

## MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 18 MARCH 2020 COMMENCING AT 9.00AM

### ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen (until 4.19pm), Cr. W M Newman, Cr. C J O'Neil, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

### AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate & Community Services – Sharon Frank, Deputy Director Infrastructure Services / Strategic Road Management – Cameron Hoffmann, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Economic & Community Development – Ed Sims, Manager Planning & Building Development – Danielle Pearn, Manager Communication, Information & Administration Services – Dale Waldron, Lead Rates and Utilities Billing Officer/Systems Administrator – Dana Harrison, Rates & Utilities Billing Officer – Linda Acutt, Rates and Utilities Billing Officer – Catherine (Katie) Ballard, Regional Tourism Development Coordinator – Justine Miller.

### WELCOME

The Mayor welcomed all present and declared the meeting open at 9.06am.

### APOLOGIES

There were no apologies for the meeting.

### CONFIRMATION OF MINUTES

**Resolution No. GM/03.2020/41**

**Moved Cr Golder**

**Seconded Cr McMullen**

**That the minutes of the General Meeting held on 11 March 2020 be confirmed, incorporating the following amendment:**

#### **Item C.1 – Request for Financial Assistance From Roma Returned and Services League (RSL)**

**Resolution No. GM/03.2020/16 be amended to state:**

***That Council:***

- 1. Accept the quotation for the hire, staff and set up of a sound system for the amount of \$800 for 2020 ANZAC Day in Roma.***
- 2. Draw the required funds from General Ledger 2888.2252.2001.***
- 3. Consider the installation of permanent speakers at the Roma Cenotaph through consultation with RSL Roma Sub Branch, for consideration as part of the 2020/21 budget deliberations.***
- 4. Review requirements of sound systems for all commemorative ANZAC Day Services held across the region.***

MOTION LOST

3/6

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
Cr. Stanford	Cr. Flynn
	Cr. Newman
	Cr. O'Neil
	Cr. Schefe

#### Resolution No. GM/03.2020/42

Moved Cr Chambers

Seconded Cr Newman

**That the minutes of the General Meeting held on 11 March 2020 be confirmed.**

CARRIED

7/2

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

#### DECLARATION OF CONFLICTS OF INTEREST

Cr. Chambers declared a 'Material Personal Interest' with the following item:

- C.1 – Update of Outstanding Rates – Assessment 14000459  
due to the report being in reference to a matter pertaining to a family connection to her son's family.

Cr. Chambers foreshadowed that she would remove herself from discussions and decisions on this matter.

Cr. Stanford declared a 'Conflict of Interest' with the following item:

- C.1 – Update of Outstanding Rates – Assessment 14000459  
due to her having an unrelated business involvement with one of the applicants under Council's consideration in this matter.

Cr. Stanford foreshadowed that she would remove herself from discussions and decisions on this matter.

Cr. Stanford declared a 'Conflict of Interest' with the following item:

- C.2 – Review of Decision: Request to waive debt recovery legal fees – Assessment 13001193 & 14005151

due to her having provided a personal reference for one of the parties in an unrelated matter for this item.

Cr. Stanford foreshadowed that she would remove herself from discussions and decisions on this matter.

## ON THE TABLE

- Item L.1 – Development Permit for a Material Change of Use "Dwelling House" (domestic outbuilding) - was laid on the table at the General Meeting on 11 March 2020.
- Item LC.11 – Maranoa Liveability Study 2018 - was laid on the table at the General Meeting on 11 March 2020.

## BUSINESS

### CORPORATE & COMMUNITY SERVICES

Item Number: 11.1

File Number: D20/19108

SUBJECT HEADING:

REVIEW PROCUREMENT POLICY

Officer's Title:

Director - Corporate & Community Services

#### **Executive Summary:**

*Maranoa Regional Council's Procurement Policy outlines the key principles and framework for procurement and contracting activities. Council is required to review its Procurement Policy annually (Section 198(3) Local Government Regulation 2012).*

*A copy of the Procurement Policy was attached to the officer's report for Council's consideration. It was proposed that minor changes be adopted to reference relevant legislation and applying consistent thresholds for pre-qualified supplier panels.*

#### **Resolution No. GM/03.2020/43**

**Moved Cr Scheffe**

**Seconded Cr Chandler**

**That Council endorse the Procurement Policy as attached to the officer's report.**

**The policy is accessible via the following link to the Council meeting agenda:**

[https://maranoa.infocouncil.biz/Open/2020/03/GM\\_18032020\\_AGN\\_611\\_AT.PDF](https://maranoa.infocouncil.biz/Open/2020/03/GM_18032020_AGN_611_AT.PDF)

Cr. Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

CARRIED

7/2

Responsible Officer

Director - Corporate & Community Services

Item Number: 11.2 File Number: D20/21436

SUBJECT HEADING: MONTHLY FINANCIAL REPORT FOR THE MONTH OF FEBRUARY 2020

Officer's Title: Operations Manager Finance

**Executive Summary:**

The purpose of this report was for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the month of February 2020 (including year to date).

<b>Resolution No. GM/03.2020/44</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr Newman</b>
<b>That Council receive and note the monthly financial report for the period ending 29 February 2020.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Operations Manager Finance / Chief Executive Officer</b>
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Item Number: 11.3 File Number: D20/21471

SUBJECT HEADING: INVESTMENT REPORT FOR THE MONTH OF FEBRUARY 2020

Officer's Title: Operations Manager Finance

**Executive Summary:**

The purpose of this report was to present to Council the Investment Report (including the Trading Limits Report) as at 29 February 2020.

<b>Resolution No. GM/03.2020/45</b>	
<b>Moved Cr Newman</b>	<b>Seconded Cr Chambers</b>
<b>That Council receive and note the Investment Report as at 29 February 2020.</b>	
CARRIED	7/2
Cr. Golder called for a division of the vote.	
The outcomes were recorded as follows:	
<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Operations Manager Finance</b>
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**DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES****Item Number:** 13.1**File Number:** D20/16482**SUBJECT HEADING:** REQUEST TO HOST OPERA EAGLE NEST - A TOUCH OF ANDREW LLOYD-WEBBER, A TASTE OF TIM RICE**Officer's Title:** Specialist - Arts & Culture**Executive Summary:**

Council has been approached by Opera Eagles Nest to perform A Touch of Andrew Lloyd-Webber, A Taste of Tim Rice at the Roma Cultural Centre Saturday 23 May 2020. They are a fully self-sufficient touring company that will provide a 90 minute concert featuring hits from 9 of the world's best loved musicals. The cost to Council for this performance is \$3,500. The proposed cost of tickets that would go on sale was \$20 per adult and \$10 concession pricing.

**Resolution No. GM/03.2020/46****Moved Cr Newman****That the matter lay on the table for further consideration at a later point during the meeting.****CARRIED****9/0****Item Number:** 13.2**File Number:** D20/21175**SUBJECT HEADING:** MATERIAL CHANGE OF USE - DWELLING HOUSE**Officer's Title:** Lead Town Planner**Executive Summary:**

Fyfe Pty Ltd C/- Out of the Woods Planning have submitted a properly made development application to Council seeking approval to construct a "Dwelling house" on the property located at 56 and 58 May Street, Wallumbilla (Lot 12 and 13 on W4091). The development application is subject to impact assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016. The Development Assessment Rules set out the procedural requirements for the development assessment process.

Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules and for a period of no less than 15 business days between 28 January, 2020 and 18 February, 2020. There were no properly made submissions received during this period.

The procedural requirements set out by the Development Assessment Rules to enable Council to make a decision on this matter have been fulfilled. The development application is generally consistent with the assessment benchmarks provided by the Planning Act 2016 and any perceived conflict with the assessment benchmarks can be addressed by way of conditions of development approval. Council assessing officers have also identified several relevant matters that support the approval of the application, including the absence of any significant impacts that result from the development.

