

NOTICE OF MEETING & AGENDA

Ordinary Meeting

Wednesday 11 August 2021

Roma Administration Centre

NOTICE OF MEETING

Date: 2 August 2021

Mayor:

Councillor T D Golder

Deputy Mayor:
Councillors:

Councillor G B McMullen
Councillor J R P Birkett
Councillor M C Edwards
Councillor J L Guthrie
Councillor J M Hancock
Councillor W L Ladbrook
Councillor C J O'Neil
Councillor W M Taylor

Chief Executive Officer:

Ms Julie Reitano

Executive Management:

Mr Rob Hayward (Deputy Chief Executive Officer/Director
Development, Facilities & Environmental Services)
Ms Sharon Frank (Director Corporate & Community Services)

Attached is the agenda for the **Ordinary Meeting** to be held at the Roma Administration Centre on **11 August, 2021 at 9.00AM.**



Julie Reitano
Chief Executive Officer

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Status Reports

Next General Meeting

- To be held at the Roma Administration Centre on 25 August 2021.

Confidential Items

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items that it's Councillors or members consider it necessary to close the meeting.

13 Confidential Items

- 15.1 Application for Conversion of Tenure - Lot 22 on KE56; Lots 4 - 8 on KE10**
Classification: Closed Access
 Local Government Regulation 2012 Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- 15.2 Application for Conversion of Tenure - Lot 3 on DL474 and Lot 1 on SP302130**
Classification: Closed Access
 Local Government Regulation 2012 Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- 15.3 Application for Conversion of Tenure - Lot 3 on BDR93**
Classification: Closed Access
 Local Government Regulation 2012 Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

- 15.4 Application for Conversion of Tenure - Lot 26 on DL225, Lot 1 on DL273, Lot 133 on DL478; Lot 219 on DL478; Lot 262 on DL132; Lot 41 on D36746; Lot 25 on DL225**

Classification: Closed Access

Local Government Regulation 2012 Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

- 15.5 Proposed Acquisition of Land - Lot 314 on I7182**

Classification: Closed Access

Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

- 15.6 Contract of Employment**

Classification: Closed Access

Local Government Regulation 2012 Section 254J(3)(b) industrial matters affecting employees.

Councillor Business

14 Councillor Business

Closure

MINUTES OF THE BUDGET MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 28 JULY 2021 SCHEDULED TO COMMENCE AT 2.00PM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor Cr. G B McMullen, Cr. J R P Birkett, Cr. M C Edwards, Cr. J L Guthrie, Cr. J M Hancock, Cr. W L Ladbrook, Cr. C J O'Neil, Cr. W M Taylor, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate & Community Services – Sharon Frank, Deputy Director / Strategic Road Management – Cameron Hoffmann, Program Funding & Budget Coordinator – Cindy Irwin, Contractor Strategic Finance – Claire Alexander, Acting Lead Corporate Communications & Design Officer – Sophie Kluckhohn.

WELCOME

The Mayor welcomed all present and declared the meeting open at 2.13pm, and adjourned the meeting at 2.14pm. This gave all Councillors an opportunity to review the final papers incorporating the Council decisions from the previous night's special meeting that concluded at 8.32pm.

The Mayor advised the meeting would re-convene at 4pm, however, it was delayed and resumed at 5.37pm.

BUSINESS

Item Number: 3.1 File Number: D21/60184

SUBJECT HEADING: STATEMENT OF ESTIMATED FINANCIAL POSITION 2020/21

Officer's Title: Chief Executive Officer

Executive Summary:

Section 205 of the Local Government Regulation 2012 requires the Chief Executive Officer to present to the local government at its annual budget meeting, with a Statement of Estimated Financial Position for the previous financial year.

BM/07.2021/01

Moved Cr Taylor

Seconded Cr Edwards

That pursuant to Section 205 of the *Local Government Regulation 2012*, the Statement of Estimated Financial Position for the previous financial year (2020/21) be received and its contents noted.

CARRIED

9/0

Responsible Officer	Chief Executive Officer
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Item Number:

3.2

File Number: D21/60107

SUBJECT HEADING:

ADOPTION OF BUDGET 2021/22

Executive Summary:

This report presented the Council proposed budget for 2021/22 for adoption.

BM/07.2021/02

Moved Cr Golder

Seconded Cr Edwards

Pursuant to section 169 and 170 of the *Local Government Regulation 2012*, Council's Budget for the 2021/22 financial year, incorporating:

- ☐ The statement of financial position;
- ☐ The statement of cash flow;
- ☐ The statement of income and expenditure;
- ☐ The statement of changes in equity;
- ☐ The long-term financial forecast;
- ☐ The revenue statement, including the following amendments:
 - Page 48 (3.0) – updated financial year from 2020/21 to 2021/22;
 - Page 41 – last paragraph 10.1.2 – updated financial year from 2020/21 to 2021/22;
 - Page 43 – 11.1(iii) – place a coma rather than a dot in the second figure quoted (i.e. \$408,204);
 - Page 47 – (1.0) – amend the State Government Department to Department of Resources;
 - Page 35 – (3.4) – remove the word ‘hundredths’;
 - Page 47 – add a paragraph – The above is not intended to be an exhaustive list. Council may consider other factors on a case by case basis;
 - Page 58 (8.1) – amend from the Department of Communities, Disability Services and Seniors to the relevant state government department.
- ☐ The revenue policy;
- ☐ An assessment of business activities to determine if they meet the threshold for classification as a significant business activity;
- ☐ Relevant measure of financial sustainability;
- ☐ The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget;
- ☐ Estimated Activity Statement; and
- ☐ Supplementary Rates and Charges Rebate and Concession Policy and
- ☐ Supplementary capital and one off projects; and
- ☐ Draft rationale for the Budget from Mayor Golder, including the following amendments:
 - Paragraph 2 - Remove the words ‘of our’;
 - Paragraph 2 - Instead of the most heavily affected categories, this will be changed to all categories.

as tabled, be adopted.

Statement of Reasons

Budget Rationale – Revenue and Rates

The Maranoa Region is experiencing unprecedented times enduring a long pandemic which is having significant impact on Local and National economies everywhere. In addition, this year we have seen significant changes to our local government area base valuations which have the potential to impact certain ratepayers significantly, especially in our rural sector which has already been affected by long term drought and changing geopolitical conditions.

Accordingly, this year our aim when setting rates, has been to stabilise our local economy and **as a result Council resolved under s116 of the Act to adopt a rate cap to limit increases to not more than the rates or charges for the previous financial year for a range of categories most heavily affected by base valuation changes and the economic impact of drought and covid.** In addition, we have reviewed our differential rates and minimum rates payment for all of our categories with the intention of mitigating significant rises where possible to stabilise our local economy further.

Comprehensive Review 21/22

As part of the development of a long-term rating and revenue plan, the council plans to undertake a comprehensive review of all rates and categories during 2021/22. This will allow Council to undertake more research into broader changes across all sectors to set direction more comprehensively for the longer term.

CARRIED

6/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. O'Neil
Cr. Golder	Cr. Taylor
Cr. Guthrie	
Cr. Ladbroke	
Cr. McMullen	

Item Number:

3.3

File Number: D21/60140

SUBJECT HEADING:

DEBT (BORROWING) POLICY

Executive Summary:

It is a requirement of the Local Government Regulation 2012 (Section 192) that a local government prepare and adopt a debt policy for a financial year.

A draft policy was tabled for Council's consideration.

BM/07.2021/03

Moved Cr Edwards

Seconded Cr Ladbrook

That Council adopt the Debt (Borrowings) Policy for 2021/22, [and as follows]:

1. PURPOSE

The purpose of Borrowings policy is to:

- To comply with the requirements of Chapter 5, Part 4, Section 192 of the *Local Government Regulation 2012*;
- To ensure that borrowings will only be used to finance capital works that will provide services now and into the future;
- To ensure that there will be no borrowings used to finance recurrent expenditure;
- Identify new borrowings;
- The time over which it is planned to repay existing and proposed borrowings to ensure the sound management of any Council debt.

2. SCOPE

This policy and procedures apply to Borrowings by Council in accordance with *Local Government Act 2009* and *Local Government Regulation 2012*. The policy also provides the option for Council to borrow internally – i.e. to source funds from income producing business units of Council, and then to repay those funds in future years on normal commercial terms.

3. DEFINITIONS

Council	Maranoa Regional Council
Act	<i>Local Government Act 2009</i>
Regulation	<i>Local Government Regulation 2012</i>
QTC	Queensland Treasury Corporation

All other definitions are as per the *Local Government Act 2009* and the *Local Government Regulation 2012*.

4. DETAILS

1 INTRODUCTION

Council currently has loans with Queensland Treasury Corporation and may need to seek loans in future years, therefore the following will be considered prior to making any commitments.

In order to provide a better service to ratepayers, Council will restrict the purpose of loans to asset acquisition and expenditure of a capital nature only. The service that will be provided will benefit present and future generations; therefore it is the opinion of Council that the cost should be shared between present and future generations.

The appropriate mix of debt to internal funding used is intended to provide the lowest long term level of rates which does not over commit the future and which provides adequate flexibility of funding in the short term.

2 TERM OF BORROWINGS

The term of debt will generally relate to the life of the asset created but will not exceed twenty years for any individual asset. Current and new borrowings are planned to be repaid within a twenty (20) year term.

3 OPTION TO BORROW INTERNALLY

Council proposes to implement an internal borrowing policy whereby one Department is able to borrow from another Department / Business Unit. Loan terms and conditions will be based on commercial terms and will apply QTC's cost of debt to calculate an appropriate rate of (internal) interest.

4 PROPOSED EXTERNAL BORROWINGS

Pursuant to *Section 192 Local Government Regulation 2012*, Council must prepare a debt policy each year that states the new borrowings planned for the current financial year and the next 9 financial years per annum.

As a result of Council's review of its capital funding requirements, the following borrowings are identified as being required for the current financial year and the next 9 financial years.

YEAR	PURPOSE	TERM	AMOUNT
2021/22			Nil
2022/23			\$ 2,170,500
2023/24			\$ 2,952,000
2024/25			\$ 329,000
2025/26			\$ 1,985,000
2026/27			\$ 8,080,000
2027/28			\$ 9,135,000
2028/29			\$ 4,380,000
2029/30			\$ 200,000
2030/31			\$ 200,000

5 PROPOSED LOAN PAYOUT

Nil

5. SPECIAL PROVISIONS

N/A.

6. RELATED POLICIES AND LEGISLATION

Local Government Act 2009

Local Government Regulation 2012

Statutory Bodies Financial Arrangements Act 1982

Statutory Bodies Financial Arrangements Regulation 2007.

7. ASSOCIATED DOCUMENTS

Nil

CARRIED

9/0

Item Number:

3.4

File Number: D21/60149

SUBJECT HEADING:

DIFFERENTIAL GENERAL RATING CATEGORIES AND DESCRIPTION 2021/22

Executive Summary:

The purpose of this report was to adopt categories of rateable land for the levying of general rates for the financial year ending 30 June 2022.

BM/07.2021/04

Moved Cr McMullen

Seconded Cr Edwards

That Council:

1. Pursuant to section 81 of the *Local Government Regulation 2012*, the categories into which rateable land is categorised, the description of those categories and, pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, the method by which land is to be identified and included in its appropriate category below; and
2. Delegate to the Chief Executive Officer the power, pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, to identify the rating category to which each parcel of rateable land belongs, as tabled:

Table 1 - Differential Rating Categories

Description	Identification
Category 1 – Residential A	
Land used, or capable of being used for residential purposes, which has a rating valuation less than or equal to \$40,000.	Land having the land use codes of 01, 02, 03, 06, 08, 09, 72.

Category 2 – Residential B	
Land used, or capable of being used for residential purposes, which has a rating valuation greater than \$40,000 but less than or equal to \$70,000.	Land having the land use codes of 01, 02, 03, 06, 08, 09, 72.
Category 3 – Residential C	
Land used, or capable of being used for residential purposes, which has a rating valuation greater than \$70,000 but less than or equal to \$200,000.	Land having the land use codes of 01, 02, 03, 06, 08, 09, 72.
Category 4 – Residential D	
Land used, or capable of being used for residential purposes, which has a rating valuation greater than \$200,000.	Land having the land use codes of 01, 02, 03, 06, 08, 09, 72.
Category 5 – Large Housesite or Small Rural or Rural Residential A	
Land used, or capable of being used for rural residential, residential or rural purposes, which has an area less than 20 hectares and a rating valuation of less than or equal to \$40,000 which is not otherwise categorised.	Land having the land use codes of 03, 04, 05, 06, 60 - 87, 89, 93, 94.
Category 6 – Large Housesite or Small Rural or Rural Residential B	
Land used, or capable of being used for rural residential, residential or rural purposes, which has an area less than 20 hectares and a rating valuation greater than \$40,000 but less than or equal to \$70,000 which is not otherwise categorised.	Land having the land use codes of 03, 04, 05, 06, 60 - 87, 89, 93, 94.
Category 7 – Large Housesite or Small Rural or Rural Residential C	
Land used, or capable of being used for rural residential, residential or rural purposes, which has an area less than 20 hectares and a rating valuation greater than \$70,000 but less than or equal to \$200,000 which is not otherwise categorised.	Land having the land use codes of 03, 04, 05, 06, 60 - 87, 89, 93, 94.
Category 8 – Large Housesite or Small Rural or Rural Residential D	
Land used, or capable of being used for rural residential, residential or rural purposes, which has an area less than 20 hectares and a rating valuation greater than \$200,000 which is not otherwise categorised.	Land having the land use codes of 03, 04, 05, 06, 60 - 87, 89, 93, 94.
Category 9 – Commercial and/or Industrial	
Land used, or capable of being used, in whole or in part, for commercial or industrial purposes other than where land is included in category 10-12 or 29-38.	Land having the land use codes of 01, 04, 06 - 39, 41 - 48, 72, 92, 96, 97 or 99.
Category 10 - Caravan Parks	
Land used, or capable of being used, in whole or in part, for a caravan park.	Land having the land use code of 49.
Category 11 – Shopping Centre (>2,500sqm)	
Land used for the purpose of a shopping centre with a gross floor area exceeding 2,500m ² , where the land is tenanted by either a department store or large supermarket with major on-site parking facilities and/or a number of specialty shops or offices with major on-site parking facilities.	Land having the land use codes of 12 - 16.

