

MINUTES OF THE SPECIAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 19 FEBRUARY 2020 COMMENCING AT 9.50AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor J L Chambers (until 12.15pm by telephone), Cr. N H Chandler (until 12.03pm), Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr D J Scheffe, Cr. J M Stanford and Chief Executive Officer – Julie Reitano in attendance.

AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Regional Tourism Development Coordinator – Justine Miller, Deputy Director Infrastructure Services / Strategic Road Management – Cameron Hoffmann, Manager Economic and Community Development – Ed Sims, Project Officer Program and Contract Management – Luci Gunning.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.51am.

APOLOGIES

There were no apologies for the meeting.

DECLARATION OF CONFLICTS OF INTEREST

There were no declarations of Conflicts of Interest.

BUSINESS

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items C1 and C.2, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. SM/02.2020/05

Moved Cr Newman

Seconded Cr Stanford

That Council close the meeting to the public at 9.52am, moving the order of business to first discuss Items C.1 and C.2 pertaining to the Big Rig Roma.

CARRIED

9/0

Cr. Chandler left at 12.03pm, and did not return for the remainder of the meeting.

Resolution No. SM/02.2020/06

Moved Cr O'Neil

Seconded Cr Flynn

That Council open the meeting to the public at 12.05pm.

CARRIED

8/0

Item Number:

C.1

File Number: D20/13488

SUBJECT HEADING:

TENDER 20019 - EVALUATION REPORT - BIGGER BIG RIG OBSERVATION TOWER AND TREETOP WALK

Officer's Title:

Deputy Director Infrastructure Services/Strategic Road Management

Executive Summary:

This report provided Council with an overview of Tender 20019, Construction of the Bigger Big Rig Observation Tower and Treetop Walkway.

Resolution No. SM/02.2020/07

Moved Cr O'Neil

Seconded Cr Flynn

That the information be received and noted.

CARRIED

8/0

Responsible Officer

Deputy Director Infrastructure Services/Strategic Road Management

Item Number:

C.2

File Number: D20/14044

SUBJECT HEADING:

BIGGER BIG RIG FINANCIAL ANALYSIS

Officer's Title:

Contractor - Strategic Finance

Executive Summary:

The Bigger Big Rig Capital approved budget 2019/20 for Stage 1 is \$2,997,664 comprising:

- Capital grant from Outback Tourism Infrastructure fund of \$1.230 million;*
- Internal loan from gravel pits reserves of \$1.234 million;*
- Non infrastructure agreement reserves of \$246,470;*
- Corporate overhead reserves of \$277,325;*
- Contribution from Visit Roma of \$10,000.*

An overview of the updated financial analysis was presented to Council.

Resolution No. SM/02.2020/08

Moved Cr O'Neil

Seconded Cr Newman

That the information be received and noted.

CARRIED

8/0

Responsible Officer

Contractor - Strategic Finance

Item Number: C.3 **File Number:** D20/13888

SUBJECT HEADING: EXTENSION OF TIME REQUEST FOR SMART CITIES AND SUBURBS PROGRAM - INSTALL SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA)

Officer's Title: Manager - Water, Sewerage & Gas Program Funding & Budget Coordinator

Executive Summary:

Council received funding under the Smart Cities and Suburbs Program Round 2 to install supervisory control and data acquisition. The project is required to be delivered before 30 June 2020.

A request was received to propose a unified approach by all funded Councils to submit a co-signed letter to the funding body to extend the funding deadline due to the initial short timeframes for delivery.

Resolution No. SM/02.2020/09

Moved Cr McMullen

Seconded Cr Chambers

That Council:

1. Authorise the Chief Executive Officer or delegate to co-sign a letter to request extension to the deadline to deliver the Smart Cities and Suburbs Program Round.
2. Authorise the Chief Executive Officer or delegate to sign the deed of variation if extension of time is approved.

CARRIED

8/0

Responsible Officer

Manager - Water, Sewerage & Gas

Item Number: C.4 **File Number:** D20/14031

SUBJECT HEADING: ORGANISATIONAL STRUCTURE

Officer's Title: Manager - Organisational Development & Human Resources

Executive Summary:

The report tabled the updated Organisational Structure for adoption as a whole / complete document.

