



LATE ITEMS BUSINESS PAPER

Ordinary Meeting

Wednesday 14 April 2021

Roma Administration Centre

NOTICE OF MEETING

Date: 13 April 2021

Mayor:

Councillor T D Golder

Deputy Mayor:
Councillors:

Councillor G B McMullen
Councillor J R P Birkett
Councillor M C Edwards
Councillor J L Guthrie
Councillor J M Hancock
Councillor W L Ladbrook
Councillor C J O'Neil
Councillor W M Taylor

Chief Executive Officer:

Ms Julie Reitano

Executive Management:

Mr Rob Hayward (Deputy Chief Executive Officer/Director
Development, Facilities & Environmental Services)
Ms Sharon Frank (Director Corporate & Community Services)

Attached is the agenda for the **Ordinary Meeting** to be held at the Roma Administration Centre (Ernest Brock Room) on **14 April, 2021 at 9:00AM**.

Julie Reitano
Chief Executive Officer

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OFFICER REPORT

Meeting: Ordinary 14 April 2021

Date: 12 April 2021

Item Number: L.1

File Number: D21/28977

SUBJECT HEADING: Mitchell Minor Local Drainage Project - Tender Award

Classification: Open Access

Officer's Title: Deputy Director / Strategic Road Management

Executive Summary:

Maranoa Regional Council invited suitable, qualified and experienced contractors to submit a lump sum price (comprising two (2) separable portions) and supporting documentation for the construction of a reinforced concrete pipe drainage upgrade on Winchester Street in Mitchell. The Vendor Panel request period opened on 04 March 2021, with a closing date 22 March 2021.

The sole response was evaluated by the Tender Evaluation Panel, which has been summarised in this Officer's Report in the form of a recommendation to appoint a contractor to undertake the works.

The project is 50% funded from Queensland Disaster Resilience Fund. The initial cost estimate submitted to the Queensland Disaster Resilience Fund is sufficient to cover the engagement of the contractor as per their tendered submission.

Officer's Recommendation:

That Council:

1. Select Roma Earthmoving Pty Ltd T/A DMAC Roma as the successful tenderer of both separable portions (SP1 and SP2) for Vendor Panel Request VP231006 – Mitchell Minor Local Drainage Project; and
 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Roma Earthmoving Pty Ltd, noting the tenderer value of \$614,839.80 inclusive of GST and execute, by way of signing, the construction contract if the final terms are acceptable.
 3. Authorise the Chief Executive Officer (or delegate) to sign funding agreement extension of time variation and supporting documentation as required for the delivery of the project.
-

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

- Roma Earthmoving Pty Ltd

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
QRA	Queensland Reconstruction Authority
QDRF	Queensland Disaster Resilience Fund
LGR	Local Government Regulation 2012

Context:

Why is the matter coming before Council?

Council's approval is sought to form a large contractual arrangement (LGR s226) for the construction of a reinforced concrete pipe drainage upgrade on Winchester Street in Mitchell.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

Council released a Request for Quote through VendorPanel for the construction of reinforced concrete pipe drainage upgrade on Winchester Street in Mitchell.

The quotation period opened on 04 March 2021, with a final closing date of 22 March 2021.

Council advertised this Request for Quote through the following Registers:

- Council:
 - Minor Works - Civil Construction & Road Maintenance
 - Trade and Associated Services

The following suppliers were invited to quote:

Register of Pre-Qualified Suppliers for Minor Works - Civil Construction & Road Maintenance		
Supplier	Supplier VP Response	Local Content
A1 Earthworks Qld Pty Ltd	Declined to respond	Non-Local
Allwood Building Services Pty Ltd	No Response	Local
BK Civil Group	No Response	Non-Local
D&J's Civil Construction Pty Ltd	No Response	Non-Local
Fulton Hogan	No Response	Non-Local
Joe Wagner Group	No Response	Non-Local
Roma Earthmoving Pty Ltd	Response Received	Local
Stabilised Pavements of Australia Pty Ltd	No Response	Non-Local
Suffcon	Declined to respond	Local
Swans Earthmoving Qld	No Response	Local

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T & W Earthmoving	No Response	Local
VE Group AU Pty Ltd	No Response	Non-Local
Register of Pre-Qualified Suppliers for Trades and Associated Services		
Supplier	Supplier VP Response	Local Content
Allied Concrete Cutting and Drilling Pty Ltd	Declined to respond	Non-Local
Allwood Building Services Pty Ltd	No Response	Local
Brett Cherry Builders Pty Ltd	No Response	Local
Brett Pollock Constructions Pty Ltd	No Response	Local
Frank Maiore Building	No Response	Local
JEM Building Qld Pty Ltd	No Response	Local
KHB Construction Pty Ltd	No Response	Local
Mick Sutton Concreting	No Response	Non-Local
Stapleton Carpentry & Concreting Pty Ltd	No Response	Local
WAH Construction	No Response	Local
Walmsley Builder	No Response	Local

A summary of the evaluation process undertaken for Vendor Panel Request VP231006 – Mitchell Minor Local Drainage Project follows:

The quotation document was downloaded by nine (9) entities including local contractors as per the table below:

No.	Supplier
1	A1 Earthworks Qld Pty Ltd
2	Allwood Building Services Pty Ltd
3	D&J's Civil Construction Pty Ltd
4	Joe Wagner Group Pty Ltd
5	KHB Construction Pty Ltd
6	Roma Earthmoving Pty Ltd
7	Suffcon
8	Swans Earthmoving Qld
9	VE Group Au Pty Ltd

- One (1) quotation response was received as summarised in the table below:

No.	Tenderer Name
1	Roma Earthmoving Pty Ltd

- Quotation price submitted was \$558,945 comprising two (2) separable portions SP1 and SP2.
- The sole response was evaluated by the Tender Evaluation Panel, with a

summary of the evaluation scoring outlined in the table below:

Companies/ Panels	Business Profile (25)	Methodology & Timeframe (20)	Pricing (40)	Local Content (15)	Total Score
Roma Earthmoving Pty Ltd	23	18	35	15	91.0

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Under the provisions of the Local Government Act 2009 s232, Council can invite suppliers from a Register of Pre-Qualified Suppliers prior to forming a large-sized contract above \$200,000 exclusive of GST. The proposed recommendation is consistent with the requirements of the Local Government Act and Subordinate Regulation.

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision? What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

The VendorPanel process, including the evaluation of submissions, is consistent with the Maranoa Regional Council Procurement Policy.

The constructed drainage structure will be included into Council's Asset Management Plan for Winchester Street in Mitchell.

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

- Deputy Director – Strategic Road Management, Infrastructure Services
- Manager – Procurement & Plant
- Project Engineer – Construction
- Program Funding & Budget Coordinator
- The Tender Evaluation Panel comprised the following Council staff members:
 - Deputy Director – Strategic Road Management (Cameron Hoffmann)
 - Manager – Procurement & Plant (Michael Worthington)
 - Project Engineer – Construction (Adam Trewin)

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

Under the provisions of the Queensland Disaster Resilience Funding, the Queensland Reconstruction Authority will pay half of the eligible costs to complete the works. The approved amount of funding for the works is \$375,000,

As part of the 2020/21 Capital Works Budget, an equivalent \$375,000 is allocated – giving a total approved budget of \$750,000 to complete the works.

\$89,166 of this amount has been spent and committed on designs and culvert purchases. The purchase of the pipe culvert units was completed by Council due to the current lead times for these items.

A further \$40,000 of provisional quantities was priced into the quote submission and has been identified as critical to Project completion.

The remaining amount for construction is \$620,834. This is sufficient to cover the costs of the proposed recommendation with approximately \$62,000 to be held as a project contingency.

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

The project is partially funded by the Queensland Reconstruction Authority – on a market rate basis – under Queensland Disaster Resilience Funding.

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Standard repairs and maintenance to the culvert pipeline will be programmed into future budgets.

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?

(Interested Parties Analysis - IS9001:2015)

- Tenderers – interested in understanding the outcome of the tender, including the successful tender and how their tender compared to the market.
- Residents on Winchester Street – a more resilient local drainage system will have the ability to withstand future flood and heavy rain events.
- Queensland Reconstruction Authority – interest in the eligible costs for the proposed works vs the initial estimate provided. Conditional of the funding, the Queensland Reconstruction Authority also require the works to be fully completed by 30 June 2021.

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Tender not awarded	A condition of the funding grant is that the funds must be spent before the current financial year end. If the tender is not awarded, there will not be sufficient time to go back out to quotation, appoint a contractor and have the construction completed by 30 June 2021.

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

The tender was offered to a wide market. The recommended tenderer is a local contractor known to Council and delivers satisfactory work.

Based on the tender evaluation process, it is recommended that Council considers endorsing the recommendation as presented.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council:

1. Select Roma Earthmoving Pty Ltd T/A DMAC Roma as the successful tenderer of both separable portions (SP1 and SP2) for Vendor Panel Request VP231006 – Mitchell Minor Local Drainage Project; and
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Roma Earthmoving Pty Ltd, noting the tenderer value of \$614,839.80 inclusive of GST and execute, by way of signing, the construction contract if the final terms are acceptable.
3. Authorise the Chief Executive Officer (or delegate) to sign funding agreement extension of time variation and supporting documentation as required for the delivery of the project.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 1: Getting the basics right

1.3 Roads and drainage

Supporting Documentation:

Nil

Report authorised by:

Deputy Chief Executive Officer/Acting Director Infrastructure Services

OFFICER REPORT**Meeting:** Ordinary 14 April 2021**Date:** 12 April 2021**Item Number:** L.2**File Number:** D21/29216

SUBJECT HEADING: Tender 21020 - New additions to the Register of Pre-qualified Suppliers for Trade and Associated Services.

Classification: Open Access

Officer's Title: Manager - Procurement & Plant

Executive Summary:

This report summarises the evaluation process undertaken to add suppliers to the *Register of Pre-Qualified Suppliers for Trades & Associated Services* through Tender 21020.

The tender period opened on 8 January 2021 with a closing date of 29 March 2021.

Responses were reviewed by an evaluation panel and the report is submitted for Council's consideration.

Officer's Recommendation:

That:

1. Council approve the addition of suppliers to the *Register of Pre-Qualified Suppliers for Trade and Associated Services* established in accordance with s232 of the *Local Government Regulation 2012* under the proposed sub-panels (under the headings below).
2. Pre-qualification (for the mentioned businesses) remains current until the end of July 2021.
3. Council authorise the Chief Executive Officer (or delegate) to enter into a Deed of Agreement with the selected tenderers formalising the terms and conditions detailed in the draft agreement.

Suppliers by Sub - Panels	Local Content Rating Score
Air-conditioning, refrigeration & mechanical (Licensed – QBCC)	
NRG Electrical (Qld) Pty Ltd	2 Star Local
Building (incl. facilities management)	
Brian Drabsch Building	5 Star Local
Heaton Plant & Pipe	0 Star
HP Building and Construction	5 Star Local
Performance Building Group	0 Star
Schefe Builders	5 Star Local

Chemical dosing equipment (pools)

Heaton Plant & Pipe	0 Star
Pacific Water Treatment Services	0 Star
WestWater Enterprises Pty Ltd	0 Star

Chemical dosing equipment (utilities)

Heaton Plant & Pipe	0 Star
Nalco Water	0 Star
Pacific Water Treatment Services	0 Star
WestWater Enterprises Pty Ltd	0 Star

Concreting – QBCC

Brian Drabsch Building	5 Star Local
Durack Civil Pty Ltd	0 Star
Harcrite Contracting and Concrete	5 Star Local
Heaton Plant & Pipe	0 Star
HP Building and Construction	5 Star Local
Performance Building Group	0 Star
Rhino Concreting and Construction	5 Star Local
Schefe Builders	5 Star Local

Concreting – Non-QBCC

Brian Drabsch Building	5 Star Local
Durack Civil Pty Ltd	0 Star
G & R Waldron	5 Star Local
Harcrite Contracting and Concrete	5 Star Local
Heaton Plant & Pipe	0 Star
HP Building and Construction	5 Star Local
Performance Building Group	0 Star
Rhino Concreting and Construction	5 Star Local
Schefe Builders	5 Star Local
SEDL Earthmoving Pty Ltd	0 Star
Swans Earthmoving Qld Pty Ltd	5 Star Local

Electrical (excluding instrumentation and high voltage works)

NRG Electrical (Qld) Pty Ltd	2 Star Local
WestWater Enterprises Pty Ltd	0 Star

Fencing (Licensed – QBCC)

Brian Drabsch Building	5 Star Local
Performance Building group	0 Star
PF Install Solutions Pty Ltd	0 Star

Fencing (other works)

Brian Drabsch Building	5 Star Local
J and J Earthmoving (Qld) Pty Ltd	5 Star Local
Performance Building group	0 Star
PF Install Solutions Pty Ltd	0 Star
Swans Earthmoving Qld Pty Ltd	5 Star Local

Painting

Bakers and Co Painting and Decorating Pty Ltd	0 Star
Performance Building Group	0 Star

Pest control / termite management

Flick Anticimex Pty Ltd 0 Star

Pest control other (other - excluding weeds & feral animals)

Flick Anticimex Pty Ltd 0 Star

Plumbing

Glen Thomas Plumbing and Gas 5 Star Local

Origin Energy 0 Star

WestWater Enterprises Pty Ltd 0 Star

Plumbing (Gas)

Glen Thomas Plumbing and Gas 5 Star Local

Origin Energy 0 Star

WestWater Enterprises Pty Ltd 0 Star

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Conforming tender submissions were received from twenty-three (23) suppliers.

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
N/A	N/A

Context:

Why is the matter coming before Council?

The addition of new suppliers to the *Register of Pre-Qualified Suppliers for Trade and Associated Services* is required to be approved by Council.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

Council allows new suppliers on to the *Register of Pre-Qualified Suppliers for Trades and Associated Services* throughout the term of the Registers life to provide an opportunity for new suppliers to service Council through the Register.

This report summarises the evaluation process undertaken for Tender 21020 – Register of Pre-Qualified Suppliers for Trades & Associated Services.

The tender period opened on 8 January 2021 with an original closing date of 15 February 2021. The tender closing date was extended to 29 March to provide more time for further tender submissions.

Thirty-one (31) conforming Tenders were received in total.

Council publicly advertised this tender, inviting appropriately qualified, skilled and experienced Contractors to form a Register of Pre-Qualified Suppliers for the following types of services:

- Air-conditioning, refrigeration and mechanical (Licensed – QBCC);
- Air-conditioning, refrigeration and mechanical (repairs and installation of split system air-conditioners)
- Asbestos removal – ‘A’ class;
- Asbestos removal – ‘B’ class
- Building;
- Building (facilities management);
- Chemical dosing equipment (pools - maintenance / installation);
- Chemical dosing equipment (utilities - maintenance / installation);
- Concreting;
- Electrical (excluding instrumentation and high voltage works)
- Electrical (facilities management);
- Fencing (Licensed – QBCC);
- Fencing (other works);
- Painting;
- Pest control / termite management;
- Pest control (Other - excluding weeds & feral animals);
- Plumbing;
- Plumbing (facilities management);
- Plumbing(gas); and
- Septic system pump out.

The Tender Evaluation Panel (TEP) comprised the following Council staff members:

- Manager Procurement & Plant
- Building Projects, Maintenance Planning & Inspections, Facilities (Land, Buildings & Structures)
- Leads Stores (Goods and Materials) Officer

In developing the recommended (proposed) sub-panel, the following broad steps were undertaken:

- Established marking templates;
- Reviewed non-price criteria (including insurances, licences, business profile, safety documentation, local content);
- Discussion about proposed sub-panel numbers, based on projected demand for services and historic response rates.

