
MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT MITCHELL MEMORIAL HALL ON 14 OCTOBER 2020 SCHEDULED TO COMMENCE AT 6.30PM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor Cr. G B McMullen, Cr. J R P Birkett, Cr. M C Edwards, Cr. J L Guthrie, Cr. J M Hancock, Cr. W L Ladbrook, Cr. C J O'Neil, Cr. W M Taylor, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate & Community Services – Sharon Frank, Deputy Director / Strategic Road Management – Cameron Hoffmann, Manager Organisational Development & Human Resources.

WELCOME

The Mayor welcomed all present and declared the meeting open at 6.39pm.

CONFIRMATION OF MINUTES

Resolution No. OM/10.2020/01

Moved Cr McMullen

Seconded Cr Guthrie

That the minutes of the Ordinary Meeting [*held on*] 23 September 2020 be accepted as true and correct [*be confirmed*].

CARRIED

9/0

Resolution No. OM/10.2020/02

Moved Cr Hancock

Seconded Cr Taylor

That the minutes of the Special Meeting held on 1 October 2020 be confirmed.

CARRIED

9/0

Resolution No. OM/10.2020/03

Moved Cr Birkett

Seconded Cr Edwards

That the minutes of the Special Meeting held on 7 October 2020 be confirmed.

CARRIED

9/0

DECLARATION OF CONFLICTS OF INTEREST

Mayor Golder advised that if Council were happy to, he wished to move on the suggestion [by the Chief Executive Officer] that the Declaration of Conflicts of Interest be declared as they happen for this meeting as things may run a bit smoother.

New legislation came into effect on Monday 12 October 2020 which change how Councillors' Conflicts of Interest are managed.

Resolution No. OM/10.2020/04

Moved Cr Golder

Seconded Cr McMullen

That the [Councillor] 'Declaration of Conflicts of Interest' be declared as they happen [upon introduction of each Item by the Chair and prior to Council considering the introduced item].

CARRIED

9/0

Responsible Officer

Lead Officer - Elected Members & Community Engagement

CONSIDERATION OF NOTICES OF MOTION

Item Number:

8.1

File Number: D20/90378

SUBJECT HEADING:

SENIOR CITIZENS BUILDING - LEASE AGREEMENT

Officer's Title:

Facility Lease Management & Housing Officer / Team Coordinator

Executive Summary

Council considered an amended resolution from the Council meeting on 23 January 2019.

Resolution No. OM/10.2020/05

Moved Cr O'Neil

Seconded Cr Edwards

That Council rescind (repeal) Resolution Number GM/01.2019/39 stating:

That Council:

- 1. Enter into an agreement with Roma Senior Citizens for the use of the Roma Senior Citizens Centre for a period of 3 (three) years with the option to extend for a further 3 (three) years.**
- 2. Agree to the payment of rates on 4SP103335.**
- 3. Charge no hire fee for the use of the Roma Senior Citizens Building for the term of this agreement.**
- 4. Require the Roma Senior Citizens to enter into sub agreement for subsequent use of the building.**
- 5. Provide administrative support in drafting the required sub-agreements.**

And replace with the following motion:

That Council:

1. Enter into a lease with Roma Senior Citizens for the use of the Roma Senior Citizens Centre being Lot 4 on SP103335 for a period of 6 (six) years.
2. Agree to the payment of rates on Lot 4 on SP103335.
3. Charge Roma Senior Citizens no hire fee for the use of the Roma Senior Citizens Building for the term of this agreement.
4. Require the Roma Senior Citizens to enter into sub agreements for any subsequent use of the building by other parties.
5. Provide administrative support in drafting the required sub-agreements.
6. Authorise the Chief Executive Officer, or delegate, to sign the agreement.

CARRIED

9/0

Responsible Officer	Facility Lease Management & Housing Officer / Team Coordinator
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BUSINESS
OFFICE OF THE CEO
Item Number:

10.1

File Number: D20/94160
SUBJECT HEADING:
SKILLING QUEENSLANDERS FOR WORK - FIRST START TRAINEESHIPS 2020/21
Officer's Title:
Human Resources & Training Advisor
Executive Summary:

Council submitted a bid to the Local Government Association Queensland (LGAQ) for six (6) first start positions under the Skilling Queenslanders for Work First Start Program.

LGAQ has recently confirmed that a funding allocation for four (4) traineeship positions has been approved for Council under the State Government's Skilling Queenslanders for Work First Start Program. Council will receive a subsidy of \$16,500 (inclusive of GST) for each trainee.

Resolution No. OM/10.2020/06
Moved Cr Edwards
Seconded Cr Birkett
That Council:

1. Support the Skilling Queenslanders for Work First Start Program initiative and accept the funding allocation for four (4) traineeship positions.
2. Authorise the Chief Executive Officer to approve and sign the Services Agreement between the Department of Employment, Small Business and Training and Maranoa Regional Council.
3. Amend the organisational structure to include the four (4) traineeship positions.
4. Investigate the possibility of future apprenticeships for steel fabrication.

[Wording amended by Cr Edwards from his original motion following discussion with Councillors and a suggestion from Cr Birkett to include a fourth point, which Cr Edwards confirmed he was happy to accept].

CARRIED

9/0

Responsible Officer

Human Resources & Training Advisor

Item Number:

10.2

File Number: D20/95663

SUBJECT HEADING:

TEMPORARY RECRUITMENT SUPPLIER

Officer's Title:

Recruitment & Onboarding Officer

Executive Summary:

It was proposed to commence a contractual agreement with a new supplier for temporary recruitment / labour hire services.

Comensura Pty Ltd is a Local Buy approved, neutral vendor supplier, currently working with 47 registered recruitment agencies.

Resolution No. OM/10.2020/07

Moved Cr McMullen

Seconded Cr Ladbrook

That Council authorise the Chief Executive Officer to sign the agreement / contract with Comensura Pty Ltd for short-term / temporary labour hire requirements.

CARRIED

9/0

Responsible Officer

Recruitment & Onboarding Officer

CORPORATE & COMMUNITY SERVICES

Item Number:

11.1

File Number: D20/87441

SUBJECT HEADING:

DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER UNDER THE LOCAL GOVERNMENT REGULATION 2012 (QLD) ("LOGR")

Officer's Title:

Governance Officer

Executive Summary:

Council's delegations are reviewed and updated during the year according to changes in State Government legislation.

This report sought Council's approval for the delegation of Council powers under the Local Government Regulation 2012 (Qld) ("LOGR") to the position of Chief Executive Officer.

Resolution No. OM/10.2020/08

Moved Cr Hancock

Seconded Cr Taylor

That:

1. Council under section 257 of the *Local Government Act 2009*, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Local Government Regulation 2012 (Qld)* ("LOGR").
2. All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

CARRIED

9/0

Responsible Officer

Governance Officer

DECLARATION OF CONFLICT OF INTEREST

Given this was the first declaration under the new legislation, there was significant discussion by Councillors about how the new legislation applied to information provided by Cr Wendy Taylor and the specific circumstances of item 11.2.

Cr Taylor and Councillors ultimately determined that it should be declared and managed as a *Declarable conflict of interest*.

Item No.	Agenda item description	Name of the Councillor <i>Section 150FA (2)(a) Local Government Act 2009</i>	Type of conflict of interest	Particulars of interest <i>Section 150FA (2)(b) Local Government Act 2009</i>
11.2	Roma Saleyards Prime Sales	Cr Wendy Taylor	Part 3 - Declarable	<p>The agenda report pertains to the selection of the day for prime sales as recommended by the Roma Livestock Agents Association.</p> <p>The report content included reference to the employer of the Councillor's child (related party) under the heading of organisations who stand to gain a benefit, or suffer a loss (either directly or indirectly).</p> <p>150EP Who is a <i>related party</i> of a councillor</p> <p>(1) A person is a <i>related party</i> of a councillor if the person is any of the following in relation to the councillor—</p> <ul style="list-style-type: none"> (a) an entity in which the councillor, or a person mentioned in paragraph (b), (c) or (d), has an interest; (b) a <i>close associate</i> of the councillor, other than an entity mentioned in section 150EJ(1)(f); (c) a parent, child or sibling of the councillor's spouse; <p>150EJ Who is a <i>close associate</i> of a councillor</p> <p>(1) A person is a <i>close associate</i> of a councillor if the person is any of the following in relation to the councillor—</p> <ul style="list-style-type: none"> (b) a parent, <u>child</u> or sibling; <p>Further details are included below.</p>

Cr Taylor advised as follows:

Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias because my daughter is based in Brisbane and works in the finance area. She therefore has no involvement in the day to day operations of the Saleyards site in Roma.

The agenda item before Council today, Agenda Item 11.2, had been raised by the Roma Livestock Agents Association by letter and pertains to operational matters on site at the Saleyards in Roma – i.e. the choice of sale day.

Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/10.2020/09

Moved Cr O'Neil

Seconded Cr Birkett

That it is in the public interest that Cr Taylor participates and votes on Agenda Item 11.2, because a reasonable person would trust that the final decision was made in the public interest.

CARRIED

8/0

Cr Taylor did not vote on this motion as she was the declaring Councillor under consideration in this matter.

Responsible Officer

Lead Officer - Elected Members & Community Engagement

Item Number:

11.2

File Number: D20/91830

SUBJECT HEADING:

ROMA SALEYARDS PRIME SALES

Officer's Title:

Manager - Saleyards

Executive Summary:

Roma Livestock Agents Association held a meeting on Wednesday, 16 September 2020, to discuss prime sales at Roma Saleyards.

A motion from this meeting was to request to Council that Roma Saleyards prime sales continue in the current format (incorporated into the weekly store sale).

Resolution No. OM/10.2020/10

Moved Cr Birkett

Seconded Cr McMullen

That due to the recommendation from the Roma Livestock Agents Association (RLAA), Council:

- 1. Nominate Tuesday as a regular sale day for prime cattle until 31 December 2020. This will give certainty to producers that prime sale cattle are auctioned weekly at Roma.**
- 2. Undertake a review in December 2020 in consultation with the RLAA; bringing a report back to Council.**

CARRIED

9/0

Section 150FA (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil, Cr. Wendy Taylor

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Responsible Officer	Manager - Saleyards
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Item Number: 11.3 **File Number:** D20/90542

SUBJECT HEADING: TENDER 21001: REGISTER OF PRE-QUALIFIED SUPPLIERS FOR THE PURCHASE AND REMOVAL OF SCRAP METAL, BATTERIES AND OTHER VALUABLE RECYCLABLE MATERIALS

Officer's Title: Manager - Procurement & Plant

Executive Summary:

Tender 21001 – Register of Pre-Qualified Suppliers for the Purchase and Removal of Scrap Metal, Batteries and Other Valuable Recyclable Materials.

This report sought Council's approval to establish supplier arrangements for a Register of Suppliers to purchase and remove scrap metal, batteries and other valuable recyclable materials from various waste facilities and other sites within the Maranoa region.

The Evaluation Panel assessed the submissions and the report was tabled for Council's consideration.

Resolution No. OM/10.2020/11

Moved Cr McMullen

Seconded Cr Ladbrook

That Council:

1. Approve the formation of the Register of Pre-Qualified Suppliers for the Purchase and Removal of Scrap Metal, Batteries and Other Valuable Recyclable Materials.
2. Include the following suppliers in the Register:
 - OneSteel Recycling – Trading as (T/A) Infrabuild Recycling
 - Sims Group Australia Holdings Limited - Trading as (T/A) Sims Metal Management
3. Approve the Register to remain current until 30 September 2024 with an annual refresh.
4. Authorise the Chief Executive Officer (or delegate) to enter into a Sale of Goods Agreement with the selected Tenderers formalising the terms and conditions detailed in the draft agreement.

