its deliberations.*

**Resolution No. GM/12.2019/84**
**Moved Cr Chambers**
**Seconded Cr McMullen**
**That Council:**

1. Receive and note the Officer's report as presented.
2. Write to the landholders and advise that an action plan is required to provide a timeline of activities to be undertaken to address the issue by Monday 13 January 2020.
3. Advise the landholders that, should the matter not be resolved to Council's satisfaction, further enforcement action will be undertaken to ensure the safety of

<b>motorists and residents.</b>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Rural Land Services &amp; Funding Officer/Team Coordinator</b>
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Cr. Scheffe declared a 'Material Personal Interest' with the following item due to his son being an employee of Maranoa Travel. Maranoa Travel is a contractor for Qantas Group, an organisation referenced in the report.

Cr. Scheffe left the Chamber at 4.50pm, taking no part in discussion or decision on the matter.

Cr. Flynn declared a 'Conflict of Interest' with the following due to him being the owner of a business that has a contract with Qantas Group, an organisation referenced in the report.

Cr. Flynn left the Chamber at 4.50pm, taking no part in discussion or decision on the matter.

#### LATE ITEMS

<b>Item Number:</b>	<b>L.1</b>	<b>File Number: D19/117585</b>
<b>SUBJECT HEADING:</b>	<b>INFORMATION REGARDING ROMA AIRPORT USE FOR QANTAS GROUP TRAINING</b>	
<b>Author and Officer's Title:</b>	<b>Manager - Airports (Roma, Injune, Surat, Mitchell)</b>	

#### **Executive Summary:**

*At its meeting on 13 November, Council resolved that a report be prepared for the next Council meeting showcasing how best to highlight the benefits of Roma as a satellite airport for pilot training.*

*This report provided background information to Council regarding the capabilities of Roma Airport and how it could service the training academy.*

<b>Resolution No. GM/12.2019/85</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Chambers</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li><b>1. Receive and note the Officer's report as presented.</b></li> <li><b>2. Write to Flight Training Adelaide Pty Ltd highlighting Maranoa Regional Council's 4 aerodromes in Roma, Injune, Surat and Mitchell for their training program.</b></li> </ol>	
CARRIED	6/0

<b>Responsible Officer</b>	<b>Manager - Airports (Roma, Injune, Surat, Mitchell)</b>
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At cessation of discussion and debate on the abovementioned item, Councillors Flynn and Scheffe returned to the Chamber at 4.53pm.

<b>Item Number:</b>	<b>L.2</b>	<b>File Number: D19/118624</b>
<b>SUBJECT HEADING:</b>	<b>SURAT RAW WATER USAGE DECEMBER 2019</b>	
<b>Officer's Title:</b>	<b>Manager - Water, Sewerage &amp; Gas</b>	

#### **Executive Summary:**

*Surat has a dual water supply system with potable and raw water. The volume available for use is determined by the allocation and the level of the river. Water restrictions are currently in place, however, the level of the river is currently low and requires monitoring to determine if further*

restrictions are to be introduced.

**Resolution No. GM/12.2019/86**

**Moved Cr Chambers**

**Seconded Cr Stanford**

**That:**

1. The report be received and noted.
2. Water restriction levels for the entire region be reviewed at an upcoming Policy Development Workshop.

CARRIED

7/1

<b>Responsible Officer</b>	<b>Manager - Water, Sewerage &amp; Gas</b>
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**Item Number:**

**L.3**

**File Number: D19/116896**

**SUBJECT HEADING:**

**REQUEST FOR LETTER OF SUPPORT – HERITAGE CRAFT REVIVAL PROJECT**

**Officer's Title:**

**Regional Grants & Council Events Development Coordinator**

***Executive Summary:***

*Council received a request for a letter of support to seek funding for a heritage craft project to be located in Wallumbilla.*

**Resolution No. GM/12.2019/87**

**Moved Cr McMullen**

**Seconded Cr Chandler**

**That Council provide an in-principle letter of support for Dr Mike Epworth and his Heritage Craft Revival Project which, if successful, will be located in Wallumbilla.**

CARRIED

8/0

<b>Responsible Officer</b>	<b>Regional Grants &amp; Council Events Development Coordinator</b>
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Item Number: L.4 File Number: D19/119436

SUBJECT HEADING: DRAFT OPERATIONAL PLAN

Officer's Title: Chief Executive Officer

**Executive Summary:**

The draft new Operational Plan builds on the work done with the 2017/18 and 2018/19 Annual Report and 2018/19 Operational Plan and Budget developments and provides an integrated document including:

- What we do
- Why we do it
- 2019/20 at a glance
- Budget highlights
- Corporate plan by function
- Key priorities for 2019/20
- Highlights for the coming year
- Our projects for 2019/20
- Our annual services
- Our budget for 2019/20

**Resolution No. GM/12.2019/88**

Moved Cr Chambers

Seconded Cr Schefe

That Council receive and approve the 2019/20 Operational Plan as presented, and authorise the Chief Executive Officer to incorporate any minor edits identified by Councillors or the management team prior to publication.

CARRIED

7/1

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer

Chief Executive Officer

Item Number: L.5 File Number: D19/119463

SUBJECT HEADING: COLLATION OF CENTRELINK FEEDBACK FROM LOCAL SERVICE PROVIDERS

Officer's Title: Regional Sport & Recreation Development Coordinator

**Executive Summary:**

A large number of concerns have been raised by local service providers with regards to the closure of the Roma Centrelink Office.

Council was asked to take the lead in collating agency feedback for the purpose of advocating with the relevant government ministers, seeking a return of services on behalf of the community.

**Resolution No. GM/12.2019/89**
**Moved Cr O'Neil**
**Seconded Cr Chandler**

That Council seek formal feedback via the Interagency email list from all local service providers and their clients affected by the closure of the Roma Centrelink Office, for the purpose of collation of information to discuss with relevant Federal Ministers.

CARRIED

8/0

**Responsible Officer**
**Regional Sport & Recreation Development Coordinator**
**Item Number:**
**L.6**
**File Number: D19/111932**
**SUBJECT HEADING:**
**REVISED DEBT (BORROWING) POLICY 2019/20**
**Officer's Title:**
**Director - Corporate, Community & Commercial Services  
Specialist - Strategic Finance**
***Executive Summary:***

*It is a requirement of the Local Government Regulation 2012 (Section 192), that a local government prepare and adopt a debt policy for a financial year.*

**Resolution No. GM/12.2019/90**
**Moved Cr Chandler**
**Seconded Cr Chambers**

That Council adopt the revised Debt (Borrowings) Policy 2019/20 as presented, and as follows:

**1. PURPOSE**

The purpose of Borrowings policy is to:

- To comply with the requirements of Chapter 5, Part 4, Section 192 of the *Local Government Regulation 2012*;
- To ensure that borrowings will only be used to finance capital works that will provide services now and into the future;
- To ensure that there will be no borrowings used to finance recurrent expenditure;
- Identify new borrowings;
- The time over which it is planned to repay existing and proposed borrowings to ensure the sound management of any Council debt.

**2. SCOPE**

This policy and procedures apply to Borrowings by Council in accordance with *Local Government Act 2009* and *Local Government Regulation 2012*. The policy also provides the option for Council to borrow internally – i.e. to source funds from income producing business units of Council, and then to repay those funds in future years on normal commercial terms.

**3. DEFINITIONS**

Council	Maranoa Regional Council
Act	<i>Local Government Act 2009</i>
Regulation	<i>Local Government Regulation 2012</i>
QTC	Queensland Treasury Corporation

All other definitions are as per the *Local Government Act 2009* and the *Local Government Regulation 2012*.

## 4. DETAILS

### 4.1 INTRODUCTION

Council currently has loans with Queensland Treasury Corporation and may need to seek loans in future years, therefore the following will be considered prior to making any commitments.

In order to provide a better service to ratepayers, Council will restrict the purpose of loans to asset acquisition and expenditure of a capital nature only. The service that will be provided will benefit present and future generations; therefore it is the opinion of Council that the cost should be shared between present and future generations.

The appropriate mix of debt to internal funding used is intended to provide the lowest long term level of rates which does not over commit the future and which provides adequate flexibility of funding in the short term.

### 4.2 TERM OF BORROWINGS

The term of debt will generally relate to the life of the asset created but will not exceed twenty years for any individual asset. Current and new borrowings are planned to be repaid within a twenty (20) year term.

### 4.3 OPTION TO BORROW INTERNALLY

Council proposes to implement an internal borrowing policy whereby one Department is able to borrow from another Department / Business Unit. Loan terms and conditions will be based on commercial terms and will apply QTC's cost of debt to calculate an appropriate rate of (internal) interest.

For 2019/20 financial year, the general fund will borrow \$1,233,869 from the gravel pits reserves. Funding will be used as Council co-contribution for the Bigger Big Rig Outback Tourism Infrastructure. Loan term will be an estimate of three years.

### 4.4 PROPOSED EXTERNAL BORROWINGS

Pursuant to Section 192 *Local Government Regulation 2012*, Council must prepare a debt policy each year that states the new borrowings planned for the current financial year and the next 9 financial years per annum.

As a result of Council's review of its capital funding requirements, the following borrowings are identified as being required for the current financial year and the next 9 financial years.

YEAR	PURPOSE	TERM	AMOUNT
2019/20	Big Rig Stage 2 & 3	15	\$1,700,000
2020/21			Nil
2021/22			Nil
2022/23			Nil
2023/24			Nil
2024/25			Nil
2025/26			Nil
2026/27			Nil
2027/28			Nil
2028/29			Nil

### 4.5 PROPOSED LOAN PAYOUT

Nil

## 5. SPECIAL PROVISIONS

N/A.

## 6. RELATED POLICIES AND LEGISLATION

*Local Government Act 2009*

*Local Government Regulation 2012*

*Statutory Bodies Financial Arrangements Act 1982*

*Statutory Bodies Financial Arrangements Regulation 2007.*

## 7. ASSOCIATED DOCUMENTS

Investment Policy Budget 2019/20.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number:

L.7

File Number: D19/119425

SUBJECT HEADING:

ANNUAL REPORT UPDATE

Officer's Title:

Chief Executive Officer

### **Executive Summary:**

*The report provided an update to Council.*

**Resolution No. GM/12.2019/91**

**Moved Cr Chambers**

**Seconded Cr Schefe**

**That Council:**

1. Note the supplementary information provided.
2. Authorise the Chief Executive Officer to make any final edits identified by Councillors or the management team.
3. Note the intention to integrate the information into an online version of "Sharing our Year" on Council's website, induction material and other publications – tailored to meet the information needs and interests of our various stakeholder groups.

4. Note that acknowledgement of funding partners will be incorporated prior to publication.

CARRIED

8/0

Responsible Officer

Chief Executive Officer

Item Number:

L.8

File Number: D19/120530

SUBJECT HEADING:

**ROMA SHOW SOCIETY INC. AND WALLUMBILLA  
 AGRICULTURAL AND PASTORAL ASSOCIATION  
 APPLICATIONS FOR CAPITAL IMPROVEMENTS**

Author & Officer's Title:

**Manager – Facilities (Land, Buildings & Structures)**

***Executive Summary:***

*Council received advice from the Roma Show Society Incorporated and Wallumbilla Agricultural and Pastoral Association advising that they are submitting funding applications to complete capital upgrades at regional showgrounds and requested Council's support and permission to undertake the proposed works.*

**Resolution No. GM/12.2019/92**

**Moved Cr McMullen**

**Seconded Cr Chandler**

**That Council:**

1. Grant permission for the construction of two storage sheds at Bassett Park should the Roma Show Society Incorporated be successful in gaining funding subject to all necessary planning and building applications being obtained by the group and agreement on location for the sheds being reached with the Bassett Park User Group.
2. Grant permission for the proposed infrastructure improvements at the Wallumbilla Showgrounds should the Wallumbilla Agricultural and Pastoral Association be successful in gaining funding subject to all necessary planning and building approvals being obtained by the group and agreement on location for the projects being reached with the Wallumbilla Showgrounds User Group.
3. Provide letters of approval for the Roma Show Society Incorporated and Wallumbilla Agricultural Pastoral Association to be included with their funding applications.
4. Consult with all stakeholders regarding positioning of the storage sheds.

CARRIED

8/0

Responsible Officer

**Manager – Facilities (Land, Buildings & Structures)**

**LATE CONFIDENTIAL VERBAL ITEMS (Discussed in closed session)**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items LC.16 – LC.18, which it has deemed to be of a confidential nature and specifically pertaining to the following section:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;



Cr. Flynn raised a matter for Council's discussion pertaining to LC.16 - Easter in the Country 2020 with regard to a proposed dinner event.

Cr. Flynn declared a 'Conflict of Interest' in this matter due to him being 'Treasurer' for the Easter in the Country Committee, and left the Chamber at 5.01pm, taking no part in discussions on this matter.

**Resolution No. GM/12.2019/93**

**Moved Cr McMullen**

**Seconded Cr O'Neil**

**That Council close the meeting to the public at 5.01pm.**

CARRIED

7/0

Cr. Flynn returned to the Chamber following discussion regarding Easter in the Country 2020.

Cr. Stanford left the Chamber at 5.16pm.

**Resolution No. GM/12.2019/94**

**Moved Cr Golder**

**Seconded Cr Chandler**

**That Council open the meeting to the public at 5.17pm.**

CARRIED

7/0

**Item Number:**

**LC.16**

**File Number: N/a**

**SUBJECT HEADING:**

**ROMA SALEYARDS MULTI-PURPOSE FACILITY  
OPENING**

**Councillor's Title:**

**Cr. Geoff McMullen**

***Executive Summary:***

*The item considered the plaque arrangements for the official opening of the Roma Saleyards Multi-Purpose Facility on 26 January 2020.*

**Resolution No. GM/12.2019/95**

**Moved Cr Flynn**

**Seconded Cr Chandler**

**That Cr. McMullen's name not be included on the official plaque as per his request.**

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chandler	Cr. Chambers
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. O'Neil	
Cr. Schefe	

<b>Responsible Officer</b>	<b>Lead Officer – Elected Members &amp; Community Engagement</b>
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Cr. Stanford returned to the Chamber at 5.19pm.

**Item Number:** LC.17 **File Number:** N/a

**SUBJECT HEADING:** ANDREA MURRAY MEMORIAL AWARD 2020

**Councillor's Title:** Cr. Cameron O'Neil

**Executive Summary:**

*The item considered arrangements of the Andrea Murray Memorial Award as part of the Australia Day Awards for 2020.*

**Resolution No. GM/12.2019/96**

**Moved Cr O'Neil**

**Seconded Cr Chandler**

**That Council:**

1. Acknowledge the advice received from David Murray on the inclusion of volunteers and non-volunteers associated with support services.
2. Call for nominations for the award, with a closing date of Tuesday 14 January 2020.
3. Nominate Councillors O'Neil and Chandler as representatives on the award selection panel with the relevant staff member of Council.

CARRIED

8/0

<b>Responsible Officer</b>	<b>Regional Grants &amp; Council Events Development Coordinator</b>
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**Item Number:** LC.18 **File Number:** N/a

**SUBJECT HEADING:** EASTER IN THE COUNTRY 2020

No further discussion or decision was undertaken by Council in regard to Easter in the Country dinner arrangements.

**CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 5.22pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 24 January 2020, at Roma Administration Centre.**

.....  
 Mayor.

.....  
 Date.

## **MINUTES OF THE SPECIAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 7 JANUARY 2020 COMMENCING AT 4.15PM**

### **ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting (by telephone) with Deputy Mayor J L Chambers (by telephone), Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman (by telephone), Cr. C J O'Neil, Cr D J Schefe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano and Minutes Officer – Lauren Owen in attendance.

### **AS REQUIRED**

Regional Tourism Development Coordinator - Justine Miller

### **GUESTS**

There were no guests in attendance at the meeting.

### **WELCOME**

The Mayor welcomed all present and declared the meeting open at 4.19pm.

### **APOLOGIES**

There were no apologies for the meeting.

### **CONFIRMATION OF MINUTES**

There were no minutes for confirmation.

### **DECLARATION OF CONFLICTS OF INTEREST**

Cr. Flynn declared a 'Conflict of Interest' with the following item:

- C.1 – Request from Easter in the Country given he is Treasurer of the Easter in the Country Committee.

Cr. Flynn left the meeting at 4.18pm, taking no part in discussions and debate on the matter.

### **BUSINESS**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss item C.1 it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

#### **Resolution No. SM/01.2020/01**

**Moved Cr O'Neil**

**Seconded Cr Stanford**

**That Council close the meeting to the public at 4.19pm.**

**CARRIED**

**8/0**

#### **Resolution No. SM/01.2020/02**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council open the meeting to the public at 5.24pm.**

**CARRIED**

**8/0**

Cr Chambers left the meeting at 5.32pm and did not return.

**Item Number:** C.1

**File Number:** D20/930

**SUBJECT HEADING:** REQUEST FROM EASTER IN THE COUNTRY

**Officer's Title:** Chief Executive Officer

***Executive Summary:***

*The report tabled a request from Easter in the Country to access the canteen kitchen and the cold room as well as the Bull Ring and outdoor area adjacent to the canteen kitchen from Wednesday 8 April, 2020 to Sunday 12 April, 2020.*

**Moved Cr McMullen**

**Seconded Cr Chandler**

**That Council:**

1. Give in principle approval to the request received from Easter in the Country to use the external facilities, meeting room and dining area (excluding kitchen) at the Roma Saleyards for the Tucker under the Stars.
2. Request details including a proposed sketch / layout of the site's use, and of the additional support sought from Council, including people, plant and equipment, and the days required, for consideration by Council at the General Meeting on 24 January 2020 and for discussion with stakeholders.

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Mayor Golder proposing the following amendment:

**Moved Cr Golder**

**No Secorder**

**That Council:**

1. Give in principle approval to the request received from Easter in the Country to use the external facilities and meeting room at the Roma Saleyards for the Tucker under the Stars.
2. Request details including a proposed sketch / layout of the site's use, and of the additional support sought from Council, including people, plant and equipment, and the days required, for consideration by Council at the General Meeting on 24 January 2020 and for discussion with stakeholders.

MOTION LAPSED (due to the absence of a Secorder)

Council then voted on the initial draft motion, with the outcome recorded as follows:

**Resolution No. SM/01.2020/03**

**Moved Cr McMullen**

**Seconded Cr Chandler**

**That Council:**

1. Give in principle approval to the request received from Easter in the Country to use the external facilities, meeting room and dining area (excluding kitchen) at the Roma Saleyards for the Tucker under the Stars.
2. Request details including a proposed sketch / layout of the site's use, and of the additional support sought from Council, including people, plant and equipment, and the days required, for consideration by Council at the General Meeting on 24 January 2020 and for discussion with stakeholders.

CARRIED

7/0

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

**Responsible Officer**

**Chief Executive Officer**

At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 5.33pm.

## CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 5.33pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 24 January 2020, at Roma Administration Centre.**

.....  
Mayor

.....  
Date

**MINUTES OF THE SPECIAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 7 JANUARY 2020 COMMENCING AT 5.55PM**

**ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting (by telephone) with Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman (by telephone), Cr. C J O'Neil, Cr D J Schefe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano and Minutes Officer – Lauren Owen in attendance.

**GUESTS**

There were no guests in attendance at the meeting.

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 5.55pm.

**APOLOGIES**

**Resolution No. SM/01.2020/08**

**Moved Cr O'Neil**

**Seconded Cr Stanford**

**That apologies be received and leave of absence granted for Cr. Chambers for this meeting.**

**CARRIED**

**8/0**

**DECLARATION OF CONFLICTS OF INTEREST**

There were no declarations of Conflicts of Interest.

**BUSINESS**

**Item Number:**

**6.1**

**File Number: D20/1270**

**SUBJECT HEADING:**

**KEEP MARANOA BEAUTIFUL**

**Officer's Title:**

**Chief Executive Officer**

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***Executive Summary:***

*The kerbside collection of waste from residential properties in Roma is due to be carried out in March 2020. Council's guidance on dates is requested for the purpose of designing and printing the brochures.*

**Officer's Recommendation:**

**Moved Cr O'Neil**

**Seconded Cr Flynn**

**That for the purpose of preparing brochures for the 2020 Keep Maranoa Beautiful program, the dates for the program be Monday 2 March 2020 – Friday 13 March 2020.**

**NO VOTE TAKEN**

No vote was taken on the draft motion at that time, with Mayor Golder proposing the following amendment:

**Moved Cr Golder**

**Seconded [not recorded]**

**That for the purpose of preparing brochures for the 2020 Keep Maranoa Beautiful program, the dates for the program be Monday 9 March 2020 – Friday 20 March 2020.**

MOTION LAPSED (due to the absence of a Seconder)

Council then voted on the initial draft motion, with the outcome recorded as follows:

**Resolution No. SM/01.2020/09**

**Moved Cr O'Neil**

**Seconded Cr Flynn**

**That for the purpose of preparing brochures for the 2020 Keep Maranoa Beautiful program, the dates for the program be Monday 2 March 2020 – Friday 13 March 2020.**

CARRIED

8/0

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

**Responsible Officer**

**Chief Executive Officer**

## CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 5.58pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 24 January 2020, at Roma Administration Centre.**

.....  
 Mayor

.....  
 Date

## **OFFICER REPORT**

**Meeting:** General 24 January 2020

**Date:** 14 January 2020

**Item Number:** 10.1

**File Number:** D20/2890

**SUBJECT HEADING:** Expressions of Interest - Participation In The Cooperative Research Centre (CRC) Longevity Program

**Classification:** Open Access

**Officer's Title:** Customer Service Officer

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### **Executive Summary:**

Council received correspondence with information pertaining to the Cooperative Research Centre's new initiative and interest in participation in the program.

### **Officer's Recommendation:**

For Councillors to consider this matter.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

- Professor Cameron Newton from the Queensland University of Technology Business School
- Alison Brodie the Project Manager for the QUT component

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
CRC	Cooperative Research Centre

### **Context:**

***Why is the matter coming before Council?***

Professor Cameron Newton from the Queensland University of Technology (QUT) Business School is working with Alison Brodie, Project Manager for the QUT component of an important new initiative Council may be interested in joining. They are developing a Cooperative Research Centre (CRC) bid entitled CRC Longevity – dedicated to unlocking the economic and social potential of older Australians.



The CRC Longevity Bid, to be submitted in June 2020, is a cross-sector collaboration that amounts to a \$3 billion annual economic opportunity by 2030. They will investigate the challenges facing effective management of resources, enabling Australia to meet growing demands of affordable housing, adequate financial security and opportunities for older people to continue to work, learn, play and engage. Applied research outcomes will deliver new insights and evidence required to develop relevant and desired services, products and policies.

The CRC Program is an Australian Government initiative that was established in 1990 and funds industry-led collaborations between industry, researchers and end users. Industry partners come from a range of sectors from start-ups to multi-nationals – from housing, finance and employment to technology, health and policy. Local Governments across Australia are important partners and they are interested in talking further with Council about participation – particularly given Roma's location and resident demographic.

