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# **LATE ITEMS** **AGENDA**

## **Ordinary Meeting**

**Wednesday 14 July 2021**

Roma Administration Centre

### **NOTICE OF MEETING**

Date: 9 July 2021

Mayor:

Councillor T D Golder

Deputy Mayor:  
Councillors:

Councillor G B McMullen  
Councillor J R P Birkett  
Councillor M C Edwards  
Councillor J L Guthrie  
Councillor J M Hancock  
Councillor W L Ladbrook  
Councillor C J O'Neil  
Councillor W M Taylor

Chief Executive Officer:

Ms Julie Reitano

Executive Management:

Mr Rob Hayward (Deputy Chief Executive Officer/Director  
Development, Facilities & Environmental Services)  
Ms Sharon Frank (Director Corporate & Community Services)

Attached is the agenda for the **Ordinary Meeting** to be held at the Roma Administration Centre on **14 July, 2021 at 9.00AM.**

Julie Reitano  
**Chief Executive Officer**

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	Local Government Regulation 2012 Section 254J(3)(c) the local government's budget.	

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**Classification:** Closed Access

Local Government Regulation 2012 Section 254J(3)(c) the local government's budget.

**LC.6 Draft Debt (Borrowing) Policy 2021/22**

**Classification:** Closed Access

Local Government Regulation 2012 Section 254J(3)(c) the local government's budget.

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**Classification:** Closed Access

Local Government Regulation 2012 Section 254J(3)(c) the local government's budget.

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**Classification:** Closed Access

Local Government Regulation 2012 Section 254J(3)(c) the local government's budget.

**LC.9 Rating Scenario A Updated with Capping**

**Classification:** Closed Access

Local Government Regulation 2012 Section 254J(3)(c) the local government's budget.

**LC.10 Unnamed Section of Road off Humphreys Road**

**Classification:** Closed Access

Local Government Regulation 2012 Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

**OFFICER REPORT****Meeting:** Ordinary 14 July 2021**Date:** 15 January 2021**Item Number:** L.1**File Number:** D21/3956**SUBJECT HEADING:** Annual Review of Delegation of Council Powers to the Position of Chief Executive Officer**Classification:** Open Access**Officer's Title:** Governance Officer**Executive Summary:**

Pursuant to section 257(4) of the *Local Government Act 2009*, Council's Delegations to the Chief Executive Officer are required to be reviewed annually. It should be noted that in addition to this annual review, delegations are reviewed and updated according to changes in State Government Legislation as they occur throughout the year.

This report proposes to Council that the current delegation of Council powers under State Legislation and Local Laws to the position of Chief Executive Officer remain unchanged.

**Officer's Recommendation:**

That Council:

1. Confirms the annual review of the delegations to the Chief Executive Officer pursuant to section 257(4) of the *Local Government Act 2009*; and
2. Confirms that the current delegations (contained in Schedule 1 of the Instruments of Delegation attached to this officer's report) to the Chief Executive Officer for the following legislation and local laws will remain unchanged from this review.

<b><i>Legislation / Local Law</i></b>	<b><i>Resolution Number and Date</i></b>
• <i>Aboriginal Cultural Heritage Act 2003</i>	GM/01.2016/36 20 January 2016
• <i>Animal Care and Protection Act 2001</i>	GM/06.2016/39 22 June 2016
• <i>Animal Management (Cats and Dogs) Act 2008</i>	GM/11.2017/06 8 November 2017
• <i>Biosecurity Act 2014</i>	GM/12.2017/83 13 December 2017

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• <i>Biosecurity Regulation 2016</i>	GM/06.2019/06 12 June 2019
• <i>Body Corporate and Community Management (Accommodation Module) Regulation 2008</i>	GM/06.2016/39 22 June 2016
• <i>Body Corporate and Community Management (Commercial Module) Regulation 2008</i>	GM/06.2016/39 22 June 2016
• <i>Body Corporate and Community Management (Small Schemes Module) Regulation 2008</i>	GM/06.2016/39 22 June 2016
• <i>Body Corporate and Community Management (Standard Module) Regulation 2008</i>	GM/06.2016/39 22 June 2016
• <i>Body Corporate and Community Management Act 1997</i>	GM/06.2016/39 22 June 2016
• <i>Building Act 1975</i>	GM/02.2018/51 28 February 2018
• <i>Building Units and Group Titles Act 1980</i>	GM/06.2016/39 22 June 2016
• <i>Disaster Management Act 2003 (Qld) (DIMA)</i>	OM/07.2020/07 8 July 2020
• <i>Disaster Management Regulation 2014</i>	GM/11.2016/36 20 January 2016
• <i>Environmental Protection (Water) Policy Act 2009</i>	GM/06.2016/39 22 June 2016
• <i>Environmental Protection Act 1994</i>	GM/02.2019/05 13 February 2019
• <i>Environmental Protection Regulation 2019 (ENPR)</i>	GM/12.2019/04 11 December 2019
• <i>Fire and Emergency Services Act 1994</i>	GM/07.2015/39 22 July 2015
• <i>Food Act 2006</i>	GM/01.2016/36 20 January 2016
• <i>Food Production (Safety) Act 2000</i>	GM/01.2016/36 20 January 2016
• <i>Gas Supply Act 2003</i>	GM/06.2016/39 22 June 2016
• <i>Gas Supply Regulation 2007</i>	GM/06.2016/39 22 June 2016
• <i>Health (Drugs and Poisons) Regulation 1996</i>	GM/12.2015/04

