

MINUTES OF THE SPECIAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 30 JUNE 2021

ATTENDANCE

Mayor Cr T D Golder chaired the meeting with Deputy Mayor Cr G B McMullen, Cr J R P Birkett (by telephone), Cr M C Edwards, Cr J L Guthrie, Cr J M Hancock, Cr W L Ladbrook, Cr C J O'Neil, Cr W M Taylor, Chief Executive Officer – Julie Reitano and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate & Community Services – Sharon Frank, Program Funding & Budget Coordinator – Cindy Irwin.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.28pm.

BUSINESS

Item Number: 3.1 **File Number:** D21/53165

SUBJECT HEADING: REQUEST FOR COUNCIL FACILITY FEE AND BOND WAIVER - NON-DENOMINATIONAL CHRISTIANS

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

A request was received from Non-Denominational Christians seeking a fee waiver for the hire of the room and equipment, as well as waiver of the bond for the Ernest Brock Room over a range of dates.

Resolution No. SM/06.2021/43

Moved Cr O'Neil

Seconded Cr Ladbrook

That Council:

1. Approve the request from the unincorporated group, Non-Denominational Christians for a fee waiver for hire of the Ernest Brock Room and equipment for hires between 4 July and 5 September 2021.
2. Require the group pay the applicable bond.
3. Due to the popularity of the Ernest Brock Room as a venue, encourage the group to identify alternative venues if they can.

CARRIED

9/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Resolution No. SM/06.2021/44

Moved Cr O'Neil

Seconded Cr Hancock

That we deal with Item C.2 - Function reports – Customer Service, Economic development and local business, Continual Improvement, Plant, Fleet, Workshops and depots, Local development and events, Rural lands, Elected members and governance and Facilities (updated).

CARRIED

9/0

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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Declaration of Interest

Item	C.2
Description	Function reports – Customer Service, Economic development and local business, Continual Improvement, Plant, Fleet, Workshops and depots, Local development and events, Rural lands, Elected members and governance and Facilities (updated)
Declaring Councillor	Cr Mark Edwards
Person with the interest	Myself
Relationship category	
Related party / close associate / other relationship	I sell oranges at the Calico Cottage, and the Calico Cottage is mentioned in the report. I have a conflict for the Function report of Facilities (updated).
Type of conflict	Declarable conflict of interest
Action Leave	Leave the room while the matter is discussed and voted on.

Declaration of Interest

Item	C.2
Description	Function reports – Customer Service, Economic development and local business, Continual Improvement, Plant, Fleet, Workshops and depots, Local development and events , Rural lands, Elected members and governance and Facilities (updated)
Declaring Councillor	Cr Wayne (George) Ladbrook
Person with the interest	Roma Show Society
Relationship category	
Related party / close associate / other relationship	Myself and My wife. My wife Alanah Ladbrook, is vice-president of the Roma Show Society, and I am a member of the Roma Turf Club. I have a conflict with Function reports – Local Development and Events and Facilities (updated). Projects: Renewal Bassett Park Replacement of Ladies toilets and shower - currently page 114. Bassett Park Kitchen Refurbishment – currently page 114 Bassett Park Stables Expansion – currently page 114 Bassett Park Plumbing Works Water Lines – currently page 114 Bassett Park Upstairs Bar Carpet – currently page 114 Bassett Park Dedicated Water Line for firefighting – currently page 114 Bassett Park Canteen (design only shovel ready) – currently page 114
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

CONFIDENTIAL ITEMS

Resolution No. SM/06.2021/45

Moved Cr O'Neil

Seconded Cr Taylor

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public [at 9.37pm] to discuss confidential items that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(5) of the *Local Government Regulation 2012*, the following table provides:

- The matters to be discussed;
- An overview of what is to be discussed while the meeting is closed.

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
C.1 – 2020/21 Budget Review – 30 June 2021	Section 254J(3)(c) the local government's budget	In accordance with S170 (3) of the <i>Local Government Regulation 2012</i> , the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.
C.2 – Function Reports – Customer Service, Economic Development and Local business, Continual Improvement, Plant, Fleet, Workshops and depots, Local development and events, Rural lands, Elected members and governance, Facilities (updated)	Section 254J(3)(c) the local government's budget	Function Reports, including projects where applicable for Function Reports – Customer Service, Economic Development and Local business, Continual Improvement, Plant, Fleet, Workshops and depots, Local development and events, Rural lands, Elected members and governance, Facilities (updated) are presented.

CARRIED

9/0

Responsible Officer
Lead Officer – Elected Members & Community Engagement

Cr Ladbrook, having previously declared a declaration of interest in Item C.2 in regards to function report Local development and events left the meeting at 9.40pm.

Cr Ladbrook remained out of the room for discussion on C.2 in regards to Function report - Facilities (updated).

Cr Edwards, having previously declared a Declarable Conflict of Interest in Item C.2 in regards to Function report – Facilities (updated), left the meeting at 9.43pm, taking no part in discussions on the abovementioned item.

Councillors Edwards and Ladbrook returned to the meeting following conclusion of discussion on the abovementioned function report.

Resolution No. SM/06.2021/46	
Moved Cr O'Neil	Seconded Cr McMullen
That Council open the meeting to the public [at 9.46pm].	
CARRIED	9/0

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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Item Number: C.2 File Number: D21/52627

SUBJECT HEADING: FUNCTION REPORTS - CUSTOMER SERVICE, ECONOMIC DEVELOPMENT AND LOCAL BUSINESS, CONTINUAL IMPROVEMENT, PLANT, FLEET, WORKSHOPS AND DEPOTS, RURAL LANDS, ELECTED MEMBERS AND GOVERNANCE

Officer's Title: Program Funding & Budget Coordinator

Executive Summary:

Function Reports, including projects where applicable, for Function Reports - Customer Service, Economic Development and Local business, Continual Improvement, Plant, Fleet, Workshops and depots, Rural lands, Elected members and governance were presented.