CARRIED

9/0

Responsible Officer	Manager - Procurement & Plant
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Item Number: 11.4 **File Number:** D20/90821

SUBJECT HEADING: TENDER 20024 REGISTER OF PRE-QUALIFIED SUPPLIERS FOR WET HIRE OF EQUIPMENT

Officer's Title: Manager - Procurement & Plant

Executive Summary:

This report detailed the sub-panels for the Register of Pre-Qualified Suppliers for Wet Hire of Equipment. The original report for Tender 20024 presented to Council did not detail the sub-panels as is normal practice.

Suppliers are allocated to various sub-panels based on Council's requirements and the type of equipment tenderers can supply.

This report was presented to Council to approve the sub-panels for the Register of Pre-Qualified Suppliers for Wet Hire of Equipment.

Resolution No. OM/10.2020/12

Moved Cr McMullen

Seconded Cr Ladbrook

That Council approve the formation of the additional sub-panels of equipment under the Register of Pre-Qualified Suppliers for Wet Hire of Equipment as listed below:

Plant Category/Supplier
Dozers - Tracked
Ison Haulage
Quarry Mining Haulage
Excavator Tracked
Joe Wagner Group
Matt Lister Earthmoving
Quarry Mining Haulage
Speciality Services QLD
G R Brown & Sons Pty Ltd
Graders
Joe Wagner Group
Quarry Mining Haulage
G R Brown & Sons Pty Ltd
Haulage - Body Truck
Joe Wagner Group
Quarry Mining Haulage
Speciality Services QLD
G R Brown & Sons Pty Ltd
Buck Scott Haulage Pty Ltd
Haulage - End Tippers
HBS Earthmoving Pty Ltd
J & J Earthmoving (QLD) Pty Ltd
Quarry Mining Haulage Pty Ltd
Haulage - Flat Tops/Drop Decks
Ison Haulage

J D & T J Bell
Haulage - Floats/Low Loaders
Ison Haulage
Haulage - Side Tippers
Ison Haulage
Joe Wagner Group
Matt Lister Earthmoving
Quarry, Mining Haulage
Buck Scott Haulage Pty Ltd
Haulage - Truck & Dog (Recommend no panel)
Buck Scott Haulage Pty Ltd
Haulage - Water Tanker
Joe Wagner Group
Speciality Services QLD
G & R Brown & Sons Pty Ltd
Loaders – Backhoe
Joe Wagner Group
Quarry Mining Haulage
Loaders - Front End (Tyred)
Ison Haulage Pty Ltd
Matt Lister Earthmoving
Quarry Mining Haulage
Loaders - Skid Steer (Tracked)
Bitu-Mill (Road Maintenance) Pty Ltd
HBS Earthmoving Pty Ltd
J & J Earthmoving (QLD) Pty Ltd
Joe Wagner Group
Quarry Mining Haulage
Speciality Services QLD
G & R Brown & Sons Pty Ltd
Bitu-Mill (Road Maintenance) Pty Ltd
Rollers - Multi-tyred (Recommend no panel)
Joe Wagner Group
G & R Brown & Sons Pty Ltd
Joe Wagner Group
Rollers - Smooth Drum
Joe Wagner Group
G & R Brown & Sons Pty Ltd
Spreaders
Quarry Mining Haulage
Stabilised Pavements Australia
TJ & JE Campbell Pty Ltd
G & R Brown & Sons Pty Ltd
THE Mining and Civil Pty Ltd

Stabilisers
Stabilised Pavements Australia
TJ & JE Campbell Pty Ltd
THE Mining and Civil Pty Ltd
Profilers
Bitu-Mill (Road Maintenance) Pty Ltd
Trucks - Prime Movers
Ison Haulage Pty Ltd
Joe Wagner Group
Vacuum Excavation Equipment
HTD Australia Pty Ltd
Joe Wagner Group
Quarry Mining Haulage
Speciality Services QLD
Trenching Equipment
HBS Earthmoving Pty Ltd
Boring Equipment
HTD Australia Pty Ltd
Miscellaneous Equipment
Bitu-Mill (Road Maintenance) Pty Ltd
Corbet's Group
Ezyquip Hire
HBS Earthmoving Pty Ltd
HTD Australia Pty Ltd
ISON Haulage Pty Ltd
J & J Earthmoving (QLD) Pty Ltd
JD and TJ Bell
Joe Wagner Group
Matt Lister Earthmoving
Quarry Mining Haulage Pty Ltd
Speciality Services QLD
Stabilised Pavements Australia
T&W Earthmoving
THE Mining and Civil
TJ & JE Campbell Pty Ltd
G & R Brown & Sons Pty Ltd
Buck Scott Haulage Pty Ltd
Stabilco
CARRIED
9/0

Responsible Officer	Manager - Procurement & Plant
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DECLARATION OF CONFLICT OF INTEREST

Item No.	Agenda item description	Name of the Councillor Section 150FA (2)(a) Local Government Act 2009	Type of conflict of interest Part 2 or Part 3 of the Local Government Act 2009	Particulars of interest Section 150FA (2)(b) Local Government Act 2009
11.5	Software options – Roma Saleyards	Cr Wendy Taylor	Part 3 - Declarable	<p>The agenda report pertains to Software options at the Roma Saleyards.</p> <p>The report content included reference to the employer of the Councillor's child (related party) under the heading of organisations who stand to gain a benefit, or suffer a loss (either directly or indirectly).</p> <p>150EP Who is a <i>related party</i> of a councillor</p> <p>(1) A person is a <i>related party</i> of a councillor if the person is any of the following in relation to the councillor—</p> <p>(a) an entity in which the councillor, or a person mentioned in paragraph (b), (c) or (d), has an interest;</p> <p>(b) <u>a close associate of the councillor</u>, other than an entity mentioned in section 150EJ(1)(f);</p> <p>(c) a parent, child or sibling of the councillor's spouse;</p> <p>150EJ Who is a <i>close associate</i> of a councillor</p> <p>(1) A person is a <i>close associate</i> of a councillor if the person is any of the following in relation to the councillor—</p> <p>(b) a parent, <u>child</u> or sibling;</p> <p>Further details are included below.</p>

Cr Taylor advised as follows:

I, Wendy Taylor, inform the meeting that I have a declarable conflict of interest as a result of my daughter working for the contractor (AAM Operations Pty Ltd), which is a contractor referenced in the report. However, she (my daughter) is based in Brisbane and works in the finance area and has no involvement in the day to day operations of the Saleyards site in Roma.

The agenda item was initiated following a deputation from the Roma Livestock Agents representatives and pertains to operational matters on site at the Saleyards in Roma.

Although I have a declarable conflict of interest for the matter, I do not believe a reasonable person could have a perception of bias for agenda Item 11.5. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/10.2020/13

Moved Cr Hancock

Seconded Cr O'Neil

That it is in the public interest that Cr Taylor participates and votes on Agenda Item 11.2, because a reasonable person would trust that the final decision was made in the public interest.

CARRIED

8/0

Cr Taylor did not vote on this motion as she was the declaring Councillor under consideration in this matter.

Responsible Officer

Lead Officer - Elected Members & Community Engagement

Item Number: 11.5

File Number: D20/91521

SUBJECT HEADING:

SOFTWARE OPTIONS - ROMA SALEYARDS

Officer's Title:

Manager - Saleyards

Executive Summary:

On 3 September 2020 Council held a special meeting between Roma Livestock Agents Association, and Council regarding saleyards operations.

A Councillor report was considered at the special meeting on 3 September 2020 where Council resolved as follows:

Resolution No. SM/09.2020/04

[That] a report be prepared for an upcoming meeting.

Resolution No. OM/10.2020/14

Moved Cr Ladbrook

Seconded Cr Edwards

That Council:

- 1. Engage with key users of the current livestock management platform to identify individual practices that may be enhanced, and/or overcome through this technology.**
- 2. Call for expressions of interest to provide [a] livestock management platform at Roma Saleyards.**

CARRIED

9/0

Section 150FA (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil, Cr. Wendy Taylor

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Responsible Officer

Manager - Saleyards

Cr O'Neil left the meeting at 7.32pm, and returned at 7.34pm.

DECLARATION OF CONFLICT OF INTEREST

Item No.	Agenda item description	Name of the Councillor Section 150FA (2)(a) Local Government Act 2009	Type of conflict of interest Part 2 or Part 3 of the Local Government Act 2009	Particulars of interest Section 150FA (2)(b) Local Government Act 2009
11.6	Weighing Times – Roma Saleyards	Cr Wendy Taylor	Part 3 - Declarable	<p>The agenda report pertains to weighing times at the Roma Saleyards.</p> <p>The report content included reference to the employer of the Councillor's child (related party) under the heading of organisations who stand to gain a benefit, or suffer a loss (either directly or indirectly).</p> <p>150EP Who is a <i>related party</i> of a councillor</p> <p>(1) A person is a <i>related party</i> of a councillor if the person is any of the following in relation to the councillor—</p> <p>(a) an entity in which the councillor, or a person mentioned in paragraph (b), (c) or (d), has an interest;</p> <p>(b) a <u>close associate of the councillor</u>, other than an entity mentioned in section 150EJ(1)(f);</p> <p>(c) a parent, child or sibling of the councillor's spouse;</p> <p>150EJ Who is a <i>close associate</i> of a councillor</p> <p>(1) A person is a <i>close associate</i> of a councillor if the person is any of the following in relation to the councillor—</p> <p>(b) a parent, <u>child</u> or sibling;</p> <p>Further details are included below.</p>

Cr Taylor advised as follows:

I, Wendy Taylor, inform the meeting that I have a declarable conflict of interest as a result of my daughter working for the contractor (AAM Operations Pty Ltd), which is a contractor referenced in the report. However, she (my daughter) is based in Brisbane and works in the finance area and has no involvement in the day to day operations of the Saleyards site in Roma.

The agenda item was initiated following deputations with key stakeholders including Roma Livestock Agents and pertains to operational matters on site at the Saleyards in Roma.

Although I have a declarable conflict of interest for the matter, I do not believe a reasonable person could have a perception of bias for agenda Item 11.6. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/10.2020/15	
Moved Cr Edwards	Seconded Cr Birkett
That it is in the public interest that Cr Taylor participates and votes on Agenda Item 11.6, because a reasonable person would trust that the final decision was made in the public interest.	
CARRIED	8/0
Cr Taylor did not vote on this motion as she was the declaring Councillor under consideration in this matter.	

Responsible Officer	Lead Officer - Elected Members & Community Engagement
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Cr Birkett left the meeting at 7.41pm, and returned at 7.43pm.
Cr Ladbrook left the meeting at 7.51pm, and returned at 7.54pm.

Item Number: 11.6 **File Number:** D20/91663

SUBJECT HEADING: ORIGINAL AGENDA ITEM - WEIGHING TIMES - ROMA SALEYARDS

MOVER AND SECONDER AMENDED THE AGENDA ITEM TO PERTAIN TO WAITING TIMES AT RAMPS AND DELIVERY TIMES FROM THE SELLING PEN THROUGH TO THE SCALES AND THEN TO THE DELIVERY YARD

Officer's Title: Manager - Saleyards

Executive Summary:

On 3 September 2020, Council held a deputation with the Roma Livestock Agents Association and Agents regarding saleyards operations.

