

MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 27 MAY 2020 COMMENCING AT 9.00AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. G B McMullen, Cr. J R P Birkett, Cr. M C Edwards, Cr. J L Guthrie, Cr. J M Hancock, Cr. W L Ladbrook, Cr. C J O'Neil, Cr. W M Taylor, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

ATTENDANCE AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, & Community Services – Sharon Frank, Deputy Director Infrastructure Services / Strategic Road Management – Cameron Hoffmann, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Airports (Roma, Injune, Surat, Mitchell) – Ben Stewart, Manager Economic & Community Development – Ed Sims, Manager Community Safety – Samantha Thrupp, Manager Water, Sewerage & Gas – Graham Sweetlove, Operations Manager Plant, Fleet & Workshops – David Parker, Local Area Manager Injune / Regional Sport & Recreation Development Coordinator – Fiona Vincent.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.10am, and immediately adjourned the meeting to allow for all attendees to be present for its commencement. The meeting resumed at 9.18am.

CONFIRMATION OF MINUTES

Item C.5 – Community Safety Fees & Charges Adoption (Financial Year 2020/21)

[Resolution No. OM/05.2020/37]

That Community Safety fees and charges for 2020/21 be set and adopted at 50% of the 2019/20 fees and charges, noting that these charges will apply to the 2020/21 animal registration renewal notices to be issued 1 June 2020. This is a COVID-19 initiative of Maranoa Regional Council.

The Director Corporate and Community Services indicated that she had circulated an email the previous night. The Director sought clarification from Councillors in regard to the abovementioned resolution, prior to the minutes being confirmed, as to whether it pertained to all community safety fees or just the registration fees. In response, the Mayor indicated that it was for all fees.

Resolution No. OM/05.2020/69

Moved Cr Golder

Seconded Cr Ladbrook

That the minutes of the Ordinary Meeting held on 13 May 2020 be confirmed, and note receipt of an amendment identifying a correction (typo) which was as follows:

Item C.6 – Recommendation to purchase Nine (9) Single Cab 4 x 2 Utilities

[Resolution No. OM/05.2020/38]

That Council:

- 1. Select Black Auto Group (Black Toyota) as the recommended supplier of nine (9) Single Cabin 4x2 Utilities (manual transition transmission) at a cost of \$317,787.84 including GST excluding registration and CTP insurance, for the reasons of:**
 - 5 year unlimited kilometre warranty
 - General resale

2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Black Auto Group (Black Toyota) and raise purchase orders if the final terms are acceptable.

[Resolution No. OM/05.2020/39]

That the matter lay on the table until next meeting to obtain further information regarding auto / manual transition **transmission**.

CARRIED

9/0

Resolution No. OM/05.2020/70

Moved Cr McMullen

Seconded Cr Birkett

That the minutes of the Special Meeting held on 20 May 2020 be confirmed.

CARRIED

9/0

DECLARATIONS OF CONFLICTS OF INTEREST

Cr Ladbrook

Item	Title
C.17	Addition to the Road Register - Extension of Humphreys Road Length

Cr Ladbrook advised C.17 - family members.

The Mayor asked clarifying questions about how he would be dealing with the matter – he advised he would be leaving the room.

The Mayor enquired about the nature of Cr Ladbrook's interest (e.g. perceived conflict of interest or material personal interest noting that Cr Ladbrook had signed a petition). Cr Ladbrook confirmed he would be leaving the room.

Mayor Golder

Item	Title
C.4	Council Asset – 236 Edwardes Street, Roma

Mayor Golder foreshadowed that he had interest in C.4, and that he would be declaring a 'Conflict of Interest' as the reasons that his mother had flood mitigation compensation from Council in a previous term of Council (2 terms ago) and that he had received legal advice that he would have a perceived 'Conflict of Interest'.

Mayor Golder foreshadowed that he would be dealing with this by leaving the room.

Cr Edwards

Item	Title
C.3	Financial Year 2020 Fees and Charges - Airports
C.6	Expression of Interest – Regional Arts Development Fund (RADF) Committee

Cr Edwards foreshadowed that he had two 'Conflicts of Interest'.

Item C.3 (Financial Year 2020 Fees and Charges – Airports) He explained that he is a member of the Roma Aero Club Inc. and through his membership with Roma Aero Club this represented a conflict, and foreshadowed that he would be dealing with this conflict of interest by leaving the meeting while this matter is discussed and voted on.

Item, C.6 (Expression of Interest – Regional Arts Development Fund (RADF) Committee) He was related to [named persons] the wife [named person] who was going for a position, and explained that nature of the interest is that the [named person] is a relative, and indicated that because of that relationship he is a relative of the person who was applying for a position, a benefit may accrue.

Cr. Edwards foreshadowed that he would be dealing with this conflict of interest by leaving the meeting while this matter is discussed and voted on.

Cr Birkett

Item	Title
C.14	Tender Specifications – Production & Distribution of Bottle Tree Bulletin

Cr Birkett foreshadowed that he had a 'Conflict of Interest' in regard to Item C.14, and that the nature of the interest was that he was a member of the Booringa Action Group, but had since resigned and further advised that his resignation had been received by the Secretary of the Booringa Action Group.

Cr Birkett acknowledged that he would leave it in the hands of other Councillors as to whether he had a real or perceived 'Conflict of Interest' in the matter, and if so let the other Councillors determine that.

The outcome of that determination is as follows:

Resolution No. OM/05.2020/71

Moved Cr O'Neil

Seconded Cr McMullen

The Cr Birkett does not have either a real 'Conflict of Interest' or a perceived 'Conflict of Interest' or a perceived 'Conflict of Interest' in the matter because he has shared with the Council that he has in fact resigned from Booringa Action Group and, is accordingly free to participate in the meeting while this matter is discussed, including by voting on the matter.

CARRIED

8/0

Cr Birkett did not vote on this motion as he was the declaring Councillor under consideration in this matter.

Cr Hancock

Item	Title
12.1	Surat Water Restriction June 2020
13.5	Mitchell Show Society - Showgrounds Boundary Fence
C.12	Application for Permit to Occupy – Part of Reserve Lot 124 on EG247
C.14	Tender Specifications – Production & Distribution of the Bottle Tree Bulletin
C.18	Re-alignment of Thomby Road

Cr Hancock foreshadowed that she had a number of conflicts, and firstly requested that the Mayor consider splitting the resolution for Item 12.1.

Cr. Hancock explained that she has no conflict with the Surat water restrictions and felt that she could add to the discussions, but that her conflict was in regard to point 3 of the recommendation pertaining to postage of information to the community.

The Mayor indicated he was happy to accept the request from Cr Hancock to split the resolution.

The CEO also suggested that point 3 could be removed from the item and voted on separately. The CEO said that she was happy for that point to be removed if Council was in favour of this approach. The CEO also advised that noting of this discussion at the start of the meeting would be recorded in the minutes for transparency.

Mayor Golder advised that separation of the recommendation would be dealt with at the point in which the item was scheduled to be considered in the agenda.

It was noted during discussion that this might be something that Council wants to consider in the future, i.e. how we communicate with the community (e.g. policy).