It is recommended that Council approve the following additional suppliers for the Register of Pre-qualified Suppliers for Trades & Associated Services, that was established in accordance with s 232 of the *Local Government Regulation 2012*, under the proposed sub-panels:

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Companies by Sub - Panels	Local Content Rating	Score
Air-conditioning, refrigeration & mechanical (Licensed – QBCC)		
NRG Electrical (Qld) Pty Ltd	2 Star Local	66
Building (incl. facilities management)		
Brian Drabsch Building	5 Star Local	75
Heaton Plant & Pipe	0 Star (non-local)	50
HP Building and Construction	5 Star Local	75
Performance Building Group	0 Star (non – local)	60
Schefe Builders	5 Star Local	80
Chemical dosing equipment (pools)		
Heaton Plant & Pipe	0 Star (non-local)	50
Pacific Water Treatment Services	0 Star (non-local)	60
WestWater Enterprises Pty Ltd	0 Star (non – local)	65
Chemical dosing equipment (utilities)		
Heaton Plant & Pipe	0 Star (non-local)	50
Nalco Water	0 Star (non-local)	40
Pacific Water Treatment Services	0 Star (non-local)	60
WestWater Enterprises Pty Ltd	0 Star (non-local)	65
Concreting – QBCC		
Brian Drabsch Building	5 Star Local	75
Durack Civil Pty Ltd	0 Star (non-local)	65
Harcrite Contracting and Concrete	5 Star Local	55
Heaton Plant & Pipe	0 Star (non-local)	50
HP Building and Construction	5 Star Local	70
Performance Building Group	0 Star Non - Local	60
Rhino Concreting and Construction	5 Star Local	80
Schefe Builders	5 Star Local	80
Concreting – Non-QBCC		
Brian Drabsch Building	5 Star Local	75
Durack Civil Pty Ltd	0 Star (non-local)	65
G & R Waldron	5 Star Local	65
Harcrite Contracting and Concrete	5 Star Local	55
Heaton Plant & Pipe	0 Star (non-local)	50
HP Building and Construction	5 Star Local	75
Performance Building Group	0 Star (non-local)	60
Rhino Concreting and Construction	5 Star Local	80
Schefe Builders	5 Star Local	80
SEDL Earthmoving Pty Ltd	0 Star Non - Local	55
Swans Earthmoving Qld Pty Ltd	5 Star Local	80
Electrical (excluding instrumentation and high voltage works)		
NRG Electrical (Qld) Pty Ltd	2 Star Local	66
WestWater Enterprises Pty Ltd	0 Star (non-local)	65
Fencing (Licensed – QBCC)		
Brian Drabsch Building	5 Star Local	75

Companies by Sub - Panels	Local Content Rating	Score
Performance Building group	0 Star (non-local)	60
PF Install Solutions Pty Ltd	0 Star (non-local)	55
Fencing (other works)		
Brian Drabsch Building	5 Star Local	75
J and J Earthmoving (Qld) Pty Ltd	5 Star Local	80
Performance Building group	0 Star (non-local)	60
PF Install Solutions Pty Ltd	0 Star Local	55
Swans Earthmoving Qld Pty Ltd	5 Star Local	80
Painting		
Bakers and Co Painting and Decorating Pty Ltd	0 Star (non-local)	65
Performance Building Group	0 Star (non-local)	60
Pest control / termite management		
Flick Anticimex Pty Ltd	0 Star (non-local)	60
Pest control other (other - excluding weeds & feral animals)		
Flick Anticimex Pty Ltd	0 Star (non-local)	60
Plumbing		
Glen Thomas Plumbing and Gas	5 Star Local	80
Origin Energy	0 Star (non-local)	50
WestWater Enterprises Pty Ltd	0 Star (non-local)	65
Plumbing (Gas)		
Glen Thomas Plumbing and Gas	5 Star Local	80
Origin Energy	0 Star (non-local)	50
WestWater Enterprises Pty Ltd	0 Star (non-local)	65

The following four suppliers were already on the Register:

- Bazz's Pest Control
- Rentokil Initial
- Roma Fire and First Aid
- Trility Pty Ltd

The following Tenderer's submission was relevant to Vegetation Management not the Tender for the Register of Pre-Qualified Suppliers for Trade and Associated Services:

- Monster hire

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under

consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

The proposed additions to the Register of Pre-Qualified Suppliers for Trade and Associated Services satisfies the requirements of s232 of the *Local Government Regulation 2012*.

Council Policies or Asset Management Plans:

**Does Council have a policy, plan or approach ordinarily followed for this type of decision?
What are relevant sections of the policy or plan?**

(Quote/insert the relevant section's wording / description within the report)

N/A

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

The following staff provided input and developed this report:

- Manager Procurement & Plant
- Building Projects, Maintenance Planning & Inspections, Facilities (Land, Buildings & Structures)
- Leads Stores (Goods and Materials) Officer

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

N/A

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

N/A

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N/A

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

While the Register is in place suppliers not on the register may believe they are disadvantaged.

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
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N/A	N/A
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Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That Council approve the addition of new suppliers to the Register of Pre-Qualified Suppliers for Trade and Associated Services in accordance with s232 of the *Local Government Regulation 2012*.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council approve the addition of new suppliers to the Register of Pre-Qualified Suppliers for Trade and Associated Services in accordance with s232 of the *Local Government Regulation 2012*.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 2: Delivering strong financial management

2.4 Procurement and controlling our costs

Supporting Documentation:

1 [📄](#) Tender 21020 - Trades & Associated Services
Evaluation Report

D21/29211

Report authorised by:

Director - Corporate & Community Services

EVALUATION OF TENDER RESPONSES

RFT 21020

Register of Pre-Qualified Suppliers for Trade & Associated Services

REPORT COORDINATED BY: Manager Procurement and Plant

ON BEHALF OF THE TENDER EVALUATION PANEL

- Manager Plant & Procurement
- Leads Stores (Goods and Materials) Officer
- Officer - Building Projects, Maintenance Planning & Inspections • Facilities (Land, Buildings & Structures)

APRIL 2021

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1. EXECUTIVE SUMMARY

This report summarises the evaluation process undertaken for **Tender 21020– Register of Pre-Qualified Suppliers for Trades & Associated Services**.

The tender period opened on 8 January 2021 with a closing date of 29 March 2021. Thirty-one (31) Tenders were received in total. Twenty-three (23) tenders were assessed, eight (8) tenders were not assessed, as six (6) were already on the Trade Services Panel and two applications were for the wrong Tender. One (1) tenderer was moved to the Vegetation Management Tender and the other was cancelled after discussions with the Tenderer. The following table lists all Tenderers that submitted a response.

No	TENDERER'S NAME
1	Assa Abloy Entrance Systems Australia Pty Ltd
2	Bakers & Co Painting & Decorating
3	Bazza's Pest Control
4	Brian Drabsch Building
5	Chiconi Grazing Pty Ltd
6	Durack Civil Pty Ltd
7	Flick Anticimex Pty Ltd
8	G and R Waldron
9	Glen Thomas Plumbing and Gas
10	Harcrite Contracting and Concrete
11	STH Holdings QLD Pty Ltd T/as Heaton Plant & Pipe
12	H & H Builders
13	HP Building and Construction
14	J and J Earthmoving (QLD)
15	J P Richardson Industries Pty Ltd
16	Monster Hire
17	Nalco Water
18	NRG Electrical (QLD) Pty Ltd
19	Origin Energy
20	Pacific Water treatment Services
21	Performance Building Group
22	PF Install Solutions
23	Rentokil Initial
24	Rhino Concreting and Construction
25	Roma Fire and First Aid
26	Scheffe Building
27	SEDL Earthmoving Pty Ltd
28	Swans Earthmoving QLD Pty Ltd
29	Trility Pty Ltd
30	WestWater Enterprises Pty Ltd
31	Wurtulla Plumbing & Drainage

The Tender Evaluation Panel (TEP) comprised the following Council staff members:

- Manager Procurement & Plant
- Leads Stores (Goods and Materials) Officer
- Building Projects, Maintenance Planning & Inspections • Facilities (Land, Buildings & Structures)

In developing the recommended (proposed) sub-panel, the following broad steps were undertaken:

- Established marking templates;
- Reviewed non-price criteria (including insurances, licences, business profile, safety documentation, local content);

- Discussion about proposed sub-panel numbers, based on projected demand for services and historic response rates.

It is recommended that Council approve the following businesses to be included in the *Register of Pre-qualified Suppliers for Trades & Associated Services*, being established in accordance with s 232 of the *Local Government Regulation 2012*, under the proposed sub-panels:

Companies by Sub - Panels
Air-conditioning, refrigeration & mechanical (Licensed – QBCC)
NRG Electrical (Qld) Pty Ltd
Building (incl. facilities management)
Brian Drabsch Building
Heaton Plant & Pipe
HP Building and Construction
Performance Building Group
NRG Electrical
Schefe Builders
Chemical dosing equipment (pools)
Heaton Plant & Pipe
Pacific Water Treatment Services
WestWater Enterprises Pty Ltd
Chemical dosing equipment (utilities)
Heaton Plant & Pipe
Nalco Water
Pacific Water Treatment Services
WestWater Enterprises Pty Ltd
Concreting - QBCC
Brian Drabsch Building
Harcrete Contracting & Concrete
Heaton Plant & Pipe
HP Building and Construction
Performance Building Group
Rhino Concreting and Construction
Schefe Building
Concreting – Other Works
Brian Drabsch Building
Durack Civil Pty Ltd
G and R Waldron
Harcrete Contracting & Concrete
Heaton Plant & Pipe
HP Building and Construction
Performance Building Group
Rhino Concreting and Construction
Schefe Building
SEDL Earthmoving Pty Ltd
Swans Earthmoving Qld Pty Ltd
Electrical (excluding instrumentation and high voltage works)
Heaton Plant & Pipe
J & P Richardson
NRG Electrical (Qld) Pty Ltd
WestWater Enterprises Pty Ltd

Companies by Sub - Panels
Fencing (Licensed – QBCC)
Brian Drabsch Building
Performance Building group
PF Install Solutions Pty Ltd
Schefe Builders
Fencing (other works)
Brian Drabsch Building
Harcrite Contracting and Concrete
J and J Earthmoving (Qld) Pty Ltd
Performance Building group
PF Install Solutions Pty Ltd
Swans Earthmoving Qld Pty Ltd
Painting
Bakers and Co Painting and Decorating Pty Ltd
Performance Building Group
Pest control / termite management
Flick Anticimex Pty Ltd
Pest control other (other - excluding weeds & feral animals)
Flick Anticimex Pty Ltd
Plumbing
Glen Thomas Plumbing and Gas
Origin Energy (Tm) Pty Ltd
WestWater Enterprises Pty Ltd
Plumbing (Facilities Management <\$10,000)
Glen Thomas Plumbing and Gas
Origin Energy (Tm) Pty Ltd
WestWater Enterprises Pty Ltd
Plumbing (Gas)
Glen Thomas Plumbing and Gas
Origin Energy (Tm) Pty Ltd
WestWater Enterprises Pty Ltd

2. BACKGROUND

Council publicly advertised this tender, inviting appropriately qualified, skilled and experienced Contractors to form a Register of Pre-Qualified Suppliers for the following types of services:

- Air-conditioning, refrigeration and mechanical (Licensed – QBCC);
- Building (incl. facilities management);
- Chemical dosing equipment (pools - maintenance / installation);
- Chemical dosing equipment (utilities - maintenance / installation);
- Concreting;
- Electrical (excluding instrumentation and high voltage works);
- Fencing (Licensed – QBCC);
- Fencing (other works);
- Painting;
- Pest control / termite management;
- Pest control (Other - excluding weeds & feral animals);
- Plumbing; and
- Plumbing(gas).

3. SCOPE

Establishing a Register of Pre-Qualified Suppliers facilitates Council's procurement of goods and/or services that have a medium to high value in total over the course of a financial year. The Register assists in ensuring compliance with Council's obligations under the *Local Government Regulation 2012*.

This Register of Pre-Qualified Suppliers for Trade & Associated Services ensures Council has rapid access to quality labour, services, plant and equipment in a timely manner. It will also make it easier for businesses and Council to do business, reducing duplication of effort and evaluation processes.

Contractors for this Register will be selected based on compliance with all requirements outlined in the Request for Tender documentation, and selection of a Contractor or Contractors to perform available work will be based on a value for money assessment and availability for urgent works where applicable.

Contractors accepted onto the Register must carry out the Services outlined in the documents in accordance with all relevant Australian Standards and Statutory requirements. Pre-qualification is not to be considered a guarantee to receive work. Pre-qualification only determines a Contractor's eligibility to receive invitations to submit a price for any available work. Council will make a value for money assessment for each package of work.

Performance of the successful Contractor/s will be measured by:

- value for money;
- response times;
- quality of work;
- level of complaints and incidents arising from departure from the Specification; and
- compliance with Work Health and Safety and Environmental requirements.

Contractors evaluated and selected on the *Register of Pre-Qualified Suppliers for Trade and Associated Services* are deemed to have read and are able to comply with all the documents that constitute the Tender process. Successful Contractors will be required to enter into a Deed of Agreement with Council.

Successful Tenderers, subject to continued successful performance measurement outcomes, will remain on the Register until 30 July 2021.

4. ADVERTISING DETAILS

The tender was advertised in the Western Star from 8 January 2021 to 15 February 2021.

Tenders, Quotes and Contracts

Date listed: 10/12/2020

A.B.N. 99324089164

Register of Pre-Qualified Suppliers for Trade and Associated Services

Tender Number - 21020

Council is seeking appropriately qualified, skilled and experienced Contractors to form a Register of Pre-Qualified Suppliers for the following types of services:

- * Air-conditioning and refrigeration
- * Building;
- * Chemical dosing equipment;
- * Concreting;
- * Electrical
- * Fencing;
- * Painting;
- * Pest control
- * Plumbing; and Gas Fitting

This is a refresh of the Register of Pre-Qualified Suppliers for Trade Services, as such current contractors on the Register do not need to re-apply unless they are adding/removing or changing the services they are offering.

Tenders close at 10am, 15 February 2021.

Tender documents (including specification and tender response form) can be obtained from www.lgtenderbox.com.au

Submissions received after the closing date and time will not be

5. TENDER PERIOD

The tender documents were released on 8 January 2021 and closed on 29 March 2021.

6. LEVEL OF INTEREST FROM THE MARKET

146 entities/individuals downloaded the tender documents from LG Tender Box.

Thirty-one (31) tenders were received in total.

7. TENDER EVALUATION PANEL MEMBERS & CONSULTATION

The Tender Evaluation Panel (TEP) comprised the following Council staff members:

- Manager Procurement & Plant
- Lead Stores (Goods and Materials) Officer
- Building Projects, Maintenance Planning & Inspections • Facilities (Land, Buildings & Structures)

8. TENDER SUBMISSIONS RECEIVED

Thirty-one (31) Tenders were received in total. Twenty-three (23) tenders were assessed, eight (8) tenders were not assessed, as six (6) Tenderers were already on the Trade Services Panel and two applications were for the wrong Tender. One (1) tenderer was moved to the Vegetation Management Tender and the other was cancelled after discussions with the Tenderer. The following table lists all Tenderers that submitted a response and their tender status.

No.	Tenderer's Name	Assessed
1	Assa Abloy Entrance Systems Australia Pty Ltd	Yes
2	Bakers & Co Painting & Decorating	Yes
3	Bazza's Pest Control	No – already on register
4	Brian Drabsch Building	Yes
5	Chiconi Grazing Pty Ltd	Cancelled, will apply for Wet Hire Panel
6	Durack Civil Pty Ltd	Yes
7	Flick Anticimex Pty Ltd	Yes
8	G and R Waldron	Yes
9	Glen Thomas Plumbing and Gas	Yes
10	Harcrete Contracting and Concrete	Yes
11	Heaton Plant & Pipe	Yes
12	H & H Builders	No – already on register
13	HP Building and Construction	Yes
14	J and J Earthmoving (QLD)	Yes
15	J & P Richardson	Yes
16	Monster Hire	No – Moved to Vegetation Management Tender
17	Nalco Water	Yes
18	NRG Electrical (QLD) Pty Ltd	Yes
19	Origin Energy	Yes
20	Pacific Water treatment Services	Yes
21	Performance Building Group	Yes
22	PF Install Solutions	Yes
23	Rentokil Initial	No – already on register
24	Rhino Concreting and Construction	Yes
25	Roma Fire and First Aid	No – already on register
26	Scheffe Building	Yes

No.	Tenderer's Name	Assessed
27	SEDL Earthmoving Pty Ltd	Yes
28	Swans Earthmoving QLD Pty Ltd	Yes
29	Trility Pty Ltd	No – already on register
30	WestWater Enterprises Pty Ltd	Yes
31	Wurtulla Plumbing & Drainage	No – already on register.