The Maranoa Regional Council may be involved in the CRC as a separate organisation, or as part of a consortium where each participating organisation contributes a smaller amount amass a larger overall group contribution. They will take the lead on getting consortium partners together once they have heard back from each organisation.

Their university partners currently include: Queensland University of Technology (QUT), University of Queensland (UQ), Curtin University, Western Sydney University, University of Adelaide, University of Tasmania and Swinburne University.

### **Background:**

#### ***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

Council have also been invited to attend a CRC Longevity bid workshop, which will gather industry and research partners to further develop the proposal and finalise the outcomes and impacts of the bid:

Date: 10 February 2020

Time: 9.30am to 12 noon

Location: University of Queensland, Level 2, Global Change Institute (Building 20), St Lucia Campus

RSVP: 24 January 2020

The author has spoken with Alison Brodie, Project Manager, to ask if they would accept a late RSVP, awaiting response from Conference Organisers. If late RSVP is not accepted and Council is interested in participating in this program, a brief teleconference can be arranged with Professor Cameron Newton the first week of February to gather further information about the CRC Program.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Nil

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision? What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Nil

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Nil

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

Nil

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

Nil

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

**Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?***

(Interested Parties Analysis - IS9001:2015)

Nil

**Risks:**

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

For Councillors to consider this matter.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

For Council to consider this matter.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.1 Work with our communities to identify priorities, and provide leadership and advocacy to grow our region

4.1.3 Participate in local government decision making in accordance with the Local Government Principles (Section 4) and Councillors' responsibilities (Section 12) under the Local Government Act 2009.

**Supporting Documentation:**

[1](#) CRC Longevity Program Initiative - For Council's Participation and Interest

D20/2946

**Report authorised by:**

Chief Executive Officer

**Brittany Lafrenais**

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**From:** Alison Brodie <a.brodie@qut.edu.au>  
**Sent:** Wednesday, 8 January 2020 9:16 AM  
**To:** Council  
**Cc:** Cameron Newton  
**Subject:** ATTENTION MS JULIE REITANO: Cooperative Research Centre in Longevity  
**Attachments:** CRC Longevity.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Dear Ms Reitano

I am working with Professor Cameron Newton from the Queensland University of Technology (QUT) Business School and am the Project Manager for the QUT component of an important new initiative you may be interested in joining.

There is no doubt that population ageing is a significant issue for local governments across Queensland and Australia. We have a 30 year longevity bonus . . . which can either be a burden or an asset.

With this in mind, we are developing a Cooperative Research Centre (CRC) bid entitled ***CRC Longevity - dedicated to unlocking the economic and social potential of older Australians.***

The CRC Longevity bid, to be submitted in June 2020, is a cross-sector collaboration that amounts to a ~\$3 billion annual economic opportunity by 2030. We will investigate the challenges facing effective management of resources, enabling Australia to meet **growing demands for affordable housing, adequate financial security and opportunities for older people to continue to work, learn, play and engage.** Applied research outcomes will deliver new insights and evidence required to develop relevant and desired services, products and policies. I have attached our initial overview.

**What is a CRC?**

The Cooperative Research Centres (CRC) Program is an Australian Government initiative that was established in 1990 and funds industry-led collaborations between industry, researchers and end users. <https://crca.asn.au/about-the-crc-association/crc-program-australian-government/>

Industry partners come from a range of sectors from start-ups to multi-nationals – from housing, finance and employment to technology, health and policy. Local governments across Australia are important partners and we are keen to talk further with you about participation – particularly given your location and resident demographic.

The Maranoa Regional Council may be involved in the CRC as a separate organisation, or as part of a consortium where each participating organisation contributes a smaller amount to amass a larger overall group contribution. We will take the lead on getting consortium partners together once we have heard back from each organisation.

Our university partners currently include: Queensland University of Technology (QUT), University of Queensland (UQ), Curtin University, Western Sydney University, University of Adelaide, University of Tasmania and Swinburne University.

**How to get involved**

**Please respond to this communication to indicate your initial interest.** We would then be very happy to continue the conversation in February, either in person, or by Skype or Zoom, if you can advise some suitable times.

We also invite you to attend the following CRC Longevity bid workshop, which will gather industry and research partners to further develop the proposal and finalise the outcomes and impacts of the bid:

**Date:** 10 February 2020

**Time:** 9:30 am to 12 noon

**Location:** University of Queensland (UQ), level 2, Global Change Institute (building 20), St Lucia campus

**RSVP:** 24 January 2020.

I will send our new prospectus when it is finalised shortly.

I look forward to hearing from you.

Best regards,  
Alison

**Alison Brodie** | Project Manager (Monday to Wednesday) | Healthy Ageing Initiative/CRC Longevity Bid

QUT Business School | QUT | [www.qut.edu.au/business](http://www.qut.edu.au/business)

Phone: + 61 7 3138 1489 | Email: [a.brodie@qut.edu.au](mailto:a.brodie@qut.edu.au) | CRICOS No. 00213J



-----Safe Stamp-----

Your Anti-virus Service scanned this email. It is safe from known viruses.

For more information regarding this service, please contact your service provider.



# LONGEVITY

live learn  
work play



Innovative solutions to support older Australians to live active, productive and longer lives



## Contact Us



**Bid Chair**  
**Everald Compton**

Everald is Chairman of the Longevity Innovation Hub which is a not-for-profit entity implementing the *Blueprint for an Ageing Australia*. Everald was a Founding Director of National Seniors Australia. He served on its Board of Directors for 35 years and was Chairman for 25 years, retiring in 2010 when he took up a new role as Chairman of the Australian Government's Advisory Panel on Positive Ageing for three years.

Email: [everald.compton@live.com.au](mailto:everald.compton@live.com.au)



**Bid Lead**  
**Professor Laurie Buys**

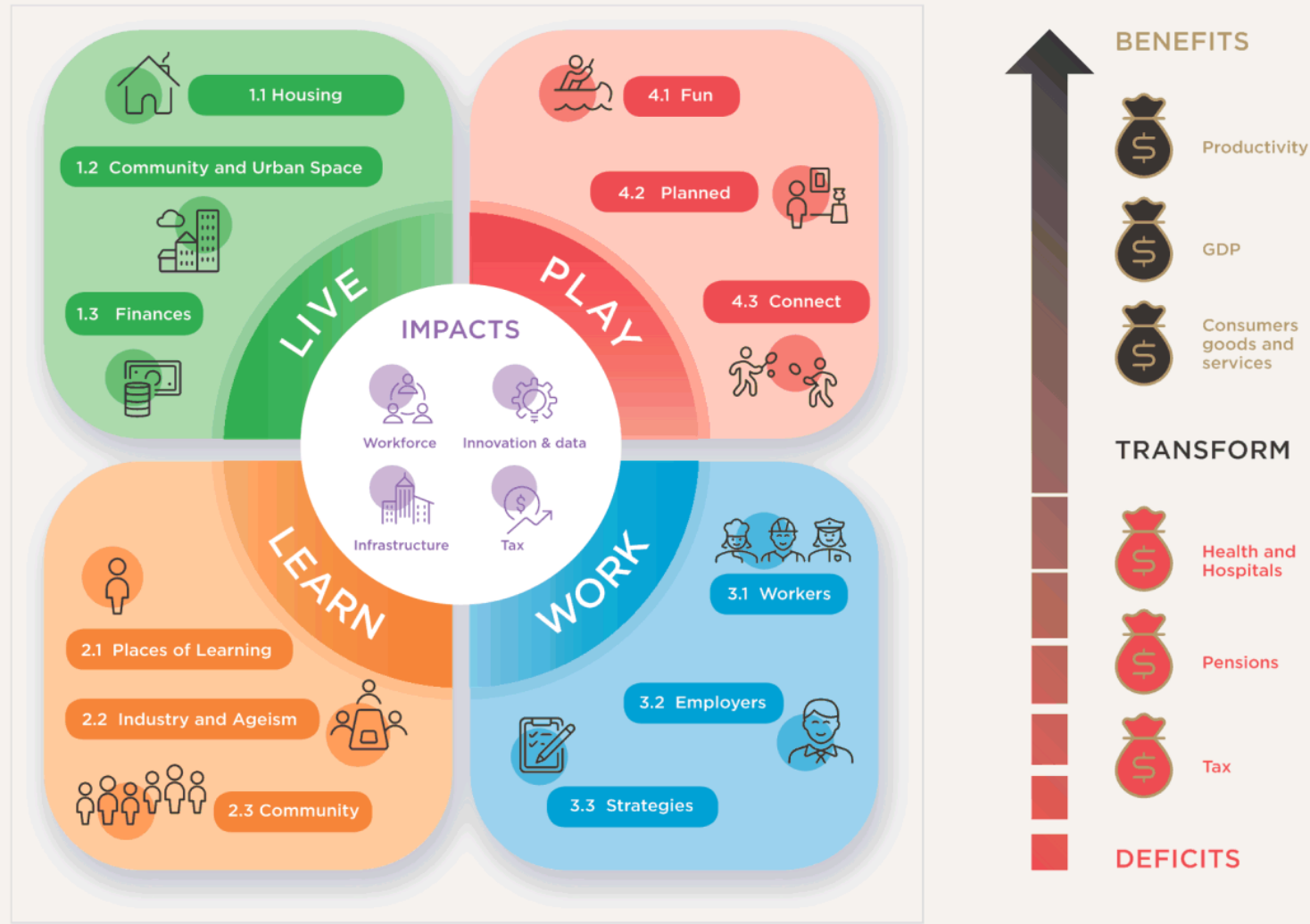
Laurie is nationally recognised for her extensive work in social gerontology. Laurie has a long history of working with seniors and industry, having engaged directly with a range of industry partners over the past five years as Director of Senior Living Innovation.

Tel: +61 7 3443 2551 Mob: +61 405 307 530

Email: [l.buys@uq.edu.au](mailto:l.buys@uq.edu.au)

# Australian **Longevity** Alliance (ALA)

*We are all Australia's Future*





# Australian **Longevity** Alliance (ALA)

*We are all Australia's Future*



## PURPOSE

The Australian Longevity Alliance (ALA) will deliver key research outputs to industry, governments and communities to ensure that longevity becomes a valued social and economic asset that enhances quality of life and improves the *nation's global competitiveness*. The ALA will instigate future scenarios through providing a thorough understanding of the current and future needs of the population. Developing and enabling technological innovation, gathering data, improving population health and well-being and creating a Longevity Market for goods and service to meet the changing needs, wants and buying power.

## LIVE



### 1.1 Housing

Innovative and adaptable accommodation models for lifestyle changes, serving multiple demographics, that enhance accessibility and supportive of the built environment.



### 1.2 Community and Urban Space

Creating engaging built and natural environments, enabling vibrant communities, which encompass accessibility and mobility.



### 1.3 Finances

Financial literacy and management maximising capacity to generate income, utilise assets, reduce welfare reliance, improve both policy and practice for superannuation and banking.

## LEARN



### 2.1 Places of Learning

Developing and nurturing upskilling and retraining that aligns with emerging industries, enabling multiple careers and sharing of intergenerational skills.



### 2.2 Industry and Ageism

Facilitate industry to recognise and benefit from longevity, enabling positive cultural change, directly reducing ageism.



### 2.3 Community

Positively address the multifaceted challenges of ageism, facilitating change in the community that supports longevity.

## WORK



### 3.1 Workers

Enabling people to remain, re-enter, retrain for paid, non-paid (pro bono) and volunteer roles through new and improved models and strategies.



### 3.2 Employers

Develop models and strategies that inform organisations on where and how people work, the economic value of longevity to increase productivity for government, industry and individuals.



### 3.3 Strategies

Inform workplace regulatory reform, policy and strategic models that will increase productivity, economic and social returns.

## PLAY



### 4.1 Fun

Increase engagement in leisure activities, volunteering and societal participation, by cultivating access, capacity and structure for all Australians.



### 4.2 Planned

Develop models and structures that provide increased opportunities for individuals, industry and government to participate including cultural, spiritual, educational, social, physical and sporting activities and the arts.



### 4.3 Connect

Integrate technology and other mechanisms that enhances opportunities and quality of life for social interactions.



# Australian **Longevity** Alliance (ALA)

*We are all Australia's Future*



## CHALLENGES

- Ageing population
- Consumer expectations
- Economic feasibility & sustainability
- Technological advances
- Health
- Employment



## CREATE CHANGE

To drive social and economic change across Australia we have:

- Stakeholder engagement across government, across discipline and across sector
- Focussed on implementation and delivery
- incorporated key aspects of governance, policy and data
- Enabling diversity & inclusion
- High level industry & academic expertise working together to solve complex challenges

## IMPACT



Rebalance the predicted burden of longevity, creating efficient and effective cost savings that impact the areas of health, housing and transport



Increase financial independence



Increasing productivity and opportunities for exporting expertise globally



Healthy and happy living - improved quality of life, mental well-being and happiness in older Australians through increased intergenerational connectedness, reduced isolation and loneliness, greater choice and accessibility



## University partners



## **OFFICER REPORT**

**Meeting:** General 24 January 2020

**Date:** 13 January 2020

**Item Number:** 11.1

**File Number:** D20/2328

**SUBJECT HEADING:** Results of Selective Inspection Program 2019

**Classification:** Open Access

**Officer's Title:** Manager - Community Services

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### **Executive Summary:**

Between 2 September and 29 November 2019 Community Safety Officers inspected a total of 272 properties as part of a Council approved Selective Inspection Program assessing compliance with dog registration and regulated dog provisions.

At the conclusion of the program 182 properties were compliant, and 90 were deemed as non-compliant, meaning that dog registration had not been received by the end of the program. A total of 78 infringement notices for unregistered dogs were issued during this period.

The program was very successful with Council processing 457 dog registrations during the term of the three month program. At conclusion of the program the number of dogs registered within the Maranoa Regional Council local government area increased by twenty seven per cent (27%).

### **Officer's Recommendation:**

That the report be received and contents noted.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Not applicable – this report is for information purposes only

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

Acronym	Description
SIP	Selective Inspection Program

### **Context:**

***Why is the matter coming before Council?***

To provide an update to Council on the outcomes of the approved Selective Inspection Program conducted Monday 2 September 2019 to Friday 29 November 2019.

**Background:*****Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

Between 2 September and 29 November 2019 the Community Safety Team conducted a Selective Inspection Program (SIP) in accordance with Council **Resolution No. GM/07.2019/10**.

In accordance with s113 (5) (c) of the *Animal Management (Cats and Dogs) Act 2008* inspections were carried out within the townships of Amby, Injune, Jackson, Mitchell, Muckadilla, Mungallala, Roma, Surat, Wallumbilla and Yuleba being the areas defined as designated town areas in Schedule 13 of *Subordinate Local Law No. 2 (Animal Management) 2011* where an Authorised Person had reasonable belief that unregistered and/or regulated dogs may be present on an urban allotment.

The purpose was to monitor compliance with the *Animal Management (Cats and Dogs) Act 2008* regarding registration and regulated dog provisions. The inspection program resulted in remedial action where non-compliance was observed.

**Inspection Results**

Officers inspected a total of **272 properties** across the Maranoa Region. At the conclusion of the program **182** properties were determined as compliant, with **90** properties being identified as non-compliant.

At the time this report was prepared 23 of the initial properties have now registered their dogs, leaving our current result at 67 non-compliant properties. The next steps are to continue to follow up on the remaining non-compliant properties as part of normal business operations and take the relevant enforcement action.

The results of the program are displayed below:

<b>INSPECTION RESULTS</b>			
<b>Inspections Completed</b>		<b>Compliance Status</b>	
<b>Town</b>	<b>Number</b>	<b>Compliant</b>	<b>Non-Compliant</b>
Roma	185	128	57
Surat	15	12	3
Yuleba	10	7	3
Mitchell	34	17	17
Injune	15	8	7
Wallumbilla	8	6	2
Jackson	4	3	1
Mungallala	1	1	0
<b>TOTAL</b>	<b>272</b>	<b>182</b>	<b>90</b>

As part of this program Regulated Dog inspections were also completed. These types of inspections require more time, greater administration and follow up, and carry a greater risk to Council if owners are non-compliant. For this reason these inspections were undertaken at the commencement of the program.

Results of the regulated dogs have been included in the overall statistics for the program, with a summary provided for your information below:

- 13 Regulated Dog Permit Condition Inspections conducted
- 11 properties were deemed as compliant
- 2 properties as non-compliant. *(Both compliant by end of the program)*
- Enforcement action taken as a result of inspections:
  - 6 Advisory Notices issued
  - 1 Compliance Notice issued
  - 2 Infringements issued for unregistered dogs
- At the conclusion on the program **all properties** were deemed as **compliant**.

### **Registration Statistics**

The aim of the program is to increase the number of registered dogs within our region. To this end the program has been extremely successful.

Registration Renewal notices are sent out in the first week of June each year with payment due at the 30<sup>th</sup> June each financial year. Last year during June – August 2018, 1,565 new/renewal registrations were processed. This year for the same period 2,320 new/renewal registrations were processed, an increase of 48%.

This improvement can largely be accredited to the new renewal notice, SMS reminders and the public notice.

After this great start to the renewal program, the Community Safety team conducted the selective inspection program during September, October and November. During this period a further **339 new** registrations and **118 renewals or 457 dog registrations** were received.

We have also been able to update our animal master database **removing 365 dogs** as either **deceased or departed** (no longer at the address), which is a further benefit of the program in improving our data integrity.

The increase in the number of registrations has a flow on effect to an increase in the number of receipts processed, and administration required to update our programs and issue dog registration certificates. Both the customer service and community safety teams are to be congratulated for their efforts during this period.

In summary, at the start of the financial year we had 2,014 registered dogs in our database. At the conclusion of the program we had **2,560 registered dogs in the Maranoa**. That is approximately a **27% improvement/increase**.

This is included in the table below:

<b>Program Results</b>	
No of registered dogs start of program	2,014
Dogs registered at conclusion of SIP	2,560
Percentage improvement in registrations	<b>27%</b>

### **Enforcement Action**

During the inspection program when an authorised person/officer identified a dog as not being registered for the current financial year 2019/20 an infringement notice was issued. The fine for failing to register a dog is determined by State legislation and is currently two penalty points or \$266. The total number of infringements issued for failing to register a dog was seventy eight (78). This is a 31.5% decrease from last year's program in which 114 infringements were issued.

In situations where multiple dogs on the property were identified as unregistered, officers issued one infringement in lieu of one per dog. Advisory notices were then issued to the owner requesting the dog for which the infringement was not issued to be registered within 14 days.

Further statistics have been included in the table below:

INFRINGEMENT STATISTICS	
Total Infringements Issued	78
Total \$ amount of infringements issued	\$19,287
Total \$ amount of outstanding fines	\$13,779

### **Results of learnings implemented from last year's program**

A review of the 2018 SIP, highlighted a number of improvements to be included in this year's program. A summary of these items are listed below:

- Include a warning on the renewal notice that non-payment may result in a fine
- Issue an SMS reminder to notify animal owners that registration now overdue
- Conduct a letter box drop to all residents advising of the program
- Use magnetised signs on Community Safety Vehicles to advise Registration Now Due
- Investigate the use of the Authority and the mobile app to issue and record inspections results to reduce administration requirements of the program and to streamline reporting
- Implementing the Infringement module within Authority to accurately record the issue of all infringements, to streamline payment of infringements and to improve reporting

In response, all items were implemented successfully into the 2019 program. Of note is the success of both the SMS reminder and issue of the public notice. The initiative to send out SMS reminders resulted in 177 registrations being paid in the seven days following the issue of the SMS and the public notice which was letter box dropped to residents in the last week in August, resulted in a further 207 registration payments being processed in the following week.

Feedback from both the Community Safety Officers and Customer Service team, indicated that the amount of community awareness of the program had greatly improved, which resulted in less customer requests, infringements and upset customers than last year's program.

The system improvements involving logging and payment of infringements through Authority and the new streamlined process for undertaking and recording an inspection were welcomed by all involved.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

The program was conducted in accordance with the requirements stated in the relevant legislation being the *Animal Management (Cats and Dogs) Act 2008*.

1. That under section 113(1) of the *Animal Management (Cats and Dogs) Act 2008* (AMA) Council approves a selective inspection program to allow authorised persons to enter and inspect selected properties in part of its local government area.
2. In accordance with section 113(5)(a) of the AMA the purpose of the program is to monitor compliance with the Chapter 3 registration and Chapter 4 regulated dog provisions of the AMA.

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

To fulfil Council's obligations as detailed in both the Corporate and Operational Plans, Council aims to conduct Annual Inspection Programs checking compliance against provisions in the *Animal Management (Cats and Dogs) Act 2008* in relation to dog registration and regulated dog provisions.

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (I.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Animal Control/Community Safety Officers – Danny Newton, Daniel Grainger  
Lead Animal Control/Community Safety Officer – Gavin (Jason) Scott  
Animal Control/Community Safety Officer & Local Laws Administration – Emily Bennett  
Director Corporate, Community & Commercial Services – Sharon Frank

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

Not applicable

**This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

The revenue generated for both dog registrations and infringements as a result of this program was calculated by using historical data and included in the budget for financial year 2019/20.

**Future Years' Budgets:**

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$) (E.g. estimate of additional maintenance or operating costs for a new or upgraded project)*

The actual revenue received during this program will be considered in preparing the budget for next financial year 2020/21.

**Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?*

(Interested Parties Analysis - IS9001:2015)

Not applicable – report is for information purposes only.

**Risks:**

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Not applicable – report is for information purposes only

**Advice to Council:**

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

It is the author's opinion that the conduct of this program on an annual basis is imperative in encouraging compliance to the State Legislation which is proven by the year on year improvement in results. The use of the reminder SMS and public notice has greatly improved the general awareness and compliance to registration requirements. It is strongly recommended that both the program and these methods of communication continue into the future.

**Recommendation:**

*What is the 'draft decision' based on the advice to Council?*

*Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

*Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

No

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 3: Helping to keep our communities safe

3.1 Help to keep residents safe from other people's animals and property

3.1.2 Ensure compliance with the State Government's Animal Management (Cats & Dogs) Act 2008 and Regulation 2008, Council's Local Laws and Subordinate Local Laws with a particular focus on: - Animal control - Abandoned vehicles - Unsightly and overgrown allotments.

**Supporting Documentation:**

Nil

**Report authorised by:**

Chief Executive Officer



## **OFFICER REPORT**

**Meeting:** General 24 January 2020

**Date:** 15 January 2020

**Item Number:** 11.2

**File Number:** D20/3430

**SUBJECT HEADING:** Investment Report for the Month Ended 30 November 2019

**Classification:** Open Access

**Officer's Title:** Contractor - Finance Systems Support

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### **Executive Summary:**

The purpose of this report is to present to Council the Investment Report (including the Trading Limits Report) as at 30 November 2019.

### **Officer's Recommendation:**

That the Investment Report as at 30 November 2019 be received and noted.

