



LATE ITEMS

BUSINESS PAPER

General Meeting

Wednesday 12 February 2020

Roma Administration Centre

NOTICE OF MEETING

Date: 11 February 2020

Mayor:

Councillor T D Golder

Deputy Mayor:
Councillors:

Councillor J L Chambers
Councillor N H Chandler
Councillor P J Flynn
Councillor G B McMullen
Councillor W M Newman
Councillor C J O'Neil
Councillor D J Schefe
Councillor J M Stanford

Chief Executive Officer:

Ms Julie Reitano

Senior Management:

Mr Rob Hayward (Deputy Chief Executive Officer/Director
Development, Facilities & Environmental Services)
Ms Sharon Frank (Director Corporate, Community & Commercial
Services)

Please find attached agenda for the **General Meeting** to be held at the Roma Administration Centre on **February 12, 2020 at 9.00AM.**

Julie Reitano
Chief Executive Officer

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LC. Late Confidential Items

LC.1 Bigger Big Rig - Project Update

Classification: Closed Access

Local Government Regulation 2012 Section 275(c) (h) the local government budget; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

LC.2 Application to occupy vacant Council owned land

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

LC.3 Road Upgrade to Four Grid Approaches

Classification: Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.

LC.4 2019-2020 Capital works program amendment - Springfield Road gravel resheet

Classification: Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.

LC.5 Air Conditioners - Roma Community Arts Centre

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

LC.6 Re-allocation of Funds

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

LC.7 Tender 2017 Register of Pre-Qualified Suppliers for Accounting and Auditing Services.

Classification: Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

LC.8 Use of Land - 2 Newbon Street, Roma

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

LC.9 Grids and Gates Policy Review - Amendment to Technical Supply Standard

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

LC.10 Tender 2020 Register of Pre-Qualified Suppliers for Material Production Services (Winning & Crushing)

Classification: Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

LC.11 Management Reporting (Budget) by Function

Classification: Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.

LC.12 Injune Caravan Park - Lease Agreement Request for Extension

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

OFFICER REPORT

Meeting: General 12 February 2020

Date: 6 February 2020

Item Number: L.1

File Number: D20/9586

SUBJECT HEADING: Roma Turf Club-Racing Qld funding application

Classification: Open Access

Officer's Title: Regional Sport & Recreation Development Coordinator

Executive Summary:

Roma Turf Club has submitted an application to Racing Queensland under the Country Racing Program (CRP) Round 2 funding program, which closed on 31 January 2020.

The application was for an upgrade to the jockeys rooms underneath the Members Bar area at Bassett Park. An informal request has been made to Council to assist with design and building costs, subject to Racing Qld's approval of the project.

Officer's Recommendation:

That Council:

- Acknowledge Roma Turf Club's financial contribution to a funding application to Racing Qld Round 2 Country Racing Program for upgrade to the jockeys rooms at Bassett Park
- Council consider an allocation of budget in the 2020/21 budget to support the jockey's room's project if the Roma Turf Club's funding application for Country Racing Program funding is successful.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Nil

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
Nil	Nil

Context:

Why is the matter coming before Council?

Council awareness that Roma Turf Club are being instrumental in applying for funding to upgrade the area that is used by jockeys on race days at Bassett Park.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

An upgrade to the jockeys rooms at Bassett Park has been highlighted in the Bassett Park Master Plan, been a topic of discussion at Bassett Park Advisory Group meetings and been reflected in annual Racing Qld audits with the Roma Turf Club.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

The upgrade has been flagged in Roma Turf Club annual audits with Racing Qld officials.

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

This project has been referenced in the Bassett Park Master Plan.

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Cr Peter Flynn-Maranoa Regional Councillor

Robert Hayward- Deputy CEO / Director, Development, Facilities & Environmental Services

Tanya Mansfield-Manager Facilities

Susan Sands- Regional Grants & Council Events Development Coordinator,

Brett Hawkey, Partnerships and Commercial Development Manager, Racing Qld

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

Yes by Racing Qld. Roma Turf Club has not implicated Maranoa Regional Council to any commitment.

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

It is expected to take up to three months for successful applications to be announced, so the construction components are not expected to have an impact on this year's

budget. Council may consider to invest in further detailed design for the selected project, which would have to be allocated from the 2020/21 budget.

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

As yet undetermined however could be circa \$3,000.00 to \$5,000.00 for design and building approval costs.

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?
(Interested Parties Analysis - IS9001:2015)

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Nil	Nil

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Consider setting an allocated budgetary amount aside in the 2020/21 budget to assist the Roma Turf Club with associated costs for design and building fees.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council:

- Acknowledge Roma Turf Club's financial contribution to a funding application to Racing Qld Round 2 Country Racing Program for upgrade to the jockey's rooms at Bassett Park
- Council consider an allocation of budget in the 2020/21 budget to support the jockeys rooms project if the Roma Turf Club's funding application for Country Racing Program funding is successful.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.12 Develop healthy and connected communities through sport and recreation activities and facilities

4.12.4 Deliver sport and recreation facilities and infrastructure projects for the community as funding is approved, including engagement with key stakeholders.

Supporting Documentation:

[1](#) Feasibility Plans

D20/10509

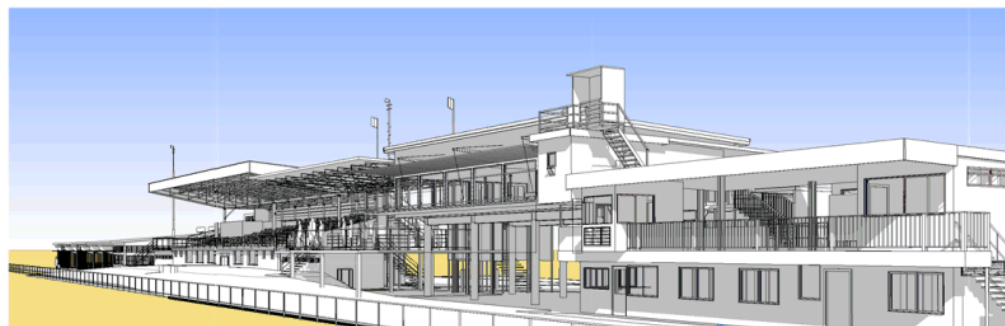
Report authorised by:

Manager - Economic & Community Development

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

DRAWING ISSUE SHEET LIST		
No.	Sheet Name	ISSUE
A000	COVER SHEET & DRAWING ISSUE SHEET	C
A130	EVENTS CENTRE - PROPOSED PLAN	C
A131	EVENTS CENTRE - ENTRY (SOUTH)	C

Grand total: 3



LOT 7 ON REGISTERED PLAN 173059
PARISH - ROMA
COUNTY of WALDEGRAVE
AREA = 460,000m²

BASSETT PARK DETAILED CONCEPT DESIGNS
BASSETT PARK, ROMA, QLD 4465
for
MARANOA REGIONAL COUNCIL
PO Box 42, MITCHELL, QLD 4465

NOTE: Do not scale from this drawing. If noted dimensions to be taken in preference to scaled dimensions. Verify all dimensions on site before commencing work or making shop drawings. Report any discrepancies to the architect.

IF IN DOUBT, ASK.

AMENDMENTS

Issue	Date	Subject	By
1	14/11/17	ISSUED TO MAK FOR COMMENT ON JOCKEY ROOMS	CCP
2	14/11/18	EXTERNAL DOOR ADDED TO FRONT	CCP
3	14/11/18	ISSUED TO MAK FOR COMMENT FOR UNDER GRANDSTAND CHANGE FACILITIES PLAN LAYOUT	CCP
4	14/11/18	ISSUED TO MAK FOR COMMENT FOR UNDER GRANDSTAND CHANGE FACILITIES PLAN LAYOUT OPTIONS	CCP
A	14/11/19	ISSUED FOR CLIENT ESTABLISHED CONCEPT	CCP
5	15/02/20	ISSUED TO MAK FOR COMMENT ON EVENTS CENTRE	CCP
6	15/02/20	ISSUED TO MAK FOR COMMENT PRIOR TO CLIENT ISSUE	CCP
7	15/02/20	ISSUED FOR CLIENT REVIEW	CCP
8	15/02/16	RE-ISSUED FOLLOWING CLIENT FEEDBACK	CCP
9	15/02/17	RE-ISSUED FOLLOWING CONSULTANTS FEEDBACK	CCP
B	15/02/18	ISSUED TO CLIENT	CCP
C	15/02/11	BAR ADDED & KITCHEN MODIFIED. RE-ISSUED TO CLIENT	CCP