A Councillor report was considered at the special meeting on 3 September 2020 where Council resolved as follows:

*Resolution No. SM/09.2020/06
That a report be prepared for an upcoming meeting.*

Resolution No. OM/10.2020/16

Moved Cr Golder

Seconded Cr McMullen

That Council:

1. **Seek advice from relevant staff as to how best to capture and analyse the following suggested points (for a one month trial):**
 - **Document waiting times on the ramps (from when a truck arrives at the ramp until the truck leaves).**
 - **Record times for cattle to be brought for loading onto trucks, using CCTV footage.**
 - **Source the total head of cattle for each consignment.**
 - **Analyse all aspects of delivery from the selling pen, through to the scales and then to the delivery yard.**
2. **Be provided a report at a future meeting.**
3. **Work with the Roma Livestock Agents Association in respect to the receipt of cattle.**

[Wording amended by Cr Golder from his original motion following discussion with Councillors, and in response to further clarifying questions asked by the Director and Chief Executive and Councillors].

CARRIED

9/0

Section 150FA (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil, Cr. Wendy Taylor.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Responsible Officer	Manager - Saleyards
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Item Number: 11.7 **File Number:** D20/92693

SUBJECT HEADING: REQUEST FOR REDUCED TRADING TERMS - CREDITOR 11568

Officer's Title: Manager - Procurement & Plant

Executive Summary:

Council received correspondence from a supplier requesting a reduction in trading terms from twenty-eight (28) days.

Resolution No. OM/10.2020/17	
Moved Cr McMullen	Seconded Cr Birkett
That Council approve a reduction in trading terms from twenty-eight (28) days to fourteen (14) days for any invoices submitted by creditor 11568.	
CARRIED	9/0

Responsible Officer	Manager - Procurement & Plant
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Item Number: 11.8 **File Number:** D20/92906

SUBJECT HEADING: TENDER 21012: SALE OF PROPERTY AT 52 OXFORD STREET, MITCHELL QLD 4465.

Officer's Title: Manager - Procurement & Plant

Executive Summary:

Council invited tenders for the sale of the land and building located at 52 Oxford Street, Mitchell QLD 4465.

This report summarised the results of the Tender and was submitted for Council's consideration.

Resolution No. OM/10.2020/18	
Moved Cr McMullen	Seconded Cr Birkett
That Council:	
<ol style="list-style-type: none"> 1. Accept the offer from Mathew Pierce of Toowoomba Qld for sixty thousand dollars (\$60,000) Inc GST. 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Mathew Pierce formalising the terms and conditions in the draft contract and execute any documentation associated with the asset disposal. 	
CARRIED	9/0

Responsible Officer	Manager - Procurement & Plant
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Item Number: 11.9 File Number: D20/91627

SUBJECT HEADING: TENDER 21000: SALE OF 181 ALICE STREET, MITCHELL QLD 4465

Officer's Title: Manager - Procurement & Plant

Executive Summary:

Council invited tenders for the sale of the land and building located at 181 Alice Street, Mitchell QLD 4465.

The property located at 181 Alice Street, Mitchell, known as Lot 8 on M15144, is zoned as "General Residential" in the Maranoa Planning Scheme 2017.

The property is comprised of:

- 2,529m² land area
- Split level house with three bedrooms; and
- One bathroom.

This report was submitted to Council for their consideration.

Resolution No. OM/10.2020/19

Moved Cr Birkett

Seconded Cr Ladbrook

That Council:

1. Offer the property described as Lot 8 on M15144 for sale other than by tender or auction pursuant to the exception under section 236(1)(a) of the *Local Government Regulation 2012 (Qld)*.
2. Authorise the Chief Executive Officer (or delegate) to:
 - a. List the properties with local real estate agents, with all real estate agents in the Maranoa Regional Council area being given the opportunity to list the property for sale until 15 May 2021 or until sold;
 - b. List the property for a sale price of \$30,000;
 - c. Accept the first unconditional offer not less than the market valuation price as determined in the valuation report by Fraser Valuation on 15 May 2020;
 - d. Negotiate, complete and execute the necessary documentation to list the property for sale, enter a contract of sale and any other documentation necessary and incidental to the disposal of the properties.

Note: There was discussion requesting that all agents be notified of the listing at the same time (e.g. e-mail).

[Wording amended by Cr Birkett from his original motion following a question from the Mayor and further discussion with Councillors, the Chief Executive Officer and Directors, which Cr Birkett confirmed he was happy to accept].

CARRIED

9/0

Responsible Officer

Manager - Procurement & Plant

Item Number: 11.10 **File Number:** D20/96956
SUBJECT HEADING: LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) 2020 ANNUAL CONFERENCE AGENDA
Officer's Title: Lead Officer - Elected Members & Community Engagement

Executive Summary:

The report provided the opportunity for the Local Government Association of Queensland (LGAQ) 2020 Annual Conference Agenda to be discussed.

Resolution No. OM/10.2020/20	
Moved Cr McMullen	Seconded Cr Ladbrook
<p>That Council confirm receipt of the LGAQ Annual Conference Agenda circulated to all Councillors on Thursday 8 October 2020 and provided in hard copy upon request.</p>	
CARRIED	9/0

Responsible Officer	Lead Officer - Elected Members & Community Engagement
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Item Number: 11.11 **File Number:** D20/96930
SUBJECT HEADING: ENDORSEMENT OF COUNCILLOR ATTENDANCE AT 2020 SMALL MUSEUMS CONFERENCE
Officer's Title: Lead Officer - Elected Members & Community Engagement

Executive Summary:

The report sought endorsement of Councillor attendance at upcoming conference, as part of enhancing strategy and policy development for Maranoa Regional Council.

Resolution No. OM/10.2020/21	
Moved Cr Ladbrook	Seconded Cr Edwards
<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the attendance of Cr Hancock at the 2020 Small Museums Conference on 16 – 18 October 2020 in Ormiston – Brisbane. 2. Draw the required funds from Cr Hancock's Conference budget allocation. 	
CARRIED	9/0

Responsible Officer	Lead Officer - Elected Members & Community Engagement
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Item Number: 11.12 **File Number:** D20/96588
SUBJECT HEADING: REVISED DEBT (BORROWING) POLICY 2020/21
Officer's Title: Program Funding & Budget Coordinator

Executive Summary:

It is a requirement of the Local Government Regulation 2012 (Section 192) that a local government prepare and adopt a debt policy for a financial year.

A draft revised policy was tabled for Council's consideration for potential additional borrowings in 2020/21.

Resolution No. OM/10.2020/22	
Moved Cr O'Neil	
That this item lays on the table until the later part of the meeting.	
CARRIED	9/0

Responsible Officer	Lead Officer - Elected Members & Community Engagement
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Item Number: 11.13 **File Number:** D20/94798
SUBJECT HEADING: INVESTIGATION REPORT - COUNCILLORS' CONDUCT
Officer's Title: Director - Corporate & Community Services

Executive Summary:

The report proposed the adoption of the updated example Investigation Policy as released by the Department of Local Government, Racing and Multicultural Affairs on their website. The updated example policy supports the recent changes to legislation, commencing on 12 October 2020.

Resolution No. OM/10.2020/23	
Moved Cr O'Neil	Seconded Cr Guthrie
That Council adopt the attached updated [template] Investigation Policy.	
<i>[This policy is attached to the officer's report contained in the agenda on the matter].</i>	
CARRIED	9/0

Responsible Officer	Director - Corporate & Community Services
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Item Number: 11.14 **File Number:** D20/94770

SUBJECT HEADING: **STANDING ORDERS POLICY AND MEETING PROCEDURES**

Officer's Title: **Director - Corporate & Community Services**

Executive Summary:

Standing Orders Policy OM/04.2020/05 sets out Maranoa Regional Council's existing arrangements that govern the conduct of business and proceedings at Council meetings; which was the template Standing Orders and Model Meeting Rules (Procedures) provided by the Department of Local Government, Racing and Multicultural Affairs (the Department) at that time.

The Department has issued two new 'template' documents to support changes to legislation commencing on 12 October 2020:

- *Best-Practice Meeting Standing Orders;*
- *Model Meeting Procedures (mandatory minimum procedures);*

The report provided a copy of each for Council's consideration.

Resolution No. OM/10.2020/24

Moved Cr Golder

Seconded Cr O'Neil

That:

1. **Council adopt the template Meeting Standing Orders and Model Meeting Procedures provided by the Department of Local Government, Racing and Multicultural Affairs, including the following amendments:**
 - **Item 28.1 – Notify the Chairperson and Chief Executive Officer (CEO) prior to the meeting or as soon as practicable once the councillor becomes aware of their intended absence.**
 - **Item 23.2 – Councillors will speak to each other or about each other during the local government meeting by their respective titles ('mayor' or 'councillor'), when speaking of or addressing officers will call them by their respective title (i.e. CEO, Director, Deputy Director, Manager, Officer) followed by their first name and will confine their remarks to the matter under consideration.**

[Wording amended by Cr Golder from his original motion following suggested amendments from Cr O'Neil and further discussion, which Cr Golder confirmed he was happy to accept].

CARRIED

9/0

Responsible Officer

Director - Corporate & Community Services

Item Number: 11.15

File Number: D20/90906

SUBJECT HEADING: TENDER 20023: REGISTER OF PRE-QUALIFIED SUPPLIERS FOR DRY HIRE OF EQUIPMENT

Officer's Title: Manager - Procurement & Plant

Executive Summary:

This report detailed the sub-panels for the Register of Pre-Qualified Suppliers for Dry Hire of Equipment. The original report for Tender 20023 presented to Council did not include the sub-panels as is normal practice.

Suppliers are allocated to various sub-panels based on Council's requirements and the type of equipment Tenderers can supply.

This report was presented to Council to approve the sub-panels for the Register of Pre-Qualified Suppliers for Dry Hire of Equipment.