---

### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Maranoa Regional Council

### **Acronyms:**

***Are there any industry abbreviations that will be used in the report?***

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
QTC	Queensland Treasury Corporation
APRA	Australian Prudential Regulation Authority
BBSW	Bank Bill Swap reference rate (Interest rate benchmarking)

### **Context:**

***Why is the matter coming before Council?***

The purpose of this report is to present the Investment Report (including the Trading Limits Report) as at 30 November 2019.

# **Background:**

## ***Has anything already happened in relation to this matter?***

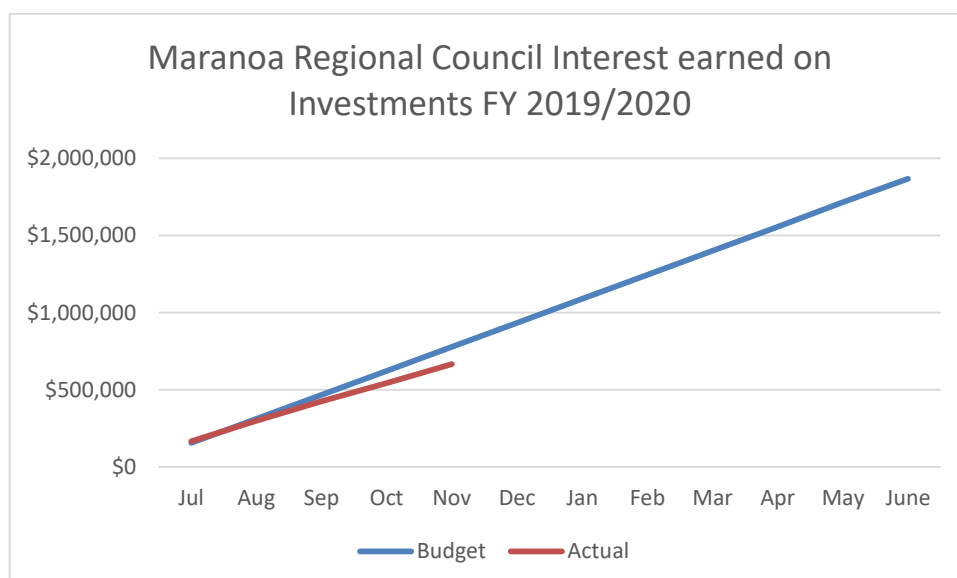
(Succinct overview of the relevant facts, without interpretation)

This report tables the Investment Report which incorporates an Investment Trading Limits Report as at 30 November 2019.

For the five months ended 30 November 2019 actual interest earned on investments totaled \$665,039 which represented 35.62% of the annual budget with 41.67% of the year elapsed.

### **Interest earned on Investments**

	<b>Budget</b>	<b>Actual</b>
<b>Jul</b>	\$155,583	\$165,259
<b>Aug</b>	\$311,166	\$299,321
<b>Sep</b>	\$466,749	\$425,049
<b>Oct</b>	\$622,332	\$543,158
<b>Nov</b>	\$777,915	\$665,039
<b>Dec</b>	\$933,498	
<b>Jan</b>	\$1,089,081	
<b>Feb</b>	\$1,244,644	
<b>Mar</b>	\$1,400,248	
<b>Apr</b>	\$1,555,831	
<b>May</b>	\$1,714,414	
<b>June</b>	\$1,866,997	



**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

***Statutory Bodies Financial Arrangements Act 1982***

***Section 47 Statutory body to try to invest at most advantageous rate***

*(1) A statutory body must use its best efforts to invest its funds –*

- (a) At the most advantageous interest rate available to it at the time of the investment for an investment of the proposed type; and*
- (b) In a way it considers is most appropriate in all the circumstances.*

*(2) The statutory body must keep records that show it has invested in the way most appropriate in all the circumstances.*

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

*(Quote/insert the relevant section's wording / description within the report)*

Council has adopted an Investment Policy with a contemporary approach to investments based on an assessment of market and liquidity risk within the legislative framework of the *Statutory Bodies Financial Arrangements Act 1982* and the *Statutory Bodies Financial Arrangements Regulations 2007*.

The sections of the Investment Policy relevant to this report are the Investment Guidelines and in particular the Portfolio Investment parameters and credit requirements.

It should be noted that unrated deposit taking institutions are regulated by the Australian Prudential Regulation Authority (APRA). Investments up to \$250,000 with any one of these institutions are guaranteed by the Australian Government; which ensures they are more secure than A1+ institutions.

Council's maximum investment with any one unrated institution is limited to the guaranteed amount by the Australian Government of \$250,000 - with the total across all institutions in this category limited to 10% of Council's Portfolio.

*(The Australian Prudential Regulation Authority (APRA) is an independent statutory authority established by the Australian Government on 1 July 1998 which supervises institutions across banking, insurance and superannuation. The authority is responsible for maintaining the safety and soundness of financial institutions, such that the community can have confidence that they will meet their financial commitments under all reasonable circumstances. APRA is accountable to the Australian Parliament.)*

**Maranoa Regional Council**

**General Meeting - 24 January 2020**

The following table shows the credit ratings and counterparty limits for Council: Short Term Rating (Standard & Poor's) or equivalent	Individual Counterparty Limit	Total Limit (Max % of Portfolio)	Maximum Funds (Any one institution)
A1+	25%-35%	100%	\$8M
A1	10%-20%	50%	\$8M
A2 – Financial Institutions only	5%-15%	30%	\$4M
A3 – Financial Institutions only	2%-7%	10%	\$4M
All other approved deposit taking institutions regulated by APRA.	\$250,000 (government guarantee only)	10%	\$250,000
QIC/QTC Pooled Cash Management Funds	100%	100%	Unlimited

Council's Investment Portfolio is the result of investments made with deposit taking institutions based on policy parameters and the best rates available on the day funds are invested.

As a government entity investing substantial funds with each transaction, Council's investments are made to achieve the best possible rate, consistency of returns And reduce potential risk of fraud; by locking down where funds can be deposited to and having specific authorizers nominated by the banks.

Each bank nominates where and how Council is to deposit investment funds with them. This is usually made directly with a bank's treasury department or specific section. Where Council has invested with institutions which have a local presence – each local branch has referred Council to their treasury department / nominated section for receiving investment deposits.

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Director Corporate, Community & Commercial Services

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

Not applicable.

### **This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) ? Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

2019/20 Budgeted Investment Income - \$1,867,000

2019/20 Actual Investment Income Year to Date - \$665,039

As market rates have dropped significantly and will continue to fall in the near future budget amendments for interest earned on investments will be considered as part of the second quarter budget review.

### **Future Years' Budgets:**

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$) ? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)*

N/A

### **Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?* (Interested Parties Analysis - IS9001:2015)

For information purposes only.

### **Risks:**

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
Regulatory	Investment portfolio is in accordance with Council's adopted Investment Policy and the <i>Statutory Bodies Financial Arrangements Act 1982</i> and the <i>Statutory Bodies Financial Arrangements Regulations 2007</i> .

### **Advice to Council:**

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That Council receive and note the Investment Reports for the period ending 30 November 2019.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy?***

***If so, for what reason?***

No.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 2: Delivering strong financial management

2.5 Measure and report on what we've done

2.5.2 Measure and communicate our financial performance on a monthly, quarterly and annual basis to the community and other stakeholders.

**Supporting Documentation:**

1	<a href="#">Investment Register as at 30 November 2019</a>	D2020/0003448
2	<a href="#">Investment Trading Limits Performance report as at 30 November 2019</a>	D2020/0003449

**Report authorised by:**

Chief Executive Officer



# Investment Report Pack

Maranoa Regional Council

1 November 2019 to 30 November 2019



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## 1. Securities Held By Trading Book Maturing Post 30 November 2019

Latest Deal Code	Latest Deal Settlement Date	Issuer	ISIN	WAL / Interim Maturity Date	Next Coupon Date	Coupon Rate/Latest Yield	Coupon Frequency	Security Type	Security Rating	Face Value Notional	Current Face Value Notional	Market Value
Maranoa Regional Council												
LC82082	30 Nov 2019	Queensland Treasury Corporation		1 Dec 2019		1.67	Nil	At Call	S&P AA+	41,648,101.27	41,648,101.27	41,648,101.27
LC78042	18 Sep 2019	Members Equity Bank Ltd		1 Dec 2019		1.75	Nil	At Call	S&P ST A2	1,000,000.00	1,000,000.00	1,000,000.00
LC65787	11 Dec 2018	Illawarra Credit Union Ltd		11 Dec 2019	11 Dec 2019	2.90	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	257,031.51
LC65992	14 Dec 2018	Defence Bank Ltd		13 Dec 2019	13 Dec 2019	2.90	Maturity	TD	S&P ST A2	500,000.00	500,000.00	513,943.84
LC74306	20 Jun 2019	Beyond Bank Australia Ltd		18 Dec 2019	18 Dec 2019	2.30	Maturity	TD	S&P ST A2	2,000,000.00	2,000,000.00	2,020,542.46
LC73486	14 Jun 2019	AMP Bank Ltd		19 Dec 2019	19 Dec 2019	2.40	Maturity	TD	S&P ST A2	1,000,000.00	1,000,000.00	1,011,112.33
LC73833	2 Jul 2019	BankVic		2 Jan 2020	2 Jan 2020	2.15	Maturity	TD	Moody's ST P-2	2,000,000.00	2,000,000.00	2,017,789.04
LC78148	8 Oct 2019	National Australia Bank Ltd		8 Jan 2020	8 Jan 2020	1.55	Maturity	TD	S&P ST A1+	2,000,000.00	2,000,000.00	2,004,501.36
LC67142	16 Jan 2019	MyState Bank Ltd		16 Jan 2020	16 Jan 2020	2.80	Maturity	TD	Moody's ST P-2	1,000,000.00	1,000,000.00	1,024,394.52
LC67159	16 Jan 2019	BankVic		16 Jan 2020	16 Jan 2020	2.80	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	256,098.63
LC70941	24 Apr 2019	Auswide Bank Limited		20 Jan 2020	20 Jan 2020	2.60	Maturity	TD	Moody's ST P-2	1,000,000.00	1,000,000.00	1,015,671.23
LC78040	10 Sep 2019	MyState Bank Ltd		11 Feb 2020	11 Feb 2020	1.70	Maturity	TD	Moody's ST P-2	750,000.00	750,000.00	752,829.45
LC76254	26 Aug 2019	Macquarie Bank		19 Feb 2020	19 Feb 2020	1.80	Maturity	TD	S&P ST A1	2,000,000.00	2,000,000.00	2,009,468.50
LC76511	30 Aug 2019	Macquarie Bank		26 Feb 2020	26 Feb 2020	1.80	Maturity	TD	S&P ST A1	2,000,000.00	2,000,000.00	2,009,073.98
LC78038	3 Sep 2019	Macquarie Bank		3 Mar 2020	3 Mar 2020	1.75	Maturity	TD	S&P ST A1	4,000,000.00	4,000,000.00	4,016,876.72
LC70012	7 Mar 2019	Bananacoast Community Credit Union Ltd (a division of P&N Bank Limited)		5 Mar 2020	5 Mar 2020	2.90	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	255,323.29
LC79233	6 Nov 2019	MyState Bank Ltd		6 Mar 2020	6 Mar 2020	1.72	Maturity	TD	Moody's ST P-2	500,000.00	500,000.00	500,565.48
LC78041	17 Sep 2019	AMP Bank Ltd		18 Mar 2020	18 Mar 2020	1.90	Maturity	TD	S&P ST A2	900,000.00	900,000.00	903,466.85
LC72725	2 Apr 2019	South West Credit Union		1 Apr 2020	1 Apr 2020	2.75	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	254,558.22
LC78140	9 Oct 2019	AMP Bank Ltd		7 Apr 2020	7 Apr 2020	1.70	Maturity	TD	S&P ST A2	2,026,926.03	2,026,926.03	2,031,835.08
LC78163	10 Oct 2019	National Australia Bank Ltd		10 Apr 2020	10 Apr 2020	1.65	Maturity	TD	S&P ST A1+	3,275,542.30	3,275,542.30	3,283,094.00
LC79613	15 Oct 2019	Bank of Sydney Ltd		14 Apr 2020	14 Apr 2020	1.70	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	250,535.62
LC72466	16 Apr 2019	Arab Bank Australia Ltd		15 Apr 2020	15 Apr 2020	2.80	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	254,372.60
LC79614	23 Oct 2019	National Australia Bank Ltd		20 Apr 2020	20 Apr 2020	1.60	Maturity	TD	S&P ST A1+	1,000,000.00	1,000,000.00	1,001,665.75
LC82080	18 Nov 2019	AMP Bank Ltd		19 May 2020	19 May 2020	1.90	Maturity	TD	S&P ST A2	2,000,000.00	2,000,000.00	2,001,249.32
LC72569	24 May 2019	Judo Bank		22 May 2020	22 May 2020	2.70	Maturity	TD	Unrated ST UR	250,000.00	250,000.00	253,513.70
LC82078	27 Nov 2019	AMP Bank Ltd		26 May 2020	26 May 2020	1.90	Maturity	TD	S&P ST A2	1,000,000.00	1,000,000.00	1,000,156.16
LC82079	26 Nov 2019	AMP Bank Ltd		26 May 2020	26 May 2020	1.90	Maturity	TD	S&P ST A2	600,000.00	600,000.00	600,124.93
LC73215	23 May 2019	Warwick Credit Union		26 May 2020	26 May 2020	2.50	Maturity	TD	Unrated UR	250,000.00	250,000.00	253,270.55
LC73485	4 Jun 2019	Defence Bank Ltd		3 Jun 2020	3 Jun 2020	2.35	Maturity	TD	S&P ST A2	2,000,000.00	2,000,000.00	2,023,049.32
LC77559	26 Sep 2019	MyState Bank Ltd		22 Jun 2020	22 Jun 2020	1.72	Maturity	TD	Moody's ST P-2	1,000,000.00	1,000,000.00	1,003,063.01



Investment Report Pack  
Maranoa Regional Council  
1 November 2019 to 30 November 2019

Latest Deal Code	Latest Deal Settlement Date	Issuer	ISIN	WAL / Interim Maturity Date	Next Coupon Date	Coupon Rate/Latest Yield	Coupon Frequency	Security Type	Security Rating	Face Value Notional	Current Face Value Notional	Market Value
LC76073	17 Jul 2019	QPCU LTD t/a QBANK		16 Jul 2020	16 Jul 2020	2.05	Maturity	TD	S&P ST A3	1,000,000.00	1,000,000.00	1,007,638.36
LC79726	14 Nov 2019	ING Bank Australia Limited		14 Aug 2020	14 Aug 2020	1.60	Maturity	TD	S&P ST A1	1,000,000.00	1,000,000.00	1,000,701.37
										79,200,569.60	79,200,569.60	79,435,618.43
Total										79,200,569.60	79,200,569.60	79,435,618.43
Coupon Rate is the full coupon rate at the next coupon date if that next coupon exists.												



## 2. Interest and Distribution Income Received For 1 November 2019 to 30 November 2019

Security ISIN	Security	Income Expense Code	Settlement Date	Face Value (Basis of Interest Calculation)	Consideration Notional	Income Type	Trading Book
	ME Bank 2.6 06 Nov 2019 182DAY TD	IEI95364	6 Nov 2019	513,693.31	<b>6,659.72</b>	Security Coupon Interest	Maranoa Regional Council
	AMP 2.8 18 Nov 2019 273DAY TD	IEI89670	18 Nov 2019	2,000,000.00	<b>41,884.93</b>	Security Coupon Interest	Maranoa Regional Council
	NAB 2.75 20 Nov 2019 365DAY TD	IEI83374	20 Nov 2019	500,000.00	<b>13,750.00</b>	Security Coupon Interest	Maranoa Regional Council
	MMB 2.45 27 Nov 2019 183DAY TD	IEI95365	27 Nov 2019	250,000.00	<b>3,070.89</b>	Security Coupon Interest	Maranoa Regional Council
	B&E 3 28 Nov 2019 365DAY TD	IEI83475	28 Nov 2019	250,000.00	<b>7,500.00</b>	Security Coupon Interest	Maranoa Regional Council
					<b>72,865.54</b>		



### 3. Transactions For Period 1 November 2019 to 30 November 2019

Security	Security ISIN	Deal Code	Acquisition/ Disposal	Transaction Date	Settlement Date	Face Value Original	Face Value Current	Bond Factor	Capital Price	Accrued Interest Price	Gross Price	Consideration Notional
MYS 1.72 06 Mar 2020 121DAY TD		LC79233	Acquisition	6 Nov 2019	6 Nov 2019	500,000.00	500,000.00	1.00000000	100.000	0.000	100.000	500,000.00
ING 1.6 14 Aug 2020 274DAY TD		LC79726	Acquisition	14 Nov 2019	14 Nov 2019	1,000,000.00	1,000,000.00	1.00000000	100.000	0.000	100.000	1,000,000.00
AMP 1.9 19 May 2020 183DAY TD		LC82080	Acquisition	18 Nov 2019	18 Nov 2019	2,000,000.00	2,000,000.00	1.00000000	100.000	0.000	100.000	2,000,000.00
AMP 1.9 26 May 2020 182DAY TD		LC82079	Acquisition	26 Nov 2019	26 Nov 2019	600,000.00	600,000.00	1.00000000	100.000	0.000	100.000	600,000.00
AMP 1.9 26 May 2020 181DAY TD		LC82078	Acquisition	27 Nov 2019	27 Nov 2019	1,000,000.00	1,000,000.00	1.00000000	100.000	0.000	100.000	1,000,000.00
QTC Maranoa CF At Call		LC82081	Acquisition	30 Nov 2019	30 Nov 2019	4,500,000.00	4,500,000.00	1.00000000	100.000	0.000	100.000	4,500,000.00
QTC Maranoa CF At Call		LC82082	Disposal	30 Nov 2019	30 Nov 2019	5,350,000.00	5,350,000.00	1.00000000	100.000	0.000	100.000	(5,350,000.00)
												4,250,000.00



#### 4. Interest Income Accrued As At 30 November 2019

Latest Deal Code	Security	WAL / Interim Maturity Date	Issue Date	Prior Coupon Date	Next Coupon Date	Accrual Period (Days)	Coupon Rate	Franking Credit Rate	Coupon Frequency	Face Value Notional	Current Face Value Notional	Latest Purchase Consideration	Market Value	Accrued Interest
LC65787	CACU 2.9 11 Dec 2019 365DAY TD	11 Dec 2019	11 Dec 2018		11 Dec 2019	354	2.9000		Maturity	250,000.00	250,000.00	250,000.00	257,031.51	7,031.51
LC65992	DFB 2.9 13 Dec 2019 364DAY TD	13 Dec 2019	14 Dec 2018		13 Dec 2019	351	2.9000		Maturity	500,000.00	500,000.00	500,000.00	513,943.84	13,943.84
LC74306	BBA 2.3 18 Dec 2019 181DAY TD	18 Dec 2019	20 Jun 2019		18 Dec 2019	163	2.3000		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,020,542.46	20,542.47
LC73486	AMP 2.4 19 Dec 2019 188DAY TD	19 Dec 2019	14 Jun 2019		19 Dec 2019	169	2.4000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,011,112.33	11,112.33
LC73833	BVIC 2.15 02 Jan 2020 184DAY TD	2 Jan 2020	2 Jul 2019		2 Jan 2020	151	2.1500		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,017,789.04	17,789.04
LC78148	NAB 1.55 08 Jan 2020 92DAY TD	8 Jan 2020	8 Oct 2019		8 Jan 2020	53	1.5500		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,004,501.36	4,501.37
LC67142	MYS 2.8 16 Jan 2020 365DAY TD	16 Jan 2020	16 Jan 2019		16 Jan 2020	318	2.8000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,024,394.52	24,394.52
LC67159	BVIC 2.8 16 Jan 2020 365DAY TD	16 Jan 2020	16 Jan 2019		16 Jan 2020	318	2.8000		Maturity	250,000.00	250,000.00	250,000.00	256,098.63	6,098.63
LC70941	Auswide 2.6 20 Jan 2020 271DAY TD	20 Jan 2020	24 Apr 2019		20 Jan 2020	220	2.6000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,015,671.23	15,671.23
LC78040	MYS 1.7 11 Feb 2020 154DAY TD	11 Feb 2020	10 Sep 2019		11 Feb 2020	81	1.7000		Maturity	750,000.00	750,000.00	750,000.00	752,829.45	2,829.45
LC76254	MACQ 1.8 19 Feb 2020 177DAY TD	19 Feb 2020	26 Aug 2019		19 Feb 2020	96	1.8000		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,009,468.50	9,468.49
LC76511	MACQ 1.8 26 Feb 2020 180DAY TD	26 Feb 2020	30 Aug 2019		26 Feb 2020	92	1.8000		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,009,073.98	9,073.97
LC78038	MACQ 1.75 03 Mar 2020 182DAY TD	3 Mar 2020	3 Sep 2019		3 Mar 2020	88	1.7500		Maturity	4,000,000.00	4,000,000.00	4,000,000.00	4,016,876.72	16,876.71
LC70012	BCCU 2.9 05 Mar 2020 364DAY TD	5 Mar 2020	7 Mar 2019		5 Mar 2020	268	2.9000		Maturity	250,000.00	250,000.00	250,000.00	255,323.29	5,323.29
LC79233	MYS 1.72 06 Mar 2020 121DAY TD	6 Mar 2020	6 Nov 2019		6 Mar 2020	24	1.7200		Maturity	500,000.00	500,000.00	500,000.00	500,565.48	565.48
LC78041	AMP 1.9 18 Mar 2020 183DAY TD	18 Mar 2020	17 Sep 2019		18 Mar 2020	74	1.9000		Maturity	900,000.00	900,000.00	900,000.00	903,466.85	3,466.85
LC72725	SWCU 2.75 01 Apr 2020 365DAY TD	1 Apr 2020	2 Apr 2019		1 Apr 2020	242	2.7500		Maturity	250,000.00	250,000.00	250,000.00	254,558.22	4,558.22
LC78140	AMP 1.7 07 Apr 2020 181DAY TD	7 Apr 2020	9 Oct 2019		7 Apr 2020	52	1.7000		Maturity	2,026,926.03	2,026,926.03	2,026,926.03	2,031,835.08	4,909.05
LC78163	NAB 1.65 10 Apr 2020 183DAY TD	10 Apr 2020	10 Oct 2019		10 Apr 2020	51	1.6500		Maturity	3,275,542.30	3,275,542.30	3,275,542.30	3,283,094.00	7,551.70
LC79613	SYD 1.7 14 Apr 2020 182DAY TD	14 Apr 2020	15 Oct 2019		14 Apr 2020	46	1.7000		Maturity	250,000.00	250,000.00	250,000.00	250,535.62	535.62
LC72466	ARA 2.8 15 Apr 2020 365DAY TD	15 Apr 2020	16 Apr 2019		15 Apr 2020	228	2.8000		Maturity	250,000.00	250,000.00	250,000.00	254,372.60	4,372.60
LC79614	NAB 1.6 20 Apr 2020 180DAY TD	20 Apr 2020	23 Oct 2019		20 Apr 2020	38	1.6000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,001,665.75	1,665.75
LC82080	AMP 1.9 19 May 2020 183DAY TD	19 May 2020	18 Nov 2019		19 May 2020	12	1.9000		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,001,249.32	1,249.32
LC72569	JUDO 2.7 22 May 2020 364DAY TD	22 May 2020	24 May 2019		22 May 2020	190	2.7000		Maturity	250,000.00	250,000.00	250,000.00	253,513.70	3,513.70
LC82078	AMP 1.9 26 May 2020 181DAY TD	26 May 2020	27 Nov 2019		26 May 2020	3	1.9000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,000,156.16	156.16
LC82079	AMP 1.9 26 May 2020 182DAY TD	26 May 2020	26 Nov 2019		26 May 2020	4	1.9000		Maturity	600,000.00	600,000.00	600,000.00	600,124.93	124.93
LC73215	Warwick CU 2.5 26 May 2020 369DAY TD	26 May 2020	23 May 2019		26 May 2020	191	2.5000		Maturity	250,000.00	250,000.00	250,000.00	253,270.55	3,270.55
LC73485	DFB 2.35 03 Jun 2020 365DAY TD	3 Jun 2020	4 Jun 2019		3 Jun 2020	179	2.3500		Maturity	2,000,000.00	2,000,000.00	2,000,000.00	2,023,049.32	23,049.32
LC77559	MYS 1.72 22 Jun 2020 270DAY TD	22 Jun 2020	26 Sep 2019		22 Jun 2020	65	1.7200		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,003,063.01	3,063.01
LC76073	Qld Police 2.05 16 Jul 2020 365DAY TD	16 Jul 2020	17 Jul 2019		16 Jul 2020	136	2.0500		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,007,638.36	7,638.36
LC79726	ING 1.6 14 Aug 2020 274DAY TD	14 Aug 2020	14 Nov 2019		14 Aug 2020	16	1.6000		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,000,701.37	701.37
										36,552,468.33	36,552,468.33		36,787,517.16	235,048.84



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Coupon Rate is the full coupon rate at the next coupon date if that next coupon exists. Accrued Interest is calculated as Current Face Value x Coupon Rate ( Adjusted by Franking Credit Rate ) x ( Days Since Prior Coupon or Issue Date / 365). The accrued interest component of the Market Value does not consider the franking credit rate and is instead based upon market prices.