ISSUED TO CLIENT



SITE
BASSETT PARK,
CARNARVON HIGHWAY, ROMA

PROJECT
BASSETT PARK DETAILED
CONCEPT DESIGNS

TITLE
COVER SHEET & DRAWING ISSUE
SHEET

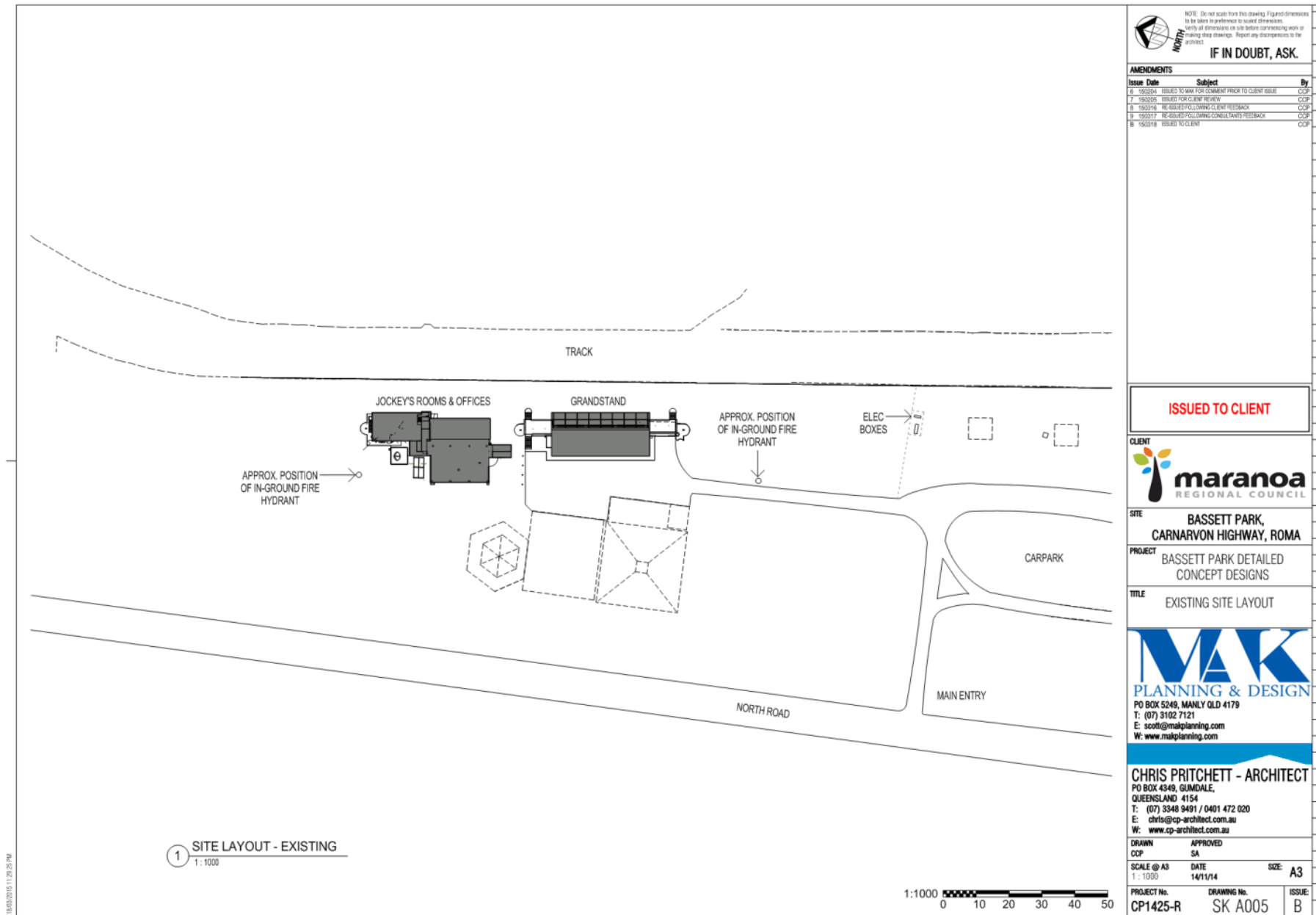


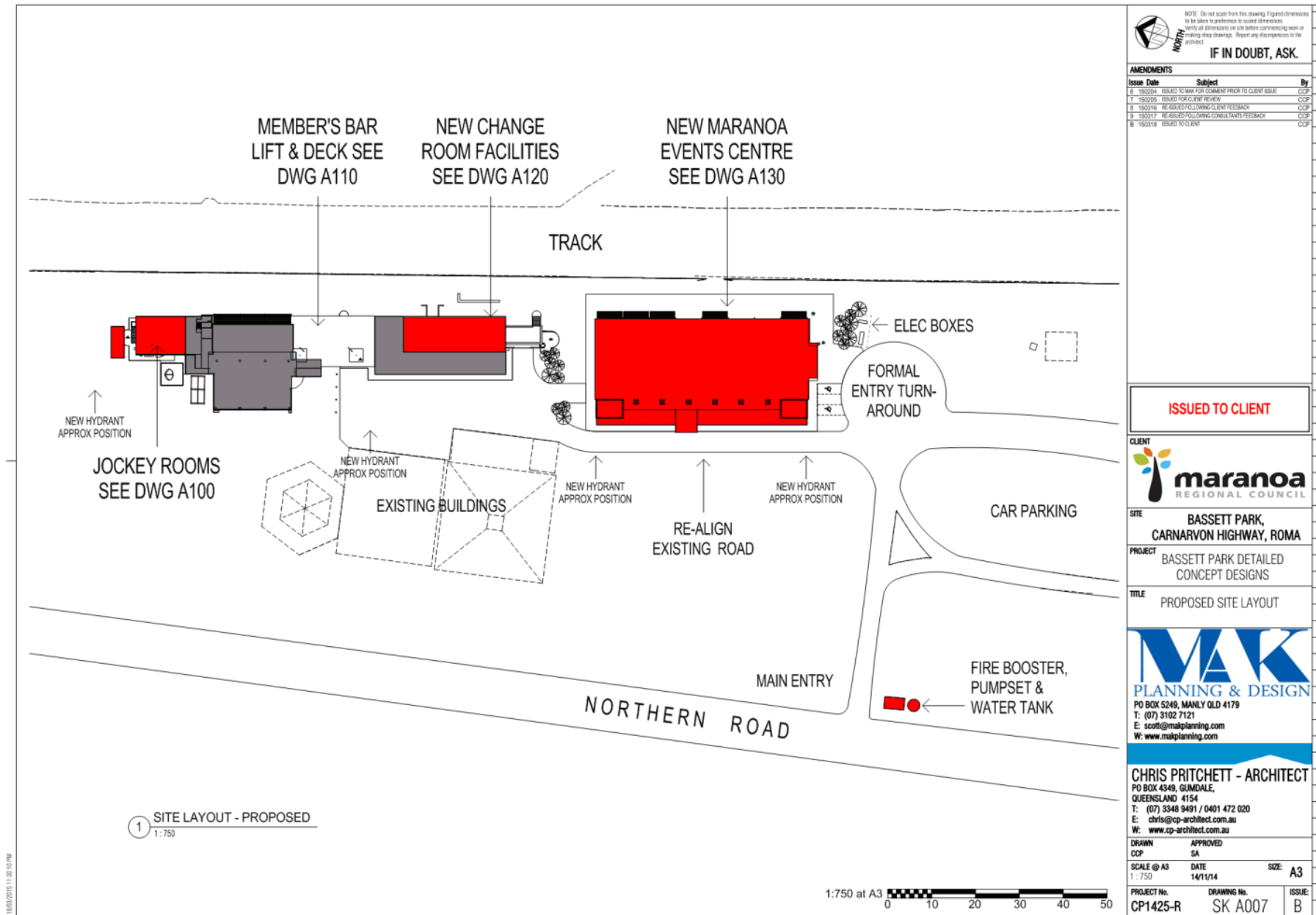
PO BOX 5249, MANLY QLD 4179
T: (07) 3102 7121
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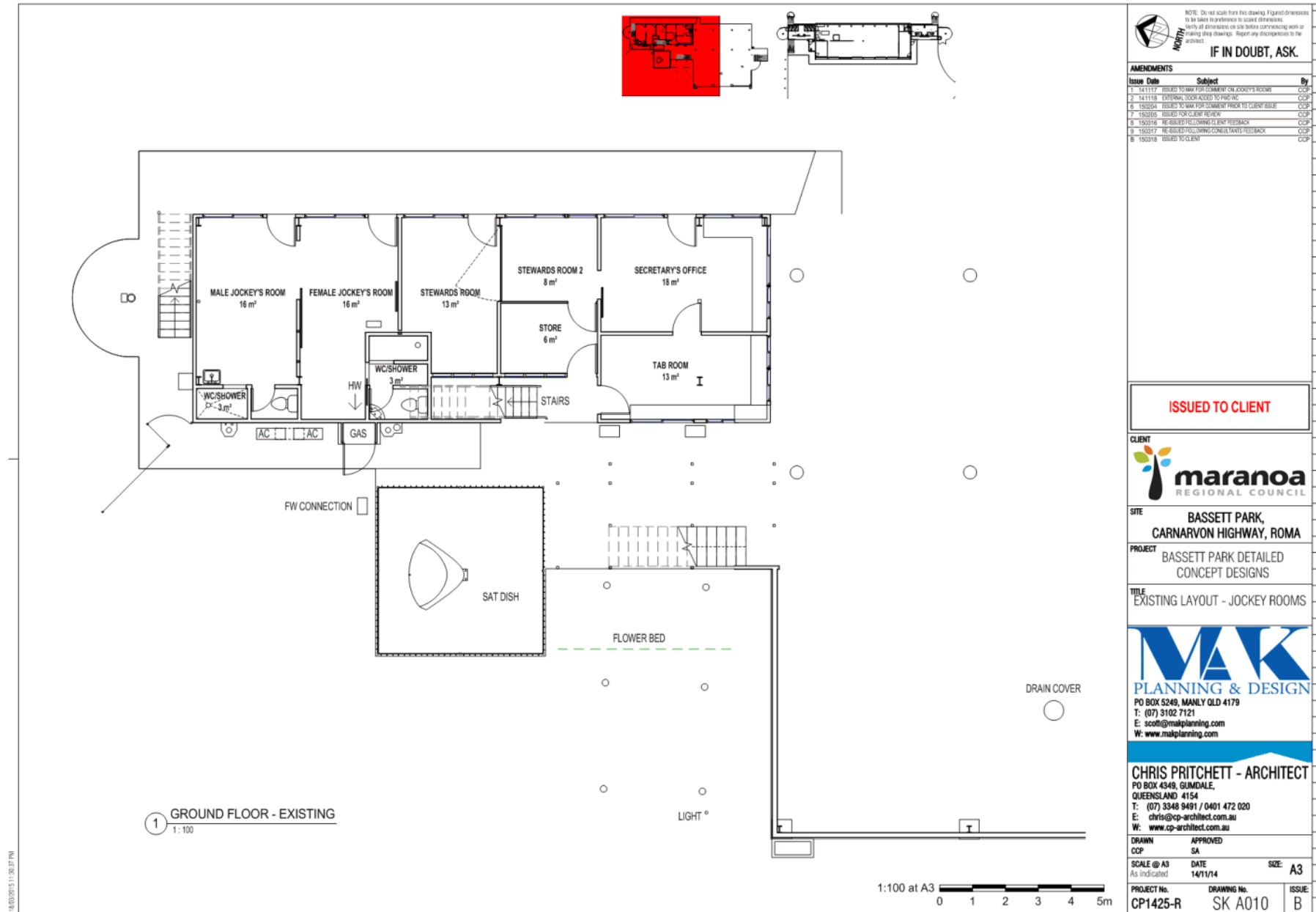
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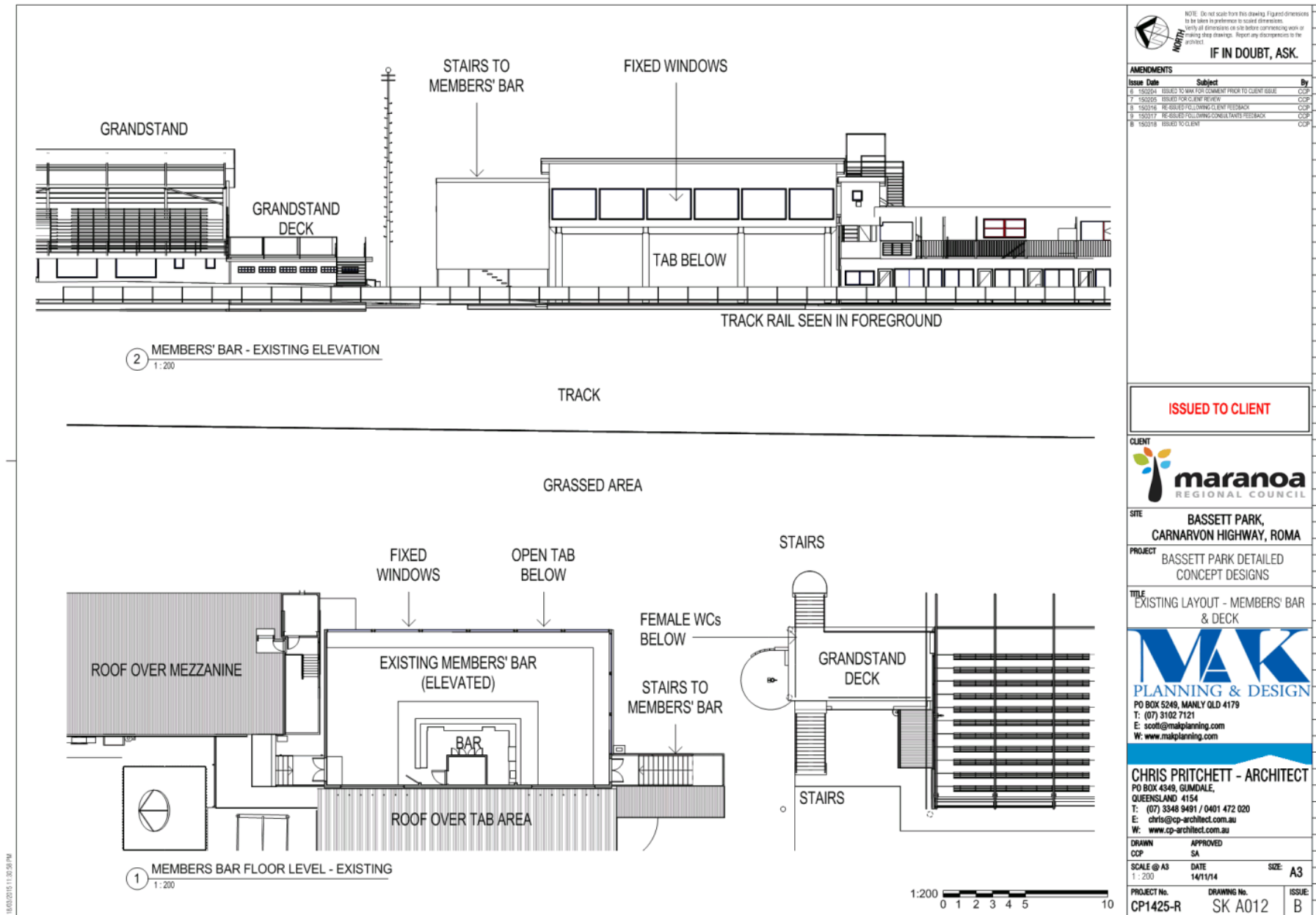
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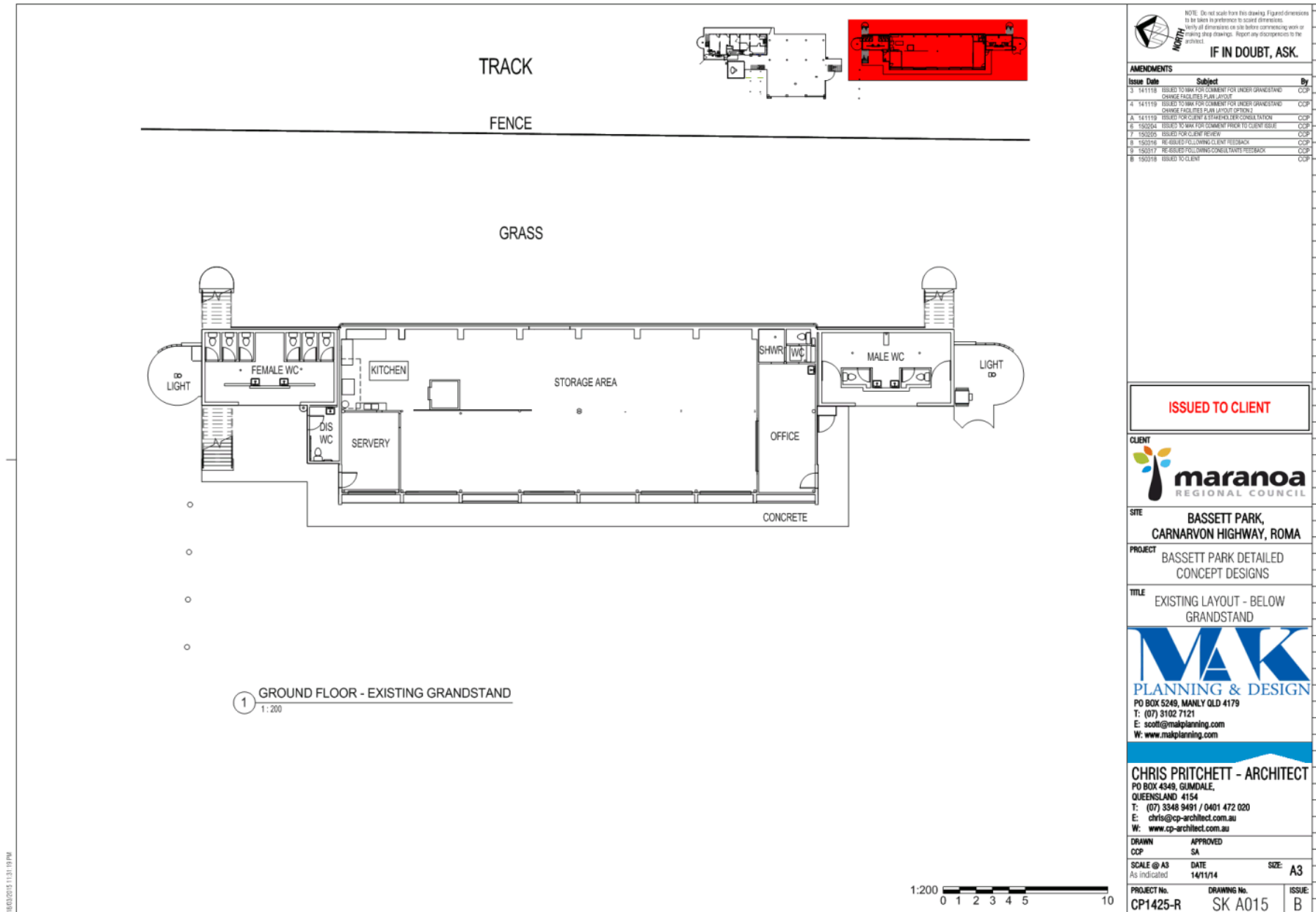
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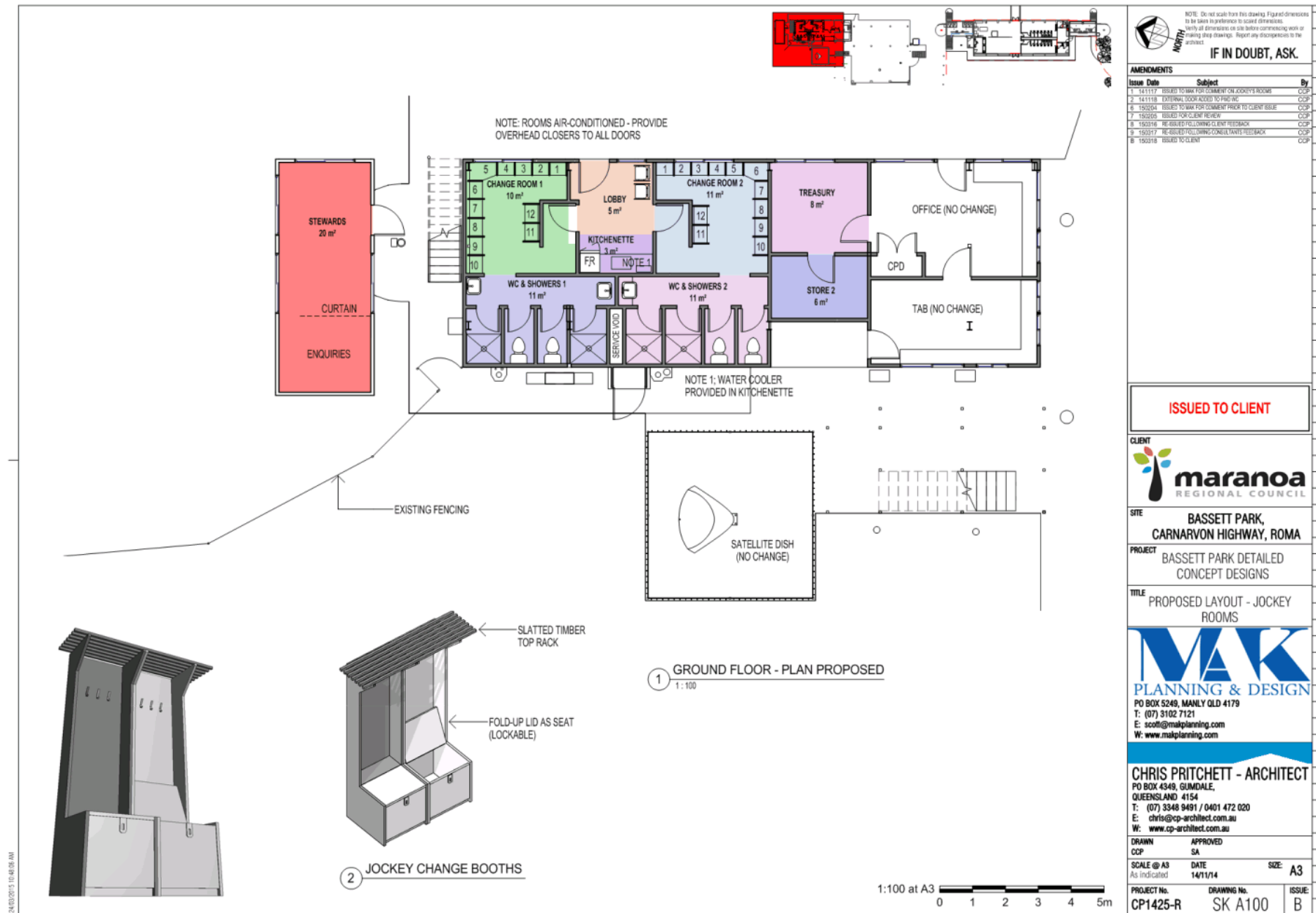