Item 13.5 Mitchell Show Society - Showgrounds Boundary Fence Cr Hancock foreshadowed that she had a perceived 'Conflict of Interest' in this matter as she has a relationship with the President of the Mitchell Show Society – the nature of this relationship with Steven Hancock is that he is her brother-in-law, and therefore foreshadowed that she would be dealing with this conflict of interest by leaving the meeting while this matter is discussed and voted on.

Item C.12 Application for Permit to Occupy – Part of Reserve Lot 124 on EG247 Cr Hancock declared that she had a perceived 'Conflict of Interest' in this matter as she has a relationship with the applicant and foreshadowed that she would be dealing with this conflict of interest by leaving the meeting while this matter is discussed and voted on.

Item C.14 Tender Specifications – Production & Distribution of the Bottle Tree Bulletin Cr Hancock advised that because Australia Post is mentioned in the document (she also indicated she would seek legal advice on this conflict going forward), but that for this meeting she declared a 'Material Personal Interest' in this matter as her husband Graham Hancock, stands to gain a benefit or suffer a loss, dependant on the outcome of Council's consideration of this matter, and foreshadowed that she would be dealing with this Material Personal Interest by leaving the meeting while this matter is discussed and voted on.

Item C.18 Re-alignment of Thomby Road Cr Hancock declared that she had a perceived 'Conflict of Interest' in this matter as her husband, Graham Hancock operates a mail run on this road.

Cr Hancock declared that she had determined that: *this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on the matter.*

However, I acknowledge that the remaining councillors must now determine pursuant to section 175E(4) of the Local Government Act 2009:

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and*
- (b) If so, whether:*
 - I. I must leave the meeting while this matter is discussed or voted on; or*
 - II. I may participate in the meeting in relation to the matter, including by voting on the matter.*

Resolution No. OM/05.2020/72

Moved Cr O'Neil

Seconded Cr Taylor

That Cr Hancock has a perceived 'Conflict of Interest' in the matter and, notwithstanding the conflict, Cr Hancock may participate in the matter, discuss and vote upon it.

[C.18]

CARRIED

8/0

Cr Hancock did not vote on this motion as she was the declaring Councillor under consideration in this matter.

BUSINESS

OFFICE OF THE CEO

Item Number:

10.1

File Number: D20/44670

SUBJECT HEADING:

PROPOSED BUDGET SUBMISSIONS & FINANCIAL PLANNING STANDING COMMITTEE AND DRAFT POLICY (TERMS OF REFERENCE)

Officer's Title:

**Director - Corporate & Community Services
Chief Executive Officer**

Executive Summary:

This report proposed the formation of a Budget Submissions & Financial Planning Standing Committee.

A draft Policy (Terms of Reference) for the Committee was attached for Council's consideration.

Resolution No. OM/05.2020/73

Moved Cr O'Neil

Seconded Cr Birkett

That Council:

- 1. Approve the formation of a Budget Submissions & Financial Planning Standing Committee.**
- 2. Adopt the Policy (Terms of Reference) for the Committee [with two amendments below].**
- 3. Include – Consideration of untied funding announcements.**
- 4. Include – Review of the proposed plant investment program, including results of employee consultation.**

[Wording amended by Cr O'Neil from his original wording following further discussion regarding suggested additions emailed to all Councillors on Saturday 23 May 2020 at 3.15pm by the CEO]

CARRIED

9/0

Responsible Officer

Director - Corporate & Community Services

Item Number: 10.2 **File Number:** D20/44671

SUBJECT HEADING: PROPOSED COUNCILLOR BRIEFINGS AND DRAFT POLICY (TERMS OF REFERENCE)

Officer's Title: Director - Corporate & Community Services
Chief Executive Officer

Executive Summary:

This report proposed Councillor briefings for policies and other strategic matters.

The briefings will provide a forum:

- *to assist all Councillors in being able to make informed decisions at a future meeting for the benefit of the broader community;*
- *to help Councillors consider the current and future interests of the residents of the Maranoa Region; and*
- *for Councillors to ask questions relevant to all Councillors and hear information and advice directly from employees or advisors with specialist / technical knowledge.*

A draft Policy (Terms of Reference) for the Committee was attached for Council's consideration.

Moved Cr Golder

Seconded Cr McMullen

That Council:

- 1. Approve the establishment of Councillor Briefings.**
- 2. Adopt the Policy (Terms of Reference) for the briefings with an update to the frequency to include the following wording:**
 - **Briefings will occur with informal approval in writing (e.g. email) from a majority of Councillors with a determination made on the Friday prior to the Wednesday Briefing.**

[Wording amended by Mayor Golder from his original motion following further discussion surrounding clarifying the Mayor's intent of the draft motion.]

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Mayor Golder proposing the following procedural motion:

Resolution No. OM/05.2020/74

Moved Cr Golder

That the matter lay on the table to later in the meeting, to get more information about the wording to allow for flexibility.

CARRIED

8/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. O'Neil
Cr. Edwards	
Cr. Golder	
Cr. Guthrie	
Cr. Hancock	
Cr. Ladbrook	
Cr. McMullen	
Cr. Taylor	

Item Number: 10.3 **File Number:** D20/44672

SUBJECT HEADING: PROPOSED LOCAL ROADS STANDING COMMITTEE AND DRAFT POLICY (TERMS OF REFERENCE)

Officer's Title: Director - Corporate & Community Services
Chief Executive Officer

Executive Summary:

This report proposed the formation of a Local Roads Standing Committee (including Roads, Drainage and Bridge Network).

A draft Policy (Terms of Reference) for the Committee was attached for Council's consideration.

Moved Cr Golder

Seconded Cr McMullen

That Council:

1. Not approve the formation of a Local Roads Standing Committee.
2. Not adopt the Policy (Terms of Reference) for the Committee.
3. Further discuss the potential of Special Meetings outside the advertised Ordinary Meeting cycle to consider local road matters and other matters, with a view that this would occur on the 1st and / or 3rd Wednesday of each month.

[Wording amended by Mayor Golder from his original motion following further discussion with Councillors and in consideration of suggested wording put forward by the CEO]

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Mayor Golder proposing the following procedural motion:

Resolution No. OM/05.2020/75

Moved Cr Golder

That the matter lay on the table until further in the meeting to get legal advice on Cr O'Neil's point.

[This related to the decision making powers of Standing Committees].

CARRIED

9/0

Cr. Birkett left the meeting at 10.31am.

CORPORATE & COMMUNITY SERVICES

Item Number: 11.1 **File Number:** D20/43906

SUBJECT HEADING: INVESTMENT REPORT FOR THE MONTH ENDED 30 APRIL 2020

Officer's Title: Contractor - Finance Systems Support

Executive Summary:

The purpose of this report was to present to Council the Investment Report (including the Trading Limits Report) as at 30 April 2020.

Resolution No. OM/05.2020/76	
Moved Cr Hancock	Seconded Cr O'Neil
That the Investment Report as at 30 April 2020 be received and noted.	
CARRIED	8/0

Responsible Officer	Contractor - Finance Systems Support
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Cr. Birkett returned to the meeting at 10.33am.

Item Number: 11.2 **File Number:** D20/44011

SUBJECT HEADING: MONTHLY FINANCIAL REPORT FOR THE MONTH OF APRIL 2020

Officer's Title: Contractor - Finance Systems Support
Chief Executive Officer

Executive Summary:

The purpose of this report was for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the month of April 2020 (including year to date).