Resolution No. OM/10.2020/25

Moved Cr Taylor

Seconded Cr McMullen

That Council approve the formation of the applicable sub-panels of equipment under the Register of Pre-Qualified Suppliers for Dry Hire of Equipment as listed below:

Plant Category/Supplier
Caravan
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
Onsite Rental Group Operations Pty Ltd
Rollers Australia Pty Ltd
Compactor Rammer Type
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
Onsite Rental Group Operations Pty Ltd
Compactor Vibrating Plate
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
Onsite Rental Group Operations Pty Ltd
Compressor
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
Onsite Rental Group Operations Pty Ltd
PremiAir Services
Concrete Agitator
Ezyquip Hire Pty Ltd
Crushing Equipment
Quarry Mining Haulage Pty Ltd
Dozer Tracked
Coates Hire Operations Pty Ltd
Corbet Timber Haulage
Ezyquip Hire Pty Ltd
Hastings Deering (Aust) Ltd
Quarry Mining Haulage Pty Ltd
Sharpe Bros (Aust) Pty Ltd
Dozer Wheeled
Coates Hire Operations Pty Ltd
Sharpe Bros (Aust) Pty Ltd

Excavator Attachments
Coates Hire Operations Pty Ltd
Corbet Timber Haulage
Ezyquip Hire Pty Ltd
Hastings Deering (Aust) Pty Ltd
Onsite Rental Group Operations Pty Ltd
Quarry Mining Haulage Pty Ltd
Sharpe Bros (Aust) Pty Ltd
Sherrin Rentals Pty Ltd
Swans Earthmoving Qld Pty Ltd
T&W Earthmoving Pty Ltd
Excavator Tracked
Coates Hire Operations Pty Ltd
Corbet Timber Haulage
Ezyquip Hire Pty Ltd
Hastings Deering (Aust) Pty Ltd
J & J Earthmoving (Qld)
Onsite Rental Group Operations Pty Ltd
Quarry Mining Haulage Pty Ltd
Sharpe Bros (Aust) Pty Ltd
Sherrin Rentals Pty Ltd
Swans Earthmoving Qld Pty Ltd
Tutt Bryant Hire Pty Ltd
Excavator Wheeled/Tyred
Coates Hire Operations Pty Ltd
Hastings Deering (Aust) Pty Ltd
Onsite Rental Group Operations Pty Ltd
Sharpe Bros (Aust) Pty Ltd
T&W Earthmoving Pty Ltd
Fencing Temporary
Coates Hire Operations Pty Ltd
Onsite Rental Group Operations Pty Ltd
TFH Hire Services Pty Ltd
Generators (Various Sizes)
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
Onsite Rental Group Operations Pty Ltd
PremiAir Services
Grader
BL & MM Green BMG Trading
Coates Hire Operations Pty Ltd
Corbet Timber Haulage
Corbet Timber Haulage
Ezyquip Hire Pty Ltd
Hastings Deering (Aust) Ltd
Sharpe Bros (Aust) Pty Ltd
Sherrin Rentals Pty Ltd
Lighting
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
Onsite Rental Group Operations Pty Ltd
PremiAir Services
Loaders - Backhoe
Coates Hire Operations Pty Ltd
Corbet Timber Haulage
Ezyquip Hire Pty Ltd
Hastings Deering (Aust) Ltd
Onsite Rental Group Operations Pty Ltd

Quarry Mining Haulage Pty Ltd
Sharpe Bros (Aust) Pty Ltd
Swans Earthmoving Qld Pty Ltd
T&W Earthmoving
Tutt Bryant Hire Pty Ltd
Loaders - Skid Steer
BL & MM Green BMG Trading
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
Hastings Deering (Aust) Ltd
Onsite Rental Group Operations Pty Ltd
Quarry Mining Haulage Pty Ltd
Sharpe Bros (Aust) Pty Ltd
Sherrin Rentals Pty Ltd
T&W Earthmoving
Loaders – Tracked
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
Onsite Rental Group Operations Pty Ltd
Sharpe Bros (Aust) Pty Ltd
Sherrin Rentals Pty Ltd
Tutt Bryant Hire Pty Ltd
Loader Tyred
Coates Hire Operations Pty Ltd
Corbet Timber Haulage
Ezyquip Hire Pty Ltd
Hastings Deering (Aust) Ltd
JD and TJ Bell
Onsite Rental Group Operations Pty Ltd
Quarry Mining Haulage Pty Ltd
Sharpe Bros (Aust) Pty Ltd
Sherrin Rentals Pty Ltd
T&W Earthmoving
Tutt Bryant Hire Pty Ltd
Materials Handling - Telehandler
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
Onsite Rental Group Operations Pty Ltd
Mobile Facilities - Ablutions
Coates Hire Operations Pty Ltd
Onsite Rental Group Operations Pty Ltd
Rollers Australia Pty Ltd
Mobile Facility - Kitchen
Onsite Rental Group Operations Pty Ltd
Rollers Australia Pty Ltd
Pumps
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
GSS Hire (Ground Support Systems)
Onsite Rental Group Operations Pty Ltd
T&W Earthmoving
Roller – Drawn
Ezyquip Hire Pty Ltd
Rollers Australia Pty Ltd
Sharpe Bros (Aust) Pty Ltd
Rollers - Padfoot
Coates Hire Operations Pty Ltd
Conplant Pty Ltd

Corbet Timber Haulage
Ezyquip Hire Pty Ltd
Hastings Deering (Aust) Pty Ltd
Onsite Rental Group Operations Pty Ltd
Rollers Australia Pty Ltd
Sharpe Bros (Aust) Pty Ltd
Sherrin Rentals Pty Ltd
T&W Earthmoving
Tutt Bryant Hire Pty Ltd
Rollers – Multi Tyred
Coates Hire Operations Pty Ltd
Conplant Pty Ltd
Ezyquip Hire Pty Ltd
Hastings Deering (Aust) Pty Ltd
Onsite Rental Group Operations Pty Ltd
Rollers Australia Pty Ltd
Sharpe Bros (Aust) Pty Ltd
Sherrin Rentals Pty Ltd
Tutt Bryant Hire Pty Ltd
Rollers – Smooth Drum
Coates Hire Operations Pty Ltd
Conplant Pty Ltd
Corbet Timber Haulage
Ezyquip Hire Pty Ltd
Hastings Deering (Aust) Pty Ltd
Onsite Rental Group Operations Pty Ltd
Rollers Australia Pty Ltd
Sharpe Bros (Aust) Pty Ltd
Sherrin Rentals Pty Ltd
Swans Earthmoving QLD Pty Ltd
T&W Earthmoving
Tutt Bryant Hire Pty Ltd
Rollers - Trench
Coates Hire Operations Pty Ltd
Conplant Pty Ltd
Onsite Rental Group Operations Pty Ltd
Rollers Australia Pty Ltd
Sharpe Bros (Aust) Pty Ltd
Tutt Bryant Hire Pty Ltd
Sign Boards
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
Onsite Rental Group Operations Pty Ltd
PremiAir Services
TFH Hire Services Pty Ltd
Tutt Bryant Hire Pty Ltd
Site Office
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
Onsite Rental Group Operations Pty Ltd
Rollers Australia Pty Ltd
Site Office/Building – Skid Mounted
Coates Hire Operations Pty Ltd
Onsite Rental Group Operations Pty Ltd
Street Sweeper
M.T.E Sales and Services Pty Ltd
Rosmech Sales & Service Pty Ltd

Tooling (Jack Hammers etc.)
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
Onsite Rental Group Operations Pty Ltd
Traffic Lights
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
Onsite Rental Group Operations Pty Ltd
PremiAir Services
Tutt Bryant Hire Pty Ltd
Trailers – Flat Top
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
Quarry Mining Haulage Pty Ltd
Trailers - Float
Quarry Mining Haulage Pty Ltd
Sharpe Bros (Aust) Pty Ltd
Trailers – Plant
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
Onsite Rental Group Operations Pty Ltd
Quarry Mining Haulage Pty Ltd
Sharpe Bros (Aust) Pty Ltd
Trailers – Tanker/Fire Fighter
Ezyquip Hire Pty Ltd
Trailers - Tipper
Ezyquip Hire Pty Ltd
Sharpe Bros (Aust) Pty Ltd
Trenching Equipment
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
GSS Hire (Ground Support Systems)
Trucks – (Dump of Highway)
Corbet Timber Haulage
Ezyquip Hire Pty Ltd
Hastings Deering (Aust) Pty Ltd
Trucks – Prime Mover
Ezyquip Hire Pty Ltd
Hastings Deering (Aust) Pty Ltd
Trucks – Rigid
Ezyquip Hire Pty Ltd
T&W Earthmoving
Utility (Light Vehicle)
PremiAir Services
Works at Heights Equipment
Coates Hire Operations Pty Ltd
Ezyquip Hire Pty Ltd
Onsite Rental Group Operations Pty Ltd
Sherrin Rentals Pty Ltd
Miscellaneous Plant
Coates Hire Operations Pty Ltd
Compass Equipment Sales Pty Ltd
Onsite Rental Group Operations Pty Ltd
Position Partners
Quarry Mining Haulage Pty Ltd
Serious Waste Pty Ltd (Global Equipment Pty Ltd)
Sharpe Bros (Aust) Pty Ltd
Sherrin Rentals Pty Ltd

T&W Earthmoving
TFH Hire Services Pty Ltd
[Wording amended by Cr Taylor from her original motion following clarification from the Director – Corporate & Community Services].
CARRIED 9/0

Responsible Officer	Manager - Procurement & Plant
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DECLARATION OF CONFLICT OF INTEREST

Item No.	Agenda item description	Name of the Councillor <i>Section 150FA (2)(a) Local Government Act 2009</i>	Type of conflict of interest <i>Part 2 or Part 3 of the Local Government Act 2009</i>	Particulars of interest <i>Section 150FA (2)(b) Local Government Act 2009</i>
12.2	New Grid Installation – Washpool Road	Cr Julie Guthrie	Part 2 - Prescribed	<p>The agenda report pertained to an application for a Permit to Erect, Remove or Replace Gate and/or Grid Across a Road. Cr Guthrie was both a witness to a Non-Objection, and a partner in the responding entity. Her child (son) provided the non-objection and the landowner was her spouse (husband).</p> <p>150EI When councillor has prescribed conflict of interest—other</p> <p>A councillor has a prescribed conflict of interest in a matter if—</p> <p>(c) the matter is or relates to an application made to the local government for the grant of a licence, permit, registration or approval or consideration of another matter under a Local Government Act, if—</p> <p style="padding-left: 40px;">(ii) the councillor or a close associate of the councillor makes or has made a written submission to the local government in relation to the application before it is or was decided.</p> <p>Further details are included below.</p>

Cr Guthrie advised:

I Cr Julie Guthrie inform this meeting that I have a prescribed conflict of interest in this matter (as defined in section 150EI of the Local Government Act 2009). The nature of my interest is as follows:

The subject of the matter is Permit to Erect, Remove or Replace Gate and/or Grid Across a Road, in this instance Washpool Road.

My son (a landowner) provided information as part of the application and I witnessed the document.

The information was in relation to the Adjoining Property Holder's Objection or Non-objection which is a key requirement of the application form.

The information was provided in the name of Guthrie Pastoral Company of which I am a partner. The landowner however is my spouse - corrected her son provided a Non-objection.

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

The Chief Executive Officer asked a further clarifying question regarding Cr Guthrie's son providing the referred Non-objection - the objection was in the name of 'Guthrie Pastoral Group'. Cr Guthrie advised that her husband was the landowner, but confirmed her son's authorisation to respond on behalf of the partnership.

Cr Guthrie left the meeting at 8.37pm, taking no part in discussion or debate on the following matter.

Item Number: 12.1 **File Number:** D20/73427

SUBJECT HEADING: REQUEST FOR NEW GRID INSTALLATION - WASHPOOL ROAD

Officer's Title: Manager - Maintenance Delivery & Works

Executive Summary:

Council is in receipt of an application to install a single grid, signage, fencing and associated gates within the Washpool Road Reserve.

Resolution No. OM/10.2020/26

Moved Cr McMullen

Seconded Cr Edwards

That Council:

1. Approve the installation of a single grid, signage, fencing and associated gates at Chainage 21.400 on Washpool Road as per Council Policy – Grids & Gates.
2. Invoice the applicant the initial fee for a ten year permit, with the fee for 2020/21 being \$301.00 including GST.
3. Supply the applicant with a Works in Road Reserve permit to undertake the approved installations within Washpool Road Reserve.

CARRIED

8/0

Section 150FA (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil, Cr. Wendy Taylor

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Responsible Officer

Manager - Maintenance Delivery & Works

At cessation of discussion and debate on the abovementioned item at 8.38pm.

Cr McMullen left the meeting at 8.40pm, and returned at 8.41pm.

