

MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ERNEST BROCK ROOM (ROMA CULTURAL CENTRE) ON 22 JULY 2020 SCHEDULED TO COMMENCE AT 9.00AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor Cr. G B McMullen, Cr. J R P Birkett, Cr. M C Edwards, Cr. J L Guthrie, Cr. J M Hancock, Cr. W L Ladbrook, Cr. C J O'Neil (*from 9.15am until 5.03pm, and then by telephone from 6.41pm until 6.45pm*): attendance corrected on confirmation of these minutes at the Ordinary Meeting on 12 August 2020, Cr. W M Taylor, Chief Executive Officer – Julie Reitano, Minutes Officer – Brittany Lafrenais and Kelly Rogers in attendance.

AS REQUIRED

Director Corporate & Community Services – Sharon Frank, Deputy Director / Strategic Road Management – Cameron Hoffmann, Operations Manager Finance – Dee Sullivan, Manager Community Safety – Sam Thrupp, Manager Water, Sewerage & Gas – Graham Sweetlove, Manager Economic & Community Development – Ed Sims, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Procurement & Plant – Michael Worthington, Lead Rates and Utilities Billing Officer / Systems Administrator – Dana Harrison, Manager Airports (Roma, Injune, Surat, Mitchell) – Ben Stewart, Specialist Arts & Culture – Kym-Maree Walters, Manager Communication, Information & Administration Services – Dale Waldron, Rates and Utilities Billing Officer – Catherine (Katie) Ballard.

WELCOME

The Deputy Mayor welcomed all present and declared the meeting open at 9.14am, and immediately adjourned the meeting to allow for all attendees to be present for its commencement.

The meeting resumed at 9.15am with the Mayor now present.

CONFIRMATION OF MINUTES

Resolution No. OM/07.2020/36	
Moved Cr Taylor	Seconded Cr Guthrie
That the minutes of the Ordinary Meeting held on 8 July 2020 be confirmed.	
CARRIED	9/0

Resolution No. OM/07.2020/37	
Moved Cr O'Neil	Seconded Cr Taylor
That the minutes of the Budget Submissions & Financial Planning Standing Committee Meeting held on 15 July 2020 be confirmed.	
CARRIED	9/0

Resolution No. OM/07.2020/38	
Moved Cr O'Neil	Seconded Cr Ladbrook
That the minutes of the Budget Submissions & Financial Planning Standing [Committee] Meeting minutes 21 July 2020 be confirmed with an amendment to the motion that Cr Guthrie moved (located on page 6) with no seconder listed, in the narrative below it should list no	

seconded was sought, for completeness.

[The Chief Executive Officer indicated that the 'No seconded' reference would ordinarily be taken out altogether to avoid confusion]

Cr O'Neil then indicated that he was happy with this amendment.

CARRIED

9/0

DECLARATION OF CONFLICTS OF INTEREST

Cr O'Neil

Item	Subject Heading
13.3	Country Universities Centre - Maranoa

13.3 - Country Universities Centre - Maranoa

Cr O'Neil advised:

I, Cr Cameron O'Neil, declare that I have a 'Material Personal Interest' as defined by the *Local Government Act 2009*, section 175B for agenda item 13.3, with the subject heading – Country Universities Centre Maranoa. The particulars of interest arise because of the entity Country Universities Centre Maranoa as of which I'm a non-executive Director and Chair and that the Country Universities Centre Maranoa stands to gain a benefit or suffer a loss (directly or indirectly) depending on the outcome of Council's consideration of this matter. In accordance with Section 175C (2)(b) of the *Local Government Act 2009*, I will leave the room while the matter is discussed and voted on.

Cr Hancock

Item	Subject Heading
C.19	Tender Specifications – Production & Distribution of the Bottle Tree Bulletin
C.20	Approval of water storage – Hay Roma Dam

C.19 - Tender Specifications – Production & Distribution of the Bottle Tree Bulletin

Cr Hancock advised:

I, Johanne Hancock, declare that I have a 'Material Personal Interest' as defined by the *Local Government Act 2009*, section 175B for agenda item C.19, with the subject heading – Tender Specifications – Production & Distribution of the Bottle Tree Bulletin. The name of the person or entity who stands to gain a benefit or suffer a loss (either directly or indirectly) depending on the outcome of the consideration of the matter at the meeting is Surat Post and News Pty Ltd. The nature of my relationship to the entity, is the entity is owned by my husband Graham Hancock and my parents Paul and Rachel Parravicini and the Surat Post and News. Describe how you, the person or other entity stands to gain a benefit or suffer a loss (either directly or indirectly) depending on the outcome of Council's consideration of this matter is in regards to the postage of the Bottle Tree Bulletin within the tender specifications. In accordance with Section 175C (2)(b) of the *Local Government Act 2009*, I will leave the room while the matter is discussed and voted on.

C.20 - Approval of water storage – Hay Roma Dam

Cr Hancock advised:

I, Johanne Hancock, declare that I have a 'Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for agenda item C.20, with the subject heading – Approval of water storage – Hay Roma Dam. The personal interest arises because of my relationship with another person, the name of the other person is Michael Hancock. The nature of my relationship with this person is he is my son. The nature of the person's interests in the matter is he is a Manager of one of the ACC properties at Millmerran. I will be dealing with the matter by leaving the room while the matter is discussed and voted on.

The Mayor then asked if there were any more conflicts of interest.

Cr McMullen then raised a question with Cr O'Neil on whether Cr O'Neil had another conflict based on the Courier Mail article (on 21 July 2020) with some accusation / some reference to Cr O'Neil having a conflict between the LNP and Maranoa Regional Council.

Cr O'Neil then responded to Cr McMullen asking if there was a matter on the agenda that was relating to the Liberal National Party and Cr McMullen said no, he was just named in the article.

Cr O'Neil then stated that there was nothing on the agenda relating to the Liberal National Party, then he has no conflict of interest.

Cr O'Neil then said, through Mayor Golder, unless Cr McMullen would like to raise one. Cr McMullen responded saying no. It was presented to him that morning, the piece in the paper, and asked the question if there was a conflict of interest so he thought he'd raise it.

The Chief Executive Officer then asked Cr McMullen which particular item. Cr McMullen stated that there wasn't an item on the agenda, it was just mentioned in the Courier Mail.

The Chief Executive Officer confirmed again that today was about the meeting agenda and again sought clarification from Cr McMullen about the particular item.

Mayor Golder then suggested that it might have been a general question and asked Cr McMullen, with Cr McMullen responding that he had just asked the question.

Mayor Golder then said it sounded like it (i.e. the conflict of interest) has got to do with an agenda item and so if there is no agenda item.... The Mayor then asked the Chief Executive Officer if that's how she understands it, with the Chief Executive Officer stating that we have just gone through the declarations of conflicts of interest *for the meeting*.

The Chief Executive Officer explained to Cr McMullen that if at any point he identifies an item during the course of the meeting, please raise that as he would any other.

ON THE TABLE

Item C.4 – Request Trade Mark Renewal was laid on the table at the Ordinary Meeting on 24 June 2020.

Item C.18 – Roma Saleyards Bull Sales was laid on the table at the Ordinary Meeting on 8 July 2020.

Item LC.1 – Surat Bore Consultation Summary was laid on the table at the Ordinary Meeting on 27 May 2020.

Item LC.2 – Yuleba Bore and Water Treatment Plant Consultation Summary was laid on the table at the Ordinary Meeting on 27 May 2020.

BUSINESS

CORPORATE & COMMUNITY SERVICES

Item Number: 11.1 File Number: D20/61243

SUBJECT HEADING: RELATED PARTY DISCLOSURES - POLICY

Officer's Title: Operations Manager - Finance

Executive Summary:

Since 1 July 2016 local governments must disclose related party relationships, transactions and outstanding balances, including commitments, in their annual financial statements.

Related parties include Key Management Personnel (KMP), their close family members and any entities that they control or jointly control. Any transactions with these parties, whether monetary or not, will need to be identified and may need to be disclosed.

Resolution No. OM/07.2020/39

Moved Cr Hancock

Seconded Cr O'Neil

That the Council adopt the Related Party Disclosure Policy as presented.

CARRIED

9/0

Responsible Officer	Operations Manager - Finance
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Item Number: 11.2 File Number: D20/61797

SUBJECT HEADING: NON-CURRENT ASSET ACCOUNTING POLICY

Officer's Title: Operations Manager - Finance

Executive Summary:

The Non-Current Accounting Policy provides a framework for identifying, valuing, recording and writing-off non-current assets to ensure compliance with the Local Government Act 2009, Local Government Regulation 2012 and Australian Accounting Standards and Interpretations.

Resolution No. OM/07.2020/40

Moved Cr Edwards

Seconded Cr Birkett

That the Council adopt the Non-Current Asset Accounting Policy as presented.

CARRIED

9/0

Responsible Officer	Operations Manager - Finance
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Item Number: 11.3 **File Number:** D20/67188

SUBJECT HEADING: INVESTMENT REGISTER AS AT 30 JUNE 2020

Officer's Title: Contractor - Finance Systems Support

Executive Summary:

The purpose of this report was to present to Council the Investment Report (including the Trading Limits Report) as at 30 June 2020.

Resolution No. OM/07.2020/41

Moved Cr Edwards

Seconded Cr Guthrie

That the Investment Report as at 30 June 2020 be received and noted.

CARRIED

9/0

Responsible Officer

Contractor - Finance Systems Support

Item Number: 11.4

File Number: D20/67198

SUBJECT HEADING: MONTHLY FINANCIAL REPORTS FOR THE PERIOD ENDED 30 JUNE 2020

Officer's Title: Contractor - Finance Systems Support

Executive Summary:

The purpose of this report was for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the month of June 2020 (including year to date).

Resolution No. OM/07.2020/42

Moved Cr Birkett

Seconded Cr Taylor

That the monthly financial report for the period ending 30 June 2020 be received and noted.

CARRIED

9/0

Responsible Officer

Contractor - Finance Systems Support

Item Number: 11.5

File Number: D20/66402

SUBJECT HEADING: SELECTIVE INSPECTION PROGRAM 2020

Officer's Title: Manager - Community Safety

Executive Summary:

A Selective Inspection Program has been proposed for all township areas within the Maranoa Regional Council Area. The selective inspection program will monitor compliance with the Animal Management (Cats and Dogs) Act 2008 regarding registration and regulated dog provisions. The inspection program may result in remedial action being undertaken and infringements issued where non-compliance is observed.