Category 12 – Transformers	
Land used, in whole or in part, for the purpose of a transformer.	Land having the land use code of 91.
Category 13 – Extractive Industry/Waste Processing, Recycling or Disposal A (< = 5,000 tpa, < = 1 ha)	
Land used, in whole or in part, for the purpose of extractive industry and/or waste processing, recycling or disposal activities, where the permitted tonnage of extractive material production and/ or waste volumes per annum is less than or equal to 5,000 tonnes or the permitted tonnage of extractive material production and/or waste volumes per annum is unknown and the land is less than or equal to 1 hectare.	Land having the land use code of 40 or has an alternative land use with an extractive and/or waste receipt approval.
Category 14 – Extractive Industry/Waste Processing, Recycling or Disposal B (5,001 - 20,000 tpa)	
Land used, in whole or in part, for the purpose of extractive industry and/or waste processing, recycling or disposal activities, where the permitted tonnage of extractive material production and/ or waste volumes per annum is more than 5,000 tonnes but less than or equal to 20,000 tonnes.	Land having the land use code of 40 or has an alternative land use with an extractive and/or waste receipt approval.
Category 15 – Extractive Industry/Waste Processing, Recycling or Disposal C (20,001 – 50,000 tpa)	
Land used, in whole or in part, for the purpose of extractive industry and/or waste processing, recycling or disposal activities, where the permitted tonnage of extractive material production and/ or waste volumes per annum is more than 20,000 tonnes but less than or equal to 50,000 tonnes.	Land having the land use code of 40 or has an alternative land use with an extractive and/or waste receipt approval.
Category 16 – Extractive Industry/Waste Processing, Recycling or Disposal D (50,001 – 100,000 tpa)	
Land used, in whole or in part, for the purpose of extractive industry and/or waste processing, recycling or disposal activities, where the permitted tonnage of extractive material production and/or waste volumes per annum is more than 50,000 tonnes but less than or equal to 100,000 tonnes.	Land having the land use code of 40 or has an alternative land use with an extractive and/or waste receipt approval.
Category 17 – Extractive Industry/Waste Processing, Recycling or Disposal E (100,001 – 200,000 tpa)	
Land used, in whole or in part, for the purpose of extractive industry and/or waste processing, recycling or disposal activities, where the permitted tonnage of extractive material production and/or waste volumes per annum is more than 100,000 tonnes but less than or equal to 200,000 tonnes.	Land having the land use code of 40 or has an alternative land use with an extractive and/or waste receipt approval.

Category 18 – Extractive Industry/Waste Processing, Recycling or Disposal F (200,001 – 500,000 tpa)	
Land used, in whole or in part, for the purpose of extractive industry and/or waste processing, recycling or disposal activities, where the permitted tonnage of extractive material production and/or waste volumes per annum is more than 200,000 tonnes but less than or equal to 500,000 tonnes.	Land having the land use code of 40 or has an alternative land use with an extractive and/or waste receipt approval.
Category 19 – Extractive Industry/Waste Processing, Recycling or Disposal G (> 500,000 tpa)	
Land used, in whole or in part, for the purpose of extractive industry and/or waste processing, recycling or disposal activities, where the permitted tonnage of extractive material production and/or waste volumes per annum exceeds 500,000 tonnes.	Land having the land use code of 40 or has an alternative land use with an extractive and/or waste receipt approval.
Category 20 – Extractive Industry/Waste Processing, Recycling or Disposal H (1 ha - 50 ha, tonnage unknown)	
Land used, in whole or in part, for the purpose of extractive industry and/or waste processing, recycling or disposal activities, where the permitted tonnage of extractive material production and/or waste volumes per annum is unknown and the area is greater than 1 hectare but less than or equal to 50 hectares.	Land having the land use code of 40 or has an alternative land use with an extractive and/or waste receipt approval.
Category 21 – Extractive Industry/Waste Processing, Recycling or Disposal I (> 50 ha, tonnage unknown)	
Land used, in whole or in part, for the purpose of extractive industry and/or waste processing, recycling or disposal activities, where the permitted tonnage of extractive material production and/or waste volumes per annum is unknown and the area is greater than 50 hectares.	Land having the land use code of 40 or has an alternative land use with an extractive and/or waste receipt approval.
Category 22 – Refinery	
Land used for the purpose of a gas refinery or separation plant.	Land having the land use code of 31.
Category 23 - Petroleum Leases A (< = 10,000 ha)	
Petroleum leases issued within the Region with an area less than or equal to 10,000 hectares.	Land having the land use code of 40
Category 24 - Petroleum Leases B (10,001 ha - 20,000 ha)	
Petroleum leases issued within the Region with an area greater than 10,000 but less than or equal to 20,000 hectares.	Land having the land use code of 40.
Category 25 - Petroleum Leases C (20,001 ha – 30,000 ha)	
Petroleum leases issued within the Region with an area greater than 20,000 hectares.	Land having the land use code of 40.
Category 26 – Gas & Oil A (< = 6ha)	
Land used for, or in association or connection with, the extraction of petroleum or natural gas pursuant to a lease, where the leased area is less than or equal to 6 hectares, other than land included in category 22 or 29 - 38.	Land having the land use code of 31, 35 or 36.

Category 27 – Gas & Oil B (> 6 ha - 1,000 ha)	
Land used for, or in association or connection with, the extraction of petroleum or natural gas pursuant to a lease, where the leased area is greater than 6 hectares and less than or equal to 1,000 hectares, other than land included in category 22 or 29 - 38.	Land having the land use code of 31, 35 or 36.
Category 28 – Gas & Oil C (> 1,000 ha)	
Land used for, or in association or connection with, the extraction of petroleum or natural gas pursuant to a lease, where the leased area is greater than 1,000 hectares, other than land included in category 22 or 29 - 38.	Land having the land use code of 31, 35 or 36.
Category 29 – Accommodation Work Camps D * (1 - 20)	
Land used, or available for use, in whole or in part for the purpose of an accommodation work camp, with greater than or equal to 1 accommodation unit but less than or equal to 20 accommodation units.	
Category 30 – Accommodation Work Camps E * (21 - 50)	
Land used, or available for use, in whole or in part for the purpose of an accommodation work camp, with greater than 20 accommodation units but less than or equal to 50 accommodation units.	
Category 31 – Accommodation Work Camps F * (51 - 150)	
Land used, or available for use, in whole or in part for the purpose of an accommodation work camp, with greater than 50 accommodation units but less than or equal to 150 accommodation units.	
Category 32 – Accommodation Work Camps G * (151 - 250)	
Land used, or available for use, in whole or in part for the purpose of an accommodation work camp, with greater than 150 accommodation units but less than or equal to 250 accommodation units.	
Category 33 – Large Accommodation Work Camps in Urban Area A * (251 - 500)	
Land used, or available for use, in whole or in part for the purpose of a large accommodation work camp, with greater than 250 accommodation units but less than or equal to 500 accommodation units located in the designated localities of Roma, Mitchell, Injune, Surat, Wallumbilla and Yuleba.	
Category 34 – Large Accommodation Work Camps in Urban Area B * (501 - 750)	
Land used, or available for use, in whole or in part for the purpose of a large accommodation work camp, with greater than 500 accommodation units but less than or equal to 750 accommodation units located in the designated localities of Roma, Mitchell, Injune, Surat, Wallumbilla and Yuleba.	

Category 35 – Large Accommodation Work Camps in Urban Area C * (> 750)	
Land used, or available for use, in whole or in part for the purpose of a large accommodation work camp, with greater than 750 accommodation units located in the designated localities of Roma, Mitchell, Injune, Surat, Wallumbilla and Yuleba.	
Category 36 – Large Accommodation Work Camps A * (251 - 500)	
Land used, or available for use, in whole or in part for the purpose of a large accommodation work camp, with greater than 250 accommodation units but less than or equal to 500 accommodation units.	
Category 37 – Large Accommodation Work Camps B *(501-750)	
Land used, or available for use, in whole or in part for the purpose of a large accommodation work camp, with greater than 500 accommodation units but less than or equal to 750 accommodation units.	
Category 38 – Large Accommodation Work Camps C *(> 750)	
Land used, or available for use, in whole or in part for the purpose of a large accommodation work camp, with greater than 750 accommodation units.	
Category 39 – Rural > = 80 ha	
Land used or capable of being used for rural purposes, which has an area equal to or greater than 80 hectares which is not otherwise categorised.	Land having the land use codes of 04, 05, 06, 60 - 89, 93, 94.
Category 40 – Rural > = 20 ha - < 80 ha	
Land used or capable of being used for rural purposes, which has an area equal to or greater than 20ha but less than 80 hectares which is not otherwise categorised.	Land having the land use codes of 04, 05, 06, 60 - 89, 93, 94.
Category 41 – Intensive Animal Industry (1,000 - 1,999)	
Land used or intended for use, in whole or in part, for the purposes of Intensive Animal Industry requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity of more than or equal to 1,000 SCU but less than 2,000 SCU.	Land having the land use code of 64, 65 or 66 or has an alternative land use with an intensive animal industry approval.
Category 42 – Intensive Animal Industry (2,000 - 2,999)	
Land used or intended for use, in whole or in part, for the purposes of Intensive Animal Industry requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity of more than or equal to 2,000 SCU but less than 3,000 SCU.	Land having the land use code of 64, 65 or 66 or has an alternative land use with an intensive animal industry approval.
Category 43 – Intensive Animal Industry (3,000 - 3,999)	
Land used or intended for use, in whole or in part, for the purposes of Intensive Animal Industry requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity of more than or equal to 3,000 SCU but less than 4,000 SCU.	Land having the land use code of 64, 65 or 66 or has an alternative land use with an intensive animal industry approval.

Category 44 – Intensive Animal Industry (4,000 - 4,999)	
Land used or intended for use, in whole or in part, for the purposes of Intensive Animal Industry requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity of more than or equal to 4,000 SCU but less than 5,000 SCU.	Land having the land use code of 64, 65 or 66 or has an alternative land use with an intensive animal industry approval.
Category 45 – Intensive Animal Industry (5,000 - 7,499)	
Land used or intended for use, in whole or in part, for the purposes of Intensive Animal Industry requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity of more than or equal to 5,000 SCU but less than 7,500 SCU.	Land having the land use code of 64, 65 or 66 or has an alternative land use with an intensive animal industry approval.
Category 46 – Intensive Animal Industry (7,500 - 9,999)	
Land used or intended for use, in whole or in part, for the purposes of Intensive Animal Industry requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity of more than or equal to 7,500 SCU but less than 10,000 SCU.	Land having the land use code of 64, 65 or 66 or has an alternative land use with an intensive animal industry approval.
Category 47 – Intensive Animal Industry (10,000 - 14,999)	
Land used or intended for use, in whole or in part, for the purposes of Intensive Animal Industry requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity of more than or equal to 10,000 SCU but less than 15,000 SCU.	Land having the land use code of 64, 65 or 66 or has an alternative land use with an intensive animal industry approval.
Category 48 – Intensive Animal Industry (15,000 - 19,999)	
Land used or intended for use, in whole or in part, for the purposes of Intensive Animal Industry requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity of more than or equal to 15,000 SCU but less than 20,000 SCU.	Land having the land use code of 64, 65 or 66 or has an alternative land use with an intensive animal industry approval.
Category 49 – Intensive Animal Industry (> = 20,000)	
Land used or intended for use, in whole or in part, for the purposes of Intensive Animal Industry requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity of more than or equal to 20,000 SCU.	Land having the land use code of 64, 65 or 66 or has an alternative land use with an intensive animal industry approval.
Category 50 – Pump Sites & Bores	
Land owned by one or more persons for the purpose of stock water or bore supplies used to water stock or supply domestic premises.	Land having the land use code of 95.

Category 51 – Community Purposes (not for profit)	
Land used for community purposes, where the land is operated on a not-for-profit basis and including land used for the purposes of sporting clubs, religious facilities, educational facilities, libraries, parks, showgrounds, racecourses and cemeteries except where exempt under Section 93 (3) (j) (ii) of the Local Government Act 2009.	Land having the land use codes of 48, 50 - 59.
Category 52 – Other Land (not categorised elsewhere)	
Land not included in any of the other categories.	
Category 53 - Solar Farm 1MW to < 10MW	
Land used, in whole or in part, as a solar farm with a combined output capacity at least equal to 1MW but less than 10MW.	
Category 54 - Solar Farm 10MW to < 20MW	
Land used, in whole or in part, as a solar farm with a combined output capacity at least equal to 10MW but less than 20MW.	
Category 55 - Solar Farm 20MW to < 40MW	
Land used, in whole or in part, as a solar farm with a combined output capacity at least equal to 20MW but less than 40MW.	
Category 56 - Solar Farm 40MW to < 60MW	
Land used, in whole or in part, as a solar farm with a combined output capacity at least equal to 40MW but less than 60MW.	
Category 57 - Solar Farm 60MW to < 100MW	
Land used, in whole or in part, as a solar farm with a combined output capacity at least equal to 60MW but less than 100MW.	
Category 58 - Solar Farm 100MW to < 200MW	
Land used, in whole or in part, as a solar farm with a combined output capacity at least equal to 100MW but less than 200MW.	
Category 59 - Solar Farm 200MW to < 300MW	
Land used, in whole or in part, as a solar farm with a combined output capacity at least equal to 200MW but less than 300MW.	
Category 60 - Solar Farm 300MW to < 400MW	
Land used, in whole or in part, as a solar farm with a combined output capacity at least equal to 300MW but less than 400MW.	
Category 61 - Solar Farm 400MW to < 500MW	
Land used, in whole or in part, as a solar farm with a combined output capacity at least equal to 400MW but less than 500MW.	