**Resolution No. GM/03.2020/47****Moved Cr Chambers****Seconded Cr McMullen****That Council approve the application for a Development Permit for a Material Change of Use for a "Dwelling house" at 56 and 58 May Street, Wallumbilla (Lot 12 and 13 on W4091) subject to the following conditions:**

## Preamble

- i. The Capricorn Municipal Development Guidelines apply to this development. Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- ii. Refer to <http://www.maranoa.qld.gov.au/council-policies> for Council Policies.
- iii. The relevant planning scheme for this development is the Maranoa Planning Scheme 2017. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to the above Planning Scheme.
- iv. Under the Planning Scheme a "Dwelling house" means a residential use of premises involving –
  - (a) 1 dwelling for a single household and any domestic outbuildings associated with the dwelling; or
  - (b) 1 dwelling for a single household, a secondary dwelling, and any domestic outbuildings associated with either dwelling.
- v. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- vi. All Aboriginal Cultural Heritage in Queensland is protected under the (*Aboriginal Cultural Heritage Act 2003*) and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- vii. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved use.
- viii. An operational works application will be required to be submitted to and approved by Council for any cut and/or filling works that exceed 50m<sup>3</sup>.
- ix. All persons involved in the operation or use of the site have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the *Biosecurity Act 2014*.
- x. Refer to Attachment 2 – Adopted Infrastructure Charges Notice for infrastructure charges levied for the approved development.
- xi. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.

## Use

1. The approved development is a Material Change of Use - “Dwelling house” as defined in the Planning Scheme and as shown on the approved plans. It does not authorise any other activity or building on the premises or the use of the approved development for any other purpose.

## Compliance inspection

2. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.
3. Prior to the commencement of use the applicant shall contact Council’s Planning Department and arrange a development compliance inspection.

## Approved plans and documents

4. All works and operations are to be carried out generally in accordance with the approved plan listed in the following table. Where the approved plan is in conflict with the Assessment Manager’s conditions, the Assessment Manager’s conditions shall take precedence.

Plan/Document Number	Plan/Document Name	Date
208/13 Rev F Sheet 1 of 15	Site Plan	11-12-19
208/13 Rev F Sheet 2 of 15	Floor Plan	11-12-19
208/13 Rev F Sheet 3 of 15	Elevations	11-12-19
208/13 Rev F Sheet 4 of 15	Sections and Framing	11-12-19

## Development works

5. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
6. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners’ requirements and specifications and to the satisfaction of the asset owners’ representative(s).

## Applicable standards

7. All works must comply with:
  - a) the development approval conditions;
  - b) any relevant provisions in the Planning Scheme and the Capricorn Municipal Development Guidelines;
  - c) any relevant Australian Standard that applies to that type of work; and
  - d) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.



#### **Amalgamation of lots**

8. The lots comprising the approved development (Lot 12 and Lot 13 on W4091) must be amalgamated prior to the commencement of use.

#### **Building materials**

9. Building materials and surface finishes must be predominantly within the colour range of the local landscape to blend with the surrounding environment. The approved development is not to be constructed with reflective cladding material.

#### **Building standards**

10. The finished floor level of the approved development shall be a minimum of 1450 millimetres above the existing ground level.

**Note:** The existing ground level is taken to be the level of the ground prior to any works being carried out on the site.

#### **Emergency events**

11. A flood management plan shall be prepared prior to the commencement of use. The plan shall have regard to the site characteristics and include management procedures that shall be implemented in the event of a flood event. All occupiers shall be made aware of the flood management plan, its content, and the procedures that need to be followed in the case of a flood event.

#### **Safe storage of equipment and materials**

12. All stored goods with the potential to cause harm by way of floating debris or potential contamination of waterways during a flood event must be stored in flood proof containers, adequately secured or located safely at 1450mm above the existing ground level. Any goods, material or machinery with the potential to cause harm or contamination that is not located 1450mm above the existing ground level or in flood proofed containers shall be stored in such a manner to be easily accessed and relocated off-site before a flood event.

#### **Building design**

13. The building must be designed and constructed so that, in the event of a flood event, at a minimum, it:
- a) Resists collapse or significant permanent movements, resulting from:
    - i) hydrostatic action
    - ii) hydrodynamic action;
    - iii) erosion and scouring;
    - iv) wind; and
    - v) any other action; and
  - b) safeguards occupants and other people against illness and injury caused by flood water affecting the building.
14. Building materials and surface treatments under the finished floor level of the approved development must be resistant to water damage and must not include wall cavities that would collect water and sediment during a flood event.



#### **Refuse storage**

15. Waste containers must be provided on site for the exclusive use of the “Dwelling house” and must be maintained in a clean and tidy state at all times while the use continues. The waste containers shall be emptied and the waste removed from the site on a regular basis.

#### **Access and manoeuvring**

16. A vehicle crossover providing access to the approved development is to be constructed in accordance with Capricorn Municipal Design Guidelines Standard Drawing – Urban Residential Driveway CMDG-R-041A. The crossover shall be generally in the location shown on approved Site Plan 208/13 Rev F Sheet 1 of 15 dated 11-12-19.
17. The vehicle crossover must be located a minimum distance of one metre from any street signage, street lights, manholes, stormwater gully pits or other Council assets, unless otherwise specified in the applicable development standards and specifications.
18. The landowner is responsible for maintaining the vehicle crossover from the road carriageway to the property boundary. Should any damage be caused to May Street at the access location, it is the landowner’s responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner’s expense.
19. All internal vehicle access and manoeuvring areas (i.e. driveways, parking areas) are to be constructed with an all-weather surface and must be maintained throughout the duration of the approved use.

#### **Avoiding nuisance**

20. No unreasonable and sustained nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time during or after the establishment of the approved development.
21. Lighting, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.
22. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.
23. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.
24. All mechanical equipment (including air conditioners and the like) and rainwater tanks are to be screened from the adjoining roadway and nearby properties.

#### **Stormwater drainage and erosion control**

25. Stormwater from the roof of the approved development is to be collected internally in a rainwater tank/s with sufficient capacity to store water generated during a normal rain event. Overflow from the rainwater tank shall be directed away from adjoining properties and managed generally in accordance with the Capricorn Municipal Development Guidelines – Stormwater Drainage Design D5.
26. Post-development stormwater runoff flows from the development site are not to exceed pre-development stormwater runoff flows to adjoining properties and roads.

27. Stormwater is collected and discharged so as to:
  - (a) protect the stability of buildings and the use of adjacent land;
  - (b) prevent water-logging of nearby land;
  - (c) protect and maintain environmental values; and
  - (d) maintain access to reticulated infrastructure for maintenance and replacement purposes.
28. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed. All stormwater from the approved development is to be collected onsite using appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.
 

If there is a possibility of erosion or silt or other materials being washed off the property during the development process or after the development is completed, the developer must document and implement a management plan that prevents this from occurring.
29. The developer shall immediately clean up and satisfactorily remove any deposited construction material or silt runoff from the development site.
30. Stockpiles of material capable of being moved by the action of running water shall be stored clear of drainage paths and be prevented from entering the road and/or drainage system.
31. Runoff from premises ensures the quality of surface water is suitable for:
  - (a) the biological integrity of aquatic ecosystems;
  - (b) recreational use;
  - (c) supply as drinking water after minimal treatment; and
  - (d) agricultural use or industrial use.

#### Services

32. The proposed development is to be provided with a water connection, up to and including a path cock, to Council's reticulated water supply system in accordance with the CMDG and specifically the Water Services Association of Australia (WSAA) publication WSA03-2002 Water Reticulation Code of Australia (version 2.3).
33. The approved development must be connected to an on-site sewerage treatment system adequate for the proposed use. A development permit for plumbing and drainage works must be obtained from Council for the on-site sewerage system.
34. The removal and disposal of any effluent from the site must be performed by a suitably licensed contractor.
 