Properties will be selected where a Council Authorised Person has a reasonable belief that an unregistered and/or regulated dog may be present on the premises.

If approved, the public notice of the selective inspection program will be given in the local newspaper on 10 August 2020 and on the Council website stating that the program will commence on Monday 7 September and conclude on Friday 27 November 2020.

Resolution No. OM/07.2020/43

Moved Cr O'Neil

Seconded Cr Taylor

That Council resolve:

- 1. That under section 113(1) of the *Animal Management (Cats and Dogs) Act 2008* (AMCAD) Council approves a selective inspection program to allow authorised persons to enter and inspect selected properties in part of its local government area.**
- 2. In accordance with section 113(5)(a) of the AMCAD Act 2008 the purpose of the program is to monitor compliance with the Chapter 3 registration and Chapter 4 regulated dog provisions of the AMA.**
- 3. In accordance with section 113(5)(b) and (e) of the AMCAD Act 2008 the program will commence on Monday the 7th of September and conclude on Friday the 27th of November 2020.**
- 4. In accordance with section 113(5)(c) of the AMCAD Act 2008 inspections may occur in premises situated within the townships of Amby, Injune, Jackson, Mitchell, Muckadilla, Mungallala, Roma, Surat, Wallumbilla and Yuleba being the areas defined as designated town areas in Schedule 13 of *Subordinate Local Law No. 2 (Animal Management) 2011* where an Authorised Person has reasonable belief that an unregistered and/or regulated dog may be present.**
- 5. In accordance with section 114 of the AMCAD Act 2008 a public notice will be given in the local newspaper on 10 August 2020 and on the Council website stating that the program will commence on Monday the 7th of September and conclude on Friday 27th of November 2020.**

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr O'Neil proposing the following amendment (specifically the inclusion of point 6 with wording clarified following input from the relevant officer):

Resolution No. OM/07.2020/44

Moved Cr O'Neil

Seconded Cr Taylor

That Council resolve:

- 1. That under section 113(1) of the *Animal Management (Cats and Dogs) Act 2008* (AMCAD) Council approves a selective inspection program to allow authorised persons to enter and inspect selected properties in part of its local government area.**
- 2. In accordance with section 113(5)(a) of the AMCAD Act 2008 the purpose of the program is to monitor compliance with the Chapter 3 registration and Chapter 4 regulated dog provisions of the AMA.**
- 3. In accordance with section 113(5)(b) and (e) of the AMCAD Act 2008 the program will commence on Monday the 7th of September and conclude on Friday the 27th of November 2020.**

4. In accordance with section 113(5)(c) of the AMCAD Act 2008 inspections may occur in premises situated within the townships of Amby, Injune, Jackson, Mitchell, Muckadilla, Mungallala, Roma, Surat, Wallumbilla and Yuleba being the areas defined as designated town areas in Schedule 13 of Subordinate Local Law No. 2 (Animal Management) 2011 where an Authorised Person has reasonable belief that an unregistered and/or regulated dog may be present.
5. In accordance with section 114 of the AMCAD Act 2008 a public notice will be given in the local newspaper on 10 August 2020 and on the Council website stating that the program will commence on Monday the 7th of September and conclude on Friday the 27th of November 2020.
6. That Officers issue an advisory notice at time of inspection, to be paid within 14 days upon which, if that hasn't be paid, a fine will be issued.

CARRIED

6/3

Cr. Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Edwards
Cr. Guthrie	Cr. Golder
Cr. Hancock	Cr. Ladbrook
Cr. McMullen	
Cr. O'Neil	
Cr. Taylor	

Responsible Officer	Manager - Community Safety
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INFRASTRUCTURE SERVICES

Item Number:

12.1

File Number: D20/52178

SUBJECT HEADING:

APPLICATION FOR FUNDING UNDER AUSTRALIAN GOVERNMENT'S 2021-22 BLACK SPOT PROGRAM

Officer's Title:

**Deputy Director / Strategic Road Management
Program Funding & Budget Coordinator**

Executive Summary:

The Department of Transport and Main Roads has invited nominations for the Australian Government's Black Spot Program for 2021–22. This report outlined a summary of the program and recommended that Council submit an application under this latest funding round.

Resolution No. OM/07.2020/45

Moved Cr Golder

Seconded Cr Birkett

That Council:

1. **Submit a proactive road safety proposal to upgrade the intersection of Mt Abundance Road and Roma Southern Road under the Australian Government's 2021-22 Black Spot Program.**
2. **Authorise the Chief Executive Officer, or delegate, to sign the funding agreement/s with the relevant funding body if the application/s is successful.**

CARRIED

9/0

Responsible Officer	Deputy Director / Strategic Road Management
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Item Number: 12.2 **File Number:** D20/66302

SUBJECT HEADING: REQUEST FOR PARTICIPATION - WORLD HEPATITIS DAY, 28 JULY 2020

Officer's Title: Assets Officer - Transport Network

Executive Summary:

Council has received a request from Hepatitis Queensland inviting Council to participate in a health awareness initiative to promote World Hepatitis Day, 28 July 2020. On this day, businesses and organisations are being asked to light public spaces with green lighting to indicate support and raise community awareness.

Resolution No. OM/07.2020/46

Moved Cr Guthrie

Seconded Cr McMullen

That Council:

1. **Note the email from Hepatitis Queensland requesting Council's participation in World Hepatitis Day.**
2. **Support and participate in World Hepatitis Day by amending the variable street tree lighting in McDowall Street Roma to display only Green on the date of the 28th July 2020.**
3. **A media release be issued to inform the community of the motivation behind the green colour change in the tree lighting.**

CARRIED

9/0

Responsible Officer

Assets Officer - Transport Network

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D20/64955

SUBJECT HEADING: CHANGE APPLICATION (OTHER THAN A MINOR CHANGE) FOR DEVELOPMENT APPROVAL 2012/18039 FOR A MATERIAL CHANGE OF USE "MEDIUM IMPACT INDUSTRY" (SEWERAGE TREATMENT PLANT)

Officer's Title: Lead Town Planner

Executive Summary:

Garland Trading Company Pty. Ltd. (Garlos) has submitted an application seeking changes to the development approval (as amended) issued for a sewerage treatment plant at 1750 Orallo Road, Euthulla in order to allow for additional waste streams to be accepted and treated at the premises. The additional waste streams include green waste, grease-trap waste, wash-bay waste and bio-solids. The application constitutes an 'other change' as defined in the Planning Act 2016 and is subject to impact assessment.

In assessing and determining the application, Council must have regard to the assessment benchmarks provided by Section 45 (5)(a)(ii) or (b) of the Planning Act 2016 and any matters prescribed by regulation, but only to the extent the matters are relevant to assessing and deciding the change application in the context of the development approval.

The Development Assessment Rules set out the procedural requirements for the development assessment process.

Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules and for a period of no less than 15 business days between 11 May 2020 and 29 May 2020. There were no properly made submissions received about the application during this period.

The procedural requirements set out by the Development Assessment Rules to enable Council to make a decision on this application have been fulfilled. The development application is generally consistent with the assessment benchmarks provided by the Planning Act 2016. Assessing officers have also identified a number of relevant matters that support approval of the application, including the absence of any adverse impacts resulting from the development and that the proposal will be co-located and operationally related to the current waste management activities undertaken on the site.

Resolution No. OM/07.2020/47

Moved Cr O'Neil

Seconded Cr Edwards

In accordance with the Officer's recommendation, that Council:

- 1) **give a decision notice to the applicant agreeing to the proposed changes to Negotiated decision notice reference 2012/18039;**

and;

- 2) **make the following changes to the Negotiated decision notice 2012/18039;**

Amend the development approval description from:

Development Application for Material Change of Use - Medium Impact Industry (Sewage Treatment Plant) and Environmentally Relevant Activity 63 - Sewage Treatment on land situated at 1750 Orallo Road, Euthulla QLD 4455 Described as Lot 46 on WV 941

to;

Development Application for Material Change of Use – Industry activities (sewerage treatment plant and composting and soil conditioner manufacturing) on land situated at 1750 Orallo Road, Euthulla QLD 4455, described as Lot 46 on WV 941 and Lot 40 on WV 837.

and;

Delete conditions 2., 3., 11, 11.a., 11.b., 11.c. and 11.d.;

and;

Amend the approved plans table from;

8. Approved plans

The approved plans and/or documents for this development approval are listed in the following table:

Plan/Document number	Plan/Document name	Date
	Site Plan	February 2012
CMDG D1	Capricorn Municipal Development Guidelines – Geometric Road Design D1 Design Guidelines	03/2012
CMDG D5	Capricorn Municipal Development	03/2012

**Guidelines – Stormwater Drainage
Design D5 Design Guidelines**

to;

8. Approved plans

The approved plans and/or documents for this development approval are listed in the following table:

Plan/Document number	Plan/Document name	Date
	Site Plan	February 2012
100021	Development Approval Amendment – Material Change of Use of Premises and Environmentally Relevant Activity 53	March 2020
CMDG D1	Capricorn Municipal Development Guidelines – Geometric Road Design D1 Design Guidelines	03/2012
CMDG D5	Capricorn Municipal Development Guidelines – Stormwater Drainage Design D5 Design Guidelines	03/2012

Amend Condition 10 from;

The maximum quantity of waste water that can be transported to the site is 50,000 litres per day averaged out over a 7-day period.

to;

The maximum quantity of all waste (including sewage, grease-trap waste, wash-bay waste and bio-solids) that can be transported to the site is 50,000 litres/tonnes (or a combination of both) per day averaged out over a 7-day period.

and:

Amended Condition 12 from;

Road trains are not permitted on Orallo Road for the transport of waste water to the site for treatment until 98% of the road meets the minimum specification of 6 metres of seal and 8 metres of carriageway.

to:

Road trains are not permitted on Orallo Road for the transport of all approved waste streams to the site for treatment until 98% of the road meets the minimum specification of 6 metres of seal and 8 metres of carriageway.

and;

Amend Condition 13 from:

Road trains and any type of B-doubles, carrying waste water to the site, are not permitted to travel on Orallo Road or Euthulla Road during the periods when school buses are scheduled to collect or drop-off school children.

to:

Road trains and any type of B-doubles, carrying all approved waste streams to the site, are not permitted to travel on Orallo Road or Euthulla Road during the periods when school buses are scheduled to collect or drop-off school children.

and;

Amend Condition 19 from;

The sewerage treatment plant must have its own power supply even when connected to the local electricity supply.

to:

In the event that the approved development cannot be supplied with an adequate supply of electricity through efficient design and alternative energy technologies, a connection to the reticulated electricity network must be provided to service the development.

and;

Insert the following development conditions;

Conditions relevant to composting and soil conditioner manufacturing

Compliance inspection

All conditions relating to the establishment of the approved use must be fulfilled prior to the approved use commencing, unless otherwise noted in these conditions.