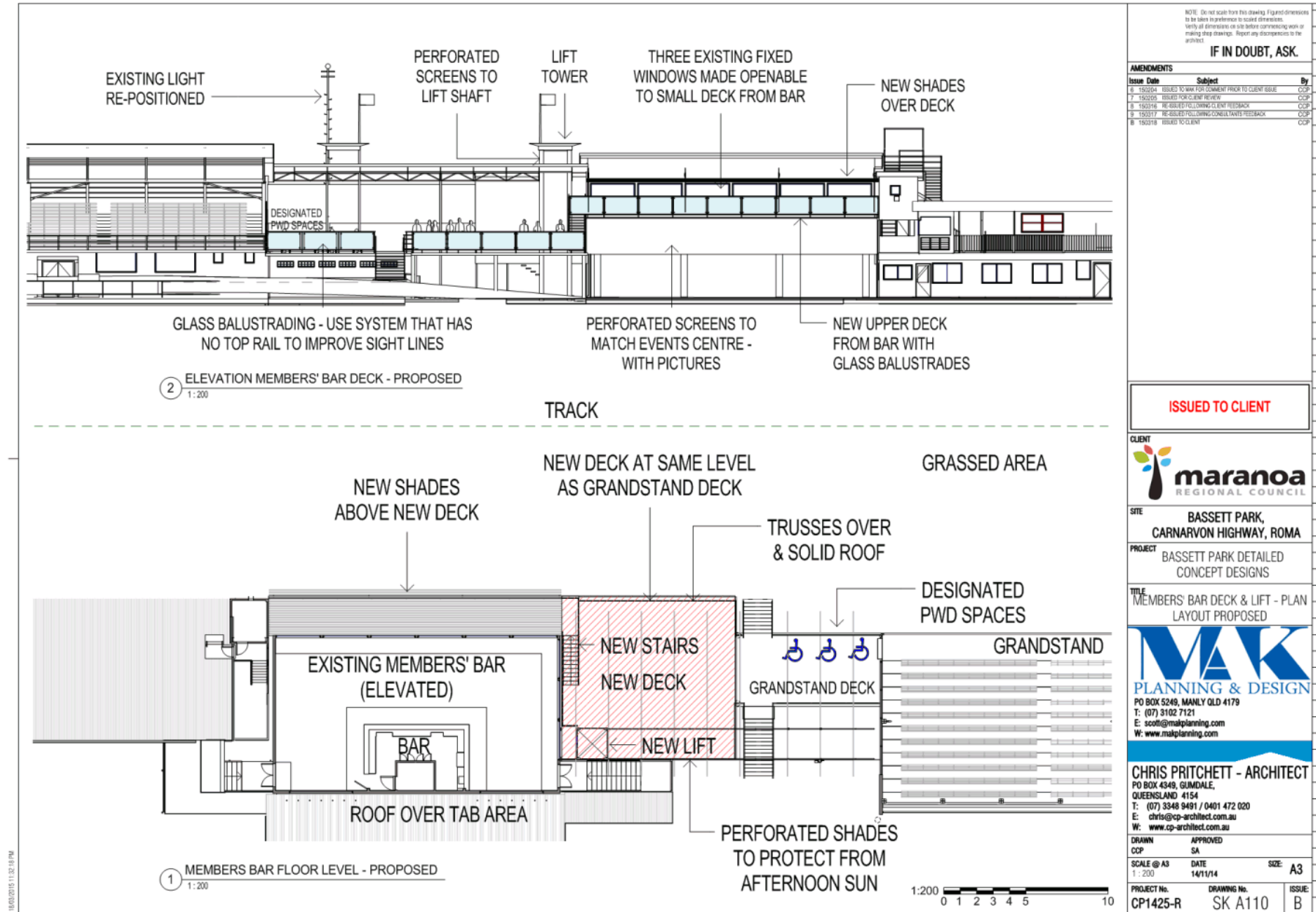




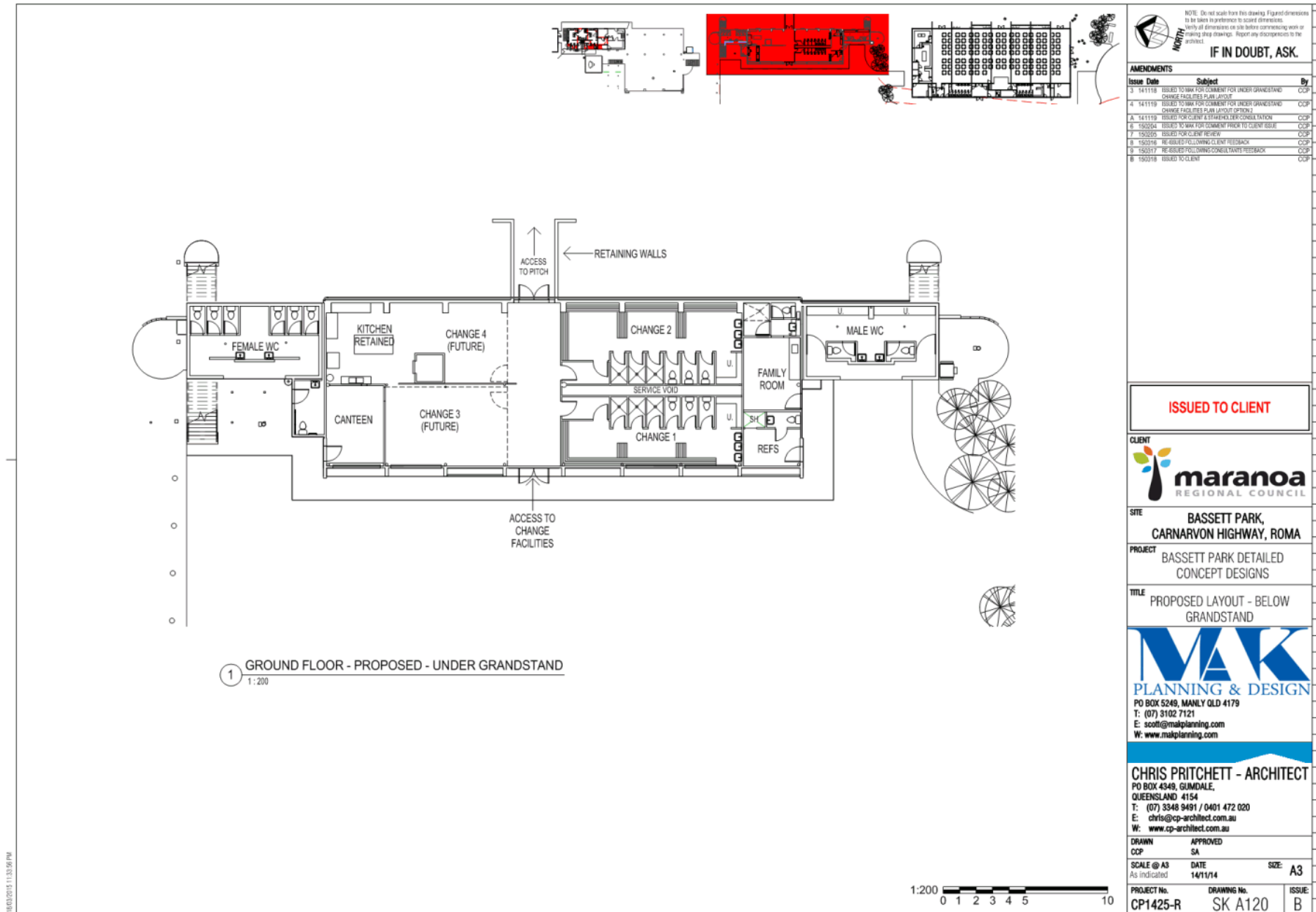


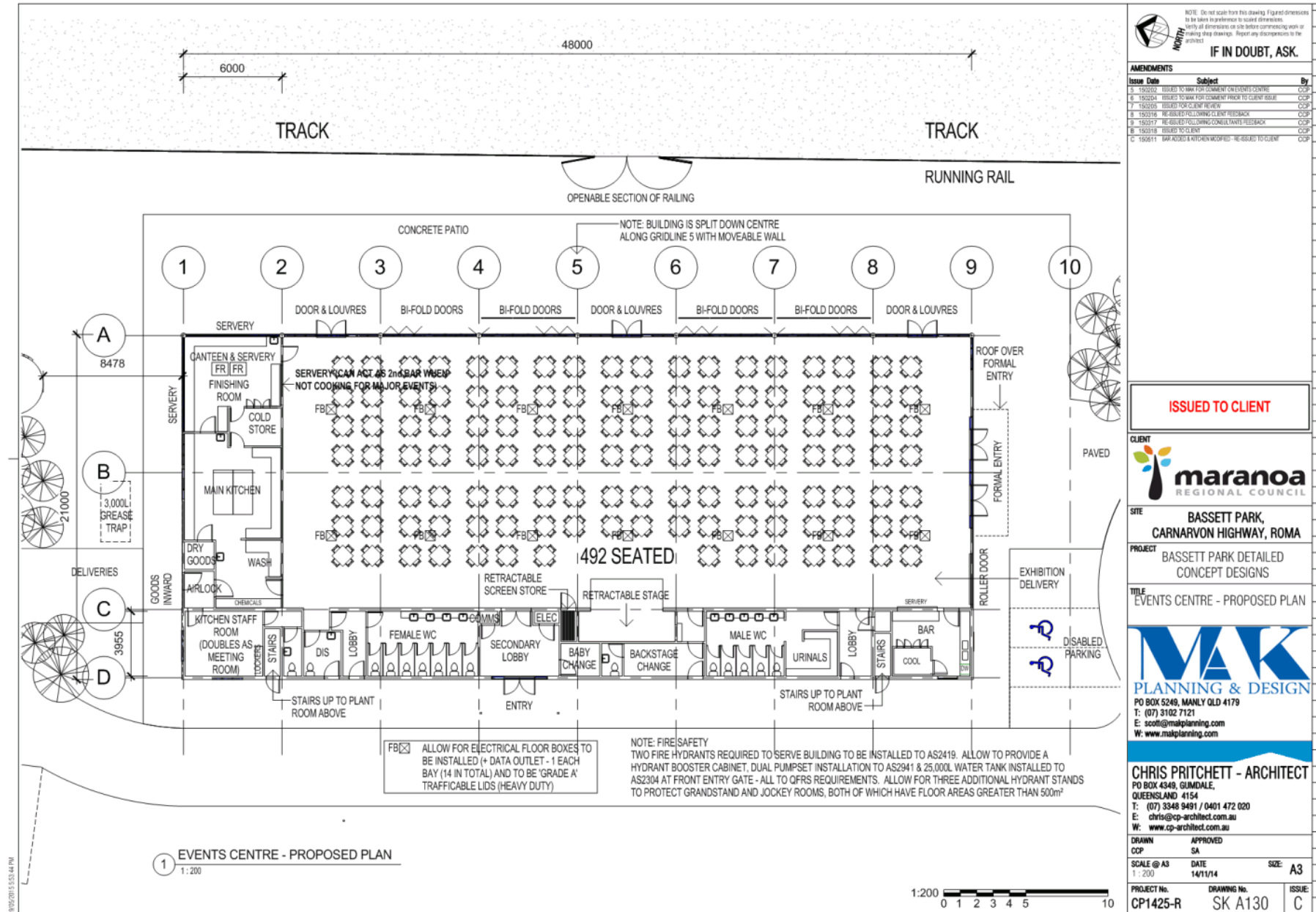


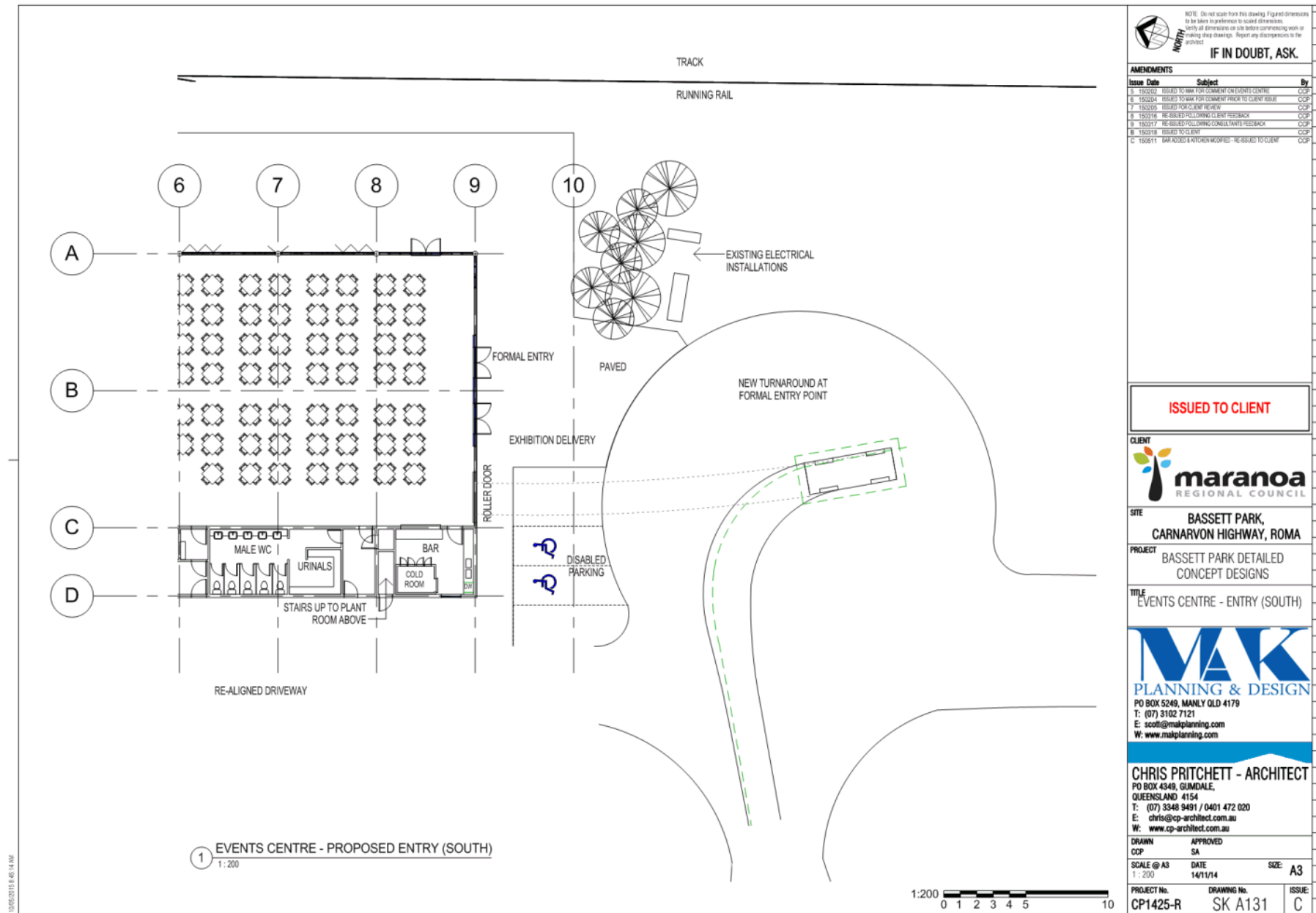


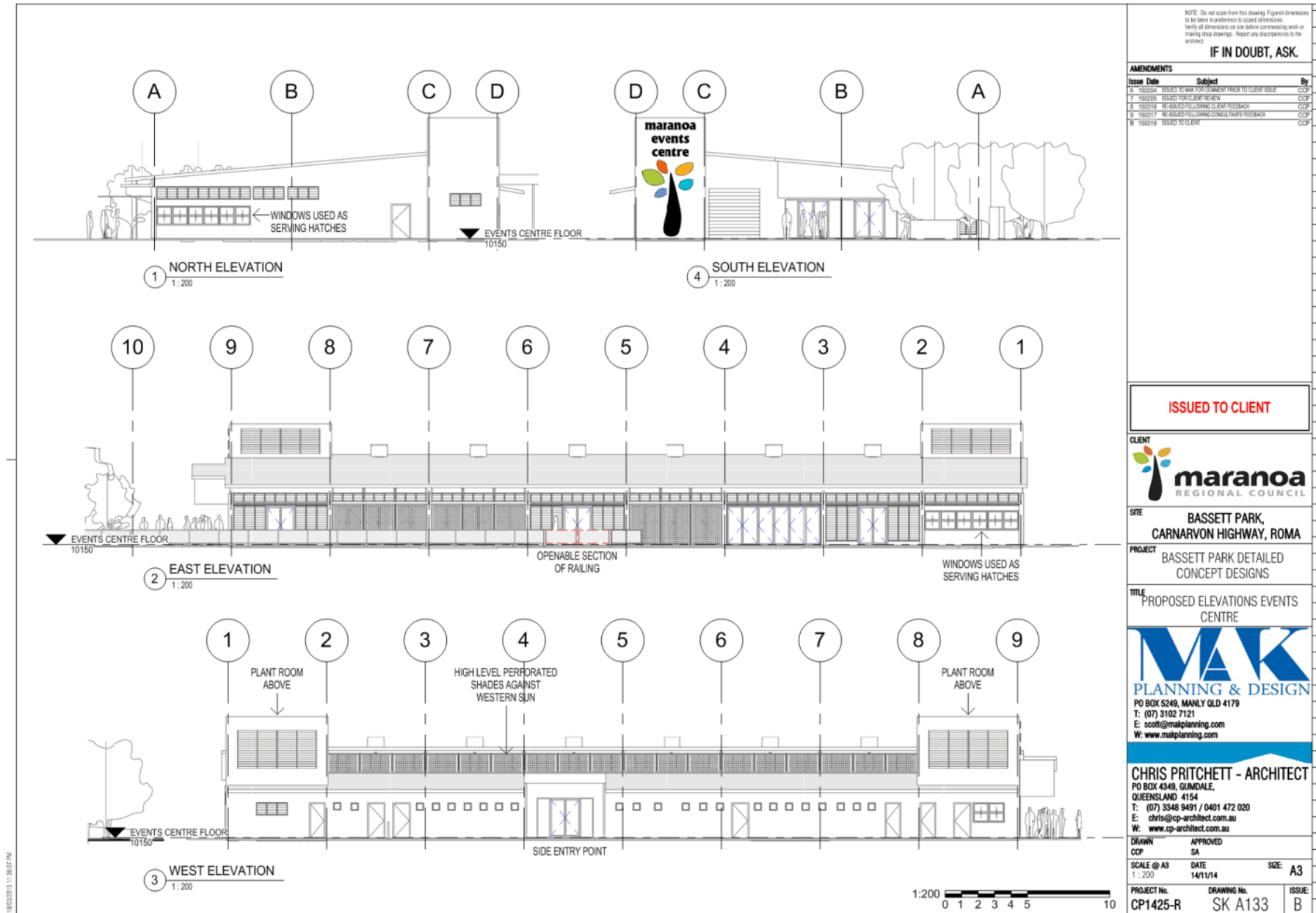


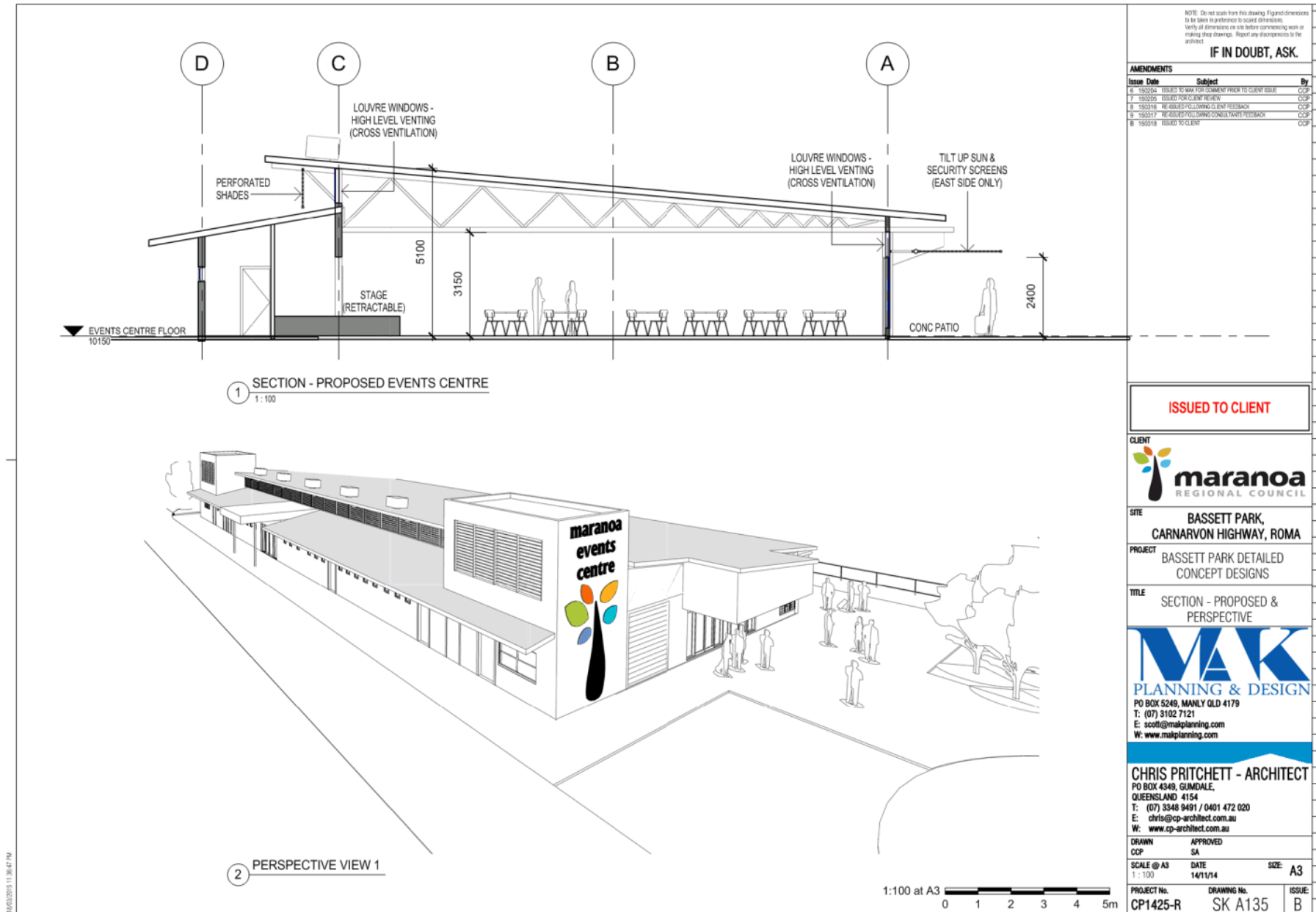


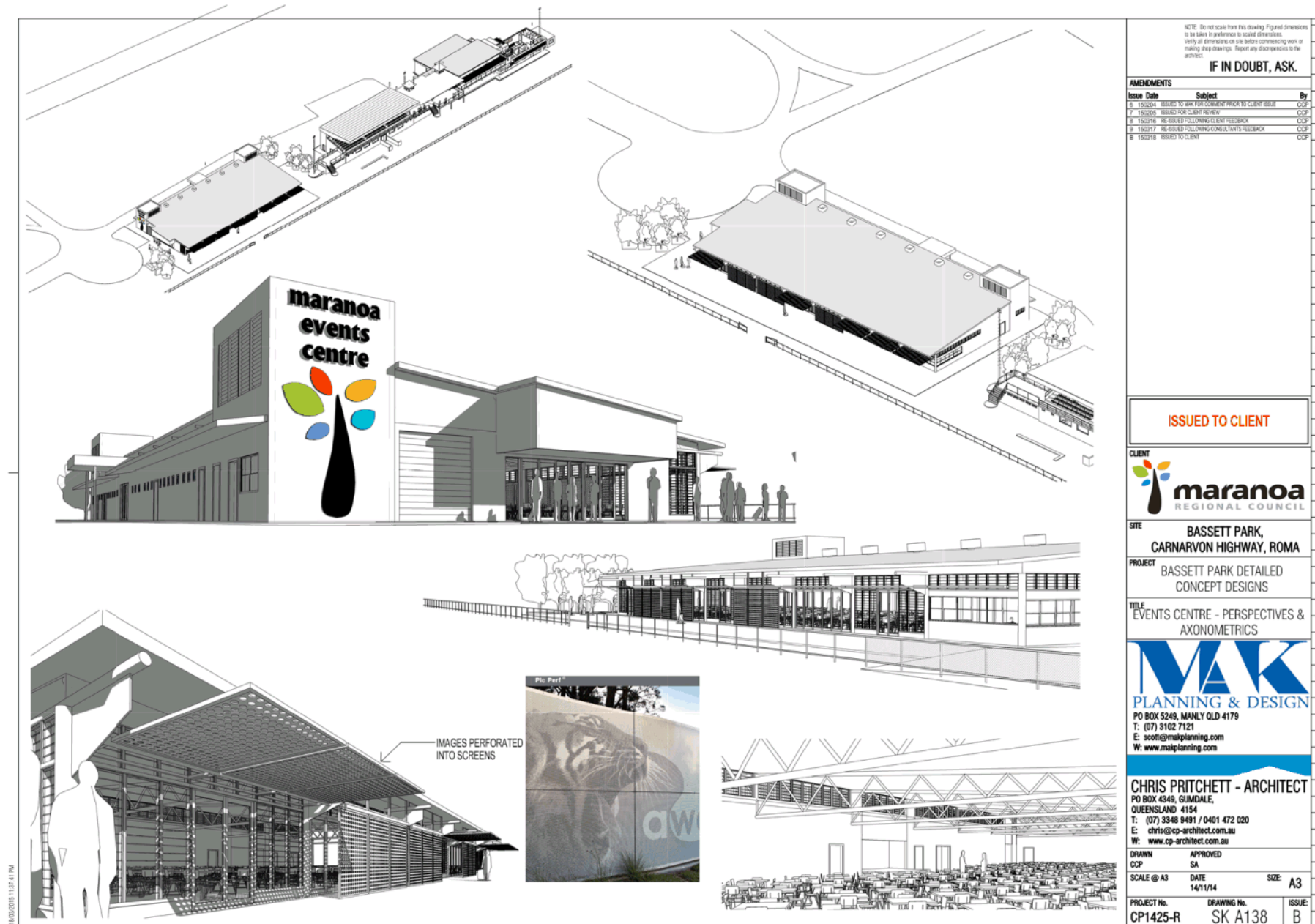












OFFICER REPORT

Meeting: General 12 February 2020

Date: 23 January 2020

Item Number: L.2

File Number: D20/5975

SUBJECT HEADING: Booringa Community Farm

Classification: Open Access

Officer's Title: Manager - Economic & Community Development

Executive Summary:

Booringa Action Group (BAG) and its partners have developed a project concept entitled "Booringa Community Farm" which is proposed to be located on Council owned land adjacent the Sewerage Treatment works at Mitchell.