Resolution No. SM/06.2021/47	
Moved Cr Edwards	Seconded Cr Guthrie
That Council:	
<ol style="list-style-type: none"> 1. Receive and note the Function Reports - Customer Service, Economic Development and Local business, Continual Improvement, Plant, Fleet, Workshops and depots, Rural lands, Elected members and governance, as presented. 2. Approve the listed Function Reports proceeding to the next step of inclusion in the draft statutory documents. 	
CARRIED	9/0

Responsible Officer	Program Funding & Budget Coordinator
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Councillors Edwards and Ladbrook having previously declared a declarable conflict of interest in the following function for item C.2, left the meeting at 9.48pm, taking no part in discussion or decision on the matter.

SUBJECT HEADING: FUNCTION REPORT - FACILITIES (UPDATED)

Officer's Title: Program Funding & Budget Coordinator

Executive Summary:

Function Report, including projects where applicable, Facilities (updated) were presented.

Resolution No. SM/06.2021/48

Moved Cr Hancock

Seconded Cr Taylor

That Council receive and note the Function Report for Facilities (updated) as presented and approve it proceeding to the next step of inclusion in the draft statutory documents.

CARRIED

7/0

Responsible Officer

Program Funding & Budget Coordinator

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Tyson Golder, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Geoff McMullen, Cr. Cameron O'Neil, Cr. Wendy Taylor.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Councillors Edwards and Ladbrook returned to the meeting at 9.49pm.

Cr Ladbrook, having previously declared a Declarable conflict of interest in the following function report for item C.2, left the meeting at 9.49pm, taking no part in discussion and decision on the matter.

SUBJECT HEADING:

FUNCTION REPORT - LOCAL DEVELOPMENT AND EVENTS

Officer's Title:

Program Funding & Budget Coordinator

Executive Summary:

Function Report, including projects where applicable, for, Local development was presented.

Resolution No. SM/06.2021/49

Moved Cr Taylor

Seconded Cr Hancock

That Council receive and note the Function Report Local development and events as presented and approve it proceeding to the next step of inclusion in the draft statutory documents.

CARRIED

8/0

Responsible Officer

Program Funding & Budget Coordinator

At cessation of discussion and decision on the abovementioned item, Cr Ladbrook returned to the meeting at 9.51pm.

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Mark Edwards, Cr. Tyson Golder, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Geoff McMullen, Cr. Cameron O'Neil, Cr. Wendy Taylor.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Item Number: 3.2 **File Number:** D21/53176

SUBJECT HEADING: CORPORATE PLAN - REFRESH

Officer's Title: Chief Executive Officer

Executive Summary:

Tabling the updated Corporate Plan for adoption.

Resolution No. SM/06.2021/50

Moved Cr Taylor

Seconded Cr O'Neil

That:

1. The updated plan be adopted.
2. Prior to publication that the minor edits identified be included.

[Cr Taylor updated the motion to include point 2, following a suggestion from the Chief Executive Officer].

CARRIED

9/0

Responsible Officer

Chief Executive Officer

Item Number: 3.3 **File Number:** D21/53185

SUBJECT HEADING: OPERATIONAL PLAN 2020/21

Officer's Title: Chief Executive Officer

Executive Summary:

Tabling the Operational Plan 2020/21 for each of Council's functions.

Resolution No. SM/06.2021/51

Moved Cr Edwards

Seconded Cr Guthrie

That:

1. Council adopt the 2020/21 Operational Plan.
2. Prior to publication that the minor edits identified be included.

CARRIED

9/0

Responsible Officer

Chief Executive Officer

Item Number: 3.4 **File Number:** D21/53201

SUBJECT HEADING: ANNUAL REVIEW OF THE IMPLEMENTATION OF THE OPERATIONAL PLAN

Officer's Title: Chief Executive Officer

Executive Summary:

Tabling the Annual Review of the Implementation of the Operational Plan which is done in conjunction with the annual report.

This document effectively provides a mini-annual report for each function that aims to further increase the transparency of our operations for our community.

Resolution No. SM/06.2021/52

Moved Cr Hancock

Seconded Cr Ladbrook

That the review and document be received and made available on Council's website and in print format that the cost be confirmed as the cost of printing internally and the fees and charges be updated to reflect this.

CARRIED

9/0

Responsible Officer

Chief Executive Officer

Item Number: C.1 **File Number:** D21/52609

SUBJECT HEADING: 2020/21 BUDGET REVIEW - 30 JUNE 2021

Officer's Title: Program Funding & Budget Coordinator
Contractor - Strategic Finance

Executive Summary:

In accordance with S170 (3) of the Local Government Regulation 2012, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

Resolution No. SM/06.2021/53

Moved Cr Hancock

Seconded Cr Taylor

That Council:

1. **Adopt the 2020/21 budget amendments as presented.**
2. **Adopt the revised financial statements for 2020/21 budget amendments as shown in the report's attachments:**
 - Revenue Policy 2020/21
 - Revenue Statement 2020/21
 - Revised Budget Financial Statements 2020/21 & following two years
 - Revised Budget Financial Statements 2020/21 & following nine years
 - Revised Financial Sustainability Ratios 2020/21
 - Total Value of Change in Rates and Charges

And that the documents be placed on the Council website -
<http://www.maranoa.qld.gov.au/council/budgets>

3. **Authorise the Chief Executive Officer, or delegate to sign the required documentation in relation to the Objective Keystone engagement.**

CARRIED

9/0

Responsible Officer

Program Funding & Budget Coordinator

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 9.57pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 14 July 2021, at Roma Administration Centre.