Category 62 - Solar Farm > = 500MW	
Land used, in whole or in part, as a solar farm with a combined output capacity at least equal to or more than 500MW.	
Category 63 – Abattoir < 75,000 kills	
Land used, in whole or in part, as an abattoir with less than 75,000 kills annually	
Category 64 – Abattoir >= 75,000 kills	
Land used, in whole or in part, as an abattoir with equal to or more than 75,000 kills annually	
Category 65 - Petroleum Leases D (30,001 ha - 40,000 ha)	
Petroleum leases issued within the Region with an area greater than 30,000 but less than or equal to 40,000 hectares.	Land having the land use code of 40.
Category 66 - Petroleum Leases E (40,001 ha - 50,000 ha)	
Petroleum leases issued within the Region with an area greater than 40,000 but less than or equal to 50,000 hectares.	Land having the land use code of 40
Category 67 - Petroleum Leases F (50,001 ha - 60,000 ha)	
Petroleum leases issued within the Region with an area greater than 50,000 but less than or equal to 60,000 hectares.	Land having the land use code of 40.
Category 68 - Petroleum Leases G (60,001 ha - 70,000 ha)	
Petroleum leases issued within the Region with an area greater than 60,000 but less than or equal to 70,000 hectares.	Land having the land use code of 40.
Category 69 - Petroleum Leases H (70,001 ha - 80,000 ha)	
Petroleum leases issued within the Region with an area greater than 70,000 but less than or equal to 80,000 hectares.	Land having the land use code of 40
Category 70 - Petroleum Leases I (80,001 ha - 90,000 ha)	
Petroleum leases issued within the Region with an area greater than 80,000 but less than or equal to 90,000 hectares.	Land having the land use code of 40.
Category 71 - Petroleum Leases J (90,001 ha - 100,000 ha)	
Petroleum leases issued within the Region with an area greater than 90,000 but less than or equal to 100,000 hectares.	Land having the land use code of 40.
Category 72 - Petroleum Leases K (100,001 ha - 120,000 ha)	
Petroleum leases issued within the Region with an area greater than 100,000 but less than or equal to 120,000 hectares.	Land having the land use code of 40
Category 73 - Petroleum Leases L (120,001 ha - 140,000 ha)	
Petroleum leases issued within the Region with an area greater than 120,000 but less than or equal to 140,000 hectares.	Land having the land use code of 40.
Category 74 - Petroleum Leases M (140,001 ha - 160,000 ha)	
Petroleum leases issued within the Region with an area greater than 140,000 but less than or equal to 160,000 hectares.	Land having the land use code of 40.

Category 75 - Petroleum Leases N (160,001 ha - 180,000 ha)	
Petroleum leases issued within the Region with an area greater than 160,000 but less than or equal to 180,000 hectares.	Land having the land use code of 40.
Category 76 - Petroleum Leases O (180,001 ha - 200,000 ha)	
Petroleum leases issued within the Region with an area greater than 180,000 but less than or equal to 200,000 hectares.	Land having the land use code of 40
Category 77 - Petroleum Leases P (200,001 ha - 250,000 ha)	
Petroleum leases issued within the Region with an area greater than 200,000 but less than or equal to 250,000 hectares.	Land having the land use code of 40.
Category 78 - Petroleum Leases Q (>250,000 ha)	
Petroleum leases issued within the Region with an area greater than 250,000 hectares.	Land having the land use code of 40.

CARRIED 9/0

Item Number:

3.5

File Number: D21/60154

SUBJECT HEADING:

DIFFERENTIAL GENERAL RATES 2021/22

Executive Summary:

The purpose of this report was to decide the differential general rate and minimum general rates for each differential general rate category, for the financial year ending 30 June 2022.

BM/07.2021/04

Moved Cr Ladbrook

Seconded Cr Guthrie

That pursuant to section 94 of the *Local Government Act 2009* and section 80 of the *Local Government Regulation 2012*, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the *Local Government Regulation 2012*, the minimum general rate to be made and levied for each differential general rate category be as set out in the table below:

Category	Rate in the Dollar \$	Minimum General Rate
1. Residential A	0.14535714	\$ 469.52
2. Residential B	0.02295102	\$617.32
3. Residential C	0.02315050	\$1,026.32
4. Residential D	0.00926014	\$2,315.04
5. Large Housesite & Small Rural & Rural Residential A	0.05094806	\$626.06
6. Large Housesite & Small Rural & Rural Residential B	0.02915190	\$823.10

7.	Large Housesite & Small Rural & Rural Residential C	0.02160708	\$1,224.38
8.	Large Housesite & Small Rural & Rural Residential D	0.01537582	\$2,160.70
9.	Commercial & Industrial	0.01408428	\$743.26
10.	Caravan Parks	0.00730346	\$743.26
11.	Shopping Centre (> 2,500sqm)	0.00617984	\$74,659.38
12.	Transformers	0.08743138	\$1,613.56
13.	Extractive Industry/Waste Processing, Recycling or Disposal A (< = 5,000 tpa, < = 1 ha)	0.00667762	\$843.28
14.	Extractive Industry/Waste Processing, Recycling or Disposal B (5,001 – 20,000 tpa)	0.00667762	\$1,443.74
15.	Extractive Industry/Waste Processing, Recycling or Disposal C (20,001 – 50,000 tpa)	0.00667762	\$5,775.00
16.	Extractive Industry/Waste Processing, Recycling or Disposal D (50,001 – 100,000 tpa)	0.00321362	\$11,550.00
17.	Extractive Industry/Waste Processing, Recycling or Disposal E (100,001 – 200,000 tpa)	0.00667762	\$23,100.00
18.	Extractive Industry/Waste Processing, Recycling or Disposal F (200,001 – 500,000 tpa)	0.00667762	\$34,650.00
19.	Extractive Industry/Waste Processing, Recycling or Disposal G (>500,000 tpa)	0.00667762	\$69,300.00
20.	Extractive Industry/Waste Processing, Recycling or Disposal H (1 ha – 50 ha, tonnage unknown)	0.00667762	\$5,775.00
21.	Extractive Industry/Waste Processing, Recycling or Disposal I (> 50 ha, tonnage unknown)	0.00667762	\$23,100.00
22.	Refinery	17.63711330	\$250,307.20
23.	Petroleum Leases A (< = 10,000 ha)	1.21393274	\$106,279.94
24.	Petroleum Leases B (10,001 ha - 20,000 ha)	0.68745812	\$202,603.38
25.	Petroleum Leases C (20,001 ha - 30,000 ha)	0.97267694	\$289,433.42
26.	Other Gas & Oil A (< = 6 ha)	0.81272922	\$24,532.36
27.	Other Gas & Oil B (> 6 ha - 1,000 ha)	1.08363898	\$39,131.38
28.	Other Gas & Oil C (> 1,000 ha)	1.31442810	\$96,323.42
29.	Accommodation Work Camps D (1 - 20)	0.11581094	\$2,416.06
30.	Accommodation Work Camps E (21 - 50)	0.41089556	\$31,891.86
31.	Accommodation Work Camps F (51 - 150)	0.14626740	\$106,306.20

32.	Accommodation Work Camps G (151 - 250)	2.00577736	\$212,612.40
33.	Large Accommodation Work Camps in Urban Area A (251 - 500)	0.44471376	\$398,648.26
34.	Large Accommodation Work Camps in Urban Area B (501 - 750)	0.44471376	\$664,413.76
35.	Large Accommodation Work Camps in Urban Area C (> 750)	0.44471376	\$1,063,062.00
36.	Large Accommodation Work Camps A (251 - 500)	0.49190360	\$398,648.26
37.	Large Accommodation Work Camps B (501 - 750)	0.79001510	\$664,413.76
38.	Large Accommodation Work Camps C (> 750)	1.24118714	\$1,063,062.00
39.	Rural > = 80ha	0.01483164	\$757.30
40.	Rural > = 20ha - < 80ha	0.01235966	\$626.06
41.	Intensive Animal Industry (1,000 - 1,999 SCU)	0.00354768	\$1,555.84
42.	Intensive Animal Industry (2,000 - 2,999 SCU)	0.00257416	\$3,111.72
43.	Intensive Animal Industry (3,000 - 3,999 SCU)	0.00368590	\$4,667.56
44.	Intensive Animal Industry (4,000 - 4,999 SCU)	0.00617984	\$6,223.44
45.	Intensive Animal Industry (5,000 - 7,499 SCU)	0.00984718	\$7,779.28
46.	Intensive Animal Industry (7,500 - 9,999 SCU)	0.00617984	\$11,668.94
47.	Intensive Animal Industry (10,000 - 14,999 SCU)	0.00617984	\$15,558.60
48.	Intensive Animal Industry (15,000 - 19,999 SCU)	0.00555664	\$23,337.88
49.	Intensive Animal Industry (> = 20,000 SCU)	0.00617984	\$31,117.20
50.	Pump Sites & Bores	0.01229672	\$330.66
51.	Community Purposes (not for profit)	0.00845946	\$596.92
52.	Other Land (not categorised elsewhere)	0.02020086	\$743.26
53.	Solar Farm 1MW to < 10MW	0.00617984	\$3,563.00
54.	Solar Farm 10MW to < 20MW	0.00617984	\$10,689.00
55.	Solar Farm 20MW to < 40MW	0.00617984	\$21,378.00
56.	Solar Farm 40MW to < 60MW	0.00617984	\$35,630.00
57.	Solar Farm 60MW to < 100MW	0.00617984	\$57,008.00
58.	Solar Farm 100MW to < 200MW	0.00617984	\$106,890.00
59.	Solar Farm 200MW to < 300MW	0.00617984	\$178,150.00

60.	Solar Farm 300MW to < 400MW	0.00617984	\$249,410.00
61.	Solar Farm 400MW to < 500MW	0.00617984	\$320,670.00
62.	Solar Farm > = 500MW	0.00617984	\$391,930.00
63.	Abattoir < 75,000 kills	0.00617984	\$626.06
64.	Abattoir > = 75,000 kills	0.00617984	\$757.30
65.	Petroleum Leases D (30,001 ha - 40,000 ha)	1.25000000	\$435,000.00
66.	Petroleum Leases E (40,001 ha - 50,000 ha)	1.25000000	\$580,000.00
67.	Petroleum Leases F (50,001 ha - 60,000 ha)	1.25000000	\$725,000.00
68.	Petroleum Leases G (60,001 ha - 70,000 ha)	1.25000000	\$870,000.00
69.	Petroleum Leases H (70,001 ha - 80,000 ha)	1.25000000	\$1,015,000.00
70.	Petroleum Leases I (80,001 ha - 90,000 ha)	1.25000000	\$1,160,000.00
71.	Petroleum Leases J (90,001 ha - 100,000 ha)	1.25000000	\$1,305,000.00
72.	Petroleum Leases K (100,001 ha - 120,000 ha)	1.25000000	\$1,450,000.00
73.	Petroleum Leases L (120,001 ha - 140,000 ha)	1.25000000	\$1,740,000.00
74.	Petroleum Leases M (140,001 ha - 160,000 ha)	1.25000000	\$2,030,000.00
75.	Petroleum Leases N (160,001 ha - 180,000 ha)	1.25000000	\$2,320,000.00
76.	Petroleum Leases O (180,001 ha - 200,000 ha)	1.25000000	\$2,610,000.00
77.	Petroleum Leases P (200,001 ha - 250,000 ha)	1.25000000	\$2,900,000.00
78.	Petroleum Leases Q (>250,000 ha)	1.25000000	\$3,625,000.00

CARRIED

6/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. O'Neil
Cr. Golder	Cr. Taylor
Cr. Guthrie	
Cr. Ladbroke	
Cr. McMullen	

Reason for Decision

The cent in the dollar rate and minimum general rates, combined with capping is aimed at ensuring ratepayers pay the same amount of rates as last year.

Item Number:

3.6

File Number: D21/60157

SUBJECT HEADING:

**SETTING THE LIMIT OF INCREASE IN THE AMOUNT OF
GENERAL RATES 2021/22**

Executive Summary:

The purpose of this report was to set the limit of the increase in the amount of differential general rates to be levied for the 2021/22 financial year, on each rating category.