The project has been under development for a considerable time and financial support to carry out phases 1 & 2 is about to be released to Gungarri Native Title Aboriginal Corporation (GNTAC) from Government. BAG is currently negotiating a contract to deliver the project with GNTAC.

BAG has only "in principle" support from Council for the project, and no formal permission to use Council land, and therefore cannot commit to the project until arrangements that are more firm are in place. BAG seeks more formal approval to deliver the project as described on Council land.

Officer's Recommendation:

1. That Council endorse the plans of Booringa Action Group to develop the Mitchell Community Farm and
 2. Council agree "in principle" to a "nominal lease" of the property in favour of BAG for the duration of the project such terms are to be negotiated to mutual benefit of both Council and BAG in accordance with the contents of this report, and at the discretion of the Chief Executive Officer Maranoa Regional Council, and
 3. The Chief Executive Officer, Maranoa Regional Council, is authorised by Council to sign off on the lease.
-

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision-making).

- The Community of Mitchell
- Booringa Action Group
- Gungarri Native Title Aboriginal Corporation
- Nalingu Aboriginal Corporation
- RAPAD Employment Services Queensland

NOTE: Council's Water Sewerage Gas team currently use the land to distribute sludge according to the attached map entitled "Mitchell Sewerage Treatment Plant - WSG current use". WSG team use the subject area for dumping of sludge from the treatment settling ponds (about every 9 to 10 years). There is land around the periphery of the site, which could be employed as an alternative, however it is currently lightly vegetated and would need to be cleared. To maintain the integrity of Council's operations on site, the sewerage treatment works would also need to be fenced off. The cost of this might be passed on to the project as a condition of the lease.

Conditions which Council might wish to consider in negotiating the lease might be:

- the WSG operations, ponds and any other infrastructure on the site, may need to be fenced off and the project have no access to this area. Sewerage ponds are a restricted area from a Work Place Health and Safety and public health point of view.
- The project seems to include stock grazing as well as farming (in the past growing of crops for stock consumption was only ever allowed on this site). We give no assurance that water from the ponds is suitable for farming and watering stock?
- Is the water suitable for watering cattle that would be for human consumption (in the past Council has only ever given approval to graze horses due to concerns about meat contamination).
- Is the water suitable for watering food for human consumption? The group must satisfy themselves that the quality of the water is suitable for their planned activities.
- Council gives no guarantee that there will be sufficient quantity of water to undertake the project or to sustain the project long term as in the past during hot, dry times these ponds sometimes dry up.
- Condition that \$20,000,000 public liability and product liability insurance be held specifically for this project.
- Council grants access to use of the water from a specific pond or ponds (we may wish to specify which pond/s). Group is responsible for piping this water including all necessary pumps, pipework and irrigation systems.
- A map clearly delineating the area approved for use, taking into account WSG operational requirements, location of ponds and sludge dumping areas.

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
BAG	Booringa Action Group
GNTAC	Gunggari Native Title Aboriginal Corporation
Nalingu Aboriginal Corporation	NAC
RAPAD	Remote Area Planning and Development Board
BCF	Booringa Community Farm

WSG

Water Sewerage Gas team Maranoa Regional Council

Context:

Why is the matter coming before Council?

BAG cannot assume Council support for its project, which is proposed on Council controlled land; accordingly, it seeks Council's endorsement of its plans and willingness to negotiate for a permanent tenure over the land.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

Council has provided "in principle" support through **Resolution No. GM/10.2018/114**

That Council:

- 1. Give its in-principle support to the proposed project to use waste water for irrigation at a location known as the sewerage farm at Mitchell.**
- 2. Notify the current user of the land in question of the proposal.**

Initial funding for Stages 1 & 2 appears to be in secured and project plan is in order.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Section 236(b) of the Local Government Regulation 2012 provides Council with the power to grant leases without competition to community organisations. The Act defines a community organisation as an entity that is non-profit or otherwise exists for a public purpose, and

the land is disposed of to a person whose restored enjoyment of the land is consistent with Aboriginal tradition or Island custom

Excerpt from regulation:

Section 236

"Exceptions for valuable non-current asset contracts"

(1) Subject to subsections (2) to (4), a local government may dispose of a valuable non-current asset other than by tender or auction if—

(a) the valuable non-current asset—

(i) was previously offered for sale by tender or auction but was not sold; and

(ii) is sold for more than the highest tender or auction bid that was received; or

(b) the valuable non-current asset is disposed of to—

- (i) a government agency; or
- (ii) a community organisation; or
- (c) for the disposal of land or an interest in land—
 - (i) the land will not be rateable land after the disposal; or
 - (ii) the land is disposed of to a person whose restored enjoyment of the land is consistent with Aboriginal tradition or Island custom;

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

The use of Council assets in supporting Economic and Community Development is consistent with its policies and plans. The land in question is on a reserve and accordingly is not included in the asset register of Council.

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the

funding body, any dates of critical importance or updates or approvals required)

The sewerage treatment works at Mitchell is correctly identified as Lot 120DL412 situated on a reserve (sewerage treatment and farm) under trust to Council. It adjoins the Aboriginal reserve "The Yumba" to the east, and to the west a "Camping and Water Reserve" also in trust to Council which separates the Lot 120DL412 from the Maranoa river, south and east of Mitchell. It has a total area of 39.7831 ha

The lot was previously farmed by BAG with permission from Booringa Shire Council, and grew Lucerne for haymaking from 2000 to 2004. Drip feed irrigation is installed on site, albeit some of it has been damaged when cultivation occurred under Booringa Shire administration.

In 2010, Roma Regional Council considered a similar development on the site to that which is proposed, to grow Native Plants for Mine site reclamation. This was subsequently found to be not financially viable due to the cost of water treatment to the required standard.

Description of Proposed Project

The proposed project aims to establish the Booringa Community Farm (BCF) on land currently not being used for economic purposes. It also seeks to demonstrate sustainable water use techniques and to improve the current infrastructure within the Mitchell sewerage system. The project will make use of recycled water to initially grow fodder and other cash crops. It also complements a proposed Food Ladder² project at the Yumba and will provide water for the Yumba's native plant nursery and bush tucker trail.

BCF is conceived as a social enterprise focused on improving community wellbeing through training, jobs creation and local business opportunities, and caring for Country through careful land management. The proposed joint venture draws on four years of successful partnerships between the participating organisations.

BCF aims to promote a unique sense of place and belonging while creating a cash flow that will allow the enterprise to auspice, grow and develop further community-led ventures to respond to the unique and changing needs of the Mitchell community.

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

Initial Stage 1&2 funding is being provided to GNTAC, however funding past these stages, it is uncertain although there is a significant amount of financial assistance available to successful indigenous based and social enterprises.

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)?? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

There are no financial implications for Council this financial year.

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

It is likely that some legal costs could be associated with the preparation of a lease, however that is not quantifiable at this time. It is recommended that this should be considered during budget 2021-22 preparations.

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?

(Interested Parties Analysis - IS9001:2015)

Maranoa Regional Council Water, Sewerage Gas team have expressed their need to have unfettered access to the site and treatment plant for maintenance and other reasons. They also need sufficient space to be able to relocate sludge from the sewerage treatment ponds on site, in order to uphold environmental management practices.

There is land around the periphery of the site, suitable for this purpose, which could be employed as an alternative, however it is currently lightly vegetated and would need to be cleared. To maintain the integrity of Council's operations on site, the sewerage treatment works would also need to be fenced off. The cost of this might be passed on to the project as a condition of the lease.

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Financial	Likely and Moderate – Council may be asked to either partner and or contribute financial and in-kind assistance in the future.

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

This initiative is entirely consistent with Council's objectives to grow our community, specifically adding to the career options for younger people in the community. It will provide local jobs and training places and together with its partners may attract a high level of support from State and Federal agencies.

In negotiating the lease, Council Officers should ensure the efficient and unhindered management of Council assets on sight, and isolate itself from potential liability associated with the proposed land use.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Council is advise to support this project within its capacity.

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

No

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.2 Encourage additional investment in the Maranoa, developing our local economy and increasing our region's population

4.2.7 Continue to develop Council's key assets for multi community benefits, i.e. Roma Saleyards, Airport, sporting facilities (e.g. Bassett Park) and industrial sites, leveraging facilities, land or resources.

Supporting Documentation:

- 1 [Booringa Community Farm - Project Concept Statement](#) D20/5956
- 2 [Booringa Community Farm - At a glance](#) D20/5958
- 3 [Gunggari - Services Agreement - Booringa - GNTAC - BAGI \(002\) \(1\)](#) D20/6845
- 4 [Letter of Support - BAG - In-principle Support of proposed use of waste water for irrigation in Mitchell - 9](#) D19/398

January 2019

- 5 [↓](#) Mitchell Sewerage Treatment Plant - WSG current use D20/7460
6 [↓](#) DNRME - Current Reserve Search - Lot 120 on DL412 - D20/6990
RES 69-21 - R154 - Title Reference 49015579

Report authorised by:

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

Booringa Community Farm Project

Project Concept Statement



November 2018

Approvals, Consenting Stakeholders

NAME	ROLE	DATE
Mayor, Maranoa Regional Council	Project Sponsor	
Booringa Action Group	Project Partner/Owner	
RESQ	Project Partner/Owner	
Nalingu	Project Support	
Gunggari Native Title Aboriginal Corporation	Project Support	

Background

The Booringa Community Farm is proposed to be situated on land currently held by the Maranoa Regional Council for a sewerage treatment facility comprising sewage treatment ponds, an effluent irrigation area and wastewater outflow and pondages (see MRC Reserve 120DL412 in Attachment A). The facility was established in 2001 but, due to operational issues, was decommissioned in 2004. The facility abuts a camping and water reserve (MRC Reserve 6SP260550) and land currently held by the Nalingu Aboriginal Corporation through a cultural lease under the Qld *Aboriginal Land Act 1991* (Lot 191 DL839181). Two streams of outflow are currently directed to run from the sewage facility, through to land held by Nalingu, then into the Maranoa River and One Mile Creek. Due to a lengthy filtration process through grasslands and soil, the treated water is not deemed to be contaminated when it reaches the river and creek. When flowing, the large pond situated on Nalingu land is home to many water birds and provides drinking water for kangaroos and other animals.

The Nalingu lease land is known as 'The Yumba' and is a major meeting place for the area's Traditional Owners, the Gunggari people, who often come 'home' to visit or camp at the Yumba. Nalingu also provides Aboriginal cultural tours and presentations for tourists and other interest groups such as school children. The Yumba is now Head Office for all Gunggari organisations including the Gunggari Native Title Aboriginal Corporation (GNTAC), the Gunggari Aboriginal Property Association, the Gunggari Land Trust and the Nalingu Aboriginal Corporation.

In April 2017, Nalingu partnered with RAPAD¹ Employment Services Queensland (RESQ+) to deliver a Community Development Program (CDP) on the Yumba. A small team of RESQ+ workers, comprising of Aboriginal and non-Aboriginal job seekers, has cleared the Yumba area of unwanted trees and weeds and played a key role in preparing the Yumba for a major community event in September 2018. Working at the Yumba has assisted the workers to gain the practical and applied skills to build their confidence, knowledge and preparation for work.

The RESQ+ team has also developed and activated a diverse range of Community Projects throughout the Mitchell area, including:

- Maintenance and landscaping at the Great Artesian Spa Complex in Mitchell
- Maintenance of the Mitchell Showgrounds
- Invasive Weeds Eradication
- The Maranoa Riverwalk, a popular tourist attraction that follows the river between the Major Mitchell Caravan Park and the Neil Turner Weir, covering a distance of approximately four kilometres
- The Interpretative Trail at the Yumba

Where possible, RESQ+ supports local community groups who struggle to afford repairs and maintenance.

Mitchell's Booringa Action Group (BAG) has also partnered with RESQ+ through a number of community projects including developing the Maranoa Riverwalk. BAG's achievements to date include:

- Established the QGAP Office after closure of Mitchell Courthouse
- Conducted Aussie Host Training programs
- Instrumental in maintaining sawmill industry in Mitchell
- Organized Flood Appeal in 2012
- Lobbied Queensland Government for retention of Queensland Rail workforce in Mitchell.

BAG also works closely with Maranoa Regional Council to identify economic and job opportunities in the Mitchell area.

Description of Proposed Project:

The proposed project aims to establish the Booringa Community Farm (BCF) on land currently not being used for economic purposes. It also seeks to demonstrate sustainable water use techniques and to improve the current infrastructure within the Mitchell sewerage system. The project will make use of recycled water to initially grow fodder and other cash crops. It also complements a proposed Food Ladder² project at the Yumba and will provide water for the Yumba's native plant nursery and bush tucker trail.

BCF is conceived as a social enterprise focused on improving community wellbeing through training, jobs creation and local business opportunities, and caring for Country through careful land management. The proposed joint venture draws on four years of successful partnerships between the participating organisations.

BCF aims to promote a unique sense of place and belonging while creating a cashflow that will allow the enterprise to auspice, grow and develop further community-led ventures to respond to the unique and changing needs of the Mitchell community.

Description of Project:

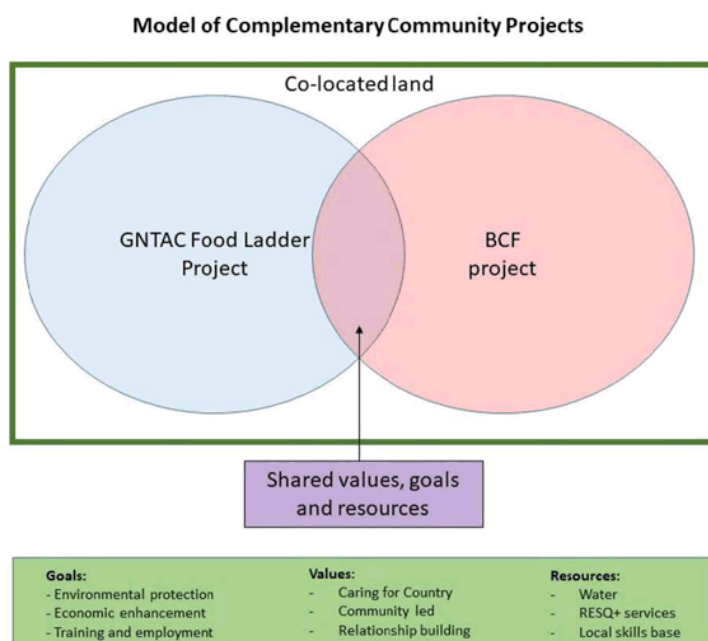
The proposed Booringa Community Farm emerged from discussions between the Booringa Action Group, RESQ+ and Nalingu Aboriginal Corporation. The project builds on existing strengths, skills, resources and partnerships within the Mitchell community. It is framed around strongly-held community values of sharing resources and coming together to care for Country.

The Mitchell district is an area of high unemployment and few job opportunities. BAG sees this project as having the potential to provide training, jobs and economic development for the Mitchell area.

RESQ+ identifies the project as an opportunity to provide ongoing training for job seekers through a number of activities related to the project, including small-herd cattle farming, and horticultural business development and marketing.

Nalingu sees the project as complementary to GNTAC's proposed Food Ladder project and supportive of a native plant nursery and disability-friendly bush tucker trail along the Maranoa River.

The model below demonstrates how the project will work across the four organisations.



Problem/opportunity to be addressed:

The sewage treatment facility and farm has lain idle since 2004, when it was decommissioned because of operational issues at the time. The facility is at risk of irretrievable deterioration due to lack of regular use and maintenance. It is a significant, workable community asset not currently being used.

BAG has identified a unique, innovative opportunity to re-open the sewage plant and use the treated waste water for irrigation purposes on both Council land and at the Yumba. This has the added benefit of preventing effluent from going into the river system.

The project will also provide ongoing work and training for RESQ+ clients and other jobseekers in the Mitchell area.

Goal:

The Mitchell community has economically and environmentally sustainable enterprises consistent with community values relating to the economic, environmental, social and cultural aspirations of the region.

Short Synopsis and project approach:

1. The project owners will seek endorsement from the Maranoa Regional Council (MRC) and assistance to develop a Booringa Community Farm project plan.
2. MRC endorses development of the project plan.
3. Initial consultation and discussion around the project's vision will occur with:
 - Booringa Action Group Executive Committee
 - RESQ+ Management Team
 - Nalingu/Gunggari Native Title Aboriginal Corporation representative/s
 - Gunggari Elders
 - Consultant appointed by the MRC
4. Further consultation will occur with:
 - Mitchell community members
 - Other parties identified through initial consultation with MRC and community members
5. MRC endorses the Booringa Community Farm project.