Resolution No. OM/05.2020/77	
Moved Cr McMullen	Seconded Cr O'Neil
That the monthly financial report for the period ending 30 April 2020 be received and noted.	
CARRIED	9/0

Responsible Officer	Contractor - Finance Systems Support / Chief Executive Officer
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INFRASTRUCTURE SERVICES

Cr. O'Neil initially suggested / moved (procedurally) that the Mayor consider first dealing with Items (points) 1, 2 and 4 of the officer's recommendation for the following item. Cr McMullen indicated he was happy to 'Second' the draft motion. Cr O'Neil then, as an alternate way forward, requested the Mayor as Chairman consider this approach, to which the Mayor confirmed he was happy to do.

This proposed approach effectively split item 12.1 into its two separable discussions and decisions. This allowed for Cr Hancock to participate in elements of this item (referenced in discussions as points 1, 2, and 4), for which she did not have a 'Material Personal Interest'.

Item Number: 12.1 **File Number:** D20/43586

SUBJECT HEADING: SURAT WATER RESTRICTION JUNE 2020

Officer's Title: Team Coordinator – Projects & Compliance WSG

Executive Summary:

Surat has a dual water supply system with potable and raw water. The volume available for use is determined by the allocation and the level of the river. Water restrictions are currently in place. The remaining allocated volume is low which requires further restrictions to be introduced.

Resolution No. OM/05.2020/78

Moved Cr McMullen

Seconded Cr Golder

That Council:

1. Receive and note the information contained in the report in relation to the Surat water consumption.
2. Approve further restrictions, removing all watering for Mondays, commencing Monday, 8 June 2020.

The new schedule proposed is as follows:

- Wednesday, Friday & Sunday – East may water
 - Tuesday, Thursday & Saturday – West may water
 - Watering is only permitted from 6am to 10am and 2pm to 6pm.
3. Authorise the lifting of these restrictions 1 July 2020.
 4. Write to the Department of Natural Resources, Mines and Energy advising them that with the possibility of exceeding the Surat water allocation Council have reduced the permissible watering hours.
 5. Update the community of their current allocation usage and endorse the concept of signage placement in this regard.
 6. Instigate the options of purchasing an additional water allocation to increase the ability of the residents of Surat to use water in regards to their position as one of the premium river towns in the Maranoa, and not be subject to further water restrictions.

[Wording amended by Cr McMullen from his original motion following suggestions from Cr Hancock and Mayor Golder and discussion with Council]

[Note: Point 6 refers to a private allocation].

CARRIED

9/0

Responsible Officer	Manager Water, Sewerage & Gas / Team Coordinator – Projects & Compliance (Water, Sewerage & Gas)
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In relation to the subsequent, separable discussion and decision-making (referenced as point 3 of the initial officer's recommendation), Cr. Hancock, declared a 'Material Personal for Item 12.1 (3), as her husband Graham Hancock, stands to gain a benefit or suffer a loss, dependant on the outcome of Council's consideration on the outcome of the postage, and foreshadowed that she would be dealing with this Material Personal Interest by leaving the meeting while this matter is discussed and voted on.

Cr. Hancock left the meeting at 10.46am, taking no part in discussion and debate on this aspect of Item 12.1.

Resolution No. OM/05.2020/79	
Moved Cr O'Neil	Seconded Cr Guthrie
That Council:	
<ol style="list-style-type: none"> 1. Inform the Surat community of this restriction and all other matters through the previous resolution through a letter drop through the Surat Post Office. 2. Investigate development of a policy in relation to all mail outs for Council information going forward, and it be presented at an upcoming Council meeting. 	
<i>[Wording amended by Cr O'Neil from his original motion following a suggested change to wording put forward by the CEO]</i>	
CARRIED	8/0

Responsible Officer	Lead Corporate Communications & Design Officer
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At cessation of discussion and debate on the abovementioned item, Cr Hancock returned to the meeting at 10.48am.

During discussions on the following item, Mayor Golder enquired as to whether Cr Hancock may have a 'Conflict of Interest' regarding her being a member of SDDA (i.e. Surat & District Development Association). Cr. Hancock clarified that she is a member of the SDDA, but not a committee member.

Item Number: 12.2 **File Number:** D20/44306

SUBJECT HEADING: **COMMUNITY CONSULTATION SURAT AND YULEBA BORES**

Officer's Title: **Manager - Water, Sewerage & Gas**

Executive Summary:

Council received funding from the Australian Government's Drought Communities Programme for a new bore in Surat and Yuleba. Community consultation documents had been drafted for these new bores.

Resolution No. OM/05.2020/80	
Moved Cr Hancock	Seconded Cr O'Neil
That Council:	
<ol style="list-style-type: none"> 1. Proceed with community consultations in Surat and Yuleba, with the draft documents to be circulated to Councillors for review and comment prior to distribution. 2. Write to community and sporting groups in the respective towns requesting their feedback. 	

3. Identify key locations in the respective communities as to where Council can advertise and provide feedback forms for community access.
4. Within the feedback form, allow the community to provide comment on a potential alternative location/s should they wish to do so.

[Wording amended by Cr Hancock from her original motion following a suggestion from Cr O'Neil and Mayor Golder and further discussion with Council and the CEO]

CARRIED

9/0

Responsible Officer	Manager - Water, Sewerage & Gas / Lead Officer - Elected Members & Community Engagement
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Item Number: 12.3 **File Number:** D20/39880

SUBJECT HEADING: INJUNE WATER STRATEGY

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

A strategy has been prepared for Injune water to address the current issues, including the age of Bore 2, storage adequacy and the water main renewal burden.

Resolution No. OM/05.2020/81

Moved Cr Guthrie

Seconded Cr Birkett

That Council:

1. Note the contents of the report.
2. Adopt the 10 year water supply strategy for Injune

CARRIED

9/0

Responsible Officer	Manager - Water, Sewerage & Gas
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COUNCIL ADJOURNED THE MEETING
 FOR MORNING TEA AT 11.03AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 11.43AM

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D20/44664

SUBJECT HEADING: COVID-19 TASKFORCE RECOVERY ACTION PLAN

Officer's Title: Manager - Economic & Community Development

Executive Summary:

At the Council meeting on 13 May 2020, Council resolved as follows:

 Resolution No. GM/05.2020/48

That:

1. Council take the lead of the COVID 19 Recovery Plan Taskforce as a welcome opportunity to partner with the community for our region.
2. Council allocate a budget of \$111,500 from Work Order # W21881.
3. A report be presented on an action plan for a regional approach to COVID-19 at the Ordinary meeting on 27 May 2020.
4. A plan be developed for how staff across the region can assist in the coordination and delivery of the action plan.

This is an information report by way of update on progress to date, and reporting actions that are necessary to deliver the outputs of the resolution.

Resolution No. OM/05.2020/82
Moved Cr O'Neil
Seconded Cr Birkett

That:

1. Council receive and note the Officer's report as presented.
2. A further report be presented on the COVID-19 action plan once the results of the community survey are finalised.
3. Council authorise the Chief Executive Officer (or delegate) to negotiate the Terms of Reference for the COVID-19 partnership, and a subsequent report be presented at an upcoming Ordinary meeting of Council.