Prior to the commencement of the use, the applicant shall contact Council to arrange a development compliance inspection.

Detailed plans

Detailed design plans, generally in accordance with the approved plans, must be submitted to and approved by Council prior to the commencement of works. The detailed design plans must include;

- a. a detailed Overall Site Layout Plan. The plan should clearly show, amongst other things, parking and manoeuvring areas, internal access routes for vehicles associated with the use and areas designated for the approved activity (both proposed and existing); and**
- b. elevations/schematics of the intermodal bio-containers and other infrastructure to be used as part of the approved composting system.**

The approved design plans shall form part of the approval documents.

Site Based Management Plan

A site based management plan must be submitted and approved by Council prior to the commencement of use. The plan must include details about approved operations, land management (including weeds and pests), stormwater management and erosion and sediment control (quantity and quality), community relations management, cultural heritage management, noise management, odour management and dust management.

The approved Site Based Management Plan shall form part of the approval documents.

Irrigation Management Manual

An Irrigation Management Manual must be submitted to Council prior to the commencement of use. The Irrigation Management Manual will form part of the approved documents.

Maintain the premises

The area and its surrounds must be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.

Avoiding nuisance

No unreasonable and sustained nuisance is to be caused to adjoining properties and occupiers by the way of noise, odour, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time during or after the establishment of the approved development.

Note: Refer to the *Environmental Protection Regulation 2019* for acceptable emission levels.

Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.

All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.

Note: The Queensland Government *Environmental Protection Act 1994* includes controls for light nuisances. Council is responsible for investigating light pollution complaints and enforcing the controls for light nuisances. When investigating a lighting complaint, Council will consider amongst other matters, the amount, duration, characteristics and qualities of the lighting, as well as the sensitivity of the receptor and the potential impact of lighting on adjacent properties.

Advertising signage

Any proposed advertising signage in addition to that identified in the approved development plans, is subject to further development approval unless compliant with the requirements for “Accepted development” or “Accepted development subject to requirements” identified in the planning scheme in force at the time.

Any advertising signage associated with the approved use must be fully contained within the development site boundaries and must not encroach into adjoining properties or roads.

Development works

During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.

The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be

immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

Applicable Standards

All works must comply with:

- a) the development approval conditions;
- b) any relevant provisions in the Planning Scheme and the Capricorn Municipal Development Guidelines;
- c) any relevant Australian Standard that applies to that type of work; and
- d) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Operating hours

Hours of operation are restricted to 6:00am to 6:00pm Monday to Saturday. Operations are not permitted on Sundays or public holidays. Hours of operation include heavy vehicle movements to and from the site.

Note: The operator may apply to Council to vary the hours of operation for a particular project where the extended operating hours are necessary in the opinion of the Council having considered the requirements and community benefits of the particular project and the duration of the additional impacts upon the local community.

Any Council approval of the varied hours will be restricted to the duration of the project, and may be rescinded by the Council on seven days' notice if the extended hours of operation are considered to be causing undue nuisance or disruption to other persons.

Emergency events

A Bushfire Hazard Management Plan, having regard to the site characteristics and management procedures in the event of a bushfire, shall be prepared prior to the commencement of use. The management plan must include procedures for the appropriate storage and manufacture of any hazardous material to ensure public safety and the environment are not adversely affected by the detrimental impacts of bushfire. The owner and/or operator, staff and visitors to the site shall be made aware of the Bushfire Hazard Management Plan, its content, and the procedures that need to be followed in the case of a bushfire event.

Note: A copy of the Bushfire Hazard Management Plan must be made available during any compliance inspection carried out by Council.

The approved development must be provided with access to a reliable and adequate water supply for firefighting purposes.

Sloping land

Development is to be undertaken to ensure vulnerability to landslip erosion and land degradation is minimized and that the safety of persons and property is not compromised. All operations are to comply with the *Mining and Quarry Safety and Health Act 1999* to avoid erosion, land degradation and possible safety issues.

Waterways

No direct interference or modification of watercourse channels, banks or riparian and in-stream habitat occurs without approval from the relevant regulatory authorities.

Erosion and sediment control

Erosion and Sediment Control is to be managed in accordance with the Capricorn Municipal Development Guidelines D7 'Erosion Control and Stormwater Management'.

Refuse storage

A permanent enclosed bulk refuse storage area must be provided within the premises. The refuse storage area must be located so as to be screened from the road and adjoining uses.

All refuse storage containers must be maintained in a clean and tidy state at all times while the use continues, and shall be emptied and the waste removed from the site on a regular basis

and;

Insert the following general advice:

- (a) Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- (b) Refer to <http://www.maranoa.qld.gov.au/council-policies> for Council Policies.
- (c) The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- (d) The land use rating category may change upon commencement of any new use on the approved lot(s). Council's current Revenue Statement, which includes the minimum general rate levy for the approved use/s, can be viewed on the Council Website: www.maranoa.qld.gov.au.
- (e) All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- (f) It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved use.
- (g) An operational works application will be required to be submitted to and approved by Council for any cut and/or filling works that exceed 100m³.

<p>(h) All persons involved in the development, operation or use of the site have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the <i>Biosecurity Act 2014</i>.</p> <p>(i) In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.</p>
<p>CARRIED 9/0</p>

Responsible Officer	Lead Town Planner
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Item Number: 13.2 **File Number:** D20/60801

SUBJECT HEADING: DELEGATION OF AUTHORITY TO EXECUTE WATER AGREEMENTS FROM COMMUNITY WATER FACILITIES

Officer's Title: Rural Land Services & Funding Officer / Team Coordinator

Executive Summary:

Council owns and operates a number of water facilities and community bores that are accessed by residents and landholders for the supply of water. These agreements are subject to renewal or re issue pending the sale of land or change in ownership name and are to be signed by the applicant and Council.

This report requested approval for the Chief Executive Officer to execute these agreements for and on behalf of Council as its delegate.

Moved Cr McMullen	Seconded Cr Guthrie
That Council:	
<ol style="list-style-type: none"> 1. Delegate the authority to the Chief Executive Officer to execute 'Offtake Agreements' for excess water available from Council owned water facilities that do not form part of the urban water supply scheme, or are managed in accordance with the <i>Stock Route Management Act 2002</i>. 2. Waive the water agreement fee for 'Not-for-profit community organisations' for the purpose of drawing water under a "Standard Offtake" agreement. 	
NO VOTE TAKEN	

No vote was taken on the draft motion at that time, with Mayor Golder proposing the following procedural motion:

<p>Resolution No. OM/07.2020/48</p> <p>Moved Cr McMullen</p> <p>That the matter lay on the table until later in the meeting.</p> <p>CARRIED 9/0</p>

Cr. O'Neil, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 10.07am, taking no part in discussion or debate on the matter.

Item Number: 13.3 **File Number:** D20/60559

SUBJECT HEADING: COUNTRY UNIVERSITIES CENTRE - MARANOA

Officer's Title: Manager - Economic & Community Development

Executive Summary:

The newly formed board of Country Universities Centre – Maranoa (CUC Maranoa Ltd) has won funding from the Commonwealth that will underpin the establishment and operations of a Country Universities Centre in Roma for up to 3 years.

By providing the initial energy and budget behind the concept, Council has laid the foundation for the University Centre. Of the initial budget allocation of \$6,500 an amount of budget remains which may be required to facilitate minor costs prior to the Commonwealth releasing its grant to CUC Maranoa Ltd.

CUC Maranoa Ltd requests through the letter attached to the report, that Council allocate the balance into the budget for 2020-21 for the future use of the CUC Maranoa Ltd, and further commit to maintaining the in-kind support for the interim manager and board, until the end of the 2021 financial year. CUC Maranoa Ltd will acknowledge Council as a Foundation Sponsor in return for its support.

Resolution No. OM/07.2020/49

Moved Cr Hancock

Seconded Cr Guthrie

That Council:

1. **Allocate the amount of \$2,289 remaining in Work Order Number 20551.2800.2001 at 30 June 2020, to CUC Maranoa Ltd in cash.**
2. **Commit to further in-kind assistance from Council's Department of Economic and Community Development, until 30 June 2021.**

CARRIED

8/0

Responsible Officer

Manager - Economic & Community Development

At cessation of discussion on the abovementioned item, Cr O'Neil returned to the meeting at 10.10am.

Item Number: 13.4 **File Number:** D20/56235

SUBJECT HEADING: USER AGREEMENT BUNGIL STREET OVALS - ST JOHN'S SCHOOL

Officer's Title: Facility Lease Management & Housing Officer / Team Coordinator

Executive Summary:

St John's Catholic School has advised Council that they wish to renew the User Agreement for their use of the Bungil Street Ovals. The current user agreement expires on 12 September 2020.

Resolution No. OM/07.2020/50

Moved Cr McMullen

Seconded Cr Ladbrook

That Council:

1. Enter into a user agreement with St John's Catholic School for a five (5) year term for the use of the Bungil Street Ovals with the new agreement expiring on the 12th of September 2025.
2. Authorise the Chief Executive Officer, or delegate, to execute the User Agreement and any other associated documentation.

CARRIED

9/0

Responsible Officer	Facility Lease Management & Housing Officer / Team Coordinator
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Item Number:

13.5

File Number: D20/60803

SUBJECT HEADING:

USER AGREEMENT - INJUNE CUTTING CLUB

Officer's Title:

Facility Lease Management & Housing Officer / Team Coordinator

Executive Summary:

Council was asked to consider entering into a formal agreement with the Injune Cutting Club in respect to their use of the Injune Rodeo and Cutting Grounds.

