

MINUTES OF THE BUDGET SUBMISSIONS & FINANCIAL PLANNING STANDING COMMITTEE MEETING OF MARANOA REGIONAL COUNCIL HELD AT ERNEST BROCK ROOM (ROMA CULTURAL CENTRE) ON 15 JULY 2020 SCHEDULED TO COMMENCE AT 9.00AM

ATTENDANCE

Mayor Cr T D Golder chaired the meeting with Deputy Mayor Cr G B McMullen, Cr J R P Birkett, Cr M C Edwards, Cr J L Guthrie, Cr J M Hancock, Cr W L Ladbrook, Cr C J O’Neil (in person from 9.11am until 11.43am and by telephone from 2.39pm until 5.25pm), Cr W M Taylor, Chief Executive Officer – Julie Reitano and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate & Community Services – Sharon Frank, Deputy Director Infrastructure Services / Strategic Road Management – Cameron Hoffmann, Operations Manager Plant, Fleet & Workshops – David Parker, Manager Environment, Health, Waste & Rural Land Services – Kay Crosby, Manager Construction – Evan Woods, Manager Water, Sewerage & Gas – Graham Sweetlove, Program Funding & Budget Coordinator – Cindy Irwin.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.11am.

DECLARATION OF CONFLICTS OF INTEREST

Cr O’Neil

Item	Subject Heading
C.1	Rating Scenarios

Cr O’Neil advised:

I, Cr Cameron O’Neil, declare that I have a perceived ‘Conflict of Interest’ as defined by the *Local Government Act 2009*, section 175D & E for agenda Item – C.1, with the subject heading - Rating Scenarios. The conflict has arisen because I am Chair of the Country University Centre Maranoa and we’ve received correspondence that Santos have approved foundation sponsorship of the new centre.

I have determined this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on the matter.

However, I acknowledge that the remaining Councillors must now determine pursuant to section 175E(4) of the *Local Government Act 2009*:

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether:
 - I. I must leave the meeting whilst the matter is discussed or voted on; or
 - II. I may participate in the meeting in relation to this matter, including by voting on the matter.

Resolution No. BUD/07.2020/29
Moved Cr Hancock
Seconded Cr McMullen

That Cr Cameron O’Neil has a perceived conflict of interest in the matter and notwithstanding the conflict, Cr O’Neil may participate in the matter, discuss and vote upon it.

CARRIED

9/0 [corrected to 8/0]

Cr O’Neil did not vote on this motion as he was the declaring Councillor under consideration in this matter.

Mayor Cr Golder

Item	Subject Heading
C.11	Use of Bore at Roma Waste Facility to Service Sportsfields

I, Tyson Golder, declare a ‘Conflict of Interest’ as defined by the *Local Government Act 2009*, section 175D & E for agenda Item C.11, with the subject heading – Use of Bore at Roma Waste Facility to Service Sportsfield[s], because I am the President of Roma & District Junior Soccer Association, and I will be dealing with this matter by leaving the room while the matter is discussed and voted on.

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items C.1 – C.14 and LC.1 – LC.3 it has deemed to be of a confidential nature and specifically pertaining to the following section:

- (c) the local government budget.

Resolution No. BUD/07.2020/30
Moved Cr O’Neil
Seconded Cr Ladbrook

I move that we go into Committee [close the meeting to the public] (9.11am).

CARRIED

9/0

Cr Birkett left the meeting at 9.13am and returned at 9.15am.

Cr O’Neil left the meeting at 9.56am, and returned at 10.03am.

Cr Ladbrook left the meeting at 10.15am, and returned at 10.17am.

COUNCIL ADJOURNED THE MEETING
FOR MORNING TEA AT 10.33AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.09AM

Mayor Golder was not present at the resumption of Standing Orders. The Deputy Mayor took the role of 'Acting Chair' in his absence.

Mayor Golder returned to the meeting at 11.10am, assuming the Chair.

Cr O'Neil left the meeting at 11.43am.

Mayor Golder left the meeting at 11.44am, and returned at 11.45am.

Cr Ladbrook left the meeting at 11.46am, and returned at 11.47am.

Cr McMullen left the meeting at 12.31pm, and returned at 12.32pm.

Cr Ladbrook left the meeting at 1.01pm, returned at 1.03pm

**COUNCIL ADJOURNED THE MEETING
FOR LUNCH AT 1.04PM**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 2.10PM**

Cr O'Neil was not present at the resumption of Standing Orders.

