

MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ERNEST BROCK ROOM (ROMA CULTURAL CENTRE) ON 8 JULY 2020 SCHEDULED TO COMMENCE AT 9.00AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor Cr. G B McMullen, Cr. J R P Birkett, Cr. M C Edwards, Cr. J L Guthrie, Cr. J M Hancock, Cr. W L Ladbrook, Cr. C J O'Neil, Cr. W M Taylor, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate & Community Services – Sharon Frank, Deputy Director Infrastructure Services / Strategic Road Management – Cameron Hoffmann, Manager Economic & Community Development – Ed Sims, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Saleyards – Paul Klar, Manager Airports (Roma, Injune, Surat, Mitchell) – Ben Stewart, Manager Water, Sewerage & Gas – Graham Sweetlove, Support Officer Economic & Community Development – Tennielle Limpus.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.08pm [Mayor intended am].

CONFIRMATION OF MINUTES

Resolution No. OM/07.2020/01

Moved Cr Guthrie

Seconded Cr Taylor

That the minutes of the Ordinary Meeting held on 24 June 2020 be confirmed.

CARRIED

9/0

**COUNCIL ADJOURNED THE MEETING
FOR A RECESS AT 9.10AM**

(For Mayor Golder to review copies of all prior unconfirmed meeting minutes to be considered at the meeting).

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 9.23AM**

Resolution No. OM/07.2020/02

Moved Cr McMullen

Seconded Cr Edwards

That the minutes of the Budget Submissions & Final [*corrected from Financial*] Planning Standing Committee Meeting held on 1 July 2020 be confirmed.

CARRIED

9/0

Resolution No. OM/07.2020/03
Moved Cr Hancock
Seconded Cr Birkett

That the minutes of the Budget Submissions & Financial Planning Standing Committee Meeting held on 7th July 2020 be confirmed.

CARRIED

9/0

Resolution No. OM/07.2020/04
Moved Cr McMullen
Seconded Cr O'Neil

That the minutes of the Special Meeting held on 2nd of July 2020 be confirmed.

CARRIED

9/0

DECLARATION OF CONFLICTS OF INTEREST
Cr Golder

Item	Subject Heading
C.12	Regulated Parking – Roma Central Business District

Cr Golder advised:

I'd like to declare, that I - Cr Tyson Golder declare that I have a 'Material Personal Interest' (as defined by the *Local Government Act 2009*, section 175B) for agenda item C.12 with the subject heading Regulated Parking – Roma Central Business District. The particulars of the interest are as follows, that I Tyson Golder stand to suffer a loss if regulated is adopted by Council as I have a business 'Golders' in the CBD and I will be dealing with this matter in C.12 by leaving the room in accordance with Section 175C (2)(b) of the *Local Government Act 2009*, I will leave the room while the matter is discussed and voted on.

Cr Ladbrook

Item	Subject Heading
C.7	Request for Rental Fee Waiver – Roma Turf Club Inc
C.8	Request to Purchase New Drag Broom – Bassett Park
C.12	Regulated Parking – Roma Central Business District

C.8 - Hibernian Hall – Request to Purchase New Drag Broom – Bassett Park

Cr Ladbrook advised:

I, Cr George Ladbrook, declare that I have a 'Conflict of Interest' as defined by the *Local Government [Act] 2009*, section 175D & E for the agenda item C.8, with the subject heading – Purchase New Drag Broom for the Roma Turf Club, because I am a committee member of the Roma Turf Club. I will be dealing with this matter by leaving the room while the matter is discussed and voted on.

C.7 - Request for Rental Fee Waiver – Roma Turf Club Inc

Cr Ladbrook advised:

I, Cr George Ladbrook, declare that I have a 'Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E agenda item number C.7, with the subject heading – Request of Waiver of Rental Fee – the Roma Turf Club Inc, because I am a committee member of the Roma Turf Club, and I will be dealing with this matter by leaving the room while the matter is being discussed and voted on.

C.12 - Regulated Parking – Roma Central Business District

Cr Ladbrook advised:

I - Cr Ladbrook declare that I have a 'Material Personal Interest' (as defined by the *Local Government Act 2009*, section 175B) for the agenda number C.9 [then corrected C.12] with the subject heading Regulated Parking in Roma CBD business district [updated]; and then Item C.12, I have a business 'Ladbrooks Butchery' in the CBD and could suffer a loss with regulated parking in accordance with Section 175C (2)(b) and of the *Local Government Act 2009*, I will leave the room while the matter is being discussed and voted on.

Cr Edwards

Item	Subject Heading
C.12	Regulated Parking – Roma Central Business District
13.5	Request for Letter of Approval to Operate a Flying School at Roma Airport
C.1	Options Assessment of Light Aircraft Fees

C.12 - Regulated Parking – Roma Central Business District

Cr Edwards advised:

I, Cr Mark Edwards declare that I have a 'Material Personal Interest' (as defined by the *Local Government Act 2009*, section 175B) for agenda item C.12 with the subject heading Regulated Parking – Roma Central Business District. I, Mark Edwards, it relates to me, I am employed by Leichardt Group. Leichardt Group leases an office at 63 McDowall Street Roma. I stand to gain a benefit or loss depending on the outcome of the Council consideration of this matter.