CARRIED

9/0

Responsible Officer
Manager - Economic & Community Development
Item Number:

13.2

File Number: D20/34764

SUBJECT HEADING:
**REQUEST FOR BUDGET CONSIDERATIONS (2020/21)
FOR COMMUNITY CHRISTMAS CELEBRATIONS**
Officer's Title:
Manager - Economic & Community Development
Executive Summary:

Community members of Wallumbilla and the Surat tinsel trail have requested on separate occasions that Council assist in purchasing Christmas items for their respective communities. A similar project was conducted back in the 2015/16 budget where the purchasing and installation of banners and banner poles took place in the Mitchell and Injune townships.

It was requested that Council consider a budget of \$15,000, allocating \$5,000 per community in response to the request.

Resolution No. OM/05.2020/83
Moved Cr Hancock
Seconded Cr Guthrie

That Council, in the upcoming budget deliberations for 2020/21, consider a budget allocation of \$15,000 for the communities of Wallumbilla, Yuleba and Surat (\$5,000 each), to be used for decorations for the respective towns during Christmas celebrations.

CARRIED

9/0

Responsible Officer
Manager - Economic & Community Development

Item Number: 13.3 **File Number:** D20/37168

SUBJECT HEADING: REQUEST PERMISSION - CHARACTERS OF INJUNE STORIES

Officer's Title: Support Officer - Economic & Community Development

Executive Summary:

A request from the Cultural Heritage Injune Preservation Society (CHIPS) was received concerning the use of the stories of the Characters of Injune sculptures, to be used in the proposed Injune Centenary Book.

As these stories were a joint project between Injune District Tourism and Maranoa Regional Council, CHIPS sought permission to use these stories for the book.

Resolution No. OM/05.2020/84	
Moved Cr Guthrie	Seconded Cr McMullen
That Council grant permission for the Cultural Heritage Injune Preservation Society to use the Character of Injune stories in the Injune Centenary Book publication.	
CARRIED	9/0

Responsible Officer	Manager – Economic & Community Development / Support Officer
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Item Number: 13.4 **File Number:** D20/38766

SUBJECT HEADING: URBAN ADDRESSING APPROVAL - INJUNE

Officer's Title: Regional Sport & Recreation Development Coordinator

Executive Summary:

Injune Queensland Ambulance Service (QAS) staff have advised that there is a lack of urban addressing on residential properties in Injune.

Correspondence was received in 2013 and more recently in 2019, outlining concerns with regards to locating homes quickly during an emergency call out. With the regular change-over of permanent staff and ongoing relief staff who operate from Injune QAS, concerns have been raised about locating injured or ill residents quickly and effectively.

Resolution No. OM/05.2020/85	
Moved Cr McMullen	Seconded Cr Golder
That Council:	
<ol style="list-style-type: none"> 1. Approve for members of the Injune Local Emergency Coordination Committee to stencil house numbers on street guttering, from approved Council mapping to correctly identify and locate properties in the urban area. 2. Approve for the Injune Local Emergency Coordination Committee Coordinator to liaise with Council staff on appropriate location for stenciling and safe operations involving volunteers working on a community project. 3. Approve the purchase of paint and stencils to a value of \$1,400, noting that funding is available to be allocated to these works. 	

4. Include consultation with the residents before the street numbering is commenced to ensure residents are in agreement with the proposed numbering and placement.

[Wording amended by Cr McMullen from his original motion following further discussion with Council, the Mayor and CEO]

CARRIED

9/0

Responsible Officer	Regional Sport & Recreation Development Coordinator
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Cr. Hancock, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 11.27am, taking no part in discussion or debate on the matter.

Item Number: 13.5 **File Number:** D20/41141

SUBJECT HEADING: MITCHELL SHOW SOCIETY - SHOWGROUNDS BOUNDARY FENCE

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Mitchell Show Society has been successful in obtaining funds to undertake improvements at the Mitchell Show Grounds. As part of the improvements, the Mitchell Show Society plan to upgrade or replace the perimeter fence.

The purpose of this report was to consider a request received from the Mitchell Show Society to include additional Council owned land into the showgrounds when the new boundary fence is erected.

Resolution No. OM/05.2020/86

Moved Cr O'Neil

Seconded Cr Birkett

That Council:

1. Grant permission for the Mitchell Show Society Incorporated to include Council owned freehold land described as Lot 2 on RP84571 within the external boundary of the Mitchell Showgrounds, on the condition that the purchase and installation of the new boundary fence is borne by the Mitchell Show Society Incorporated.
2. Pay the Mitchell Show Society the \$15,000 contribution allocated in the 2019/20 capital works budget towards the construction of a new arena fence at the Mitchell Showgrounds.

CARRIED

8/0

Responsible Officer	Administration Officer - Land Administration
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At cessation of discussion and debate on the abovementioned item, Cr. Hancock returned to the meeting at 11.31am.

Item Number: 13.6 **File Number:** D20/44825

SUBJECT HEADING: REQUEST FOR SUPPORT - CONSERVATION AND LAND MANAGEMENT ECONOMIC STIMULUS

Officer's Title: Executive Customer Service Officer - Office of the Mayor & CEO

Executive Summary:

An email was received through the Office of the Mayor on 13 May 2020, with information pertaining to a proposal for Council to consider a motion of support and a letter to the Prime Minister supporting potential COVID-19 Economic Stimulus measures for Conservation and Land Management.

Resolution No. OM/05.2020/87

Moved Cr Golder

That the matter lay on the table to receive further information later in the meeting as advised by the CEO.

[Cr. Hancock returned during the discussion on this item. The Mayor advised an updated motion, and included Cr. Hancock in the voting].

CARRIED

9/0

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items C.1 – C.21 and LC.1, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (b) industrial matters affecting employees;
- (c) the local government budget;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Resolution No. OM/05.2020/88

Moved Cr McMullen

Seconded Cr Edwards

That Council close the meeting to the public (12.22pm).

CARRIED

9/0

Cr Hancock left the meeting at 12.35pm, and returned at 12.39pm.

Cr O'Neil left the meeting at 12.40pm, and returned at 12.41pm.

Cr. Edwards, having previously foreshadowed a 'Conflict of Interest' in Item C.3, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 12.48pm, taking no part in discussion on the matter.

Cr. Edwards did not return to the meeting following discussion of the abovementioned item as Council adjourned the meeting for lunch.

COUNCIL ADJOURNED THE MEETING
FOR LUNCH AT 1.00PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 2.03PM

Cr. Hancock, having previously foreshadowed a perceived 'Conflict of Interest' in Item C.12, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 2.27pm, taking no part in discussion on the matter.

At cessation of discussion on the abovementioned item, Cr. Hancock returned to the meeting at 2.34pm.

Cr. McMullen left the meeting at 2.33pm, and returned at 2.35pm.

Mayor Golder, having previously foreshadowed a 'Conflict of Interest' in Item C.4, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 2.39pm, taking no part in discussion on the matter.

The Deputy Mayor took the role of 'Acting Chair' in the Mayor's absence.

At cessation of discussion on the abovementioned item, Mayor Golder returned to the meeting at 2.54pm, assuming the Chair.

Cr. Birkett left the Chamber at 2.54pm, and returned at 2.55pm.

Cr. Edwards, having previously foreshadowed a 'Conflict of Interest' in Item C.6, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 2.55pm, taking no part in discussion on the matter.

