

NOTICE OF MEETING & AGENDA

Special Meeting

Wednesday 19 May 2021

Roma Administration Centre

NOTICE OF MEETING

Date: 14 May 2021

Mayor:

Councillor T D Golder

Deputy Mayor:
Councillors:

Councillor G B McMullen
Councillor J R P Birkett
Councillor M C Edwards
Councillor J L Guthrie
Councillor J M Hancock
Councillor W L Ladbrook
Councillor C J O'Neil
Councillor W M Taylor

Chief Executive Officer:

Ms Julie Reitano

Executive Management:

Mr Rob Hayward (Deputy Chief Executive Officer/Director
Development, Facilities & Environmental Services)
Ms Sharon Frank (Director Corporate & Community Services)

Attached is the agenda for the **Special Meeting** to be held at the Roma Administration Centre on **19 May, 2021 at 9.30AM**



Julie Reitano
Chief Executive Officer

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Item No	Subject
1	Welcome
2	Apologies
	Business
3.1	Tender 21024 Rehabilitation of Wastewater Treatment Ponds Roma Qld 44552
	Prepared by: Manager - Water, Sewerage & Gas

Confidential Items

In accordance with the provisions of section 254J(3) of the Local Government Regulation 2012, a local government may resolve to close a meeting to the public to discuss confidential items that it's Councillors or members consider it necessary to close the meeting.

Closure

OFFICER REPORT

Meeting: Special 19 May 2021

Date: 14 May 2021

Item Number: 3.1

File Number: D21/38354

SUBJECT HEADING: Tender 21024 Rehabilitation of Wastewater Treatment Ponds Roma Qld 4455

Classification: Open Access

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

Maranoa Regional Council invited suitably qualified and experienced contractors to submit a lump sum tender, based on a schedule of rates pricing and supporting documentation for the rehabilitation of Council's Sewerage Treatment Plant Ponds at Roma.

The pond banks are eroding away and the access tracks in between the ponds are becoming narrower. The project will comprise of the rehabilitation of the northern train of three ponds followed by the southern treatment train of three ponds.

This project addresses the bank erosion issues by remediating the pond embankment walls and installing a 2mm thick HDPE liner on the sidewalls.

The Tender period opened on 2 March 2021 and closed on 29 March 2021. The responses received were reviewed by an evaluation panel and this report is submitted for Council's consideration.

Officer's Recommendation:

That Council:

1. Select Australia Wide Lining Pty Ltd as the preferred tenderer for Tender 21024, noting the submitted price of \$569,627.03 exclusive of GST, including GST of \$56,962.70 for a total value of \$626,589.73 for the rehabilitation of Council's Sewerage Treatment Plant Ponds at the Roma Sewerage Treatment Plant.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Australia Wide Linings Pty Ltd and form a contract to carry out the works, if final terms are acceptable.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

The following five (5) tenders were received:

- Australia Wide Lining Pty Ltd
- LMI Group Investments Pty Ltd
- Offaly Civil Engineering Group Pty Ltd
- Roma Earthmoving Pty Ltd
- Suffcon Pty Ltd

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
MRC	Maranoa Regional Council
STP	Sewerage Treatment Plan

Context:

Why is the matter coming before Council?

The evaluation of Tender 21024 Rehabilitation of Wastewater Treatment Ponds Roma Qld 4455 is completed and valued at \$200,000 or more and requires Council approval to award tender.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

Maranoa Regional Council (MRC) invited suitably qualified and experienced Contractors to submit a lump sum tender, schedule of rates pricing and supporting documentation for the rehabilitation of Council's Sewerage Treatment Plant (STP) Ponds at Roma QLD 4455.

The pond banks are eroding away and the access tracks in between the ponds are becoming narrower. The project will comprise of the rehabilitation of the northern train of three ponds followed by the southern treatment train of three ponds to address the following issues:

- a) Inadequate aeration affecting treated effluent quality; and
 - b) Wave damage and erosion of the embankments of the sewage treatment ponds.
- In order to address item (a), MRC have acquired and installed new aerators into two ponds. These aerators will need to be temporarily relocated and then reinstalled as part of the proposed works. This project addresses item (b) the bank erosion issues at Roma STP by remediating the pond embankment walls and installing a 2mm thick HDPE liner on the sidewalls.