In accordance with Section 175C (2)(b) of the *Local Government Act 2009*, I will leave the room while the matter is discussed and voted on [Cr. Edwards confirmed this action related to Item C.12].

13.5 - Request for Letter of Approval to Operate a Flying School at Roma Airport

Cr Edwards advised:

I, Cr Mark Edwards, declare that I have a 'Material Personal Interest' as defined by the *Local Government Act 2009*, section 175B for agenda item number 13.5, subject heading – Request for Letter of Approval to Operate a Flying School at Roma Airport, the name of the person who stands to gain a benefit or loss either directly or indirectly depending on the outcome of consideration of the matter at the meeting is Paanthida Otto, this person is my partner. Paanthida Otto is the niece of Colin Vaughan who is the owner of the company that is applying to operate a flying school.

Ms Pan Otto may stand to gain a benefit or suffer a loss either indirectly or directly through the Council's decision to approve or not approve the operation of the flying school, and in accordance with Section 175C (2)(b) of the *Local Government Act 2009*, I will leave the room while the matter is discussed and voted on.

C.1 - Options Assessment of Light Aircraft Fees

Cr Edwards advised:

I, Cr Mark Edwards, declare that I have a perceived 'Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for agenda Item C.1, with the subject heading - Options Assessment of Light Aircraft Fees, because I am a past member of the Roma Aero Club, not currently a paid member / a paid up member. I don't own a plane and remain friends with members of the Roma Aero Club Inc.

I have determined this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on the matter.

However, I acknowledge that the remaining Councillors must now determine pursuant to section 175E(4) of the *Local Government Act 2009*:

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether:
 - I. I must leave the meeting while this matter is discussed or voted on; or
 - II. I may participate in relation to the matter, including by voting on the matter.

Resolution No. OM/07.2020/05

Moved Cr O'Neil

Seconded Cr McMullen

That Cr Edwards has a perceived conflict of interest in the matter and notwithstanding the conflict, Cr Edwards may participate in the matter, discuss and vote upon it.

CARRIED

8/0

Cr Edwards did not vote on this motion as he was the declaring Councillor under consideration in this matter.

Cr Hancock

Item	Subject Heading
13.2	West QLD Echo Newspaper

Cr Hancock advised:

I, Cr Johanne Hancock, declare that I have a 'Material Personal Interest' (as defined by the *Local Government Act 2009*, section 175D & E [corrected as indicated below to section 175B] the agenda item 13.2 with the subject heading West Queensland (QLD) Echo Newspaper. The personal interest arises because of my relationship with another person. The name of the other person is Graham Hancock. The nature of my relationship with this person is he is my husband. The nature of the other person's interest in the matter is my husband owns the Surat Post & News.

I will be dealing with this matter by leaving the room while the matter is discussed and voted on.

[Cr. O’Neil raised a question, indicating that Cr. Hancock in stating her conflict had used the form referencing the Act [*Local Government Act 2009*] pertaining to declaring a Conflict of Interest and/or perceived Conflict of Interest, rather than the reference cited in the Act when declaring a Material Personal Interest. Further discussion ensued, with Cr. Hancock amending her statement, advising:

As defined by the *Local Government Act 2009* section 175B [rather that section 175D & E].

The Mayor then re-confirmed that Cr. Hancock would be dealing with this conflict by leaving the room.

Cr O’Neil

Item	Subject Heading
13.4	Electoral Commission of Queensland (ECQ) Pre-Poll Assistance Required – Queensland State Election – October 2020

Cr O’Neil advised:

I, Cr Cameron O’Neil, declare that I have a perceived corrected ‘Conflict of Interest’ as defined by the *Local Government Act 2009*, section 175D & E for the agenda item 13.4, with the subject heading – Electoral Commission of Queensland (ECQ) Pre-Poll Assistance Regulated [corrected to Required] – Queensland State Election – October 2020, the conflict relates because I am the Vice President of the Queensland Liberal National Party (LNP) and I will be dealing with the matter by leaving the room while the matter is discussed and voted on.

The Chief Executive Officer (CEO) sought to confirm Cr. Hancock’s declared conflict [pertaining to Item 13.2.] In response, Cr. Hancock advised that her husband owns the Surat Post & News, which is an outlet for newspapers.

Item 12.1 – Request from Assessment 13004544 for Extension to Council’s Regional Water Supply Zone Boundary

Cr. McMullen raised a point for discussion in regard to Item 12.1, found on page 62 of the agenda, advising that the name of the applicant was not contained in the report, and therefore individual Councillors were unable to identify if a conflict existed for the applicant under consideration in this matter. Further discussion ensued, from which the Mayor adjourned the meeting, so as to further confirm the name of the applicant under consideration for this item.