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	9 December 2015
• <i>Housing Act 2003</i>	GM/12.2014/09 10 December 2014
• <i>Housing Regulation 2015</i>	GM/06.2016/39 22 June 2016
• <i>Information Privacy Act 2009</i>	GM/07.2018/51 26 July 2018
• <i>Land Act 1994 (Qld) (LANA)</i>	OM/09.2020/59 23 September 2020
• <i>Land Title Act 1994</i>	GM/07.2018/50 26 July 2018
• <i>Local Government Act 2009</i>	GM/05.2019/34 22 May 2019
• <i>Local Government Regulation 2012</i>	OM/02.2021/70 24 February 2021
• <i>Mineral Resources Act 1989 (MIRA)</i>	OM/09.2020/60 23 September 2020
• <i>Neighbourhood Disputes (Dividing Fences and Trees) Act 2011</i>	GM/06.2016/39 22 June 2016
• <i>Peaceful Assembly Act 1992</i>	GM/06.2016/39 22 June 2016
• <i>Planning Act 2016</i>	GM/05.2019/33 22 May 2019
• <i>Planning Act 2016 – Development Assessment Rules</i>	GM/12.2017/82 13 December 2017
• <i>Planning Regulation 2017</i>	GM/05.2019/35 22 May 2019
• <i>Plumbing and Drainage Act 2018</i>	GM/07.2019/13 10 July 2019
• <i>Plumbing and Drainage Regulation 2019</i>	GM/07.2019/12 10 July 2019
• <i>Prostitution Act 1999</i>	GM/06.2016/39 22 June 2016
• <i>Public Health (ICPAS) Act 2003</i>	GM/01.2016/36 20 January 2016
• <i>Public Health Act 2005</i>	GM/06.2019/07 12 June 2019
• <i>Public Health Regulation 2005</i>	GM/06.2016/09 12 June 2019
• <i>Public Records Act 2002</i>	GM/11.2015/51 25 November 2015
• <i>Queensland Heritage Act 1992</i>	GM/06.2016/39 22 June 2016
• <i>Residential Services (Accreditation) Act 2002</i>	GM/06.2016/39 22 June 2016

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• <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	GM/01.2015/06 21 January 2015
• <i>Residential Tenancies and Rooming Accommodation Regulation 2009</i>	GM/06.2016/39 22 June 2016
• <i>Right to Information Act 2009</i>	GM/06.2019/89 26 June 2019
• <i>State Penalties Enforcement Act 1999</i>	GM/06.2019/90 26 June 2019
• <i>Stock Act 1915</i>	GM/01.2016/36 20 January 2016
• <i>Stock Route Management Act 2002</i>	GM/07.2018/52 26 July 2018
• <i>Tattoo Industry Act 2013</i>	GM/07.2018/06 11 July 2018
• <i>Tobacco and Other Smoking Products Act 1998</i>	GM/06.2016/39 22 June 2016
• <i>Transport Infrastructure Act 1994</i>	GM.334.12 26 October 2012
• <i>Transport Operations (Road Use Management – Road Rules) Regulation 2009</i>	GM/03.2015/04 11 March 2015
• <i>Transport Operations (Road Use Management) Act 1995</i>	GM.334.12 26 October 2012
• <i>Waste Reduction and Recycling Act 2011</i>	GM/07.2019/14 10 July 2019
• <i>Waste Reduction and Recycling Regulation 2011</i>	GM/07.2019/15 10 July 2019
• <i>Water Act 2000</i>	GM/06.2019/08 12 June 2019
• <i>Water Regulation 2016</i>	OM/07.2020/08 8 July 2020
• <i>Water Supply (Safety and Reliability) Act 2008</i>	GM/01.2018/05 24 January 2018
• <i>Work Health and Safety Act 2011</i>	GM/02.2018/49 28 February 2018
• <i>Local Law No. 1 (Administration) 2011</i>	GM/08.2014/46 27 August 2014

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<ul style="list-style-type: none"> <li>• <i>Subordinate Local Law No. 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2011</i></li> </ul>	GM/06.2016/39 22 June 2016
<ul style="list-style-type: none"> <li>• <i>Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2011</i></li> </ul>	GM/01.2016/36 20 January 2016
<ul style="list-style-type: none"> <li>• <i>Subordinate Local Law No. 1.13 (Undertaking Regulated Activities regarding Human Remains) 2011</i></li> </ul>	GM/01.2016/36 20 January 2016
<ul style="list-style-type: none"> <li>• <i>Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2011</i></li> </ul>	GM/01.2016/36 20 January 2016
<ul style="list-style-type: none"> <li>• <i>Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011</i></li> </ul>	GM/01.2016/36 20 January 2016
<ul style="list-style-type: none"> <li>• <i>Subordinate Local Law No. 1.16 (Gates and Grids) 2011</i></li> </ul>	GM/01.2016/36 20 January 2016
<ul style="list-style-type: none"> <li>• <i>Subordinate Local Law No. 1.17 (Sale or Consignment of Stock at a Saleyard) 2011</i></li> </ul>	GM/10.2014/05 8 October 2014
<ul style="list-style-type: none"> <li>• <i>Subordinate Local Law No. 1.18 (Use of a Vehicle on an Airside Area) 2011</i></li> </ul>	GM/09.2014/55 24 September 2014
<ul style="list-style-type: none"> <li>• <i>Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2011</i></li> </ul>	GM/06.2016/39 22 June 2016
<ul style="list-style-type: none"> <li>• <i>Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011</i></li> </ul>	GM/01.2016/36 20 January 2016
<ul style="list-style-type: none"> <li>• <i>Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2011</i></li> </ul>	GM/01.2016/36 20 January 2016
<ul style="list-style-type: none"> <li>• <i>Subordinate Local Law No. 1.5 (Keeping of Animals) 2011</i></li> </ul>	GM/12.2014/06 10 December 2014
<ul style="list-style-type: none"> <li>• <i>Subordinate Local Law No. 1.6 (Operation of Camping Grounds) 2011</i></li> </ul>	GM/01.2016/36 20 January 2016
<ul style="list-style-type: none"> <li>• <i>Subordinate Local Law No. 1.8 (Operation of Caravan Parks) 2011</i></li> </ul>	GM/01.2016/36 20 January 2016