BM/07.2021/06

Moved Cr Golder

Seconded Cr Birkett

That Council:

As required by section 172(2) of the *Local Government Regulation 2012*, but subject to paragraphs (a) to (e) below, records that pursuant to section 116 of the *Local Government Regulation 2012*, the amount of the differential general rate to be levied for the 2021/22 financial year on the categories of land identified in the table below, be limited to an amount no more than an amount equal to the amount of general rate levied on that land in the previous financial year increased by the percentage identified in Table 1 below:

Table 1

Category		Capped Percentage
1.	Residential A	0%
2.	Residential B	0%
3.	Residential C	0%
4.	Residential D	0%
5.	Large Housesite & Small Rural & Rural Residential A	0%
6.	Large Housesite & Small Rural & Rural Residential B	0%
7.	Large Housesite & Small Rural & Rural Residential C	0%
8.	Large Housesite & Small Rural & Rural Residential D	0%
9.	Commercial & Industrial	0%
10.	Caravan Parks	0%
11.	Shopping Centre (> 2,500sqm)	0%
12.	Transformers	0%

13.	Extractive Industry/Waste Processing, Recycling or Disposal A (< = 5,000 tpa, < = 1 ha)	0%
14.	Extractive Industry/Waste Processing, Recycling or Disposal B (5,001 – 20,000 tpa)	0%
15.	Extractive Industry/Waste Processing, Recycling or Disposal C (20,001 – 50,000 tpa)	0%
16.	Extractive Industry/Waste Processing, Recycling or Disposal D (50,001 – 100,000 tpa)	0%
17.	Extractive Industry/Waste Processing, Recycling or Disposal E (100,001 – 200,000 tpa)	0%
18.	Extractive Industry/Waste Processing, Recycling or Disposal F (200,001 – 500,000 tpa)	0%
19.	Extractive Industry/Waste Processing, Recycling or Disposal G (>500,000 tpa)	0%
20.	Extractive Industry/Waste Processing, Recycling or Disposal H (1 ha – 50 ha, tonnage unknown)	0%
21.	Extractive Industry/Waste Processing, Recycling or Disposal I (> 50 ha, tonnage unknown)	0%
22.	Refinery	0%
23.	Petroleum Leases A (< = 10,000 ha)	0%
24.	Petroleum Leases B (10,001 ha - 20,000 ha)	0%
25.	Petroleum Leases C (20,001 ha - 30,000 ha)	0%
26.	Other Gas & Oil A (< = 6 ha)	0%
27.	Other Gas & Oil B (> 6 ha - 1,000 ha)	0%
28.	Other Gas & Oil C (> 1,000 ha)	0%
29.	Accommodation Work Camps D (1 - 20)	0%
30.	Accommodation Work Camps E (21 - 50)	0%
31.	Accommodation Work Camps F (51 - 150)	0%
32.	Accommodation Work Camps G (151 - 250)	0%
33.	Large Accommodation Work Camps in Urban Area A (251 - 500)	0%
34.	Large Accommodation Work Camps in Urban Area B (501 - 750)	0%
35.	Large Accommodation Work Camps in Urban Area C (> 750)	0%

36.	Large Accommodation Work Camps A (251 - 500)	0%
37.	Large Accommodation Work Camps B (501 - 750)	0%
38.	Large Accommodation Work Camps C (> 750)	0%
39.	Rural > = 80ha	0%
40.	Rural > = 20ha - < 80ha	0%
41.	Intensive Animal Industry (1,000 - 1,999 SCU)	0%
42.	Intensive Animal Industry (2,000 - 2,999 SCU)	0%
43.	Intensive Animal Industry (3,000 - 3,999 SCU)	0%
44.	Intensive Animal Industry (4,000 - 4,999 SCU)	0%
45.	Intensive Animal Industry (5,000 - 7,499 SCU)	0%
46.	Intensive Animal Industry (7,500 - 9,999 SCU)	0%
47.	Intensive Animal Industry (10,000 - 14,999 SCU)	0%
48.	Intensive Animal Industry (15,000 - 19,999 SCU)	0%
49.	Intensive Animal Industry (> = 20,000 SCU)	0%
50.	Pump Sites & Bores	0%
51.	Community Purposes (not for profit)	0%
52.	Other Land (not categorised elsewhere)	0%
53.	Solar Farm 1MW to < 10MW	0%
54.	Solar Farm 10MW to < 20MW	0%
55.	Solar Farm 20MW to < 40MW	0%
56.	Solar Farm 40MW to < 60MW	0%
57.	Solar Farm 60MW to < 100MW	0%
58.	Solar Farm 100MW to < 200MW	0%
59.	Solar Farm 200MW to < 300MW	0%
60.	Solar Farm 300MW to < 400MW	0%
61.	Solar Farm 400MW to < 500MW	0%
62.	Solar Farm > = 500MW	0%
63.	Abattoir < 75,000 kills	0%
64.	Abattoir > = 75,000 kills	0%

65.	Petroleum Leases D (30,001 ha - 40,000 ha)	0%
66.	Petroleum Leases E (40,001 ha - 50,000 ha)	0%
67.	Petroleum Leases F (50,001 ha - 60,000 ha)	0%
68.	Petroleum Leases G (60,001 ha - 70,000 ha)	0%
69.	Petroleum Leases H (70,001 ha - 80,000 ha)	0%
70.	Petroleum Leases I (80,001 ha - 90,000 ha)	0%
71.	Petroleum Leases J (90,001 ha - 100,000 ha)	0%
72.	Petroleum Leases K (100,001 ha - 120,000 ha)	0%
73.	Petroleum Leases L (120,001 ha - 140,000 ha)	0%
74.	Petroleum Leases M (140,001 ha - 160,000 ha)	0%
75.	Petroleum Leases N (160,001 ha - 180,000 ha)	0%
76.	Petroleum Leases O (180,001 ha - 200,000 ha)	0%
77.	Petroleum Leases P (200,001 ha - 250,000 ha)	0%
78.	Petroleum Leases Q (>250,000 ha)	0%

The limitation of increase in the differential general rate will not apply to land, where:

- a) there has been a change in valuation (other than the revaluation of the entire local government area) during the current or previous financial year; or
- b) there has been a change in land area during the current or previous financial year unless that change is the result of the Council or a State Government entity acquiring (by agreement or compulsory acquisition) part of a parent parcel, thus creating a new rateable assessment, (the original parcel less the part acquired) in which case a limit on any increase will continue to apply to the new rateable assessment; or
- c) a discounted valuation under Chapter 2, (Section 50) of the *Land Valuation Act 2010* has ceased; or
- d) there has been a change in the differential rating category of the land during the 2021/22 financial year; or
- e) the differential rating category of the land in 2020/21 financial year, changes in the 2021/22 financial year.

For land on which the rate levied for the previous financial year was for a period less than the full year, the differential general rate for the previous year will be annualised and the limitation applied to the annualised amount in accordance with Section 116(2)(b)(ii) of the *Local Government Regulation 2012*.

CARRIED

6/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. O'Neil
Cr. Golder	Cr. Taylor
Cr. Guthrie	
Cr. Ladbroke	
Cr. McMullen	

Reason for Decision

Budget Rationale – Revenue and Rates

The Maranoa Region is experiencing unprecedented times enduring a long pandemic which is having significant impact on Local and National economies everywhere. In addition, this year we have seen significant changes to our local government area base valuations which have the potential to impact certain ratepayers significantly, especially in our rural sector which has already been affected by long term drought and changing geopolitical conditions.

Accordingly, this year our aim when setting rates, has been to stabilise our local economy and **as a result Council resolved under s116 of the Act to adopt a rate cap to limit increases to not more than the rates or charges for the previous financial year for a range of categories most heavily affected by base valuation changes and the economic impact of drought and covid.** In addition, we have reviewed our differential rates and minimum rates payment for all of our categories with the intention of mitigating significant rises where possible to stabilise our local economy further.

Comprehensive Review 21/22

As part of the development of a long-term rating and revenue plan, the council plans to undertake a comprehensive review of all rates and categories during 2021/22. This will allow Council to undertake more research into broader changes across all sectors to set direction more comprehensively for the longer term.

The capping, in conjunction with the cent in the dollar rate and minimum general rates, is aimed at ensuring ratepayers pay the same amount of rates as last year.

Item Number:

3.7

File Number: D21/60201

SUBJECT HEADING:

WATER UTILITY CHARGES 2021/22

Executive summary:

The purpose of this report is to make and levy Water Utility Charges for 2021/22.

BM/07.2021/07

Moved Cr Birkett

Seconded Cr Ladbrook

That:

- Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy water utility charges, for the supply of water services by the Council, as set out in the table below.

Metered Potable Water Access Infrastructure Charge	
Description	2021/22 Charge
Vacant (i.e. No connection)	\$240.00
20mm meter connection	\$480.00
25mm meter connection	\$748.80
30mm meter connection	\$1,080.02
40mm meter connection	\$1,920.02
50mm meter connection	\$3,000.04
60mm meter connection	\$4,320.08
70mm meter connection	\$5,851.58
80mm meter connection	\$7,680.14
90mm meter connection	\$9,673.02
100mm meter connection	\$12,000.24
150mm meter connection	\$15,000.28

Metered Potable Water Usage Charge	
Description	2021/22 Charge
The per kilolitre (1,000 litres) usage charge for all users connected to the metered potable water service.	92 cents per kilolitre (i.e. 1,000 litres)

Unmetered Potable Water Service Charge				
Classification - Areas shown below are total building "Floor Areas"	Estimated average water usage of the consumers within group (kL)	\$/Unit	Allocated Units	2021/22 Charge
Commercial, Industrial				
0 - 833.91 m ²	750	\$11.34	64	\$725.76
833.92 - 1,633.91 m ²	1,242	\$11.34	106	\$1,202.04

Every 100 m ² over 1,633.91 m ²	58	\$11.34	5	\$56.70
Laundries, Butchers, Bakers, Garages				
0 - 200 m ²	750	\$11.34	64	\$725.76
201 - 400 m ²	1,406	\$11.34	120	\$1,360.80
401 - 1,600 m ²	1,828	\$11.34	156	\$1,769.04
Public Halls, Public Theatres, Meeting Places, Community Clubs & Associations				
0 - 200 m ²	433	\$11.34	37	\$419.58
201 - 600 m ²	843	\$11.34	72	\$816.48
Hotels				
Hotels	2,625	\$11.34	224	\$2,540.16
Bowls Clubs, Golf Clubs				
Bowls Club	1,875	\$11.34	160	\$1,814.40
Golf Club	1,875	\$11.34	160	\$1,814.40
Places of Worship				
Churches	433	\$11.34	37	\$419.58

Unmetered Non-Potable Water Charge - Surat			
Classification	Unit	Estimated average water usage of the consumers within group (kL)	2021/22 Charge
Vacant land water supply connection	1	222	\$342.44
Private residences, Flats, CWA Hostel, Picture Theatre, Public Halls, Fire Brigade, Sawmill, Racecourse, Wild Game Boxes, Housing Commission and Government Residences, Business Premises in separate occupation or tenancy and not connected to private residence or flat.	1	222	\$342.44
Rural Properties including Dairy, “Dunwaitin” and “Rewfarm”	1	222	\$342.44
Private residence / flat with one business	1.5	333	\$513.66
Court House, Caravan Park, Cafe and Residence, Golf Club, Private Residences with two businesses, Industrial Estate, Macropod Processing Plants, Slaughter House	2	444	\$684.88
Bowls Club, Cobb & Co Country Motel Surat	3	666	\$1,027.32
Royal Hotel/Motel, Warroona Retirement Village, Hospital	4	888	\$1,369.76
State/Pre-School	7	1,554	\$2,397.08

2.

Pursuant to section 102(2) of the *Local Government Regulation 2012*, a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read.

CARRIED

9/0

Reason for Decision

The charges are set so that ratepayers pay the same amount of rates as last year.

Item Number:

3.8

File Number: D21/60225

SUBJECT HEADING:

SEWERAGE UTILITY CHARGES 2021/22

Executive Summary:

The purpose of this report was to make and levy Sewerage Utility Charges for 2021/22.

BM/07.2021/08

Moved Cr Edwards

Seconded Cr Birkett

That pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as set out in the table below:

Sewerage Utility Charges	
Service Level	2021/22 Charge
Pedestal charge per property:	
Vacant Land	\$212.24
Urinal (600mm) ^{(1) (3)}	\$424.48
Urinal (1200mm) = (1st Pedestal + 2nd Pedestal)	\$792.38
Urinal (> 1200mm) additional rate per 600mm	\$325.44
1st Pedestal	\$424.48
2nd Pedestal	\$367.90
Additional Pedestals (per pedestal)	\$325.44
Government Pedestals	\$580.14
Other Services	
Trade Waste ⁽²⁾	\$488.10

(1) 1 Urinal (600 mm) or part thereof = 1 pedestal. For each additional 600mm as per pedestal charge rates.

(2) Trade Waste is liquid waste produced by industry, business, trade or manufacturing premises, other than domestic sewage, illegal substances and stormwater.

(3) 3 Wall Hung Urinals (or part thereof) = 1 pedestal charge

CARRIED

9/0

Reason for Decision

The charges are set so that ratepayers pay the same amount of rates as last year.

Item Number:

3.9

File Number: D21/60228

SUBJECT HEADING:

WASTE MANAGEMENT UTILITY CHARGES 2021/22

Executive Summary:

The purpose of this report was to make and levy Waste Management Utility Charges for 2021/22.

BM/07.2021/09

Moved Cr Guthrie

Seconded Cr McMullen

That:

1. Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy waste management utility charges, for the supply of waste management services (including the collection, removal, storage and disposal of general waste) by the Council, as set out in the table below:

Waste Management Utility Charges	
Service Level	2021/22 Charge
Wheelie Bin Service per weekly collection service	
240 Litre wheelie bin	\$258.88
Each additional 240 Litre wheelie bin	\$258.88
Wheelie Bin Service twice weekly collection service	
240 Litre wheelie bin	\$517.76
Industrial Bin Service	
Industrial Bin (1/2 size bin) – 1 collection per week	\$458.34
Industrial Bin – 1 collection per week	\$916.68
Industrial Bin – 2 collections per week	\$1,833.38
Industrial Bin – 3 collections per week	\$2,750.06
Industrial Bin – 1 collection per fortnight	\$458.34

2. Waste management utility charges are levied on all premises where Council's agent is prepared to provide a refuse collection service. A minimum of one charge will be made and levied on each separate occupancy and such a charge shall apply whether or not a service is rendered.

CARRIED

9/0

Reason for Decision

The charges are set so that ratepayers pay the same amount of rates as last year.