Note: The landowner/operator is responsible for obtaining any permits required to achieve compliance with environmental laws relevant to the provision of onsite sewerage treatment and/or disposal.
35. In the event that the "Dwelling house" cannot be supplied with an adequate supply of electricity through efficient design and alternative energy technologies, a connection to the reticulated electricity network must be provided in accordance with the relevant service provider's standards and requirements.
36. If the "Dwelling house" is connected to a telecommunication service, then such works shall be undertaken in accordance with the relevant service provider's requirements and specifications along with relevant building standards requirements and specifications.

37. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

No cost to Council

38. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs. This includes the costs of any services and infrastructure required in connection with the establishment of the development.

Latest versions

39. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the commencement of the development works, unless a regulation or law requires otherwise.

Application documentation

40. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice, Approved Plans and Approved Documents bearing 'Council Approval'.

CARRIED

9/0

Responsible Officer

Lead Town Planner

Item Number:

13.3

File Number: D20/21244

SUBJECT HEADING:

REQUEST FROM RETURNED AND SERVICES LEAGUE (RSL) ROMA SUB BRANCH FOR THE INDEFINITE USE OF COUNCIL MANNEQUINS

Officer's Title:

Regional Economic Development & Events Attraction Specialist

**Executive Summary:**

Council received a verbal request from the RSL Roma sub-branch for the indefinite use of 4 Council owned mannequins. These mannequins will be used for a public display of war uniforms in the RSL Hall. Council currently own 12 mannequins located in the storage facility underneath Hibernian Hall.

Resolution No. GM/03.2020/48

Moved Cr O'Neil

Seconded Cr Chandler

That Council:

1. Approve the request for the indefinite use of 4 Council owned mannequins for the war uniform public display project at the RSL Hall.
2. Requires that the RSL Roma sub-branch acknowledge the contribution from Council, on signage, which will be on display in the hall.

CARRIED

9/0

Responsible Officer

Manager – Economic & Community Development

Item Number: 13.4

File Number: D20/21365

SUBJECT HEADING: COMMUNITY USE OF THE BIG RIG SCREEN VENUE

Officer's Title: Regional Tourism Development Coordinator

**Executive Summary:**

*At its General Meeting on 11 September 2019 Council resolved to develop a Policy for Conditions of Use, and a Venue Use Application form, for Not-for-Profit Community Groups to access The Big Rig screen venue. Council already has an approved Community Halls and Rooms Conditions of Hire Policy and a Casual Hall and Room Hire Agreement that can be adjusted to incorporate The Big Rig screen venue.*

Cr. Newman proposed an amendment to Point 2 of the resolution, (replacing the word 'utilise' with the word 'amend'. Cr. Chambers, as 'Mover' of the draft motion confirmed she was happy to accept the amendment.

**Resolution No. GM/03.2020/49**

**Moved Cr Chandler**

**Seconded Cr Newman**

**That:**

1. Council add The Big Rig Screen Venue to the existing Casual Hall and Room Hire Agreement.
2. Council amend the existing Community Halls & Rooms Conditions of Hire. (i.e. amending the documentation to incorporate the addition of the venue).
3. Council set the hire fee at a minimum of \$215 for the first 3 hours plus \$70 per hour for every additional hour.
4. A fully refundable bond of \$250 be paid by the hirer prior to hiring the facility.
5. The new hire fee and bond be added to Council's annual Fees and Charges.

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Mayor Golder proposing an amendment to the draft motion:

**Resolution No. GM/03.2020/50**

**Moved Cr Golder**

**Seconded Cr McMullen**

**That:**

1. Council add The Big Rig Screen Venue to the existing Casual Hall and Room Hire Agreement.
2. Council amend the existing Community Halls & Rooms Conditions of Hire. (i.e. amending the documentation to incorporate the addition of the venue)
3. Council set the hire fee at a minimum of \$215 for the first 3 hours plus \$70 per hour for every additional hour, with exception of community groups and non-for-profit groups where the fees are reduced by 50%. (i.e. \$107.50 for the first 3 hours plus \$35 for every additional hour).
4. A fully refundable bond of \$250 be paid by the hirer prior to hiring the facility.

**5. The new hire fee and bond be added to Council's annual Fees and Charges.**

MOTION LOST

4/5

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chambers
Cr. Golder	Cr. Chandler
Cr. McMullen	Cr. Newman
Cr. Stanford	Cr. O'Neil
	Cr. Scheffe

With the amendment lost, Council again considered the original draft motion:

**Resolution No. GM/03.2020/51**

**Moved Cr Chandler**

**Seconded Cr Newman**

**That:**

- 1. Council add The Big Rig Screen Venue to the existing Casual Hall and Room Hire Agreement.**
- 2. Council amend the existing Community Halls & Rooms Conditions of Hire to incorporate the addition of this venue. (i.e. amending the documentation to incorporate the addition of the venue).**
- 3. Council set the hire fee at a minimum of \$215 for the first 3 hours plus \$70 per hour for every additional hour.**
- 4. A fully refundable bond of \$250 be paid by the hirer prior to hiring the facility.**
- 5. The new hire fee and bond be added to Council's annual Fees and Charges.**

CARRIED

5/4

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	Cr. Golder
Cr. Newman	Cr. McMullen
Cr. O'Neil	Cr. Stanford
Cr. Scheffe	

**Responsible Officer**

**Regional Tourism Development Coordinator**

**CONFIDENTIAL ITEMS**

Cr. Chambers, having previously foreshadowed a 'Material Personal Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 9.44am, taking no part in discussion or debate on the matter.

Cr. Stanford, having previously foreshadowed a 'Conflict of Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 9.44am, taking no part in discussion or debate on the matter.

**Item Number:** C.1 **File Number:** D20/19987

**SUBJECT HEADING:** UPDATE OF OUTSTANDING RATES - ASSESSMENT 14000459

**Officer's Title:** Rates and Utilities Billing Officer

**Executive Summary:**

*The purpose of this report was to provide Council with an update on the progress of debt recovery for overdue rates and charges on Assessment 14000459.*

**Resolution No. GM/03.2020/52**

**Moved Cr Newman**

**Seconded Cr Chandler**

**That Council receive and note the Officer's report as presented.**

CARRIED

7/0

**Responsible Officer**

**Rates and Utilities Billing Officer**

At cessation of discussion and debate on the abovementioned item, Councillors Chambers and Stanford returned to the Chamber at 9.45am.

Cr. Stanford, having previously foreshadowed a 'Conflict of Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 9.46am, taking no part in discussions on the matter.

**Item Number:** C.2 **File Number:** D20/21711

**SUBJECT HEADING:** REVIEW OF DECISION: REQUEST TO WAIVE DEBT RECOVERY LEGAL FEES - ASSESSMENT 13001193 & 14005151

**Officer's Title:** Business Planning & Performance Coordinator

**Executive Summary:**

*A request for review of a Council decision was received in relation to a report tabled at the General Meeting on 27 November 2019. The ratepayer requested Council review its original decision (GM/11.2019/88) for the waiver of debt recovery legal fees.*

*At that meeting Council resolved:*

*That Council:*

1. *Not waive the debt recovery legal fee.*
2. *Propose a hardship concession by way of a payment arrangement for the debt recovery legal fees to be paid in full by 29 February 2020 prior to the next rates being issued.*

**Resolution No. GM/03.2020/53**
**Moved Cr Golder**
**Seconded Cr McMullen**

**That Council approve the request for waiver of the debt recovery fees for Assessment 13001193 and 14005151.**

MOTION LOST

3/5

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chambers
Cr. Golder	Cr. Chandler
Cr. McMullen	Cr. Newman
	Cr. O'Neil
	Cr. Schefe

**Resolution No. GM/03.2020/54**
**Moved Cr Chambers**
**Seconded Cr Chandler**

**That Council not waive the debt recovery legal fees.**

CARRIED

5/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	Cr. Golder
Cr. Newman	Cr. McMullen
Cr. O'Neil	
Cr. Schefe	

**Responsible Officer**
**Business Planning & Performance  
Coordinator**

At cessation of discussion and debate on the abovementioned item, Cr. Stanford returned to the Chamber at 9.48am.

