

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 24 JANUARY 2020 COMMENCING AT 9.00AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Schefe, Chief Executive Officer – Julie Reitano, and Minutes Officer – Lauren Owen in attendance.

AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Water, Sewerage & Gas – Graham Sweetlove, Manager Airports (Roma, Injune, Surat, Mitchell) – Ben Stewart, Manager, Maintenance Delivery & Works – Stephen Scott, Deputy Director Infrastructure Services / Strategic Road Management – Cameron Hoffmann, Manager Environment, Health, Waste & Rural Land Services – Kay Crosby, Lead Town Planner – Christopher Tickner and Manager Economic & Community Development – Ed Sims.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.07am.

APOLOGIES

Resolution No. GM/01.2020/10

Moved Cr O'Neil

Seconded Cr Newman

That apologies be received and leave of absence granted for Cr. Stanford for this meeting.

CARRIED

8/0

CONFIRMATION OF MINUTES

Resolution No. GM/01.2020/11

Moved Cr McMullen

Seconded Cr Newman

That the minutes of the General Meeting (11.12.19) held on 11 December 2019 be confirmed.

CARRIED

8/0

Resolution No. GM/01.2020/12

Moved Cr O'Neil

Seconded Cr Schefe

That the minutes of the Special Meeting (01-07.01.20) held on 7 January 2020 be confirmed, including the voting numbers for resolution SM/01.2020/03 being amended to read 6/1 noting the updated copy had previously been circulated to Councillors.

CARRIED

8/0

Resolution No. GM/01.2020/13**Moved Cr Flynn****Seconded Cr McMullen**

That the minutes of the Special Meeting (02-07.01.20) held on 7 January 2020 be confirmed, including the voting numbers for resolution SM/01.2020/09 being amended to read 7/1 noting the updated copy had previously been circulated to Councillors.

CARRIED**8/0****DECLARATION OF CONFLICTS OF INTEREST**

Cr. Scheffe declared a 'Material Personal Interest' with the following item:

- 12.2 – Delegated Authority for the Chief Executive Officer to sign the Department of Transport and Main Roads (DTMR) Deed of Indemnity for the Renewal of the Water Main in George Street, Wallumbilla

due to him owning a rental house being leased to the Department of Transport and Main Roads.

Cr. Scheffe foreshadowed that he would remove himself from discussions and decision on the abovementioned item.

Cr. Chandler declared a 'Conflict of Interest' with the following item:

- C.13 – Request for support for a fundraising activity

due to her being the Secretary of the Injune Community Development Association

Cr. Chandler foreshadowed that she would remove herself from discussions and decision on the abovementioned item.

Cr. Flynn declared a 'Material Personal Interest' (C.5) and 'Conflict of Interest' (C.6 and C.7) with the following items:

- C.5 – Qantas Resident Fare Sales
- C.6 – Activation of Contract Extension Term for Aviation Security Screening at Roma Airport
- C.7 – October 2019 – Monthly Business Unit Report - Airports

due to him being the owner of a business that has a contract with a major air service provider at the Roma Airport – the first relating directly to his travel business.

Cr. Flynn foreshadowed that he would remove himself from discussions and decisions on all of the abovementioned items.

Cr. Flynn also declared a 'Conflict of Interest' with the following item:

- C.26 – Request from Easter in the Country

due to him being Treasurer of the Easter in the Country committee.

Cr. Flynn foreshadowed that he would remove himself from discussions and decisions on the abovementioned item.

The Chief Executive Officer foreshadowed that there was a late agenda for the meeting, and that Councillors should assess their need for declaring a 'Conflict of Interest' for items contained in the late open and closed agendas, which would be distributed during the meeting.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

There were no notices of motion for consideration.

BUSINESS

OFFICE OF THE CEO

Item Number: 10.1 **File Number:** D20/2890

SUBJECT HEADING: EXPRESSIONS OF INTEREST - PARTICIPATION IN THE COOPERATIVE RESEARCH CENTRE (CRC) LONGEVITY PROGRAM

Officer's Title: Customer Service Officer

Executive Summary:

Council received correspondence with information pertaining to the Cooperative Research Centre's new initiative and interest in participation in the program.

Resolution No. GM/01.2020/14

Moved Cr Newman

Seconded Cr Golder

That Council approve the attendance of a staff member at the Cooperative Research Centre (CRC) Longevity Program workshop to be held on 10 February 2020.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer

Manager Economic and Community Development / Customer Service Officer (Office of the Mayor / CEO)

CORPORATE, COMMUNITY & COMMERCIAL SERVICES
Item Number: 11.1

File Number: D20/2328

SUBJECT HEADING: RESULTS OF SELECTIVE INSPECTION PROGRAM 2019

Officer's Title: Manager - Community Services

Executive Summary:

Between 2 September and 29 November 2019 Community Safety Officers inspected a total of 272 properties as part of a Council approved Selective Inspection Program assessing compliance with dog registration and regulated dog provisions.

At the conclusion of the program 182 properties were compliant, and 90 were deemed as non-compliant, meaning that dog registration had not been received by the end of the program. A total of 78 infringement notices for unregistered dogs were issued during this period.

The program was very successful with Council processing 457 dog registrations during the term of the three month program. At conclusion of the program the number of dogs registered within the Maranoa Regional Council local government area increased by twenty seven per cent (27%).

Resolution No. GM/01.2020/15
Moved Cr Chandler
Seconded Cr Chambers
That the report be received and contents noted.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer
Manager - Community Services
Item Number: 11.2

File Number: D20/3430

SUBJECT HEADING: INVESTMENT REPORT FOR THE MONTH ENDED 30 NOVEMBER 2019

Officer's Title: Contractor - Finance Systems Support

Executive Summary:

The purpose of this report was to present to Council the Investment Report (including the Trading Limits Report) as at 30 November 2019.

Moved Cr Chambers
Seconded Cr Newman
That the Investment Report as at 30 November 2019 be received and noted.

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr. O'Neil proposing the following amendment:

Moved Cr O'Neil	Seconded Cr Newman
That:	
<ol style="list-style-type: none"> The Investment Report as at 30 November 2019 be received and noted. Council write to the major banking institutions that have branches in town and ask them to provide details as to what capacity they have and skills locally to be able to provide the services that the Mayor seeks them to provide. 	
MOTION LOST	3/4

Council then voted on the initial draft motion, with the outcome recorded as follows:

Resolution No. GM/01.2020/16	
Moved Cr Chambers	Seconded Cr Newman
That the Investment Report as at 30 November 2019 be received and noted.	
CARRIED	6/2
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Contractor - Finance Systems Support
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Item Number: 11.3 **File Number:** D20/3521

SUBJECT HEADING: **MONTHLY FINANCIAL REPORT FOR THE MONTH OF NOVEMBER 2019**

Officer's Title: **Chief Executive Officer**
Contractor - Finance Systems Support

Executive Summary:

The purpose of this report was for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the month of November 2019 (including year to date).

Resolution No. GM/01.2020/17	
Moved Cr Chambers	Seconded Cr Schefe
That the monthly financial report for the period ending 30 November 2019 be received and noted.	
CARRIED	8/0

Responsible Officer	Chief Executive Officer
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INFRASTRUCTURE SERVICES

Item Number: 12.1 **File Number:** D19/125471

SUBJECT HEADING: ANALYSIS OF WATER METER OUTCOMES

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

At its meeting on 26 June 2019 (GM/06.2019/118) Council resolved that correspondence be sent to all water customers requesting that they review the size of their water meter. They further resolved that a report be presented to Council on the outcome of the meter review. This report provided details on this outcome.

Resolution No. GM/01.2020/18**Moved Cr Scheffe****Seconded Cr Newman****That Council receive and note the contents of this report.****CARRIED****8/0****Responsible Officer****Manager - Water, Sewerage & Gas**

Cr. Scheffe, having previously foreshadowed a 'Conflict of Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 9.30am, taking no part in discussions and debate on the matter.

Item Number: 12.2 **File Number:** D19/125522

SUBJECT HEADING: DELEGATED AUTHORITY FOR THE CHIEF EXECUTIVE OFFICER TO SIGN THE DEPARTMENT OF TRANSPORT AND MAIN ROADS DEED OF INDEMNITY FOR THE RENEWAL OF THE WATER MAIN IN GEORGE STREET, WALLUMBILLA

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

Council has a requirement to apply to the Department of Transport and Main Roads for a permit to renew the water main in their road reserve on George Street, Wallumbilla. The Department of Transport and Main Roads requires Council to sign a Deed of Indemnity for these works to be undertaken.

Resolution No. GM/01.2020/19**Moved Cr O'Neil****Seconded Cr Newman****That Council authorise the Chief Executive Officer or delegate to sign the Deed of Indemnity, to Department of Transport and Main Roads, for the renewal of the water main on George Street, Wallumbilla.****CARRIED****7/0****Responsible Officer****Manager - Water, Sewerage & Gas**

At cessation of discussion and debate on the abovementioned item, Cr. Scheffe returned to the Chamber at 9.31am.

Item Number: 12.3

File Number: D19/125735

**SUBJECT HEADING: ASSET MANAGEMENT PLAN - WATER NETWORK,
REVISION 3 - NOVEMBER 2019**

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

Council is responsible for the management of 268 kilometres of water main and associated infrastructure with a replacement value of \$79,566,375. The development of a 10 year asset management plan provides direction and aids in ensuring that services are provided in a financially sustainable manner.

This revision provides more accurate renewal data and updates the capital upgrades required. It also incorporates the Mitchell Water Strategy and the reservoir cleaning schedule.

Resolution No. GM/01.2020/20

Moved Cr O'Neil

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

8/0

Item Number: 12.4

File Number: D20/3186

SUBJECT HEADING: SURAT WATER RESTRICTIONS 2020

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

Surat has a dual water supply system with potable and raw water. The volume available for use is determined by the allocation and the level of the river. Water restrictions are currently in place, however the level of the river is currently low and requires further restrictions to be introduced.

Resolution No. GM/01.2020/21

Moved Cr Scheff

Seconded Cr Newman

That Council:

- 1. Receive and note the information contained in the report in relation to Surat water consumption.**
- 2. Approve further restrictions, removing all watering for Mondays, commencing Monday, 3 February 2020.**
- 3. Inform the Surat community of this restriction through a letter drop through the Surat Post Office.**
- 4. Approve removing access to the Surat Standpipe.**
- 5. Authorise the lifting of these restrictions once the river reaches the top of the weir.**

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Manager - Water, Sewerage & Gas
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DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 File Number: D20/80

SUBJECT HEADING: REGIONAL POOL REPORT NOVEMBER 2019

Officer's Title: Administration Officer - Council Building & Structures

Executive Summary:

Across the region, Council maintains five swimming pool complexes and the Great Artesian Spa complex.

Contractors operate the pools under Management Agreements and provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.

Reports presented for the month of November 2019 included Injune Pool, Wallumbilla Pool, Surat Pool, Mitchell Pool, Roma Pool and The Great Artesian Spa.

Resolution No. GM/01.2020/22

Moved Cr Flynn

Seconded Cr Chandler

That Council receive the Regional Swimming Pool reports for Injune Pool, Wallumbilla Pool, Surat Pool, Mitchell Pool, Roma Pool and the Great Artesian Spa for the month of November 2019.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Administration Officer - Council Building & Structures
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Item Number: 13.2

File Number: D20/3129

SUBJECT HEADING: REGIONAL POOL REPORT FOR DECEMBER 2019

Officer's Title: Administration Officer - Council Building & Structures

Executive Summary:

Across the region, Council maintains five swimming pool complexes and the Great Artesian Spa complex.

Contractors operate the pools under Management Agreements, and provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.

Reports presented for the month of December 2019 included Injune Pool, Wallumbilla Pool, Surat Pool, Mitchell Pool, Roma Pool and The Great Artesian Spa.