Maranoa Regional Council

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Sixty-five (65) interested parties or individuals downloaded the tender documents, with Council receiving the following five (5) tenders:

- Australia Wide Lining Pty Ltd
- LMI Group Investments Pty Ltd
- Offaly Civil Engineering Group Pty Ltd
- Roma Earthmoving Pty Ltd
- Suffcon Pty Ltd

Responses were evaluated by an evaluation panel consisting of:

- Manager Water Sewerage & Gas
- Manager Procurement & Plant

Pricing

Price is calculated using the formula:

- (submission price /lowest submission price) x weighting
- Price formula results in proportional increases/decreases in the score, in accordance with changes in price.

The following table provides a breakdown of pricing provided by Tenderers

Pricing Structure	Australia Wide Lining Pty Ltd	LMI Group Investments Pty Ltd	Offlay Civil Engineering Group Pty Ltd	Roma Earthmoving Pty Ltd	Suffcon Pty Ltd
Mobilisation /Demobilisation	\$31,247.60	\$39,720.00	\$20,006.21	\$4,664.00	\$16,152.00
Accommodation & Meals	\$53,458.20	\$0.00	\$51,665.41	\$0	\$26,637.00
Removal & Reinstallation of Aerators	\$15,950.00	\$40,741.41	\$12,301.28	\$11,748.00	\$21,164.00
Earthworks	\$270,541.00	\$500,559.06	\$377,575.30	\$367,818.00	\$483,638.00
Liner Supply & Installation	\$198,430.23	\$268,618.80	\$289,618.80	\$478,451.00	\$401,529.00
Sub-Total	\$569,627.70	\$849,639.27	\$750,767.83	\$862,681.00	\$949,912.00
GST	\$56,962.70	\$84,963.93	\$75,076.78	\$86,268.10	\$94,912.00
Total	\$626,589.73	\$934,603.20	\$825,844.61	\$948,949.10	\$1,044,032.00
% Variance	100%	149%	132%	151%	167%

Overall Tender Scoring Table

Overall Scoring							
Score Priority	Tenderer	Tenderer's Business (15 points)	Personnel (10 points)	Methodology & Project Mgmt Plans (15 points)	Price (45 points)	Local Economy (15 points)	Total
1	Australia Wide Lining Pty Ltd	11	10	15	45	0	81
2	Roma Earthmoving Pty Ltd	9	7.2	15	29.7	15	76
3	LMI Group Investments Pty Ltd	15	8	15	30	0	68
4	Suffcon Pty Ltd	9	6	12	27	6	60
5	Offaly Civil Engineering Group Pty Ltd	9	6	10	34	0	59

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Under the *Local Government Regulation 2012*, Council is required to invite public tenders prior to forming a large-sized contract of \$200,000 or more excluding GST. The proposed contract conforms to the definition of a large-sized contract under the *Local Government Regulation 2012*.

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

This project is identified in the Sewerage Network Asset Management Plan.

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

No other views or inputs were sought.

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

N/A

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

This project is included in the 2020-2021 approved capital works budget – Repair to lagoon bunding Roma Sewerage Treatment Plant (Work Order 22200).

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

This project is expected to carry over to 2021-22 year.

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?
(Interested Parties Analysis - IS9001:2015)

N/A

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
The works are not carried out	The banks will continue to deteriorate until there is a failure resulting in environmental harm

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Council is advised to enter into negotiations with Australia Wide Lining Pty Ltd for Tender 21024 - Rehabilitation of Wastewater Treatment Ponds Roma Qld 4455. This recommendation has been formed on the basis of Australia Wide Lining Pty Ltd:

- obtained the highest evaluation score (81);
- can perform the work to Council's requirements and timeframe;
- Experienced Geomembrane liner installer; and
- Previous projects are of the same nature as the Tender.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council:

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the rehabilitation of Council's Sewerage Treatment Plant Ponds at the Roma Sewerage Treatment Plant.

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Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 1: Getting the basics right

1.2 Sewerage

Supporting Documentation:

Nil.

Report authorised by:

Program Funding & Budget Coordinator

Deputy Chief Executive Officer/Acting Director Infrastructure Services