DECLARATION OF CONFLICT OF INTEREST

Item No.	Agenda item description	Name of the Councillor <i>Section 150FA (2)(a) Local Government Act 2009</i>	Type of conflict of interest <i>Part 2 or Part 3 of the Local Government Act 2009</i>	Particulars of interest <i>Section 150FA (2)(b) Local Government Act 2009</i>
12.2	Bitumen Road Rehabilitation and Reseal Preparation Works Programs	Cr Wendy Taylor	Part 3 – Declarable (Councillor)	<p>The report referenced:</p> <ul style="list-style-type: none"> Roads where three councillors live (Cr Taylor, Hancock, Golder) – however in each case the roads are part of the State Government road network. The scope of works had been determined by the RMPC delegated officer (Road Maintenance Performance Contract). A road where a councillor's (Cr Hancock's) brother in law lives. Whilst the road was mentioned in the report, the location of her brother-in-law's property is not within the scope of works. <p>None of the councillors had an interest in relation to the supplier, the subject of the report.</p> <p>150EN What is a <i>declarable conflict of interest</i></p> <p>Subject to section 150EO, a councillor has a declarable conflict of interest in a matter if—</p> <p>(a) the councillor has, or could reasonably be presumed to have, a conflict between the councillor's personal interests, or the personal interests of a related party of the councillor, and the public interest; and</p> <p>(b) because of the conflict, the councillor's participation in a decision about the matter might lead to a decision that is contrary to the public interest.</p> <p>150EP Who is a <i>related party</i> of a councillor</p> <p>(1) A person is a related party of a councillor if the person is any of the following in relation to the councillor—</p> <p>(c) a parent, child or <u>sibling</u> of the councillor's spouse;</p> <p>Further details are provided below.</p>
		Cr Johanne Hancock	Part 3 – Declarable (Councillor)	
		Cr Johanne Hancock	Part 3 – Declarable (Related party)	
		Cr Golder (Mayor)	Part 3 – Declarable (Councillor)	

Cr Taylor advised:

I, Cr Wendy Taylor, inform the meeting that I have a declarable conflict of interest due to me residing within the area covered for the scope of works. The report references the road on which I live (Roma Southern Road), however, the decision on the inclusion of the road in the scope of works was made by a delegated officer through Council's RMPC Contract therefore no reasonable person could consider that I have a conflict of interest arising when Council is deciding the preferred supplier.

Although I have a declarable conflict of interest, I do not believe a reasonable person would have a presumption of bias.

Cr O'Neil then added another perspective in considering the conflict under consideration, which was further commented on by the Chief Executive Officer – namely the decision of Council for this matter was not about road selection for where works will be undertaken, rather Council's selection of a supplier for the tendered works.

Cr Birkett left at 8.43pm, and returned at 8.44pm.

Council further discussed the difference in the declarable conflict of interest for those living on the road or using a road identified in the scope of works.

At the conclusion of those discussions, Cr. Taylor continued with her declarable conflict of interest.

Cr Taylor advised:

As a result of my conflict of interest I will leave the meeting room while the matter is considered and voted on.

It was noted that Cr Taylor had no personal interest in relation to the selection of the supplier. It was only that there was a reference to roads in the report (the latter decision on road and scope of works had already been made by an officer).

Cr Hancock advised:

For agenda item 12.2, I, Cr Johanne Hancock, inform the meeting that I have a declarable conflict of interest as a result of my relationship with Peter and Karen Hancock (brother in-law and sister in-law and business partners), as they live on Six Mile Road. The report references the road on which they live, however, it is not included within the scope of works.

I, Cr Johanne Hancock, inform the meeting that I have a declarable conflict of interest as a result of myself and my husband Graham Hancock live on Surat Developmental Road (referred to in the report as Surat – Tara Road), which is listed in the scope of works. The decision on the inclusion of the road in the scope of works was made by a delegated officer through Council's RMPC Contract.

As a result of my conflicts of interest I will leave the meeting while the matter is considered and voted on.

Cr Hancock or her related parties had no personal interest in relation to the selection of the supplier. It was only that there was a reference to roads in the report (the latter decision on roads and scope of works had already been made by an officer).

Cr Golder advised:

I have a declarable conflict of interest as I live on Carnarvon Development Highway, which is mentioned for works in the report and as a result of this conflict I will now leave the meeting while the matter is considered and voted on.

Cr Golder (Mayor) had no personal interest in relation to the selection of the supplier. It was only that there was a reference to roads in the report (the latter decision on road and scope of works had already been made by an officer).

Councillors left the meeting at 8.59pm.

Item Number: 12.2 **File Number:** D20/94666

SUBJECT HEADING: BITUMEN ROAD REHABILITATION AND RESEAL PREPARATION WORKS PROGRAMS

Officer's Title: Manager - Procurement & Plant

Executive Summary:

Council invited suitably qualified and experienced Spray Bitumen Sealing and Asphalt Contractors under Local Buy contract BUS270 (Road Resurfacing Suppliers) to submit pricing and supporting documentation for the delivery of road surfacing works for the Bitumen Road Rehabilitation Program and the Reseal Preparation Works Program. Responses were reviewed by an evaluation panel and the report submitted for Council's consideration.

Resolution No. OM/10.2020/27
Moved Cr O'Neil
Seconded Cr Guthrie
That Council:

1. **Select RPQ Spray Seal Pty Ltd as the recommended supplier for VP207939 – Bitumen Road Rehabilitation & Reseal Prep. Works Bitumen Sealing Program.**
2. **Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with RPQ Spray Seal Pty Ltd, noting the value of \$510,612.30, inclusive of GST, and form a contract by way of purchase order if the final terms are acceptable.**

CARRIED

6/0

Section 150FA (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Responsible Officer	Manager - Procurement & Plant
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At cessation of discussion and debate on the abovementioned item, Councillors Taylor, Hancock and Cr Golder returned to the meeting at 9.03pm.

Item Number: 12.3 File Number: D20/93633

SUBJECT HEADING: SURAT AIRPORT WATER METER OPTIONS

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

At its meeting of 23 September 2020, Council resolved that a report be brought back to Council on options for the metered standpipe at the Surat Airport (OM/09.2020/89). This included the option of an Avdata system and connecting this meter to the bore. This report provided those details.

Resolution No. OM/10.2020/28
Moved Cr Hancock
Seconded Cr Ladbrook
That Council:

1. **Note the contents of this report.**
2. **Approve the charge out rate of \$0.92/kl for the metered standpipe at Surat Airport.**

CARRIED

9/0

Responsible Officer	Manager - Water, Sewerage & Gas
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Item Number: 12.4 **File Number:** D20/72605

SUBJECT HEADING: MAINTENANCE SCHEDULE FOR CAMPBELL'S PARK

Officer's Title: Manager - Maintenance Delivery & Works

Executive Summary:

This report provided information in regards to the history of maintenance activities undertaken since 2006 within the area known as "Campbell's Park". The report also provided estimated costings for the proposed one off maintenance delivery to make the area more presentable to the community and travelling public and associated costings for budget deliberations for future maintenance schedules into the future.

Resolution No. OM/10.2020/29

Moved Cr Golder

Seconded Cr Taylor

That Council:

1. **Note the funding available and authorise the expenditure of funds to undertake preliminary works (\$8,918) at "Campbell's Park".**
2. **Consider additional and ongoing works as part of the upcoming budget review.**

CARRIED

9/0

Responsible Officer

Manager - Maintenance Delivery & Works

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Cr Ladbrook left the meeting briefly at 9.38pm during discussion of the following item and returned while discussion was continuing.

Item Number: 13.1 **File Number:** D20/93564

SUBJECT HEADING: TENDER - DENISE SPENCER POOL ROMA

Officer's Title: Facility Lease Management & Housing Officer / Team Coordinator

Executive Summary:

Council has received a letter of resignation from the Denise Spencer Pool Manager Stacey Robertson giving a completion date of 14 December 2020.

Resolution No. OM/10.2020/30

Moved Cr Golder

Seconded Cr McMullen

That Council:

1. **Acknowledge the letter of resignation received from the contract manager of the Denise Spencer Pool, Stacey Robertson, giving a completion date of 14 December 2020.**
2. **Review the draft tender specifications at the Ordinary Meeting on 28 October 2020.**
3. **Seek preliminary feedback from regional pool contract managers about pricing (entry fees).**

4. Seek community feedback as to whether they would increase their usage of the pool if the pool entry was free, and if so would they spend more at the canteen.
5. Call for tenders to manage and operate the Denise Spencer Memorial Pool in Roma following the review.

CARRIED

9/0

Responsible Officer

Facility Lease Management & Housing
Officer / Team Coordinator

DECLARATION OF CONFLICT OF INTEREST

Item No.	Agenda item description	Name of the Councillor <i>Section 150FA (2)(a) Local Government Act 2009</i>	Type of conflict of interest	Particulars of interest <i>Section 150FA (2)(b) Local Government Act 2009</i>
13.2	School Holiday Program – Request to Apply for Sponsorship	Cr Cameron O'Neil	Part 3 - Declarable	<p>The report pertained to a potential application by Council to the Santos Sponsorship Program. Another entity that Cr O'Neil is involved with (Country Universities Centre Maranoa) has also received funding from the same source.</p> <p>150EP Who is a <i>related party</i> of a councillor</p> <p>(1) A person is a <i>related party</i> of a councillor if the person is any of the following in relation to the councillor—</p> <p>(a) an entity in which the councillor, or a person mentioned in paragraph (b), (c) or (d), has an interest;</p> <p>Further details are included below.</p>

Cr O'Neil advised as follows:

I, Cr Cameron O'Neil, inform the meeting that I have a declarable conflict of interest as a result of my role as Chair and non-Executive Director of the Country Universities Centre Maranoa and the sponsorship received as part of Santos's 2020 Sponsorship Program. As a result of my conflict of interest I will leave the meeting while the matter is considered and voted on.

Cr O'Neil left the meeting at 9.53pm.

Item Number:

13.2

File Number: D20/93346

SUBJECT HEADING:

SCHOOL HOLIDAY PROGRAM - REQUEST TO APPLY FOR SPONSORSHIP

Officer's Title:

Regional Events Attraction / Local Development

Executive Summary:

Each year Council's Local Development and Events team plan and facilitate two regional school holiday programs: one during winter and the other during summer.

In considering feedback received through a community survey, the Local Development and Events team would like to incorporate some new activities that will engage a wider range of participants, namely teenage boys.

With the current budget, however, activity options are limited and therefore the Local Development and Events team sought Council's permission to submit a sponsorship application to Santos to support a major regional event.

Resolution No. OM/10.2020/31
Moved Cr McMullen
Seconded Cr Edwards
That Council:

1. **Submit a sponsorship application under Santos Sponsorship Program, to support a major regional event as part of the 2020/2021 Summer School Holiday Program.**
2. **Authorise the Chief Executive Officer, or delegate, to sign the funding application, and funding agreement if applicable.**

CARRIED

8/0

Section 150FA (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Wendy Taylor.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Responsible Officer	Regional Events Attraction / Local Development
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At cessation of discussion and debate on the abovementioned item, Councillor O'Neil returned to the meeting at 9.54pm.

Item Number: 13.3 **File Number:** D20/91117

SUBJECT HEADING: APPLICATION FOR FUNDING - FOUNDATION FOR RURAL AND REGIONAL RENEWAL

Officer's Title: Regional Events Attraction / Local Development

Executive Summary:

Maranoa Regional Council is eligible to submit projects for funding to the value of \$20,000 under the Foundations for Rural and Regional Renewal Program, Tackling Tough Times Together grant.