Short term goals for BCF include:

- assessment of sewerage system infrastructure
- improve/strengthen sewerage system infrastructure
- provide suitably treated water to the Yumba for the native plant nursery and the bush tucker trail
- hire consultant specialising in growing, marketing and selling native plants
- prepare the farm land for initial planting of (Forage)hay crops
- run training courses in Cert II Rural Operations
- Integrate BCF with Yumba Interpretive Walking Trail for tourism

Long term goals for BCF include:

- establish a small production herd of cattle for training purposes
- establish a market garden
- grow boutique or specialty high value crops, e.g. cut flowers, Pomegranate
- improve local tourism experiences by enhancing the Riverwalk with native food plants
- provide jobs for local people and attract people to move to the town through job creation

<p>Justification/Benefits:</p> <ul style="list-style-type: none"> • Job creation and training • Use of existing Council infrastructure • Sustainable land management practices • Caring for Country and return of biodiversity to Yumba area • Income producing project • Consistent with existing plans and strategies for Mitchell area <p>Consistent with:</p> <p>Internal Plans/strategies:</p> <p>1. BAG Objects of Association:</p> <ul style="list-style-type: none"> • To harness the resources of the community to make a positive difference in the lives of the residents of the Booringa community • To identify opportunities to support, facilitate and expand the level and range of beneficial activity to the Booringa community • To develop and support both existing and new businesses for the long-term benefit community • To investigate and ensure appropriate training and skills education is provided to residents relevant to the needs of the Booringa community 	
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2. RAPAD Strategic Plan 2018-2020³:

Priority Area 2.2 Water Outcome: Security for agricultural, industrial and urban water sources recognising the importance of protecting the river systems of the region, and the Great Artesian Basin; together with innovative and collaborative urban waste water and water supply arrangements, which enhance outcomes for local governments, economic development, and the sustainability and livability of the region.

Priority Area 2.4 Education and Training Outcome: That the region's education, training and skills capability develops to meet current and future needs recognising emerging economic, environmental and social change particularly in relation to disability services, tourism and the digital economy

Priority Area 3.2 Agriculture Outcome: Grow jobs and achieve improvement in profitability for rural businesses through supporting traditional industries and fostering future agricultural opportunities across the region.

3. Gunggari Native Title Aboriginal Corporation Strategic Plan 2018-2021⁴:

Goal 3: Ensure environmentally, culturally and economically sustainable development of our Country and our Nation; and

Goal 4.2: Building the capability, resilience and culture of our organisation.

4. Yumba Concept Plan

External Plans/strategies

MRC Local Plan 2013⁵:

1.1.3 Ongoing maintenance of strong partnerships within the community to ensure that local Indigenous culture and heritage is maintained, shared and celebrated through a range of community events and projects including Yumba Master Plan Strategy, Sustainable Indigenous Business Strategies, Language, Culture and Heritage Preservation Project.

3.1.4 Investigate and assess water conservation and recycling opportunities.

3.1.9 Explore commercial opportunities for the use of sewage effluent and associated site operations.

6.2.1 Harness community energy and skills to support an enterprising optimistic and innovative business culture.

6.2.10 Foster and develop effective partnerships and networks which will enhance economic development.

Assumptions: <ul style="list-style-type: none"> • MRC approves the project and provides assistance to BAG for the project • The wider Mitchell community supports and participates in the project's development. • RESQ+ receives approval and funding for its part of the project • GNTAC receives funding for Food Ladder project • The Yumba is managed by the Gunggari Native Title Aboriginal Corporation (GNTAC) upon native title determination over the area covered by the Yumba leases. • GNTAC supports and provides assistance to the project. 	
Constraints: <ul style="list-style-type: none"> • The project may not be a priority for the MRC • The project team is small and has limited time and resources. 	
Chance of Success	
Probability of Success:	<input checked="" type="checkbox"/> High / <input type="checkbox"/> Medium / <input type="checkbox"/> Low
Ability to Complete:	<input checked="" type="checkbox"/> High / <input type="checkbox"/> Medium / <input type="checkbox"/> Low
Known Risks to Project Success <ul style="list-style-type: none"> • The MRC and/or the GNTAC does not endorse the project. • There is no buy-in from identified stakeholders to further develop the project. • The project team is small and has limited time and resources. 	
Consequences of Not Performing Project: <ul style="list-style-type: none"> • The sewage treatment farm remains idle and unproductive • Missed job opportunities for local people • Missed training opportunities for local people • Lack of economic growth for Mitchell and the Yumba • Under-developed tourist experience for visitors to the Yumba • Risk to the community of losing RESQ+ services 	
Resource Needs	
Special Resource/Skill Needs: Consultant to assess sewage system infrastructure	

Estimated Cost: TBD			Estimated Start Date: February 2019		
Source (or potential sources) of Funding: <ul style="list-style-type: none">GNTAC will seek funding from a number of sources including State and Federal governments.			Estimated End Date: Ongoing		
Roles					
Organisation	Project Mgmt	Sponsor	User/ Clients	Admin/ Support	Stakeholders
Maranoa Regional Council		X	X	X	X
Booringa Action Group	X		X	X	X
RESQ+	X		X	X	X
Nalingu Aboriginal Corporation			X	X	X
Gunggari Native Title Aboriginal Corporation				X	X
Mitchell Community					X

¹ Remote Area Planning and Development

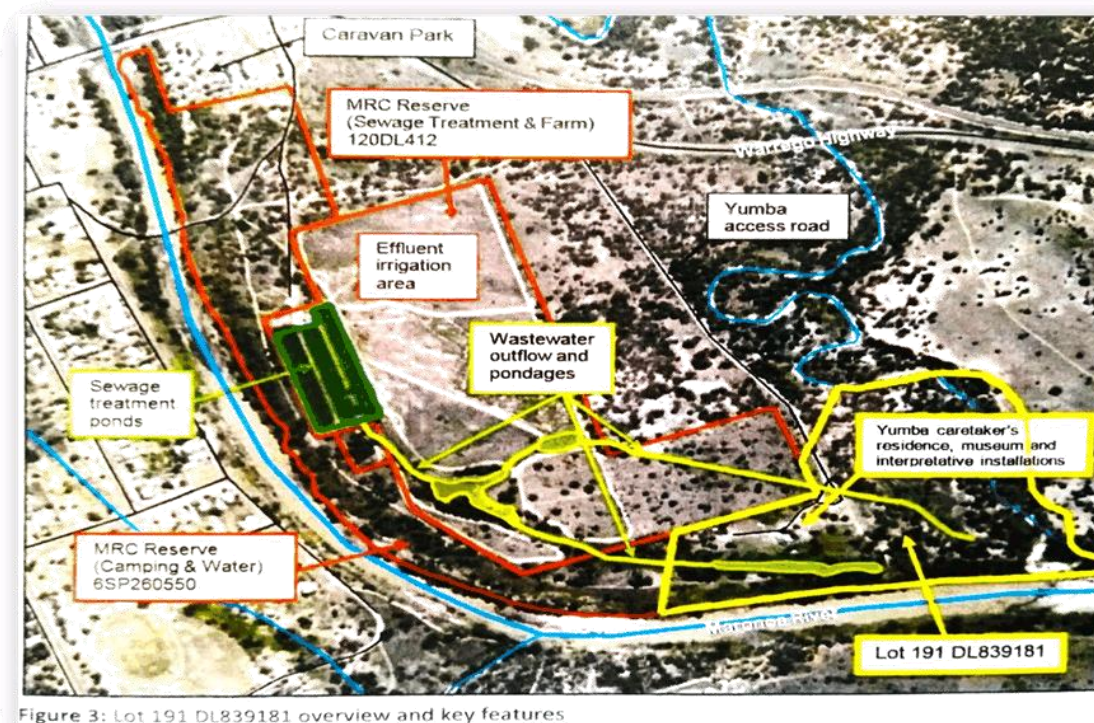
² Food Ladder provides a proven model to provide fresh, locally-grown produce, provides local employment and aims to education children and families on the long-term health benefits of nutrition. Food Ladder works on a model of coallaboration with in-community partners, with local stores buying directly from the Food Ladder social enterprise.

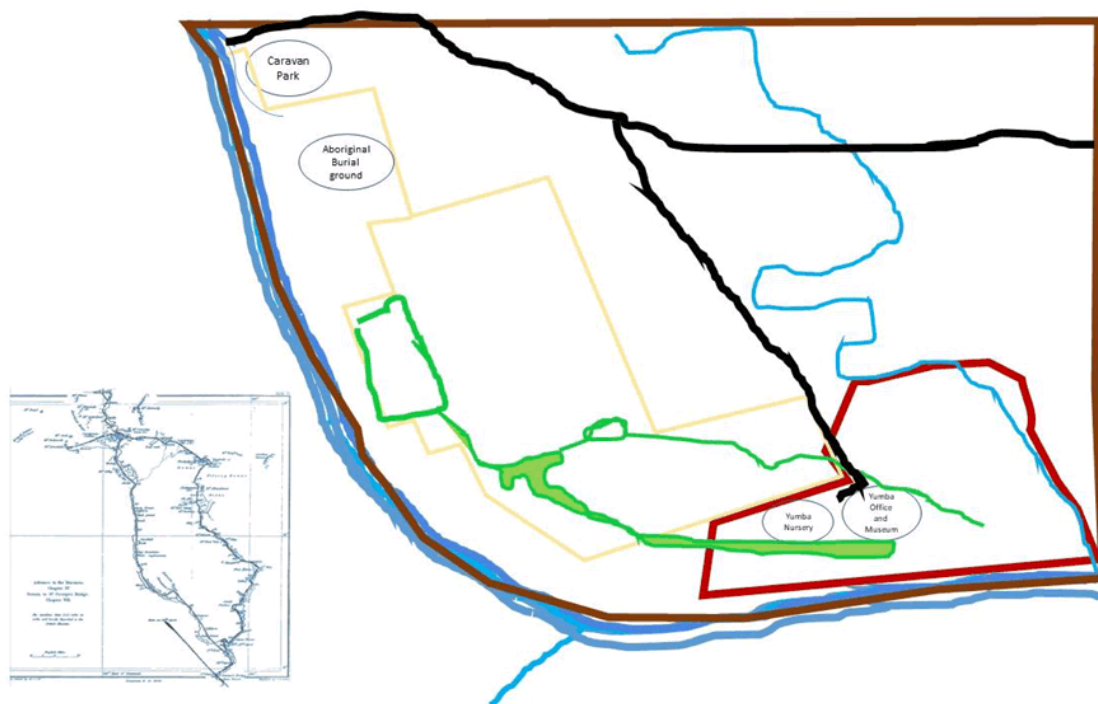
³ RAPAD Strategic Plan 2018-2020 <https://www.rapad.com.au/assets/Uploads/RAPAD-Strategic-Plan-2018-20-print.pdf>

⁴ Gunggari Native Title Aboriginal Corporation <http://www.gunggaripbc.com.au/>

⁵ MRC Local Plan 2013 http://www.maranoa.qld.gov.au/c/document_library/get_file?uuid=7899c98b-2934-40eb-a1a5-3a14de326d8b&groupId=4292453

Attachment A







Booringa Community Farm



Booringa Community Farm Project – At a Glance

Background

The Mitchell Sewerage Farm was developed between 2001 and 2004 by the former Booringa Shire Council. The purpose of the development was two-fold :- to prevent any outfall of treated effluent escaping into the Maranoa River and, to develop another source of revenue (from farming operations) for Council. Total investment in the project approached \$700,000.00 and was met jointly by Council and State Government.

When first commissioned, incorrect installation of the drip tapes resulted in significant damage to the tape system and a low crop yield. Following harvest, the site was stabilized and laser levelled ready for the installation of new drip tape which was purchased but never installed as the newly elected Council of 2004 decided to abandon the project. The site and equipment has lain idle since.

Steps to Recovery

Phase 1 – Site Evaluation and Report

This phase is necessary to ascertain the present condition of the infrastructure and reinstatement costs.

Equipment has not been operated for 15 years and has been damaged in some places by Council operations

Estimated Costs

Consultant	\$4000.00
Plant Hire & Sundries	\$6000.00
Total Phase 1	\$10000.00

Phase 2 – Site Restoration and Commissioning

Full costing of this section of the proposal will not be possible until Phase 1 has been completed. There will be some costs which are in any case extraneous to the rehabilitation of the pumping and watering system. These would include:

Exclusion Fencing (2km)	\$12000.00
Site Clearing & Filling	\$15000.00

It is important to recognise when reviewing this phase that even if the existing system is say 30% deteriorated/damaged the remaining infrastructure represents an asset of approximately \$500,000.00 (in 2004 \$'s)

Phase 3 – Initial Planting/Cropping

As outlined in the Concept Statement the reinstated farm would be initially planted with a forage type crop as a lower risk/lower yield option. Lucerne is a very possible option given the year round local and regional demand, relatively stable price and soil improving qualities. Conservative industry production figures suggest the following potential outcomes:

Year 1	Yield – 10T/Ha – 4500 bales	Net Sale Price - \$10/Bale	Total Sales	\$45000.00
Year 2	Yield – 15T/Ha – 7200 bales	Net Sale Price - \$10/Bale	Total Sales	\$72000.00

During this phase investigation will begin on the most suitable higher value crop/s to introduce in Phase 4.

Phase 4 - Planting/Cropping Diversification

In this phase cropping operations will begin to be diversified. This would mean reducing the area under forage crop and replacing it with small areas of higher value plantings. While the most suitable crop would need to be investigated for suitability and marketing potential, **the purpose here is to increase employment and training opportunities** without compromising the revenue stream of the enterprise. Crops with a high labour requirement would obviously be favoured and could include cut flowers, lavender, pomegranates etc.

Phase 5 – Introduction of Cattle Husbandry and Rural Skills Training

It is a matter of record that a skills shortage exists in the beef industry in rural areas. The Booringa Community Farm Project recognises this and plans to diversify into small scale beef production as a training base for rural operations. RESQ+ as partners in this project are uniquely placed to deliver this training along with the horticultural and agricultural training components required for the cropping and Food Ladder operations.

Project Summary

The Booringa Community Farm Project represents a fledgling social enterprise conceived and driven by a broad cross section of dedicated community organisations all of whom share a common passion for their community and it's future.

When delivered, the BCF Project in conjunction with the Food Ladder Project will,

- Significantly increase community employment opportunities
- Provide training opportunities for both the Mitchell Community and the wider region
- Generate a revenue stream which will sustain operations and allow further investment in community facilities, programs and opportunities
- Enhance the community tourism product
- Significantly improve the economy and long term sustainability of the Mitchell Community

AGREEMENT

Gunggari Native Title Aboriginal Corporation ICN: 7725

("GNTAC")

And

Booringa Action Group Incorporated IA: 10290

("BAGI")

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Queensland South Native Title Service

Level 10, 307 Queen Street
Brisbane Qld 4000

Telephone: (07) 3224 1200

Facsimile: (07) 3229 9880

THIS AGREEMENT is dated the 19th day of November 2019

BETWEEN

Gunggari Native Title Aboriginal Corporation RNTBC

("GNTAC")

AND

Booringa Action Group incorporated

("BAGI")

BACKGROUND

1. GNTAC is a Registered Native Title Body Corporate (RNTBC) and has received grant funding (the Grant) from the National Indigenous Australians Agency (NIAA) to facilitate certain works (the Works as detailed in clause 5) on the Booringa Community Farm Project (the Project) on land situated at Lot 120 on DL412 Mitchell, in the State of Queensland.
2. BAGI is an incorporated association which represents that it and its personnel have the necessary know-how, expertise, qualifications and ability to undertake the Works on behalf of GNTBC.

DEFINITIONS AND INTERPRETATION

3. In this Agreement, unless the contrary intention appears:

Agreement means this Agreement and should be read accordingly.

Business Day means any weekday on which trading banks are open for business in Queensland.

Completion Date means the date(s) referred to Clause 13 being the dates upon which Phase One and Phase Two of the Works are to be completed by BAGI.

Personnel means any person (including a volunteer) employed, engaged, contracted by BAGI to perform any part of the Works referred to in this Agreement.

Purchase Order means any purchase order provided by GNTAC to BAGI for approved expenditure.

4. In this agreement:
- 4.1. Words importing the singular number include the plural and vice versa.
 - 4.2. Any gender includes the other genders.
 - 4.3. Any reference to a person includes a reference to a corporation, firm, authority, government or governmental agency.
 - 4.4. A reference to legislation or to a legislative provision includes all regulations, orders, proclamations, notices or other requirements under that legislation or legislative provision. It also includes any amendments, modifications or re-enactments of that legislation or legislative provision substituted for, and any statutory instrument issued under, that legislation or legislative provision
 - 4.5. Any clause headings in, and index to, this Agreement are for reference purposes only and do not in any way influence or affect the meaning of this Agreement.
 - 4.6. A reference to any agreement, deed, license, document or other instrument (including this Agreement) includes a reference to that agreement, deed, license, document or other instrument as renewed, extended, novated, varied or substituted from time to time.
 - 4.7. A reference to any party to this Agreement or to any other agreement, deed, license, document or other instrument required under this Agreement or for the purposes of this Agreement includes that party's successor's, executors, administrators, substitutes, successors and permitted assigns.
 - 4.8. Where under or pursuant to this Agreement or anything done under this Agreement, the day on or by which any act, matter or thing is to be done is not a Business Day such act, matter or thing must be done on the immediately succeeding Business Day.
 - 4.9. No rule of construction applies to the disadvantage of a party because that party was responsible for the preparation of this Agreement.
 - 4.10. References to items and clauses are references to items and clauses of this Agreement.

WORKS

5. The parties agree that BAGI will undertake the following Works for an amount not exceeding thirty-seven thousand eight hundred dollars (\$37,800.00) plus GST if applicable, namely:
- a) Site Evaluation and Report on the present condition of the Booringa Community Farm (Phase One); and

- b) Site Restoration and Commissioning of the facility, including exclusion fencing, site clearing and filling (Phase Two).
- 6 The parties agree that BAGI will obtain quotes from suitably qualified persons or organizations to carry out the Works or any part thereof and forward the quote to GNTAC for its approval.
- 7 Upon approval of the quote by GNTAC, a Purchase Order will be given to BAGI in relation to the Works.
- 8 Upon receipt of a Purchase Order BAGI may issue GNTAC with a tax invoice for 50% of the amount of the Purchase Order and GNTAC must pay the invoiced amount within seven (7) days.
- 9 Upon completion of the Works the subject of the Purchase Order, BAGI may issue GNTAC with an invoice for the remainder of the amount of the Purchase Order and, subject to GNTAC being satisfied that the Works the subject of the Purchase Order are satisfactorily completed, GNTAC must pay the invoiced amount within seven (7) days.
- 10 The parties agree that any expenditure made by BAGI in respect of the Works or any part thereof shall not exceed the amount of the relevant Purchase Order and further that any expenditure so exceeding the amount of the Purchase Order will remain the sole responsibility of BAGI.
- 11 The parties agree that the Report in relation to Site Evaluation referred to in clause 5(a) must be delivered to GNTAC upon completion of the Evaluation process as described in clause 5(a).
- 12 The parties agree that any fees or expenses incurred including, but not limited to, auditing, bookkeeping, recordkeeping or reporting will be charged to BAGI at the same rate that GNTAC is charged.
- 13 The parties agree that the Works will be carried out in the following timeframe:
- 13.1 Phase One will be completed by no later than **30 November 2019**
- 13.2 Phase Two will be completed by no later than **31 January 2020**
- 14 The parties agree to use their best endeavours to take all necessary steps to secure access to the

subject land in order for the Works to be carried out.