**Item Number:**
**C.3**
**File Number: D20/21955**
**SUBJECT HEADING:**
**REQUEST FOR REDUCED TRADING TERMS.**
**Officer's Title:**
**Manager - Procurement & Plant**
**Executive Summary:**

*Council received correspondence from a supplier, requesting a reduction in trading terms from 28 days to 14 days.*

*The request was tabled for Council's consideration.*



**Resolution No. GM/03.2020/55**

**Moved Cr Newman**

**Seconded Cr McMullen**

**That Council approve the requested reduction in trading terms from twenty-eight days (28) to fourteen (14) days for any invoices submitted by creditor 12470.**

**CARRIED**

**9/0**

**Responsible Officer**

**Manager - Procurement & Plant**

**Item Number:**

**C.4**

**File Number: D20/21860**

**SUBJECT HEADING:**

**REQUEST FOR WAIVER OF WATER ACCESS  
INFRASTRUCTURE CHARGE - ASSESSMENT 13002738**

**Councillor's Title:**

**Cr. Tyson Golder**

***Executive Summary:***

*Council received a request for the water access infrastructure charge 25mm on rates assessment number 13002738 to be removed from the rates notice indefinitely.*

**Resolution No. GM/03.2020/56**

**Moved Cr Golder**

**Seconded Cr Stanford**

**That a report be prepared for an upcoming meeting.**

**CARRIED**

**9/0**

**Responsible Officer**

**Manager - Water, Sewerage & Gas**

**Item Number:**

**C.5**

**File Number: D20/22315**

**SUBJECT HEADING:**

**ROAMING DOGS IN YULEBA**

**Councillor's Title:**

**Cr. Tyson Golder**

***Executive Summary:***

*Correspondence was received through the Office of the Mayor raising concerns about roaming dogs in Yuleba.*

**Resolution No. GM/03.2020/57**

**Moved Cr Golder**

**Seconded Cr Chandler**

**That a report be prepared for an upcoming Council Meeting, and that the report include both dogs and horses.**

**CARRIED**

**9/0**

**Responsible Officer**

**Manager - Community Safety**

**LATE ITEM****Item Number:****L.1****File Number: D20/23424****SUBJECT HEADING:****DEVELOPMENT PERMIT FOR A MATERIAL CHANGE OF USE "DWELLING HOUSE" (DOMESTIC OUTBUILDING)****Officers Title:****Lead Town Planner****Executive Summary:**

Barry S Reid has submitted a development application seeking approval for a Material Change of Use for a "Dwelling house" (domestic outbuilding) at 30 William Street, Roma, being Lot 1 on RP4415 (the subject premises). The development application is subject to impact assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016 and any relevant matters prescribed by regulation. The Development Assessment Rules set out the procedural requirements for the development assessment process.

Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules and for a period of no less than 15 business days between 4<sup>th</sup> February 2020 and 25<sup>th</sup> February 2020. There were three (3) properly made submissions objecting to the proposal received during this period. Matters raised in the submissions have been fully considered by Council's assessing officers, and where appropriate, conditions of development approval have been recommended to overcome potential impacts on the submitters as a result of the development.

The procedural requirements set out by the Development Assessment Rules to enable Council to make a decision on this application have been fulfilled. The development application is generally consistent with the assessment benchmarks provided by the Planning Act 2016, or can otherwise be conditioned to achieve compliance. As part of the assessment of the application Council assessing officers have also identified a number of relevant matters that support the approval of the application, including that the proposed domestic outbuilding will be co-located and ancillary to an existing residential dwelling located at the subject premises.

This matter had been laid on the table at the General Meeting on 11 March 2020, to allow for Councillors to meet with the applicant and submitters for this application.

**Discussion:**

Cr. Schefe proposed an amendment to the draft motion to incorporate a condition regarding the installation of rainwater tanks and overflow arrangements as discussed with the applicant at the site meeting. Cr. McMullen advised he was happy to include this amendment, which is specified as condition 22.

**Resolution No. GM/03.2020/58****Moved Cr Schefe****Seconded Cr McMullen**

**That Council approve the application for a Development Permit for a Material Change of Use for a "Dwelling house" (domestic outbuilding) at the premises located at 30 William Street, Roma, being Lot 1 on RP4415, subject to the following conditions:**

**Preamble**

- i. The Capricorn Municipal Development Guidelines apply to this development. Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- ii. Refer to <http://www.maranoa.qld.gov.au/council-policies> for Council Policies.

- iii. The relevant planning scheme for this development is the *Maranoa Planning Scheme 2017*. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to the above Planning Scheme.
- iv. Under the Planning Scheme a "Dwelling house" means a residential use of premises involving:
  - (a) *1 dwelling for a single household and any domestic outbuildings associated with the dwelling; or*
  - (b) *1 dwelling for a single household, a secondary dwelling, and any domestic outbuildings associated with either dwelling.*
- v. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- vi. All Aboriginal Cultural Heritage in Queensland is protected under the (*Aboriginal Cultural Heritage Act 2003*) and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- vii. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved use.
- viii. An operational works application will be required to be submitted to and approved by Council for any cut and/or filling works that exceed 50m<sup>3</sup>.
- ix. All persons involved in the operation or use of the site have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the *Biosecurity Act 2014*.
- x. The development does not propose to increase the demand on any of Council's infrastructure networks and as a result a nil infrastructure charge is payable.
- xi. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.

#### Use

- 1. The approved development is a Material Change of Use - "Dwelling house" (domestic outbuilding) as defined in the Planning Scheme and as shown on the approved plans. It does not authorise any other activity on the premises or the use of the approved building for any other purpose.

#### Compliance Inspection

- 2. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.

3. Prior to the commencement of use the applicant shall contact Council's Planning Department and arrange a development compliance inspection.

#### Building Permit

4. A development permit for building works must be obtained prior to the commencement of works.

#### Approved Plans and Documents

5. All works and operations are to be carried out generally in accordance with the approved plan listed in the following table. Where the approved plan is in conflict with the Assessment Manager's conditions, the Assessment Manager's conditions shall take precedence.

Plan/Document Number	Plan/Document Name	Date
	Site Plan for Proposed Shed at 30 Williams Street, Roma for B.S. Reid (as marked in Red by Council)	27.01.20

#### Detailed Plans

6. Detailed design plans generally in accordance with the approved plan, must be submitted to and approved by Council prior to the commencement of works. The detailed design plans must include:
- Elevation plan/s showing the height, length, width and exterior appearance of the proposed outbuilding. The elevation plans must show all sides of the domestic outbuilding, orientation (i.e. north, south, east and west) and wall height and overall building height measured from the existing ground level.
  - Floor plan/s drawn to scale showing dimensions of the proposed outbuilding.

#### Building Height

7. The approved development must not exceed 4.584 metres in height (measured to the highest point, i.e. roof pitch) above the building pad. The height of the building pad should not exceed 300mm above existing ground level and what is reasonably required to prevent stormwater from ponding.

**Note:** The existing ground level is taken to be the level of the ground prior to the progression of any works on the premises.

#### Building Size

8. The maximum floor area of the approved "Dwelling house" (domestic outbuilding) is restricted to 120m<sup>2</sup>.

#### Building Materials

9. Building materials and surface finishes must be predominantly within the colour range of the local landscape to blend with the surrounding environment. The approved development (including all external wall and roof sheeting) shall not be constructed with reflective cladding material.

**Note:** Suitable materials include Colorbond or similar.

10. The approved development shall be maintained in good repair and have no visual rust marks.

### **Building Setbacks**

11. The approved development must meet the following minimum building setbacks:

- Side boundary setbacks shall be a minimum of 2.0m (western); and
- Rear boundary setbacks shall be a minimum of 3.0m (southern); and
- Front boundary setbacks shall be a minimum of 6.0m.