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<ul style="list-style-type: none"><li>Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011</li></ul>	GM/01.2016/36 20 January 2016
<ul style="list-style-type: none"><li>Local Law No. 2 (Animal Management) 2011</li></ul>	GM/12.2014/07 10 December 2014
<ul style="list-style-type: none"><li>Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011</li></ul>	GM/01.2016/36 20 January 2016
<ul style="list-style-type: none"><li>Local Law No. 6 (Operation of Saleyards) 2011</li></ul>	GM/10.2014/04 8 October 2014
<ul style="list-style-type: none"><li>Local Law No. 7 (Aerodromes) 2011</li></ul>	GM/09.2014/54 24 September 2014

**Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Maranoa Regional Council

**Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
Nil	Nil

**Context:**

***Why is the matter coming before Council?***

Council is vested with the power to make a range of decisions and various actions under legislation and other statutory instruments. Council derives those powers from State Law, such as the *Local Government Act 2009*, and under its local laws and planning scheme.

Section 257 of the *Local Government Act 2009* allows Council, by resolution, to delegate its powers under State and other laws, to one or more individuals or standing committees, including to the Chief Executive Officer.

The delegation of a Council's powers does not involve Council parting with or surrendering those powers. Council continues to retain all powers which are the subject of delegation. A delegation involves the "sharing" of power, so that both Council and the Chief Executive Officer can exercise the same power.

Other important legal principles which apply to the delegation proposal set out in this report are:

- Council at all times retains the power to revoke the delegation. Accordingly Council retains ultimate control.

- (b) Council, as the delegator, still has responsibility to ensure that the relevant power is properly exercised. Council will therefore continue to supervise and oversee the exercise of its powers.
- (c) A delegation of power by Council may be subject to any lawful conditions which Council wishes to impose. The imposition of conditionals enables Council to impose checks and balances on its delegations. However, as with any vesting power, the delegated power cannot be unduly fettered.
- (d) The delegate must exercise a delegated power fairly and impartially, without being influenced by or being subject to discretion of other individuals.
- (e) A Local Government must not delegate a power that an Act states must be exercised by resolution.

All Instruments of Delegation, as listed above, will be circulated under separate cover (hard copy).

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

The Delegations Register is reviewed annually. The last review was resolved on 28 October 2020.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

This report has been provided in compliance with section 257 (4) of the *Local Government Act 2009*, which requires a delegation to the Chief Executive Officer under subsection 257 (4) must be reviewed annually by the local government.

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision? What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Nil

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?***

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Nil

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.***

(Please do not just include names)

Nil

**This Financial Year's Budget:**

**Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).**

**If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?**

The delegation update service is funded in the current financial years' budget.

### **Future Years' Budgets:**

**Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

### **Impact on Other Individuals or Interested Parties:**

**Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?** (Interested Parties Analysis - IS9001:2015)

Chief Executive Officer

### **Risks:**

**What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)** (List each identified risk in a table)

Risk	Description of likelihood & consequences
If Council were to not delegate powers	The delegation of Local Government powers plays a vital part of the effective operation of Council.

### **Advice to Council:**

**What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?**

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Confirm the current delegations to the Chief Executive Officer

### **Recommendation:**

**What is the 'draft decision' based on the advice to Council?**

**Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?**

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

**Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?**

That Council:

1. Confirms the annual review of the delegations to the Chief Executive Officer pursuant to section 257(4) of the *Local Government Act 2009*; and
2. Confirms that the current delegations to the Chief Executive Officer for the provided legislation and local laws will remain unchanged from this review.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.1 Elected members

10.4.1 Defining expectations and boundaries

**Supporting Documentation:**

Nil.

**Report authorised by:**

Director - Corporate & Community Services

## **OFFICER REPORT**

**Meeting:** Ordinary 14 July 2021

**Date:** 28 June 2021

**Item Number:** L.2

**File Number:** D21/51685

**SUBJECT HEADING:** Annual Show (Public) Holidays for 2022

**Classification:** Open Access

**Officer's Title:** Human Resources & Training Advisor

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### **Executive Summary:**

The Office of Industrial Relations has invited Maranoa Regional Council to submit nominations for the show (public) holidays for 2022.

The 2022 Roma Agricultural Show is scheduled for Friday 6 and Saturday 7 May 2022 and the 2022 Mitchell Agricultural Show is scheduled for Monday 9 and Tuesday 10 May 2022.

### **Officer's Recommendation:**

That the Chief Executive Officer make application for Ministerial approval for the following special holidays:

- Friday 6 May 2022 for the 2022 Roma Annual Show Holiday; and
- Tuesday 10 May 2022 for the 2022 Mitchell Annual Show Holiday.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Roma Show Society  
Mitchell Show Society

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
Nil	Nil

**Context:**

*Why is the matter coming before Council?*

Correspondence from the Office of Industrial Relations has been forwarded to Maranoa Regional Council inviting Council to make nominations for the 2022 show holidays for Ministerial consideration.

Upon receipt of Ministerial approval, the public holidays will be published in the Queensland Government Gazette.

**Background:**

*Has anything already happened in relation to this matter?*

(Succinct overview of the relevant facts, without interpretation)

**2022 Roma Show Public Holiday**

The 2022 Roma Show is scheduled for Friday 6 and Saturday 7 May 2022. Traditionally People's Day, a public (show) holiday, for the Roma Agricultural Show occurs on a Friday.

The Roma Show Society was contacted to confirm their endorsement for Council to nominate Friday 6 May 2022 for the 2022 Roma Annual Show Holiday. The Secretary of the Roma Show Society, Stephanie Sando, has confirmed the Show Society's endorsement of Friday 6 May 2022 being nominated for the 2022 Roma Annual Show Holiday.