Item Number:

3.10

File Number: D21/60236

SUBJECT HEADING:

PEST MANAGEMENT SPECIAL RATE 2021/22

Executive Summary:

The purpose of this report is to make and levy a Pest Management Special Rate for 2021/22.

BM/07.2021/10**Moved Cr Birkett****Seconded Cr McMullen**

That pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, Council make and levy a special rate as follows:

Pest Management Special Rate

- a) A special rate to be known as the ("Pest Management Special Rate) of 0.00012355 cents in the dollar on the unimproved capital value of all rateable land to which the overall plan applies, to fund the cost of Pest Management, including pest animals and pest plants, across the Maranoa.
- b) The overall plan for the Pest Management Special Rate is as follows:
- The service, facility or activity for which the plan is made is the cost of pest animals and pest plants management across the Maranoa, including meat and factory baits for two coordinated wild dog baiting programs and adhoc baiting, wild dog bonus payment for scalps and the treatment of high priority pest plants in accordance with Council's Pest Management Plan.
 - The rateable land to which the special rate applies is all rateable land categorised as Category 39 – Rural > = 80 ha in the 2021/22 financial year.
 - The estimated cost of carrying out the activity the subject of the overall plan is \$574,000. The Pest Management Special Rate will levy an estimated \$297,000 towards the total estimated cost of carrying out the activity.
 - The estimated time for carrying out the overall plan is 1 year.

The rateable land or its occupier specially benefits from the service, facility or activity funded by the special rate because it will provide management of pests, both animal and plant, so as to improve the agricultural activities on the land which will increase productivity for landholders.

CARRIED

9/0

Item Number:

3.11

File Number: D21/60257

SUBJECT HEADING:

STATE GOVERNMENT PRECEPT SPECIAL RATE 2021/22

Executive Summary:

The purpose of this report was to make and levy a State Government Precept Special Rate for 2021/22.

BM/07.2021/11**Moved Cr Hancock****Seconded Cr Ladbrook**

That pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, Council make and levy a special rate as follows:

State Government Precept Special Rate

- a) A special rate (to be known as the “State Government Precept Special Rate”) of 0.00017 cents in the dollar on the unimproved capital value of all rateable land to which the overall plan applies, to fund the cost of the State Government Precept charge, research and ‘on-ground’ works.
- b) The overall plan for the State Government Precept Special Rate is as follows:
 - a. The service, facility or activity for which the plan is made is the cost of the State Government Precept for the Wild Dog Barrier Fence, pest and weed research and ‘on-ground’ works.
 - b. The rateable land to which the special rate applies is all rateable land categorised as Category 39 – Rural > = 80 ha, in the 2021/22 financial year.
 - c. The estimated cost of carrying out the overall plan is \$408,204. The State Government Precept Special Rate will levy an estimated \$408,204 towards the total estimated cost of carrying out the activity.
 - d. The estimated time for carrying out the overall plan is 1 year.

The rateable land or its occupier specially benefits from the service, facility or activity funded by the special rate because it will provide maintenance and renewal of the wild dog barrier fence, and pest and weed research (including ‘on-ground’ works) which is provided by the Department of Agriculture and Fisheries (DAF) so as to improve the agricultural activities on the land, which will increase productivity for landholders.

CARRIED

9/0

Item Number:

3.12

File Number: D21/60261

SUBJECT HEADING:

RURAL FIRE BRIGADE SPECIAL CHARGE 2021/22

Executive Summary:

The purpose of this report was to set a Rural Fire Brigade Special Charge for the year ending 30 June 2022.

BM/07.2021/12

Moved Cr McMullen

Seconded Cr Edwards

That:

1. Pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, Council make and levy a special charge (to be known as the “Rural Fire Brigade Special Charge”) as detailed in the table below on all rateable lands serviced by the rural fire brigades for Amby, Mungallala, Yuleba and Orange Hill, to contribute to the operational costs of fire-fighting and the ongoing provision and maintenance of rural fire-fighting equipment for the rural fire brigades, as follows:

Rural Fire Brigade	Special Charge on all rateable lands serviced by each Rural Fire Brigade
Amby	\$74.58
Mungallala	\$74.58
Yuleba	\$74.58
Orange Hill	\$50.00

2. The overall plan for the Rural Fire Brigades Special Charge is as follows:

- a) The service, facility or activity for which the plan is made is to contribute to the operational costs of fire-fighting and the ongoing provision and maintenance of rural fire-fighting equipment for the rural fire brigades that operate throughout the areas of Amby, Mungallala, Yuleba and Orange Hill.
- b) The rateable land to which the plan applies is all rateable land defined by Queensland Fire and Emergency Services (QFES) – Rural Fire Service as being serviced within each Rural Fire Brigade boundary, as identified in the QFES Administrative Map for each Brigade.
- c) The estimated cost of carrying out the overall plan is \$20,504.
- d) The estimated time for carrying out the overall plan is 1 year.

3. The rateable land or its occupier specially benefit from the service, facility or activity funded by the special charge because these local Rural Fire Brigade units respond to emergency (fire) calls.

CARRIED

9/0

Item Number:**3.13****File Number: D21/60276****SUBJECT HEADING:****LEVY AND PAYMENT OF RATES AND CHARGES 2021/22****Executive Summary:**

Sections 107 and 118 of the Local Government Regulation 2012 require Council to determine:

- 1. The issue of and period covered by a rate notice; and*
- 2. The date by which rates or charges must be paid.*

BM/07.2021/13**Moved Cr Taylor****Seconded Cr Ladbrook****That:**

- 1. Pursuant to section 107 of the *Local Government Regulation 2012* and section 114 of the *Fire and Emergency Services Act 1990*, Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy be levied:**
 - ☐ **for the half year 1 July 2021 to 31 December 2021 – in August/September 2021; and**
 - ☐ **for the half year 1 January 2022 to 30 June 2022 – in February/March 2022.**
- 2. Pursuant to section 118 of the *Local Government Regulation 2012*, that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid within 30 clear days of the issue of the rate notice.**

CARRIED**9/0****Item Number:****3.14****File Number: D21/60278****SUBJECT HEADING:****TOTAL VALUE OF CHANGE IN RATES AND UTILITY CHARGES****Executive Summary:**

The purpose of this report was to adopt the total value of the change in Rates and Utility Charges, expressed as a percentage, pursuant to sections 169(6) and 169(7) of the Local Government Regulation 2012.

BM/07.2021/14**Moved Cr Ladbrook****Seconded Cr McMullen****That Council adopt the following:**

- 1. Pursuant to sections 169(6) and 169(7) of *Local Government Regulation 2012*, the total value of the change, expressed as a percentage, in the rates and utility charges budgeted to be levied for the 2021/22 financial year compared with the rates and utility charges levied in the previous budget (2020/21 financial year) is 0.64%.**

2. For the purpose of this calculation any discounts and rebates are excluded.

CARRIED

9/0

Item Number:

3.15

File Number: D21/60288

SUBJECT HEADING:

DISCOUNT ON RATES 2021/22

Executive Summary:

The purpose of this report was to set the level of discount and discount period for the prompt payment of specified rates for the period ending 30 June 2022.

BM/07.2021/15

Moved Cr Birkett

Seconded Cr Edwards

That pursuant to section 130 of the *Local Government Regulation 2012*, the differential general rates made and levied shall be subject to a discount of the percentage set out in the table below:

Discount on differential general rates
--

5%

if paid within the discount period of 30 days of the date of issue of the rate notice provided that:

- (a) all of the aforementioned rates and charges are paid within 30 days of the date of issue of the rate notice;
- (b) all other rates and charges appearing on the rate notice (that are not subject to a discount) are paid within 30 days after the date of issue of the rate notice; and
- (c) all other overdue rates and charges relating to the rateable assessment are paid within 30 days of the date of issue of the rate notice.

CARRIED

9/0

Item Number:

3.16

File Number: D21/60293

SUBJECT HEADING:

INTEREST ON ALL OVERDUE RATES AND CHARGES
FOR 2021/22

Executive Summary:

The purpose of this report was to set the level of interest on overdue rates and charges for the financial period ending 30 June 2022.

BM/07.2021/16

Moved Cr Edwards

Seconded Cr McMullen

That pursuant to section 133 of the *Local Government Regulation 2012* the level of interest is set as:

1. Compound interest on daily rests at the rate per annum set out in the table below:

Interest on all overdue rates and charges	4.00%
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2. And is to be charged on all overdue rates or charges.

Council has determined that rates or charges will be determined as overdue for the charging of interest if they remain unpaid after (60) days from the due date of the relevant rate notice.

CARRIED

9/0

Item Number:

3.17

File Number: D21/60264

SUBJECT HEADING:

**SIGNIFICANT BUSINESS ACTIVITY ASSESSMENT
2021/22**

Executive Summary:

The report presented the assessment of business activities against the threshold for Significant Business Activities for 2021/22.

BM/07.2021/17

Moved Cr Guthrie

Seconded Cr Ladbrook

That the result of the Significant Business Activity assessment be received, noting that no further action is required.

CARRIED

9/0

Item Number:

3.18

File Number: D21/60294

SUBJECT HEADING:

CODE OF COMPETITIVE CONDUCT 2021/22

Executive Summary:

The report presented the Code of Competitive Conduct prescribed under the Local Government Act 2009 and Local Government Regulation 2012 applicable to Maranoa Regional Council for the financial year 2021/22.

BM/07.2021/18

Moved Cr Birkett

Seconded Cr Guthrie

That Council not apply the Code of Competitive Conduct to the following business activities for 2021/22:

- ☐ Building certifying activity
- ☐ Quarry operations
- ☐ Saleyards operations
- ☐ Waste management
- ☐ Airport operations
- ☐ Water and sewerage services
- ☐ Gas operations
- ☐ Plant services
- ☐ Roads Operations, mainly RMPC

Given the level of expenditure in the business activities and the little or no competition for the services' provision, Council sees no public benefit in applying the Code of Competitive Conduct at this time.

CARRIED

9/0

Item Number:

3.19

File Number: D21/60660

SUBJECT HEADING:

ADOPTION OF ANNUAL OPERATIONAL PLAN 2021/22

Officer's Title:

Chief Executive Officer

Executive Summary:

This report presented the proposed annual operational plan for 2021/22 for Council's consideration.

The report tabled the draft 2021/22 Operational Plan as contained in the integrated document inclusive of annual services, projects and how we are managing operational risks.

BM/07.2021/19

Moved Cr Edwards

Seconded Cr McMullen

That pursuant to section 104(5)(a)(v) of the *Local Government Act 2009* and Section 174 and 175 of the *Local Government Regulation 2012*, Council adopt the Annual Operational Plan for 2021/22, as contained in the integrated document, with the inclusion of:

- ☐ Our projects 2021/22 from the adopted budget – for each of the relevant functions with the cost estimates.
- ☐ Our finances from the adopted budget – for each of the relevant functions with comparatives for 2018/19, 2019/20, 2020/21 (Quarter 4 review), 2021/22 Cost and funding estimates, 2021/22 Reduced budget.

CARRIED

9/0

Responsible Officer

Chief Executive Officer

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 6.40pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 11 August 2021, at the Roma Administration Centre.

Special 28 July 2021.....39

MINUTES OF THE SPECIAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 28 JULY 2021 SCHEDULED TO COMMENCE AT 4.45PM

ATTENDANCE

Mayor Cr T D Golder chaired the meeting with Deputy Mayor Cr G B McMullen, Cr J R P Birkett, Cr M C Edwards, Cr J L Guthrie, Cr J M Hancock, Cr W L Ladbrook, Cr C J O'Neil, Cr W M Taylor, Chief Executive Officer – Julie Reitano and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate & Community Services – Sharon Frank, Program Funding & Budget Coordinator – Cindy Irwin, Contractor Strategic Finance – Claire Alexander.

WELCOME

The Mayor welcomed all present and declared the meeting open at 4.55pm.