It was requested that Council submit a grant application to deliver activities for the 2021 Youth Week program that will support opportunities for social and educational participation. Included activities will enable youth in the region to access quality learning experiences outside of the school learning environment that will dually support social interaction and skill development. Specific details at the time of submitting this report are yet to be determined, however, it is envisaged that the program be delivered regionally with a facilitator travelling to multiple towns to engage maximum youth participation.

Resolution No. OM/10.2020/32
Moved Cr Birkett
Seconded Cr Guthrie
That Council:

1. **Submit an application for funding under the Foundation for Rural and Regional Renewal organisations Tackling Tough Times Together program for activities for Youth Week.**

2. Authorise the Chief Executive Officer, or delegate, to sign the funding application, and funding agreement if successful.

CARRIED

9/0

Responsible Officer

Regional Events Attraction / Local Development

DECLARATION OF CONFLICT OF INTEREST

Item No.	Agenda item description	Name of the Councillor <i>Section 150FA (2)(a) Local Government Act 2009</i>	Type of conflict of interest	Particulars of interest <i>Section 150FA (2)(b) Local Government Act 2009</i>
13.2	Bassett Park Race Horse Trainers Agreement	Cr Wayne (George) Ladbrook	Part 3 - Declarable	<p>The report pertained to a Race Horse Trainer's Agreement. Cr Ladbrook is both a member and committee member of the Roma Turf Club (at Bassett Park) that has an interest in racehorse trainers that use the facility.</p> <p>150EP Who is a <i>related party</i> of a councillor</p> <p>(1) A person is a <i>related party</i> of a councillor if the person is any of the following in relation to the councillor—</p> <p>(a) an <u>entity</u> in which the <u>councillor</u>, or a person mentioned in paragraph (b), (c) or (d), has an interest;</p> <p>Further details are included below.</p>

Cr Wayne (George) Ladbrook advised that:

I inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the Local Government Act 2009.

The nature of my interest is as follows:

I am both a member and committee member of the Roma Turf Club that has an interest in race horse trainers that use the Bassett Park facility.

I propose to leave and stay away from the place where the meeting is being held while this matter is being discussed and voted on.

Cr Labrook left the meeting at 9.58pm.

Item Number:

13.4

File Number: D20/90811

SUBJECT HEADING:

BASSETT PARK - RACEHORSE TRAINER'S AGREEMENT

Officer's Title:

Facility Lease Management & Housing Officer / Team Coordinator

Executive Summary:

Council was asked to consider entering into a formal agreement with Joe Halpin for the use of the Racetrack at Bassett Park.

Resolution No. OM/10.2020/33
Moved Cr McMullen
Seconded Cr Birkett
That Council:

1. Enter into a non-exclusive User Agreement with Racehorse Trainer Joseph Halpin for a period of three (3) years for the use of the track and relevant facilities at Bassett Park.
2. Authorise the Chief Executive Officer (CEO), or delegate, to finalise and execute the agreement and any other associated documentation.

CARRIED

8/0

Section 150FA (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Wendy Taylor

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Responsible Officer	Facility Lease Management & Housing Officer / Team Coordinator
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At cessation of discussion and debate on the abovementioned item, Councillor Ladbrook returned to the meeting at 9.59pm.

Item Number: 13.5 **File Number:** D20/87856

SUBJECT HEADING: DEVELOPMENT APPLICATION FOR A RETIREMENT FACILITY (ADDITIONAL ACCOMMODATION BUILDINGS AT PINAROO ROMA - REF: 2020/20116)

Officer's Title: Lead Town Planner

Executive Summary:

Pinaroo Roma Inc. want to expand the existing retirement facility at the corner of Bowen Street and Whip Street in Roma. The expansion includes the construction of 6 accommodation buildings on land directly south of the existing facility, more accurately described as Lot 10 on R86120. This land was acquired as part of a land-swap agreement with the St John's Catholic School Roma. The development application required to facilitate the outcome is subject to Impact assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016 and any matters prescribed by regulation. The Development Assessment Rules set out the procedural requirements for the development assessment process.

Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules and for a period of no less than 15 business days between the 7th August 2020 and 28th August 2020. There were no properly made submissions received about the application during this period. The other procedural requirements set out by the Development Assessment Rules to enable Council to make a decision on this application have been fulfilled.

The development application is generally consistent with the assessment benchmarks provided by the Planning Act 2016. As part of the assessment of the application, Council officers have also identified a number of relevant matters that support the approval of the development.

These include: the development is for the expansion of a well-established, lawfully-existing retirement facility (Pinaroo), such that the use is not out of character and within a reasonable expectation of the type of development anticipated in this area; there is a land swap agreement in place between Pinaroo and the St John's Catholic School Roma that will facilitate the development; and, approval of the development will provide a service to the retired population of the Maranoa, which supports a key theme in Council's strategic planning framework.

Throughout the assessment of this application, Council officers have discussed with representatives of Pinaroo, the possibility of relinquishing a portion of Reserve land located directly north of the development site (Lot 5 on R86120) in order to provide a preferred vehicle access point (these discussions took place further to Council Resolution GM/03.2020/60). Assessing officers have provided in principle support for a boundary realignment that would facilitate this access on the understanding that a decision on the matter ultimately rests with the elected officials, and that further development approvals and consent from the applicable authorities would still be required.

Further, to formalise the land swap agreement that will facilitate the proposed development, a minor amendment is required to a separate development approval that was issued by Council earlier this year (Council reference 2020/20048).

Resolution No. OM/10.2020/34

Moved Cr Hancock

Seconded Cr McMullen

That Council approve the development application for a Material change of use for a "Retirement facility" at 47-49 Duke Street & 50 Bowen Street, Roma being Lot 10 on R86120 and Lot 6 on SP222875, subject to the listed Development conditions and General advice:

Development conditions

Development details

- 1. The approved development is a Material Change of Use – "Retirement facility" as defined in the Planning Scheme and as shown on the approved plans.**

Compliance inspection

- 2. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless noted in the approval conditions or otherwise confirmed in writing by Council.**
- 3. Prior to the commencement of the use, the applicant shall contact Council to arrange a development compliance inspection.**

Approved plans and documents

- 4. The approved development is to be carried out in accordance with the following approved plans/documents and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.**

Plan/Document Number	Plan/Document Name	Date
SK01 Issue P2	Site Plan	09.06.20
SK02 Issue P2	External Works	09.06.20
SK03 Issue P3	Site Civil & Landscape Plan	10.06.20
SK05 Issue P1	Existing Unit (Relocated) Floor Plan	

SK06 Issue P1	Relocated Existing Dwellings – Section and Elevation	
SK15 Issue P1	New Unit Typical Floor Plan	
SK16 Issue P1	Elevations & Sections	
	Proposed Stormwater Layout	

Development works

5. During the course of establishing the development, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
6. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).
7. All civil and related work shall be designed and supervised by Registered Professional Engineers of Queensland (RPEQ-Civil) who are competent in the construction of the works. RPEQ certification is to be provided to Council for all works involving Council infrastructure that are authorised by this development approval and any related approval. This must include a Design Certificate with application/s for Operational work and a Construction Supervision Certificate at completion of the approved works and/or prior to Council's acceptance of any works on-maintenance.
8. Unless otherwise approved in writing by the Council, approved hours of construction are restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted. Work or business which causes audible noise must not be conducted from or on the subject land outside the above times or on Sundays or Public Holidays.
9. Dust emanating as a result of operations carried out onsite must be continually monitored and suppressed in order to prevent any dust drifting onto road networks, nearby properties and sensitive land uses.

Applicable standards

10. All works must comply with:
 - a) the development approval conditions;
 - b) any relevant provisions in the Planning Scheme and the Capricorn Municipal Development Guidelines;
 - c) any relevant Australian Standard that applies to that type of work; and
 - d) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Works in road reserve

11. A Works in a Road Reserve Permit will be required from Council for any works associated with the development that are undertaken within the Council road reserve by private contractor/entity. Works include, but are not limited to, cutting work, kerb and channel and site access/crossovers. All works on or near roadways shall be adequately signed in accordance with the “Manual for Uniform Traffic Control Devices – Part 3, Works on Roads”.
12. An Operational Works application must be submitted to and approved by Council for any infrastructure works external to the development site prior to any works taking place, where works are undertaken by a private entity.

Avoiding nuisance

13. No unreasonable nuisance is to be caused to adjoining properties and occupiers by the way of noise smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time during or after the establishment of the approved development.

Note: In most instances, Council is responsible for investigating complaints and enforcing the controls for nuisances. When investigating a complaint, Council will consider amongst other matters, the amount, duration, characteristics and qualities of the nuisance, as well as the sensitivity of the receptor and the potential impact of the nuisance on adjacent properties.

14. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at 1.5 metres from the site at any property boundary.
15. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.

Note: The Queensland Government *Environmental Protection Act 1994* includes controls for light nuisances. Council is responsible for investigating light pollution complaints and enforcing the controls for light nuisances. When investigating a lighting complaint, Council will consider amongst other matters, the amount, duration, characteristics and qualities of the lighting, as well as the sensitivity of the receptor and the potential impact of lighting on adjacent properties.

16. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.

Screening mechanical equipment

17. All mechanical equipment (including air conditioners and the like) and rainwater tanks are to be screened from the adjoining roadway and nearby properties.

Refuse storage and collection

18. A refuse storage area must be provided generally in the location shown as “Denotes Stand for Wheelie Bins” on approved drawing *SKO2 Issue P2 – External Works*. This area shall be screened and retain reasonable standards of amenity for users of the premises and surrounding properties.

19. Convenient access to the refuse storage area must always be provided for service vehicles. Service vehicle access and manoeuvring areas are to be provided generally in accordance with approved drawing *SK02 Issue P2 – External Works* and *CMDG- Design Guidelines - Driveways D15*.

Access

20. Vehicle crossovers to and from the development site shall be provided from Whip Street, either via Option A or Option B as shown on approved plan *SK03 Issue P3 – Site Civil & Landscape Plan*.

Note: A Reconfiguration of a lot approval will be required from Council to pursue Option B.

21. Vehicle crossovers must be constructed generally in accordance with CMDG Drawing – CMDG-R-042 Rev F Type A – Two Way Access Commercial Driveway Slab, and must be designed to cater for the maximum vehicle size accessing the site, ensuring no damage to the roadway or kerb. The grade of the vehicle crossover must not exceed the specifications of the CMDG.
22. Vehicle crossovers must be located a minimum distance of one metre from any power poles, street signage, streetlights, manholes, stormwater gully pits or other Council assets, unless otherwise specified in the applicable development standards and specifications.
23. The landowner is responsible for the maintenance of the vehicle crossover from the property boundary to the external road network and access ways, and for obtaining any approvals that may be required for complying with the applicable designs and standards.
24. Signage shall be installed adjacent to the crossover from Whip Street advising that access is restricted to residents and visitors of the independent living units.

Parking and manoeuvring

25. A designated onsite car parking space is to be provided for each independent living unit, generally in accordance with the approved plans and documents. The car parking spaces must be for the exclusive use of residents and visitors to the independent living unit/s.
26. No on-street parking is permitted at the Whip Street frontage of the development site at any time. All vehicles associated with the approved development must be catered for and contained on site.