9. TENDER EVALUATION PROCESS

The evaluation of Tenderers was conducted using the following criteria:

Evaluation Criteria	Points
Tenderer's Business	30 points
Personnel	25 points
Management of Safety Risks Associated with Operations	10 points
Contribution to the Local Economy	15 points
Declaration of Actual, Potential or Perceived Conflicts of Interest	Mandatory

Tenderer's Business - Compliance Considerations

The following table identifies tenderer's compliance with the Conditions of Tender.

No	Tenderer's Name	Execution of Tender	Acceptance & Acknowledgement of Documents
1	Assa Abloy Entrance Systems Australia Pty Ltd	Yes	Yes
2	Bakers & Co Painting & Decorating	Yes	Yes
3	Brian Drabsch Building	No	Yes
4	Durack Civil Pty Ltd	Yes	Yes
5	Flick Anticimex Pty Ltd	Yes	Yes
6	G and R Waldron	Yes	Yes
7	Glen Thomas Plumbing and Gas	Yes	Yes
8	Harcrite Contracting and Concrete	Yes	Yes
9	Heaton Plant & Pipe	Yes	Yes
10	HP Building and Construction	Yes	Yes
11	J and J Earthmoving (QLD)	Yes	Yes
12	J & P Richardson	Yes	Yes
13	Nalco Water	Yes	Yes
14	NRG Electrical (QLD) Pty Ltd	Yes	Yes
15	Origin Energy	Yes	Yes
16	Pacific Water treatment Services	Yes	Yes
17	Performance Building Group	Yes	Yes
18	PF Install Solutions	Yes	Yes
19	Rhino Concreting and Construction	Yes	Yes
20	Scheffe Building	Yes	Yes
21	SEDL Earthmoving Pty Ltd	Yes	Yes
22	Swans Earthmoving QLD Pty Ltd	Yes	Yes
23	WestWater Enterprises Pty Ltd	Yes	Yes

The following table provides an overview of the business that includes an ASIC company extract, insurance details, financials and conflict of interest provided by tenderers.

Tenderer	ASIC Company Extract	Insurance Coverage	Financial (all ok?)	Conflict of Interest (any issues?)	Statements of Departure
Assa Abloy Entrance Systems Australia Pty Ltd	Yes (but was unable to open file)	Professional Indemnity: LP0000028602 Expiry: 30/09/2021 Product and Public Liability: LP0000028602 Expiry: 30/09/2021 Workcover: WBA010736743 Expiry: 30/09/2021 Motor Vehicle: MSU019585519 Expiry: 31/03/2021	Pass	No	No
Bakers and Co Painting and Decorating	Yes	Product and Public Liability: BQA140004360 Expiry: 21/12/2021 Workcover: WAB120797091 Expiry: 30/09/2021	Pass	No	No
Brian Drabsch Building	Sole Trader	Motor Vehicle: SCM013236936 Expiry: Not Provided Construction Workers, and Public and Product Liability: BQA140005743 Expiry: 04/04/2021	Pass	No	
Durack Civil Pty Ltd	Yes	Workcover: WSB190679377 Expiry: 30/09/2021 Contractors Plant: CP-371373 Expiry: 15/08/2021 Annual Project: AUSAP-369226 Expiry: 15/08/2021	Pass	No	No
Flick Anticimex Pty Ltd	Yes	Workcover: WAA850687211 Expiry: 30/09/2021 Motor Vehicle: 24F 2628778 Expiry: 01/11/2021 Product and Liability: LP0000036557 Expiry: 31/05/2021	Pass	No	No
G and R Waldron	Sole Trader	Motor Vehicle: OA17922317 Expiry: Not Provided	Pass	Yes – no mgmt. plan	Yes – 7 Days Trading Terms
Glen Thomas Plumbing and Gas	Yes	Commercial Motor Vehicle: SPX022479274 Expiry: 05/06/2021 Public and Product Liability: GA700855645BUSEXPIRY: 05/06/2021 Workcover: WPR171036497 30/09/2021	Pass	No	No
Harcrete Contracting & Concrete	Sole Trader	Public Liability: 15T0033387 Exp: 17/11/21 Vehicle: 345379PZBI Exp: 17/11/21 Workcover: WSB180244341 Exp: 30/9/21	Pass	No	No
Heaton Plant & Pipe	Sole Trader	Public & Product Liability: Would not open Expiry: Motor Vehicle: 14661914PV Expire: 12/12/2021 Plant & Machinery: ATCMP-48643 Expire: 24/06/2021 Workcover: WWA091230621 Expire: 30/09/2021	Pass	No	No
HP Building and Construction	Sole Trader	Construction Works, and Public and Product Liability: BQA110710536 Expiry: 21/12/2021 Motor Vehicle: Not Provided Expiry: 16/05/2021	Pass	Yes – no mgmt. plan	No

Tenderer	ASIC Company Extract	Insurance Coverage	Financial (all ok?)	Conflict of Interest (any issues?)	Statements of Departure
J and J Earthmoving (Qld)	Yes	Contractors Machinery and Plant: CP-289830 Expiry: 31/05/2021	Pass	Yes – mgmt. plan provided	No
J & P Richardson		Public Liability: AU00008827LI20A Exp: 31/12/21 Motor: 02A710538MVA Exp: 01/01/2022 Workcover: WAA800762610 Exp: 30/9/21	Pass	No	Yes – Limit of liability clause.
Nalco Water		Public Liability: 62785739 Exp: 31/12/21 0000129407 Exp: 31/12/2021. Plant: Not provided Workcover: WAA760152103 Exp: 30/9/21	Yes	No	Yes – Deed of Agreement
NRG Electrical (Qld) Pty Ltd	Yes	Public Liability: B0391TC1903180 Expiry: 30/09/2021 Motor Vehicle: 432235000VFT Expiry: 30/09/2021 Workcover: WAB120389495 Expiry: 30/09/2021	Pass	No	No
Origin Energy	No, ABN Extract only	Public Liability: 0300018358 Expiry: 30/06/2021 Motor Vehicle: No Expiry: Workcover: WAA000713374 Expiry: 30/09/2021	Pass	No	Yes – Plumbing scope limited, Personnel Files – will not provide to tender but will supply to awarded work. Referees – will not supply but provided a list of contracts completed.
Pacific Water Treatment Services	Partnership	Public and Product Liability: B05721F20FZQ3 Expiry: 29/03/2021 Workcover: WAA930572005 Expiry: 30/09/2021 Motor Vehicle: 11126999P9 Expiry: 27/06/2021	Pass	No	No
Performance Building Group	Partnership	Workcover: WAD170624571 Expiry: 30/09/2021	Pass	No	No
PF Install Solutions	Yes	Commercial Motor Vehicle: 17030257 Expiry: 15/03/2021 Public and Product Liability: 01CL540920 Expiry: 16/10/2021 Workcover: WSB200300570 Expiry: 30/09/2021 Workcover: WSB200401836 Expiry: 30/09/2021	Pass	No	No
Rhino Concreting and Construction	Partnership	Construction Works, Public and Product Liability: BQA110705554 Expiry: 31/08/2021 Workcover: WSB200195597 Expiry: 30/09/2021 Commercial Motor Vehicle:	Pass	Yes – Manageable	No

Tenderer	ASIC Company Extract	Insurance Coverage	Financial (all ok?)	Conflict of Interest (any issues?)	Statements of Departure
		EGA686889MVA Expiry: 19/01/2022			
Scheffe Building	Yes	Public Liability: 132A011093CAR Expiry: 10/010/2021 Commercial Motor: EGA492476MVA Expiry: 19/07/2021 Workcover: WAB100744758 Expiry: 30/09/2021	Pass	Yes - Manageable	No
SEDL Earthmoving Pty Ltd	No	Public and Product Liability: 42315455 Expiry: 20/03/2021 Workcover: WAD150772672 Expiry: 30/09/2021 Vertex Heavy Motor: 42308018 Expiry: 20/03/2021	Pass	No	No
Swans Earthmoving Qld Pty Ltd	Yes	Marine Cargo Insurance: 49673706 Expiry: 09/09/2021 Liability Insurance: 45121968 Expiry: 11/08/2021 Commercial Motor Vehicle: 41967855 Expiry: 11/08/2021 Workcover: WAB110768782 Expiry: 30/09/2021	Pass	No	No
WestWater Enterprises Pty Ltd	Yes	Workers Compensation: 1PE1972494GWC Expiry: 30/08/2021 Public and Product Liability: GAR-PLPI-00223 Expiry: 30/08/2021 Motor Fleet: 70-A677866-MVA Expiry: 30/08/2021	Pass	No	No

10. PERSONNEL (QUALIFICATIONS & REFEREES)

The following table summarises the qualifications/licences of Tenderers' staff members.

Tenderer	Licences / Qualifications Score	Qualifications / Licences	Referees
Assa Abloy Entrance Systems Australia Pty Ltd	15 Sub-contractor (Brandts) has not completed Council induction or registered on Beakon. No evidence of Work Safely in the Construction Industry Ticket	Company – QBCC Licence 1028176, Qld Electrical contractor Licence 72124 Sub-Contractor – Mark Brandt Full Electrical Contractor Licence Employees - Lynette Cains – Contract Manager, Dip Tech, Grad Dip Ontological Coaching Anita Roberts – Service Manager, BA Luke Howell – Planner Scheduler, Cert 4 Customer Service Mohammed Azam – Door Technician and Support Shiraz Ali – Door Technician, Limited, Electrical License Peter Bax - Auto door Technician and installer, Qualified Carpenter Paul Hogan - Auto door Technician and installer, Electrician Shane Cash - Automatic Doors Technician Maintenance, Limited Electrical Licence Qualified Carpenter Samantha Anderson – Automatic Doors Technician Maintenance, Electrician Benjamin Pumfrey - Roller Shutters and Gate Technician Nicholas Gayton - Roller Shutters and Gate Technician Justin Stephenson - Roller Shutters and Gate Technician, Mechanic Wayne Cowland – Roller Shutters and Bi fold door Technician, Boiler Maker Richard Dame - Automatic Door Maintenance Technician Robert Ronan – Automatic Door Maintenance Technician, Electrician Paul Mills – Australian Managing Director, Trade Certified Electrician, MBA	Neal Van Kervoort - Ipswich City Council 3810 6666 Ross Thuercht - Royal Brisbane Hospital 0402 217 325
Bakers and Co Painting and Decorating	25	Company – Paint and Decorating QBCC Licence 1248739 Employees – Michael Baker – Director, Work Safely in the Construction Industry, QBCC Contractor, Cert 3 Painting and Decorating, Remove non-friable asbestos, Construction Card. John Van Zwieten - Workplace Health and Safety, Electrical Test and Tag, First Aid and CPR, EWP Yellow Card Operator, Construction Card, Cert 3 Painting and Decorating, Infection Control Training, First Aid, Remove non-friable asbestos. Ray Carroll – Work Safely in the Construction Industry, Remove non-friable asbestos, Certified Painting Contractor Steve Lalor – Construction Coordinator, Work Safely in the Construction Industry , Cert 3 Painting and Decorating, Working at Heights David Godbolt – Construction Coordinator	Craig Bambling – Moreton Bay Regional Council 3205 0555 Richard Marshall – St Vincent's Private Hospital Northside 3326 3103 Tony Sidin – Tafe Qld 3826 3916
Brian Drabsch Building	25	Brian Drabsch – QBCC Contractor Licence 73377. Construction Card	Richard Irwin – Maranoa Regional Council 0438 731 322 Michael Wright – Maranoa

Tenderer	Licences / Qualifications Score	Qualifications / Licences	Referees
			Laundry 0409 497 281
Durack Civil Pty Ltd	25	Company – Austroads National Prequalification System – Roadworks R2, Bridgeworks B2, Financial F20, 3 rd Party Certification of Quality, Safety and environmental Systems Employees – Josh Burns – Concreter, Drivers Licence, QBCC Contractor Licence, Construction Induction Card , Cert 3 Concreting Glen Egan – Concreter, Heavy Vehicle Drivers Licence, QBCC Nominee Supervisor Licence, Forklift Ticket Josh Salon – Concreter, Confined Spaces, Construction Induction card , Skills Training Ticket Trim and Cut Trees, Skills Training Ticket Saw and Cut Concrete Pavement, Conduct Roller Operations Ticket, High Risk work Licence DG. Luke Brelsford – Concreter, Drivers Licence, Construction Induction Card , Cert 3 Concreting, Skid steer Loader Ticket Tama Tutaki – Concreter, Driver Licence, Construction Induction Card Michael Pringle – Concreter, Driver Licence, Construction Induction Card	Joel Kuczynski – Isaac Regional Council 0409 417 928 Keith Metcalfe – Hinchinbrook Shire Council 0438 124 782
Flick Anticimex Pty Ltd	20	Company – Australian Environmental Pest Managers Association, HACCP based Food Safety Certificate, Pest Cert Accredited Business, QBCC Contractor Licence 54798 , SAI Global Environmental Management System, SAI Global Quality Management System Employees - Edward Knight – Qld Pest Management Technician Licence Hendrick Kruitbosch - Qld Pest Management Technician Licence William Brandon - Qld Pest Management Technician Licence	Dane Barbour – Austin Health (03) 9496 5000 Tom Quinn – Baxter Health thomas_quinn@baxter.com
G and R Waldron	20 Applying for non-building concrete works only	Grant Waldron – Cert 3 Road Maintenance and Construction, High Risk Work Licence DG, LF, WP	Jayden Ball – J&J Earthmoving 0499 042 042 Brett Aulthus – Lenard B Aulthus 0481 568 067
Glen Thomas Plumbing and Gas	25	Glen Thomas – Construction Industry Card , QBCC Licence 1146286, Gas Work	Troy Pettiford – Whitsundays Regional Council 0415 176 873 Barry Waldron – Speedy Cocktails (Club Hotel Roma) 0418 155 417
Harcrite Contracting & Concrete	10	Daniel Harland – Owner, QBCC Licence (Concreting 15036309), No Construction Card , Nick Mailman – Not provided	Luke Baker Baker Constructions & Concrete

Tenderer	Licences / Qualifications Score	Qualifications / Licences	Referees
		Jack Moran – Not provided Emma Barber – Not provided Garth Martin – Not provided Wade Wright - Not provided	0488274955 Marc Fisher Corbet's Group 0439370301
Heaton Plant & pipe	10	Dion Millstead – HESQ Manager – CV & List certifications, but no evidence supplied. Glenn Sainty – Electrical and Instrumentation Supervisor/Construction Manager. CV & Electrical Licence 119641, Chlorine Awareness and Operators Training Program, DL – C & R, First Aid, Licence to Perform High Risk Work, Handle Dangerous Goods/Hazardous Substances, Construction White Card , Cert Iv in Electrical Instrumentation. Jack Pender – Supervisor – CV & List certifications, but no evidence supplied. Joshua Griffith – Project Manager CV & Supervisor List certifications, but no evidence supplied. Nathan Zischke – Mechanical Fitter – CV & List certifications, but no evidence supplied. Nicholas Johnson – Project Engineer – CV & List certifications, but no evidence supplied.	Monika White Goondiwindi Regional Council 0436699407 Paul Bouchier Powerwater Corporation 0407864080
HP Building and Construction	20 No evidence of a Work Safely in the Construction Industry	Hayden Pallisier - Cert 3 Carpentry, Cert 4 Building and Construction (Building), Operating Elevating Work Platform, Work Safely at Heights, Driver Licence, QBCC Licence 15196832	Kevin Ruhle – GJ Gardner 0429 031 328 Vernessa & Ken Fine 0428 263 526
J and J Earthmoving (Qld)	25	Jayden Ball – Bobcat, Excavator, Tipper Truck Operator Work Safely in the Construction Industry in Beakon	Errol Brumpton – Brumpton Quality Wool Australia 0417 231 150 Kieren Gorry – Maranoa Regional Council 1300 007 662
J & P Richardson	25	Joshua Burling – Electrical Fitter, Electrical Mechanic, Construction Card , Perform High Risk Work. Aaron Roberts – Electrical Fitter, Electrical Mechanic, Construction Card , DL C, Licence to Perform High Risk Work. Andrew Ready – Electrical Mechanic, Electrical Fitter, Construction Card , Licence to Perform High Risk Work. Darcy Taylor – Electrical Fitter, Electrical Mechanic, Construction Card , Licence to Perform High Risk Work James Drabsch – Electrical Fitter, Electrical Mechanic, Construction Card , Licence to Perform High Risk Work. Keegan Austin – Electrical Fitter, Electrical Mechanic, Construction Card , Licence to Perform High Risk Work. Kim Stirling – Electrical Fitter, Electrical Mechanic, Construction Card , Licence to Perform High Risk Work.	Karen Millington Bennelong Energy Services 0477 800 575 Matt Flint – Electrical Supervisor Redland City Council 07 3829 8921