- 15** The parties agree that BAGI will at all times comply with the obligations owed by it pursuant to the *Aboriginal Cultural Heritage Act 2003* (Qld) (the Act), in relation to matters of Aboriginal Cultural Heritage as referred to Part 1, Division 3 of the Act and in accordance with its Duty of Care as referred to in Part 3, Divisions 1-4 of the Act.
- 16** The parties agree that in the event of any representative, employee, volunteer or contractor of BAGI finding or being made aware of any item which they suspect may represent Aboriginal Cultural Heritage that they will immediately cease all works in the vicinity of the item and immediately notify GNTAC. Further, BAGI will not allow any works to resume in the relevant area unless and until they are notified in writing by GNTAC that they can so proceed.

REPORTS

- 17** The Parties agree that all Reports to the NIAA will be the full responsibility of BAGI.
- 18** BAGI must report to NIAA as follows:
- 18.1** 30 November 2019 - Verification of project delivery in the form of a Site Evaluation Report on the condition of the Booringa Community Farm.
 - 18.2** 31 January 2020 - Verification of project delivery in the form of Evidence of Site Restoration and including exclusion fencing and site clearing and filling
 - 18.3** 17 March 2020 - Financial Declaration (unaudited)
- 19** At least 10 days before each date set out in clause 18, BAGI must provide GNTAC with a copy of the relevant draft report and within five (5) days of receiving the relevant draft report, GNTAC must provide any comments to BAGI.

RELEASE AND INDEMNITY

- 20** BAGI releases and indemnifies GNTAC and its related bodies corporate and each of our and their Personnel ("those indemnified") in respect of any loss (including consequential loss), damages, claims or expenses (including legal costs) and expenses that may be suffered or incurred by those indemnified, loss of or damage to property of those indemnified or any other person, and personal injury or death of any person, directly or indirectly arising out of or in connection with:

- 20.1 any breach by BAGI or its Personnel of any of its obligations under this Agreement;
 - 20.2 any breach of warranty or negligence or other claim with respect to goods and services sold or provided by BAGI;
 - 20.3 use or possession by BAGI of any product or item provided under the terms of this Agreement;
 - 20.4 any negligent act or omission or wilful misconduct of or by BAGI or its Personnel or Subcontractors in connection with this Agreement; or
 - 20.5 any infringement by BAGI of any Intellectual Property Right of GNTAC or any third party, except to the extent that the loss is directly attributable to the negligence or wrongful act or omission of GNTAC.
- 21 The indemnity set out in clause 20 includes an indemnity in connection with:
- 21.1 any loss of or damage to any property (including personal effects);
 - 21.2 the injury to or death of any person; and
 - 21.3 any costs or liabilities incurred in respect of a claim by a third party (whether or not involving formal legal proceedings).

TERMINATION

- 22 GNTAC may terminate this Agreement immediately by written notice if BAGI:
- 22.1 commits a material breach of this Agreement which cannot be remedied;
 - 22.2 becomes Insolvent;
 - 22.3 makes a representation or warranty which is incorrect or untrue; or
 - 22.4 assigns, or attempts to assign or novate, its rights otherwise than in accordance with the requirements of this Agreement.
- 23 The failure of BAGI to carry out the Works in relation to Phase One or Phase Two in the manner fully required by the dates referred to in clause 18 shall be considered a material breach of this Agreement.

GENERAL

Notices

- 24 Any notice or demand to be given under, or in relation to this Deed by a party will be deemed to be duly given or made if it is in writing and sent by prepaid post to the address of the other party set out

in this Deed or at any other address notified by a party to the other party from time to time. Any notice or demand sent by post will be deemed to have been received by the party to whom it is addressed on the day which in the normal course of post it would have been delivered.

Interpretation

25 No rule of construction applies to the disadvantage of a party because that party was responsible for the preparation of this Agreement.

Waiver

26 The failure of a party to require performance of any obligation under this Agreement is not a waiver of that party's right:

27 to insist on performance of, or claim damages for breach of, that obligation unless that party acknowledges in writing that the failure is a waiver; and

28 at any other time to require performance of that or any other obligation under this Agreement.

Severability and Survival of Covenants

29 If the whole, or any part, of a provision of this Agreement is void, unenforceable or illegal in a jurisdiction, it is severed for that jurisdiction. The remainder of this Agreement has full force and effect, and the validity or enforceability of that provision in any other jurisdiction is not affected. This clause has no effect if the severance materially alters the nature or intended effect of this Agreement.

Governing Law and Submission to Jurisdiction

30 This Agreement is governed by the law in force in Queensland, Australia. Each party irrevocably submits to the non-exclusive jurisdiction of the courts exercising jurisdiction in Queensland, and any court that may hear appeals from any of those courts for any proceeding in connection with this Agreement, and waives any right it may have to claim that those courts are an inconvenient forum.

Counterparts

31 This Agreement may be executed in counterparts. All counterparts together are taken to constitute one instrument. A copy of this Agreement which has been executed by a party may be relied upon by a party to the same extent as if it was an original of this Agreement executed by the signatory.

Force Majeure

32 If an event of Force Majeure occurs:

32.1 the obligations of a party under this Agreement will be suspended to the extent that it is

wholly or partially precluded from complying with its obligations under this Agreement by Force Majeure; and

- 32.2** a party affected by Force Majeure must notify the other party as soon as practicable of the Force Majeure and the extent to which that party is unable to comply with its obligations under this Agreement.
- 32.3** If a failure or delay in performance exceeds 30 days, GNTAC may immediately terminate this Agreement by written notice to BAGI.

DISPUTES AND RESOLUTION

Injunctive or interim relief

- 33** Nothing in clause 23 prevents a party seeking urgent injunctive or similar interim relief from a court.

Mandatory dispute resolution

- 34** Each party must follow the procedures in this clause 34 with respect to any dispute before starting court proceedings (except for urgent injunctive or declaratory relief).

- 34.1** If a dispute arises about the operation of this Agreement, the parties should first attempt to resolve it at senior management level as appropriate.
- 34.2** If resolution of the dispute cannot be achieved under clause 34 within 7 days, the dispute should then be subject to Mediation.

Mediation

- 34.3** Mediation:

- 34.3.1 is to take place within 14 days of the date of expiry of the period referred to in clause 34.2 above;
- 34.3.2 is to be conducted by a Mediator or Mediation Service, nationally accredited, agreed between the parties, or failing agreement, by direction of the President of the Queensland Law Society.
- 34.3.3 Will be a cost shared equally between GNTAC and BAGI.

Proceedings are last resort

- 34.4** If the dispute is not resolved within 7 calendar days of Mediation occurring, or any longer

time the parties may agree, either party may commence or initiate appropriate legal proceedings.

Contract performance

- 34.5** Each party must continue to perform this Agreement despite the existence of a dispute or any proceedings under this clause, except if the dispute renders it impossible to do so.

SIGNED FOR AND ON BEHALF OF
THE GUNGGARI NATIVE TITLE ABORIGINAL CORPORATION RNTBC


.....
Signature

Daen Munn (Chair)
Print Name


Signature

Suzanne Saunders (Director)
Print Name

SIGNED FOR AND ON BEHALF OF
THE BOORINGA ACTION GROUP

.....
Signature

.....
Print Name

.....
Signature

.....Print Name

Jeff Watson
Secretary
Booringa Action Group

Via E-mail: booringaactiongroup@gmail.com

Mayor
Maranoa Regional Council

To Whom It May Concern

In-principle support of proposed use of waste water for irrigation in Mitchell

As Mayor of Maranoa Regional Council, I am pleased to provide a letter of in-principle support to accompany the Booringa Action Group's Concept Plan to develop the sewerage farm in Mitchell into a working irrigation plant to benefit the community.

The proposal was discussed at Council's General Meeting held 24 October 2018. The outcome from the meeting was that Council resolved as follows:

Resolution No. GM/10.2018/114

That Council:

- 1. Give its in-principle support to the proposed project to use waste water for irrigation at a location known as the sewerage farm at Mitchell.***
- 2. Notify the current user of the land in question of the proposal.***

The proposal and Concept plan is being developed in collaboration with the Gunggari Native Title Aboriginal Corporation, the Nalingu Aboriginal Corporation and RAPAD Employment Services Queensland.

I encourage you to view the accompanying proposal favourably.

If you require further information, please do not hesitate to contact me on 0428 717 566 or email tyson.golder@maranoa.qld.gov.au.

Yours faithfully

Cr Tyson Golder
Mayor
Maranoa Regional Council

30-Jan-2020

Mapping Provides an Indication of
Approximate Location Only



Any information extracted from this document (from the face of the document or by scale) should be verified on site. Council takes no responsibility for the accuracy of any information contained or presented in the document. While every care has been taken to ensure the accuracy of this information, Maranoa Regional Council makes no representations or warranties about the accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and liability.

CURRENT RESERVE SEARCH

NATURAL RESOURCES, MINES AND ENERGY, QUEENSLAND

Request No: 33130348

Search Date: 29/01/2020 15:31

Title Reference: 49015579

Date GAZETTED: 31/10/1964

PAGE: 652-3

Opening Ref: RES 69-21

Purpose: LOCAL GOVERNMENT

Sub-Purpose: SEWERAGE TREATMENT AND FARM

Local Name:

Address: MITCHELL

County (R) No: R154

File Ref: RES 11896

TRUSTEES

MARANOA REGIONAL COUNCIL GAZETTED ON 31/10/1964 PAGE
652-3

LAND DESCRIPTION

LOT 120 CROWN PLAN DL412 GAZETTED ON 22/04/1972 PAGE 1737
Local Government: MARANOA

Area: 39.783000 Ha. (SURVEYED)

EASEMENTS AND ENCUMBRANCES

ADMINISTRATIVE ADVICES

Dealing	Type	Lodgement Date	Status
719607287	NT DETERM	06/09/2019 11:47	CURRENT
NATIVE TITLE ACT 1993 (CTH)			
UNREGISTERED DEALINGS - NIL			

** End of Current Reserve Search **

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Requested By: External Supervisor

INFORMATION REPORT

Meeting: General 12 February 2020

Date: 6 February 2020

Item Number: L.3

File Number: D20/9737

SUBJECT HEADING: Scope of works for environmental monitoring - Alex Parade Area

Classification: Open Access

Officer's Title: Lead Town Planner

Executive Summary: Council officers have obtained quotes from independent third party experts to conduct environmental monitoring in the Alex Parade area.

Officers Recommendation: That Council receive and note the Officer's report as presented.

Background: Council resolved at its General Meeting held on 24 January, 2020 to scope out a works schedule and costing for an independent third party expert to conduct environmental monitoring in the Alex Parade area (resolution number GM/01.2020/88). The resolution follows a petition received by Council about alleged environmental nuisance (fumes, dust and noise) being caused to residents in the Alex Parade area as a result of industrial activities at Spencer Street South.

Body of Report: Details and a summary of the fee proposals that have been received to date will be circulated for consideration under separate cover.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.2 Encourage additional investment in the Maranoa, developing our local economy and increasing our region's population

4.2.3 Create an environment that is conducive to growth through progressive integration of Council's Planning Scheme, Economic & Community Development Plan and Business & Industry Strategy.

Supporting Documentation:

Nil

Report authorised by:

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

OFFICER REPORT

Meeting: General 12 February 2020

Date: 7 February 2020

Item Number: L.4

File Number: D20/9988

SUBJECT HEADING: Internal review - Wallumbilla Anzac Day expenses

Classification: Open Access

Officer's Title: Deputy Chief Executive Officer/Director -
Development, Facilities & Environmental Services

Executive Summary:

Wallumbilla Town Improvement Group entered into discussions with Council in 2019 regarding Anzac Day sponsorship arrangements to cover catering costs for the day. The arrangements were not clearly understood, and as a consequence the WTIG committed themselves to more than Council had advised that they would provide.

WTIG have requested of Council to make up the shortfall as they are certain that Council Officers lead them to believe that the sponsorship funds would be to their understanding.

The matter had been discussed with Officers of both parties to no formal conclusion, and consequently the matter has been escalated to second, internal review in accordance with our customer service engagement policy.

Officer's Recommendation:

1. That Council agree to an ex-gratia payment of \$360.00 in favour of Wallumbilla Town Improvement Group, to cover the additional costs of Anzac day 2019.
2. Expense to be assigned to GL 02887.2246.2001 In-kind assistance (minor) Materials and services

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Wallumbilla Town Improvement Group

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
WTIG	Wallumbilla Town Improvement Group
Heritage Group	Wallumbilla Heritage Group
P&C	Wallumbilla State School Parents and Citizens Association

Context:

Why is the matter coming before Council?

This matter has been subject to an internal review and was closed off by the Manager Economic and Community Development has now been re-opened at the request of WTIG and consequently is escalated to Director level for resolution.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

11 March – email received from Megan Dickson, with itemised questions. Also advising they had 2 community groups (Heritage and P&C) providing catering for the event. Please explain process for their payment? The P&C will have a quote for this. (See D20/10073 attached)

11 March - email sent to Megan Dickson, providing responses to questions listed, and advising that we would need a quote from each group initially to ensure it fits within budget (see D20/10073 attached to this report).

4 April – email received from Megan Dickson, advising Wallumbilla P&C were organising their quote for Anzac Day catering, and the quote would come from Kristie York Treasurer.

5 April – quote received from Kristie York for \$500 for Anzac Day celebrations (sic) in Wallumbilla. Cc Megan Dickson

5 April – email sent to Kristie York approving quote. Cc Megan Dickson.

15 April – email with quote for \$360 for breakfast received from Kristie York from Wallumbilla Heritage Association.

15 April – email sent in response to quote, noting that a quote had already been received for morning tea. Advised that we do not have budget for much more, as Anzac Day budget has to cover the whole region. Asked for call to discuss. (See D20/10073 attached)

18 April – email received from Megan Dickson, on behalf of the Heritage. Expressed disappointment, and acknowledged it was a miscommunication/misunderstanding between both parties. Stated ‘it appears that WTIG will now have to cover this cost, as we have asked them to do it for us’. (See D20/10073 attached)

Post 18 April – recollection that a phone call was had with Megan, where the aspect of WTIG covering the cost was further discussed. It was understood from this phone

*call that, as stated in the email, that the WTIG would cover the cost. (See D20/10073 attached) **NOTE:** it is noted that on further reading, that WTIG did not actually say "they would pay the cost", merely stating that "it was left with them to cover it".*

On 18 July, the Mayor asked for an internal review for Megan Dickson on behalf of the Wallumbilla Town Improvement Group – "Internal review of the decision not to fund Anzac day breakfast in Wallumbilla in light of noting that they do not have a local LDO that would normally support such an event."

22/7/2019 - Malinda Moreton advised Manager through CRM system, that we had unresolved matters. Malinda was attempting to contact Megan Dickson.

31/07/2019 – Malinda Moreton advised that she had been unable to contact Megan Dickson

2/8/2019 Manager emails Megan Dickson. See D20/10124

8/8/2019 Manager receives return call, heard version of events and offered explanation as to why this had occurred. Offered advice as to how to avoid in future. See record of CRM updated - D20/10103.

It was agreed that for 2020 Anzac Day, the new Yuleba/Wallumbilla LDO would advise WTIG of the budget, who would receive payment from Council directly, and then could disburse to community groups as they agreed with caterers. It was understood from feedback from Megan that the matter was resolved, and the CR was closed out by Manager.

On 11 December 2019, a request for a second internal review was received from the Wallumbilla Improvement Group, to review a decision not to fund Anzac Day breakfast at Wallumbilla. It is not known what has prompted the matter to be resurrected after four months.

In hindsight, it was not clearly understood that there were 2 events (breakfast AND morning tea) where there was an expectation Council would pay for catering for both. This may have been the case in previous years (during 2014-2018 the Anzac Day budget had increased across the region to provide for WW1 commemorative occasions) and there may have been an expectation that this would be ongoing. The 2019 Anzac Day budget was \$4,500 for the region, which covers printing costs of booklets, insertion of Public Notices for road closures in Western Star for the 5 towns, allocation of funds for catering in all towns, and in 2019 an additional \$880 for the hire of the Shot Foxes for the Roma RSL. The cost for 2019 Anzac Day was \$4,898.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Nil

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Nil

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

- Wallumbilla Town Improvement Group who are advocating on behalf of the community in accordance with the above information. Megan Dickson
- Susan Sands former Local Development and Grants Coordinator
- Malinda Moreton former LDO Wallumbilla/Yuleba

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

Nil

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

An amount of \$360.00 which could be made available through the In-kind assistance (minor) GL 02887.2246.2001 Materials and services budget, which has available \$5,000.00

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

Nil

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Nil	Nil

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

It is clear that both parties (Council Officers and WTIG) did not have the same understand of the sponsorship arrangements, and therefore there is no clear evidence to suggest that either is wrong in this matter. Given the amount of money involved it might be an offer of good faith that Council accede to the request for payment, on the condition that arrangements for 2020 Anzac Day are agreed and acknowledged by both parties prior to the event.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

No

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 5: Managing our operations well

5.1 Continue to improve everything we do

5.1.6 Take corrective action to learn from our experiences.

Supporting Documentation:

1	Emails Megan Dickson - Wallumbilla Anzac Day	D20/10073
2	E-mail to WTIG from E. Sims _ Anzac Day sponsorship - Internal review	D20/10124
3	WTIG - Anzac Day CRM updates	D20/10103

Report authorised by:

Chief Executive Officer

Susan (Sue) Sands

From: Susan (Sue) Sands
Sent: Monday, 11 March 2019 5:15 PM
To: Megan Dickson
Subject: RE: ANZAC Day

Hi Megan,
I think our Anzac emails must have crossed – must be the topic for the day!
I have highlighted some responses in red below.
Regards
Sue

From: Megan Dickson <stevemegdickson@yahoo.com.au>
Sent: Monday, 11 March 2019 4:48 PM
To: Susan (Sue) Sands <Susan.Sands@maranoa.qld.gov.au>
Subject: ANZAC Day

Hi Sue,

Please information regarding ANZAC Day, that we spoke about last month and asked me to detail as we got closer to the date.

Could we please request assistance with the following?

- 1) *The closing of East and Russel Street between 5:30am - 6:45am and 8:30am - 9:30am. Can you just check that the map I have sent you is correct – we are just doing the Traffic Management Plans now, and this is the easiest way to send to QPS. I will note the times.*
- 2) *Assistance from Council workers on Wednesday afternoon to erect Council shade tents and outside seating for the service. (WTIG members will be there on Wed afternoon setting up) Noted – will request.*
- 3) *The transport of the shade tents and seating to showgrounds or Council Yard, post the event? Noted – will request.*
- 4) *We have two community groups (Heritage and the P and C) providing the catering for the event. Could you please explain the process for their payment? I am sure the P and C have a quote for this, I am not sure if they have sent this through? I will need a quote from each group initially to ensure it fits within budget, and do up a Purchase Order. Will then need an invoice post event to process payment. (can just be written on their letter head, or on one of those invoice books if necessary)*
- 5) *If I email a booklet through to you at the start of April, are you able to organise for this to be photocopied and stapled on our behalf? Can do!*

Otherwise, I think we are good....