Landscaping

27. Landscaping areas are to be provided generally in accordance with approved plan *SK03 Issue P3 – Site Civil & Landscape Plan*. Plantings within the landscaping areas shall include a mix of shrubs and ground covers, which must contribute to the amenity of the development and the street.

Note: Refer to *Planning Scheme Policy SC6.2 – Landscaping* for Council's preferred species list.

28. Site landscaping is to be irrigated during an establishment period of two years, and ground covers should fully cover vegetated areas within one year of planting.
29. All site landscaping is to be maintained throughout the duration of the approved use. Any dead and/or unhealthy plants are to be promptly removed and replaced.

30. Site landscaping must not interfere with electrical infrastructure nor restrict maintenance access to any onsite infrastructure, public utility or easement.
31. Landscaping must not interfere with site lines at access driveways for vehicle traffic.

Services

32. The approved development is to be connected to Council's reticulated water supply network in accordance with the Water Services Association of Australia (WSAA) publication and the CMDG Design Guidelines – D11 'Water Reticulation', at no cost to Council.
33. The approved development is to be connected to Council's reticulated sewerage disposal system in accordance with the Sewerage Code of Australia and the CMDG Design Guideline - D12 'Sewerage Reticulation', at no cost to Council.
34. Any connection to or works associated with Council's sewerage infrastructure must be completed by a qualified plumber/drainlayer under Council supervision. No works are to be undertaken on Council's sewerage infrastructure without first obtaining the express permission of Council.

Note: Any damage caused to Council's sewer infrastructure due to the progression of works or as a result of the approved use shall be rectified at the landowner's expense.

35. Connection of the development to a telecommunication service must be undertaken in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications.
36. The development must be connected to an electricity reticulation service in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications.

Note: Any renewable energy systems integrated into the development are to contribute to the supply and use of electricity to and from the grid.

37. All services installation, including sewer, water, electricity and telecommunications connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such designs exist (iv) the Capricorn Municipal Development Guidelines (CMDG) where it applies (v) any relevant Australian Standard that applies to that type of work and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.
38. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

Stormwater and drainage

39. Stormwater runoff from roofs and impervious surfaces is to be collected internally and be discharged generally in accordance with approved plan Proposed Stormwater Layout and the CMDG Design Guidelines D-5 'Stormwater Drainage Design'.

40. Stormwater must not be discharged to adjoining properties and must not pond on the property being developed, or adjoining properties during the development process or after the development has been completed.
41. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.
42. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Construction activities and erosion control

43. During the course of any construction activities, soil erosion and sediment must be managed in accordance with CMDG Design Guidelines D-7 'Erosion and Control and Stormwater Management'.
44. If there is a possibility of erosion or silt or other materials being washed off the property during the development process or after the development is completed, the developer must document and implement a management plan that prevents this from occurring.
45. The developer shall immediately clean up and satisfactorily remove any deposited construction material or silt runoff from the development site.
46. Stockpiles of topsoil, sand, aggregate, spoil or other material capable of being moved by the action of running water shall be stored clear of drainage paths and be prevented from entering the road and/or drainage system.
47. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such works shall be undertaken immediately where there is a potential hazard to pedestrians and/or passing traffic.
48. Temporary fencing must be erected and maintained around the perimeter of the development site whilst construction activities are carried out.

Advertising signage

49. Any proposed advertising signage is subject to further development approval unless compliant with the requirements for "Accepted development" or "Accepted development subject to requirements" identified in the planning scheme in force at the time.
50. Any advertising signage associated with the approved use must be fully contained within the development site boundaries and must not encroach into adjoining properties or roads.

Building encroachments

51. Any building encroachments over lot boundaries shall be rectified prior to the commencement of use.

No cost to Council

- 52. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs. This includes the costs of any services and infrastructure required in connection with the establishment of the development, survey, registration, document lodgment, easement documentation preparation and plan sealing.**

Latest versions

- 53. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the commencement of the development works, unless a regulation or law requires otherwise.**

Application documentation

- 54. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice, Approved Plans and Approved Documents bearing 'Council Approval'.**

General advice

- (a) The Capricorn Municipal Development Guidelines apply to this development. Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- (b) Refer to <http://www.maranoa.qld.gov.au/council-policies> for Council Policies.
- (c) The relevant planning scheme for this development is *Maranoa Planning Scheme 2017*. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to the above Planning Scheme.
- (d) Under the *Maranoa Planning Scheme* "Retirement facility means a residential use of premises for—
- (a) *accommodation for older members of the community, or retired persons, in independent living units or services units; or*
 - (b) *amenity and community facilities, a manager's residence, health care and support services, preparing food and drink or staff accommodation, if the use is ancillary to the use in paragraph (a).*
- (e) The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- (f) All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land.

The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.

- (g) It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved use.
- (h) An operational works application will be required to be submitted to and approved by Council for any cut and/or filling works that exceed 50m³.
- (i) Refer to attachments for Adopted Infrastructure Charges Notice for infrastructure charges levied for the approved development.
- (j) In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended that the applicant contact Council for advice in the event of any potential change in circumstances.
- (k) This development approval has been issued during the COVID-19 applicable event declared under 275F of the *Planning Act 2016*. The period for undertaking the approved development may be subject to an extension of time under section 275R of the *Planning Act 2016*.

And;

- 2) Provide in principle support for the realignment of the property boundary between Lot 5 on R86120 and Lot 10 on R86120 to accommodate vehicle access to the approved development as shown as Option B on approved plan *SK03 Issue P3 – Site Civil & Landscape Plan*, subject to the required development approval/s and consent from the relevant authorities.

And;

- 3) Approve the following amendments to Development Approval Reference 2020/20048 in order facilitate the approved development:

Amend Condition 7 of Development Approval Reference 2020/20048 from:

Existing buildings, structures, infrastructure and services located on the development site are not to encroach on the proposed allotment boundaries.

to:

Any encroachment of existing buildings, structures, infrastructure and services located on the development site shall be rectified prior to the commencement of any new use.

CARRIED

9/0

Responsible Officer	Lead Town Planner
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Item Number: 13.6 File Number: D20/90861

SUBJECT HEADING: AMENDMENT TO 2020/21 CAPITAL WORKS BUDGET

Officer's Title: Facility Lease Management & Housing Officer / Team Coordinator

Executive Summary:

Council was asked to consider reallocating funds included in the 2020/21 Capital Works Budget to change the scope of works planned for the Council owned property located at 72 Burrowes Street, Surat.

Resolution No. OM/10.2020/35
Moved Cr Birkett
Seconded Cr Guthrie
That Council:
<ol style="list-style-type: none"> 1. Amend the current 2020/21 capital works budget to reflect a change of scope for works planned for the Council owned housing property at 72 Burrowes Street Surat. 2. Complete an upgrade of the bathroom, underground plumbing and relevel the property in the 2020/21 year. 3. Not proceed with restumping the property in this current financial year.
CARRIED
9/0

Responsible Officer	Facility Lease Management & Housing Officer / Team Coordinator
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Cr O'Neil left the meeting at 10.02pm.

DECLARATION OF CONFLICT OF INTEREST

Item No.	Agenda item description	Name of the Councillor <i>Section 150FA (2)(a) Local Government Act 2009</i>	Type of conflict of interest	Particulars of interest <i>Section 150FA (2)(b) Local Government Act 2009</i>
13.7	Mitchell Show Society Inc. – Successful Regional Agricultural Show Development Grant	Cr Johanne Hancock	Part 3 - Declarable	<p>The report identified that the organisation/entity that stands to gain a benefit, or suffer a loss (either directly or indirectly) depending on the outcome of consideration of this matter was the Mitchell Show Society. Steven Hancock, Cr Hancock's brother-in-law is the President of the Mitchell Show Society.</p> <p>150EP Who is a <i>related party</i> of a councillor</p> <p>(1) A person is a <i>related party</i> of a councillor if the person is any of the following in relation to the councillor—</p> <p>(a) an entity in which the councillor, or a person mentioned in paragraph (b), (c) or (d), has an interest;</p> <p>(c) a parent, child or sibling of the councillor's spouse;</p> <p>Further details are included below.</p>

Cr Hancock advised as follows:

I inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the Local Government Act 2009).

The nature of my interest is as follows:

This declarable conflict of interest arises because a person who is a related party of mine has an interest in this matter.

Particulars:

(i) Name of related party – Steven Hancock

(ii) The nature of my relationship with this related party is brother-in-law

(iii) The nature of the related party's interests in this matter is that he is the president of the Mitchell Show Society

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

Cr Hancock left the meeting at 10.03pm.

Cr O'Neil returned to the meeting at 10.04pm.

Item Number: 13.7 **File Number:** D20/90796

SUBJECT HEADING: MITCHELL SHOW SOCIETY INC. - SUCCESSFUL
REGIONAL AGRICULTURAL SHOW DEVELOPMENT
GRANT

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Mitchell Show Society Incorporated, which has been successful in obtaining funding for projects submitted under the Regional Agricultural Show Development Grant, sought Council's approval to commence the works at the Mitchell Showgrounds and to salvage the items being upgraded to dispose of as they see fit.

Resolution No. OM/10.2020/36

Moved Cr McMullen

Seconded Cr Edwards

That Council:

1. **Grant permission for the Mitchell Show Society Incorporated to undertake the following infrastructure improvements at the Mitchell Showgrounds:**
 - Upgrade/replace the showgrounds perimeter fencing;
 - Paint the inside of the Show Day Pavilion Shed including touch up painting on other weathered paint;
 - Complete the showgrounds ring fence;
 - Install a 152,000 gallon water storage tank.
2. **Acknowledge that the items salvaged from the Mitchell Showgrounds upgrade being a quantity of second hand fencing materials and a poly tank have a value of under \$5,000 and are not considered by the *Local Government Regulation 2012* as valuable non-current assets.**
3. **Gift the items salvaged from the upgrade being a quantity of second hand fencing materials and a poly tank to the Mitchell Show Society Incorporated on the condition that any items be disposed of through a public invitation to tender or expression of interest process. Any revenue raised must be spent by the Mitchell Show Society on improvements to the Mitchell Showgrounds.**

CARRIED

8/0

Section 150FA (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Wayne (George) Ladbroke, Cr. Cameron O'Neil, Cr. Wendy Taylor

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Responsible Officer	Administration Officer - Land Administration
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At cessation of discussion and debate on the abovementioned item, Councillor Hancock returned to the meeting at 10.05pm.

Item Number: 13.8 **File Number:** D20/90321

SUBJECT HEADING: ADDITIONAL SERVICES - TOOWOOMBA AND SURAT BASIN ENTERPRISE PTY LTD (TSBE).

Officer's Title: Manager - Economic & Community Development

Executive Summary:

Following a recent presentation to Council by TSBE/Food Leaders Australia General Manager Bruce McConnell, Council requested an estimate of additional services and associated costs that TSBE might provide to Council in the 2020/21 financial year.

A detailed submission of the proposed additional services was described in the repor, and the consideration of Council to amend or accept the proposal for additional services was requested.

Resolution No. OM/10.2020/37

Moved Cr O'Neil

That we lay it on the table till the next ordinary meeting of Council.

CARRIED

9/0

Responsible Officer	Manager - Economic & Community Development
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Cr Edwards left the meeting at 10.08pm and returned to the meeting at 10.10pm.