Attachment 1
Tender 21020 - Trades & Associated Services Evaluation Report

Tenderer	Licences / Qualifications Score	Qualifications / Licences	Referees
		Nathan Braden – Electrical Fitter, Electrical Mechanic, Construction Card , Licence to Perform High Risk Work.	
Nalco Water	0 No details provided	Jasvir Singh – No details provided. Marc Baker – No details provided. Matthew Pettigrew – No details provided.	Filippo Vico Tugan Desal Plant 07 5534 22475 Jo Mildon Western Downs Regional Council 07 4660 7214
NRG Electrical (Qld) Pty Ltd	20	Company – Refrigerant Trading Authorisation Certificate, QBCC Contractor Licence 15003583 (active), Electrical Contractor Licence (active) Employees – Ricki Bonsey – Electrical Work Licence (Fitter and Mechanic), Construction Card Michael Roberts – Electrical Work Licence (Fitter and Mechanic), Construction Card Luke Smith – Electrical Work Licence (Fitter and Mechanic) John Benham – Construction Card	Daniel Burrett – Remax Toowoomba 0428 717 770 Mike Stewart – LJ Hooker Toowoomba 0418 717 361
Origin Energy	15 No employee information. Company policy allows provision of licences for each contract.	Company Licences: QBCC 1212318 Builder – Low Rise, Gasfitting (Trade Contractor Licence), Plumbing and Drainage (Trade Contractor Licence)	No referees Customers include: Department of Public Trustee Townsville City Council Cairns Regional Council Rockhampton Regional Council Department of Housing and Public Works McKinlay Shire Council Banana Shire Council
Pacific Water Treatment Services	25	Arend (Aart) de Boer - Diploma in mechanical engineering, Diploma in marine engineering, Trade qualified fitter, Diploma in wastewater purification, General safety induction Arend CJ (Arjan) de Boer - Trade qualified fitter and turner, Cert 4 in Engineering – Hydraulics 1, Cert 4 in Engineering – Fluid power, General safety induction Andre de Boer - Certified pool/spa operator, General safety induction	Peter Booth – Gold Coast City Council 0413 517 252 Greg Lawson – Qbuild 0418 744 526
Performance Building Group	20	Company – QBCC Contractor Licence 15050331 Open Builder Employees- Adam Thomas – White Card , WP Work Platform, LE Excavator, LR Road Roller, LS Skid Steer Loader, High Risk Work, Confined spaces, Cert IV Building & Construction, Diploma Building & Construction, Advanced Diploma Building & Construction Management	Tim Colthup – Hallmark Property 0434 604 978 Ken Burton – FKG Group 0439 200 552

Tenderer	Licences / Qualifications Score	Qualifications / Licences	Referees
		John Nicholas – Cert III in General Construction, Licence to perform high risk work, Construction card , DL- C, Isaac Bryan – empty file Craig Gooderham – White Card , Site Supervisor Card, QBCC 56412 Carpenter & Building restricted low rise, high risk work, First aid.	
PF Install Solutions	15 No evidence of licences or construction white card	Company – QBCC Contractors Licence 15130170 Employees – Aaron Purse - Certificate III in Civil Construction Plant Operation, Certificate III in Civil Construction (Pipe Laying), Certificate III in Concreting, Certificate III in Engineering – Fabrication, Certificate IV in Training & Assessment, Certificate IV in Engineering, Certificate III in Landscape Construction, Certificate II in Manufacturing, Certificate III in Rural Operations, Certificate IV in Civil Construction Supervision, Roller Operation Ticket, Skid Steer Operation Ticket, Backhoe/loader Operation Ticket, Excavator Operation Ticket, Front End Loader Operation Ticket, Tip Truck Operation Ticket, Working in Confined Spaces, Working Safely at Heights, Welders Certificate, Drivers Licence (MR), Construction White Card Jason Keane - Certificate III in Civil Construction Plant Operations, Certificate IV in Civil Construction Supervision, Certificate III in Civil Construction, Drivers Licence (HC), Construction Industry White Card Welders Certificate, Butt & electrofusion welding certificate, safely access the rail corridor, Inspect & Clean Machinery for Plant, Animal and Soil Material Jay Robinson - Drivers Licence (HR), Construction Industry White Card, Skid Steer Ticket, Scissor Lift Operation, Safe Use of Grinders Certificate Manual Handling Training Les Sternberg - Drivers Licence (HR), Construction Industry White Card, Skid Steer Ticket, Scissor Lift Operation, Safe Use of Grinders Certificate Manual Handling Training Philip Weston - Drivers Licence (HR), Construction Industry White Card, Safe Use of Grinders Certificate, VOC Scissor Lift, Manual Handling Training	Andrew Eaton – Isaac Regional Council 0429 831 412 John Corbett – NF Corbett 0413 431 851
Rhino Concreting and Construction	25	Ryan Allen – QBCC Contractors Licence 1154798, QBCC Site Supervisor Licence 1154798, Cert 3 Automotive Engineering (Light Vehicles), Construction Induction Card , Cert 3 Carpentry, Machinery Inspection and clean, Cert 3 Concreting, Cert 4 Building and Construction (Building), Drivers Licence, High Risk Work Licence CV, LF, WP, Skid steer, Excavator, Forklift Truck, Vehicle Loading Crane. Zac Callaghan – Construction Card , Rebecca Allen – Construction Card	Simon McIntosh - Maranoa Regional Council 0488 719 752 Garry McDougal – Roadtek 0408 390 712
Schefe Building	25	Company – QBCC Contractor Licence 1185625, David Schefe – QBCC Contractor Licence 42918, Nominee Supervisor Licence 42918, Enter and Work in Confined Spaces, Working at Heights, High Risk Work Licence, Forklift Ticket, Construction White Card	Greg Thomas – Roma Power Station 0427 400 032

Tenderer	Licences / Qualifications Score	Qualifications / Licences	Referees
			Domonic Moore – Roadtek 0429 634 329
SEDL Earthmoving Pty Ltd	15 No evidence of licences or tickets or employee profiles provided. Will provide if successful	Company – Apparatus Licence, Class B Asbestos Removal, NHVAS Accreditation Employees – Peter Dance – Operations Manager, Dozer, HC, R, Construction Industry Card	Joe Watson – Hutchinson Builders 0434 736 976 Wade Jackwitz – McNab 0413 911 153
Swans Earthmoving Qld Pty Ltd	25	Grant Swan – Induction white card, Traffic Mgmt, DL-HC & R, Excavator, Skid Steer, Front-end Loader, Grader, Backhoe Loader, Dozer, Aaron Swan – Heavy Vehicle Driver Licence, Construction Induction Card, Cert Safe Work Near Exposed Live Electrical Part, Gas Test Atmosphere Ticket, Permit Holder and Work Party Certificate of Competency, Level 2 Traffic Management Certificate, Operator Tickets Loader, Backhoe, Dozer, and Skid Steer Doug Rigg – Heavy Vehicle Driver Licence, Construction Induction Card, High Risk Work Licence Grant Ogden – Heavy Vehicle Driver Licence, Operate Ticket Cert 3 Conduct Civil Construction Skid Steer Loader, Roller, Excavator, Front end Loader, Construction Induction Card Nick Bubke – SDS Card, Construction Induction Card, HV Driver Licence, Excavator, Front-end Loader, Dozer, Grader Phil Lansdown – Construction Induction Card, HV Driver Licence, Operator Front End Loader, Cert 3 Civil Construction Card, Skid steer, Grader, Polytec Butt welding Accred, Cert Recycled Water User Training. Reade Irwin – HV Driver Licence, Construction Induction	Chris Hall – APA 0400 070 630 John Hayman – Origin 0427 225 232
WestWater Enterprises Pty Ltd	25	Company - Electrical Contractor Licence 78706, Electrical Contractor Licence WA EC009701, Quality Management Systems, Occupational Health and Safety Management Systems, Environmental Management Systems Employees – Ben Wagland – Cert 3 Engineering Mechanical Trade, Confined Space, Construction Safety and Awareness Training Card, Dangerous Goods and Hazardous Substances, Diploma of Project Management, HR Drivers Licence, Electrical QBP Training Certification, Gas Test Atmospheres, High Risk Licences, LVR Cert, Operate Breathing Apparatus, Dip Record Results, Safe Chlorine Gas Handling, St Johns First Aid, The Orange Card, Vehicle Loading Crane Certificate, Working at Heights. Daniel Carroll - Cert 3 Electrotechnology Electrician, EEHA Cert, Cert 2 Water Operations, Chlorine Handling Cert, Confine Spaces, Drivers Licence, Electrical Licence, Gas Test Atmosphere, High Risk Licence, Operate Breathing Apparatus, Risk Management, St Johns LVR and CPR St Johns First Aid, The Orange Card, White Card, Working at Heights.	Craig Jones – Myelec Malaga (08) 9248 2761 Joan Gardiner or Jodie Beer – Braeco (08) 9445 1600

11. MANAGEMENT OF SAFETY RISKS ASSOCIATED WITH OPERATIONS

To gauge the Contractor's ability to ensure all methods of work are carried out safely during the performance of the Services the following information was requested.

- Describe how you implement safe practices in your business.
- Scan and include with the Tender Response a copy of any sample documents used in the business to ensure the safety and welfare of workers and others (e.g., Job Safety Analyses).

The responses were then evaluated for quality and quantity and appropriateness. The following table lists these scores.

Companies/ Panels	Safety	Points
Assa Abloy Entrance Systems Australia Pty Ltd	Provided 10 safety documents outlining, the company's work health and safety policy statement and objectives, an example of the work health and safety site audit checklist, sample of incident report, example of a risk register, OHS incident management training policy, Environmental health and safety management plan and Appendix B, SWMS 0009 roller shutter service, SWMS 0003 AD service.	10
Bakers & Co Painting & Decorating	Provided a safety document that provides examples of documents used in toolbox meetings, job safety analysis worksheet, hazardous chemicals register, EWP checklist, harness inspection checklist, ladder safety inspection, safe work method statement general painting.	10
Brian Drabsch Building	Provided one page document stating that Brian will perform all work under Council OH&S guidelines,	10
Durack Civil Pty Ltd	Provided a comprehensive workplace health and safety statement outlining safety management plan appendix E, health, and safety policy, copy of a completed SWMS.	10
Flick Anticimex Pty Ltd	Provided SWMS for commercial general pest services, general pest control servicing commercial, commercial fly service, misting treatments, managing mouse plagues and snake removal and relocation.	10
G and R Waldron	A brief safety statement was made in the tender response at 5.3 management of risk associated with operations. The tender described how they implement safe practices in their business.	0
Glen Thomas Plumbing and Gas	Provided business has provided a QHSE management plan. This plan outlines the business commitment and policy, QHSE planning and procedures, implementation and operation control, measurement and evaluation, review and improvement, quality, environmental procedures.	10
Harcrete Contracting and Concrete	Provided a Job Hazard Analysis form,	5
Heaton Plant & Pipe	Quality Management Systems Certified, Safety Management Systems Certified, Environment Management System Certified. Provided copies of a range of documents	10
HP Building and Construction	Provided an example of the Job Safety Analysis.	5
J and J Earthmoving (QLD)	Provided business Job Safety Analysis worksheet procedure.	5
J & P Richardson	Occupational Health and Safety Management Systems Certified Environmental Management Systems Certified Quality Management Systems Certified Provided Health, Safety & Environmental Procedures manual	10
Nalco Water	Quality & Environmental Systems Certified	10

Companies/ Panels	Safety	Points
	Supplied Risk Assessment x 2.	
NRG Electrical (QLD) Pty Ltd	Provided occupational health and safety management system certificate of registration, Environmental, health and safety management plan template, SWMS template, work health and safety policy.	10
Origin Energy	Provided 1-page HSE Policy	0
Pacific Water treatment Services	Provide a completed safe work method statement template.	10
Performance Building Group	Provided the following: Policy Statement, Work Method Statement Checklist, Work Inspection Checklist, Incident or Injury Form, Toolbox Training Attendance Form, Job Safety and Environmental Analysis & Safety Management Plan.	10
PF Install Solutions	Provided templates of hazardous manual handling risk assessment, heavy vehicle risk assessment, light vehicle risk assessment, mobile plant risk assessment, safety management plan, health and safety handbook, general SWMS, environmental management systems, health and safety and environment plan, incident report form template, job safety analysis template, safety plan review checklist, and site safety risk assessment construction.	10
Rhino Concreting and Construction	Provided SWMS for general concreting.	10
Scheffe Building	Provided toolbox meeting templated, and job hazard analysis form.	10
SEDL Earthmoving Pty Ltd	Provided safety policy from the WHS Policies and procedures manual.	5
Swans Earthmoving QLD Pty Ltd	Provided work method statements for excavating or trenching and movement of powered mobile plant, incident report form template, job safety analysis form template, prestart checklist template, and work method statements for working near electrical services, working near or adjacent a road or railway work method.	10
WestWater Enterprises Pty Ltd	Provided information in relation to policies and procedures summary, quality policy, control of non-conforming service and product, internal audits, corrective and preventive action, quality manual, training, and competencies.	10

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12. NOMINATED SERVICE PROVISION & LOCATION

Tenderers have nominated for the following service provision.

Supplier	Service Provision													
	Air-conditioning, refrigeration & mechanical (Licensed – QBCC)	Building	Chemical dosing equipment (pools)	Chemical dosing equipment (utilities)	Concreting	Electrical (excluding instrumentation and high voltage works)	Fencing (Licensed – QBCC)	Fencing (other works)	Painting	Pest control / termite management	Pest control other (other - excluding weeds & feral animals)	Plumbing	Plumbing (Facilities Mgmt)	Plumbing (Gas)
Assa Abloy Entrance Systems Australia Pty Ltd		X												
Bakers & Co Painting & Decorating									X					
Brian Drabsch Building		X			X		X	X						
Durack Civil Pty Ltd					X									
Flick Anticimex Pty Ltd										X	X			
G and R Waldron					X									
Glen Thomas Plumbing and Gas												X	X	X
Harcrete Contracting and Concrete		X			X			X						
Heaton Plant & Pipe		X	X	X	X	X						X	X	
HP Building and Construction		X			X									
J and J Earthmoving (QLD)								X						
J & P Richardson						X								
Nalco Water				X										
NRG Electrical (QLD) Pty Ltd	X	X				X								
Origin Energy												X		X
Pacific Water treatment Services			X	X										
Performance Building Group		X			X		X	X	X					
PF Install Solutions							X	X						
Rhino Concreting and Construction					X									
Scheffe Building		X			X		X							
SEDL Earthmoving Pty Ltd					X									
Swans Earthmoving QLD Pty Ltd					X			X						
WestWater Enterprises Pty Ltd			X	X		X						X	X	X

Service Location

Part 4 – Tender Response document also requested from Tenderers the part of the region within which they would like to be considered for work (and what types of services can be provided). Please note that some companies indicated multiple “closest” – ideally this should be clarified for any successful tenderers prior to set up on the panel.