Resolution No. GM/01.2020/23

Moved Cr O'Neil

Seconded Cr Flynn

That Council receive the Regional Swimming Pool reports for Injune Pool, Wallumbilla Pool, Surat Pool, Mitchell Pool, Roma Pool and the Great Artesian Spa for the month of December 2019.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer

Administration Officer - Council Building & Structures

COUNCILLOR BUSINESS

Item Number: 14.1

File Number: D20/3824

SUBJECT HEADING: NAMING OF ROMA SALEYARDS BEEF INTERPRETIVE CENTRE

Councillor's Title: Cr. Puddy Chandler

Executive Summary:

The suggestion was made to come up with a shorter, more meaningful name for the new Interpretive Centre at Roma Saleyards.

Resolution No. GM/01.2020/24
Moved Cr Chandler
Seconded Cr O'Neil

That a report be prepared for an upcoming Council meeting with regard to naming the Roma Saleyards Beef Interpretive Centre which includes a strategy seeking community input through a number of avenues.

CARRIED
8/0
Responsible Officer
**Lead Corporate Communications and Design
Officer / Regional Tourism Development
Coordinator**
CONFIDENTIAL ITEMS
Item Number:
C.1
File Number: D19/128289
SUBJECT HEADING:
**ROMA CULTURAL CENTRE STAGE CURTAINS AND
REGIONAL HALL FIRE RETARDANT TREATMENT**
Officer's Title:
Administration Officer - Council Buildings & Structures
Executive Summary:

Council provides community halls for the use of residents and visitors in the Maranoa region. The Roma Cultural Centre Auditorium, Mitchell Hall, Surat Hall, Wallumbilla Hall and Injune Hall are fitted with stage curtains for use during theatrical performances and these curtains all require regular maintenance to ensure compliance with Australian Standards and fire safety requirements.

Council also received a request from Roma Performing Arts to upgrade curtains in the Auditorium at the Roma Cultural Centre to improve daytime matinee performances.

Resolution No. GM/01.2020/25
Moved Cr Chambers

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED
8/0
Item Number:
C.2
File Number: D19/123384
SUBJECT HEADING:
AMBY WATER, RESIDENTS SURVEY RESULTS
Officer's Title:
Manager - Water, Sewerage & Gas
Executive Summary:

At its meeting on 13 November (GM/11.2019/09) Council resolved:

That preliminary feedback be sought from the Amby community in response to potential water treatment options identified.

A survey was sent out to all residents on the Council water supply and the deadline for receiving these back has passed. This report summarised the findings from this survey.

Resolution No. GM/01.2020/26
Moved Cr Schefe
Seconded Cr Chambers
That Council:

- 1. Note the contents of this report.**

2. Obtain further costings for other solutions. 3. Arrange a public consultation session with the Amby community.	
CARRIED	8/0

Responsible Officer	Manager - Water, Sewerage & Gas
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Item Number: C.3 File Number: D19/108389

SUBJECT HEADING: RECOMMENDATION TO PROCURE THREE (3) DAY CAB PRIME MOVERS

Officer's Title: Operations Manager - Plant, Fleet & Workshops

Executive Summary:

This report evaluated quotations received for the supply and delivery of three replacement Day Cab Prime Movers.

Resolution No. GM/01.2020/27	
Moved Cr McMullen	Seconded Cr Chambers
That Council:	
1. Select PACCAR Australia Pty. Ltd. as the recommended supplier for the supply of three (3) Kenworth T659 Prime Movers for a total purchase price of \$1,077,169.50 including GST, (excluding statutory registration costs), pursuant to section 234 of the <i>Local Government Regulation 2012</i> - Exception for LGA arrangement.	
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with PACCAR Australia's agent Brown & Hurley Group and raise purchase orders if the final terms are acceptable.	
3. Note that funding is available within the Plant capital budget to fund the purchase.	
CARRIED	8/0

Responsible Officer	Operations Manager - Plant, Fleet & Workshops
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Item Number: C.4 File Number: D19/115796

SUBJECT HEADING: OUTSTANDING RATES AND CHARGES MONTHLY UPDATE - DECEMBER 2019

Officer's Title: Rates and Utilities Billing Officer

Executive Summary:

The purpose of this report was to provide Council with an update on the progress of debt recovery for overdue rates and charges.

Resolution No. GM/01.2020/28	
Moved Cr Chambers	Seconded Cr Chandler
That Council receive and note the officer's report as presented.	
CARRIED	7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Rates and Utilities Billing Officer
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Cr. Flynn, having previously foreshadowed a 'Material Personal Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 10.06am, taking no part in discussions and debate on the matters.

Item Number: C.5 **File Number:** D19/120356

SUBJECT HEADING: QANTAS RESIDENT FARE SALES

Officer's Title: Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

Council at its meeting of 13 November 2019 resolved that a report be prepared for an upcoming Council meeting regarding the sale fares advertised by Qantas.

This report provided background information to Council regarding the fare structures and commercial nature of the arrangements in place.

Moved Cr Golder	Seconded Cr McMullen
That a letter be done up from the Mayor and circulated to all Councillors with only positive reinforcement of how important it is to have a local agent to sell residents' fares and a local agent that employs local people in our community supporting residents of all ages who do not have the ability to purchase tickets online.	
NO VOTE TAKEN	

No vote was taken on the draft motion at that time, with Cr. O'Neil proposing the following amendment:

Resolution No. GM/01.2020/29	
Moved Cr Golder	Seconded Cr McMullen
That:	
<ol style="list-style-type: none"> A letter be drafted from the Mayor, with only positive reinforcement of how important it is to have a local agent to sell residents' fares and a local agent that employs local people in our community supporting residents of all ages who do not have the ability to purchase tickets online. Council write to the Minister for Transport, Opposition Minister for Transport and Member for Warrego highlighting the advantages of resident fares and these being sold via local travel agents and the economic benefits that provides in supporting local businesses. 	

3. Council write to the Murweh, Blackall, Tambo, Barcaldine and Longreach Councils seeking support to provide a coordinated approach in ensuring resident fares are maintained as part of the next contract of regulated air transport to regional Queensland communities.
4. The letters be circulated to all Councillors, with the exception of Councillor Flynn, for approval prior to being sent.

CARRIED

7/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (e) contracts proposed to be made by it;

Resolution No. GM/01.2020/30

Moved Cr O'Neil

Seconded Cr Chambers

That Council close the meeting to the public at 10.22am.

CARRIED

7/0

Resolution No. GM/01.2020/31

Moved Cr Chambers

Seconded Cr McMullen

That Council open the meeting to the public at 10.28am.

CARRIED

7/0

Item Number:

C.6

File Number: D19/120471

SUBJECT HEADING:

ACTIVATION OF CONTRACT EXTENSION TERM FOR AVIATION SECURITY SCREENING AT ROMA AIRPORT

Officer's Title:

Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

On 7 March 2018 and 8 August 2019 Council awarded the tender for Aviation Security Screening Services to MSS Security Pty Ltd and accepted the schedule of rates for the services. This agreement was for a term of two years with 2 x 1 year extension options.

This report sought Council's approval to activate the extension options in the agreement for MSS Security Pty Ltd.

Resolution No. GM/01.2020/32

Moved Cr O'Neil

Seconded Cr Newman

That Council:

1. Approve the first extension option of the Aviation Security Screening Services Agreement (between MSS Security Pty Ltd and the Maranoa Regional Council) until 16 April 2021, noting that any subsequent extension (if approved) is facilitated via the provisions contained within the agreement, namely clauses 3.4 and 3.5.

2. Authorise the Chief Executive Officer to provide written correspondence to MSS Security Pty Ltd, signalling Council's intent to extend the Agreement.

CARRIED

7/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

Item Number:

C.7

File Number: D19/122220

SUBJECT HEADING:

OCTOBER 2019 - MONTHLY BUSINESS UNIT REPORT - AIRPORTS

Officer's Title:

Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aimed to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/01.2020/33

Moved Cr O'Neil

Seconded Cr Schefe

That Council receive and note the officer's report as presented.

CARRIED

7/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

At cessation of discussion and debate on the abovementioned items, Cr. Flynn returned to the Chamber at 10.30am.

Item Number:

C.8

File Number: D19/124017

SUBJECT HEADING:

REQUEST FOR SOLE SUPPLIER STATUS

Officer's Title:

Manager - Procurement & Plant

Executive Summary:

Council's sewerage network uses a specific brand of controllers at sewage pump stations throughout the network. These controllers manage the operation of the pump station, switching pumps on and off as required and producing alarms if there are issues, as well as a log of all activities. When connected to the SCADA system, the controllers will send all of this data to the main station allowing constant monitoring as well review of historical data. The SCADA connection will also allow control over-rides remotely.

These controllers are proprietary technology patented and owned by one supplier. These controllers are considered technologically superior in their capability as well as their simplicity of use and are used by many councils in Australia. The use of this technology also creates a conformance throughout the network for use, repair and replacement.

Resolution No. GM/01.2020/34

Moved Cr Schefe

Seconded Cr Newman

That Council approve sole supplier status under section 235 of the *Local Government Regulation 2012* to Xylem Australia for the supply, installation and maintenance of MultiSmart controllers to Council's SCADA system.

CARRIED

8/0

Responsible Officer

Manager - Procurement & Plant

Item Number:

C.9

File Number: D20/938

SUBJECT HEADING:

 REQUEST TO REDUCE INVOICES - SPELLING - CATTLE
 FEE AT ROMA SALEYARDS

Officer's Title:

Lead Accounts Processing Officer-System Administrator

Executive Summary:

Council received correspondence from a debtor who had cattle spelled at Roma Saleyards in September 2019. The debtor requested some reduction to their spelling charges due to their current circumstances.

Resolution No. GM/01.2020/35

Moved Cr Chandler

Seconded Cr McMullen

That Council reduce the Spelling – Cattle Fee for the debtor to \$2.10 including GST per head per day or part thereof for invoices 48241 & 48334.

CARRIED

8/0

Responsible Officer

 Lead Accounts Processing Officer-System
 Administrator

Item Number:

C.10

File Number: D20/1536

SUBJECT HEADING:

INJUNE CARAVAN PARK LEASE ARRANGEMENTS

Officer's Title:

Land Administration Officer

Executive Summary:

Councils owns the Injune Caravan Park and has a current lease in respect to the property. Discussions have been held with the tenant in regard to the lease.

Resolution No. GM/01.2020/36

Moved Cr McMullen

Seconded Cr Schefe

The Council:

1. On the basis that the current tenant for the Injune caravan park has not exercised its option to renew the existing lease, not grant to the tenant any further lease or other rights to occupy or manage the Injune Caravan Park after the expiry of the current lease term on 25 March 2020.
2. Delegate to the Chief Executive Officer, under section 257(1)(b) of the *Local Government Act 2009*, the authority to finalise arrangements with the current Tenant for the vacation of the Injune Caravan Park premises.
3. Invite written tenders for the lease and management of the Injune Caravan Park premises following the expiry of the term of the current lease.

CARRIED

8/0

Responsible Officer

Land Administration Officer

Item Number: C.11 **File Number:** D20/3427
SUBJECT HEADING: SURVEY COSTS - CONVERSION OF TENURE - LOT 3 ON BDR91
Officer's Title: Land Administration Officer

Executive Summary:

At its General Meeting on 13 July 2016, Council considered an application for conversion over (GHPL) 36/8004 being Lot 3 on BDR9 to freehold tenure. Council subsequently agreed to offer no objection to the proposal and agreed to contribute towards costs associated with the survey required to establish the boundaries of the land parcels in order to protect Council infrastructure located on the land (Resolution No. GM/07.2016/17).

The landholder has now supplied Council with an invoice showing apportionment of costs in relation to survey fees.

Resolution No. GM/01.2020/37

Moved Cr Chambers

Seconded Cr McMullen

That in accordance with resolution GM/07.2016/17, Council reimburse the land holder \$15,750 + GST for costs associated with completing survey work to establish road reserves to encase existing roads within Lot 3 on BDR9.

CARRIED

8/0

Responsible Officer

Land Administration Officer

Item Number: C.12 **File Number:** D20/1521
SUBJECT HEADING: KEEP MARANOA BEAUTIFUL - FUNDING ALLOCATION
Officer's Title: Lead Environmental Health & Waste Officer

Executive Summary:

The Keep Maranoa Beautiful town clean-up program is an annual activity that is carried out before Easter each year. Funding of this annual program has not been included in the 2019/20 budget. As such, funds are to be reallocated within the existing budget constraints.