### **Development Works**

12. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
13. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

### **Applicable Standards**

14. All works must comply with:
- a) the development approval conditions;
  - b) any relevant provisions in the Planning Scheme and the Capricorn Municipal Development Guidelines;
  - c) any relevant Australian Standard that applies to that type of work; and
  - d) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

### **Access**

15. The landowner is responsible for providing access to the site and maintaining vehicle crossovers from the road carriageway to the property boundary. Should any damage be caused to William Street at the existing access location, it is the landowner's responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner's expense.

### **Avoiding Nuisance**

16. No unreasonable and sustained nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time during or after the establishment of the approved development.
17. Lighting, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.
18. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.

19. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.
20. All mechanical equipment (including air conditioners and the like) and rainwater tanks are to be screened from the adjoining roadway and nearby properties.

#### **Stormwater Drainage and Erosion control**

21. Stormwater from the roof and all impervious surfaces associated with the approved development is to be collected internally and piped to a lawful point of discharge on William Street in accordance with the Capricorn Municipal Development Guidelines – Stormwater Drainage Design D5.
22. Stormwater collected from the roof of the outbuilding is to be collected in rainwater tanks and any excess piped to the lawful point of discharge for the site in accordance with Condition 21.
23. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.
24. Stormwater must not be discharged to adjoining properties and must not pond on the property being developed, or adjoining properties during the development process or after the development has been completed.
25. Stormwater is collected and discharged so as to:
  - (a) protect the stability of buildings and the use of adjacent land;
  - (b) prevent water-logging of nearby land;
  - (c) protect and maintain environmental values; and
  - (d) maintain access to reticulated infrastructure for maintenance and replacement purposes.
26. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed. All stormwater from the approved operation is to be collected onsite using appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.
27. If there is a possibility of erosion or silt or other materials being washed off the property during the development process or after the development is completed, the developer must document and implement a management plan that prevents this from occurring.
28. The developer shall immediately clean up and satisfactorily remove any deposited construction material or silt runoff from the development site.
29. Stockpiles of material capable of being moved by the action of running water shall be stored clear of drainage paths and be prevented from entering the road and/or drainage system.
30. Runoff from premises ensures the quality of surface water is suitable for:
  - (a) the biological integrity of aquatic ecosystems;
  - (b) recreational use;
  - (c) supply as drinking water after minimal treatment; and
  - (d) agricultural use or industrial use.
31. A gully pit shall be installed in the vicinity of the approved development to capture excess ponding on the property. Water captured in the gully pit shall be piped to the lawful point of discharge on William Street.



## **Flooding**

### **Safe storage of equipment and materials**

32. All stored goods with the potential to cause harm by way of floating debris or potential contamination of waterways during a flood event must be stored in flood proof containers, adequately secured or located safely above the defined flood event (DFE) level. Any goods, material or machinery with the potential to cause harm or contamination that is not located above the DFE or in flood proofed containers shall be stored in such a manner to be easily accessed and relocated off-site ahead of a minor or major flood event.

### **Building design**

33. The building must be designed, constructed, connected and anchored so that, in the event of a flood up to the DFE (as a minimum) it:
- a) Resists flotation, collapse or significant permanent movements, resulting from:
    - i) hydrostatic action;
    - ii) hydrodynamic action;
    - iii) erosion and scouring;
    - iv) wind; and
    - v) any other action; and
  - b) safeguards occupants and other people against illness and injury caused by flood water affecting the building.
34. Building materials and surface treatments used under the DFE level must be resistant to water damage and must not include wall cavities that would collect water and sediment during a flood event.

## **No Cost to Council**

35. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs. This includes the costs of any services and infrastructure required in connection with the establishment of the development.

## **Latest Versions**

36. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the commencement of the development works, unless a regulation or law requires otherwise.

## **Application Documentation**

37. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice, Approved Plans and Approved Documents bearing 'Council Approval'.

CARRIED

6/3

Cr. Golder called for a division of the vote.



The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chambers
Cr. Golder	Cr. Chandler
Cr. McMullen	Cr. Newman
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Lead Town Planner</b>
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**COUNCIL ADJOURNED THE MEETING**  
 FOR RECESS FOLLOWED BY MORNING TEA AT 11.04AM

During recess a presentation, the Chief Executive Officer and Directors hosted a presentation for the Mayor and Councillors in recognition of their service on the 2016 – 2020 term of Council

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 12.02PM

**LATE CONFIDENTIAL ITEMS**

**Item Number:** LC.1 **File Number:** D20/19568

**SUBJECT HEADING:** REGIONAL POOL DIVING REVIEW FEEDBACK

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

***Executive Summary:***

*At its General Meeting held on 27 November 2019, Council resolved to undertake a review of the diving restrictions at all pools across the region (Resolution No. GM/11.2019/69). The Managers of the Denise Spencer Roma Swimming Pool, Wallumbilla Pool, Surat Pool, Mitchell Pool and Injune Pool have provided feedback on the current diving restrictions at the regional pools.*

**Moved Cr Chambers**

**No Seconder**

**That Council liaise with the Manager of the Surat Swimming Pool in regard to allowing recreational diving, with conditions, at the Surat Swimming Pool.**

**NO VOTE TAKEN**

No 'Seconder' was recorded for the draft motion at that time, with Cr. Newman proposing the following procedural motion:

**Resolution No. GM/03.2020/59**

**Moved Cr Newman**

**That the matter lay on the table for further consideration at a later point during the meeting.**

**CARRIED**

**8/1**

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

**Item Number:**

**LC.2**

**File Number: D20/22777**

**SUBJECT HEADING:**

**REQUEST FROM PINAROO ROMA INC.**

**Officer's Title:**

**Administration Officer - Land Administration**

***Executive Summary:***

*The purpose of this report was to provide Council with further information as a result of preliminary investigations being carried out relating to the approach from Pinaroo Roma Inc. to acquire additional land for aged care purposes.*

**Moved Cr Newman**

**Seconded Cr Scheffe**

**That Council:**

1. Advise Pinaroo Inc. Roma that the land described as Lot 5 on R86120 is a Reserve for Local Government Purposes, Sub Purpose Pound, and that Council infrastructure including gas, sewer and water mains are located under the site.
2. Advise Pinaroo Inc. Roma that due to the nature of Council infrastructure located on the site, Council is not able to relinquish the land back to the State Government.

**NO VOTE TAKEN**

**Responsible Officer**

**Administration Officer - Land Administration**

Mayor Golder proposed a draft amendment to the motion recorded as follows, both the 'Mover' and 'Seconder' indicated they were happy to accept the amendment:

**Resolution No. GM/03.2020/60**

**Moved Cr Newman**

**Seconded Cr Scheffe**

**That Council:**

1. Advise Pinaroo Inc. Roma that the land described as Lot 5 on R86120 is a Reserve for Local Government Purposes, Sub Purpose Pound, and that Council infrastructure including gas, sewer and water mains are located under the site.
2. Advise Pinaroo Inc. Roma that due to the nature of Council infrastructure located on the site, Council is not able to relinquish the land back to the State Government.
3. Discuss with Pinaroo Inc. Roma any other opportunities that may be further explored.

**CARRIED**

**9/0**

**Responsible Officer**

**Administration Officer - Land Administration**

**Item Number:** LC.3 **File Number:** D20/21861  
**SUBJECT HEADING:** ROMA BIG RIG CAFE - AMENDMENT OF OPENING HOURS  
**Officer's Title:** Facility Lease Management & Housing Officer/Team Coordinator

**Executive Summary:**

*Council received a request from the Manager of the Roma Big Rig Cafe to amend the trading hours of her business.*

**Resolution No. GM/03.2020/61**

**Moved Cr Chandler**

**Seconded Cr McMullen**

**That Council:**

1. Agree to the request from the Manager of the Roma Big Rig Cafe to amend the normal trading hours of the facility.
2. Confirm that the new normal trading hours for the Roma Big Rig Café will be:
  - Monday to Friday – 5.30am – 3pm
  - Saturday 5.30am – 2pm
  - Sunday 7am – 1pm
3. Continue to monitor the current situation.