	Work Location/s				
	Roma, Muckadilla and Surrounds	Wallumbilla, Yuleba, Jackson and Surrounds	Surat and Surrounds	Mitchell, Amby, Mungallala and Surrounds	Injune & Surrounds
Assa Abloy Entrance Systems Australia Pty Ltd	✓ # @				
Bakers & Co Painting & Decorating	✓ @	✓ @	✓ @	✓ @	✓ @
Brian Drabsch Building	✓ # @	✓ @	✓ @	✓ @	✓ @
Durack Civil Pty Ltd	✓ # @	✓ @	✓ @	✓ @	✓ @
Flick Anticimex Pty Ltd	✓ # @	✓ @	✓ @	✓ @	✓ @
G and R Waldron	✓	✓	✓	✓	✓
Glen Thomas Plumbing and Gas	✓ @	✓ @	✓ @	✓ @	✓ @
Harcrite Contracting and Concrete	✓ # @	✓ @	✓ @	✓ @	✓ @
Heaton Plant & Pipe	✓ @	✓ @	✓ @	✓ @	✓ @
HP Building and Construction	✓ # @			✓ # @	
J and J Earthmoving (QLD)	✓ @	✓ @	✓ @	✓ # @	✓ @
J & P Richardson	✓ # @	✓ # @	✓ # @	✓ # @	✓ # @
Nalco Water	✓	✓	✓	✓	✓
NRG Electrical (QLD) Pty Ltd	✓ # @	✓ @	✓ @	✓ @	✓ @
Origin Energy	✓	✓ #	✓	✓	✓
Pacific Water treatment Services	✓	✓ #	✓	✓	✓
Performance Building Group	✓ # @	✓ # @	✓ # @	✓ # @	✓ # @
PF Install Solutions	✓	✓	✓	✓	✓
Rhino Concreting and Construction	✓ # @	✓ @	✓ @	✓ @	✓ @
Schefe Building	✓ # @	✓	✓	✓	✓
SEDL Earthmoving Pty Ltd	✓ @	✓ @	✓ @	✓ @	✓ @
Swans Earthmoving QLD Pty Ltd	# @	✓ # @	# @	# @	# @
WestWater Enterprises Pty Ltd	✓	✓	✓	✓	✓

13. CONTRIBUTION TO THE LOCAL ECONOMY

Contractors were evaluated by using Council's 5 Star rating process.

Stars	Criterion	Assa Abloy Entrance Systems Australia Pty Ltd	Bakers and Co Painting and Decorating	Brian Drabsch Building	Durack Civil Pty Ltd	Flick Anticimex Pty Ltd	G and R Waldron	Glen Thomas Plumbing and Gas	HP Building and Construction	J and J Earthmoving Pty Ltd
5 Star (15 points)	100% ownership in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	90% employees reside in region	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Head office in region	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4 Star (12 points)	> 75% ownership in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	> 75% employees reside in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Head office in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Star (9 points)	> 1 or more owners in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	> 25% employees reside in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Office/branch in the region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Star (6 points)	Business is ratepayer in the region (2+ yr)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Employs residents of the region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Office/branch in the region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1 Star (3 points)	Business is ratepayer or long-term lessee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Employs residents of the region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Office in the region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local Content Score		0 points	0 points	15 points	0 points	0 points	15 points	15 points	15 points	15 points

Stars	Criterion	NRG Electrical (Qld) Pty Ltd	Pacific Water Treatment Services	Performance Building Group	PF Install Solutions	Rhino Concreting and Construction	Scheffe Building	SEDL Earthmoving Pty Ltd	Swans Earthmoving Qld Pty Ltd	Westwater Enterprises Pty Ltd
5 Star	100% ownership in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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(15 points)	90% employees reside in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Head office in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4 Star (12 points)	> 75% ownership in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	> 75% employees reside in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Head office in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Star (9 points)	> 1 or more owners in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	> 25% employees reside in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Office/branch in the region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Star (6 points)	Business is ratepayer in the region (2+ yr)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Employs residents of the region	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Office/branch in the region	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1 Star (3 points)	Business is ratepayer or long-term lessee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Employs residents of the region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Office in the region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local Content Score		6 points	0 points	0 points	0 points	15 points	15 points	0 points	15 points	0 points

Stars	Criterion	Harcrite Contracting & Concrete	J & P Richardson	Nalco Water	Origin
5 Star (15 points)	100% ownership in region	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	90% employees reside in region	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Head office in region	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Star	> 75% ownership in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Attachment 1**Tender 21020 - Trades & Associated Services Evaluation Report**

(12 points)	> 75% employees reside in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Head office in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Star (9 points)	> 1 or more owners in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	> 25% employees reside in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Office/branch in the region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Star (6 points)	Business is ratepayer in the region (2+ yr)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Employs residents of the region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Office/branch in the region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1 Star (3 points)	Business is ratepayer or long-term lessee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Employs residents of the region	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Office in the region	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local Content Score		15 points	3 points	0 points	0 points

14. SCORING CONSIDERATIONS

About the Tenderer

Tenderer	Business Profile (30 points)	Points
Assa Abloy Entrance Systems Australia Pty Ltd	Provided six business profile documents outlining, introduction to the business with a brief of the company's financials, market growth and current technology, service brochure discussing service agreements for entrance solutions, organisation experience listing organisations with current service contracts, document discussing the company's offer and ethos, overview of the company's entrance systems, and capability information report for 2020.	30
Bakers & Co Painting & Decorating	Provided a business profile outlining, company mission statement, business values, company background, provided services, company details, company representatives, customers testimonials, copies of licences and insurance policy.	30
Brian Drabsch Building	Provided one page business profile outlining years in the industry and the business focus.	30
Durack Civil Pty Ltd	Provided a business profile outlining, capability statement, company profile, company values and details, services provided, plant hire, project management, civil infrastructure, mining services, management systems and indigenous participation. Documents also provides insurance certificates, reference letters, financial capacity, list of previous projects project profiles, copies of 3 rd party certifications, list of key personnel licences and qualifications.	30
Flick Anticimex Pty Ltd	Provide a business profile outlining, company background, statement in relation to modern pest control, equal opportunity employment, quality and environmental statement, the business certifications, service reporting and portal information, business capabilities, and information in relation to disinfectant specialties. Also provide current business financials.	30
G and R Waldron	Provided brief overview of business in the tender response stating they are a new family-owned business in the Maranoa and have been active members of the Mitchell community since 2007. Grant has 22 years' experience in the civil construction industry and holds a cert 3 in road construction and maintenance. Grant has previously owned a rendering business in Brisbane which provide construction and completion of concrete manholes and bases. A brief financial capabilities statement was provided in the tender response at d) Financial.	30
Glen Thomas Plumbing and Gas	Provided was a brief business profile outlining the business capabilities, services provided, equipment and resources, track record, management systems and contact details.	30
Harcrete Contracting & Concrete	Provided a one paragraph and dot points	20
Heaton Plant & Pipe	Provided details of capability and examples of projects undertaken	30
HP Building and Construction	Provided brief business profile outlining experience and experience working on different building classifications.	30
J and J Earthmoving (QLD)	Provided business profile outlining contact details, business capability information, Management systems, customer service and market response, and working experience.	30
J & P Richardson	Provided details of capability and examples of projects undertaken	30

Tenderer	Business Profile (30 points)	Points
Nalco Water	Provided details of capability and examples of projects undertaken	30
NRG Electrical (QLD) Pty Ltd	Provided business profile outlining capability statement, Quality Safety Environment Statement, Key personnel, working with the local community statement, provided services.	30
Origin Energy	Provided a one-page document and a link to their website for more information.	30
Pacific Water treatment Services	Provided brief business profile outlining years of service and current business customers and experience.	30
Performance Building Group	Provided a brief business profile outlining years of experience and services provided.	30
PF Install Solutions	Provided a full business profile outlining capability statement, business background, key personnel, and business services.	30
Rhino Concreting and Construction	Provided business profile outlining contact details, business capability information, Management systems, customer service and market response, and working experience.	30
Scheffe Building	Provided business profile outlining contact details, business capability information, services provided, equipment and resources, working experience, management systems.	30
SEDL Earthmoving Pty Ltd	Provided business profile outlining company background, business location, training management program, local supplier, company structure, company experience, WHS management and accreditations, and operation details.	30
Swans Earthmoving QLD Pty Ltd	Provided business profile outlining business years of service, equipment, capabilities, completed projects.	30
WestWater Enterprises Pty Ltd	Provided business profile outlining WestWater Overview 2020, relevant experience in similar projects, and project profiles for Bowen STP, QEII Hospital, Unity Water Sugarbag Road.	30

15. SCORING SUMMARY

The below table summarises the scores for each criterion. Additional commentary is available in the following pages.

Companies/ Panels	Business Profile (30)	Safety (10)	Qualifications /Licence (25)	Local Content (15)	Total Score
Assa Abloy Entrance Systems Australia Pty Ltd	30	10	15	0	55
Bakers & Co Painting & Decorating	30	10	25	0	65
Brian Drabsch Building	30	10	20	15	75
Durack Civil Pty Ltd	30	10	25	0	65
Flick Anticimex Pty Ltd	30	10	20	0	60
G and R Waldron	30	0	15	15	65
Glen Thomas Plumbing and Gas	30	10	25	15	80
Harcrete Contracting & Concrete	20	10	10	15	55
Heaton Plant & Pipe	30	10	10	0	50
HP Building and Construction	30	10	20	15	75
J and J Earthmoving (QLD)	30	10	25	15	80
J & P Richardson	30	10	25	0	65
Nalco Water	30	10	0	0	40
NRG Electrical (QLD) Pty Ltd	30	10	20	6	66
Origin Energy	30	5	15	0	50
Pacific Water treatment Services	30	10	20	0	60
Performance Building Group	30	10	20	0	60
PF Install Solutions	30	10	15	0	55
Rhino Concreting and Construction	30	10	25	15	80
Schefe Building	30	10	25	15	80
SEDL Earthmoving Pty Ltd	30	10	15	0	55
Swans Earthmoving QLD Pty Ltd	30	10	25	15	80
WestWater Enterprises Pty Ltd	30	10	25	0	65

OFFICER REPORT

Meeting: Ordinary 14 April 2021

Date: 13 April 2021

Item Number: L.3

File Number: D21/29506

SUBJECT HEADING: Tender 21028 Mobile Camp - Hoganthulla Road Project.

Classification: Open Access

Officer's Title: Manager - Procurement & Plant

Executive Summary:

Council invited suitably qualified and experienced suppliers to tender for accommodation services for the Hoganthulla Road Resheeting Project.

This report summarises the evaluation process undertaken for Tender 21028 – Mobile Camp – Hoganthulla Road Project.

Responses were assessed by an evaluation panel and the report is submitted for Council's consideration.

Officer's Recommendation:

That:

1. Council approve Coal Gas Camps Pty Ltd as the successful tenderer for tender 21028, noting the tendered value of \$218,930.00 inclusive of GST.
2. Council authorise the Chief Executive Officer (or delegate) to enter into a contract with Coal Gas Camps Pty Ltd formalising the terms and conditions and form a contract by way of purchase order if the final terms are acceptable; and
3. Expenditure to be assigned to Job numbers 22134 and 22135.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

N/A

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
N/A	N/A

Context:

Why is the matter coming before Council?

Tenders of \$200,000 or more must be approved by Council.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

Maranoa Regional Council will be undertaking resheeting of Hoganthulla Road. The project is estimated to commence in mid May 2021 and finish in mid September 2021, for a period of approximately four (4) months, and will require Council employees to live onsite in the Hoganthulla Road Area. Council has sought offers from suitable businesses for the delivery, hire, moving, and removal of a mobile camp for 20 people.

It is proposed that the camp will be located on Hoganthulla/Forestvale Roads end of Hoganthulla Road for approximately one (1) month and at the property "Billen" on the Redford/Hoganthulla Roads end of Hoganthulla Road for approximately three months.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Tender 21028 has been conducted in accordance with S228 of the Local Government Regulation 2012.

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

N/A

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

The following staff have contributed to the assessment of the Tender:

- Project Officer – Capital Works
- Manager - Procurement & Plant
- Mitchell Work Crew
- Surat Work Crew

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

N/A

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)?? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

Funds for this expenditure has been allocated in this financial years budget under job numbers 22134 and 22135.

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N/A

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

N/A

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
N/A	N/A

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

It is advised that:

1. Council approve Coal Gas Camps Pty Ltd as the successful tenderer for tender 21028, noting the tendered value of \$218,930.00 inclusive of GST.
2. Council authorise the Chief Executive Officer (or delegate) to enter into a contract with Coal Gas Camps Pty Ltd formalising the terms and conditions;
3. Expenditure to be assigned to Job numbers 22134 and 22135.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy?
If so, for what reason?***

It is recommended that:

1. Council approve Coal Gas Camps Pty Ltd as the successful tenderer for tender 21028, noting the tendered value of \$218,930.00 inclusive of GST.
2. Council authorise the Chief Executive Officer (or delegate) to enter into a contract with Coal Gas Camps Pty Ltd formalising the terms and conditions and form a contract by way of purchase order if the final terms are acceptable; and
3. Expenditure to be assigned to Job numbers 22134 and 22135.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 2: Delivering strong financial management

2.4 Procurement and controlling our costs

Supporting Documentation:

[1](#) Evaluation Report - Tender 21028

D21/29507

Report authorised by:

Deputy Chief Executive Officer/Acting Director Infrastructure Services

EVALUATION OF TENDER RESPONSES

RFT 21028

Mobile Camp – Hoganthulla Road Project

REPORT COORDINATED BY:
Michael Worthington

ON BEHALF OF THE TENDER EVALUATION PANEL

- Project Officer – Capital Works
- Manager - Procurement & Plant
- Mitchell Work Crew
- Surat Work Crew

APRIL 2021

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2. EXECUTIVE SUMMARY

This report summarises the evaluation process undertaken for Tender 21028 – Mobile Camp – Hoganthulla Road Project.

The tender period opened on 10 March 2021 with a closing date of 07 April 2021. Three tenders were received as summarised below:

NO	Tenderer	Mobilisation / Demobilisation	Camp Hire 18 Weeks	Moving of Camp	Additional Fees	Total
1	Chiconi Grazing	Non-conforming tender				
2	Coal Gas Camps	\$9,500	\$195,030	\$7,100	\$7,300	\$218,930.00
3	Wild Desert	\$93,500	\$106,920	\$31,680	\$0	\$232,100.00

Evaluation Scoring

No	Tenderer	Tenderer's Business (10 points)	Facilities & Services (20 points)	Price (55 points)	Local (15 points)	Total
1	Coal Gas Camps	10	20	55	0	85
2	Wild Desert	10	10	51.88	9	80.88

The Tender Evaluation Panel (TEP) comprised the following Council staff members:

- Project Officer – Capital Works
- Manager - Procurement & Plant
- Mitchell Work Crew
- Surat Work Crew

The recommendation is to enter into negotiations with Coal Gas Camps as the preferred respondent to Tender 21028, noting the tendered value of \$218,930 inclusive of GST.

This recommendation has been formed on the basis of:

- Coal Gas Camp's superior evaluation score (primarily a result of suitability of accommodation, dining facilities, price and staff survey)
- Coal Gas Camps accommodation and facilities provided a more appropriate dining room for workers.
- Coal Gas Camps raised accommodation is significantly higher than Wild Desert, providing a safer accommodation for staff from snakes, mice and the effects of wet weather.

3. BACKGROUND

Council publicly advertised the tender, inviting suitable businesses to tender for the delivery, hire and removal of a mobile camp for 20 people for a minimum period of ninety (90) working days.

It is proposed that the camp will be located on Hoganthulla/Forestvale Roads end of Hoganthulla Road for approximately one (1) month and at the property "Billen" on the Redford/Hoganthulla Roads end of Hoganthulla Road for approximately three months.

This tender did not include waste removal or the supply of potable water. These were obtained through a Request for Quote.

4. SCOPE

The list of desired facilities and services for the project personnel (and others as required) to be comfortably accommodated and catered for are detailed below.

Service Type	Desired Facilities / Services (Description)
General requirements	<ul style="list-style-type: none"> • The camp is to include : <ul style="list-style-type: none"> ○ Kitchen (fridge, freezer, seating space, ice machine, cooking facilities

Service Type	Desired Facilities / Services (Description)
	<p>(to be defined) for a minimum of 20 people),</p> <ul style="list-style-type: none"> ○ ablution facilities (ensuite to each room) including waste holding tanks ○ generator (suitable to power the facility, including backup power supply) ○ laundry facility ○ air-conditioning to all rooms and common areas ○ sufficient potable water storage ○ raised all-weather walkways between buildings
Guest Rooms	<ul style="list-style-type: none"> • Each guest room is to include: <ul style="list-style-type: none"> • minimum king single beds • air-conditioning • TV • Bar fridge • Wardrobe
Waste materials	Tenderers are advised that grey water generated from the kitchen, laundry, and shower may be released on site. Other waste liquids/materials must be stored on site within the camp/trailers, with another contractor removing these.

Tenderers were advised that the following items will be excluded from the scope of work:

- Supply of fuel for generators (by Council)
- Supply and delivery of potable water (by Council)
- Provision of linen (by Council staff)
- Site preparation / hardstand (by Council)

It was stated that cleaning and cooking duties will likely be completed by Council staff.