Cr. O'Neil returned to the meeting at 2.39pm by telephone.

Mayor Golder, having previously foreshadowed a 'Conflict of Interest' in items C.11, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 2.51pm, taking no part in discussion on the matter.

The Deputy Mayor took the role of 'Acting Chair' in the Mayor's absence.

At cessation of discussion on the abovementioned item, Mayor Golder returned to the meeting at 3.11pm, assuming the Chair.

Cr Ladbrook left the meeting at 3.11pm, and returned at 3.13pm.

Cr Edwards left the meeting at 4.02pm, and returned at 4.04pm.

Cr Birkett left the meeting at 4.02pm, and returned at 4.05pm.

Resolution No. BUD/07.2020/31

Moved Cr McMullen

Seconded Cr Birkett

That Council open the meeting to the public. (4.59pm).

CARRIED

9/0

Item Number: C.1 **File Number:** D20/66310
SUBJECT HEADING: RATING SCENARIOS
Officer's Title: Director - Corporate & Community Services

Executive Summary:

Rating Scenario 1 Updated, Scenario 2, Scenario 7 and Scenario 8 were presented for Council's consideration.

Resolution No. BUD/07.2020/32	
Moved Cr Hancock	Seconded Cr Taylor
<p>That the Committee receive and note the information and seek further advice on the scenarios.</p>	
CARRIED	9/0

Responsible Officer	Director - Corporate & Community Services
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Item Number: C.2 **File Number:** D20/67314
SUBJECT HEADING: PROMPT PAYMENT DISCOUNT - RATES
Officer's Title: Director - Corporate & Community Services

Executive Summary:

The purpose of this report was to consider the level of discount and discount period for the prompt payment of specified rates for the period ending 30 June 2021.

Resolution No. BUD/07.2020/33	
Moved Cr McMullen	Seconded Cr Guthrie
<p>That the Committee recommend that the next draft of the 2020/21 budget include a 5% discount on differential general rates if paid within the discount period of 30 days and of the date of issue of the rate notice provided that:</p>	
<ul style="list-style-type: none"> a) all of the aforementioned rates and charges are paid within 30 days of the date of issue of the rate notice; b) all the other rates and charges appearing on the rates notice (that are not subject to a discount) are paid within 30 days after the date of issue of the rates notice; c) all other overdue rates and charges relating to the rateable assessment are paid within 30 days of the date of issue of the rates notice. 	
CARRIED	9/0

Responsible Officer	Director - Corporate & Community Services
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Item Number: C.3 **File Number:** D20/60814

SUBJECT HEADING: INTEREST ON OVERDUE RATES

Officer's Title: Director - Corporate & Community Services

Executive Summary:

That the Committee include an interest rate on overdue rates and charges in the next draft of the 2020/21 budget.

Resolution No. BUD/07.2020/34	
Moved Cr Golder	Seconded Cr McMullen
That the Committee include an interest rate of 4% on overdue rates and charges in the next draft of the 2020/21 budget.	
CARRIED	9/0

Responsible Officer	Director - Corporate & Community Services
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Item Number: C.4 **File Number:** D20/67184

SUBJECT HEADING: DRAFT REVISED 2020-21 OPERATIONAL (BUSINESS AS USUAL) BUDGET COMPARED AGAINST SPECIFIC RATE MODELLING SCENARIOS INCLUDING DRAFT PROJECT PROPOSALS

Officer's Title: Program Funding & Budget Coordinator
Contractor - Strategic Finance

Executive Summary:

At the Budget Submissions & Financial Planning Standing Committee meeting on 7 July 2020, the committee requested to consider "scenarios" one (1) updated, "scenarios" two (2), "scenarios" seven (7) and "scenarios" eight (8) further in the 2020/21 budget deliberations [sic].

This report presented the revenue generated from the various scenarios compared against the business as usual operating expenses and draft project proposals (excluding Water, Sewerage, Gas, Airports and Plant) for consideration in the draft 2020-21 budget.