CARRIED

9/0

**Responsible Officer**

**Facility Lease Management & Housing Officer/Team Coordinator**

**Item Number:** LC.4 **File Number:** D20/23026  
**SUBJECT HEADING:** ROMA SALEYARDS INTERPRETIVE CENTRE OPERATIONS  
**Officer's Title:** Director - Corporate & Community Services

**Executive Summary:**

*The purpose of this report was to consider a recommendation received on behalf of the volunteer Tour Leaders that the Roma Saleyards Interpretive Centre open at 8.00am daily (rather than 8.30am).*

**Resolution No. GM/03.2020/62**

**Moved Cr Chandler**

**Seconded Cr O'Neil**

**That the normal opening time for the Interpretive Centre be brought forward to 8am.**

CARRIED

9/0

**Responsible Officer**

**Director - Corporate & Community Services**

**Item Number:** LC.5 **File Number:** D20/23028  
**SUBJECT HEADING:** AUDIT COMMITTEE REPORT  
**Officer's Title:** Director - Corporate & Community Services

**Executive Summary:**

*The purpose of this report is for the Chief Executive Officer to present the unconfirmed minutes of the Audit Committee Meeting held on 16 March 2020, in accordance with section 211(1)(c) of the Local Government Regulation 2012, and to consider future arrangements for the Audit Committee.*

**Resolution No. GM/03.2020/63**

**Moved Cr Chambers**

**That the matter lay on the table for further consideration at a later point.**

CARRIED

9/0

**Item Number:** LC.6 **File Number:** D20/22215  
**SUBJECT HEADING:** BANKING PROCESSES FOR LOCAL GOVERNMENT INDUSTRY INVESTMENTS  
**Officer's Title:** Director Corporate & Community Services

**Executive Summary:**

*Council has adopted an Investment Policy with a contemporary approach to investments based on an assessment of market and liquidity risk within the legislative framework of the Statutory Bodies Financial Arrangements Act 1982 and the Statutory Bodies Financial Arrangements Regulations 2007.*

*The purpose of this report was to provide Council with information from each banking institution (with a local presence) on their process/requirements if Council was to invest funds with them.*

**Resolution No. GM/03.2020/64**

**Moved Cr O'Neil**

**That the matter lay on the table for further consideration at a later point during the meeting.**

CARRIED

7/2

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Chambers
Cr. Golder	Cr. Flynn
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

**Item Number:** LC.7 **File Number:** D20/22935

**SUBJECT HEADING:** PROPOSED DEED OF GRANT OVER LOT 10 ON SP308916 BEING PART OF LOCAL GOVERNMENT RESERVE

**Officer's Title:** Administration Officer - Land Administration

***Executive Summary:***

*The Department of Natural Resources, Mines and Energy forwarded an Agreement to Offer a Deed of Grant over land described as Lot 10 on SP308916, with an area of 314 square metres, being part of Local Government Reserve.*

**Resolution No. GM/03.2020/65**

**Moved Cr Scheffe**

**Seconded Cr Chambers**

**That Council:**

- 1. Proceed with the purchase of land described as Lot 10 on SP308916 being the site on which the existing sewerage treatment plant in Tiffin Street, Roma, is located.**
- 2. Authorise the Chief Executive Officer, or delegate, to execute the Agreement to Offer a Deed of Grant and any other documentation relating to this purchase.**

CARRIED

9/0

**Responsible Officer**

**Administration Officer - Land Administration**

Cr. O'Neil enquired as to whether Mayor Golder had considered if he had a 'Conflict of Interest' in the following item with regard to one of the members of the Roma Aero Club being a candidate for the upcoming local government elections, for Maranoa Regional Council.

Mayor Golder declared a perceived 'Conflict of Interest' in the following item, due to one of the members of the Roma Aero Club being a Councillor candidate for Maranoa Regional Council and member of 'Unity Maranoa'.

Mayor Golder left the Chamber at 12.15pm, taking no part in discussion or debate on the matter. The Deputy Mayor took the role of 'Acting Chair' in his absence.

**Item Number:** LC.8 **File Number:** D20/23011

**SUBJECT HEADING:** ROMA AERO CLUB - LEASE AGREEMENT

**Officer's Title:** Administration Officer - Land Administration

***Executive Summary:***

*A lease agreement has been negotiated with the Roma Aero Club Inc for the use of land described as Lot 3 on SP300970 and is presented for Council's endorsement.*

**Resolution No. GM/03.2020/66**

**Moved Cr McMullen**

**Seconded Cr O'Neil**

**That Council:**

- 1. Enter into a lease agreement with the Roma Aero Club Incorporated for a period of ten (10) years in respect to land described as Lot 3 on SP300970.**

**2. Authorise the Chief Executive Officer, or delegate, to execute the Lease Agreement and any other associated documentation.**

CARRIED

8/0

**Responsible Officer**

**Administration Officer - Land Administration**

At cessation of discussion and debate on the abovementioned item, Mayor Golder returned to the Chamber at 12.16pm, assuming the Chair.

**Item Number:**

**LC.9**

**File Number: D20/22620**

**SUBJECT HEADING:**

**FINALISATION ACCESS EASEMENT AGREEMENT - LOT 24 ON SP 299286**

**Officer's Title:**

**Director - Corporate & Community Services**

***Executive Summary:***

*Council agreed to urgently grant United Petroleum a right to access the land in May 2018. This report proposed the next steps to resolve the matter.*

**Resolution No. GM/03.2020/67**

**Moved Cr Newman**

**Seconded Cr Chambers**

**That Council endorse the response in regards to finalising the access easement agreement.**

CARRIED

9/0

**Responsible Officer**

**Director - Corporate & Community Services**

**Item Number:**

**LC.10**

**File Number: D20/22492**

**SUBJECT HEADING:**

**REVIEW OF RATING METHODOLOGY FOR RURAL >=80HA RATING CATEGORY / INCLUDING CONSIDERATION OF ASSESSMENT NO. 13016829**

**Officer's Title:**

**Lead Rates and Utilities Billing Officer/Systems Administrator**

***Executive Summary:***

*The report proposed a review of rating methodology for Rural >=80ha rating category, and sought Council's consideration of a requested review of the rates for Assessment No. 13016829, due to a large increase from the previous rating period resulting from an amalgamated valuation received from the Department of Natural Resources Mines and Energy.*

**Resolution No. GM/03.2020/68**

**Moved Cr McMullen**

**That the matter lay on the table for further consideration at a later point during the meeting.**

CARRIED

8/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Item Number: LC.11 File Number: D20/22899

SUBJECT HEADING: MARANOA LIVEABILITY STUDY 2018

Officer's Title: Lead Officer - Councillors' Support & Community Engagement

**Executive Summary:**

*The report tabled the release of the Maranoa Liveability Study 2018.*

**Resolution No. GM/03.2020/69**

**Moved Cr Schefe**

**Seconded Cr Newman**

**That Council:**

1. Confirm that it is in receipt of the Maranoa Liveability Study 2018, as provided by Origin Energy and prepared by Red Sun Land Consulting.
2. Note the advice received from Origin Energy regarding release of the study in the email attached to the officer's report dated 16 March 2020.
3. With the permission of the two groups that have approached Council, request that Origin Energy forward a copy to them.
4. Refer any future requests received by Council seeking to obtain a copy of the Maranoa Liveability Study 2018 to Origin Energy.