5. ADVERTISING DETAILS

The tender was advertised in the Western Star on between 10 March 2021 and 7 April 2021.

Mobile Camp - Hoganthulla Road, Forestvale Qld 4465

Date listed: 8/3/2021



A.B.N. 99324089164

Mobile Camp - Hoganthulla Road, Forestvale Qld 4465

Tender Number - 21028

Maranoa Regional Council invites suitably qualified and experienced Contractors to submit a fixed price lump sum, rates and supporting documentation, for the delivery, hire, moving, and removal of a mobile camp for 20 people to be situated on Hoganthulla Road Forestvale QLD 4465.

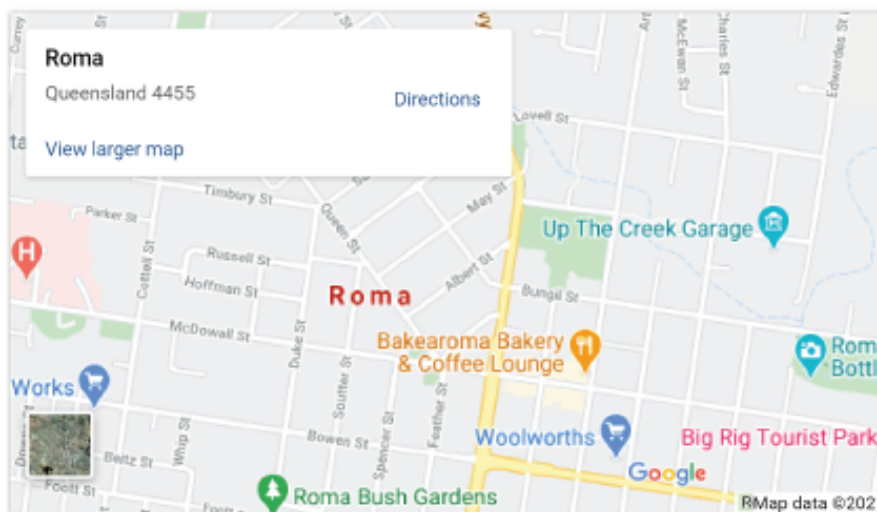
Tenders close at 10am, 7 April 2021.

Tender documents (including specification and tender response form) can be obtained from www.lgtenderbox.com.au

Submissions received after the closing date and time will not be accepted. Only electronic submissions uploaded in the LG Tender Box will be considered.

Julie Reitano
Chief Executive Officer

Roma 4455



6. TENDER PERIOD

The tender documents were released on 2 February 2019 and the tender closed on 25 February 2019.

7. LEVEL OF INTEREST FROM THE MARKET

Seventeen 17 entities/individuals downloaded the tender documents from LG Tender Box.

Three (3) tenders were received in total with one tenderer submitting a non-conforming tender due to not addressing any of the selection criteria and making an offer for the road works.

8. TENDER EVALUATION PANEL MEMBERS & CONSULTATION

The Tender Evaluation Panel (TEP) comprised the following Council staff members:

- Project Officer – Capital Works
- Manager - Procurement & Plant
- Michell Work Crew
- Surat Work Crew

9. TENDER SUBMISSIONS RECEIVED

A total of three tenders were assessed. Tenders were received from:

No.	Tenderer Name
1	Chiconi Grazing Pty Ltd
2	Coal Gas Camps
3	Wild Desert

10. TENDER EVALUATION PROCESS

Overview

Before undertaking the scoring evaluation, each tender was assessed for compliance. No non-conformances were identified.

Part 4 Tender Response – Section 3 Statement of Departures

Tenderers were asked to set out particulars of all matters in respect of which the tender varies from the requirements of the Tender Documents. Statements of Departure were provided by all three Tenderers:

Coal Gas Camps

Tender Document (e.g. Conditions of Tender, Draft Conditions of Contract)	Clause	Page	Details of Variation by Coal Gas Camps
Statement of Departures			Nil.

Wild Desert

Tender Document (e.g. Conditions of Tender, Draft Conditions of Contract)	Clause	Page	Details of Variation by Wild Desert
Guest rooms - Wardrobes	Specifications		<i>Rooms do not have a wardrobe.</i>
Grey Water and Sewerage holding tanks	Specifications		We have included one holding tank to collect both grey water and sewage as they are not typically split out at our camps. However, please let us know and we can provide an additional tank. We can also provide a Septic Processing Unit, if it can be used on the land.

Tender Document (e.g. Conditions of Tender, Draft Conditions of Contract)	Clause	Page	Details of Variation by Wild Desert
Risk/Liability	7 - Risk and Title		Need to clarify that Maranoa to be liable for any damage done to camp (or thefts) after it is delivered and set up. This is particularly important given that the camp may stay unattended over the weekend.

The Tender evaluation criteria are listed below

Evaluation Criteria	Points
About the Tenderer's Business	10 points
Facilities & Services	20 points
Price	55 points
Contribution to the Local Economy	15 points
Declaration of Actual, Potential or Perceived Conflicts of Interest	Mandatory

(a) GENERAL REQUIREMENTS

Tenderers were advised that Council would consider the following elements when evaluating the Tenderer's Organisation:

- (a) Review of Business-Business Overview, ASIC Company Extract
- (b) Referees
- (c) Review of Financial Information
- (d) Insurance Coverage
- (e) Camp Layout / Plan

The scores are detailed in the Findings Analysis section (section 10) of this report.

Compliance Considerations (YES / NO)

The following table provides an overview of the general information provided by tenderers (overview of the business, ASIC company extract & insurance details).

Part 4 - Tender Response also asked key questions about the financial capacity of the company (to ensure that there are no major financial risks). The response also sought to identify any conflicts of interest that need to be managed.

Overall Panel Assessment	Compliance Considerations		
	Business Overview	Insurance Coverage	Conflicts of Interest (Any issues?)
Coal Gas Camps	Full Business Profile	QBE Australia <ul style="list-style-type: none"> Policy No. 02A272582PLB Public/Product Liability \$20M Exp. 17/5/19 WorkCover WBA110258219 (exp. 30/09/18)	No
Wild Desert	Half page business profile provided	One Underwriting Pty Ltd <ul style="list-style-type: none"> Policy No. AF)N00270 PLB Public/Product Liability \$20M Exp. 28/2/19 WorkCover not provided	No

(b) CONTRIBUTION TO THE LOCAL ECONOMY

Contractors were evaluated by using Council's 5 Star rating process.

Stars	Criterion	Ausco Modular Pty Ltd	Coal Gas Camps	Wild Desert
5 Star (15 points)	100% ownership in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	90% employees reside in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Head office in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Star (12 points)	> 75% ownership in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	> 75% employees reside in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Head office in region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Star (9 points)	> 1 or more owners in region	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	> 25% employees reside in region	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Office/branch in the region	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2 Star (6 points)	Business is ratepayer in the region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Employs residents of the region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Office/branch in the region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1 Star (3 points)	Business is ratepayer or long-term lessee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Employs residents of the region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Office in the region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local Content Score		0 points	0 points	9 points

11. 10. FINDINGS ANALYSIS, OBSERVATIONS AND RECOMMENDATIONS

The Tender Evaluation Panel met on 21 March 2019 to evaluate and discuss results and make a recommendation based on the collective outcome. The work crews from Michell and Surat, who will be staying at this camp were asked about the suitability of the accommodation and their previous experiences. Both Crews had previously stayed in camps provided by both suppliers.

The recommendation is to enter into negotiations with Coalgas camps as the preferred respondent to Tender 21028, noting the tendered value of \$218,930 inclusive of GST.

This recommendation has been formed on the basis of:

- Coal Gas Camp's superior evaluation score (primarily a result of suitability of accommodation, dining facilities, price and staff survey)
- Coal Gas Camps accommodation and facilities provided a more appropriate dining room for workers.
- Coal Gas Camps raised accommodation is significantly higher than Wild Desert, providing a safer accommodation for staff from snakes, mice and the effects of wet weather.

Initial Evaluation Scoring

The following scores were obtained for each Tenderer.

No	Tenderer	Tenderer's Business (15 points)	Facilities & Services (10 points)	Price (55 points)	Local (15 points)	Total
2	Coal Gas Camps	10	20	55	0	85
3	Wild Desert	8	15	51.88	9	84.88

Price

Price is calculated using the formula:

- Minimum price submission – receives full score (in this case 55 points)
- All other submissions are evaluated using the formula

$$((\text{minimum price} / \text{submission price}) \times 100) \times \text{weighting}$$
- Price formula results in proportional increases/decreases in the score, in accordance with changes in price.

Complete Pricing Breakdown

A complete breakdown of the Pricing Response is below:

Tendered Price – Main Components		Coal Gas Camps	Wild Desert
Price for camp hire (minimum hire period will be 90 working days or 4 months)	\$ per week inclusive of GST.	\$195,030.00	\$106,920.00
Price for camp hire (rate for days exceeding the minimum hire period).	\$ per week inclusive of GST.	\$1,550.00	\$1,188.00
Mobilisation and De-Mobilisation Charge	Lump-sum price for both directions inclusive of GST.	\$9,500.00	\$93,500
Moving Camp Fee		\$7,100.00	\$31,680.00
Setup fee / training / tour (catering contractor)	Lump-sum price inclusive of GST.	\$2,750.00	\$0
Packup fee	Lump-sum price inclusive of GST.	\$2,750.00	\$0
Cleaning fee (post hire)	Lump-sum price inclusive of GST.	\$1,800.00	\$0
	Total	\$218,930	\$232,100.00
	Points	55	51.88

Facilities and Services (20 Points)

Facilities & Services		Coal Gas Camps	Wild Desert
Bedrooms	Individual	Yes	Yes
	Airconditioned	Yes	Yes
	Ensued	No	No
	TV	Yes	Yes
Bed	Minimum King Size Single Bed (<i>Specify size if less than minimum in Statement of Departures</i>)	Yes	Yes
Laundry Facilities		Yes	Yes
Fridge	Does each individual room have a refrigerator?	Yes	Yes
Television	Commercial Television	Yes	No
	Pay Television	Yes	Yes
Internet Access/connectability	Optional	No	No
Outdoor Entertainment / BBQ Area	Optional	No	Yes
Gym Facilities	Optional	No	No
Kitchen	Large walk-in or chest refrigerators and freezers?	Yes	Yes
	Seating space for up to 16 staff?	Yes	Yes

	Cooking appliances and crockery?	Yes	Yes
	Ice machine	Yes	Yes
Walkways	Raised all-weather walkways between buildings?	Yes	Yes
Generator	Suitable to power the facility, including backup power supply)	Yes	Yes
Potable water storage		Yes	Yes
Waste holding tanks		Yes	Yes
	Points	20	15

Coalgascamps received higher points due to the suitability of the Dining/Kitchen area and feedback from the work crews on the facilities offered. Wild Desert Dining facilities were unsuitable and cramped.

Work Crew Feedback

The work crews from Mitchel and Surat were asked their opinion of the submissions and their past experiences with both Tenderers. Following are the results.

Work Crew Comments	
Mitchell Crew	Surat Crew
Chris Hughes – Supervisor Mitchell Crew Preferred. CGC Reasons. Ensuite, better kitchen, off the ground so don't get as dirty(mud, dust). Less Maintainece issues/cost.	Hayden Ross – Supervisor Surat Crew Preferred. CGC Individual Rooms with Ensuite, Off the Ground so you are out of the Weather, Less Maintainece Issues
Grant Green Preferred. CGC Reasons. Ensuite, better kitchen, off the ground so don't get as dirty.	Shea Horribin: Preferred. CGC Individual Rooms with Ensuite, Off the Ground so you are out of the Weather, Less Maintainece Issues
Gerrad Mackay Preferred. CGC Reasons. Ensuite, better kitchen, off the ground so don't get as dirty	Gary Moore: Preferred. CGC Individual Rooms with Ensuite, Off the Ground so you are out of the Weather, Less Maintainece Issues
Keith Currie Preferred. CGC Reasons. Ensuite, better kitchen, off the ground so don't get as dirty	Robert Kerr: Preferred. CGC Individual Rooms with Ensuite, Off the Ground so you are out of the Weather, Less Maintainece Issues
Jason Schafer Preferred. CGC Reasons. Ensuite, better kitchen, off the ground so don't get as dirty	Sam Dickison: Preferred. CGC Individual Rooms with Ensuite, Off the Ground so you are out of the Weather, Less Maintainece Issues
Kelvin Herbner Preferred. CGC Reasons. Ensuite, better kitchen, off the ground so	

don't get as dirty	
Roger Bond Preferred. CGC Reasons. Ensuite, better kitchen, off the ground so don't get as dirty.	

Other Work Crew Feedback

Previous Maintenance issues.

Wild Desert

Leaking roof, clogged toilets, Hot water systems not working properly(water not always hot).

CGC

Have not had any maintenance issues with these camps.

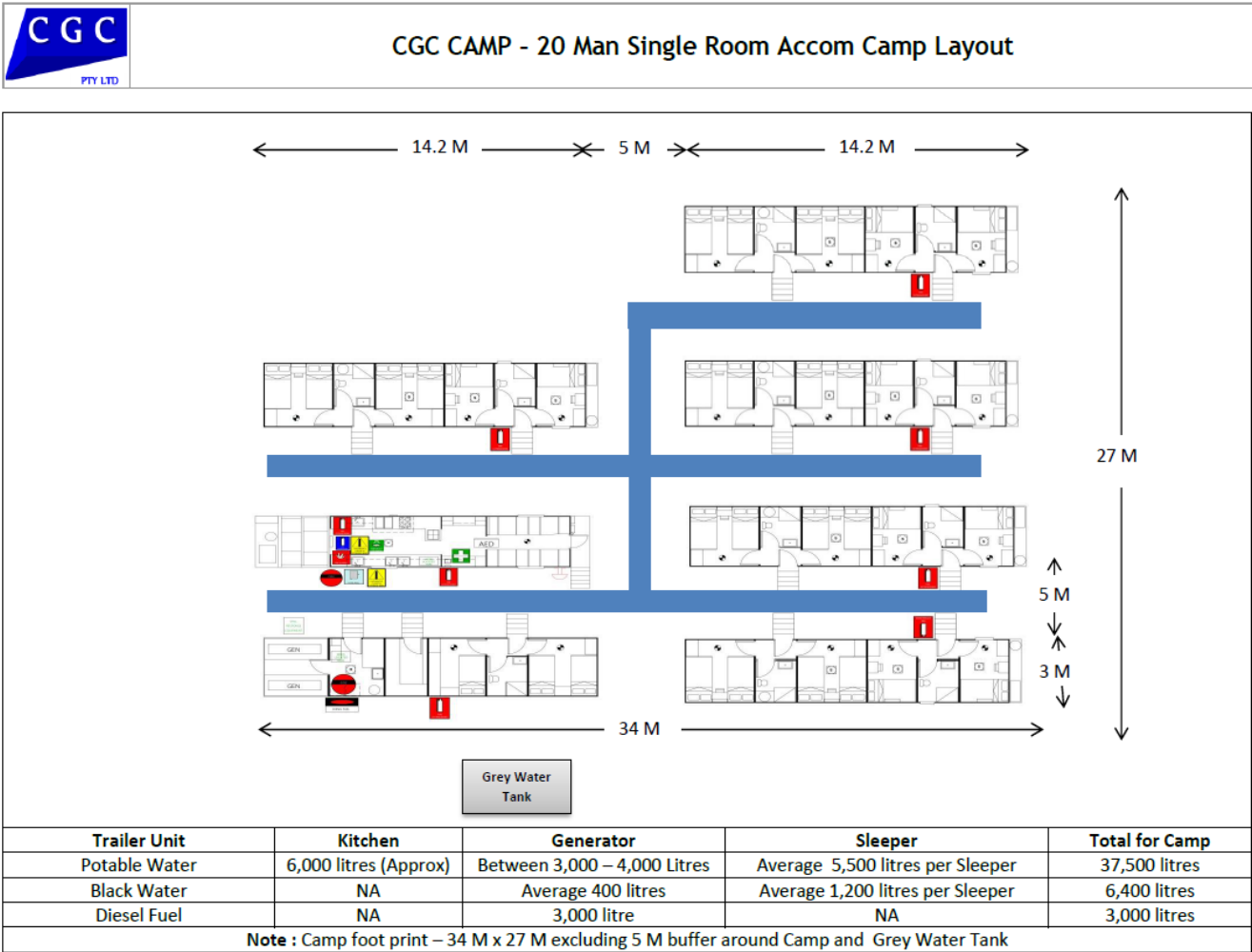
Tenderer's Business

A detailed overview of the evaluation observations for the *tenderer's business* and *personnel* is available in the following table & Attachment A (Section 11).