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## 5. Portfolio Valuation As At 30 November 2019

Security	Security Rating	ISIN	Face Value Original	Face Value Current	FI Cap Price/ Unit Price/ Share Price	Unit Count/ Share Count	Accrued Interest Price	Market Value	% Total Value	Running Yield	Weighted Running Yield
<b>At Call Deposit</b>											
ME Bank At Call	S&P ST A2		1,000,000.00	1,000,000.00	100.000		0.000	1,000,000.00	1.26%	1.75%	
QTC Maranoa CF At Call	S&P AA+		41,648,101.27	41,648,101.27	100.000		0.000	41,648,101.27	52.43%	1.67%	
			42,648,101.27	42,648,101.27				42,648,101.27	53.69%		1.67%
<b>Term Deposit</b>											
AMP 2.4 19 Dec 2019 188DAY TD	S&P ST A2		1,000,000.00	1,000,000.00	100.000		1.111	1,011,112.33	1.27%	2.40%	
AMP 1.9 18 Mar 2020 183DAY TD	S&P ST A2		900,000.00	900,000.00	100.000		0.385	903,466.85	1.14%	1.90%	
AMP 1.7 07 Apr 2020 181DAY TD	S&P ST A2		2,026,926.03	2,026,926.03	100.000		0.242	2,031,835.08	2.56%	1.70%	
AMP 1.9 19 May 2020 183DAY TD	S&P ST A2		2,000,000.00	2,000,000.00	100.000		0.062	2,001,249.32	2.52%	1.90%	
AMP 1.9 26 May 2020 181DAY TD	S&P ST A2		1,000,000.00	1,000,000.00	100.000		0.016	1,000,156.16	1.26%	1.90%	
AMP 1.9 26 May 2020 182DAY TD	S&P ST A2		600,000.00	600,000.00	100.000		0.021	600,124.93	0.76%	1.90%	
ARA 2.8 15 Apr 2020 365DAY TD	Unrated ST UR		250,000.00	250,000.00	100.000		1.749	254,372.60	0.32%	2.80%	
Auswide 2.6 20 Jan 2020 271DAY TD	Moodys ST P-2		1,000,000.00	1,000,000.00	100.000		1.567	1,015,671.23	1.28%	2.60%	
BCCU 2.9 05 Mar 2020 364DAY TD	Unrated ST UR		250,000.00	250,000.00	100.000		2.129	255,323.29	0.32%	2.90%	
SYD 1.7 14 Apr 2020 182DAY TD	Unrated ST UR		250,000.00	250,000.00	100.000		0.214	250,535.62	0.32%	1.70%	
BVIC 2.15 02 Jan 2020 184DAY TD	Moodys ST P-2		2,000,000.00	2,000,000.00	100.000		0.889	2,017,789.04	2.54%	2.15%	
BVIC 2.8 16 Jan 2020 365DAY TD	Moodys ST P-2		250,000.00	250,000.00	100.000		2.439	256,098.63	0.32%	2.80%	
BBA 2.3 18 Dec 2019 181DAY TD	S&P ST A2		2,000,000.00	2,000,000.00	100.000		1.027	2,020,542.46	2.54%	2.30%	
DFB 2.9 13 Dec 2019 364DAY TD	S&P ST A2		500,000.00	500,000.00	100.000		2.789	513,943.84	0.65%	2.90%	
DFB 2.35 03 Jun 2020 365DAY TD	S&P ST A2		2,000,000.00	2,000,000.00	100.000		1.152	2,023,049.32	2.55%	2.35%	
CACU 2.9 11 Dec 2019 365DAY TD	Unrated ST UR		250,000.00	250,000.00	100.000		2.813	257,031.51	0.32%	2.90%	
ING 1.6 14 Aug 2020 274DAY TD	S&P ST A1		1,000,000.00	1,000,000.00	100.000		0.070	1,000,701.37	1.26%	1.60%	
JUDO 2.7 22 May 2020 364DAY TD	Unrated ST UR		250,000.00	250,000.00	100.000		1.405	253,513.70	0.32%	2.70%	
MACQ 1.8 19 Feb 2020 177DAY TD	Moodys ST P-1		2,000,000.00	2,000,000.00	100.000		0.473	2,009,468.50	2.53%	1.80%	
MACQ 1.8 26 Feb 2020 180DAY TD	Moodys ST P-1		2,000,000.00	2,000,000.00	100.000		0.454	2,009,073.98	2.53%	1.80%	
MACQ 1.75 03 Mar 2020 182DAY TD	Moodys ST P-1		4,000,000.00	4,000,000.00	100.000		0.422	4,016,876.72	5.06%	1.75%	
MYS 2.8 16 Jan 2020 365DAY TD	Moodys ST P-2		1,000,000.00	1,000,000.00	100.000		2.439	1,024,394.52	1.29%	2.80%	
MYS 1.7 11 Feb 2020 154DAY TD	Moodys ST P-2		750,000.00	750,000.00	100.000		0.377	752,829.45	0.95%	1.70%	
MYS 1.72 06 Mar 2020 121DAY TD	Moodys ST P-2		500,000.00	500,000.00	100.000		0.113	500,565.48	0.63%	1.72%	
MYS 1.72 22 Jun 2020 270DAY TD	Moodys ST P-2		1,000,000.00	1,000,000.00	100.000		0.306	1,003,063.01	1.26%	1.72%	
NAB 1.55 08 Jan 2020 92DAY TD	S&P ST A1+		2,000,000.00	2,000,000.00	100.000		0.225	2,004,501.36	2.52%	1.55%	
NAB 1.65 10 Apr 2020 183DAY TD	S&P ST A1+		3,275,542.30	3,275,542.30	100.000		0.231	3,283,094.00	4.13%	1.65%	
NAB 1.6 20 Apr 2020 180DAY TD	S&P ST A1+		1,000,000.00	1,000,000.00	100.000		0.167	1,001,665.75	1.26%	1.60%	
Qld Police 2.05 16 Jul 2020 365DAY TD	S&P ST A3		1,000,000.00	1,000,000.00	100.000		0.764	1,007,638.36	1.27%	2.05%	



Investment Report Pack  
Maranoa Regional Council  
1 November 2019 to 30 November 2019

Security	Security Rating	ISIN	Face Value Original	Face Value Current	F1 Cap Price/ Unit Price/ Share Price	Unit Count/ Share Count	Accrued Interest Price	Market Value	% Total Value	Running Yield	Weighted Running Yield
SWCU 2.75 01 Apr 2020 365DAY TD	Unrated	ST UR	250,000.00	250,000.00	100.000		1.823	<b>254,558.22</b>	0.32%	2.75%	
Warwick CU 2.5 26 May 2020 369DAY TD	Unrated	ST UR	250,000.00	250,000.00	100.000		1.308	<b>253,270.55</b>	0.32%	2.50%	
			36,552,468.33	36,552,468.33				<b>36,787,517.16</b>	46.31%		1.97%
Total Portfolio			79,200,569.60	79,200,569.60				<b>79,435,618.43</b>	100.00%		1.81%





## 6. Portfolio Valuation By Categories As At 30 November 2019

Short Term Issuer/Security Rating Group	Market Value	% Total Value
N/R	1,778,605.48	2.24%
A3	1,007,638.36	1.27%
A2	19,675,891.64	24.77%
A1	9,036,120.57	11.38%
A1+	6,289,261.11	7.92%
Portfolio Total	37,787,517.16	47.57%

Market Value by Security Rating Group (Short Term)



Long Term Issuer/Security Rating Group	Market Value	% Total Value
AA+ to AA-	41,648,101.27	52.43%
Portfolio Total	41,648,101.27	52.43%

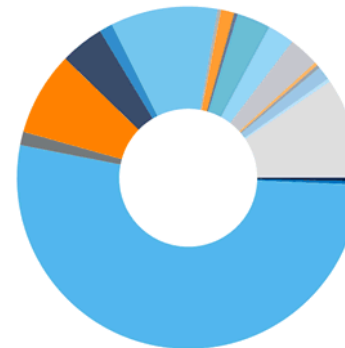
Market Value by Security Rating Group (Long Term)





Issuer	Market Value	% Total Value
AMP Bank Ltd	7,547,944.67	9.50%
Arab Bank Australia Ltd	254,372.60	0.32%
Auswide Bank Limited	1,015,671.23	1.28%
Bananacoast Community Credit Union Ltd (a division of P&N Bank Limited)	255,323.29	0.32%
Bank of Sydney Ltd	250,535.62	0.32%
BankVic	2,273,887.67	2.86%
Beyond Bank Australia Ltd	2,020,542.46	2.54%
Defence Bank Ltd	2,536,993.16	3.19%
Illawarra Credit Union Ltd	257,031.51	0.32%
ING Bank Australia Limited	1,000,701.37	1.26%
Judo Bank	253,513.70	0.32%
Macquarie Bank	8,035,419.20	10.12%
Members Equity Bank Ltd	1,000,000.00	1.26%
MyState Bank Ltd	3,280,852.46	4.13%
National Australia Bank Ltd	6,289,261.11	7.92%
QPCU LTD t/a QBANK	1,007,638.36	1.27%
Queensland Treasury Corporation	41,648,101.27	52.43%
South West Credit Union	254,558.22	0.32%
Warwick Credit Union	253,270.55	0.32%
Portfolio Total	79,435,618.43	100.00%

Market Value by Issuer





Security Type	Market Value	% Total Value
At Call Deposit	42,648,101.27	53.69%
Term Deposit	36,787,517.16	46.31%
Portfolio Total	79,435,618.43	100.00%

Market Value by Security Type





Term Remaining	Market Value	% Total Value
0 to < 1 Year	79,435,618.43	100.00%
Portfolio Total	79,435,618.43	100.00%

Note: Term Remaining is calculated using a weighted average life date (WAL) where appropriate and available otherwise the interim (initial) maturity date is used.

### Market Value by Term Remaining



■ 0 to < 1 Year



## 7. Performance Statistics For Period Ending 30 November 2019

Trading Book	1 Month	3 Month	12 Month	Since Inception
Maranoa Regional Council				
Portfolio Return (1)	0.07%	0.29%	1.43%	2.09%
Performance Index (2)	0.08%	0.25%	1.58%	1.75%
Excess Performance (3)	-0.01%	0.04%	-0.15%	0.34%

### Notes

- 1 Portfolio performance is the rate of return of the portfolio over the specified period
- 2 The Performance Index is the Bloomberg AusBond Bank Bill Index (Bloomberg Page BAUBIL)
- 3 Excess performance is the rate of return of the portfolio in excess of the Performance Index

Trading Book	Weighted Average Running Yield
Maranoa Regional Council	1.81



Investment Report Pack  
Maranoa Regional Council  
1 November 2019 to 30 November 2019

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Report Code: TEPACK020EXT-01.76  
Report Description: Investment Report Pack  
Parameters:  
Trading Entity: Maranoa Regional Council  
Trading Book: Maranoa Regional Council  
Settlement Date Base  
History Start Date: 1 Jan 2000  
Income Expense Status: Authorised  
FI Deal Status: Contract  
Exclude Cash  
Exclude Unallocated Cash  
Exclude Negative Unit Holdings



Trading Limit Report 125  
Maranoa Regional Council  
As At 30 November 2019

## 1 Issuer Trading Limits

Issuer	Issuer Parent	Already Traded (with Issuer Group) Face Value Notional	Limit For Book or Trading Entity	Trading Limit	Trading Limit Type	Trading Limit Value	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
AMP Bank Ltd		7,526,926.03	Book	8,000,000.00	AUD	8,000,000.00	94.00	6.00	473,074	0.00	0
Arab Bank Australia Ltd		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
Auswide Bank Limited		1,000,000.00	Book	4,000,000.00	AUD	4,000,000.00	25.00	75.00	3,000,000	0.00	0
Bananacoast Community Credit Union Ltd (a division of P&N Bank Limited)		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
Bank of Sydney Ltd		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
BankVic		2,250,000.00	Book	4,000,000.00	AUD	4,000,000.00	56.00	44.00	1,750,000	0.00	0
Beyond Bank Australia Ltd		2,000,000.00	Book	4,000,000.00	AUD	4,000,000.00	50.00	50.00	2,000,000	0.00	0
Defence Bank Ltd		2,500,000.00	Book	4,000,000.00	AUD	4,000,000.00	63.00	37.00	1,500,000	0.00	0
Illawarra Credit Union Ltd		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
ING Bank Australia Limited		1,000,000.00	Book	8,000,000.00	AUD	8,000,000.00	13.00	87.00	7,000,000	0.00	0
Judo Bank		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
Macquarie Bank		8,000,000.00	Book	8,000,000.00	AUD	8,000,000.00	100.00	0.00	0	0.00	0
Members Equity Bank Ltd		1,000,000.00	Book	4,000,000.00	AUD	4,000,000.00	25.00	75.00	3,000,000	0.00	0
MyState Bank Ltd		3,250,000.00	Book	4,000,000.00	AUD	4,000,000.00	81.00	19.00	750,000	0.00	0
National Australia Bank Ltd		6,275,542.30	Book	8,000,000.00	AUD	8,000,000.00	78.00	22.00	1,724,458	0.00	0
QPCU LTD t/a QBANK		1,000,000.00	Book	4,000,000.00	AUD	4,000,000.00	25.00	75.00	3,000,000	0.00	0
Queensland Treasury Corporation		41,648,101.27	Book	100.00 % of 79,200,569.60		79,200,569.60	53.00	47.00	37,552,468	0.00	0
South West Credit Union		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
Warwick Credit Union		250,000.00	Book	250,000.00	AUD	250,000.00	100.00	0.00	0	0.00	0
		79,200,569.60				140,950,569.60			61,750,000		0
	(Excluding Parent Group Duplicates)	79,200,569.60									



## 2 Security Rating Group Trading Limits

Security Rating Group	Already Traded Face Value Notional	Limit For Book or Trading Entity	Trading Limit	Trading Limit Type	Trading Limit Value	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
AA+ to AA-	41,648,101.27	Book	100.00	% of 79,200,569.60	79,200,569.60	53.00	47.00	37,552,468	0.00	0
A1+	6,275,542.30	Book	100.00	% of 79,200,569.60	79,200,569.60	8.00	92.00	72,925,027	0.00	0
A1	9,000,000.00	Book	50.00	% of 79,200,569.60	39,600,284.80	23.00	77.00	30,600,285	0.00	0
A2	19,526,926.03	Book	30.00	% of 79,200,569.60	23,760,170.88	82.00	18.00	4,233,245	0.00	0
A3	1,000,000.00	Book	10.00	% of 79,200,569.60	7,920,056.96	13.00	87.00	6,920,057	0.00	0
N/R	1,750,000.00	Book	10.00	% of 79,200,569.60	7,920,056.96	22.00	78.00	6,170,057	0.00	0
	79,200,569.60				237,601,708.80			158,401,139		0

### Notes

1. In instances where long securities have a term remaining which is less than 365 days, the issuer's short term rating is used instead of the security's (presumably long term) rating.

## 3 Term Group Trading Limits

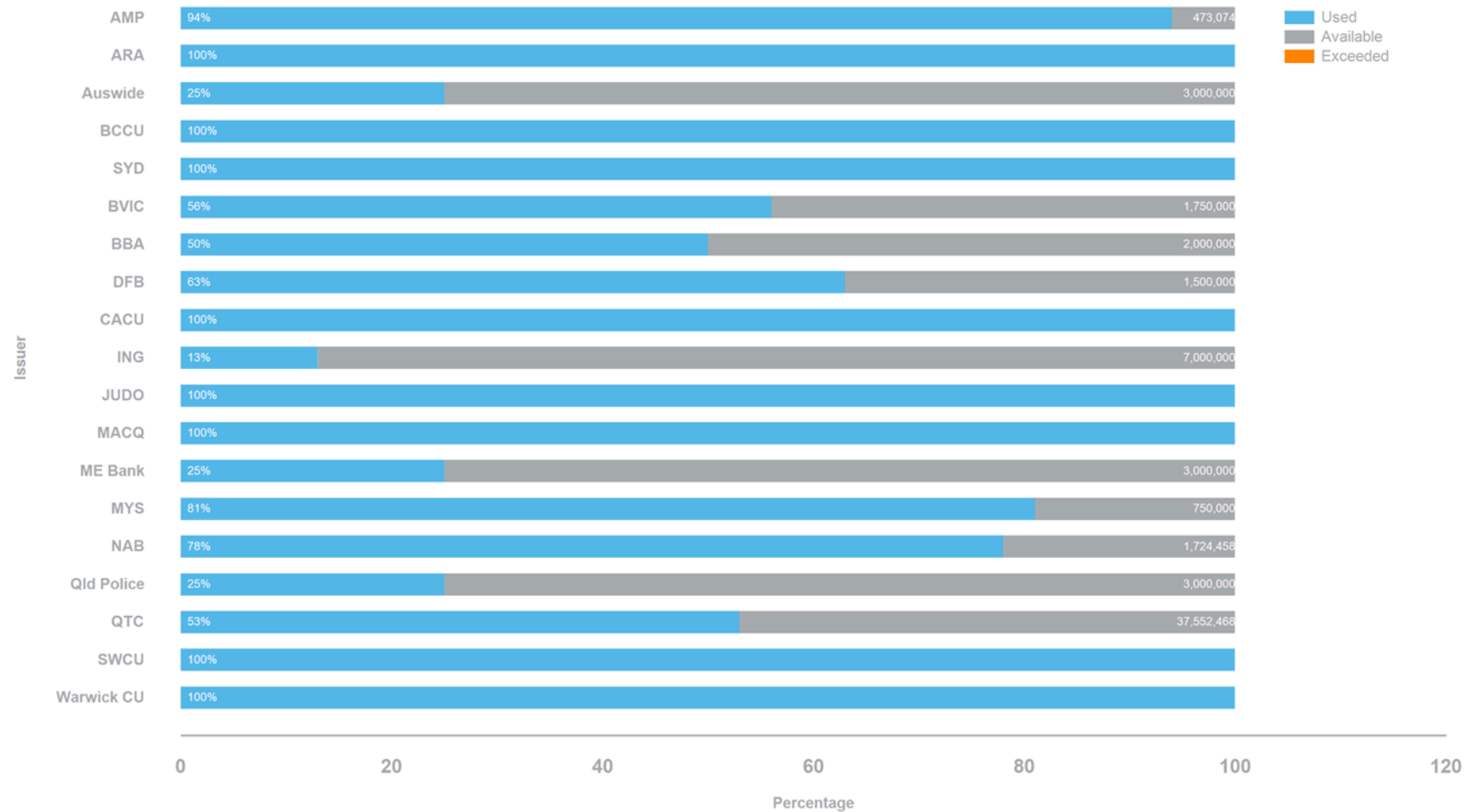
Term Group	Already Traded Face Value Notional	Limit For Book or Trading Entity	Trading Limit	Trading Limit Type	Trading Limit Value	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
0-1 Year	79,200,569.60	Book	100.00	% of 79,200,569.60	79,200,569.60	100.00	0.00	0	0.00	0
	79,200,569.60				79,200,569.60			0		0





Trading Limit Report 125  
Maranoa Regional Council  
As At 30 November 2019

### Issuer Trading Limits



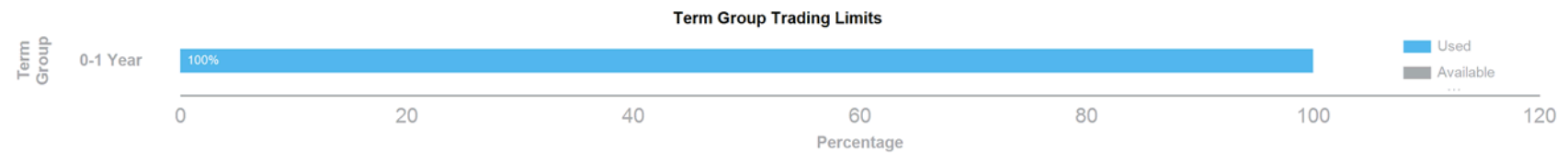


Trading Limit Report 125  
Maranoa Regional Council  
As At 30 November 2019





Trading Limit Report 125  
Maranoa Regional Council  
As At 30 November 2019





Trading Limit Report 125  
Maranoa Regional Council  
As At 30 November 2019

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Report Code: TBSBP125EXT-00.04  
Report Description: Trading Limit Performance As At Date  
Parameters:  
As At/Scenario Date: 30 November 2019  
Balance Date: 30 November 2019  
Trading Entity: Maranoa Regional Council  
Trading Book: Maranoa Regional Council  
Report Mode: BalOnly  
Using Face Value  
Trading Entity and Book Limits  
Effects of Parent/Child Issuers Not Ignored  
Hide Zero Holdings

## **OFFICER REPORT**

**Meeting:** General 24 January 2020

**Date:** 15 January 2020

**Item Number:** 11.3

**File Number:** D20/3521

**SUBJECT HEADING:** Monthly Financial Report for the month of November 2019

**Classification:** Open Access

**Officer's Title:** Chief Executive Officer

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### **Executive Summary:**

The purpose of this report is for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the month of November 2019 (including year to date).