The Roma Show Holiday would cover businesses operating and persons residing or working in the area from the Eastern boundary of Maranoa Regional Council authority area, including the towns of Jackson, Yuleba, Wallumbilla, Roma, Hodgson and Muckadilla to the Northern boundary of the Maranoa Regional Council authority area, including the town of Injune and the area known as Bymount. South of Roma to the Southern boundary of the Maranoa Regional Council authority area including the township of Surat and the area East and South of Surat Township.

**2022 Mitchell Show Public Holiday**

The 2022 Mitchell Show is scheduled for Monday 9 and Tuesday 10 May 2022. Traditionally People's Day, a public (show) holiday, for the Mitchell Agricultural Show occurs on a Tuesday. The Mitchell Show Society was contacted to confirm their endorsement for Council to nominate Tuesday 10 May 2022 for the 2022 Mitchell Annual Show Holiday. The President of the Mitchell Show Society, Steven Hancock, has confirmed the Show Society's endorsement of Tuesday 10 May 2022 being nominated for the 2022 Mitchell Annual Show Holiday.

The Mitchell Show Holiday would cover businesses operating and persons residing or working West of Amby to the Western boundary of the Council authority area including the towns of Mitchell and Mungallala. South of Amby to the Southern boundary of the Council authority area including the area known as Dunkeld and North of Amby to the Northern boundary of the Council authority area.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

The Queensland *Holidays Act 1983* allows for Local Governments to request special holidays to be observed during the following year for districts in their area.

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

Nil

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Chief Executive Officer

Stephanie Sando – Secretary, Roma Show Society Inc.

Steven Hancock – President, Mitchell Show Society Inc.

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

Nil

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

Nil

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

**Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?***

(Interested Parties Analysis - IS9001:2015)

Residents and visitors to the Maranoa Regional Council area.

Roma Show Society Inc.

Mitchell Show Society Inc.

### Risks:

**What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Council chooses not to apply for the Special Holidays for Roma Show and Mitchell Show	The residents and visitors to the Maranoa Regional Council area would not have a Public Holiday to visit their local show which may impact attendance and viability of future annual agricultural shows in the Maranoa Regional Council area.

### Advice to Council:

**What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?**

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That the Chief Executive Officer make application for Ministerial approval for the following special holidays:

- Friday 6 May 2022 for the 2022 Roma Annual Show Holiday; and
- Tuesday 10 May 2022 for the 2022 Mitchell Annual Show Holiday.

### Recommendation:

**What is the 'draft decision' based on the advice to Council?**

**Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?**

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

**Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?**

That Council approve for Gazette, the Roma Show Public Holiday 6 May 2022 and the Mitchell Show Public Holiday 10 May 2022

### Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.12 Local development and events

### Supporting Documentation:

[1](#) 2022 Special Holidays - request

D21/51672

### Report authorised by:

Manager - Organisational Development & Human Resources  
Chief Executive Officer





Office of  
Industrial Relations

Department of Education

16 June 2021

Dear Chief Executive Officer,

As you may be aware, each year in accordance with the *Holidays Act 1983* local governments are invited to request special holidays to be observed during the following year for districts in their area.

If you wish to request special holidays to be observed during 2022 for districts in your local government area, please complete the attached request form and submit via email to [info@oir.qld.gov.au](mailto:info@oir.qld.gov.au) by no later than **Friday, 30 July 2021**.

A local council requested special holiday is a public holiday only if it is in respect of an agricultural, horticultural or industrial show. Under federal industrial relations legislation, on a public holiday employees are, without loss of ordinary pay, entitled to be absent from work or refuse to work in reasonable circumstances. Employees who work on a public holiday are entitled to penalty rates in accordance with their award or agreement.

A special holiday for any other reason is not a public holiday but is a bank holiday only and under the *Trading (Allowable Hours) Act 1990*, is only a holiday for banks and insurance offices and under a directive of the *Public Service Act 2008*, a holiday for public service employees unless otherwise determined by a chief executive.

I appreciate that the impact of COVID-19 continues to be an unknown factor when planning for special day holidays, including around your annual agricultural, horticultural or industrial show. In deciding dates to be requested for special holidays in districts of your local government area, I suggest that you consider consulting with the convenors of shows and other events to confirm their concurrence on the requested date. This will assist the process to appoint special holidays across the State and reduce the likelihood for subsequent changes to the holiday calendar.

1 William Street Brisbane  
Queensland 4000 Australia  
GPO Box 69 Brisbane  
Queensland 4001 Australia  
**Telephone 13 QGOV (13 74 68)**  
**WorkSafe** +61 7 3247 4711  
**Website** [www.worksafe.qld.gov.au](http://www.worksafe.qld.gov.au)  
[www.business.qld.gov.au](http://www.business.qld.gov.au)  
ABN 94 496 188 983

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Upon receiving Ministerial approval, the holidays will be published in the Queensland Government Gazette. Confirmation of the approved special holidays together with a link to the Queensland Government Gazette will be emailed to your office.

Should you require further information regarding this process, please contact Ms Jacqui McGuire, Office of Industrial Relations on (07) 3406 9854 or email [jacqui.mcguire@oir.qld.gov.au](mailto:jacqui.mcguire@oir.qld.gov.au).

Yours sincerely

A handwritten signature in blue ink, appearing to read 'AJ James', with a large, stylized loop at the end.