Resolution No. GM/01.2020/38

Moved Cr McMullen

Seconded Cr Flynn

That Council approve the transfer of \$85,000 plus costs associated with the waste levy for the Keep Maranoa Beautiful town clean-up for 2020 from the following work order numbers:

W20120.2273 – Waste Levy Household - \$76,500

W11472.2164 – Container for Change - \$8,500

CARRIED

8/0

Responsible Officer

Lead Environmental Health & Waste Officer

Cr. Chandler, having previously foreshadowed a 'Conflict of Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 10.36am, taking no part in discussions and debate on the matter.

Item Number: C.13 **File Number:** D20/1667

SUBJECT HEADING: REQUEST FOR SUPPORT FOR A FUNDRAISING ACTIVITY

Officer's Title: Local Development Officer - Injune

Executive Summary:

Organisers of the fundraiser have requested support from Council during the 2020 event.

Resolution No. GM/01.2020/39

Moved Cr Newman

Seconded Cr Flynn

That Council:

1. Support the request from the organisers of the fundraiser for the 2020 event.
2. Provide assistance with referrals for local support and services.
3. Uphold confidentiality of the request.

CARRIED

7/0

Responsible Officer

Local Development Officer - Injune

At cessation of discussion and debate on the abovementioned item, Cr. Chandler returned to the Chamber at 10.37am.

Item Number: C.14 **File Number:** D20/2449

SUBJECT HEADING: REQUEST FOR UPGRADE TO FOUR GRID APPROACHES

Location: Womblebank Gap Road and Mt Moffatt Road

Officer's Title: Manager - Maintenance Delivery & Works

Executive Summary:

This report sought approval to undertake a detailed design and cost estimate to upgrade the approaches to four grids located on Womblebank Gap Road and Mt Moffatt Road. This request is further to a previous report tabled at the Council meeting held on 13 March 2019 in regards to a request for a cost sharing arrangement with the applicant.

Moved Cr Mayor

No Seconder

That Council consider speaking to the landowner in question about the ability for Council to look at these major works to be done in a larger overall scheme of what we would be looking at doing in the future to the said roads, so as to give a more beneficial request for which the landowner has asked for as the landowner does live on the road. And also do it in a cost effective way because it is planned.

And in the clarification with the landowner, is it an urgent need for the landowner to get this work done or could it be considered in the next budget for a better result all round?

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr. McMullen indicating he would second the motion, subject to an amendment. Discussion ensued after which the following procedural motion was put.

Resolution No. GM/01.2020/40
Moved Cr O'Neil
That the matter lay on the table for further consideration at a later point during the meeting.
CARRIED
6/2
Item Number:
C.15
File Number: D20/2455
SUBJECT HEADING:
RED ROSE FOUNDATION - RED BENCH INITIATIVE
Officer's Title:
Manager - Maintenance Delivery & Works
Executive Summary:

A report was tabled at a previous meeting held on 13 November 2019 in regards to the Red Rose Foundation initiative. This initiative actively works to end domestic violence and family violence related deaths in Australia. This report provided further information in regards to Council supporting this initiative by installing or painting an existing bench red in each township in the region.

Resolution No. GM/01.2020/41
Moved Cr O'Neil
Seconded Cr Chandler
That Council:

- 1. Approve installation of 1 only (Seat Parkway) 1800mm signal red powder coated bench seats with (Planks) red powder coated flange mount legs (bolts included) and Installation site cost \$2,500 to be installed at the Big Rig Parklands in Roma.**
- 2. Include consideration of the installation of additional benches across the Maranoa in future budget deliberations.**

CARRIED
7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Newman
Cr. Chandler	
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer
Manager - Maintenance Delivery & Works

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;

Resolution No. GM/01.2020/42
Moved Cr McMullen
Seconded Cr Chandler
That Council close the meeting to the public at 10.50am.
CARRIED
8/0

Resolution No. GM/01.2020/43

Moved Cr O'Neil

Seconded Cr Flynn

That Council open the meeting to the public at 11.04am.

CARRIED

8/0

Item Number:

C.14

File Number: D20/2449

SUBJECT HEADING:

REQUEST FOR UPGRADE TO FOUR GRID APPROACHES

Location:

Womblebank Gap Road and Mt Moffatt Road

Officer's Title:

Manager - Maintenance Delivery & Works

Executive Summary:

This report sought approval to undertake a detailed design and cost estimate to upgrade the approaches to four grids located on Womblebank Gap Road and Mt Moffatt Road. This request is further to a previous report tabled at the Council meeting held on 13 March 2019 in regards to a request for a cost sharing arrangement with the applicant.

Moved Cr Golder

No Seconder

That Council consider speaking to the landowner in question about the ability for Council to look at this major works to be done in a larger overall scheme of what we would be looking at doing in the future to the said roads, so as to give a more beneficial request for which the landowner has asked for as the landowner does live on the road. And also do it in a cost effective way because it is planned.

And in the clarification with the landowner, is it an urgent need for the landowner to get this work done or could it be considered in the next budget for a better result all round.

MOTION LAPSED (due to absence of a Seconder)

Cr. McMullen advised he would second the above motion, if the mover of the motion was agreeable to an amendment, as follows:

Moved Cr Golder

Seconded Cr McMullen

- 1. That Council consider speaking to the landowner in question about the ability for Council to look at this major works to be done in a larger overall scheme of what we would be looking at doing in the future to the said roads, so as to give a more beneficial request for which the landowner has asked for as the landowner does live on the road. And also do it in a cost effective way because it is planned.**

And in the clarification with the landowner, is it an urgent need for the landowner to get this work done or could it be considered in the next budget for a better result all round.

- 2. That Council be presented with a construction cost estimate at the Council Meeting held on 12 February 2020, for the installation of the four (4) grids, in accordance with Grids & Gates Policy and Council's standard works practices; and include in the estimate the costs associated with the installation of additional drainage works as requested by the landowner.**

MOTION LOST

2/6

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
	Cr. Flynn
	Cr. Newman
	Cr. O'Neil
	Cr. Schefe

Resolution No. GM/01.2020/44

Moved Cr Chandler

Seconded Cr Newman

That Council be presented with a construction cost estimate at the Council Meeting, 12 February 2020, for the installation of the four (4) grids, having regard to the Grids & Gates Policy and Council's standard works practices; and include in the estimate the costs associated with the installation of additional drainage works as requested by the landowner, and upgrading three of the grids from singles to doubles.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

COUNCIL ADJOURNED THE MEETING

FOR MORNING TEA AT 11.20AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS

COUNCIL RESUMED THE MEETING AT 12.08PM

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;

Resolution No. GM/01.2020/45

Moved Cr O'Neil

Seconded Cr McMullen

That Council close the meeting to the public at 12.09pm.

CARRIED

8/0

Resolution No. GM/01.2020/46

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 12.23pm.

CARRIED

8/0

Item Number: C.16 **File Number:** D20/2550

SUBJECT HEADING: REPLACEMENT OF WOODEN STREET BLADES - YULEBA

Officer's Title: Manager - Maintenance Delivery & Works

Executive Summary:

This report provided further information in regards to the replacement of the wooden street blades in Yuleba.

Resolution No. GM/01.2020/47

Moved Cr O'Neil

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

8/0

Item Number: C.17 **File Number:** D20/3632

SUBJECT HEADING: CONCERN FOR LACK OF SHADE - ROMA SALEYARDS HOLDING PADDOCKS

Officer's Title: Manager - Saleyards

Executive Summary:

On 21 February 2019 Council received an email regarding concerns for the welfare of livestock in holding paddocks with no shade.

This report was presented to Council as on Wednesday 20 November 2019 a further email was received raising concerns due to the lack of shade in holding paddocks at Roma Saleyards.

Resolution No. GM/01.2020/48

Moved Cr O'Neil

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

8/0

Cr. O'Neil declared a potential 'Conflict of Interest' in the following item, due to him being the Chief Steward of the Home Brew section of the Roma Show, for which the applicant is an annual sponsor. Cr. O'Neil left the meeting at 12.28pm, taking no part in discussions and debate on the matter.

Item Number: C.18 **File Number:** D20/3242

SUBJECT HEADING: STORMWATER INVESTIGATION - CORNER OF BOWEN AND WYNDHAM STREET, ROMA

Officer's Title: Deputy Director Infrastructure Services/Strategic Road Management

Executive Summary:

This report provided Council with an overview of the Stage 2 findings of the Bowen and Wyndham Street Stormwater investigation, including recommendations to proceed to the detailed design stage.

Resolution No. GM/01.2020/49
Moved Cr Newman
Seconded Cr McMullen

That Council note the findings of the Stage 2 - Stormwater Investigation into the Bowen and Wyndham Street system, and proceed to Detailed Design Stage to deliver Issued for Construction Drawings consistent with the Option 2 works.

CARRIED
7/0
Responsible Officer
**Deputy Director Infrastructure
Services/Strategic Road Management**

At cessation of discussion and debate on the abovementioned item, Cr. O'Neil returned to the Chamber at 12.29pm.

Item Number:
C.19
File Number: D20/3400
SUBJECT HEADING:
**TENDER CN-12850_MRC - ASPHALT WORKS,
HAWTHORNE STREET, ROMA**
Officer's Title:
**Deputy Director Infrastructure Services/Strategic Road
Management**
Executive Summary:

Council invited suitably qualified and experienced contractors to submit a schedule of rates pricing and supporting documentation for the delivery of asphalt rehabilitation and surfacing of Hawthorne Street, Roma – between McDowall Street and Bungil Street.

Responses were evaluated, and this report provided a summary of the analysis and recommendation for appointment.

Resolution No. GM/01.2020/50
Moved Cr Chambers
Seconded Cr Newman
That:

1. Council select Boral Resources (QLD) Pty Ltd as the recommended tenderer for Tender CN-12850_MRC - Asphalt Works, Hawthorne Street, Roma.
2. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Boral Resources (QLD) Pty Ltd, noting the tendered value of \$218,167.39 exclusive of GST and execute the contract if the final terms are acceptable.
3. Council delegate authority to the Chief Executive Officer, noting the Chief Executive Officer's intention that this will be subdelegated to the nominated Superintendent (for Council), to order variations up to the approved Project Budget to deliver the scope of work, noting the nature of the contract and the variability associated with the asphalt surfacing process.
4. Expenditure be assigned to the 2019/20 budget allocation for the Hawthorne Street Asphalt Rehabilitation and Surfacing Project.

CARRIED
7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Deputy Director Infrastructure Services/Strategic Road Management
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Item Number: C.20 **File Number:** D20/3551

SUBJECT HEADING: REQUEST FOR ADDITIONAL FINANCIAL ASSISTANCE - ASSESSMENT 14029425

Officer's Title: Customer Service Officer

Executive Summary:

The applicant sought an extension of financial assistance towards water usage costs for a community organisation.

Moved Cr Golder	No Seconder
That Council approve the request from Cities Rugby League Football Club that has been granted at the previous occasion so as to support the local sporting club which does an enormous amount in the community.	
MOTION LAPSED (due to the absence of a Seconder)	

Cr. McMullen advised he would second the above motion, if the mover of the motion was agreeable to an amendment, as follows:

Moved Cr Golder	Seconded Cr McMullen
That Council approve the request from Cities Rugby League Football Club that has been granted at the previous occasion, for the period from 1 January 2020 – 30 June 2020 (in its current budget), so as to support the local sporting club which does an enormous amount in the community.	
NO VOTE TAKEN	
No vote was taken on the draft motion at that time, with Cr. Golder proposing the following amendment:	
Moved Cr Golder	No Seconder
That Council:	
<ol style="list-style-type: none"> 1. Sponsor the Cities Rugby League Football Club (CRLFC) for the full cost of their water usage for the period 1 January 2020 to 30 June 2020, as a community service obligation using GL 2887.2412.2132 to give Council and CRLFC further time to work in partnership on options for an alternative water source which will be of benefit to both parties and more cost effective into the future. 2. Be advised by CRLFC how Council's support for the Club has been acknowledged during the last calendar year. 	
MOTION LAPSED (due to absence of a Seconder)	

The draft motion lapsed due to absence of a Seconder, with Cr. Newman proposing the following amendment:

Resolution No. GM/01.2020/51

Moved Cr Golder

Seconded Cr Newman

That Council:

1. Sponsor the Cities Rugby League Football Club (CRLFC) for the full cost of their water usage for the period 1 January 2020 to 30 June 2020, up to a maximum of \$15,000, as a community service obligation using GL 2887.2412.2132 to give Council and CRLFC further time to work in partnership on options for an alternative water source which will be of benefit to both parties and more cost effective into the future.
2. Be advised by CRLFC how Council's support for the Club has been acknowledged during the last calendar year.