Resolution No. BUD/07.2020/35	
Moved Cr Hancock	Seconded Cr McMullen
That the Committee:	
<ol style="list-style-type: none"> 1. Receive and note the information presented. 2. Recommend that the projects identified under the Local Roads and Community Infrastructure Fund are presented at the next Ordinary Meeting to nominate these projects for this funding and included in the 2020/21 budget, with the inclusion of the amendments as discussed. 3. Recommend that the project proposals 2020/21 amended as discussed be included in the next draft of the budget. 	
CARRIED	9/0

Responsible Officer	Program Funding & Budget Coordinator
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Item Number: C.5 **File Number:** D20/63922

SUBJECT HEADING: DRAFT 2020-21 FUND BUDGET SUBMISSION - PLANT, FLEET, WORKSHOPS AND DEPOTS

Officer's Title: Operations Manager - Plant, Fleet & Workshops Program Funding & Budget Coordinator

Executive Summary:

Council operates a substantial fleet made up of earthmoving and speciality plant, haulage and work trucks, light vehicles and small plant.

The function includes the management of our plant, fleet, workshops and depots, including the purchase and maintenance of plant, disposal of plant as required through trade or auction, and operations of our workshops and depots.

The Plant, Fleet, Workshops and Depots budget submission for 2020/21 was tabled for the Committee's consideration.

Resolution No. BUD/07.2020/36	
Moved Cr Birkett	Seconded Cr Ladbrook
That the Committee:	
<ol style="list-style-type: none"> 1. Include the Plant, Fleet, Workshops and Depots budget submission and the Plant Investment Program, including the deferred and uncommitted items from 2019/20, in the next draft of the 2020/21 budget. 2. Include the additional plant item requests that cannot be funded from plant reserves as part of the draft general funded project proposals 2020/21 budget deliberations. 	
CARRIED	9/0

Responsible Officer	Operations Manager - Plant, Fleet & Workshops
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Item Number: C.6 **File Number:** D20/66867

SUBJECT HEADING: SPECIAL RATE - PEST MANAGEMENT

Officer's Title: Director - Corporate & Community Services

Executive Summary:

The purpose of this report was to consider the Pest Management Special Rate for 2020/21.

Resolution No. BUD/07.2020/37	
Moved Cr Taylor	Seconded Cr Guthrie
That the Pest Management Special Rate of 0.00017856 be included in the next draft of the rating resolutions for the 2020/21 budget.	
CARRIED	9/0

Responsible Officer	Director - Corporate & Community Services
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Item Number: C.7 **File Number:** D20/66866

SUBJECT HEADING: SPECIAL RATE - STATE GOVERNMENT PRECEPT

Officer's Title: Director - Corporate & Community Services

Executive Summary:

The purpose of this report was to consider the State Government Precept Special Rate for 2020/21.

Resolution No. BUD/07.2020/38

Moved Cr Edwards

Seconded Cr Ladbrook

That the State Government Precept Special Rate of 0.00024541 be included in the next draft budget of the 2020/21 budget.

CARRIED

9/0

Responsible Officer	Director - Corporate & Community Services
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Item Number: C.8 **File Number:** D20/66890

SUBJECT HEADING: COVID-19 RECOVERY PACKAGE - FEE WAIVERS 2020/21

Officer's Title: Program Funding & Budget Coordinator

Executive Summary:

Council has previously resolved to consider waiving specific fees in the 2020/2021 operating budget deliberations as part of Council's overall response to the Coronavirus pandemic, supporting local business in their recovery and providing support and relief to the development community.

Resolution No. BUD/07.2020/39

Moved Cr Hancock

Seconded Cr Edwards

That the Committee:

- 1. Recommend 100% fee waivers for inclusion in the draft 2020/21 budget:**
 - a. 2020/2021 licensing and permit fees for food businesses (including footpath dining), caravan parks and potable water carriers;**
 - b. 2020/2021 Trade Waste applications for existing customers who do not have a Trade Waste Agreement in place;**
 - c. Specific development assessment and inspection fees (as detailed in the report) for material change of use, operational works and plumbing works;**
 - i. until 30 June 2021; and**
 - ii. impose a 2-year currency period on development permits issued under the concession provided in paragraph (i); and**
 - iii. continue charging full development assessment fees for development permits with a currency period that exists [corrected to that exceeds] 2 years**
- 2. Recommend that the next draft 2020-21 budget incorporates the estimated value of all reduced fees and waivers associated with COVID-19 recovery package – total estimate \$186,226 as per items below:**

- a. Food licences \$61,000
- b. Trade waste applications \$6,626
- c. Development assessments and plumbing works \$115,000
- d. Community Safety \$65,000
- e. Facilities lease income \$3,600

3. Recommend to a future Ordinary Meeting that Council endorse that the approved fee waivers are included in the Register of General Cost-Recovery Fees and Commercial Charges by way of including a notation under the applicable fee - "Fee waiver is applicable for the year 2020-2021 as part of the Council COVID-19 Recovery Package".