Tenderer	Business Overview 5 points	Camp Layout – 5 points
Coal Gas Camps	<p>Provided 8 page business profile – introduction to the business, service/supply capabilities (wet / dry hire mobile camps), management systems (third party certified), facilities overview</p> <p>5 Points</p>	Suitable camp layout – 5 points
Wild Desert	<p>Provided half page business profile – business history, brief overview of business supply/service capability (rig servicing, remote camp services), ability to maintain camps (25 trades people on staff), business has a full-time camp manager, 12 cooks and 10 camps attendants on staff.</p> <p>3 Points</p>	Suitable camp layout – 5 points

12. ATTACHMENT A – CAMP LAYOUT PLANS

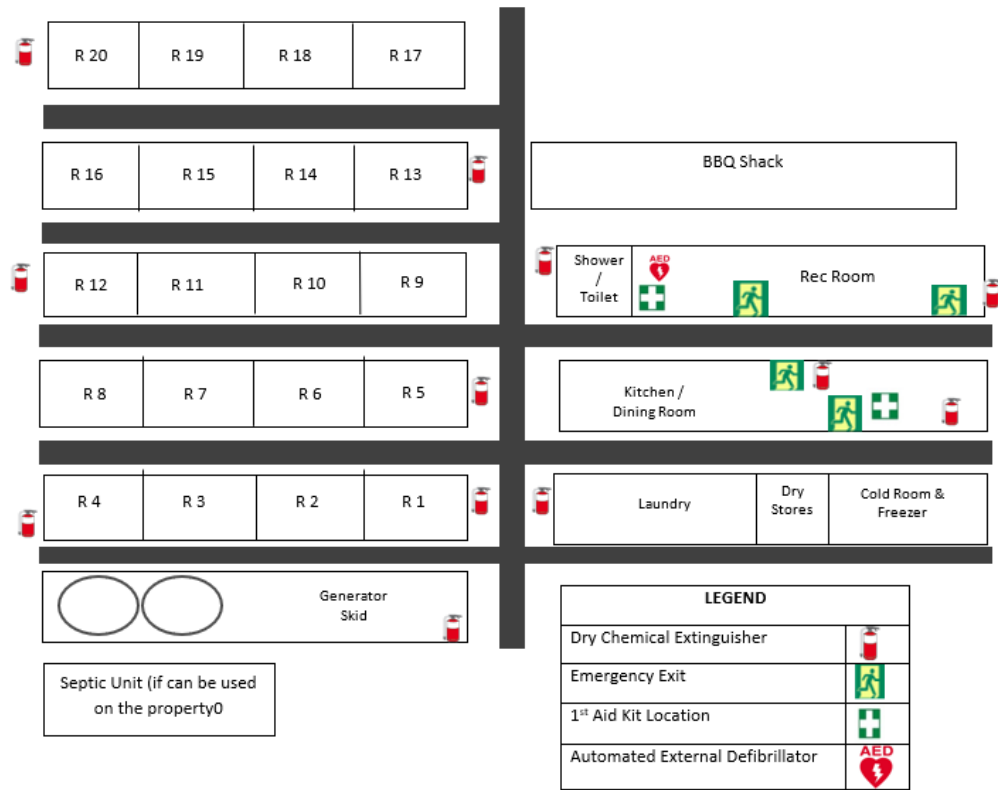
COAL GAS CAMPS



WILD DESERT



CAMP LAYOUT/PLAN



Kitchen & Dining Facilities

CoalGasCamps



Kitchen and Dining area



Wild Desert





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OFFICER REPORT

Meeting: Ordinary 14 April 2021

Date: 6 April 2021

Item Number: L.4

File Number: D21/27254

SUBJECT HEADING: Unaddressed Mail Policy

Classification: Open Access

Officer's Title: Communications Officer - Infrastructure Services

Executive Summary:

Council distributes several documents, including newsletters and brochures through Australia Post to deliver to the Maranoa community.

An unaddressed mail policy has been drafted for Council's review. The purpose of this policy is to establish clear guidelines for Council officers when organising bulk, unaddressed mail from Council to Maranoa householders.

Unaddressed mail is mail items that do not feature the householder's address.

Officer's Recommendation:

That Council adopt the Unaddressed Mail Policy as presented.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Nil

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
Nil	

Context:

Why is the matter coming before Council?

Council requested amendments to the draft Unaddressed Mail Policy (as per Resolution No. OM/03.2021/56).

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

At an Ordinary Meeting held on 27 May 2020 Council resolved the following:

Resolution No. OM/05.2020/79

That Council:

- 1. Inform the Surat community of this restriction and all other matters through the previous resolution through a letter drop through the Surat Post Office.***
- 2. Investigate development of a policy in relation to all mail outs for Council information going forward, and it be presented at an upcoming Council meeting.***

A draft Unaddressed Mail Policy was presented to Council at the ordinary meeting on 28 March 2021. The outcome of the meetings was as follows:

Resolution No. OM/03.2021/56

That the following amendments be incorporated into the draft policy and brought back to Council for adoption:

- Licensed Post Offices' (LPO's) always are used where possible;***
- Item 4.2 that a decision on targeted small scale mail outs and hand delivered mail outs should be subject to judgement of the Director.***

The draft Unaddressed Mail Policy has subsequently been reviewed based on the above proposed amendments:

1. Licensed Post Offices' (LPO's) always are used where possible

The draft policy refers to using Licensed Post Offices for both Locality mail outs and Region-wide mail outs:

4.1 Guidelines

Unaddressed mail outs from Council, pertaining to Council information, are to go through the relevant Local Post Office and/or Post Shop.

For example, if wanting to reach residents in Mitchell and surrounds, the unaddressed mail is to be organised through the Mitchell LPO. Likewise, if the Injune community were the targeted audience, the Injune LPO is to be used.

4.3 Locality Mail Outs

Mail outs targeting specific localities (for example – Surat and surrounds), are to be lodged with the relevant Local Post Office and/or Post Shop. The individual LPO is to determine whether the booking is to be made over the counter, or via Australia Post online.

4.4 Region-wide Mail Outs

Region-wide, unaddressed mail outs from Council are to be booked online with Australia Post with each individual LPO (for Injune, Mitchell, Surat and Yuleba localities) and post shop (for the Roma area, and any outlying localities not included with the LPOs – for example, Bollon).

2. Item 4.2 that a decision on targeted small scale mail outs and hand delivered mail outs should be subject to judgement of the Director.

Therefore Item 4.2 has been appropriately updated in the draft Unaddressed Mail Policy as follows:

4.2 Targeted small-scale unaddressed mail

The Chief Executive Officer (or delegate) may determine if targeted small-scale unaddressed mail may be delivered by hand by the relevant crew (if available) or through the relevant Local Post Office and/or Post Shop e.g. for planned water, gas, or roadworks interruptions.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Local Government Act 2009

Section 257 Delegation of local government powers

- (1) A local government may, by resolution, delegate a power under this Act or another Act to -
 - (a) the mayor; or
 - (b) the chief executive officer; or
 - (c) a standing committee, or joint standing committee, of the local government; or
 - (d) the chairperson of a standing committee, or joint standing committee, of the local government; or
 - (e) another local government, for the purposes of a joint government activity.
- (2) However, a local government may only delegate a power to make a decision about a councillor's conduct under [section 150AG](#) to—
 - (a) the mayor; or
 - (b) a standing committee of the local government.
- (3) Also, a local government must not delegate a power that an Act states must be exercised by resolution.
- (4) A **joint standing committee**, of the local government, is a committee consisting of councillors of the local government and councillors of 1 or more other local governments.

(5) A delegation to the chief executive officer under subsection (1) must be reviewed annually by the local government.

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Nil

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? *(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)*

Dale Waldron - Manager - Communication, Information & Administration Services

Sharon Frank - Director - Corporate & Community Services

Michelle Filan - Governance Officer

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. *(Please do not just include names)*

Nil

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? ***Is this already included in the budget? (Include the account number and description).***

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

Nil

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? *(e.g. estimate of additional maintenance or operating costs for a new or upgraded project)*

Nil

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?

(Interested Parties Analysis - IS9001:2015)

Council officers who book unaddressed mail outs.

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Nil	

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That Council adopt the Unaddressed Mail Policy as presented.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy?

If so, for what reason?

That Council adopt the Unaddressed Mail Policy as presented.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 5: Managing our operations well

5.5 Communication

Supporting Documentation:

1 [DRAFT - Unaddressed Mail Policy](#)

P21/2

Report authorised by:

Manager - Communication, Information & Administration Services

Director - Corporate & Community Services

1. Policy Purpose

The purpose of this policy is to establish clear guidelines for Council officers when organising bulk, unaddressed mail from Council to Maranoa householders.

2. Policy Scope

This policy applies to all unaddressed mail from Council.

3. Definitions

UNADDRESSED MAIL

Mail items that do not feature the householder's address.

COUNCIL OFFICERS

All of Council employees (including casual and part-time employees), volunteers, contractors and trainees.

LICENSED POST OFFICE (LPO)

LPOs may be run solely as a Post Office or in conjunction with another business, such as a newsagency or convenience store.

LPOs must offer a range of Australia Post products and services, including mail acceptance and processing, postage stamps, money orders, bill payment and banking.

The Maranoa comprises of five LPOs – including Injune, Mitchell, Surat, Yuleba and Wallumbilla.

POST SHOP

Post Shops are solely Post Offices. They offer Australia Post products and services, as well as extra appointments (Australian Passports, Australian Taxation Office Individual Tax File Number Services, Onsite Track Easy Rail Safety Worker Cards). They are also used for deliveries.

The Maranoa region has one Post Shop – Roma.

Please note: There are some instances where the Roma Post Shop must be used to reach outlying areas that border other regions. An example of this, is to reach a number of households in the south western part of the region, lodgements must be made at Roma to go through the Bollon LPO (as it is outside of the Maranoa).

4. Policy Details

4.1 Guidelines

Unaddressed mail outs from Council, pertaining to Council information, are to go through the relevant Local Post Office and/or Post Shop.

For example, if wanting to reach residents in Mitchell and surrounds, the unaddressed mail is to be organised through the Mitchell LPO. Likewise, if the Injune community were the targeted audience, the Injune LPO is to be used.

4.2 Targeted small-scale unaddressed mail

The Chief Executive Officer (or delegate) may determine if targeted small-scale unaddressed mail may be delivered by hand by the relevant crew (if available) or through the relevant Local Post Office and/or Post Shop e.g. for planned water, gas, or roadworks interruptions.

4.3 Locality Mail Outs

Mail outs targeting specific localities (for example – Surat and surrounds), are to be lodged with the relevant Local Post Office and/or Post Shop. The individual LPO is to determine whether the booking is to be made over the counter, or via Australia Post online.

4.4 Region-wide Mail Outs

Region-wide, unaddressed mail outs from Council are to be booked online with Australia Post with each individual LPO (for Injune, Mitchell, Surat and Yuleba localities) and post shop (for the Roma area, and any outlying localities not included with the LPOs – for example, Bollon).

5. Related Policies and Legislation

Nil.

OFFICER REPORT**Meeting:** Ordinary 14 April 2021**Date:** 6 April 2021**Item Number:** L.5**File Number:** D21/27361**SUBJECT HEADING:** Applications for Community Grants Round Two 2020/21**Classification:** Open Access**Officer's Title:** Support Officer - Economic & Community Development**Executive Summary:**

Council is committed to supporting local and regional initiatives that provide opportunities for residents to access and participate in a wide range of recreational, cultural, environmental, community and economic development projects and activities through the Community Grants Program.

Fifteen grant applications were received and assessed under Round 2 for 2020/21. Nine Small Grants, five Community Grants and one Major Grant were recommended for funding, subject to conditions where applicable.

Officer's Recommendation:

That Council:

1. Endorse the recommendations of the assessment panel and approve the following Community Grant applications for payment:

GROUP	GRANT TYPE	FUNDED
Hodgson Soldiers Memorial Hall and Recreation Association	Small	\$1,000.00
Life Christian Church Roma	Small	\$3,000.00
Gunggari Native Title Aboriginal Corporation	Small	\$1,134.00
Booringa Action Group	Small	\$2,986.00
Surat Pool Advocates	Small	\$3,000.00
Surat and District Development Association Inc	Small	\$2,850.00
Roma and District Lapidary and Minerals Society Inc	Small	\$1,830.00
Bendemere Arts Association Inc	Small	\$1,684.50
Roma Contract Bridge Club	Small	\$2,148.00
Total		\$ 19,632.50

Maranoa Regional Council

Ordinary Meeting - 14 April 2021

GROUP	GRANT TYPE	FUNDED
Mitchell Golf Club	Community	\$4,493.00
Roughlie Community Centre Inc	Community	\$6,425.00
U3A	Community	\$8,000.00
Seeds of Connection	Community	\$3,470.00
Roma Pony Club Inc	Community	\$9,910.00
The Rotary Club of Roma	Major	\$20,000.00
TOTAL		\$ 52,298.00
	Overall Total	\$ 71, 930.50

2. Reallocate the short fall of \$7,457 from the Local Development Ordinary Wages General Ledger 2883.2001.0301 to the Community Grants General Ledger 2887.2244.2001

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Community groups as listed above

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
Inc	Incorporated

Context:

Why is the matter coming before Council?

Council is committed to supporting local and regional initiatives that provide opportunities for residents to access and participate in a wide range of recreational, cultural, environmental, community and economic development projects and activities through the Community Grants Program.

Council's Community Grants Program includes three types of funding:

- Small Grants (\$500 – \$3 000), where 50% funding is provided by Council. In February 2019, Senex committed \$15 000 per annum for the next three years towards this category, on the proviso that this amount is matched by Council.
 - **Aim:** To assist eligible organisations with community projects, events or activities which will enhance the liveability of the Maranoa Region and the wellbeing of residents.
- Community Grants (\$3 001 – \$10 000), where Council provides 50% funding.
 - **Aim:** To assist eligible organisations with community projects, events or activities which will enhance the liveability of the Maranoa Region and the wellbeing of residents.
- Major Grants (\$10,001 - \$20,000), where Council provides up to 25% funding.
 - **Aim:** To assist eligible organisations to undertake larger scale projects, events or activities which will make a positive contribution to the Maranoa Region's community wellbeing, cultural life, environmental sustainability and economic prosperity.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

Nine (9) Small Grants, five (5) Community Grant applications and one (1) Major Community Grant, totalling fifteen (15) grants, were received with a total amount requested of \$71,930.50 for Round Two of 2020/21.

There was \$23,486.95 available in the Small Grants category budget, with applications totalling \$ 19,632.50.

Applications totalling \$52,298 were received in the Community/ Major Grants budget for round two, which had a remaining budget of \$44,841. As there was a short fall of \$7457.00 in the Community/ Major Grants budget it is recommended that a reallocation of funds from the Local Development wage ordinary General Ledger be moved to the Community Grants General Ledger to make up this shortfall. These identified savings are due to vacant positions seen in the Local Development Team.

The assessment panel met on Thursday 1 April 2021 and consisted of:

- Cr Geoff McMullen, Deputy Mayor
- Cr Wendy Taylor,
- Trevor Robertson, Government and Stakeholder Relations Manager, Senex
- Ed Sims, Manager Economic and Community Development
- Fiona Vincent, Regional Sport & Recreation Coordinator

The assessment panel recommended the following projects for funding:

Small Grants

1. **Applicant:** Life Christian Church Roma
Project Title: Secure Child Safety Fencing

Funding Requested: \$3,000

Funding Recommended: \$3,000

Total Project Cost: \$11,788.46

Comments: All in favour of project subject that the Life Christian Church demonstrates its involvement in the Community for programs for at risk groups and involvement at Easter.