Declaration of Interest

Item	3.1
Description	Corporate Plan
Declaring Councillor	Cr Johanne Hancock
Person with interest Related party / close associate / other	Myself and my husband (Graham Hancock) and; Entities – GL & JM Hancock and; Hancock Pastoral Company – GL & JM (myself and my husband) & PR & KM Hancock (brother in-law and sister in-law)
Particulars of the interest	The entities are registered to buy and sell cattle at the Roma Saleyards – The saleyards is referenced in the corporate plan (Section 4.5).
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest this is a strategic statutory document with no budget attached and any initiatives are subject to separate decisions and budgets of future Council meetings, so therefore I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Declaration of Interest

Item	3.1
Description	Corporate Plan
Declaring Councillor	Cr Tyson Golder
Person with interest Related party / close associate / other	Myself
Particulars of the interest	I am registered to buy and sell cattle at Roma Saleyards. The Roma Saleyards The saleyards is referenced in the corporate plan (Section 4.5).
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest this is a strategic statutory document with no budget attached and any initiatives are subject to separate decisions and budgets of future Council meetings, so therefore I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Declaration of Interest

Item	3.1
Description	Corporate Plan
Declaring Councillor	Cr John Birkett
Person with interest Related party / close associate / other	My parents (Gary & Julie Birkett)
Particulars of the interest	My parents are registered to buy and sell cattle at the Roma Saleyards. The saleyards is referenced in the corporate plan (Section 4.5).
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest this is a strategic statutory document with no budget attached and any initiatives are subject to separate decisions and budgets of future Council meetings, so therefore I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Declaration of Interest

Item	3.1
Description	Corporate Plan
Declaring Councillor	Cr Mark Edwards
Person with interest Related party / close associate / other	Partnership - Kim Edwards – (Brother), Mark Edwards and Cameron Edwards (Nephew).
Particulars of the interest	Partnership - Kim Edwards – (Brother), Mark Edwards and Cameron Edwards (Nephew). The saleyards is referenced in the corporate plan (Section 4.5).
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest this is a strategic statutory document with no budget attached and any initiatives are subject to separate decisions and budgets of future Council meetings, so therefore I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Declaration of Interest

Item	3.1
Description	Corporate Plan
Declaring Councillor	Cr Wendy Taylor
Person with interest Related party / close associate / other	Company - Layershire Pty Ltd (Peter and Wendy Taylor are the Directors of that company).
Particulars of the interest	That company is registered to buy and sell cattle at the Roma Saleyards. The saleyards is referenced in the corporate plan (Section 4.5).
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest this is a strategic statutory document with no budget attached and any initiatives are subject to separate decisions and budgets of future Council meetings, so therefore I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Declaration of Interest

Item	3.1
Description	Corporate Plan
Declaring Councillor	Cr Julie Guthrie
Person with interest Related party / close associate / other	Partnership - which is Guthrie Pastoral Group (which includes myself, my husband - Ross Guthrie and my son - Nicholas Guthrie)
Particulars of the interest	This partnership is registered to buy and sell cattle at the Roma Saleyards. The saleyards is referenced in the corporate plan (Section 4.5).
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest this is a strategic statutory document with no budget attached and any initiatives are subject to separate decisions and budgets of future Council meetings, so therefore I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Declaration of Interest

Item	3.1
Description	Corporate Plan
Declaring Councillor	Cr Geoff McMullen
Person with interest Related party / close associate / other	Myself
Particulars of the interest	I am registered to buy and sell cattle at the Roma Saleyards. The saleyards is referenced in the corporate plan (Section 4.5).
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest this is a strategic statutory document with no budget attached and any initiatives are subject to separate decisions and budgets of future Council meetings, so therefore I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Declaration of Interest

Item	3.1
Description	Corporate Plan
Declaring Councillor	Cr Wayne (George) Ladbrook
Person with interest Related party / close associate / other	Partnership - (W & A Ladbrook – husband and wife – Alana Ladbrook)
Particulars of the interest	The partnership is registered to buy <i>and sell</i> cattle at the Roma Saleyards. The saleyards is referenced in the corporate plan (Section 4.5).
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest this is a strategic statutory document with no budget attached and any initiatives are subject to separate decisions and budgets of future Council meetings, so therefore I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. SM/07.2021/61

I resolve that it is in the public interest that Mayor Golder participates and votes on 3.1 because a reasonable person would trust that the final decision was made in the public interest.

[Resolution stated by Cr O'Neil as the non-conflicted Councillor for Item 3.1 in regard to the saleyards being referenced in the corporate plan].

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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Resolution No. SM/07.2021/62

I resolve that it is in the public interest that Cr Hancock participates and votes on 3.1 because a reasonable person would trust that the final decision was made in the public interest.

[Resolution stated by Cr O'Neil as the non-conflicted Councillor for Item 3.1 in regard to the saleyards being referenced in the corporate plan].

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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Resolution No. SM/07.2021/63

I resolve that it is in the public interest that Cr Birkett participates and votes on 3.1 because a reasonable person would trust that the final decision was made in the public interest.

[Resolution stated by Cr O'Neil as the non-conflicted Councillor for Item 3.1 in regard to the saleyards being referenced in the corporate plan].

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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Resolution No. SM/07.2021/64

I resolve that it is in the public interest that Cr Edwards participates and votes on 3.1 because a reasonable person would trust that the final decision was made in the public interest.

[Resolution stated by Cr O'Neil as the non-conflicted Councillor for Item 3.1 in regard to the saleyards being referenced in the corporate plan].

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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Resolution No. SM/07.2021/65

I resolve that it is in the public interest that Cr Taylor participates and votes on 3.1 because a reasonable person would trust that the final decision was made in the public interest.

[Resolution stated by Cr O'Neil as the non-conflicted Councillor for Item 3.1 in regard to the saleyards being referenced in the corporate plan].

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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Resolution No. SM/07.2021/66

I resolve that it is in the public interest that Cr Guthrie participates and votes on 3.1 because a reasonable person would trust that the final decision was made in the public interest.

[Resolution stated by Cr O'Neil as the non-conflicted Councillor for Item 3.1 in regard to the saleyards being referenced in the corporate plan].

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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Resolution No. SM/07.2021/67

I resolve that it is in the public interest that the Deputy Mayor, Cr McMullen participates and votes on 3.1 because a reasonable person would trust that the final decision was made in the public interest.

[Resolution stated by Cr O'Neil as the non-conflicted Councillor for Item 3.1 in regard to the saleyards being referenced in the corporate plan].

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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Resolution No. SM/07.2021/68

I resolve that it is in the public interest that Cr Ladbrook participates and votes on 3.1 because a reasonable person would trust that the final decision was made in the public interest.

[Resolution stated by Cr O'Neil as the non-conflicted Councillor for Item 3.1 in regard to the saleyards being referenced in the corporate plan].

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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BUSINESS

Item Number: 3.1

File Number: D21/61657

SUBJECT HEADING: CORPORATE PLAN

Officer's Title: Chief Executive Officer

Executive Summary:

Tabling the updated Corporate Plan inclusive of the strategic performance indicators.

Resolution No. SM/07.2021/69

Moved Cr Birkett

Seconded Cr Guthrie

That:

1. The updated Corporate Plan be adopted, inclusive of the strategic performance indicators.
2. The Chief Executive Officer (CEO) be authorised to make any minor edits prior to publication.

[Initial wording amended by Cr Birkett following further discussion to include reference to strategic performance indicators in point 1, and point 2].

CARRIED

9/0

Responsible Officer	Chief Executive Officer
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 5.08pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 11 August 2021, at Roma Administration Centre.

OFFICER REPORT

Meeting: Ordinary 11 August 2021

Date: 19 July 2021

Item Number: 13.1

File Number: D21/58808

SUBJECT HEADING:

Booringa Heritage Group Inc. - Request to erect a cover to provide protection to a recently acquired and possible future exhibits.

Classification:

Open Access

Officer's Title:

Council Buildings & Structures Maintenance
Officer / Team Coordination

Executive Summary:

Correspondence has been received from Booringa Heritage Group Inc. seeking Council's consent to construct a cover to provide protection for recently acquired and future exhibits.

Officer's Recommendation:

That Council as Trustee for land described as Lot 1 on SP265643 grant in-principle consent for the Booringa Heritage Group Inc. to erect a shelter on the premises subject to Council's standard building and planning approvals.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Booringa Heritage Group Inc.

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
Nil	Nil

Context:

Why is the matter coming before Council?

Correspondence has been received from Booringa Heritage Group Inc. seeking Council's consent to construct a shelter in the Museum grounds at 4 Elizabeth Street, Mitchell.

The Booringa Heritage Group Inc. have recently acquired a 1938 Caterpillar Tractor that was once owned by the Booringa Shire Council. The tractor still bears the stencil of the Shire on the machine. One of the conditions of the acquisition is that the tractor is keep under cover.

The Booringa Heritage Group advise they are seeking funding and require Council's consent as Lessor to undertake the planned facility improvements.

The shelter to be erected is approximately 6m(W) x 9m(L) and will have a concrete floor.

Council is asked to consider the request.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

Council is Trustee for Reserve land described as Lot 1 on SP265643. The purpose of the reserve land is Local Government.

A Commercial Tenancy Agreement is held between Booringa Heritage Group Inc. and Council for use of the building known as 'Booringa Heritage Museum', located at 4 Elizabeth Street, Mitchell on land described as Lot 1 on SP265643.

The current Agreement commenced on 1 September 2015 and expires on 30 August 2025.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under

consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Responsibilities of a trustee

The trustee must maintain and manage the land in a manner that is consistent with achieving the purpose of the trust land. They must comply with any conditions associated with their appointment as well as the following requirements.

Land management and maintenance

- Only use the land in a manner consistent with the purpose of the trust land, unless our approval has been obtained.
- Control pest plants and animals.
- Exercise a duty of care for the land, including protecting and maintaining any improvements.
- Obtain a vegetation clearing permit before destroying any vegetation.

Comply with any directions issued by the Minister or chief executive and complete management plans as requested.

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Nil

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Manager – Facilities (Land, Buildings and Structures)

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

Nil

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

Nil

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?

(Interested Parties Analysis - IS9001:2015)

Booringa Heritage Group Inc.

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Not receiving Council consent	As the land is Reserve land for Local Government purposes, Council consent is required.
Financial	As the proposed shed will be placed on Council land,

	Council may also become responsible for maintenance.
--	--

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Council give in-principle consent to the erection of a shelter on the grounds subject to all building applications being submitted and approved.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council as Trustee for land described as Lot 1 on SP265643 grant in-principle consent for the Booringa Heritage Group Inc. to erect a shelter on the premises subject to Council's standard building and planning approvals.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.10 Facilities

Supporting Documentation:

[1](#) Request for consent to erect shelter at Booringa Heritage D21/58816
Museum - Booringa Heritage Group Inc.

Report authorised by:

Manager - Facilities (Land, Buildings & Structures)

Deputy Chief Executive Officer/Acting Director Infrastructure Services

Gavin Pallisier

From: Gary Birkett <garybirkett29@gmail.com>
Sent: Monday, 19 July 2021 12:24 PM
To: Gavin Pallisier
Subject: BOORINGA HERITAGE MUSEUM.....Inc..... 19/07/21

"As requested I am writing to you on behalf of the Booringa Heritage Museum regarding permission to erect a shelter 6m x 9m on the grounds of the museum.

We have had donated to us a 1938 Caterpillar Tractor that was purchased by then Booringa Shire. It still bears the stencil of the Shire on the machine. Part of the conditions of this loan is that it be covered. It is hoped that we can find other vintage machinery to put under this cover also.

Regards,
Gary Birkett
Booringa Heritage Museum Inc,
MITCHELL...Q.

OFFICER REPORT

Meeting: Ordinary 11 August 2021

Date: 10 June 2021

Item Number: 13.2

File Number: D21/46508

SUBJECT HEADING: Mitchell Scouts Amenities Refurbishment

Classification: Open Access

Officer's Title: Council Buildings & Structures Maintenance
Officer / Team Coordination

Executive Summary:

Mitchell Scout Group have requested financial assistance to refurbish or replace the existing amenities building at the Mitchell Scouts Den.

Officer's Recommendation:

That Council

1. Consider allocating funds in the 2022/23 financial year budget to undertake an upgrade of amenities at the Mitchell Scout Den.
2. Encourage the Mitchell Scout Group to apply for any upcoming community funding opportunities.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Mitchell Scout Group – Miranda Lewis (Scout Leader)

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
Nil	Nil

Context:

Why is the matter coming before Council?

Correspondence has been received from the Mitchell Scout Group seeking Council's assistance to refurbish or replace the existing amenities building at the Mitchell Scouts Den.

Council does not have a maintenance budget for this facility as it is a condition of the user group that the building is maintained by the user groups in lieu of rent.

Council is asked to consider this application.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

The Mitchell Scout Den is located on Council owned freehold land described as Lot 1 on M15136. The land is listed as having a significant flood risk.

The Mitchell Scout Group currently holds a non-exclusive facility user agreement with Council for the use of the facilities at Lot 1 on M15136. The Mitchell Rotary Club also has an agreement over this shared area.

The amenities block is the only amenities at the facility. Built approximately in the 1960's, it consists of one unisex toilet, shower, and a urinal. The toilet is a timber construction on a concrete slab, the block includes asbestos throughout. Although in its current state the ACM has a very low risk rating, precautions would need to be taken to mitigate increasing this risk. The framework is showing signs of its age and the building would be past its usable life with no current written down value.

It is estimated that any maintenance would be extensive and would possibly require building approval.

Council's Project Officer has costed two options for new amenities:

Demountable	
Demolition	\$ 10,000.00
Building and Plumbing Fees	\$ 3,500.00
Building (1 Unisex Toilet & 1 Shower)	\$ 35,000.00
Connections – Plumbing and Electrical	\$ 7,000.00
Ramp Design	\$ 2,000.00
Carpentry	\$ 20,000.00
Total Estimated Cost	\$ 77,500.00

Purpose Built	
Demolition	\$ 10,000.00
Building and Plumbing Fees	\$ 3,500.00
Drawings (Design and Footings)	\$ 5,000.00
Building (1 Unisex Toilet & 1 Shower)	\$ 75,000.00
Connections – Plumbing and Electrical	\$ 7,000.00
Total Estimated Cost	\$ 100,500.00

All costings have included works necessary for flood compliance.

Miranda Lewis in her capacity as Mitchell Scout Group Leader has written to Cr. Birkett.

Afternoon John,

As per our conversation yesterday, the Mitchell Scout Group was wondering if the council would be able to provide some assistance with refurbishing the toilet block at the Den.

As the block currently stands, it has one working toilet, one urinal (which we cannot use as Scouts is an all-genders inclusive group), and one shower which is showing signs of deterioration. Lighting is also very dim inside the block which is of great concern when we hold Scout meetings at night. Although ultimately up to Council and the funds available, the Scouts would ideally like to see either:

- a. The current block re-furbished with the shower fixed, and the urinal either removed or made unusable.
- b. The current block re-furbished with the shower removed and replaced with a second toilet – also with the urinal either removed or made unusable.
- c. If the above is unworkable, perhaps a new block on the premises – combined toilet/shower block

Thanks so much for your support of the Mitchell Scout Group and we look forward to hearing how we can make this work.

Some of the relevant aspects of the agreement between Mitchell Scout Group and Council include the following.

10.0 Outgoings

- 10.1** The Mitchell Scout Group agrees to be responsible for contents insurance and share responsibility for all building maintenance with the Mitchell Rotary Club. Council will pay all electricity costs for the facility in recognition of the group's shared use of the facility.

11.0 Rent

- 11.1** Nil rent will be charged in recognition of the Mitchell Scout Group contribution to the Community.