At cessation of discussion on the abovementioned item, Cr. Edwards returned to the meeting at 2.58pm.

Mayor Golder left the Chamber at 3.08pm with the Deputy Mayor taking the role of 'Acting Chair' in his absence.

Mayor Golder returned to the meeting at 3.09pm, assuming the Chair.

Cr. Hancock, having previously foreshadowed a 'Material Personal Interest' in Item C.14, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 3.28pm, taking no part in discussion on the matter.

At cessation of discussion on the abovementioned item, Cr Hancock returned to the meeting at 4.06pm.

Cr. Ladbrook left the meeting at 3.41pm, and returned at 3.42pm.

Cr. O'Neil left the meeting at 4.07pm, and returned at 4.10pm.

Cr. Ladbrook, having previously foreshadowed a 'Material Personal Interest' in Item C.17, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 4.17pm, taking no part in discussion on the matter.

At cessation of discussion on the abovementioned item, Cr. Ladbrook returned to the meeting at 4.30pm.

COUNCIL ADJOURNED THE MEETING
 FOR A BRIEF RECESS AT 4.57PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 5.05PM

Resolution No. OM/05.2020/89	
Moved Cr O'Neil	Seconded Cr McMullen
That Council open the meeting to the public (6.54pm).	
CARRIED	9/0

Item Number: C.1 **File Number:** D20/36968

SUBJECT HEADING: **REQUEST FOR QUOTE FOR SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) UPGRADE PROJECT - EQUIPMENT INSTALLATION**

Officer's Title: **Manager - Water, Sewerage & Gas**

Executive Summary:

Council's Supervisory Control and Data Acquisition (SCADA) and Industrial Control Systems (ICS) are used to monitor and control the water reticulation network and wastewater network via telemetry networks and control systems. These systems are important for demonstrating and delivering efficient and effective management of assets. The current system is outdated and contains operational inefficiencies.

The SCADA upgrade project has been developed to upgrade the SCADA system to modern technology providing reliable, timely monitoring and control of the water and wastewater networks.

A request for quote (RFQ) was sent to the Register of pre-qualified suppliers of the supply, installation and maintenance of SCADA systems and associated services for the installation, upgrade and commissioning of new SCADA equipment to replace the current network equipment.

Resolution No. OM/05.2020/90	
Moved Cr McMullen	Seconded Cr O'Neil
That Council:	
<ol style="list-style-type: none"> 1. Select SAFEgroup Automation Pty Ltd as the recommended supplier for SCADA upgrade project equipment installation noting the tendered value of \$340,619.40 including GST. 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with SAFEgroup Automation Pty Ltd, and form a contract to perform the equipment installation, upgrading and commissioning of Council's SCADA Network if the final terms are acceptable. 3. Approve the project budget contingency as referenced in this officer's report and authorise the Project Superintendent to draw down the contingency as/if required. 	
CARRIED	9/0

Responsible Officer	Manager - Water, Sewerage & Gas
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Item Number: C.2 **File Number:** D20/36626

SUBJECT HEADING: RESPONSE TO ANIMAL CONTROL MATTERS RAISED BY RESIDENT

Officer's Title: Manager - Community Safety

Executive Summary:

As per resolution GM/03.2020/57 Council endorsed that a report be prepared for a future meeting addressing the issues raised in correspondence received by the Office of the Mayor from a Yuleba resident relating to animal control issues pertaining to both dogs and horses.

Resolution No. OM/05.2020/91

Moved Cr Birkett

Seconded Cr Hancock

That the officer's report be received and noted.

CARRIED

9/0

Responsible Officer

Manager - Community Safety

Cr. Edwards, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 6.57pm, taking no part in discussion and debate on the matter.

Item Number: C.3 **File Number:** D20/37330

SUBJECT HEADING: FINANCIAL YEAR 2020/21 FEES AND CHARGES - AIRPORTS

Officer's Title: Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

This report served to present the proposed fees and charges applicable to the operations of Maranoa Regional Council's airports for the 2020/21 financial year for Council's consideration.

Resolution No. OM/05.2020/92

Moved Cr Golder

That this lay on the table until the next meeting to gain more information about having no fee to increase tourism, and as a COVID measure for light GA [General Aviation] aircraft landing fees for the next 12 months.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

At cessation of discussion and debate on the abovementioned item, Cr. Edwards returned to the meeting at 6.58pm.

Mayor Golder, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 6.58pm, taking no part in discussion and debate on the matter.

The Deputy Mayor took the role of 'Acting Chair' in the Mayor's absence.

Item Number: C.4 **File Number:** D20/37343

SUBJECT HEADING: COUNCIL ASSET - 236 EDUARDES STREET, ROMA

Officer's Title: Administration Officer - Land Administration

Executive Summary:

Council owns freehold property located at 236 Edwardes Street, Roma. Council's direction was sought as to the proposed disposal of the property.

Resolution No. OM/05.2020/93

Moved Cr McMullen

That the matter lay on the table until the next meeting to receive a costing on subdivision.

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

At cessation of discussion and debate on the abovementioned item, Mayor Golder returned to the meeting at 7.00pm, assuming the Chair.

Item Number: C.5 **File Number:** D20/38681

SUBJECT HEADING: CLAIM FOR DAMAGES - OFF THIRD AVENUE, INJUNE - 9 APRIL 2020

Officer's Title: Lead Land Administration Officer

Executive Summary:

Council received a claim for damages relating to an incident that occurred on 9 April 2020.

Resolution No. GM/05.2020/94

Moved Cr O'Neil

Seconded Cr McMullen

That Council, reimburse the claimant \$1,147.53 being the cost to reinstate the claimant's vehicle on the following condition:

- **The claimant agrees to accept the amount of \$1,147.53 from Council as a full and final settlement of all claims arising from the alleged incident on 9 April 2020.**

CARRIED

9/0

Responsible Officer

Lead Land Administration Officer

Cr Edwards, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 7.01pm, taking no part in discussion and debate on the matter.

Item Number: C.6 **File Number:** D20/40906

SUBJECT HEADING: EXPRESSION OF INTEREST - REGIONAL ARTS DEVELOPMENT FUND (RADF) COMMITTEE

Officer's Title: Specialist - Arts & Culture

Executive Summary:

Council called for expression of interest for applicants to join the Regional Arts Development Fund (RADF) Committee, with two applications being received.

Resolution No. OM/05.2020/95

Moved Cr O'Neil

Seconded Cr McMullen

That Council:

1. Endorse the two applicants to join the Regional Arts Development Fund (RADF) Committee.
2. Elect Cr Joh Hancock and Cr Wendy Taylor to sit on the RADF Committee for the full term of Council.

CARRIED

8/0

Responsible Officer

Specialist - Arts & Culture

At cessation of discussion and debate on the abovementioned item, Cr. Edwards returned to the meeting at 7.03pm.

Item Number: C.7 **File Number:** D20/42592

SUBJECT HEADING: RECOMMENDATION TO PURCHASE THREE (3) BACKHOE LOADERS

Officer's Title: Operations Manager - Plant, Fleet & Workshops

Executive Summary:

The report tabled an assessment and recommendation for quotations received for the supply and delivery of 4WD/AWD Backhoe Loaders and Attachments.