COUNCIL ADJOURNED THE MEETING
 FOR A RECESS AT 9.38AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 9.42AM

CONSIDERATION OF NOTICES OF MOTION

Item Number: 8.1 **File Number:** D20/62077

SUBJECT HEADING: ROMA NEIGHBOURHOOD CENTRE

Author Title: Mayor

Moved Cr Golder

That Council:

1. Not accept any of the submissions obtained for Tender 18037, pursuant to Clause 13.2(e) of the Conditions of Tender.
2. Include a budget amount for...

[Mayor Golder then queried the inclusion of the cost and further discussion ensued as to the fact that the said house had been demolished, and therefore the previous resolution had in part been enacted]

[Following further discussion and with further comment from the Chief Executive Officer (CEO), it was suggested that for the benefit of those viewing that the Mayor read out what the original resolution was, and then what he proposed it be] Mayor Golder then stated:

Original Resolution - GM/05.2018/72 stating:

That Council:

1. Not accept any of the submissions obtained for Tender 18037, pursuant to Clause 13.2(e) of the Conditions of Tender.
2. Include a budget amount for the cost to demolish and remove all structures on the sites, estimated at approximately \$120,000 for consideration as part of the 2018/19 budget deliberations.
3. Include a budget amount for construction of a Car Park, as outlined in Option 2 of the Officer's report, estimated at approximately \$150,000 for consideration as part of the 2018/19 budget deliberations.

Mayor Golder then proposed the following amendment:

That Council:

1. Not accept any of the submissions obtained for Tender 18037, pursuant to Clause 13.2(e) of the Conditions of Tender.
2. Include a budget amount for [the] cost to demolish and remove the house located on part of Lot 1 on SP276517 at a cost of \$47,887.
3. Put the Roma Neighbourhood Centre up for rent for non for profit organisations and for Council to set the fee at \$50/week per room, and the funding be used to cover maintenance costs on the facility.

[Wording amended by Mayor Golder from his amended motion]

NO VOTE TAKEN

Cr. O'Neil then proposed the following procedural motion:

Resolution No. OM/07.2020/06 Moved Cr O'Neil That this lays on the table until an opportunity when a full briefing is provided to the new councillors about the history as to all the decisions that have come before Council in relation to the Neighbourhood Centre. <i>[Council also agreed to undertake a site inspection]</i> CARRIED 9/0

Responsible Officer	Manager Facilities (Land, Buildings & Structures) / Lead Officer Elected Members & Community Engagement
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BUSINESS

CORPORATE & COMMUNITY SERVICES

Item Number: 11.1 **File Number:** D20/54468

SUBJECT HEADING: **DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER UNDER THE DISASTER MANAGEMENT ACT 2003 (QLD) DIMA)**

Officer's Title: **Governance Officer**

Executive Summary:

Council's delegations are reviewed and updated during the year according to changes in State Government legislation.

This report sought Council's approval for the delegation of Council powers under the Disaster Management Act 2003 (Qld) (DIMA) to the position of Chief Executive Officer.

Resolution No. OM/07.2020/07 Moved Cr Guthrie Seconded Cr O'Neil That the Council: <ol style="list-style-type: none"> 1. Under section 257 of the <i>Local Government Act 2009</i>, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the <i>Disaster Management Act 2003 (Qld) (DIMA)</i>. 2. All prior resolutions delegating the same powers to the Chief Executive Officer are repealed. CARRIED 9/0
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Responsible Officer	Governance Officer
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Item Number: 11.2 **File Number:** D20/46252

SUBJECT HEADING: DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER UNDER THE WATER REGULATION 2016 (QLD) (WATR)

Officer's Title: Governance Officer

Executive Summary:

Council's delegations are reviewed and updated during the year according to changes in State Government legislation.

This report sought Council's approval for the delegation of Council powers under the Water Regulation 2016 (Qld) (WATR) to the position of Chief Executive Officer.

Resolution No. OM/07.2020/08

Moved Cr O'Neil

Seconded Cr Edwards

That Council:

1. Under section 257 of the *Local Government Act 2009*, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer (CEO). These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Water Regulation 2016 (Qld) (WATR)*.
2. All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

CARRIED

9/0

Responsible Officer

Governance Officer

INFRASTRUCTURE SERVICES

Item Number: 12.1 **File Number:** D20/59034

SUBJECT HEADING: REQUEST FROM ASSESSMENT 13004544 FOR EXTENSION TO COUNCIL'S REGIONAL WATER SUPPLY ZONE BOUNDARY

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

The applicants wish to develop their lots and have requested a connection to the Council water reticulation network. There is a water main across the road from these lots but they are outside of the Regional Water Supply Zone. They have therefore requested that Council extend the boundary of the supply zone to allow them to access this network.