CARRIED

9/0

Responsible Officer	Program Funding & Budget Coordinator
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Item Number:

C.9

File Number: D20/67015

SUBJECT HEADING:

DRAFT 2020-21 FUND BUDGET SUBMISSION - QUARRY AND QUARRY PITS

Officer's Title:

**Manager - Construction
Program Funding & Budget Coordinator**

Executive Summary:

Council operates the Quarry and Quarry Pits to meet and grow internal and external customer demand for quarry materials in a sustainable business.

The operations of quarry and quarry pits includes production, maintenance and sales dispatch functions and ensuring compliance with legislative, legal and environmental responsibilities.

The Quarry and Quarry Pits budget submission for 2020/21 was tabled for the Committee's consideration.

Resolution No. BUD/07.2020/40

Moved Cr Birkett

Seconded Cr Taylor

That the Committee recommend the inclusion of the Quarry and Quarry Pits fund budget submission and the special project in the next draft of the 2020/21 budget.

CARRIED

9/0

Responsible Officer	Manager - Construction
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Item Number: C.10 **File Number:** D20/67179

SUBJECT HEADING: **WASTE MANAGEMENT UTILITY CHARGES - INDUSTRIAL/COMMERCIAL RATEPAYERS**

Officer's Title: **Manager - Environment, Health, Waste & Rural Land Services**

Executive Summary:

At the Budget Submissions & Financial Planning Standing Committee held on 1 July 2020, Council was presented a report (D20/60699) regarding the possible financial implications should commercial and industrial ratepayers be excluded from Council's Waste Management Utility Charge. The Committee requested further information as to whether this Utility Charge could be removed for industrial/commercial ratepayers.

Resolution No. BUD/07.2020/41

Moved Cr Taylor

Seconded Cr McMullen

That Council:

1. Receive and note the officer's report.
2. Refer the matter for further investigation and consultation prior to the 2021/22 budget deliberations into the possible options for the waste management within the industrial area of Roma when the State Government reforms are legislated.

[Wording amended by Cr Taylor from her original motion following further discussion]

CARRIED

9/0

Responsible Officer

Manager - Environment, Health, Waste & Rural Land Services

Mayor Golder, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 5.12pm, taking no part in discussion or debate on the matter.

The Deputy Mayor took the role of 'Acting Chair' in the Mayor's absence.

Item Number: C.11 **File Number:** D20/66841

SUBJECT HEADING: **USE OF BORE AT ROMA WASTE FACILITY TO SERVICE SPORTSFIELDS**

Officer's Title: **Manager - Water, Sewerage & Gas**

Executive Summary:

At its Budget Submissions & Financial Planning Standing Committee meeting on 1 July 2020, Council resolved that a report be prepared on use of the Bore at the Roma Waste Facility to service sports fields.

Resolution No. BUD/07.2020/42

Moved Cr Guthrie

Seconded Cr Hancock

That Council note the contents of this report.

CARRIED

8/0

Responsible Officer

Manager - Water, Sewerage & Gas

At cessation of discussion and debate on the abovementioned item, Mayor Golder returned to the meeting at 5.13pm, assuming the Chair.

Item Number: C.12 **File Number:** D20/66893

SUBJECT HEADING: SEWERAGE CHARGE FOR PROPERTIES WITH SEPTIC TANKS CONNECTED TO THE SEWER NETWORK

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

There are a number of properties, particularly in Roma, that have septic tanks but are connected to the sewer network to dispose of the effluent. These properties are not charged for this service. This report recommended introducing a charge.

Resolution No. BUD/07.2020/43

Moved Cr Golder

Seconded Cr Birkett

That the Committee:

1. Note the contents of the report.
2. Endorse the undertaking of consultation in the 2020/21 financial year to explain the issues and Council's plans for standardising its sewer charge for properties with septic tanks connected to the sewer network, with feedback to come back to Council from residents affected.