Resolution No. OM/07.2020/51

Moved Cr Guthrie

Seconded Cr Hancock

That Council:

1. Enter into a non-exclusive user agreement with the Injune Cutting Club for a period of five (5) years for the use of the Injune Rodeo and Cutting Grounds.
3. Authorise the Chief Executive Officer, or delegate, to execute the User Agreement and any other associated documentation.

CARRIED

9/0

Responsible Officer	Facility Lease Management & Housing Officer / Team Coordinator
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Item Number:

13.6

File Number: D20/61703

SUBJECT HEADING:

REQUEST FOR SPONSORSHIP - QLD YOUNG AUCTIONEERS

Officer's Title:

**Local Development Officer - Mitchell
Support Officer - Economic & Community Development**

Executive Summary:

The Australian Livestock and Property Agents Association Ltd has approached Council with a request for Council to sponsor the Queensland Young Auctioneer competition.

This sponsorship would allow Council to promote the Roma Saleyards within the Queensland Country Life and all promotional material produced by the Australian Livestock and Property Agents Associations Ltd.

Resolution No. OM/07.2020/52

Moved Cr O'Neil

Seconded Cr Hancock

That Council:

- 1. Authorise the CEO (Chief Executive Officer) to sign the agreement.**
- 2. Approve the sponsorship request for a three year period starting in 2020/2021.**
- 3. Draw the first sponsorship payment of \$3,400 excluding GST from the Sponsorship budget GL 2887.2249.2001 in 2020-21.**
- 4. Commit to allocate the second sponsorship payment of \$3,300 excluding GST from the Sponsorship budget GL 2887.2249.2001 in the 2021/2022 budget.**
- 5. Commit to allocate the third sponsorship payment of \$3,300 excluding GST from the Sponsorship budget GL 2887.2249.2001 in the 2022/2023 budget.**
- 6. Branding for the sponsorship is from the Roma Saleyards.**

NO VOTE TAKEN

No vote was taken on the draft motion at that time as Cr O'Neil raised a query about the three year period. Following discussion, some additional questions, the inclusion of point 6, and a subsequent suggestion by the Chief Executive Officer to lay the matter on the table until later in the meeting, Mayor Golder proposed the following procedural motion:

Resolution No. OM/07.2020/53

Moved Cr Golder

That we lay this on the table until later in the meeting, to get answers on the two questions posed.

CARRIED

9/0

Item Number:

13.7

File Number: D20/62691

SUBJECT HEADING:

ZONTA - COMMUNITY GRANT EXTENSION REQUEST

Officer's Title:

Local Development Officer - Mitchell

Executive Summary:

Council received a request from Zonta Club of Roma Inc. requesting a date change on the jointly funded Senex Energy / Council Community Grant they received in Round 2 of the Community Grant funding program 2018/19 (Council Resolution GM/04.2019/73).

Zonta requested an extension at a meeting held on 27 October 2020. It was anticipated that the event planned by Zonta 'Edge of the Outback' was to take place in September 2019. Unfortunately, the event had been postponed until 2020 due to unforeseen circumstances.

However, due to COVID-19, the event has been postponed again and requires consideration for a further extension, so the Zonta event 'Edge of the Outback' can be delivered successfully when COVID-19 restrictions ease further.

Zonta has requested to change the date on the funded activity for the Community Grant received with the expectation that the event will be held before 30 June 2021.

Resolution No. OM/07.2020/54

Moved Cr O'Neil

Seconded Cr McMullen

That Council:

1. Grant Zonta a date change on their Community Grant funded activity to no later than the 30th of June 2021.
2. Request Zonta complete an amended Grant Acceptance Agreement stating the change in date.
3. If the event cannot be delivered in the 2020/2021 financial period, request that the money is returned to the Council Community Grant budget.

CARRIED

9/0

Responsible Officer

Local Development Officer - Mitchell

Item Number:

13.8

File Number: D20/64866

SUBJECT HEADING:

**QUEENSLAND PUBLIC LIBRARIES ASSOCIATION
MEMBERSHIP**

Officer's Title:

Lead Librarian

Executive Summary:

Council has been invited to become a member of Queensland Public Libraries Association (QPLA). <https://qpla.asn.au>

Queensland Public Libraries Association is the peak representative body for public libraries in Queensland. QPLA liaises with key stakeholders and decision makers on current issues; coordinates professional development and networking opportunities for members; promotes the role and value of public libraries and facilitates cooperative projects at local, state and national levels.

Membership fees for the 2020/21 financial year are set at \$197.47.

Resolution No. OM/07.2020/55

Moved Cr McMullen

Seconded Cr O'Neil

That Council:

1. Approves the Maranoa Regional Council's membership of the Queensland Public Libraries Association at a cost of \$197.47 for the 2020/21 financial year.
2. Nominates and approves the Chief Executive Officer (CEO) as the nominated contact officer for membership purposes.

CARRIED

9/0

Responsible Officer

Lead Librarian

Item Number: 13.9 **File Number:** D20/56525

SUBJECT HEADING: FESTIVAL OF SMALL HALLS - 2020

Officer's Title: Specialist - Arts & Culture

Executive Summary:

The Festival of Small Halls is an outreach project developed by the Woodford Folk Festival with the aim of bringing acclaimed international and national artists to regional and remote communities. Council has been invited to be involved in the Winter and Summer 2020 touring program.

Council has previously supported this initiative and the feedback from the community has been very positive and attendances have increased over the years. The total cost of the event program will be \$3,000.

Proposed time frame for the delivery will be the end of September to mid-November 2020. Local community groups will be invited to provide catering as a potential fundraising exercise.

Resolution No. OM/07.2020/56

Moved Cr Hancock

Seconded Cr Ladbrook

That:

1. Council agree to host the Festival of Small Halls Winter and Summer 2020 tour in the Maranoa, at a total cost of \$3,000.
2. Budget to be allocated in the 2020-21 budget period in GL 02885.2001.2001 (Arts and Culture Materials and Services).
3. Council authorise the Chief Executive Officer to sign the performance agreement when received.

CARRIED

9/0

Responsible Officer

Specialist - Arts & Culture

Item Number: 13.10 **File Number:** D20/65656

SUBJECT HEADING: YULEBA WAR MURAL TREATMENT PROJECT

Officer's Title: Specialist - Arts & Culture

Executive Summary:

Council in conjunction with the South West Queensland Regional Arts has a small budget (\$12,000) to engage a contractor, to professionally investigate a possible restoration of the Yuleba War Memorial Mural.

With the total cost of the restoration project being \$18,276.50, a shortfall in the budget of \$6,276.50 has been identified. It was requested that this shortfall be drawn from the Arts & Culture Materials and Services Budget GL 02885.2001.2001.

Moved Cr Birkett

That the Council approves the allocation of funds from the Arts & Culture - Materials and Services Budget, GL 2885.2201.2001 at a total cost of \$6,276.50 to allow for the completion of this project.

NO VOTE TAKEN

No vote was taken on the draft motion at that time as there was a query about accreditation, with Mayor Golder proposing the following procedural motion after further discussion with Councillors and officers about painting conservation:

Resolution No. OM/07.2020/57

Moved Cr Golder

That we lay this on the table until later in the meeting to get further information.

CARRIED

9/0

COUNCIL ADJOURNED THE MEETING
FOR MORNING TEA AT 10.30AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 11.02AM

The Mayor was not present at the resumption of standing orders. The Deputy Mayor took the role of Acting Chair.

The Mayor returned to the meeting at 11.04am.

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items C.1 – C.23 and LC.1 – LC.7, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (f) starting or defending legal proceedings involving the local government;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. OM/07.2020/58

Moved Cr O'Neil

Seconded Cr Hancock

I move we go into committee [close the meeting to the public] (11.02am).

CARRIED

8/0

Cr O'Neil left the meeting 11.45am, and returned at 11.57am.

Cr Ladbrook left meeting at 12.51pm, and returned at 12.52pm.

**COUNCIL ADJOURNED THE MEETING
FOR LUNCH AT 1.17PM**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 2.04PM**

Cr. Edwards was not present at the resumption of Standing Orders.

Cr. Edwards returned to the meeting at 2.05pm.

Cr Hancock, having previously foreshadowed a 'Material Personal Interest' in Items C.19 and C.20, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 2.53pm, taking no part in discussion on the matter.

At cessation of discussion on the abovementioned item, Cr Hancock returned to the meeting at 3.12pm.

Resolution No. OM/07.2020/59	
Moved Cr O'Neil	Seconded Cr Birkett
That Council open the meeting [to the public] (3.41pm).	
CARRIED	9/0

DECLARATION OF CONFLICTS OF INTEREST - CONTINUED

Cr Hancock

Item	Subject Heading
LC.1	Surat Bore Consultation Summary

LC.1 - Surat Bore Consultation Summary

Cr Hancock advised:

I, Johanne Hancock, declare that I have a 'Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for the agenda item LC.1, with the subject heading – Surat Bore Consultation Summary. The personal interest arises because of my relationship with another person. The name of the other person is Rachel Parravicini. The nature of my relationship with this person is she is my mother. The nature of the other person's interests in the matter is Rachel is the treasurer of the SDDA and a letter has been presented from the SDDA regarding the Surat Bore as part of this report.

I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on the matter. However, I acknowledge that the remaining Councillors must now determine pursuant to section 175E(4) of the *Local Government Act 2009*:

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether:
 - I. I must leave the meeting while this matter is discussed or voted on; or

- II. I may participate in the meeting in relation to the matter, including voting on the matter.

Resolution No. OM/07.2020/60

Moved Cr O'Neil

Seconded Cr Birkett

That Cr Johanne Hancock has a perceived conflict of interest in the matter and notwithstanding the conflict, Cr Hancock may participate in the matter discussed and vote upon.

CARRIED

8/0

Cr Hancock did not vote on this motion as he was the declaring Councillor under consideration in this matter.

Cr McMullen

Item	Subject Heading
LC.7	Glen Olive Road, Mt Howe

LC.7 – Glen Olive Road, Mt Howe

Cr McMullen advised:

I, Cr Geoff McMullen, declare that I have a 'Perceived Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for agenda item LC.7, with the subject heading – Glen Olive Road, Mt Howe. The name of the person [named] is Dan Creevey. The nature of my relationship with the person is he is my legal representative. The nature of the other person's interests in the matter is he is representing one of the landholder's mentioned in the report.