2. **Applicant:** Hodgson Soldiers Memorial Hall and Recreation Association
Project Title: Hodgson Camp Oven Dinner
Funding Requested: \$1,000
Funding Recommended: \$1,000
Total Project Cost: \$2,000
Comments: All in favour of project.
3. **Applicant:** Roma Contract Bridge Club
Project Title: Furniture Renewal
Funding Requested: \$2,148
Funding Recommended: \$2,148
Total Project Cost: \$4296.00
Comments: All in favour of project, subject as stated that the furniture can be utilised by other users of the room at the Roma Golf Club. A local supplier will provide the equipment.
4. **Applicant:** Bendemere Arts Association Inc
Project Title: New Furniture
Funding Requested: \$1,684.50
Funding Recommended: \$1,684.50
Total Project Cost: \$3,396
Comments: All in favour of project. A local supplier will provide the equipment.
5. **Applicant:** Roma and District Lapidary and Minerals Society Inc
Project Title: Purchase of shipping Container for Storage
Funding Requested: \$1,830
Funding Recommended: \$1,830
Total Project Cost: \$3,660
Comments: All in favour of project, subject that Roma and District Lapidary and Minerals Society Inc communicate with Council on location of shipping container.
6. **Applicant:** Surat and District Development Association Inc
Project Title: Cobb and Co Festival Social Media Plan 2021
Funding Requested: \$2,850
Funding Recommended: \$2,850
Total Project Cost: \$11,740
Comments: All in favour of project
7. **Applicant:** Surat Pool Advocates
Project Title: Purchase of Picnic Seating

Funding Requested: \$3,000

Funding Recommended: \$3,000

Total Project Cost: \$6,949.80

Comments: All in favour of project, subject to request to Surat Pool Advocates to consider purchasing the products through a local supplier.

8. Applicant: Gunggari Native Title Aboriginal Corporation

Project Title: Cultural Sites Survey

Funding Requested: \$1,134

Funding Recommended: \$1,134

Total Project Cost: \$12,334

Comments All in favour of project, subject to Gunggari Native Title Aboriginal Corporation incorporating school visits into this project as listed in the application.

9. Applicant: Booringa Action Group

Project Title: Raku Workshop/ art workshop

Funding Requested: \$2,986

Funding Recommended: \$2,986

Total Project Cost: \$6,036

Comments All in favour of project

Community Grants

1. Applicant: U3A

Project Title: Roma Business Photo Book

Funding Requested: \$8,000

Funding Recommended: \$8,000

Total Project Cost: \$17,843.00

Comments: All in favour of project

2. Applicant: Mitchell Golf Club

Project Title: MiClub – One Golf Package – Software Package

Funding Requested: \$4,493

Funding Recommended: \$4,493

Total Project Cost: \$9,053.00

Comments: All in favour of project.

3. Applicant: Roma Pony Club Inc

Project Title: Installation of Shade over Stables

Funding Requested: \$9,910

Funding Recommended: \$9,910

Total Project Cost: \$22,409.75

Comments All in favour of project

4. **Applicant:** Seeds of Connection
Project Title: Senior's week retreat
Funding Requested: \$3,470
Funding Recommended: \$3,470
Total Project Cost: \$6,940
Comments All in favour of project, subject to Seeds of Connection communicating with the Economic and Community Development team on Senior Week activities.
5. **Applicant:** Roughlie Community Centre Inc
Project Title: Installation of Air Conditioning for Community Hall
Funding Requested: \$6,425.00
Funding Recommended: \$6, 425.
Total Project Cost: \$12, 853.50
Comments: All in favour of project

Major Grants

1. **Applicant:** The Rotary Club of Roma
Project Title: Purchase of a Food Van
Funding Requested: \$20,000
Funding Recommended: \$20,000
Total Project Cost: \$86,240
Comments All in favour of project

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

The Local Government Regulation 2012 states that:

Section 194 – Grants to community organisations

A local government may give a grant to a community organisation only—

- (a) if the local government is satisfied—
 - (i) the grant will be used for a purpose that is in the public interest; and
 - (ii) the community organisation meets the criteria stated in the local government's community grants policy; and
- (b) in a way that is consistent with the local government's community grants policy.

<https://www.legislation.qld.gov.au/view/html/inforce/2018-02-18/sl-2012-0236#sec.194>

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Applications were assessed in accordance with Council Grants Policy and Community Grant Guidelines.

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the

funding body, any dates of critical importance or updates or approvals required)

Manager-Economic and Community Development
Coordinator-Regional Sport and Recreation

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

Senex has provided \$15 000 per annum towards the Small Grants category for the next 3 years, on the condition that this is matched by Council. This funding agreement is due to expire this financial year (2020/2021) with a remaining budget of \$3854.45.

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

There is \$115,000 allocated in the 2020/21 budget, which includes Senex contribution of \$15,000 and the underspend from Senex funding in 2019/2020.

After Round One of the Community Grants program the following was remaining to be allocated to Round 2 2020/2021

Remaining Budget 2020/2021	
Senex Small Grants	\$ 23,486.95
Community and Major	\$ 44,841.00

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

As this is the last year of the Senex funding agreement, a discussion will need to take place with Senex to gauge support to continue with the Senex small grants and to ascertain if the remaining Senex budget of \$3,854.45 is to be returned to Senex or if Senex continues with the grant program, roll this underspend to the 2021/2022 budget.

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?
(Interested Parties Analysis - IS9001:2015)

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Risk that allocations of grants could fall outside the Act	All grants have been assessed in accordance with Council's guidelines and policy. Unlikely.
Risk of exceeding budget	All grants have been assessed in accordance with Council's guidelines and policy, and the available budget at the time. Unlikely.

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Based on the applications, and the amount of budget available at the time, it is recommended that the funds be disbursed as listed, and with special conditions where applicable.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council:

1. Endorse the recommendations of the assessment panel.
2. Reallocated the short fall of \$7,457 from the Local Development Ordinary Wages General Ledger 2883.2001.0301 to the Community Grants General Ledger 2887.2244.2001

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.12 Local development and events

4.11.1 Coordinate Council's grant programs and other funding to community groups.

Supporting Documentation:

Nil.

Report authorised by:

Regional Sport & Recreation Development Coordinator

Deputy Chief Executive Officer/Acting Director Infrastructure Services

OFFICER REPORT

Meeting: Ordinary 14 April 2021

Date: 8 April 2021

Item Number: L.6

File Number: D21/28464

SUBJECT HEADING: Request for In Kind assistance - Calico Cottage
30th year anniversary celebrations

Classification: Open Access

Officer's Title: Support Officer - Economic & Community
Development

Executive Summary:

Council has received a request from Calico Cottage Craft Club Inc. requesting in-kind assistance for the upcoming celebration of the Cottage's 30th Anniversary. The in kind request is for the following:

- Permission from Council to use the lawn area at Calico Cottage to hold the event.
- Assistance with planning and setting up the event.
- Use of Council chairs.
- Assistance with promoting the event.

While the event date has not yet been officially decided the group have earmarked either the 19 or 26 June 2021 as the chosen date.

Officer's Recommendation:

That Council

1. Approve the request for in-kind assistance for the following:
 - Use the lawn area at Calico Cottage to hold the event.
 - Council assistance with planning and setting up the event through the Local Development unit.
 - Use of Council chairs.
 - Council assistance with promoting the event.
 2. Accept the invitation from Calico Cottage Craft Club Inc for the Mayor and Councillors to attend the event and for the Mayor or other delegate to present a short speech on the day.
 3. Be acknowledged (where possible) in all forms of advertising and media in relation to and during the event.
-

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councilors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Calico Cottage Craft Club Inc.

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
Inc	Incorporated

Context:

Why is the matter coming before Council?

Council has received a request from Calico Cottage Craft Club Inc. requesting in-kind assistance for the upcoming celebration of the Cottage's 30th Anniversary. The in kind request is for the following:

- Permission from Council to use the lawn area at Calico Cottage to hold the event.
- Assistance with planning and setting up the event.
- Use of Council chairs.
- Assistance with promoting the event.

While the event date has not yet been officially decided the group have earmarked either the 19 or 26 June 2021 as the chosen date.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

The Local Development team will be able to aid Calico Cottage with the planning and arranging the setup of the event.

This assistance could take the form of:

- arranging with Town and Surrounds the delivery of the requested chairs and the set up for the event.
- work closely with Town and Surrounds to ensure that the area is tidied before the event.
- making sure that the event meets COVID regulations and any other regulations that may apply.
- Assisting with promotion of the event

The cost to Council will be the use of Council staff and plant, along with any printing of promotional materials for the event. Some other items of need may arise once a

meeting with Calico Cottage Craft Club Inc. takes place. This meeting will allow for Council staff to assess what the group's needs are and what Council will be able to assist with. Until this meeting is held it is difficult to determine the exact cost of this request to Council.

If Council resolves to assist Calico Cottage the Local Development team will contact the group and work closely with them to assist with the planning of the event.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Local Government Act 2009 | S 262 (3)(c)

Powers in support of responsibilities

(1) This section applies if a local government is required or empowered to perform a responsibility under a Local Government Act.

(2) The local government has the power to do anything that is necessary or convenient for performing the responsibilities.

(3) The powers include all the powers that an individual may exercise, including for example—

(a) power to enter into contracts; and

(b) power to acquire, hold, deal with and dispose of property; and

(c) power to charge for a service or facility, other than a service or facility for which a cost-recovery fee may be fixed.

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

No affected

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Ed Sims – Manager of Economic and Community Development

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

N/A

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

While the cost to Council is predicted to be minimal, final costings will be dependent upon the group's requirements and on the time required by Council staff to carry out this request.

Staff wages, both ordinary and after hours, will need to be considered due to the event being held on a weekend, as will the cost of the possible use of in-house resources such as paper and printing.

A post event report will be presented to Council outlining Council staff involvement and the final cost to Council.

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N/A

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?
(Interested Parties Analysis - IS9001:2015)

Calico Cottage Craft Club Inc.

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Not approve request	Calico Cottage Craft Club Inc may be forced to cancel their event.

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

This is a great opportunity for Council to work closely with a community group, to bring the Community together in celebration of this special milestone.

The cost to Council to provide assistance with this event is predicted to be minimal, with the larger part of the cost being taken up by staff wages.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy?

If so, for what reason?

That Council

1. Approve the request for in-kind assistance for the following:
 - a. Use the lawn area at Calico Cottage to hold the event.
 - b. Council assistance with planning and setting up the event through the Local Development unit.
 - c. Use of Council chairs.
 - d. Council assistance with promoting the event
2. Accept the invitation from Calico Cottage Craft Club Inc for the Mayor and Councillors to attend the event and for the Mayor or other delegate to present a short speech on the day.
3. Be acknowledged (where possible) in all forms of advertising and media in relation to and during the event.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.12 Local development and events

4.10.3 Provide opportunities for community groups to apply for financial and inkind assistance from Council for arts and cultural initiatives.

Supporting Documentation:

- [1](#) Letter from Calico Cottage Craft Club Inc - Request for in kind assistance - 30th Anniversary celebrations - 08.04.2021 D21/28463

Report authorised by:

Manager - Economic & Community Development

Deputy Chief Executive Officer/Acting Director Infrastructure Services

Calico Cottage Craft Club Inc
Warrego Highway
PO Box 10
Wallumbilla 4428

31 March 2021

Maranoa Regional Council
PO Box 620
ROMA Queensland 4455
Via email: council@maranoa.qld.gov.au

Dear Council,

The 30th anniversary of Calico Cottages' establishment is approaching and we would like to ask for Council's assistance with planning and holding a celebratory event in late June. Calico Cottage was the brainchild of long-time Wallumbilla resident Jean Houston, who realised the benefit that a local craft shop could have for the town. The Calico Cottage craft group was formed at a meeting on 23 May 1991, and within a matter of weeks, the initial group of 13 volunteers carried out repairs to the initial building, repainted the interior and been donated a range of props to display the wares, as well as furniture and whitegoods required to run the craft shop.

Council has supported Calico Cottage since its establishment, with the old Bendemere Shire Council making arrangements for the group to move into its current location when the median strip was installed in front of the original building. The Maranoa Regional Council has also provided a great range of support over the years, particularly through the tourism, local development, facilities and environmental health teams, and the new building will ensure Calico Cottage's future for many years to come.

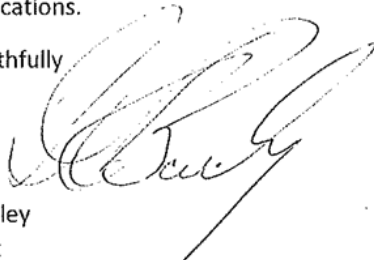
The 30th anniversary celebrations will therefore celebrate not only the history of Calico Cottage, but also the future as we look to transition into the new space in the not too distant future. Our plans for the event are modest, a community bbq and celebratory cake on the lawn in front of the Calico Cottage building, and a few speeches. We are looking to hold the event on either Saturday the 19th of June or 26th of June. We would respectfully request Council's support with the following:

- Permission from Council to use the lawn area for this event,
- Assistance with planning and setting up, including hire of MRC chairs from the Wallumbilla Hall, and
- Assistance with promoting the event.

We also respectfully invite the Mayor and all Councillor's to attend this event and would like to ask if a Councillor would be able to give a short speech on the day.

We look forward to continuing to work with the Maranoa Regional Council and Wallumbilla community in the coming years. Please do not hesitate to contact myself with any questions or communications.

Yours Faithfully



Dawn Bailey
President

COUNCILLOR REPORT

Meeting: Ordinary 14 April 2021

Date: 12 April 2021

Item Number: L.7

File Number: D21/29057

SUBJECT HEADING: Request for Support - Wallumbilla Heritage Association - Relocation of 1200 diesel/electric Train Engine

Classification: Open Access

Councillor's Title: Cr Tyson Golder

Executive Summary:

Correspondence has been received through the Office of the Mayor from Wallumbilla Heritage Association seeking Council's in-principle support to relocate the 1200 diesel/electric train engine which was involved in a railway crash that took place in Wallumbilla during 1956.

The group is seeking to expand the current historical display at the Wallumbilla Heritage Museum memorialising the event.

Councillor's Recommendation:

That Council:

1. Provide in-principle support for the Wallumbilla Heritage Association's proposal to relocate the 1200 diesel / electric engine to the Wallumbilla Heritage Museum to expand the current memorial exhibit.
2. Authorise the Mayor to write to Queensland Rail on behalf of Council, confirming support of the proposal.
3. Be provided a further report detailing the proposal, including any associated costs that may be requested of Council.

Details of Requested Agenda Report:

The Wallumbilla Heritage Association has written a letter to the Mayor, seeking Council's in-principle support of their proposal to relocate from Ipswich to Wallumbilla, a train engine involved in a railway crash in 1956.

The group has a number of items currently on display memorialising this event at the Wallumbilla Heritage Museum, and would like to further expand the display for this significant historical event.

A copy of the letter is attached for review.

Supporting Documentation:

1↓ Wallumbilla Heritage Association - Letter to Council - D21/29032
1200 Diesel Engine Relocation to Wallumbilla

Wallumbilla Heritage Association
PO Box 56
Wallumbilla 4428

25 March 2021

Mayor Tyson Golder
Maranoa Regional Council
Roma, Qld 4455

Dear Tyson,

I am writing on behalf of the Wallumbilla Heritage Association to seek Council's in-principle support to the Wallumbilla Heritage Association to relocate the 1200 diesel/electric engine which was involved in the 1956 Wallumbilla Train Crash to the Wallumbilla Heritage Museum and seek Council's advocacy to Qld Rail on our behalf. We have been contacted by a reliable source who advises that it is currently in storage at the QLD Rail workshop in Ipswich, and we have contacted them to find out what we need to do to bring this project to fruition.

We would like to be able to bring that engine to our historical display and memorial site of the crash. We already have a lot of railway memorabilia, including the original railway station building, which currently houses the railway crash exhibit. We also have the original railway goods shed, and QLD Rail heritage listed grain shed on the same site. We feel that the addition of the engine to our heritage museum would be an amazing piece of history to add to the collection of railway heritage items located within the museum.

We believe that the addition of this historic monument will complement the development of the Wallumbilla Calico Cottage, Heritage & Tourism Precinct.

The railway train crash is an important part of the Wallumbilla history, and we already have a significant display, including newspaper articles and information about the crash, as well as a memorial plaque on a rock monument. The addition of this diesel engine will expand this exhibit, first unveiled on the 50th anniversary of the crash in 2006.

Yours Faithfully,



Beryl York

Secretary

Wallumbilla Heritage Association Inc.