Resolution No. OM/07.2020/09

Moved Cr McMullen

Seconded Cr Birkett

That Council:

1. Approve this request to expand the Regional Water Supply Zone.
2. Inform the applicant of this decision.

CARRIED

9/0

Responsible Officer

Manager - Water, Sewerage & Gas

Item Number: 12.2 **File Number:** D20/56758

SUBJECT HEADING: QUEENSLAND RESILIENCE AND RISK REDUCTION FUND 2019-20 - NOMINATION OF PROJECTS

Officer's Title: Program Funding & Budget Coordinator

Executive Summary:

Council is eligible to apply for funding under the Queensland Resilience and Risk Reduction Fund 2019-20.

This report provided an overview of the program and recommended projects to be submitted under the program.

Resolution No. OM/07.2020/10

Moved Cr McMullen

Seconded Cr Edwards

That Council:

1. **Submit applications for the following projects under the Queensland Resilience and Risk Reduction Fund 2019-20:**
 - a. **Supply & Installation – Rain/River Station Bungil Creek, Roma - \$65,000 (Priority 1)**
 - b. **Supply & Installation – Entry Level Flood Camera – Ashburn Road, Roma - \$30,000 (Priority 2)**
 - c. **Online Information Tool - FloodInform Report - \$40,000 (Priority 3)**
2. **Authorise the Chief Executive Officer (CEO) to sign the submission forms, and any further agreements as required.**

CARRIED

9/0

Responsible Officer

Program Funding & Budget Coordinator

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D20/56598

SUBJECT HEADING: CLOSURE OF LIBRARY SERVICES FOR STAFF TO ATTEND TRAINING 2020

Officer's Title: Lead Librarian

Executive Summary:

The report tabled a request for the closure of library services to conduct a staff training workshop on Friday, 27 November 2020.

Resolution No. OM/07.2020/11

Moved Cr O'Neil

Seconded Cr Hancock

That Council endorse the closure of all Council Library Services to allow all staff to attend a staff training workshop on Friday the 27th of November 2020.

CARRIED

9/0

Responsible Officer

Lead Librarian

Cr. Hancock, having previously foreshadowed a 'Material Personal Interest' in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 9.59am, taking no part in discussion or debate on the matter.

Item Number: 13.2 **File Number:** D20/57343

SUBJECT HEADING: WEST QLD ECHO NEWSPAPER

Officer's Title: Support Officer - Economic & Community Development

Executive Summary:

The newly created West QLD Echo newspaper has been created to replace the Western Star and other similar small regional newspapers. The creator of the West QLD Echo is aiming to have this publication in local news agencies and corner stores from Oakey to Quilpie and all towns in between, including towns in the Maranoa.

The creator is aiming to have the first publication of the West QLD Echo in stores by 10 July 2020 and is seeking Council support and feedback on this publication.

Resolution No. OM/07.2020/12

Moved Cr Golder

We lay this on the table to a future meeting to get more information about what's happening in the newspaper world.

CARRIED

8/0

Responsible Officer

Support Officer - Economic & Community Development / (Acting) Lead Corporate Communications & Design Officer

At cessation of discussion and debate on the abovementioned item, Cr. Hancock returned to the meeting at 10.02am.

Item Number: 13.3 **File Number:** D20/59472

SUBJECT HEADING: PROPOSED USER GUIDE - ROMA CULTURAL CENTRE AUDITORIUM AND ERNEST BROCK ROOM

Officer's Title: Administration Officer - Land Administration

Executive Summary:

A venue hire guide was proposed to assist in the coordination and conduct of a function or event in the Roma Cultural Centre Auditorium and Ernest Brock Room has been completed. This guide has been put together as a requirement of Council's 2019/2020 Operational Plan.

Resolution No. OM/07.2020/13

Moved Cr Golder

Seconded Cr Hancock

That we [Council]:

- 1. Adopt the User Guide for the Roma Cultural Centre Auditorium and Ernest Brock Room as presented.**
- 2. Authorise the Chief Executive Officer (CEO) or delegate, to undertake ongoing amendments to the User Guide as required.**

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

Cr. O'Neil, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 10.04am, taking no part in discussion or debate on the matter.

Item Number: 13.4 **File Number:** D20/61136

SUBJECT HEADING: ELECTORAL COMMISSION OF QUEENSLAND (ECQ)
 PRE-POLL ASSISTANCE REQUIRED - QUEENSLAND
 STATE ELECTION - OCTOBER 2020

Officer's Title: Lead Librarian

Executive Summary:

Council has been approached by Smart Service Queensland, on behalf of ECQ, regarding the possibility of our Surat and Injune Queensland Government Agency Program (QGAP) offices assisting with pre-poll voting for the 2020 Queensland State Election to be held on 30th October 2020.

Resolution No. OM/07.2020/14

Moved Cr Birkett

Seconded Cr Taylor

That Council approve the support of the Surat and Injune QGAP offices as pre-poll voting sites for the Queensland State Election to be held on the 30th October 2020.