### **Officer's Recommendation:**

That the monthly financial report for the period ending 30 November 2019 be received and noted.

---

### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Maranoa Regional Council

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
Nil	

### **Context:**

***Why is the matter coming before Council?***

To present the financial report for the month of November 2019, in accordance with section 204 of the *Local Government Regulation 2012*.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

This report tables Operating Statement (revenue & expenditure) actuals vs budget and balance sheet for the period ended 30 November 2019.

For the five months ended 30 November 2019 total operating revenue was \$34.1M representing 40.5% of budget with 41.67% of the year elapsed.

Within total operating expenses employee costs were 36.2% of budget with materials & services 43.3%.

For the four months ended 31 October 2019 QTC loans were reduced by \$314,456 with interest paid of \$261,449 and admin fees of \$8,271.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

**Local Government Regulation 2012**

**204 Financial report**

- (1) The local government must prepare a financial report.*
- (2) The chief executive officer must present the financial report -
  - (a) If the local government meets less frequently than monthly - at each meeting of the local government; or*
  - (b) Otherwise - at a meeting of the local government once a month.**
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.*

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

N/A.

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

This report is for information purposes.

**Funding Bodies:**

*Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.* (Please do not just include names)

N/A

**This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

The purpose of this report is to present financial information on the progress that has been made in relation to Council's budget for the period 1 November 2019 to 30 November 2019.

**Future Years' Budgets:**

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?* (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

This report is for information purposes.

**Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?* (Interested Parties Analysis - IS9001:2015)

Interested Parties – Maranoa Community, Department of Local Government, Racing and Multicultural Affairs, Queensland Audit Office.

**Risks:**

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
Compliance with <i>Local Government Regulation 2012</i>	The presentation of the financial report is in accordance with the Regulation.

**Advice to Council:**

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

The presentation of monthly financial statements is a legislative requirement.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

That the monthly financial report for the period ending 30 November 2019 be received and noted.

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

No.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 2: Delivering strong financial management

2.5 Measure and report on what we've done

2.5.2 Measure and communicate our financial performance on a monthly, quarterly and annual basis to the community and other stakeholders.

**Supporting Documentation:**

<a href="#">1</a>	Balance sheet as at 30 November 2019	D2020/0003552
<a href="#">2</a>	Total Council Actual V Budget as at 30 November 2019	D2020/0003553
<a href="#">3</a>	CEO Directorate Actual V Budget as at 30 November 2019	D2020/0003554
<a href="#">4</a>	Corporate Community & Commercial Services Directorate Actual V Budget as at 30 November 2019	D2020/0003555
<a href="#">5</a>	Development Facilities & Environment Directorate Actual V Budget as at 30 November 2019	D2020/0003556
<a href="#">6</a>	Infrastructure Services Directorate Actual V Budget as at 30 November 2019	D2020/0003557

**Report authorised by:**

Chief Executive Officer





**Maranoa Regional Council**  
**Actual as at 30 November 2019**

**STATEMENT OF FINANCIAL POSITION**

	Actual As at 30/11/2019	Actual Audited FY 30/6/2019
<b>Current Assets</b>		
Cash and Cash Equivalents	1,981,131	2,073,000
Investments	79,200,569	82,900,000
Trade & Other Receivables	2,941,213	10,605,000
Inventories - Realisable < 12 Months	1,817,844	1,945,000
	<b>85,940,758</b>	<b>97,523,000</b>
Non Current Assets Held For Sale	0	0
<b>Non-current Assets</b>		
Infrastructure Property Plant Equipment	742,046,776	750,064,000
Projects - capital	60,766,665	38,486,000
	<b>802,813,441</b>	<b>788,550,000</b>
<b>TOTAL ASSETS</b>	<b>888,754,199</b>	<b>886,073,000</b>
<b>Current Liabilities</b>		
Trade & Other Payables	(2,695,427)	(10,207,000)
Short Term Provisions	(7,703,067)	(7,930,000)
Suspense	(156,324)	(198,000)
Borrowings	(1,313,596)	(1,314,000)
	<b>(11,868,415)</b>	<b>(19,649,000)</b>
<b>Non-current Liabilities</b>		
Long Term Provisions	(26,992,022)	(26,992,000)
Long Term Borrowings	(15,756,469)	(16,071,000)
	<b>(42,748,491)</b>	<b>(43,063,000)</b>
<b>TOTAL LIABILITIES</b>	<b>(54,616,906)</b>	<b>(62,712,000)</b>
<b>NET COMMUNITY ASSETS</b>	<b>834,137,293</b>	<b>823,361,000</b>
<b>Community Equity</b>		
Asset Revaluation Reserve	(276,713,606)	(276,715,000)
Accumulated Surplus	(505,801,704)	(502,742,000)
Other Reserves	(51,621,984)	(43,904,000)
<b>TOTAL COMMUNITY EQUITY</b>	<b>(834,137,293)</b>	<b>(823,361,000)</b>



**Maranoa Regional Council**  
**Actual vs. Budget for five months ended**  
**30 November 2019**

**TOTAL COUNCIL**

	Current Budget 2019-2020	% of Year Elapsed - 41.67%		Comments
		Actual 30/11/2019	% Variance	
<b>Operating Revenue</b>				
Rates and charges	(35,990,380)	(17,397,172)	48.3%	Refer CCC, DevFacEnv, Infrastructure directorates
Sale of goods and major services	(3,599,367)	(1,239,983)	34.5%	
Fees and charges - commercial	(9,762,843)	(4,643,957)	47.6%	
Fees and charges - statutory	(1,746,497)	(1,485,908)	85.1%	Refer Development Facilities & Environment directorate
Rental and levies	(819,214)	(277,606)	33.9%	
Investment income - interest	(1,867,000)	(665,039)	35.6%	Refer CCC Directorate
Sales of contract and recoverable works	(6,329,000)	(1,198,225)	18.9%	
Other Revenue	(2,102,297)	(1,228,745)	58.4%	Refer CCC & Infrastructure Directorates
Reimbursements	0	0	0.0%	
Grants subsidies and contributions	(20,822,899)	(5,175,916)	24.9%	
Internal revenue - water from standpipe	(1,222,000)	(791,089)	64.7%	
<b>Total Operating Revenue</b>	<b>(84,261,497)</b>	<b>(34,103,640)</b>	<b>40.5%</b>	
<b>Operating Expenses</b>				
Employee Costs	37,159,227	13,447,904	36.2%	
Materials and services	31,081,411	13,460,367	43.3%	
Plant hire internal	(3,144,762)	(1,040,971)	33.1%	
Overhead recovery	(10,846,960)	(3,025,403)	27.9%	
Materials and services - contracts	6,692,558	1,757,339	26.3%	
Finance Costs	696,417	261,449	37.5%	
Depreciation Amortisation and Impairment	19,237,060	8,015,688	41.7%	
Other Expenses	101,168	63,881	63.1%	Refer CCC Directorate
Internal expense - rates and charges	(17,280)	6,166	-35.7%	
<b>Total Operating Expenses</b>	<b>80,958,839</b>	<b>32,946,419</b>	<b>40.7%</b>	
<b>Reserve Transfers</b>				
Transfer to reserves for operational	1,571,627	0	0.0%	
Transfer from reserves for operational	(3,117,706)	0	0.0%	
Transfer to reserves for capital	1,669,148	0	0.0%	
Transfer from reserves for capital	(28,755,448)	0	0.0%	
<b>Operating (Surplus)/Deficit Before Capital Items</b>	<b>(31,935,037)</b>	<b>(1,157,221)</b>	<b>3.6%</b>	
<b>Capital Revenues and Expenses</b>				
Grants and subsidies (capital) - Federal	(7,290,881)	(3,209,605)	44.0%	
Grants and subsidies (capital) - State	(8,038,938)	(2,692,590)	33.5%	
Other capital grants and subsidies	0	0	0.0%	
Contributions - capital	(24,881,331)	(3,563,825)	14.3%	
<b>Operating (Surplus)/Deficit After Capital Items</b>	<b>(72,146,187)</b>	<b>(10,623,241)</b>	<b>14.7%</b>	
<b>Sources and Applications of Capital Funding</b>				
<b>Capital Funding Sources</b>				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	0	0	0.0%	
Funded depreciation	(19,237,060)	0	0.0%	
<b>Total Capital Funding Sources Used</b>	<b>(19,237,060)</b>	<b>0</b>	<b>0.0%</b>	
<b>Capital Funding Applications</b>				
Projects - capital	88,464,205	22,280,126	25.2%	
Loan repayments	1,274,250	314,457	24.7%	
<b>Total Capital Funding Applications</b>	<b>89,738,455</b>	<b>22,594,583</b>	<b>25.2%</b>	



**Maranoa Regional Council**  
**Actual vs. Budget for five months ended**  
**30 November 2019**

**OFFICE OF THE CEO DIRECTORATE**

	Current Budget 2019-2020	% of Year Elapsed - 41.67%		Comments
		Actual 30/11/2019	% Variance	
<b>Operating Revenue</b>				
Rates and charges	0	0	0.0%	
Sale of goods and major services	0	0	0.0%	
Fees and charges - commercial	0	0	0.0%	
Fees and charges - statutory	0	0	0.0%	
Rental and levies	0	0	0.0%	
Investment income - interest	0	0	0.0%	
Sales of contract and recoverable works	0	0	0.0%	
Other Revenue	(127,000)	(47,485)	37.4%	
Reimbursements	0	0	0.0%	
Grants subsidies and contributions	(23,500)	(40,957)	174.3%	
Internal revenue - water from standpipe	0	0	0.0%	
<b>Total Operating Revenue</b>	<b>(150,500)</b>	<b>(88,442)</b>	<b>58.8%</b>	
<b>Operating Expenses</b>				
Employee Costs	1,613,243	544,972	33.8%	
Materials and services	841,400	776,883	92.3%	Total public liability insurance 2019/20 paid in advance
Plant hire internal	28,954	2,797	9.7%	
Overhead recovery	0	0	0.0%	
Materials and services - contracts	0	0	0.0%	
Finance Costs	0	0	0.0%	
Depreciation Amortisation and Impairment	0	0	0.0%	
Other Expenses	0	0	0.0%	
Internal expense - rates and charges	(149,981)	0	0.0%	
<b>Total Operating Expenses</b>	<b>2,333,616</b>	<b>1,324,651</b>	<b>56.8%</b>	
<b>Reserve Transfers</b>				
Transfer to reserves for operational	0	0	0.0%	
Transfer from reserves for operational	0	0	0.0%	
Transfer to reserves for capital	0	0	0.0%	
Transfer from reserves for capital	0	0	0.0%	
<b>Operating (Surplus)/Deficit Before Capital Items</b>	<b>2,183,116</b>	<b>1,236,209</b>	<b>56.6%</b>	
<b>Capital Revenues and Expenses</b>				
Grants and subsidies (capital) - Federal	0	0	0.0%	
Grants and subsidies (capital) - State	0	0	0.0%	
Other capital grants and subsidies	0	0	0.0%	
Contributions - capital	0	0	0.0%	
<b>Operating (Surplus)/Deficit After Capital Items</b>	<b>2,183,116</b>	<b>1,236,209</b>	<b>56.6%</b>	
<b>Sources and Applications of Capital Funding</b>				
<b>Capital Funding Sources</b>				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	0	0	0.0%	
Funded depreciation	0	0	0.0%	
<b>Total Capital Funding Sources Used</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	
<b>Capital Funding Applications</b>				
Projects - capital	0	0	0.0%	
Loan repayments	0	0	0.0%	
<b>Total Capital Funding Applications</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	



**Maranoa Regional Council**  
**Actual vs. Budget for five months ended**  
**30 November 2019**

**CORPORATE, COMMUNITY & COMMERCIAL SERVICES DIRECTORATE**

	Current Budget 2019-2020	% of Year Elapsed - 41.67%		Comments
		Actual 30/11/2019	% Variance	
<b>Operating Revenue</b>				
Rates and charges	(25,277,508)	(11,781,462)	46.6%	1/2 yearly rates levied in September
Sale of goods and major services	0	0	0.0%	
Fees and charges - commercial	(3,989,818)	(2,059,678)	51.6%	
Fees and charges - statutory	(150,804)	(123,994)	82.2%	
Rental and levies	0	0	0.0%	
Investment income - interest	(1,867,000)	(665,039)	35.6%	Unanticipated drop in short term interest rates
Sales of contract and recoverable works	0	0	0.0%	
Other Revenue	(253,000)	(284,400)	112.4%	Refund from ATO pre amalgamation not budgeted for
Reimbursements	0	0	0.0%	
Grants subsidies and contributions	(17,693,456)	(3,592,530)	20.3%	
Internal revenue - water from standpipe	0	0	0.0%	
<b>Total Operating Revenue</b>	<b>(49,231,586)</b>	<b>(18,507,102)</b>	<b>37.6%</b>	
<b>Operating Expenses</b>				
Employee Costs	14,105,856	4,682,654	33.2%	
Materials and services	4,450,741	2,113,739	47.5%	Annual software licences fy 2019/20 paid in advance
Plant hire internal	335,111	117,992	35.2%	
Overhead recovery	(10,846,960)	(3,025,403)	27.9%	
Materials and services - contracts	1,595,400	623,285	39.1%	
Finance Costs	155,026	46,275	29.9%	
Depreciation Amortisation and Impairment	402,287	163,452	40.6%	
Other Expenses	86,484	53,427	61.8%	Increased QTC admin fees due to higher than average QTC investments
Internal expense - rates and charges	0	0	0.0%	
<b>Total Operating Expenses</b>	<b>10,283,945</b>	<b>4,775,419</b>	<b>46.4%</b>	
<b>Reserve Transfers</b>				
Transfer to reserves for operational	237,812	0	0.0%	
Transfer from reserves for operational	(17,145)	0	0.0%	
Transfer to reserves for capital	0	0	0.0%	
Transfer from reserves for capital	(1,815,126)	0	0.0%	
<b>Operating (Surplus)/Deficit Before Capital Items</b>	<b>(40,542,100)</b>	<b>(13,731,682)</b>	<b>33.9%</b>	
<b>Capital Revenues and Expenses</b>				
Grants and subsidies (capital) - Federal	(3,933,627)	(2,804,605)	71.3%	
Grants and subsidies (capital) - State	(1,841,483)	(1,110,000)	60.3%	
Other capital grants and subsidies	0	0	0.0%	
Contributions - capital	0	0	0.0%	
<b>Operating (Surplus)/Deficit After Capital Items</b>	<b>(46,317,210)</b>	<b>(17,646,287)</b>	<b>38.1%</b>	
<b>Sources and Applications of Capital Funding</b>				
<b>Capital Funding Sources</b>				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	0	0	0.0%	
Funded depreciation	(402,287)	0	0.0%	
<b>Total Capital Funding Sources Used</b>	<b>(402,287)</b>	<b>0</b>	<b>0.0%</b>	
<b>Capital Funding Applications</b>				
Projects - capital	7,954,564	5,333,408	67.0%	
Loan repayments	238,714	56,302	23.6%	
<b>Total Capital Funding Applications</b>	<b>8,193,278</b>	<b>5,389,710</b>	<b>65.8%</b>	



**Maranoa Regional Council**  
**Actual vs. Budget for five months ended**  
**30 November 2019**

**DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES DIRECTORATE**

	Current Budget 2019-2020	% of Year Elapsed - 41.67%		Comments
		Actual 30/11/2019	% Variance	
<b>Operating Revenue</b>				
Rates and charges	(2,308,574)	(1,150,999)	49.9%	1/2 yearly rates levied in September
Sale of goods and major services	0	0	0.0%	
Fees and charges - commercial	(1,581,091)	(620,063)	39.2%	Waste Levy contribution
Fees and charges - statutory	(1,093,621)	(1,134,930)	103.8%	
Rental and levies	(819,214)	(277,606)	33.9%	
Investment income - interest	0	0	0.0%	
Sales of contract and recoverable works	0	0	0.0%	
Other Revenue	(160,508)	(128,889)	80.3%	
Reimbursements	0	0	0.0%	
Grants subsidies and contributions	(1,725,052)	(740,909)	42.9%	
Internal revenue - water from standpipe	(47,000)	(491)	1.0%	
<b>Total Operating Revenue</b>	<b>(7,735,060)</b>	<b>(4,053,887)</b>	<b>52.4%</b>	
<b>Operating Expenses</b>				
Employee Costs	6,082,735	2,469,006	40.6%	
Materials and services	10,560,533	3,440,756	32.6%	
Plant hire internal	820,055	331,826	40.5%	
Overhead recovery	0	0	0.0%	
Materials and services - contracts	1,314,336	444,909	33.9%	
Finance Costs	31,706	8,261	26.1%	
Depreciation Amortisation and Impairment	2,542,613	1,055,204	41.5%	
Other Expenses	0	704	0.0%	
Internal expense - rates and charges	40,000	6,166	15.4%	
<b>Total Operating Expenses</b>	<b>21,391,978</b>	<b>7,756,832</b>	<b>36.3%</b>	
<b>Reserve Transfers</b>				
Transfer to reserves for operational	71,666	0	0.0%	
Transfer from reserves for operational	(1,312,387)	0	0.0%	
Transfer to reserves for capital	130,000	0	0.0%	
Transfer from reserves for capital	(4,865,074)	0	0.0%	
<b>Operating (Surplus)/Deficit Before Capital Items</b>	<b>7,681,123</b>	<b>3,702,945</b>	<b>48.2%</b>	
<b>Capital Revenues and Expenses</b>				
Grants and subsidies (capital) - Federal	(500,000)	0	0.0%	
Grants and subsidies (capital) - State	(1,342,500)	49	0.0%	
Other capital grants and subsidies	0	0	0.0%	
Contributions - capital	(130,000)	(51,668)	39.7%	
<b>Operating (Surplus)/Deficit After Capital Items</b>	<b>5,708,623</b>	<b>3,651,327</b>	<b>64.0%</b>	
<b>Sources and Applications of Capital Funding</b>				
<b>Capital Funding Sources</b>				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	0	0	0.0%	
Funded depreciation	(2,542,613)	0	0.0%	
<b>Total Capital Funding Sources Used</b>	<b>(2,542,613)</b>	<b>0</b>	<b>0.0%</b>	
<b>Capital Funding Applications</b>				
Projects - capital	7,565,255	1,753,276	23.2%	
Loan repayments	286,540	71,801	25.1%	
<b>Total Capital Funding Applications</b>	<b>7,851,795</b>	<b>1,825,077</b>	<b>23.2%</b>	



**Maranoa Regional Council**  
**Actual vs. Budget for five months ended**  
**30 November 2019**

**INFRASTRUCTURE SERVICES DIRECTORATE**

	Current Budget 2019-2020	% of Year Elapsed - 41.67%		Comments
		Actual 30/11/2019	% Variance	
<b>Operating Revenue</b>				
Rates and charges	(8,404,298)	(4,464,711)	53.1%	1/2 yearly rates levied in September
Sale of goods and major services	(3,599,367)	(1,239,983)	34.5%	
Fees and charges - commercial	(4,191,934)	(1,964,216)	46.9%	
Fees and charges - statutory	(502,072)	(226,985)	45.2%	
Rental and levies	0	0	0.0%	
Investment income - interest	0	0	0.0%	
Sales of contract and recoverable works	(6,329,000)	(1,198,225)	18.9%	
Other Revenue	(1,561,789)	(767,970)	49.2%	
Reimbursements	0	0	0.0%	
Grants subsidies and contributions	(1,380,891)	(801,520)	58.0%	
Internal revenue - water from standpipe	(1,175,000)	(790,599)	67.3%	
<b>Total Operating Revenue</b>	<b>(27,144,351)</b>	<b>(11,454,209)</b>	<b>42.2%</b>	
<b>Operating Expenses</b>				
Employee Costs	15,357,393	5,751,271	37.4%	
Materials and services	15,228,737	7,128,989	46.8%	
Plant hire internal	(4,328,882)	(1,493,584)	34.5%	
Overhead recovery	0	0	0.0%	
Materials and services - contracts	3,782,822	689,144	18.2%	
Finance Costs	509,685	206,913	40.6%	
Depreciation Amortisation and Impairment	16,292,160	6,797,032	41.7%	
Other Expenses	14,684	9,751	66.4%	
Internal expense - rates and charges	92,701	0	0.0%	
<b>Total Operating Expenses</b>	<b>46,949,300</b>	<b>19,089,517</b>	<b>40.7%</b>	
<b>Reserve Transfers</b>				
Transfer to reserves for operational	1,262,149	0	0.0%	
Transfer from reserves for operational	(1,788,174)	0	0.0%	
Transfer to reserves for capital	1,539,148	0	0.0%	
Transfer from reserves for capital	(22,075,248)	0	0.0%	
<b>Operating (Surplus)/Deficit Before Capital Items</b>	<b>(1,257,176)</b>	<b>7,635,307</b>	<b>-607.3%</b>	
<b>Capital Revenues and Expenses</b>				
Grants and subsidies (capital) - Federal	(2,857,254)	(405,000)	14.2%	
Grants and subsidies (capital) - State	(4,854,955)	(1,582,639)	32.6%	
Other capital grants and subsidies	0	0	0.0%	
Contributions - capital	(24,751,331)	(3,512,158)	14.2%	
<b>Operating (Surplus)/Deficit After Capital Items</b>	<b>(33,720,716)</b>	<b>2,135,510</b>	<b>-6.3%</b>	
<b>Sources and Applications of Capital Funding</b>				
<b>Capital Funding Sources</b>				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	0	0	0.0%	
Funded depreciation	(16,292,160)	0	0.0%	
<b>Total Capital Funding Sources Used</b>	<b>(16,292,160)</b>	<b>0</b>	<b>0.0%</b>	
<b>Capital Funding Applications</b>				
Projects - capital	72,944,386	15,193,442	20.8%	
Loan repayments	748,996	186,354	24.9%	
<b>Total Capital Funding Applications</b>	<b>73,693,382</b>	<b>15,379,796</b>	<b>20.9%</b>	



## **OFFICER REPORT**

**Meeting:** General 24 January 2020

**Date:** 18 December 2019

**Item Number:** 12.1

**File Number:** D19/125471

**SUBJECT HEADING:** Analysis of Water Meter Outcomes

**Classification:** Open Access

**Officer's Title:** Manager - Water, Sewerage & Gas

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### **Executive Summary:**

At its meeting on 26 June 2019 (GM/06.2019/118) Council resolved that correspondence be sent to all water customers requesting that they review the size of their water meter. They further resolved that a report be presented to Council on the outcome of the meter review. This report provides details on this outcome.