**A J (Tony) James**  
Executive Director – Industrial Relations  
Office of Industrial Relations

## **OFFICER REPORT**

**Meeting:** Ordinary 14 July 2021

**Date:** 7 July 2021

**Item Number:** L.3

**File Number:** D21/55485

**SUBJECT HEADING:** 2021 LGAQ Bush Councils Convention

**Classification:** Open Access

**Officer's Title:** Lead Officer - Elected Members & Community Engagement

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### **Executive Summary:**

The purpose of this report is to formalise elected member attendance at the upcoming LGAQ Bush Councils Convention as part of advocacy activities and/or enhancing strategy and policy development for the Maranoa Regional Council.

### **Officer's Recommendation:**

That Council:

1. Endorse the attendance of Councillors Hancock and Taylor at the 2021 LGAQ Bush Councils Convention on 3 – 5 August 2021 in Barcaldine.
2. Draw applicable registration, travel costs and accommodation costs from attending Councillors Conference budget allocation, if sought.

---

### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

*(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).*

This report does not apply to an individual or organisation. The report considers councillor attendance at an upcoming assembly and forum:

- Cr Hancock
- Cr Taylor

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
LGAQ	Local Government Association of Queensland

### **Context:**

***Why is the matter coming before Council?***

To seek endorsement of Councillor attendance at the 2021 LGAQ Bush Councils Convention.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

Through diary management and at the Councillor Diary Meeting on 7 July 2021, Councillors Hancock and Taylor confirmed their interest in attending the upcoming LGAQ Bush Council's Convention on 3 – 5 August 2021 in Barcaldine.

The last Bush Councils Convention was held in Roma 2 years ago. The theme of this year's convention is 'Fighting Back' in the wake of the changes to the way we live and do business with the COVID-19 pandemic.

The convention is designed to give participants from rural and remote Council areas a chance to catch up, share experiences and insights and learn from other local governments and keynote speakers to find solutions to common challenges.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

**Local Government Act 2009**

**Chapter 2**

**12 Responsibilities of councillors**

*(1) A councillor must represent the current and future interests of the residents of the local government area.*

*(2) All councillors of a local government have the same responsibilities, but the mayor has some extra responsibilities.*

*(3) All councillors have the following responsibilities—*

*(a) ensuring the local government—*

*(i) discharges its responsibilities under this Act; and*

*(ii) achieves its corporate plan; and*

*(iii) complies with all laws that apply to local governments;*

*(b) providing high quality leadership to the local government and the community;*

*(c) participating in council meetings, policy development, and decision-making, for the benefit of the local government area;*

*(d) being accountable to the community for the local government's performance.*

**Section 107 Insurance**

*(1) A local government must maintain the following insurance—*

*(a) public liability insurance;*

*(b) professional indemnity insurance.*

*(2) The insurance must be for at least the amount required under a regulation.*

*(3) A local government may enter into a contract of insurance with WorkCover Queensland, or another insurer, to cover its councillors.*

- (4) For that purpose, a councillor's role includes attending—
- (a) meetings of the local government or its committees that the councillor is entitled or asked to attend; and
  - (b) meetings for a resident of the local government area; and
  - (c) conferences, deputations, inspections and meetings at which the councillor's attendance is permitted by the local government; and
  - (d) official functions organised for the local government.

### **Council Policies or Asset Management Plans:**

**Does Council have a policy, plan or approach ordinarily followed for this type of decision?**

**What are relevant sections of the policy or plan?**

(Quote/insert the relevant section's wording / description within the report)

Expenses Reimbursement Policy (Councillors)

### **Input into the Report & Recommendation:**

**Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Councillors of Maranoa Regional Council

### **Funding Bodies:**

**Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.** (Please do not just include names)

No

### **This Financial Year's Budget:**

**Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).**

**If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?**

### LGAQ Bush Councils Convention

Registration:	\$ 990 per person
Optional Functions:	\$ 180 per person
Travel (mileage),	\$1,050 per vehicle (estimate)
Meals & accommodation:	\$ 300 per person (estimate)
Total	\$2,520 per person (estimate)

### **Future Years' Budgets:**

**Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Attendance costs are reviewed annually.

### **Impact on Other Individuals or Interested Parties:**

**Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?**  
(Interested Parties Analysis - IS9001:2015)

No

**Risks:**

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Non-attendance or representation of Maranoa Regional Council	<p>Attendance provides an opportunity for Councillors to network and seek advocacy opportunities with other rural and remote Councils on matters of common interest and priority on behalf of the Maranoa Region. It also allows Councillors to learn from experiences of other Councils.</p> <p>Non-attendance could represent a missed opportunity for Council.</p>

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That Council endorse attendances.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

That Council:

1. Endorse the attendance of Councillors Hancock and Taylor at the 2021 LGAQ Bush Councils Convention on 3 – 5 August 2021 in Barcaldine.
2. Draw applicable registration, travel costs and accommodation costs from attending Councillors Conference budget allocation, if sought.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.1 Elected members

**Supporting Documentation:**

Nil

**Report authorised by:**

Manager - Communication, Information & Administration Services  
Director - Corporate & Community Services

**OFFICER REPORT****Meeting:** Ordinary 14 July 2021**Date:** 9 July 2021**Item Number:** L.4**File Number:** D21/56127**SUBJECT HEADING:** Research report ID Profile**Classification:** Open Access**Officer's Title:** Manager - Economic & Community Development

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**Executive Summary:**

The Business and Industry base of the Maranoa has been dealing with challenges associated with the restrictions necessary to protect the community from the further spread of the COVID19 pandemic. Those challenges relate to the restrictive nature of trade associated with a reduction in trading conditions, import of inputs particularly from overseas, and the overall consequential loss of jobs and revenue across most sectors. The measurement of the effects of the impacts of the current trading environment is essential to inform discussion around possible solutions and set priorities for remedial actions that might assist Industry and Commerce to emerge in the best possible state when and if we return to what we know as normal. Council has an opportunity to employ the services of ID profile economists to measure effects and produce a report which will provide an informed plan to lead Council's response in the future.