CARRIED

8/0

Responsible Officer

Lead Librarian

At cessation of discussion and debate on the abovementioned item, Cr O'Neil returned to the meeting at 10.06am.

Cr. Edwards, having previously foreshadowed a 'Material Personal Interest' in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 10.06am, taking no part in discussion or debate on the matter.

Item Number: 13.5 **File Number:** D20/60412

SUBJECT HEADING: REQUEST FOR LETTER OF APPROVAL TO OPERATE A
 FLYING SCHOOL AT ROMA AIRPORT

Officer's Title: Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

Skyeast Aviation Pty Ltd has written to Council seeking approval to establish a flying school at Roma Airport. Approval of the aerodrome owner and operator is required by RAAus (the administering body) as part of the approvals process in order for the flying school to be covered by their insurance policy.

This report sought Council's approval for the establishment of a flying school at Roma Airport.

Resolution No. OM/07.2020/15

Moved Cr McMullen

Seconded Cr O'Neil

That Council approve the establishment and operation of a flying school at Roma Airport by Skyeast Aviation Pty Ltd, ensuring that:

- a. Adequate insurance is maintained by Skyeast Aviation Pty Ltd for the operation of the flying school; and

b. That all safety and security procedures of Roma Airport are adhered to in the operation of the flying school.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

At cessation of discussion and debate on the abovementioned item, Cr Edwards returned to the meeting at 10.08am.

Cr. Birkett left the meeting at 10.08am.

Item Number:

14.1

File Number: D20/61955

SUBJECT HEADING:

LIVEABILITY ATTRACTION FOR PROSPECTIVE NEW & EXISTING RESIDENTS OF SURAT

Councillor's Title:

Mayor

Executive Summary:

A Surat resident requested for Council to consider the use of land around the Surat region to split up for horse paddocks.

Resolution No. OM/07.2020/16

Moved Cr Golder

Seconded Cr McMullen

That a report be prepared for an upcoming Council meeting.

CARRIED

8/0

Responsible Officer

Manager Facilities (Land, Buildings & Structures)

Cr. Birkett returned to the meeting at 10.09am.

LATE ITEMS

Item Number:

L.1

File Number: D20/64789

SUBJECT HEADING:

CONSIDERATION OF DELEGATION FOR THE WESTERN QUEENSLAND ALLIANCE OF COUNCILS INAUGURAL ASSEMBLY

Officer's Title:

Executive Customer Service Officer - Office of the Mayor & CEO

Executive Summary:

The report sought to formalise Councillor attendance at an upcoming Inaugural Assembly of the Western Queensland Alliance of Councils (WQAC).

Resolution No. OM/07.2020/17

Moved Cr Golder

I move we lay this on the table until later in the meeting for more information [relating to a draft charter if available]

CARRIED

9/0

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items C.1 – C.12 and LC.1 – LC.2, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Resolution No. OM/07.2020/18

Moved Cr O'Neil

Seconded Cr McMullen

I move that we go into committee [*close the meeting to the public*] (10.14am).

CARRIED

9/0

Cr. O'Neil left the meeting at 10.26am, and returned at 10.30am.

COUNCIL ADJOURNED THE MEETING
FOR MORNING TEA AT 10.50AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.22AM

Mayor Golder was not present at the resumption of Standing Orders. The Deputy Mayor took the role of 'Acting Chair' in his absence.

Cr. Ladbrook, having previously foreshadowed a 'Conflict of Interest' in items C.7 and C.8, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 11.21am, taking no part in discussion on these items.

Mayor Golder returned to the meeting at 11.24am, assuming the chair.

At cessation of discussion of items C.7 and C.8, Cr. Ladbrook returned to the meeting at 11.28am. when discussions on C.7 & C.8 finished.

Mayor Golder and Councillors Edwards and Ladbrook, having previously foreshadowed a 'Conflict of Interest' for item C.12, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 11.21am, taking no part in discussion on these items.

The Deputy Mayor took the role of 'Acting Chair' in the Mayor's absence.

At cessation of discussion on item C.12, Mayor Golder and Councillors Edwards and Ladbrook returned to the meeting at 12.10pm.

Cr. Ladbrook left the meeting at 12.53pm, and returned at 12.55pm.

Cr. O'Neil left the meeting at 12.57pm, and returned at 1.01pm.

Cr Birkett left the meeting at 1.22pm, and returned at 1.26pm.

Resolution No. OM/07.2020/19

Moved Cr O'Neil

Seconded Cr McMullen

That we move out of committee [open the meeting to the public] (1.34pm)

CARRIED

9/0

**COUNCIL ADJOURNED THE MEETING
FOR A LUNCH AT 1.34PM**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 2.36PM**

Item Number:

C.1

File Number: D20/57290

SUBJECT HEADING:

OPTIONS ASSESSMENT OF LIGHT AIRCRAFT FEES

Officer's Title:

Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

At its Ordinary Meeting on 10 June 2020, Council resolved that a report be provided around the implications and methodology for waiving fees for light aircraft less than 1,500kg (OM/06.2020/50).