CARRIED

7/1

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer

Rates and Utilities Billing Officer

**COUNCIL ADJOURNED THE MEETING
FOR LUNCH AT 12.43PM**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 1.28PM**

Item Number:

C.21

File Number: D20/3332

SUBJECT HEADING:

**LIVESTOCK WANDERING ON PUBLIC LAND -
WALLUMBILLA AREA**

Officer's Title:

Rural Land Services & Funding Officer/Team Coordinator

Executive Summary:

Further information was provided to Council in relation to resolution GM/12.2019/84 regarding continuing instances of livestock wandering on public land in the Wallumbilla area and how Council should proceed with the matter.

Resolution No. GM/01.2020/52

Moved Cr Chambers

Seconded Cr McMullen

That Council receive the officer's report as presented and note the intention for an Authorised Person to issue a Compliance and Information Notice to the landholders.

CARRIED

8/0

Responsible Officer

**Rural Land Services & Funding Officer/Team
Coordinator**

Item Number:

C.22

File Number: D20/1721

SUBJECT HEADING:

**MARANOA COLLABORATIVE AREA MANAGEMENT
PROJECT - STAGE 3**

Officer's Title:

**Manager - Environment, Health, Waste & Rural Land
Services**

Executive Summary:

Council called for Expression of Interest under its Queensland Feral Pest Initiative Stage 3 project that aims to construct a further 260 kilometres of fencing in partnership with approved landholder groups capped at a value of \$2,700 plus GST per kilometre for the purchase materials.

The Expression of Interest closed on Monday 6 January 2020, with seven applications received. These applications were assessed by a panel, with the results being tabled for Council's consideration.

Moved Cr O'Neil

No Seconder

That Council:

1. Invite the three Collaborative Area Management groups listed below to provide a comprehensive application for their particular project by 7 February 2020 – resulting in a total of 103 kilometres of fence being constructed with a funding value of \$278,100 (excluding GST) being:
 - a. Basalt Creek (north east Mitchell)
 - b. Peronne (Bymount area)
 - c. Kimberley/Booringa (north west Mitchell)
2. When inviting both the Basalt Creek and Kimberley/Booringa groups, request if each would contact neighbouring landholders of their groups seeking further participation which will result in improved public benefit and strategic linkages.
3. Readvertise Expressions of Interest for Stage 3, as the three highest ranked applications will construct 103 of the expected 260 kilometres of fencing should their final application be approved.
4. Write to Department of Agriculture and Fisheries seeking an extension of time for this funding (June 2022) due to the following reasons:
 - Council did not receive sufficient number of applications to construct 260 kilometres of fence, and will be readvertising expressions of interest for the program; and
 - Local Government elections will impact Council making any major financial decisions (transition into 'Caretaker Mode') until the election process has been completed and new Councillors sworn into their new roles within local government.
5. All unsuccessful applicants be encouraged to reapply and feedback be provided.

MOTION LAPSED (due to absence of a Seconder)

Resolution No. GM/01.2020/53

Moved Cr Chambers

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

8/0

Item Number: C.23 File Number: D20/3879

SUBJECT HEADING: QUARTER 2 2019/20 REVISED FINANCIAL STATEMENTS
AND BUDGET DOCUMENTS

Officer's Title: Contractor - Strategic Finance

Executive Summary:

In accordance with S170 (3) of the Local Government Regulation 2012, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

Resolution No. GM/01.2020/54

Moved Cr McMullen

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

8/0

Item Number: C.24 File Number: D20/3928

SUBJECT HEADING: PROPOSED CONDUCT AND COMPENSATION
AGREEMENT - LOT 73 ON WT112 AND LOT 20 ON AB55

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Origin Energy Upstream Operator Pty Ltd acting as agent for and on behalf of Australia Pacific LNG Pty Limited requested Council enter into a Conduct and Compensation Agreement over land described as Lot 73 on WT112 and Lot 20 on AB55.

Resolution No. GM/01.2020/55

Moved Cr Golder

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

5/3

Item Number: C.25 File Number: D20/3943

SUBJECT HEADING: QUARTER 2 REPORT - PROGRESS ON IMPLEMENTING
THE CORPORATE PLAN AND OPERATIONAL PLAN

Officer's Title: Chief Executive Officer

Executive Summary:

The report tabled the second quarter's report on Council's progress on implementing the Corporate Plan and Operational Plan. Council's progress with the budget has also been integrated into the document so that all information about the quarter is in one place.

Resolution No. GM/01.2020/56

Moved Cr Chambers

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

8/0

Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 1.44pm, taking no part in discussions and debate on the matter.

Item Number: C.26 **File Number:** D20/3947

SUBJECT HEADING: REQUEST FROM EASTER IN THE COUNTRY

Officer's Title: Chief Executive Officer

Executive Summary:

The agenda item was included for Council's consideration of the request for assistance as detailed by the Easter in the Country committee.

Resolution No. GM/01.2020/57

Moved Cr Chambers

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

7/0

At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 1.45pm.

Item Number: C.27 **File Number:** D20/3683

SUBJECT HEADING: AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Officer's Title: Manager - Organisational Development & Human Resources

Executive Summary:

The report sought Council approval for amendments to the Organisational Structure.

Resolution No. GM/01.2020/58

Moved Cr Chambers

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

8/0

Item Number: C.28 **File Number:** D20/3595

SUBJECT HEADING: REQUEST FOR COUNCIL FACILITY TO BE USED FOR TRAINING PURPOSES

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

A request was received seeking Council's assistance with helping to locate premises which can be used for boxing training ideally with cooking facilities.

Resolution No. GM/01.2020/59

Moved Cr Golder

Seconded Cr McMullen

That a report be prepared for an upcoming Council meeting.

CARRIED

5/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
Cr. Newman	Cr. Flynn
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer

Mayor

COUNCIL ADJOURNED THE MEETING
 TO REVIEW THE LATE AGENDA AT 1.49PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 2.12PM

LATE ITEMS

Item Number:

L.1

File Number: D20/209

SUBJECT HEADING:

MATERIAL CHANGE OF USE " RENEWABLE ENERGY FACILITY" (SOLAR FARM)

Location:

Blythdale North Road, Blythdale QLD 4455 (96WV457, 94SP261935 and 95SP261935)

Applicant:

X-ELIO Australia Pty Ltd

Officer's Title:

Lead Town Planner

Executive Summary:

X-Elia Australia Pty Ltd sought a development approval for a Material Change of Use to construct and operate a "Renewable energy facility" (Solar Farm) at 1544 Blythdale North Road, Blythdale, being Lot 96 on WV457 and Lots 94 & 95 on SP261935. The premises is commonly referred to as "The Bend", and is the location of a Santos LNG Operations Facility.

The development application is subject to impact assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016 and any matters prescribed by regulation. The Development Assessment Rules set out the procedural requirements that Council must follow in the development assessment process.

Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules and for a period of no less than 15 business days between 29 November 2019 and 20 December 2019. There were no properly made submissions about the development received during this period.

The procedural requirements set out by the Development Assessment Rules to enable Council to make a decision on this application have been fulfilled, including receipt of a referral agency response and public notification about the application.

The development application is generally consistent with the assessment benchmarks provided by the Planning Act 2016. As part of the assessment of the application Council officers have also identified a number of relevant matters that support the approval of the application, including the existing lawful use of the premises for an LNG Operations Facility and the close proximity of major electricity infrastructure, including a Powerlink substation and a high voltage transmission line.

Resolution No. GM/01.2020/60**Moved Cr Schefe****Seconded Cr Chambers**

The application for a Development Permit for a Material Change of Use for a “Renewable energy facility” (Solar Farm) on the premises located at 1544 Blythdale North Road, Blythdale, being Lot 96 on WV457 and Lots 94 & 95 on SP261935 be approved subject to the following conditions:

Preamble

- i. The Capricorn Municipal Development Guidelines apply to this development. Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- ii. Refer to <http://www.maranoa.qld.gov.au/council-policies> for Council Policies.
- iii. The relevant planning scheme for this development is the Maranoa Planning Scheme 2017. All references to the ‘Planning Scheme’ and ‘Planning Scheme Schedules’ within these conditions refer to the above Planning Scheme.
- iv. A Renewable energy facility as defined in the Planning Scheme means:
 - a) the use of premises for the generation of electricity or energy from a renewable energy source, including, for example, sources of bio-energy, geothermal energy, hydropower, ocean energy, solar energy or wind energy; but
 - b) does not include the use of premises to generate electricity or energy that is to be used mainly on the premises.
- v. All Aboriginal Cultural Heritage in Queensland is protected under the (*Aboriginal Cultural Heritage Act 2003*) and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- vi. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their ‘general environmental duty’ to minimise the risk of causing environmental harm to adjoining premises.
- vii. The land use rating category for the site may change upon commencement of the approved use on the site. Council’s current Revenue Statement, which includes the minimum general rate levy for the approved use is available on the Council website: www.maranoa.qld.gov.au.
- viii. It is the responsibility of the developer to obtain all necessary permits and approvals associated with the development of the site and submit all necessary plans and policies to the relevant authorities for the approved use.

- ix. This approval is subject to the approval of a reconfiguration of a lot application (i.e. creation of a lease area for a period exceeding 10 years). The application must meet the requirements of the *Planning Act 2016*, the Maranoa Planning Scheme 2017 and Council's adopted design standards in effect at the time of application, unless otherwise approved by Council.
- x. An operational works application will be required to be submitted and approved by Council for any cut and/or filling works that exceed 100m³.
- xi. All persons involved in the operation or use of the site have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the *Biosecurity Act 2014*.
- xii. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved operations on the site may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.

Use

- 1. The approved development is for a Material Change of Use – "Renewable energy facility" as defined in the Planning Scheme and as generally shown on the approved plans and described in the approved documents.

Compliance inspection

- 2. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.
- 3. Prior to the commencement of use the applicant shall contact Council's Planning Department and arrange a development compliance inspection.

Approved plans and documents

- 4. The approved development is to be carried out generally in accordance with following approved plans and documents, and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan/Document Number	Plan/Document Name	Date
Ref: 19-565	Site Plan prepared by NGH Pty Ltd	31/10/19
Ref: 19-565	Ecological Assessment Report – Roma Hub Solar Farm prepared by NGH Pty Ltd	29/10/19
Ref: 19295	Traffic Impact Assessment – Proposed "Roma Hub Solar Farm" 1544 Blythdale North Road, Blythdale prepared by Rytenskild Traffic Engineering	25/10/19
BN192627	Roma Hub Solar Farm – Preliminary Flood Statement prepared by Northrop	17/10/19
Ref: 19-565	Waste Stream Management prepared by NGH Pty Ltd	

Development works

5. All works must comply with:

- a. this development approval;
- b. Council's standard designs for such work where such designs exist;
- c. the Capricorn Municipal Development Guidelines; and
- d. any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs a-d above, Council may agree in writing to an alternative specification. This alternative specification prevails over those specified in paragraphs a-d in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any concurrent lawful requirements outside those stated above.

Detailed plans

6. A detailed site layout plan, generally in accordance with the approved plans and as described in the approved documents, must be submitted to Council for approval prior to the commencement of works. The site layout plan shall include:

- a) The location of the solar arrays, site substation and office/s, battery storage areas (as applicable), fencing and firebreaks, access points and internal roads, carparking area/s, lay-down areas and warehouse/s; and
- b) any other major infrastructure and services required in the ordinary operation of the approved development.

The approved site layout plan(s) shall form part of the approved documents for the development.

7. Elevation plan/s of all proposed buildings and structures associated with the approved development shall be provided to Council for approval prior to the commencement of works.