Resolution No. SM/02.2020/10

Moved Cr O'Neil

Seconded Cr Newman

That the matter lay on the table for further consideration at an upcoming meeting.

CARRIED

8/0

Responsible Officer

Manager - Organisational Development & Human Resources

Item Number: 6.1 **File Number:** D20/13956

SUBJECT HEADING: ACCEPTABLE REQUEST GUIDELINES

Officer's Title: Chief Executive Officer

Executive Summary:

The previous Acceptable Request Guidelines formed part of the Elected Member Request and Assistance Policy.

As part of the Belcarra Reforms there have been changes to S170A of the Local Government 2009. This has necessitated a review of the guidelines. It was also proposed that the guidelines be extracted and published as a separate document.

Item Number: 6.2 **File Number:** D20/14003

SUBJECT HEADING: QUEENSLAND AUDIT OFFICE FINAL MANAGEMENT LETTER 2018/19

Officer's Title: Mayor

Executive Summary:

The 2018/19 financial audit was completed by the Queensland Audit Office (QAO) on 30 September 2019 with the certified Financial Statements forwarded to the Mayor on 1 October 2019. Following some final updates by the Queensland Audit Office, the Final Management Report for 2018/19 was presented to Council by the Mayor.

Item Number: 6.3 **File Number:** D20/14011

SUBJECT HEADING: CORPORATE PLAN

Officer's Title: Chief Executive Officer

Executive Summary:

A copy of the updated Corporate Plan was provided for adoption.

Resolution No. SM/02.2020/11	
Moved Cr McMullen	Seconded Cr Newman
That Items 6.1 – 6.3 lay on the table for further consideration at an upcoming meeting.	
CARRIED	8/0

Responsible Officer	Mayor / Chief Executive Officer
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In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss item C.5, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (a) the appointment, dismissal or discipline of employees;
- (b) industrial matters affecting employees;
- (c) the local government budget;

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial

Resolution No. SM/02.2020/12
Moved Cr O'Neil
Seconded Cr McMullen
That Council closed the meeting to the public at 12.15pm.

CARRIED

8/0

Cr. Chambers left the meeting at 12.15pm, and did not return for the remainder of the meeting.

Resolution No. SM/02.2020/13
Moved Cr O'Neil
Seconded Cr McMullen
That Council open the meeting to the public at 1.05pm.

CARRIED

7/0

Item Number:
C.5
File Number: D20/14012
SUBJECT HEADING:
EMPLOYMENT DOCUMENTS
Officer's Title:
Chief Executive Officer
Executive Summary:

Following the finalisation of the new certified agreement on 4 February 2020, contract documents need to be replaced / updated to reflect in part that the certified agreement no longer applies to senior officers.

A delegation was sought to enable the Chief Executive Officer to finalise the new terms and conditions under delegated authority. The implementation of the delegation will also facilitate sub-delegations for appointment of employees into the future (e.g. to Directors and Manager Organisational Development and Human Resources).

Resolution No. SM/02.2020/14
Moved Cr Newman
Seconded Cr Golder
That:

- 1. Under section 257 of the *Local Government Act 2009*, Maranoa Regional Council resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer. These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.**
- 2. Council note that this will include finalisation and signing of the updated employment documentation for senior officers.**

CARRIED

7/0

Responsible Officer
Chief Executive Officer

LATE VERBAL ITEM

Item Number: L.1 **File Number:** N/a

SUBJECT HEADING: SETTING OF A SPECIAL MEETING

Officer's Title: Chief Executive Officer

Executive Summary:

Council considered setting a Special Meeting date for the purpose of further considering those items laid on the table at the meeting, and any other identified emergent matters following the meeting.

Resolution No. SM/02.2020/15	
Moved Cr McMullen	Seconded Cr Newman
That Council hold a Special Meeting on 21 February 2020.	
CARRIED	7/0

Responsible Officer	Chief Executive Officer
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 1.08pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 26 February 2020, at the Roma Administration Centre.

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 Mayor.

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 Date.