Please let me know of anything I can do to assist with these tasks as well!

Thanks Sue.

Kind regards,

Megan Dickson

WALLUMBILLA STATE SCHOOL P&C ASSOCIATION

ABN 98 781 575 173

High Street

Wallumbilla Qld 4428

QUOTE**2019/1**Date: 5th April 2019

To: Maranoa Regional Council
Bungil Street
Roma Qld 4455

From: Wallumbilla State School P&C Association

TOTAL

Catering for the 2019 Anzac Day Celebrations in Wallumbilla

500.00

TOTAL INCLUSIVE OF GST

500.00

Total includes GST of

0.00

Bank Account Details:

BSB: 06 4428

Account: 00905829

Wallumbilla State School P&C Association

WALLUMBILLA HERITAGE ASSOCIATION INC.

ABN 44 515 988 366

PO Box 56

Wallumbilla Qld 4428

QUOTE**2019/1**Date: 15th April 2019

To: Maranoa Regional Council
Bungil Street
Roma Qld 4455

From: Wallumbilla Heritage Association Inc.

TOTAL

Catering for Breakfast at the 2019 Anzac Day Celebrations in Wallumbilla
\$6.00 per person for 60 people
(Savoury mince rolls, tea and coffee)

360.00

TOTAL INCLUSIVE OF GST

360.00

Total includes GST of

0.00

Bank Account Details:

BSB: 034 211

Account: 234 603

Wallumbilla Heritage Association Inc.

Susan (Sue) Sands

From: Megan Dickson <stevemegdickson@yahoo.com.au>
Sent: Thursday, 18 April 2019 12:02 PM
To: Susan (Sue) Sands
Cc: lyleandvickibrown@hotmail.com
Subject: ANZAC Day

Hi Sue,

I hope you are not too busy getting ready for what promises to be a fantastic weekend. I am just writing to touch base regarding ANZAC Day, on behalf of one of our community groups who is catering for the breakfast. As there may be a misunderstanding and I thought I would follow this up.

During Town Improvement Meetings this year when organising ANZAC Day, it was decided to contact the two community groups who catered when I was a new member of the WTIG and we hosted The day in Wallumbilla in 2017.

As there was considerable difficulty and delay around these organisations receiving payment, this has been at the forefront of our mind and we enquired at the meetings what process was needed to be followed to avoid this happening this year.

We were instructed by Council personnel at the meetings (and possibly in some of or phone conversations?) to ask our community groups to send a quote to the Council and it would be forwarded for processing and they could then claim payment afterwards, which would then make it easy for them to be reimbursed.

We advised the P and C and the Heritage Group to send these to you for you to check as we appreciate your assistance while awaiting our own LDO.

Unfortunately, The Heritage Group have said there is no budget available for them to cater for breakfast? This is disappointing as no one advised us at any discussions that we could only provide funding for catering at only one event, when previously they have been catered at both. However, I think it is probably just a miscommunication or assumption between both of us when discussing the event and we can solve the problem together.

It appears WTIG will now have to cover this cost, as we have asked them to do this for us, I am just wondering if you could please advise the total catering budget for this event? That way, possibly the Heritage could adjust the quote they send to the Council and we could just make up the difference?

I have left a message on your phone, but thought I'd send through a quick email, as it is probably a pretty busy couple of days!!

I look forward to any assistance or advice you can give.

Kind regards,
Megan Dickson
PO Box 71
Wallumbilla Q 4428

-----Safe Stamp-----

Your Anti-virus Service scanned this email. It is safe from known viruses.
For more information regarding this service, please contact your service provider.

File Note

Date: 18.07.2019

Re: Internal review request

REF: D19/62228

The Mayor came into the office and asked for an internal review for Megan Dickinson on behalf of the Wallumbilla Town Improvement Group. The following information was provided for the request:

"Internal review of the decision not to fund Anzac day breakfast in Wallumbilla in light of noting that they do not have a local LDO that would normally support such an event."

I asked if the Mayor was aware of a Council resolution or anything as reference for the decision. I was advised no.

The Mayor did not provide contact information and advised to check within Council systems for contact information.

A search through the Authority NAR provided the following:

Wallumbilla Town Improvement Group

PO Box 34

Wallumbilla QLD 4454

Edward (Ed) Sims

From: Edward (Ed) Sims
Sent: Friday, 2 August 2019 12:10 PM
To: stevemegdickson@yahoo.com.au
Cc: Robert Hayward
Subject: ANZAC Day expenses

Hi Megan, a couple of weeks ago you called and spoke with our Grace Pobar in the Mayor's Office, about your concerns about how Council funded Anzac Day proceedings in Wallumbilla this year. I understand that you would deal with Susan Sands about these matters however she has been on leave and has only just returned on Wednesday of this week. I did ask LDO Roma, Malinda Moreton to call you to advise that we will investigate upon Sue's return however I understand that she has not been able to connect with you. I would like to meet with you to address your concerns at your convenience, so if you could advise me of a suitable time and day either by email or call me I am at your service.

Best wishes.

Ed.

Intranet x Customer - Authority x Authority i-Services x Authority i-Services x MacDonnells Law x +

Not secure | mrc-authapp02:9080/!service/dialog/crm/enquiryDetails.do?doc_acc=002.2019.00012218.001

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Customer Request Management Enquiry

CRM 12218/2019 - Administrative Action

Received Date	22/07/2019 09:12 AM
Determination Details	Undetermined
Reference Id	146708
Contact Method	TELEPHONE
Description	The Wallumbilla Town Improvement Group have requested an internal review of Council's decision not to fund the Anzac day breakfast. "Internal review of the decision not to fund Anzac day breakfast in Wallumbilla in light of noting that they do not have a local LDO that would normally support such an event."
Creation Officer	Miss G L Pobar
Last Modified By	Miss G L Pobar

Update Document Audit Comments Copy Print

Map

Click for interactive

Workflow

Workflow Summary

Description	Governance - Standard Workflow
Manager	Miss G L Pobar
Responsible Officer	Miss G L Pobar
Target Time	6 days
Service Standard	We aim to complete this type of request within 15 business days. Inspection/assessment may be required prior to a decision being made or action taken. You will receive a notification on lodgement, completion of inspection and on closure.

Workflow History

Create New Task

New Task Type Send Letter or Fax to Customer

Open

Workflow Details

Description	Status	Opened	Target	Due	Closed	Outcome	Action Officer	Role	Delegating Officer	Role	Notes	Checklist	Audit
Investigate,	Complete	22/07/19 09:12	5	29/07/19	12/08/19 11:11	Completed	Grace	Office of			Email has not provided any relevant details needed to pursue an internal review. Have phoned and left a message on Megan Dicksons phone to gather the information		

Type here to search

2:51 PM 5/02/2020

Intranet x Customer - Authority x Authority i-Services x Authority i-Services x MacDonnells Law x +

Not secure | mrc-authapp02:9080/iservice/dialog/crm/enquiryDetails.do?doc_acc=002.2019.00012218.001

Google LGSuper - Looking... Tabs Imported From IE

Workflow Details

Description	Status	Opened	Target	Due	Closed	Outcome	Action Officer	Role	Delegating Officer	Role	Notes	Checklist	Audit
Investigate, Inspect or Assess	Complete	22/07/19 09:12 AM	5 days	29/07/19	12/08/19 11:11 AM	Completed	Grace Pobar	Office of Directorate - CCC			Email has not provided any relevant details needed to pursue an internal review. Have phoned and left a message on Megan Dicksons phone to gather the information needed. (Miss G L Pobar - 22/07/2019)		view
Action or Decision	Complete	22/07/19 11:17 AM	10 days	01/08/19	22/07/19 03:58 PM	Included in Upcoming Programmed Works	Edward Sims	Manager - Economic Community Development			Hi Ed, we have received a complaint from Mrs Megan Dickson on behalf of the Wallumbilla Town Improvement Group expressing her disappointment with the process of supplying financial assistance for the catering of the Anzac Day breakfast that was held earlier this year. Mrs Dickson says she was told by Sue Sands to put in the quotes for catering for the breakfast and morning tea so that Council can reimburse the money. This was completed by Wallumbilla Heritage Group, and Wallumbilla P & C in which one was organising breakfast, and one was organising morning tea, to which was later told by Council that they will only be reimbursing one lot of catering (from the P & C). Mrs Dickson said that there was no transparency and the communication was so poor during this time, and when she asked on numerous occasions, what was the budget for the event, she was left unanswered, which made it difficult to arrange for catering and other event expenses. Mrs Dickson also mentioned that if this was a Council event, why was it up to the community to fork out the expenses? She also said that when the catering cost was rejected, this was relayed directly to Heritage Group, and therefore Mrs Dickson was kept out of the loop. All communication was apparently addressed via phone calls, with no email or letters. Furthermore, Mrs Dickson expressed the difficulty in organising events without a Wallumbilla LDO to assist. Please be advised that this complaint is being treated as an Internal Review under the Complaints Management Policy & Process. Please note that Council has 20 business days to resolve a complaint, with the due date for Mrs Dickson's review due by 15 August 2019. Contact details for Mrs Dickson are 0427 254 205 & stevemegdickson@yahoo.com.au. (Miss G L Pobar - 22/07/2019) I have asked Malinda Moreton who has a personal relationship with Megan Dixon to contact her and clarify the details of the complaint. Susan sands will return to duty on 31 July and accordingly we cannot obtain the full story until her return. There are too few records in RMB with which to respond to the complaint at this time. (Mr E T Sims - 22/07/2019)		view
Update Customer/Close Request	Complete	22/07/19 04:04 PM	2 days	24/07/19	12/08/19 11:12 AM	Completed	Grace Pobar	Office of Directorate - CCC			Manager rectified issues with complainant. CRM closed. (Miss G L Pobar - 12/08/2019)		view
Send Letter or Fax to Customer	Mandatory		1 days					Governance					
Assess recategorise complaint	Mandatory		5 days					Governance					
Further Information Received	Complete	08/08/19 12:25 PM	7 days	19/08/19	08/08/19 12:32 PM	Completed	Edward Sims	Manager - Economic Community Development			Hi Ed, as discussed - task assigned to update request. (Miss G L Pobar - 08/08/2019) I have spoken at length with Megan, and we have agreed that through the efforts of the LDO Yuleba/Wallumbilla, the next Anzac Day sponsorship will be confirmed prior to the day and disclosed to the Town Improvement Group who will invoice Council accordingly and distribute the funds according to their own agreed arrangements with caterers. This will ensure that they know exactly what they can commit to and will be in control of local arrangements. I have informed Sue Sands of the outcomes of the discussion. Ed Sims 8/8/19 (Mr E T Sims - 08/08/2019)		view
Further Information Received	Active	13/12/19 08:38 AM	7 days	13/12/19		Awaiting	Grace Pobar	Office of Directorate - CCC			The secretary for Wallumbilla Town Improvement Group, Mrs Megan Dickson has requested for a second internal review to be carried out in regards to the non-payment of an ANZAC Day service, to a Wallumbilla Community Group on their behalf. (Miss G L Pobar - 13/12/2019) Confirmation from Deputy CEO/ Director DFES that a report will be going to Council on 12 Feb 2020. (Miss G L Pobar - 29/01/2020)		view
Interdepartmental Request	Active	13/12/19 08:39 AM	10 days	31/12/19		Awaiting	Robert Hayward	Director - DFES			Hi Rob, as discussed. A request for second internal review from Megan Dickson - Wallumbilla Town Improvement Group. (Miss G L Pobar - 13/12/2019)		view

Customer details

NAR Number: 786492

User: Mrs Megan P Dickson

Address: 42 High Street
WALLUMBILLA QLD 4428

Phone: 07 4623 4516

Mobile: 0427254205

Email Address: stevemegdickson@yahoo.com.au

Contact Method: Not required

Type here to search

2:52 PM 5/02/2020

OFFICER REPORT

Meeting: General 12 February 2020

Date: 10 February 2020

Item Number: L.5

File Number: D20/10179

SUBJECT HEADING: Application to Arts Queensland for Regional Arts Development Fund (RADF) Program in 2020/21

Classification: Open Access

Officer's Title: Support Officer - Economic & Community Development

Executive Summary:

Queensland Councils are invited to apply to Arts Queensland for funding for the 2020/21 Regional Arts Development Fund (RADF) Program. It is recommended that Maranoa Regional Council submit an application, and allocate the required funding contribution of \$12,857 in the 2021/20 budget.

Officer's Recommendation:

That Council:

1. Apply to Arts Queensland for \$30,000 under the Regional Arts Development Fund (RADF) program for 2020/21.
2. Provide the required contribution of \$12,857 from Council's 2020/21 budget allocations.
3. Allocate \$15,000 for "Council RADF Strategic Initiatives" in the budget aspect of the application.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

N/A.

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
RADF	Regional Arts Development Fund

Context:

Why is the matter coming before Council?

Queensland Councils are invited to apply to Arts Queensland for funding under the Regional Arts Development Fund (RADF) in 2020/21. Applications are due on 2 April 2020 for activities commencing after 1 September 2020.

RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions, and investing in local arts and cultural priorities, as determined by local communities, across Queensland.

Funding allocations are based on population. As a Tier 2 (population between 5,001 and 25,000) Maranoa Regional Council is eligible to apply for up to \$30,000 from Arts Queensland with a ratio of 70:30 contribution from Council.

Request from Arts Qld:	\$30,000
Required contribution from Council:	<u>\$12,857</u>
Total available for RADF projects in 2020/21:	\$42,857

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

Council has most commonly disbursed all funds in recent financial years.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

N/A

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Council has consistently applied for this funding over the past several years.

The RADF program is referenced in Council's Economic and Community Plan for the Maranoa:

5. Educators, businesses, agencies, Council and communities collaborate to provide creative spaces and creative activity support

Objectives:

5.1 Continue to enlist agency support for arts and culture (including RADF, State Library, Museums and Galleries Queensland, Qld Museum, Flying Arts, ArTour)

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

RADF Guidelines.

Annika Ward – Partnerships Manager, Arts Queensland – provided information and details on application process.

RADF Committee – recommended application.

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

RADF is delivered as a partnership between the Queensland Government through Arts Queensland and eligible local councils across the state.

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? ***Is this already included in the budget? (Include the account number and description).***

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

There is no anticipated implication for this year's budget.

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

An allocation of \$12,857 will need to be allocated in the 2020/21 budget to ensure an allocation from Arts Queensland.

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?
(Interested Parties Analysis - IS9001:2015)

Arts and culture groups in the Maranoa – no particular parties would be impacted.

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
A contribution of \$12,857 is required from Council to ensure an allocation from Arts Queensland.	Failure to provide the required funds in the 2020/21 budget will place the RADF program at risk.

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

At the time of writing, and based on previous years' experience, it is expected that Council will successfully disburse all the RADF funds for the 2019/20 allocation. This allocation period runs from November 2019 until September 2020.

It is recommended that Council apply for the maximum available (\$30,000) from Arts Queensland for the 2020/21 RADF program, and provide the required allocation of \$12,857 in the 2020/21 budget.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council:

1. Apply to Arts Queensland for \$30,000 under the Regional Arts Development Fund (RADF) program in 2020/21.
2. Provide the required contribution of \$12,857 from Council's 2020/21 budget allocations.
3. Allocate \$15,000 for Council Strategic Initiatives in the application budget.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.11 Support development of our local communities through planning, programs and events

4.11.1 Coordinate Council's grant programs and other funding to community groups.

Supporting Documentation:

Nil.

Report authorised by:

Manager - Economic & Community Development

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

OFFICER REPORT

Meeting: General 12 February 2020

Date: 10 February 2020

Item Number: L.6

File Number: D20/10364

SUBJECT HEADING: Request for Support - The Lake Recreation Association Inc

Classification: Open Access

Officer's Title: Customer Service Officer

Executive Summary:

This report presents a request received for a letter of support from the Mayor that is outside the scope of the Expenses Reimbursement Policy.

Officer's Recommendation:

That Council endorses:

1. The Mayor providing a letter of support to the requesting organisation to be used in conjunction with their grant applications.
2. The signing of the 'Company owner's consent to making of a development application under the Planning Act 2016' form by the appropriate Council delegate.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

The Lake Recreation Association Inc, Roma

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
DA	Development Application

Context:

Why is the matter coming before Council?

The Lake Recreation Association Inc Roma have requested for written support from the Mayor to obtain a permanent water supply, due to the on-going drought, they are having difficulties keeping Lake Neverfill full and the lake is currently unusable because of this. The Lake Recreation Association have been seeking advice as to

what alternative methods are available to fill the lake and keep it full to ensure it is useable for the community. The written support will also be used to apply for grants to develop the Lake grounds and surrounding Campbell's Park Facility. They would like to obtain funding for the following:

- Play equipment including shade sails
- Safe swimming area away from boating
- Small jetty's off the main bank
- Walking/Bike tracks connecting to the existing Adungadoo/Big Rig Pathway
- Amenities Block
- Access road and car park white gravel or sealed

In order to obtain permanent water supply, The Lake Recreation Association Inc has to submit a Development Application to take / interfere with the artesian or sub-artesian water supply. Maranoa Regional Council are the trustee for the land that Lake Neverfill resides on and the proposed development site, therefore a 'Company owner's consent to the making of a development application under the Planning Act 2016' requires a signature from the Director in order for The Lake Recreation Association to be able to apply for the DA.

As this request is outside the scope of the Expenses Reimbursement Policy, the request is presented to Council for consideration.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

A copy of the two requests from the Secretary of The Lake Recreation Association Inc, Cheryl Bickers and the 'Company owner's consent to the making of a development application under the Planning Act 2016' form are attached to this report

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

N/A

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Expenses Reimbursement Policy, section 4.4.3:

- letters of support for a community groups' funding applications that increase the liveability of the region (e.g. may be signed by the Mayor or a relevant Councillor) provided that:

- the content is consistent with the role of a Councillor;
- an individual Councillor is not speaking for or on behalf of Council;
- the letter does not indicate or provide Council in-kind or financial support;
- the signatory would not ordinarily have a conflict of interest in the matter (material personal interest or otherwise) if the matter came before Council.

At the Council meeting 14 August 2019, Council resolved as follows:

Resolution No. GM/08.2019/48

That:

- 1. Council amend the policy to allow the Mayor to provide letters of support for citizenship or residency, at the discretion of the Mayor, and to seek Councillors' input if required.**
- 2. This approval is provided on the basis that the individual Councillor is not speaking on behalf of Council.**

The above amendments do not include this type of request for support.

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

N/A

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

N/A

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

N/A

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N/A

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

The Lake Recreation Association Inc, Roma

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
N/A	

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That Council consider the requests.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

The request is outside the scope of section 4.4.3 of the Expenses Reimbursement Policy.