This report provided background information, the options and implications as requested for Council's review.

Resolution No. OM/07.2020/20

Moved Cr Golder

Seconded Cr Edwards

That Council:

- 1. Endorse the following fee structure through Maranoa Regional Council controlled aerodromes with the aircraft MTOW (Maximum Take Off Weight):**

<1,500kg – set at Nil (excluding GST)

1,501kg – 5,700 kg – set at \$10 (excluding GST)

5,701kg plus – set at \$15.81 (excluding GST)

- 2. Endorse an implementation date from the 2020/21 financial year.**

[Wording amended by Mayor Golder from his original motion following further discussion]

CARRIED

9/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell) / Program Funding & Budget Coordinator

Item Number: C.2 **File Number:** D20/39183

SUBJECT HEADING: MINOR AMENDMENTS TO THE ORGANISATIONAL STRUCTURE & CURRENT VACANCIES

Officer's Title: Manager - Organisational Development & Human Resources

Executive Summary:

The report sought Council approval for amendments to the Organisational Structure.

Resolution No. OM/07.2020/21

Moved Cr O'Neil

Seconded Cr Taylor

That Council endorse the proposed amendment to the Organisational Structure as follows:

- Change position title of Community Based Suicide Prevention Specialist (1014) to Project Officer - Suicide Prevention (1014);
- Change position title of Administration Officer – Organisational Development and Human Resources (0984) to Human Resources Officer (0984);
- Create a new fixed term position of Project Officer – Funded Programs reporting to Deputy Director / Strategic Road Management (0100);
- Create a new fixed term position of Feral Animal Control Officer reporting to Rural Land Services & Funding Officer / Team Coordinator (0109);
- Increase the Elected Members & Community Engagement Officer (0506) position from 0.60 FTE to 1.0 FTE, and that this be offset by removing the vacant position of Relief Administration (Admin) Officer (casual) which is currently an FTE of 0.41.

[FTE = Full Time Equivalent]

CARRIED

9/0

Responsible Officer	Manager - Organisational Development & Human Resources
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Item Number: C.3 **File Number:** D20/51952

SUBJECT HEADING: ALTERATION TO CAPITAL WORKS BUDGET - COMMUNITY HOUSING

Officer's Title: Facility Lease Management & Housing Officer / Team Coordinator

Executive Summary:

Council was asked to consider allocating funds from the Community Housing Operating Reserve to complete necessary capital works upgrades on two Community Housing properties.

Resolution No. OM/07.2020/22

Moved Cr Birkett

Seconded Cr Guthrie

That the Council allocate funds from the Community Housing Operating Reserve for the identified upgrades at number 1/unit 1 Liverpool Street Mitchell and 107 Miscamble Street Roma.

[Wording amended by Cr Birkett from his original motion following further discussion]

CARRIED

9/0

Responsible Officer

Facility Lease Management & Housing
 Officer / Team Coordinator / Program
 Funding & Budget Coordinator

Item Number:

C.4

File Number: D20/54618

SUBJECT HEADING:

ROMA SALEYARDS BULL SALES

Officer's Title:

Manager - Saleyards

Executive Summary:

Roma Livestock Agents Association held a meeting on Wednesday 3 June 2020. An outcome from this meeting was to recommend to Council that, from 2021, bull sales are not scheduled or conducted on Monday prior to the Tuesday store sale.

Resolution No. OM/07.2020/23

Moved Cr O'Neil

This matter lay on the table until the next ordinary meeting of Council to allow us to have our meeting with the Roma Livestock Agents scheduled for tomorrow.

CARRIED

3/6 [corrected to 6/3]

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Edwards
Cr. Guthrie	Cr. Golder
Cr. Hancock	Cr. McMullen
Cr. Ladbrook	
Cr. O'Neil	
Cr. Taylor	

Responsible Officer

Manager - Saleyards

Item Number:

C.5

File Number: D20/56031

SUBJECT HEADING:

GIRL GUIDES ROMA

Officer's Title:

Lead Land Administration Officer

Executive Summary:

At the Council meeting held 10 June 2020, Council resolved that a report be submitted on the relationship arrangements between Girl Guides Roma and Council (Resolution GM/06.2020/35).

Resolution No. OM/07.2020/24

Moved Cr Golder

Seconded Cr Guthrie

That Council:

1. Receive and note the Officer's report as presented.
2. Allow a period of twelve (12) months to see if there is interest in the future from the same organisation wanting to take up use in the future.

CARRIED

9/0

Responsible Officer

Lead Land Administration Officer

Item Number:

C.6

File Number: D20/59231

SUBJECT HEADING:

APPLICATION FOR PERMIT TO OCCUPY - LOT 7 ON EG124

Officer's Title:

Administration Officer - Land Administration

Executive Summary:

Council received an application for permission to occupy over State land described as Lot 7 on EG124, Reserve for Camping and Water, for grazing purposes.