I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on the matter. However, I acknowledge that the remaining Councillors must now determine pursuant to section 175E(4) of the *Local Government Act 2009*:

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether:
 - I. I must leave the meeting while this matter is discussed or voted on; or
 - II. I may participate in the meeting in relation to the matter, including voting on the matter.

Resolution No. OM/07.2020/61

Moved Cr Guthrie

Seconded Cr Taylor

That Cr Geoff McMullen does not have either a real conflict of interest or perceived conflict of interest in this matter and is accordingly free to participate in the meeting while this matter is discussed, including by voting on the matter.

CARRIED

8/0

Cr McMullen did not vote on this motion as he was the declaring Councillor under consideration in this matter.

Resolution No. OM/07.2020/62

Moved Cr O'Neil

Seconded Cr Birkett

I move we go into committee [close the meeting to the public] (3.47pm).

CARRIED

9/0

Cr Birkett left the meeting 4.04pm and returned at 4.05pm.

Cr O'Neil left the meeting at 4.08pm and returned at 4.09pm

Cr Ladbrook left the meeting at 4.18pm and returned at 4.21pm.

Cr McMullen left the meeting at 4.58pm and returned at 5.00pm

Cr O'Neil left the meeting at 5.03pm. [attendance reference included on confirmation of these minutes at the Ordinary Meeting on 12 August 2020]

Cr Hancock left the meeting at 5.13pm and returned at 5.16pm

Cr Edwards left the meeting at 5.17pm and returned at 5.19pm

Cr Ladbrook left the meeting at 5.17pm and returned at 5.27pm

Resolution No. OM/07.2020/63

Moved Cr McMullen

Seconded Cr Hancock

That Council open the meeting [to the public] (5.48pm).

CARRIED

9/0

Item Number:

13.2

File Number: D20/60801

SUBJECT HEADING:

DELEGATION OF AUTHORITY TO EXECUTE WATER AGREEMENTS FROM COMMUNITY WATER FACILITIES

Officer's Title:

Rural Land Services & Funding Officer / Team Coordinator

Executive Summary:

Council owns and operates a number of water facilities and community bores that are accessed by residents and landholders for the supply of water. These agreements are subject to renewal or reissue pending the sale of land or change in ownership name and are to be signed by the applicant and Council.

This report requested approval for the Chief Executive Officer to execute these agreements for and on behalf of Council as its delegate.

Resolution No. OM/07.2020/64

Moved Cr McMullen

Seconded Cr Guthrie

That Council:

- 1. Delegate the authority to the Chief Executive Officer to execute 'Offtake Agreements' for excess water available from Council owned water facilities that do not form part of**

the urban water supply scheme, or are managed in accordance with the *Stock Route Management Act 2002*.

2. Waive the water agreement fee for 'Not-for-profit community organisations' for the purpose of drawing water under a "Standard Offtake" agreement.

CARRIED

8/0

Responsible Officer	Rural Land Services & Funding Officer / Team Coordinator
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Some discussion occurred in relation to 13.6 – Request for Sponsorship – Qld Young Auctioneers which had a Mover and Secunder. It was decided to continue with the other items pending discussion with the Mover and further advice.

Item Number: 13.10 **File Number:** D20/65656

SUBJECT HEADING: YULEBA WAR MURAL TREATMENT PROJECT

Officer's Title: Specialist - Arts & Culture

Executive Summary:

Council in conjunction with the South West Queensland Regional Arts has a small budget (\$12,000) to engage a contractor, to professionally investigate a possible restoration of the Yuleba War Memorial Mural.

With the total cost of the restoration project being \$18,276.50, a shortfall in the budget of \$6,276.50 has been identified. It was requested that this shortfall be drawn from the Arts & Culture Materials and Services Budget GL 02885.2001.2001.

Information was circulated to Councillors and the matter was further discussed.

Resolution No. OM/07.2020/65

Moved Cr Golder

That we lay this on the table until a future meeting.

CARRIED

8/0

Responsible Officer	Specialist – Arts & Culture
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Item Number: C.1 **File Number:** D20/63111

SUBJECT HEADING: BIGGER BIG RIG PROJECT - FINANCIAL DEED

Officer's Title: Deputy Director / Strategic Road Management
 Project Officer – Program & Contract Management
 Support Officer – Program & Contract Management /
 Maintenance & Construction

Executive Summary:

Visit Roma has committed a \$10,000 contribution towards Stage 1 of the Bigger Big Rig Project. Council was asked to consider entering into a Project Deed with Visit Roma, recognising their financial commitment to the project.

Resolution No. OM/07.2020/66

Moved Cr Taylor

Seconded Cr Guthrie

That:

1. Council authorise the Chief Executive Officer (or delegate) to finalise a draft Project Deed/Key Stakeholder Protocol between Council and Visit Roma, recognising their financial commitment of \$10,000 to Stage 1 of the Bigger Big Rig Project.
2. The draft Deed/Key Stakeholder Protocol be circulated to Councillors for input in the first instance.
3. Once steps one and two are completed, invite Visit Roma to meet with Councillors and relevant Officers to discuss the proposed (draft) Deed/Key Stakeholder Protocol and the next stages of the Bigger Big Rig and Tree walk project.

CARRIED

8/0

Responsible Officer

Deputy Director / Strategic Road Management / Program & Contract Management

Item Number:

C.2

File Number: D20/59813

SUBJECT HEADING:

RASLIE ROAD UPGRADE - GRAVEL RE-SHEET & MINOR REALIGNMENT - LANDOWNER COMPENSATION AGREEMENT

Officer's Title:

Manager - Construction

Executive Summary:

Council is in the process of completing the construction of the Raslie Road Upgrade Project. The project was triggered as a result of the increased Coal Seam Gas activity in the area, and will be delivered in accordance with the Road Infrastructure Agreement with Santos Gladstone Liquefied Natural Gas (GLNG). The design for the Raslie Road Upgrade has identified that the current road alignment should be amended to facilitate the required alignment of a section of unsealed road.

This report provided a summary of the actions required to formalise this section of road realignment as part of the upgrade project.

Resolution No. OM/07.2020/67

Moved Cr McMullen

Seconded Cr Ladbrook

That Council authorise the Chief Executive Officer or delegate to:

1. Formally enter into a Road Agreement with the landholder of Lot 2 on Registered Plan RP200575.
2. Complete the required actions with the Department of Natural Resources, Mines and Energy to effect and formalise the realignment of Raslie Road between Chainages 13580 to [and] 14180.

CARRIED

8/0

Responsible Officer

Manager - Construction

Item Number:

C.3

File Number: D20/63467

SUBJECT HEADING:

COUNCIL VACANT LAND - LOT 17 ON M3831

Officer's Title:

Administration Officer - Land Administration

Executive Summary:

Council owns vacant freehold land located in Muckadilla and described as Lot 17 on M3831. Council has received a written request expressing interest in purchasing this land.

Resolution No. OM/07.2020/68

Moved Cr McMullen

Seconded Cr Birkett

That Council offer for sale by tender property located at Rose Smith Lane, Muckadilla and described as Lot 17 on M3831.

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

Item Number:

C.4

File Number: D20/63680

SUBJECT HEADING:

REGISTERED TRADE MARK RENEWAL

Officer's Title:

Administration Officer - Land Administration

Executive Summary:

Council has received correspondence from HWL Ebsworth Lawyers advising that the Trade Mark Registration Nos. 1394267 '(Device Only)' and 1394458 'Maranoa Regional Council' (Logo) are due for renewal on 12 November 2020.

Resolution No. OM/07.2020/69

Moved Cr Edwards

Seconded Cr Guthrie

That Council:

- 1. Renew Trade Mark Registration No. 1394458 being 'Maranoa Regional Council' logo for a ten-year period.**
- 2. Not renew Trade Mark Registration No. 1394267 being '(Device Only)' as the trade mark is no longer in use.**

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

Item Number:

C.5

File Number: D20/64765

SUBJECT HEADING:

COUNCIL ASSET - AGED PENSIONER COTTAGES, MITCHELL

Officer's Title: Administration Officer - Land Administration

Executive Summary:

Council owns three cottages located in Mitchell known as the 'Aged Pensioner Cottages'. Council has received contact from an interested party expressing interest in obtaining one or two of the disused cottages for removal. Council's direction was sought.

Resolution No. OM/07.2020/70

Moved Cr Birkett

Seconded Cr Guthrie

That the Council offer for tender the removal of two (2) disused 'Aged Pensioner Cottages' located at 97 Ann Street, Mitchell ensuring the central cottage remains on-site for use by Booringa Action Group Incorporated.

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

Item Number:

C.6

File Number: D20/67199

SUBJECT HEADING:

AUDIT COMMITTEE TERMS OF REFERENCE

Officer's Title:

Director - Corporate & Community Services

Executive Summary:

Council is required to establish an Audit Committee.

A draft Policy (Terms of Reference) for the Audit Committee was attached to the report for Council's consideration.

Resolution No. OM/07.2020/71

Moved Cr Guthrie

Seconded Cr Taylor

That Council:

1. Approve the establishment of an Audit Committee, subject to point 7 (below).
2. Adopt the Policy (Terms of Reference) for the Committee.
3. Appoint two (2) Councillors Mayor Golder and Cr Mark Edwards as Audit Committee members.
4. Set the External Audit Committee Member meeting allowance to:
 - Chairperson \$1,200 per meeting
 - Member \$1,000 per meeting

effective from the re-establishment of the committee and their first meeting.
5. Where an Audit Committee member is required to use his or her private motor vehicle to travel to and from their home or workplace outside the Roma town area to attend an Audit Committee meeting in Roma, that the travel allowance rate will be calculated at the kilometres travelled (round trip) x 88 cents per kilometre, effective from the re-establishment of the committee and their first meeting.
6. Call for expressions of interests from qualified accountants for the positions of external member, to form a new Audit Committee.
7. In the event that Council's category changes and therefore the legislative requirement

to have an audit committee ceases to exist, then the Audit Committee be discontinued.

CARRIED 8/0

Responsible Officer	Director - Corporate & Community Services
Item Number:	File Number:
C.7	D20/62296
SUBJECT HEADING:	
REQUEST TO WAIVE WATER CHARGES - ASSESSMENT 12008967	
Officer's Title:	
Lead Rates and Utilities Billing Officer / Systems Administrator	

Executive Summary:

Council received a request to waive the water charges on Assessment 12008967 from 18 September 2013 to 1 July 2017.