**Officer's Recommendation:**

1. That Council accepts the proposal from ID Consulting Pty Ltd to produce a Maranoa Health check
  2. Cost of \$12,100.00 (includes GST) from WO14478.2538.2001 – Business Development Analysis.
  3. Council authorises its Chief Executive Officer to sign the agreement.
- 

**Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Other than ID Consulting, I cannot foresee any individuals or organisations who stand to gain a material benefit, or suffer a material loss, (either directly or indirectly) depending on the outcome of consideration of this matter.

**Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
Nil	Nil



**Context:**

***Why is the matter coming before Council?***

Council is required to sign a service level agreement which requires the signature of Council's delegate.

**Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

Council has committed to some Industry Attraction initiatives in collaboration with South-West Regional Organisation of Councils and Toowoomba and Surat Basin Enterprise.

To be effective, Industry Attraction initiatives will have two aspects. The first is essential and is where we profile our product and offering ("we are attractive for Industry because"), and then we advertise those aspects.

The second aspect is more aggressive in that we target well researched "needs" in the business base. This aspect of the "Attraction campaign" needs research that informs a campaign that encompasses a whole of Industry/Commerce approach.

By analyzing the supply chain for the gaps in the needs of existing businesses and industry we can be sure that the new investors we are attracting are the right ones, and we do not create competition. Another important aspect of the scope of this research is that it will assist us to identify emerging new business and industry opportunities for future generations.

For these reasons it is essential to employ expert third party opinion from credible qualified sources, by way of research project.

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?***

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

There are no legislative implications associated with our research projects.

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision?***

***What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

N/A

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

It is proposed to deliver an Economic Health Check report that provides a concise and targeted local economic analysis. The approach is designed to identify where the

LGA stands in terms of recent growth, impacts and recovery from COVID 19, its competitive edge, and the forces that will influence future growth.

This information helps the LGA to identify parts of the economy that are either attractive for increased investment, important to maintain strong local employment or a gap that requires additional investment to grow. COVID 19 also has created a range of challenges and opportunities, and this will be explored as well.

The Economic Health Check is a good way of pulling all our data together in a report style and drawing out the main conclusions. ID Consulting economic team works together to interrogate the data available about our local economy (including economy.id and other datasets we have access to) to identify the issues that will impact local industries and local workers.

### **Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

N/A

### **This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

The WO 0014478.2538.2001 Business Development – analysis will provide the costs associated with this project.

### **Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

No

### **Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?***  
(Interested Parties Analysis - IS9001:2015)

It is likely that the community generally will have an interest in the outcomes of the research and certainly Council's partners in Regional Economic Development will be better informed about how they can better work with and support Council's efforts to strengthen and the regional economy.

### **Risks:**

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences
Nil	Nil

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

It is recommended that Council endorse the research project.

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

That Council accepts the proposal from ID Consulting Pty Ltd to produce a Maranoa Health check.

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.2 Economic development

**Supporting Documentation:**

[1](#) ID Consulting - Maranoa - Proposal - Economic Health Check (003) D21/56125

**Report authorised by:**

Deputy Chief Executive Officer/Acting Director Infrastructure Services



## Proposal

### Economic Health Check for Maranoa Regional Council

9 July 2021

Proposal valid for 30 days

**prepared by .id**

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Proposal – Economic Health Check

Dear Ed,

Thank you for your interest in .id's Economic Health Check report. I have outlined on the next few pages the scope for the potential engagement.

When you get a chance, please review and let me know if you have any questions or comments.

Sincerely yours,

Keenan Jackson

## 1. Project Overview

The Maranoa Regional Council is located in south-west Queensland, about 480 kilometres west of the Brisbane CBD. The Maranoa Regional Council area is predominantly rural, with several small townships. The main township is Roma, with smaller townships at Amby, Injune, Jackson, Mitchell, Mungallala, Surat, Wallumbilla and Yuleba. Rural land is used largely for agriculture, forestry, mining and gas production.

Population growth over the last decade has been in decline with the region estimated to have lost almost 600 residents over the last decade. Therefore, many population service industries such as education and retail have seen job losses. However, health care and social assistance has seen an increase in employment due to an ageing population.

Mining is a major export industry for the region due to the proximity to coal seam gas resources in the Surat Basin. However, due to the nature of the industry, it sees large fluctuations in employment and the workforce is transient with many FIFO employees (in 2016, almost 70% of the workforce did not live in Maranoa). Recent years has seen a drop off in local workers.

Agriculture is the largest employing industry centred around cattle livestock and wheat farming. After a few years of poor conditions due to drought, 2019/20 saw an improvement in the industry and employment increased.

Construction employment has fluctuated over the decade. It experienced a boost in 2012/13 to 2014/15 with activity related to major resources projects. Another increase in 2017/18 with the development of the \$112.6 million new Roma Hospital. The hospital is now complete further adding to healthcare employment but contributing to an exodus of construction workers.

The Maranoa region is facing a range of challenges and opportunities from local and macro-economic forces. While the region was isolated somewhat from the economic impacts from COVID19 there are some headwinds and challenges likely to impact future growth. The region benefits from low unemployment despite its low education levels. However, this may not always be the case and there is also some potential to leverage emerging opportunities to attract more permanent increase to the local population base.

Because of these challenges and emerging opportunities, you have decided you need a clear understanding of the likely recent impacts to your local economy. Concise data with interpretive analysis can support the Maranoa Regional Council planning and investment to sustain the livelihood of businesses and residents in the medium term.

## 2. Project Scope

### 2.1 Economic Health Check

We propose to deliver an Economic Health Check report that provides a concise and targeted local economic analysis. Our approach is designed to identify where the LGA stands in terms of recent growth, impacts and recovery from COVID 19, its competitive edge, and the forces that will influence future growth.