### **Officer's Recommendation:**

That Council note the content of this report

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

N/A

### **Acronyms:**

***Are there any industry abbreviations that will be used in the report?***

(Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
<Insert Acronym>	<Provide details>

### **Context:**

***Why is the matter coming before Council?***

At its meeting on 26 June 2019 (GM/06.2019/118) Council resolved that correspondence be sent to all water customers requesting that they review the size of their water meter. They further resolved that a report be presented to Council on the outcome of the meter review. This report provides details on this outcome.

### **Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

At the meeting of 10 April 2019, a report was submitted regarding the fire service at Injune State School, requesting a rebate on past access charges. This led to the

discussion that all connections larger than 25mm should be reviewed to ensure that customers did not have a meter larger than required, costing them extra in access charges.

At the meeting of 26 June 2019, a summary following a review of the water meters was presented. It was not possible to identify meters that were oversized and the resolution was to send out letters to the residents, informing them of the option of installing a smaller meter.

Following the mailing of these letters, there was a flood of phone calls regarding this matter. A special category was established on the CRM system to monitor these. This category recorded 20 queries. There were however approximately 20 calls prior to the category being set up. To date there have been 2 requests for smaller meters to be installed.

Most of the residents phoning in were interested in reducing the meter size, until they realised that this would reduce the flow as well.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

N/A

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

N/A

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Project Officer – Process & Systems Review WSG, received all of these calls and provided feedback on the outcomes.

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

N/A

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

N/A



### Future Years' Budgets:

**Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Should a number of customers request smaller meters this could significantly affect revenue obtained through access charges

### Impact on Other Individuals or Interested Parties:

**Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?** (Interested Parties Analysis - IS9001:2015)

N/A

### Risks:

**What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Loss of revenue	There is a strong likelihood that some customers will request smaller meters and the resultant loss in revenue could be significant if these are currently large meters

### Advice to Council:

**What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?**

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

No further action required at this stage.

### Recommendation:

**What is the 'draft decision' based on the advice to Council?**

**Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?**

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

**Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?**

Note the content of this report

### Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 1: Getting the basics right

1.1 Supply water to our towns

1.1.1 Deliver water to the right standard for the health of our communities, ensuring compliance with the State Government's Water Supply (Safety and Reliability) Act 2008 and Regulation 2011, and Public Health Act 2005 and Regulation 2005.

### Supporting Documentation:

Nil

**Report authorised by:**

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

## **OFFICER REPORT**

**Meeting:** General 24 January 2020

**Date:** 18 December 2019

**Item Number:** 12.2

**File Number:** D19/125522

**SUBJECT HEADING:** Delegated Authority for the Chief Executive Officer to sign the DTMR Deed of Indemnity for the Renewal of the Water Main in George Street, Wallumbilla

**Classification:** Open Access

**Officer's Title:** Manager - Water, Sewerage & Gas

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### **Executive Summary:**

Council has a requirement to apply to the Department of Transport & Main Roads for a permit to renew the water main in their road reserve on George Street, Wallumbilla. The Department of Transport and Main Roads require Council to sign a Deed of Indemnity for these works to be undertaken.

### **Officer's Recommendation:**

That Council authorise the Chief Executive Officer or delegate to sign the Deed of Indemnity, to Department of Transport & Main Roads, for the renewal of the water main on George Street.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

The residents of Wallumbilla will benefit from this renewal.

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
DTMR	Department of Transport Main Roads
AMP	Asset Management Plan

### **Context:**

***Why is the matter coming before Council?***

DTMR require a Deed of Indemnity for the renewal of this water main, which requires Council approval.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

The renewal of this water main is to be constructed in the DTMR road reserve on George Street, Wallumbilla. There is a requirement to apply to DTMR for a permit, which includes a Deed of Indemnity.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

N/A

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

The Water Network AMP includes the water main renewal in the 10 year plan

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

No

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

N/A

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

No

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

NO

**Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?***

(Interested Parties Analysis - IS9001:2015)

No

**Risks:**

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences
DTMR approval denied without the Deed of Indemnity	If Council does not sign this Deed of Indemnity then DTMR will most likely not approve the permit. The renewal works can then not commence.

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That Council authorise the Chief Executive Officer or delegate to sign the Deed of Indemnity, for the renewal of the water main on George Street, Wallumbilla.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

That Council authorise the Chief Executive Officer or delegate to sign the Deed of Indemnity, to Department of Transport & Main Roads, for the renewal of the water main on George Street.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 1: Getting the basics right

1.1 Supply water to our towns

1.1.1 Deliver water to the right standard for the health of our communities, ensuring compliance with the State Government's Water Supply (Safety and Reliability) Act 2008 and Regulation 2011, and Public Health Act 2005 and Regulation 2005.

**Supporting Documentation:**

[1](#) Deed of Indemnity - George Street water main renewal D19/125487  
WO20277

**Report authorised by:**

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services



**Queensland  
Government**

[Print Form](#)
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## Deed of Indemnity

Utility name

Maranoa Regional Council

Description of works (including reference numbers)

George Street water main renewal WO20277

works on state-controlled roads

State of Queensland (represented by the Department of Transport and Main Roads) (TMR)

Full name of utility party including ACN, ABN or ARBN if applicable

Maranoa Regional Council ABN 99 324 089 164

Abbreviated utility name

MRC

Deed of Indemnity for MRC works on state-controlled roads

### 1. Introduction

- 1.1 MRC is a  
Water and sewerage public utility provider in Queensland.
- 1.2 In the course of installing and maintaining plant and equipment,  
MRC performs work in and around  
state-controlled roads throughout  
Maranoa Region Queensland.

### 2. Activities

- 2.1 MRC must obtain the prior consent of  
TMR before undertaking any construction, installation, operation, maintenance, alteration or removal of  
Water and sewerage infrastructure in  
state-controlled roads and any other act that involves works in state-controlled roads or the obstruction, interference with,  
redirection or management of traffic or a road user on a state-controlled road (an Activity). This includes anything to be  
done by  
MRC's employees,  
contractors or agents.

### 3. Consent and warranty

- 3.1 MRC declares that from the date of  
this deed, when seeking consent from TMR for an Activity it will warrant that all information given to TMR for the  
purpose of, or in the process of, obtaining the consent, is accurate and complete, to the best of  
MRC's knowledge.
- 3.2 From the date of this deed, MRC  
warrants that, for each consent given by TMR to an Activity, it will read and comply with any terms or conditions set  
and notified, or agreed to by TMR.

### 4. Indemnity

- 4.1 MRC indemnifies and agrees to keep  
indemnified TMR and TMR's employees, contractors and agents against any:
- a. claim or proceeding (and any cost and expenses incurred as a result) that may be made or brought against TMR  
or TMR's employees, contractors or agents; or
  - b. loss suffered by TMR or TMR's employees, contractors or agents in respect of loss of life, personal injury or  
damage to any person or property.
- arising out of an Activity regardless of whether or not TMR has consented to the Activity.
- 4.2 The Indemnity in clause 4.1 of this deed is reduced proportionately to the extent that the cost, expense or loss is  
caused or contributed to by the act, omission or negligence of TMR or TMR's employees, contractors or agents.

continued page 2... Page 1 of 2 TRB Forms Area F5191 CFD V01 Jan 2018

## Deed of Indemnity continued ... page 2 of 2

**5. Consent**

5.1 This deed does not give or infer any consent to any Activity.

Executed as a deed in Brisbane

Signed, sealed and delivered this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Signed, sealed and delivered as a deed for and on behalf  
of the State of Queensland (represented by Department of  
Transport and Main Roads) by its duly authorised officer  
in the presence of:

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Full name of witness

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of officer

\_\_\_\_\_  
Full name of officer

\_\_\_\_\_  
Date

Signed, sealed and delivered as a deed for and on behalf  
of the

Insert full name of the utility

by its duly authorised officer in the presence of:

\_\_\_\_\_  
Signature of witness

Insert full name of witness  
Full name of witness

Insert full date  
Date

\_\_\_\_\_  
Signature of officer

Insert full name of officer  
Full name of officer

**Instructions**

Please print, sign and scan this form. Attach the signed form to the Land Access Notification or Application. A signed Deed of Indemnity is required as a pre-condition of being authorised to undertake public utility works on state-controlled roads.

## **OFFICER REPORT**

**Meeting:** General 24 January 2020

**Date:** 18 December 2019

**Item Number:** 12.3

**File Number:** D19/125735

**SUBJECT HEADING:** Asset Management Plan - Water Network,  
Revision 3 - November 2019

**Classification:** Open Access

**Officer's Title:** Manager - Water, Sewerage & Gas

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### **Executive Summary:**

Council is responsible for the management of 268 kilometres of water main and associated infrastructure with a replacement value of \$79,566,375. The development of a 10 year asset management plan provides direction and aids in ensuring that services are provided in a financially sustainable manner.

This revision provides more accurate renewal data and updates the capital upgrades required. It also incorporates the Mitchell Water Strategy and the reservoir cleaning schedule

### **Officer's Recommendation:**

That Council:

1. Receive the Water Network Asset Management Plan (AMP) Rev 3 as presented.
2. Endorse the Water Network AMP for inclusion in the Local Government Infrastructure Planning documentation.
3. Consider the Water Network AMP in parallel with budget preparation

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

The AMP addresses issues that affect all of the communities that have water supply networks.

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
AMP	Asset Management Plan



**Context:**

*Why is the matter coming before Council?*

The AMP provides direction for the water network for the next 10 years including the costs associated with this. The contents and costs need to be endorsed by Council to allow them to be considered in future budget preparations.

Copies of the draft plan will be provided under separate cover.

**Background:**

*Has anything already happened in relation to this matter?*

(Succinct overview of the relevant facts, without interpretation)

Council endorsed the previous version of this AMP on 27 March 2019.  
GM/03.2019/65.

In this review, the following items were addressed:

- Update of projects to include those from the Mitchell Water Strategy.
- Update of renewals in preparation of budget recommendations for next financial year.
- Adding appendices to address items identified in the previous improvement plan.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

*What does the legislation and other statutory instruments include about the matter under consideration?*

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

N/A

**Council Policies or Asset Management Plans:**

*Does Council have a policy, plan or approach ordinarily followed for this type of decision?*

*What are relevant sections of the policy or plan?*

(Quote/insert the relevant section's wording / description within the report)

Council has an Asset Management Policy and this AMP falls under that policy.

**Input into the Report & Recommendation:**

*Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Team Coordinator - Operations & Maintenance Water / Sewerage – input was sought on capital works and renewals

Team Leaders WSG – input was sought from all of the Team Leaders WSG on planned works and renewals.

**Funding Bodies:**

*Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*

(Please do not just include names)

The AMP identifies that the ten year program cannot be achieved without external funding unless the water charges are increased significantly.

### **This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

N/A

### **Future Years' Budgets:**

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$) (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)*

The AMP feeds directly into the budget preparation process and will be referred to for maintenance and operational costs as well as identifying upgrades and renewals in this and future budget preparation exercises.

### **Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?*

(Interested Parties Analysis - IS9001:2015)

All of the communities will benefit from the reservoir cleaning programme. The Mitchell community will benefit from the water strategy if it is implemented.

### **Risks:**

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
Council not endorsing AMP revision	The budget preparation will be carried out with costings that are out of date and could lead to insufficient budgets being approved to carry out necessary works.

### **Advice to Council:**

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

This AMP is an accurate reflection of the requirements at this time with the information to hand. Funding will be an issue and this is acknowledged in the AMP, but the required budgets need to be highlighted in order to work towards the optimum solution. Council should therefore endorse this AMP to allow planning to proceed towards implementing it.

### **Recommendation:**

*What is the 'draft decision' based on the advice to Council?*

*Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy?  
If so, for what reason?***

That Council;

1. Receive the Water Network Asset Management Plan (AMP) Rev 3 as presented;
2. Endorse the Water Network AMP for inclusion in the Local Government Infrastructure Planning documentation; and
3. Consider the Water Network AMP in parallel with budget preparation.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 1: Getting the basics right

1.1 Supply water to our towns

1.1.5 Monitor the condition of the water network, plan and undertake maintenance, renewal and upgrade works through the 10 year asset management plan and annual budget process.

**Supporting Documentation:**

Nil

**Report authorised by:**

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

## **OFFICER REPORT**

**Meeting:** General 24 January 2020

**Date:** 15 January 2020

**Item Number:** 12.4

**File Number:** D20/3186

**SUBJECT HEADING:** Surat Water Restrictions January 2020

**Classification:** Open Access

**Officer's Title:** Manager - Water, Sewerage & Gas

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### **Executive Summary:**

Surat has a dual water supply system with potable and raw water. The volume available for use is determined by the allocation and the level of the river. Water restrictions are currently in place, however the level of the river is currently low and requires further restrictions to be introduced.

### **Officer's Recommendation:**

That Council:

1. Receive and note the information contained in the report in relation to the Surat water consumption.
2. Approve further restrictions, removing all watering for Mondays, commencing Monday, 3 February 2020.
3. Inform the Surat community of this restriction through a letter drop through the Surat Post Office.
4. Authorise the lifting of these restrictions once the river reaches the top of the weir.
5. Approve removing access to the Surat Standpipe.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Surat residents.

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
---------	-------------

<Insert Acronym>

<Provide details>

**Context:**

*Why is the matter coming before Council?*

Further water restrictions are recommended for Surat, which requires Council approval.

**Background:**

*Has anything already happened in relation to this matter?*

(Succinct overview of the relevant facts, without interpretation)

There are strong concern regarding the level of the Balonne River, which is currently very low, due to the lack of rain for an extended period of time. When the river level is at the top of the weir, this indicates approximately 2 years supply available at normal usage. The river level is currently well below this level, indicating markedly less than 2 years' supply available if there is no substantial rain.

The Bureau of Meteorology outlook shows below average rainfall across most of Queensland for the remainder of 2020.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

*What does the legislation and other statutory instruments include about the matter under consideration?*

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

The Water Supply Act 2008 allows Council to impose water restrictions as required.

**Council Policies or Asset Management Plans:**

*Does Council have a policy, plan or approach ordinarily followed for this type of decision?*

*What are relevant sections of the policy or plan?*

(Quote/insert the relevant section's wording / description within the report)

N/A

**Input into the Report & Recommendation:**

*Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Team Coordinator - Operations & Maintenance Water / Sewerage – has been monitoring the river level and expressed concern.

Local Development Officer Surat - supports these further restrictions.

**Funding Bodies:**

*Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*

(Please do not just include names)

No

**This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) Is this already included in the budget? (Include the account number and description).*

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

No

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

No

**Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?***  
(Interested Parties Analysis - IS9001:2015)

The Surat residents will have a reduction in available raw water for watering gardens.

**Risks:**

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences
If Council does not approve these additional restrictions and there is little rain, Surat may run out of drinking water.	The prediction currently is that the rainfall for summer will be lower than average, and the likelihood of running out of drinking water is a real possibility, unless outdoor use is restricted. Water would have to be carted in from Roma at considerable expense, should this occur.

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

It is recommended that further restrictions be introduced, with no watering allowed on a Monday for East or West. This will result in a saving of water of approximately 700 – 900 kl per week. These restrictions can be lifted once the river reaches the top of the weir again.

It is recommended that the access to the standpipe be removed at this stage as well, until such time as the level in the river increases.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

That Council:

1. Receive and note the information contained in the report in relation to the Surat water consumption.
2. Approve further restrictions, removing all watering for Mondays, commencing Monday 3 February 2020.
3. Inform the Surat community of this restriction through a letter drop through the Surat Post Office.
4. Authorise the lifting of these restrictions once the river reaches the top of the weir.
5. Approve removing access to the Surat standpipe.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 1: Getting the basics right

1.1 Supply water to our towns

1.1.6 Keep Council and the Surat community updated about water usage levels to ensure adherence to the State Government's annual allocation for water extraction from the Balonne River (Surat).

**Supporting Documentation:**

Nil

**Report authorised by:**

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

**INFORMATION REPORT****Meeting:** General 24 January 2020**Date:** 2 January 2020**Item Number:** 13.1**File Number:** D20/80**SUBJECT HEADING:** Regional Pool Report November 2019**Classification:** Open Access**Officer's Title:** Administration Officer - Council Buildings & Structures**Executive Summary:**

Across the region, Council maintains five swimming pool complexes and the Great Artesian Spa complex.

Contractors operate the pools under Management Agreements, and provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.

Reports presented for the Month of November 2019 include Injune Pool, Wallumbilla Pool, Surat Pool, Mitchell Pool, Roma Pool and The Great Artesian Spa.

**Officers' Recommendation:**

That Council receive the Regional Swimming Pool reports for Injune Pool, Wallumbilla Pool, Surat Pool, Mitchell Pool, Roma Pool and the Great Artesian Spa for the month of November 2019

**Background:**

Due to the risk and nature of public pools, this report is presented to Council to keep Councillors informed of any ongoing issues with our regional pools as reported by Pool contractors.

**Body of Report:**

<b>Roma Swimming Pool</b>	<b>Consumables</b>	None required.
	<b>First Aid</b>	None required.
	<b>Maintenance</b>	Decommissioning of the old LTS pool –Capital works project. Update – funds allocated at December General Council Meeting.
	<b>Maintenance</b>	Non slip coating in both bathrooms is flaking. Waiting on outcome of Roma Pool Feasibility and Upgrade report and future budget allocation.
	<b>Maintenance</b>	Request for hand rail to be



<p align="center"><b>Maranoa Regional Council</b></p> <p align="center"><b>General Meeting - 24 January 2020</b></p>
--

		installed from the ladies bathroom out onto the concourse. Waiting on outcome of Roma Pool Feasibility and Upgrade report and future budget allocation.
<b>Mitchell</b>	<b>Consumables</b>	None required.
	<b>First Aid</b>	None required.
	<b>Maintenance</b>	Replacement of No Diving Sign PO:150642
	<b>Maintenance</b>	Bunding for Calcium Chloride – PO issued. Pool contractor to collect and transport to pool.
	<b>Maintenance</b>	Lawn Seed PO:150680
	<b>Maintenance</b>	New concrete path to chemical shed – Budget consideration
	<b>Maintenance</b>	New tap on eastern side of pool yard – Requested quote from Council plumber.
	<b>Maintenance</b>	Gravel/Rocks for behind the new sheds – Requested quote from local contractor.
<b>Injune Pool</b>	<b>Consumables</b>	None required.
	<b>First Aid</b>	None required.
	<b>Maintenance</b>	Impellor for Mixing Alum – Ordered from Pacific Water Treatment.
	<b>Maintenance</b>	Water is pooling in both change rooms. Floor is sinking causing the drain to be higher than the floor level. Proposed budget considerations for capital works program.
	<b>Maintenance</b>	Request for hot water showers to be installed at the pool. Proposed budget consideration for capital works program.
<b>Wallumbilla Pool</b>	<b>Consumables</b>	Ordered PO:149855 and stores order 24649
	<b>First aid</b>	None required.
	<b>Maintenance</b>	Gutter cleaning reported to the Wallumbilla School for

		action.
	<b>Maintenance</b>	Tap handle on pop up sprinklers broken. Referred to school for repair.
	<b>Maintenance</b>	Tap handle broken in the green box that works the sprinkler. Referred to the School for repair.
	<b>Maintenance</b>	Removal of topsoil that is contaminated top dressing to establish lawns, referred to the school for action.
	<b>Maintenance</b>	Air conditioning of Kiosk. Referred to the school for consideration.
	<b>Maintenance</b>	Additional lighting required for night use of the pool. Referred to the school for consideration.
	<b>Maintenance</b>	Pool hoist required, as there are no steps just a ladder. Referred to school for consideration.
<b>Surat Pool</b>	<b>Consumables</b>	Purchase Order 149759 and stores order 8/11/19
	<b>First Aid</b>	None required.
	<b>Maintenance</b>	One Way Inline Valve requires replacement – Completed
	<b>Maintenance</b>	Perspex cover inline filter – Ordered Pacific Water Treatment
	<b>Maintenance</b>	Leaking seal on sand filter. Repairs to be carried out as part of the capital upgrade.
	<b>Maintenance</b>	Wading pool valve on filter leaking while backwashing. Part of capital upgrade on wading pool.
	<b>Maintenance</b>	Wading pool opening and closing valve needs replacing. Part of capital upgrade on wading pool.
	<b>Maintenance</b>	Wading pool drainpipe replacement. Part of capital upgrade on wading

		pool.
	<b>Maintenance</b>	Rust coming through the wall on the 25m pool. Requires fibre glassing to coping tile to prevent further decay of pool. This will require future capital upgrade. Under investigation.
	<b>Maintenance</b>	Pool blankets are falling apart require replacement. Requested quotes.
	<b>Safety</b>	Concrete BBQ area. Budget considerations.
	<b>Safety</b>	First aid room. Future budget considerations.
	<b>Safety</b>	Mosquito breeding area requires additional drainage in the recreational oval behind the pool to prevent the water entering the pool grounds. Funds included in 2019/20 budget to undertake drainage works.
	<b>Maintenance</b>	Pool blankets are falling apart require replacement. Requested quotes.
<b>Great Artesian Spa</b>	<b>Consumables</b>	Stores Order processed and collected
	<b>First Aid</b>	None required.
	<b>Maintenance</b>	Gum tree has been removed when spa closed for recoating.
	<b>Maintenance</b>	Coffee Machine repairs completed 6/12/19
	<b>Maintenance</b>	AJW have repaired the lights.
	<b>Maintenance</b>	Washing Machine making a loud noise – washing machine has been repaired.
	<b>Maintenance</b>	Lights around the stained Glass and pole lights have stopped working – Electrician has inspected new underground cabling is required waiting on quotes.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.9 Manage Council's land and buildings that contribute to the provision of a range of services across the region and are used by residents, visitors, business, industry and Council

4.9.4 Manage the region's 6 swimming pools.

**Supporting Documentation:**

1	<a href="#">↓</a>	Roma Pool November 2019 Report	D19/121860
2	<a href="#">↓</a>	Mitchell Memorial Pool November 2019 Report	D19/116932
3	<a href="#">↓</a>	Injune Pool Report November 2019	D19/116940
4	<a href="#">↓</a>	Wallumbilla Pool Report November 2019	D19/115248
5	<a href="#">↓</a>	Surat Pool Report November 2019	D19/113949
6	<a href="#">↓</a>	Great Artesian Spa Pool Report November 2019	D19/113947

**Report authorised by:**

Manager - Facilities (Land, Buildings & Structures)

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

**Maranoa Regional Council**  
**Monthly Pool Management Report**  
**For the Month of November 2019**

**Pool Name – Denise Spencer Memorial Pool**

**1. Pool Entries**

	General Entry	School Group	Swimming Club	Learn to Swim	SEASON PASS
Adult	950	25	67	18	349
Children	1089	524	156	1105	235
Seniors	63			76	

**Comments:**

Junior Campus 258

Middle Campus 266

76 patrons for Water Aerobics

192 Squad Entries

22 Vital Health with Tom

Sign in folders for individual groups on front counter for more accurate figures this season. Club nights every family must sign in and out. All school groups, Allied health and vital health will do the same. Season Pass holders still sign in as they enter the pool and hourly head counts continue.