Resolution No. OM/07.2020/72

Moved Cr Golder **Seconded Cr Ladbrook**

That Council have a deputation with the Gunggari Native Title Aboriginal Corporation representatives and the balance of the report lay on the table until Council representatives can seek information from other parties that may have information relevant to Council's deliberations.

CARRIED 8/0

Responsible Officer	Lead Rates and Utilities Billing Officer / Systems Administrator
Item Number:	File Number:
C.8	D20/63788
SUBJECT HEADING:	
SURAT BORE 1 DRILLING AND CONSTRUCTION	
Officer's Title:	
Manager - Procurement & Plant Manager - Water, Sewerage & Gas	

Executive Summary:

Council has publicly invited tenders from suitably qualified and experienced contractors to construct a new bore (Bore 1) at Surat.

Resolution No. OM/07.2020/73

Moved Cr McMullen **Seconded Cr Ladbrook**

This lay on the table for a future meeting pending further advice.

CARRIED 8/0

Responsible Officer	Manager - Procurement & Plant
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Item Number:

C.9

File Number: D20/63607

SUBJECT HEADING:

TENDER 20027: SUPPLY, STORAGE AND DELIVERY OF CHEMICALS FOR SWIMMING POOL TREATMENT, DRINKING WATER TREATMENT AND SEWERAGE TREATMENT

Officer's Title:

Manager - Procurement & Plant

Executive Summary:

This report sought Council's approval to establish supplier arrangements for the supply, storage and delivery of chemicals for:

- *Swimming Pool Treatment*
- *Drinking Water Treatment*
- *Sewerage Treatment*

The evaluation panel assessed the submissions and the report was tabled for Council's consideration.

Resolution No. OM/07.2020/74

Moved Cr McMullen

That Council:

1. **Select the following suppliers as the recommended suppliers for the supply, storage and delivery of chemicals for Swimming Pool Treatment, Drinking Water and Sewerage Treatment for their applicable Separable Portions:**

Tenderer	Separable Portion
Coogee QCA Pty Ltd	Sodium Hypochlorite – Bulk Sodium Hypochlorite – IBC 1000 Litre
Roma Home Improvement Centre	Sodium Hypochlorite – IBC 1000 Litre Sodium Hypochlorite – any size < IBC All other chemicals
Mitchell Hardware and Plumbing	All other chemicals for Mitchell Requirements.

2. **Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with the recommended suppliers, and form a contract to provide the goods if the final terms are acceptable.**

NO VOTE TAKEN

Mayor Golder enquired about the intended term.

After further discussion, Cr McMullen proposed the following motion:

Resolution No. OM/07.2020/75	
Moved Cr McMullen	
That this item lay on the table for a future meeting.	
CARRIED	8/0

Responsible Officer	Manager - Procurement & Plant
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Item Number: C.10 **File Number:** D20/63642

SUBJECT HEADING: DEBT MANAGEMENT AND RECOVERY SERVICES

Officer's Title: Manager - Procurement & Plant

Executive Summary:

During the process of revenue collection there is outstanding revenue (debts) that require other collection methods.

Council has a responsibility to recover these outstanding rates, charges and sundry debts in a timely and efficient manner.

Council's adopted Rate Recovery Policy and Debt Recovery Policy outlines the process for collecting these outstanding amounts.

Since 2016, Council has engaged the services of a specialist legal practice to assist Council in recovering these debts.

The recommendation was tabled for Council's consideration.

Resolution No. OM/07.2020/76	
Moved Cr Guthrie	Seconded Cr Hancock
That Council:	
<ol style="list-style-type: none"> 1. Select Recoveries & Reconstruction (Aust) Pty Ltd as the recommended supplier for debt management and recovery services [for a period of three (3) years], pursuant to section 234 of the <i>Local Government Regulation 2012 - Exception for Local Government Arrangements.</i> 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Recoveries & Reconstruction (Aust) Pty Ltd, and form a contract to perform debt management and recovery services, if the final terms are acceptable. 	
<i>[Cr Guthrie inserted three (3) years after further discussion].</i>	
NO VOTE TAKEN	

No vote was taken on the draft motion at that time. Mayor Golder proposed the following amendment with Cr Guthrie and Cr Hancock indicating that they were happy with the amendment.

Resolution No. OM/07.2020/77
Moved Cr Guthrie
Seconded Cr Hancock

1. **Select Recoveries & Reconstruction (Aust) Pty Ltd as the recommended supplier for debt management and recovery services for a period of 12 months, pursuant to section 234 of the *Local Government Regulation 2012* - Exception for Local Government Arrangements.**
2. **Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Recoveries & Reconstruction (Aust) Pty Ltd, and form a contract to perform debt management and recovery services, if the final terms are acceptable.**

CARRIED

8/0

Responsible Officer	Manager - Procurement & Plant
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Item Number:

C.11

File Number: D20/65070
SUBJECT HEADING:
TENDER 20023: REGISTER OF PRE-QUALIFIED SUPPLIERS FOR DRY HIRE OF EQUIPMENT
Officer's Title:
Manager - Procurement & Plant
Executive Summary:

This report sought Council's approval to establish supplier arrangements for a Register of Pre-Qualified Suppliers for the Dry Hire of Equipment.

The Tender opened on 24 April 2020 and closed on 18 May 2020 with Council receiving twenty-four submissions.

The evaluation panel assessed the submissions and the report was tabled for Council's consideration.

Resolution No. OM/07.2020/78
Moved Cr Birkett
Seconded Cr Hancock
That Council:

1. **Approve the formation of Council's Register for Pre-Qualified Suppliers for Dry Hire of Equipment established in accordance with s232 of the *Local Government Regulation 2012*.**
2. **Include the following list of suppliers in the Register (under the headings below/following pages).**
3. **Approve the pre-qualification remaining current until 1 July 2024.**
4. **Authorise the Chief Executive Officer (or delegate) to enter into a Deed of Agreement with the selected tenderers formalising the terms and conditions detailed in the draft agreement.**

Supplier	Star Rating
BL & MM Green – BMG Trading	5 Star
Coates Hire Operations Pty Ltd	1 Star
Compass Equipment Sales Pty Ltd	0 Star
Conplant Pty Ltd	0 Star

Corbet Timber Haulage	1 Star
Ezyquip Hire Pty Ltd	1 Star
GSS Hire (Ground Support Systems)	0 Star
Hastings Deering (Aust) Ltd	0 Star
J & J Earthmoving (Qld)	5 Star
JD and TJ Bell	5 Star
M.T.E Sales and Services Pty Ltd	0 Star
Onsite Rental Group Operations Pty Ltd	1 Star
Position Partners	0 Star
PremiAir Services	0 Star
Quarry Mining Haulage Pty Ltd	0 Star
Rollers Australia Pty Ltd	1 Star
Rosemech Sales & Service Pty Ltd	0 Star
Serious Waste Pty Ltd (Global Equipment Pty Ltd)	0 Star
Sharpe Bros (Aust) Pty Ltd	0 Star
Sherrin Rentals Pty Ltd	0 Star
Swans Earthmoving Qld Pty Ltd	5 Star
T&W Earthmoving	3 Star
TFH Hire Services Pty Ltd	0 Star
Tutt Bryant Hire Pty Ltd	0 Star
CARRIED	8/0

Responsible Officer	Manager - Procurement & Plant
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Item Number: C.12 File Number: D20/66074

SUBJECT HEADING: TENDER 2024 REGISTER OF PRE-QUALIFIED SUPPLIERS FOR WET HIRE OF EQUIPMENT

Officer's Title: Manager - Procurement & Plant
 Manager - Construction
 Manager - Maintenance Delivery & Works

Executive Summary:

This report sought Council's approval to establish supplier arrangements for a Register of Pre-Qualified Suppliers for the Wet Hire of Equipment.

The Tender opened on 24 April 2020 and closed on 18 May 2020 with Council receiving twenty-one submissions.

The evaluation panel assessed the submissions and the report was tabled for Council's consideration.

Resolution No. OM/07.2020/79	
Moved Cr Birkett	Seconded Cr Taylor
That Council:	
<ol style="list-style-type: none"> 1. Approve the addition of suppliers to Council's Register for Pre-Qualified Suppliers for Wet Hire of Equipment established in accordance with s232 of the <i>Local Government Regulation 2012</i> and listed in the table below. 	

2. Authorise the Chief Executive Officer (or delegate) to enter into a Deed of Agreement with the selected tenderers formalising the terms and conditions detailed in the draft agreement.

Tenderer's Name	Star Rating
Bitu-Mill (Road Maintenance) Pty Ltd	0 Star
Corbet's Group	2 Star
HBS Earthmoving Pty Ltd	0 Star
HTD Australia Pty Ltd	0 Star
ISON Haulage Pty Ltd	0 Star
J & J Earthmoving (QLD) Pty Ltd	5 Star
Joe Wagner Group	0 Star
Matt Lister Earthmoving	5 Star
Quarry Mining Haulage Pty Ltd	0 Star
Speciality Services QLD	0 Star
TJ & JE Campbell Pty Ltd	0 Star
Tunnel Vision Services Pty Ltd	0 Star
G & R Brown & Sons Pty Ltd	0 Star
Buck Scott Haulage Pty Ltd	0 Star

CARRIED

8/0

Responsible Officer

Manager - Procurement & Plant

Item Number:

C.13

File Number: D20/64314

SUBJECT HEADING:

FUNDING OPPORTUNITY UNDER THE DOMESTIC AVIATION ROUTE RESTART PROGRAM

Officer's Title:

Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

Council is eligible to apply for a funding allocation under the State Government's Domestic Aviation Route Restart Program to be used to encourage the return of Regular Public Transport flights into Roma Airport.

Resolution No. OM/07.2020/80

Moved Cr Edwards

Seconded Cr Guthrie

That Council:

1. Authorise the Chief Executive Officer to enter into and sign the funding agreement with Tourism and Events Queensland.
2. Authorise the Manager – Airports to use the funding for a combination of advertising under the 'Good to go' campaign with Tourism and Events Queensland and airline incentives to boost capacity into Roma Airport through direct payments, supporting tourism and connectivity for Maranoa residents.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

Item Number: C.14 **File Number:** D20/64315

SUBJECT HEADING: PROGRAMMED MAINTENANCE CONTRACT FOR SECURITY SCREENING EQUIPMENT AT ROMA AIRPORT

Officer's Title: Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

The passenger and baggage screening equipment at the Roma Airport requires periodic maintenance in order to support the facility's operational continuity.