This information helps the LGA to identify parts of the economy that are either attractive for increased investment, important to maintain strong local employment or a gap that requires additional investment to grow. COVID 19 also has created a range of challenges and opportunities and this will be explored as well.

The Economic Health Check is a good way of pulling all your data together in a report style and drawing out the main conclusions. Our economic team works together to interrogate the wealth of data available about your local economy (including economy.id and other datasets you have access to) to identify the issues that will impact local industries and local workers.

Questions that are addressed in the Economic Health Check include:

- How was the economy performing pre COVID 19?
- How does recent performance compare to relevant benchmarks?
- What is driving recent growth?
- Which industries are driving recent growth?
- Which industries are competitive and how is this changing?
- What are some potential industries (and scale) with opportunities to grow based on import gap analysis and downstream supply chain connections?
- How did the economy perform during COVID and the initial recovery phase?
- What is the spatial economic form of the local economy?
- What are the demographic and socio-economic characteristics?



- What are the main macro forces influencing the local economy?

Our experts then provide you with an Economic Health Check report that focuses on the opportunities and the risks for the local economy and what this means for economic development, strategic planning and investment priorities.

The Appendix provides further detail about the methodology, analysis and sources.

### 2.1.1 Output

Outputs	What's included
<b>Economic Health Check Report</b>	<ul style="list-style-type: none"> <li>• Slide deck of charts, maps and tables</li> <li>• Key-takeaway message on each slide with evidence to support</li> <li>• Insights behind the data presented on economy.id</li> <li>• Draft and Final Report</li> </ul>
<b>Presentation</b>	<ul style="list-style-type: none"> <li>• Online presentation of results to council</li> </ul>

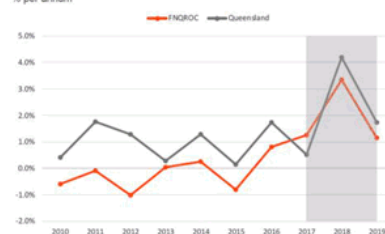
### 2.1.2 Example output slide (FNQROC report)

#### Jobs continue to grow off the back of stronger economic growth. Around 80% of the job growth was concentrated in the Cairns LGA

From 2010 to 2019, FNQROC local jobs grew at 0.5% per annum, below the Queensland average (1.4% per annum). In the last two years, FNQROC local jobs growth has been higher compared to the period from 2010 to 2019. From 2017 to 2019, local jobs has increased by 2.2% per annum.

Cairns LGA was the major driver of job growth over the last two years. Cook also experienced above average growth. Only three LGAs grew faster than the FNQROC average.

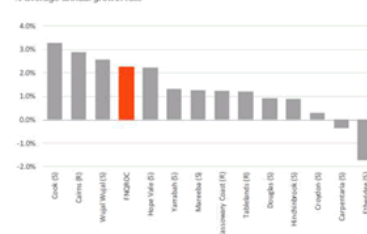
Growth in Local Jobs - FNQROC  
% per annum



Source: NIEIR (2019)

id  
the population  
experts

Growth in local jobs - LGAs, 2017 to 2019  
% average annual growth rate



Source: NIEIR (2019)

FNQROC - Economic Health Check 7

Proposal – Economic Health Check

### 3. Timelines

Based on our current commitments we can start this project on 21<sup>st</sup> June 2021. We will do our best to hold this spot, but we will need to confirm this on commencement. The report is estimated to take approx. 4 weeks from commencement, which is a reasonable expectation, barring unforeseen developments.

### 4. Why .id?

There are many consultants in the economic development world who could potentially help you with this project. So why work with .id? Here are several reasons that I hope help you select us:

- You will work directly with me, Rob Hall and/or John Kim. We are trained and experienced economists. This means you won't be passed off to a junior employee.
- We don't bill by the hour so you always know what the investment will be for any option selected above.
- .id works closely with over 300 local government clients across Australia and New Zealand and many non-local government clients engaged in community building. This gives us a detailed understanding of issues impacting local communities.
- Our partnership with your Council gives us in-depth knowledge of the region and understanding of what is driving change, in which direction it will head and where it will be located. This means that we can hit the ground running and spend more time on analysis and interpretation rather than data collection and desktop review.
- In this project we will be able to share insights from our work with other regions experiencing similar challenges and opportunities to the local Region.

**Recent experience**

.id has been engaged by several local governments across Australia to undertake similar economic analysis projects. Some recent examples include:

- Northern Beaches Economic Forecasts and Health Check
- Sydney Economic Forecasts
- Geelong Economic Profile and Forecasts
- Fremantle Port Analysis
- Whitsunday's COVID Impact Analysis
- Cairns COVID Impact Analysis
- Monash COVID Impact Analysis
- Mount Barker Economic profile and Analysis
- Scenic Rim COVID Impact Analysis
- Toowoomba Economic Profile
- Sunshine Coast Economic Forecasts
- Gunnedah Economic Health Check
- Gold Coast Marine Sector Profile
- Gympie Economic Health Check
- Wollongong Local Jobs Analysis and Target Setting

## 5. Investment

Our pricing for the Health Check is \$11,000 + GST. This fee is based on our understanding of the project and evaluation of the value we can provide to Council.

The value of this project appears to be multi-fold, including:

- Understanding where the economy has been and where it is at currently
- Expert insights to inform economic development activities and strategic planning
- Provide a narrative behind the data so you can effectively inform Council
- Even greater ability to advocate opportunities to State and Federal Government

This proposal is good for 30 days from the date on page 1. .id bills an initiation fee after the project inception meeting (50% of the project value), with the remaining bill linked to the final report (50%).