Resolution No. OM/05.2020/96

Moved Cr Birkett

Seconded Cr Hancock

That Council:

1. Select Hasting Deering (Australia) Limited as the recommended supplier of three (3) Backhoe Loaders and accessories at a cost of \$716,100 including GST excluding registration and Compulsory Third Party (CTP) insurance.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Hasting Deering (Australia) Limited and raise purchase orders if the final terms are acceptable.
3. Assign expenditure to General Ledger 6551.6075.2005 (Plant Capital Works-Heavy Plant Purchase-Capital Purchase).

4. Delay replacement of Plant 2018 - John Deere 770GP 'Construction' Grader to part of the budget deliberations for 2020/21 in lieu of the purchase of a new Backhoe Loader for Mitchell (replacing Plant Item 175).

CARRIED

9/0

Responsible Officer

Operations Manager - Plant, Fleet & Workshops

Item Number:

C.8

File Number: D20/42594

SUBJECT HEADING:

RECOMMENDATION TO PURCHASE ONE (1) 5M³ FRONT END WHEEL LOADER

Officer's Title:

Operations Manager - Plant, Fleet & Workshops

Executive Summary:

The report tabled and assessment and recommendation for quotations received for the supply & delivery of one (1) 5m³ Front End Loader.

Resolution No. GM/05.2020/97

Moved Cr Golder

That this lay on the table until the next Ordinary Meeting to receive advice on future financial priorities.

[Wording amended (insertion of the word 'financial') by Mayor Golder from his original motion following clarifying queries from Cr O'Neil]

CARRIED

8/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. O'Neil
Cr. Edwards	
Cr. Golder	
Cr. Guthrie	
Cr. Hancock	
Cr. Ladbroke	
Cr. McMullen	
Cr. Taylor	

Responsible Officer

Operations Manager - Plant, Fleet & Workshops

Item Number: C.9 **File Number:** D20/44488

SUBJECT HEADING: RECOMMENDATION TO PURCHASE NINE (9) SINGLE CAB 4X2 UTILITIES

Officer's Title: Operations Manager - Plant, Fleet & Workshops

Executive Summary:

Requests for quotations were called for the supply & delivery of nine (9) Single Cab 4x2 Utilities via Vendor Panel (VP173132). This report was first presented to Council at the Ordinary Meeting on 13 May 2020 at which point Council resolved to lay the report on the table until additional information could be provided. The additional information has been added to the Advice to Council section of the report.

Responses were reviewed by the evaluation panel and the report submitted for Council's consideration.

Resolution No. OM/05.2020/98

Moved Cr Golder

That this lay on the table until the next Ordinary Meeting to receive advice on future financial priorities.

CARRIED 7/2

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. O'Neil
Cr. Golder	
Cr. Guthrie	
Cr. Ladbroke	
Cr. McMullen	
Cr. Taylor	

Responsible Officer	Operations Manager - Plant, Fleet & Workshops
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Item Number: C.10 **File Number:** D20/43212

SUBJECT HEADING: 171 ALICE STREET, MITCHELL - DESIGN FOR REPLACEMENT RESIDENCE

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

The design for the replacement house to be built at 171 Alice Street, Mitchell has been developed. Council's input on the proposed design was sought prior to inviting tenders for construction.

Resolution No. OM/05.2020/99

Moved Cr Birkett

Seconded Cr Golder

That Council approve the design for the proposed new residence to be built at 171 Alice Street, Mitchell as presented, and call tenders for the construction of the dwelling with one alteration, looking at getting flood levels from the 2012 flood and accommodate an increase in the height of the dwelling off the ground in consideration of the flood level, if required, to minimise the risk of above floor inundation.

[Wording amended by Cr Birkett from his original motion following discussion with Councillors and the CEO]

CARRIED

9/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number:

C.11

File Number: D20/42879

SUBJECT HEADING:

REQUEST TO ACQUIRE RESERVE LAND

Location:

Lot 8 M3831 Muckadilla.

Officer's Title:

Lead Land Administration Officer

Executive Summary:

A local company has expressed interest in acquiring land on Rose Smith Lane, Muckadilla being Lot 8 on CP M3831. This land is reserve land of which Council is the trustee.

Resolution No. OM/05.2020/100

Moved Cr O'Neil

Seconded Cr Ladbrook

That Council advise the Department of Natural Resources, Mines and Energy that Lot 8 on CP M3831 *[said 331, but intended M3831 as per agenda report]* being a local government reserve with sub-purpose bore, is no longer required for public purpose.

CARRIED

9/0

Responsible Officer	Lead Land Administration Officer
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Cr Hancock, having previously foreshadowed a perceived 'Conflict of Interest' in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 7.11pm, taking no part in discussion and debate on the matter.

Item Number:

C.12

File Number: D20/43366

SUBJECT HEADING:

APPLICATION FOR PERMIT TO OCCUPY - PART OF RESERVE LOT 124 ON EG247

Officer's Title:

Administration Officer - Land Administration

Executive Summary:

Council received an application for permission to occupy over part of state land described as Lot 124 on EG247, Reserve for Camping and Water, for the purpose of grazing.

Resolution No. OM/05.2020/101

Moved Cr Golder

Seconded Cr McMullen

That Council support the application for a Permit to Occupy over a Camping and Water Reserve being part of Lot 124 on EG247.

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

At cessation of discussion and debate on the abovementioned item, Cr. Hancock returned to the meeting at 7.12pm.

Item Number:

C.13

File Number: D20/44186

SUBJECT HEADING:

REQUEST TO PAINT ROMA ON BUNGIL GALLERY

Officer's Title:

Council Buildings & Structures Maintenance Officer / Team Coordination

Executive Summary:

Council received correspondence from Roma on Bungil Gallery Inc asking Council to consider painting the interior of the Roma on Bungil Gallery.

Resolution No. OM/05.2020/102

Moved Cr O'Neil

Seconded Cr Guthrie

That Council:

1. **Paint the interior of the Roma on Bungil Gallery while the facility is closed due to COVID-19 community gathering restrictions.**
2. **Accept the co-contribution offer of \$2,000 from Roma on Bungil Gallery Incorporated.**

CARRIED

9/0

Responsible Officer

Council Buildings & Structures Maintenance Officer / Team Coordination

Cr Hancock, having previously foreshadowed a 'Material Personal Interest' in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 7.13pm, taking no part in discussion and debate on the matter.

Item Number:

C.14

File Number: D20/44214

SUBJECT HEADING:

TENDER SPECIFICATIONS - PRODUCTION & DISTRIBUTION OF THE BOTTLE TREE BULLETIN

Officer's Title:

Lead Corporate Communications & Design Officer

Executive Summary:

With the current contract due to expire 30 June 2020, Council's views were sought on the tender specifications for the Production & Distribution of the Bottle Tree Bulletin.

Resolution No. OM/05.2020/103

Moved Cr O'Neil

That this lays on the table to a future Ordinary Meeting of Council.

CARRIED

8/0

Responsible Officer

Lead Corporate Communications & Design Officer

At cessation of discussion and debate on the abovementioned item, Cr. Hancock returned to the meeting at 7.14pm.