This report was tabled to seek Council's approval to engage a sole supplier for this service provision.

Resolution No. OM/07.2020/81

Moved Cr Hancock

Seconded Cr McMullen

That:

1. Council engage Smiths Detection (Australia) Pty Ltd to service the passenger and baggage screening equipment at the Roma Airport, for a period of six (6) years from 30 July 2020.
2. The engagement to be made in accordance with s 235(a) of the *Local Government Regulation 2012*, that: the local government resolves it is satisfied that there is only 1 supplier who is reasonably available.
3. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Smiths Detection (Australia) Pty Ltd and execute the Services Contract if the final terms are acceptable.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

Item Number: C.15 **File Number:** D20/65494

SUBJECT HEADING: UPDATE TO REGULAR PUBLIC TRANSPORT FLIGHT

Author Title: Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

At its Ordinary Meeting on 13 May 2020, Council resolved that an update report be brought back in July on the status of landing fee deferrals for particular Regular Public Transport flights at Roma Airport.

This reports served to satisfy that resolution, providing Council with the information to date on payment deferrals.

Resolution No. OM/07.2020/82

Moved Cr Ladbrook

Seconded Cr Edwards

That Council receive and note the Officer's report as presented.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

Item Number: C.16 **File Number:** D20/67600

SUBJECT HEADING: LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM

Officer's Title: Program Funding & Budget Coordinator

Executive Summary:

Council has received an offer under the Australian Government's Local Roads and Community Infrastructure Program.

The program aims to assist a community-led recovery from COVID-19 by supporting local jobs, firms and procurement. The program will support local councils to deliver priority local road and community infrastructure projects.

The funding allocation is set, with the projects only needing to align with the applicable eligibility criteria.

Resolution No. OM/07.2020/83

Moved Cr Hancock

Seconded Cr Ladbrook

That Council:

1. **Submit nominations for projects under the Australian Government's Local Roads and Community Infrastructure Program.**
2. **Authorise the Chief Executive Officer to sign the submission forms, and any further grant agreements as required.**

CARRIED

8/0

Responsible Officer

Program Funding & Budget Coordinator

Item Number: C.17 **File Number:** D20/67203

SUBJECT HEADING: REQUEST TO WAIVE ROMA SALEYARDS FEES AND CHARGES - NUTRIEN AG SOLUTIONS FUNDRAISER - ROYAL FLYING DOCTOR SERVICE

Officer's Title: Manager - Saleyards

Executive Summary:

Nutrien Ag Solutions Quilpie are planning a Royal Flying Doctor Service (RFDS) fundraiser in the form of a cattle muster. Producers will be asked to donate cattle to the RFDS which will be sold by Nutrien Ag Solutions Quilpie at the Roma store sale on Tuesday 18 August 2020, with all proceeds being donated to the RFDS.

Nutrien Ag Solutions are requesting from Council that all fees & charges associated with selling livestock at Roma Saleyards be waived for all livestock donated to the RFDS fundraiser on Tuesday 18 August 2020. This will allow 100% of the proceeds going to the RFDS.

Resolution No. OM/07.2020/84

Moved Cr Taylor

Seconded Cr McMullen

That:

1. **Council waive all fees and charges associated with selling livestock at Roma Saleyards for all livestock donated to the Royal Flying Doctor Service on Tuesday 18 August 2020.**

2. All livestock that are donated to the Royal Flying Doctor Service for the fundraiser be penned, auctioned and weighed first.
3. Roma Saleyards' contribution be recognised and their logo be used in all promotions and associated media including advertising for the event.

CARRIED

9/0 [8/0]

Vote count was corrected to 8/0 on confirmation of these minutes at the Ordinary Meeting on 12 August 2020 (as Cr O'Neil was not present for this item).

Responsible Officer	Manager - Saleyards
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Item Number: C.18 **File Number:** D20/67380

SUBJECT HEADING: ROMA SALEYARDS BULL SALES

Officer's Title: Manager - Saleyards

Executive Summary:

Roma Livestock Agents Association held a meeting on Wednesday 3 June 2020. An outcome from this meeting was to recommend to Council, that from 2021, bull sales are not scheduled or conducted on Monday prior to the Tuesday store sale.

Resolution No. OM/07.2020/85

Moved Cr Golder

Seconded Cr Ladbrook

That Council engage with other stakeholders prior to making a decision.

CARRIED

9/0 [7/1]

Vote count corrected to reflect the division and Cr O'Neil not being present for this item: corrected vote count is 7/1.

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. McMullen
Cr. Edwards	
Cr. Golder	
Cr. Guthrie	
Cr. Hancock	
Cr. Ladbrook	
Cr. Taylor	

Responsible Officer	Manager - Saleyards
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Cr Hancock having previously foreshadowed a 'Conflict of Interest' in Item C.19, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting, taking no part in discussion on the matter.

Item Number: C.19 File Number: D20/64786

SUBJECT HEADING: TENDER SPECIFICATIONS - PRODUCTION & DISTRIBUTION OF THE BOTTLE TREE BULLETIN

Officer's Title: Communications Officer - Infrastructure Services

Executive Summary:

With the current contract due to expire 30 September 2020, Council's views were sought on the tender specifications for the production and distribution of the Bottle Tree Bulletin.

Resolution No. OM/07.2020/86

Moved Cr Guthrie

Seconded Cr Ladbrook

That Council approve the tender specifications for the production and distribution of the Bottle Tree Bulletin.

CARRIED

7/0

Responsible Officer	Lead Communications Officer / Communications Officer Infrastructure Services
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Item Number: C.20 File Number: D20/65369

SUBJECT HEADING: APPROVAL OF WATER STORAGE - HAY ROMA DAM

Councillor's Title: Cr. Geoff McMullen

Executive Summary:

Council's approval was sought to progress further investigations regarding the approval and construction timelines for Hay Roma Dam.

Resolution No. OM/07.2020/87

Moved Cr McMullen

Seconded Cr Ladbrook

That:

1. Council write to the Dr Anthony Lynham, Minister for Natural Resources, Mines and Energy no later than 27 July 2020, seeking further clarification of approval and construction timelines for Hay Roma Dam, with particular reference to the post construction approval process.
2. A copy of the document attached to the report titled "Notification of existing overland flow works" be included with the letter to the Minister.
3. Council be provided a further report at an upcoming meeting once a response is received.

CARRIED

7/0

Responsible Officer	Chief Executive Officer
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At cessation of discussion on the abovementioned item, Cr Hancock returned to the meeting at 6.38pm.

Item Number: C.21 **File Number:** D20/67647

SUBJECT HEADING: ROMA SALEYARDS & MULTI-PURPOSE FACILITY

Councillor's Title: Cr. Geoff McMullen

Executive Summary:

The report proposed a review of potential defects for the recently completed Roma Saleyards-Multi-Purpose Facility.

Resolution No. OM/07.2020/88	
Moved Cr McMullen	Seconded Cr Guthrie
That a report be prepared for an upcoming Council meeting.	
CARRIED	8/0

Responsible Officer	Deputy Director / Strategic Road Management
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Item Number: C.22 **File Number:** D20/63935

SUBJECT HEADING: TENDER 20029 YULEBA BORE 2 DRILLING AND CONSTRUCTION

Officer's Title: Manager - Procurement & Plant
 Manager - Water, Sewerage & Gas

Executive Summary:

Council has publicly invited tenders via LGTenderbox from suitably qualified and experienced contractors to construct a new bore at Yuleba.

Resolution No. OM/07.2020/89	
Moved Cr Hancock	
That we lay this on the table, to receive further information.	
CARRIED	8/0

Responsible Officer	Manager - Procurement & Plant
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Cr O'Neil left the meeting at 5.03pm and returned via telephone for Item 13.6 at 6.41pm until 6.45pm.

Item Number: 13.6 **File Number:** D20/61703
SUBJECT HEADING: REQUEST FOR SPONSORSHIP - QLD YOUNG AUCTIONEERS
Officer's Title: Local Development Officer - Mitchell
 Support Officer - Economic & Community Development

Executive Summary:

The Australian Livestock and Property Agents Association Ltd has approached Council with a request for Council to sponsor the Queensland Young Auctioneer competition.

This sponsorship would allow Council to promote the Roma Saleyards within the Queensland Country Life and all promotional material produced by the Australian Livestock and Property Agents Associations Ltd.

Resolution No. OM/07.2020/90

Moved Cr O'Neil

Seconded Cr Hancock

That:

1. Council approve the sponsorship request for a 1 year period for the 2020/2021 financial year.
2. Council authorise the CEO (Chief Executive Officer) to sign the agreement.
3. Council draw the sponsorship payment from the Sponsorship budget General Ledger 2887.2249.2001.
4. Branding for the sponsorship is from the Roma Saleyards.

CARRIED

9/0

Responsible Officer

Local Development Officer - Mitchell

Cr O'Neil left the meeting at 6.45pm, and did not return for the remainder of the meeting.

The abovementioned attendance entry was included on confirmation of these minutes at the Ordinary Meeting on 12 August 2020.

Item Number: C.23 **File Number:** D20/64920
SUBJECT HEADING: LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) MASTER DATA SHARING AGREEMENT (MDSA)
Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

LGAQ has a product called Energy Detective that they use to help Councils save money on energy bills. Council will need to sign a Master Data Sharing Agreement (MDSA) with LGAQ, to allow them to access Council's energy data. This report requested authority to sign this MDSA with LGAQ.

Resolution No. OM/07.2020/91

Moved Cr Ladbrook

Seconded Cr McMullen

That Council:

1. Note the contents of this report.
2. Authorise the Chief Executive Officer (or delegate) to sign the Master Data Sharing Agreement with the Local Government Association of Queensland (LGAQ).

CARRIED

8/0

Responsible Officer

Manager - Water, Sewerage & Gas

LATE CONFIDENTIAL ITEMS

Item Number:

LC.1

File Number: D20/67391

SUBJECT HEADING:

SURAT BORE CONSULTATION SUMMARY

Officer's Title:

Manager - Water, Sewerage & Gas

Executive Summary:

At its meeting on 27 May 2020 (OM/05.2020/80), Council resolved that consultation should be carried out with the Surat community, regarding the location of the new bore. This report summarised the outcome of this consultation.