The approved elevation plan(s) shall form part of the approved documents for the development.

Construction Environmental Management Plan

8. A Construction Environmental Management Plan (CEMP) must be prepared and submitted for Council approval prior to the commencement of works. The CEMP must outline how activities carried out during the construction phase of the approved development will be managed to avoid or mitigate environmental or nuisance impacts, and how environmental management requirements will be implemented. The report shall include details about erosion and sediment control, hours of construction, noise, air quality, access and traffic, car parking, roadworks, earthworks and accommodation for construction workers associated with the development. The CEMP must also address risks associated with operating near major infrastructure facilities such as gas pipelines and major electricity infrastructure.

The approved CEMP shall form part of the approved documents for the development.

Biosecurity Plan

9. A Biosecurity Plan for the premises must be prepared and implemented in accordance with the *Biosecurity Act 2014*. The plan must be prepared by an appropriately qualified person taking into account all existing and approved operations on the site and addressing the risk of spread of Priority Pest Plants.

A copy of the plan must be submitted to Council prior to commencement of the approved development.

Note: The Pest Management Plan (PMP) for the Maranoa Region is available on Council's website via the following link: <http://www.maranoa.qld.gov.au/pest-management-plan>. The PMP identifies, among others, Parkinsonia, Prickly Acacia and Parthenium as Priority Pest Plants to be managed in the Maranoa Region.

Rehabilitation and Exit Plan

10. One (1) year prior to decommissioning, the landowner must submit to Council for endorsement a Rehabilitation and Exit Plan prepared by a qualified person that, at a minimum:
- Demonstrates that the site will be restored to standard capable of the level of productivity that was available prior to the commencement of the approved use;
 - Identifies possible land uses (e.g. grazing, cropping) following cessation of the approved use;
 - Clearly establishes the objective of the Plan;
 - Adopts performance criteria for rehabilitation efforts;
 - Includes an Action Plan, with timing for remedial works such as structural removal, removal of imported material such as gravel, and soil erosion, drainage and vegetation cover works, along with weed and pest animal control activities required to meet the adopted rehabilitation performance criteria; and
 - Outlines a program for monitoring rehabilitation success using appropriate indicators; and
 - Provides information on how and where infrastructure associated with the approved development will be disposed of.

Post operational rehabilitation of the site is to be carried out generally in accordance with the strategies identified in the Approved Rehabilitation and Exit Plan. Rehabilitation work must commence and be carried out in accordance with the endorsed Rehabilitation and Exit Plan at the timing specified in the Action Plan.

Access, parking and manoeuvring

11. Vehicle access to the development site shall be provided generally in the locations shown as "Access Points" on approved Site Plan reference Ref: 19-565 prepared by NGH Pty Ltd dated 31/10/19. All vehicle accesses shall be designed and constructed in accordance with Council's applicable design standards (CMDG).
- Note:** The applicable design standards will be confirmed by Council on receipt of the Site Layout Plan required by Condition 5 and the CEMP required by condition 7.
12. Vehicle crossovers must be located a minimum distance of one metre from any power poles, street signage, street lights, manholes, stormwater gully pits or other Council assets, unless otherwise specified in the applicable development standards and specifications.
13. A minimum of five (5) on site car parking spaces, including one (1) car parking space for persons with disabilities, are to be provided within the development site area. Car parking areas must be line marked and clearly delineated from other areas in the development site through the use of signs and/or other demarcations.

14. All vehicle access, car parking, manoeuvring, loading and unloading areas are to be sealed with an impervious surface.
15. Parking bay configurations (width and lengths) are to be in accordance with AS/NZS 2890.1:2004 Parking Facilities Part 1: Off-Street Car Parking.
16. Disabled car parking bays are to be designed in accordance with AS/NZS 2890.6:2009 Parking Facilities Part 1: Off-Street Car Parking.
17. Vehicle access and manoeuvring areas are to comply with AS/NZS 2890.1:2004 Parking facilities Part 1: Off-street car parking.
18. Parking associated with the approved use must be contained within the development site area. No on-street parking is permitted at any time.
19. Vehicles entering and exiting the development site must be able to enter and leave in forward direction. Reversing out of the development site is not permitted. Vehicle manoeuvres in this regard are to be totally contained within the development site boundaries.
20. All vehicle movements within the site are to be clear of proposed parking areas, buildings and any landscape treatments. Vehicle parking bays must not encroach into swept paths for vehicle movement's onsite.

Stormwater and drainage

21. Discharge of stormwater runoff from the development shall drain freely in all cases, and no nuisance of ponding will be created within the vicinity of the development during both construction and operational phases of the approved development.
22. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed. All stormwater from the approved operation is to be collected onsite using appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

If there is a possibility of erosion or silt or other materials being washed off the property during the development process or after the development is completed, the developer must document and implement a management plan that prevents this from occurring.
23. The developer shall immediately clean up and satisfactorily remove any deposited construction material or silt runoff from the development site.
24. Stockpiles of material capable of being moved by the action of running water shall be stored clear of drainage paths and be prevented from entering the road and/or drainage system.
25. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such works shall be undertaken immediately where there is a potential hazard to pedestrians and/or passing traffic.
26. Runoff from premises ensures the quality of surface water is suitable for:
 - (a) the biological integrity of aquatic ecosystems;
 - (b) recreational use;
 - (c) supply as drinking water after minimal treatment; and
 - (d) agricultural use or industrial use.

27. A Stormwater Management and Erosion and Sediment Control Plan prepared by a suitably qualified engineer (RPEQ) demonstrating how compliance with the above conditions will be achieved, must be submitted to Council for approval prior to the commencement of works. The Plan must demonstrate that there will be no nuisance or interference to the current use or potential future use of all upstream and or downstream properties. The Stormwater Management and Erosion and Sediment Control Plan should address maintenance of existing overland flow paths and erosion and sediment management measures for both the construction and operation phases of the approved development.

Emergency events

28. A Bushfire Hazard Management Plan, having regard to the site characteristics and management procedures in the event of a bushfire, shall be prepared prior to the commencement of use. Staff and visitors to the site shall be made aware of the Bushfire Hazard Management Plan, its content, and the procedures that need to be followed in the case of a bushfire event.

Note: A copy of the Bushfire Hazard Management Plan must be made available during any compliance inspection carried out by Council.

29. The development site must be provided with access to a reliable water supply for firefighting purposes.
30. The manufacture or storage of hazardous material on the premises is prohibited.
31. A flood management plan having regard to the flood characteristics of the site and the management procedures that need to be followed in the event of flood shall be prepared prior to the commencement of use. All staff and visitors shall be made aware of the flood management plan, its content, and the procedures that need to be followed in the case of a major flood event.
32. All material and machinery with the potential to cause harm by way of floating debris or potential contamination during a wet weather event must be stored in water proof containers that are adequately secured. Any material or machinery with the potential to cause harm or contamination shall be stored in such a manner as to be easily accessed and relocated off-site ahead of a major wet weather event.
33. No new buildings are to be located within the defined flood area as defined on the State Planning Policy Mapping.
34. All building must be designed to be resilient to flooding and must not include wall cavities that would collect water and sediment during a flood event.

Internal access roads

35. All weather vehicle internal access shall be provided for traffic movement within the development site area.
36. Internal roads are to be watered to mitigate dust and upon receipt of any reasonable complaint regarding dust nuisance that are caused by vehicle movements within the site.

Note: In most instances, Council is responsible for investigating nuisance complaints. When carrying out an investigation regarding nuisance, the authorised Council officer will consider amongst other things, the amount, duration, characteristics and qualities of the nuisance, as well as the sensitivity of the receptor and the potential impact the nuisance may be having on adjacent properties.

Setbacks

37. All buildings and structures must provide a minimum 15 metres setback from primary road frontages, 15 meters from any secondary frontage and 5 metres from side and rear property boundaries.

Signage

38. Signage shall be provided at access points to the site which display information including details of, and the contact phone numbers for:

- (i) The operator of the site; and
- (ii) Person/s responsible for the management of the site.

Signage is limited to the necessary contact information and must not impact upon the visual amenity of the locality.

39. Any proposed advertising signage that does not form part of this approval is subject to further development approval unless otherwise meeting the requirements for Accepted development in the Planning Scheme, or other applicable planning instrument in force at the relevant time.
40. Any free standing advertising signage or structure to be constructed on the subject site shall be designed by an RPEQ (Structural) Engineer and certification provided for both design and construction.

Fencing

41. Perimeter fencing shall be provided and maintained to prevent unauthorised access to solar infrastructure and any other high risk areas. Warning signs advising of the nature of use and any danger or hazard, are to be placed on the perimeter fence (every 200m or part thereof) and on any frontage to a public road and boundary to land used for a sensitive land use.
42. A 20 metre wide buffer zone shall be provided between perimeter fencing and any building and/or structure. This area is to be clear of vegetation and maintained for the purposes of providing adequate access for firefighting and other emergency vehicles.

Gas pipeline

43. No new buildings shall be located within 100m of a gas pipeline corridor.

Biodiversity

44. No regulated vegetation is to be cleared without prior approval/s from the relevant regulatory authorities.
45. Development shall be undertaken having regard to the recommendations contained in the approved Ecological Assessment Report – Roma Hub Solar Farm prepared by NGH Pty Ltd dated 29.10.19.

Waste management

46. At all times while the use continues, waste containers shall be provided on the site and maintained in a clean and tidy state and shall be emptied and the waste removed from the site on a regular basis. All waste containers are to be shielded from the view of travelling public and neighbours and accessible by the vehicles used by Council, its agents and/or others.

47. All waste generated from the construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the approved Waste Stream Management Plan prepared by NGH Pty Ltd and the *Environmental Protection (Waste Management) Regulation 2000*.

Avoiding nuisance

48. No unreasonable nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time during or after the establishment of the approved development.

Note: In most cases, Council is responsible for investigating nuisance complaints about smoke, dust, rubbish, contaminant, stormwater discharge or siltation. When carrying out an investigation regarding any of these matters, the authorised Council officer will consider amongst other things, the amount, duration, characteristics and qualities of the nuisance, as well as the sensitivity of the receptor and the potential impact the nuisance may be having on adjacent properties.

49. Dust emanating as a result of operations carried out onsite must be continually monitored and suppressed in order to prevent any dust drifting onto road networks, nearby properties and sensitive land uses. The landowner/operator must implement a dust management plan for the site operations.
50. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.
51. All mechanical equipment (including air conditioners and the like) and rainwater tanks are to be screened from the adjoining roadway and nearby properties.
52. Unless otherwise approved in writing by the Council, approved hours of construction are restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted. Development works, including building works, which causes audible noise, must not be conducted outside the above times or on Sundays or Public Holidays (excluding emergency maintenance where life or prompt is at risk).
53. Operational maintenance of the approved development is restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted and must not be conducted outside the above times or on Sundays or Public Holidays (excluding emergency maintenance where life or prompt is at risk).

Sloping land

54. Development is to be undertaken to ensure vulnerability to landslip erosion and land degradation is minimised and that the safety of persons and property is not compromised.

Lighting

55. Lighting associated with the approved use, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the Development site area.
56. All lighting shall be directed or shielded so as to ensure that no glare directly affects land uses outside of the development site area.

Note: The Queensland Government's *Environmental Protection Act 1994* regulates light nuisance offences. In most cases, Council is responsible for investigating light nuisance complaints.

When carrying out an investigation, the authorised Council officer will consider amongst other things, the amount, duration, characteristics and qualities of the lighting, as well as the sensitivity of the receptor and the potential impact the light may be having on adjacent properties.

Provision of services

57. The site must be provided with an on-site water supply with sufficient capacity to meet all operational needs, including watering to minimise dust nuisance and also a potable water supply sufficient to meet the needs of staff and visitors to the site.

58. The site must be connected to an on-site sewerage treatment system that is adequate for the approved use. The removal and disposal of any effluent from the site must be performed by a suitably licensed contractor.

59. The number of employees and visitors on site at any one time shall be limited to the maximum capacity of the onsite sewerage treatment system.

Note: The landowner/operator is responsible for obtaining any permits required to achieve compliance with environmental laws relevant to the provision of onsite sewerage treatment and/or disposal.