Item Number:

C.15

File Number: D20/42732

SUBJECT HEADING:

SOUTH WEST REGIONAL ROAD GROUP - PROGRAM CHANGE REQUEST

Officer's Title:

Deputy Director / Strategic Road Management Program Funding & Budget Coordinator

Executive Summary:

Through the South West Regional Road and Transport Group, Council receives funding for projects on the Local Roads of Regional Significance network under the Transport Infrastructure Development Scheme (TIDS). The TIDS program is provided on an annual no "carry-over" basis.

The current program includes approved 2019/20 projects and the recently endorsed four year program from 2020/21 to 2023/24. One of the funded projects on the 2019/20 program is the upgrade of Russell and East Street in Wallumbilla.

A recent construction review of the 2019/20 capital works program has identified that programmed works on the Russell and East Street Wallumbilla projects is at considerable risk of not being fully expended by 30 June 2020.

To ensure and enable full expenditure of the 2019/20 funding, a program change request has been submitted to the South West Regional Road Group for approval.

The change request proposed to bring forward the commencement of a project on the 2020/21 program and defer a portion of the funding for Russell and East Street Wallumbilla project to 2020/21. This proposal aims to ensure the full funding allocation for both projects remains secured – albeit with the main change being the funding would be split over the 2019/20 and 2020/21 financial years.

Resolution No. OM/05.2020/104

Moved Cr McMullen

Seconded Cr Edwards

That Council:

- 1. Receive and note the submitted program change request to the SWRRTG to amend the funding allocation of the Russell and East Street Upgrade project and the Mt Moffatt Rehabilitation Project under the 2019/20 and 2020/21 Transport Infrastructure Development Scheme program.**
- 2. Endorse the abovementioned change to allow the full 2019/20 funding allocation provided to Maranoa Regional Council under the SWRRTG to be expended by 30 June 2020.**

CARRIED	9/0
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Responsible Officer	Deputy Director / Strategic Road Management
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Item Number: C.16 **File Number:** D20/43347

SUBJECT HEADING: ADDITION TO THE ROAD REGISTER - UNNAMED ROAD OFF FREEMANS ROAD

Officer's Title: Deputy Director / Strategic Road Management
Assets Officer - Transport Network

Executive Summary:

Council received a request to undertake maintenance on a section of road that is situated off Freemans Road, Roma. Upon investigation, it has been identified that the section is currently not listed on Council's Road Register.

This report tabled the details of the request, the investigation completed by Council Officers and recommendations for Council's consideration.

Resolution No. OM/05.2020/105	
Moved Cr O'Neil	Seconded Cr Hancock
That Council:	
<ol style="list-style-type: none"> 1. Include this section of unnamed roadway to Council's Road Register with the classification of Rural Access – Secondary, with a length of 0.910 kilometres. 2. Name the section of unnamed roadway off Freemans Road as Nugents Road. 	
CARRIED	9/0

Responsible Officer	Deputy Director / Strategic Road Management
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Cr Ladbrook, having previously foreshadowed a 'Material Personal Interest' in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 7.16pm, taking no part in discussion and debate on the matter.

Item Number: C.17 **File Number:** D20/44651

SUBJECT HEADING: ADDITION TO THE ROAD REGISTER - EXTENSION OF HUMPHREYS ROAD LENGTH

Officer's Title: Deputy Director / Strategic Road Management
Assets Officer - Transport Network

Executive Summary:

At the Council meeting on 13 May 2020, Council endorsed the addition of a section of unnamed formed road between Humphreys Road and Brookfield Road to Council's Rural Road Register. This report sought to confirm the additional road attributes and classification information required to finalise the inclusion to the Road Register.

Resolution No. OM/05.2020/106

Moved Cr Golder

That the matter lay on the table and form part of the agenda for a Special Meeting on 3 June 2020.

[Wording amended by Mayor Golder from his original motion following discussion with Councillors and the CEO]

CARRIED

8/0

Responsible Officer	Deputy Director / Strategic Road Management
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At cessation of discussion and debate on the abovementioned item, Cr. Ladbrook returned to the meeting at 7.18pm.

Item Number: C.18 File Number: D20/37450

SUBJECT HEADING: RE-ALIGNMENT OF THOMBY ROAD

**Officer's Title: Deputy Director / Strategic Road Management
Assets Officer - Transport Network**

Executive Summary:

A request was received from the applicant notifying Council of their intention to construct a new exclusion boundary fencing along the western side of Lot 8 on Plan EG59.

Upon completion of surveying and fence line setout, it has been brought to Council's attention that a small section of new fencing will come within close proximity to Thomby Road.

This report presented further details of the request, and outlined what options are available to Council in considering this matter.

Resolution No. OM/05.2020/107

Moved Cr O'Neil

Seconded Cr Ladbrook

That Council:

- 1. Approve the realignment of Thomby Road, between Chainage 63.050 and Chainage 63.250, to provide additional clearance between the edge of the road shoulder and the proposed boundary fence of Lot 8 on Plan EG59.**
- 2. Undertake the realignment works in conjunction with the scheduled gravel resheeting of Thomby Road as a means of reducing the overall cost of the works.**
- 3. Approve the realignment works be funded through the Unallocated Minor Work budget within the Roads and Drainage function.**

CARRIED

9/0

Responsible Officer	Deputy Director / Strategic Road Management
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Item Number: C.19 **File Number:** D20/43346

SUBJECT HEADING: ADDITION TO THE ROAD REGISTER - UNNAMED ROAD OFF ROMA SOUTHERN ROAD

Officer's Title: Deputy Director / Strategic Road Management
Assets Officer - Transport Network

Executive Summary:

Council received a request to undertake maintenance on a section of road that is situated off Roma Southern Road, Roma. Upon investigation, it has been identified that the section is currently not listed on Council's Road Register.

This report tabled the details of the request, the investigation completed by Council Officers and recommendations for Council's consideration

Resolution No. GM/05.2020/108	
Moved Cr McMullen	Seconded Cr Taylor
That Council:	
<ol style="list-style-type: none"> 1. Include this section of unnamed roadway to Council's Road Register with the classification of Rural Access – Secondary, with a length of 1.190 kilometres. 2. Name the section of unnamed roadway off Southern Road Roma [<i>i.e. intended Roma Southern Road</i>], Joes Lane. 	
CARRIED	9/0

Responsible Officer	Deputy Director / Strategic Road Management
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Item Number: C.20 **File Number:** D20/44499

SUBJECT HEADING: POLICY - MAINTENANCE ON GRIDS

Councillor's Title: Mayor Golder

Executive Summary:

Mayor Golder requested Council consider that the maintenance of grids be reviewed in the interest of road safety to the property owners on Council roads.

Resolution No. GM/05.2020/109	
Moved Cr Golder	Seconded Cr McMullen
That a report be prepared for an upcoming Council meeting, with the view to drafting a policy in consideration of this and other future similar requests.	
Further, Council confirms that the matter will be considered as part of an open agenda at a future meeting to remove any doubt.	
<i>[Wording amended by Mayor Golder from his original motion following further discussion]</i>	
CARRIED	9/0

Responsible Officer	Deputy Director / Strategic Road Management
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It was noted that the individual matter will be handled as a customer request, with the Director also holding discussions with Forestry.

Item Number: C.21 **File Number:** D20/44498
SUBJECT HEADING: OPERATING LOCALLY
Councillor's Title: Mayor Golder

Executive Summary:

Mayor Golder's proposal to operate locally was provided to Councillors for consideration.