Resolution No. OM/07.2020/25

Moved Cr Hancock

Seconded Cr Taylor

That Council:

1. Offer no objection to the application for a Permit to Occupy over land described as Lot 7 on EG124 for the purpose of grazing on the condition that the application is submitted to the Department of Natural Resources, Mines and Energy within 12 months of the applicant receiving Council's response.
2. As Trustee of the Reserve, authorise the use of the land be dealt with under the *Land Act 1994* by the Department of Natural Resources, Mines and Energy.
3. Authorise the Chief Executive Officer, or delegate, to sign Part C 'Statement in relation to an application under the *Land Act 1994* over State land' in respect to this application.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Cr. Ladbroke, having previously foreshadowed a 'Conflict of Interest' in items C.7 and C.8, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 2.49pm, taking no part in discussion and debate on both of these items.

Item Number:

C.7

File Number: D20/59320

SUBJECT HEADING:

REQUEST FOR RENTAL FEE WAIVER - ROMA TURF CLUB INC

Officer's Title:

Support Officer - Economic & Community Development
 Regional Sport & Recreation Development Coordinator

Executive Summary:

The Roma Turf Club Inc. approached Council to consider an extension to their original request for a rental fee waiver for use of Bassett Park for race meetings, which expired in May 2020. With COVID-19 restrictions still in place, the Roma Turf Club Inc. is continuing to host race meets without spectators.

Racing Queensland has advised the Roma Turf Club Inc. that this restriction could remain in place until the end of August 2020.

Resolution No. OM/07.2020/26

Moved Cr McMullen

Seconded Cr O'Neil

That:

1. Council approve an extension to the Roma Turf Club Inc.'s original fee waiver that covered the months of March, April [and] May to include a rental fee waiver for race meets that fall in the months of June, July and August 2020.
2. Power usage costs during race meets to remain the responsibility of Roma Turf Club.

CARRIED

8/0

Responsible Officer

Support Officer - Economic & Community Development

Item Number:

C.8

File Number: D20/59607

SUBJECT HEADING:

REQUEST TO PURCHASE NEW DRAG BROOM - BASSETT PARK

Officer's Title:

Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

At the Ordinary Council Meeting held on 13 May 2020, Council considered a report titled "Request to Purchase New Broom for the Roma Racetrack". Council subsequently resolved that a report be prepared for an upcoming Council Meeting (Resolution OM/05.2020/17).

Resolution No. OM/07.2020/27

Moved Cr Birkett

Seconded Cr McMullen

That:

1. Council receive the Officer's Report as presented.
2. Option 1 as outlined in the report be considered as part of the 2020/21 budget deliberations.

CARRIED

8/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

At cessation of discussion and debate on the two (2) abovementioned items, Cr. Ladbrook returned to the meeting at 2.51pm.

Item Number: C.9 **File Number:** D20/59814

SUBJECT HEADING: REQUEST TO REMAIN ON 14 DAY TRADING TERMS

Officer's Title: Lead Accounts Processing Officer / System Administrator

Executive Summary:

Council received correspondence from a supplier (Creditor 10342.014), requesting that they remain on fourteen (14) day trading terms.

Resolution No. OM/07.2020/28	
Moved Cr Edwards	Seconded Cr Birkett
<p>That Council approve the requested current trading terms for fourteen (14) days for any invoices submitted by creditor 10342.01.</p>	
CARRIED	9/0

Responsible Officer	Lead Accounts Processing Officer / System Administrator
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Item Number: C.10 **File Number:** D20/60832

SUBJECT HEADING: REQUEST FOR A VARIATION IN TRADING TERMS - CREDITOR 14930.01

Officer's Title: Lead Accounts Processing Officer / System Administrator

Executive Summary:

Council received correspondence from a supplier requesting a variation in trading terms.

Resolution No. OM/07.2020/29	
Moved Cr McMullen	Seconded Cr Hancock
<p>That Council approve a reduction in trading terms from twenty-eight (28) days to fourteen (14) days for any invoices submitted by creditor 14930.01.</p>	
CARRIED	9/0

Responsible Officer	Lead Accounts Processing Officer / System Administrator
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Item Number: C.11 **File Number:** D20/60812

SUBJECT HEADING: COUNCIL NEWS - JULY EDITION

Officer's Title: Lead Corporate Communications & Design Officer

Executive Summary:

The report tabled for review the draft Council News July 2020 edition seeking approval for the publication to progress to print.

Resolution No. OM/07.2020/30

Moved Cr Taylor

Seconded Cr O'Neil

That Council note and approve the Council News July 2020 edition for print subject to final proofing.

CARRIED

9/0

Responsible Officer

Lead Corporate Communications & Design Officer

Mayor Golder and Councillors Edwards and Ladbrook, having previously foreshadowed a 'Material Personal Interest' for the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 2.54pm, taking no part in discussion on these items.