<b>Name: Keenan Jackson</b>	<b>Name:</b>
<b>Signature:</b>	<b>Signature:</b>
<b>Date: 9/07/21</b>	<b>Date:</b>

## Appendix

Question	Evidence	Sources
How is the economy performing compared to relevant benchmarks?	<p>Trend analysis of headline economic indicators:</p> <ul style="list-style-type: none"> <li>• Employment</li> <li>• Gross Regional Product</li> <li>• Unemployment</li> <li>• Tourism visitation</li> </ul> <p>Compared to benchmarks.</p> <p>Identify impact of COVID and current phase of recovery</p>	<p>NIEIR data (economic.id + internal database)</p> <p>.id interpretation</p>
<b>What is driving recent growth?</b>	<p>Three P's of economic growth analysis (population, productivity and participation).</p>	<p>NIEIR data (economic.id + internal database)</p> <p>.id methodology</p>
<b>Which industries are driving recent growth?</b>	<p>Analysis of:</p> <ul style="list-style-type: none"> <li>• employment by industry</li> <li>• value added by industry</li> </ul> <p>The focus of this analysis is at the broad industry level (1-digit), including tourism, with some brief commentary at the detailed industry level.</p>	<p>NIEIR data (economic.id + internal database)</p> <p>.id interpretation</p>
<b>Which industries are competitive and how is this changing?</b>	<p>Competitive industry analysis utilising:</p> <ul style="list-style-type: none"> <li>• location quotients</li> <li>• growth prospects</li> <li>• shift share analysis.</li> </ul> <p>The focus of this analysis is at the broad industry level (1-digit), with</p>	<p>NIEIR data (economic.id + internal database)</p> <p>IBIS World</p> <p>.id methodology</p>

	<p>some brief commentary at the detailed industry level.</p> <p>We will also undertake an analysis of specific industries such as the agricultural sector to understand recent trends (e.g. value added vs employment), drivers and challenges.</p>	
<b>Industry supply chain and import gap analysis</b>	<p>Analysis of input and purchasing industries of key competitive sectors to identify potential for:</p> <ul style="list-style-type: none"> <li>• import replacement, or</li> <li>• attraction of downstream higher value adding.</li> </ul> <p>This involves exploring size and type of key imports to the region and potential for locally competitive industries to grow supply. It also explores scale of downstream industries (e.g. meat processing) that could be an opportunity to grow locally.</p>	<p>NIEIR data (economic.id + internal database)</p> <p>IBIS World .id methodology</p>
<b>What are the demographic and socio-economic characteristics?</b>	<p>Analysis of socio-economic indicators including:</p> <ul style="list-style-type: none"> <li>• Population growth and migration</li> <li>• Population forecasts</li> <li>• Age profile</li> <li>• Income</li> <li>• Disadvantaged groups (e.g. 65+, disengaged youth, etc)</li> <li>• Education and qualifications</li> </ul> <p>Conclusions made about what this means for economic development</p>	<p>2016 ABS Census of Population and Housing</p>

## Proposal – Economic Health Check

<b>What are the main macro forces influencing the local economy?</b>	Forces influencing the state and regional QLD economy will be detailed in brief and we will also include an overall assessment of the economy.	National and international economic studies .id experience working with similar LGAs
<b>Health Check Conclusions</b>	Based on this analysis we will draw out the implications of the Health Check for the local economy.	.id experts



## **OFFICER REPORT**

**Meeting:** Ordinary 14 July 2021

**Date:** 9 July 2021

**Item Number:** L.5

**File Number:** D21/56212

**SUBJECT HEADING:** Funding Application - Safer Communities Fund  
Round Six: Infrastructure Grants

**Classification:** Open Access

**Officer's Title:** Manager - Information & Communications  
Technology (ICT)

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### **Executive Summary:**

The purpose of this report is to seek Council's approval to apply for funding under the Department of Home Affairs – Community Safety Infrastructure Grants Scheme to fund its Maranoa Community Safety CCTV Pilot Project.

This is a placeholder report. The report will be presented at the meeting with further information on the proposed project and funding application.

### **Officer's Recommendation:**

That Council consider the information.

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### **Individuals or Organisations to which the report applies:**

***Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?***

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Maranoa Regional Council

### **Acronyms:**

**Are there any industry abbreviations that will be used in the report?**

*Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).*

Acronym	Description
N/a	

### **Context:**

***Why is the matter coming before Council?***

<provide details>

### **Background:**

***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

<provide details>

**Legislation, Local Laws, State Policies & Other Regulatory Requirements:**

***What does the legislation and other statutory instruments include about the matter under consideration?*** (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

<Provide details>

**Council Policies or Asset Management Plans:**

***Does Council have a policy, plan or approach ordinarily followed for this type of decision? What are relevant sections of the policy or plan?***

(Quote/insert the relevant section's wording / description within the report)

<Provide details>

**Input into the Report & Recommendation:**

***Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?*** (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

<Provide details>

**Funding Bodies:**

***Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.*** (Please do not just include names)

<Provide details>

**This Financial Year's Budget:**

***Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)?*** ***Is this already included in the budget? (Include the account number and description).***

***If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?***

<Provide details>

**Future Years' Budgets:**

***Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)?*** (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

<Provide details>

**Impact on Other Individuals or Interested Parties:**

***Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?***

(Interested Parties Analysis - IS9001:2015)

<Provide details>

**Risks:**

***What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does)*** (List each identified risk in a table)

Risk	Description of likelihood & consequences
<Insert Risk>	<Provide details>

**Advice to Council:**

***What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?***

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

<Provide details>

**Recommendation:**

***What is the 'draft decision' based on the advice to Council?***

***Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?***

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

***Does this recommendation suggest a decision contrary to an existing Council policy?***

***If so, for what reason?***

<Provide details>

**Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 3: Helping to keep our communities safe

3.1 Animal control and community safety

**Supporting Documentation:**

Nil

**Report authorised by:**

Director - Corporate & Community Services