60. If the development is connected to a telecommunication service, then such works shall be undertaken in accordance with the relevant service provider's requirements and specifications along with relevant building standards requirements and specifications.

61. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

Waterways

62. No direct interference or modification of watercourse channels, banks or riparian and in-stream habitat occurs without approval from the relevant regulatory authorities.

No cost to Council

63. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.

64. All rates and charges of any description and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council, shall be paid to the Council prior to construction commencing.

Latest versions

65. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

Application documentation

66. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice and the Approved Plans and Approved Documents bearing 'Council Approval.'

CARRIED

8/0

Responsible Officer

Lead Town Planner

Item Number:

L.2

File Number: D20/3605

SUBJECT HEADING:

APPLICATIONS FOR FUNDING UNDER AUSTRALIAN
GOVERNMENT'S DROUGHT COMMUNITIES
PROGRAMME - EXTENSION

Officer's Title:

Regional Grants & Council Events Development
Coordinator

Executive Summary:

Council is eligible to submit projects for funding to the value of \$1 million under the Australian Government's Drought Communities Programme – Extension.

Moved Cr Chandler

No Seconded

That Council submit an application for funding under the Australian Government's Drought Communities Programme – Extension for the following projects:

1. Bassett Park Upgrade \$220,000
2. Yuleba Water Bore \$370,000
3. Progress on Wallumbilla Multi-Purpose Facility

MOTION LAPSED (due to absence of a Seconded)

Moved Cr Scheffe

Seconded Cr Newman

That Council:

1. Submit an application for funding under the Australian Government's Drought Communities Programme – Extension for the following projects:
 - a) Surat Bore \$630,000
 - b) Yuleba Water Bore \$370,000
2. Authorise the Chief Executive Officer, or delegate, to sign funding agreements as required.
3. Note the requirement to have the project/s completed by 31 December 2020.

NO VOTE TAKEN

Resolution No. GM/01.2020/61

Moved Cr O'Neil

Seconded Cr Scheffe

That Council suspend standing orders for discussion of this item.

CARRIED

8/0

Resolution No. GM/01.2020/62

Moved Cr Scheffe

Seconded Cr Newman

That Council:

1. Submit an application for funding under the Australian Government's Drought Communities Programme – Extension for the following projects:
 - a) Surat Bore \$630,000
 - b) Yuleba Water Bore \$370,000

2. Authorise the Chief Executive Officer, or delegate, to sign funding agreements as required.
3. Note the requirement to have the project/s completed by 31 December 2020.

CARRIED

8/0

Responsible Officer	Regional Grants & Council Events Development Coordinator
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Item Number: L.3 File Number: D20/4557

SUBJECT HEADING: CENTRELINK SURVEY RESULTS

Officer's Title: Regional Sport & Recreation Development Coordinator

Executive Summary:

A large number of concerns have been raised by local service providers with regards to the closure of the Roma Centrelink Office.

Council was asked to take the lead in collating agency feedback for the purpose of advocating with the relevant government ministers, seeking a return of services on behalf of the community.

Collated survey questions and responses from 18 local service providers were provided to Council in this officer's report.

Resolution No. GM/01.2020/63

Moved Cr O'Neil

Seconded Cr Scheffe

That:

1. Council receive informal feedback from local service providers affected by the closure of the Roma Centrelink Office, for discussion with relevant Federal Ministers
2. A report for the next General Meeting on 12 February 2020 be tabled with an approach to seek broader community feedback with examples of the impact from the closure of the Centrelink branch in Roma.

CARRIED

8/0

Responsible Officer	Regional Sport & Recreation Development Coordinator
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Item Number: L.4 File Number: D20/5143

SUBJECT HEADING: REQUEST FOR REGIONAL ARTS DEVELOPMENT FUND STRATEGIC INITIATIVE FUNDING

Officer's Title: Regional Grants & Council Events Development Coordinator

Executive Summary:

A component of Council's Regional Arts Development Fund (RADF) budget has been allocated to a Strategic Initiative Fund. It was recommended that Council distribute the remainder of this Fund to projects in Mitchell and Yuleba.

Resolution No. GM/01.2020/64
Moved Cr Chambers
Seconded Cr Newman
That Council:

1. Allocate the remaining budget from its 2019/20 Regional Arts Development Fund (RADF) Strategic Initiative (GL 2885.2250.2001) to the following projects:
 - Design and installation of a laser cut-out in Mitchell Memorial Park (\$5,000);
 - Conservation of the mural in the Yuleba Hall (\$6,000).
2. Accept the offer of \$6,000 in matching funds for the Yuleba mural project from South West Queensland Regional Arts.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Regional Grants & Council Events Development Coordinator
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Item Number:
L.5
File Number: D18/95315
SUBJECT HEADING:
DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE "CARETAKER'S RESIDENCE" - CITIES RUGBY LEAGUE FOOTBALL CLUB (RLFC)
Location:

44670 Warrego Highway, Roma QLD 4455 (2/R86102)

Applicant:

Cities RLFC

Officer's Title:
Lead Town Planner
Executive summary:

Cities RLFC submitted a development application seeking retrospective planning approval in relation to a caretaker's residence that has been constructed within its sporting grounds located at 44589 Warrego Highway, Roma, being Lot 2 on R 86102. Council has agreed to assess the development application against the now superseded Roma Town Planning Scheme 2016 (Council Resolution No. GM/09.2018/11).

The development application is subject to impact assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016. The Development Assessment Rules set out the procedural requirements for the development assessment process.

Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules and for a period of no less than 15 business days between 26 October 2018 and 15 November 2018. There were no properly made submissions received about the application during this period.

The procedural requirements set out by the Development Assessment Rules to enable Council to make a decision on this matter have been fulfilled.

The development application is generally consistent with the assessment benchmarks provided by the Planning Act 2016 and any residual inconsistency with the assessment benchmarks can be appropriately addressed by way of conditions of development approval. Council officers have also identified a number of relevant matters that support approval of the application, including the lawful existing primary use of the premises and the absence of any significant impacts that result from the development.

Resolution No. GM/01.2020/65

Moved Cr Newman

Seconded Cr McMullen

That the application for a Material Change of Use for a “Caretaker’s Residence” located 44589 Warrego Highway, Roma QLD 4455 being Lot 2 on R86102, be approved subject to the following conditions:

- i. Refer to <http://www.maranoa.qld.gov.au/council-policies> for Council Policies.**
- ii. The relevant planning scheme for this development is Roma Town Planning Scheme 2006. All references to the ‘Planning Scheme’ and ‘Planning Scheme Schedules’ within these conditions refer to the above Planning Scheme.**
- iii. In the Roma Town Planning Scheme 2006 a “Caretaker’s Residence” means:**

A dwelling unit used or intended for use by the proprietor, manager or caretaker of premises used or intended for use for business, commercial, industrial, sporting, recreation, or accommodation purposes on the same site. The term includes the use of the caretakers premises by the family of the proprietor, manager or caretaker.
- iv. The land use rating category may change upon commencement of any newly approved use on the site. Council’s current Revenue Statement, which includes the minimum general rate levy for the approved use/s, can be viewed on the Council Website: www.maranoa.qld.gov.au.**
- v. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their ‘general environmental duty’ to minimise the risk of causing environmental harm to adjoining premises.**
- vi. All Aboriginal Cultural Heritage in Queensland is protected under the (*Aboriginal Cultural Heritage Act 2003*) and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.**
- vii. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved use.**
- viii. Refer to Attachment 2 – Adopted Infrastructure Charges Notice for infrastructure charges levied for the approved development.**

- ix. An operational works application will be required to be submitted to and approved by Council for any cut and/or filling works that exceed 100m³.
- x. All persons involved in the operation or use of the site have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the *Biosecurity Act 2014*.
- xi. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.

Use

- 1. The approved development is a Material Change of Use – “Caretaker’s Residence” as defined in the Roma Town Planning Scheme 2006 and as shown on the approved plans. This approval does not apply to or authorise any other development or use on the site
- 2. The “Caretaker’s Residence” is for the exclusive use of a person having responsibility for the security, maintenance and/or management of the premises. It must not be occupied by any other member of the public, including any guest, contractor or associate of the occupant at any time.
- 3. The number of people permitted to occupy the “Caretaker’s Residence” at any one time is strictly restricted to one (1).

Compliance inspection

- 4. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.
- 5. Prior to the commencement of use, the applicant shall contact Council and arrange a development compliance inspection.

Approved Plans and Documents

- 6. All works and operations are to be carried out generally in accordance with the approved plans and documents listed in the following table. Where the approved plans or documents are in conflict with the Assessment Manager’s conditions, the Assessment Manager’s conditions shall take precedence.

Plan/Document Number	Plan/Document Name	Date
	Site Layout Plan	
	Caretaker Residence Transportable	
	Caretaker Residence Transportable – Northern Elevation	
41-29998 Rev A	Figure 2 - Bungil Creek Football Filed Development, Roma – Flood Impact Assessment 2012 Post Stage 2A Peak flood depth	4.4.2018
192029	Report on Mitigation Solutions for Roma Cities RLFC prepared by Brandon and Associates Ltd	08.2018
	Caretaker’s Cottage Roma Cities RLFC Evacuation Plan	

Development works

7. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
8. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

Applicable standards

9. All works must comply with:

- a) this development approval;
- b) any relevant Acceptable Solutions of the applicable codes of the planning scheme for the area;
- c) Council's standard designs for such work where such designs exist;
- d) the Capricorn Municipal Development Guidelines; and
- e) any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs a-e above, Council may agree in writing to an alternative specification. This alternative specification prevails over those specified in paragraphs a-e in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any concurrent lawful requirements outside those stated above.

Access road

10. A 4.0 metre wide internal access road shall be provided from the existing access point from Creek Street Burtons Lane to the "Caretaker's Residence". The internal access road shall remain free of impediment or obstacle at all times.
11. The approval holder is responsible for the maintenance of the vehicle crossover from the road carriageway to the property boundary. Should any damage be caused to Creek Street at the approved access location, it is the landowner's responsibility to ensure it is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner's expense.

Evacuation Plan

12. A copy of the approved Caretaker's Cottage Roma Cities RLFC Evacuation Plan must be provided to the Local Disaster Management Group within three (3) months of this approval taking effect.
13. The occupant of the Caretaker's Residence must be made aware of the approved Caretakers Cottage Roma Cities RLFC Evacuation Plan, its content, and the procedures that need to be followed in case of a major flood event.
14. A copy of the approved Caretaker's Cottage Roma Cities RLFC Evacuation Plan must be displayed within a prominent location within the approved "Caretaker's Residence."

15. Council approval will be required for any changes that are made to the Caretaker's Cottage Roma Cities RLFC Evacuation Plan, including any changes to the contact details of the occupant.

Finished Floor Level

16. Works must be undertaken on the approved "Caretaker's Residence" to raise the finished floor level to 300mm above the defined flood event. This would require a finished floor level of 297.7 mAHD.

Avoiding nuisance

17. No nuisance is to be caused to adjoining properties and occupiers by the way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time.
18. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.
19. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.
20. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.

Refuse storage

21. Waste containers must be provided on site for the exclusive use of the "Dwelling house" and must be maintained in a clean and tidy state at all times while the use continues. The waste containers shall be emptied and the waste removed from the site on a regular basis.

Signage

22. Signage must be provided at the entrance to the approved "Caretaker's Residence" clearly displaying the following information;
- o Occupants name
 - o Specific rules for the area
 - o Map of the area
 - o Route for emergency vehicles
 - o Emergency contact phone number(s)

Emergency events

23. The Care accommodation must incorporate measures for fire protection, including firefighting equipment and adequate water supplies, in accordance with the relevant legislation and standards.

Provision of services

24. The approved use is to be connected to Council's reticulated water supply network in accordance with the applicable Water Services Association of Australia (WSAA) publication and the CMDG Design Guidelines – D11 'Water Reticulation', at no cost to Council.

25. The site must be connected to an on-site sewerage treatment system that is designed in accordance with AS/NZS 1547:2012 and that is adequate for the approved use. The removal and disposal of any effluent from the site must be performed by a suitably licensed contractor.