Council Officer Gavin Pallisier has contacted Scout Leader Miranda Lewis and discussed group's requirements. The Scout group would like at a minimum, one unisex toilet and one shower.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

NIL

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Nil

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Leesa Chandler – Project Officer (Facilities Planning & Delivery) has provided costing for additional projects.

Richard Irwin - Building Projects, Maintenance Planning & Inspections, Facilities has inspected the block and advised that it is beyond its usable life.

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

Nil

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

Capital Funding \$77,500.00 - \$ 105,000.00

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Capital Funding \$77,500.00 - \$ 105,000.00

Annual Maintenance would need to be considered.

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

Nil

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Club Sustainability	Currently membership at Mitchell Scouts is quite low. Council should consider that membership for these groups can fluctuate quite rapidly, and the Queensland Scouts have relinquished the den in the past.

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

The Mitchell Scout Group has been re-established for under a year. Considering the den was previously surrendered back to Council, it is advised that Council consider the application in next financial year's budget, this will give the group an opportunity to benchmark the longevity of the group.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council

1. Consider allocating funds in the 2022/23 financial year budget to undertake an upgrade of amenities at the Mitchell Scout Den.
2. Encourage the Mitchell Scout Group to apply for any upcoming community funding opportunities.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.10 Facilities

Supporting Documentation:

Nil

Report authorised by:

Manager - Facilities (Land, Buildings & Structures)

Deputy Chief Executive Officer/Acting Director Infrastructure Services

OFFICER REPORT

Meeting: Ordinary 11 August 2021

Date: 26 May 2021

Item Number: 13.3

File Number: D21/43244

SUBJECT HEADING: Bassett Park Trainers - Request a Review of Track and Stable fees

Classification: Open Access

Officer's Title: Council Buildings & Structures Maintenance Officer / Team Coordination

Executive Summary:

Council has received correspondence on behalf of licenced trainers at Bassett Park requesting Council review the fees and charges for stabling and training horses at Bassett Park.

Officer's Recommendation:

That Council:

1. Advise the Bassett Park racehorse trainers that stabling costs haven't increased since 2019 and have again been capped in the 2021/22 financial year.
2. Review how stables are allocated and stable fees charged, with a report to be presented at a future Council meeting.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Individuals and Organisations that use Council's Bassett Park Facility for accommodation or training of horses.

Trainers at Bassett Park

- Craig Smith
- Wayne Baker
- Scott Rogers
- Ben Waldron
- Cheryl Rogers
- Barry Fitzgerald
- Rebecca Kerwin
- William Hill
- Colin Storch
- Joey Halpin
- Sandy Watkins
- Jessikah-Lee Brand

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
Nil	Nil

Context:

Why is the matter coming before Council?

Council has received correspondence from Craig Smith on behalf of the licensed trainers at Bassett Park, requesting a reduction in stable and track fees.

This correspondence resulted after a meeting was held between the trainers with the outcome being that Craig Smith was asked to request Council (on behalf of the trainers) for a reduction in fees. The reason provided is that some trainers believe the fees for the new stables are too expensive considering the amount of prize money offered in this region.

It is however worth noting that in some instances, these fees can be passed onto the horse owner (depending on the agreement between horse owner and trainer). Also not all horses trained in the Maranoa are exclusively raced in the area.

This report aims to identify income and expenses associated with maintaining both the stables and the track. Council is asked to consider the request.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

New Stables

Council sought and received funding for a stable expansion at Bassett Park in July 2020. Two separate stable buildings were constructed which resulted in the old bull stalls being demolished and race horses being relocated to the McPhie Street end of Bassett Park. This delineation between racehorses and recreation horses had been requested by racehorse trainers for biosecurity reasons.

Horses in the old bull stall stables and recreation stable section are charged at \$11.00 per week per horse in recognition of the older condition of these facilities. Some of the trainers who have moved to the new stables aren't happy with paying the higher fees of \$22.00 per week.

Council does incur costs from offering stables at Bassett Park. These costs are specific to the stables and racehorse trainers and are in addition to the costs of providing and maintaining the facility for the use of the community.

Maranoa Regional Council

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Council is responsible for the following.

Task	Details	Costs
Daily Irrigation and Sweeping of the race track	Track is irrigated and swept 6 days per week	\$ 73.00 per day (Employee Costs and Plant Hire/ 1 hour for 1 staff plus plant) \$22,776 per annum
Weekly Harrowing and Rolling of the track	Weekly	\$ 219.00 (Employee Costs and Plant Hire). \$11,388 per annum
Supply of sawdust for use in stables	Purchased from Injune Mill. \$5.00 m ² using on average 1,400m ² annually	\$7,000.00 per annum
Sawdust Delivery Injune – Roma	Sawdust is acquired from Injune, as it is preferred by the Racehorse trainers due to the fineness of the material.	\$3,600.00 (Employee Costs and Plant Hire) per annum
Filling equine pool	Equine Pool is filled every weekend via a 1 ¼ inch polyline that is ran for 6 – 8 hours per weekend. It is estimated that 16,000 gallons of water is pumped into the equine pool every weekend. 16,000 gallons of water equates to 72,737.44 litres (72.73 kilolitres). At the current Roma water consumption charge of 89c per KL, Bassett Park is charged approximately \$64.73 per week for water for the equine pool (\$3,366 per annum).	\$3,366 per annum (water consumption)
Storage jump out barriers	The Roma Turf Club purchased the jump out barriers and they have requested that Council employees store them overnight to prevent damage. This introduces an additional cost to Council of approximately \$50.00 per day setting up and storing	\$50 per day. \$15,600 per annum

Maranoa Regional Council
Ordinary Meeting - 11 August 2021

	the jump out gates during the week, and a weekend callout fee of approximately \$216.00. It is recommended that we continue to pass this cost onto the users of the jump out gates.	
Horse Walker machine	Horse walker repair. The turf club purchased the machine, but Council has repaired.	Repair costs 2021 - \$9,818 (major rebuild)
		\$73,548

These expenses do not include general maintenance, electricity, water, insurances, cleaning, mowing, pest control, administration and other expenses associated with the stabling and training at Bassett Park. Over the same period Council received \$85,760.73 in revenue for stabling and track fees.

Description	2021	2020	2019	2018	2017
Bassett Park Operating Revenue	122,242.03	109,522.15	140,119.51	138,544.91	148,123.87
Bassett Park Operating Expenditure	661,953.77	789,504.54	802,515.29	814,595.89	850,309.43

Stables at Bassett Park

Description	Stable Numbers/Capacity
Barn	26 stalls + 2 feed rooms (28) (\$22 per week)
"L" Shape newer stables	16 stalls + 2 feed rooms (18) and a wash bay (\$22 per week)
Recreational horse stables	43 stalls + 7 feed rooms (50) (\$11 per week)
New stables	38 stalls + 6 feed rooms (\$22 per week)
Current Total	80 newer stables (\$22 per week) 43 older stables (\$11 per week)

Based on the number of stables, and considering the stables are at capacity, Council should receive \$116,116 per annum in stable hire plus track fees.

The stabling system works on a self reporting system where racehorse trainers provide Council with numbers of how many horses they have stabled, and how many horses they train on the track. Invoices are generated on the basis of the numbers reported by the trainers.

Background on Condition of Bassett Park facilities

Some of the older horse facilities are in need of repair to return a high level of functionality and safety to livestock and handlers. The old stables require restoration works to repair structural damage, including rotting hardwood and rusting steel that could cause structural issues in the future. There is also rust in the guttering that is causing drainage issues during heavy or continuous rainfall.

The horse barn posts, panels and fixtures all have significant rust damage. This damage could lead to an animal injuring itself on exposed parts. Considerable work has been done to repair rusted off posts and attach these components back to their original fittings, however due to regular use, these are only temporary and need to be addressed with a more suitable long-term solution.

Retaining these fees and charges will hopefully help to offset the costs involved in maintaining and restoring these facilities.

Last fee Increase

The fees for track and stables were most recently increased 8 May 2019.

Resolution No. GM/05.2019/12

That Council:

1. **Adopt the fees and charges for Bassett Park for the 2019/20 financial year as follows:**
 - ☐ **New Stalls per box, per week: \$22.00**
 - ☐ **Old Stalls per box, per week: \$11.00**
 - ☐ **Training Fee per box, per week: \$9.00**
 - ☐ **Shifting Barriers for Jump outs – Collectively and mutually agreed by all parties, one (1) week day (i.e. Monday to Friday): No Charge**
 - ☐ **Shifting Barriers for Jump outs – all other week days (i.e. Monday – Friday) : \$50**
 - ☐ **Shifting Barriers for Jump Outs – Weekends (i.e. Saturday & Sunday): \$216**
2. **Communicate the fees and charges changes to current regular users of these facilities.**

Comparative Costs – Other Facilities

Comparative costs were obtained from other similar facilities. Research was undertaken regarding stabling fees being currently charged at other facilities. This information is included in the table below : -

Location	Stabling Horses per box, per week (2020/21 year)	Track Fees per horse, per week (2020/21 year)
Maranoa Regional Council – Equine Pool, Sawdust, Electricity and Water	\$ 22.00	\$ 9.00
Murweh Shire Council – Sawdust, Electricity and Water	\$ 16.50	N/A
Balonne Shire Council – No Extra's	\$ 8.75	N/A
Toowoomba Turf Club – includes equine pool. Sawdust not supplied	\$ 55.00	\$ 23.10
Rockhampton Turf Club – Sawdust not supplied	\$ 38.50	\$ 19.75
Mackay Turf Club	N/A	\$ 16.50
Central Highlands Regional Council – Sawdust not supplied	\$ 28.00	N/A

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Nil

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Council Fees and Charges

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Manager, Facilities (Land, Buildings & Structures)

Bassett Park Worker/Team Leader – Information on how facility is used.

Banana Shire Council – Advice on current fees & charges (2020/21 year)

Murweh Shire Council – Advice on current fees & charges (2020/21 year)

Toowoomba Turf Club – Advice on current fees & charges (2020/21 year)

Balonne Shire Council – Advice on current fees & charges (2020/21 year)

Central Highlands Regional Council – Advice on current fees & charges (2020/21 year)

Longreach Regional Council – Advice on current fees & charges (2020/21 year)

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

Nil

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? *Is this already included in the budget? (Include the account number and description).*

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

Nil

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

Maranoa Regional Council.

Individuals and Organisations that use Council's Bassett Park Facility to Keep or Train Horses.

Possibly Roma Turf Club.

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Nil	Nil

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Council offers competitive value when comparing its facilities to others of similar locality and purpose. It is advised that Council not reduce the current stable hire rates.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy?

If so, for what reason?

That Council:

1. Advise the Bassett Park racehorse trainers that stabling costs haven't increased since 2019 and have again been capped in the 2021/22 financial year.
2. Review how stables are allocated and stable fees charged, with a report to be presented at a future Council meeting.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.10 Facilities

Supporting Documentation:

[1](#) Letter to Maranoa Regional Council - RE: Bassett Park D21/57151
Fees and Charges

Report authorised by:

Manager - Facilities (Land, Buildings & Structures)

Deputy Chief Executive Officer/Acting Director Infrastructure Services

Dear Council.

I am writing to you on behalf of all licensed trainers at Bassett Park.

We feel the charges of \$22 per stable and 11 per track per week are too high.

COMPARABLE STABLING

ROCKHAMPTON	33 + 18	51 a wk) these places race for double the prize money
TOOWOOMBA	55 + 22	77 a wk	
CHARLEVILLE	16.50	NO TRACK FEES) these places race for
ROMA	22 + 11	33 a wk	

Maybe this is a rough letter, but maybe I could front a meeting to discuss the issue.

Regards
Gary

OFFICER REPORT

Meeting: Ordinary 11 August 2021

Date: 13 July 2021

Item Number: 13.4

File Number: D21/57158

SUBJECT HEADING: Request for Colour Run on Adungadoo Pathway-
Eva's Place

Classification: Open Access

Officer's Title: Regional Sport & Recreation Development
Coordinator

Executive Summary:

A request has been received from Nathania Cooksley, a member of the start-up committee for Eva's Place, a charity that provides a pregnancy support service to vulnerable mothers and expecting mothers. The committee are organising a 5 kilometre colour run event to be held on Saturday 21 August along the same route that Parkrun uses on Saturday mornings, incorporating Big Rig Parklands and Adungadoo Pathway.

Officer's Recommendation:

That Council:

- Give permission for Adungadoo Pathway to be used for an Eva's Place fundraising event on 21 August 2021.
 - Advise that Adungadoo Pathway concrete surfaces must be washed clean and all areas used for the event be left tidy and clean.
-

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Nil

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
<Insert Acronym>	<Provide details>

Context:

Why is the matter coming before Council?

Council permission is sought for use of a public place.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

Nathania Cooksley, a member of the start-up committee for Eva's Place, a charity that provides a pregnancy support service to vulnerable mothers and expecting mothers is organising a 5km colour run event on Saturday 21 August 2021. The group are looking at the same route that Parkrun uses on Saturday mornings, on Adungadoo Pathway and Big Rig Parklands.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Insurance certificate attached.

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Nil

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Konrad Crawford-Team Coordinator - Roma Parks, Gardens & Regional Horticulturist,
Tanya Mansfield-Manager Facilities
Ed Sims-Manager Economic and Community Development
Justine Miller-Regional Tourism Coordinator

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

Nil

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

Nil

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

Nil

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Public liability	Eva's Place has shown they have public liability insurance to cover the event. Council's interests are protected by its own insurance.