Link to Corporate Plan:

Corporate Plan 2018-2023




Strategic Priority 4: Growing our region

4.2 Encourage additional investment in the Maranoa, developing our local economy and increasing our region's population

4.2.1 In partnership with the community, commence implementation of the Maranoa Tourism strategy, with the key strategies including: - Attracting, Encouraging and Creating New Business - Supporting and Assisting Current Business - Attracting New

Residents and Visitors - Leveraging Existing Facilities, Land and Resources -
Developing skills and entrepreneurship - Building Community Partnerships

Supporting Documentation:

- | | | |
|---|---|-----------|
| 1 |  Email correspondence from The Lake Recreation Association Inc Roma - Request for Letter of support | D20/10362 |
| 2 |  Written consent for Development Application - The Lake Recreation Association Inc | D20/10884 |
| 3 |  Company owner's consent to the making of a development application under the Planning Act 2016 - DA for The Lake Recreation Association Inc | D20/10925 |

Report authorised by:

Manager - Communication, Information & Administration Services
Chief Executive Officer

Brittany Lafrenais

From: Lake Recreation Association Inc. <LakeNeverfill@outlook.com>
Sent: Wednesday, 29 January 2020 1:31 PM
To: Office of the Mayor
Cc: Samuel Moore; cherilyn@romapowdercoating.com.au
Subject: The Lake Recreation Association Inc., Roma, Queensland

Importance: High

Categories: External correspondence

Afternoon Tyson,

I write to you as the current Secretary of The Lake Recreation Association Inc., Roma, Queensland and on follow-up from your discussions with our President, Sam Moore yesterday.

As you would appreciate, because of the on-going drought, we are having difficulties keeping the lake full. The Lake is currently unusable because of this and we are seeking advice as to what alternative methods are available to fill the lake and keep it full to ensure it is useable for the community.

After consultation with the Maranoa Regional Council, our local Natural Resources, Mines and Energy and local parliamentary members, we believe that we only have two available options to fill and maintain the water level in Lake Neverfill.

Option 1: Utilise a bore, which we would require a second water allocation to do. The town of Roma relies solely on bore water as a water supply, if we could use this water to fill the lake, it can then be used as a back-up water supply for the township.

Option 2: Santos Gas Water: Roma is the central hub for oil and gas activities in Queensland. The main contractor being Santos. After discussions with Santos they advised that the Queensland Government currently classifies the water as toxic and that we cannot utilise this water. Santos also advised that the water is actually utilised for crop irrigation in the area and would be suitable for the lake, despite the current classification.

The committee for The Lake Recreation Association Inc. is currently compiling a 5 year plan for the lake to show the benefits to the community if we were able to obtain a permanent water supply. To do this however, we request your written support in not only obtaining a permanent water supply, but also development of the Lake grounds and surrounding Campbell's Park facility. Your written support would be used in conjunction with our grant applications.

We will be applying for grants to develop the grounds to ensure other community organisations and its members can utilise the facilities long term. Some of the things that we would like to obtain funding for are as follows:

- Play equipment including shade sails
- Safe swimming area away from boating
- Small jetty's off the main bank
- Walking / Bike tracks connecting to the existing Adungadoo / Big Rig Pathway
- Amenities block
- Access road and car park white gravel or sealed

We eagerly anticipate your response and please do not hesitate to contact myself or President, Sam Moore if you require any additional information.

Kind Regards

Cherilyn Bickers
Secretary

M. 0488 532 720



The Lake Recreation Association Inc.

PO Box 1146, ROMA Q 4455

Email: LakeNeverfill@outlook.com

President: Sam Moore 0423 280 898

Secretary: Cheryl Bickers 0488 532 720

Treasurer: Wendy Garvie

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Brittany Lafrenais

From: Lake Recreation Association Inc. <LakeNeverfill@outlook.com>
Sent: Tuesday, 11 February 2020 10:13 AM
To: Council
Cc: Samuel Moore; Office of the Mayor; Jan L. Chambers; Wendy Newman; Cameron O'Neil; David Scheffe; Peter Flynn; Geoffrey (Geoff) McMullen; Nita (Puddy) Chandler
Subject: Late submission to Council Meeting: Lake Neverfill, Roma QLD
Importance: High

Good Morning,

We request that a late submission be added to tomorrow's (Wednesday, 12 February 2020) Council Meeting. Brittany from the Mayor's office advised that she has prepared a report for this meeting in reference to development of Lake Neverfill and the surrounding grounds. In light of this, it would be advantageous if this request can be included as an additional item in reference to obtaining a permanent water supply.

After consultation with the Hon. Bruce Scott, who assisted in the development of the Moree Water Park, the Lake Recreation Association Inc. intend to apply for a Development Application to take / interfere with the artesian or sub-artesian water supply.

Section 2 of this application requires written consent of the owner(s) to apply for this development. As Maranoa Regional Council is the trustee for the land that Lake Neverfill resides on and the proposed development site, we duly request that you place consideration on providing a letter of consent to our committee that we can include with the Development Application. In reference to the council's Development Application process the committee is agreeable to attending a pre-lodgement meeting in order to proceed with this Development Application.

For your ease of reference, the Development Application and associated documents can be found at <https://planning.dsdmip.qld.gov.au/planning/better-development/application-forms-and-templates>.

The Lake Recreation Assoc. President, Sam Moore will be available to attend the Meeting to provide further information as required.

Reference: Moree Water Park <https://www.mpsc.nsw.gov.au/index.php/hot-topics/ski-lakes>

Kind Regards

Cherilyn Bickers

Secretary
M. 0488 532 720

**The Lake Recreation Association Inc.**

PO Box 1146, ROMA Q 4455
Email: LakeNeverfill@outlook.com

President: Sam Moore
Treasurer: Wendy Garvie
Secretary: Cherilyn Bickers

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Your Anti-virus Service scanned this email. It is safe from known viruses.

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**Company owner's consent to the making of a development application
under the *Planning Act 2016***

I,

[Insert name in full.]

Sole Director/Secretary of the company mentioned below.

[Delete the above where company owner's consent must come from both director and director/secretary]

I,

[Insert name in full.]

Director of the company mentioned below.

and I,

[Insert name in full.]

[Insert position in full—i.e. another director, or a company secretary.]

Delete the above two boxes where there is a sole director/secretary for the company giving the owner's consent.

Of

[Insert name of company and ACN.]

the company being the owner of the premises identified as follows:

[Insert street address, lot or plan description or coordinates of the premises the subject of the application.]

consent to the making of a development application under the *Planning Act 2016* by:

[Insert name of applicant.]

The Planning Act 2016 is administered by the Department of Local Government, Infrastructure and Planning, Queensland Government.

Applicant template 11.0
Version 1.0—3 July 2017

on the premises described above for:

[Insert details of the proposed development, e.g. material change of use for four-storey apartment building.]

Company seal *[if used]*

Company Name and ACN: <div style="text-align: right; margin-top: 20px;"> Signature of Sole Director/Secretary Date </div>

[Delete the above where company owner's consent must come from both director and director/secretary.]

Company Name and ACN:	
..... Signature of Director Date Signature of Director/Secretary Date

[Delete the above where there is a sole director/secretary for the company giving the owner's consent.]

OFFICER REPORT

Meeting: General 12 February 2020

Date: 11 February 2020

Item Number: L.7

File Number: D20/11171

SUBJECT HEADING: Request for In-kind Assistance - Sponsorship - Buy from the Bush Qld

Classification: Open Access

Officer's Title: Manager - Economic & Community Development

Executive Summary:

The "Buy from the Bush" campaign founder Kerri Brennan, has approached Council for support for her inland Queensland tour which is commencing 24 February and concluding 21 March 2020. The event is aimed at teaching business owners (targeting women on the land) how to build and run an online business. The events offer free admission.

Local promotions organiser "Maranoa Events" (contact Rhondda Toms-Morgan) is hosting the visit of Buy from the Bush, and organising the events. Council is requested to provide in-kind assistance for venue hire.

At its General Meeting 31 January 2020, Council resolved to waive the security deposit and venue hire for the Earnest Brock Room and the Mitchell Hall for the "Buy from the Bush" business events on 26 & 27 February respectively, to the value of \$1,350.

Subsequent to this Buy from the Bush has approached Council again, in this instance for sponsorship in "cash" in order to host an event in Mitchell. They have also approached Booringa Action Group who are considering a contribution of \$1000.00.

Officer's Recommendation:

That Council sponsor the "Buy from the Bush" event in Mitchell on 27 February with the amount of \$2,210.00 to match the (potential / tbc) Mitchell community support of \$1,000.00.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

- Ag-Connect
- Department of Agriculture forestry and Fishing
- Southern Queensland Futures
- Maranoa Events

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
Nil	Nil

Context:

Why is the matter coming before Council?

In-kind assistance must be approved by Council.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

Maranoa Regional Council CEO was approached by the founder of the Buy from the Bush Campaign, Kerri Brennan on Wednesday 29 January and again on Thursday 30 January requesting Council support for the proposed event. The Tour will commence in Toowoomba (Kerri Brennan's home town) on 24 February 2020, and over a month will visit most towns in Outback Queensland concluding back in Toowoomba 21 March 2020.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

None

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

None

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Buy from the Bush QLD began 18 months ago as the drought dried up farm finances. They help (mostly) women to create cash flow by selling products and services. Their aim is to promote bush businesses from QLD for FREE on their Facebook page and directory website, showcasing the amazing creativity of these small businesses.

They also teach business owners how to build and run an online business by getting out on tour to drought-stricken areas regularly and running free workshops on how to

use social media. They make short videos of their products and work and give them a hand up in troubled times.

They have more than 15,000 followers on their Facebook page “Buy from the Bush QLD”. In the month of December they reached 99,000 people and had 91,000 LIKES, SHARES and COMMENTS.

The organic growth of this Page would have cost hundreds of thousands of dollars in promotion but our customers are promoting the Page because they love what they see and share with their friends and family. And the businesses are reporting amazing growth and sales.

Going on the road to run free “Share your Story” events costs money for fuel, accommodation and food for the team of four. Together they make videos of the products and the people and deliver hands-on training workshops in social media marketing and teaching people how to set up Facebook business pages, market their goods and services and receive online payment. They set up these events everywhere from shire halls to shearing sheds.

Local identity Rhondda Toms-Morgan from consulting firm AG-connect and local events organisers, Maranoa Events, is assisting the group to obtain financial assistance to conduct the events locally through government agencies like the Department of Agriculture Forestry and Fishing and catchment management group, Southern Queensland Landscapes. We understand that this funding is close to being secured.

Council has been approached to offset any costs by providing venues for either two events in Roma 26 & 27 February, or alternatively one in either Roma on 26 February or Mitchell on 27 February. This is to be confirmed when funding is announced.

Anticipating that the event will secure sponsorship, the author has booked the Earnest Brock Room in Roma and the Mitchell hall on the days mentioned.

NOTE... At its General Meeting 31 January 2020, Council resolved to waive the security deposit and venue hire for the Earnest Brock Room and the Mitchell Hall for the “Buy from the Bush” business events on 26 & 27 February respectively, to the value of \$1,350.

Subsequent to this Buy from the Bush has approached Council again, in this instance for sponsorship in “cash” in order to host an event in Mitchell. They have also approached Booringa Action Group who are considering a contribution.

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

Department of Agriculture Forestry and Fishing
Southern Queensland Futures

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) ? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

The maximum exposure to Council will be \$1350.00 worst case and probably \$900.00, dependent of final schedule.

The In-kind assistance minor budget WO. 02887.2246.2001 Materials and Services has \$5,000.00 of a possible \$5,000.00 remaining.

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$) ? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

I can foresee no adverse impacts on anyone or any organisation as a consequence of this decision.

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Financial assistance	It is possible that Council may be asked to financially support this event if their funding is not forthcoming.

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Council should make the venues mentioned available a no cost to the event organisers, and charge the cost to its Minor In-kind budget.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council supports the Mitchell with cash sponsorship support to the amount of \$2,210.00 to match the potential (tbc) Mitchell Community contribution of \$1,000.00.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.11 Support development of our local communities through planning, programs and events

4.11.4 Deliver a range of annual, biennial and one-off budgeted Council events in partnership with local community groups (where applicable).

Supporting Documentation:

1	Buy from the Bush - Letter of Interest	D20/7444
2	Buy from the Bush - Sponsorship Invitation	D20/7445
3	Buy from the Bush - The Great Outback Tour 2020	D20/7446
4	Buy from the Bush tour - NEW Roma Budget	D20/7447

Report authorised by:

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services



Letter of Interest

RE Share Your Story Event – Buy from the Bush QLD

We are very excited to submit Buy from the Bush QLD's proposal to bring our "Share your Story Event" to your area. The results of our page have been felt across the state. Australia Post reported that their parcel post from rural areas increased by 30% this Christmas period compared to the last. They attributed this largely to the success of our page.

Following our incredible success with our events in Toowoomba and Goondiwindi, we are planning to bring the event on a 30 day tour of QLD.

We have received many requests from businesses all over the state asking us to come to them, so we are thrilled to bring our team west!

We are unique in that we not only offer mentoring, training and support to local businesses, but offer them an immediate, tangible result by promoting them to our large customer base via Facebook and our directory website. By the time we have had our one on one session with a business owner, our aim is to have them set up as a Facebook Business, listed on our website and ready to receive orders and take electronic payments. We also aim to help them feel confident and join them up to our free on-going support program.

We are *Women helping women (over 95% of our business owners are women)

- *Helping farmers who are creating a second source of income not reliant upon the weather
- *Helping local rural shops who are also struggling
- *Building community
- *Keeping people in the bush
- *Building long term resilience
- *Bridging the gap between urban dwellers and farmers and rural businesses

To do this, we need your support. We have attached a Sponsorship Invitation for your information. We are a small team of 4 and are very flexible to be able to meet the varying needs within different communities.

I have also attached our proposed itinerary.

If you require any further information, please do not hesitate to contact me.

Yours in the Bush

Kerri Brennan

Founder, Buy from the Bush QLD

Sponsorship Invitation



**The drought has dried up water supplies and family farm finances –
we need your help, please.**

Buy from the Bush QLD is seeking sponsorship to continue its great work. **Buy from the Bush QLD** began 18 months ago as the drought dried up farm finances. We help (mostly) women to create cashflow by selling products and services. We are passionate about meeting the people behind the businesses and telling their story.

Our aim We promote bush businesses from QLD for FREE on our Facebook page and directory website, showcasing the amazing creativity of these small businesses. We also teach business owners how to build and run an online business by getting out on tour to drought-stricken areas regularly and running free workshops on how to use social media. We make short videos of their products and work and give them a hand up in troubled times.



Join Our Success Story

We now have more than 15,000 followers on our Facebook page **Buy from the Bush QLD**. In the month of December we reached 99,000 people and had 91,000 LIKES, SHARES and COMMENTS.

The organic growth of this Page would have cost hundreds of thousands of dollars in promotion but our customers are promoting the Page because they love what they see and share with their friends and family. And the businesses are reporting amazing growth and sales.

Sponsorship to go bush

Going on the road to run free **"Share your Story"** events costs us money for fuel, accommodation and food for our team of four. Together we make videos of the products and the people and deliver hands-on training workshops in social media marketing and teach people how to set up Facebook business pages, market their goods and services and receive online payment.

We set up these events everywhere from shire halls to shearing sheds – and we need your help to keep going – because more locations are begging us to come and assist them.

What next?

We are looking for government, industry partners and businesses to help us expand to reach the most isolated and drought-stricken farming families in Queensland with our **"Share your Story"** events and training days. There are thousands more drought-stricken families who need a way to connect with the world and establish business cashflow that is independent of the drought.

Tourism and accommodation to the bush will be our next major promotion, showcasing rural, regional and remote locations as tourist destinations.

How to get involved

If you would like us to come to your town or district on our next trip, please see the attached itinerary and we will provide you with a costing for us to lock in our free **"Share your Story"** training event for your community. Alternatively, if you would like to sponsor the team, see our sponsorship offers enclosed.

Please contact the team on (0438035444 or kerri.brennan21@gmail.com) to arrange sponsorship by your shire, industry or business.

With sincere thanks

Kerri

Kerri Brennan

Founder

Buy from the Bush QLD



Itinerary

Mon 24 Feb	Drive Toowoomba – St George (lunch with key stakeholders) - Dirranbandi Dirranbandi 4pm – 8pm Event with local market running simultaneously
Tues 25 Feb	Drive Dirranbandi to St George St George 10am – 4pm Event with local market running simultaneously St George 5pm-7pm Business After Hours with the Chamber of Commerce and
Wed 26 Feb	Drive St George to Roma Roma 3pm – 8pm Event
Thu 27 Feb	Roma 3pm – 8pm Event
Fri 28 Feb	Drive Roma to Charleville Charleville 3pm – 8pm Event
Sat 29 Feb	Charleville 3pm – 8pm Event
Sun 1 Mar	Drive Charleville - Tambo No event
Mon 2 Mar	Tambo 9am-11am Event Drive Tambo to Blackall Blackall Event 6pm – 8pm
Tue 3 Mar	Drive Blackall to Barcaldine Barcaldine Event 10am-12pm Drive Barcaldine to Longreach Longreach 4pm – 8pm Event
Wed 4 Mar	Longreach 3pm – 8pm Event
Thu 5 Mar	Day in Longreach No event – Feature tourist attractions
Fri 6 Mar	Drive Longreach to Winton Winton 3pm – 8pm Event
Sat 7 Mar	Drive Winton to Cloncurry Saturday 3pm – 8pm Event
Sun 8 Mar	Cloncurry No event
Mon 9 Mar	Cloncurry 3pm – 8pm Event
Tue 10 Mar	Drive Cloncurry to Julia Creek Julia Creek 10am – 11am Event Hughenden 4pm – 7 pm Event
Wed 11 Mar	Drive Hughenden to Charters Towers Charter Towers 3pm – 8pm Event
Thu 12 Mar	Charters Towers Event 3pm – 8pm
Fri 13 Mar	Drive Charters Towers to Emerald Emerald 4pm – 8pm Event
Sat 14 Mar	Emerald 10am – 4pm Event
Sun 15 Mar	Drive Emerald to Tannum Sands
Mon 16 Mar	Tannum Sands 3pm – 8pm Event

Tue 17 Mar	Drive in afternoon Tannum Sands to Mundubbera
Wed 18 Mar	Mundubbera Event 3pm – 8pm
Thu 19 Mar	Drive Mundubbera to Murgon Murgon 3pm – 8pm event
Fri 20 Mar	Drive Murgon to Kingaroy Kingaroy Event 10am – 4pm
Sat 21 Mar	Drive Kingaroy to Toowoomba

Wednesday, 26th February ROMA - 6hr event

Thursday, 27th February MITCHELL - 6hr event

Details WORKSHOP TOWN	Buy from the Bush QLD team	Team accom (2 twin rooms)	Meals @ \$65 per person per day	Travel	Collection of data and feedback	Equipment hire	TOTAL
Wednesday 26 February ROMA 6 hour event	\$2,000	\$250	\$260	\$100	\$550	\$50	\$3,210
Thursday 27 February MITCHELL 6 hour event	\$2,000	\$250	\$260	\$100	\$550	\$50	\$3,210