CARRIED

9/0

<b>Responsible Officer</b>	<b>Manager - Economic &amp; Community Development</b>
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Item Number: LC.12 File Number: D20/23050

SUBJECT HEADING: ROMA SALEYARDS CLEANING SERVICES - REQUEST FOR AMENDMENT OF SERVICE AGREEMENT

Officer's Title: Manager - Procurement & Plant

**Executive Summary:**

*Council received a request from the Commercial Director of Sharman Property Services Pty Ltd (Cleaners for Roma Saleyards) to amend the Service Agreement for changes in the annual review frequency and date for charge rates.*



**Resolution No. GM/03.2020/70**

**Moved Cr Flynn**

**Seconded Cr Newman**

**That Council:**

1. **Agree to the request from the Commercial Director of Sharman Property Services to amend the annual date for review from, prior to each Service Agreement extension, to 1 July of each year.**
2. **Authorise the Chief Executive Officer (or delegate) to sign an amendment to the current Service Agreement for the requested changes.**

**CARRIED**

**9/0**

**Responsible Officer**

**Manager - Procurement & Plant**

**Item Number:**

**LC.13**

**File Number: D20/23201**

**SUBJECT HEADING:**

**INTERNAL REVIEW REQUEST NO. 4893  
REQUEST FOR INCLUSION IN THE REGISTER OF PRE-QUALIFIED SUPPLIERS FOR WET HIRE OF EQUIPMENT (TENDER 20001).**

**Officer's Title:**

**Manager - Procurement & Plant**

***Executive Summary:***

*Tender 20001 "Register of Pre-Qualified Suppliers for Wet Hire of Equipment" was advertised on the 9 August 2019 and closed on 9 September 2019.*

*Subsequent to the closing date and awarding of the tender, Council received correspondence from a local business requesting that Council reconsider including them and others onto the newly formed register, that they had missed-out on being included in.*

**Resolution No. GM/03.2020/71**

**Moved Cr Newman**

**That the matter lay on the table for further consideration at a later point during the meeting.**

**CARRIED**

**9/0**

**Item Number:**

**LC.14**

**File Number: D20/23427**

**SUBJECT HEADING:**

**MARANOA REGIONAL COUNCIL ARRANGEMENTS FOR COVID-19 - WORKFORCE ARRANGEMENTS AND OTHER MATTERS.**

**Officer's Title:**

**Chief Executive Officer**

***Executive Summary:***

*Given the evolving situation with the COVID-19 virus, Councillors prioritised the development of a possible policy position as an initial package to support the community during this time.*

**Resolution No. GM/03.2020/72****Moved Cr Chambers****That the matter lay on the table for further consideration at a later point during the meeting.****CARRIED****9/0****CONFIDENTIAL ITEMS (discussed in closed session)**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items LC.1, LC.5, LC.6, LC.10 and LC.13 – LC.15, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (a) the appointment, dismissal or discipline of employees;
- (b) industrial matters affecting employees;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Resolution No. GM/03.2020/73****Moved Cr O'Neil****Seconded Cr McMullen****That Council close the meeting to the public at 12.22pm.****CARRIED****9/0**

Cr. Stanford left the Chamber at 12.24pm, and returned at 12.29pm.

Cr. Flynn left the Chamber at 12.40pm, and returned at 12.50pm.

Cr. O'Neil left the Chamber at 2.59pm, and returned at 1.05pm.

**COUNCIL ADJOURNED THE MEETING**  
FOR LUNCH AT 1.08PM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 2.12PM

Mayor Golder left the Chamber at 2.50pm, and returned at 2.52pm.

Cr. Flynn left the Chamber at 3.21pm, and returned at 3.24pm.

Cr. O'Neil left the Chamber at 3.30pm, and returned at 3.31pm.

Cr. Stanford left the Chamber at 3.31pm, and returned at 3.36pm.

Cr O'Neil left the Chamber at 3.56pm, and returned at 4.04pm.

Cr. Flynn left the Chambers during LC.14 when it was identified that Council wish to discuss whether or not e-mail correspondence from Roma Turf Club was relevant to LC.14.

Cr. Flynn is the Vice President of the Roma Turf Club.

Cr. Flynn left the Chamber at 4.13pm, and returned at 4.20pm following the discussion in relation to the Roma Turf Club.

Cr. McMullen left the Chamber at 4.19pm, and did not return for the remainder of the meeting.

Cr. Stanford left the Chamber at 4.22pm, and returned at 4.24pm.

**Resolution No. GM/03.2020/74**

**Moved Cr O'Neil**

**Seconded Cr Chambers**

**That Council open the meeting to the public at 4.29pm.**

CARRIED

8/0

**Item Number:**

**LC.1**

**File Number: D20/19568**

**SUBJECT HEADING:**

**REGIONAL POOL DIVING REVIEW FEEDBACK**

**Officer's Title:**

**Manager - Facilities (Land, Buildings & Structures)**

***Executive Summary:***

*At its General Meeting held on 27 November 2019, Council resolved to undertake a review of the diving restrictions at all pools across the region (Resolution No. GM/11.2019/69). The Managers of the Denise Spencer Roma Swimming Pool, Wallumbilla Pool, Surat Pool, Mitchell Pool and Injune Pool have provided feedback on the current diving restrictions at the regional pools.*

*This matter had been laid on the table earlier during the meeting, Council resumed its deliberations.*

**Resolution No. GM/03.2020/75**

**Moved Cr Newman**

**Seconded Cr Chambers**

**That Council liaise with the Manager of the Surat Swimming Pool in regard to allowing instructional diving, with conditions, at the Surat Swimming Pool.**

CARRIED

8/0

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

**Item Number:**

**LC.5**

**File Number: D20/23028**

**SUBJECT HEADING:**

**AUDIT COMMITTEE REPORT**

**Officer's Title:**

**Director - Corporate & Community Services**

***Executive Summary:***

*The purpose of this report is for the Chief Executive Officer to present the unconfirmed minutes of the Audit Committee Meeting held on 16 March 2020, in accordance with section 211(1)(c) of the Local Government Regulation 2012, and to consider future arrangements for a new Audit Committee.*

*This matter had been laid on the table earlier during the meeting, Council resumed its deliberations.*

**Resolution No. GM/03.2020/76**
**Moved Cr Chambers**
**Seconded Cr Chandler**
**That Council:**

1. Receive and note the unconfirmed minutes of the Audit Committee Meeting held on 16 March 2020.
2. Undertake a review of the remuneration for external committee members.
3. Call for Expressions of Interest from the community to form a new Audit Committee.

**CARRIED**
**8/0**

<b>Responsible Officer</b>	<b>Director - Corporate &amp; Community Services / Lead Officer – Elected Members &amp; Community Engagement</b>
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**Item Number:**
**LC.6**
**File Number: D20/22215**
**SUBJECT HEADING:**
**BANKING PROCESSES FOR LOCAL GOVERNMENT  
INDUSTRY INVESTMENTS**
**Officer's Title:**
**Director - Corporate & Community Services**
***Executive Summary:***

*Council has adopted an Investment Policy with a contemporary approach to investments based on an assessment of market and liquidity risk within the legislative framework of the Statutory Bodies Financial Arrangements Act 1982 and the Statutory Bodies Financial Arrangements Regulations 2007.*

*The purpose of this report was to provide Council with information from each banking institution (with a local presence) on their process/requirements if Council was to invest funds with them.*

*This matter had been laid on the table earlier during the meeting, Council resumed its deliberations.*

**Resolution No. GM/03.2020/77**
**Moved Cr Newman**
**Seconded Cr Chambers**
**That Council receive and note the information from each local banking institution.**
**CARRIED**
**8/0**

<b>Responsible Officer</b>	<b>Director - Corporate &amp; Community Services</b>
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Item Number: LC.10 File Number: D20/22492

**SUBJECT HEADING:** REVIEW OF RATING METHODOLOGY FOR RURAL  
 >=80HA RATING CATEGORY / REVIEW / INCLUDING  
 CONSIDERATION OF ASSESSMENT NO. 13016829

**Officer's Title:** Lead Rates and Utilities Billing Officer/Systems  
 Administrator

**Executive Summary:**

*The report proposed a review of rating methodology for Rural >=80ha rating category, and sought Council's consideration of a request for review of rates for Assessment No. 13016829, due to a large increase from the previous rating period resulting from an amalgamated valuation received from the Department of Natural Resources Mines and Energy.*

*This matter had been laid on the table earlier during the meeting, Council resumed its deliberations.*

**Resolution No. GM/03.2020/78**

**Moved Cr Golder**

**Seconded Cr Chambers**

**That Council, in line with previous Council resolution GM/12.2019/43:**

1. Write to the applicant advising that Council is considering these circumstances in a review of the rating methodology for the rating category Rural >=80ha to assist with future planning and budget deliberations.
2. Reimburse 50% of the increase in general rates due to the capping not being applicable in these particular circumstances for this and any landowners that are, or will be affected, for the 2019/20 financial year.
3. Write a letter to Ms. Ann Leahy – Member for Warrego, and Minister Anthony Lynham – Minister for Natural Resources, Mines and Energy highlighting the situation.