Resolution No. OM/05.2020/110

Moved Cr Golder

Seconded Cr Edwards

That the Chief Executive Officer be authorised to update Maranoa Regional Council team members and their representatives that a preliminary proposal has been brought forward for possible organisational reshaping. However, Councillors felt that there was more discussion to be had, therefore a further briefing and discussion will occur with all Councillors and the Leadership team in the first instance. That this will occur within the next week, and a further update will be provided after the next Ordinary Meeting.

[Minor word amendment to the original motion as agreed to by Mayor Golder – from 'at' the next Ordinary Meeting to 'after' the next Ordinary Meeting]

CARRIED

9/0

Responsible Officer

Chief Executive Officer

LATE CONFIDENTIAL ITEM

Item Number: LC.1 **File Number:** D20/45580
SUBJECT HEADING: COMMUNITY ENGAGEMENT SOFTWARE
Officer's Title: Lead Officer - Elected Members & Community Engagement

Executive Summary:

The report tabled a proposal for Council to further investigate community engagement software to enhance Council and resident engagement about future initiatives and projects for the Maranoa Region.

Moved Cr Birkett

Seconded Cr O'Neil

That:

1. Council further investigate and action community engagement software options and associated costs.
2. Funds be made available from unexpended funds from vacant positions and allocated to a new work order.

[Wording amended by Cr Birkett from his original motion following further discussion]

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr O'Neil proposing the following procedural motion:

Resolution No. OM/05.2020/111

Moved Cr O'Neil

That this matter lays on the table until the Special Meeting that is proposed for Wednesday 3 June 2020.

CARRIED

9/0

Responsible Officer

Manager – ICT Solutions / Director Corporate & Community Services

LATE ITEM

Item Number:

L.1

File Number: D20/45782

SUBJECT HEADING:

COVID-19 CLEANING PRODUCT FOR THE MARANOA

Councillor's Title:

Mayor Golder

Executive Summary:

The ABC Radio website features Health Reports with Dr Norman Swan. One episode Deep Cleaning for Coronavirus, Dr Swan interviewed the Chairman for Aeris Environmental who discussed an Australian-made product that deactivates COVID-19 in 60 seconds and validates for 200 touches.

Resolution No. GM/05.2020/112

Moved Cr Golder

Seconded Cr McMullen

That a report be prepared for an upcoming Council meeting.

CARRIED

9/0

Responsible Officer

Manager Facilities (Land, Buildings Services & Structures)

Item Number:

10.2

File Number: D20/44671

SUBJECT HEADING:

PROPOSED COUNCILLOR BRIEFINGS AND DRAFT POLICY (TERMS OF REFERENCE)

Officer's Title:

**Director - Corporate & Community Services
Chief Executive Officer**

Executive Summary:

This report proposed Councillor briefings for policies and other strategic matters.

The briefings will provide a forum:

- *to assist all Councillors in being able to make informed decisions at a future meeting for the benefit of the broader community;*
- *to help Councillors consider the current and future interests of the residents of the Maranoa Region; and*

- for Councillors to ask questions relevant to all Councillors and hear information and advice directly from employees or advisors with specialist / technical knowledge.

A draft Policy (Terms of Reference) for the Committee was attached for Council's consideration.

This matter had been laid on the table earlier during the meeting. Council resumed its deliberations.

Resolution No. OM/05.2020/113

Moved Cr Golder

Seconded Cr McMullen

That Council:

1. Approve the establishment of Councillor Briefings.
2. Adopt the Policy (Terms of Reference) for the briefings with an update to the frequency to include the following wording:
 - Briefing arrangements will be discussed while Councillors are together on the day of the Ordinary Meeting, the week prior to the Briefing.
 - Councillors ordinarily set aside the 1st and 3rd Wednesday of each month for briefings, if required.
 - The decision to have a Briefing will be made with the majority view of Councillors.

[Wording amended by Mayor Golder on his initial draft, with the matter being returned to the table and subsequent discussion of Council]

CARRIED

9/0

Responsible Officer

Director - Corporate & Community Services

Item Number:

10.3

File Number: D20/44672

SUBJECT HEADING:

**PROPOSED LOCAL ROADS STANDING COMMITTEE
AND DRAFT POLICY (TERMS OF REFERENCE)**

Officer's Title:

**Director - Corporate & Community Services
Chief Executive Officer**

Executive Summary:

This report proposed the formation of a Local Roads Standing Committee (including Roads, Drainage and Bridge Network).

A draft Policy (Terms of Reference) for the Committee was attached for Council's consideration.

This matter had been laid on the table earlier during the meeting, Council resumed its deliberations.

Moved Cr Golder

Seconded Cr McMullen

That Council:

1. Not approve the formation of a Local Roads Standing Committee.
2. Not adopt the Policy (Terms of Reference) for the Committee.
3. Further discuss the potential of Special Meetings outside the advertised Ordinary Meeting cycle to consider local road matters and other matters, with a view that this would occur on the 1st and / or 3rd Wednesday of each month.

4. Further consider a framework which defines the types of road matters that would be considered at a Special Meeting.

[Wording amended by Mayor Golder on his initial draft, with the matter being returned to the table and subsequent discussion of Council]

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr O'Neil proposing the following procedural motion:

Resolution No. OM/05.2020/114

Moved Cr O'Neil

That this matter lays on the table until the next Ordinary Meeting of Council so that [Council] can receive a full briefing as to what delegated powers could be if Council chose to delegate to a Roads Standing Committee.

[Wording amended by Cr O'Neil on his initial motion, following discussion with Mayor Golder]

CARRIED

9/0

Responsible Officer

Director - Corporate & Community Services

Item Number:

13.6

File Number: D20/44825

SUBJECT HEADING:

REQUEST FOR SUPPORT - CONSERVATION AND LAND MANAGEMENT ECONOMIC STIMULUS

Officer's Title:

Executive Customer Service Officer - Office of the Mayor & CEO

Executive Summary:

An email was received through the Office of the Mayor on 13 May 2020, with information pertaining to a proposal for Council to consider a motion of support and a letter to the Prime Minister supporting potential COVID-19 Economic Stimulus measures for Conservation and Land Management.

This matter had been laid on the table earlier during the meeting, Council resumed its deliberations.

Resolution No. OM/05.2020/115

Moved Cr O'Neil

That the matter lay on the table until the next Ordinary Meeting of Council.

CARRIED

9/0

Responsible Officer

Executive Customer Service Officer - Office of the Mayor & CEO

Following an enquiry from Cr O'Neil, Council informally discussed the next Ordinary Meeting of Council and the start date of the trial of the meeting rotations (specifically in relation to the Post Election Meeting resolution element initially planned for this meeting (27 May 2020) about the Chief Health Officer's directions in regard to COVID-19).

Mayor Golder indicated that it was his intent to forward correspondence to postpone the trial date until after the budget. The Mayor provided his further thoughts on the matter as did Cr Birkett. It was foreshadowed that a rescission and an amendment would be put forward by the Mayor.

Cr Birkett also enquired about some Mitchell projects' follow-up (he clarified that he was seeking updates / requests for information). The Chief Executive Officer advised that an update would be provided on all projects at the Special Meeting.

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 7.58pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 10 June 2020, at Mitchell Administration Centre.

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Mayor.

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Date.

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Deputy Mayor.

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Date.