Item Number: 13.9 **File Number:** D20/89985

SUBJECT HEADING: LITTLE RED FLYING FOX ROOST SURAT

Officer's Title: Manager - Environment, Health, Waste & Rural Land Services

Executive Summary:

The purpose of this report was to complete Council's request of the Ordinary Meeting of Council held Wednesday 26 August 2020, Resolution No. OM/08.2020/79:

A report be tabled at a future meeting to discuss:

1. *What has happened previously in regards to the flying foxes in Surat.*
2. *What is happening this year (any time from September) regarding flying foxes.*
3. *Developing a plan for the future to move the flying foxes on from the Surat town water inlet.*

Resolution No. OM/10.2020/38

Moved Cr Hancock

Seconded Cr Taylor

That Council continue to undertake the following actions:

1. **Work in partnership with Department of Environment and Science, providing annual monitoring information regarding numbers of Little Red Flying Fox at Surat, Roma and Mitchell.**
2. **Consult with all residents of the Surat community regarding communities suggestion in removal of trees located in public spaces and residential properties (namely Torelliana) that provide nectar/fruit which are an attractant to Little Red Flying Foxes during the summer months.**
3. **Continue financial support through its annual budget within either the Rural Land (current) or Environment and Health budget (previous years) to undertake actions to reduce the numbers of Little Red Flying Foxes roosting near the Surat water supply in-let pipe located in the Balonne River.**
4. **Consult with the community about planting an alternative roosting area and seek funding if appropriate.**

CARRIED

9/0

Responsible Officer

Manager - Environment, Health, Waste & Rural Land Services

CHANGE TO ORDER OF BUSINESS

Resolution No. OM/10.2020/39

Moved Cr Golder

Seconded Cr McMullen

That Council change the 'Order of Business' to consider Item C.7 – Notice of Intention to Consult Over Changes, followed by C.9 and then C.1

CARRIED

9/0

Responsible Officer

Lead Officer – Elected Members & Community Engagement

Item Number:

C.7

File Number: D20/95970

SUBJECT HEADING:

NOTICE OF INTENTION TO CONSULT OVER CHANGES

Officer's Title:

Manager - Organisational Development & Human Resources

Executive Summary:

Industrial instruments applicable to Council employees require that consultation with employees and employee organisations is to occur prior to Council making a decision on matters likely to have significant effects on its employees.

Council has provided preliminary information to employees and their representative unions through the Employee Consultative Committee (ECC) and the CEO Blog. It was recommended that the relevant unions be provided with formal written notice of Council's intention to consult over change.

A draft notice of intention to consult over change was provided for Council's consideration.

Resolution No. OM/10.2020/40

Moved Cr Golder

Seconded Cr Ladbrook

That:

1. Council note the draft notice of intention to consult over change.
2. Approve for the Chief Executive Officer to issue the notice of intention to consult over change (incorporating any minor amendments) to the relevant unions.

CARRIED

9/0

Responsible Officer

Manager - Organisational Development & Human Resources

Item Number:

C.9

File Number: D20/96576

SUBJECT HEADING:

2020-21 BUDGET AMENDMENTS - CO-CONTRIBUTIONS TO THE HEAVY VEHICLE SAFETY AND PRODUCTIVITY PROGRAM AND BRIDGE RENEWAL PROGRAM

Officer's Title:

Program Funding & Budget Coordinator

Executive Summary:

This report presented options for Council's matching co-contribution to projects approved under the Heavy Vehicle Safety and Productivity Program and the Bridge Renewal Program.

In accordance with S170 (3) of the Local Government Regulation 2012, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

Resolution No. OM/10.2020/41

Moved Cr McMullen

Seconded Cr Hancock

That Council:

1. Receive the additional information provided on the matter.
2. Approve Option 2 to fund the matching co-contributions to the Heavy Vehicle and Safety Productivity Program and Bridge Renewal Program projects.

CARRIED

9/0

Responsible Officer

Program Funding & Budget Coordinator

DECLARATIONS OF CONFLICT OF INTEREST

Item No.	Agenda item description	Name of the Councillor Section 150FA (2)(a) Local Government Act 2009	Type of conflict of interest Part 2 or Part 3 of the Local Government Act 2009	Particulars of interest Section 150FA (2)(b) Local Government Act 2009
C.1	Originating Application No. 3784 of 2018	Cr Golder (Mayor) Cr Edwards	Part 2 - Prescribed Part 2 - Prescribed	<p>The matter pertains to a development approval issued by Council that was opposed by Tyson Golder (in the Planning and Environment Court) and Mark Edwards (as Treasurer of an incorporated entity) prior to their election to Maranoa Regional Council.</p> <p>150EI When councillor has prescribed conflict of interest—other</p> <p>A councillor has a prescribed conflict of interest in a matter if—</p> <p>(c) the matter is or relates to an application made to the local government for the grant of a licence, permit, registration or <u>approval</u> or consideration of another matter under a Local Government Act, if—</p> <p>(ii) the councillor or a close associate of the councillor makes or has made a written submission to the local government in relation to the application before it is or was decided.</p> <p>Further details are included below.</p>

Cr Golder advised as follows:

I inform this meeting that I have a prescribed conflict of interest in this matter (as defined in section 150EI(c)(ii) of the Local Government Act 2009).

The nature of my interest is as follows:

I made a written submission in relation to an application that came to Council prior to my election as a Councillor. I was also a party, in the past, with legal action to oppose the approval with Maranoa Regional Council in the Planning and Environment Court. The agenda item is associated with the approval.

In accordance with Section 150EM of the Local Government Act 2009 I will leave the meeting and stay away from the meeting while this matter is discussed and voted on.

Cr Edwards advised as follows:

I inform this meeting that I have a prescribed conflict of interest in this matter (as defined in section 150EI(c)(ii) of the Local Government Act 2009).

The nature of my interest is as follows:

I made a written submission in relation to an application that came to Council prior to my election as a Councillor. Following a query from the Mayor, Cr Edward advised ... I was not a party to legal action but was a party to another organisation that set out to oppose the approval with the Maranoa Regional Council. The other entity that had an interest in the matter (incorporated body) was Roma Against Open Sewerage & Salt Inc which opposed the approval. I was the Treasurer of that organisation. The agenda item is associated with the approval.

In accordance with Section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

Mayor Golder and Cr Edwards left the meeting at 10.30pm. The Deputy Mayor took the role of Acting Chair.

Item Number: C.1 **File Number:** D20/94007
SUBJECT HEADING: ORIGINATING APPLICATION NO. 3784 OF 2018
Officer's Title: Manager - Planning & Building Development

Executive Summary:

This report provided a progress update to Council regarding Originating Application 3784 of 2018.

Resolution No. OM/10.2020/42

Moved Cr Guthrie

Seconded Cr McMullen

That Council endorse the approach detailed in the report.

CARRIED

7/0

Section 150FA (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil, Cr. Wendy Taylor

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Responsible Officer	Manager - Planning & Building Development
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Mayor Golder and Cr Edwards returned to the meeting after this item.

Item Number: 11.12 **File Number:** D20/96588
SUBJECT HEADING: REVISED DEBT (BORROWING) POLICY 2020/21
Officer's Title: Program Funding & Budget Coordinator

Executive Summary:

It is a requirement of the Local Government Regulation 2012 (Section 192) that a local government prepare and adopt a debt policy for a financial year.

A draft revised policy is tabled for Council's consideration for potential additional borrowings in 2020/21.

Resolution No. OM/10.2020/43

Moved Cr O'Neil

Seconded Cr Hancock

That Council update the Borrowing Policy 2020/21 to incorporate additional borrowings and that a loan application be submitted on the basis of the resolution for item C.9.

CARRIED

9/0

Responsible Officer	Program Funding & Budget Coordinator
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CHANGE TO ORDER OF BUSINESS

Resolution No. OM/10.2020/44	
Moved Cr Golder	Seconded Cr Guthrie
That Item C.11 be dealt with next in the Council agenda.	
CARRIED	9/0

Responsible Officer	Lead Officer - Elected Members & Community Engagement
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Item Number: C.11 **File Number:** D20/96974

SUBJECT HEADING: WORKFORCE BRIEFING RE ORGANISATIONAL CHANGE

Officer's Title: Manager - Organisational Development & Human Resources

Executive Summary:

At the Ordinary Meeting of Council of 23 September 2020 the Chief Executive Officer tabled an agenda item for Council's consideration (i.e. Item Number LC.14 - Preliminary Queries for Council's proposed organisational structure). The Council Resolution (i.e. Resolution No. OM/09.2020/106) stated that:

1. *Council to consider the initial queries that have been raised and come together for further discussion at a briefing and then formal consideration at a future meeting.*
2. *Elected Members to hold a briefing for the workforce about Council's vision for the proposed structure.*

The initial queries from employees have been considered and discussed at a briefing on Wednesday 7 October 2020. Council's collated responses are presented for formal consideration.

Resolution No. OM/10.2020/45	
Moved Cr Golder	Seconded Cr Edwards
That:	
<ol style="list-style-type: none"> 1. Council endorse the collated responses to the initial queries raised by employees in relation to the organisational structure as specified by the Mayor and circulated to Councillors by email on 14 October 2020 at 5.05pm. 2. The Mayor sign on behalf of Council and that it be released as part of the upcoming workforce briefing by the elected Council. 	
CARRIED	6/3
Cr. Golder called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. O'Neil
Cr. Golder	Cr. Taylor
Cr. Guthrie	

Cr. Ladbroke	
Cr. McMullen	

Responsible Officer	Manager - Organisational Development & Human Resources
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As Council at its Special Meeting on 3 June 2020 resolved to close the meeting for this trial no later than 10.30pm (Resolution No. SM/06.2020/04), the following agenda items were not considered at the meeting:

OPEN ITEMS

- 13.10 – Aviation Incident Memorial Plaque at Roma Airport
- 13.11 – Care Outreach Request Permission to Use the Injune Community Centre
- 13.12 – Tender 21009: Purchase and Removal of Two (2) Disused Cottages at 97 Ann Street, Mitchell
- 13.13 – Tender 21013: Sale of Land and Building at 6 Burrowes Street, Surat QLD 4417
- 13.14 – Availability of Accommodation for Horses – Annual Roma Show
- 13.15 – Available Industrial Land – Mitchell
- 13.16 – Bungil Street Ovals User Agreement – Roma & District Little Athletics
- 13.17 – Maranoa Online Mapping Service
- 13.18 – Request for Use of Land for a Proposed Exhibition / Competition ‘Sculptures Out Back’
- 13.19 – Bassett Park User Agreement – Maranoa Equestrian Association Inc.
- 13.20 – Request for Fee Waiver – Roma Show Society

COUNCILLOR BUSINESS

- 14.1 – Council Owned Private Label Meatworks
- 14.2 – Auction of Historical Memorabilia and Equipment in Roma

CONFIDENTIAL ITEMS

- C.2 – Injune Lettable Space – Café on Second Option to Renew
- C.3 – New Drafts including Improvements to Access Laneways, and Access Gate Near Office Area – Roma Saleyards
- C.4 – Clearview Rise (Stage 3)
- C.5 – Preliminary Negotiations – Business Partnership
- C.6 – Expression of Interest – Vulnerable Road User Program
- C.8 – Bigger Big Rig Project – Memorandum of Understanding (Financial Deed)
- C.10 – Racecourse North Estate Injune – Land for Sale

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 10.41pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 28 October 2020, at Roma Administration Centre.

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 Mayor. Date.

.....
 Deputy Mayor. Date.