CARRIED

8/0

**Responsible Officer**

**Lead Rates and Utilities Billing  
 Officer/Systems Administrator / Chief  
 Executive Officer**

Item Number: LC.13 File Number: D20/23201

**SUBJECT HEADING:** INTERNAL REVIEW REQUEST NO.4893  
 REQUEST FOR INCLUSION IN THE REGISTER OF PRE-  
 QUALIFIED SUPPLIERS FOR WET HIRE OF EQUIPMENT  
 (TENDER 20001).

**Officer's Title:** Manager - Procurement & Plant

**Executive Summary:**

*Tender 20001 "Register of Pre-Qualified Suppliers for Wet Hire of Equipment" was advertised on the 9 August 2019 and closed on 9 September 2019.*

*Subsequent to the closing date and awarding of the tender, Council received correspondence from a local business requesting that Council reconsider including them and others onto the newly formed register, that they had missed out on being included in.*

*This matter had been laid on the table earlier during the meeting, Council resumed its deliberations.*

**Resolution No. GM/03.2020/79**

**Moved Cr Schefe**

**Seconded Cr Chandler**

**That Council:**

1. Respond to the request from the applicant advising that the award of Tender 20001 - Register of Wet Hire of Equipment has been completed, and that the tender process does not allow late submissions to be considered subsequent to the tender award.
2. Release a tender for additional suppliers for the Register of Wet Hire of Equipment.

CARRIED

8/0

**Responsible Officer**

**Manager - Procurement & Plant**

**Item Number:**

**LC.14**

**File Number: D20/23427**

**SUBJECT HEADING:**

**MARANOA REGIONAL COUNCIL ARRANGEMENTS FOR COVID-19 - WORKFORCE ARRANGEMENTS AND OTHER MATTERS.**

**Officer's Title:**

**Chief Executive Officer**

***Executive Summary:***

*Given the evolving situation with the COVID-19 virus, Councillors prioritised the development of a possible policy position as an initial package to support the community during this time.*

*This matter had been laid on the table earlier during the meeting, Council resumed its deliberations.*

**Resolution No. GM/03.2020/80**

**Moved Cr O'Neil**

**Seconded Cr Stanford**

**That Council:**

1. Release the statement from Maranoa Regional Council as presented.
2. That Council resolve pursuant to *section 130 (7) and (8) of the Local Government Regulation 2012* to:
  - a) change the discount date and due date for payment of rates to close of business Tuesday 5th May 2020, which will be the new discount and due date day;
  - b) extend the interest instigation period of sixty (60) so that rates and charges which remain outstanding for ninety (90) days after the date of issue will incur interest.
3. Authorise the Chief Executive Officer to implement changes to Council's operations in response to updated advice from the Australian and Queensland Government, and other prudent measures that may be required in liaison with Councillors will occur during the remainder of this term of Council.
4. Authorise the Chief Executive Officer to make minor adjustments to the document following a final review, prior to its release.

CARRIED

7/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer

Chief Executive Officer

#### LATE VERBAL ITEM

Cr. Flynn declared a 'Conflict of Interest' in the following item, due to him being Vice President of the Roma Turf Club, one of the applicants under Council's consideration in this matter.

Cr. Flynn left the Chamber at 4.43pm, taking no part in discussion or debate on the matter.

Item Number:

L.2

File Number: N/a

SUBJECT HEADING:

REQUEST FROM ROMA TURF CLUB

Officer's Title:

Chief Executive Officer

#### **Executive Summary:**

*The Roma Turf Club and Roma Picnic Race Club have scheduled race meetings on 28 March 2020 and 11 April 2020. Due the increased public concern regarding COVID-19 (or coronavirus), they have taken the decision to conduct the race meetings without any spectators, following consultation with Racing Queensland.*

*The groups sought a reduction or waiver of rental fees and charges for Bassett Park until the situation has eased and patrons are again able to attend Bassett Park.*

**Resolution No. GM/03.2020/81**

**Moved Cr Chambers**

**Seconded Cr Stanford**

**That given the steps outlined in the letter taken by the groups to mitigate risk, Council waive the fees for use of Bassett Park for race days between March and May 2020. Power usage costs still apply during this period.**

CARRIED

7/0

Responsible Officer

Manager - Economic & Community Development

At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 4.44pm.



**Item Number:** LC.15 **File Number:** D20/23432  
**SUBJECT HEADING:** MINOR ORGANISATIONAL STRUCTURE AMENDMENTS  
**Officer's Title:** Director - Corporate & Community Services

**Executive Summary:**

*Council was asked to consider minor changes to the organisational structure to allow for advertising to occur in the coming weeks.*

**Resolution No. GM/03.2020/82**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That Council approve the following minor changes to the organisational structure to allow for recruitment to commence:**

- Retitle the position of Workplace Health & Safety Advisor to (0601) to Lead Workplace Health & Safety Advisor
- Retitle and reshape the position of Mechanic Trades Assistant (0738) to Apprentice Mechanic
- Reinstate the Management Accountant position, with funding to be sourced from within the salaries budget, and proceed with recruitment on that basis.

CARRIED

8/0

**Responsible Officer**

**Manager - Organisational Development & Human Resources**

**LATE CONFIDENTIAL ITEM**

**Item Number:** LC.16 **File Number:** D20/23458  
**SUBJECT HEADING:** UPDATE - UNNAMED SECTION OF ROAD OFF HUMPHREYS ROAD  
**Officer's Title:** Deputy Director Infrastructure Services/Strategic Road Management

**Executive Summary:**

*At the Council Meeting on 11 March 2020, it was resolved that a report be prepared for an upcoming meeting regarding a section of unnamed road off Humphreys Road. Since this meeting, Council has been working with legal representatives to establish what options are available to help resolve this ongoing matter.*

*The following information report provided a progress update on the matter.*

**Resolution No. GM/03.2020/83**

**Moved Cr Newman**

**Seconded Cr O'Neil**

**That Council receive and note the Officer's report as presented.**

CARRIED

8/0

**Responsible Officer**

**Deputy Director Infrastructure Services/Strategic Road Management**

**Item Number:** 13.1

**File Number:** D20/16482

**SUBJECT HEADING:** REQUEST TO HOST OPERA EAGLE NEST - A TOUCH OF ANDREW LLOYD-WEBBER, A TASTE OF TIM RICE

**Officer's Title:** Specialist - Arts & Culture

**Executive Summary:**

*Council has been approached by Opera Eagles Nest to perform A Touch of Andrew Lloyd-Webber, A Taste of Tim Rice at the Roma Cultural Centre Saturday 23 May 2020. They are a fully self-sufficient touring company that will provide a 90 minute concert featuring hits from 9 of the world's best loved musicals. The cost to Council for this performance is \$3,500. The proposed cost of tickets that would go on sale would be \$20 per adult and \$10 concession pricing.*

*This matter had been laid on the table earlier during the meeting. Council received a further notification from Opera Eagles Nest that the event would not proceed given the COVID-19 (or coronavirus) pandemic, and advised they would again formally approach to re-initiate the process.*

**Resolution No. GM/03.2020/84**

**Moved Cr Chandler**

**Seconded Cr O'Neil**

**That the report be withdrawn from the agenda.**

**CARRIED**

**8/0**

**Responsible Officer**

**Specialist - Arts & Culture**

**CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 4.50pm.

**These Minutes are to be confirmed at the next Council Meeting at Roma Administration Centre.**

.....  
 Mayor.

.....  
 Date.

.....  
 Deputy Mayor.

.....  
 Date.