Note: The landowner/operator is responsible for obtaining any permits required to achieve compliance with environmental laws relevant to the provision of onsite sewerage treatment and/or disposal

26. If the approved use is connected to a telecommunication service, then such works shall be undertaken in accordance with the relevant service providers requirements and specifications along with relevant building standards requirements and specifications (as relevant).
27. The development must be connected to an electricity reticulation service in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications (as relevant).
28. All services installation, including sewer, water, electricity and telecommunications connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such designs exist (iv) the Capricorn Municipal Development Guidelines (CMDG) where it applies (v) any relevant Australian Standard that applies to that type of work and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards
29. Any conflicts associated with proposed use and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

Stormwater and drainage

30. Stormwater is collected internally within the site and discharged so as to:
- a) protect the stability of buildings and the use of adjacent land;
 - b) prevent water-logging of nearby land;
 - c) protect and maintain environmental values;
 - d) No nuisance ponding of stormwater is to be created within the vicinity of the approved development or to adjacent properties or roads;
 - e) Appropriate pollution control devices and/or methods shall be implemented to ensure that no contamination or silting of creeks or other waterways result from the stormwater generated from the approved development facility.

Landscaping and fencing

31. Additional landscape plantings and other design elements are required to be provided within proximity of the approved "Caretaker's Residence" to contribute to the site amenity, provide screening and buffering, and to integrate the buildings into the site and maintain the character and amenity of the locality.
32. All site landscaping is to be maintained throughout the duration of the approved use. Any dead and/or unhealthy plants are to be promptly removed and disposed of.

No cost to Council

33. Services and infrastructure required in connection with the establishment of the approved development must be provided at the developer's cost.
34. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.

Latest versions

35. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

Application documentation

36. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice and the Approved Plans and Approved Documents bearing 'Council Approval.'

CARRIED

8/0

Responsible Officer

Lead Town Planner

Item Number:

L.6

File Number: D20/5933

SUBJECT HEADING:

ANNUAL REPORT 2018-19

Officer's Title:

Chief Executive Officer

Executive Summary:

The report tabled the updated annual report following the additional steps referenced in the Council resolution of 11 December 2019.

Moved Cr Chambers

Seconded Cr Newman

That Council adopt the final document and it be made available on Council's website.

NO VOTE TAKEN

Cr. Flynn left the Chamber at 3.01pm.

Resolution No. GM/01.2020/66

Moved Cr Golder

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

7/0

Item Number: L.7 File Number: D20/5939

SUBJECT HEADING: SOUTH WEST REGIONAL ECONOMIC DEVELOPMENT (SWRED) DELEGATION TO CANBERRA

Officer's Title: Manager - Economic & Community Development

Executive Summary:

Under the stewardship of Member for Maranoa David Littleproud, SWRED members are planning a delegation to Canberra to discuss the adverse impacts of large-scale carbon farming in south west Queensland. Mr Littleproud has offered to facilitate a meeting with Minister Angus Taylor when they sit again in February 2020. He advised it is an opportune time as Minister Taylor is considering a review of the Carbon Farming program. The meeting date has been suggested for late February. SWRED has asked its members if they would like to participate.

Resolution No. GM/01.2020/67

Moved Cr Chambers

Seconded Cr O'Neil

That Council decline the opportunity to travel with the SWRED delegation to Canberra to discuss Carbon Farming, however encourage the initiative by offering a letter of support.

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer

Manager - Economic & Community Development

Item Number: L.8 File Number: D20/5999

SUBJECT HEADING: ANNUAL REVIEW OF THE IMPLEMENTATION OF THE ANNUAL OPERATIONAL PLAN

Officer's Title: Chief Executive Officer

Executive Summary:

A new document – Our performance in focus - was proposed to be made available to the community on Council's website or in print format.

This year our reporting has been restructured to enable our stakeholders to view either summary or detailed information about Council's functions.

This agenda item pertains to the report on the annual review of the implementation of the annual operational plan, but has been prepared in parallel with the Annual Report. It enables our interested stakeholders to review either summary information (Annual Report), or detailed information on each of Council's functions (Our performance in focus).

This document effectively provides a mini-annual report for each function that aims to further increase the transparency of our operations for our community.

Resolution No. GM/01.2020/68

Moved Cr Golder

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

7/0

LATE CONFIDENTIAL ITEMS

Cr. Chambers declared a 'Conflict of Interest' with the following item:

- LC.1 – Fee Waiver Request - South West Hospital & Health Services

due to her being a Board member of the South West Hospital and Health Service.

Cr. Chambers foreshadowed that she would remove herself from discussions and decision on the abovementioned item.

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/01.2020/69

Moved Cr McMullen

Seconded Cr Golder

That Council close the meeting to the public at 3.06pm.

CARRIED

7/0

Cr. Flynn entered the Chamber at 3.10pm.

Resolution No. GM/01.2020/70

Moved Cr O'Neil

Seconded Cr Newman

That Council open the meeting to the public at 3.28pm.

CARRIED

8/0

Resolution No. GM/01.2020/71

Moved Cr Chambers

Seconded Cr Schefe

That Council add the following item to the agenda:

- Request from Meat Livestock Australia

CARRIED

8/0

Cr. O'Neil declared a 'Material Personal Interest' with the following item:

- LC.4 – Request from Meat Livestock Australia

due to his wife being employed by the applicant.

Cr. O'Neil left the meeting at 3.29pm, taking no part in discussions and debate on the matter.

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/01.2020/72

Moved Cr Chambers

Seconded Cr Scheffe

That Council close the meeting to the public at 3.29pm.

CARRIED

7/0

The Chief Executive Officer left the Chamber at 3.33pm, and returned at 3.59pm.

At cessation of discussion and debate on the item LC.4, Cr. O'Neil returned to the Chamber at 3.36pm.

Cr. Chambers, having previously foreshadowed a 'Conflict of Interest' in the item LC.1, left the meeting at 3.42pm, taking no part in discussions and debate on the matter.

At cessation of discussion and debate on the abovementioned item, Cr. Chambers returned to the Chamber at 3.43pm.

Cr. Flynn declared a 'Conflict of Interest' with the following item:

- LC.2 – 2020 Australia Day Awards

given his close association with an award category nominee.

Cr Flynn left the meeting at 3.44pm, taking no part in discussions and debate on the matter.

At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 3.45pm.

Cr. Chambers, having previously foreshadowed a 'Conflict of Interest' in item LC.1, left the meeting at 3.45pm, taking no part in discussions and debate on the matter.

At cessation of discussion and debate on the abovementioned item, Cr. Chambers returned to the Chamber at 3.48pm.

Cr. Newman left the Chambers at 3.51pm, and returned at 4.00pm.

Mayor Golder left the Chambers 4.07pm, and returned at 4.09pm.

Cr. Scheffe left the Chambers at 4.10pm, and returned at 4.11pm.

Cr. McMullen left the Chambers at 4.44pm, and returned at 4.50pm.

Cr. Flynn left the Chambers at 5.02pm, and returned at 5.27pm.

Mayor Golder left the Chambers at 5.11pm, and returned at 5.14pm.

The Director of Corporate, Community & Commercial Services left the Chambers at 5.17pm, and returned at 5.27pm.

The Chief Executive Officer left the Chambers at 5.17pm, and returned at 5.19pm.

Resolution No. GM/01.2020/73

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 5.28pm.

CARRIED

8/0

Item Number:

12.3

File Number: D19/125735

SUBJECT HEADING:

**ASSET MANAGEMENT PLAN - WATER NETWORK,
REVISION 3 - NOVEMBER 2019**

Officer's Title:

Manager - Water, Sewerage & Gas

Executive Summary:

Council is responsible for the management of 268 kilometres of water main and associated infrastructure with a replacement value of \$79,566,375. The development of a 10 year asset management plan provides direction and aids in ensuring that services are provided in a financially sustainable manner.

This revision provides more accurate renewal data and updates the capital upgrades required. It also incorporates the Mitchell Water Strategy and the reservoir cleaning schedule.

Resolution No. GM/01.2020/74

Moved Cr Scheffe

Seconded Cr Newman

That Council:

- 1. Receive the Water Network Asset Management Plan (AMP) Revision 3 as presented, including the additional Roma Water Strategy Map.**
- 2. Endorse the Water Network AMP for inclusion in the Local Government Infrastructure Planning documentation.**
- 3. Consider the Water Network AMP in parallel with budget preparation.**

CARRIED

7/1

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer

Manager - Water, Sewerage & Gas

Item Number: C.1 File Number: D19/128289

SUBJECT HEADING: ROMA CULTURAL CENTRE STAGE CURTAINS AND REGIONAL HALL FIRE RETARDANT TREATMENT

Officer's Title: Administration Officer - Council Buildings & Structures

Executive Summary:

Council provides community halls for the use of residents and visitors throughout the Maranoa Region. The Roma Cultural Centre Auditorium, Mitchell Hall, Surat Hall, Wallumbilla Hall and Injune Hall are fitted with stage curtains for use during theatrical performances and these curtains all require regular maintenance to ensure compliance with Australian Standards and fire safety requirements.

Council has also received a request from Roma Performing Arts to upgrade curtains in the Auditorium at the Roma Cultural Centre to improve daytime matinee performances.

Resolution No. GM/01.2020/75

Moved Cr Chambers

Seconded Cr McMullen

That Council note its intention to allocate funds of \$40,440 in the second quarter budget review to fund new stage curtains at the Roma Cultural Centre Auditorium to achieve compliance with fire regulations. (The Quarter 2 Budget Review would be addressed later in the meeting).

CARRIED

8/0

Responsible Officer

Administration Officer - Council Buildings & Structures

Item Number: C.16 File Number: D20/2550

SUBJECT HEADING: REPLACEMENT OF WOODEN STREET BLADES - YULEBA

Officer's Title: Manager - Maintenance Delivery & Works

Executive Summary:

This report provided further information in regards to the replacement of the wooden street blades in Yuleba.

Resolution No. GM/01.2020/76

Moved Cr O'Neil

Seconded Cr Chandler

That Council undertake consultation with Yuleba town residents on the replacement of the town street signs, including what they are made of and their design, and costs, to ensure they confer with current standards.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	

Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer	Manager - Maintenance Delivery & Works
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Item Number: C.17 **File Number:** D20/3632

SUBJECT HEADING: **CONCERN FOR LACK OF SHADE - ROMA SALEYARDS HOLDING PADDOCKS**

Officer's Title: **Manager - Saleyards**

Executive Summary:

On 21 February 2019 Council received an email regarding concerns for the welfare of livestock in holding paddocks with no shade.

This report was presented to Council as on Wednesday 20 November 2019 a further email was received raising concerns due to the lack of shade in holding paddocks at Roma Saleyards.

Resolution No. GM/01.2020/77

Moved Cr Chambers

Seconded Cr Chandler

That correspondence be provided to communicate the results of Council's discussions.

CARRIED

6/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer	Manager - Saleyards
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Item Number: C.23 **File Number:** D20/3879

SUBJECT HEADING: **QUARTER 2 2019/20 REVISED FINANCIAL STATEMENTS AND BUDGET DOCUMENTS**

Officer's Title: **Contractor - Strategic Finance**

Executive Summary:

In accordance with S170 (3) of the Local Government Regulation 2012, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

Resolution No. GM/01.2020/78

Moved Cr Chambers

Seconded Cr Newman

That the Council adopt the Second Quarter Budget Review 2019/20 as shown in the following attachments:

- 1. Revenue Policy 2019/20**
- 2. Revenue Statement 2019/20**

3. Revised Budget Financial Statements 2019/20 & following two years
4. Revised Budget Financial Statements 2019/20 & following nine years
5. Revised Financial Sustainability Ratios 2019/20
6. Total Value of Change in Rates and Charges

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Contractor - Strategic Finance
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Item Number:

C.22

File Number: D20/1721

SUBJECT HEADING:

**MARANOA COLLABORATIVE AREA MANAGEMENT
PROJECT - STAGE 3**

Officer's Title:

**Manager - Environment, Health, Waste & Rural Land
Services**

Executive Summary:

Council called for Expressions of Interest under its Queensland Feral Pest Initiative Stage 3 project that aims to construct a further 260 kilometres of fencing in partnership with approved landholder groups capped at a value of \$2,700 plus GST per kilometre for the purchase materials.