[Wording amended by Mayor Golder from his original motion following further discussion]

CARRIED

9/0

Responsible Officer

Manager - Water, Sewerage & Gas

Item Number: C.13

File Number: D20/67302

SUBJECT HEADING: PURCHASE OF RIDE-ON MOWER (HODGSON)

Councillor's Title: Cr. Geoff McMullen

Executive Summary:

The report tabled a proposal to purchase a ride-on mower for local volunteers to use for mowing of the Hodgson Cemetery.

Resolution No. BUD/07.2020/44

Moved Cr McMullen

Seconded Cr O'Neil

That the Committee recommend that the proposal be included in the next draft of the 2020/21 budget.

CARRIED

9/0

Responsible Officer

Program Funding & Budget Coordinator

Item Number: C.14 **File Number:** D20/67340

SUBJECT HEADING: DRIVEWAY ACCESS - RURAL FIRE BRIGADE SHED (MUNGALLALA)

Councillor's Title: Cr. Geoff McMullen

Executive Summary:

The report tabled a proposal to seal the driveway to access the Rural Fire Brigade shed in Mungallala.

Resolution No. BUD/07.2020/45

Moved Cr McMullen

Seconded Cr Edwards

That the Committee recommend that the proposal be included in the next draft of the 2020/21 budget.

CARRIED

9/0

Responsible Officer

Program Funding & Budget Coordinator

LATE CONFIDENTIAL ITEMS

Item Number: LC.1 **File Number:** D20/66400

SUBJECT HEADING: REGISTER OF GENERAL COST - RECOVERY FEES AND COMMERCIAL CHARGES EFFECTIVE FROM 1 JULY 2020 - NEW AND REVISED FEES

Officer's Title: Program Funding & Budget Coordinator

Executive Summary:

At the Ordinary Meeting held on 24 June 2020, Council adopted the Register of General Cost-Recovery Fees and Commercial Charges effective from 1 July 2020.

The resolution included a further review of the General Cost – Recovery Fees and Commercial Charges as part of the budget deliberations for 2020/21.

This report presented recommended additions and revision of fees following a review undertaken by Managers.

Resolution No. BUD/07.2020/46

Moved Cr Golder

Seconded Cr Ladbrook

The Committee recommend that:

- 1. The fees identified in the report are included in the Register of General Cost-Recovery Fees and Commercial Charges and brought back to a future Ordinary Meeting for adoption.**
- 2. Fees be identified which align with the previous recommendation to waive fees, and that these fees be brought back to the next Committee Meeting.**

CARRIED

9/0

Responsible Officer

Program Funding & Budget Coordinator

Item Number: LC.2 **File Number:** D20/67957
SUBJECT HEADING: RURAL FIRE BRIGADE SPECIAL CHARGE 2020/21
Officer's Title: Director - Corporate & Community Services

Executive Summary:

The report proposed that the Rural Fire Brigade Special Charges be included in the next draft of the rating resolutions for the 2020/21 budget.

Resolution No. BUD/07.2020/47	
Moved Cr McMullen	Seconded Cr Birkett
<p>That the Rural Fire Brigade Special Charges be included in the next draft of the rating resolutions for the 2020/21 budget.</p>	
CARRIED	9/0

Responsible Officer	Director - Corporate & Community Services
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Item Number: LC.3 **File Number:** D20/65542
SUBJECT HEADING: BUDGET CONSIDERATION FOR 2020/21 - ROMA CENOTAPH
Officer's Title: Executive Customer Service Officer - Office of the Mayor & CEO

Executive Summary:

The Office of the Mayor received a letter asking for Council's support to assist with funding the stage one (1) upgrade/restorations for the Roma Cenotaph, subject to grant funding approval.

Resolution No. BUD/07.2020/48	
Moved Cr Edwards	Seconded Cr Ladbrook
<p>That the Committee:</p> <ol style="list-style-type: none"> 1. Provide support for the grant application for the Roma Cenotaph Project. 2. Include \$20,000 for the project in the draft 2020/21 budget, in support of the grant application. <p><i>[Wording amended by Cr Edwards from his original motion following further discussion]</i></p>	
CARRIED	9/0

Responsible Officer	Executive Customer Service Officer - Office of the Mayor & CEO
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 5.25pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 22 July 2020, at Ernest Brock Room (Roma Cultural Centre).

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Mayor.

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Date.

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Deputy Mayor.

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Date.