**2. Pool Chemical Log**

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	2.0-3.0	7.7	99	40
Week 2	4.0	7.7	79	40
Week 3	3-4	7.6	150	125
Week 4	2-3	7.7	157	90

**Comments:-**

I had been struggling with figuring out how complicated it was to maintain water quality. After talking with specialists in the field I have a better understanding of what is happening. Please find attached one sheet of water addition measurements.

Town water

Week 1 Alkalinity Hi and Calcium hardness 30

Week 4 Alkalinity Hi and Calcium hardness 30

Water loss is recorded and kept in the 50m pump shed if council is interested.

**3. Pool Temperature**

Version 3. 03/06/15 Maranoa Regional Council

	Daily Average
Week 1	28
Week 2	28
Week 3	28
Week 4	28

Comments:-

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First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-

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#### 4. Consumables

Items required eg. Toilet paper, hand towel, soap (please list):-

#### 5. Maintenance Issues (please list):-

Decommissioned above ground pool is still to be removed.

Non slip coating is flaking in both bathrooms. Areas do not appear slippery or have sharp edges at this moment.

One of the patrons who recently slipped at our facility would like to see a hand rail from the ladies bathroom to the closer to the pool.

#### +7. Safety Issues (Please list)

#### 8. Safety Issues Resolved

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#### 9. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form )

5 x Incidents

#### 10. Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)

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#### 11. Any other issues that should be reported to council

Name & Signature of Pool Manager

Signed:- Stacey Robertson

Date : 01/12/19

**Maranoa Regional Council**  
**Monthly Pool Management Report**  
**For the Month of November 2019.**

**Pool Name – Mitchell Memorial Swimming Pool**

**1. Pool Entries**

	General Entry	Average per day pool is open	School Group	Swimming Club	Learn to Swim	Other
Adult	50	1.9	N/A	N/A	N/A	N/A
Children	90	3.5	Mungallala28 MSS-511 Dunkeld-17 St Pats-170	N/A	N/A	N/A
Family (2Adults&2Children)	10		N/A	N/A	N/A	N/A

**Comments:-**

The Mitchell Swimming Pool hosted the ICPA camp from 22<sup>nd</sup> November to 25<sup>th</sup> November 2019.

**Pool Chemical Log**

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	1.65	7.71	120	80
Week 2	1.78	7.70	120	70
Week 3	2.34	7.70	120	60
Week 4	1.84	7.73	110	80

**Comments:-**

**2. Pool Temperature**

	Daily Average
Week 1	24.3
Week 2	24.2
Week 3	25.8
Week 4	26.4

**Comments:-**

**3. First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-**

Version 3. 03/06/15 Maranoa Regional Council

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**4. Consumables**

Items required eg. Toilet paper, hand towel, soap (please list)

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**5. Maintenance Issues (please list):****October**

- 2 x No Diving 1.4m Signs (ones at pool have turned black due to heat).
- Bunding for Calcium Chloride (wheelie bin).
- 2 x lawn seed.
- Is it possible to get a cement path from the new chemical shed to the cement surrounding the pool to assist with carting chemicals from the new chemical shed to the pool pump shed and unloading from the pallet as the forklift cannot get close enough to the new chemical shed.
- Tap be installed on the Eastern side of the pool for watering.
- Garden bed rocks for behind and the side of the new chemical shed.
- Put steps in place to top dress the pool yard when the pool closes for the season (April 2020)

**August**

- Old pump needs to be removed from pump shed.

**6. Safety Issues (Please list)**

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**7. Safety Issues Resolved**

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**8. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form )**

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**9. Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)**

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**11. Any other issues that should be reported to Council**

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Name & Signature of Pool Manager

Signed:- Katrina Mansfield

Date :- 7<sup>th</sup> December 2019



**Maranoa Regional Council**  
**Monthly Pool Management Report**  
**For the Month of November 2019**  
**Pool Name – Injune Swimming Pool**

**1. Pool Entries**

	General Entry	School Group	Swimming Club	Learn to Swim	Other
Adult	377	46	52	44	
Children	471	263	81	96	

Comments Warmer weather increased the number of swimmers at the Injune pool.

**Pool Chemical Log**

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	3.2	7.7	92	170
Week 2	3.7	7.7	70	170
Week 3	3.3	7.8	81	160
Week 4	3.5	7.7	83	150

Comments:

**2. Pool Temperature**

	Daily Average
Week 1	27.2
Week 2	27.6
Week 3	28.9
Week 4	29.5

Comments:-

**3. First Aid Kit Check/ Oxygen Resuscitation Kit - replacement Supplies Required (please list):-****4. Consumables Items required eg. Toilet paper, hand towel, soap (please list):**

Impellor for mixing the alum

**5. Safety Issues (Please list) Issues with unruly patrons ect (Drunk, abusive, violation of pool rules**

Water is pooling in the change rooms creating a slippery surface, the floor drains need to be lowered.

**6. Safety Issues Resolved incidents (please ensure all incidents are reported to council the same day they occur on council's incident form****7. Any other issues that should be reported to council**

Hot showers required to recover children's body temperature after swim lessons and improve use of the pool.

Name & Signature of Pool Manager

Signed:- \_K. Wolski\_\_\_\_\_

Date : 7/12/19

**Maranoa Regional Council**  
**WALLUMBILLA POOL MANAGEMENT REPORT**  
**For the Month of November 2019.**

**1. Pool Entries**

	General Entry	Schools	Race Night	Squad	Learn to Swim	AquaFit	Total
Adult	123	0	0	0	0	0	123
Children	146	0	0	0	40	0	186
						<b>Total</b>	<b>309</b>

Comments: I do not know the numbers for school swimming.

**2. Pool Chemical Log**

Averages	Chl PPM	PH	T/A	CaH	Temp	TDS	SI
Week 1	2 - 4	7.80	140	164	23°	5.0	-0.1
Week 2	2 - 4	7.80	140	203	24°	5.0	0.0
Week 3	2 - 4	7.80	140	180	24°	5.0	0.0
Week 4	2 - 4	7.80	140	150	24°	5.0	0.0

Comments:- Water clarity is great.

**3. First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-**

None required

**4. Consumables - Items required e.g. Toilet paper, hand towel, soap (please list):-**

Whipper snipper cord – light

Measuring jugs 2 x 1000ml 2 x 500ml

Distilled water

**Cleaning Products**

Bio Green All Purpose Cleanser

GOJO luxury foam handwash x 3

Red heavy-duty wipes x 5

Green heavy-duty wipes x 5

Heavy duty buckets (not the cheap plastic ones please they last about 2 weeks) x 4

**Chemicals**

½ pallet of hydrochloric acid

½ pallet of Pool Salt

**5. Maintenance request (please list):-**

**New maintenance requests**

- The gutters on roof are full of leaves and sticks from gum trees.
- Under roof insulation and lining for kiosk. On hot days it is cooler outside the kiosk than in it. I have been asking since I have taken on the pool for something to be done. I have told my staff not to stand in there for too long or not to treat first aid casualties in there as they will get heat stroke. It is that hot in there the lollies melt, please make this a priority.

**Ongoing maintenance requests**

Tap handle for pop up sprinkler (at deep end) is broken. Reported 8/11/19

Tap for pop up sprinkler with green lid on northern side behind shade structure is frozen. Reported 8/11/19  
 Removal of trees – there are gum trees around the pool that create a huge mess daily and the flowers are hard to get rid of as they float on top of the water. Replant other trees like bottle trees.  
 Top dressing to establish grass. Is there a grant that could help with this?

#### 7. Safety Issues (Please list)

- Pool hoist as there is no steps for older people to enter the water. This was also identified by a patron as their friend couldn't come to the pool as she couldn't enter or exit the pool.
- Extra lighting for night use (photo below)

#### 8. Safety Issues Resolved

NA

#### 9. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form )

None to report

#### 10. Issues with unruly patrons etc (Drunk, abusive, violation of pool rules)

No

#### 11. Any other issues that should be reported to council

Swimming Carnival is held this Saturday (Sorry for the late notice, I only found out via Roma Swim Club a couple of weeks ago)

Could we please get blankets for the pool? Up until now we haven't been able to do to many lessons at the pool due to the water being so cold.

#### Photos

- Needs more lighting for night use.



#### Off Season Jobs

- Pest control - to spray all buildings and sheds.
- Service mowers, whipper snipper, blower – 1 x ride on, 1 x push mower, 1 x whipper snipper
- Service dosing pumps

#### Name & Signature of Pool Manager

Signed:- M N SUTTON

Date : 03.12.2019

**Maranoa Regional Council**  
**SURAT POOL MANAGEMENT REPORT**  
**Month of November 2019.**

- **Pool Entries**

	General Entry	Schools	Race Night	Squad	Learn to Swim	Aqua Ducks	Total
Adult	112	174	40	-	-	20	346
Children	200	439	80	193	332	-	1244
Total							1590

Comments: another successful swim carnival and swim camp this month.

- **Pool Chemical Log**

25m Pool	Averages	Chl PPM	PH	T/A	CaH	Temp	TDS	SI
	Week 1	3.5	7.80	80	100	26°	1900	-0.3
	Week 2	3.5	7.80	80	170	26°	1900	-0.1
	Week 3	3.5	7.80	95	150	28°	1900	0
	Week 4	3.5	7.80	90	140	28°	1900	0
	Week 5							
Wading Pool	Averages	Chl PPM	PH	T/A	CaH	Temp		
	Week 1							
	Week 2							
	Week 3							
	Week 4							

Comments:- I have been struggling with my water clarity. Every time I turn the pump on after I clean filters or backwash, or we have a brown/ power outage the dirty water from the filters has been going into the pool -that is even after doing a rinse. The air that was coming through the system looked like a spa. I had plumbers come in and put air bleeders on the filters as they were so full of air the filters weren't doing their job. Every Microbiology test I have a reading of HPC in the pool, I keep the Chlorine above 3ppm, I backwash, and super chlorinate. I now believe that the reason for this reading is due to poor filtration due to so much air in the system. Since putting the air bleeders on the water clarity is improving. Further investigation needs doing as to where this air is coming in.

Wading pool is empty waiting to be fixed.

- **First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-**  
None required



- **Consumables - Items required e.g. Toilet paper, hand towel, soap (please list):-**  
 Light bulbs for toilets (received 6 and have used them need some now as spares)  
 Whipper snipper cord – light  
 Leaf Scoop – Net  
 Measuring jugs 2 x 1000ml 2 x 500ml

#### ***Cleaning Products***

Bio Green All Purpose Cleanser\*  
 GOJO luxury foam handwash x 6\*  
 Red heavy-duty wipes x 5\*  
 Green heavy-duty wipes x 5\*  
 Heavy duty buckets (not the cheap plastic ones please they last about 2 weeks) x 4\*  
 \*ordered have not yet received

#### ***Chemicals***

4 x 20kg sodium bicarbonate  
 2 x 40kg International Quadratics Maxi Chlor 700  
 1000L Sodium Hypochlorite

#### **Maintenance Issues (please list): -**

##### **New Issues**

- Pool blankets are falling apart.
- There are heaps of green ants nest at the pool, can we get some poison to get rid of them please?
- Tiles on pool ledge have popped off (email sent to Facilities 1/12 with photo)
- Automatic vacuum not working again.

##### **Ongoing Maintenance Issues**

- Josh (the plumber) came and helped me prime the pumps due to the inline filter being blocked. It has some rust in it.
- Inline one way valve on inlet needs replacing
- Perspex on my inline filter needs replacing it has hairline splits in it
- Main circulation pump is corroded (Josh Broadhead was ordering parts to replace). This has been ongoing.
- Leaking seal on Sand filter. (photo below) reported 10/01/18
- Sharp point on handrail. A patron came across it on 1/12/17 and notified me. (have put putty over it)
- Wading pool – opening and closing valve needs replacing.
- Wading pool - valve on the filter leaks after doing a backwash.
- Wading Pool – drainpipe will need to be replaced in the off season.
- Rust coming though in 25m pool – *pictured below*.
- Handrail on ladder located deep end West side is rusted out.
- There are holes and gaps appearing around the concourse. Some have been there a long time and have been checked and cleared however I think it's time to have them rechecked as there are new holes appearing.

Note: I rang Rob Hayward on the 28/11/18 to explain how the concourse has sagged taking photos of it doesn't really show how bad it has gotten.

#### **Safety Issues (Please list)**

##### **New Issues**

- HAZMAT Chem Alert needs to be updated at your end, I have gone through and updated mine and will attach a separate document to this email for you to cross reference. Also, fire



evacuations need updating and putting a site plan in the HAZMAT box putting the 'YOU ARE HERE' from the HAZMAT box on Robert street. (have photos below)

#### Ongoing Safety Issues

- Shade/ shelter area as identified in the audit. Surat Pool has no shelter for patrons to stand under when it rains.
- HEALTH HAZZARD in October I had problems with the ladies amenities blocking and have discovered that the septic and storm water is all connected. I had faeces coming up in the change room and overflowing in the BBQ area. I have moved the BBQ outside the fenced area until we can make the BBQ area hygienic again. I have suggested concreting the area that way if the drain trap (DT) overflows again we can wash the area down with sanitiser. Emailed Facilities 26/10/17. UPDATE: new toilets and pipes have been put in, can we lay a cement pad down for hygiene?
- Mosquito breeding ground at the back gate every time it rains as there is no drainage between the Rec oval and the pool. *Picture below.*
- First aid room. Identified in the audit.

#### **Safety and Maintenance Issues Resolved this month**

I received signs not yet put up

- 
- **Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form)**  
None to report

- 
- **Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)**  
None to report

- 
- **Any other issues or notifications that should be reported to council**

Investigation into the Surat Pool filtration system.

## Photos

- Evacuation signs



Tiles on 25m pool ledge have popped. 1/12/19

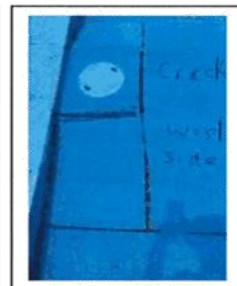


Leaking seal on Sand filter.



Rust coming through at the shallow end of 25m pool

## Below - Gaps in concourse



Hand rail rusted out.



Mosquito breeding ground

### Off Season Jobs

- Wading Pool – drain pipe will need to be replaced in the off season. April 2018
- Pest control - to spray all buildings and sheds. Sprayed May 2017
- Service mowers, whipper snipper, blower – 1 x ride on, 1 x push mower, 1 x whipper snipper, 1 x blower
- Service dosing pumps – August is a good time to do this. Last serviced 19/09/2017

### Wish List

- Covered area for shelter and shade. There is a small area at the entrance of the facility that people can take shelter if it rains. (Patrick measured this up when he was here)
- Tables and chairs for the sheltered area
- Office/first aid room – on Ros Waldron's pool visit (26/10/17) we spoke about my lack of room and how much I am cramming into a small space. I have previously had in my monthly reports about turning the front room (adjacent the kiosk, though the wall of picture 3) into an office. If we can put a double door through that wall it can be a first aid and office combined ticking off on issues brought up in our audit.  
When Ricky Jones was here measuring up the amenities I asked if he could look at the possibility of doing this. Firstly he said it could be done, secondly he said that the brick wall is a load bearing wall and that there will need to be electrical work done as in rerouting wiring and split system air conditioner.



### Name & Signature of Pool Manager

Name:- Mel Sutton – Outback Swim School - Manager Surat Pool

Signed:- Mel Sutton  
M N SUTTON

Date : 03.11.2019



**Maranoa Regional Council**  
**Monthly Pool Management Report**  
**For the Month of October 2019**

**Pool Name – Great Artesian Spa**

**1. Pool Entries**

	General Entry	School Group	Swimming Club	Learn to Swim	Other
Adult	591				545
Children	Combined with adults				

Comments:-

Friday Morning Tea – 5, Sunday Breakfast – 51,

**2. Gymnasium Use :**

Comments:

Gym – 185, Yoga – 38, Vital Health – 64

**3. Cold Pool Chemical Log**

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	1.45	6.69	2.0AF	2.1CF
Week 2	1.95	7.63	2.2AF	1.5CF
Week 3	2.79	7.63	2.0AF	1.6CF
Week 4	3.50	7.50	2.0AF	1.8CF

Comments:-

**4. Hot Pool Chemical Log**

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	1.83	6.20	1.7AF	1.8CF
Week 2	1.92	7.23	1.7AF	1.5CF
Week 3	2.70	7.32	0.9AF	1.4CF
Week 4	2.50	7.20	1.7AF	1.8CF

Comments: -

## 5. Cold Pool Temperature

	Daily Average
Week 1	26
Week 2	24.4
Week 3	25.7
Week 4	25

Comments:-

## 6. Hot Pool Temperature

	Daily Average
Week 1	39
Week 2	38.4
Week 3	39.2
Week 4	39

Comments:-

## 7. First Aid Kit Check

Replacement Supplies Required (please list): -

NIL

## 8. Consumables

Items required eg. Toilet paper, hand towel, soap (please list):-

Cleaning consumables order (see attached)

## 9. Maintenance Issues (please list):-

**Booringa Action Group Inc.  
Outstanding Maintenance Requests**

Date	Num	Description
02/05/2019	83	Gum Tree surrounding pool has been dropping endless amounts of debris into the spa pools
15/10/2019	103	The lights around the spa pool seating area and spas have stopped working again.
26/11/2019	106	Our washing machine is making a very loud screeching noise whilst on.
26/11/2019	107	Our coffee machine has now started making a hissing/squeeking noise whilst turned on,
26/11/2019	108	We are still having trouble with our gym lights, they are still tripping the power.

10. Any other Issues Requiring Reporting

Name & Signature of Pool Manager

Signed:-

A handwritten signature in black ink, appearing to read 'Jeffrey Watson', written in a cursive style.

Jeffrey Watson

Date : 02/12/2019





## **INFORMATION REPORT**

**Meeting:** General 24 January 2020

**Date:** 14 January 2020

**Item Number:** 13.2

**File Number:** D20/3129

**SUBJECT HEADING:** Regional Pool Report for December 2019

**Classification:** Open Access

**Officer's Title:** Administration Officer - Council Buildings & Structures

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### **Executive Summary:**

Across the region, Council maintains five swimming pool complexes and the Great Artesian Spa complex.

Contractors operate the pools under Management Agreements, and provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.

Reports presented for the Month of December 2019 include Injune Pool, Wallumbilla Pool, Surat Pool, Mitchell Pool, Roma Pool and The Great Artesian Spa.

### **Officer's Recommendation:**

That Council receive the Regional Swimming Pool reports for Injune Pool, Wallumbilla Pool, Surat Pool, Mitchell Pool, Roma Pool and the Great Artesian Spa for the month of December 2019.

### **Background:**

Due to the risk and nature of public pools, this report is presented to Council to keep Councillors informed of any ongoing issues with our regional pools as reported by Pool contractors.

### **Body of Report:**

<b>Roma Pool</b>	<b>Consumables</b>	None Required.
	<b>First Aid</b>	None Required.
	<b>Maintenance</b>	Decommissioning of the old LTS pool –Capital works project. Update – funds allocated at December General Council Meeting.
	<b>Maintenance</b>	Non slip coating in both bathrooms is flaking. Waiting on outcome of Roma Pool Feasibility and Upgrade report and future

		budget allocation.
	<b>Maintenance</b>	Request for hand rail to be installed from the ladies bathroom out onto the concourse. Waiting on outcome of Roma Pool Feasibility and Upgrade report and future budget allocation.
	<b>Maintenance</b>	Emergency Shower is running hot in the middle of the day. Plumber to insulate piping to reduce heat transfer to the water.
	<b>Maintenance</b>	Broken valve in the Water play park shed – Plumber engaged to repair valve. Repairs have been completed.
	<b>Maintenance</b>	Water bubbling up in the middle of the 50m pool. Again this is from air in the return water line, time taken to bleed the air from the filters was 45mins. Plumber engaged to investigate cause.
	<b>Maintenance</b>	Request for wall to be taken out between the last toilet and shower cubicle to allow larger cubicle for mobility impaired access. Contacted builder to provide costing and to see if this proposed work is possible.
Mitchell Pool	<b>Consumables</b>	None Required.
	<b>First Aid</b>	None Required.
	<b>Maintenance</b>	No Diving Sign has been ordered PO150642 waiting on delivery.
	<b>Maintenance</b>	New concrete path to chemical shed – Budget consideration
	<b>Maintenance</b>	New tap on eastern side of pool yard – Requested quote from Council plumber.
	<b>Maintenance</b>	Gravel/Rocks for behind

		the new sheds – Requested quote from local contractor. Quote received. Req 152687 has been issued for the delivery of the rocks.
	<b>Request</b>	Request for use of the old rowing machine in the shed at the spa, at the pool facility as part of community fitness classes. Rowing machine has been kept for spare parts as it is faulty and can't be repaired. Katrina has been informed it's faulty and unusable.
<b>Injune Pool</b>	<b>Consumables</b>	Ordered Req 46658
	<b>First Aid</b>	None Required.
	<b>Maintenance</b>	Water is pooling in both change rooms. Floor is sinking causing the drain to be higher than the floor level. Proposed budget considerations for capital works program.
	<b>Maintenance</b>	Request for hot water showers to be installed at the pool. Proposed budget consideration for capital works program.
<b>Great Artesian Spa</b>	<b>Consumables</b>	Consumables ordered.
	<b>First Aid</b>	None Required.
	<b>Maintenance</b>	None Required.
<b>Wallumbilla Pool</b>	<b>Consumables</b>	Referred to school for ordering
	<b>First Aid</b>	None required.
	<b>Maintenance</b>	Water leak underground near the tap along the fence, referred to the school for repair
	<b>Maintenance</b>	Gutter cleaning reported to the Wallumbilla School for action.
	<b>Maintenance</b>	Tap handle on pop up sprinklers broken. Referred to school for repair.
	<b>Maintenance</b>	Tap handle broken in the

		green box that works the sprinkler. Referred to the school for repair.
	<b>Maintenance</b>	Removal of topsoil that is contaminated and top dressing to establish lawns. Referred to the school for action.
	<b>Maintenance</b>	Air conditioning of kiosk. Referred to the school for consideration.
	<b>Maintenance</b>	Additional lighting required for night use of the pool. Referred to the school for consideration.
	<b>Request</b>	Mel has requested the purchase of a thermal pool blanket to help hold the heat in the pool overnight. Referred to the school for budget consideration.
<b>Surat Pool</b>	<b>Consumables</b>	None Required.
	<b>First Aid</b>	None Required.
	<b>Maintenance</b>	One way inline valve requires replacement. Completed
	<b>Maintenance</b>	Perspex cover inline filter – Ordered, part sent waiting on delivery.
	<b>Maintenance</b>	Leaking seal on sand filter. Repairs to be carried out as part of the capital upgrade.
	<b>Maintenance</b>	Wading pool valve on filter leaking while backwashing. Part of capital upgrade on wading pool.
	<b>Maintenance</b>	Wading pool opening and closing valve needs replacing. Part of capital upgrade on wading pool.
	<b>Maintenance</b>	Wading pool drainpipe replacement. Part of capital upgrade on wading pool.
	<b>Maintenance</b>	Rust coming through the wall on the 25m pool. Requires fibre glassing to

		coping tile to prevent further decay of pool. This will require future capital upgrade. Under investigation.
	<b>Maintenance</b>	Pool blankets are falling apart require replacement. Requested quotes.
	<b>Safety</b>	Concrete BBQ area. Budget considerations.
	<b>Safety</b>	First aid room. Future budget considerations.
	<b>Safety</b>	Mosquito breeding area requires additional drainage in the recreational oval behind the pool to prevent the water entering the pool grounds. Funds included in 2019/20 budget to undertake drainage works.
	<b>Maintenance</b>	Leak behind the ladies toilet. CRM to Council plumber to repair leak.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.9 Manage Council's land and buildings that contribute to the provision of a range of services across the region and are used by residents, visitors, business, industry and Council

4.9.4 Manage the region's 6 swimming pools.

**Supporting Documentation:**

- 1 [↓](#) Roma Pool Monthly Pool Management Report December 2019 D20/2613
- 2 [↓](#) Injune Pool Monthly Pool Management Report December 2019 D20/1986
- 3 [↓](#) Mitchell Pool Monthly Pool Management Report D20/1983
- 4 [↓](#) Great Artesian Spa Monthly Pool Management Report D20/1981
- 5 [↓](#) Wallumbilla Pool Monthly Pool Management Report December 2019 D20/1918
- 6 [↓](#) Surat Pool Monthly Pool Management Report December 2019 D20/1916

**Report authorised by:**

Manager - Facilities (Land, Buildings & Structures)

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

**Maranoa Regional Council**  
**Monthly Pool Management Report**  
**For the Month of December 2019**

**Pool Name – Denise Spencer Memorial Pool**

**1. Pool Entries**

	General Entry	School Group	Swimming Club	Learn to Swim	SEASON PASS
Adult	1537		43	24	524
Children	1256		75	990	360
Seniors	67				

**Comments:**

81 patrons for Water Aerobics

70 Squad Entries

05 Vital Health with Tom

Sign in folders for individual groups on front counter for more accurate figures this season. Club nights every family must sign in and out. All school groups, Allied health and vital health will do the same. Season Pass holders still sign in as they enter the pool and hourly head counts continue.