Resolution No. OM/07.2020/92

Moved Cr Hancock

That:

1. The matter lay on the table until the next Ordinary meeting to allow for further consultation with the community.
2. Council contact personally the respondents and invite both the respondents and the rest of the community to a further consultation, including indicative costings for the project, on Monday the 3rd August at 11.00am at the Surat Shire Hall.
3. The information include minimum water restriction amount examples in Queensland for potable water per person.

NO VOTE TAKEN

No vote was taken on the draft motion at that time. After further discussion, Cr Hancock proposed the following amended motion:

Resolution No. OM/07.2020/93

Moved Cr Hancock

Seconded Cr McMullen

That:

1. The matter lay on the table until the next Ordinary meeting to allow for further consultation with the community.
2. Council contact the respondents and invite all the respondents and the rest of the community to a further consultation, including indicative costings for the project, on Monday the 3rd August at 11.00am at the Surat Shire Hall.
3. The information include emergency water usage examples in Queensland for

potable water per person if possible.

CARRIED

8/0

Responsible Officer

Manager - Water, Sewerage & Gas

Item Number:

LC.2

File Number: D20/67392

SUBJECT HEADING:

**YULEBA BORE AND WATER TREATMENT PLANT
CONSULTATION SUMMARY**

Officer's Title:

Manager - Water, Sewerage & Gas

Executive Summary:

At its meeting of 27 May 2020 (OM/05.2020/80), Council resolved that consultation should be carried out with the Yuleba community regarding the new bore and water treatment plant location. This report summarised the outcome of the consultation.

Resolution No. OM/07.2020/94

Moved Cr Taylor

Seconded Cr Edwards

That Council:

1. Approve the treatment plant and bore to be located at 10 Perry Street, Yuleba.
2. Approve the option of the black wire mesh fence to be installed.
3. Inform the community of this decision, as well as the extra steps being taken to make the site more attractive.

NO VOTE TAKEN

No vote was taken on the draft motion at that time. After further discussion, Cr Taylor proposed the following amended motion:

Resolution No. OM/07.2020/95

Moved Cr Taylor

Seconded Cr Edwards

That Council:

1. Approve the treatment plant and bore to be located at 10 Perry Street, Yuleba.
2. Inform the community of this decision, as well as the extra steps being taken to make the site more attractive.
3. Look at the options for a mural fence to be brought back to Council for further consideration following consultation with the community.

CARRIED

8/0

Responsible Officer

Manager - Water, Sewerage & Gas

Item Number: LC.3 **File Number:** D20/67654

SUBJECT HEADING: MEETING WITH ROMA LIVESTOCK AGENTS

Councillor's Title: Cr. Julie Guthrie

Executive Summary:

A meeting was held with Roma Livestock Agents representatives and Councillors on Thursday 9 July 2020. This item sought a further report regarding concerns raised at that meeting.

Resolution No. OM/07.2020/96

Moved Cr Golder

Seconded Cr Guthrie

That a report be prepared for an upcoming Council meeting.

CARRIED

8/0

Responsible Officer

Manager - Saleyards

Item Number:

LC.4

File Number: D20/67327

SUBJECT HEADING:

**ADDITION TO THE ROAD REGISTER - UNNAMED ROAD
OFF WOMBLEBANK GAP ROAD**

Officer's Title:

**Deputy Director / Strategic Road Management
Assets Officer - Transport Network**

Executive Summary:

A Councillor Report presented to Council at the meeting on 10 June, 2020 requested a subsequent report be prepared for an upcoming meeting regarding an addition to Council's Road Register.

A request was received to undertake maintenance on an unnamed roadway that provides property access to Lot 147 on SP222887. The unnamed roadway is not listed on Council's Road Register. This report tabled the details of the request completed by Council Officers for Council's consideration.

Resolution No. OM/07.2020/97

Moved Cr Birkett

Seconded Cr Guthrie

That Council:

1. **Include this section of unnamed roadway to Council's Road Register with the classification of Rural Access - Secondary, and with a recorded length of 0.510 kilometres.**
2. **Name the section of unnamed roadway off Womblebank Gap Road, Blues Lane.**

CARRIED

8/0

Responsible Officer

**Deputy Director / Strategic Road
Management**

Item Number: LC.5 **File Number:** D20/70484

SUBJECT HEADING: ROMA NEIGHBOURHOOD CENTRE

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

The former Roma Neighbourhood Centre is located on a large allotment described as Lot 1 on SP276517. The Neighbourhood Centre ceased operation on the site in August 2014 when services relocated to the newly constructed Roma Community Hub. Council was asked to consider the future of the site.

Resolution No. OM/07.2020/98	
Moved Cr Golder	Seconded Cr Ladbrook
That:	
<ol style="list-style-type: none"> Council offer for sale or lease by tender Lot 1 on SP276517 being the former Roma Neighbourhood Centre. In the case of lease, this be on the basis of fit outs, maintenance, upgrades needed and outgoings at the lessee's expense. If the property fails to sell via tender, invite expressions of interest from not-for-profit community groups and organisations interested in tenancing the newer section of the property. 	
CARRIED	8/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: LC.6 **File Number:** D20/70506

SUBJECT HEADING: KEY STAKEHOLDER PROTOCOL

Officer's Title: Chief Executive Officer

Executive Summary:

The report tables a letter for Council's consideration.

Resolution No. OM/07.2020/99	
Moved Cr Guthrie	Seconded Cr Taylor
That:	
<ol style="list-style-type: none"> An inter government communique/template be developed to facilitate the transfer of information/requests/concerns for the effective management of resident matters. The draft document be circulated to Councillors for review. Council invite the stakeholder and selected staff to have a meeting with Mayor Golder, Cr Guthrie, and Chief Executive Officer, to provide background information and to seek feedback on the proposed way forward. 	
CARRIED	8/0

Responsible Officer	Chief Executive Officer
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Item Number: LC.7 **File Number:** D20/70507
SUBJECT HEADING: GLEN OLIVE ROAD ACCESS, MT HOWE
Officer's Title: Deputy Director / Strategic Road Management
 Assets Officer - Transport Network

Executive Summary:

Council has received a request from the landowners of "Glen Olive", described as Lots 9, 11, 12 and 13 on Crown Plan WAR46, to remove the northern most section of Glen Olive Road, starting at the southern boundary of their property from Council's Rural Road Register.

This report presented Council with additional information and possible options for Council's consideration.

Resolution No. OM/07.2020/100

Moved Cr McMullen

Seconded Cr Edwards

That Council:

1. Receive and note the request from the landholders of "Glen Olive" to remove the northern most section of Glen Olive Road, starting at the southern boundary of "Glen Olive", from Council's Rural Road Register.
2. Write to the landholders of "Glen Olive", and their legal representatives acting on their behalf, and respectfully request a deferment of the proposed closure of Glen Olive Road for a period of six (6) months while Council considers other potential access options for residents potentially impacted by the proposed closure.
3. Be presented with a subsequent report to an upcoming Ordinary meeting of Council regarding the viability and cost associated with the construction of a potential new access to Lot 7 on Plan WAR15 via the area to the east of "Glen Olive" currently set aside for use as a road.
4. Write to the landholders of "Glen Olive" and "Lying Downs" inviting the owners to advise Council, in writing, of any concerns regarding the construction of a potential new access to Lot 7 on Plan WAR15 via the area to the east of "Glen Olive" currently set aside for use as a road.

[Cr McMullen confirmed a minor amendment to point 3 upon clarification by the Chief Executive Officer]

CARRIED

8/0

Responsible Officer	Deputy Director / Strategic Road Management
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LATE ITEMS

Item Number: L.1 **File Number:** D20/69101
SUBJECT HEADING: QUEENSLAND TOURISM ICONS PROGRAM 2020
Officer's Title: Regional Tourism Development Coordinator

Executive Summary:

The Queensland Government has allocated \$3 million in grant funding to Outback Queensland tourism operators, in recognition of the iconic status of Outback Queensland. Outback tourism icons will be eligible for a grant of either \$288,000 or \$120,000.

Only pre-qualified tourism icons are invited to participate. This includes The Big Rig.

Resolution No. OM/07.2020/101	
Moved Cr Birkett	Seconded Cr Hancock
<p>That Council submit an application for funding to the value of \$120,000 under the Queensland Tourism Icons Program 2020 to:</p> <ol style="list-style-type: none"> 1) Upgrade the toilets at The Big Rig to the highest hygiene and COVID-Clean standards and also ensure the bathroom facilities are People With Disability (PWD) compliant; and 2) For marketing and promotion of the new Bigger Big Rig Tower and Tree Walk attraction. 	
CARRIED	8/0

Responsible Officer	Regional Tourism Development Coordinator
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Item Number: L.2 **File Number:** D20/70257

SUBJECT HEADING: FUNDING OPPORTUNITY TO HOST FUNNY MUMMIES

Officer's Title: Specialist - Arts & Culture

Executive Summary:

Council's consideration of this report was requested as we received notification of this opportunity only the day before writing this report. The project proposed is eligible for a funding round which closes on Monday 27 July 2020, and we need the permission of Council to submit.

Play Local can provide Council with up to \$20,000 to program performing arts work in the Roma Cultural Centre auditorium.

Funny Mummies is a stand-up comedy showcase. This style of performance will encourage audiences to return to our venue post COVID-19 and encourage all members of our community to engage in arts and cultural activities in our venue.

Resolution No. OM/07.2020/102	
Moved Cr Hancock	Seconded Cr Ladbrook
<p>That Council:</p> <ol style="list-style-type: none"> 1. Apply for funding for the stand-up comedy Funny Mummies under the Queensland Government's Arts Queensland, Arts and Cultural Recovery Package - Play Local program. 2. Provide the Roma Cultural Centre as in kind sponsorship to host the comedy performance. 3. Authorise the Chief Executive Officer, or delegate, to sign the funding agreement if the application is successful. 	
CARRIED	8/0

Responsible Officer	Specialist - Arts & Culture
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 7.10pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 12 August 2020, at Ernest Brock Room (Roma Cultural Centre).

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Mayor.

.....
Date.