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Eva's Place has shown they have public liability insurance to cover the event. After consultation with Council staff, if it is clearly stipulated that there is a clean-up of the site, there is no clear reasoning to not allow this event to take place on Adungadoo Pathway by Parks and Gardens staff.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council:

- Give permission for Adungadoo Pathway to be used for an Eva's Place fundraising event on 21 August 2021.
- Advise that Adungadoo Pathway concrete surfaces must be washed clean and all areas used for the event be left tidy and clean.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.13 Sport, recreation and community wellbeing

Supporting Documentation:

1 [↓](#) EvasPlace - Certificate of Insurance_AusWide_Request D21/58940
for use of Adungadoo Pathway

Report authorised by:

Manager - Economic & Community Development

Deputy Chief Executive Officer/Acting Director Infrastructure Services



PMA General Pty Ltd
T/As Trilogy Insurance Solutions
Your contact is Geoff Boyle
ABN: 35 096 923 303
P: 07 4613 6200
E: geoff@pmainurance.com.au
PO Box 2912
Toowoomba QLD 4350

Certificate of Insurance

Acting as the Insurance Adviser for Eva's Place we certify that:

- The insurance contract detailed below was arranged on the date shown below.
- We have not received any notice of assignment, cancellation, variation or endorsement of the insurance contract from the insurer or the insured.

Named of Insured:	Eva's Place Pregnancy & Early Support Inc.		
Situation:	Australia Wide		
Limit of Liability:	Public Liability:		\$20,000,000
	Products Liability:		\$20,000,000
	Property in Care, Custody & Control:	\$	100,000
	Construction Liability:	\$	500,000
	Automatic Extension Counsellors Liability:		\$ 1,000,000
Class of Insurance:	Business Insurance		
Period of Insurance:	22/04/2021 - 22/04/2022		
Insurer(s):	Ansvar Insurance		
Policy Number:	04.400.0595395		
Date Arranged:	22/04/2021		

Important Notices

This Certificate is provided for information purposes only and is accurate based on our records at the time it is issued. We are under no obligation to inform you of any subsequent changes to the insurance contract or our records. This Certificate confers no rights on the Certificate holder. It does not amend, extend or alter the coverage provided by the policy in any way.

OFFICER REPORT

Meeting: Ordinary 11 August 2021

Date: 23 July 2021

Item Number: 13.5

File Number: D21/60530

SUBJECT HEADING: Request for Fee Waiver from Southern Cross Association

Classification: Open Access

Officer's Title: Council Buildings & Structures Maintenance Officer / Team Coordination

Executive Summary:

Southern Cross Association are hosting a five (5) day poker run. The run is to raise awareness and funds for Queensland's Spina Bifida and Hydrocephalus community and other children's charities. They have requested a fee waiver for the use of the Bassett Park Convention Hall, Bar and Marquee area and camping for approximately 400 members.

Officer's Recommendation:

That Council:

1. Approve the request from Southern Cross Association providing in-kind assistance for their annual poker run on 7 September 2021 for;
 - a. Commercial Hire of Bassett Park Convention Hall, Bar and Marquee Area.
 - b. Camping for approximately 400 people.
 2. Transfer the cost of this request, estimated to be \$4,416.00 from Major In-kind to Bassett Park Fees and Charges.
-

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Southern Cross Association

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
Nil	Nil

Context:

Why is the matter coming before Council?

Southern Cross Association are hosting a five (5) day poker run. The run is to raise awareness and funds for Queensland's Spina Bifida and Hydrocephalus community and other children's charities. They have requested a fee waiver for the use of Bassett Park's Convention Hall, Bar and Marquee area and camping for approximately 400 bikes and riders at the facility on the 7 September 2021.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

Southern Cross Association provides local community groups with the opportunity to raise funds by catering meals and approximately 400 members often spend money while traveling through town.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Local Government Act 2009 | S 262 (3)(c)

Powers in support of responsibilities

(1) This section applies if a local government is required or empowered to perform a responsibility under a Local Government Act.

(2) The local government has the power to do anything that is necessary or convenient for performing the responsibilities.

(3) The powers include all the powers that an individual may exercise, including for example—

(a) power to enter into contracts; and

(b) power to acquire, hold, deal with and dispose of property; and

(c) power to charge for a service or facility, other than a service or facility for which a cost-recovery fee may be fixed.

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Council Fees and Charges.

Bassett Park – Convention Hall, Bar and Marquee	\$416.00	per night
Camping (in conjunction with hire)	\$ 10.00	per person

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Gavin Pallisier – Building Maintenance Team Coordinator
Tanya Mansfield – Manager, Facilities (Land, Buildings & Structures)
Edward Sims – Manager, Economic & Community Development – “Hi Gav, this fits the grant policy perfectly and having 400 people in Roma is many times worth the sacrifice of fees. I would endorse it.”

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

N/A

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

\$ 4,416.00 transferred from Minor In-kind to Bassett Park Fees and Charges.

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N/A

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

N/A

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Support for Charity	This is an opportunity for Council to direct, non-financial assistance to a charity if supported.
Support for local not for profit groups	There is an opportunity for local not-for profit groups to receive financial assistance if supported.

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Approve the request from Southern Cross Association and provide in-kind assistance for their annual poker run on 7 September 2021.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council:

1. Approve the request from Southern Cross Association providing in-kind assistance for their annual poker run on 7 September 2021 for;
 - a. Commercial Hire of Bassett Park Convention Hall, Bar and Marquee Area.
 - b. Camping for approximately 400 people.
2. Transfer the cost of this request, estimated to be \$4,416.00 from Minor In-kind to Bassett Park Fees and Charges.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.10 Facilities

Supporting Documentation:

[1](#) Request Waiver Camping Fees Bassett Park - Southern Cross Annual 5 Day Poker Run - 07 September 2021 - Southern Cross Association (F.T.C) Inc D21/26210

Report authorised by:

Manager - Facilities (Land, Buildings & Structures)

Deputy Chief Executive Officer/Acting Director Infrastructure Services

**Southern Cross Association (F.T.C.) Inc.**

IA 19362
2 Greensward Rd Tamborine Qld 4270
www.southern-cross-association.org.au



29 March 2021

CEO
Maranoa Regional Council,
PO Box 620
Roma Qld 4455

Dear Sir/Madam

**2021 Southern Cross Annual 5 Day Poker Run**

The Southern Cross Association is a volunteer not-for-profit group which raises funds for charity. All of the profits made from our Poker Runs are donated to SBH Queensland, which is the charity providing support to children and adults with spina bifida and hydrocephalus across Queensland. Over \$700,000 has been donated to SBH Queensland since our annual runs commenced in 1998.

We would like to ask for your support for this year's run by way of a waiver of camping fees at Bassett Park on 7 September 2021. That would mean that the amount of camping fees waived would be donated directly to SBH Queensland.

Each year the Poker Run travels throughout rural Queensland, visiting schools along the way. During these school visits we give rides to the children along with a talk on spina bifida and hydrocephalus. The schools also benefit from the run by selling riders morning teas or lunches.

This year, we expect around 400 people to participate in the run, with riders from all over Queensland and interstate. The Southern Cross Annual 5 Day Poker Run also provides local community groups with the opportunity to raise funds by catering meals for us at our overnight stops. Local businesses also benefit by having riders make purchases in the town.

Your support would be acknowledged on our day sheets which are given to all of the participants on the run.

Please don't hesitate to contact me should you have any further questions regarding this request, and I look forward to your reply.

Yours sincerely,

Bill Shead
Treasurer
Southern Cross Association (FTC) Inc.
Ph: 0428 155 642
Email: billshead48@gmail.com

OFFICER REPORT

Meeting: Ordinary 11 August 2021

Date: 29 July 2021

Item Number: 13.6

File Number: D21/61920

SUBJECT HEADING: Denise Spencer Pool - Private Hire

Classification: Open Access

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council received correspondence from the Manager of the Denise Spencer Pool seeking clarification on the charging of fees to hire the pool outside of standard pool opening hours.

Officer's Recommendation:

That Council:

1. Confirm that private hire of the Denise Spencer Swimming Pool complex and provision of lifeguard services outside the stipulated pool opening hours, does not fall within the definition of "general admission".
2. Approve the Denise Spencer Pool Manager's request to charge fees for private hire and lifeguard fees conditional on the fee schedule being approved prior by Council.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Stacey Robertson, Contract Manager Denise Spencer Pool

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
Nil	Nil

Context:

Why is the matter coming before Council?

At the Council meeting on 23 June 2021, Council selected Stacey Ann Robertson as the recommended Tenderer for Tender 21034 – Denise Spencer Pool Management Agreement at the tendered price of \$529,250 per annum (including GST). (Resolution No. OM/06.2021/53).

The draft management agreement was sent to Stacey Robertson on 16 July 2021 for review. Clause 10 of the draft management agreement addresses Council's decision to allow free general admission to the pool. This clause reads:-

The parties agree that the Complex will have free general admission for all persons, and the Contractor cannot charge a fee for general admission to the Complex. For the avoidance of doubt, the Contractor must not otherwise charge entry fees (such as to Council or its employees or agents attending as part of performing their obligations under this document) without Council's prior written agreement.

Stacey Robertson contacted Council on 27 July 2021 seeking clarification on the agreement specifically in regard to her ability to charge for hire outside of standard pool opening hours.

In her email M/s Robertson asked - *"Can I charge a venue hire and for my time outside opening hours? I have many community groups that ask for this service eg. scouts, archery, church groups, baptisms, swimming clubs, triathlon etc."*

Council is asked to consider this matter and provide clarification on its intentions regarding free entry.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

At its Ordinary meeting on 10 February 2021, Council resolved to call tenders to manage the Denise Spencer Memorial Pool for a two year period with the option for a further two x 1 year terms incorporating free general admission. (Resolution No. OM/02.2021/19)

The tender specification included the following information on the tenderers ability to charge admission fees:- *"Council decided at its meeting on 10 February 2021 that the Denise Spencer Swimming Pool will be free general admission. The successful contractor will be able to charge for classes like aqua-aerobics and for swimming lessons. General admission will however be free of charge".*

Stacey Robertson has contacted Council seeking clarification on her ability to charge for private pool hire and lifeguard services. When the pool is hired privately, only the event organisers and their guests can enter the facility. The general public is prevented from entering the facility. The pool can only be privately hired outside of the pool opening hours as stipulated in the management agreement. Private events at the pool could include birthday parties, corporate events, community organisation events, swimming club and triathlon.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Nil

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision? What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Nil

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Nil

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

Nil

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

Nil

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

Stacey Robertson

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Risk of public criticism.	Risk of public criticism resulting from this decision.

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

Council decided at its meeting on 10 February 2021 that the Denise Spencer Swimming Pool will be free general admission. The contractor would be able to charge for classes like aqua-aerobics and for swimming lessons.

Private hire of the facility by community organisations or private individuals, outside of standard opening hours, doesn't fall under the definition of general admission. It is therefore recommended that Council provide approval for the pool manager to charge for private hire of the facility and lifeguard fees, outside of standard pool opening hours with the condition being that Council approve the fee schedule.

If Council agrees to allow the pool manager to charge for pool hire and lifeguard services outside of standard pool opening hours, Council could consider applications for community assistance submitted by community organisations and fund the pool hire and lifeguard services.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council:

1. Confirm that private hire of the Denise Spencer Swimming Pool complex and provision of lifeguard services outside the stipulated pool opening hours, does not fall within the definition of "general admission".
2. Approve the Denise Spencer Pool Manager's request to charge fees for private hire and lifeguard fees conditional on the fee schedule being approved prior by Council.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.10 Facilities

Supporting Documentation:

Nil

Report authorised by:

Deputy Chief Executive Officer/Acting Director Infrastructure Services

OFFICER REPORT

Meeting: Ordinary 11 August 2021

Date: 15 April 2021

Item Number: 13.7

File Number: D21/30501

SUBJECT HEADING: Bassett Park User Agreement - Wallumbilla Surat Red Bulls

Classification: Open Access

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council has been advised by the Wallumbilla Surat Red Bulls that they would like to renew the user agreement for their use of the oval at Bassett Park for training.

Officer's Recommendation:

That Council

1. Enter into an agreement with Wallumbilla Surat Red Bulls for the use of the oval at Bassett Park for a period of five years.
2. Authorise the Chief Executive Officer, or delegate, to execute the User Agreement with Wallumbilla Surat Red Bulls and any other associated documentation.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Wallumbilla Surat Red Bulls

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
Nil	Nil

Context:

Why is the matter coming before Council?

Wallumbilla Surat Red Bulls have advised Council that they wish to renew their agreement for the use of the oval at Bassett Park for training sessions. The club's agreement expired on the 23 May 2021.

The club trains on the oval and uses the lights and amenities (toilets). Training is twice per week, generally on Tuesday and Thursday 6pm – 8:30pm. The Red Bulls also have a storage container at Bassett Park.

In previous agreements the Wallumbilla Surat Red Bulls have not paid any fees for the use of the oval at Bassett Park.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

Wallumbilla Surat Red Bulls have held an agreement with Council for the use of Bassett Park for training since 2017. Prior to 2017, the Wallumbilla Surat Red Bulls used the facility for training without a formal written user agreement in place.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Nil

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Nil

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Wallumbilla Surat Red Bulls Committee

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.

(Please do not just include names)

Nil

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

Lights at Bassett Park \$42.00 per night.

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

Nil

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Nil	Nil

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

It is recommended that Council enter into a new agreement with the Wallumbilla Surat Red Bulls for the use of the oval, lights and amenities at Bassett Park for training two nights per week.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council

1. Enter into an agreement with Wallumbilla Surat Red Bulls for the use of the oval at Bassett Park for a period of five years.
2. Authorise the Chief Executive Officer, or delegate, to execute the User Agreement with Wallumbilla Surat Red Bulls and any other associated documentation.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.10 Facilities

Supporting Documentation:

Nil

Report authorised by:

Deputy Chief Executive Officer/Acting Director Infrastructure Services