The Deputy Mayor took the role of 'Acting Chair' in the Mayor's absence.

Item Number: C.12 **File Number:** D20/60555

SUBJECT HEADING: REGULATED PARKING - ROMA CENTRAL BUSINESS DISTRICT

Officer's Title: Deputy Director / Strategic Road Management

Executive Summary:

Council received a request from a business located within the Roma Central Business District (CBD) to implement enforcement of a regulated parking scheme within this area.

This report provided Council with the details of the request and what initial options Council could consider in relation to this request.

Resolution No. OM/07.2020/31

Moved Cr O'Neil

Seconded Cr Taylor

That:

- 1. Council note receipt of the request from a business located within the Roma Central Business District to implement enforcement of a regulated parking scheme within this area.**
- 2. Council write to business owners within the Roma CBD reminding them of the 3 hour parking limit within this area, and also highlight the two (2) available long term car parks for staff use located on Arthur Street (beside Nutrien and also the Queensland Ambulance), and one (1) at the Roma Library off Hawthorne Street.**

3. A copy of this correspondence be provided to Commerce Roma for dissemination to their members.
4. The matter, including what additional options are available to Council regarding regulated parking within the Roma Central Business District, be the subject of a future briefing for Councillors.

[Wording amended by Cr O'Neil from his original motion amending point 1 referencing a single business as opposed to a number of businesses, as the request had been put forward by a business, and point 2 to provide clarity on the location of the two car parks located on Arthur Street]

CARRIED

6/0

Responsible Officer	Deputy Director / Strategic Road Management
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At cessation of discussion and debate on the abovementioned item, Mayor Golder and Councillors Ladbrook and Edwards returned to the meeting at 2.56pm.

LATE CONFIDENTIAL ITEMS

Item Number: LC.1 **File Number:** D20/59783

SUBJECT HEADING: SURAT BORE CONSULTATION SUMMARY

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

At its meeting of 27 May 2020 (OM/05.2020/80), Council resolved that consultation should be carried out with the Surat community, regarding the location of the new bore. This report summarised the outcome of this consultation.

Resolution No. OM/07.2020/32

Moved Cr Guthrie

Seconded Cr Taylor

That:

1. Council commit to acquiring further information associated with the placement of a new bore at the Warroo Sporting complex, which is reflective of the preferred option that has been expressed through community consultation.
2. Further detailed investigation of associated costs to be identified and then brought to the next ordinary meeting.
3. Council provide written communication to the funding partners advising that disaster and risk management is being considered as a high priority.

[Wording amended by Cr Guthrie from her original motion following further discussion]

CARRIED

9/0

Responsible Officer	Manager - Water, Sewerage & Gas / Program Funding & Budget Coordinator
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Item Number: LC.2 **File Number:** D20/59216

SUBJECT HEADING: YULEBA BORE AND WATER TREATMENT PLANT CONSULTATION SUMMARY

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

At its meeting of 27 May 2020 (OM/05.2020/80), Council resolved that consultation should be carried out with the Yuleba community, regarding the new bore and water treatment plant location. This report summarised the outcome of this consultation.

Resolution No. OM/07.2020/33

Moved Cr Golder

Seconded Cr Guthrie

That:

1. The matter lay on the table until the next ordinary meeting to allow for further consultation with the community.
2. Council contact personally the respondents and invite both the respondents and the rest of the community to a further consultation, including indicative costings for the project, on Monday the 20th of July 2020 at 12pm, at Garth Cox Park.

[Wording amended by Cr Golder from his original motion following further discussion]

CARRIED

9/0

Responsible Officer

Manager - Water, Sewerage & Gas / Lead Officer Elected Members & Community Engagement

Item Number: L.1 **File Number:** D20/64789

SUBJECT HEADING: CONSIDERATION OF DELEGATION FOR THE WESTERN QUEENSLAND ALLIANCE OF COUNCILS INAUGURAL ASSEMBLY

Officer's Title: Executive Customer Service Officer - Office of the Mayor & CEO

Executive Summary:

The report sought to formalise Councillor attendance at an upcoming Inaugural Assembly of the Western Queensland Alliance of Councils (WQAC).

Resolution No. OM/07.2020/34

Moved Cr O'Neil

Seconded Cr Ladbrook

That:

1. Council endorse the attendance of Mayor Golder and Deputy Mayor - Cr McMullen at the Western Queensland Alliance of Councils Assembly on 27th and 28th of July 2020 in Longreach.
2. The proposed alliance charter be brought back to Council for endorsement.

3. Council draw the required funds from attending individual Councillor Conference budgets.	
CARRIED	9/0

Responsible Officer	Executive Customer Service Officer - Office of the Mayor & CEO / Lead Officer Elected Members & Community Engagement
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3.20pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 22 July 2020, at Ernest Brock Room (Roma Cultural Centre).

.....
 Mayor.

.....
 Date.