The Expression of Interest closed on Monday, 6 January 2020, with seven applications received. These applications were assessed by a panel, with the results being tabled for Council's consideration.

Resolution No. GM/01.2020/79

Moved Cr O'Neil

Seconded Cr Newman

That Council:

1. Invite the three Collaborative Area Management groups listed below to provide a comprehensive application for their particular project by 7 February 2020 – resulting in a total of 103 kilometres of fence being constructed with a funding value of \$278,100 (excluding GST) being:
 - a. Basalt Creek (north east Mitchell)
 - b. Peronne (Bymount area)
 - c. Kimberley/Booringa (north west Mitchell)
2. When inviting both the Basalt Creek and Kimberley/Booringa groups, request if each would contact neighbouring landholders of their groups seeking further participation which will result in improved public benefit and strategic linkages.
3. Readvertise Expressions of Interest for Stage 3, as the three highest ranked applications will construct 103 of the expected 260 kilometres of fencing should their final application be approved.

4. Write to Department of Agriculture and Fisheries seeking an extension of time for this funding (June 2022) due to the following reasons:

- Council did not receive sufficient number of applications to construct 260 kilometres of fence, and will be readvertising expressions of interest for the program; and
- Local Government elections will impact Council making any major financial decisions (transition into 'Caretaker Mode') until the election process has been completed and new Councillors sworn into their new roles within local government.

5. All unsuccessful applicants be encouraged to reapply and feedback be provided.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. McMullen
Cr. Chandler	
Cr. Flynn	
Cr. Golder	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer	Manager - Environment, Health, Waste & Rural Land Services
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Item Number:

C.24

File Number: D20/3928

SUBJECT HEADING:

PROPOSED CONDUCT AND COMPENSATION AGREEMENT - LOT 73 ON WT112 AND LOT 20 ON AB55

Officer's Title:

Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Origin Energy Upstream Operator Pty Ltd acting as agent for and on behalf of Australia Pacific LNG Pty Limited requested Council enter into a Conduct and Compensation Agreement over land described as Lot 73 on WT112 and Lot 20 on AB55.

Resolution No. GM/01.2020/80

Moved Cr Newman

Seconded Cr Chandler

That Council:

1. Enter into a Conduct and Compensation Agreement with Origin Energy Upstream Operator Pty Ltd ABN 67 105 423 532 as agent for Australia Pacific LNG Pty Limited ABN 68 001 646 331 over land described as Lot 73 on WT112 and Lot 20 on AB55.
2. Authorise the Chief Executive Officer to sign the Conduct and Compensation Agreement.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number:

C.25

File Number: D20/3943

SUBJECT HEADING:

QUARTER 2 REPORT - PROGRESS ON IMPLEMENTING
THE CORPORATE PLAN AND OPERATIONAL PLAN

Officer's Title:

Chief Executive Officer

Resolution No. GM/01.2020/81

Moved Cr Newman

Seconded Cr Chambers

That:

1. The report be received and contents noted.
2. Council note the changes discussed, being:
 - a) Purchase of curtains for the Roma Cultural Centre (\$40,440)
 - b) Purchase of livestreaming/videoconferencing equipment (\$15,000)
 - c) Park run be funded to \$14,500
 - d) Design for Bassett Park kitchen
 - e) With the remainder being allocated to Facilities.

CARRIED

8/0

Responsible Officer	Chief Executive Officer
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Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in item C.26 – 'Request from Easter in the Country' for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 5.55pm, taking no part in discussions and debate on the matter.

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/01.2020/82
Moved Cr McMullen
Seconded Cr O'Neil
That Council close the meeting to the public at 5.57pm.
CARRIED
6/1
Resolution No. GM/01.2020/83
Moved Cr O'Neil
Seconded Cr McMullen
That Council open the meeting to the public at 6.03pm.
CARRIED
7/0
Item Number:
C.26
File Number: D20/3947
SUBJECT HEADING:
REQUEST FROM EASTER IN THE COUNTRY
Officer's Title:
Chief Executive Officer
Executive Summary:
The agenda item was included for Council's consideration of the request for assistance as detailed by the Easter in the Country committee.
Resolution No. GM/01.2020/84
Moved Cr O'Neil
Seconded Cr McMullen
That:

1. Council increase their sponsorship of Easter in the Country from \$15,000 to \$18,340, with the additional \$3,340 being the balance of the 2019/20 sponsorship budget.
2. Council enter into discussions with the Easter in the Country Committee with regard to their in kind allocation from Council, and that any deliberations be brought back to Council at the first available opportunity.

CARRIED
7/0
Responsible Officer
Deputy Chief Executive Officer

At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 6.06pm.

Item Number:
C.27
File Number: D20/3683
SUBJECT HEADING:
AMENDMENTS TO THE ORGANISATIONAL STRUCTURE
Officer's Title:
Manager - Organisational Development & Human Resources
Executive Summary:
The report sought Council approval for amendments to the Organisational Structure.
Resolution No. GM/01.2020/85
Moved Cr Chambers
Seconded Cr Newman
That Council endorse the proposed amendment to the Organisational Structure as follows:

- Change the employment type of the Customer and Library Services Officer (0671) from Casual FTE 0.60 to Part-time FTE 0.60.

- Change the position title of Associate to the CEO (0500) to Business Planning & Performance Coordinator (0500)
- Change the position title of Lead Infrastructure Program Funding & Budget Coordination Officer (0331) to Program Funding & Budget Coordinator (0331)
- Change the position title of Manager – Program & Contract Management (0100) to Deputy Director / Strategic Road Management (0100) and delete the temporary position in lieu of the permanent role (1012).
- Formalise the position of Customer Service Officer – Office of the Mayor and CEO.

CARRIED

7/1

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Manager - Organisational Development & Human Resources
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Cr. Chambers, having previously foreshadowed a 'Conflict of Interest' in the following item, left the meeting at 6.10pm, taking no part in discussions and debate on the matter.

LATE CONFIDENTIAL ITEMS

Item Number: LC.1 **File Number:** D20/2938

SUBJECT HEADING: FEE WAIVER REQUEST - SOUTH WEST HOSPITAL & HEALTH SERVICES

Officer's Title: Regional Grants & Council Events Development Coordinator

Executive Summary:

Council has been approached by South West Hospital & Health Services (SWHHS) to consider a fee waiver for the use of the Professional visiting room at the Injune Information Centre.

Resolution No. GM/01.2020/86

Moved Cr Chandler

Seconded Cr O'Neil

That Council:

1. Decline the request from South West Hospital & Health Services (SWHHS) for a weekly fee waiver for the Professional Room in Injune, and charge the full hire fee of \$96.50 per day.
2. Request that outstanding hire fees on the room are paid in full.

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Regional Grants & Council Events Development Coordinator
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At cessation of discussion and debate on the abovementioned item, Cr. Chambers returned to the Chamber at 6.12pm.

Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in the following item, left the meeting at 6.12pm, taking no part in discussions and debate on the matter.

Item Number: LC.2 **File Number:** D20/4314

SUBJECT HEADING: 2020 AUSTRALIA DAY AWARDS

Officer's Title: Regional Grants & Council Events Development Coordinator

Resolution No. GM/01.2020/87

Moved Cr O'Neil

Seconded Cr Chandler

That Council:

1. Accept the additional nomination for the 2020 Australia Day awards.
2. Change the criteria for the Andrea Murray Memorial Award to include those who are employed in the sector.
3. Not award the Achievement Award for 2020 in Roma.

CARRIED

7/0

Responsible Officer	Regional Grants & Council Events Development Coordinator
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At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 6.13pm.

Item Number: LC.3 **File Number:** D20/4851

SUBJECT HEADING: PETITION FROM RESIDENTS WHO RESIDE IN AND AROUND ALEX PARADE

Officer's Title: Lead Town Planner

Executive Summary:

Council received a petition from residents who reside in and around Alex Parade, Roma in relation to purported nuisance (noise, dust and odour) from industrial activities located on Spencer Street and west of Spencer Street, Roma. The petition claims that the nuisance is a direct result of Council's decision to allow industrial activities in the Spencer Street area without any protection measures for nearby residents.

Resolution No. GM/01.2020/88
Moved Cr Chambers
Seconded Cr Newman
That:

1. A written response be provided to signatories of the petition outlining the various investigations that have been conducted by Council officers in relation to the matters raised in the petition and, where appropriate, provide a summary of the outcomes of Council's investigations and provide an opportunity for these parties to have monitoring equipment placed on their premises.
2. A scope of works including costing to engage an independent third party expert to conduct environmental monitoring in the Alex parade area be presented at the next General Meeting on 12 February 2020.

CARRIED
8/0
Responsible Officer
Lead Town Planner
Item Number:
LC.5
SUBJECT HEADING:
ADDITIONAL REQUEST FOR SPONSORSHIP ROMA RUGBY 7'S
Officer's Title:
Regional Sport & Recreation Development Coordinator
Executive Summary:

The Roma Echidnas Rugby Union have approached Council to provide sponsorship to the Roma Rugby 7's Tournament, which will be held in Roma on the first weekend of February 2020. The event will consist of approximately 25 men's teams and 15 women's teams competing in the tournament and will bring in a considerable amount of visitors to the region.

It was recommended that Council approve the additional request for support with traffic management signage on 1 and 2 February 2020.

Resolution No. GM/01.2020/89
Moved Cr Flynn
Seconded Cr O'Neil
That Council:

1. Approve the additional request from the Roma Echidnas Rugby Union Club for sponsorship of their Roma Rugby 7's Tournament, which will be held in Roma on the first weekend of February 2020 (1 February).
2. Provide financial support with traffic management signage to a cost of \$626 to be allocated to the work order for Local Development Officer (LDO) Works Support.

CARRIED
8/0
Responsible Officer
Regional Sport & Recreation Development Coordinator

Cr. O'Neil, having previously foreshadowed a 'Material Personal Interest' in the following item, left the meeting at 6.16pm, taking no part in discussions and debate on the matter.

Item Number: LC.4

SUBJECT HEADING: REQUEST FROM MEAT LIVESTOCK AUSTRALIA

Officer's Title: Manager - Saleyards

Resolution No. GM/01.2020/90

Moved Cr Flynn

Seconded Cr Newman

That Council seek costings for a phone signal booster as requested from Meat Livestock Australia, and costings for an additional phone signal booster to be situated at the scales building at Roma Saleyards.

CARRIED

7/0

Responsible Officer

Manager - Saleyards

At cessation of discussion and debate on the abovementioned item, Cr. O'Neil returned to the Chamber at 6.19pm.

LATE ITEMS

Item Number: L.6

File Number: D20/5933

SUBJECT HEADING: ANNUAL REPORT 2018-19

Officer's Title: Chief Executive Officer

Executive Summary:

The report tabled the updated annual report following the additional steps referenced in the Council resolution of 11 December 2019.

Resolution No. GM/01.2020/91

Moved Cr O'Neil

That the matter lay on the table to be brought to a future Council meeting, with a view to resolving it as quickly as possible.

CARRIED

8/0

Responsible Officer

Chief Executive Officer

Item Number: L.8

File Number: D20/5999

SUBJECT HEADING: ANNUAL REVIEW OF THE IMPLEMENTATION OF THE ANNUAL OPERATIONAL PLAN

Officer's Title: Chief Executive Officer

Executive Summary:

A new document – Our performance in focus - is proposed to be made available to the community on Council's website or in print format.

This year our reporting has been restructured to enable our stakeholders to view either summary or detailed information about Council's functions.

This agenda item pertains to the report on the annual review of the implementation of the annual operational plan, but has been prepared in parallel with the Annual Report. It enables our interested stakeholders to review either summary information (Annual Report), or detailed information on each of Council's functions (Our performance in focus).

This document effectively provides a mini-annual report for each function that aims to further increase the transparency of our operations for our community.

Resolution No. GM/01.2020/92

Moved Cr O'Neil

That the item lay on the table to be considered at a future Council meeting.

CARRIED

8/0

Responsible Officer

Chief Executive Officer

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 6.30pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 12 February 2020, at Roma Administration Centre.

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Mayor

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Date