**2. Pool Chemical Log**

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	2.0-3.0	7.7	150	70
Week 2	4.0	7.7	51	80
Week 3	3-4	7.7	100	20
Week 4	2-3	7.7	170	90

**Comments:-**

**3. Pool Temperature**

	Daily Average
Week 1	28
Week 2	28
Week 3	28
Week 4	28

**Comments:-**

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First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-

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**4. Consumables**

Items required eg. Toilet paper, hand towel, soap (please list):-

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**5. Maintenance Issues (please list):-**

Decommissioned above ground pool is still to be removed.

Non slip coating is flaking in both bathrooms. Areas do not appear slippery or have sharp edges at this moment.

One of the patrons who recently slipped at our facility would like to see a hand rail from the ladies bathroom to the closer to the pool.

Chemical shower at water park shed runs hot water in the middle of the day.

Broken valve in water park shed

Fountains in middle of 50m again.

45m bleed time on 50m filters at times

Could we take the wall out between the shower and the end toilet in both bathrooms and have one door into the larger cubicle so we have better access for our learners with disabilities and our elderly.

**+7. Safety Issues (Please list)****8. Safety Issues Resolved**


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**9. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form )**

4 x Incidents

As this is a public facility where water is involved could we put a sign at entry saying, "All floor surfaces can become slippery when wet. Keep children under 5 years within arms reach at all time and walk with caution." Also I probably need to change some signage, No bombing, no Manus, No back flips, no front flips and no helicopters. Feedback from patrons.

**10. Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)**

The police came to obtain footage from me for use of a stolen credit card and a possible theft of a watch from a bag.

**11. Any other issues that should be reported to council**

Name & Signature of Pool Manager

Signed:- Stacey Robertson

Date : 01/01/20

**Maranoa Regional Council**  
**Monthly Pool Management Report**  
**For the Month of December 2019**  
**Pool Name – Injune Swimming Pool**

**1. Pool Entries**

	General Entry	School Group	Swimming Club	Learn to Swim	Other
Adult	310	22			
Children	363	123			

**Comments** Injune State School and Injune Swimming Club have taken a Christmas break.

**Pool Chemical Log**

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	2.8	7.8	87	210
Week 2	3.1	7.7	91	160
Week 3	2.2	7.8	81	150
Week 4	1.5	7.8	74	160

**Comments:**

**2. Pool Temperature**

	Daily Average
Week 1	29.1
Week 2	30.2
Week 3	30.3
Week 4	30.2

**Comments:-**

**3. First Aid Kit Check/ Oxygen Resuscitation Kit - replacement Supplies Required (please list):-****4. Consumables Items required eg. Toilet paper, hand towel, soap (please list):**

- 1 x Toilet paper
- 1 x Hand towel
- 1 x Kitchen tidy liner bags

**Safety Issues (Please list)** Issues with unruly patrons ect (Drunk, abusive, violation of pool rules

Water is pooling in the change rooms creating a slippery surface, the floor drains need to be lowered.

**6. Safety Issues Resolved incidents (please ensure all incidents are reported to council the same day they occur on council's incident form****7. Any other issues that should be reported to council**

Hot showers required to recover children's body temperature after swim lessons and improve use of the pool.



Name & Signature of Pool Manager

Signed:- \_K. Wolski\_\_\_\_\_

Date : 6/1/20

**Maranoa Regional Council**  
**Monthly Pool Management Report**  
**For the Month of December 2019.**

**Pool Name – Mitchell Memorial Swimming Pool**

**1. Pool Entries**

	General Entry	Average per day pool is open	School Group	Swimming Club	Learn to Swim	Other
Adult	68	2.6	N/A	N/A	N/A	N/A
Children	127	4.9	Mungallala14 MSS-257 Dunkeld-9	N/A	N/A	N/A
Family (2Adults&2Children)	25		N/A	N/A	N/A	N/A

Comments:-

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**Pool Chemical Log**

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	1.82	7.64	130	80
Week 2	1.79	7.80	130	80
Week 3	2.47	7.67	130	90
Week 4	2.19	7.70	120	100

Comments:-

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**2. Pool Temperature**

	Daily Average
Week 1	25.5
Week 2	27.2
Week 3	27.3
Week 4	29.9

Comments:-

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**3. First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-**

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**4. Consumables**

Items required eg. Toilet paper, hand towel, soap (please list)

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**5. Maintenance Issues (please list):****December**

- Is it possible to utilise the rowing machine currently being stored in the garden shed for use during exercise classes at the swimming pool?

**October**

- 2 x No Diving 1.4m Signs (ones at pool have turned black due to heat).
- Is it possible to get a cement path from the new chemical shed to the cement surrounding the pool to assist with carting chemicals from the new chemical shed to the pool pump shed and unloading from the pallet as the forklift cannot get close enough to the new chemical shed.
- Tap be installed on the Eastern side of the pool for watering.
- Garden bed rocks for behind and the side of the new chemical shed.
- Put steps in place to top dress the pool yard when the pool closes for the season (April 2020)

**August**

- Old pump needs to be removed from pump shed.

**6. Safety Issues (Please list)**

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**7. Safety Issues Resolved**

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**8. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form )**

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**9. Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)**

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**11. Any other issues that should be reported to Council**

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Name & Signature of Pool Manager

Signed:- Katrina Mansfield

Date :- 5<sup>th</sup> January 2020



**Maranoa Regional Council**  
**Monthly Pool Management Report**  
**For the Month of December 2019**

**Pool Name – Great Artesian Spa**

**1. Pool Entries**

	General Entry	School Group	Swimming Club	Learn to Swim	Other
Adult	720				620
Children	Combined with adults				

**Comments:-**

Friday Morning Tea – 0, Sunday Breakfast – 28,

**2. Gymnasium Use :**

**Comments:**

Gym – 258, Yoga – 15, Vital Health – 10

**3. Cold Pool Chemical Log**

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	3.3	7.3	2.0AF	1.9CF
Week 2	CLOSED	CLOSED	CLOSED	CLOSED
Week 3	5.9	7.7	2.0AF	1.6CF
Week 4	4.9	7.4	2.0AF	1.3CF

**Comments:-**

**4. Hot Pool Chemical Log**

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	2.8	7.2	1.7AF	1.8CF
Week 2	CLOSED	CLOSED	CLOSED	CLOSED
Week 3	4.6	7.4	2.0AF	1.5CF
Week 4	3.8	7.6	1.9AF	1.5CF

**Comments: -**

## 5. Cold Pool Temperature

	Daily Average
Week 1	29
Week 2	CLOSED
Week 3	30
Week 4	30

Comments:-

## 6. Hot Pool Temperature

	Daily Average
Week 1	39
Week 2	CLOSED
Week 3	39
Week 4	39

Comments:-

## 7. First Aid Kit Check

Replacement Supplies Required (please list): -

No Items Required

## 8. Consumables

Items required eg. Toilet paper, hand towel, soap (please list):-

Cleaning consumables order (see attached)

## 9. Maintenance Issues (please list):-

## 10. Any other Issues Requiring Reporting

Name &amp; Signature of Pool Manager

Signed:-



Jeffrey Watson

Date : 09/01/2020

## Maranoa Regional Council

## WALLUMBILLA POOL MANAGEMENT REPORT

For the Month of December 2019.

## 1. Pool Entries

	General Entry	Schools	Race Night	Squad	Learn to Swim	AquaFit	Total
Adult	162	0	0	0	0	0	162
Children	293	0	0	0	40	0	293
<b>Total</b>							<b>455</b>

Comments: I do not know the numbers for school swimming.

## 2. Pool Chemical Log

Averages	Chl PPM	PH	T/A	CaH	Temp	TDS	SI
Week 1	2 - 4	7.75	120	220	25.5°	5.0	-0.1
Week 2	2 - 4	7.75	120	102	27°	5.0	-0.3
Week 3	2 - 4	7.80	115	170	27°	5.0	-0.1
Week 4	2 - 4	7.80	140	140	27°	5.0	-0.2

Comments:- Water clarity is great.

## 3. First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-

None required

## 4. Consumables - Items required e.g. Toilet paper, hand towel, soap (please list):-

1000 tablets phenol red tablets

1000 tablets DPD no.1

500 tablets alkaphot

**Cleaning Products**

None required

**Chemicals**

None required

## 5. Maintenance request (please list):-

**New maintenance requests**

Water leak under ground near tap along front fence

**maintenance requests**

- The gutters on roof are full of leaves and sticks from gum trees.
- Under roof insulation and lining for kiosk. On hot days it is cooler outside the kiosk than in it. I have been asking since I have taken on the pool for something to be done. I have told my staff not to stand in there for too long or not to treat first aid casualties in there as they will get heat stroke. It is that hot in there the lollies melt, please make this a priority.

**Ongoing maintenance requests**

Tap handle for pop up sprinkler (at deep end) is broken. Reported 8/11/19

Tap for pop up sprinkler with green lid on northern side behind shade structure is frozen. Reported 8/11/19

Removal of trees – there are gum trees around the pool that create a huge mess daily and the flowers are hard to get rid of as they float on top of the water. Replant other trees like bottle trees.



Top dressing to establish grass. Is there a grant that could help with this?

**7. Safety Issues (Please list)**

- Pool hoist as there is no steps for older people to enter the water. This was also identified by a patron as their friend couldn't come to the pool as she couldn't enter or exit the pool.
- Extra lighting for night use (photo below)

**8. Safety Issues Resolved**

NA

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**9. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form )**

None to report

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**10. Issues with unruly patrons etc (Drunk, abusive, violation of pool rules)**

No

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**11. Any other issues that should be reported to council**

Could we please get blankets for the pool? Up until now we haven't been able to do to many lessons at the pool due to the water being so cold.

**Photos**

- Needs more lighting for night use.



**Off Season Jobs**

- Pest control - to spray all buildings and sheds.
- Service mowers, whipper snipper, blower – 1 x ride on, 1 x push mower, 1 x whipper snipper
- Service dosing pumps

**Name & Signature of Pool Manager**

Signed:- M N SUTTON

Date : 09.12.2019

**Maranoa Regional Council**  
**SURAT POOL MANAGEMENT REPORT**  
**Month of December 2019.**

• **Pool Entries**

	General Entry	Schools	Race Night	Squad	Learn to Swim	Aqua Ducks	Total
Adult	158	38	10	-	-	15	221
Children	358	173	20	120	144	-	815
<b>Total</b>							<b>1036</b>

Comments:

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• **Pool Chemical Log**

25m Pool	Averages	Chl PPM	PH	T/A	CaH	Temp	TDS	SI
	Week 1	3.5	7.80	100	140	28°	1900	0
	Week 2	3.5	7.80	100	210	28°	1900	0.1
	Week 3	3.5	7.80	100	160	28°	1900	0.1
	Week 4	3.5	7.80	90	140	28°	1900	0.1
	Week 5							
Wading Pool	Averages	Chl PPM	PH	T/A	CaH	Temp		
	Week 1							
	Week 2							
	Week 3							
	Week 4							

**Comments:-** I have been struggling with my water clarity. Every time I turn the pump on after I clean filters or backwash, or we have a brown/ power outage the dirty water from the filters has been going into the pool -that is even after doing a rinse. The air that was coming through the system looked like a spa. I had plumbers come in and put air bleeders on the filters as they were so full of air the filters weren't doing their job. Every Microbiology test I have a reading of HPC in the pool, I keep the Chlorine above 3ppm, I backwash, and super chlorinate. I now believe that the reason for this reading is due to poor filtration due to so much air in the system. Since putting the air bleeders on the water clarity is improving. Further investigation needs doing as to where this air is coming in. *Update 9/01/2020 Water clarity has improved, however there is so much air in the system, I believe there may be a hole in one of the pipes. As requested in my last report further investigation needs to be done to fix.*

Wading pool is empty waiting to be fixed.

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- First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-  
None required
- Consumables - Items required *e.g. Toilet paper, hand towel, soap* (please list):-  
None required  
**Cleaning Products**  
None required  
**Chemicals**  
None required

#### Maintenance Issues (please list): -

##### New Issues

- Leak behind ladies toilet

##### Ongoing Maintenance Issues

- Pool blankets are falling apart
- Tiles on pool ledge have popped off (email sent to Facilities 1/12/19 with photo)
- Josh (the plumber) came and helped me prime the pumps due to the inline filter being blocked. It has some rust in it.
- Inline oneway valve on inlet needs replacing
- Perspex on my inline filter needs replacing it has hairline splits in it
- Main circulation pump is corroded (Josh Broadhead was ordering parts to replace). This has been ongoing.
- Leaking seal on Sand filter. (photo below) reported 10/01/18
- Sharp point on handrail. A patron came across it on 1/12/17 and notified me. (have put putty over it)
- Wading pool – opening and closing valve needs replacing.
- Wading pool - valve on the filter leaks after doing a backwash.
- Wading Pool – drainpipe will need to be replaced in the off season.
- Rust coming through in 25m pool – *pictured below*.
- Handrail on ladder located deep end West side is rusted out.
- There are holes and gaps appearing around the concourse. Some have been there a long time and have been checked and cleared however I think it's time to have them rechecked as there are new holes appearing. Note: I rang Rob Hayward on the 28/11/18 to explain how the concourse has sagged taking photos of it doesn't really show how bad it has gotten.

#### Safety Issues (Please list)

##### New Issues

- 

##### Ongoing Safety Issues

- HAZMAT Chem Alert needs to be updated at your end, I have gone through and updated mine and will attach a separate document to this email for you to cross reference. Also, fire evacuations need updating and putting a site plan in the HAZMAT box putting the 'YOU ARE HERE' from the HAZMAT box on Robert street. (have photos below)
- Shade/ shelter area as identified in the audit. Surat Pool has no shelter for patrons to stand under when it rains.
- HEALTH HAZZARD in October 2017 I had problems with the ladies amenities blocking and have discovered that the septic and storm water is all connected. I had faeces coming up in the change room and overflowing in the BBQ area. I have moved the BBQ outside the fenced area until we can make the BBQ area hygienic again. I have suggested concreting the area

that way if the drain trap (DT) overflows again we can wash the area down with sanitiser.  
Emailed Facilities 26/10/17.

- Mosquito breeding ground at the back gate every time it rains as there is no drainage between the Rec oval and the pool. *Picture below.*
- First aid room. Identified in the audit.

#### Safety and Maintenance Issues Resolved this month

I received signs not yet put up

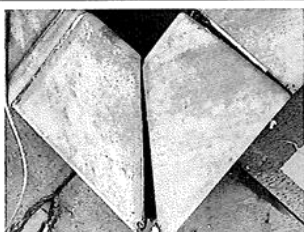
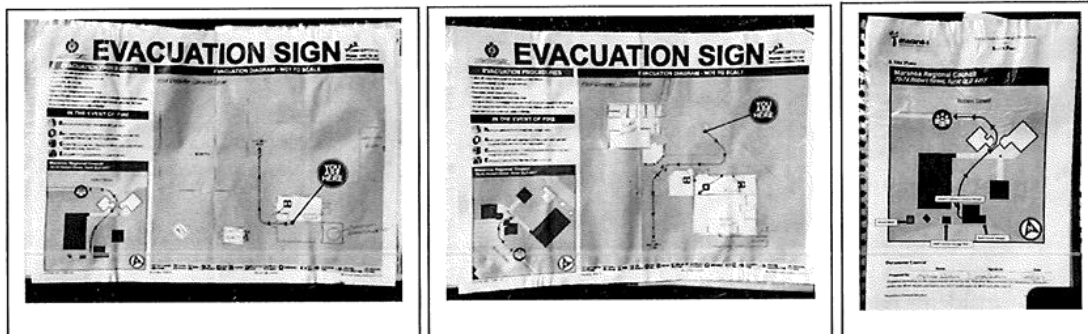
- 
- Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form)  
None to report

- 
- Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)  
None to report

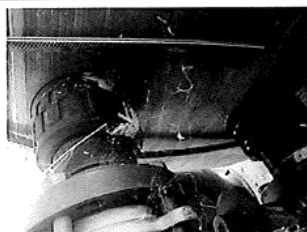
- 
- Any other issues or notifications that should be reported to council  
Investigation into the Surat Pool filtration system.

## Photos

- Evacuation signs



Tiles on 25m pool ledge have popped. 1/12/19

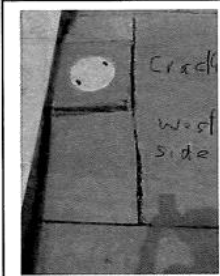
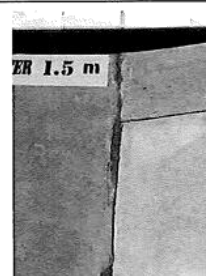
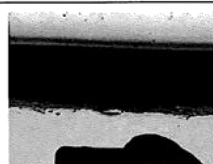
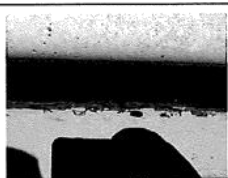


Leaking seal on Sand filter.



Rust coming through at the shallow end of 25m pool

## Below - Gaps in concourse



Hand rail rusted out.



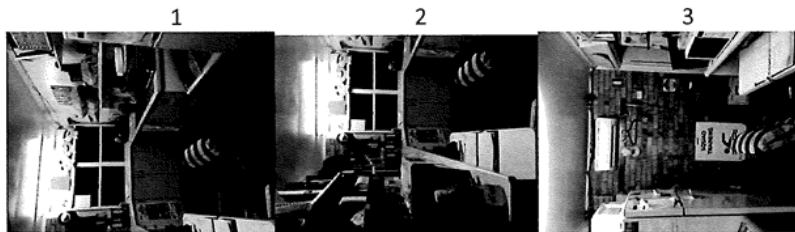
Mosquito breeding ground

**Off Season Jobs**

- Wading Pool – drain pipe will need to be replaced in the off season. April 2018
- Pest control - to spray all buildings and sheds. Sprayed May 2017
- Service mowers, whipper snipper, blower – 1 x ride on, 1 x push mower, 1 x whipper snipper, 1 x blower
- Service dosing pumps – August is a good time to do this. Last serviced 19/09/2017

**Wish List**

- Covered area for shelter and shade. There is a small area at the entrance of the facility that people can take shelter if it rains. (Patrick measured this up when he was here)
- Tables and chairs for the sheltered area
- Office/first aid room – on Ros Waldron's pool visit (26/10/17) we spoke about my lack of room and how much I am cramming into a small space. I have previously had in my monthly reports about turning the front room (adjacent the kiosk, though the wall of picture 3) into an office. If we can put a double door through that wall it can be a first aid and office combined ticking off on issues brought up in our audit.  
When Ricky Jones was here measuring up the amenities I asked if he could look at the possibility of doing this. Firstly he said it could be done, secondly he said that the brick wall is a load bearing wall and that there will need to be electrical work done as in rerouting wiring and split system air conditioner.

**Name & Signature of Pool Manager**

Name:- Mel Sutton – Outback Swim School - Manager Surat Pool

Signed:- Mel Sutton  
M N SUTTON

Date : 09.11.2019



## **COUNCILLOR REQUEST FOR AN AGENDA REPORT**

**Meeting:** General 24 January 2020

**Date:** 16 January 2020

**Item Number:** 14.1

**File Number:** D20/3824

**SUBJECT HEADING:** Naming of Roma Saleyards Interpretive Centre

**Classification:** Open Access

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### **Executive Summary:**

The suggestion has been made to come up with a shorter, more meaningful name for the new Interpretive Centre at Roma Saleyards.

### **Councillor's Recommendation:**

That a report be prepared for an upcoming Council meeting.

### **Details of Requested Agenda Report:**

The suggestion was made at one of the Roma Saleyards Interpretive Centre Concept & Design Temporary Advisory Committee meetings to come up with a shorter, more meaningful name for the new Interpretive Centre at Roma Saleyards.

From a tourism perspective, it needs something short and catchy. When tourists hear Interpretive Centre they don't really know if it is a tourism product or whether it sounds appealing to visit. The Centre needs a name fitting a Tourism product.

Now that the Centre is complete (to be officially opened on 26 January 2020) it would be a good time to revisit the idea of a name. I recall that Bakeroma was named by public vote after the business had opened.

The Saleyards volunteer tour guides were approached and have provided the following suggested names:

1. The Bull Yarn
2. Cattle Corner
3. The Bush Paddock

I think there is a good connection with an event from 40 years ago when the Hereford Bull Sales dominated the saleyards, it was 'Bull Yarn and Bite' and was a dinner/party on the middle night of the sale. It was held at the Club Hotel event venue.

The report should ideally include ideas for seeking the community's input – e.g. Facebook poll.

### **Supporting Documentation:**

Nil