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# LATE ITEMS

# BUSINESS PAPER

## Ordinary Meeting

**Wednesday 8 July 2020**

Ernest Brock Room (Roma Cultural Centre)

### NOTICE OF MEETING

Date: 6 July 2020

Mayor:

Councillor T D Golder

Deputy Mayor:  
Councillors:

Councillor G B McMullen  
Councillor J R P Birkett  
Councillor M C Edwards  
Councillor J L Guthrie  
Councillor J M Hancock  
Councillor W L Ladbrook  
Councillor C J O'Neil  
Councillor W M Taylor

Chief Executive Officer:

Ms Julie Reitano

Executive Management:

Mr Rob Hayward (Deputy Chief Executive Officer/Director  
Development, Facilities & Environmental Services)  
Ms Sharon Frank (Director Corporate & Community Services)

Attached is the agenda for the **Ordinary Meeting** to be held at the Ernest Brock Room (Roma Cultural Centre) on **8 July, 2020 at 9.00AM.**

Julie Reitano  
**Chief Executive Officer**

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Item No	Subject
<b>L.</b>	<b>Late Items</b>
<b>L.1</b>	<b>Consideration of Delegation for the Western Queensland Alliance of Councils Inaugural Assembly .....2</b> Prepared by: Executive Customer Service Officer - Office of the Mayor & CEO
<b>LC.</b>	<b>Late Confidential Items</b>
<b>LC.1</b>	<b>Surat Bore Consultation Summary</b> <b>Classification:</b> Closed Access Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
<b>LC.2</b>	<b>Yuleba Bore and Water Treatment Plant Consultation Summary</b> <b>Classification:</b> Closed Access Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**OFFICER REPORT**

**Meeting:** Ordinary 8 July 2020

**Date:** 3 July 2020

**Item Number:** L.1

**File Number:** D20/64789

**SUBJECT HEADING:** Consideration of Delegation for the Western Queensland Alliance of Councils Inaugural Assembly

**Classification:** Open Access

**Officer's Title:** Executive Customer Service Officer - Office of the Mayor & CEO

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**Executive Summary:**

Formalisation of Councillor attendance at an upcoming Inaugural Assembly of the Western Queensland Alliance of Councils (WQAC).

**Officer's Recommendation:**

That Council:

1. Endorse the attendance of Mayor Golder and Deputy Mayor - Cr McMullen at the Western Queensland Alliance of Councils Assembly on 27 – 28 July 2020 in Longreach.
2. Draw the required funds from attending individual Councillor Conference budgets.

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**Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Nil.

**Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
WQAC	Western Queensland Alliance of Councils

**Context:**

***Why is the matter coming before Council?***

To seek formal endorsement of Councillor attendance so as to not compromise insurance entitlements should circumstances arise that lead to the submission of an insurance claim

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

An invitation was extended to the Mayor and Deputy Mayor to attend the Inaugural Assembly of the WQAC in Longreach on 27 & 28 July 2020.

The WQAC is a new collaboration of the three regional organisations of Councils in Western Queensland covering 60 percent of the State and including 21 local governments.

The inaugural assembly will:

1. Adopt the Alliance's Charter
2. Launch the Alliance 2020 State Election Platform & Priorities for the West
3. Provide an opportunity to hear from, and meet Federal and State Ministers, Shadow Ministers, Local Members and Director Generals
4. Establish the networks and relationships to start a new era of representing Western Queensland

Mayors, Deputy Mayors and CEO's of the 21 Western Queensland Councils have been invited to attend the Assembly

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

In the *Local Government Act 2009*

In Chapter 2

**12 Responsibilities of councillors**

- (1) A councillor must represent the current and future interests of the residents of the local government area.
- (2) All councillors of a local government have the same responsibilities, but the mayor has some extra responsibilities.
- (3) All councillors have the following responsibilities—

(a) ensuring the local government—

- (i) discharges its responsibilities under this Act; and
- (ii) achieves its corporate plan; and
- (iii) complies with all laws that apply to local governments;

- (b) providing high quality leadership to the local government and the community;
- (c) participating in council meetings, policy development, and decision-making, for the benefit of the local government area;
- (d) being accountable to the community for the local government's performance.

### **Section 107 Insurance**

(1) A local government must maintain the following insurance—

- (a) public liability insurance;
- (b) professional indemnity insurance.

(2) The insurance must be for at least the amount required under a regulation.

(3) A local government may enter into a contract of insurance with WorkCover Queensland, or another insurer, to cover its councillors.

(4) For that purpose, a councillor's role includes attending—

- (a) meetings of the local government or its committees that the councillor is entitled or asked to attend; and
- (b) meetings for a resident of the local government area; and
- (c) conferences, deputations, inspections and meetings at which the councillor's attendance is permitted by the local government; and
- (d) official functions organised for the local government.

### **Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Expenses Reimbursement Policy (Councillors)

### **Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Councillors of Maranoa Regional Council

### **Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

Nil.

**This Financial Year's Budget:**

*Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) Is this already included in the budget? (Include the account number and description).*

*If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?*

Inaugural Assembly of Western Queensland Alliance of Councils

**Registration:** \$110 per person

The registration cost and any applicable travel and accommodation expenses to be drawn from Councilor's individual Conference budget.

**Future Years' Budgets:**

*Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$) (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)*

Nil.

**Impact on Other Individuals or Interested Parties:**

*Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)*

Nil.

**Risks:**

*What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)* (List each identified risk in a table)

Risk	Description of likelihood & consequences
Nil.	

**Advice to Council:**

*What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?*

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Endorse the delegation of two representatives from Maranoa Regional Council to attend the Western Queensland Alliance of Council's Assembly

**Recommendation:**

*What is the 'draft decision' based on the advice to Council?*

*Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

*Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?*

That Council:

1. Endorse the delegation of two representatives from Maranoa Regional Council to attend the Western Queensland Alliance of Council's Assembly
2. Draw the required fund from attending individual Councillor Conference budgets.

**Link to Operational Plan Function:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.1 Elected members

**Supporting Documentation:**

Nil

**Report authorised by:**

Manager - Communication, Information & Administration Services

Director - Corporate & Community Services

Chief Executive Officer